

Language Access Plan

Limited English Proficiency Plan



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LANGUAGE ACCESS PLAN

2021 Limited English Proficiency (LEP) Plan for the City of Delray Beach

BACKGROUND

1. City Policy: Nondiscrimination Policy (GA-25, Rev.0)

The City of Delray Beach will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, or family status.

2. Who is an LEP person?

Limited English Proficiency is used in reference to an individual who is not proficient in the English Language.

3. Title VI of the Civil Rights Act of 1964, Executive Order 13166

Requires recipients receiving federal funding to examine their services and programs provided, to implement systems that provide meaningful access to persons with limited English proficiency. These services will be provided to the extent that funding permits based on the law and City regulation.

4. Intent of the plan: To ensure access to information and services to LEP persons.

The intent of the LEP plan is to provide access to public notification, documents, and services for LEP individuals within the City of Delray Beach.

FOUR FACTOR ANALYSIS

To provide meaningful access and determine extent to which services will be required, the City requires the four-factor analysis.

➤ **Factor 1. Number or proportion of persons in eligible areas in need of service by the City's program and services.**

The City will monitor the LEP population annually to determine the number of persons served as well as those who need to be served.

To determine the percentage of LEP individuals within our eligible service area, the City of Delray Beach reviews data provided by the United States Census Bureau.

Delray Beach city, Florida				
	Total		Percent	
Label	Estimate	Margin of Error	Estimate	Margin of Error
Population 5 years and over	65,544	±442	(X)	(X)
Speak only English	45,601	±1,430	69.6%	±2.1
Speak a language other than English	19,943	±1,376	30.4%	±2.1
SPEAK A LANGUAGE OTHER THAN ENGLISH				
Spanish	5,752	±817	8.8%	±1.2
5 to 17 years old	771	±230	1.2%	±0.4
18 to 64 years old	4,307	±653	6.6%	±1.0
65 years old and over	674	±189	1.0%	±0.3
Other Indo-European languages	13,306	±1,163	20.3%	±1.8
5 to 17 years old	2,090	±514	3.2%	±0.8
18 to 64 years old	8,675	±843	13.2%	±1.3
65 years old and over	2,541	±408	3.9%	±0.6
Asian and Pacific Island languages	643	±227	1.0%	±0.3
5 to 17 years old	41	±44	0.1%	±0.1
18 to 64 years old	541	±194	0.8%	±0.3
65 years old and over	61	±64	0.1%	±0.1
Other languages	242	±148	0.4%	±0.2
5 to 17 years old	36	±38	0.1%	±0.1
18 to 64 years old	188	±125	0.3%	±0.2
65 years old and over	18	±20	0.0%	±0.1
CITIZENS 18 YEARS AND OVER				
All citizens 18 years old and over	51,166	±1,038	(X)	(X)
Speak only English	40,436	±1,318	79.0%	±1.8
Speak a language other than English	10,730	±898	21.0%	±1.8
Spanish	3,809	±577	7.4%	±1.1
Other languages	6,921	±735	13.5%	±1.4

Table 1. United States Census Bureau Table for City of Delray Beach, American Community Survey (ACS) 5-Year Estimates 2015-2019.

Within the City of Delray Beach, an estimated 30.4% of the population speak a language other than English. Of the total 30.4% non-English speakers, 28.8% are Spanish speaking residents. According to the Census Bureau the most common birthplaces for foreign-born residents of Florida are Cuba, Haiti, and Columbia. This is indicative of the LEP residents that are mainly assisted which speak Spanish or Creole.

➤ **Factor 2. The frequency with which LEP persons come in contact with the program.**

Data will be collected annually with the amount of assistance that may need to or have been provided to LEP individuals. The City data collected will include the number of requests for translation and interpretation of City documents, programs and activities.

➤ **Factor 3. Importance of the program and service provided.**

It is important that Limited English Proficiency (LEP) residents have access to information and services provided. The City will continue to develop and update the program to provide equal opportunity for LEP individuals and most commonly used languages.

➤ **Factor 4. The resources available to LEP recipients and cost of services.**

Presently, the City of Delray Beach provides Spanish and Creole translated material which are completed by City Staff. LEP individuals who call in or visit City hall can request the assistance of a Spanish or Creole speaking City staff.

MEETING THE REQUIREMENTS

1. Providing public notification: Notice of LEP assistance

i) Sign postage

ii) Alternate forms of outreach: Community-based outreach; media outreach]

2. Distributed list of staff

Maintain a list of employees who are competent to speak with LEP residents, willing to provide translation or interpretative services. (Name, number, availability). The City will also identify staff members within different departments who are responsible for maintaining this list as well as the number of LEP persons encountered.

3. LEP demographic analysis

Identifying the estimated LEP population within City of Delray Beach based on the United States Census Bureau.

4. Translating written documents

The City currently translates documents into Spanish and Creole. The LEP Plan will identify the supply and language interpretations needed.

5. Cost of service

Identify cost of this service and potential budget, if any.

6. Complaints

Complaints received regarding LEP issues will be kept where?

Designated City's Title VI/ Nondiscrimination Coordinator

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