

Community Development Block Grant (CDBG)  
**Consolidated Annual Action Plan**

Fiscal Year 2019-2020  
Fifth Year of the Five-Year Consolidated Plan  
Substantial Amendment 1



Shelly Petrolia, Mayor  
Ryan Boylston, Vice-Mayor  
Shirley Johnson, Deputy Vice-Mayor Commissioner  
Adam Frankel, Commissioner  
Juli Casale, Commissioner  
Jennifer Alvarez, Interim City Manager

**City of Delray Beach**  
**Neighborhood and Community Services Department**  
**Neighborhood Services Division**  
**100 NW 1<sup>st</sup> Avenue**  
**Delray Beach, Florida 33444**

David Weatherspoon, Interim Director, Neighborhood and Community Services  
Ferline F. Mesidort, Neighborhood Services Administrator



NEIGHBORHOOD and  
COMMUNITY SERVICES  
*(Formerly Community Improvement Department)*  
August 2020

Amended on August 2020 to add CDBG CARES Act funds to the FY2019 Annual Action Plan.

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

Community Development Block Grant (CDBG) Program recipients are required per the U.S. Department of Housing and Urban Development (HUD) to develop an Annual Action Plan component of the five-year Consolidated Plan each year. The Plan serves as the application of funding for the CDBG program and describes the activities that will be undertaken during the next fiscal year. Activities are selected for funding in accordance with the priorities established in the 2015-2019 Consolidated Plan and in accordance with the primary objectives of the CDBG program which are to 1) create suitable living environments 2) provide decent housing and 3) create economic opportunities.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated Plan is one key component of the CDBG Program. It is a planning document in which the City identifies and prioritizes the community's needs over a five-year period. The Consolidated Plan is designed to help local jurisdictions to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities. The Consolidated Plan contains certain specific elements required by HUD – summarize the City's priority needs, describe the basis for assigning the priorities, set specific goals and objectives and describe how it plans to allocate funds to meet these identified needs.

#### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Delray Beach, as a CDBG entitlement City, receives funding under a formula allocation from HUD. The City's annual allocation has increased slightly from \$511,162 to \$518,054 in 2019.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Delray Beach's City Commission delegates responsibility for the preparation of the Consolidated Plan to the Neighborhood and Community Services Department/Neighborhood Services Division. The Neighborhood Services Division is responsible for administering the City's housing and neighborhood services programs and develops and manages most contracts with outside agencies and provides housing and social services to residents throughout the City. The City has adopted and follows a Citizen Participation Plan.

CITY OF DELRAY BEACH  
**CITIZEN PARTICIPATION PLAN**

**AMENDMENT #1 – JULY 11, 2020**

The Coronavirus Aid, Relief and Economic Security Act (CARES Act) has made available supplemental funding, flexibility and waivers in response to COVID-19. CDBG-CV funds provided by the CARES Act are to prevent, prepare for, or respond to Coronavirus. Additionally, the CARES Act provides CDBG grantees with flexibilities to make it easier to use CDBG-CV funds, 2019 and 2020 CDBG funds and authorized HUD to grant waivers and alternative requirements.

To take advantage of the funds and flexibility the City of Delray Beach is required to amend the approved plans affected by these changes including the Citizens Participation Plan, Annual Action Plans for 2019 and related Consolidated Plans. Below is a list of waivers as they apply to the Citizens Participation plan.

**Citizen Participation and Public Hearings for Consolidated Plans and Action Plans:**

CARES Act provides that grantees may amend citizen participation plans to establish expedited procedures to draft, propose, or amend consolidated plans. Expedited procedures must include notice and reasonable opportunity to comment of no less than 5 days. The 5-day period may run concurrently for comments on action plan amendment and amended citizen participation plans.

**In person meetings are not required.** Grantees may meet public hearing requirements with virtual hearing requirements if 1) national/local health authorities recommend social distancing and limit public gatherings for health reasons; and 2) virtual hearings provide reasonable notification and access for citizens in accordance with grantees certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

The City's plans were posted with a 30-day public comment period before the waivers were issued. Draft Consolidated Plan including the 2019 Annual Action Plan and Citizen Participation Plans were posted on June 16, 2019. Press Release providing notice of the 30-day comment period was issued June 16, 2019.

The public meeting was held on July 17, 2019 before the waiver was issued.

The City is utilizing the 5-day comment period for the notices on the amendments to the 2019 and 2020 Action Plans and corresponding Consolidated Plans and this document.

Notice of amendments issued **July 11, 2020**. Offices are open to the public by appointment only for specified departments to maintain social distancing and help stop the spread of COVID-19 therefore comments may be submitted via email to: [mesidort@mydelraybeach.com](mailto:mesidort@mydelraybeach.com). Those without access to email may leave a voice message at 561-243-7282 and staff will get back to them. Comments received by 4pm on **August 11, 2020** will be considered and included in submission to HUD.

**INTRODUCTION:  
Applicability and Adoption**

The following Citizen Participation Plan has been developed in compliance with 24 CFR § 91.105. The plan sets forth the City's policies and procedures for citizen participation as it relates to the federally required Consolidated Plan.

The City of Delray Beach encourages citizens to participate in the development of the *Consolidated Plan* and all substantial amendments to the consolidated plan, and the performance report. The City especially encourages participation by citizens of low- and moderate-income neighborhoods, particularly those living within the CDBG Target Area; through consultation with the Public Housing Authority, the participation of residents of public and assisted housing developments and residents of Section 8 subsidized housing; minorities and non-English speaking persons; and, persons with disabilities.

**Adoption of the Consolidated Plan**

1. Prior to adoption of the Consolidated Plan, the City of Delray Beach will make available to citizens, public agencies, and other interested parties information that includes the amount of assistance the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.
2. To assure the public adequate time and opportunity to comment on the contents of the Consolidated Plan, the City shall publish a summary of the proposed Consolidated Plan in the local newspaper and shall make copies available for public inspection at the Public Library, City Hall and City webpage. The summary of the Consolidated Plan shall describe the contents and purpose of the plan and shall include a list of the locations of where copies of the plan may be fully examined. Upon request, copies of the plan shall be made available to groups and citizens at no charge.
3. One public hearing shall be held during the development of the Consolidated Plan.
4. A citizen's comment period of not less than 30 days shall be established to receive comments from citizens on the consolidated plan.
5. The City shall consider any comments or views of citizens received in writing, or orally at the public hearings, in preparing the final Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons thereof, shall be attached to the final Consolidated Plan.

### **Amendments to the Consolidated Plan**

1. A substantial amendment to the Consolidated Plan shall be defined as the elimination of a previously approved activity or a reduction in funding of a previously publicized activity in order to accommodate the funding of another Community Development Block Grant (CDBG)-eligible activity.
2. The City shall publish in a local newspaper details of the substantial amendment and provide the public with adequate time to comment on the amendment. The public shall be provided with not less than 30 days to provide comments prior to implementation of the amendment.
3. The City shall consider any comments or views of citizens received in writing, or orally at public hearings, if any, in preparing the substantial amendment to the Consolidated Plan. A summary of these comments or views and a summary of any comments or views not accepted and the reason therefore, shall be attached to the substantial amendment of the Consolidated Plan.

### **Performance Reports**

1. The City shall provide the public with reasonable opportunity to comment on performance reports by publishing in the local newspaper the availability of performance reports and providing the public with not less than 15 days to comment on the reports prior to submission to HUD.
2. The City shall consider any comments or views of citizens received in writing, or orally at public hearings in preparing the performance report. A summary of these comments or views shall be attached to the performance reports.

### **Public Hearings**

1. The City shall provide for two public hearings per year to obtain citizens' views and comments. One public hearing (Needs Assessment Meeting) shall be held at an appropriate time of the program year so that citizens may review program performance and another hearing shall be held prior to publication of the Consolidated Plan in order to provide opportunity for citizens to comment on housing and community development needs, including priority non housing community development needs.
2. At least two weeks advance notice of each public hearing shall be provided to the public. These notices shall be published in the local newspaper.
3. Public hearings shall be held at times and locations convenient to potential and actual beneficiaries, and with accommodation for persons with disabilities. These public hearings shall be held during the evening hours at City Hall and/or public facilities located within the CDBG Target Area, i.e. Pompey Park or Community Center.

4. Because of the substantial number of Haitian-Creole-speaking and Spanish-speaking residents within the City, the City shall provide Haitian-Creole and Spanish versions of all flyers announcing the public hearing. Interpreters shall be provided upon request through the use of Haitian-Creole and Spanish-speaking staff of the Department of Neighborhood and Community Services.

#### **Meetings**

Reasonable and timely access to local meetings shall be provided to the public.

#### **Availability to the Public**

In accordance with the Americans with Disabilities Act, the adopted Consolidated Plan, substantial amendments and performance reports may be obtained in an alternate format. To obtain an alternative format of either document, contact the Neighborhood and Community Services, Neighborhood Services Division, 100 NW 1<sup>st</sup> Avenue, Delray Beach, Florida 33444 or telephone the Department at (561) 243-7280.

#### **Access to Records**

The City shall provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Consolidated Plan and the use of funds under programs covered by 24 CFR § 91.105 during the preceding five years.

#### **Technical Assistance**

The City shall provide technical assistance to groups' representative of persons of low- and moderate-income that request such assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan, with the level and type of assistance determined by the City of Delray Beach. The assistance need not include the provision of funds to the group.

#### **Complaints**

Complaints relating to the City's Consolidated Plan, Amendments and Performance Reports should be submitted in writing to:

City of Delray Beach  
Director of Neighborhood and Community Services  
100 NW 1<sup>st</sup> Avenue  
Delray Beach, FL 33444

The Department shall respond to all written complaints within 15 working days where practical.

### **Residential Anti-displacement and Relocation Assistance Plan**

The City of Delray Beach will replace all occupied and vacant occupiable low- to moderate-income dwelling units demolished or converted to a use other than as low- to moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR § 570.606(b)(1).

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the City of Delray Beach will make public and submit to the HUD Field Office the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- to moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low- to moderate-income dwelling unit for at least 10 years from the date of initial occupancy.

The City of Delray Beach will provide relocation assistance, as described in § 570.606(b)(2), to each low- to moderate-income household displaced by the demolition of housing or by the conversion of a low- to moderate-income dwelling to another use as a direct of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, the City of Delray Beach will take the following steps to minimize the displacement of persons from their homes:

Acquisition or demolition activities will be limited to vacant, condemned or dilapidated structures that have been determined unsafe or contribute to blight.

It is not anticipated that displacement of persons will occur as a result of this program. However, if displacement does occur as a direct result of property acquisition for program improvements, tenants and homeowners who are displaced will receive those benefits provided for under the Relocation and Real Property Acquisition Act of 1970, as amended. Every effort will be made to allow those displaced to locate in the neighborhood from which they were displaced, if that is their request. Temporary relocation will be processed in accordance with the City of Delray Beach Optional Relocation Policy.



## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

As required by HUD, a Needs Assessment Meeting was held on May 20, 2019 at City Hall, 100 NW 1st Avenue, to obtain citizen input. In addition to advertising the public hearings, neighborhood associations, public agencies and other interested parties were notified by flyer, website and email of the date, time, and location of the public hearing. The City also advertised that the plan was available for a 30-day public comment period from June 16, 2019 - July 17, 2019. Although the meetings allow individuals and groups the opportunity to identify community housing and non-housing needs and to express their views, no comments were received at either public hearing.

Public Notice waivers were requested to HUD on June 19, 2020. Substantial Amendment Plan were made available to the public for a 5-day comment period from July 20-24, 2020. Plan appeared before Commission August 11, 2020. No comments were received during the comment period.

SUN-SENTINEL

SUN-SENTINEL  
Published Daily  
Fort Lauderdale, Broward County, Florida  
Boca Raton, Palm Beach County, Florida  
Miami, Miami-Dade County, Florida

RECEIVED  
MAY 14 2019  
CITY CLERK

STATE OF FLORIDA

COUNTY OF: BROWARD/PALM BEACH/MIAMI-  
DADE

Before the undersigned authority personally appeared MARK KUZNITZ, who on oath says that he or she is a duly authorized representative of the SUN- SENTINEL, a DAILY newspaper published in BROWARD/PALM BEACH/MIAMI-DADE County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of 11720-Notice of Public Meeting

City of Delray Beach/City Clerk's Office  
Monday  
May 20, 2019  
COMMUNITY DEVELOPMENT BLOCK GRANT  
(CDBG) ANNUAL NEEDS ASSESSMENT 2019-  
2020 CONSOLIDATED PLAN

Was published in said newspaper in the issues of; May 09, 2019

6275072

Affiant further says that the said SUN-SENTINEL is a newspaper published in said BROWARD/PALM BEACH/MIAMI-DADE County, Florida, and that the said newspaper has heretofore been continuously published in said BROWARD/PALM BEACH/MIAMI-DADE County, Florida, each day and has been entered as second class matter at the post office in BROWARD County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised, any person, firm or corporation, any discount, rebate, commission or refund, for the purpose of securing this advertisement for publication in the said newspaper.

*Mark Kuznitz*  
Signature of Affiant

Sworn to and subscribed before me this: May 09, 2019.

*Marcia JH*  
Signature of Notary Public

Notary Public State of Florida  
Marcia Ingrid Smith  
My Commission FF 940120  
Expires 12/01/2019

Name of Notary, Typed, Printed or Stamped  
Personally Known (X) or Produced Identification ( )

**CITY OF DELRAY BEACH  
PUBLIC MEETING NOTICE  
COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG)  
ANNUAL NEEDS ASSESSMENT  
2019-2020 CONSOLIDATED PLAN**

The City of Delray Beach is an entitlement community eligible to receive federal funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. The City of Delray Beach is anticipating the announcement regarding the Fiscal Year (FY) 2019-2020 CDBG Allocation. In accordance with federal regulations, 24 CFR, Part 91, the City of Delray Beach is preparing a draft Consolidated Annual Action Plan. This plan provides a concise summary of the actions, activities, and specific federal and non-federal resources that will be used in that particular year to develop strong, sustainable, and inclusive communities and is a component of the 2015-2019 Five Year Consolidated Plan.

As part of the planning phase, the Department of Community Improvement, Neighborhood Services Division will host a public meeting in compliance with federal regulations governing the Consolidated Planning process to engage the general public and private stakeholders in the development of its 2019-2020 Consolidated Plan. City of Delray Beach residents, organizations serving low-to-moderate income residents and special needs populations, and other interested parties are invited to attend the meeting to provide suggestions and comments on housing and community development needs on

Monday, May 20, 2019  
City Hall First Floor Conference Room  
from 6:00 PM – 7:00 PM  
100 NW 1st Avenue  
Delray Beach, FL 33444

The City plans to submit the Consolidated Annual Plan to HUD by August 15, 2019. If you have any questions regarding this process, the Consolidated Annual Action Plan or other Neighborhood Services Programs, please contact Terline F. Mesidor, Neighborhood Services Administrator at 561-243-7280.  
5/9/2019

Order # - 6275072

Notice for Needs Assessment Meeting May 20, 2019

Annual Action Plan  
2019

Published Daily  
Fort Lauderdale, Broward County, Florida  
Boca Raton, Palm Beach County, Florida  
Miami, Miami-Dade County, Florida

State Of Florida  
County Of Broward

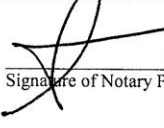
Before the undersigned authority personally appeared MARK KUZNITZ, who on oath says that he or she is a duly authorized representative of the SUN-SENTINEL, a DAILY newspaper published in BROWARD/PALM BEACH/MIAMI-DADE County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of 11745-Other Legal Notices ,  
City of Delray Beach/City Clerk's Office  
2019-2020 Allocation of Funds  
Was published in said newspaper in the issues of; Jun 16, 2019

Affiant further says that the said SUN-SENTINEL is a newspaper published in said BROWARD/PALM BEACH/MIAMI-DADE County, Florida, and that the said newspaper has heretofore been continuously published in said BROWARD/PALM BEACH/MIAMI-DADE County, Florida, each day and has been entered as second class matter at the post office in BROWARD County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised, any person, firm or corporation, any discount, rebate, commission or refund, for the purpose of securing this advertisement for publication in the said newspaper.

  
Signature of Affiant

Sworn to and subscribed before me this: August 08, 2019.

  
Signature of Notary Public

ASHLEY MESSERSCHMIDT Notary Public-State of Florida Commission # GG 168665 My Commission Expires May 17, 2020
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Name of Notary, Typed, Printed, or Stamped  
Personally Known (X) or Produced Identification ( )

**Sold To:**  
City of Delray Beach/City Clerk's Office - CU00111200  
100 NW 1st Ave  
Delray Beach, FL 33444-2612

**Bill To:**  
City of Delray Beach/City Clerk's Office - CU00111200  
100 NW 1st Ave  
Delray Beach, FL 33444-2612

**Affidavit Delivery Method:** U.S. Mail  
**Affidavit Email Address:**  
6337404

CITY OF DELRAY BEACH  
NOTICE OF AVAILABILITY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FY 2019-2020 CDBG CONSOLIDATED ANNUAL ACTION PLAN  
is available for review at:  
• Neighborhood Services Division, City Hall, 100 NW 1st Avenue, Delray Beach  
• City's Website [www.delraybeachfl.gov](http://www.delraybeachfl.gov)

The U.S. Department of Housing and Urban Development (HUD) requires that an Annual Action Plan for the City of Delray Beach be proposed, then adopted by the City Commission and approved by HUD, before the City can receive Community Development Block Grant (CDBG) funds. The Program Year includes \$518,054 in CDBG funds available October 1, 2019, for the fifth year of the City's 2015-2020 Five-Year Consolidated Plan. The primary objective of the CDBG program is the development of viable urban communities characterized by the provision of decent housing, a suitable living environment, and expanding economic opportunities for individuals/households of low- to moderate-incomes. Each CDBG activity must specifically address one of the following national objectives: 1. to benefit low- to moderate-income households; 2. to aid in the prevention or elimination of slum or blight; 3. to meet community development needs having a particular urgency. The City CDBG entitlement for FY 2019-20 has been categorized by the following proposed objectives:

HOUSING Owner Occupied Housing Rehabilitation	\$ 336,736
PUBLIC SERVICE Funds in support of various eligible public service activities consistent with needs identified in the City's Five-Year Consolidated Plan and are subject to a 15% cap of annual allocation.	\$ 77,708
CDBG PROGRAM ADMINISTRATION General management, oversight, and coordination of the CDBG program & NS Division	\$ 103,610
TOTAL CDBG EXPENDITURES	\$ 518,054

The first meeting was held on May 20, 2019. The second public hearing is scheduled for July 9, 2019 at 4:00 p.m. during the City Commission Meeting and will be held at Delray Beach City Hall, 100 NW 1st Avenue, Delray Beach, FL 33444.

The proposed Annual Action Plan is available at the locations above. All written comments received in the Neighborhood Services Division at the address below by July 17, 2019, will be responded to prior to submittal to HUD. To submit written comments or if you require further information, please call Ferline F. Messidor, Neighborhood Services Administrator, at (561) 243-7280 or visit the City's Neighborhood Services Division at Delray Beach City Hall, 100 NW 1st Avenue, Delray Beach, FL 33444. Citizens who require special assistance are encouraged to call the above telephone number so that special arrangements can be made.  
6/16/2019

Notice for Public Hearing July 9, 2019

Annual Action Plan  
2019

11

SUN-SENTINEL

RECEIVED  
JUL 28 2020  
CITY CLERK

**Sold To:**  
City of Delray Beach/City Clerk's Office - CU00111200  
100 NW 1st Ave  
Delray Beach, FL 33444-2612

**Bill To:**  
City of Delray Beach/City Clerk's Office - CU00111200  
100 NW 1st Ave  
Delray Beach, FL 33444-2612

**Published Daily**  
Fort Lauderdale, Broward County, Florida  
Boca Raton, Palm Beach County, Florida  
Miami, Miami-Dade County, Florida

**State Of Illinois**  
**County Of Cook**

Before the undersigned authority personally appeared Jeremy Gates, who on oath says that he or she is a duly authorized representative of the SUN- SENTINEL, a DAILY newspaper published in BROWARD/PALM BEACH/MIAMI-DADE County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of 11745-Other Legal Notices ,  
Was published in said newspaper in the issues of; Jul 19, 2020

Affiant further says that the said SUN-SENTINEL is a newspaper published in said BROWARD/PALM BEACH/MIAMI-DADE County, Florida, and that the said newspaper has heretofore been continuously published in said BROWARD/PALM BEACH/MIAMI-DADE County, Florida, each day and has been entered as second class matter at the post office in BROWARD County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised, any person, firm or corporation, any discount, rebate, commission or refund, for the purpose of securing this advertisement for publication in the said newspaper.

\_\_\_\_\_  
Signature of Affiant

Sworn to and subscribed before me this: July 23, 2020.

\_\_\_\_\_  
Signature of Notary Public



\_\_\_\_\_  
Name of Notary, Typed, Printed, or Stamped  
Personally Known (X) or Produced Identification ( )

6722978

SUN-SENTINEL

**PUBLIC NOTICE**

In accordance with 24 CFR 91.05(c)(2) and Subpart B of the federal regulations relative to citizen participation for Community Planning and Development Programs and applicable waivers made available to those requirements through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), the City of Delray Beach is making an amendment to the 2019-2020 Consolidated Annual Action Plan for the Department of Neighborhood and Community Services available to the public through this notice.

**Public Comment Period and Process:**

This Consolidated Plan amendment is available for a 5-day public review and comment period from July 20, 2020 to July 24, 2020. Citizens wishing to submit written comments during the public review and comment period may mail them postmarked no later than August 11, 2020, to the following:

City of Delray Beach Attention: Ferline F. Mesidort, Neighborhood Services Administrator  
Neighborhood Services Division  
100 NW 1st Avenue Delray Beach, FL 33444

You may also email comments no later than August 11, 2020 to Ferline Mesidort at [mesidort@mydelraybeach.com](mailto:mesidort@mydelraybeach.com).

**Amendment:**

This is an amendment to the 2019-2020 Consolidated Plan for the City of Delray Beach to enable the City to receive and administer \$312,450 in Community Development Block Grant (CDBG), funding from the U.S. Department of Housing and Urban Development (HUD) made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

Additional CDBG funding made available to the City by HUD through the CARES Act is unknown as this time but will be used for the same purpose of the initial allocations indicated above which is to prevent the spread of coronavirus 19 (COVID-19) and facilitate assistance to eligible communities, households, and persons economically impacted by COVID-19. In addition, the City plans to reprogram up to 50% of FY 2019-2020 CDBG funding as needed to respond to COVID-19. The City may also request to use FY 2020-2021 CDBG funds currently under preparation to respond to the COVID-19 pandemic.

Eligible CDBG activities include, but are not limited to, assisting low- and moderate-income households with rental assistance for no more than three months and business assistance to retain employees that are low- and moderate-income, in support of COVID-19 response services.

## SUN-SENTINEL

Further, eligible CDBG costs incurred as of March 27, 2020, which is the date in which President Trump signed the CARES Act, and paid for with nonfederal funds may be repaid with CDBG funding, including those made under the CARES Act. These preaward costs will meet all HUD requirements applicable to CDBG including those under the CARES Act. Unless waived by HUD, CDBG pre-award costs for FY 2020-2021 will not exceed 25% of the grant and will be used for the CDBG eligible activities as indicated above.

Public notices regarding future amendments to the Consolidated Plan will be printed in local newspapers and posted online on the City's COVID-19 main page and Neighborhood Services program page website at <https://www.delraybeachfl.gov/government/city-departments/neighborhood-community-services/neighborhood-servicesdivision/neighborhood-services-grantee-reports>.

Lastly, as part of this amendment, the City has revised the Consolidated Plan's Citizen Participation Plan to include the 5-day comment period as indicated above as well as to make other changes. The revised Citizen Participation Plan is available for review on the Division's website at <https://www.delraybeachfl.gov/government/city-departments/neighborhood-communityservices/neighborhood-services-division>.

### Background on the Consolidated Plan:

The Consolidated Plan describes the housing and community development needs, as well as activities to address those as defined and funded by the U.S. Department of Housing and Urban Development (HUD). As required by HUD, the Consolidated Plan brings together, in one (1) consolidated submission, the planning and application aspects of the Community Development Block Grant (CDBG) Program. The Community Development Block Grant's geographic area encompasses Lake Ida Road (North) to Linton Boulevard (South), and from Interstate 95 (West) to Federal Highway (East). This area includes residential neighborhoods and the downtown business district. More information on the Consolidated Plan is available on the City's website. 7/19/2020 6722978

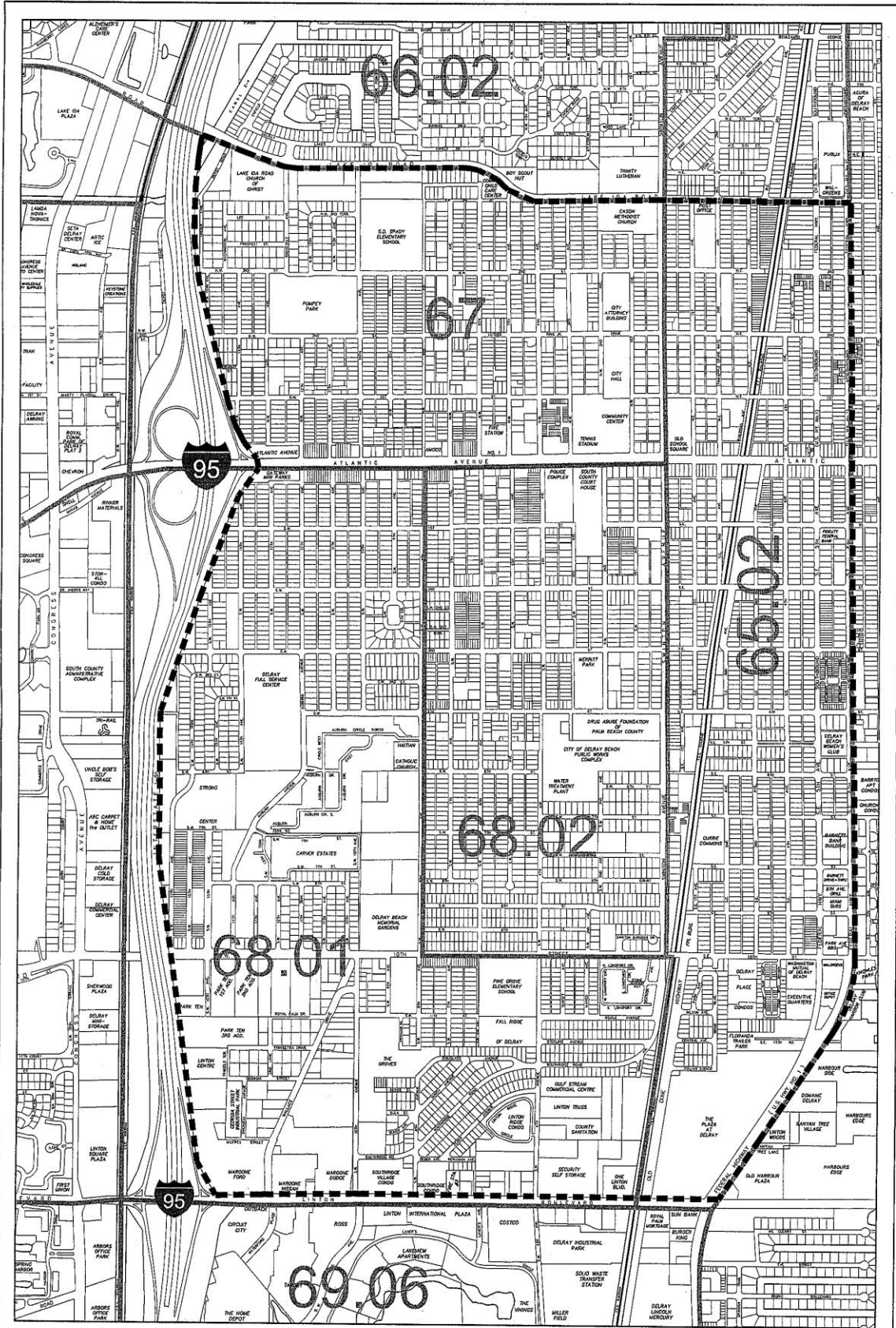
Order # - 6722978




**6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments or views were presented.

**7. Summary**

It is always the intent of the City to expend one hundred percent of the activities funded in the 2019-2020 Annual Action Plan within the City of Delray Beach's CDBG target area which encompasses the residential core of the City and to focus on individuals/households between low to moderate income.



 N PLANNING DEPARTMENT CITY OF DELRAY BEACH, FL	CDBG AREA BOUNDARY  CENSUS TRACT & # 	<b>CDBG TARGET AREA</b>
-- DIGITAL BASE MAP SYSTEM --		



**CBDG Target Area Map - Census Tracts**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DELRAY BEACH	Neighborhood & Community Services

**Table 1 – Responsible Agencies**

**Narrative (optional)**

As the Division that administers the Community Development Block Grant funds for the City of Delray Beach, Neighborhood Services prepares the Consolidated Plan. Staff interacted with affiliates of local and county government, non-profit housing providers; providers of social services and non-housing community needs; public housing authority and other representatives of various institutions that may have been able to provide information. Two public neighborhood meetings were conducted to introduce and inform residents of the process and collect information necessary to determine the priority needs for the Consolidated Annual Action Plan. The meetings were advertised in the newspaper and residents notified of the neighborhood meetings through neighborhood association contacts.

**Consolidated Plan Public Contact Information**

Ferline F. Mesidort, Administrator of Neighborhood Services Division can be reached in City Hall located at 100 NW 1st Avenue Delray Beach, FL 33444 or by phone 561-243-7280.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Neighborhood Services Division staff developed the Consolidated Plan through analysis of demographic data, consultation with community groups and concerned citizens, meetings with individual contacts, consultation with public and private agencies, and discussions with other governmental agencies. Representatives of the agencies either attended meetings, or were contacted individually for input.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Palm Beach County Continuum of Care is the countywide strategy (inclusive of Delray Beach) for meeting the needs of individuals and families who are homeless or at risk of becoming homeless. The Continuum of Care known as the Homeless and Housing Alliance of Palm Beach County (HHA) is responsible for developing the homeless delivery system strategy based on information provided by the Continuum of Care members. The HHA Executive Committee serves as the decision-making body responsible for planning evaluation and coordination of HEARTH CoC resources and other relevant homeless funding. The Executive Committee is responsible for managing community planning, coordination and evaluation to ensure that the system of homeless services and housing rapidly ends people’s homelessness permanently. The Committee consists of community-based representatives from government, business, formerly homeless individuals, law enforcement, banking, housing, service providers, faith groups, education, veterans and health care. The HHA collaborates with community task forces to make sure crucial data is included in the Continuum planning process. The Homeless Coalition of Palm Beach County is responsible for developing the Continuum of Care strategy based on information provided by the Continuum of Care Planning Committee. The Homeless Coalition of Palm Beach County’s Board of Directors is a community-based Board with representatives from government, business, formerly homeless individuals, law enforcement, banking, housing, service providers, faith groups, education, veterans and health care. The Homeless Coalition oversees and coordinates the Continuum of Care Planning Committee and all its sub-committees. The Coalition collaborates with community task forces to make sure crucial data is included in the Continuum planning process.

The Delray Beach Housing Authority, Delray Beach Community Land Trust, Delray Beach Community Redevelopment Agency, CROS Ministries, Palm Beach Continuum of Care, Habitat for Humanity and Boys and Girls Club of Palm Beach County were contacted and participated in a survey completed by non-profits/residents in helping to identify proposed needs within the City. The results of the survey reflected the most necessary needs as demolition and clearance of blighted structures, owner-occupied rehabilitation assistance and an increase in youth and teen services.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care planning occurs through an inclusive process consisting of the following Committees: HHA Executive Committee, HMIS Oversight Committee, Housing Inventory/Unmet Needs Committee, Financial Committee, Youth Focused Committee, Standard Policies and Procedures Committee, Membership Committee, Training Committee, Non-Conflict Grant Review Committee - as needed, PIT Committee- as needed, Task Specific Work Groups; Veterans Coalition. Several Not-For-Profits from Delray Beach are long standing members of the Homeless and Housing Alliance and participate in the CoC and its Sub-Committees as well as all training events. These Not-For-Profits also participate in the CoC's Homeless Management Information System and Coordinated Entry through the County's only Homeless Resource Center. These agencies are also participating in the County's Collective Impact Forums which are being held to develop the County's next strategic plan to end homelessness.

The Continuum of Care planning occurs through an inclusive process consisting of the following Committees: HHA Executive Committee, HMIS Oversight Committee (Performance Measures Sub-Committee of HMIS), Housing Inventory/Unmet Needs Committee, Financial Committee, Youth Focused Committee, Standard Policies and Procedures Committee, Membership Committee, Training Committee, Non-Conflict Grant Review Committee - as needed, PIT Committee- as needed, Task Specific Work Groups (Homeless Resource Center Workgroup), and the Veterans Coalition. The Continuum of Care planning occurs through an inclusive process consisting of the Continuum of Care Planning Committee and the following subcommittees: the Bed and Gaps Committee, the HMIS (technology) Steering Committee, the Standards of Care Committee, the Mainstream Resources Committee, the Glades Homeless Committee, the Service Provider Network, the Emergency Shelter Grant Program Board (ESG), Consolidated Plan Committee, Discharge Planning Committee and Family Empowerment Committee (FEC).

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Continuum of Care system begins with the Homeless Management Information System or HMIS. Homeless Individuals are navigated through the system either by telephone or through direct contact during Outreach efforts. The CoC and community partners have been participating on the Delray Beach Homeless Task Force which is evaluating strategies specific to addressing homelessness in Delray Beach. Targeted outreach efforts have been conducted in Delray Beach through a Homeless Project Connect coordinated by the Homeless Coalition of Palm Beach County. Over the past three years, members of the Delray Beach Homeless Task Force along with City of Delray Beach Staff have participated in the Point-In-Time Counts (PIT). The Point-In-Time count is generally conducted to identify the number of homeless individuals and families in the county. It also serves to measure the needs of the homeless as

well as provide direction for future development of housing and services. During the 2019 PIT Count, 72 persons were counted as unsheltered individuals within Delray Beach (10% of the total Palm Beach County unsheltered). This was increase from 2018 totals of 68. Within the two years, there is still a 6% decrease in the number of unsheltered individuals identified during the PIT Count.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Delray Beach Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeownership/Rental
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City has an ongoing relationship with the Delray Beach Housing Authority. The agency has participated in the Needs Assessment meeting and was sent an assessment survey for completion.
2	<b>Agency/Group/Organization</b>	Delray Beach Community Land Trust
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeownership/Rental
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City has an ongoing relationship with the Delray Beach Community Land Trust. The agency has participated in the Needs Assessment meeting and was sent an assessment survey for completion.
3	<b>Agency/Group/Organization</b>	Habitat for Humanity of South Palm Beach County
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeownership
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City has an ongoing relationship with Habitat for Humanity of South Palm Beach County (Community Land Trust). The agency has participated in the Needs Assessment meeting and was sent an assessment survey for completion.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All partnering agencies were contacted. All participated in the needs assessment process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Palm Beach County Continuum of Care	

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

In preparation of the Annual Plan, the City held a Needs Assessment Meeting on May 20, 2019 in the City Hall First Floor Conference Room to discuss the CDBG program and our funding sources. Through these meetings and a community survey, ideas were solicited from the public. The second public hearing is scheduled for July 9, 2019.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Persons with disabilities  City Residents and Agencies	There were 4 non-profit representatives in attendance.	Several questions were asked regarding the application process for receiving public service funds.	All comments from the public were accepted and answered during the meeting.	
2	Community Outreach Meeting	Non-English Speaking - Specify other language: Haitian-Creole  Residents within target area	There were approximately 13 residents in attendance.	No comments were asked regarding eligible activities. Questions were posed about current process to apply for assistance.	N/A	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	City residents/City wide/Target Area	Approximately 10 persons have fully completed the needs assessment survey to date.			
4	Public Hearing	City Residents/City Commission	The Consolidated Plan appears as a Public hearing item. Item is open for public comment. Certification is included as backup support reflecting approval of the plan.	No comments received to date.		
5	Internet Outreach	City residents/City wide/Target Area		No comments were received for the CARES Act Amendment.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Delray Beach anticipates the receipt of CDBG funds in the amount of \$ 518,054 during the next fiscal year which begins October 1, 2019 to September 30, 2020. In addition to the annual allocation, the City will also have available unexpended funds from prior year of approximately \$350,000. This brings the total available CDBG funds for the program year to about \$861,162. The entitlement program rule is that a grantee cannot have more than 1.5 times its annual allocation in its line of credit sixty days prior to the end of the program. The City makes every effort in administering CDBG activities for the timely expenditure of funds. We do not anticipate any program income since no projects have been funded to likely generate any program income. Due to COVID-19, the City is slated to receive an additional \$312,450 to assist

households impacted by the COVID-19 pandemic.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	518,054	0	0	518,054	350,000	All CDBG funds are to be used in accordance with the approved Annual Action Plan to address the priority needs and goals and objectives identified.
Other	public - federal	Economic Development Housing	312,450	0	0	312,450	0	Funds to assist in the response to the COVID-19 pandemic and to mitigate economic impacts.
Other	public - state	Acquisition Admin and Planning Housing Other	87,747	0	0	87,747	0	The SHIP Program furthers the housing element objective of providing increased housing opportunities for low-income persons.

Other	public - local	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,840,000	0	0	3,840,000	0	<p>In 1988 the City received a \$ 3.8 million Urban Development Action Grant (UDAG) for the construction of 256 rental apartments in the SW quadrant of the City. Total project cost was \$ 14.4 million. The project involved the City loaning the grant proceeds plus an additional \$ 768,000, plus making a \$ 200,000 grant, and transferring the site to Auburn for a purchase money mortgage of \$ 730,000. The UDAG loan was to be repaid in 15 years, with the City receiving additional interest based on cash flow and potential sale proceeds from the project. Over numerous years, support of administration costs and maintenance of the Neighborhood Resource Center building which provides social services and housed at 141 SW 12th Avenue and 145 SW 12th Avenue Delray Beach, FL 33444 has relied on the interfund transfer of UDAG contribution. To date, the City has been repaid in full and \$3.84M is available for re-investment. A workforce housing task force has been charged to provide recommendation for how these dollars can reinvigorate the most needed areas in the City.</p>
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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Admin and Planning Other	109,559	0	0	109,559	0	The CRA provides funds to eliminate slum and blight within the Community Redevelopment Area is a priority for the CRA. The Curb Appeal Residential Improvement Program is designed to assist in this goal by providing grants to the owners of single family residential properties/duplexes for minor exterior property improvements including roof repair that can improve the aesthetics of a residential dwelling and increase property values.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

It is always the intent of the City to leverage funds whenever possible. Federal, State and Local resources will be utilized to provide direct assistance to eligible households, as well as to leverage private investment in the area. The City expects to receive and apply for additional funds for housing objectives from several sources.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

### **Discussion**

The City's primary focus over the next year will continue to be the development and maintenance of affordable housing within its jurisdiction. The City plans to accomplish approximately seven (7) housing rehabilitation projects, at least one (1) of which will be committed to homeowners at or below 50% of the area median income. A combination of grant dollars will be used to fund the City's housing objectives. The City is pending completion of its housing needs study to include an assessment of existing housing conditions, demographic and market demands, and identify critical housing gaps and issues, it should identify any current and anticipated unmet housing needs and provide an outlook towards anticipated housing demands over the next 20 years. This will be a data driven study which will be used to identify citywide and neighborhood focused housing priorities and provide a policy alternatives and interventions strategies to guide the City in decision making for future housing needs.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Owner-Occupied Rehabilitation	2015	2019	Owner-Occupied Rehabilitation	CDBG TARGET AREA	Owner-Occupied Rehabilitation	CDBG: \$336,736 City General Funds (UDAG): \$3,840,000 Community Redevelopment Agency: \$75,000 State Housing Initiatives Partnership: \$50,000	Homeowner Housing Rehabilitated: 5 Household Housing Unit
2	Public Service	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Public Service	CDBG: \$77,708	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
4	Program Administration	2015	2019	Program Administration	CDBG TARGET AREA	Planning and Administration	CDBG: \$103,610	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Economic Development	2015	2019	Non-Housing Community Development	CDBG TARGET AREA	Economic Development	CDBG-CV: \$187,470	Jobs created/retained: 5 Jobs Businesses assisted: 5 Businesses Assisted

Table 6 – Goals Summary

**Goal Descriptions**

1	<b>Goal Name</b>	Owner-Occupied Rehabilitation
	<b>Goal Description</b>	Forgivable loans are provided to low-moderate income owner-occupied households to maintain their properties in a decent, safe, and sanitary condition. Funds are provided as a deferred, no-interest loan. Amounts are limited to \$45,000 per unit (subject to change per program guidelines). Funds are provided for rehabilitation administration (Housing Rehabilitation Specialist and Housing Rehabilitation Inspector).
2	<b>Goal Name</b>	Public Service
	<b>Goal Description</b>	The objective of the public service activities is to improve and expand public service that address senior services, crime prevention, child care, youth services, fair housing counseling, recreational services, tenant/landlord counseling and employment training.
4	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	These funds will be used for program management, coordination, monitoring, and evaluation of the CDBG program in fiscal year 2019-20 and the overall administration of the Neighborhood Services Division.



5	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Funding provided to small businesses for economic development activities that would require job creation for low-to-moderate income persons. Utilize CDBG funds to provide direct financial and/or technical assistance to eligible for-profit businesses located in, or will be located within, the established CDBG target area for an activity where the assistance is appropriate to carry out an economic development project.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The City of Delray Beach's priority needs objectives are as follows:

### Projects

#	Project Name
1	PROGRAM ADMINISTRATION
2	PUBLIC SERVICE
3	HOUSING REHABILITATION
4	ECONOMIC DEVELOPMENT
5	RENTAL ASSISTANCE

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Delray Beach will continue providing funding for a variety of housing and community development projects and programs designed to meet the diverse needs of its citizens.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	PROGRAM ADMINISTRATION
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$103,610 State Housing Initiatives Partnership: \$8,775
	<b>Description</b>	This project provides for the eligible costs associated with the administration of the City of Delray Beach CDBG program and Neighborhood Services Division. Eligible administration costs include staff and related costs required for program management, coordination, monitoring, reporting, evaluation and oversight. These costs are subject to a statutory limitation of not more than 20% of the annual grant funds plus program income.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and administration services supports the additional activities and strategies proposed under this plan. The direct benefit will reflect within those individual activities in the IDIS.
	<b>Location Description</b>	The locations will be identified as applications are approved. All projects will fall within the CDBG target area.
	<b>Planned Activities</b>	It is anticipated that the City will address oversight and management of the program including housing rehabilitation and public service subrecipients.
2	<b>Project Name</b>	PUBLIC SERVICE
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$77,708
	<b>Description</b>	The objective of the project is to improve and expand public service that address senior services, crime prevention, child care, youth services, fair housing counseling, recreational services, tenant/landlord counseling and employment training.
	<b>Target Date</b>	9/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provides assistance to families and individuals to overcome adverse housing situations and (in some situations) avoid eviction, foreclosure, utility disruptions, and eventual homelessness. Funds will help to improve and expand public services that address senior services, crime prevention, child care, youth services, fair housing counseling, recreational services, tenant/landlord counseling and employment training. At least 51% of program participant's served will have low-to moderate incomes.
	<b>Location Description</b>	All activities will take place within the CDBG target area.
	<b>Planned Activities</b>	
<b>3</b>	<b>Project Name</b>	HOUSING REHABILITATION
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Owner-Occupied Rehabilitation
	<b>Needs Addressed</b>	Owner-Occupied Rehabilitation
	<b>Funding</b>	CDBG: \$336,736 Community Redevelopment Agency: \$75,000 State Housing Initiatives Partnership: \$50,000
	<b>Description</b>	This project addresses building and code violations, interior and exterior building, electrical and plumbing problems, health and safety issues, and the retrofit of special items for those with special needs. This project also provides for staff costs and related expenses required for outreach efforts for marketing the program, rehabilitation counseling, screening potential applicant households and structures, preparing work specifications and bid packages, inspections, eligibility determinations and other services related to assisting owners, contractors and other entities who are participating in eligible rehabilitation activities.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City plans to accomplish approximately seven (7) housing rehabilitation projects, at least one (1) of which will be committed to homeowners at or below 50% of the area median income. A combination of grant dollars will be used to fund the City's housing objectives.
	<b>Location Description</b>	All activities will take place within the CDBG target area.
	<b>Planned Activities</b>	
<b>4</b>	<b>Project Name</b>	ECONOMIC DEVELOPMENT
	<b>Target Area</b>	CDBG TARGET AREA

	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG-CV: \$234,337
	<b>Description</b>	THIS PROJECT WILL PROVIDE FUNDING ASSISTANCE IN SUPPORT OF ECONOMIC DEVELOPMENT PROJECTS LOCATED OR, TO BE LOCATED, WITHIN THE CDBG TARGET AREA. GRANTS WILL BE PROVIDED TO ELIGIBLE BUSINESSES UNDERTAKING ACTIVITIES WHICH WILL RESULT IN THE RETENTION AND/OR CREATION OF JOBS FOR LOW- TO MODERATE-INCOME PERSONS. ALLOCATION OF GENERAL PROGRAM ADMINISTRATIVE COSTS, AS RELATED TO OVERALL PROGRAM PLANNING AND CDBG GRANT ADMINISTRATION; AND/OR ACTIVITY DELIVERY COSTS, AS RELATED TO IMPLEMENTING AND CARRYING OUT THIS ACTIVITY NOT TO EXCEED THE ALLOWABLE 20% CAP AS REQUIRED.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The primary goal is to increase economic development opportunities for small, disadvantaged and/or minority businesses and retain job opportunities for low and moderate income persons. With up to \$35,000 contribution, six (6) positions could be retained.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
5	<b>Project Name</b>	RENTAL ASSISTANCE
	<b>Target Area</b>	CDBG TARGET AREA
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG-CV: \$78,113
	<b>Description</b>	THE PROVISION OF FUNDS FOR ONE-TIME, EMERGENCY RENTAL ASSISTANCE FOR LOW-MODERATE HOUSEHOLDS FOR UP TO THREE MONTHS. ALLOCATION OF GENERAL PROGRAM ADMINISTRATIVE COSTS, AS RELATED TO OVERALL PROGRAM PLANNING AND CDBG GRANT ADMINISTRATION; AND/OR ACTIVITY DELIVERY COSTS, AS RELATED TO IMPLEMENTING AND CARRYING THIS ACTIVITY NOT TO EXCEED THE ALLOWABLE 20% CAP AS REQUIRED.
	<b>Target Date</b>	9/30/2021

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Individuals/Households that fall within the very-low to moderate income category will benefit from this strategy. This will greatly assist persons who lost their job on or after March 1, 2020, earn up to 80 percent of area median income* based on household size, are not receiving housing subsidies from any other local, state or federal programs.
<b>Location Description</b>	Within the CDBG target area.
<b>Planned Activities</b>	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Activities and programs funded focus on the area identified as the City of Delray Beach's CDBG target area which encompasses the residential core of the City. The boundaries of the CDBG target area extend from Lake Ida Road (North) to Linton Boulevard (South), and from Interstate 95 (West) to Federal Highway (East). This area includes twenty-eight residential neighborhoods and the downtown business district. The majority of the City's minority and low-income population is concentrated within the 728 acres that make up the residential core.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CDBG TARGET AREA	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City of Delray Beach is considered an "Entitlement" City and our entitlement is directly linked to the City's demographic profile. The CDBG target area was designated based on the desire to direct resources and services to areas with the highest concentration of poverty, blighted conditions, and economic problems.

### **Discussion**

The area contains approximately 4,384 dwelling units, including single family, duplex, and multi-family units. Two (2) affordable housing projects, Allamanda Gardens, consisting of thirty-six single family unit and Swinton Gardens, an 11 unit single-family development, and eight (8) workforce housing developments, Swinton Square consisting of 20 mixed-residential family units, Auburn Trace consisting of 264 mixed residential units, Village at Delray consisting of 192 mixed residential units, Village Square Phase 1 consisting of 144 mixed residential units located in the target area. There are currently five (5) single family homes being built as part of the workforce housing restrictive covenant. All making up 1,091 renter housing units using Federal, State or Local subsidies. The area contains approximately 4,384 dwelling units, including single family, duplex, and multi-family units. Two (2) affordable housing projects, Allamanda Gardens, consisting of thirty-six single family unit and Swinton Gardens, an 11 unit single-family development, and eight (8) workforce housing developments, Swinton Square consisting of 20 mixed-residential family units, Auburn Trace consisting of 264 mixed residential units, Village at Delray consisting of 192 mixed residential units, Village Square Phase 1 consisting of 144 mixed residential units located in the target area. There are currently five (5) single family homes being built as part of the workforce housing restrictive covenant. All making up 1,091 renter housing units using



Federal, State or Local subsidies.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Neighborhood Services staff develops the Annual Action Plan through analysis of demographic data, consultation with residents, meeting with individual contacts, consultations with non-profit agencies, and discussions with other governmental agencies. Representatives of the following agencies either attended meetings or were contacted individually for input: The Delray Beach Housing Authority, The Delray Beach Community Redevelopment Agency, Achievement Centers for Children and Families, Milagro Center, CROS Ministries, Delray Beach Community Land Trust, Legal Aid Society of Palm Beach County, Urban League of Palm Beach County and Boys and Girls of Palm Beach County. All neighborhood residents within the CDBG target area were encouraged to attend meetings and participate in the Action Plan process.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	6
Special-Needs	1
Total	7

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	7
Acquisition of Existing Units	0
Total	7

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### Discussion

The City will continue to have formal partnerships in place with many of the community partners listed above. Joint planning activities occur on an on-going basis to develop collaborative projects and initiatives consistent with the community’s objectives. The City may provide direct funding for many of the programs and services provided by partner agencies and are directly involved in the monitoring and oversight of those programs and activities. Goals identified above may also be met leveraged with other funding sources.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City works very closely with the Delray Beach Housing Authority (DBHA) which currently manages the City's Section 8 program. The DBHA is a public housing authority separately chartered under State law responsible to a Board of Directors. The Authority is governed by seven Commissioners, each appointed by the City Commission for a term of four years. The DBHA Board hires its own executive director, who is responsible for hiring, contracting and procurement, provision of services, review of proposed development sites, and comprehensive planning of the public housing authority. The Delray Beach Housing Authority is an organization dedicated to improving the quality of life for low and moderate income families, and providing the opportunity for self-sufficiency by guaranteeing safe, quality housing. The DBHA submits a Public Housing Agency Five -Year and Annual Plan which details the housing authority's plans for the next five years and their priorities (incorporated in this plan by reference). Areas covered by the Delray Beach Housing Authority extend 10 miles beyond the municipal boundaries of the City of Delray Beach.

### **Actions planned during the next year to address the needs to public housing**

One of the strengths of the DHBA is the longevity of its administrative personnel of more than 40 years and operations since 1973. The agency provides rental assistance programs; the Section 8 Choice Voucher Program and the Public Housing Program and a Family Self-Sufficiency Program as well. This reflects program continuity and stability. The rental assistance program makes market rate housing affordable. Participants normally pay no more than 30% of monthly adjusted income towards rent and utilities. The Housing Assistance Payment subsidizes the balance of the rent to the property owner. The Section 8 Program serves a total number of 1,041 families, and includes a Project Based portion which serves 145 families of aged 55 and over.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Family Self-Sufficiency Program promotes employment and increased savings for families served through the Section 8 subsidized housing program. It also helps them to become economically independent, get jobs, further their education and eventually purchase a home.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**

## **provided or other assistance**

The DBHA does not fall under the category of a troubled agency.

## **Discussion**

The Delray Beach Housing Authority is an organization dedicated to improving the quality of life for low and moderate income families, and providing the opportunity for self-sufficiency by guaranteeing safe, quality housing. Their aim is to accomplish the mission through the application of these guiding principles: Quality, Residents being their main focus, Resident Involvement, and Teamwork. The DBHA's strategy for extending the supply of assisted housing include (a) applying for additional rental vouchers; (b) reducing public housing vacancies; (c) leveraging private/other public funds to create additional housing opportunities, and to acquire or build additional units and developments.

The West Settlers Service Center building was opened in April of 2017. It serves as the administrative hub for staff. Delray Housing Group (DHG), an extension of DBHA, continues to manage the Village Square Family site that consists of 144 units designated a Multifamily Tax Credit Property. Phase II, The Courts at Village Square Elderly Community that consists of 84 Elderly Project-Based Section 8 units is completed. They also continue to manage the 404 unit Lake Delray Apartments which holds 202 Project Based units and Tenant Based Housing Choice vouchers. Later this year, DBHA will begin predevelopment of Village Square III. The plan is to build a 54-unit townhouse community affordable to persons with incomes ranging from 80% of area median income to 140% of AMI.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Presently, CROS Ministries operates a pantry at various site locations and has done so for over forty years. The program serves the homeless, individuals and families with low-incomes, people with disabilities, and senior citizens. Volunteers and staff provide breakfast and hot lunches five days a week, evening hot meals four nights a week, meals to the home-bound three days a week, and bagged lunches on the weekend. The agency also provides emergency services, advocacy, and long-term self-sufficiency. Palm Beach County houses the Senator Philip D. Lewis Center which opened in July 2012 as Palm Beach County's first homeless resource center. The center assists individuals who are homeless in Palm Beach County through outreach, assessment, and housing. Homeless Services staff assess individuals at the Lewis Center for Housing Focused Services and provide Case Management to homeless individuals in Transition. Services are prioritized to the most vulnerable homeless persons. Palm Beach County is transitioning services towards a Housing First philosophy in its practices. Services are prioritized utilizing the Service Prioritization Decision Assistance Tool (SPDAT).

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City relies on agencies like CROS Ministries and the Palm Beach County Department of Human and Veterans Services to assist in furthering its mission to serve the homeless and hungry in Palm Beach County through community collaborations. The City continues to provide office and pantry space to CROS Ministries to provide the services referenced above. Through this partnership, an increase in service is anticipated. The agency this year has served an average of 414 households, 832 individuals and 229 children.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Currently, the City refers persons requiring emergency shelter and transitional housing to the Senator Philip D. Lewis Center and/or the Homeless Coalition of Palm Beach County to assist individuals who are homeless in Palm Beach County through outreach, assessment, and housing. Services are prioritized to the most vulnerable homeless persons. Palm Beach County is transitioning services towards a Housing First philosophy in its practices. In 2016, the City executed an interlocal agreement between the City of Delray Beach and Palm Beach County which allows the City to utilize the Homeless Resource Center ("HRC") to assist our homeless population. The HRC is not a temporary lodging facility but a facility that will endeavor to end homelessness for qualified individuals that voluntarily commit to participate in the

services and programs offered by the HRC.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

There are currently several organizations within Palm Beach County that can assist in varying degrees to help homeless persons transition to permanent housing. The City will continue to refer persons requiring assistance to these agencies i.e, Senator Phillip D. Lewis Center, The Lord's Place, Family Promise, Adopt-a-Family, Homeless Coalition of Palm Beach County, etc. The City has recently approved a six month Live Fresh Shower Truck pilot program, an idea stemming from the Homeless Task Force (Delray Beach Interfaith Committee) in an effort to assist homeless persons. The interfaith committee manages and funds the program which helps individuals get fresh and helps to secure employment. The truck provides clothing and hygiene kits, mail service and social services. It currently operates once a week.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The prevention of becoming homeless is greatly decreased with the various partnerships the City has. The City will continue to refer persons requiring assistance to the proper agencies specialized to assist with emergency shelter and transitional housing.

## **Discussion**

The City has created a homeless task force including staff, residents, non-profit housing partners and interfaith community which meets to discuss the best methods to address the homeless concern within the City parameters. Staff is actively engaged in County meetings to effectively coordinate services within the County.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Housing affordability is a key component to the quality of life for the City's residents. Some obstacles that impede housing availability include household income, lack of education, training, or jobs, cost of land and construction costs, lack of affordable housing stock, lack of affordable rental units and lack of funding for housing programs. In recent years the City of Delray Beach has explored mechanisms to maintain and encourage production of affordable housing in recognition of quickly escalating real estate values.

The ultimate goal is to provide housing in Delray Beach through complete, stable, and attractive neighborhoods that contain quality, affordable, and accessible housing choices that serve all income levels and age groups and that preserve and reinforce the livability, character and the special sense of place of Delray Beach.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

As early as 2004, the City Commission undertook a review of the lagging housing supply to meet the city's housing needs and established an affordable housing incentive program with density bonuses. Higher densities were allocated within Overlay districts, Infill districts east of Interstate-95, and within the Downtown where density bonuses were allowed for residential or mixed-use developments which provided or contributed to the provision workforce housing units. Over time expansion of the overlay districts included properties west of Interstate-95 with the inclusion of the Four Corners, 1-95/CSR Railroad Corridor and the Congress Avenue Mixed Used area.

The utilization of higher densities will continue to result in the provision of a higher proportion of multifamily and mixed-use developments versus the development of detached single family dwellings. Higher density developments will be most beneficial to its residents and the city when located near job centers, commuter rail service, and existing and planned transit corridors.

Traditionally, infill housing has occurred in areas which are close to residential build-out, where vacant parcels were bypassed due to odd parcel shapes and sizes, poor access, ownership problems, changes in zoning and subdivision regulations requirements. Delray Beach has numerous properties that can accommodate infill development.

Eliminating barriers to affordability has been the primary objective of the Delray Beach Community Land Trust (DBCLT) program since its inception in 2006. In July 2006 of that year the City transitioned its First Time Homebuyer Program, which provided traditional down payment assistance and included a



Community Land Trust strategy for the purpose of creating affordable homeownership opportunities. The City continues to support both of these strategies within its Local Housing Assistance Plan (LHAP). Over the years, through the Neighborhood Stabilization Program (NSP), partnerships with the Delray Beach Housing Authority (DBHA), Delray Beach Community Land Trust (DBCLT) and Delray Beach Community Development Corporation (CDC) has been key in the transfer of foreclosed properties. There has been a decrease in State funds in the past two years, however the City will continue to provide down payment assistance and closing cost funds as funding permits to assist an income eligible buyer obtain affordable properties. Staff anticipates leveraging this with the use of Workforce Housing dollars.

**Discussion:**

The City continues to identify and reduce any barriers to affordable housing through increased communications with housing and non-profit housing providers within the industry. The use of both zoning and incentives are important tools to guide land use, but it is best used in combination with other tools and a realistic understanding of market forces.

New approaches that utilize both zoning and incentives are needed to implement this plan. By offering incentives in the form of grants, loans, infrastructure investments, or innovative regulatory approaches, Delray Beach can encourage superior projects that deliver numerous community benefits. These benefits can include affordable housing, great design that beautifies our city and creates lively public places, more transportation options, increased open space areas, low-impact development, new jobs, and an expanded tax base. Incentives matter to people who want to improve our community, and they can generate goodwill while helping us reach our goals.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The Action Plan is to be carried out through a network of public, private, and non-profit organizations, many of which participated in the public participation process. The City's Neighborhood Services Division has been working with these agencies to construct affordable housing, improve neighborhoods, and establish services for all segments of the City's population.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Delray Beach will continue providing funding for a variety of housing and community development projects and programs designed to meet the diverse needs of its citizens. On an on-going basis the City is involved with numerous initiatives and has forged successful partnerships with key agencies to provide a wide array of services and help to address housing issues such as affordability, quality, and safety. Continued cooperation with these agencies is key. The City is prepared to use the CARES Act funds to respond to coronavirus by providing rental assistance to eligible low-moderate income families facing eviction/foreclosure assistance as well as small business assistance in the form of rent payments or job retention for staff impacted by the economic and housing market disruptions.

### **Actions planned to foster and maintain affordable housing**

A variety of affordable housing units have come on line within the designated target area over the past 10 years including two owner-occupied single family subdivisions, 175 new infill single family units, six CODA units: three owned by Delray Beach Community Redevelopment Agency (CRA) and three by the Delray Beach Community Land Trust (DBCLT), 88 properties with 70 owner-occupied lessees, three (3) rental, and two (2) lease purchase DBCLT properties, five (5) new offsite WFH single family units pending (3 under constructing and two in permitting), one (1) additional unit to Atlantic Park Square Project, one (1) WFH unit two story single family unit, Three (3) sites pending infrastructure improvements, three (3) Eagle's nest homes and a fourth property pending agreement to commence construction. The CRA has provided construction loans for the Atlantic High School Career Academy (Eagle's Nest) program. The program offers high school students hands-on training in the construction industry as the students build single-family homes under the supervision of qualified professionals. The program is a partnership of the Palm Beach County School District, the City and the CRA, with donations of funding, materials, and in-kind services from private firms. Completed homes are sold to eligible low/moderate-income homebuyers.

With the implementation of the Workforce Housing Ordinance, approximately 20 workforce town homes and additional 542 affordable rental units have been built. Delray Beach Housing Authority's is now managing two phases of Village Square which is a complex of 144 affordable rental units and the Village Square Elderly which includes 84 rental units. Phase III is currently pending permitting approval for fifty-four townhomes to complete the three (3) phase project on what was once the Carver

Estates development demolished in 2008. The Delray Village Square Project encompasses a total site area of approximately 18 acres of vacant land in proximity to a stable residential neighborhood and some commercial development within the southwest corridor of Delray Beach.

The historic La France Hotel located at 140 NW 4th Avenue was converted it into an affordable housing complex for seniors by the CRA. The CRA also acquired and renovated two apartment buildings on NW 5th Avenue, which provides long-term affordable rental and condominium housing as well as twenty-five apartments on SW 9th Avenue north of SW 1st Street. Known as Palm Manor, the apartments are managed and maintained by the DBCLT and rented to income-eligible tenants.

### **Actions planned to reduce lead-based paint hazards**

HUD lead based paint regulations are applicable to rehabilitation activities that are funded under the CDBG program. The City will continue to implement its housing related activities in a manner which assesses lead-based paint risk throughout the target area. When providing assistance under housing programs, the City consistently provides all clients and potential clients with the "Lead-Based Paint" pamphlet that describes hazards of lead-based paint. When lead is detected in items to be disturbed by housing rehabilitation or on mouthable surfaces, the work-write up incorporates measures for contaminated areas. This involves qualified contractors using safe lead practices. After housing rehabilitation is completed in such units, a clearance test is performed to ensure the home is lead-free.

### **Actions planned to reduce the number of poverty-level families**

The City of Delray Beach's anti-poverty strategy will assist in reducing the number of poverty level families by increasing access to the following services and programs: 1) Programs supporting and encouraging community and neighborhood maintenance 2) Affordable housing in perpetuity to special needs, low/moderate income, and below poverty level families with the help of various nonprofit organizations. 3) Employment and training programs to improve the academic, basic, and technical skills of low/moderate income persons to aid in obtaining or improving their earning capacity through the financial empowerment program under Urban League of Palm Beach County 4) Educational outreach for low/moderate income families, particularly those with special needs by working with banks, insurance companies regarding credit worthiness, and property protection.

### **Actions planned to develop institutional structure**

Measurable strengths of the delivery system of housing and community development programs include the number of lenders and financial institutions participating in the Community Land Trust/ Purchase Assistance Program, as well as the number of foundations, non-profit agencies and for-profit developers

in the community actively participating in a variety of activities benefiting the community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Neighborhood Resource Center which opened in August 2006, continues to uphold its mission by enriching the quality of life of City residents and promoting a sense of community through the delivery and connection of services that educate, develop financial management skills, and promote productive lifestyles. During the program year, the NRC office space will continue to serve as home to agencies such as the Delray Beach Community Land Trust, CROS Ministries, Legal Aid Society of Palm Beach County, Urban League of Palm Beach County, and Palm Beach County Food Bank. The City is always seeking to provide available space at the NRC to provide additional services to its residents within the CDBG target area. The City will continue to utilize its unique network of neighborhood associations to foster communication between the City and the neighborhoods at the resident level. In doing so, the Neighborhood Services Division can gain important feedback and citizen input from the residents themselves and overcome obstacles as they present themselves.

### **Discussion:**

During the program year, the City of Delray Beach will continue to conduct random on-site monitoring visits to selected housing rehabilitation projects. Additionally, the Division conducts on site visits to each public service subrecipient every other year or as necessary to ensure compliance with all federal regulations and City policies. In addition, all documentation pertaining to subrecipient activities and monitoring is retained in the Neighborhood Services Division. Files include site visit reporting, before and after condition assessments and evaluations of measurable results.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

**Introduction:**

The City under section AP-20 "Annual Goals and Objectives" have identified its targeted activities planned with respect to all CDBG funds expected to be available during the program year (including program income that will have been received before the start of the next program year). Unfortunately, the City does not receive HOME/American Dream Downpayment Initiative (ADDI) or Emergency Shelter Grant (ESG) funds.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

One hundred percent of activities funded in the 2019-2020 Annual Action Plan focus on the City of Delray Beach's CDBG target area which encompasses the residential core of the City. The City does not anticipate the receipt of any program income.

## Attachments





Community Coalition meeting / People Assembly 04/18/19

First & Last Name	Home Address	Phone #	email address
Wade Wilson	1250 86th St <del>561-800-3337</del>	561-860-3337	leaders Adv
Mudim Pierre	561-859-7493	561-522-1773	561-359-7493 wspine26@gmail.com
<i>interview</i> Alexis Gwendol	1060	561-76-5-9	
Caldos Zulmar		561-305-8183	
Colson Zulmar		561-762-956	
Jacquel Pestina		561-502-4725	
Caly Zulmar	308 Starling Ave	561-904-1707	CalyZ@gmail.com
JUAE Avril	301 W ATLANTIC AVE	561-654-9017	Javiebellsouth.net
Fertine Meidort		561- <del>292-7250</del> 343-7250	mesidort@mydelraybeach.com
Jameel Stewart	100 NW 1st Ave	561-292-7240	stewartj@mydelraybeach.com
Sam Avril	Home safe	561-654-407	
Cherlande Collin		561-292-5596	cherlandemarc@h...
James Young	2133 Lake Park Rd	772-579-1185	jyoung837@gmail.com
Raphael Blanc	Blanc	561-206-6348	Redura72@yahoo.com
Pedro Raphael	Like with		

will donate for the night to

Date:

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424	
<p><b>* 1. Type of Submission:</b></p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
<p><b>* 2. Type of Application:</b></p> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
<p><b>* 3. Date Received:</b> (Certified by Grants.gov when submitted)</p>	
<p><b>* 4. Applicant Identifier:</b></p>	
<p><b>5a. Federal Entity Identifier:</b></p>	
<p><b>5b. Federal Award Identifier:</b></p>	
<p><b>State Use Only:</b></p>	
<p><b>6. Date Received by State:</b></p>	
<p><b>7. State Application Identifier:</b></p>	
<p><b>B. APPLICANT INFORMATION:</b></p>	
<p><b>* a. Legal Name:</b> CITY OF DELRAY BEACH</p>	
<p><b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-6000308</p>	
<p><b>* c. Organizational DUNS:</b> 0772837370000</p>	
<p><b>d. Address:</b></p>	
<p><b>* Street1:</b> 100 NW 1ST AVENUE</p>	
<p><b>* Street2:</b></p>	
<p><b>* City:</b> DELRAY BEACH</p>	
<p><b>* County/Parish:</b> PALM BEACH</p>	
<p><b>* State:</b> FL</p>	
<p><b>* Province:</b></p>	
<p><b>* Country:</b> USA: UNITED STATES</p>	
<p><b>* Zip / Postal Code:</b> 33444</p>	
<p><b>e. Organizational Unit:</b></p>	
<p><b>Department Name:</b> NEIGHBORHOOD &amp; COMMUNITY SERVICES</p>	
<p><b>Division Name:</b> NEIGHBORHOOD SERVICES</p>	
<p><b>f. Name and contact information of person to be contacted on matters involving this application:</b></p>	
<p><b>Prefix:</b></p>	
<p><b>* First Name:</b> FERLINE</p>	
<p><b>Middle Name:</b></p>	
<p><b>* Last Name:</b> MESIDORT</p>	
<p><b>Suffix:</b></p>	
<p><b>Title:</b> NEIGHBORHOOD SERVICES ADMINISTRATOR</p>	
<p><b>Organizational Affiliation:</b></p>	
<p><b>* Telephone Number:</b> 561-243-7289</p>	
<p><b>Fax Number:</b> 561-243-7221</p>	
<p><b>* Email:</b> MESIDORT@MYDELRAYBEACH.COM</p>	

**Application for Federal Assistance SF-424**

\* 9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

---

\* 10. Name of Federal Agency:

---

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

---

\* 12. Funding Opportunity Number:

\* Title:

---

13. Competition Identification Number:

Title:

---

14. Areas Affected by Project (Cities, Counties, States, etc.):

---

\* 15. Descriptive Title of Applicant's Project:

---

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a Applicant  \* b Program/Project

Attach an additional list of Program/Project Congressional Districts if needed

**17. Proposed Project:**

\* a Start Date  \* b End Date

**18. Estimated Funding (\$):**

* a Federal	<input type="text" value="112,450.00"/>
* b Applicant	<input type="text"/>
* c State	<input type="text"/>
* d Local	<input type="text"/>
* e Other	<input type="text"/>
* f Program Income	<input type="text"/>
* g TOTAL	<input type="text" value="112,450.00"/>

**19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review

c. Program is not covered by E.O. 12372

**20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

**Authorized Representative:**

Prefix  \* First Name

Middle Name

\* Last Name

Suffix

\* Title

\* Telephone Number  Fax Number

\* Email

\* Signature of Authorized Representative  \* Date Signed

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

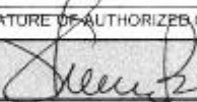
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.</li> <li>2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.</li> <li>3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.</li> <li>4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.</li> <li>5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.</li> <li>6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.</li> <li>7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.</li> </ol> | <ol style="list-style-type: none"> <li>8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).</li> <li>9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.</li> <li>10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.</li> </ol> |
|---|---|

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514, (b) notification of violating facilities pursuant to EO 11738, (c) protection of wetlands pursuant to EO 11990, (d) evaluation of flood hazards in floodplains in accordance with EO 11988, (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523), and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.)
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <b>SHELLY PETROLIA, MAYOR</b>
APPLICANT ORGANIZATION <b>CITY OF DELRAY BEACH</b>	DATE SUBMITTED <b>8/11/20</b>

SF 424E (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

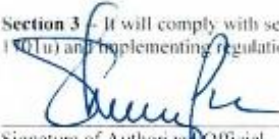
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** - It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

8/11/2020  
Date

Shelly Petrolia, Mayor  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) **2019** [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

8/11/2020  
\_\_\_\_\_  
Date

Shelly Petrolia, Maşor  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

8/11/2020  
Date

Shelly Petrolia, Mayor  
Title


**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

8/11/2020  
\_\_\_\_\_  
Date

Shelly Petrofia, Mayor  
\_\_\_\_\_  
Title

### **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature of Authorized Official

8/11/2020  
\_\_\_\_\_  
Date

Shelly Petrofia, Mayor  
\_\_\_\_\_  
Title

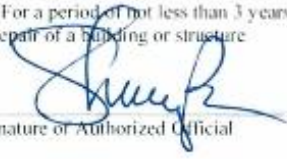
**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
Signature of Authorized Official

8/11/2020  
Date

Shelly Petrolia, Mayor  
Title

**APPENDIX TO CERTIFICATIONS**

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 08/15/2019	4. Applicant Identifier: UCG120732-0001	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>B. APPLICANT INFORMATION:</b>		
* a. Legal Name: CITY OF DELRAY BEACH FLORIDA		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000308	* c. Organizational DUNS: 0772837370900	
d. Address:		
* Street1: 100 NW 1ST AVENUE	Street2: <input type="text"/>	
* City: DELRAY BEACH	County/Parish: PALM BEACH	
* State: FL: Florida	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 33445	
e. Organizational Unit:		
Department Name: NEIGHBORHOOD & COMM SERVICES	Division Name: NEIGHBORHOOD SERVICES	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: MRS.	* First Name: ERLINE	Middle Name: <input type="text"/>
* Last Name: MESIDORT	Suffix: <input type="text"/>	
Title: NEIGHBORHOOD SERVICES ADMINISTRATOR		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 561-243-7280	Fax Number: 561-243-7221	
* Email: MESIDORT@NYDELRAYBEACH.COM		



Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14-218"/> <p>CFOA Title:</p> <input type="text" value="COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS COBG PROGRAM FOR ENTITLEMENT COMMUNITIES"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text"/> <p>* Title:</p> <input type="text"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="SINGLE-FAMILY RESIDENTIAL HOUSING REHABILITATION AND PUBLIC SERVICE"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

**Application for Federal Assistance SF-424**

16. Congressional Districts Of:

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\* a. Start Date:  \* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="518,056.00"/>
* b. Applicant	<input type="text" value="149,430.00"/>
* c. State	<input type="text" value="87,747.00"/>
* d. Local	<input type="text" value="75,000.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="830,231.00"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? [If "Yes," provide explanation in attachment.]

Yes  No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

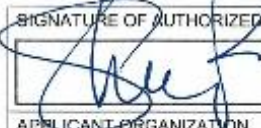
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE MAYOR
APPLICANT ORGANIZATION CITY OF DELRAY BEACH	DATE SUBMITTED 08/15/2019

SF-424D (Rev. 7-97) Back



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature/Authorized Official

7/9/2019  
\_\_\_\_\_  
Date

Shelly Petrolia  
Name  
Mayor  
Title  
100 NW 1<sup>st</sup> Avenue  
Address  
Delray Beach, FL 33444  
City/State/Zip  
561-243-7010  
Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2019, 2020, 2021, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

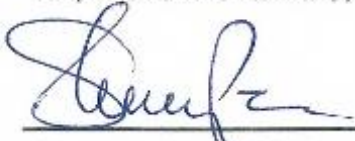
**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



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7/9/2019

Signature/Authorized Official

Date

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City of Deiray Beach

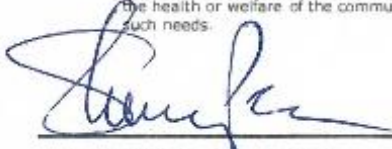
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- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



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Signature/Authorized Official

7/9/2019

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<input checked="" type="checkbox"/> <b>This certification does not apply.</b> <input type="checkbox"/> <b>This certification is applicable.</b>
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**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



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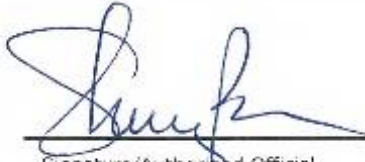
### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



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Signature/Authorized Official

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- This certification does not apply.  
 This certification is applicable.

#### ESG Certifications

I, Shelly Petrolia, Mayor, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

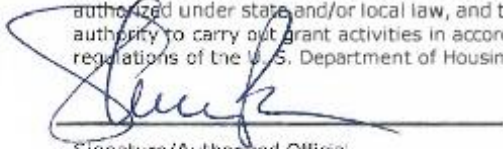
I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U.S. Department of Housing and Urban Development.



7/9/2019

Signature/Authorized Official

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**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant. Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

City of Delray Beach

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controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-Discrimination and Relocation Plan

  
\_\_\_\_\_  
Signature/Authorized Official

7/9/2019

Date

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