

# City of Delray Beach, Florida



## Annual Budget Fiscal Year 2019-20

Delray Beach  
Florida



1993 • 2001 • 2017





# Delray Beach Florida



**All-America City**

**City Commission**

**NATIONAL CIVIC LEAGUE**

Mayor .....	Shelly Petrolia
Vice Mayor .....	Adam Frankel
Deputy Vice Mayor .....	Shirley Johnson
Commissioner .....	Ryan Boylston
Commissioner .....	Bill Bathurst

**Interim City Manager**

**Neal de Jesus**



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**Prepared By  
Finance Department**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Delray Beach  
Florida**

For the Fiscal Year Beginning

**October 1, 2018**

*Christopher P. Morrill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Delray Beach, Florida for its annual budget for the fiscal year beginning October 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

The highlighted titles below are the tabbed dividers found in this document. All departmental budget pages are organized by fund, beginning with the General Fund. The entire book is numbered using a conventional numbering format (i.e. 1, 2, 3). Links are provided for all the locations in the table of contents in the electronic version of this book as well as bookmarks.

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# **Delray Beach Florida**



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# CITY OF DELRAY BEACH



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2001

100 N.W. 1st AVENUE • DELRAY BEACH, FLORIDA 33444 • 561/243-7000

May 25, 2020

Honorable Mayor and City Commission  
City of Delray Beach, Florida

Dear Mayor and City Commission Members:

In accordance with Article IV, Section 4.05 of the City Charter, I respectfully submit the Operating Budget as well as a summary of the Capital Improvement Budget for the City of Delray Beach for the fiscal year beginning October 1, 2019 and ending September 30, 2020. The entire Capital Improvement Budget is submitted under separate cover.

The priorities established in the Strategic Plan by the City Commission in April and June 2019 were used as a guide to prioritize funding in the FY 2019-20 budget. The approved budget supports the goals and priorities of the City Commission while at the same time maintaining the City's level of service.

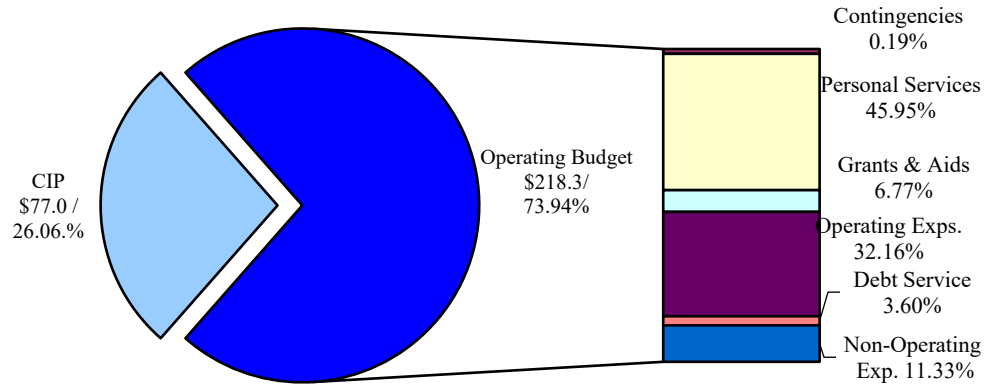
We have presented the costs of providing services to the residents of Delray Beach for all General Fund and Enterprise operations. As in previous years, the following tenets were incorporated into the development of this budget:

- ◆ The budget provides that current revenues are sufficient to support current expenditures and General Fund unassigned fund balance falls within a range of 17% - 25%.
- ◆ Funding of renewal and replacement items will be continued to ensure a predictable and regular funding approach prevents large future budget increases due to deferred maintenance.
- ◆ The budget maintains the Public Safety programs necessary to provide required service levels.
- ◆ The budget maintains a competitive compensation and benefits package for City employees.

Our total millage rate decreased this year to 6.8645 mills from 6.9719, and the operating millage of 6.6611 is 0.1000 less than the previous year and the debt service decreased from the rate of 0.2108 mills per \$1,000 of assessed value to 0.2034 mills or 3.5%.

**Budget in Brief**

The 2019-20 Annual Operating Budgets total \$218.5 million, supplemented with Capital Improvement Plan monies of \$77.0 million to produce a total financial program of \$295.6 million. This represents a \$14.7 million or 6.2% decrease in the Annual Operating Budget and a \$2.3 million or 3.0% decrease in the Capital Improvement Plan budget compared to the fiscal year 2018-19 revised budget. A major part of the decrease in the CIP budget is due to projects in the General Construction Fund being carried forward from previous years. The increase in the Water and Sewer Fund is due to the decreased transfer to the Repair and Replacement Fund for capital projects.



Fund	FY 2018-19 Revised Budget	FY 2019-20 Approved Budget	% Change
<b>General</b>	141,541,354	139,895,460	-1.16%
<b>GO Debt Service Fund</b>	2,091,898	2,147,144	2.64%
<b>Enterprise</b>			
City Marina	260,155	181,722	-30.15%
Sanitation	4,680,083	4,875,224	4.17%
Water and Sewer	47,947,155	42,725,365	-10.89%
Municipal Golf Course	3,126,039	3,285,969	5.12%
Lakeview Golf Course	559,380	690,340	23.41%
Stormwater Utility	3,065,454	2,578,999	-15.87%
<b>Special Revenue</b>			
Law Enforcement Trust	204,250	130,600	-36%
Special Projects	2,927,937	295,699	-89.90%
Community Development Block Grant	3,658,006	928,691	-74.61%
Beautification Trust	1,049,090	1,035,190	-1.32%
Recreation Impact Fee	150,000	150,000	0.00%
Beach Restoration	473,648	291,300	-38.50%
<b>Internal Service</b>			
City Garage	4,756,084	3,728,843	-21.60%
Insurance	16,764,205	15,653,009	-6.63%
<i>Total Operating Budget</i>	233,254,738	218,593,555	-6.29%
Capital Improvements	79,387,628	77,027,932	-2.97%
<b>Total Financial Program</b>	<b>\$312,642,366</b>	<b>\$295,621,487</b>	<b>-5.44%</b>

***General Fund Revenues***

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Revenues for the 2020 Budget total approximately \$139 million, which is \$7.0 million over fiscal year 2018-19 revised without prior year surplus or encumbrances. The fiscal year 2019-20 budget includes a \$1.0 million use of surplus to balance the budget due to increased operating expenses in the general fund. Ad valorem tax revenue is projected to increase \$2.5 million over the 2019-20 revised budget with other increases of \$216,000 for the contract with Highland Beach, \$302,000 from utility taxes and franchise fees, \$189,000 from state revenue sharing, \$430,000 from fire inspection fees, and \$1million in increased parking revenues.

**Ad Valorem Tax Revenue**

The 6.62% increase in the City’s taxable assessed valuation is the seventh year of growth since 2012 with values the highest in the City’s history. The average increase for the past eight years is 8.68% compared to an average increase of 9.52% for the four preceding years. The operating millage with the increased tax base will generate an increase in tax revenues compared to revised fiscal year 2018-19 of approximately \$2.5 million, based on a 95% collection rate.

The assessed valuation of property located in the Community Redevelopment Agency’s (CRA) district has increased by \$168 million which accounts for 8.33 % of the City’s valuation increase. Due to the change in the tax rates for the upcoming fiscal year, the CRA’s tax increment distribution has increased by approximately 6.3% from \$12,995,327 to \$13,896,598.

**Property Tax Millage and Valuations:**

The revenue budget is based on 6.6611 mills per \$1,000 of assessed valuation, which is \$11,105,246,795 for operating millage. Assuming a 95% collection rate, this results in tax revenue of \$70,2 million. This levy amounts to a 3.04% increase over the rolled-back rate which is the millage rate that would provide the same ad valorem tax revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

Property Tax Millage	2017-18 Actual	2018-19 Revised	2019-20 Approved	% Change FY 19 to 20
Operating Millage	\$6.8611	\$6.7611	\$6.6611	-1.48%
Assessed Valuation (000): Operating	\$9,610,320	\$10,415,841	\$11,105,247	6.62%
Revenues Generated	\$63,682,559	\$67,775,347	\$70,274,501	3.69%

**Other Taxes**

The Other Taxes category consists of the Local Option Gas Tax, Utility Taxes, Business tax receipts and the Communication Service Tax. The combined increase is \$776,870 or 6.0% of the fiscal year 2018-19 revised, which is attributable to an increase of \$75,510 in the option gas tax, \$274,379 in the electrical utility tax, \$103,720 in the communications service tax, and \$170,000 in business tax receipts.

**Franchise, Licenses and Permit Fees**

Revenues derived from licenses and permits are projected to increase by \$736,076 or 5.6% over fiscal year 2018-19 due mainly to an anticipated increase of \$333,000 in building, plumbing and roof permits and \$430,000 in the fire inspection fees.

### **Intergovernmental**

The overall intergovernmental revenue reflects an increase of \$391,553 or 4.9% over fiscal year 2018-19. This is due to the anticipated increase in the State Revenue sharing proceeds of \$188,723 and \$141,616 in the sales tax collection.

### **Charges for Services**

Charges for Services are projected to increase by \$1,135,111 or 7.91%. This is primarily due to the increase in anticipated parking revenues of \$1,003,216. Other increases include permit services Fire department revenues for the contract with Highland Beach for Fire/EMS Services of \$215,899. Other decreases include police security services of \$239,000.

### **Fines and Forfeitures**

Revenues generated from fines and forfeitures are anticipated to increase by \$660,000 or 50.7%. This is due to an anticipated flat collection of parking tickets.

### **Miscellaneous Revenue**

The Miscellaneous Revenue category reflects an increase of \$901,585 or 8.7% overall. This increase is mainly due in administration costs revenues of \$809,164 compared to fiscal year 2018-19.

### **Interfund Transfers**

Interfund Transfers total \$4,071,209 a decrease of \$101,165 compared to fiscal year 2018-19 due to decreased transfers from the Stormwater fund for in lieu property and utility taxes.

## **General Fund Expenditures**

The 2019-20 approved General Fund expenditures total \$139,895,460. Of this, 63.7% is budgeted for personal services, 20.9% for operating expenses, 2.7% for debt service, including utility tax transfers, and 12.7% for the combined capital, grant and transfer expenditures. Expenses are decreasing \$1,645,894 over the fiscal year 2018-19 revised amounts. The personal services category is increasing by \$4,939,834 with a detailed explanation of the changes below. Operating expenses are decreasing \$2,348,398 and a decrease in debt service of \$149,062. The transfer to the general construction fund has decreased by \$2,221,776 million due a decrease in capital projects in 2019-2020.

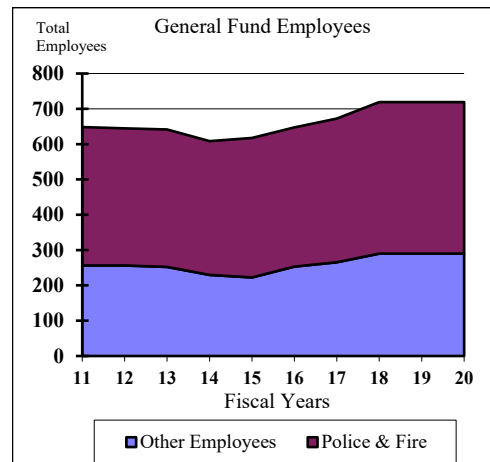
### **Personal Services**

Personnel changes in the General Fund include no new positions in 2019-20. Part time positions increased from 54.1 FTE in fiscal year 2018-19 to 56.42 FTE in fiscal year 2019-20 with most of the positions the Parks and Recreation Divisions and the addition of many intern positions throughout the City that have proven to be very positive resources.

A detailed summary is provided on the following pages in the Synopsis section indicating the changes in the authorized positions and staffing levels over the past five years. The adjacent graph depicts the changes over the past several years which center on hiring more personnel who directly serve the public while relying less on support staff.

**Merit and Step Increases**

General employees are budgeted for a 0 – 5% merit increase in the 2019-20 fiscal year with 4% being used as the average. The contract with the Fire union calls for an entire step plan increase and a step increase for each employee on their review date. The contract with the Police union moves the employees into a step plan with that increase plus one step occurring on October 1<sup>st</sup>, plus a step movement on their review date. The contract with SEIU employees includes grade changes to many positions with the applicable increase and a 2 – 5% merit increase on their review date.



**Other Personnel Benefits**

The employer contributions for the Police and Fire Pension and the General Employee Pension are derived from the Actuarial Valuation Report prepared for each. During the 2016-17 fiscal year, the Police and Fire Pension fund was divided into two separate funds one for Police and one for Fire. The contribution for the General Employee Pension increased by \$455,572 or 26.5% in the general fund (\$504,543 or 21.3% in all funds) to 11.03% of covered payroll. The budgeted contribution for the Police Pension is an increase of 5.85% or \$382,205 from the previous year. The budgeted contribution for the Fire Pension is an increase of \$547,345 or 8.49%.

The City maintains a self-insured health plan, administered by United Healthcare. Premium rates for the October 2019 policy year increased 7.2% over the prior policy year. For FY 2019-20 the City absorbed Health Insurance cost increases and will need to discuss employee health care distribution for FY 2020-21.

For worker’s compensation coverage, the City has a self-insured \$500,000 deductible per claim. Claims over \$500,000 up to the statutory limits are insured. Excess workers’ compensation premiums increased \$191,475 or 11.7% for FY 2019-20 in the general fund.

**Contributions**

During the year, the City receives numerous requests for funding from non-profit organizations. In addition, \$70,000 is included in the Tennis Stadium Division for the Chris Evert Tennis Event for total contributions of \$285,700. The total contributions are less than one percent of the ad valorem tax revenue which is the maximum amount as defined in the City’s policies and procedures for Charitable and Benevolent Requests.

The allocation for the Delray Beach Library is funded at \$1,453,500 which is the same as fiscal year 2018-19.

**Transfers**

The transfer to the Beautification Trust Fund of \$930,000 amounts to 10% from the projected collection of telecommunications, electric and other utility tax revenues. The monies are used to maintain the beautified areas. The transfer is budgeted as the same as the previous year.

The General Fund monies transferred to the Neighborhood Services Fund go toward exterior improvements to residential units. Funding for this program totals \$195,506 for fiscal year 2019-20. This funding in the neighborhood housing program will be used to address ongoing neighborhood issues.

### ***Other Funds***

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#### **Water and Sewer Fund**

Water sales rates for fiscal year 2019-20 are budgeted to remain the same as fiscal year 2018-19. The rate structure was changed for fiscal year 2009-10 to ensure a more equitable distribution of customer charges predicated on use while overall remaining revenue neutral.

The total Water and Sewer Fund fiscal year 2019-20 budget of \$49,200,365 includes debt service payments of \$1.9 million on Water and Sewer Revenue Bonds and \$22,593,300 in capital projects.

#### **Beautification Trust Fund**

The Beautification Trust Fund is used to account for the maintenance of beautification projects. Revenue is derived from a transfer based on 10% of telecommunications, electric and gas utility tax revenues collected (see note under Transfers). This transfer from the General Fund totals \$930,000.

#### **City Marina Fund**

Operating expenses at the City Marina are budgeted at \$89,894 for fiscal year 2019-20, a decrease of \$96,176 or 51.7% from the prior year. Engineering for the marina's dock and seawall was completed in 2017-18.

#### **Stormwater Utility Fund**

The Stormwater utility assessments generally fund projects outlined in the Capital Improvement Plan on a pay-as-you-go basis. The stormwater assessment fee remained the same for fiscal year 2019-20. The fiscal year 2019-20 budget decreased by \$1,058,086 mainly due to the decrease in capital expenditures. Stormwater capital projects decreased from \$2,232,300 in 2018-19 to \$1,560,669 in 2019-20.

#### **Golf Course Funds**

The Municipal Golf Course Fund achieved a net income of \$178,097 in fiscal year 2018-19 (audited). Charges for services in fiscal year 2019-20 are estimated at \$3,222,665, which is higher than the fiscal year 2018-19 actuals.

The Lakeview Course Fund reflected a net income for 2018-19 of \$100,176 (audited). The fiscal year 2019-20 charges for services are anticipated to be lower than the fiscal year 2018-19 actuals by 6.50%.

#### **Sanitation Fund**

The Sanitation Fund's budget for fiscal year 2019-20 is \$4,875,224 an increase of \$195,141 over fiscal year 2018-19. Some of the earnings of the Sanitation Fund are used to fund the Beach Cleaning contract for \$79,000. This is reflected in the transfer to the General Fund.

## **General Obligation Debt Fund**

The General Obligation debt revenues and expenses were transferred to this fund beginning in fiscal year 2016-17. The general obligation debt requirement is \$2,147,144 which equates to a millage rate of 0.2034 at a 95% collection rate. The assessed valuation for debt purposes is \$11,111,851,924 a 6.4% increase over the previous fiscal year. The debt service millage rate decreased from 0.2108 or 3.5% from fiscal year 2018-19.

### ***Conclusion***

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The 2019-20 Budget continues to fund a financially sound City government with the collection of sufficient revenues to maintain City programs and services.

Infrastructure investments have led to a revitalized downtown area, improved parks as well as rebuilt infrastructure and newer facilities. The more recent improvements and planned projects include the Beach Renourishment, Osceola Park Improvements, Pompey Park Master Plan, NW Neighborhood Design, NE 2<sup>nd</sup> Ave/Seacrest Beautification and SW 4<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> Alley project. The additional one cent sales tax approved by voters of Palm Beach County for infrastructure projects began collection in 2017. Projects using these funds will include a new Emergency Operations Center to be built with the new Fire Station 113, roadway restoration, Beach Master Plan Phase 2, City Marina Seawall and citywide bridge repair and maintenance.

Our aim is not only to successfully complete projects, continue to provide essential services and demonstrate fiscal responsibility to our stakeholders, but to challenge ourselves in taking a deeper look on *how* those elements are accomplished. The City's core values, S.P.I.R.I.T., embody the vision and ideals to make our organization successful.

S.P.I.R.I.T. represents **S**ervice Before Self, **P**erformance Excellence in All We Do, **I**ntegrity First, **R**esponsible to Our Community, **I**nnovative Mindset and **T**eamwork a Must. This serves as the framework for leadership and daily decision-making, demonstrating the City's commitment to transparency and equity. These core values are also essential to effectively executing plans and strategies, ensuring a work environment that supports the City's objectives and inspires staff to new levels of productivity and overall performance.

City of Delray Beach

# **Delray Beach Florida**



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***What's Included in this Document***

The City's budget is intended to provide a plan to pay for services to the residents of and businesses located in the City of Delray Beach for the current and future years. It includes both day-to-day operations as well as capital improvements.

What follows is a brief synopsis of the total document including the City's fiscal policies, organizational structure and graphic presentations of projected revenues and expenditures, individual fund summaries and personnel staffing summaries. Further detail is provided in the text and is divided by funding categories. Wherever possible page numbers have been cross referenced for your convenience.

***How to Read this Document***

The budget document is organized by fund. Each fund includes revenues, expenditures and a description of each program. The General Fund has the largest number of programs and accounts for approximately 45% of the total budget. A listing of programs by fund can be found in the table of contents. Each program section includes the following:

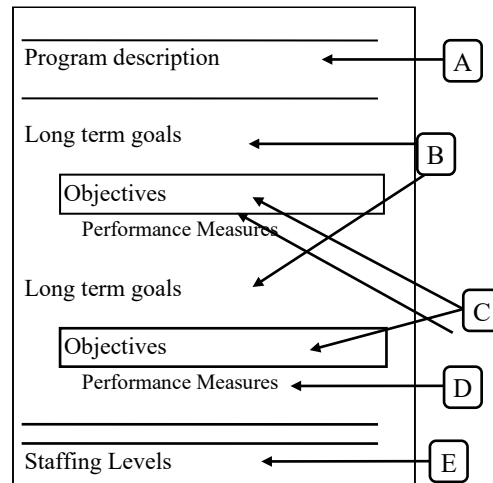
1. A mission statement for the department.
2. An organizational chart.
3. A program page for each division which includes the following (see Figure A to the right for illustration):
  - A. The activities or functions provided by the program.
  - B. Long-term divisional goals.
  - C. Specific objectives that state what is to be achieved in fiscal year 2020.
  - D. Actual and projected performance measures.
  - E. Staffing levels with three years of history.
4. A detailed line item budget for expenditures.
5. A summary budget of divisional revenues and expenditures.
6. A summary of divisional accomplishments for the previous fiscal year.

The departments prepared their requests at one level of funding. A description is provided for the level of service that could be provided given the requested level of funding.

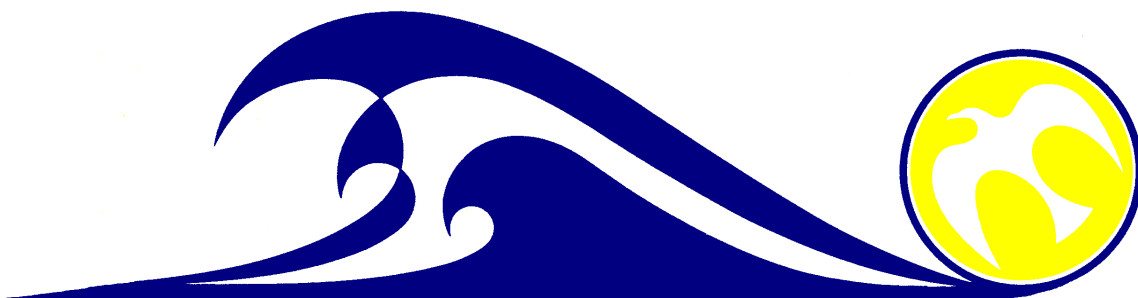
The Capital Funds section includes a summarized version of the Five Year Capital Improvement Program (CIP) for the years 2020 through 2024. Each year consists of programmed projects with fiscal year 2020 representing the Capital Improvement Budget. A detailed version of the CIP will be published in a separate document upon final approval by the Commission.



All supporting documentation of what has been presented herein is available in the Budget Office for review. If you have any questions regarding the material presented you may call (561) 243-6204 or write to the City Manager's Office, 100 N.W. 1st Avenue, Delray Beach, Florida 33444.



*Figure A*



# **City of Delray Beach**

**Delray Beach is a charming, vibrant  
City of dynamic and diverse  
communities with a bright future. We  
proudly celebrate our heritage and  
provide a welcoming, healthy  
hometown for residents and visitors.**

**A CITY SET APART IN SOUTH FLORIDA**

## Community Profile

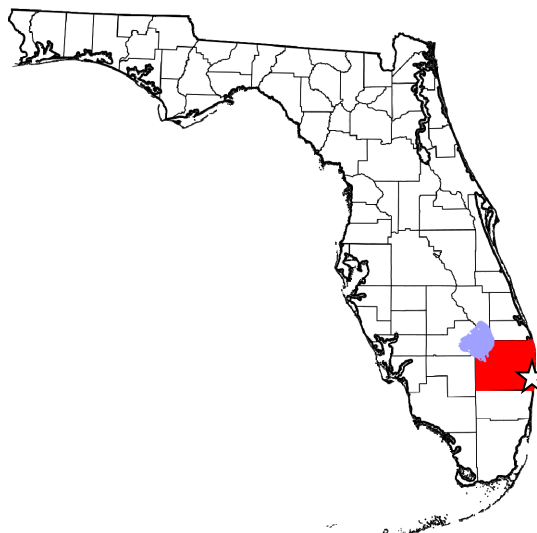
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### A South Florida Renaissance City

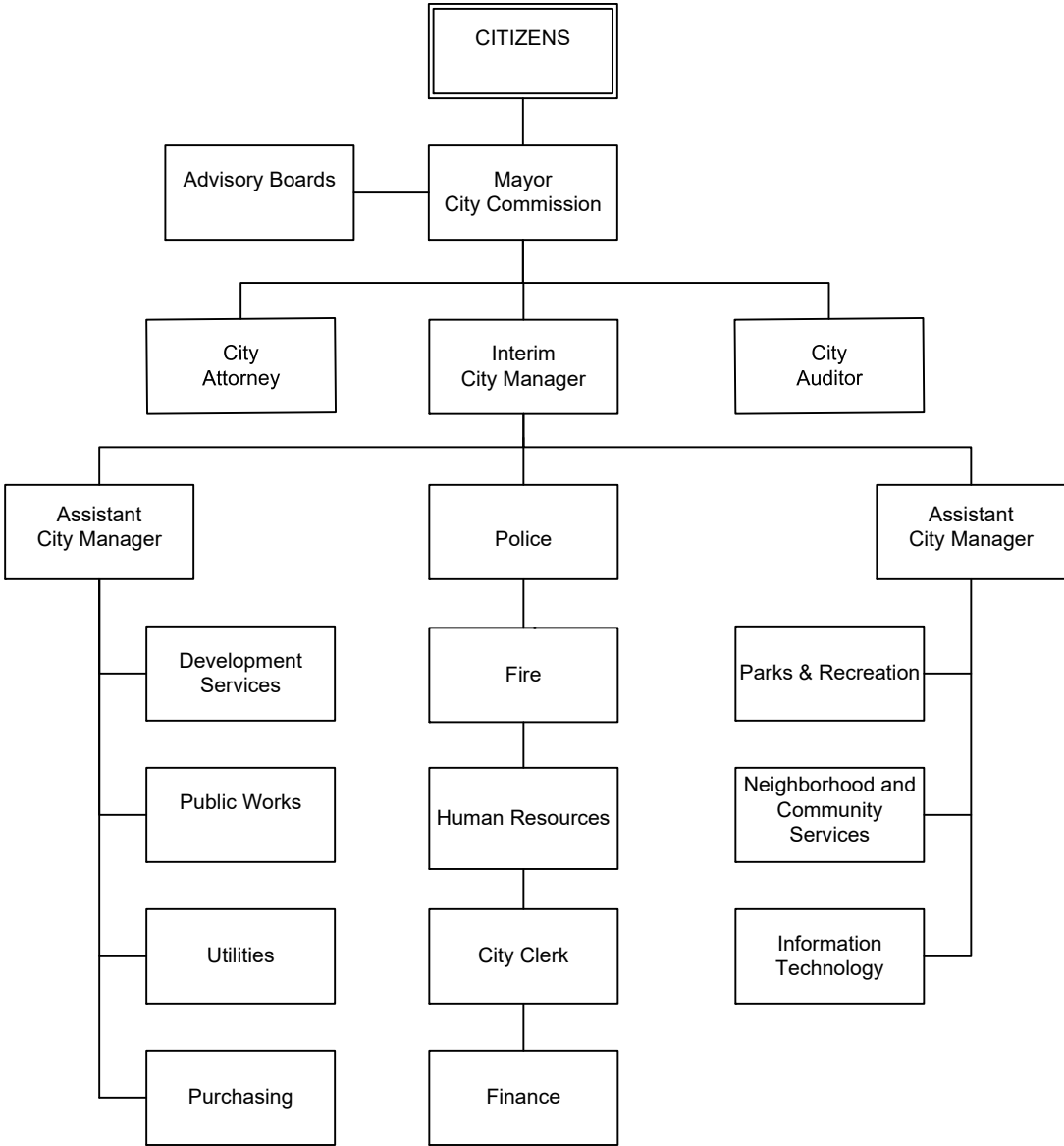
Delray Beach is a truly unique city! From its award winning public beaches and vibrant downtown nightlife, to its excellent neighborhoods, bustling economy, and abundance of cultural activities, Delray Beach offers an unparalleled quality of life.

Located in the southern end of Palm Beach County, Delray Beach was settled as an agricultural community in 1895 and later incorporated as the City of Delray Beach on May 11, 1927. The City has experienced substantial growth from 1,015 people in 1920 to 69,957 people today. The City's median age is 45.42 with a median household income of \$50,833 and a median house ownership value of \$237,874.

Delray Beach encompasses 16.5 square miles planning area of which 98.9% has been developed. As the City approaches "build-out", growth management has shifted focus to renewal and redevelopment. Existing land use inventory is 53% residential, 9% recreation/open space/ conservation, 2% agricultural/vacant, 9% commercial/mixed use, 2% industrial, and 7% education or community facilities.



# City Organizational Chart



**Executive Staff**

---



Interim City Manager .....	Neal De Jesus
Assistant City Manager .....	Suzanne Fisher
City Attorney .....	Lynn Gelin
City Clerk .....	Katerri Johnson
Interim Development Services Director .....	Steve Tobias
Acting Finance Director .....	Laura Thezine
Acting Fire Chief.....	Keith Tomey
Human Resources Director.....	Duane D’Andrea
IT Director .....	Mickey Baker
Interim Neighborhood & Community Services Director.....	David Weatherspoon
Parks and Recreation Director.....	Sam Metott
Police Chief .....	Javaro Sims
Public Works Director.....	Vacant
Utilities Director .....	Vacant

# Strategic Business Plan



## Project Background

The City of Delray Beach has engaged in a strategic planning process to direct the prudent use of resources to accomplish priorities and goals established by the City Commission. The strategic planning process has resulted in a document that provides the community with a clear vision of where Delray Beach is headed and provides policy direction for the City Manager and staff. The plan will be periodically reviewed to ensure it continues to reflect the long-term direction of the City and considers changing circumstances.

In advance of conducting two strategic planning workshops with the City Commission to develop the plan, Management Partners interviewed the Mayor and each Commissioner. Commissioners were provided with a list of issues to review before the workshop to develop a framework for the plan.

## Strategic Plan

There are seven major elements of this plan. The first five—the vision, mission, core values, priorities, and goals—set direction for City staff. The last two, action plans and progress reports, provide staff’s response to the direction provided.

The *vision* statement is an aspirational statement of what the City intends to be in the future and serves as the guiding principle for the services and

programs the City provides and are planned to achieve.

The *mission* statement provides the purpose of the organization. It gives a rationale for programs carried out by the organization and guides the prioritization of opportunities. It too is aspirational, defining what the organization stands for and what it will do.

The *core values* express the principles of the organization that drive the priorities and goals and provide staff with guidance on how services are to be provided.

*Priorities* are broad, high-level ideas that define the short-term issues most important to address and the desired outcomes that will be achieved. Goals provide the “why” of the specific actions the agency takes.

For each priority, several *goals* are identified that further define the intention of the priorities. Goals are the means to achieve multi-year priorities, and generally are focused on specific issues or needs. Many of the goals will link directly to action plans or core services, but not necessarily all of them will.

Changes to core services or new initiatives are identified by *action plans*. Each action plan provides a description of the project, the person responsible for carrying out the action, alignment with the strategic plan, key tasks, milestones, intended outcomes, and measures of success to evaluate implementation. They also identify stakeholders and needed resources and provide a discussion of the financial implications of each action.

Staff will *report* back on implementation progress throughout the year, seeking further direction as needed.

# Vision



**Delray Beach is a charming,  
vibrant City of dynamic  
and diverse communities  
with a bright future.**

**We proudly celebrate our  
heritage and provide a  
welcoming, healthy hometown  
for residents and visitors.**

*The Vision is an  
aspirational  
statement of where  
the City wants to be  
in the future.*



# Mission



*A vision describes where you want to be, whereas the mission describes the purpose of the organization.*

**To foster an authentic and inspiring community that celebrates our history while building towards the future.**

# Core Values



*Our core values establish meaning in our commitment to serving residents and stakeholders of the City with S.P.I.R.I.T.*

**S**ervice before Self

**P**erformance Excellence in All We Do

**I**ntegrity First

**R**esponsible to our Community

**I**nnovative Mindset

**T**eamwork, a Must

# Priority 1: Improve Infrastructure



*Beautiful, well-maintained public spaces will support additional private investment.*

## Goal Statement

*Create a strategic, appropriately programmed, and fiscally responsible Capital Improvement Program.*

## Goals

1. Develop an Infrastructure and Facilities Master Plan and related Maintenance Plans for all major buildings, utilities infrastructure and facilities.
2. Encourage the development of reliable, citywide high-speed internet services throughout the community while improving the internet connectivity infrastructure.
3. Create and sustain an effective land management and real estate program for City-owned property.
4. Address the digital divide by assessing the City's technology infrastructure, bandwidth options for the City of Delray Beach and digital infrastructure within the corporate limits to support businesses and industries.

## Priority 2: Implement Development Plans and Initiatives



### Goal Statement

*Achieve and maintain a distinctive community appearance that reflects the character and high standards of the community by creating inviting, natural, and built places and spaces for contemplation, play, arts, and connection while celebrating our history and protecting our environment.*

### Goals

1. Maintain and enhance the look and charm of the downtown.
2. Pursue a comprehensive approach to local and environmental sustainability issues.
3. Review the City's Land Development Regulations (LDRs), including defining and setting the development intensity for specific areas of the City.
4. Assess development opportunities that have multi-tiered benefits, access to affordable housing, promote neighborhood pride, and increase homeownership rates along prime commercial and transportation corridors.
5. Implement the Set Transformation Plan to advance further stabilization and revitalization efforts in the West Atlantic Avenue corridor and Northwest and Southwest neighborhoods.

## Priority 3: Improve Transportation and Mobility



*Helping people get around conveniently and easily provides an exceptional experience for those living in, working in or visiting the City.*

### Goal Statement

*Increase the variety of available transportation choices and maintain the City's transportation and mobility options and infrastructure (including medians, lighting, sidewalks, transit systems, streets, alleys, street lights, etc.).*

### Goals

1. Assess and implement downtown mobility solutions, along with creating and implementing a Bike-Pedestrian Master Plan.
2. Improve way-finding signage and communication.
3. Evaluate and maintain the current parking management program and plan for the City's future needs.
4. Participate in regional transportation planning and coordination to represent the City's interests and secure transportation grant funding.

## Priority 4: Create a City Organization of Excellence



### Goal Statement

*Create and build a culture of excellence, communicate with transparency, and ensure all departments and employees have the required tools necessary for success.*

### Goals

1. Hire, develop, and retain top talent, who are engaged and produce results.
2. Strengthen the City's fiscal sustainability by increasing the tax base, managing costs, maximizing negotiations for contracting and monitoring tax burdens.
3. Foster a culture of innovation to promote operational efficiencies and deliver the best outcomes for residents.
4. Leverage technology and promote innovation that improves government processes, provides self-service portals for customers and residents and leads to greater efficiency.
5. Perform annual in-depth departmental reviews, internal audits, and/or major, multi-departmental systemic assessments to promote continuous improvement.
6. Use procurement practices that are solution-oriented, legal, practical, efficient, equitable and transparent.

## Priority 5: Health, Safety, and Quality of Life



### Goal Statement

*Enhance and maintain our community's health, safety and quality of life through effective community engagement and public safety programs.*

### Goals

1. Ensure a safe city through effective public safety enforcement, prevention and emergency response programs.
2. Provide a high quality, sustainable water supply that meets or exceeds all public health standards and supports a healthy and safe community.
3. Improve facilities and healthy community programs to promote a safe, fun and inclusive environment for recreation and leisure services.
4. Prepare the community for natural and manmade disasters.
5. Create public spaces that promote residents' health, happiness and well-being.
6. Leverage and appropriately allocate federal funds based on service delivery citywide and within the Community Redevelopment Area (CRA) boundaries.
7. Promote community engagement through programs and strategies that provide a feedback loop that empowers communities, neighborhoods and all residents to achieve the vision of the City.
8. Enhance neighborhoods through innovative enforcement, prevention and emergency response programs.
9. Partner with agencies and organizations to increase access to a diversity of housing options that are safe, accessible and affordable.

# Priority 6: Economic Vitality and Education



## Goal Statement

*Promote economic development and redevelopment as well as relocation, expansion and retention of existing businesses to ensure economic vitality while ensuring a ready workforce for today and tomorrow.*

## Goals

1. Cultivate a more competitive business climate to grow and diversify the economy and create and maintain a sustainable tax base.
2. Support and promote inclusive and social entrepreneurship that enhances employment, expands and grows small businesses, and creates new housing opportunities.
3. Partner with Palm Beach County School Board to support and advocate for the needs of local schools and other organizations to improve educational attainment and the Florida Department of Education School Grading Scale.
4. Preserve the City's sense of place by building on its status as a beach community and enhancing our vibrant downtown, commercial districts and employment centers.
5. Establish policies and programs to advance equitable development and economic inclusion.
6. Improve workforce readiness and development by supporting programs to increase literacy and industry skills to support Delray Beach's "grow our own" talent pipeline.



# Conclusion



This plan represents the first step toward realizing the vision the Mayor and Commissioners have for Delray Beach. Next, staff will develop actions to address and support the priorities and goals, along with the specific tasks and resources needed to accomplish each new initiative or ongoing program.

The action plans will be reviewed as part of the budget process and combined into a business plan. The ability of City staff to implement the priorities is ultimately based on the resources (financial and staff) provided by the City Commission during the annual budget process. The business plan then drives the implementation of the Strategic Plan. Milestones and performance measures will be developed to monitor progress and the successful execution of the initiatives and programs.

Throughout the next fiscal year, staff will monitor the implementation of this plan and report back to Delray Beach Commissioners and residents about what has been achieved toward implementing the priorities and goals.

Other management tools and plans, such as the budget and capital improvement program, the Comprehensive Plan, and other tactical documents will be aligned with the Strategic Plan, to ensure all City efforts are working toward common ends.

## City Commission

**Ms. Shelly Petrolia**  
Mayor

**Mr. Adam Frankel**  
Vice-Mayor

**Ms. Shirley Johnson**  
Deputy Vice-Mayor

**Mr. Ryan Boylston**  
Commissioner

**Mr. Bill Bathurst**  
Commissioner

**Chief Neal DeJesus**  
Interim City  
Manager

### Commission and Departmental Priorities Matrix

	Improve Infrastructure	Implement Development Plan and Initiatives	Improve Transportation and Mobility	Create a City Organization of Excellence	Health, Safety and Quality of Life	Economic Vitality and Education
City Commission	✓	✓	✓	✓	✓	✓
City Attorney						
City Manager	✓	✓	✓	✓	✓	✓
City Clerk				✓		
Development Services	✓	✓	✓			
Finance	✓			✓		
Fire	✓		✓	✓	✓	✓
Human Resources				✓		✓
Information Technology	✓			✓		
Neighborhood & Community Services					✓	✓
Parks and Recreation	✓	✓	✓	✓	✓	✓
Police	✓		✓	✓	✓	✓
Public Works	✓		✓			
Purchasing	✓	✓	✓	✓	✓	✓
Utilities	✓			✓	✓	✓

## **FY 2019 Target Projects**

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### **Major Projects 2019-2020 (Commission Top 8)**

- ◆ *Thomas Street Pump Station*
- ◆ *Mobility Infrastructure Improvements*
  - *Swinton Ave North*
  - *ADA Sidewalks*
  - *Roadway Restoration*
  - *N. Palm Trail / George Bush*
- ◆ *Emergency Operations Center/Fire Station #113 Construction*
- ◆ *Water Sewer Improvements*
  - *Force Main Lift Station 50 to SCRWWTP*
  - *WTP, SW 4<sup>th</sup> Ave Raw WM*
  - *Water Supply & Treatment Plant*
- ◆ *Pompey Park*
- ◆ *Tropic Isles Roadway, Water, Sewer & Stormwater Improvements*
- ◆ *Golf Course Renovations*
- ◆ *Osceola Park Improvements*
- ◆ *Beach Master Plan Phase 2*

### **Future Projects 2020 - 2023**

- ◆ *Pompey Park Master Plan*
- ◆ *Osceola Park Improvements*
- ◆ *Parking Lot/Garage Repair*
- ◆ *Catherine Strong Park renovation*
- ◆ *Lindell Blvd. Complete Street*
- ◆ *Barwick Road Complete Street*
- ◆ *Fire Station #111 Category 5 Upgrades*
- ◆ *Utility Condition Assessment Phase 3*
- ◆ *Reclaim Water Areas 8 and 15*
- ◆ *Swinton Office Complex Space Plan*
- ◆ *Swinton Ave. Complete Street*

## Budget Policies and Procedures

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### Operating Budget

The City of Delray Beach used an outcome or performance based budget for fiscal year 2019-20. This approach requires departments to submit their level of service requirements and how they support the Commission goals before presenting their budget requests. This allows for evaluation of functions as a portion of the total division budget request.

Objectives, outputs and expected results are described fully as are their necessary resource costs. The sum of all activities constitute the performance based budget. This process is a tool that administrators can use to manage more cost-efficient and effective budgeting.

In preparing the budget, certain policies and assumptions must be made in developing requests. It is important the assumptions be understood and followed by each budgeting unit to maintain consistency. The following were some of the guidelines adhered to during the budget process:

- ◆ The City will maintain its current level of service to the citizens. Each program will be evaluated on a cost/benefit basis to identify and implement improvements in order to provide higher service levels at lower costs to the citizens.
- ◆ Efforts should be made to implement new programs through cost savings or a reorganization of an existing program. Improved technology should be used to achieve the most cost effective service level.
- ◆ All services based on a user fee should be self-supported by those fees. If not, new revenue sources should be identified along with any recommended changes in service.
- ◆ Capital replacements should be limited to items that are no longer functional, not economically repairable or a safety hazard. Requests for new capital must be supported with a complete justification identifying the existing need and proposed improvements to be attained from the purchase.

To prepare their budgets, departments must first develop "decision packages" which provide a departmental breakdown into workable units either by a service provided, an organizational unit, a group of activities or an appropriation item such as a capital purchase. These decision packages are then included in one departmental request which is then further broken down into the applicable functions.

Each function or alternative budget is then grouped together where it must compete in the ranking process against other departmental programs. The ranking process provides management with a technique to allocate the budget based upon the program's overall benefit to the City such as, importance in terms of welfare and safety; Statutory or Charter provisions; cost effectiveness or potential consequences of not providing the service. All packages are ranked in order of decreasing benefit starting with the highest priorities.

Once this is complete, the prioritized packages can be compared against projected revenue estimates to determine which packages will be funded and at what level. A determination must then be made as to whether programs falling below the revenue cut off should be funded through a tax increase, a reduction in funded packages, a combination of these alternatives, or not be funded at all.

### Budget Guidelines

Under the Florida Statutes and City Charter, the fiscal year of the City begins on the first day of October, and ends on the thirtieth day of September of the following year. This year constitutes the budget year of the City government. The City Manager must submit his recommended budget for the ensuing fiscal year to the Commission on or before the first regular meeting in August.

The proposed budget document is available at City Hall for those citizens who wish to review it. Citizens are also welcome to attend the Commission's budget workshops, which are held during the month of August. Any questions or concerns may be addressed during these meetings. Residents are notified of the dates of these workshops on the City's website.

The Budget document must present a complete financial plan for the ensuing fiscal year. It must include, at least, the following information:

**Proposed Expenditures.** Detailed estimates of all proposed expenditures for each department and office of the City, showing the expenditures or corresponding items for the last, preceding and current fiscal years with reasons for increases and decreases recommended, as compared with appropriations for the current year;

**Bonded Indebtedness.** Statements of the bonded and other indebtedness of the City, showing the debt reduction and interest requirements, the debt authorized and unissued, and the conditions of the sinking funds, if any;

## Budget Policies and Procedures

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**Anticipated Income.** Detailed estimates of all anticipated income of the City from sources other than borrowing, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last, preceding and current fiscal years.

**Current Year balance or Deficit.** A statement of the estimated balance or deficit, as the case may be, for the end of the current fiscal year;

**Taxes.** An estimate of the amount of money to be raised from current and delinquent taxes, and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures;

**Other Information.** Such other supporting schedules as the Commission may deem necessary;

**Balanced Budget.** The budget, proposed and final, must be balanced, that is, the total of the estimated receipts, including balances brought forward, must equal the total of the appropriations and reserves.

A Public Hearing on the budget must be held during the first regular Commission meeting in September for each year. Notice of the Public Hearing must be published at least one week in advance by the City Clerk.

At the second regular Commission meeting of the month of September of each year, the Commission must, by resolution, make an appropriation for the money needed for municipal purposes during the ensuing fiscal year of the City, and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes. This tax levy, for the general operating expenses of the City, may not in any event exceed the millage limitation of ten mills provided by state law on the assessed valuation of all real and personal property subject to taxation in the City. Should the Commission take no final action during said meeting, the budget as submitted, is deemed to have been finally adopted by the Commission.

At the beginning of each quarterly period during the fiscal year, and more often if required by the Commission, the City Manager must submit to the Commission data showing the relation between the estimated and actual income and expenses to date. If it appears that the income is less than anticipated, the Commission shall reduce appropriations, except amounts required for debt and interest charges, to such

a degree as may be necessary to keep expenditures within the income.

### Capital Improvement Budget

The City prepares a five-year Capital Improvement Program which establishes deliberate, strategic improvement programs which define the capital needs, specify the method of financing and ensure continuity in the planning and selection of improvements to the City.

In planning for the future, the following is taken into consideration:

- ◆ The Capital Improvement Program will directly relate to the long-range plans and policies as set forth by the City's Comprehensive Plan.
- ◆ Improvements will be planned over a multi-year period to coordinate the financing and timing in a way that maximizes the return to the public by issuing bonds infrequently, but at the opportune time in the economic cycle.
- ◆ Actively pursue grants and entitlements to supplement the funding requirements of capital improvements.
- ◆ The program will include citizen participation in the establishment of community needs and priorities, and projects will be sensitive to preserving the remaining natural resource areas in the City's final stages of growth.

Annually, the City Manager submits the Capital Improvement Program to the City Commission along with the Annual Operating Budget for final approval and adoption of a Capital Improvement Budget, which appropriates funds for specific facilities, equipment and improvements.

### Accounting of Funds

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles (GAAP) and policies applicable to governmental units set forth by the Governmental Accounting Standards Board (GASB) and the Generally Accepted Accounting Principles as promulgated by the American Institute of Certified Public Accountants (AICPA) and the Financial Accounting Standards Board (FASB).

### Basis of Presentation

The accounts of the City are organized and operated on the basis of funds or account groups, each of which is

## Budget Policies and Procedures

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considered to be a separate fiscal and accounting entity. The operations of each fund are accounted for with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and charges therein.

### Basis of Accounting

Governmental funds are accounted for on a modified-accrual basis of accounting. Under the modified-accrual basis of accounting, revenue is recognized in the accounting period in which it becomes both measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except that principal and interest on general long-term obligations are reported only when due in conformity with GAAP.

The accrual basis of accounting is utilized by the proprietary funds. Their revenue is recognized in the period earned, and expenses recognized in the period incurred.

### Basis of Budgeting

Budgets for the General and Special Revenue Funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). These funds are budgeted for on a modified accrual basis. This means that revenue is projected in the accounting period in which it becomes both measurable and available. Expenditures are projected using the same modified accrual basis except those current encumbrances that are treated as expenditures. Expenditures are identified and controlled primarily by departments with many departments using multiple division budgets. Unencumbered appropriations lapse at year-end.

Capital Projects Funds are budgeted separately from the Operating Budget and are included in a Capital Improvement Plan that includes five years of planned projects. The initial year of the Capital Improvement Plan is considered as the Capital Improvement Budget for the upcoming fiscal year. These funds are budgeted using projections of expected cash outlay by project. Projects that are incomplete at year-end may have unexpended balances rolled over to another year in order to complete an approved project.

Enterprise and Internal Services Funds are budgeted for on a projected accrual basis. Revenue projections are based upon when they are earned and expenses are projected based upon when they are incurred. Unencumbered appropriations lapse at year-end. All

departments within the fund structures require operating budgets for control purposes.

### Financial Policies

These policies are administered to ensure that the City retains a sound financial condition; retains the best possible bond rating; provides future generations with the ability to borrow capital for construction; and to recognize the community's needs and ability to pay.

These goals are accomplished through the following financial and accounting practices:

- ◆ The City will maintain a financial accounting and reporting system in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA) utilizing Generally Accepted Accounting Principles (GAAP).
- ◆ An independent audit will be performed annually on all accounts of the City by certified public accountants experienced in municipal accounting, who have no personal interest, direct or indirect, in the fiscal affairs of the City.
- ◆ The City will maintain adequate cash reserves, as well as sufficient working capital to meet the operating needs in all funds.
- ◆ Funds will be managed as independent entities in accordance with legal, administrative or Generally Accepted Accounting Principles and one fund will not subsidize another fund.
- ◆ The General Fund will maintain a contingency account to meet unanticipated requirements during the budget year.
- ◆ The Insurance Fund shall maintain an equity reserve equal to state requirements, in addition to the actuarially calculated loss liability.

### Deposits and Investments

The deposits and investments of the City are safeguarded by utilizing state approved public depositories and by investing in fully collateralized instruments as required by the State of Florida. A pooled-cash concept is utilized for all funds with the exception of the pension plans and the deferred compensation agency fund.

## Budget Policies and Procedures

A major investment objective is to gain the maximum amount of revenue with a minimum of risk. When making investments, the City follows state law and local investment guidelines of maintaining an adequate cash flow, maintaining a liquid position and earning the maximum yield.

Obligations that may be pledged as collateral and are permissible investments include:

- ◆ Financial institutions designated as qualified public depositories by the State Treasurer of Florida meaning the investments are covered by federal depository insurance and by a collateral pool pledged to the State Treasurer.
- ◆ Negotiable direct obligations of or obligations unconditionally guaranteed by the U.S. Government.
- ◆ Interest bearing time deposits or saving accounts in financial institutions located in Florida and organized under federal or Florida laws.
- ◆ Derivative investments with specific Commission approval.
- ◆ Local Government Surplus Trust Funds created by Florida Statutes.

### Debt Management

Prior to the issuance of any new debt, the City will review and determine that every effort has been made to comply with the following:

- ◆ The amount of debt service for General Obligation and Special Revenue debt for special services shall not exceed 15% of the General Fund Revenues.
- ◆ Wherever possible, the City will use Revenue, Self-Supporting or Special Assessment Bonds instead of General Obligation Bonds.
- ◆ The amount of overall net debt attributable to the General Fund shall not exceed an amount equal to \$2,000 per capita.
- ◆ The length of a Bond Issue shall relate to the useful life of the projects that it is financing.
- ◆ Each proposed borrowing shall analyze the impact of the future debt service upon projections of

operating revenues and expenditures and the City Commission must make a finding that the impact will not diminish the City's ability to continue to provide services.

- ◆ Long-term debt will not be issued in order to finance current operating costs or normal, routine maintenance. Debt financing should only be used to purchase capital assets and infrastructure that cannot be acquired from either current revenues or funds balances.

### Revenues

Revenues come from a variety of sources, but are ultimately paid by the citizens. A large part of our revenues are received in the form of local, state and federal taxes; charges for services or user fees; and fines and forfeitures.

Revenues must be maintained to fund the demand on increased services, to pay for capital improvements and to sufficiently maintain the operating requirements of capital improvements. Therefore, a diversified and stable revenue system is required.

<b>Moody's Utility Tax</b>	<b>Aa3</b>
<b>S&amp;P Issuer Credit Rating</b>	<b>AAA</b>
<b>S&amp;P Utility Tax Rating</b>	<b>AA-</b>

The City adheres to the following policies when determining projections:

- ◆ Maintain a tax collection rate of 98%+.
- ◆ Ensure that revenues are sufficiently flexible and free from spending restrictions to allow for adjustments to changing conditions.
- ◆ Evaluate the practices in the collection and administration of revenues to ensure efficiency so that revenue performance and yields may not be adversely affected.
- ◆ Revenue sources will be diversified and not be overly dependent on sources considered volatile and close communication maintained with departments and external agencies involved in projecting key revenues.
- ◆ User fees will be regularly evaluated to cover administrative cost increases. All services that are

## **Budget Policies and Procedures**

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based on a user fee concept should make every effort to be self-supporting.

- ◆ Rate structures will be maintained on each enterprise fund to insure the revenues are adequate for the operations to remain firmly and separately self-supporting.



## General Fund Revenue Projections and Critical Assumptions

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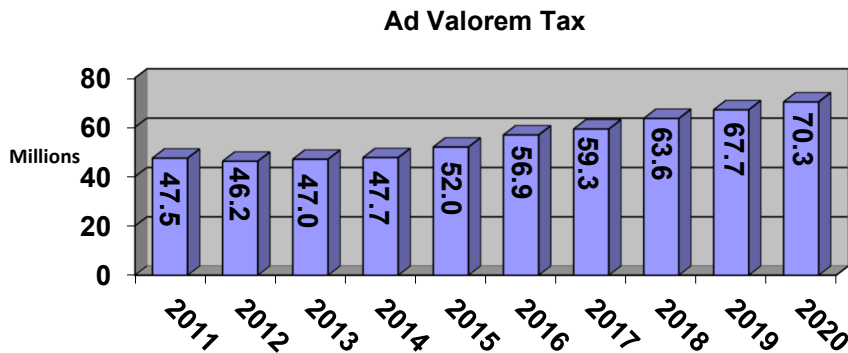
### Ad Valorem Tax

Ad Valorem revenue is derived from a millage tax levy on real and personal property located in the City of Delray Beach. The City’s Ad Valorem Tax revenues are based on two assessment valuations. Assessment valuations are given separately for calculating tax revenues based on operating and debt service millage due to the fact that the City exempts historical properties. This exemption is reflected in the calculation of tax revenues based on the operating millage.

The proposed revenue budget is based on 6.6611 mills per \$1,000 of assessed valuation, a preliminary assessed valuation of \$11,105,246,795 for operating millage at a 95% collection rate. This results in proposed tax revenue of \$70,274,501. This levy amounts to a 3.04% increase of the rolled-back rate which is the millage rate that provides the same ad valorem tax revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes. The City’s total assessed valuation increased by \$689,405,642 over the prior year final gross taxable value or by 6.62%.

On January 29, 2008, voters approved a change in the Constitution relative to tax reform. Measures included doubling the homestead exemption to \$50,000, letting homeowners carry up to \$500,000 in Save Our Homes benefits to a new home, capping annual assessment increases to non-homesteaded properties at 10% per year and giving business owners a \$25,000 exemption on property such as computers, furniture and other equipment. The change also placed a cap on future property taxes by tying any changes in the tax rate with personal income growth and made provisions that allow local governments to override the cap by super majority vote.

Delinquent Tax Revenue is based upon the current year projection. Property Taxes for the current year became delinquent in April 2019.



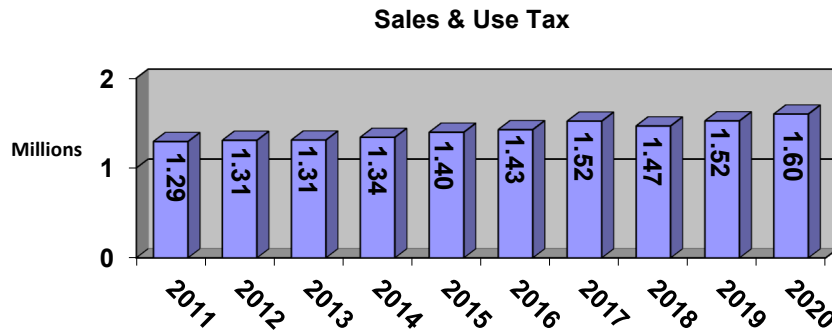
### Sales and Use Taxes

This revenue consists of the City’s distribution of the county gas tax levy on motor and special fuel. The revenue collected is derived from a six cent levy originating in 1986 and a subsequent five cent levy adopted in 1993. Through the original Interlocal Agreement dated July 1986 between the County and the municipalities, the County receives two-thirds and the municipalities collectively receive one-third of all sums collected on the six cent levy. The agreement, which expired in June 1995, was renegotiated with the same terms as well as a stipulation to evaluate the distribution method every two years.

In August of 1993, Palm Beach County passed an additional 5 cents in the Local Option Gas Tax on the sale of motor fuel which was effective January 1, 1994. Per this second Agreement, the County receives 79% and the municipalities collectively receive 21% of all sums collected. The City is estimated to receive \$1,600,000 in revenue in fiscal year 2020 from both contracts.

Budget estimates are based on the anticipated sales (per gallon) of motor fuel and special fuel sold within Palm Beach County. Estimates are furnished by the State, but are only used as an indicator for trending. The city’s pro rata share is based 70% on lane miles located within the city and for which the city is responsible for maintenance and 30% upon the population.

## General Fund Revenue Projections and Critical Assumptions

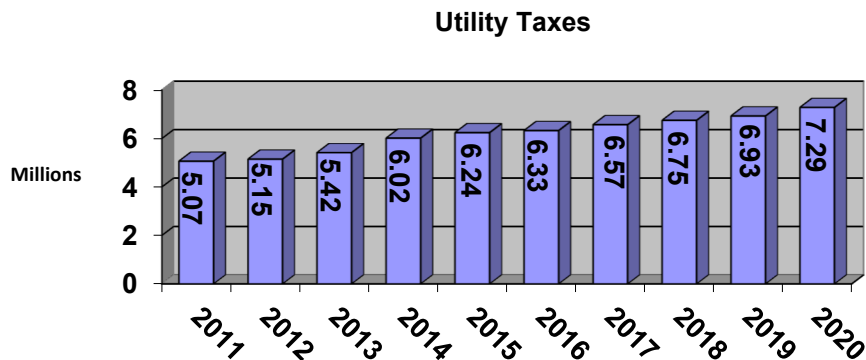


### Utility Taxes

Utility Taxes are levied by the City as a Public Service Tax on the purchase of electricity and metered or bottled gas. Taxes are assessed in the amount of 10% on the payments received for the purchase of electricity and 10% for metered or bottled gas.

Ten percent of the collections are transferred to the Beautification fund for capital and operating expenses relative to the beautification and maintenance of public rights-of-way.

Revenue projections are based on fee adjustments and the City's growth rate. Fiscal year 2020 Utility taxes on electric sales project a 4.3% increase over the fiscal year 2019 estimate.



### Other Taxes

This category was created in fiscal year 2002 as a result of passing the Communication Service Tax Act. Essentially, the Act combined several different state and local taxes or fees and replaced these revenues with a two-tiered tax.

The tax was composed of a Local Option Tax and a State Tax on communication services. This category consists of the Local Option Tax portion. The State Tax portion will be discussed in the Intergovernmental category.

The Local Option Tax replaced the franchise fees based on communication services, franchise fees based on cable, and utility taxes on telecommunication services. Prior to fiscal year 2002, vendors collected franchise fees and utility tax revenues and sent separate checks to each municipality.

Though these revenues are still collected by the vendors, they are now sent to the State. The State, in turn, forwards one check to each municipality for the local option portion.

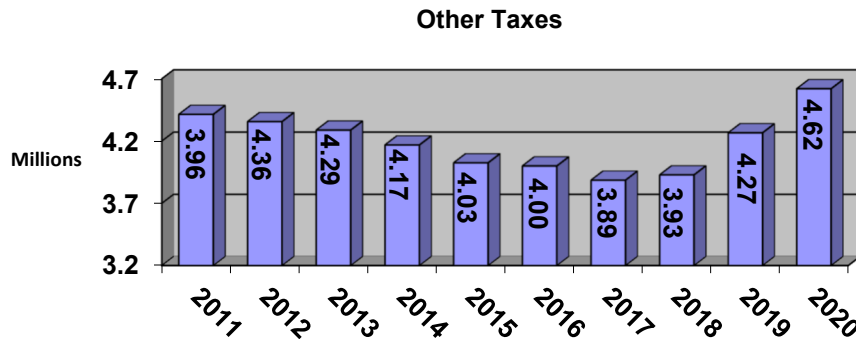
The Communication Service Tax is comprised of a conversion rate as well as an add-on rate of 0.12%. CST conversion rates for each municipality were determined by the State of Florida Department of Revenue and were based on information provided by the municipalities as well as communication providers.

## General Fund Revenue Projections and Critical Assumptions

The conversion rate was intended to result in an amount of revenue equal to the amount of revenue each respective local government would have received from the replaced revenues and the expected growth of such sources. It should be noted that each conversion rate was grossed up for the first year due to the fact that revenues were not disbursed to each municipality until December 2001. The add-on rate is in lieu of charging permit fees to communication providers.

Ten percent of the collections are transferred to the Beautification fund for capital and operating expenses relative to the beautification and maintenance of public rights-of-way.

Each municipality had a choice of levying a permit fee or increasing the conversion rate by the in lieu add-on rate. If the municipality chose to levy permit fees, however, the conversion rate would be decreased by the 0.12%. Additionally, each municipality had a choice to levy above the conversion rate up to the maximum rate determined by the State. The City chose to levy up to the maximum.



### Franchise, Licenses and Permits

The fees are based on the sale of electrical energy to residential, commercial and industrial customers (\$4,800,000), the total net revenue of the gas company (\$80,000), a vendor supplying cabana and beach equipment rental (\$450,000) and a vendor providing car towing service (\$90,000). Projections for franchise fees based on electricity reflect a 0.79% increase over the fiscal year 2019 projection.

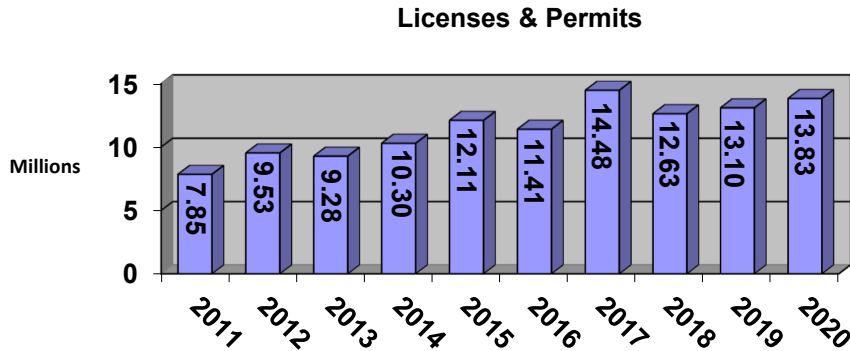
A registration fee is available to those who do not have a permanent location within the City, but wish to do business in the City. Licenses are issued for one year and expire in September of each year.

<i>Source</i>	<i>2020</i>	<i>%</i>
Building Permits	4,400,000	32%
Electrical & Plumbing	725,000	5%
A/C & Heating	475,000	3%
Roof Permits	475,000	3%
Tenant/Landlord	680,000	5%
Franchise Fees	5,420,000	39%
Miscellaneous Permits/Fees	1,659,500	12%
<b>Total</b>	<b>\$13,834,500</b>	<b>100%</b>

Permits are required for all building activity including new construction, additions, alterations and rehabilitations within the City. A variety of miscellaneous permits are also required such as paving, pool installation, tree removal, etc. As indicated in the above table, Building Permits account for the largest source.

## General Fund Revenue Projections and Critical Assumptions

Revenue projections are provided by the Development Services Department. Revenues are anticipated to increase 5.6% overall based primarily on an increase in building and related permits.



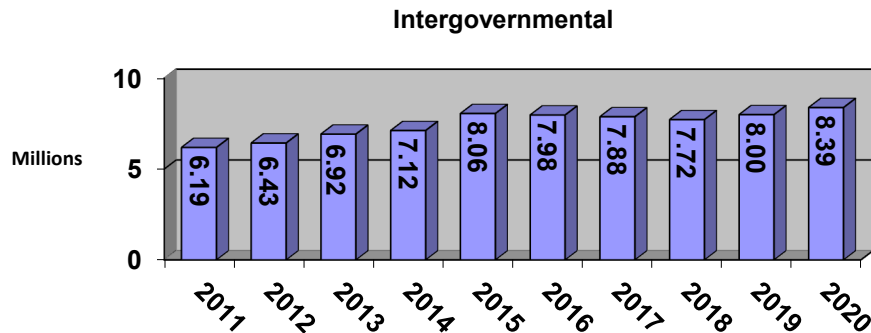
### Intergovernmental

The Intergovernmental Revenue category is one of the largest sources of revenue for the City. It includes State Revenue Sharing with municipalities which is derived from State Sales and Gas Tax collections, Half-Cent State Sales Tax which is based on a pro rata share of the six cent sales tax, and the Mobile Home License Tax which is based on a tax levied on park trailers and mobile homes in-lieu-of ad valorem taxes.

These revenues are distributed at the State level. Estimates are provided by the State as well, but are used only as an indicator for trending projections. The projections for the two largest sources, State Revenue Sharing and Sales Tax Collection, are anticipated to increase 5.5% compared to the fiscal year 2019 projections.

Also included in this category are local, state and federal grants, which accounted for 5.0% of the Intergovernmental revenues in FY 2019.

Additionally, this category includes \$150,000 of revenue for Occupational License fees originating in the County.

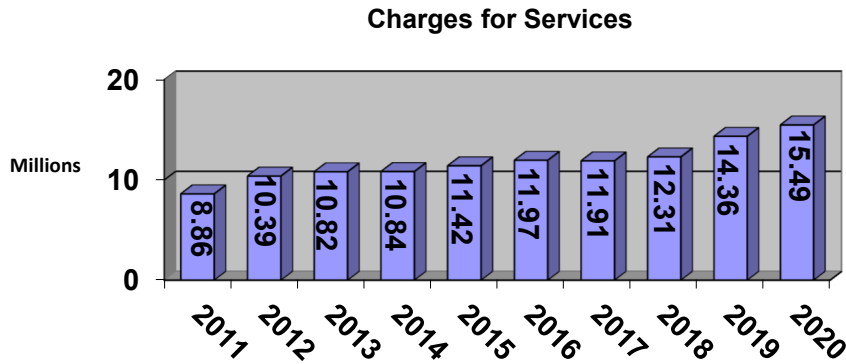


### Charges for Services

These revenues are derived from a variety of governmental services. The major sources come from public safety services provided to surrounding municipalities and organizations, parking meter collections, recreational revenues, and applications for land use changes.

The largest revenue source in this category is the Highland Beach fire services contract totaling approximately \$4.4 million. The second largest source is EMS transport fees totaling \$2.8 million. Revenues received from the Town of Gulf Stream total \$578,760 and include 911 dispatch services (\$57,000) and Fire EMS services (\$521,760). Anticipated parking revenue is \$3,815,200.

## General Fund Revenue Projections and Critical Assumptions

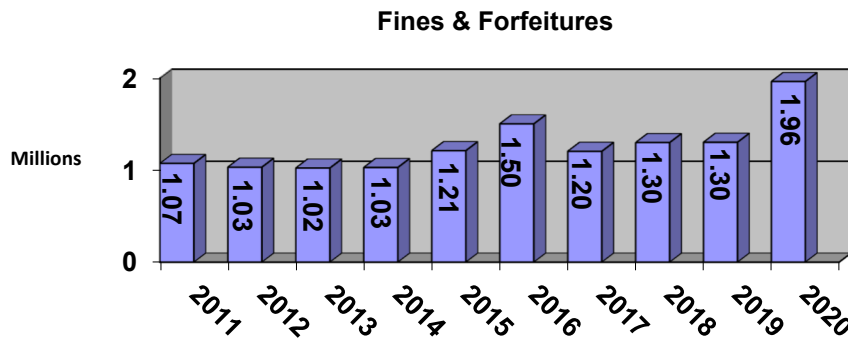


### Fines and Forfeitures

Collections consist of fines for traffic violations, code enforcement violations and false alarm fees.

Revenues of this category are projected based on prior year trends.

The increase in fiscal year 2020 is due mainly to an anticipated increase in code enforcement fees.

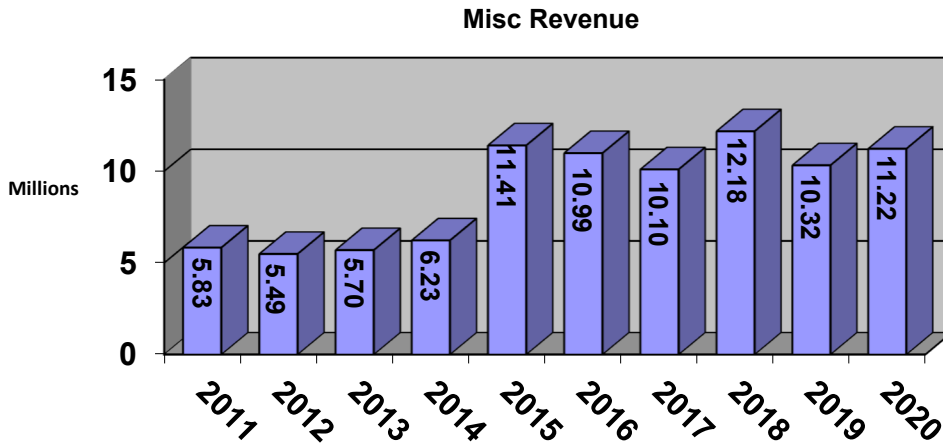


### Miscellaneous Revenue

Miscellaneous revenue consists of all interest earnings, including interest from the Tax Collector, collections from vending machines, license fees charged for the Riverboat enterprise and contributions from other agencies for expenses. The increase in FY 2015 is due to a repayment of a loan previously written off. Fiscal years 2019 include decreasing contributions from the CRA with 2020 seeing an increase in revenue from the CRA.

Contributions from other funds are also accounted for as the recovery of administrative costs which the General Fund charges for their proportionate share of the cost of general government operations.

## General Fund Revenue Projections and Critical Assumptions



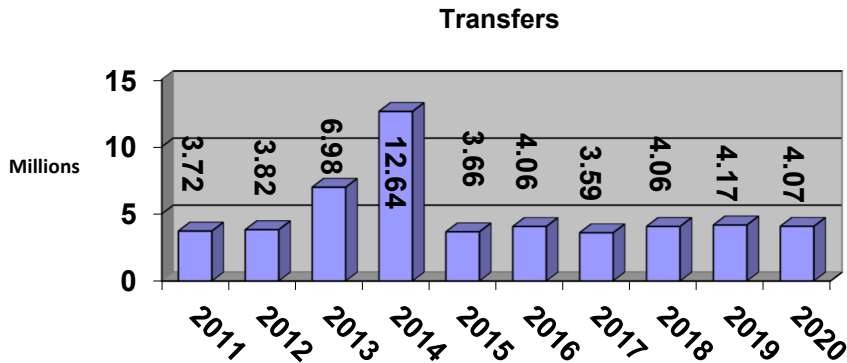
### Transfers

Transfers are revenues received from other funds which represent charges for specified obligations which are provided by the General Fund on behalf of an Enterprise or Bond Construction Fund such as the transfers made by the Enterprise Funds for in-lieu payments for property and utility taxes.

The in-lieu taxes transfer is based on the value of the assets in the Enterprise Fund and the proposed millage for the purpose of paying its share of services provided by the departments within the General Fund such as the Public Works, Police and Fire Departments.

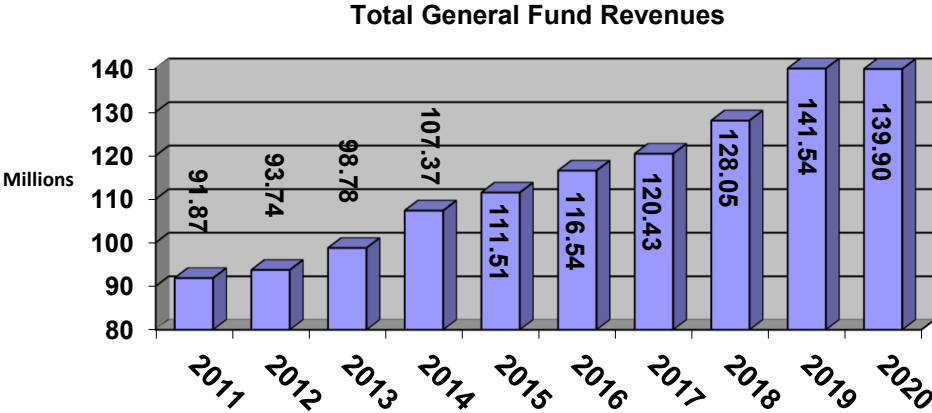
The in-lieu utility tax payment is based upon the City's utility tax rate and the estimated sale of water revenues. The transfer is in-lieu of a utility tax levy on water usage.

Since this category consists of revenues or transfers from other funds due to special projects or needs brought into the General Fund on an as-needed basis, trending is not feasible.



# General Fund Revenue Projections and Critical Assumptions

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**General Fund Forecast**

CATEGORY/DEPARTMENT	2018 Actual	2019 Revised	2020 Budget	2021 Projeccion	2022 Projection	2023 Projection
<b>REVENUES</b>						
Taxes	75,871,811	80,614,477	83,890,501	85,751,903	87,654,891	89,600,400
Franchises, Licenses and Permits	14,144,510	13,098,424	13,834,500	14,083,521	14,337,024	14,595,091
Intergovernmental	7,955,717	7,995,014	8,386,567	8,537,525	8,691,201	8,847,642
Charges for Services	12,282,431	14,356,332	15,491,443	15,770,289	16,054,154	16,343,129
Fines and Forfeitures	1,345,089	1,302,000	1,962,000	1,997,316	2,033,268	2,069,867
Miscellaneous	11,972,502	10,322,696	11,224,281	11,426,318	11,631,992	11,841,368
Transfers In	4,476,868	4,172,374	4,071,209	4,144,491	4,219,092	4,295,035
Total Revenues	128,048,928	131,861,317	138,860,501	141,711,363	144,621,621	147,592,532
<b>EXPENSES</b>						
General Government	12,085,063	15,182,029	15,975,530	16,263,090	16,555,825	16,853,830
Police Department	32,486,872	37,785,175	38,257,150	38,945,779	39,646,803	40,360,445
Fire Department	29,605,812	32,395,086	34,042,300	34,655,061	35,278,853	35,913,872
Community Improvement	2,802,170	3,191,354	3,248,669	3,307,145	3,366,674	3,427,274
Building Inspection	2,279,862	2,821,559	2,818,783	2,869,521	2,921,172	2,973,754
Public Works	9,586,254	12,345,028	11,299,096	11,502,480	11,709,524	11,920,296
Parks & Recreation	12,232,797	12,209,068	12,668,197	12,896,225	13,128,357	13,364,667
Grants	13,661,762	15,164,674	15,771,119	16,094,302	16,424,896	16,763,074
Debt Service	1,638,313	1,913,128	387,566	394,542	401,644	408,874
Miscellaneous	578,288	186,260	119,447	121,597	123,786	126,014
Contingency	0	272,826	368,000	374,624	381,367	388,232
Capital	0	0	0	0	0	0
Transfers Out	9,161,270	8,075,167	4,939,603	5,028,516	5,119,029	5,211,172
Total Expenses	126,118,463	141,541,354	139,895,460	142,452,881	145,057,930	147,711,502
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b>1,930,465</b>	<b>(9,680,037)</b>	<b>(1,034,959)</b>	<b>(741,518)</b>	<b>(436,309)</b>	<b>(118,970)</b>

The above chart outlines the City's forecast of general fund revenues and expenses for FY 2021 through FY 2023. The forecast shows the potential for challenging future budget preparation as growth in expenditures are expected to outpace growth in revenues. These projections are based on a series of conservative assumptions and do not reflect actions the City will take during this period to close the projected gaps.

This forecast includes growth rate assumptions for revenues and expense growth rates based on the Consumer Price Index as projected by the Congressional Budget Office (1.8% for October 2019). The increase in ad valorem revenue is projected slightly higher at 2.3%.



## General Fund Revenues and Expenditures Summary

	2018 Actual	2019 Revised	2020 Budget	% Change FY 19 to 20
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The General Fund includes all general government operations not required to be accounted for in another fund. It finances most City governmental services and is the principal operating fund of the City.

### Cash Balances Brought Forward:

Prior Year Surplus	\$ -	\$ -	\$ 1,034,959	NA
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### Revenues:

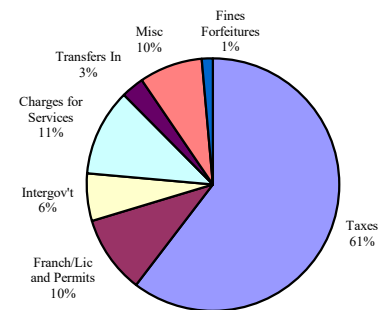
Taxes	75,871,811	80,614,477	83,890,501	4.06%
Franchises, Licenses and Permits	14,144,510	13,098,424	13,834,500	5.62%
Intergovernmental	7,955,717	7,995,014	8,386,567	4.90%
Charges for Services	12,282,431	14,356,332	15,491,443	7.91%
Fines and Forfeitures	1,345,089	1,302,000	1,962,000	50.69%
Miscellaneous	11,972,502	10,322,696	11,224,281	8.73%
<b>Total Revenues</b>	<b>123,572,060</b>	<b>127,688,943</b>	<b>134,789,292</b>	<b>5.56%</b>

### Other Financing Sources:

Operating transfers in	4,476,868	4,172,374	4,071,209	-2.42%
Total Other Sources	4,476,868	4,172,374	4,071,209	-2.42%

<b>Total Revenue &amp; Other Sources</b>	<b>\$ 128,048,928</b>	<b>\$ 131,861,317</b>	<b>\$ 139,895,460</b>	<b>6.09%</b>
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### Where the money comes from:



As you can see our largest source of revenue is derived from taxes. This includes a \$6.6611 property tax levy per \$1,000 of assessed value. Other taxes include utility taxes, such as those appearing on your monthly electric bills, the City's portion of the county gas tax on motor fuel and the Communications Services Tax.

### Expenditures:

General Government	\$ 12,085,063	\$ 15,182,029	\$ 15,975,530	5.23%
Public Safety	67,174,716	76,193,174	78,366,902	2.85%
Public Works	9,586,254	12,345,028	11,299,096	-8.47%
Parks & Recreation	12,232,797	12,209,068	12,668,197	3.76%
Grants	13,661,762	15,164,674	15,771,119	4.00%
Debt Service	1,638,313	1,913,128	387,566	-79.74%
Miscellaneous	578,288	186,260	119,447	-35.87%
Land Acquisition and costs	-	-	-	NA
Contingency	-	272,826	368,000	NA
<b>Total Expenditures</b>	<b>116,957,193</b>	<b>133,466,187</b>	<b>134,955,857</b>	<b>1.12%</b>

### Bond Refinancing

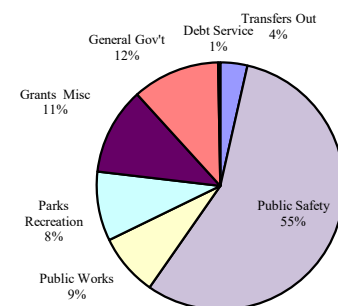
	-	-	-	NA
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### Other Financing Uses:

Operating transfers out	9,161,270	8,075,167	4,939,603	-38.83%
Total Other Uses	9,161,270	8,075,167	4,939,603	-38.83%

<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 126,118,463</b>	<b>\$ 141,541,354</b>	<b>\$ 139,895,460</b>	<b>-1.16%</b>
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### Where the money goes:



A large part of the services provided on a day-to-day basis are funded through the General Fund. This includes police and fire protection, code enforcement, street maintenance and maintenance of the City's grounds, parks and facilities as well as the less visible services such as the executive management, financial accounting, legal counsel and comprehensive planning.

**General Fund Summary By Department**

<b>DEPARTMENT</b>	2018 Actual	2019 Revised	2020 Budget	% Change 19-20
City Commission	277,840	452,722	256,918	-43.25%
Internal Auditor	0	0	197,255	NA
City Manager	967,199	1,320,724	1,189,753	-9.92%
Communications	124,419	118,712	182,697	53.90%
Economic Development	133,702	248,471	232,321	-6.50%
Sustainability	0	0	414,151	NA
Information Technology	3,698,031	5,234,252	5,217,213	-0.33%
City Attorney	1,179,381	1,475,282	1,428,460	-3.17%
Human Resources	906,783	932,076	969,403	4.00%
City Clerk	717,671	650,120	819,301	26.02%
Finance	2,159,699	2,092,543	2,506,203	19.77%
Purchasing	611,321	733,775	809,094	10.26%
Planning & Zoning	3,722,580	4,993,382	4,803,865	-3.80%
Police Department	32,486,872	37,785,175	38,257,150	1.25%
Fire Department	29,605,812	32,395,086	34,042,300	5.08%
Community Improvement	2,802,170	3,191,354	3,248,669	1.80%
Public Works	9,586,254	12,345,028	11,299,096	-8.47%
Parks & Recreation	8,349,659	8,190,885	8,528,584	4.12%
Tennis Stadium	2,487,053	2,658,524	2,771,879	4.26%
Tennis Centers	1,396,085	1,359,659	1,367,734	0.59%
Miscellaneous	578,288	186,260	119,447	-35.87%
Miscellaneous Grants	129,200	133,200	214,200	60.81%
Economic Development	177,000	226,000	0	-100.00%
Old School Square	1,000	1,000	1,000	NA
Library	1,453,500	1,453,500	1,453,500	0.00%
Special Events	35,500	35,500	500	-98.59%
CRA	11,731,860	13,067,003	13,869,598	6.14%
Debt Service	1,638,313	1,913,128	387,566	-79.74%
Bond Refinancing	0	0	0	NA
Transfers	9,161,270	8,075,167	4,939,603	-38.83%
Contingency	0	272,826	368,000	NA
<b>TOTAL</b>	<b>126,118,463</b>	<b>141,541,354</b>	<b>139,895,460</b>	<b>-1.16%</b>

**General Fund  
Unassigned Fund Balance**

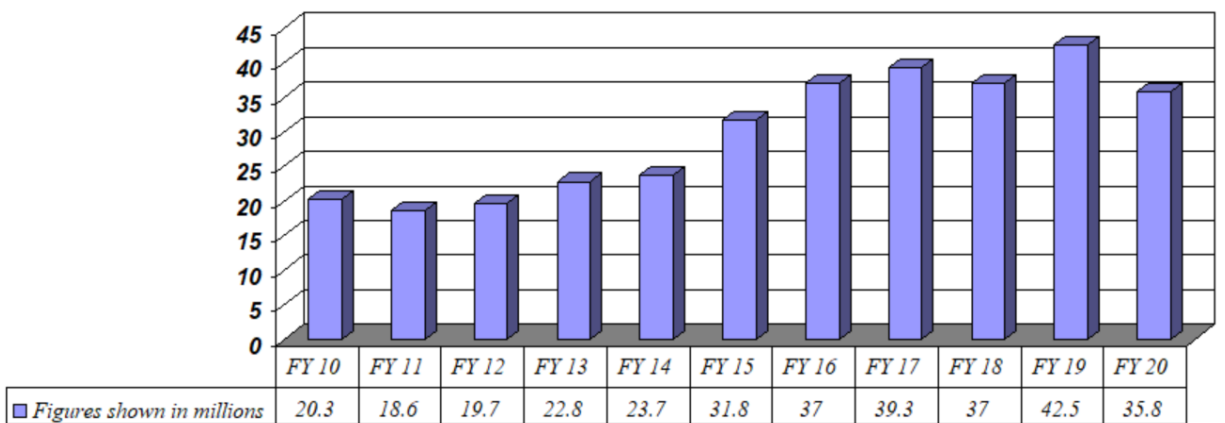
**Changes in  
Unassigned Fund Balance**

FY 2019 Excess/(deficiency) of revenues over expenditures as of September 30	\$1,393,347
Unassigned Fund Balance, Beginning of Year 2018	41,144,697
Audited Unassigned Fund Balance, End of Year 2019	42,538,044

**Unassigned Fund Balance  
Ten-Year History**

<u>Fiscal Year</u>	<u>Unassigned Fund Balance</u>
2009-10	\$20,337,823
2010-11	\$18,682,823
2011-12	\$19,741,367
2012-13	\$22,864,687
2013-14	\$23,700,352
2014-15	\$31,843,644
2015-16	\$36,984,767
2016-17	\$39,273,110
2017-18	\$37,098,768
2018-19	\$42,538,044
2019-20 *	\$35,838,036

**History of Unassigned Fund Balance**



\* projected

**General Fund  
Millage and Tax Revenue Projections**

*City of Delray Beach, Florida  
2019-20 Annual Budget*

YEAR	OPERATING MILLAGE / \$1,000	DEBT MILLAGE / \$1,000	TOTAL MILLAGE / \$1,000	ASSESSED VALUE*	ASSESSED VALUE GROWTH	TAX REVENUE COLLECTED
2010	\$7.1900	\$0.5316	\$7.7216	7,010,118,472	-13.98%	52,183,869
2011	\$7.1900	\$0.6002	\$7.7902	6,167,344,910	-12.02%	46,940,920
2012	\$7.1900	\$0.6133	\$7.8033	6,149,055,201	-0.30%	46,080,286
2013	\$7.1992	\$0.6041	\$7.8033	6,207,019,373	0.94%	46,572,308
2014	\$7.1611	\$0.3453	\$7.5064	6,594,864,216	6.25%	47,573,358
2015	\$7.1611	\$0.3028	\$7.4639	7,239,395,652	9.77%	51,921,504
2016	\$7.0611	\$0.2756	\$7.3367	7,981,341,482	10.25%	55,975,810
2017	\$6.9611	\$0.2496 **	\$7.2107	8,799,184,526	10.25%	61,240,145
2018	\$6.8611	\$0.2289	\$7.0900	9,610,320,394	9.22%	65,808,137
2019	\$6.7611	\$0.2108	\$6.9719	10,415,841,153	8.38%	70,101,039
2020	\$6.6611	\$0.2034	\$6.8645	11,105,246,795 *	6.62%	72,421,647

\*FY 2020 is not final assessed value

\*\*GO Debt has been moved to another fund in FY 2017

**FY 2020 Tax Levy (95% discount)**

Gross Operating Tax Revenue		
\$6.6611/\$1,000 X \$11,105,246,795		\$70,274,501
Debt Service Tax Revenue		
\$0.2034/\$1,000 X \$11,111,851,924		2,147,144
<b>Total Ad Valorem Taxes</b>		<b>\$72,421,647</b>

To meet the 2020 payments for all General Obligation Bonds requires revenue totaling \$2,147,006. The rate necessary to fund this amount is computed as follows:

$\$2,147,143 \times \$1,000 / \$11,111,851,924 / 0.95 = \$0.203339986$  rounded to \$0.2034 mills.

**Distribution of Ad Valorem Tax**

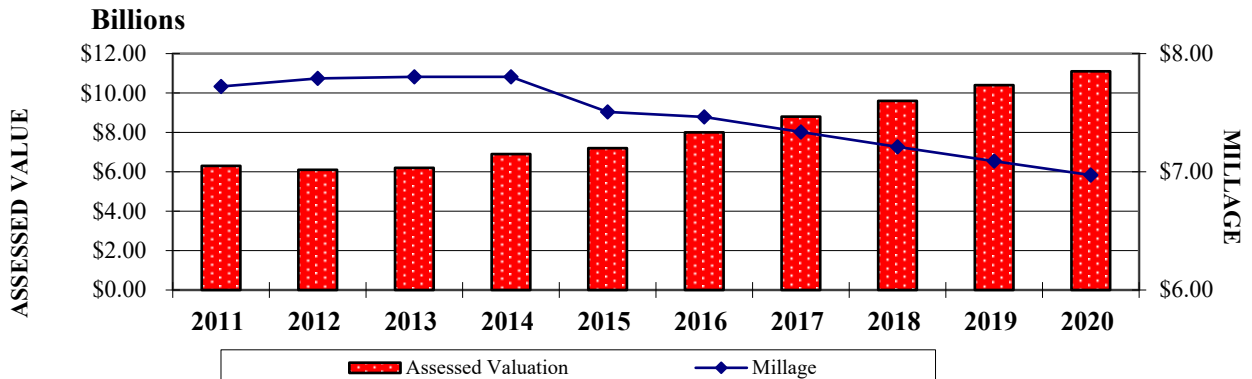
The Community Redevelopment Agency (CRA) receives revenue from the City through Tax Incremental Financing (TIF). The increment is based on the increase in the value of property located within the CRA's redevelopment boundary since its inception.

The CRA's preliminary taxable value of \$2,430,360,948 results in an incremental valuation of \$2,191,766,651 over the 1985 tax base. This amounts to \$13,869,598 in revenue based on the operating millage of \$6.6611, leaving the City net revenue of \$56,404,903

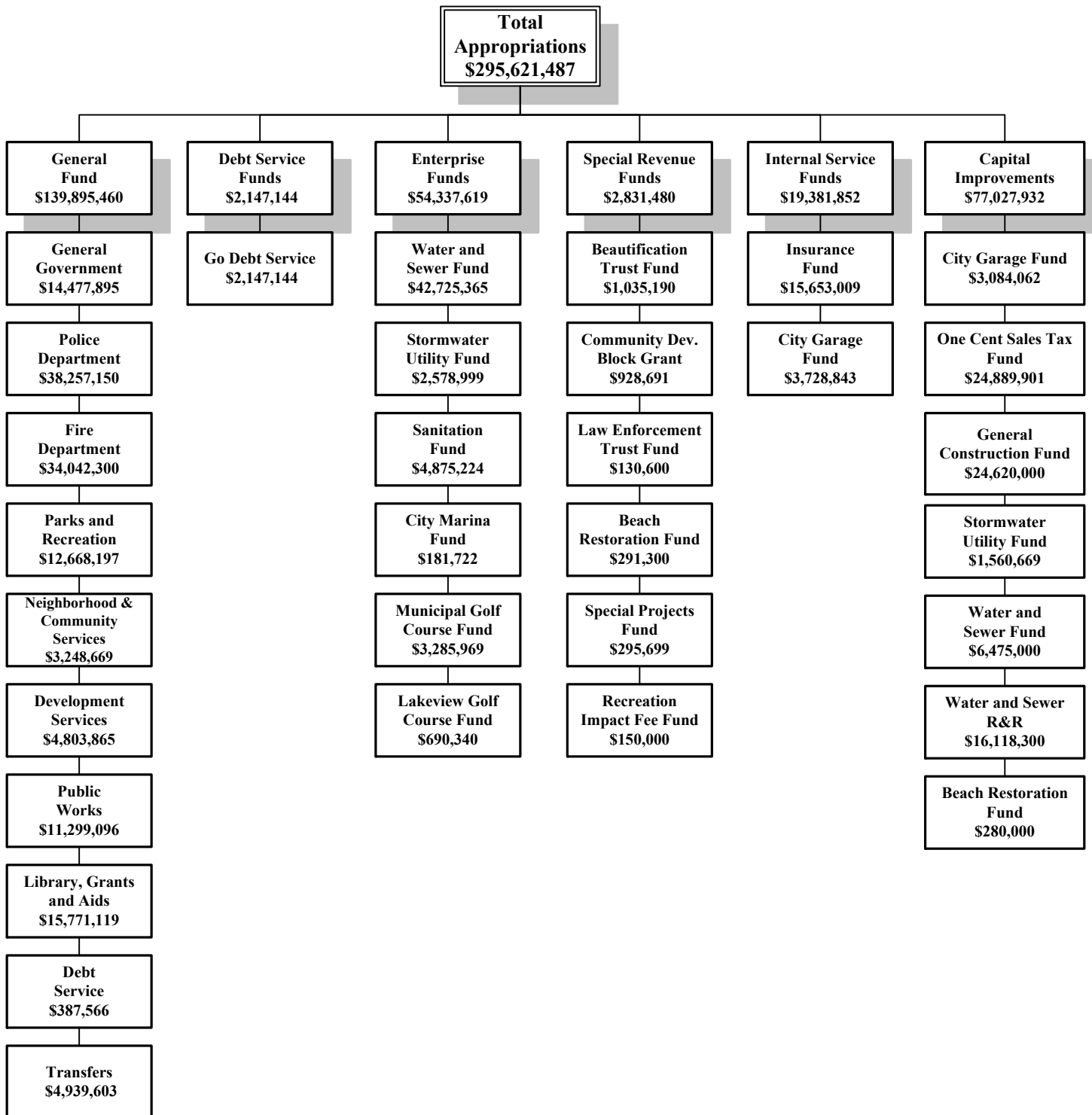
The operating portion of the tax levy is the millage rate established to fund the general operating expenses other than the portion of the budget to be funded from sources other than ad valorem taxes. Beginning with fiscal year 2001, the assessed valuation used for calculating the operating revenue exempts historical properties.

The debt service levy is the rate or the amount levied for the payment of principal and interest on any debt service secured by the full faith and credit of the City.

**Ten Year History**



# All Funds Summary



## All Funds Summary

The Fiscal Year 2019-20 Budget totals over \$295 million. Operating budgets were prepared for 21 separate funds consisting mostly of governmental and proprietary funds.

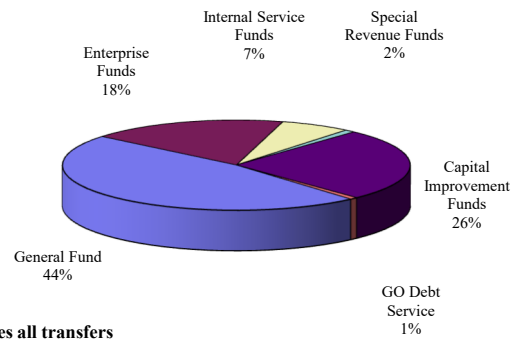
The General Fund is the largest of the governmental funds, accounting for over \$139 million and providing the bulk of the City's services.

Other governmental funds include the Special Revenue Funds for Beautification, the Law Enforcement Trust Fund and Neighborhood Services. The Beautification Fund is funded through a transfer from the General Fund based on 10% of the proceeds for electric and gas. This source of funds goes towards the maintenance on beautification improvements and the debt service of the same.

The Law Enforcement Trust Fund is used to account for and control money and property the Police Department has won through some type of forfeiture. The Neighborhood Services Fund accounts for Federal, State and local grants that benefit low-to-moderate income households. A partial list of the funding includes:

- ◆ 172,639 for owner-occupied housing rehabilitation.
- ◆ \$32,330 for homeowner subsidies.
- ◆ \$75,000 for curb appeal program.

**FY 2019-20 Total Budgeted Funds**  
**\$295,621,487\***



\*Includes all transfers

As indicated in the above illustration, Enterprise Funds are the third largest category. Revenues for enterprise funds are derived primarily through user fees. A more in-depth discussion on the majority of the budgeted enterprise funds begins on the following pages.

Retained earnings relate to the value of the net assets that are owned by the enterprise or the value of depreciated assets not owned by creditors. In funds with retained earnings, the assets include long-term fixed assets, depreciation and long-term debt. These assets are not included in those funds with Fund Balance.

The City's Insurance programs, and Fleet operations are administered through Internal Service Funds. The fiscal year 2020 budgets include:

- ◆ Health, Life and Disability for 851 employees and 857 dependents.
- ◆ Business insurance to protect the City's \$199 million in total insurable values.
- ◆ \$3,266,590 to meet the replacement schedule for the fiscal year 2020 fleet. Also included for replacement are: \$1,500,000 for Fire Dept. Aerial Platform Apparatus, \$485,000 for Sewer Vac Truck, and \$1,281,590 for other fleet vehicles.
- ◆ \$95,000 for vehicle restoration in order to extend the useful life of existing fleet vehicles.

# **Delray Beach Florida**



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**All Funds**  
**Consolidated Budget Summary Fiscal Year 2020**

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	<b>GENERAL FUND</b>	<b>GO DEBT SERVICE</b>	<b>DOWNTOWN DEVELOPMENT FUND</b>	<b>ENTERPRISE FUNDS</b>
<b>BEGINNING BALANCE</b>	45,532,495		158,798	167,934,590
<b>REVENUES:</b>				
Property Taxes	70,375,501	2,147,144	1,100,611	
Sales & Use Taxes	1,600,000			
Utility Taxes	7,285,000			
Other Taxes	4,630,000			
Franchise, Licenses & Permits	13,834,500			
Intergovernmental	8,386,567			0
Charges for Services	15,491,443			45,242,626
Fines & Forfeitures	1,962,000			
Miscellaneous Revenues	11,224,281		41,000	-30,470
Other Financing Sources	4,071,209	0	0	113,353
<b>TOTAL REVENUES</b>	<b>138,860,501</b>	<b>2,147,144</b>	<b>1,141,611</b>	<b>45,325,509</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>184,392,996</b>	<b>2,147,144</b>	<b>1,300,409</b>	<b>213,260,099</b>
<b>EXPENDITURES/EXPENSES:</b>				
General Government Services	22,127,573		0	
Public Safety	77,438,778		0	
Physical Environment	1,121,853		0	40,753,667
Transportation	5,508,023		0	
Economic Environment	14,101,919		1,140,434	
Human Services	112,000		0	
Culture & Recreation	13,790,145		0	4,244,862
Debt Service	387,566	2,147,144	0	182,049
Other Financing Uses	4,939,603		0	3,522,476
<b>TOTAL EXPENDITURES</b>	<b>139,527,460</b>	<b>2,147,144</b>	<b>1,140,434</b>	<b>48,703,054</b>
Reserves	368,000		1,177	42,730
<b>TOTAL USE OF RESOURCES</b>	<b>139,895,460</b>	<b>2,147,144</b>	<b>1,141,611</b>	<b>48,745,784</b>
<b>ENDING BALANCE</b>	<b>\$ 44,497,536</b>	<b>\$ -</b>	<b>\$ 158,798</b>	<b>\$ 164,514,315</b>

Note: Depreciation, Amortization of Bond Discount, and Equity in Joint Venture amounts shown in FY 16/17 and 17/18 are included for year-over-year comparison purposes only. They are not calculated as part of the yearly budget process.



SPECIAL REVENUE FUNDS	INTERNAL SERVICE FUNDS	TOTAL		
		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET
3,649,806	15,956,383	218,981,257	226,053,605	233,232,072
		64,648,417	69,133,071	73,623,256
		1,436,066	1,509,521	1,600,000
		6,661,474	6,824,104	7,285,000
		4,071,284	4,214,404	4,630,000
		14,144,510	14,670,378	13,834,500
609,788		9,188,963	9,120,282	8,996,355
0	18,534,304	71,815,895	76,049,276	79,268,373
130,600		1,370,936	1,978,886	2,092,600
223,397	3,552,262	16,819,206	17,344,993	15,010,470
1,130,696	0	5,716,771	7,831,878	5,315,258
<u>2,094,481</u>	<u>22,086,566</u>	<u>195,873,522</u>	<u>208,676,794</u>	<u>211,655,812</u>
<u>5,744,287</u>	<u>38,042,949</u>	<u>414,854,779</u>	<u>434,730,399</u>	<u>444,887,884</u>
	21,291,763	37,638,328	41,562,320	43,419,336
130,600		66,513,943	73,496,654	77,569,378
0		34,170,607	33,568,622	41,875,520
0		4,096,262	5,005,299	5,508,023
928,691		13,942,941	16,175,409	16,171,044
		102,000	112,000	112,000
1,024,847		17,858,515	17,514,864	19,059,854
		1,846,817	1,695,188	2,716,759
0		12,631,761	12,367,972	8,462,079
<u>2,084,138</u>	<u>21,291,763</u>	<u>188,801,174</u>	<u>201,498,327</u>	<u>214,893,993</u>
<u>10,343</u>		<u>0</u>	<u>0</u>	<u>422,250</u>
<u>2,094,481</u>	<u>21,291,763</u>	<u>188,801,174</u>	<u>201,498,327</u>	<u>215,316,243</u>
<b>\$ 3,649,806</b>	<b>\$ 16,751,185</b>	<b>\$ 226,053,605</b>	<b>\$ 233,232,072</b>	<b>\$ 229,571,640</b>

**Special Revenue Funds  
Consolidated Budget Summary 2018-2020  
Estimated Revenues, Expenses and Changes in Fund Balance**

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	<b>LAW ENFORCEMENT TRUST</b>		
	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 347,698</b>	<b>\$ 253,865</b>	<b>\$ 306,630</b>
 <b><u>REVENUES:</u></b>			
Property Taxes			
Sales & Use Taxes			
Utility Taxes			
Franchises, Licenses & Permits			
Intergovernmental			
Charges for Services			
Fines & Forfeitures	25,847	119,257	130,600
Miscellaneous Revenues	0	0	0
Other Financing Sources			
<b>TOTAL REVENUES</b>	<b>25,847</b>	<b>119,257</b>	<b>130,600</b>
 <b>TOTAL FUNDS AVAILABLE</b>	 <b>373,545</b>	 <b>373,122</b>	 <b>437,230</b>
 <b><u>EXPENDITURES/EXPENSES:</u></b>			
General Government Services			
Public Safety	119,680	66,492	130,600
Physical Environment			
Transportation			
Economic Environment			
Human Services			
Culture & Recreation			
Debt Service			
Other Financing Uses			
<b>TOTAL EXPENDITURES</b>	<b>119,680</b>	<b>66,492</b>	<b>130,600</b>
Reserves	0	0	0
 <b>TOTAL USE OF RESOURCES</b>	 <b>119,680</b>	 <b>66,492</b>	 <b>130,600</b>
 <b>ENDING FUND BALANCE</b>	 <b>\$ 253,865</b>	 <b>\$ 306,630</b>	 <b>\$ 306,630</b>

*City of Delray Beach, Florida*  
*2019-20 Annual Budget*

NEIGHBORHOOD SERVICES			BEAUTIFICATION			TOTAL		
2017-18	2018-19	2019-20	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
\$ 1,618,720	\$ 1,714,352	\$ 1,634,823	\$ 1,189,750	\$ 1,383,588	\$ 1,708,353	\$ 3,156,168	\$ 3,351,805	\$ 3,649,806
504,897	937,231	609,788				504,897	937,231	609,788
						0	0	0
						25,847	119,257	130,600
343,388	359,243	123,397	7,215	31,011	100,000	350,603	390,254	223,397
175,781	191,697	195,506	990,122	1,006,202	935,190	1,165,903	1,197,899	1,130,696
1,024,066	1,488,171	928,691	997,337	1,037,213	1,035,190	2,047,250	2,644,641	2,094,481
2,642,786	3,202,523	2,563,514	2,187,087	2,420,801	2,743,543	5,203,418	5,996,446	5,744,287
						0	0	0
						119,680	66,492	130,600
						0	0	0
928,434	1,567,700	928,691				928,434	1,567,700	928,691
						0	0	0
			803,499	712,448	1,024,847	803,499	712,448	1,024,847
0			0	0	0	0	0	0
928,434	1,567,700	928,691	803,499	712,448	1,024,847	1,851,613	2,346,640	2,084,138
0	0	0	0	0	10,343	0	0	10,343
928,434	1,567,700	928,691	803,499	712,448	1,035,190	1,851,613	2,346,640	2,094,481
\$ 1,714,352	\$ 1,634,823	\$ 1,634,823	\$ 1,383,588	\$ 1,708,353	\$ 1,708,353	\$ 3,351,805	\$ 3,649,806	\$ 3,649,806

**Proprietary Funds**  
**Consolidated Budget Summary 2018-2020**  
**Estimated Revenues, Expenses and Changes in Retained Earnings**

	ENTERPRISE FUNDS			INTERNAL SERVICE FUNDS			TOTAL		
	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET
<b>Operating Revenues:</b>									
Charges for Services	43,904,681	44,478,310	45,242,626	15,598,349	16,558,724	18,534,304	59,503,030	61,037,034	63,776,930
Miscellaneous Revenues	70,303	66,742	130,686	2,871,505	2,866,166	3,403,290	2,941,808	2,932,908	3,533,976
Intergovernmental/Grants	-	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>43,974,984</b>	<b>44,545,052</b>	<b>45,373,312</b>	<b>18,469,854</b>	<b>19,424,890</b>	<b>21,937,594</b>	<b>62,444,838</b>	<b>63,969,942</b>	<b>67,310,906</b>
<b>Operating Expenses:</b>									
Personal Services	7,990,483	9,323,664	10,566,957	1,342,645	1,402,468	1,515,072	9,333,128	10,726,132	12,082,029
Other Operating Expenses	24,635,665	22,593,302	30,036,702	15,658,663	18,958,790	17,552,966	40,294,328	41,552,092	47,589,668
Depreciation	4,264,426	4,414,871	4,437,600	2,288,276	2,223,725	2,223,725	6,552,703	6,638,596	6,661,325
Depreciation of Regional Plant	-	-	-	-	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>36,890,574</b>	<b>36,331,837</b>	<b>45,041,259</b>	<b>19,289,584</b>	<b>22,584,983</b>	<b>21,291,763</b>	<b>56,180,159</b>	<b>58,916,820</b>	<b>66,333,022</b>
<b>Operating Income</b>	<b>7,084,410</b>	<b>8,213,215</b>	<b>332,053</b>	<b>(819,730)</b>	<b>(3,160,093)</b>	<b>645,831</b>	<b>6,264,679</b>	<b>5,053,122</b>	<b>977,884</b>
<b>Non-Operating Revenues (Expenses)</b>									
Interest Revenue	65,795	1,135,846	349,706	(4,009)	409,688	88,972	61,786	1,545,534	438,678
Rents	422,619	130,827	180,694	-	-	-	422,619	130,827	180,694
Interest Expense	(208,504)	(144,931)	(182,049)	-	-	-	(208,504)	(144,931)	(182,049)
Equity in Joint Venture	(748,657)	(691,556)	(691,556)	-	-	-	(748,657)	(691,556)	(691,556)
Insurance Recoveries	-	-	-	-	-	-	-	-	-
Gain (Loss) on Disposal of Fixed Asset	-	(1,083)	-	22,050	207,396	60,000	22,050	206,313	60,000
<b>Total Non-Operating</b>	<b>231,253</b>	<b>429,103</b>	<b>(343,205)</b>	<b>18,041</b>	<b>617,084</b>	<b>148,972</b>	<b>249,294</b>	<b>1,046,187</b>	<b>(194,233)</b>
<b>Income Before Transfers</b>	<b>7,315,663</b>	<b>8,642,318</b>	<b>(11,152)</b>	<b>(491,468)</b>	<b>278,409</b>	<b>794,803</b>	<b>6,824,194</b>	<b>8,920,727</b>	<b>783,651</b>
<b>Operating Transfers</b>									
Operating Transfers In	74,000	109,000	113,353	79,160	2,769,617	-	153,160	2,878,617	113,353
Operating Transfers (Out)	(3,549,651)	(4,337,369)	(3,522,476)	-	-	-	(3,549,651)	(4,337,369)	(3,522,476)
<b>Total Operating Transfers</b>	<b>(3,475,651)</b>	<b>(4,228,369)</b>	<b>(3,409,123)</b>	<b>-</b>	<b>2,769,617</b>	<b>-</b>	<b>(3,475,651)</b>	<b>(1,458,752)</b>	<b>(3,409,123)</b>
<b>Net Income (Loss)</b>	<b>5,394,276</b>	<b>5,264,352</b>	<b>(3,420,275)</b>	<b>(491,468)</b>	<b>278,409</b>	<b>794,803</b>	<b>4,902,807</b>	<b>5,542,761</b>	<b>(2,625,472)</b>
<b>Net assets</b>									
<b>beginning of year</b>	<b>157,275,962</b>	<b>162,670,238</b>	<b>167,934,590</b>	<b>16,169,442</b>	<b>15,677,974</b>	<b>15,956,383</b>	<b>173,445,404</b>	<b>178,348,211</b>	<b>183,890,972</b>
<b>Net assets</b>									
<b>end of year</b>	<b>162,670,238</b>	<b>167,934,590</b>	<b>164,514,315</b>	<b>\$ 15,677,974</b>	<b>\$ 15,956,383</b>	<b>\$ 16,751,185</b>	<b>178,348,211</b>	<b>183,890,972</b>	<b>181,265,500</b>

# Enterprise Funds

These funds account for operations that provide a service to citizens, financed primarily by a user charge, where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

## Enterprise Funds Water and Sewer Fund

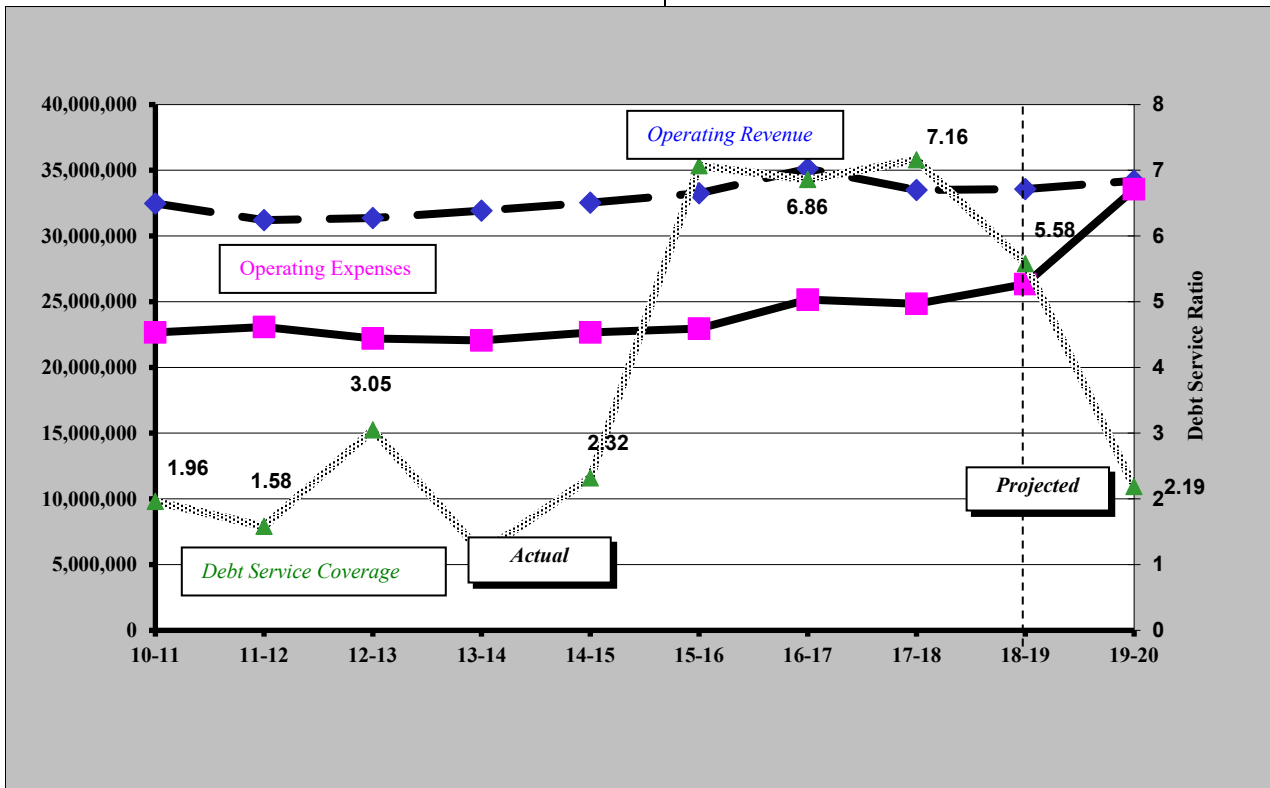
The Water and Sewer Fund is used to account for water and sewer services provided to City residents and businesses as well as services to outside-City residents and businesses. In addition to municipal water sales and sewer services, this fund accounts for the operating costs of the South Central Regional Wastewater Treatment and Disposal Plant which is a joint venture with the City of Boynton Beach. Each municipality contributes approximately 50% of the costs to run this plant.

The current water and sewer rates have been in place since October 20, 2009.

Water and sewer bond resolutions include a rate and debt service covenant that requires the City to maintain sufficient rates and charges to cover operational and maintenance costs of the utility and a debt service coverage factor of 110%. The City is in compliance with the covenant and has been for the past 10 years.

This fund had a net income of \$4,387,276 compared to a net income of \$6,766,746 in FY2018. The updated water rate structure effective October 2009 should be revenue neutral.

As of 09-30-	Net Assets
2010	96,023,292
2011	96,423,161
2012	102,609,529
2013	108,147,788
2014	114,294,540
2015	121,004,997
2016	127,771,605
2017	134,017,786
2018	139,735,338
2019	144,122,614



**Enterprise Funds**  
**Water and Sewer Fund**

	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$33,491,651	33,564,702	34,207,050	1.91%
Miscellaneous Revenues	1,424	1,009	-	-100.00%
Grants	0	0	0	NA
<b>Total Operating Revenues</b>	<b>\$33,493,075</b>	<b>\$33,565,711</b>	<b>\$34,207,050</b>	<b>1.91%</b>
<b>Operating Expenses:</b>				
Personal Services	7,462,311	8,728,312	9,857,240	12.93%
Other Operating Expenses	13,879,750	14,030,947	20,113,570	43.35%
Depreciation	3,492,667	3,582,298	3,582,298	0.00%
<b>Total Operating Expenses</b>	<b>24,834,728</b>	<b>26,341,557</b>	<b>33,553,108</b>	<b>27.38%</b>
<b>Operating Income</b>	<b>8,658,347</b>	<b>7,224,154</b>	<b>653,942</b>	<b>-90.95%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	39,595	727,369	210,239	-71.10%
Intergovernmental	700,000	-	-	NA
Miscellaneous	-	-	-	NA
Equity in Joint Venture	(748,657)	(691,556)	(691,556)	NA
Interest Expense	(194,080)	(140,372)	(117,404)	-16.36%
Gain (Loss) on Disposal of Equipment	-	(1,083)	-	NA
<b>Total Non-Operating</b>	<b>(203,142)</b>	<b>(105,642)</b>	<b>(598,721)</b>	<b>466.75%</b>
<b>Income Before Transfers</b>	<b>8,455,205</b>	<b>7,118,512</b>	<b>55,221</b>	<b>-99.22%</b>
<b>Capital Contributions</b>	<b>1,204,893</b>	<b>767,550</b>	<b>-</b>	<b>NA</b>
<b>Operating Transfers</b>				
Operating Transfers In	74,000	109,000	113,353	3.99%
Operating Transfers (Out)	(2,967,352)	(3,607,786)	(2,894,580)	-19.77%
<b>Total Operating Transfers</b>	<b>(2,893,352)</b>	<b>(3,498,786)</b>	<b>(2,781,227)</b>	<b>-20.51%</b>
<b>Net Income (Loss)</b>	<b>6,766,746</b>	<b>4,387,276</b>	<b>(2,726,006)</b>	<b>-162.13%</b>
Net assets beginning of year	132,968,592	139,735,338	144,122,614	3.14%
Net assets end of year	<u>\$139,735,338</u>	<u>\$144,122,614</u>	<u>\$141,396,608</u>	-1.89%

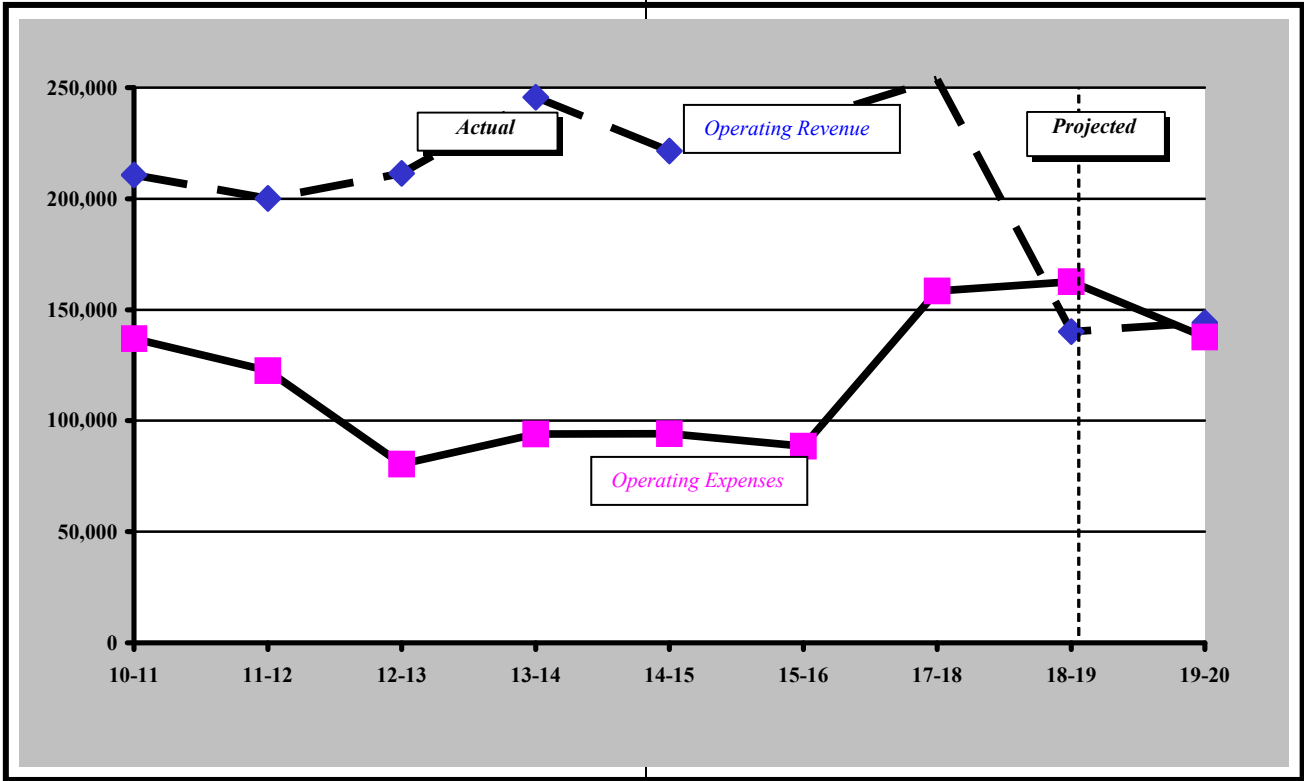
**Enterprise Funds  
 Marina Fund**

The City of Delray Beach owns a marina on the Intracoastal Waterway that consists of 24 rental boat slips, docks, restrooms, showers, clothes washing facilities, electric power, telephone services, an ice machine and a parking lot. The marina has a public pump-out system which costs \$2.25 for three minutes. The marina has a waiting list consisting of 45 boat owners. Persons on the waiting list are charged \$60 initially and \$10 per year thereafter. Slip rates were changed effective June 2016. The current annual rate for a slip is \$22.00 per foot per month for non-live aboard and \$23.00 per foot per month for live-aboard residents. Single day rent is \$60 per day.

The Marina Fund had a net loss of \$(19,841) at the end of FY 2019 compared to a net income of \$46,977 at the end of FY 2018.

The City Marina is currently closed for renovation. Tentative re-opening date is mid-August of 2020.

As of 09-30-	Net Assets
2010	1,100,696
2011	1,124,601
2012	1,154,624
2013	1,237,591
2014	1,345,891
2015	1,434,245
2016	1,538,720
2017	1,626,983
2018	1,673,941
2019	1,654,100





## Enterprise Funds

### Marina Fund

	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$252,524	\$139,209	\$142,471	2.34%
Grants	-	0	-	
Miscellaneous Revenues	1,020	1,000	1,650	NA
<b>Total Operating Revenues</b>	<b>253,544</b>	<b>140,209</b>	<b>144,121</b>	<b>2.79%</b>
<b>Operating Expenses:</b>				
Personal Services	-	-	2,153	
Other Operating Expenses	149,313	152,089	125,003	-17.81%
Depreciation	9,179	10,575	10,575	0.00%
<b>Total Operating Expenses</b>	<b>158,492</b>	<b>162,664</b>	<b>137,731</b>	<b>-15.33%</b>
<b>Operating Income</b>	<b>95,052</b>	<b>(22,455)</b>	<b>6,390</b>	<b>-128.46%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	3,264	51,162	37,531	-26.64%
Gain/Loss on disposal of equipment	-	-	-	NA
Rents	95	160	70	-56.25%
<b>Total Non-Operating</b>	<b>3,359</b>	<b>51,322</b>	<b>37,601</b>	<b>-26.74%</b>
<b>Income Before Transfers</b>	<b>98,411</b>	<b>28,867</b>	<b>43,991</b>	<b>52.39%</b>
<b>Operating Transfers</b>				
Operating Transfers In	-	-	-	NA
Operating Transfers (Out)	(51,434)	(48,708)	(56,719)	16.45%
<b>Total Operating Transfers</b>	<b>(51,434)</b>	<b>(48,708)</b>	<b>(56,719)</b>	<b>16.45%</b>
<b>Net Income (Loss)</b>	<b>46,977</b>	<b>(19,841)</b>	<b>(12,728)</b>	<b>-35.85%</b>
Net assets beginning of year	1,626,964	1,673,941	1,654,100	-1.19%
Net assets end of year	<b>\$1,673,941</b>	<b>\$1,654,100</b>	<b>\$1,641,372</b>	<b>-0.77%</b>

**Enterprise Funds  
 Sanitation Fund**

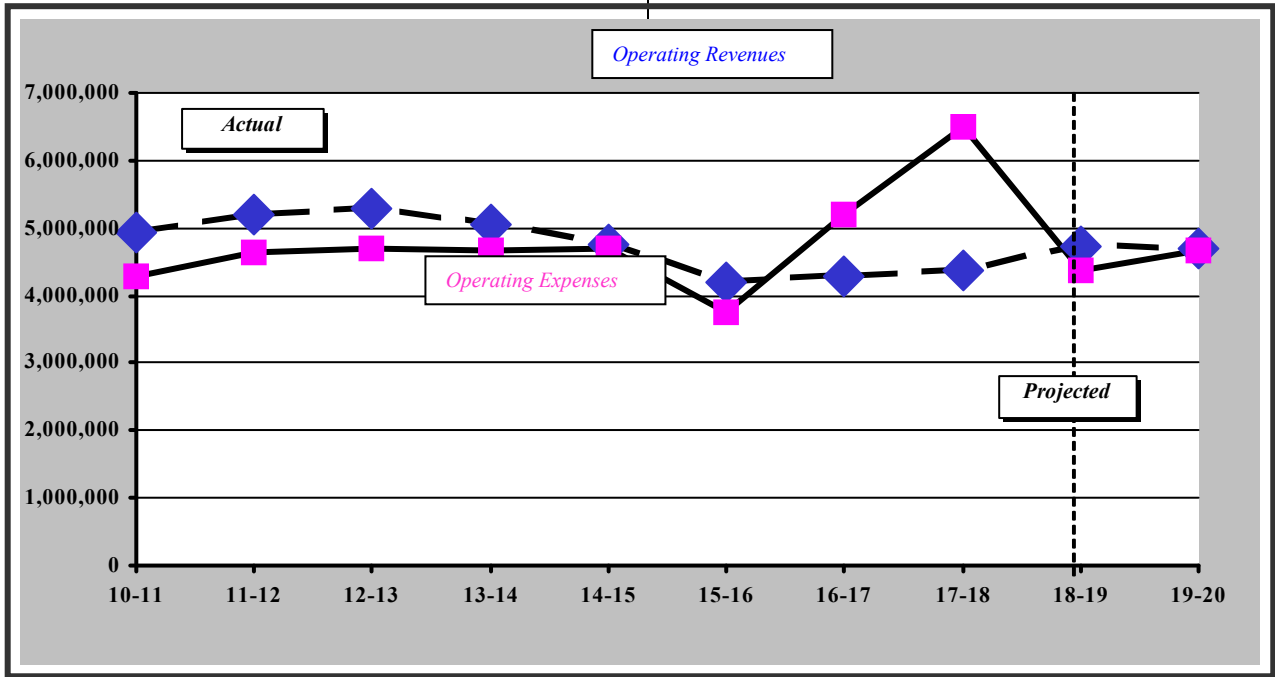
The Sanitation Fund accounts for the solid waste collection and recycling services of the City which is contracted through a private hauler. The City actually performs the billing of residential and multi-family units and the Contractor handles the billing of commercial users. In addition, this fund accounts for the Neighborhood Stabilization Program which is a function of the Community Improvement Department. This program is designed to promote the prevention of litter throughout the City and also monitors the performance of the Contractor and residents regarding completion of contractual terms and conditions. The City has a full-time clamshell truck at its disposal from the Contractor to assist in clean-up of the City streets.

Sanitation service in the City is provided under terms of the exclusive franchise between the City and Waste Management of Florida, Inc for the collection of solid waste and recyclable materials. This agreement was amended in December 2015 when Waste Management Inc acquired Southern Waste System, LLC. This agreement allows for an annual adjustment to collection rates only. The adjustment is dependent upon the consumer price index and the cost of fuel. Residential collection rates were increased by approximately 3.51% in 2018/19. In addition, construction and demolition containers are no longer an exclusive franchise.

The City owns the Delray Beach Transfer Station which is used by our Contractor as well as other entities. The Transfer Station is rented to the Palm Beach County Solid Waste Authority as a collection station.

The contractor shall purchase, assemble and deliver one new garbage cart to each new customer that will receive collection service at curbside. One new or refurbished garbage cart will be delivered to each residential customer that needs a replacement cart because their cart has been stolen or damaged beyond repair. The cart shall be delivered within three days after the customer or the City requests the contractor to deliver the cart.

As of 09-30-	Net Assets
2010	2,358,436
2011	2,945,115
2012	3,475,705
2013	4,022,179
2014	4,223,969
2015	2,586,251
2016	3,011,669
2017	2,046,850
2018	131,585
2019	514,191



## Enterprise Funds

### Sanitation Fund

	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$4,348,694	\$4,720,889	\$4,632,850	-1.86%
Miscellaneous Revenues	28,349	12,603	60,000	376.08%
<b>Total Operating Revenues</b>	<b>4,377,043</b>	<b>4,733,492</b>	<b>4,692,850</b>	<b>-0.86%</b>
<b>Operating Expenses:</b>				
Personal Services	232,382	247,045	250,118	1.24%
Other Operating Expenses	6,269,127	4,115,296	4,419,967	7.40%
Depreciation	238	238	238	0.00%
<b>Total Operating Expenses</b>	<b>6,501,747</b>	<b>4,362,579</b>	<b>4,670,323</b>	<b>7.05%</b>
<b>Operating Income</b>	<b>(2,124,704)</b>	<b>370,913</b>	<b>22,527</b>	<b>-93.93%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	7,241	113,481	32,374	-71.47%
Miscellaneous	-	-	-	
Refund of Cart Fees				
Rents	399,039	99,000	150,000	51.52%
<b>Total Non-Operating</b>	<b>406,280</b>	<b>212,481</b>	<b>182,374</b>	<b>-14.17%</b>
<b>Income Before Transfers</b>	<b>(1,718,424)</b>	<b>583,394</b>	<b>204,901</b>	<b>-64.88%</b>
<b>Operating Transfers</b>				
Operating Transfers In	-	-	-	
Operating Transfers (Out)	(166,638)	(200,788)	(205,139)	2.17%
<b>Total Operating Transfers</b>	<b>(166,638)</b>	<b>(200,788)</b>	<b>(205,139)</b>	<b>2.17%</b>
<b>Net Income (Loss)</b>	<b>(1,885,062)</b>	<b>382,606</b>	<b>(238)</b>	<b>-100.06%</b>
Net assets beginning of year	2,016,647	131,585	514,191	290.77%
Net assets end of year	\$131,585	\$514,191	\$513,953	-0.05%

# Enterprise Funds Municipal Golf Course

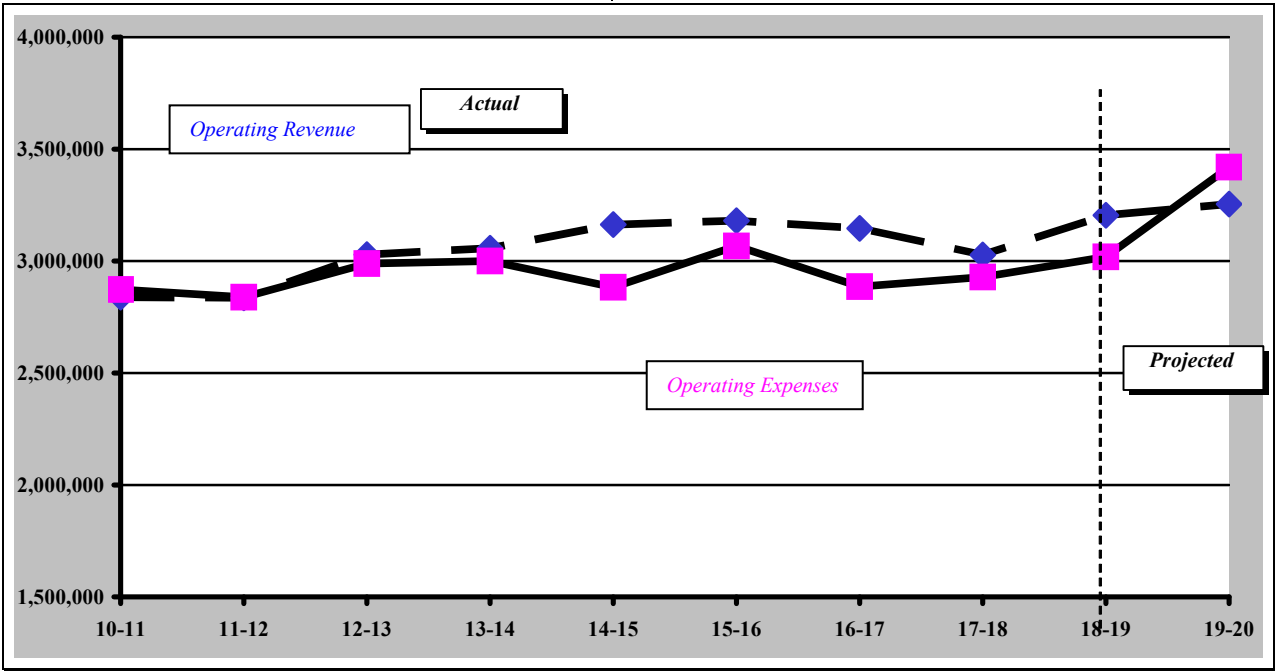
This fund accounts for the Municipal Golf Course which includes an 18-hole par 72 golf course, a driving range, and two putting greens on 150 acres of land. In addition, this entity includes a large clubhouse with a full-service restaurant, banquet halls, pro shop, bar, and patio. The entire facility is operated under a contract with a third-party management firm.

The rates for use of the course are reviewed and adjusted annually according to the survey of comparable rates charged by surrounding entities.

The City now has a water reuse transmission system which will allow the golf course to be irrigated with filtered wastewater from the sewer plant. This system allows the golf course to be fully irrigated even during drought conditions when the rest of the City would have water use restrictions.

This fund has a projected net income of \$79,417 for FY 2018 and \$178,097 in FY 2019.

As of 09-30-	Net Assets
2010	1,170,160
2011	1,035,042
2012	911,445
2013	887,874
2014	896,529
2015	1,103,010
2016	2,994,573
2017	3,252,519
2018	3,317,559
2019	3,495,656



**Enterprise Funds**  
**Municipal Golf Course**

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	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$2,992,596	\$3,169,381	\$3,222,665	1.68%
Miscellaneous Revenues	34,500	34,291	30,930	-9.80%
<b>Total Operating Revenues</b>	<b>3,027,096</b>	<b>3,203,672</b>	<b>3,253,595</b>	<b>1.56%</b>
<b>Operating Expenses:</b>				
Other Operating Expenses	2,738,040	2,811,073	3,212,088	14.27%
Depreciation	189,965	208,155	208,155	0.00%
<b>Total Operating Expenses</b>	<b>2,928,005</b>	<b>3,019,228</b>	<b>3,420,243</b>	<b>13.28%</b>
<b>Operating Income</b>	<b>99,091</b>	<b>184,444</b>	<b>(166,648)</b>	<b>-190.35%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	-	-	-	NA
Rents	23,485	31,667	30,624	-3.29%
Interest Expense	(7,639)	(3,089)	(39,270)	1171.29%
Gain (Loss) on Disposal of Equipment	-	-	-	NA
<b>Total Non-Operating</b>	<b>15,846</b>	<b>28,578</b>	<b>(8,646)</b>	<b>-130.25%</b>
<b>Income Before Transfers</b>	<b>114,937</b>	<b>213,022</b>	<b>(175,294)</b>	<b>-182.29%</b>
<b>Capital Contributions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>NA</b>
<b>Operating Transfers</b>				
Operating Transfers In	-	-	-	NA
Operating Transfers (Out)	(35,520)	(34,925)	(34,925)	0.00%
<b>Total Operating Transfers</b>	<b>(35,520)</b>	<b>(34,925)</b>	<b>(34,925)</b>	<b>0.00%</b>
<b>Net Income (Loss)</b>	<b>79,417</b>	<b>178,097</b>	<b>(210,219)</b>	<b>-218.04%</b>
Net assets beginning of year	3,238,142	3,317,559	3,495,656	5.37%
Net assets end of year	<b>\$3,317,559</b>	<b>\$3,495,656</b>	<b>\$3,285,437</b>	<b>-6.01%</b>

# Enterprise Funds

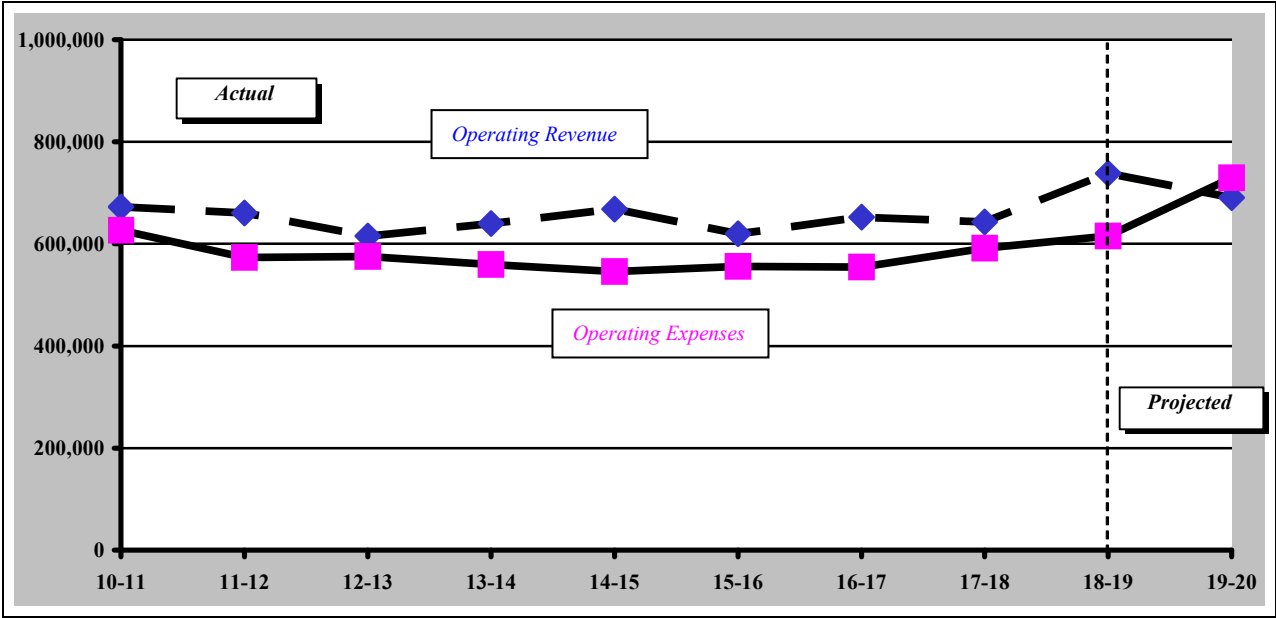
## Lakeview Golf Course

The City owns an executive golf course in addition to its Municipal Golf Course. It is referred to as the Lakeview Golf Course. This golf course was acquired by the City in August 1995 and went through an extensive renovation in 1998. It includes an 18-hole par 60 executive golf course, a snack shop, and pro shop on approximately 45 acres of land. This course allows golfers to walk 365 days per year. It offers golf at affordable rates and encourages families to play golf with their children and grandchildren. This course is professionally managed through a contract with a management firm.

Rates for this golf course are reviewed and adjusted annually so that we remain competitive with the market for local golf entities.

This fund recorded a net income of \$27,804 for FY 2018 and \$100,176 in FY 2019.

As of 09-30	Net Assets
2010	1,198,245
2011	1,179,533
2012	1,197,830
2013	1,202,868
2014	1,261,910
2015	1,368,030
2016	2,614,147
2017	2,703,250
2018	2,725,404
2019	2,825,580



**Enterprise Funds**  
**Lakeview Golf Course**

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	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$637,666	\$732,439	\$684,940	-6.49%
Miscellaneous Revenues	5,010	5,435	5,400	-0.64%
<b>Total Operating Revenues</b>	<b>642,676</b>	<b>737,874</b>	<b>690,340</b>	<b>-6.44%</b>
<b>Operating Expenses:</b>				
Other Operating Expenses	505,796	552,185	644,019	16.63%
Depreciation	85,599	62,870	85,599	36.15%
<b>Total Operating Expenses</b>	<b>591,395</b>	<b>615,055</b>	<b>729,618</b>	<b>18.63%</b>
<b>Operating Income</b>	<b>51,281</b>	<b>122,819</b>	<b>(39,278)</b>	<b>-131.98%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue		-		NA
Interest Expense	(1,814)	(1,343)	(25,375)	1789.43%
Gain (Loss) on Disposal of Equipment	-	-	-	NA
<b>Total Non-Operating</b>	<b>(1,814)</b>	<b>(1,343)</b>	<b>(25,375)</b>	<b>1789.43%</b>
<b>Income Before Transfers</b>	<b>49,467</b>	<b>121,476</b>	<b>(64,653)</b>	<b>-153.22%</b>
<b>Operating Transfers</b>				
Operating Transfers In	-	-	-	NA
Operating Transfers (Out)	(21,663)	(21,300)	(20,946)	-1.66%
<b>Total Operating Transfers</b>	<b>(21,663)</b>	<b>(21,300)</b>	<b>(20,946)</b>	<b>-1.66%</b>
<b>Net Income (Loss)</b>	<b>27,804</b>	<b>100,176</b>	<b>(85,599)</b>	<b>-185.45%</b>
Net assets beginning of year	2,697,600	2,725,404	2,825,580	3.68%
Net assets end of year	<b>\$2,725,404</b>	<b>\$2,825,580</b>	<b>\$2,739,981</b>	<b>-3.03%</b>

## Enterprise Funds Stormwater Utility Fund

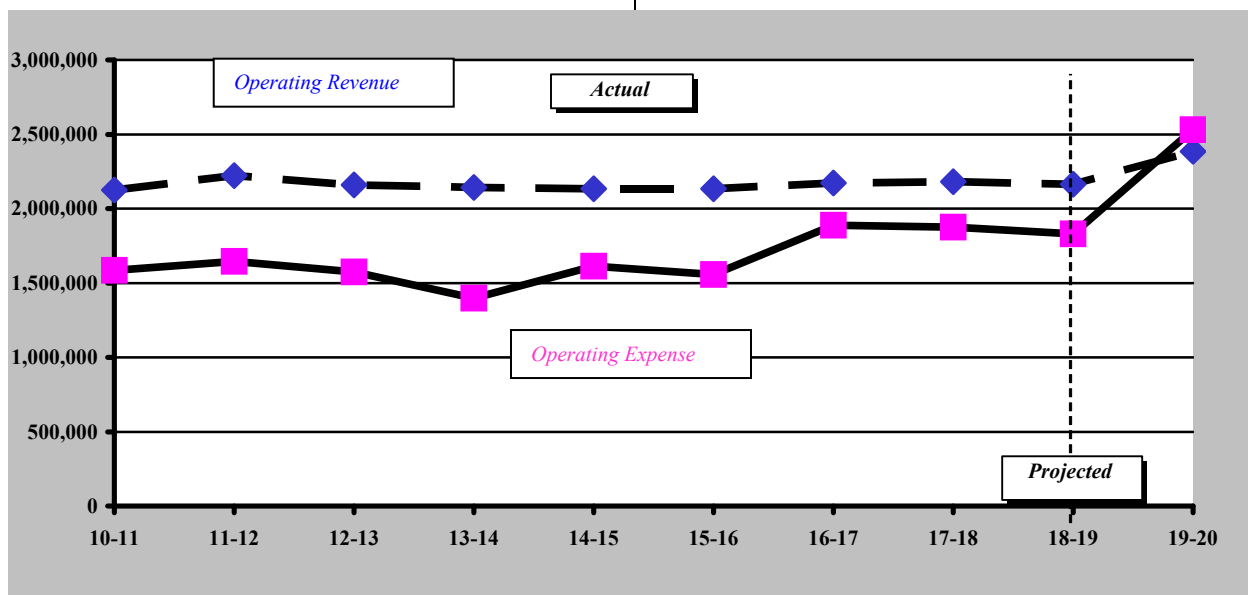
This fund is used to account for the Stormwater Utility assessment fee that is levied for the purpose of maintaining and upgrading the stormwater and surface water collection system. This maintenance includes stormwater line and basin cleaning and repairs as well as street sweeping which collects debris before it can be deposited in our stormwater system. Stormwater utility assessment fees are billed on the Palm Beach County property tax bills each year as a non-ad valorem assessment.

The City currently charges \$5.33 per equivalent residential unit (ERU) per month.

Under the National Pollutant Discharge Elimination System (NPDES) permit requirements, the City is required to submit an annual report which outlines the activities started and completed over the past year. This report is submitted to the Florida Department of Environmental Protection (DEP) which is the agency responsible for the issuance of the NPDES permit.

This fund has a net income of \$358,394 in FY 2018 compared to a net income of \$236,038 in FY 2019. Net income is used for debt principal and capital projects.

As of 09-30-	Net Assets
2010	13,006,000
2011	13,389,289
2012	13,735,158
2013	13,962,224
2014	14,355,521
2015	14,539,635
2016	14,748,799
2017	14,765,080
2018	15,086,411
2019	15,322,449





**Enterprise Funds**  
**Stormwater Utility Fund**

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	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>%</b>
	<b>Audited</b>	<b>Audited</b>	<b>Approved</b>	<b>Change</b>
<b>Operating Revenues:</b>				
Charges for Services	\$2,181,550	\$2,151,690	\$2,352,650	9.34%
Miscellaneous Revenues	-	12,404	32,706	163.67%
Grants and Other Financing Sources	-	-	-	
<b>Total Operating Revenues</b>	<b>2,181,550</b>	<b>2,164,094</b>	<b>2,385,356</b>	<b>10.22%</b>
<b>Operating Expenses:</b>				
Personal Services	295,790	348,307	457,446	31.33%
Other Operating Expenses	1,093,639	931,712	1,522,055	63.36%
Depreciation	486,778	550,735	550,735	0.00%
<b>Total Operating Expenses</b>	<b>1,876,207</b>	<b>1,830,754</b>	<b>2,530,236</b>	<b>38.21%</b>
<b>Operating Income</b>	<b>305,343</b>	<b>333,340</b>	<b>(144,880)</b>	<b>-143.46%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	15,695	243,834	69,562	-71.47%
Loss on Disposal of Fixed Asset	-	-	-	NA
Interest Expense	(4,971)	(127)	0	-100.00%
<b>Total Non-Operating</b>	<b>10,724</b>	<b>243,707</b>	<b>69,562</b>	<b>-71.46%</b>
<b>Income Before Transfers</b>	<b>316,067</b>	<b>577,047</b>	<b>(75,318)</b>	<b>-113.05%</b>
<b>Capital Contributions</b>	<b>349,371</b>	<b>82,853</b>	<b>-</b>	<b>0.00%</b>
<b>Operating Transfers</b>				
Operating Transfers (In/Out)	(307,044)	(423,862)	(310,167)	-26.82%
<b>Total Operating Transfers</b>	<b>(307,044)</b>	<b>(423,862)</b>	<b>(310,167)</b>	<b>-26.82%</b>
<b>Net Income</b>	<b>358,394</b>	<b>236,038</b>	<b>(385,485)</b>	<b>-263.31%</b>
<b>Net assets beginning of year</b>	<b>\$14,728,017</b>	<b>\$15,086,411</b>	<b>\$15,322,449</b>	<b>1.56%</b>
<b>Net assets end of year</b>	<b>\$15,086,411</b>	<b>\$15,322,449</b>	<b>\$14,936,964</b>	<b>-2.52%</b>

**Enterprise Funds**  
**Consolidated Budget Summary 2018-2020**  
**Estimated Revenues, Expenses and Changes in Retained Earnings**

	WATER & SEWER			MUNICIPAL GOLF COURSE			LAKEVIEW GOLF COURSE		
	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET
<b>Operating Revenues:</b>									
Charges for Services	\$ 33,491,651	\$ 33,564,702	\$ 34,207,050	\$ 2,992,596	\$ 3,169,381	\$ 3,222,665	\$ 637,666	\$ 732,439	\$ 684,940
Miscellaneous Revenues	1,424	1,009	-	34,500	34,291	30,930	5,010	5,435	5,400
Grants	-	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>33,493,075</b>	<b>33,565,711</b>	<b>34,207,050</b>	<b>3,027,096</b>	<b>3,203,672</b>	<b>3,253,595</b>	<b>642,676</b>	<b>737,874</b>	<b>690,340</b>
<b>Operating Expenses:</b>									
Personal Services	7,462,311	8,728,312	9,857,240	-	-	-	-	-	-
Other Operating Expenses	13,879,750	14,030,947	20,113,570	2,738,040	2,811,073	3,212,088	505,796	552,185	644,019
Depreciation	3,492,667	3,582,298	3,582,298	189,965	208,155	208,155	85,599	62,870	85,599
<b>Total Operating Expenses</b>	<b>24,834,728</b>	<b>26,341,557</b>	<b>33,553,108</b>	<b>2,928,005</b>	<b>3,019,228</b>	<b>3,420,243</b>	<b>591,395</b>	<b>615,055</b>	<b>729,618</b>
<b>Operating Income</b>	<b>8,658,347</b>	<b>7,224,154</b>	<b>653,942</b>	<b>99,091</b>	<b>184,444</b>	<b>(166,648)</b>	<b>51,281</b>	<b>122,819</b>	<b>(39,278)</b>
<b>Non-Operating Revenues</b>									
<b>(Expenses)</b>									
Interest Revenue	39,595	727,369	210,239	-	-	-	-	-	-
Intergovernmental	700,000	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-
Rents	-	-	-	23,485	31,667	30,624	-	-	-
Interest Expense	(194,080)	(140,372)	(117,404)	(7,639)	(3,089)	(39,270)	(1,814)	(1,343)	(25,375)
Equity in Joint Venture	(748,657)	(691,556)	(691,556)	-	-	-	-	-	-
Refund of Cart Fees	-	-	-	-	-	-	-	-	-
Gain (Loss) on Disposal of Fixed Assets	-	(1,083)	-	-	-	-	-	-	-
<b>Total Non-Operating</b>	<b>(203,142)</b>	<b>(105,642)</b>	<b>(598,721)</b>	<b>15,846</b>	<b>28,578</b>	<b>(8,646)</b>	<b>(1,814)</b>	<b>(1,343)</b>	<b>(25,375)</b>
<b>Income Before Transfers</b>	<b>8,455,205</b>	<b>7,118,512</b>	<b>55,221</b>	<b>114,937</b>	<b>213,022</b>	<b>(175,294)</b>	<b>49,467</b>	<b>121,476</b>	<b>(64,653)</b>
<b>Capital Contributions</b>	<b>1,204,893</b>	<b>767,550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Transfers</b>									
Operating Transfers In	74,000	109,000	113,353	-	-	-	-	-	-
Operating Transfers (Out)	(2,967,352)	(3,607,786)	(2,894,580)	(35,520)	(34,925)	(34,925)	(21,663)	(21,300)	(20,946)
<b>Total Operating Transfers</b>	<b>(2,893,352)</b>	<b>(3,498,786)</b>	<b>(2,781,227)</b>	<b>(35,520)</b>	<b>(34,925)</b>	<b>(34,925)</b>	<b>(21,663)</b>	<b>(21,300)</b>	<b>(20,946)</b>
<b>Net Income (Loss)</b>	<b>6,766,746</b>	<b>4,387,276</b>	<b>(2,726,006)</b>	<b>79,417</b>	<b>178,097</b>	<b>(210,219)</b>	<b>27,804</b>	<b>100,176</b>	<b>(85,599)</b>
<b>Net assets</b>									
<b>beginning of year</b>	<b>132,968,592</b>	<b>139,735,338</b>	<b>144,122,614</b>	<b>3,238,142</b>	<b>3,317,559</b>	<b>3,495,656</b>	<b>2,697,600</b>	<b>2,725,404</b>	<b>2,825,580</b>
<b>Net assets</b>									
<b>end of year</b>	<b>\$ 139,735,338</b>	<b>\$ 144,122,614</b>	<b>\$ 141,396,608</b>	<b>\$ 3,317,559</b>	<b>\$ 3,495,656</b>	<b>\$ 3,285,437</b>	<b>\$ 2,725,404</b>	<b>\$ 2,825,580</b>	<b>\$ 2,739,981</b>

*City of Delray Beach, Florida*  
*2019-20 Annual Budget*

MARINA			SANITATION			STORM WATER			TOTAL		
2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET
\$ 252,524	\$ 139,209	\$ 142,471	\$ 4,348,694	\$ 4,720,889	\$ 4,632,850	\$ 2,181,550	\$ 2,151,690	\$ 2,352,650	\$ 43,904,681	\$ 44,478,310	\$ 45,242,626
1,020	1,000	1,650	28,349	12,603	60,000	-	12,404	32,706	70,303	66,742	130,686
-	-	-	-	-	-	-	-	-	-	-	-
253,544	140,209	144,121	4,377,043	4,733,492	4,692,850	2,181,550	2,164,094	2,385,356	43,974,984	44,545,052	45,373,312
-	-	2,153	232,382	247,045	250,118	295,790	348,307	457,446	7,990,483	9,323,664	10,566,957
149,313	152,089	125,003	6,269,127	4,115,296	4,419,967	1,093,639	931,712	1,522,055	24,635,665	22,593,302	30,036,702
9,179	10,575	10,575	238	238	238	486,778	550,735	550,735	4,264,426	4,414,871	4,437,600
158,492	162,664	137,731	6,501,747	4,362,579	4,670,323	1,876,207	1,830,754	2,530,236	36,890,574	36,331,837	45,041,259
95,052	(22,455)	6,390	(2,124,704)	370,913	22,527	305,343	333,340	(144,880)	7,084,410	8,213,215	332,053
3,264	51,162	37,531	7,241	113,481	32,374	15,695	243,834	69,562	65,795	1,135,846	349,706
-	-	-	-	-	-	-	-	-	700,000	-	-
95	160	70	399,039	99,000	150,000	-	-	-	422,619	130,827	180,694
-	-	-	-	-	-	(4,971)	(127)	-	(208,504)	(144,931)	(182,049)
-	-	-	-	-	-	-	-	-	(748,657)	(691,556)	(691,556)
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	(1,083)	-
3,359	51,322	37,601	406,280	212,481	182,374	10,724	243,707	69,562	231,253	429,103	(343,205)
98,411	28,867	43,991	(1,718,424)	583,394	204,901	316,067	577,047	(75,318)	7,315,663	8,642,318	(11,152)
-	-	-	-	-	-	349,371	82,853	-	1,554,264	850,403	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	74,000	109,000	113,353
(51,434)	(48,708)	(56,719)	(166,638)	(200,788)	(205,139)	(307,044)	(423,862)	(310,167)	(3,549,651)	(4,337,369)	(3,522,476)
(51,434)	(48,708)	(56,719)	(166,638)	(200,788)	(205,139)	(307,044)	(423,862)	(310,167)	(3,475,651)	(4,228,369)	(3,409,123)
46,977	(19,841)	(12,728)	(1,885,062)	382,606	(238)	358,394	236,038	(385,485)	5,394,276	5,264,352	(3,420,275)
<b>1,626,964</b>	<b>1,673,941</b>	<b>1,654,100</b>	<b>2,016,647</b>	<b>131,585</b>	<b>514,191</b>	<b>14,728,017</b>	<b>15,086,411</b>	<b>15,322,449</b>	<b>\$ 157,275,962</b>	<b>\$ 162,670,238</b>	<b>\$ 167,934,590</b>
<b>\$ 1,673,941</b>	<b>\$ 1,654,100</b>	<b>\$ 1,641,372</b>	<b>\$ 131,585</b>	<b>\$ 514,191</b>	<b>\$ 513,953</b>	<b>\$ 15,086,411</b>	<b>\$ 15,322,449</b>	<b>\$ 14,936,964</b>	<b>\$ 162,670,238</b>	<b>\$ 167,934,590</b>	<b>\$ 164,514,315</b>

# Internal Service Funds

These funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or other governmental units on a cost reimbursement basis.

## Internal Service Funds City Garage Fund

The City Garage Fund accounts for the maintenance and replacement of the City's fleet currently consisting of 604 units (vehicles and other equipment). There are currently thirteen employees in this department. Departments within the City are charged a monthly rental fee for the replacement reserve which is then used to replace these units. In addition, departments are charged directly for their routine maintenance, repairs and fuel costs.

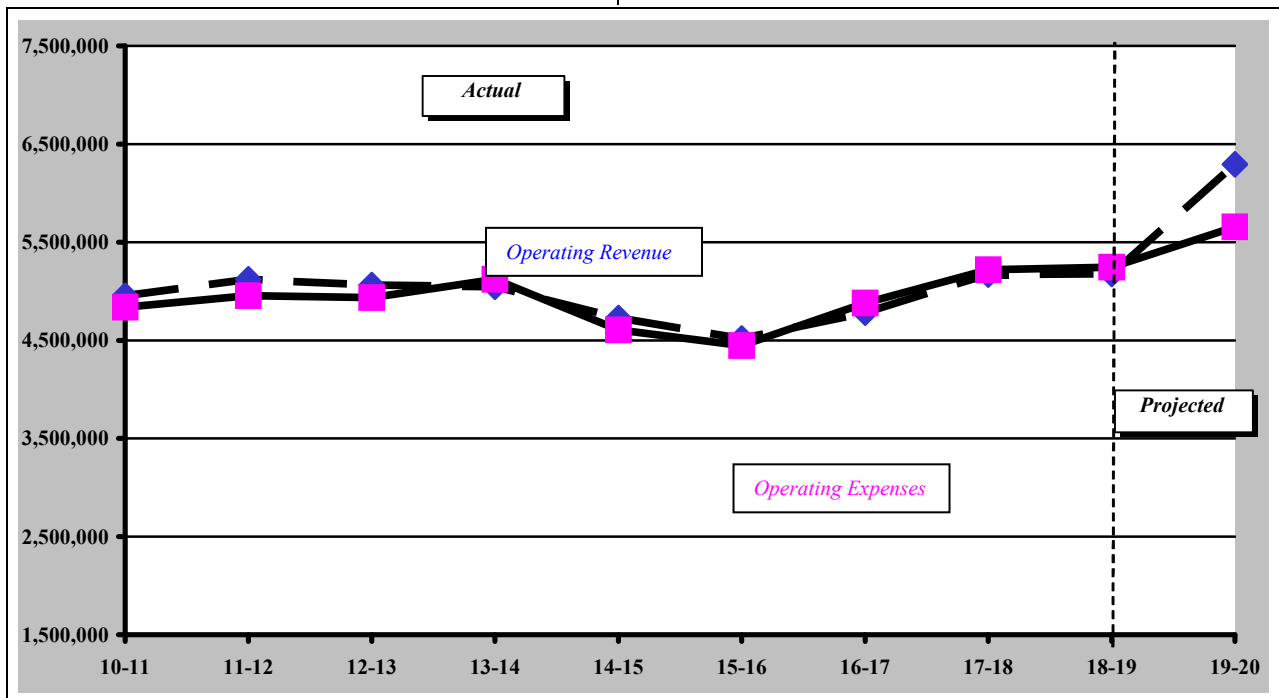
The City initiated its vehicle replacement program in FY 1991 at which time the City Garage became the custodian of all fleet vehicles and equipment considered part of the rolling stock. The Garage currently has assets of \$32.4 million. A total of \$3.1 million is planned on replacement vehicles this coming year.

Active measures are taken to extend the useful life of fleet vehicles. For example, Police Officers are currently given take-home vehicles and are used solely for single shifts of work whereas prior to this a police vehicle was utilized 24 hours per day, 7 days per week. A preventative maintenance program to include mechanical, tires, brakes, and cosmetic interior and exterior enhancements keep the vehicles in good condition and appearance. With a fleet of 634 units, over 2,536 preventative maintenance inspections are planned for this year (4 per year).

This fund recorded a net income of \$259,432 for FY

2018 compared to \$791,686 in FY 2019.

As of 09-30	Net Assets
2010	9,341,494
2011	9,663,169
2012	9,916,265
2013	10,770,208
2014	10,892,505
2015	11,119,505
2016	11,961,275
2017	12,095,094
2018	12,311,552
2019	13,103,238



## Internal Service Funds

### City Garage Fund

	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$2,648,188	\$2,562,254	\$2,968,000	15.84%
Miscellaneous Revenues	2,520,627	2,613,833	3,326,290	27.26%
<b>Total Operating Revenues</b>	<b>5,168,815</b>	<b>5,176,087</b>	<b>6,294,290</b>	<b>21.60%</b>
<b>Operating Expenses:</b>				
Personal Services	976,008	992,820	1,079,344	8.71%
Other Operating Expenses	1,965,096	2,037,969	2,361,971	15.90%
Depreciation	2,278,814	2,214,263	2,214,263	0.00%
<b>Total Operating Expenses</b>	<b>5,219,918</b>	<b>5,245,052</b>	<b>5,655,578</b>	<b>7.83%</b>
<b>Operating Income</b>	<b>(51,103)</b>	<b>(68,965)</b>	<b>638,712</b>	<b>-1026.14%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	(21,736)	131,837	79,267	-39.87%
Insurance Recoveries	-	-		NA
Gain on Sale of Equipment	22,050	207,396	60,000	-71.07%
<b>Total Non-Operating</b>	<b>314</b>	<b>339,233</b>	<b>139,267</b>	<b>NA</b>
<b>Income Before Transfers</b>	<b>(50,789)</b>	<b>270,268</b>	<b>777,979</b>	<b>187.85%</b>
<b>Capital Contributions</b>	<b>231,061</b>	<b>51,801</b>	<b>-</b>	<b>NA</b>
<b>Operating Transfers</b>				
Operating Transfers In/Out	79,160	469,617	0	NA
<b>Net Income (Loss)</b>	<b>259,432</b>	<b>791,686</b>	<b>777,979</b>	<b>-1.73%</b>
Net assets beginning of year	12,052,120	12,311,552	13,103,238	6.43%
Net assets end of year	<u>\$12,311,552</u>	<u>\$13,103,238</u>	<u>\$13,881,217</u>	<b>5.94%</b>

## Internal Service Funds Insurance Fund

The Insurance Fund accounts for the City’s business insurance premiums, claims, and administrative expenses related to property, general liability, automobile liability, employee benefits liability, employee practices liability, employer’s liability and crime coverage, unemployment compensation and worker’s compensation. In addition, this fund accounts for the City’s employee and dependent insurance premiums, claims and administrative expenses related to health care, dental, life, long-term disability and other private insurance.

Business insurance costs are allocated in the budget process to each department of the City and these are then transferred to the Insurance Fund on a monthly basis. Property insurance premiums are affected due to our location on the coast of Florida and the risk of dangerous storms in the state.

Accounting regulations stipulate that a self-insured entity must set aside sufficient reserves for the total expected payout on all open claims. The City is currently required to set aside a reserve of \$4.6 million compared to \$4.5 million last year for property and casualty liabilities. Reserves basically stayed the same due to consistent claims results in 2017.

The City began self-insuring its health plan in FY 2002-03. Effective June 1, 2009 the City restricted its offerings to include three plans, a Network Core HMO, a Network Open Access HMO and a Choice Fund HRA based on a high deductible PPO plan. Effective October 1, 2016, the plan year for the health plans was changed to match the City’s fiscal year along with the administration of the plans, which was moved from CIGNA to UnitedHealthcare. Under UnitedHealthcare’s administration of the plan for the 2019/2020 plan year the employee plan costs were not increased and the costs to the City were increased by 8.6%.

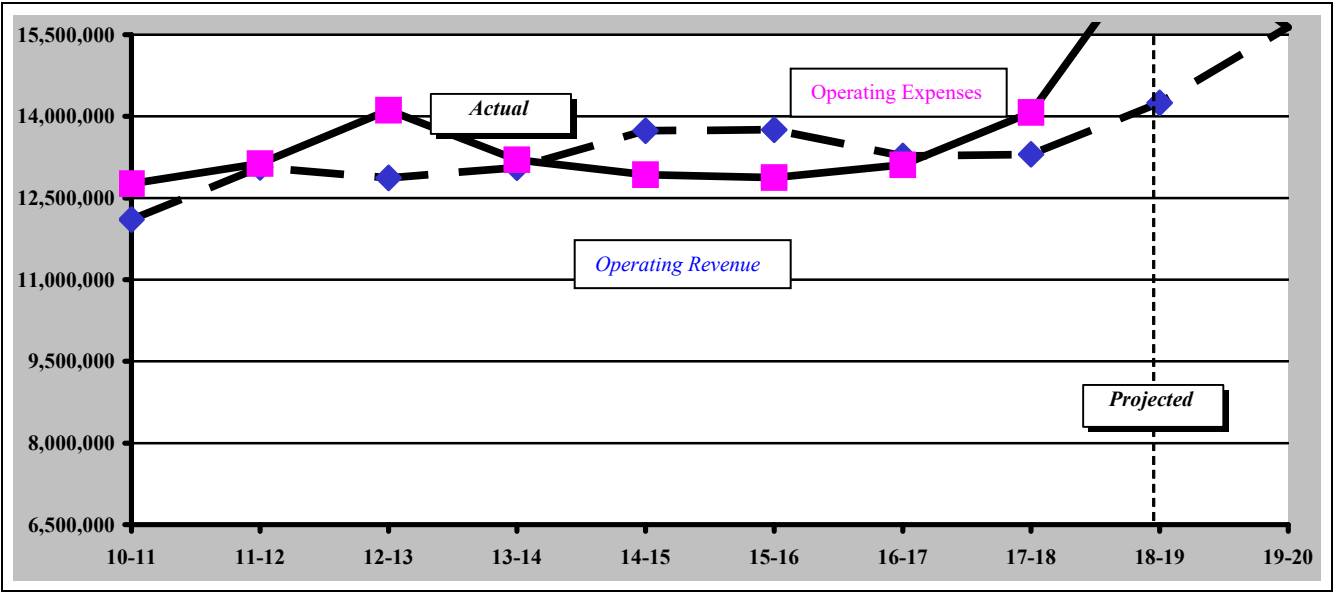
The City pays all claims and premium costs less the employee contributions for the medical plan selected by the employee including their enrolled dependents. Approximately 416 of 889 of the City’s employees are enrolled in the two HMO plans with 473 employees enrolled in the Choice Fund HRA. At the time of retirement, employees are provided one-time opportunity to continue their health coverage. Once coverage is cancelled, it cannot be reinstated. There are 78 retirees enrolled in the group plans. Of this number 60 retirees are enrolled in the two HMO plans and 18 retirees are enrolled in the Choice Fund HRA. The retiree cost for the group health plans are at the same premium rates as the active employees; however,

retirees pay 100% of the premium cost for both themselves and their dependents.

UnitedHealthcare is providing a specific stop loss contract of \$200,000 per participant, as well as an aggregate stop loss which is 120% of expected claims. The City, being self-insured, is required to set aside a reserve for run out claims (incurred but not reported claims) and another reserve for “safe harbor” claims activity. These reserves are calculated by an external actuary. The run out reserve is \$495,308 (September 30, 2018 as reported to the State) is shown as a current liability and \$1.2 million (3 months claims activity) is sufficient to cover the 60-day safe harbor reserve required by the State Office of Insurance Regulation and is shown in unrestricted net assets

As of 09-30-	Net Assets
2010	4,232,371
2011	3,915,362
2012	3,867,447
2013	2,646,327
2014	2,173,037
2015	3,050,556
2016	3,978,612
2017	4,170,877
2018	3,299,466
2018	3,366,422
2019	2,853,145

# Internal Service Funds Insurance Fund





## Internal Service Funds

### Insurance Fund

	FY 2018 Audited	FY 2019 Audited	FY 2020 Approved	% Change
<b>Operating Revenues:</b>				
Charges for Services	\$12,950,161	\$13,996,470	\$15,566,304	11.22%
Miscellaneous Revenues	350,878	252,333	77,000	-69.48%
<b>Total Operating Revenues</b>	<b>13,301,039</b>	<b>14,248,803</b>	<b>15,643,304</b>	<b>9.79%</b>
<b>Operating Expenses:</b>				
Personal Services	366,637	409,648	435,728	6.37%
Other Operating Expenses	13,693,567	16,920,821	15,190,995	-10.22%
Depreciation	9,462	9,462	9,462	0.00%
<b>Total Operating Expenses</b>	<b>14,069,666</b>	<b>17,339,931</b>	<b>15,636,185</b>	<b>-9.83%</b>
<b>Operating Income</b>	<b>(768,627)</b>	<b>(3,091,128)</b>	<b>7,119</b>	<b>-100.23%</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Revenue	17,727	277,851	9,705	-96.51%
Insurance Recoveries	-	-		
<b>Total Non-Operating</b>	<b>17,727</b>	<b>277,851</b>	<b>9,705</b>	<b>-96.51%</b>
<b>Income Before Transfers</b>	<b>(750,900)</b>	<b>(2,813,277)</b>	<b>16,824</b>	<b>-100.60%</b>
<b>Operating Transfers</b>				
Operating Transfers Out	-	2,300,000	-	NA
<b>Total Operating Transfers</b>	<b>-</b>	<b>2,300,000</b>	<b>-</b>	<b>NA</b>
<b>Net Income (Loss)</b>	<b>(750,900)</b>	<b>(513,277)</b>	<b>16,824</b>	<b>-103.28%</b>
Net assets beginning of year	4,117,322	3,366,422	2,853,145	-15.25%
Net assets end of year	<b>\$3,366,422</b>	<b>\$2,853,145</b>	<b>\$2,869,969</b>	<b>0.59%</b>

**Internal Service Funds**  
**Consolidated Budget Summary 2018-2020**  
**Estimated Revenues, Expenses and Changes in Retained Earnings**

	GARAGE			INSURANCE			TOTAL		
	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET
<b>Operating Revenues:</b>									
Charges for Services	\$ 2,648,188	\$ 2,562,254	\$ 2,968,000	\$ 12,950,161	\$ 13,996,470	\$ 15,566,304	\$ 15,598,349	\$ 16,558,724	\$ 18,534,304
Miscellaneous Revenues	2,520,627	2,613,833	3,326,290	350,878	252,333	77,000	2,871,505	2,866,166	3,403,290
<b>Total Operating Revenues</b>	<b>5,168,815</b>	<b>5,176,087</b>	<b>6,294,290</b>	<b>13,301,039</b>	<b>14,248,803</b>	<b>15,643,304</b>	<b>18,469,854</b>	<b>19,424,890</b>	<b>21,937,594</b>
<b>Operating Expenses:</b>									
Personal Services	976,008	992,820	1,079,344	366,637	409,648	435,728	1,342,645	1,402,468	1,515,072
Other Operating Expenses	1,965,096	2,037,969	2,361,971	13,693,567	16,920,821	15,190,995	15,658,663	18,958,790	17,552,966
Depreciation	2,278,814	2,214,263	2,214,263	9,462	9,462	9,462	2,288,276	2,223,725	2,223,725
<b>Total Operating Expenses</b>	<b>5,219,918</b>	<b>5,245,052</b>	<b>5,655,578</b>	<b>14,069,666</b>	<b>17,339,931</b>	<b>15,636,185</b>	<b>19,289,584</b>	<b>22,584,983</b>	<b>21,291,763</b>
<b>Operating Income</b>	<b>(51,103)</b>	<b>(68,965)</b>	<b>638,712</b>	<b>(768,627)</b>	<b>(3,091,128)</b>	<b>7,119</b>	<b>(819,730)</b>	<b>(3,160,093)</b>	<b>645,831</b>
<b>Non-Operating Revenues (Expenses)</b>									
Interest Revenue/Expense	(21,736)	131,837	79,267	17,727	277,851	9,705	(4,009)	409,688	88,972
Insurance Recoveries	-	-	-	-	-	-	-	-	-
Gain on Disposal of Equipment	22,050	207,396	60,000	-	-	-	22,050	207,396	60,000
<b>Total Non-Operating</b>	<b>314</b>	<b>339,233</b>	<b>139,267</b>	<b>17,727</b>	<b>277,851</b>	<b>9,705</b>	<b>18,041</b>	<b>617,084</b>	<b>148,972</b>
<b>Capital Contributions</b>	<b>231,061</b>	<b>51,801</b>	<b>-</b>				<b>231,061</b>	<b>51,801</b>	<b>-</b>
<b>Operating Transfers</b>									
Operating Transfers In/Out	79,160	469,617	-	-	2,300,000	-	79,160	2,769,617	-
<b>Net Income (Loss)</b>	<b>259,432</b>	<b>791,686</b>	<b>777,979</b>	<b>(750,900)</b>	<b>(513,277)</b>	<b>16,824</b>	<b>(491,468)</b>	<b>278,409</b>	<b>794,803</b>
<b>Net assets</b>									
beginning of year	<b>12,052,120</b>	<b>12,311,552</b>	<b>13,103,238</b>	<b>4,117,322</b>	<b>3,366,422</b>	<b>2,853,145</b>	<b>16,169,442</b>	<b>15,677,974</b>	<b>15,956,383</b>
end of year	<b>\$ 12,311,552</b>	<b>\$ 13,103,238</b>	<b>\$ 13,881,217</b>	<b>\$ 3,366,422</b>	<b>\$ 2,853,145</b>	<b>\$ 2,869,968</b>	<b>\$ 15,677,974</b>	<b>\$ 15,956,383</b>	<b>\$ 16,751,185</b>

## Authorized Positions

As with most municipalities, the cost of personnel is by far the City's largest expenditure. Funding for its 898 full-time positions, 5 City Commission positions and 56.42 full-time equivalent positions, amounts to \$102 million for fiscal year 2020. Of this \$61.7 million is for regular wages, \$1.8 million for part-time wages, \$3.7 million for overtime and the remainder, \$34.8 million, for benefits.

There are no changes in personnel for fiscal year 2020 compared to the FY 2019 Revised Budget .

### Full Time Equivalents (FTEs)

The City also utilizes part-time staff for many of the recreation programs in the Parks and Recreation Department such as the evening programs, the out of school care program for children, and to meet staffing requirements at the beach lifeguard towers. The Police Department also uses part-time staff to fill vacancies in Communications. In total the part-time hours are equivalent to 56.42 full time positions with 32.83 FTEs accounted for in Parks and Recreation.

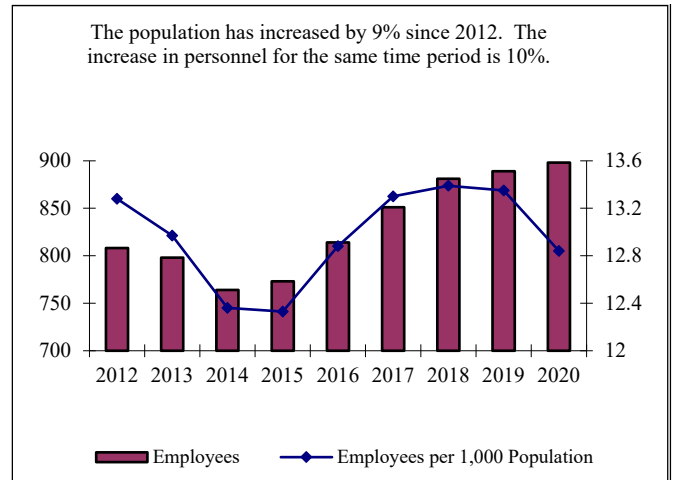
### Grant Funded Positions

Of the final total, 3 full-time positions are grant funded. These personnel are funded from the Community Development Block Grant and State Housing Initiatives Partnership Program.

### Summary of Staffing Levels

The following pages outline the positions authorized by division, within each fund.

As illustrated by the following chart, the ratio of employees to population is decreasing.



**Summary of Staffing Levels**  
**Fiscal Years 2016-2020**

DEPARTMENT	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
<i>GENERAL FUND</i>					
CITY COMMISSION	0	0	1	1	1
CITY MANAGER					
City Manager	6	6	8	10	7
Communications	1	1	1	1	1
Economic Development	-	-	-	-	2
Sustainability	-	-	-	-	1
INFORMATION TECHNOLOGY	18	17	17	17	17
CITY CLERK	9	9	9	7	7
CITY ATTORNEY	8	8	7	6	7
FINANCIAL ADMINISTRATION	15	18	21	20	21
PURCHASING	7	8	8	9	9
HUMAN RESOURCES	7	8	8	8	8
<b>TOTAL GENERAL GOVERNMENT</b>	<b>71</b>	<b>75</b>	<b>80</b>	<b>79</b>	<b>81</b>
POLICE DEPARTMENT					
Support Bureau	77	86	87	87	89
Operations Bureau	144	142	147	148	148
Total Police Department	221	228	234	235	237
FIRE DEPARTMENT					
Administration	12	10	8	7	8
Highland Beach	22.5	22.5	22.5	22.5	22.5
Operations	114	122	135	134	138
Emergency Management	0	0	0	1	1
Fire Safety	8.5	8.5	9.5	9.5	9.5
Ocean Rescue & Beach Operations	16	16	20	20	20
Total Fire Department	173	179	195	194	199
DEVELOPMENT SERVICES					
Planning & Zoning	15	16	15	16	16
Building Inspection	19	24	25	24	24
	34	40	40	40	40

**Summary of Staffing Levels**  
**Fiscal Years 2016-2020**

<b>DEPARTMENT</b>	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
<b>NEIGHBORHOOD &amp; COMMUNITY SERVICES</b>					
Administration	4	4	4	4	4
Clean & Safe	6	9	10	10	10
Code Enforcement	20	18	19	19	19
<b>Total Community Improvement</b>	<b>30</b>	<b>31</b>	<b>33</b>	<b>33</b>	<b>33</b>
<b>PUBLIC WORKS</b>					
Engineering	7	7	10	10	10
Programs			4	3	2
Project Management			5	5	5
Administration	1.33	2.33	6	6	6
Street Maintenance	10	10	12	12	12
Traffic Operations	5	5	5	5	5
Right of Way Landscaping				19	19
Street Lighting	0	0	0	0	0
Parking Facilities	3	2	1	1	1
Building Maintenance	7	7	8	8	8
<b>Total Public Works</b>	<b>33.33</b>	<b>33.33</b>	<b>51</b>	<b>69</b>	<b>68</b>
<b>PARKS AND RECREATION</b>					
Administration	8	10	10	11	11
Out of School Program	1	1	1	1	1
Teen Center	3	4	4	4	4
Athletics	3	3	3	3	3
Special Events	1	1	1	1	2
Community Center	3	3	3	3	3
Veterans Park/Rec Facility	1	1	1	1	1
Pompey Park	8	7	7	7	7
Parks Maintenance	45	44	44	26	26
Aquatics Operations	5	5	5	5	5
Catherine Strong	3	3	3	3	3
Cemetery	4	4	4	4	4
<b>Total Parks and Recreation</b>	<b>85</b>	<b>86</b>	<b>86</b>	<b>69</b>	<b>70</b>
<b>TOTAL GENERAL FUND</b>	<b>647.33</b>	<b>672.33</b>	<b>719</b>	<b>719</b>	<b>728</b>

**Summary of Staffing Levels  
Fiscal Years 2016-2020**

DEPARTMENT	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
<i>BEAUTIFICATION TRUST FUND</i>					
Beautification Maintenance	6	6	6	5	5
<i>NEIGHBORHOOD SERVICES</i>					
Community Block Grant Administration	1	1	1	1	1
Workforce Housing	1	1	1	1	1
CDBG Housing Rehab	1	1	1	1	1
SHIP Program	1	1	1	1	1
Neighborhood Housing	2	2	2	2	2
Total CDBG Fund	6	6	6	6	6
<i>WATER AND SEWER FUND</i>					
Utilities Customer Service	17	11	11	15	15
Environmental Services Administration	14.34	17.34	7	10	10
GIS	5	5	6	6	6
Water Treatment and Storage	15	15	15	15	15
Water Distribution	19	30	30	27	27
Environmental Compliance	5	5	5	6	6
Wastewater Collection	14	14	14	14	20
Water Maintenance	10	10	10	10	10
Liftstation Maintenance	18	18	18	22	22
Construction Services	8	10	6	6	0
Total Water and Sewer Fund	125.34	135.34	122	131	131
<i>SANITATION FUND</i>					
Neighborhood Stabilization Program	4	4	3	3	3
<i>STORMWATER UTILITY FUND</i>					
Stormwater Administration	1.33	1.33	1	1	1
Stormwater System Maintenance	6	8	6	6	6
Total Stormwater Fund	7.33	9.33	7	7	7
<i>CITY GARAGE FUND</i>					
Fleet Maintenance	13	13	13	13	13
<i>INSURANCE FUND</i>					
Risk Management	5	5	5	5	5
<b>TOTAL ALL FUNDS</b>	<b>814</b>	<b>851</b>	<b>881</b>	<b>889</b>	<b>898</b>

**General Fund**

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Revenue	\$0	\$0	\$9,680,037	\$1,034,959
Taxes	71,264,434	75,871,811	80,614,477	83,890,501
Licenses And Permits	14,479,778	14,144,510	13,098,424	13,834,500
Intergovernmental Revenue	7,565,516	7,955,717	7,995,014	8,386,567
Charges for Services	11,955,091	12,282,431	14,356,332	15,491,443
Fines and Forfeits	1,203,779	1,345,089	1,302,000	1,962,000
Miscellaneous Revenue	10,099,787	11,972,502	10,322,696	11,224,281
Non-Revenues (Transfers)	3,591,728	4,476,868	4,172,374	4,071,209
<b>Total Revenues</b>	<b>\$120,160,113</b>	<b>\$128,048,928</b>	<b>\$141,541,354</b>	<b>\$139,895,460</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$71,536,588	\$74,360,481	\$84,215,465	\$89,155,299
Operating Expenses	22,061,569	25,954,384	31,526,652	29,178,254
Capital Outlay	503,733	1,475,955	581,913	287,940
Debt Service	3,531,048	3,698,713	3,971,278	3,822,216
Grants and Aids	11,792,854	13,528,060	14,956,203	15,578,798
Non-Operating Expenses	7,600,242	7,100,870	6,289,843	1,872,953
<b>Total Expenditures</b>	<b>\$117,026,035</b>	<b>\$126,118,463</b>	<b>\$141,541,354</b>	<b>\$139,895,460</b>
Per Capita	\$1,829.33	\$1,916.58	\$2,125.88	\$1,999.73

***General Fund***

Expenditures by Department	2017 Actual	2018 Actual	2019 Revised	2020 Budget
<b>City Attorney</b>	<b>\$1,432,304</b>	<b>\$1,179,381</b>	<b>\$1,475,282</b>	<b>\$1,428,460</b>
<b>City Clerk</b>	<b>\$892,219</b>	<b>\$717,671</b>	<b>\$650,120</b>	<b>\$819,301</b>
<b>City Commission</b>				
City Commission	267,359	277,840	452,722	256,918
Internal Auditor	0	0	0	197,255
<b>Total City Commission</b>	<b>\$267,359</b>	<b>\$277,840</b>	<b>\$452,722</b>	<b>\$454,173</b>
<b>City Manager</b>				
City Manager's Office	878,111	967,199	1,320,724	1,189,753
Communication	110,098	124,419	118,712	182,697
Economic Development	91,194	133,702	248,471	232,321
Sustainability	0	0	0	414,151
<b>Total City Manager</b>	<b>\$1,079,403</b>	<b>\$1,225,320</b>	<b>\$1,687,907</b>	<b>\$2,018,922</b>
<b>Community Improvement Department</b>				
Community Improvement Administration	457,103	660,753	717,533	738,255
Clean & Safe	563,111	780,453	905,155	928,124
Code Enforcement	1,318,546	1,360,964	1,568,666	1,582,290
<b>Total Community Improvemen</b>	<b>\$2,338,760</b>	<b>\$2,802,170</b>	<b>\$3,191,354</b>	<b>\$3,248,669</b>
<b>Finance Administration</b>	<b>\$1,746,162</b>	<b>\$2,159,699</b>	<b>\$2,092,543</b>	<b>\$2,506,203</b>
<b>Fire Department</b>				
Fire Administration	1,574,902	1,472,930	1,586,758	1,379,563
Highland Beach	3,318,152	4,285,446	3,554,000	3,445,695
Fire Operations	19,837,021	20,836,014	23,845,672	25,521,445
Emergency Management	0	0	105,808	137,530
Fire Safety	1,241,819	1,268,455	1,457,564	1,631,747
Ocean Resuce and Beach Operations	1,456,911	1,742,967	1,845,284	1,926,320
<b>Total Fire Department</b>	<b>\$27,428,806</b>	<b>\$29,605,812</b>	<b>\$32,395,086</b>	<b>\$34,042,300</b>
<b>Grants and Aids</b>	<b>\$1,692,200</b>	<b>\$1,796,200</b>	<b>\$1,849,200</b>	<b>\$1,669,200</b>
<b>Human Resources</b>	<b>\$821,881</b>	<b>\$906,783</b>	<b>\$932,076</b>	<b>\$969,403</b>
<b>Information Technology</b>	<b>\$3,115,101</b>	<b>\$3,698,031</b>	<b>\$5,234,252</b>	<b>\$5,217,213</b>
<b>Miscellaneous</b>	<b>\$21,403,940</b>	<b>\$23,109,731</b>	<b>\$23,514,384</b>	<b>\$19,684,214</b>

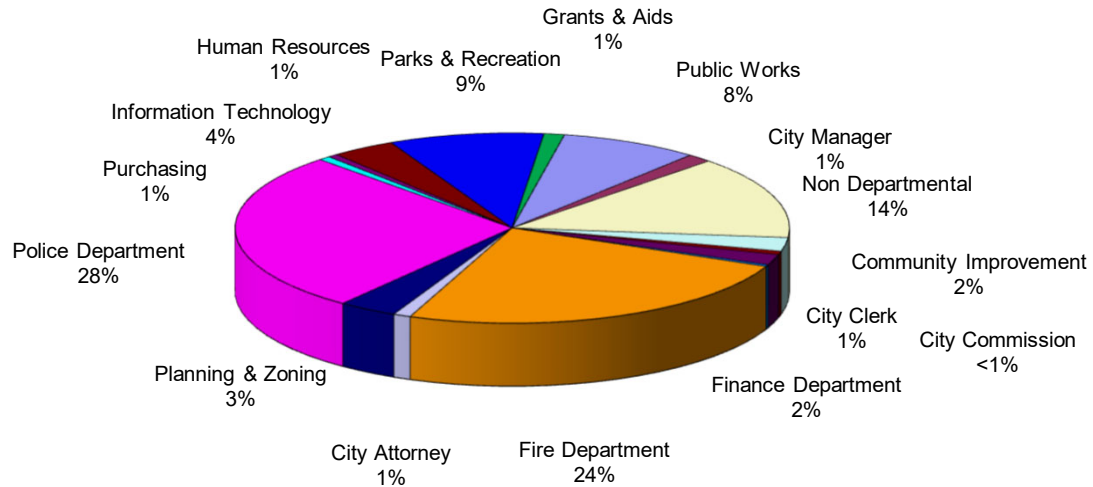


**General Fund**

Expenditures by Department	2017 Actual	2018 Actual	2019 Revised	2020 Budget
<b>Parks &amp; Recreation Department</b>				
Parks & Recreation Administration	736,452	793,715	958,123	999,328
Out of School Program	346,858	368,867	434,503	451,863
Teen Center	326,251	340,736	418,986	434,856
Athletics	550,143	516,015	603,255	588,156
Special Events	152,378	191,985	216,168	249,514
Community Center	307,833	296,606	343,075	349,340
Veteran's Park Recreation Facility	172,642	188,219	209,362	267,238
Pompey Park Recreation Facility	804,662	959,090	1,073,940	1,100,549
Parks Maintenance	3,699,919	3,594,344	2,529,696	2,642,818
Aquatics	441,902	404,306	574,757	576,758
Catherine Strong	289,415	322,903	409,187	432,912
Tennis Centers	1,067,542	1,396,085	1,359,659	1,367,734
Tennis Stadium	2,434,197	2,487,053	2,658,524	2,771,879
Cemetery	306,307	372,873	419,833	435,252
<b>Total Parks &amp; Recreation</b>	<b>\$11,636,500</b>	<b>\$12,232,797</b>	<b>\$12,209,068</b>	<b>\$12,668,197</b>
<b>Planning and Zoning</b>				
Planning and Zoning	1,530,821	1,442,718	2,171,823	1,985,082
Building Inspection	2,066,979	2,279,862	2,821,559	2,818,783
<b>Total Planning and Zoning</b>	<b>\$3,597,800</b>	<b>\$3,722,580</b>	<b>\$4,993,382</b>	<b>\$4,803,865</b>
<b>Police Department</b>				
Support Bureau	9,726,623	10,542,094	12,263,571	12,341,284
Operations Bureau	22,715,158	21,944,778	25,521,604	25,915,866
<b>Total Police Department</b>	<b>\$32,441,781</b>	<b>\$32,486,872</b>	<b>\$37,785,175</b>	<b>\$38,257,150</b>
<b>Purchasing</b>	<b>\$583,657</b>	<b>\$611,321</b>	<b>\$733,775</b>	<b>\$809,094</b>
<b>Public Works Department</b>				
Engineering	1,071,215	1,299,145	1,836,762	1,610,555
Programs	0	358,818	572,851	308,399
Project Management	0	283,461	497,144	574,025
Public Works Administration	166,854	585,052	628,684	686,601
Streets Maintenance	665,995	1,179,104	1,279,136	1,346,537
Traffic Operations	372,766	419,647	532,192	486,589
Street Lighting	768,255	818,192	781,915	807,871
Right of Way Landscaping	0	0	1,475,028	1,618,036
Parking Facilities	1,266,098	1,679,318	1,776,522	1,248,990
Building Maintenance	2,236,981	2,963,517	2,964,794	2,611,493
<b>Total Public Works Department</b>	<b>\$6,548,164</b>	<b>\$9,586,254</b>	<b>\$12,345,028</b>	<b>\$11,299,096</b>
<b>Total Expenditures</b>	<b>\$117,026,035</b>	<b>\$126,118,463</b>	<b>\$141,541,354</b>	<b>\$139,895,460</b>

**General Fund**

**General Fund  
FY 2019 Budget by Department**

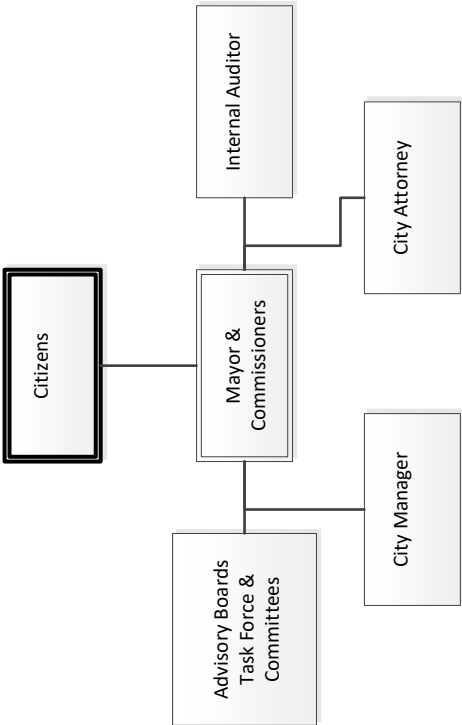


Staffing Levels By Department	17-18	18-19	19-20
City Attorney	7	6	7
City Commission	1	1	1
City Clerk	9	7	7
City Manager	9	11	11
Neighborhood and Community Services	33	33	33
Finance Department	21	21	21
Fire Department	195	194	199
Human Resources	8	8	8
Information Technology	17	17	17
Parks and Recreation Department	86	69	70
Development Services	40	40	40
Police Department	234	235	237
Public Works	51.00	69	68
Purchasing	8	9	9
<b>Total General Fund Personnel</b>	<b>719.00</b>	<b>720.00</b>	<b>728.00</b>

# City Commission

## Mission Statement

The City Commission will provide sound public policy and lead the City toward our vision of a unified community with a viable downtown, quality neighborhoods, quality educational opportunities and an expanding, diversified local economy.



## City Commission

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The City Commission consists of two divisions: City Commission and Internal Auditor.

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$116,477	\$148,225	\$320,093	\$331,379
Operating Expenses	150,882	129,615	132,629	122,794
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$267,359</b>	<b>\$277,840</b>	<b>\$452,722</b>	<b>\$454,173</b>
Per Capita	\$4.18	\$4.22	\$6.80	6.4921738

<b>Expenditures by Program</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
City Commission	\$267,359	\$277,840	\$452,722	\$256,918
Internal Auditor	0	0	0	197,255
<b>Total Expenditures</b>	<b>\$267,359</b>	<b>\$277,840</b>	<b>\$452,722</b>	<b>\$454,173</b>

**Program: City Commission**

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The City Commission is the legislative branch of the City and the community’s decision makers. Responsibilities include enacting ordinances and resolutions, issuing proclamations, and approving tax rates and the City’s annual budget. The Commission also establishes the City’s programs and policies for implementation by the City Manager with administrative guidelines and performance objectives. Commissioners appoint members to City boards as well as serving as liaison to various boards. The City’s interests are also represented before the State Legislature, County Commission, League of Cities, and the Federal Government.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To represent the citizens of Delray Beach in an effective and efficient manner through policy making which meets and anticipates the needs of the City.

**Objective:** Meet regularly to discuss and decide current issues within the City and allow citizens a forum to participate in formulating policies affecting their City.

Regular Meetings	45	60	60
Special Meetings and Workshops	14	20	25
Closed Meetings	4	4	5

**Goal:** To enhance community spirit and promote community involvement through use of City Advisory Boards, Committees, and Task Forces.

**Objective:** Support all City Boards and Committees and ensure that all vacant posts are filled.

City Boards and Committees	22	19	18
Appointments to Boards	24	24	50

Staffing Levels	17-18	18-19	19-20
Mayor	1	1	1
City Commissioner	4	4	4
	5	5	5

## City Commission

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$116,477	\$148,225	\$320,093	\$142,379
Operating Expenses	150,882	129,615	132,629	114,539
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$267,359</b>	<b>\$277,840</b>	<b>\$452,722</b>	<b>\$256,918</b>
Per Capita	\$4.18	\$4.22	\$6.80	3.6725131

# Internal Auditor

## Mission Statement

The Internal Auditor provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. The internal auditor achieves this by providing key information to stakeholders and the public, helping improve program performance and operations, promoting effective controls to facilitate decision making via analyses, appraisals and recommendations and stimulating continuous process improvement.



**Program: Internal Auditor**

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The City Internal Auditor’s Office was established pursuant to Section 4.10-4.11 of City Ordinance 31-15, to review business practices, procedures, internal controls, and procurement practices that are used, employed and promulgated by the City of Delray Beach. The Internal Auditor reports exclusively to the City Commission but shall review any matter related to city business upon request of a majority of the City Commission or the City Manager.

Internal Audit provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. Internal Audit achieves its mission and assists the City in accomplishing its objectives by providing key information to stakeholders and the public to maintain accountability; to help improve program performance and operations; to promote effective controls at a reasonable cost; to facilitate decision making via analyses, appraisals and recommendations; and to stimulate continues process improvement.

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Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing the proposed audits in the approved annual audit plan.

**Objective:** Perform scheduled audits in accordance with the annual plan and issue audit reports upon completion.

Number of audit reports issued	N/A	6	4
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**Goal:** To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing special projects and limited scope assignments, on an as-requested basis.

**Objective:** Perform special projects and limited scope assignments as requested and report results or recommendations upon completion.

Number of special projects completed	N/A	3	3
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Staffing Levels	17-18	18-19	19-20
Internal Auditor	$\frac{0}{0}$	$\frac{1}{1}$	$\frac{1}{1}$

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**Internal Auditor**

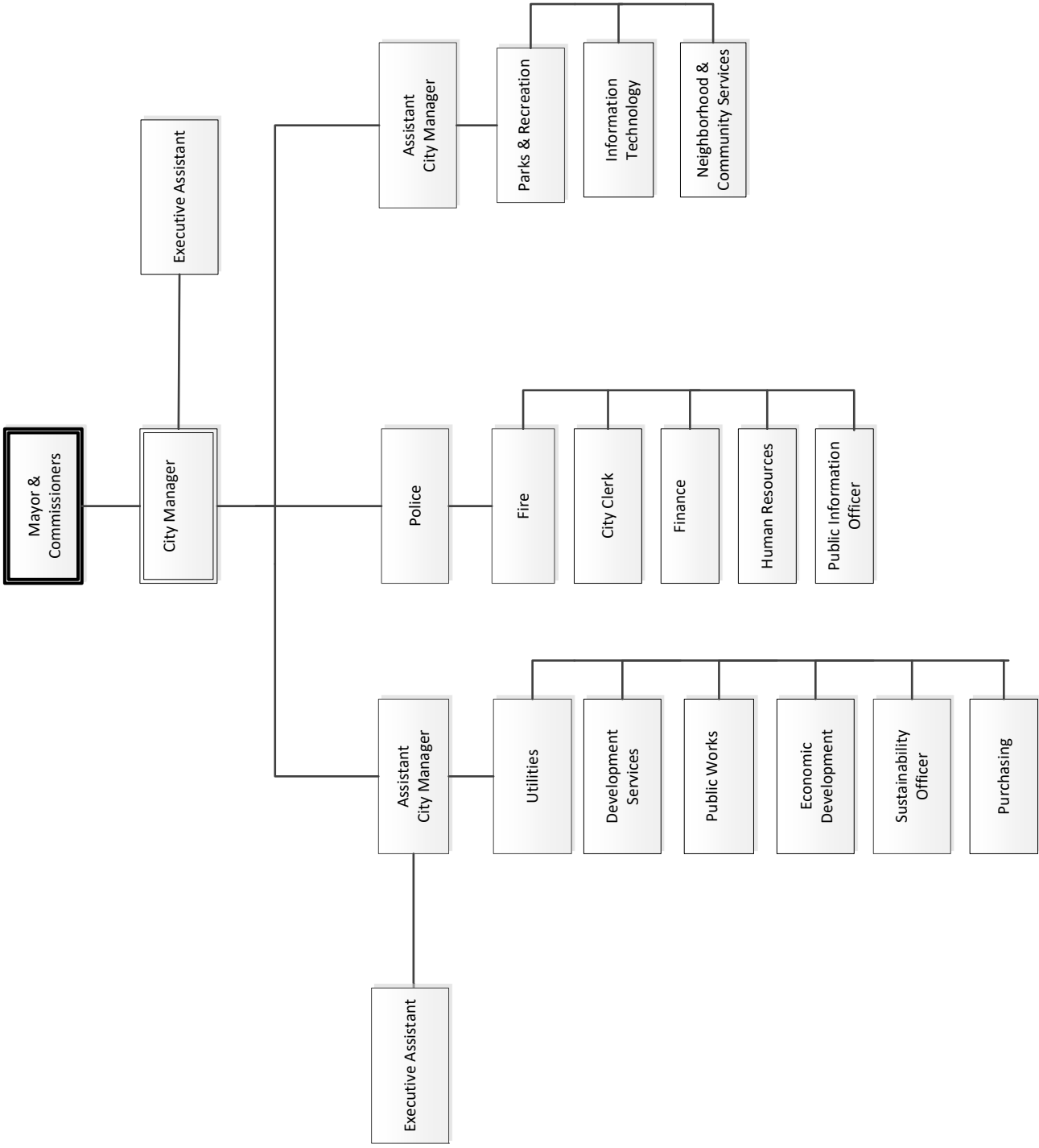
*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$0	\$0	\$0	\$189,000
Operating Expenses	0	0	0	8,255
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$197,255</b>
Per Capita	\$0.00	\$0.00	\$0.00	\$2.82

# City Manager

## Mission Statement

The mission of the City Manager's office is to implement City Commission policies; to oversee all departmental activities, enabling and supporting the departments as they work in the best interest of our community; to instill the City's vision statement among our employees and to foster an outstanding level of service at a reasonable cost.



## **City Manager's Office**

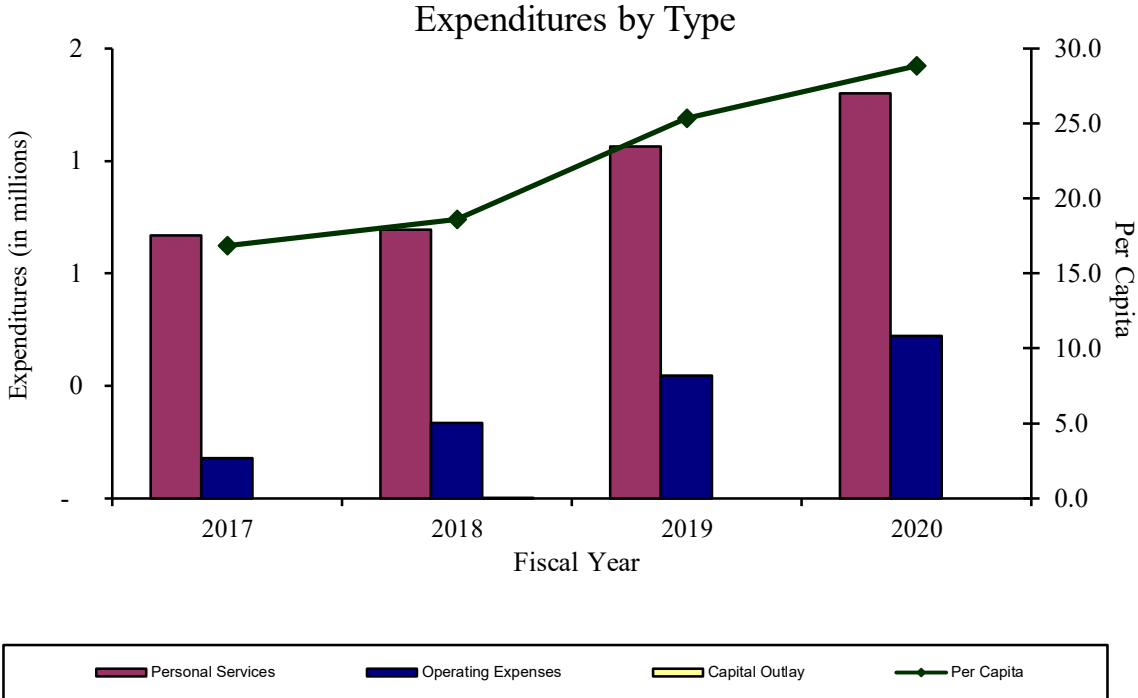
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The City Manager's Office Consists of four divisions: City Manager, Communications, Economic Development and Sustainability.

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$935,760	\$955,261	\$1,250,839	\$1,440,618
Operating Expenses	\$143,643	\$267,863	\$437,068	\$578,304
Capital Outlay	\$0	\$2,196	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,079,403</b>	<b>\$1,225,320</b>	<b>\$1,687,907</b>	<b>\$2,018,922</b>
Per Capita	\$16.87	\$18.62	\$25.35	\$28.86

<b>Expenditures by Program</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
City Manager	\$878,111	\$967,199	\$1,320,724	\$1,189,753
Communications	110,098	124,419	118,712	182,697
Economic Development	91,194	133,702	248,471	232,321
Sustainability	0	0	0	414,151
<b>Total Expenditures</b>	<b>\$1,079,403</b>	<b>\$1,225,320</b>	<b>\$1,687,907</b>	<b>\$2,018,922</b>

City Manager's Office



Staffing Levels by Program	17-18	18-19	19-20
City Manager	8	10	7
Communications	1	1	1
Economic Development	1	1	2
Sustainability	1	1	2
<b>Total Authorized Personnel</b>	<b>11</b>	<b>13</b>	<b>12</b>

**Program: City Manager**

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The City Manager, appointed by the Commission, is the Chief Executive Officer of the City. The Manager administers all policies adopted by the Commission and supervises the daily operations of the City through department heads and assistant managers. Other responsibilities include development of the annual budget, preparation of Commission meeting agendas, development of staff recommendations and supporting information on all matters to be considered by the Commission, responding to Citizen complaints and service requests, conducting disciplinary hearings, approving purchases between \$6,000 and \$15,000, and preparing and reviewing special reports.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To provide professional administration of policies and programs established by the City Commission.

**Objective:** Review all agenda items being presented to the City Commission and attend all Commission meetings.

Attend Commission Meetings, Workshops and Special Meetings	45	45	60
Agenda items reviewed	641	650	655

**Goal:** To provide leadership in the daily administration of City government and assure fair and consistent treatment to all employees and customers of the City.

**Objective:** Respond to all inquiries, both internal and external, in a courteous and timely manner.

Telephone calls inbound and outbound	5,875	5,900	5,950
Respond to letters of inquiry/complaints within 5 days	99%	98%	99%
Conduct grievance/disciplinary hearings	6	5	5
External and Internal Walk-in Customers	300	275	250

Staffing Levels	17-18	18-19	19-20
City Manager	1	1	1
Assistant City Manager	3	3	2
Executive Assistant	1	1	1
Executive Assistant to the City Commission	1	0	1
Executive Assistant to the City Manager	1	0	0
Executive Secretary	0	2	2
Customer Support Representative	0	1	0
Planning, Budget and Control Manager	0	1	0
Management Fellow	1	1	0
FTEs	0	.23	0
	8	10.23	7

**City Manager**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$828,375	\$887,735	\$1,179,409	\$1,042,392
Operating Expenses	49,736	77,268	141,315	147,361
Capital Outlay	0	2,196	0	0
<b>Total Expenditures</b>	<b>\$878,111</b>	<b>\$967,199</b>	<b>\$1,320,724</b>	<b>\$1,189,753</b>
Per Capita	\$13.73	\$14.70	\$19.84	\$17.01



## **Program: Communications**

Communications develops and leads community strategies for the public, media and employees through the preparation and distribution of quality information regarding City policies, programs, events and activities. Duties and responsibilities include the production of electronic and printed materials, media releases and public notices. In addition, this division processes Speakers Bureau requests, publishes an electronic employee newsletter, provides photography coverage of Commission meetings and City special events as needed, assists with promotional advertisements, and distributes City-related information at various locations (City and non-City facilities). Other duties include the Communications Division fiscal year budget preparation and administrative/clerical tasks.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** To promote community awareness of City information, related functions, services and events in collaboration with City departments and partners, local organizations and community non-profits. To ensure that residents, businesses, stakeholders, visitors, media and employees are provided with current, relevant information on important City issues.

**Objective:** To increase City visibility within the community and provide greater opportunities for direct public contact through social media platforms, such as Facebook, Twitter and Instagram. Also, provide facts and information to the media to assist with balanced representation of City issues.

Website Events and News Postings	150	155	160
City Website E-mail Subscriptions	2,600	5,000	6,000
Twitter Followers	9,000	15,000	17,000
Instagram Followers	1,095	7,000	10,000
Facebook Likes	2,300	10,000	15,000
Media Releases (excl. releases issued by other departments)	28	30	35
Local Newspaper Coverage (related published articles)	82	85	88

**Objective:** To provide informational materials during special events promoting the City of Delray Beach and photography. To support partner organizations through marketing & promotional campaigns. To process film requests.

Special Events Photography	17	15	15
Film Requests Processed	40	40	40
Marketing & Promotional Campaigns (events/programs that are sponsored and/or partnered by the City incl. nonprofits)	16	14	15

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Public Information Officer	0	0	1
Digital Media/Public Relations Coordinator	1	1	0
	1	1	1

## Communications

<i>General Fund</i>				
Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$107,385	\$67,526	\$71,430	\$130,139
Operating Expenses	2,713	56,893	47,282	52,558
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$110,098</b>	<b>\$124,419</b>	<b>\$118,712</b>	<b>\$182,697</b>
Per Capita	\$1.72	\$1.89	\$1.78	\$2.61

## **Program: Economic Development**

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The Office of Economic Development (OED) is a unique, joint office between the Delray Beach Community Redevelopment Agency and the City of Delray Beach and is governed by an Interlocal Agency Agreement last amended in September 2016 and providing for an automatic renewal on an annual basis provided that funding for the related positions is set forth in the CRA and City budgets, and those budget are approved. Either party may cancel the agreement if it provides written notice to the other party, at least 30 days prior to renewal of its intent to cancel the agreement. OED is responsible for formulating, recommending and carrying out policies relative to economic development, business development, business retention and business enhancement strategies and programs with the CRA Redevelopment Area and all other business districts within the City. The team helps businesses, investors and developers find the best path forward by providing assistance with site selection, site plan approvals, city licenses and permitting, business and commercial property improvement funding, technical assistance and business counseling through area partners, business intelligence, market research, workforce development and community connections.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To provide key services, data-information and connections to relocating, expanding businesses seeking a Delray Beach business location and seek to retain at-risk businesses.

**Objective:** Lead the Business Navigator Program for the City of Delray Beach

Assist Business Navigator businesses through City processes and permitting.	N/A	72	80
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**Objective:** Recruit and assist start-up businesses and expand and retain businesses in the City of Delray Beach

Number of Economic Development Announcements-Projects	14	6	10
Number of New or Retained Jobs	151	210	350
Amount of Capital Investment	\$30 million	\$3 million	\$5 million

**Goal:** To promote and manage the City-CRA's funding assistance and incentives programs.

**Objective:** Respond to all inquiries, package all requests for formal consideration and if approved, manage all funding agreements, compliance and reporting

Number of Awarded CRA Funding Agreements	8	6	6
Number of Open City Incentive Agreements	1	1	1
Total Number of CRA Funding Assistance-City Incentive Leads	15	15	20

**Goal:** To execute workforce development initiatives to improve Delray Beach's job readiness and increase the number of local job placements.

**Objective:** Partner with Career Cottage and its service providers to track performance, promote activities and initiative new programming.

Total Number of Job Seekers Served at Career Cottage	N/A	1,850	1,985
Number of Delray Beach Residents Placed in Jobs	N/A	375	400
Number of Job Readiness Workshops	N/A	4	8

**Goal:** To provide leadership in the implementation of an economic development strategy, advocate for a more competitive business climate and improve the telling of the Delray Beach business story.

**Objective:** Scale and attract more in-area small business and entrepreneur resources, events, programs to Delray Beach

Number of OED Sponsored Entrepreneur Events-Programs	N/A	1	2
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**Objective:** Identify barriers to an inclusive economy and development plans to increase local opportunities.

Number of Keep It Local Workshops	2	1	2
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**Objective:** Cultivate a more business-friendly environment and dynamic entrepreneurial ecosystem by monitoring business confidence and feedback

Number of Business Walks	0	1	1
% of Local Businesses Recommending Delray Beach as a Place to Do Business	N/A	96%	85%

**Objective:** Increase the number of positive Delray Beach business stories, website visitors and social media impressions.

Number of Press Releases Created and Distributed	4	8	10
Number of Unique Website Visitors @ We Heart Small Biz	N/A	175	225

Staffing Levels	17-18	18-19	19-20
Economic Development Director	.5	.5	1
Economic Development Manager	<u>.5</u>	<u>.5</u>	<u>1</u>
	1	1	2

## Economic Development

<i>General Fund</i>				
Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$0	\$0	\$0	\$165,051
Operating Expenses	91,194	133,702	248,471	67,270
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$91,194</b>	<b>\$133,702</b>	<b>\$248,471</b>	<b>\$232,321</b>
Per Capita	\$1.43	\$2.03	\$3.73	\$3.32

## **Program: Sustainability**

The Sustainability Officer is responsible for identifying, proposing, planning and implementation of policies and programmatic efforts to foster a ecologically sustainable and resilient built environment, and protect and conserve the natural environment, in order to preserve and improve the quality of life for this and future generations.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Advance a sustainable and resilient built and natural environment.

**Objective:** Promote energy conservation and use of renewable and other clean energy technologies

Advance one policy related to city use or development of solar or clean energy	20%	65%	95%
Advance one project or policy related to low impact mobility	60%	100%	30%

**Objective:** Reduce waste and promote recycling and reuse of assets by developing and implementing new policies and programs

Advance & implement policy to address plastic straw waste	60%	85%	95%
Adopt and implement active textile recycling initiative	40%	60%	80%
Introduce 1 new plastic reduction policies proposed by GIAB	0%	30%	60%
Support creation of one pilot project related to composting	10%	30%	60%

**Objective:** Provide diverse types of education and outreach programs to the public on sustainability and resilience.

Sponsor two public events on climate, energy or environmental topics	100%	100%	100%
Execute one initiative targeted to City Staff	100%	30%	50%
Execute one event or program targeted to youth –	100%	100%	100%

**Objective:** Identify and recommend strategies that address climate change resilience

Complete a Community Climate Vulnerability Assessment through the CRP group	20%	65%	90%
Identify sources of GhG emissions and develop mitigation plan	10%	25%	35%

Staffing Levels	17-18	18-19	19-20
Sustainability Officer	1	1	1
Sustainability Analyst	0	0	0
Sustainability Intern PT	<u>0</u>	<u>1</u>	<u>1</u>
	1	2	2

## Sustainability

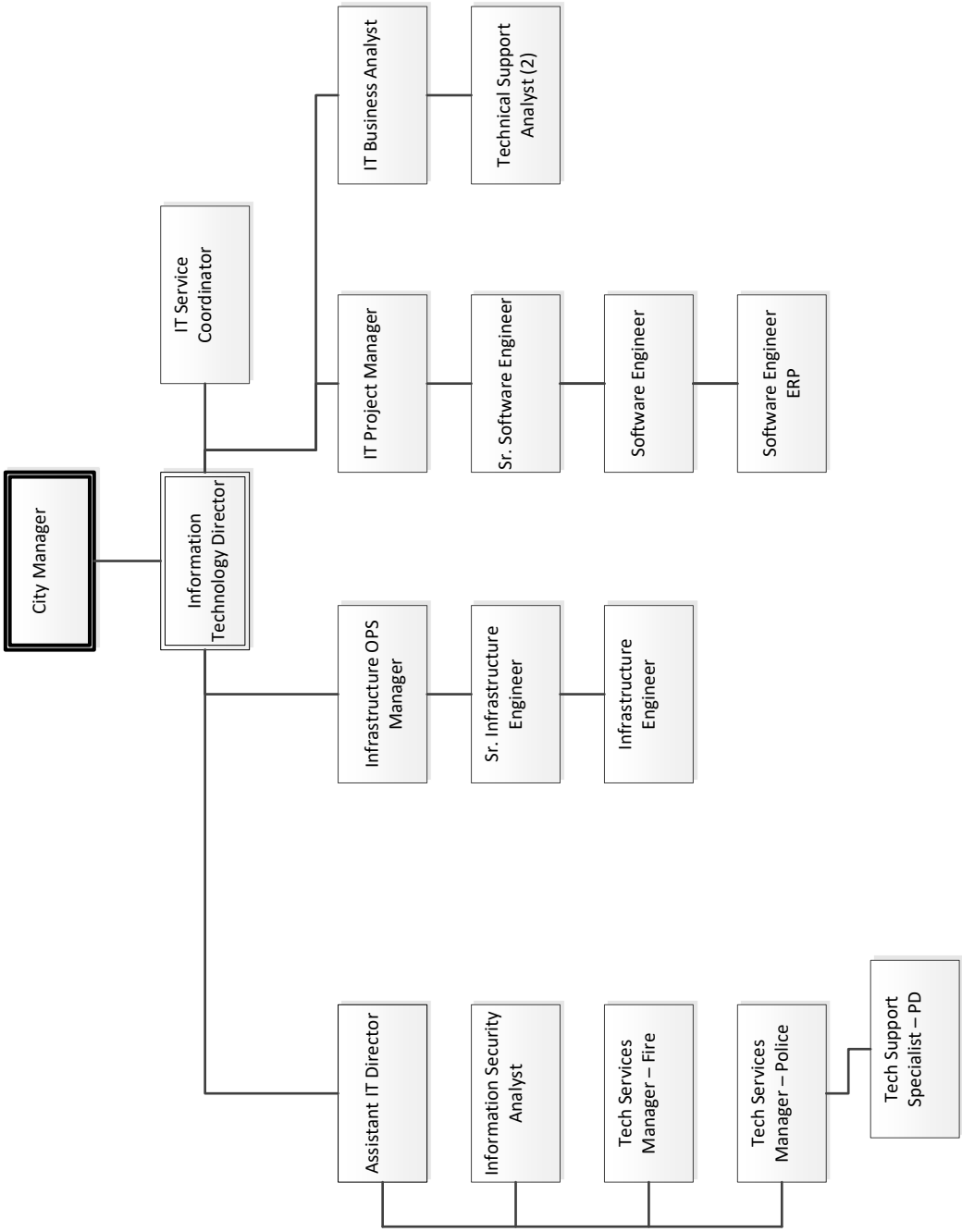
<i>General Fund</i>				
Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$0	\$0	\$0	\$103,036
Operating Expenses	0	0	0	311,115
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$414,151</b>
Per Capita	\$0.00	\$0.00	\$0.00	\$5.92

# Information Technology

## Mission Statement

The Mission of the Department of Information Technology is to consistently provide the highest quality technology-based services to support the vision for the City of Delray Beach.





## **Program: Information Technology**

The Information Technology (IT) Department is the custodian of the technical infrastructure for the City of Delray Beach. As custodian, IT maintains a technical infrastructure, network, hardware, software, and human capital, which effectively supports the departments and decision-making processes within the City while maintaining integrity and security of the City's data. IT is accountable for the strategic plan, tactical plan, and the IT project plans that support the City of Delray Beach technical infrastructure. IT's stakeholders include the City Hall, Public Works, Parks, Fire and Police Departments that utilize IBM iSeries, ERP System, 200 virtual/physical servers, 550 personal computers, and 450 laptops/tablets and peripherals. IT is also responsible for data processing, output distribution, security, data integrity, e-mail, e-government, Internet usage, website content management, business process automation, hardware and software acquisition and maintenance, LAN administration, system security, virus protection, systems analysis and design plus disaster recovery. IT continuously updates its plans to accommodate changes to the existing infrastructure based on trends and issues within the industry, business objectives, and growth.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** Ensure the availability of existing Processing Capabilities

**Objective:** Minimize downtime through proactive support initiatives. Evaluate the number of non-desktop problems that affect more than a single user and resolution time. Implement programs, i.e. Virtual Desktop, Repair and Replacement (hardware and software) Program, and Training. Evaluate the availability of non-desktop infrastructure during peak business hours. Evaluate trends affecting application availability (Correct any deficiencies).

Service Desk incidents / requests:	9572	9380	10000
Infrastructure Uptime (SLA 0800 – 1730 hours M-F)	98%	99%	100%
Daily full system backups performed	100%	100%	100%
Complete Data Migration to DR Facility	70%	85%	100%

**Goal:** Deliver Value

**Objective:** To provide exceptional technological services that align with the user department business requirements. Work with the user departments to anticipate the future benefits from the technology investment

Customer Satisfaction	80%	90%	95%
Business Alignment	85%	85%	95%
Continuous Improvement (Anticipating Benefit from Investments)	85%	85%	95%

**Goal:** Ensure the successful Implementation of System Changes

**Objective:** Implement technology solutions, timely. Implement Strong Change Management processing

Infrastructure Changes on time by need by date	80%	80%	90%
Apply required updates (Security w/in 60d, software w/in 90d)	85%	85%	90%
Complete Project Plans	85%	85%	90%
Infrastructure Upgrade (PC, SAN, Server Replacement)	95%	95%	95%
ERP Project (Application Consolidation)	75%	75%	90%
Telecommunication Project (VOIP, WAN, DR)	95%	95%	100%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
IT Director	1	1	1
Assistant IT Director	1	1	1
Infrastructure Operations Manager/Team Lead	1	1	1
Software Applications Manager/Lead Software Engineer	1	0	0
IT Project Manager	1	1	1
Senior Software Engineer	1	1	1
Software Engineer – ERP	1	0	0
Senior Infrastructure Engineer	1	1	1
Technical Support Analyst	2	3	3
Infrastructure Engineer	1	1	1
Information Security Analyst	1	1	1
Business Analyst	1	1	1
Technical Services Manager	2	2	2
Technical Support Specialist	1	0	0
Application Support Specialist	0	2	2
IT Services Coordinator	1	1	1
FTE	<u>1.89</u>	<u>2.19</u>	<u>2.19</u>
	18.89	19.19	19.19

## Information Technology

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$1,589,185	\$1,554,756	\$1,438,927	\$1,943,999
Operating Expenses	1,525,916	2,143,275	3,780,325	3,208,214
Capital Outlay	0	0	15,000	65,000
<b>Total Expenditures</b>	<b>\$3,115,101</b>	<b>\$3,698,031</b>	<b>\$5,234,252</b>	<b>\$5,217,213</b>
Per Capita	\$48.69	\$56.20	\$78.62	\$74.58

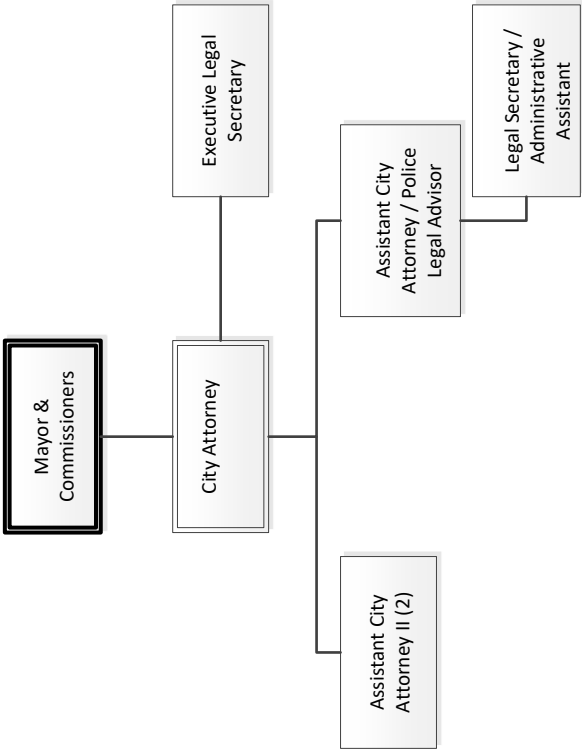
### 2018-19 Accomplishments

- ◆ Replacement of Multi-Mode Fiber optic cable to multiple City buildings.
- ◆ Migrate VoIP phone service from PowerNet to Comcast.
- ◆ Migrate 17 City locations to new Comcast network Circuits.
- ◆ Migrate Selectron Utility Billing and Inspection Scheduling to the hosted cloud solution.
- ◆ 10 additional Copier leases have been replaced with Canon Copiers and CitiSecure Printing.
- ◆ Installation of new Cisco core routing technology to replace 10-year-old equipment.
- ◆ Replication of all critical City systems to Disaster Recovery/Business Continuity location.
- ◆ Upgrade of Servers and Network at Disaster Recovery/Business Continuity location.
- ◆ Implementation of Orange Lien system for City Clerk.
- ◆ Rolled out KnowBe4 Phishing training to all City Staff.
- ◆ Continue implementation of CityWorks for Utilities, Parks Maintenance, Right of Way, Public Works, Streets and Facilities.
- ◆ Remediate Citywide SQL servers. Migration to SQL 2017 and Windows Server 2019.
- ◆ Complete setup of Emergency Operations Center with new laptops and network equipment for implementation at any location.
- ◆ Extend contract with vendor for Network Security services.
- ◆ Begin Windows 10 migration of all Windows 7 computer systems.

# City Attorney

## Mission Statement

The City Attorney's Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.



**Program: City Attorney**

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The City Attorney’s Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To provide quality, timely, professional, cost-effective legal representation to the City Commission, other officials and employees of the City of Delray Beach.

**Objective:** To provide legal advice; to review, draft and negotiate contracts and agreements between the City and other entities or persons; and to draft/review ordinances, resolutions, agenda items and board orders.

Contracts drafted/revised/reviewed	562	590	620
Ordinances and resolutions drafted/reviewed	121	127	133
Agenda items prepared/reviewed	655	688	722

**Objective:** To represent the City’s interests and positions in legal proceedings.

Court cases/claims	73	77	81
Bankruptcy issues	12	13	14
Forfeiture cases	4	4	4
Nuisance abatement cases	0	0	0
Municipal ordinance violation prosecution cases	31	33	35
Percentage of cases/claims handled in-house	97%	97%	97%

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Staffing Levels	17-18	18-19	19-20
City Attorney	0	1	1
Assistant City Attorney II	2	1	1
Assistant City Attorney/Police Legal Advisor	1	1	1
Staff Assistant City Attorney	0	1	1
Legal Secretary II	3	0	0
Executive Legal Secretary	0	2	2
Legal Secretary/Administrative Assistant	<u>0</u>	<u>1</u>	<u>1</u>
	6	7	7

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**City Attorney**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$601,295	\$654,898	\$655,394	\$896,404
Operating Expenses	831,009	524,483	819,888	532,056
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,432,304</b>	<b>\$1,179,381</b>	<b>\$1,475,282</b>	<b>\$1,428,460</b>
Per Capita	\$22.39	\$17.92	\$22.16	\$20.42

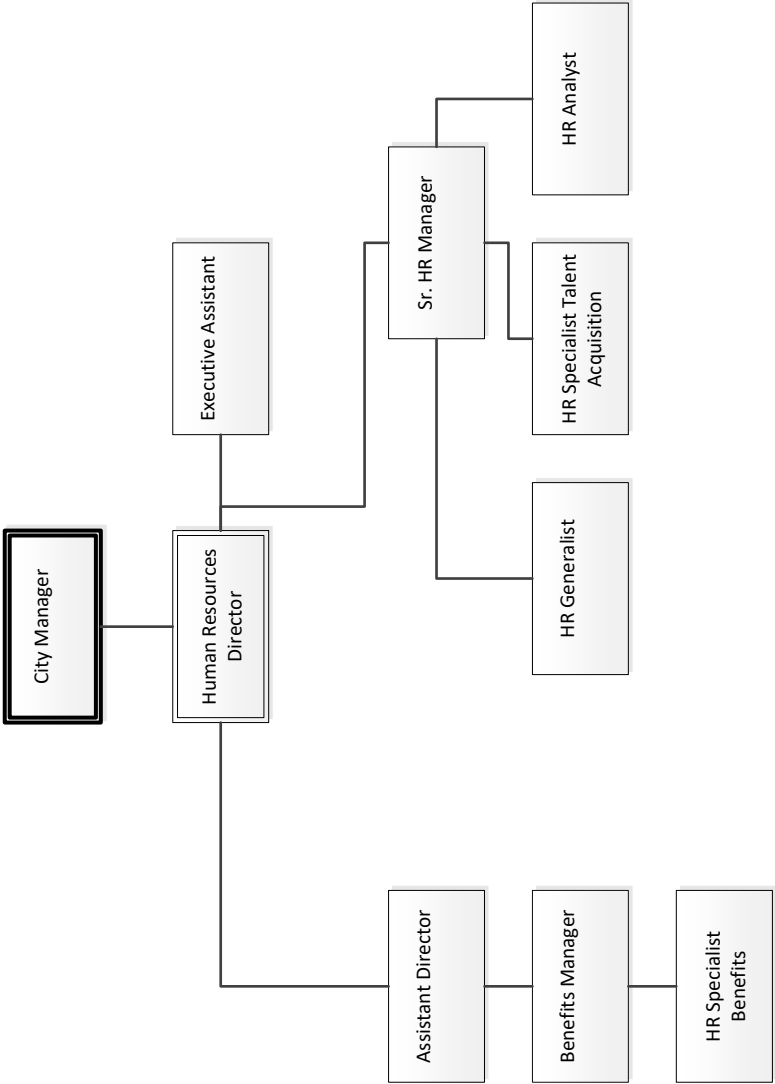
# HUMAN RESOURCES Department

## Mission Statement

Human Resources serves as a strategic partner supporting the City of Delray Beach as an employer of choice by attracting, sustaining, and inspiring great people, with great passion, working for a great purpose.

Human Resources promotes workplace solutions and services through our core values of Service, Performance, Integrity, Responsibility, Innovation and Teamwork to enrich the work environment for our staff.





## **Human Resources Department**

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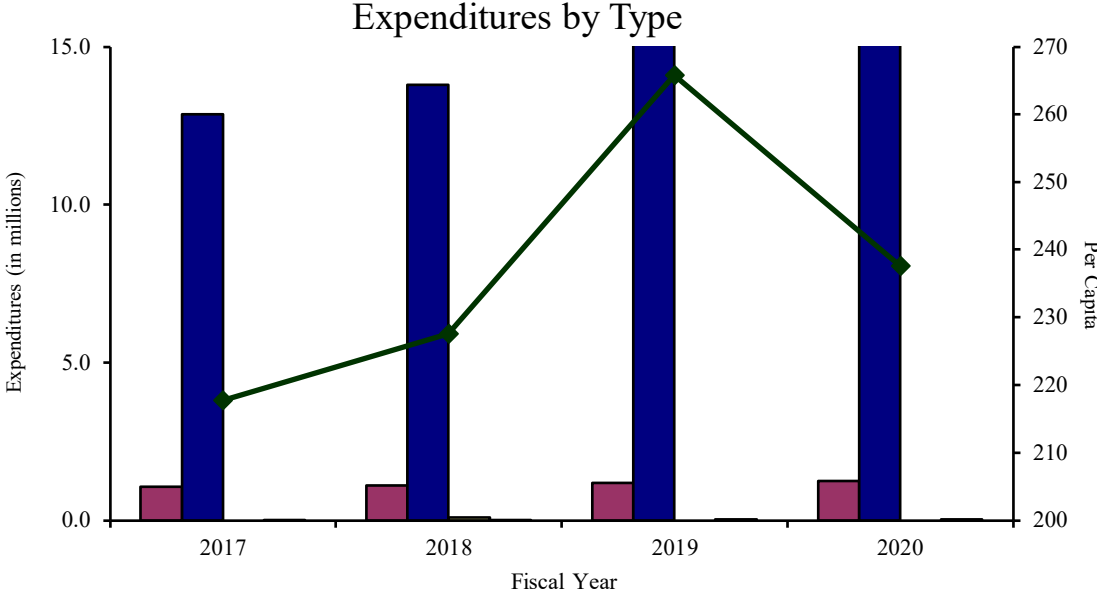
The Human Resources Department consists of two divisions: Human Resources and Risk Management.

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Insurance Fund	\$13,303,404	\$13,318,766	\$16,764,205	\$15,643,009
<b>Total Revenues</b>	<b>\$13,303,404</b>	<b>\$13,318,766</b>	<b>\$16,764,205</b>	<b>\$15,643,009</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$1,070,631	\$1,105,182	\$1,181,330	\$1,255,372
Operating Expenses	12,852,932	13,776,812	16,473,786	15,340,754
Capital Outlay	0	84,995	0	0
Non-Operating	9,462	9,462	41,165	26,286
<b>Total Expenditures</b>	<b>\$13,933,025</b>	<b>\$14,976,451</b>	<b>\$17,696,281</b>	<b>\$16,622,412</b>
Per Capita	\$217.80	\$227.59	\$265.79	\$237.61

<b>Expenditures by Program</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Human Resources	\$821,881	\$906,783	\$932,076	\$969,403
Risk Management (Insurance Fund)	13,111,144	14,069,668	16,764,205	15,653,009
<b>Total Expenditures</b>	<b>\$13,933,025</b>	<b>\$14,976,451</b>	<b>\$17,696,281</b>	<b>\$16,622,412</b>
% Covered by Department Revenues	95.48%	88.93%	94.73%	94.11%

**Human Resources Department**



<b>Staffing Levels by Program</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Human Resources (General Fund)	8	8	8
Risk Management (Insurance Fund)	5	5	5
<b>Total Authorized Personnel</b>	<b>13</b>	<b>13</b>	<b>13</b>

## Program: Human Resources

The Human Resources Department manages the recruitment and employment of the City's workforce; coordinates City-wide training; administers compensation plans; manages employee relations; administers contracts for collective bargaining with four bargaining units; plans and organizes City-wide employee events; develops employment policies and procedures; ensures compliance with state and federal employment laws; consults with management and employees on Human Resources related issues; manages employee benefits and oversees the Employee Health and Wellness Center.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** To maintain effective and positive employee/labor relations through the administration and development of sound employment policies and procedures.

**Objective:** Update policies and procedures that address employee needs. Conduct investigations to ensure compliance.

Administrative Policies and Procedures revised	33	5	10
Employee complaint investigations/mediations	29	30	30

**Goal:** To recruit for the highly professional/technical candidate; to provide immediate assistance to the departments in meeting and maintaining adequate staffing levels.

**Objective:** To assist departments with the recruitment of key positions.

New Hires (full time & part time)	165	165	160
Separations (full time & part time)	110	110	110
Turnover ratio	12.2%	13.4%	11.5%
College internships and shadows provided	59	78	65

**Goal:** To provide for continual development and training of the City's workforce. To implement and establish both a career and succession plan; to maintain a focal point for enhancing employee skills and job knowledge.

**Objective:** To provide training programs for employees that will develop skills required for their current and future positions. To provide a comprehensive training for new employees.

Employees Trained (count duplicated)	2,299	3730	3,800
Training Sessions Provided (inhouse and contract)	100	70	75
Employees involved in mentoring program	0	0	10
Employees involved in career path program/apprentice	0	0	6

**Goal:** To assure a fair and equitable classification and compensation plan for employees.

**Objective:** To ensure competitiveness of wages and benefits and maintain accurate job descriptions

Job descriptions revised	48	22	20
Position reclassifications/reallocations processed	35	20	20

**Goal:** To develop and maintain organizational productivity and employee effectiveness.

**Objective:** Provide programs that recognize and motivate employees. To develop rewards systems to compensate employees.

Service Award Honorees at Quarterly Ceremonies	115	128	135
Employees nominated for Employee of the Month	25	27	24
Employee Suggestion Award Recipients	1	0	2
Employee Fitness Challenge Participants	180	0	200
SPIRIT Instant Recognitions	140	121	144

Staffing Levels	2018	2019	2020
Human Resources Director	1	1	1
Executive HR Assistant	1	0	0
Administrative Assistant	0	0	1
HR Coordinator	0	1	0
HR Specialist – Talent Acquisition	2	2	0
Human Resources Analyst	1	1	1
Sr. HR Manager	1	1	0
Assistant Director	1	1	1
Human Resources Generalist	1	1	3
Asst. HR Generalist	0	0	1
FTE Part Time Staff Assistant	.73	.73	.73
	8.73	8.73	8.73

## **Human Resources**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$699,995	\$738,545	\$759,027	\$819,644
Operating Expenses	121,886	83,243	173,049	149,759
Capital Outlay	0	84,995	0	0
<b>Total Expenditures</b>	<b>\$821,881</b>	<b>\$906,783</b>	<b>\$932,076</b>	<b>\$969,403</b>
Per Capita	\$12.85	\$13.78	\$14.00	\$13.86

### **2018-19 Accomplishments**

- ◆ A three-year Collective Bargaining Agreement with SEIU was negotiated, approved and implemented, resulting in more competitive wages for many trades positions.
- ◆ Minority hiring increased 22 % over previous year through the improved selection of online job boards and participation in job fairs.
- ◆ Twenty-five employees received awards for their exemplary service to the City and its residents.
- ◆ A new Performance Management System, NeoGov Perform, was implemented and refined to provide efficient and effective performance feedback to all employees.
- ◆ Upgraded usage and training class offerings in Target Solutions (Delray Forward) were implemented to encourage employees to complete trainings online, saving travel costs.
- ◆ Twenty-two employees completed Supervisor Skills, an in-house sixteen-hour training program designed to teach leadership and management principles to current and future supervisors and managers.
- ◆ Investigations into twenty employee complaints and performance issues were completed with the goal of maintaining compliance with all EEOC standards. Coaching and support also provided to department managers in completing disciplinary actions as well as designing and monitoring performance improvement plans.
- ◆ Upgraded service was provided to all departments by better utilization of online hiring system (NeoGov) to improve the quality of the applicants referred for interviews. Advanced pre-employment computer skills testing (Total Testing) was implemented to further screen applicants. Staff reviewed 9907 applications to fill 171 positions.
- ◆ Continued College Shadow Day, a two-day event in Fall and Spring where a total of forty college students applied and were accepted to shadow a City employee in ten different departments to learn more about a career in local government.

## Human Resources

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### 2018-19 Accomplishments Con't

- ◆ As a result of the successful College Shadow Day, the City's Summer Internship Program continued for its second year. The program is structured and has several requirements: (1) identify and complete a project and present recommendation on findings; (2) attend several "soft skill" training classes; and (3) have mid-term and final evaluations. All students and mentors attended a graduation luncheon where several interns presented their projects to City leaders.
  
  - ◆ Service awards were presented to 121 employees, including five who celebrated thirty-five years of service and received an engraved bronze plate that is affixed to the wall behind the flagpole in front of City Hall.
  
  - ◆ Quarterly random drug tests were administered in accordance with the Federal Omnibus Transportation Employees Testing Act for City employees who possess a Commercial Driver's License (CDL). Test results showed one employee out of compliance, which resulted in disciplinary action.
  
  - ◆ Continued increase in participation at the Employee Health and Wellness Center with a 34% increase in covered employee, retiree and dependent appoints for urgent care, wellness, annual physicals and other visits.
  
  - ◆ Continued to promote employee wellbeing through monthly wellness seminars with a total of 496 employees who participated. Other wellness activities include an employee Walking Club challenge that encouraged 168 employees to walk a total of 41,634 miles. The annual Wellness Fair was attended by 262 employees. Dr. Jyothi Gunta was selected as the new Wellness Center doctor.
- Upgraded service was provided to all departments by better utilization of online hiring system (NeoGov)
- ◆ to improve the quality of the applicants referred for interviews. Advanced pre-employment computer skills testing (Total Testing) was negotiated, purchased and implemented to further screen applicants. Staff reviewed 9003 applications to fill 191 positions.
  
  - ◆ Reduced overall turnover rate to 10%. National average reported by SHRM is 13%.
  
  - ◆ Negotiated a contract with LinkedIn to obtain a "Recruiter Seat" to source for top quality candidates.
  
  - ◆ Managed recruitment and interview process for new Internal Auditor position, which reports directly to the City Commission. Recruited one Department Head, and four Division Heads.
  
  - ◆ Implemented College Shadow Day, a two-day event in Fall and Spring where a total of forty-six (46) college students applied and were accepted to shadow a City employee in ten different departments to learn more about a career in local government.
  
  - ◆ As a result of the successful College Shadow Day, the City's Summer Internship Program was expanded to 25 positions in ten departments. This was the largest participation in a college summer internship program that the City has ever had. Normally, the City has had 2-3 interns during any given summer. The new Summer Internship Program is structured and has several requirements: (1) identify and complete a project and present recommendation on findings; (2) attend several "soft skill" training classes; and (3) have mid-term and final evaluations. All students and mentors attended a graduation luncheon where several interns presented their projects to City leaders.

## **Human Resources**

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### **2018-19 Accomplishments Con't**

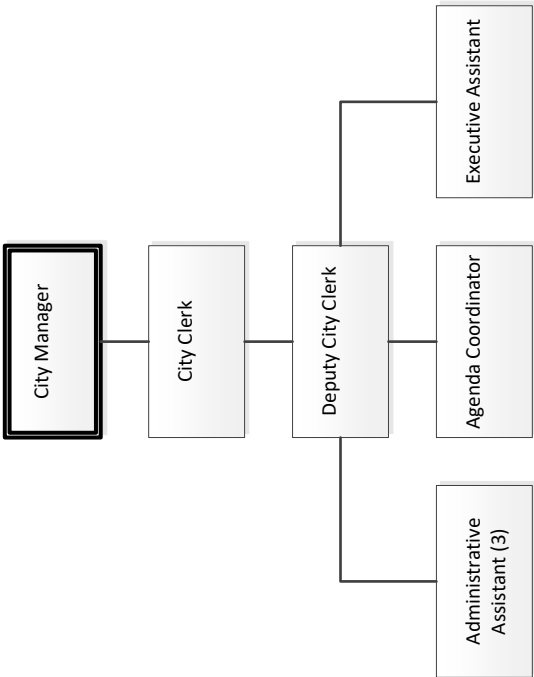
- ◆ Service awards were presented to 115 employees, including three (3) who celebrated thirty-five years of service and received an engraved bronze plate that is affixed to the wall behind the flag pole in front of City Hall.
- ◆ Quarterly random drug tests were administered in accordance with the Federal Omnibus Transportation Employees Testing Act for City employees who possess a Commercial Driver's License (CDL). Test results showed 100 % compliance.
- ◆ HR Team Member nominated and voted onto the Florida Public Employer Labor Relations Association Board of Directors.
- ◆ HR Team Member passed the Society of Human Resource Management (SHRM) Certified Professional exam.
- ◆ HR Team Member re-certified through Continuing Education Credits (CEC's) Equal Employment Opportunity Commission (EEOC) Certified Investigator.
- ◆ HR Team Member re-certified through Continuing Education Credits (CEC's) Florida Supreme Court Mediator Certification.
- ◆ HR Team Member re-established the Employee Development Council for Training and Development Managers in Palm Beach County.

# City Clerk

## Mission Statement

The City Clerk's Office creates or maintains accurate, unbiased records of all municipal business activities, and retrieves these records in a courteous and expeditious manner, providing the means for citizens to participate in City government and together build a more harmonious community in which to live.





**Program: City Clerk**

The City Clerk’s Office maintains all official records in compliance with state regulations. Serves as secretariat for the City Commission through the preparation of agenda documents as well as taking and transcribing minutes of proceedings. Provides support to advisory boards and committees, including applicant tracking, monitoring appointments, and rotation sequence. Issues residency cards and responds to public records and general information requests. Coordinates municipal elections, as well as employee elections for the Civil Service Board. Prepares and maintains proclamations, ordinances and resolutions. Maintains the Code of Ordinances and Land Development Regulations. Oversees and implements the City’s records management and scanning program in accordance with State requirements. Responsibilities also include oversight of Customer Relations Management tasks.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To provide for and ensure the accurate and unbiased compilation and maintenance of documents and legislative history for official actions of the City of Delray Beach.

**Objective:** (1) To compile and distribute all agenda documents for City Commission meetings, special meetings and assigned advisory boards, (2) to attend meetings and prepare accurate, unbiased minutes of proceedings in accordance with established procedures and time frames and (3) prepare applications for advisory board appointments.

Prepare agendas and attend Commission meetings	45	60	60
Prepare Commission minutes within 2 weeks	85%	98%	99%
Prepare agendas/minutes & attend Advisory Board meetings	130	129	72
Prepare applications for Advisory Board appointments	358	300	300
Advisory Board appointments	90	76	75
Number of Corrections to Advisory Board Minutes	2	0	2

**Objective:** (1) To ensure accurate execution of all City contracts and documents within one week from date of approval, (2) provide for timely publication of legal notices per statutory and code requirements, (3) maintain State standards in the Records Management Facility for retention and destruction of public records, and (4) scanning of current and permanent records.

Execute contracts/documents within 1 week of approval	93%	98%	98%
Legal notices published	80	80	80
Receipt and destruction of public records (cubic feet)	1,480	1,500	1600
Keep agenda and backup records up-to-date	99%	98%	98%
Scanning of Cemetery Index Records	98%	0%	0
Scanning of Palm Beach County Contracts	90%	98%	99%

**Goal:** To serve as a principal contact for citizen inquiries and inform the residents about the actions of the City using the most current means and methods; and provide the highest level of receptionist services to our internal and external customers.

**Objective:** (1) Provide effective and courteous customer service within targeted response times; walk-ins-immediate; telephone inquiries within 24 hours; written requests within 2 to 3 days; (2) posting of official actions on website within 1-2 days; (3) provide courteous uninterrupted switchboard services.

Telephone inquiries responded to within 24 hours	97%	100%	100%
Written requests responded to within 2 to 3 days	98%	100%	100%
Post Agendas and Backup and Minutes on website within 1 to 2 days of approval	85%	100%	100%
Respond to phone calls within 8 working hours	98%	100%	99%

Staffing Levels	17-18	18-19	19-20
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Agenda Coordinator	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	3	3	3
Records Management Assistant	1	0	0
Customer Service Assistant	1	0	0
FTEs	<u>23</u> 9.23	<u>0</u> 7	<u>0</u> 7

## City Clerk

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Residency Cards	\$12,533	\$10,267	\$12,000	\$0
Certifications, Searches and Copies	192,543	200,667	190,000	190,000
<b>Total Revenues</b>	<b>\$205,076</b>	<b>\$210,934</b>	<b>\$202,000</b>	<b>\$190,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$624,153	\$558,905	\$496,520	\$555,234
Operating Expenses	268,065	158,766	145,600	231,067
Capital Outlay	0	0	8,000	33,000
<b>Total Expenditures</b>	<b>\$892,219</b>	<b>\$717,671</b>	<b>\$650,120</b>	<b>\$819,301</b>
Per Capita	\$13.95	\$10.91	\$9.76	\$11.71

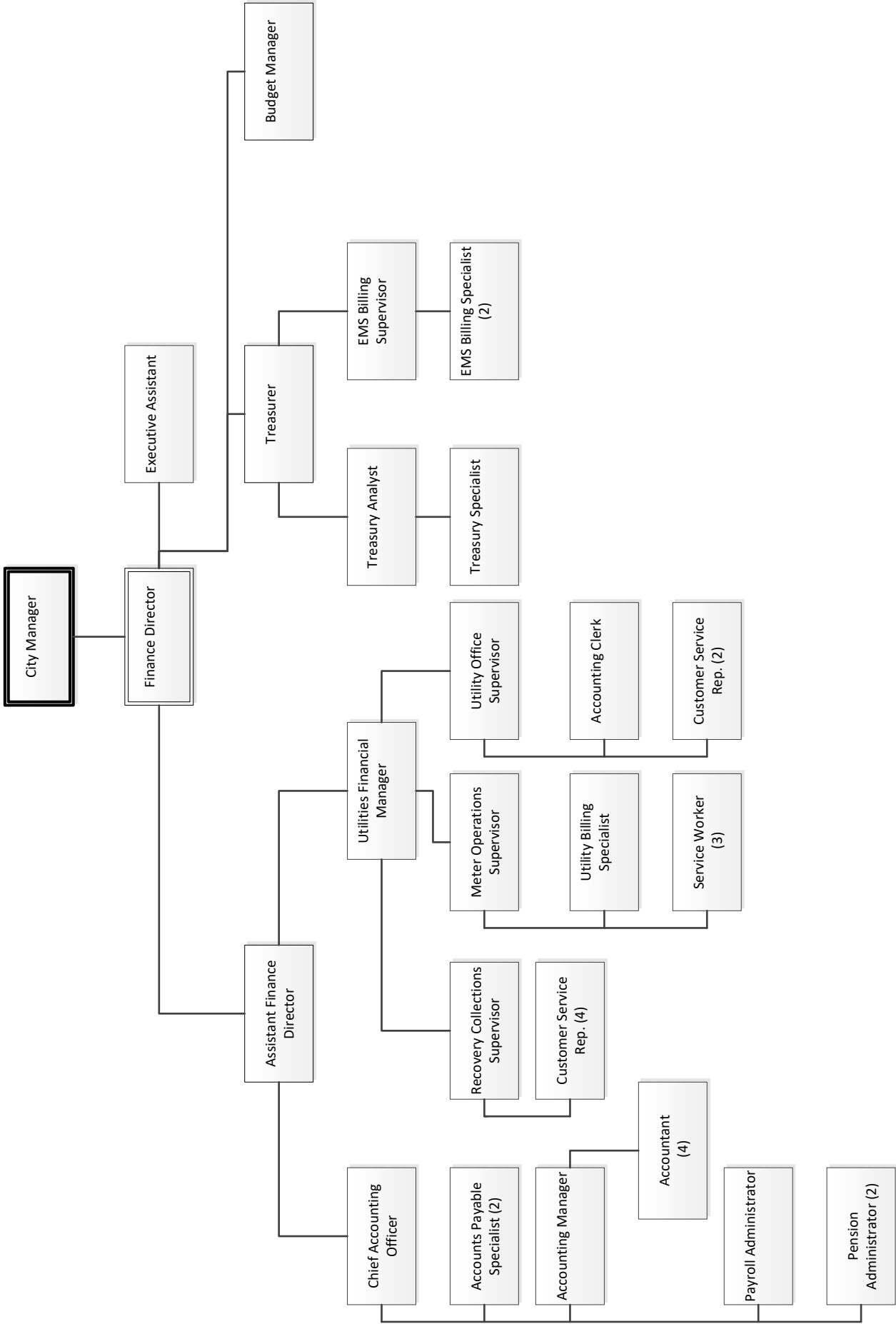
### 2018-19 Accomplishments

- ◆ Created greater efficiency with processing lien searches by contracting out lien search services to a third party vendor.
- ◆ Incorporated e-recording services and saved numerous hours of travel time by submitting documents for recording online.
- ◆ Approved in the CIP equipment used for closed captioning that will allow faster access to recorded meetings and will allow additional City Boards and Committee meetings to be recorded.
- ◆ Continuous improvement in public accessibility to information by making taped commission meetings available immediately upon completion after haven been captioned.

# Finance Department

## Mission Statement

The Finance Department is primarily a service organization that provides internal and external customers Citywide with financial and operational information and analysis in support of their missions. Finance also is responsible for fulfilling the City's external financial, regulatory and tax reporting requirements.



## **Finance Department**

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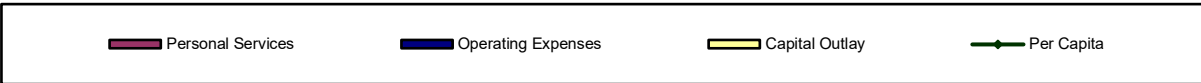
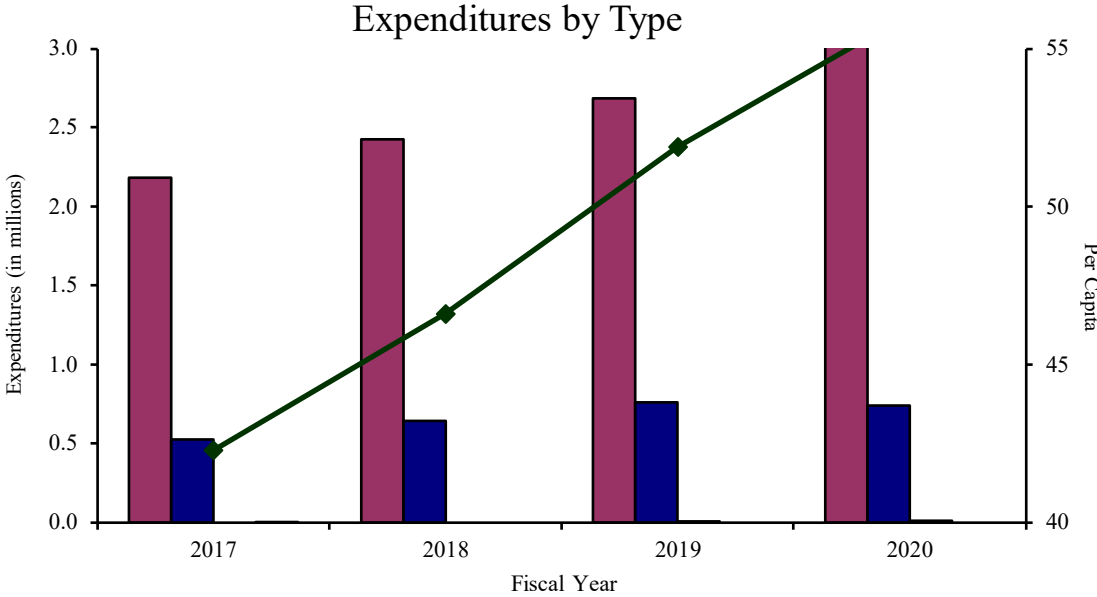
The Finance Department consists of two divisions: Finance Administration and Utilities Customer Service.

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Interest Earnings	\$654,151	\$1,352,281	\$1,300,500	\$1,242,950
Water Service Charges (Water & Sewer Fund)	269,582	264,091	250,000	250,000
<b>Total Revenues</b>	<b>\$923,733</b>	<b>\$1,616,372</b>	<b>\$1,550,500</b>	<b>\$1,492,950</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$2,181,644	\$2,424,681	\$2,685,261	\$3,175,884
Operating Expenses	523,149	642,582	760,928	740,746
Capital Outlay	0	0	8,092	8,812
<b>Total Expenditures</b>	<b>\$2,704,793</b>	<b>\$3,067,263</b>	<b>\$3,454,281</b>	<b>\$3,925,442</b>
Per Capita	\$42.28	\$46.61	\$51.88	\$56.11

<b>Expenditures by Program</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Administration	\$1,746,162	\$2,159,699	\$2,092,543	\$2,506,203
Utilities Customer Service (Water & Sewer Fund)	958,631	907,564	1,361,738	1,419,239
<b>Total Expenditures</b>	<b>\$2,704,793</b>	<b>\$3,067,263</b>	<b>\$3,454,281</b>	<b>\$3,925,442</b>
% Covered by Department Revenues	34.15%	52.70%	44.89%	38.03%

**Finance Department**



<b>Staffing Levels by Program</b>		<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administration		21	21	21
	<i>Subtotal - General Fund</i>	21	21	21
Utilities Customer Service (Water & Sewer Fund)		14	15	15
	<i>Subtotal - All Other Funds</i>	14	15	15
<b>Total Authorized Personnel</b>		<b>35</b>	<b>36</b>	<b>36</b>

## **Program: Finance Administration**

Finance Administration is responsible for overseeing the financial operations of the City which include: Accounting, Treasury, Budgeting, and Risk Management.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To produce relevant, accurate, and timely financial reports on-line (current) monthly, and annually. Manage the accounting, budgeting and financial processes, to ensure accuracy, timeliness, and adherence to established practices and guidelines.

**Objective:** Process accurate financial transactions, reports and analyses and provide customer assistance in a timely manner.

Complete month-end closing within four working days*	75%	95%	100%
Complete Payroll/Pension Report within set timeframe	100%	100%	100%
Complete Emergency Medical Services (EMS) monthly report within five days	100%	100%	100%

\*Note: Year-end closing cannot be done within this timeframe.

**Goal:** Monitor and maintain compliance of the City's financial policies and internal controls procedures by coordinating external audits and submitting the financial reports within the set deadlines.

**Objective:** Conduct at least 2 independent audits and 2 training sessions by September.

Coordinate independent annual audit and single audit	2	2	2
Receive an unmodified audit opinion	1	1	1
Complete, submit, and file financial reports with the GFOA and the state	100%	100%	100%

**Goal:** Maintain payable, payroll and procurement processes in accordance with Federal, State, and local guidelines.

**Objective:** To ensure timely and accurate issuance of all vendor checks, bi-weekly payroll disbursements, and procurement and renewal of goods and services for the City.

Accounts payable payments issued	8,234	8,421	10,000
Accounts payable e-payments issued	1,736	1,918	2,300
Paychecks/Direct Deposit available by Friday 8:00am	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Finance Director	1	1	1
Assistant Finance Director	1	1	1
EMS Billing Supervisor	1	1	1
EMS Billing Specialist	2	2	2
Executive Assistant	1	1	1
Chief Accounting Officer	1	1	1
Accountant	4	4	4
Accounting Manager	1	1	1
Accounts Payable Specialist	2	2	2
Budgeting Manager	1	1	1
Payroll Administrator	1	1	1
Pension Administrator	2	2	2
Treasury Specialist	1	1	1
Treasury Analyst	1	1	1
Treasurer	1	1	1
FTEs	0.5	0	0.5
	21.50	21	21.50



## Finance Administration

General Fund

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Interest Earnings	\$654,151	\$1,352,281	\$1,300,500	\$1,242,950
<b>Total Revenues</b>	<b>\$654,151</b>	<b>\$1,352,281</b>	<b>\$1,300,500</b>	<b>\$1,242,950</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$1,440,607	\$1,727,896	\$1,652,227	\$2,071,832
Operating Expenses	305,555	431,803	440,316	434,371
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,746,162</b>	<b>\$2,159,699</b>	<b>\$2,092,543</b>	<b>\$2,506,203</b>
Per Capita	\$27.30	\$32.82	\$31.43	\$35.82

*Purchasing was combined with Finance Administration until FY 2016*

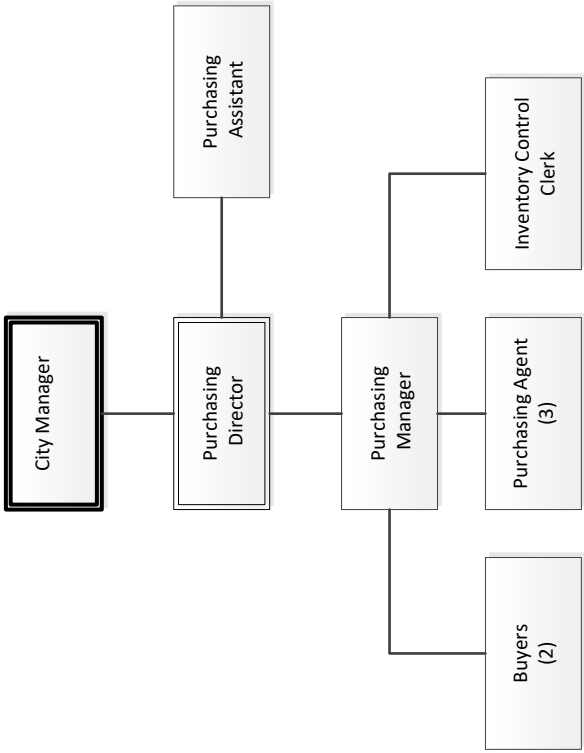
### 2018-19 Accomplishments

- ◆ Increased Investment earnings by streamlining the investment process and flow of funds.
- ◆ Investment returns for the Firefighters' and Police Officers' Retirement Systems ranked in the top 45% of its peers.
- ◆ Awarded the Certificate of Achievement for Excellence in Financial Reporting from GFOA for the year ended September 30, 2018 Comprehensive Annual Financial Report.
- ◆ Received the Distinguished Budget Presentation Award from GFOA for the fiscal year beginning October 1, 2018.

# Purchasing

## Mission Statement

The mission of the Purchasing Department is to establish strategic thinking in all procurement efforts; resulting in stewardship of public resources, customer-focused services, innovative suppliers, streamlining of business processes while maintaining compliance, with integrity and equity woven into everything we do.



**Program: Purchasing**

Purchasing is responsible for facilitating the procurement of goods and services for the City at large, including warehouse operations and contract administration.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Ensure a transparent and competitive procurement process

<b>Objective:</b> Maximize competition			
Average number of responses per solicitation	3.7	4.2	4

**Goal:** Develop and invest in our most valuable asset, our employees

<b>Objective:</b> Offer opportunities for training and associations that enable employees to be nationally recognized leaders			
Number of training & outreach events attended or conducted by purchasing staff	17	21	20

<b>Objective:</b> Facilitate and support professional purchasing certification for employees			
Percent of staff certified	25%	38%	43%

**Goal:** Deliver value to the City of Delray Beach

<b>Objective:</b> Employ cost containment measures and strategies			
Document savings and revenue to the city	\$36,000	\$1,400,000	\$900,000

Staffing Levels	17-18	18-19	19-20
Purchasing Director	1	1	1
Purchasing Manager	0	1	1
Sr. Purchasing Agent	1	0	0
Purchasing Agent	2	3	4
Buyer	2	2	1
Purchasing Assistant	1	1	1
Inventory Control Clerk	$\frac{1}{8}$	$\frac{1}{9}$	$\frac{1}{9}$

## **Purchasing**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$558,975	\$565,352	\$681,948	\$780,693
Operating Expenses	24,683	45,969	51,827	28,401
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$583,657</b>	<b>\$611,321</b>	<b>\$733,775</b>	<b>\$809,094</b>
Per Capita	\$9.12	\$9.29	\$11.02	\$11.57

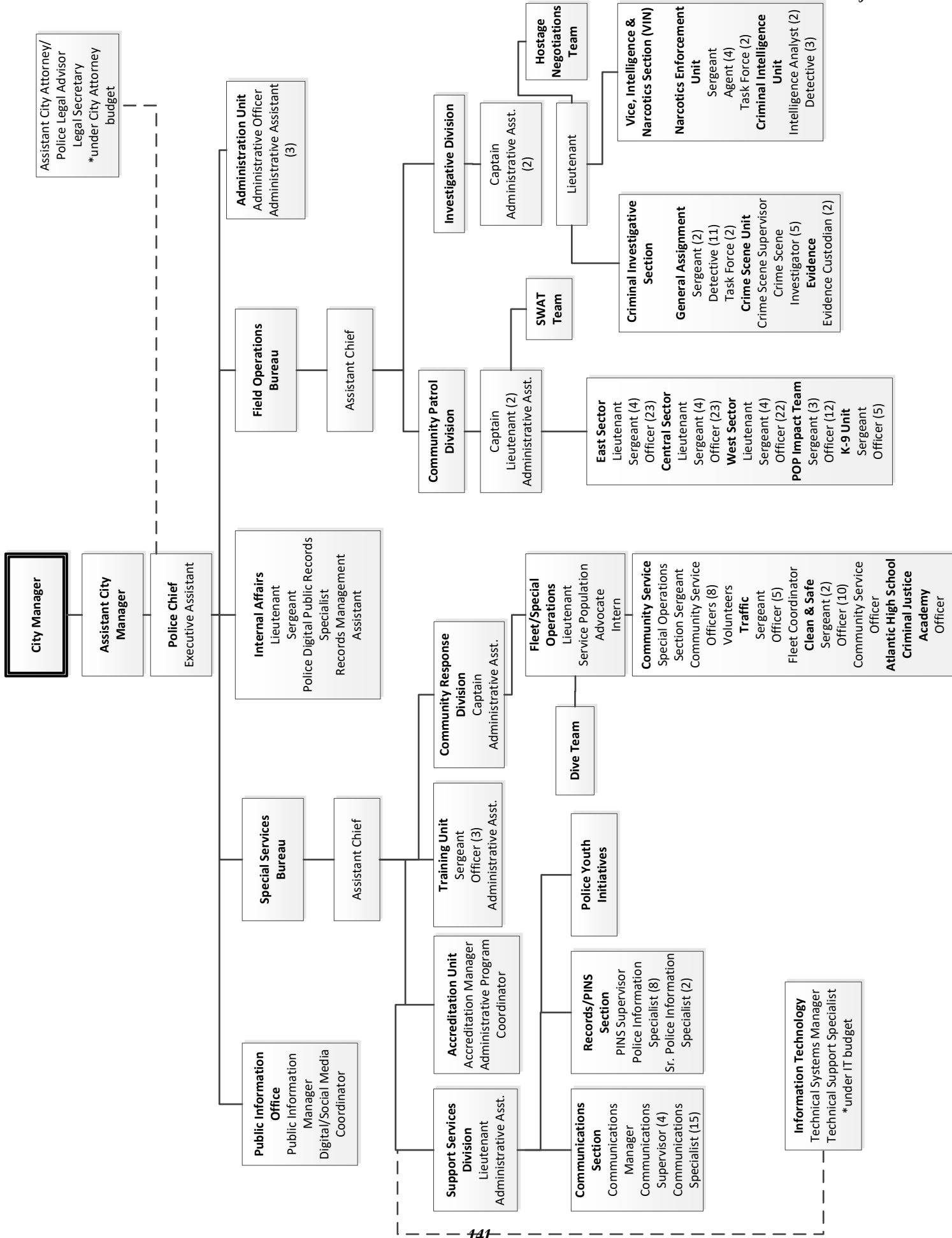
### **2018-19 Accomplishments**

- ◆ For the first time in the City’s history, the Purchasing Department received the National Procurement Institute’s Achievement of Excellence in Procurement Award.
- ◆ For this Fiscal Year, the Purchasing Department has documented cost savings/avoidance and revenue enhancements of \$1,400,000. These savings and enhancements are due to a strong emphasis on negotiations, contract administration and best value procurement approaches.
- ◆ With the implementation of paperless bidding for all solicitations, allowing vendors to submit bids electronically, the average number of responses to City solicitations has increased by 100%. In addition to increasing competition, this initiative also reduces paper and transportation costs, ensures higher levels of administrative efficiencies and minimizes potential processing errors associated with the bidding process.
- ◆ Updated the Policies and Procedures Manual to institute a Bid Protest fee thereby potentially reducing frivolous bid protests.

# Police Department

*Mission Statement*

*Ensuring Public Safety*



## Police Department

The Police Department provides a safe and secure environment for the citizens of Delray Beach.

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Gulf Stream Dispatch	\$55,101	\$55,961	\$56,000	\$56,000
Police Security Services	84,519	112,305	624,000	385,000
Other Public Safety	27,399	40,370	30,000	97,000
Fines	105,419	62,569	90,000	90,000
Police Education	16,539	8,462	12,000	14,000
False Alarm Fees	42,275	35,427	37,000	37,000
Parking Tickets	512,677	693,329	670,000	1,168,000
School Crossing Guard Ordinance	104,375	128,880	135,000	263,000
<b>Total Revenues</b>	<b>\$948,304</b>	<b>\$1,137,302</b>	<b>\$1,654,000</b>	<b>\$2,110,000</b>

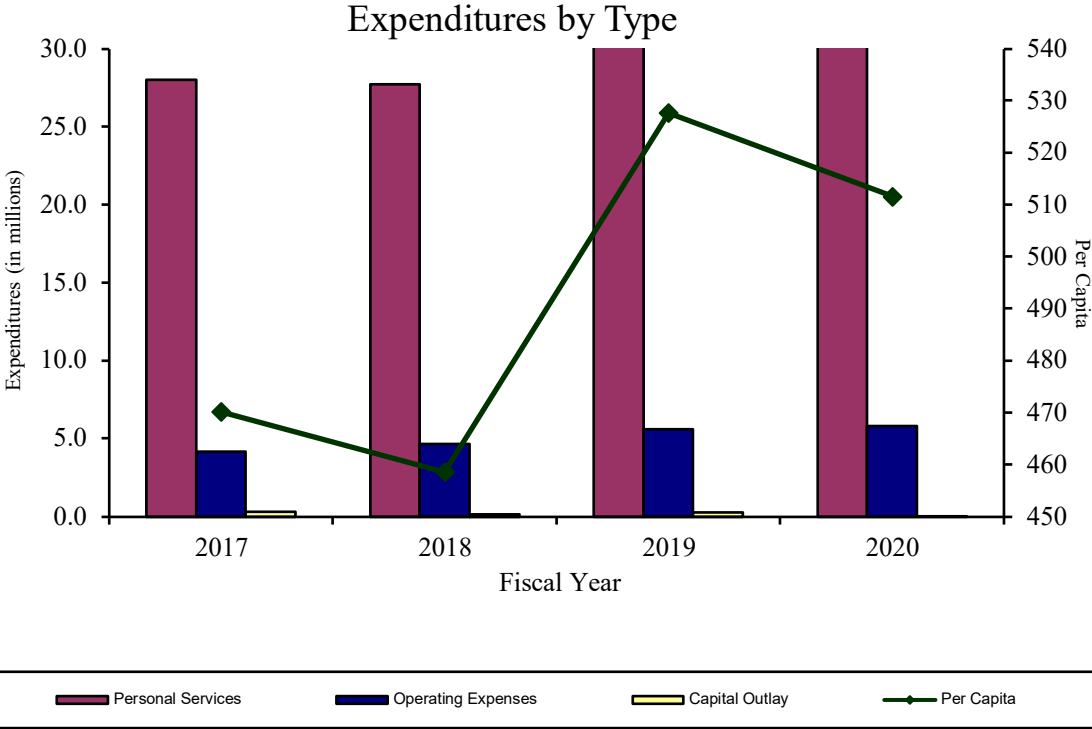
Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$27,993,952	\$27,715,612	\$31,937,322	\$32,442,470
Operating Expenses	4,159,430	4,646,700	5,601,323	5,804,680
Capital Outlay	288,399	124,560	246,530	10,000
<b>Total Expenditures</b>	<b>\$32,441,781</b>	<b>\$32,486,872</b>	<b>\$37,785,175</b>	<b>\$38,257,150</b>
Per Capita*	\$470.12	\$458.60	\$527.62	\$511.53

\* Includes estimated Highland Beach and Gulf Stream population figures.

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Support Bureau	\$9,726,623	\$10,542,094	\$12,263,571	\$12,341,284
Operations Bureau	22,715,158	21,944,778	25,521,604	25,915,866
<b>Total Expenditures</b>	<b>\$32,441,781</b>	<b>\$32,486,872</b>	<b>\$37,785,175</b>	<b>\$38,257,150</b>
% Covered by Department Revenues	2.92%	3.50%	4.38%	5.52%



**Police Department**



Staffing Levels by Division		17-18	18-19	19-20
Support Bureau		87	87	89
Operations Bureau		147	148	148
<b>Total Authorized Personnel</b>		<b>234</b>	<b>235</b>	<b>237</b>

## **Program: Support Bureau**

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The *Support Bureau* includes the budget for the Office of the Chief of Police, which includes the Internal Affairs Unit, which investigates all internal and external complaints involving sworn and civilian personnel, the Administrative Unit, which is tasked with payroll, purchasing, budgeting, and managing grants, and the Public Information Office who has daily contact with the media and serves as a liaison between the department and the community. The Special Services Bureau also consists of the Support Services Division, Community Response Division, and Professional Standards Division.

The Professional Standards Division consists of: Accreditation and Program Services Unit, which monitors compliance with state law enforcement accreditation standards and re-accreditation, manages revisions and publication of all written directives, oversees the Career Officer Program and Career Crime Scene Investigators' Programs, and manages the Power DMS electronic document distribution system; Training Unit, tasked with identifying and addressing training needs, ensuring mandatory certification training requirements are met, managing recruitment and hiring efforts and testing new equipment; the Public Records Unit tasked with management of public records requests; and the Information Technology Unit, tasked with ensuring daily functionality of computer equipment and researching and testing new technologies.

The Support Services Division is comprised of the following sections: Communications/911 Operations, which answers/processes all incoming E-911 and non-emergency calls and dispatches them for the cities of Delray Beach, Gulf Stream, and Highland Beach in a timely and efficient manner; the Records/Police Information Section which enters data, stores, maintains and distributes all police reports in accordance with Florida Public Records Laws, and conducts Uniform Crime Reporting, along with subpoena distribution for the agency. The Support Services Division also coordinates all facility maintenance.

The Community Response Division is comprised of the following units: Clean and Safe, which is responsible for policing both the Downtown Entertainment District and the Atlantic Avenue corridor from I95 to A1A; Traffic/Motor Unit, responsible for traffic enforcement and traffic homicide investigations; Community Service Officers, responsible for non-criminal traffic crash investigations and school crossing assistance; Special Operations Section, responsible for providing police staffing and cost estimates for special events and overseeing the off-duty detail and towing contracts; Fleet Coordinator, responsible for maintaining the police fleet; Service Population Advocate, who provides referrals and services to the homeless and those with behavioral health and/or substance abuse issues; Atlantic High School Criminal Justice Academy; a curriculum which dedicates one police officer to instruct students pursuing a career in law enforcement; Volunteer Program, which provides miscellaneous support to the police department; and Dive Team, responsible for underwater search and recovery.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** The *Support Bureau* will provide the community with professional, effective, well trained Police and Communication personnel.

**Objective:** Annual promotional examinations will be given for the positions of Sergeant and Lieutenant. Promotional materials for written examinations will be produced by a validated outside vendor and testing will be conducted in accordance with accreditation standards. We will continue the development of a comprehensive in-service training plan for both sworn and non-sworn members of the Department that will provide the basis for the promotion of the best personnel possible.

Employees taking the annual Police promotional test	17	16	18
Number of Hours of Training Completed	22,290	17,649	15,377

**Goal:** The *Support Bureau* will strive to provide the Department with a workforce representative of the community we serve, to better mirror community demographics.

**Objective:** To recruit and hire minority and protected-class individuals as police officer candidates and sponsoring non-certified candidates through the police academy to ensure opportunities for all demographics.

Police Officers Hired	13	10	14
Minority/Protected-Class police officer hires <u>(Percentages)</u>	64%	80%	80%

	2018 Actual	2019 Actual	2020 Projected
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**Goal:** The *Support Bureau* will provide timely, professional, and courteous service and referrals to the community and customers who utilize our Communications Section’s services.

**Objective:** To provide excellent customer service by dispatching calls for service in a timely manner and conducting quality assurance inspections.

Priority 1 call dispatch time (seconds)	28	25	29
Calls reviewed for quality assurance	615	654	616

**Goal:** The *Support Bureau* will enhance police ties with the community we serve.

**Objective:** Continue utilizing Volunteers to patrol neighborhoods and assist with various duties within the department.

Total number of volunteers	217	198	218
Total number of volunteer neighborhood tours	3,324	3,511	3,315
Volunteer hours worked	19,008	18,761	19,074
Monetary value to the City of Delray Beach <i>(based on Independent Sector’s 2018 value of Volunteer Time in Florida for 2018: \$24.04)</i>	456,952	451,014	458,539

**Goal:** Proactively work to deter crime.

**Objective:** Increase traditional enforcement efforts and maintain community partnerships.

Field Interview Reports	505	559	505
Extra Patrols	10,718	10,427	10,679
Number of Arrests	211	252	213
Walk and Talks	6,521	3,985	6,671

**Goal:** Identify and provide services to the vulnerable population throughout the city (homeless, substance abuse and/or behavioral health issues).

**Objective:** Go out and identify those in need as well as address walk-ins to the police department, follow up on police interactions, address phone call inquiries.

Internal/external contacts	383	487	387
Provide individuals with resources and linkage to services	363	694	386
Placed in treatment or housing	84	64	84

Performance Measures	2018	2019-20 Annual Budget	
	Actual	Actual	Projected

**Goal:** Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

**Objective:** Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.

City-wide Traffic Crashes	3,643	3,640	3,646
Traffic Selective Enforcements	2,607	3,916	3,675
Number of Citations Issued	24,905	30,332	25,133
DUI Arrests	59	83	60

*\*These totals include both Operations and Special Services  
Bureau statistics*

Staffing Levels	17-18	18-19	19-20
Police Chief	1	1	1
Assistant Police Chief	1	1	1
Police Sergeant (Training)	1	1	1
Police Sergeant (Internal Affairs)	0	1	1
Police Officers (Training & Recruiting)	3	3	3
Administrative Officer	1	1	1
Accreditation Manager	1	1	1
Emergency Management Director/Sergeant	1	0	0
Executive Assistant	1	1	1
Administrative Assistant	5	6	6
Communications Manager	1	1	1
Communications Supervisor	4	4	4
Communications Specialist	15	15	15
PINS Supervisor	1	1	1
Police Information Specialist	8	7	7
Police Information Specialist, Sr.	2	3	3
Police Lieutenant (IA)	1	1	1
Support Services Lieutenant	1	1	1
Public Information Manager	1	1	1
Police Captain (Community Response)	1	1	1
Lieutenant (Special OPS/Fleet)	1	1	1
Police Sergeant	4	4	4
Police Officer	16	16	16
Fleet Coordinator	1	1	1
Community Service Officer	9	9	9
Police Digital Public Records Specialist	1	1	1
Records Management Assistant	1	1	1
Digital/Social Media Coordinator	0	1	1
Service Population Advocate	1	1	1
Technical Services Manager	0	0	1
Technical Support Analyst I	0	0	1
Administrative Program Coordinator	1	1	1
FTEs	2.15	2.36	3.42
	87.15	89.36	92.42

## Police Support Bureau

*General Fund*

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Police Security Services	84,519	112,305	624,000	385,000
Police Education	16,539	8,462	12,000	14,000
Gulf Stream Dispatch	\$55,101	\$55,961	\$56,000	\$56,000
Fines	105,419	62,569	90,000	90,000
False Alarm Fees	42,275	35,427	37,000	37,000
Parking Tickets	512,677	693,329	670,000	1,168,000
Other Public Safety	27,399	40,370	30,000	97,000
<b>Total Revenues</b>	<b>\$843,929</b>	<b>\$1,008,422</b>	<b>\$1,519,000</b>	<b>\$1,847,000</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$8,490,207	\$8,880,763	\$9,777,217	\$10,142,018
Operating Expenses	1,177,884	1,604,851	2,414,494	2,189,266
Capital Outlay	58,532	56,480	71,860	10,000
<b>Total Expenditures</b>	<b>\$9,726,623</b>	<b>\$10,542,094</b>	<b>\$12,263,571</b>	<b>\$12,341,284</b>
Per Capita*	\$140.95	\$148.82	\$171.24	\$165.01

*\*Includes estimated Highland Beach and Gulf Stream population figures.*

### **2018-19 Accomplishment:**

- ◆ The Delray Beach Police Department continues to comply with the training, policy, and procedural standards established by the Florida Department of Law Enforcement and the Commission for Florida Accreditation. There are 239 standards the agency must comply with to achieve reaccreditation which occurs every three years. The department has been accredited since 2004 and this year was the fifth successful reaccreditation. On October 2, 2019, the department successfully received Excelsior Recognition. Excelsior Recognition is the highest level of accreditation achievement a criminal justice agency can receive.
- ◆ The unit focused their efforts on crime prevention and addressing vagrant/homeless issues at various locations within the Clean and Safe boundaries. Officers continued to utilize the Intelligence Led Policing model to focus on prolific offenders. Officers conducted traffic education and enforcement to deter large trucks from traveling downtown on East Atlantic Avenue. A ride-share program was implemented to address pedestrian safety and traffic issues on East Atlantic Avenue. Officers continued working collaboratively with business owners and attended local community meetings.
- ◆ The Service Population Advocate position assists individuals and families struggling with addiction, mental illness and homelessness within the City of Delray Beach. The advocate has built a resource network to provide referral services to assist this vulnerable population through the C.A.R.E.S. (Community, Advocacy, Response, Education, Service) program.
- ◆ For this fiscal year, the Service Population Advocate has been in contact with 487 people. A service has been provided to 469 individuals of which 64 have either been placed in treatment or housing. A full time sworn Homeless Outreach police officer was added to the unit to assist with those experiencing homelessness.

## **Police Support Bureau**

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### **2018-19 Accomplishments Con't**

- ◆ The Traffic Unit applied for, and received, three FDOT grants (High Visibility Pedestrian and Bicycle Safety Enforcement, Speed and Aggressive Driving Enforcement, Occupant Protection Enforcement). The objective of the grants was to increase enforcement hours to reduce traffic crashes, traffic fatalities and serious bodily injuries. The grant initiatives included educational and enforcement selectives. During this fiscal year, the Traffic Unit issued 10,834 traffic citations and responded to 33 traffic homicide/serious bodily injury call outs. Motor officers participated in numerous motorcycle escorts and road closures including presidential motorcades, Law Enforcement Torch Run, Tour de Force, Honor Flights, and multiple local and city events. The fleet consists of 224 vehicles. This includes 136 marked patrol vehicles, 53 unmarked vehicles, 8 police motorcycles, 10 volunteer vehicles and 17 specialty vehicles.
- ◆ A total of 1,336 parking tickets were issued (this represents a decrease of 33% from the previous fiscal year due to the implementation of Lanier Parking Solutions as the primary parking enforcement arm for the city).
- ◆ The DBPD Volunteers worked 18,761 hours, which equals an approximate savings to the City of Delray Beach of \$477,092, based on the 2018 value (\$24.04) of a volunteer hour to an agency per the Independent Sector.
- ◆ The Volunteer Senior Victim Advocacy Program reviewed 1,350 reports with 255 cases referred to the Area Agency on Aging for further resources.

- The Criminal Justice Academy is a four-year program at Atlantic Community High School where high school
- ◆ students learn about the criminal justice field instructed by a Delray Beach police officer. After four years of this academy, students can accumulate up to 9 college credits towards a Florida public university and become certified Community Service Officer. The students participated in numerous community service events throughout the year to include the Florida Public Service Association Student Conference and Competition, National Night Out, a multi-agency active shooter scenario-based training at Florida Atlantic University, Annual 9-11 Ceremony at Atlantic High School, the Annual Alzheimer's Association Walk for the Cure, the Criminal Justice Academy Thanksgiving Meal Drive, and the Annual Criminal Justice Academy Delray Achievement Center Children's Toy Drive. Each year the Criminal Justice Academy partners with Living Skills in the Schools to provide valuable information to high school students about addiction and college coping skills through guest speakers that have experienced those challenges. Enrollment for the 2019 school year is 110 students. The makeup of the grade levels are 48 freshmen, 30 sophomores, 13 juniors and 19 seniors.

## Program: Operations Bureau

The Fields Operations Bureau consists of the Criminal Investigations Division and the Community Patrol Division.

The **Community Patrol Division** is responsible for the preliminary investigation of crimes, first responders for all calls for service and identification of criminal opportunity. These efforts are accomplished through ongoing relationships with citizens (community policing) and proactive enforcement through the Intelligence Led Policing (ILP) philosophy.

The **Criminal Investigative Division's** task is to conduct thorough follow up investigations on criminal cases, identify and arrest suspects charged with perpetrating crimes. This division is comprised of Property Detectives, Person Detectives, White-Collar Detectives, Auto Theft Detective, Vice, Intelligence and Narcotics Unit; Crime Scene; Criminal Intelligence Unit; and Evidence.

Performance Measures	2019 Actual	2020 Projected	2021 Projected
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**Goal:** Proactively work to deter crime

**Objective:** Increase traditional enforcement efforts.

Field Interview Reports	4,611	4,717	4,826
Extra Patrols	80,205	84,215	88,426
Number of Arrests	2,254	2,402	2,560

\* These numbers do not include data from the Community Response Division now in Special Services Bureau

**Goal:** Promote collaborative partnerships to maintain and improve the quality of life for residents, visitors and guests to the City of Delray Beach.

**Objective:** Strengthen community programs and foster additional community partnerships.

Walk & Talks	10,825	11,366	11,934
Non-traditional Community Engagement Activities ( <i>i.e. Town Hall Meetings, Pop-Up PD</i> )	38	46	56

**Goal:** Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

**Objective:** Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.

City-wide Traffic Crashes	702	770	845
Traffic Selective Enforcements	764	1,012	1,341
Number of Citations Issued	16,843	17,685	18,569

\* These numbers do not include data from the Community Response Division now in Special Services Bureau

**Goal:** To conduct comprehensive, follow up investigations on select criminal cases in order to identify and arrest perpetrators of crimes against our residents, visitors and businesses.

**Objective:** Utilize established solvability factors and common sense in determining case assignment for follow up investigation.

Clearance rate of assigned violent crime investigations	42%	46%	50%
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Staffing Levels	17-18	18-19	19-20
Assistant Police Chief	1	1	1
Police Captain	2	2	2
Police Lieutenant	6	6	6
Police Sergeant	18	19	19
Police Officer	107	107	107
Crime Scene Supervisor	1	1	1
Crime Scene Specialist	5	5	5
Crime Analyst	2	2	2
Evidence Custodian	2	2	2
Administrative Assistant	3	3	3
FTEs	<u>0.73</u>	<u>0.73</u>	<u>0.73</u>
	147.73	148.73	148.73

## Police Operations Bureau

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$19,503,744	\$18,834,849	\$22,160,105	\$22,300,452
Operating Expenses	2,981,547	3,041,849	3,186,829	3,615,414
Capital Outlay	229,867	68,080	174,670	0
<b>Total Expenditures</b>	<b>\$22,715,158</b>	<b>\$21,944,778</b>	<b>\$25,521,604</b>	<b>\$25,915,866</b>
Per Capita	\$355.08	\$333.49	\$383.32	\$370.45

### 2018-19 Accomplishments

- ◆ The Community Patrol's Problem Oriented Policing Impact Teams had a significant impact in many of the problem locations in the community utilizing the Intelligence Led Policing philosophy. They incorporated traditional and non-traditional policing methods into their daily deployments and were able to successfully tackle some of the concerns negatively impacting our community. A perfect example of this was a plan organized and implemented by the team to combat the organized retail theft suspects targeting different businesses in the city. With the cooperation of businesses such as Home Depot, Target, Home Goods, and Dollar General, the operation resulted in the arrest of 39 individuals and the confiscation of the stolen property. This operation received the attention of the media and was featured on the local news due to the team's efforts.
  
- ◆ The K-9 Unit is comprised of four valuable law enforcement teams who provide effective patrol efforts through the enhanced abilities of the canine. These teams contribute immensely to the Community Patrol Division in the traditional ways, by tracking and locating suspects and evidence, and apprehending combative and dangerous suspects. During this fiscal year, these teams were utilized 327 times, had 48 apprehensions, and conducted 94 tracking searches, 21 article searches, 85 narcotic sniffs, and 16 explosive sniffs. The K-9 Unit remained active in the community by conducting 28 K-9 demonstrations at various events and organizations throughout the community that enable the public to see firsthand these teams in action. This year, one of our K-9 officers researched and introduced a new training technique to assist the dogs with tracking. His K-9 partner was having difficulty tracking on hard surfaces because a scent does not hold as well, so the officer discovered a new training method to possibly correct this issue. Over a period of time, the officer trained and conditioned his dog in this new technique, and it was successful. Other K9 officers and their dogs were introduced to this technique and also had positive outcomes. As a result of the K-9 officer's initiative, ingenuity and success, the entire Delray Beach Police Department's K-9 unit, as well as the Boynton Beach Police Department's K-9 unit has adopted this new training method. All of the dogs and the K-9 handlers have benefitted greatly and can now perform at an even more exceptional level.



**2018-19 Accomplishments Con't.**

- ◆ The Community Patrol Division deployed its first Homeless Outreach Officer for our community. This officer will focus specifically on the homeless and displaced population throughout our city. Our Homeless Outreach Officer will be working in conjunction with our Service Population Advocate to effectively address the increasing population of people experiencing homelessness. Their combined efforts of enforcing laws, addressing city ordinance violations, providing outreach services and resources will be more effective in addressing this distressed population. In addition to this dedicated officer, 10 additional officers from the Community Patrol Division attended Homeless Outreach training to educate and better serve persons experiencing homelessness and other life issues. The Community Patrol Division dedicated an officer to work with the Palm Beach County Sheriff's Office Multi-Agency Violent Crimes Task Force to address the rash of violent crimes occurring throughout the county. This collaborative effort greatly impacts crime and solidifies partnerships with other agencies.
  
- ◆ The Community Patrol Division increased their community engagement activities in a variety of ways. The first ever "Delray Training Day" was held, which was an innovative way to engage and educate the public. The Delray Beach Police Department offered the city's residents a unique look into police procedures, tactics and decision-making in a one-day, interactive class. These training sessions were taught by Delray Beach Police Officers and allowed participants to take part in scenarios, ask questions and learn about the pros and cons of body-worn cameras, when officers use force, what to do with a non-compliant person and what officers do to protect themselves during traffic stops. "Pop Up PD" events were held at predetermined locations in the city. The mobile command center was deployed at these locations and command staff and officers were available to the public. This encouraged the community to interact with the police. Other community engagement events included Town Hall meetings, community clean-ups, attending services at faith-based institutions and staying involved with the students in our community schools.
  
- ◆ The Investigative Division consists of the following units: Crimes Against Persons, Crimes Against Property, White Collar Crimes / Fraud, Vice, Intelligence, and Narcotics, Criminal Intelligence Unit, Crime Scene Unit, and Evidence Section. We also have one detective assigned to the Sober Home Task Force, one assigned to the Drug Enforcement Agency (DEA), and one assigned to the Palm Beach County South Florida Burglary Task Force.
  
- ◆ During the fiscal year, the Crimes Against Persons Unit investigated four homicides and successfully closed out two of them by arrest and one by "Stand Your Ground". One case remains active pending any further investigative leads.
  
- ◆ A 21-year homicide was cleared by arrest: A reverse hit through the AFIS (fingerprint identification system) identified a potential suspect in a 1998 murder. The victim was murdered in a robbery gone wrong as she worked in a consignment shop. Blood samples and fingerprints were recovered from the scene. A suspect was identified and DNA from the suspect matched the DNA left at the scene. An arrest warrant was issued, and the suspect was arrested in Hillsborough County. The suspect was found guilty for First Degree Murder, Robbery with a Weapon, and sentenced to two life sentences.
  
- ◆ The Juvenile First Offenders Program is a diversionary program to help first-time, youth offenders avoid entering the criminal justice system while giving them a chance to take responsibility for their own actions. The Investigative Division was able to place 7 juveniles into the program.

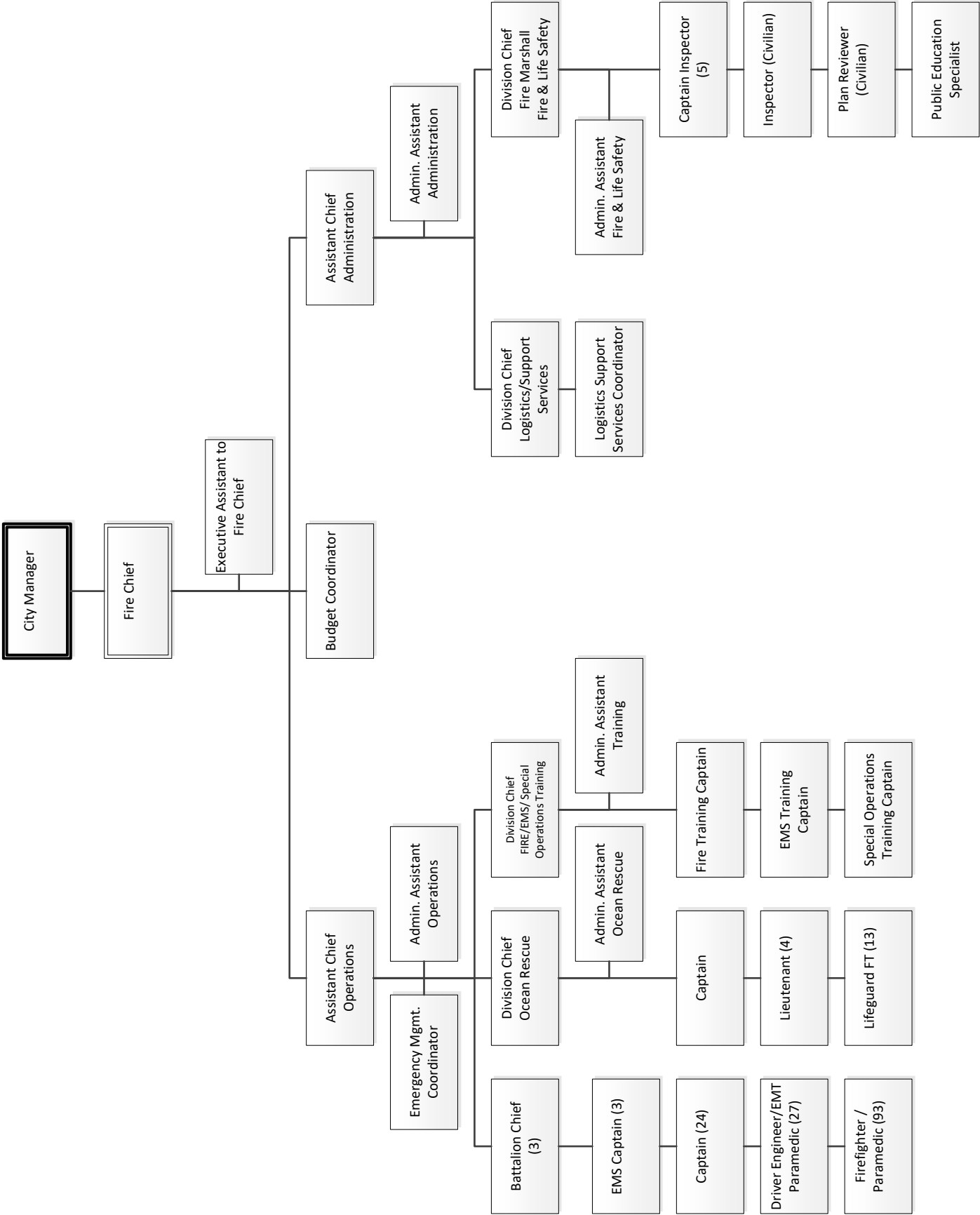
**2018-19 Accomplishments Con't.**

- ◆ CIU Detectives have taken over monitoring all the sex offenders in Delray Beach. CIU will continue to work with PBSO and FDLE in order to assure compliance with Florida State Statutes.
  
- ◆ The S.T.R.I.V.E. program was established to bridge the gap between juveniles on probation, law enforcement and family members of problematic juveniles. CIU Detectives, in conjunction with POP Officers, updates and monitors juveniles on probation while building relationships with School Board Police, Probation Officers, and family members. Every other week, CIU Detectives and POP Officers meet with probation officers and conduct random curfew compliance checks. They also meet with family members to discuss any issues or concerns and provide direction in an effort to be a positive influence on the juveniles.
  
- ◆ Crime Scene: this unit's function is to collect, preserve, process, and package evidentiary material for future use in criminal proceedings. Crime Scene Investigators are specially trained and certified in latent fingerprints, tire/tool/foot impressions, DNA collection, and digital imagery. The Crime Scene Unit enters prints directly into the FBI's Automated Fingerprint Identification System (AFIS), which can match fingerprints left at a crime scene to a person that has fingerprints on file within the data base. This fiscal year, the Crime Scene Unit entered 357 prints into the AFIS data base which resulted in 234 suspect identifications. The Crime Scene Unit also collected 235 DNA items and submitted 65 items to be tested for DNA. To date, they have received 89 reports back from the lab.

# Fire-Rescue Department

## Mission Statement

Delray Beach Fire Rescue puts community first, responds professionally and provides service above all.



## Fire Department

The Fire Department is responsible for the protection of life and property in the City by minimizing the effects of fire, medical incidents, and other emergencies and disasters. This is accomplished with certified personnel and civilian personnel. Our goal is provide an equitable quality service through pro-active prevention and public education programs, community involvement, and emergency response.

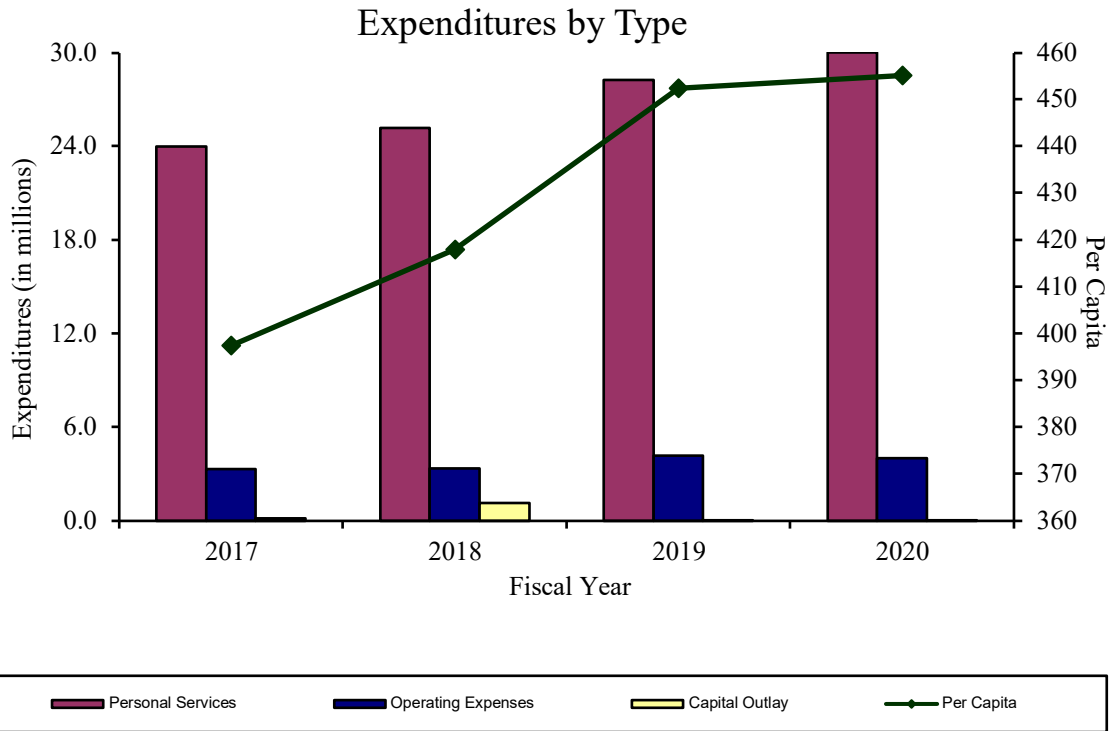
Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Transport Fees	\$2,642,834	\$2,466,365	\$2,800,000	\$2,800,000
Intergovernmental Contracts:				
Gulf Stream	450,937	473,484	496,914	521,760
Highland Beach	3,713,572	3,831,070	4,223,795	4,439,684
Fire-Emergency Services	61,890	51,704	49,500	50,000
State Reimbursed Fire Incentive	71,497	72,743	75,000	79,680
Fire Inspection Fees	0	68,776	70,000	500,000
Fire Safety Plan Review	257,762	293,617	180,000	360,000
Regional HazMat Team	264,744	272,605	280,824	289,249
<b>Total Revenues</b>	<b>\$7,463,236</b>	<b>\$7,530,363</b>	<b>\$8,176,033</b>	<b>\$9,040,373</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$23,972,435	\$25,163,281	\$28,219,687	\$30,030,958
Operating Expenses	3,312,907	3,333,323	4,145,399	3,990,652
Capital Outlay	143,464	1,109,208	30,000	20,690
<b>Total Expenditures</b>	<b>\$27,428,806</b>	<b>\$29,605,812</b>	<b>\$32,395,086</b>	<b>\$34,042,300</b>
Per Capita*	\$397.48	\$417.93	\$452.35	\$455.17

\*Includes estimated Highland Beach and Gulf Stream population figures.

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Administration	\$1,574,902	\$1,472,930	\$1,586,758	\$1,379,563
Highland Beach	3,318,152	4,285,446	3,554,000	3,445,695
Fire Operations	19,837,021	20,836,014	23,845,672	25,521,445
Emergency Management	0	0	105,808	137,530
Fire Safety	1,241,819	1,268,455	1,457,564	1,631,747
Ocean Rescue & Beach Operations	1,456,911	1,742,967	1,845,284	1,926,320
<b>Total Expenditures</b>	<b>\$27,428,806</b>	<b>\$29,605,812</b>	<b>\$32,395,086</b>	<b>\$34,042,300</b>
% Covered by Department Revenues	27.21%	25.44%	25.24%	26.56%

## Fire Department



<b>Staffing Levels by Division</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administration	8	7	8
Highland Beach	22.5	22.5	22.5
Fire Operations	135	134	138
Emergency Management	0	1	1
Fire Safety	9.5	9.5	9.5
Ocean Rescue and Beach Operations	20	20	20
<b>Total Authorized Personnel</b>	<b>195</b>	<b>194</b>	<b>199</b>

**Program: Fire-Rescue Department Administration**

The Administration Program provides leadership and direction for administrative, managerial, budgetary, logistical, support, and planning activities for departmental operations. Activities include approval and processing of all purchases, preparation and administration of the annual budget; coordination and supervision of preventive maintenance for the fire and rescue apparatus fleet; coordination of departmental facility maintenance; coordination of ISO classification and Professional Standards, Fire Safety Inspection Fee program, and coordination of other employee assistance activities and functions. The department is currently pursuing accreditation through the Center for Public Safety Excellence (CPSE), Commission on Fire Accreditation International (CFAI).

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**\*Goal:** Provide logistical and support services to the members of the Fire Rescue Department and to ensure Department facilities and vehicles are maintained in a state of readiness.

**Objective:** (1) To provide proper inventory control and delivery of emergency medical and station supplies in order to remain a proper state of operational readiness. (2) To facilitate the repair and maintenance of facilities and vehicle apparatus with Public Works and Fleet Maintenance.

Number of supply/inventory deliveries to each facility	NA	1,092	1,100
Number of station and apparatus repair notices processed	NA	1,040	1,070

**Goal:** Be responsive to all customer and citizen needs by identifying appropriate service levels through interaction with citizens and other local government departments. Maintain high level of compliance with industry standards.

**Objective:** Secure and maintain stated levels of recognition and compliance with Insurance Services Office (ISO); State of Florida Emergency Medical Services Inspections; and State/County Hazardous Materials Team compliance.

ISO Public Protection Classification	Class 2	Class 1	Class 1
State EMS Compliance Inspection Outcomes	100%	100%	100%
State/County HazMat Inspection Compliance	100%	100%	100%

**Goal:** Enhance Fire-Rescue Department revenues.

**Objective:** Establish fire safety inspection fee program

Percent of total budget off-set by contracts/fees	27%	27%	27%
Fire Safety Inspection fees	65,000	\$225,599	\$500,000

Staffing Levels	17-18	18-19	19-20
Fire Chief	1	1	1
Assistant Fire Chief – Administration	1	1	1
Division Chief	1	1	1
Captain – Non-Shift	0	0	0
Budget Coordinator	1	1	1
Administrative Assistant	1	1	1
Payroll and Records Management Coordinator	0	0	0
Executive Assistant	1	1	1
Emergency Management Coordinator	1	0	0
Logistics/Support Service Coordinator, Civilian	1	1	1
Technical Services Manager	0	0	0
Public Relations/PIO	<u>0</u>	<u>0</u>	<u>1</u>
	<b>8</b>	<b>8</b>	<b>8</b>

**\* Note:** This is a new goal that has been established due to reorganization of the department. There is no historical data to include for fiscal years 2017 and 2018.

## Fire Administration

General Fund

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$1,114,560	\$1,049,132	\$1,070,927	\$999,099
Operating Expenses	460,342	407,903	515,831	380,464
Capital Outlay	0	15,895	0	0
<b>Total Expenditures</b>	<b>\$1,574,902</b>	<b>\$1,472,930</b>	<b>\$1,586,758</b>	<b>\$1,379,563</b>
Per Capita*	\$22.82	\$20.79	\$22.16	\$18.45

\*Includes estimated Highland Beach and Gulf Stream population figures.

### 2018-19 Accomplishments

- ◆ Retired four (4) members of the organization after 20+ years of service.
- ◆ Renovated the fire safety division
- ◆ Replaced flooring in 1st floor lobby



The Operations Division is responsible for providing and supporting emergency response to medical incidents, fire incidents, special operations, and natural and man-made disasters. The division's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. All services are designed to improve the quality of life in Delray Beach and contract communities. Activities include: providing advanced or basic life support and transportation for medical emergencies; confining and extinguishing structure, vehicle, brush and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication, and technical rescue. The division also performs inspections of fire hydrants and provides public education in CPR/AED, Stroke, Diabetes, fall prevention, flu vaccinations for the elderly, fire safety and hazardous materials training. Delray Beach Fire Rescue operates a State of Florida Haz Mat/WMD Team as a Regional Domestic Security Task Force in Region 7, also is one of four county-wide Regional Haz Mat Teams jointly with Boca Raton Fire-Rescue.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Protect life and property in the community through timely and effective emergency response.

**Objective:** To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	13,482	12,240	13,350
EMS Patient transports	9,378	9,075	9,100
Fire suppression and related responses	9,926	3,502	4,000
Actual number of fires	175	200	200
Total property loss (Estimated)	\$1,682,162	\$1,590,000	\$1,500,000
Emergency incident response time (average in minutes)	6:02	6:02	6:00
Minimum daily staffing level	37	37	40

**Goal:** Provide career development, education, and training for personnel to meet future challenges and issues that will impact the City.

**Objective:** To provide 20 hours of in-service training each month to all employees in the division while on duty.

Total hours of in-service and technical training	41,081	46,685	47,000
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Staffing Levels	17-18	18-19	19-20
Assistant Fire Chief – Operations	1	1	1
Emergency Management Specialist	1	0	0
Division Chief-Training, Safety, EMS, and Special Operations	1	1	1
Battalion Chief	3	3	3
Captain-Shift	23	23	23
Captain-Non-Shift	3	3	3
Driver Engineers	24	24	24
Firefighter/Paramedics	77	77	81
Administrative Assistant	<u>2</u>	<u>2</u>	<u>2</u>
	135	134	138

## Fire Operations

General Fund

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Transport Fees	\$2,642,834	\$2,466,365	\$2,800,000	\$2,800,000
Intergovernmental Contract: Gulf Stream	450,937	473,484	496,914	521,760
Fire-Emergency Services	61,890	51,704	49,500	50,000
Regional HazMat Team	264,744	272,605	280,824	289,249
State Reimbursed Fire Incentive	71,497	72,743	75,000	79,680
<b>Total Revenues</b>	<b>\$3,491,902</b>	<b>\$3,336,900</b>	<b>\$3,702,238</b>	<b>\$3,740,689</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$17,139,153	\$18,107,140	\$20,666,662	\$22,296,782
Operating Expenses	2,554,403	2,646,032	3,149,010	3,203,973
Capital Outlay	143,464	82,842	30,000	20,690
<b>Total Expenditures</b>	<b>\$19,837,021</b>	<b>\$20,836,014</b>	<b>\$23,845,672</b>	<b>\$25,521,445</b>
Per Capita*	\$305.86	\$312.44	\$353.45	\$360.22

\*Includes Gulf Stream population figures.

### 2018-19 Accomplishments

- ◆ Responded to a total of 23,408 calls for service. Of those calls, 13,482 were for emergency medical service and 9,926 for fire and other related calls.
- ◆ Transported 9,378 patients to area hospitals.
- ◆ Completed 41,081 hours of in-service training.
- ◆ Completed department wide ACLS training
- ◆ Introduced to the department the Handtevy pediatric model
- ◆ Conducted two recruit Classes
- ◆ Completed department wide Bailout training
- ◆ Completed department wide Advance Airway class
- ◆ Placed in-service 20 Zoll Cardiac Monitors

**Program: Emergency Management**

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The Emergency Management Program is authorized by Chapter 95 of the Delray Beach Code of Ordinances. Activities include: the mitigation of, preparation for, response to, and recovery from any condition which threatens or adversely affects public health, safety or security and which is, or threatens to be, beyond the control of those public and private agencies normally responsible for the management of such condition, resulting from an act or imminent threatened act of war, civil disturbance, terrorism, mob or other acts of violence; from conflagration, explosion, hazardous materials incident or release; from a weather event such as a flood, hurricane or tornado; from a disruption in the City's utility system; or from any other cause. The Emergency Management Division will be responsible for the City's Hurricane Plan, ICS course delivery, review and development of departmental comprehensive emergency management plan, participation in countywide and regional preparedness, annual hurricane exercise, and the City's overall preparedness.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To provide a City readiness plan to address various types of major emergencies and disasters.

**Objective:** Conduct an annual review of the City's Hurricane Plan.

Annual Review of City's Hurricane Plan	0	0	1
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**Objective:** To maintain and conduct an annual exercise at the emergency operations center to facilitate the management, communications and control of emergency conditions.

Annual exercise	1	1	1
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**Goal:** To provide career development, education, and training for personnel to meet future challenges and issues that will impact the City pertaining to emergency management.

**Objective:** To provide training to City employees with Emergency Management responsibilities.

Governor's Hurricane Conference Attendees	1	2	2
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**Goal:** To provide training and information to our Community Emergency Response Teams (CERT).

**Objective:** To maintain skills and facilitate management of CERT volunteers.

CERT Refresher classes	4	4	4
CERT training classes (new participants)	3	3	3

Staffing Levels	17-18	18-19	19-20
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Emergency Management Specialist	0	1	1
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## Emergency Management

General Fund

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$0	\$0	\$64,159	\$86,052
Operating Expenses	0	0	41,649	51,478
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$105,808</b>	<b>\$137,530</b>
Per Capita*	\$0.00	\$0.00	\$1.48	\$1.84

\*Includes estimated Highland Beach and Gulf Stream population figures.

**Program: Fire Safety**

The Fire Safety Division provides engineering, education, and enforcement services to reduce life and property losses from fires and other emergencies. Engineering service utilizes a permit and plans review process for new construction, renovation, and hazardous activities. Educational programs are provided to residents of all ages on topics such as fire safety, accident prevention, and disaster preparedness. In addition, technical in-service training is provided to personnel assigned to Operations. Enforcement responsibilities are accomplished through inspections of new and existing commercial, industrial, and multi-family residential occupancies. The Fire Safety Division also investigates the cause and origin of fire incidents in order to prosecute arsonists and/or identify faulty products or procedures.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Require all buildings to be in compliance with the appropriate Local and State fire codes.

**Objective:** (1) To provide technical fire and life safety annual inspections for commercial and multi-family buildings located within the City of Delray Beach, Towns of Highland Beach and Gulf Stream; (2) provide plan review for new construction, renovation, and hazardous activities projects in a timely manner; and (3) provide public education/community outreach through open house events held at area Fire Stations.

Fire safety inspections and re-inspections	2,914	6,357	6,500
Code violations identified	1,606	3,125	1,800
% Corrected within 90 days	90%	90%	90%
New construction Plans reviewed	1,576	1,497	1,510

*\*Note: Inspections data is now being captured by square footage.*

**Goal:** Reduce preventable and intentional fires in the City.

**Objective:** (1) To promptly investigate fires of a suspicious or undetermined origin; and (2) to prevent loss of life from fire and fire-related injuries.

Fire cause/origin investigations	40	21	25
Investigation response time (minutes)	12	11	11
Loss of Life from fire	0	0	0
Civilian/Firefighter Injuries from fire incidents	0	0	0

**Goal:** Educate the community on methods of reducing preventable deaths, injuries, and property loss through public education instructional programs, teacher training in schools, and adult group presentations throughout the community.

**Objective:** (1) To participate in various community education programs in order to teach the citizens of the community how to be prepared in an emergency situation. (2) To provide outreach programs to citizens on fire safety, injury prevention, drowning prevention, and hurricane preparedness; and (3) to provide technical training to Division personnel.

Public health and wellness education events	397	356	360
Public health and wellness education attendees	12,902	15,542	16,750

**Goal:** Provide career development, education and training for personnel to meet future challenges and issues that will impact the City. Maintain pro-active recruitment programs to attract and retain high quality professional staff.

**Objective:** Provide effective leadership and team development programs for all employees at least once per year to improve department operations and service quality.

Total hours of in-service and technical training	1,359	1,290	1,310
Percentage of authorized staffing filled	100%	90%	90%

Staffing Levels	17-18	18-19	19-20
Div. Chief - Fire Marshal	1	1	1
Fire Captain Inspector*	4.5	4.5	4.5
Administrative Assistant	1	1	1
Fire & Life Safety Plan Reviewer ( <i>shared with Building Inspection</i> )	0.6	0.6	0.6
Public Education Specialist	1	1	1
Civilian Fire Inspector	<u>1</u>	<u>1</u>	<u>2</u>
*Highland Beach pays for ½ Fire Inspector and the CRA pays for one Fire Inspector.	9.1	9.1	9.1

## Fire Safety

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Fire Inspection Fees	\$0	\$68,776	\$70,000	\$500,000
Fire Safety Plan Review	257,762	293,617	180,000	360,000
<b>Total Revenues</b>	<b>\$257,762</b>	<b>\$362,393</b>	<b>\$250,000</b>	<b>\$860,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$1,160,675	\$1,166,998	\$1,342,591	\$1,487,047
Operating Expenses	81,144	101,457	114,973	144,700
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,241,819</b>	<b>\$1,268,455</b>	<b>\$1,457,564</b>	<b>\$1,631,747</b>
Per Capita*	\$18.00	\$17.91	\$20.35	\$21.82

*\*Includes estimated Highland Beach and Gulf Stream population figures.*

### 2018-19 Accomplishments

- ◆ Continued quarterly public/education/community involved through open house events at area Fire Stations.
- ◆ Continue child safety seat program.
- ◆ Continue the billing for fire inspections providing additional revenue source for the City.
- ◆ Elimination of fire code violations resulting in a safer community.
- ◆ Added a civilian Fire Inspector in order to increase the number of buildings inspected.
- ◆ Assist high rise /multi story occupancies in developing an Engineered Life Safety System to assure compliance with Florida Fire Prevention Code for Sprinkler Retro-Fit requirements.
- ◆ Strengthen community relationships through active involvement in community and neighborhood group forums and public education outreach.

## **Program: Ocean Rescue & Beach Operations**

Ocean Rescue provides lifeguard supervision on one mile of beachfront at two separate locations, the Municipal Beach and Atlantic Dunes Park, from eight lifeguard towers and four all-terrain vehicles 365 days per year. Hours of operation are 9:00am – 5:00pm. During a period of Daylight Savings the hours of operation have been adjusted to 9:00am – 6:30pm. A self-administered training and certification program ensures a high level of physical fitness in conjunction with thorough knowledge and experience with lifesaving techniques and equipment. The division is one of 43 agencies in the U.S.A. certified by the United States Lifesaving Association as an Advanced Open Water Lifesaving Agency. All staff are required to be licensed Emergency Medical Technicians. The City Codes are also enforced and assistance provided to other departments and agencies as requested including Police, Fire, Florida Wildlife Commission, Palm Beach County Marine Unit, and the U.S. Coast Guard. Ocean Rescue provides four "surf chairs" for the physically challenged population at both beach parks. Daily ocean conditions are updated on the City's Web Site. Additionally, the division is involved with: Pride Community Service, Junior Lifeguard Program, Ocean Awareness Classes, United States Lifesaving Association, and the Florida Beach Patrol Chiefs Association. Rescue response by Personal Rescue Craft is also provided.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Provide a safe, properly protected and supervised ocean beach operation.

**Objective:** To provide safe oceanfront through emergency response and preventive lifesaving. This includes identifying and limiting risks to the public, to ensure safety, enhance the public's perception by providing public assistance and enforcement of City Ordinances on the Municipal Beach.

Beach attendance	2,995,000	3,250,000	3,255,000
Water rescues	105	110	105
Boating Incidents / Kite Boarders / Stand Up Paddle boarders	2	4	15
EMS/911 Major Medicals	35	40	42
Minor First Aids	4,950	5,450	6,250
Missing persons located	24	30	25
Preventive actions	52,975	58,545	52,990
Public assists	58,145	58,250	58,350
Code Enforcements	22,750	23,500	23,715

**Objective:** To ensure that all Ocean Rescue Officers are licensed as EMT's and participate in a comprehensive training program to maintain Delray's status as an "Advanced Lifesaving Agency" within the United States Lifesaving Association.

% staff certified as Emergency Medical Technicians (36 staff)	100%	100%	100%
Total lifeguard staff USLA training hours (36 staff)	5,900	6,100	6,125
Physical Training (Miles ran, swan & paddled)	5,975	6,275	6,750
Hours of Medical Training & Classroom Skills Review	1,975	2,075	2,600

**Objective:** To promote ocean safety, positive public relations and valued public service through educational programs such as, CPR classes, Ocean Awareness Presentations, the Junior Lifeguard Program and various special events.

Number of CPR classes	12	10	12
Number of CPR class participants	96	75	100
Ocean Awareness presentations	5	6	8
Ocean Awareness participants	110	120	135
Number of Junior Lifeguard programs	3	3	3
Number of Junior Lifeguard participants	130	140	140
Number of Special Events	4	4	4

Staffing Levels	17-18	18-19	19-20
Ocean Rescue Division Chief	1	1	1
Ocean Rescue Captain	1	1	1
Ocean Rescue Lieutenant	4	4	4
Ocean Rescue Lifeguards	13	13	13
Administrative Assistant	1	1	1
FTE	<u>6.60</u>	<u>5.84</u>	<u>8.24</u>
	26.6	25.84	28.24

## **Ocean Rescue & Beach Operations**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$1,326,709	\$1,614,043	\$1,689,688	\$1,765,396
Operating Expenses	130,203	128,924	155,596	160,924
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,456,911</b>	<b>\$1,742,967</b>	<b>\$1,845,284</b>	<b>\$1,926,320</b>
Per Capita	\$22.77	\$26.49	\$27.72	\$27.54

### **2018-19 Accomplishments**

- ◆ Annual beach attendance of 3,200,175 patrons.
- ◆ Performed 64,907 preventative actions to warn or keep patrons from dangerous conditions.
- ◆ Assisted in the search efforts of 24 missing persons.
- ◆ Treated 4,950 minor medical aids, such as stings from sea pests, abrasions and cuts.
- ◆ Performed 22,750 acts of code enforcement.
- ◆ Performed 58,145 public assists.
- ◆ Conducted sixteen (16) CPR classes for the public with 192 students.
- ◆ Competed in numerous local lifesaving competitions.
- ◆ Hosted the 5th Annual Delray Beach Surf Festival.
- ◆ Hosted the annual Delray Beach Ocean Mile Swim.
- ◆ Hosted the 30th Annual Delray Beach Lifesaving Competition
- ◆ Participated in the USLA Regional Lifesaving Competition in New Smyrna.
- ◆ Participated in USLA National Lifesaving Competition in Virginia Beach.
- ◆ Replaced four (4) aging ATV's.
- ◆ Replaced Personal Rescue Water Craft.



## Program: Highland Beach

The Highland Beach Program provides contractual Fire-Rescue services within the Town of Highland Beach. The Program's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. Services are designed to improve the quality of life in Highland Beach.

Activities include: providing advanced or basic life support for medical emergencies and medical transportation for patients; confining and extinguishing structure, vehicle, brush, and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication and technical rescue. The program provides fire safety inspections and public education in fire safety and hurricane preparedness.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Protect life and property in the community through timely and effective emergency response.

**Objective:** To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	882	559	643
Fire suppression and related responses	724	215	235
EMS patient transports	558	641	687
Emergency incident response times (average in minutes)	5:01	5:24	5:24

**Goal:** Provide career development, education and training for personnel to meet future challenges and issues that will impact the City.

**Objective:** To provide 20 hours of in-service training each month to all employees in this division while on duty.

Total hours of in-service and technical training	5,776	7,472	7,600
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Staffing Levels	17-18	18-19	19-20
Fire Captain – Shift	3	4	4
Firefighter/Paramedic	13	14	14
Driver Engineer	3	2	2
Firefighter/EMT	3	2	2
Fire Captain Inspector (1)	<u>.5</u>	<u>.5</u>	<u>.5</u>
	22.5	22.5	22.5

(1) Shared with Fire Safety

## Highland Beach

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Intergovernmental Contract: Highland Beach	\$3,713,572	\$3,831,070	\$4,223,795	\$4,439,684
<b>Total Revenues</b>	<b>\$3,713,572</b>	<b>\$3,831,070</b>	<b>\$4,223,795</b>	<b>\$4,439,684</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$3,231,338	\$3,225,968	\$3,385,660	\$3,396,582
Operating Expenses	86,814	49,007	168,340	49,113
Capital Outlay	0	1,010,471	0	0
<b>Total Expenditures</b>	<b>\$3,318,152</b>	<b>\$4,285,446</b>	<b>\$3,554,000</b>	<b>\$3,445,695</b>
Per Capita*	\$799.55	\$1,032.64	\$856.39	\$ 874.32

*\*Based on estimated Highland Beach population figures.*

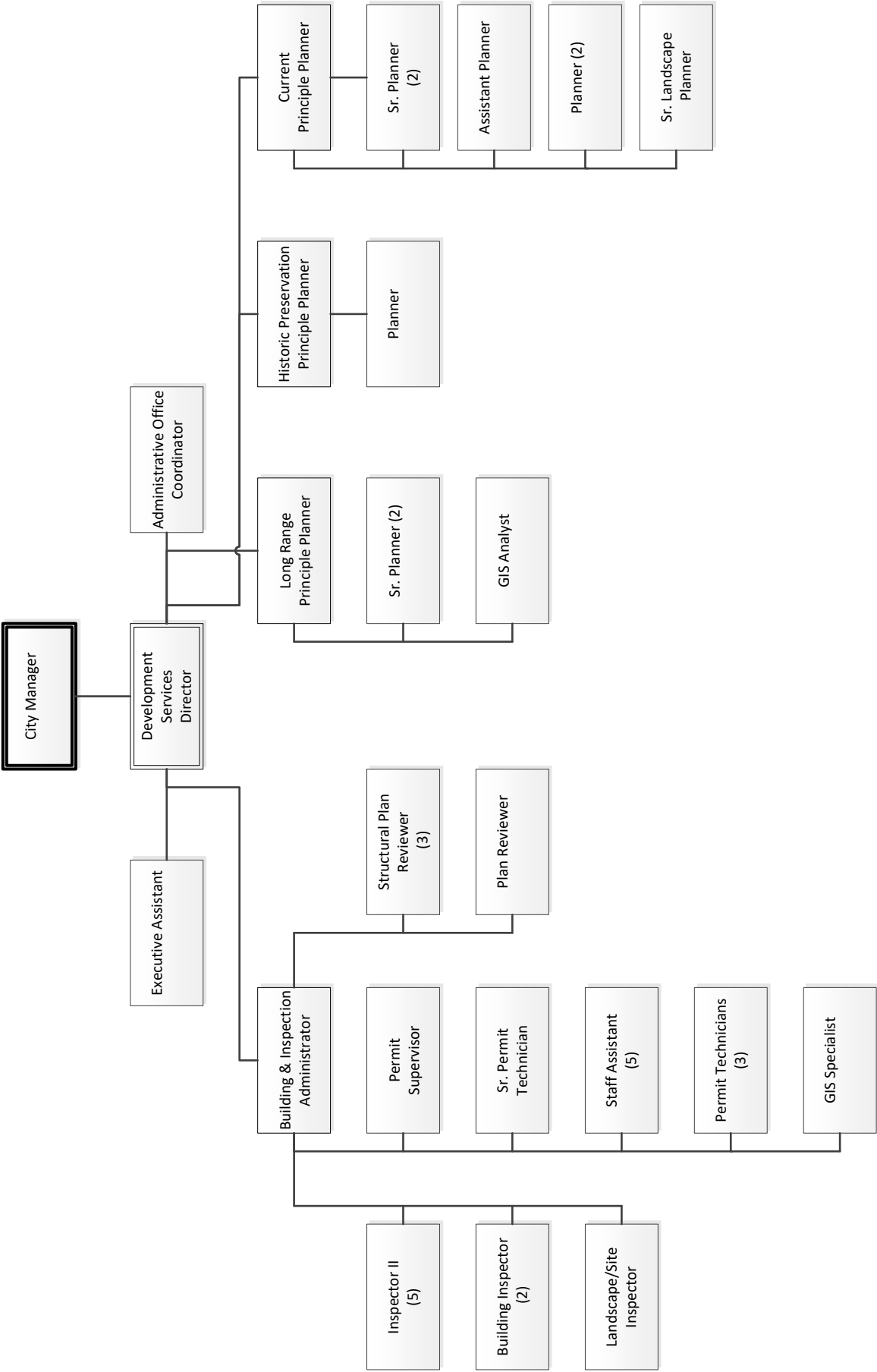
### **2018-19 Accomplishments**

- ◆ Responded to 670 calls for emergency assistance. Of those calls, 475 were for emergency medical service and 195 for fires and other related calls.
- ◆ Conducted pre-incident plans of high-rise condominiums.
- ◆ Completed 5,776 hours of in-service training

# Development Services Department

## Mission Statement

The Development Services Department balances social, economic, environmental, historic, architectural and community goals by guiding, regulating, permitting and inspecting the physical development of the City to preserve the unique characteristics of Delray Beach and maintain a community of lasting value for present and future residents.



## Development Services Department

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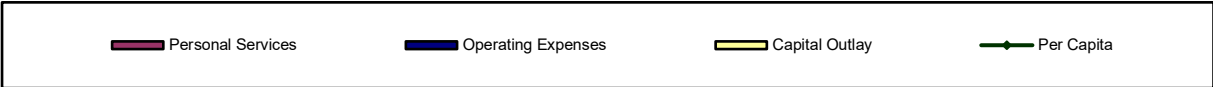
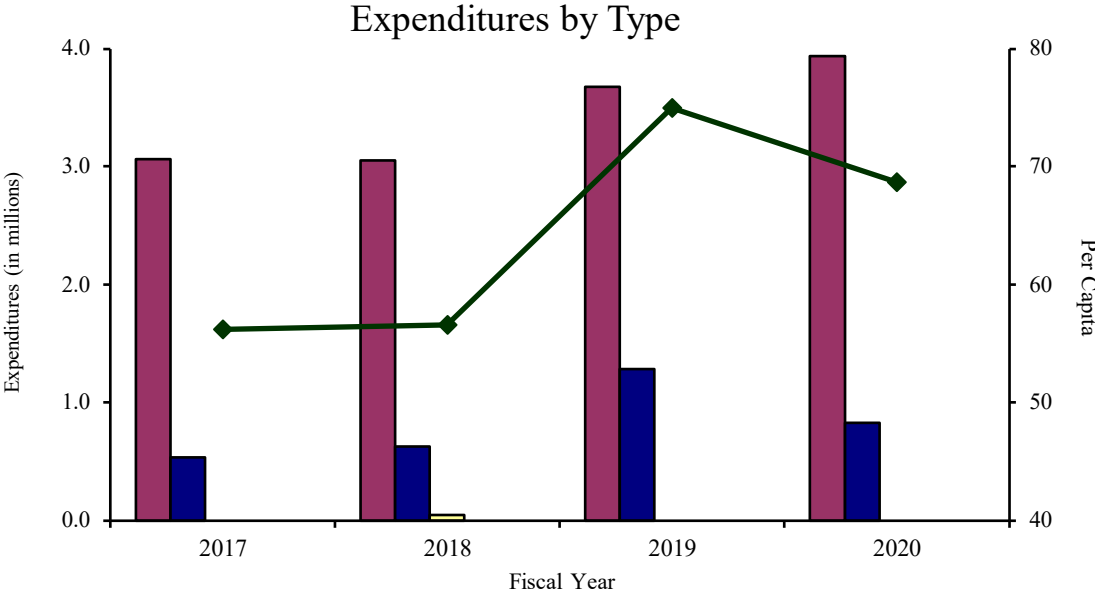
The Development Services Department consists of the Planning and Zoning and Building Inspection divisions.

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Land Use Applications	342,847	408,414	292,600	300,000
Sale of Maps & Publications-Non Taxable	627	1,540	1,000	500
Taxable Items	368	5,300	1,200	500
Tenant Landlord Permits	647,625	631,725	680,000	680,000
CRA Reimbursement for Planning Services	123,444	293,093	294,060	294,060
Permits	8,501,215	7,996,555	6,752,000	7,236,000
Miscellaneous	242,930	224,054	258,000	211,500
Fines & Forfeitures	96,950	116,125	105,000	105,000
<b>Total Revenues</b>	<b>\$9,956,006</b>	<b>\$9,676,805</b>	<b>\$8,383,860</b>	<b>\$8,827,560</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$3,062,247	\$3,053,520	\$3,673,391	\$3,936,719
Operating Expenses	535,553	625,542	1,279,991	827,146
Capital Outlay	0	43,518	0	0
Grants	0	0	40,000	40,000
<b>Total Expenditures</b>	<b>\$3,597,800</b>	<b>\$3,722,580</b>	<b>\$4,993,382</b>	<b>\$4,803,865</b>
Per Capita	\$56.24	\$56.57	\$75.00	\$68.67

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Planning and Zoning	\$1,530,821	\$1,442,718	\$2,171,823	\$1,985,082
Building Inspection	\$2,066,979	\$2,279,862	\$2,821,559	\$2,818,783
<b>Total Expenditures</b>	<b>\$3,597,800</b>	<b>\$3,722,580</b>	<b>\$4,993,382</b>	<b>\$4,803,865</b>
% Covered by Department Revenues	276.72%	259.95%	167.90%	183.76%

**Development Services Department**



<b>Staffing Levels by Division</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Planning and Zoning	15	16	16
Building Inspection	25	24	24
<b>Total Authorized Personnel</b>	<b>40</b>	<b>40</b>	<b>40</b>

**Program: Planning & Zoning**

The Planning and Zoning Division provides professional expertise in land use, zoning and development, historic preservation, and long range planning issues; administers the Land Development Regulations (LDRs) and the land development application process; maintains and enforces the city's Comprehensive Plan and ensures compliance of the LDRs and development proposals; implements historic preservation codes, policies, and programs; monitors changing community trends; maintains all planning related maps (zoning, future land use, comprehensive plan maps); provides technical support to other city departments; and presents technical reports/development proposals and provides technical support to the city's advisory boards and the City Commission.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
Review building permits for compliance with approved site plan	1,027	1,200	1,200
<i>Percentage of building permits reviewed within 3 days or less of receipt</i>	<i>78%</i>	<i>90%</i>	<i>90%</i>
Review Beach Overlay applications	7	10	10
<i>Percentage of Beach Overlay applications reviewed within 30-days or less</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Prepare zoning verification letters	102	100	100
<i>Percentage of zoning verification requests completed with 2 weeks</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Process landscape permits/inspections	110/284	150/300	150/300
<i>Percentage of LA permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
<i>Percentage of LA inspections performed within 2 days or less of request</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Process sign permits/inspections	195/121	200/150	200/150
<i>Percentage of sign permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
<i>Percentage of sign inspections performed within 1 day or less of request</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Email inquiries/Phone calls/Walk-in customers	12,000	10,000	10,000
Technical reports: SPRAB, HPB, BOA, PZB, and CC	161	175	175
Board Support: PZB, SPRAB, HPB, PGMS, CRA, CC, WARC, DDA	128	140	140
Representation at organizations: TPA, IPARC	8	10	10

Staffing Levels	17-18	18-19	19-20
Director	1	1	1
Principal Planner	3	3	3
Senior Planner	4	4	4
Senior Landscape Planner	1	1	1
Planner	2	3	3
Executive Assistant	1	1	1
Assistant Planner	2	1	1
Administrative Office Coordinator	1	1	1
Transportation Planner	0	1	1
FTE	<u>2.95</u>	<u>3.19</u>	<u>3.19</u>
	17.95	19.19	19.19

Site Plan Review and Appearance Board (SPRAB), Board of Adjustment (BOA), Planning and Zoning Board (PZB), Historic Preservation Board (HPB), Pineapple Grove Main Street (PGMS), Community Redevelopment Agency (CRA), City Commission (CC), Downtown Development Authority (DDA), Transportation Planning Agency (TPA), and Intergovernmental Plan Amendment Review Committee (IPARC).

## Planning and Zoning

*General Fund*

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Land Use Applications	\$342,847	\$408,414	\$292,600	\$300,000
Sale of Maps & Publications-Non Taxable	627	1,540	1,000	500
Taxable Items	368	5,300	1,200	500
Tenant Landlord Permits	647,625	631,725	680,000	680,000
Tenant Landlord Penalties	54,600	58,425	50,000	60,000
CRA Reimbursement for Planning Services	123,444	293,093	294,060	294,060
<b>Total Revenues</b>	<b>\$1,169,511</b>	<b>\$1,398,497</b>	<b>\$1,318,860</b>	<b>\$1,335,060</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$1,177,406	\$1,129,386	\$1,480,940	\$1,583,898
Operating Expenses	353,414	313,332	650,883	361,184
Capital Outlay	0	0	0	0
Grants	0	0	40,000	40,000
<b>Total Expenditures</b>	<b>\$1,530,821</b>	<b>\$1,442,718</b>	<b>\$2,171,823</b>	<b>\$1,985,082</b>
Per Capita	\$23.93	\$21.92	\$32.62	\$28.38

### 2018-19 Accomplishments

- ◆ Approval on First Reading and Transmittal to the Florida Department of Economic Opportunity of the Always Delray Comprehensive Plan Update. Completed final edits based on state agency comments. Ready for adoption.
- ◆ Secured a grant for \$50,000 for resurveying five historic districts from the State of Florida (no matching funds required).
- ◆ Secured a grant for \$50,000 for scanning and digitizing historic records from the State of Florida (no matching funds required).
- ◆ Harden-Hart House (516 N. Swinton Avenue) was added to the Local Register of Historic Places.
- ◆ Established Zoning Certificate of Use to streamline approvals for changes of use and new businesses.
- ◆ Completed the update to the Osceola Park Redevelopment Plan, which included three public workshops.
- ◆ Expansion of the Central Business District (CBD) zoning district from SE 4th Street to SE 10th Street prepared for adoption, which included:
  - ◆ Future Land Use Map Amendment
  - ◆ Zoning Map Amendment
  - ◆ Customized Land Development Regulations (LDRs) responding to three distinct conditions
  - ◆ Four public workshops



## **Planning and Zoning**

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### **2018-19 Accomplishments Con't**

- ◆ City-initiated amendments to the Land Development Regulations with the following ordinances:
  - ◆ Construction Parking Regulations
  - ◆ Sign Code Updates

## **Program: Building Inspection**

The Building Inspection Division is responsible for commercial and residential plan review, permitting and inspection of all construction activity, sign permits and the interpretation and development of code requirements relating to building, housing and landscape improvements and calculate permit fees. Building Division Coordinates with City Departments to ensure Emergency Preparedness is seamless. The division staff reviews and inspects all landscaping for new single family units, commercial and multi-family projects and encourages water conservation and the preservation of trees and coastal vegetation. Staff provides technical assistance to the Board of Adjustment and Site Plan Review and Appearance Board.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
Number of same-day permits/turnaround time	2,386/0.5hr	2,500/0.5hr	2,500/0.5hr
<i>Percentage of initial permits which intake process is completed within thirty (30) minutes – the time it takes to see a Permit Technician upon arrival to the Building Division</i>	85%	85%	85%
Number of Building Inspections Performed same-day	21,808	20,000	20,000
<i>Percentage of customers who waited less than ten (10) minutes to see a Plan Reviewer</i>	90%	90%	90%
Number of inspections scheduled via the IVR & website	10,695	10,000	10,000
<i>The average time a customer waits to have a revision routed and reviewed – residential (10 business days) and commercial (15 business days)</i>	90%	90%	90%
Number of plan inquiries through website	46,074	40,000	40,000
<i>Percentage of customers who waited more than two (2) business days to receive final processing of a revision</i>	10%	10%	10%
<i>Percentage of customers who received final processing within five (5) business days on approved permit applications (less revisions)</i>	80%	90%	90%
<i>Percentage of customers who received a CO within five (5) business days from the last approved final inspection</i>	85%	90%	90%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Building and Inspection Administrator/Chief Building Official	1	1	1
Plan Reviewer	1	1	1
Structural Plan Reviewer	3	3	3
Building Inspector	3	2	2
Building Inspector II	0	1	1
Plumbing Inspector	1	0	1
Electrical Inspector II	1	1	1
Mechanical Inspector II	1	1	1
Landscape Inspector	1	1	1
Sr. Permit Clerk/Technician	1	1	1
Permit Clerk/Technician	3	3	3
Staff Assistant II	5	5	5
Permit Supervisor	1	1	1
Administrative Assistant	1	1	1
IPP Administrator	0	0	0.5
Multi-Certified Inspector	1	1	0
GIS Specialist	1	1	1
Fire and Life Safety Plan Reviewer ( <i>shared with Fire Safety</i> )	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>
	25.40	24.40	24.90

## **Building Inspection**

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Permits	\$8,501,215	\$7,996,555	\$6,752,000	\$7,236,000
Occupational License Fees	1,058,862	1,031,405	1,040,000	1,260,000
Miscellaneous	242,930	224,054	258,000	211,500
Fines & Forfeitures	42,350	57,700	55,000	45,000
<b>Total Revenues</b>	<b>\$9,845,358</b>	<b>\$9,309,713</b>	<b>\$8,105,000</b>	<b>\$8,752,500</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$1,884,840	\$1,924,134	\$2,192,451	\$2,352,821
Operating Expenses	182,139	312,210	629,108	465,962
Capital Outlay	0	43,518	0	0
<b>Total Expenditures</b>	<b>\$2,066,979</b>	<b>\$2,279,862</b>	<b>\$2,821,559</b>	<b>\$2,818,783</b>
Per Capita	\$32.31	\$34.65	\$42.38	\$40.29

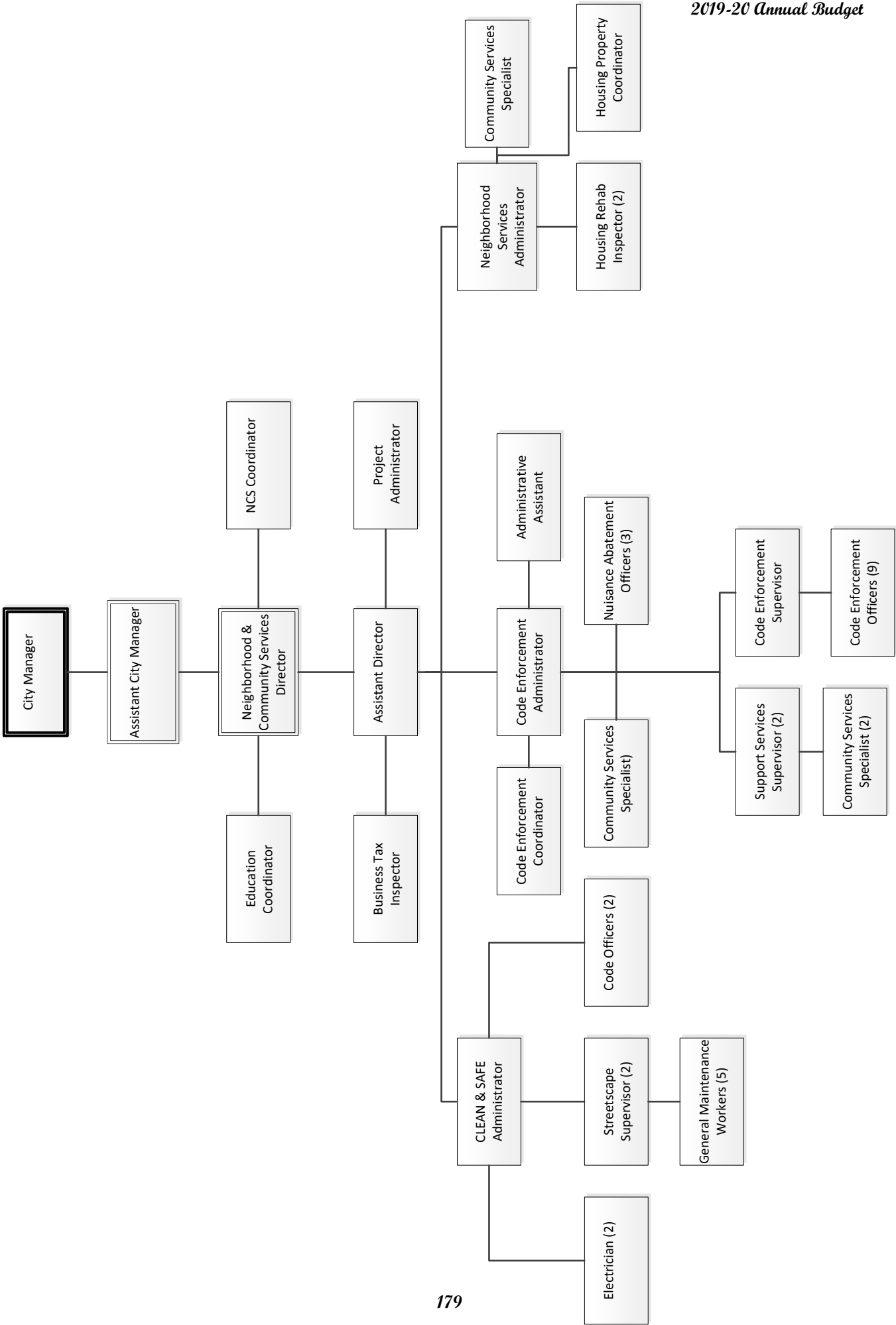
### **2018-19 Accomplishments**

- ◆ The building inspection team completed 33,017 same day/next day inspections.
- ◆ Permitted building construction value reached a record high of \$864,218,555 for the fiscal year.
- ◆ By educating customers to the efficiency of the Development Services “plan review status” webpage, 46,074 inquiries were remotely viewed.

# Neighborhood and Community Services Department

## *Mission Statement*

The Neighborhood and Community Services Department is committed to providing our customers with efficient and timely services in a supportive environment. We continue to explore ways to streamline our services utilizing available technology, efficient procedures and processes, self-directed teams and many other resources that allow us to maintain our competitive edge.



## Neighborhood and Community Services Department

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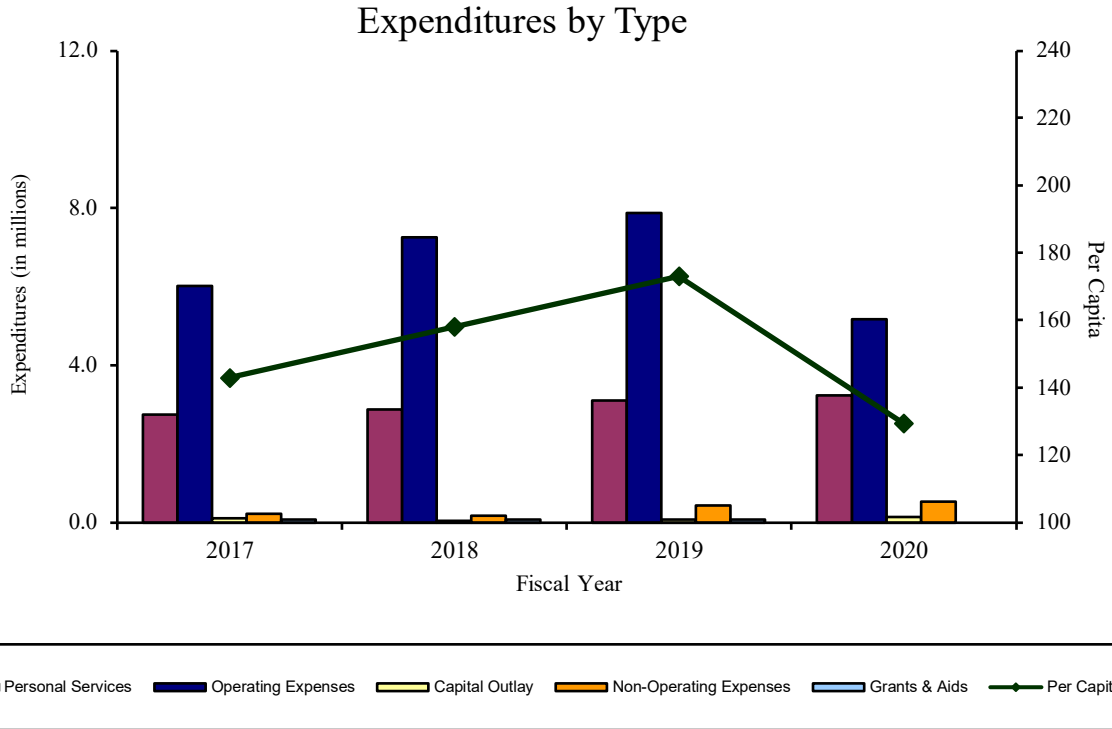
The Neighborhood and Community Services Department consists of the Administration, Clean & Safe, Code Enforcement, Neighborhood Services and Sanitation divisions.

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Occupational License Fees	1,058,862	1,031,405	1,040,000	1,260,000
Nuisance Abatement	-29,102	5,174	17,000	5,500
Nuisance Abatement Administrative Fee	1,995	4,043	6,500	4,500
Code Enforcement Fines	77,808	132,186	125,000	135,000
No Building Permit Penalties	47,192	77,180	52,000	45,000
Business License Penalties	18,755	27,386	25,000	30,000
Neighborhood Services Fund	1,015,502	1,024,066	3,658,006	928,691
Sanitation Fund	4,448,327	4,783,323	4,680,083	4,875,224
<b>Total Revenues</b>	<b>\$6,639,338</b>	<b>\$7,084,764</b>	<b>\$9,603,589</b>	<b>\$7,283,915</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$2,736,957	\$2,874,557	\$3,092,023	3,228,975
Operating Expenses	6,018,319	7,244,505	7,861,584	5,162,931
Capital Outlay	104,609	44,372	68,000	134,000
Grants and Aids	68,133	68,915	73,746	0
Non-Operating Expenses	215,684	166,638	434,090	526,678
<b>Total Expenditures</b>	<b>\$9,143,702</b>	<b>\$10,398,987</b>	<b>\$11,529,443</b>	<b>\$9,052,584</b>
Per Capita	\$142.93	\$158.03	\$173.17	\$129.40

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Administration	\$457,103	\$660,753	\$717,533	\$738,255
Clean & Safe	\$563,111	\$780,453	\$905,155	\$928,124
Code Enforcement	1,318,546	1,360,964	1,568,666	1,582,290
Neighborhood Services Fund	1,391,794	928,433	3,658,006	928,691
Sanitation Fund	5,413,148	6,668,384	4,680,083	4,875,224
<b>Total Expenditures</b>	<b>\$9,143,702</b>	<b>\$10,398,987</b>	<b>\$11,529,443</b>	<b>\$9,052,584</b>
% Covered by Department Revenues	72.61%	68.13%	83.30%	80.46%

## Neighborhood and Community Services Department



<b>Staffing Levels by Division</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administration	4	4	4
Clean & Safe	10	10	10
Code Enforcement	19	19	19
<i>Subtotal - General Fund</i>	33	33	33
Neighborhood Services Fund	6	6	6
Sanitation (Sanitation Fund)	3	3	3
<i>Subtotal - All Other Funds</i>	9	9	9
<b>Total Authorized Personnel</b>	<b>42</b>	<b>42</b>	<b>42</b>

**Program: Neighborhood & Community Services Administration**

Administration is responsible for the management of all departmental activities and coordination of special projects. This division serves as liaison for special projects, Education Board and designated Task Forces and/or committees that may be associated with specific projects assigned by the City Manager or City Commission. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administration Division.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To enhance the Community Improvement staff's knowledge through Professional Development to increase the level of service provided to the residents of Delray Beach.

**Objective:** Educate staff on regulatory laws such as State Statutes, Ordinances, LDR's and Federal guidelines while developing strategies for succession planning.

Monthly (12) Professional Development Trainings	90%	100%	100%
Cross training of at least (1) Employee per year	100%	100%	100%
Quarterly (4) Supervisor Trainings	50%	100%	100%

**Goal:** To highlight and educate citizens on issues affecting quality of life.

**Objective:** To develop public relations and facilitate citizen involvement.

Staff to present on various topics at (12) HOA Meetings	65%	105%	100%
Coordinate or assist with providing (6) educational workshops	100%	100%	100%
Update social media and/or website weekly (52)	60%	100%	100%
Design and distribute annual newsletter (1), monthly report (12) and Community Improvement subject related brochures (minimum 2 per year)	100%	100%	100%

**Goal:** To provide quality education and learning opportunities for Delray Beach Citizens

**Objective:** To sustain programs and initiatives that supports the Campaign for Grade Level Reading which impacts 2,800 at risk children from K to 3<sup>rd</sup> Grade.

Coordinate 4 programs to increase 3 <sup>rd</sup> grade reading scores	125%	100%	100%
Coordinate 2 early childhood programs with non-profit partners	43%	100%	100%
Coordinate 4 family engagement program with non-profit partners	n/a	50%	100%

**Objective:** To design and coordinate programs to support 500+ individuals from Middle, High School and beyond to improve economic independence.

Support 4 mentoring programs for middle and high school students	25%	100%	100%
Initiate and help coordinate 4 workforce readiness programs with non-profit partners and the Office of Economic Development	50%	100%	100%
Initiate and partner in 5 grant application submittals and other funding resources for programs in line with our education goals	80%	100%	100%

Staffing Levels	17-18	18-19	19-20
Director	1	1	1
Assistant Director	1	1	1
Community Improvement Coordinator	1	1	1
Education Coordinator	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$
	4	4	4



## **Neighborhood & Community Services Administration**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$418,682	\$524,850	\$524,244	\$549,103
Operating Expenses	38,421	101,103	125,289	55,152
Capital Outlay	0	34,800	68,000	134,000
<b>Total Expenditures</b>	<b>\$457,103</b>	<b>\$660,753</b>	<b>\$717,533</b>	<b>\$738,255</b>
Per Capita	\$7.15	\$10.04	\$10.78	\$10.55

### **2018-19 Accomplishments**

- ◆ Neighborhood and Community Services (NCS) staff led and participated in on-going professional development trainings during the year including cross training, quarterly supervisory trainings, policies and procedures and Land Development Regulation trainings. In addition, NCS took the lead on Hurricane preparedness and damage assessment trainings not only for its department but others in the City.
  
- ◆ Piloted a Girls Go Build Club at Milagro Center to increase career awareness in middle school students in response to the construction industry indicating the need to replace its aging workforce. The program also aligns with Goals and Objectives of the City’s Comprehensive Plan Education and Economic Prosperity Elements. The Milagro Center has received funding to continue the program and develop a curriculum for a “Teach the Teacher Model” that can be scaled and replicated at other afterschool programs in the City.
  
- ◆ The City of Delray Beach coordinates the summer Reading program “Journeys” at seven (7) summer camp sites which is administered to approximately 800 children. The data analyzed by the School District of Palm Beach County Research and Evaluation Department shows overall reading gains from 3.2% to 9.3% trended over the past three (3) years. In addition, 3rd grade reading scores for Title 1 Schools have risen in average from 36% reading proficiency in 2018 to 40% reading proficiency in 2019. These reading gains can be contributed in part to a concerted effort in our community to support early childhood literacy both by the City and its non-profit partners.

**Program: Clean and Safe**

Our Clean and Safe Division is made up of four teams: Code Enforcement Officers, General Maintenance Workers, Nuisance Abatement Officers and Electricians. Together, these teams are responsible for the beautification, maintenance and assurance of local businesses compliance with local, state and federal laws. The Clean & Safe Administrator is responsible for overseeing planning, management and resource allocation related to nightlife and downtown management.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To enhance the cleanliness, maintenance and landscape beautification of the Clean & Safe District.

**Objective:** To ensure all public and private areas within the downtown are clean, safe, and inviting.

Conduct daily litter abatement (365) of the C&S District (2.25 miles)	95%	95%	95%
Bi-Annual (2) pressure washing of the entire C&S District (4.5 miles of sidewalk)	100%	200%	200%
Monthly (12) landscape maintenance of 186 plant beds along East Atlantic Ave	95%	95%	95%
Graffiti inspections/removal within 24 hours of notice in the C&S District	95%	95%	95%
Replacement of dysfunctional lighting within 24 hours of Notice	100%	100%	100%

**Objective:** To ensure that all businesses and residents within the Clean & Safe District are in compliance with the ordinances of Delray Beach.

Conduct Annual BTR Inspections of 200+ Businesses in C&S District	90%	95%	95%
Conduct Annual Rental Housing Inspections of 385 Rental Units in the C&S District	60%	60%	60%
Weekly Sidewalk Inspections of the 70+ Restaurants with Sidewalk Cafés	90%	95%	95%
Conduct an annual Landscape and exterior inspections of 800+ properties in the C&S District	90%	95%	95%

**Goal:** To ensure maintenance task for the Clean and Safe area are performed by other departments and oversight of all maintenance contracts in the Clean & Safe Districts is sustained.

**Objective:** To develop and maintain working relationships with internal and external organizations that performs work within the Clean & Safe District.

Street Sweeping of 4.5miles in the C&S District (5 Days a week)	90%	90%	90%
Monthly Meetings with West Atlantic Landscape Contractor	100%	100%	100%
Ensure City is restored to natural conditions within 24hrs of Special Events	90%	95%	95%
Monthly attendance @ Team Delray Meetings	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Clean & Safe Administrator	1	1	1
Clean & Safe Supervisor	2	2	2
Electrician	2	2	2
Code Enforcement Officer	2	2	2
General Maintenance Worker I	<u>3</u>	<u>3</u>	<u>3</u>
	10	10	10

## Clean & Safe

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$483,437	\$578,981	\$612,248	\$662,932
Operating Expenses	79,674	191,900	292,907	265,192
Capital Outlay	0	9,572	0	0
<b>Total Expenditures</b>	<b>\$563,111</b>	<b>\$780,453</b>	<b>\$905,155</b>	<b>\$928,124</b>
Per Capita	\$8.80	\$11.86	\$13.59	\$13.27

### 2018-19 Accomplishments

- ◆ A new Cigarette Recycling program was implemented in 2019. Twenty-four (24) cigarette waste receptacles were installed on Atlantic Avenue from Swinton east to E 5th Avenue, Libby Wesley Plaza, and Ocean Blvd. The waste collected is mailed monthly to Teracycle Cigarette Waste Recycling Program.
- ◆ Improved walkability and decluttered sidewalks resulted after underused garbage receptacles were removed mid-block on W Atlantic Avenue from W 12th Avenue to Swinton; and eleven (11) garbage receptacles were relocated from the sidewalks to new concrete slabs located in landscape nodes on E Atlantic Avenue from Swinton to E 2nd Avenue.
- ◆ Acquired additional funding to increase pressure washing services in the Clean and Safe area from bi-annually a year to quarterly.
- ◆ In order to regulate nighttime compliance issues, a nighttime Code Compliance Team was created in partnership with Police and Fire. Results included better communications with the restaurants and valets to regulate issues such as unapproved conversion from restaurants to lounges and improper use of valet ques causing traffic hazards along Atlantic Avenue.

**Program: Code Enforcement**

The Community-Oriented Code Enforcement Program is designed to create a quality living environment through ensuring compliance with the City’s housing, zoning and property maintenance codes. The division staff encourages voluntary compliance through the use of community-oriented problem-solving techniques, the issuance of violation notices, warnings, informational brochures, notices to appear, and other creative methods. This division provides technical assistance to the Code Enforcement Board and serves as contract administrator to the City’s solid waste collection contractor for compliance with performance pursuant to approved contract.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To create an attractive and safe living environment through a community-oriented Code Enforcement Program.

**Objective:** To proactively encourage voluntary compliance with the City’s building, housing and property maintenance codes and to promptly remove abandoned vehicles and abate other nuisances that negatively impact the neighborhood.

Address code violations w/in 24 hours of notice	100%	100%	100%
Voluntary compliance w/in 30 days of notice	95%	100%	100%
Notice of Code Board hearing within 60 days	100%	100%	100%
Scheduling of Code Board within 90 Days	100%	100%	100%
Cases brought into compliance prior to Code Board	95%	100%	100%
Cases presented before Code Board within 120 Days	100%	100%	100%

**Objective:** To provide educational materials, training seminars and workshops for residents, board members, and staff.

Quarterly (4) Code Officer Trainings	100%	100%	100%
Semi Annual (2) Code Board Workshops	100%	100%	100%
Quarterly (4) Intra-departmental Trainings	100%	100%	100%
Annual (1) Emergency Management Training	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Code Enforcement Administrator	1	1	1
Code Enforcement Supervisor	1	1	1
Code Enforcement Officer	9	9	9
Business License Inspector	1	1	1
C.I. Support Services Supervisor	1	1	1
Administrative Assistant	1	1	1
Alarm Specialist	1	0	0
Code Enf. Board Specialist/Coodinator	1	1	1
Business Tax Receipt Specialist	1	0	0
Staff Assistant II	2	0	0
Community Improvement Specialist	0	4	4
FTE	<u>1.46</u>	<u>1.74</u>	<u>1.74</u>
	<u>20.46</u>	<u>20.74</u>	<u>20.74</u>

## Code Enforcement

*General Fund*

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Nuisance Abatement	-\$29,102	\$5,174	\$17,000	\$5,500
Nuisance Abatement Administrative Fee	1,995	4,043	6,500	4,500
Code Enforcement Fines	77,808	132,186	125,000	135,000
No Building Permit Penalties	47,192	77,180	52,000	45,000
Business License Penalties	18,755	27,386	25,000	30,000
<b>Total Revenues</b>	<b>\$116,647</b>	<b>\$245,970</b>	<b>\$225,500</b>	<b>\$220,000</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$1,141,874	\$1,149,458	\$1,308,842	\$1,333,735
Operating Expenses	156,737	211,506	259,824	248,555
Capital Outlay	19,934	0	0	0
<b>Total Expenditures</b>	<b>\$1,318,546</b>	<b>\$1,360,964</b>	<b>\$1,568,666</b>	<b>\$1,582,290</b>
Per Capita	\$20.61	\$20.68	\$23.56	\$22.62

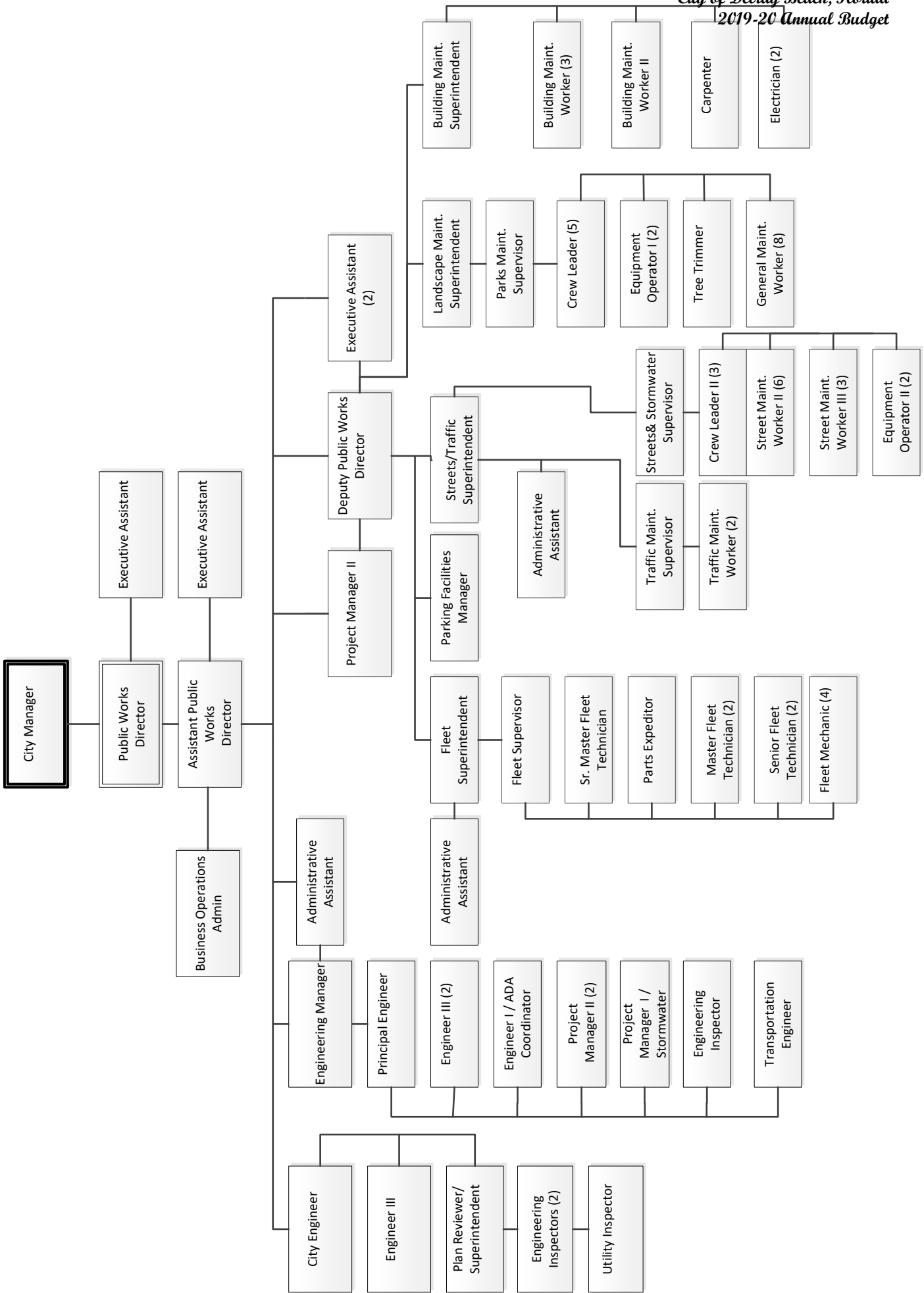
### 2018-19 Accomplishments

- ◆ The Commercial Plaza Project initiative helped to improve maintenance standards of commercial properties throughout the City. Code Enforcement Officers worked with commercial property owners to improve the appearance of their properties which resulted in a reduction of complaints and helped to build relationships with the City.
- ◆ The positioning of a Creole speaking Code Enforcement Officer in the western area of City in neighborhoods such as Rainberry Woods, Chatelaine and Delray Shores helped aid in communication with residents and enhanced Homeowner Association relationships. This resulted in a 60% increase in the overall appearances of the neighborhoods which reduced the number of code violations.
- ◆ Code Enforcement Residential & Commercial Property Guides were created and distributed to property and business owners to inform them of the minimum standards required by City codes. As an example, the Guides were used as a communication tool for the Commercial Plaza project which resulted in positive outcomes.

# Public Works

## Mission Statement

Public Works will ensure the quality, safety and reliability of City Wide infrastructure systems. Public Works will oversee the maintenance of a safe and aesthetically pleasing environment for residents, visitors and employees through the top quality maintenance of vehicular and pedestrian thoroughfares, parking facilities, municipal buildings and other infrastructure.



## Public Works Department

The Public Works Department consists of the following programs: Administration, Street Maintenance, Traffic Operations, Street Lighting, Parking Facilities, Building Maintenance, City Garage, Engineering, Programs and Project Management.

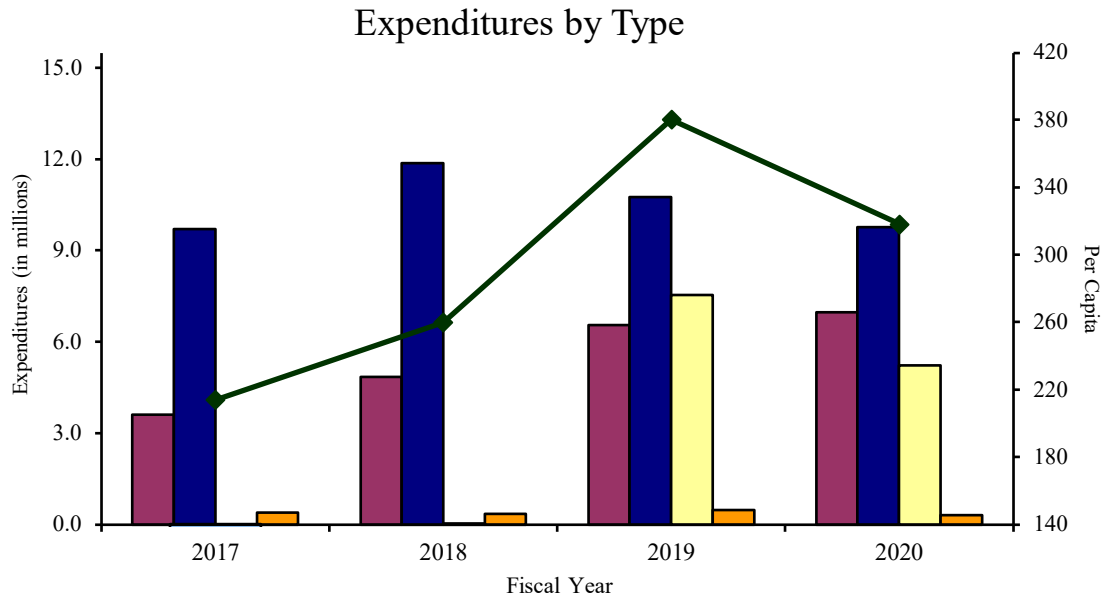
Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Parking Fees	\$1,436,770	\$2,000,187	\$2,633,984	\$3,624,000
Parking Decals	123,255	124,123	130,000	150,000
Project Inspection Fees	26,378	21,879	18,000	19,000
Stormwater Fees	2,157,787	2,178,747	2,107,500	2,349,650
City Garage Fund	5,135,356	5,587,233	7,779,674	6,812,905
<b>Total Revenues</b>	<b>\$8,879,546</b>	<b>\$9,912,168</b>	<b>\$12,669,158</b>	<b>\$12,955,555</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$3,613,625	\$4,851,905	\$6,557,000	\$6,957,891
Operating Expenses	9,705,435	11,871,256	10,752,337	9,762,021
Capital Outlay	-5,414	35,244	7,542,178	5,221,590
Non-Operating Expenses	388,568	343,873	470,941	310,167
<b>Total Expenditures</b>	<b>\$13,702,215</b>	<b>\$17,102,278</b>	<b>\$25,322,456</b>	<b>\$22,251,669</b>
Per Capita	\$214.19	\$259.90	\$380.33	\$318.08

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Engineering	\$1,071,215	\$1,299,145	\$1,836,762	\$1,610,555
Programs	0	358,818	572,851	308,399
Project Management	0	283,461	497,144	574,025
Administration	166,854	585,052	628,684	686,601
Street Maintenance	665,995	1,179,104	1,279,136	1,346,537
Traffic Operations	372,766	419,647	532,192	486,589
Street Lighting	768,255	818,192	781,915	807,871
Right of Way Landscaping	0	0	1,475,028	1,618,036
Parking Facilities	1,266,098	1,679,318	1,776,522	1,248,990
Building Maintenance	2,236,981	2,963,517	2,964,794	2,611,493
Stormwater Utility Fund	2,246,842	2,188,224	5,197,754	4,139,668
City Garage Fund	4,907,209	5,327,800	7,779,674	6,812,905
<b>Total Expenditures</b>	<b>\$13,702,215</b>	<b>\$17,102,278</b>	<b>\$25,322,456</b>	<b>\$22,251,669</b>
% Covered by Department Revenues	64.80%	57.96%	50.03%	58.22%



## Public Works Department



<b>Staffing Levels by Division</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Engineering	10	10	10
Programs	4	3	2
Project Management	5	5	5
Administration	6	6	6
Street Maintenance	12	12	12
Right of Way Landscaping		19	19
Traffic Operations	5	5	5
Parking Facilities	1	1	1
Building Maintenance	8	8	8
<i>Subtotal - General Fund</i>	51	69	68
Stormwater Administration	1	1	1
Stormwater Maintenance	6	6	6
<i>Subtotal -Stormwater Fund</i>	7	7	7
Fleet Maintenance (City Garage Fund)	13	13	13
<i>Subtotal - All Other Funds</i>	20	20	20
<b>Total Authorized Personnel</b>	<b>71</b>	<b>89</b>	<b>88</b>

# Engineering

## Mission Statement

To provide safe, efficient design, design review, construction, maintenance and operation of the City's public infrastructure systems.

**Program: Engineering**

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Engineering is responsible for the engineering support for public facilities and infrastructure as well as project management of capital projects. Technical staff reviews detailed construction documents developed for the City by consultants.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

<b>Objective:</b> Provide engineering and project management services within established budgets and timeframes.
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Management of projects initiated in fiscal year on schedule	85%	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	80%	95%	80%*
Percent of projects where design and construction is completed within budget	80%	90%	90%

<b>Objective:</b> Optimize levels of customer service provided.
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Respond to customer inquiries not exceeding 2 business days	80%	100%	100%
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Staffing Levels	17-18	18-19	19-20
City Engineer	1	1	1
Principal Engineer	1	1	1
Engineering Inspector	2	2	2
Engineer I / ADA Coordinator	1	1	1
Engineer III	3	3	3
Plan Reviewer	1	1	0
Utility Inspector	1	1	1
Plan Review Superintendent	0	0	1
	10	10	10

- Several projects were not completed within 30 days of schedule this fiscal year due to a number of factors including contractor slow starts, poor workmanship issues and in more than one instance, stopping work to replace the contractor.

## Engineering

General Fund

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Project Inspection Fees	\$26,378	\$21,879	\$18,000	\$19,000
<b>Total Revenues</b>	<b>\$26,378</b>	<b>\$21,879</b>	<b>\$18,000</b>	<b>\$19,000</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$692,477	\$927,284	\$1,029,600	\$1,105,826
Operating Expenses	378,738	371,861	792,162	504,729
Capital Outlay	0	0	15,000	0
<b>Total Expenditures</b>	<b>\$1,071,215</b>	<b>\$1,299,145</b>	<b>\$1,836,762</b>	<b>\$1,610,555</b>
Per Capita	\$16.75	\$19.74	\$27.59	\$23.02

### 2018-19 Accomplishments

- ◆ Design Completion:
  - ◆ Osceola Park Improvements (CRA)
  - ◆ Palm Trail Drainage Improvements
  - ◆ Intracoastal Waterway Watermain Crossings
  - ◆ Beach Master Plan Phase II
  - ◆ City Marina
  - ◆ SW Neighborhood (CRA)
  - ◆ Cemetery – New Plots
- ◆ Study Completion:
  - ◆ Seawall Vulnerability
  - ◆ Stormwater Master Plan
  - ◆ Roadway Condition Assessment (PCI Index)
  - ◆ Fleet Assessment
  - ◆ Citywide Facilities Assessment Phase 2
  - ◆ CIP Program Analysis
  - ◆ City Hall / Community Center Needs Assessment
  - ◆ Island Drive Seawall Structural Analysis
- ◆ Construction Completion:
  - ◆ Master Lift Station #1
  - ◆ Veteran’s Park Seawall
  - ◆ Lifeguard Towers
  - ◆ NE 2nd Avenue / Seacrest Beautification Phase 1
  - ◆ SW Neighborhood Alleys
  - ◆ Sidewalks (CRA)
  - ◆ Lake Ida ARV Replacement
  - ◆ Old School Square HVAC
  - ◆ Reclaimed Water 12C

## **Program: Programs**

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Program management is responsible for the planning and implementation of policies and programmatic efforts to increase efficiency and quality of life including but not limited to transportation and mobility, bicycle pedestrian, stormwater and beach management, sustainability and resilience, and the capital improvements program.

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<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** To ensure programs, policies, and infrastructure systems provide the most cost effective service to the residents of the City.

<b>Objective:</b> Provide engineering and project management services within established budgets and timeframes.
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Management of programs on schedule	85%	75%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	60%	60%	95%
Percent of projects where study, design or constructions is completed within budget	50%	100%	95%

<b>Objective:</b> Optimize levels of customer service provided.
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Respond to customer inquiries not exceeding 2 business days	75%	95%	100%
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<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Transportation Engineer	1	1	1
Business Operations Administrator/ CIP Mgr	1	1	1
Bicycle Pedestrian Coordinator	1	0	0
Emergency Management Specialist	1	0	0
Sustainability Officer	<u>1</u>	<u>1</u>	<u>0</u>
	5	3	2

## Programs

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$0	\$259,118	\$330,563	\$226,054
Operating Expenses	0	99,700	242,288	82,345
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$358,818</b>	<b>\$572,851</b>	<b>\$308,399</b>
Per Capita	\$0.00	\$5.45	\$8.60	\$4.41

**Program: Project Management**

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Project management is responsible for the project management services for public facilities and infrastructure as well as capital projects. Project management staff coordinates the projects from the development of the concept to beginning operations at construction close out. Project management review plans, specifications, and detailed construction documents developed for the City by consultants.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

<b>Objective:</b> Provide project management services within established budgets and timeframes.
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Management of projects initiated in fiscal year on schedule	95%	100%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	86%	95%	90%
Percent of projects where design and construction is completed within budget	93%	95%	95%

<b>Objective:</b> Optimize levels of customer service provided.
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Respond to customer inquiries not exceeding 2 business days	90%	100%	100%
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Staffing Levels	17-18	18-19	19-20
Engineering Division Manager	0	0	1
CIP Engineering Manager	1	1	0
Engineering Inspector	1	1	1
Project Manager II	<u>3</u> 5	<u>3</u> 5	<u>3</u> 5

## **Project Management**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$0	\$271,320	\$463,344	\$551,282
Operating Expenses	0	12,141	33,824	22,743
Capital Outlay	0	0	-24	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$283,461</b>	<b>\$497,144</b>	<b>\$574,025</b>
Per Capita	\$0.00	\$4.31	\$7.47	\$8.21

### **2018-19 Accomplishments**

- ◆ ADA Improvements
- ◆ City Center Conceptual Plan
- ◆ Island Drive Seawall
- ◆ Reclaimed Area 12C
- ◆ Beach Master Plan Phase I
- ◆ Beach Master Plan Phase II Design & Permitting
- ◆ Atlantic Dunes Park Pavilion
- ◆ Lifeguard Towers
- ◆ Roadway Reconstruction
- ◆ FM 58A & 87 Design
- ◆ FDOT Swinton Improvements Design



**Program: Public Works Administration**

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Public Works Administration is responsible for overall management and direction of the activities of the Public Works Department. Primary functions include management, interdivisional coordination and direction, administration of Personnel Policies and Procedures, development and implementation of public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

**Objective:** Ensure the availability of adequate resources for achievement of divisional goals and objectives.

Percentage of full staffing maintained	60%	90%	100%
Divisional performance measures met or exceeded	80%	90%	98%

**Objective:** Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	20	10	20
Employee evaluations processed within 2 weeks of anniversary	79%	50%	90%
Grievances/conflicts resolved at the department level	90%	90%	95%

**Objective:** Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 5 working days	95%	95%	100%
Interactive citizen forums	7	12	15

Staffing Levels	17-18	18-19	19-20
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Deputy Director of Public Works	1	1	1
Administrative Assistant	1	1	1
Executive Assistant	<u>2</u>	<u>2</u>	<u>2</u>
	6	6	6

## **Public Works Administration**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$135,990	\$543,958	\$571,908	\$635,639
Operating Expenses	30,865	41,094	56,776	50,962
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$166,854</b>	<b>\$585,052</b>	<b>\$628,684</b>	<b>\$686,601</b>
Per Capita	\$2.61	\$8.89	\$9.44	\$9.81

### **2018-19 Accomplishments**

- ◆ Maintained achievement of all divisional performance goals at a minimum of 90%.
- ◆ Participate in the planning, coordination and active support of all Special Events (i.e. Christmas tree and tennis tournaments), including scheduling of vendors for tree moving and construction.
- ◆ Used Govdeals.com and internet auction sales for disposal of surplus assets on a monthly basis resulting in reduced storage volume requirements for surplus asset storage.
- ◆ Reorganized staff resulting from the separation of Environmental Services into Public Works and Utilities.
- ◆ Relocated Right-of-Way staff with the Public Works Maintenance team.
- ◆ Initiated a comprehensive study all City facilities to assess conditions and develop a maintenance program.
- ◆ Initiated Standard Operating Procedures for each division under the Public Works Department.
- ◆ Initiated work order system for Facilities Maintenance

**Program: Streets Maintenance**

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Streets Maintenance is responsible for the maintenance of all City streets and rights-of-way. General maintenance includes: street repair, repair of utility cuts, pothole patching; and sidewalk repair and construction. Responsibilities include: assisting in emergency utility cuts, repairing roads and sod installation on rights-of-way, and providing street and site maintenance for special events to include barricading and clean up assistance.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To ensure all paved streets, sidewalks, and curbs within the City are properly maintained so they provide a structurally sound and safe means for public travel.

**Objective:** To promptly respond to all notifications of deterioration and damage to sidewalks and roadways and ensure that they are safe for public use.

Number of days patch truck operation provides street inspections and repair.	200	200	215
Barricade unsafe conditions within 1 ½ hours	100%	100%	100%
Emergency repairs completed within 24 hours	100%	100%	100%
Non-emergency road repairs within 1 week	100%	100%	100%
Non-emergency sidewalk repairs within 10 business days	95%	95%	98%
Repair approximately 7,500 linear feet of sidewalk and curbs annually.	1,913	5,000	6,500
Road cuts/repairs for Utilities within 2 business days.	100%	100%	100%
Square feet of asphalt repaired	13,800	33,000	35,000

**Goal:** To provide responsive services to the community for approved special events.

**Objective:** To ensure street closures for events are completed in a timely manner and are properly advertised.

Provide barricading assistance for events	31	22	31
Ensure street closure announcements are provided to Public Information office at least 2 weeks prior to event	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Superintendent of Streets	1	1	1
Administrative Assistant	1	1	1
Crew Leader II	2	2	2
Equipment Operator II	2	2	2
Street Maintenance Worker II	5	5	5
Street Maintenance Supervisor	1	1	1
	12	12	12

## Streets Maintenance

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$411,594	\$588,964	\$685,455	\$765,883
Operating Expenses	254,401	590,140	569,916	580,654
Capital Outlay	0	0	23,765	0
<b>Total Expenditures</b>	<b>\$665,995</b>	<b>\$1,179,104</b>	<b>\$1,279,136</b>	<b>\$1,346,537</b>
Per Capita	\$10.41	\$17.92	\$19.21	\$19.25

### 2018-19 Accomplishments

- ◆ The Street Maintenance Division maintained City streets repairing approximately 18,375 linear feet of asphalt.
- ◆ Street Maintenance maintained and repaired pavers on Atlantic Ave repairing over 24,000 pavers.
- ◆ An important function of Street Maintenance is pothole maintenance, which provides prompt and professional asphalt repairs until a permanent repair can be made. Over 650 potholes were repaired.
- ◆ Street Maintenance Division repaired 2,600 linear feet of sidewalks and curbs, our goal is to make the City's sidewalks safe for pedestrians and help prevent injuries caused by defective sidewalks.

## **Program: Traffic Operations**

Traffic Operations Division duties include: fabrication, installation, repair, removal, and replacement of signs, as needed, on 297 lane miles of City streets. Additionally, street markings, barricade maintenance, specialty signs, traffic counts, and maintenance of traffic are provided. Signage, barricade placement and maintenance of traffic are provided for special events, as needed. Traffic studies are performed to determine speed and volume data information which is supplied to other departments for evaluation. Banners, flags, and Christmas decorations are installed on Atlantic Avenue, N.E. 2nd Avenue, NW/SW 5<sup>th</sup> Avenue and in certain parking lots for special events and holidays.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To maintain signage, replace damaged and faded signs, markings and striping on all City streets and in parking areas so as to enhance the safety of motorists and pedestrians.

**Objective:** (1) To maintain adequate signage on all City streets through repair and replacement activities for the City's 26,500+ signs and provide specialty signs as needed. (2) To evaluate and ensure all signs are visible and meet retro-reflectivity levels. (3) To ensure the removal of obsolete signs.

Replace missing or damaged stop signs within 2 hours	100%	100%	100%
Replace other traffic control signs within 2 business day	100%	100%	100%
Replace missing street name signs within 5 business days	100%	100%	100%
Inspect one quadrant per month for missing/damaged signs	100%	100%	100%
Number of traffic control signs fabricated	400	500	550
Number of specialty signs fabricated for other departments and special events	4,027	1,000	1,100
Replace damaged/faded/missing signs	691	600	600
Obsolete Signs Removed (Pathfinder, business signs etc.)	766	60	60

**Objective:** To maintain and enhance markings and striping on streets and in parking areas throughout the City.

Install road markings within 3 weeks of work order	100%	100%	100%
Linear feet of striping applied – paint	11,363	7,916	2,500
Linear feet of striping applied – thermoplastic	13,542	78,685	80,000
Striping crew operations (days)	38	168	170
Complete inspection and develop striping program for each quadrant of City.	100%	100%	100%

**Objective:** To maintain banners installed on light poles throughout the city. Banners are located at the following locations: E & W Atlantic Avenue, N & S Swinton Avenue, Pineapple Grove Way, N & S Federal Highway, NW & SW 5<sup>th</sup> Avenue, NE 4<sup>th</sup> Avenue, SW 2<sup>nd</sup> Avenue and Cason Cottage.

Number of times banners are changed out for different events and banner maintenance is performed.	62	20	20
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**Objective:** Supply field data from limited traffic studies to requesting departments or agencies to determine traffic control needs within thirty days of request.

Traffic counts conducted	38	13	6
Results submitted within 30 days of work order	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Traffic Maintenance Supervisor	1	1	1
Traffic Maintenance Worker Senior	2	2	2
Traffic Maintenance Worker	2	2	2
	5	5	5

## Traffic Operations

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$264,685	\$273,806	\$305,030	\$316,842
Operating Expenses	108,080	145,841	203,132	169,747
Capital Outlay	0	0	24,030	0
<b>Total Expenditures</b>	<b>\$372,766</b>	<b>\$419,647</b>	<b>\$532,192</b>	<b>\$486,589</b>
Per Capita	\$5.83	\$6.38	\$7.99	\$6.96

### 2018-19 Accomplishments

- ◆ Provided safe and efficient movement for vehicular and pedestrian traffic, by completing 34,000 linear feet of striping.
- ◆ The department conducted seventeen traffic studies in order to measure effectiveness of traffic control devices.
- ◆ Traffic Operations provided barricade and personnel assistance for 22 special events to ensure the safety of pedestrians and motorist.
- ◆ Traffic department replaced over 650 damaged/faded/missing signs ensuring our City stays up to date for safety and cosmetic visibility.
- ◆ Created over 4000 signs for events to allow effective and efficient communication, as well as interdepartmental requests to help all departments within the City.

**Program: Street Lighting**

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Operate and maintain the existing system of street lights. Install or upgrade street lighting in response to requests by homeowner’s associations or residents to enhance the safety of motorists and pedestrians within the City through appropriate use of street lighting and coordinated efforts with Florida Power and Light Company (FPL). Maintain the safety and aesthetics of the Central Business District through timely repairs of City owned decorative street lights.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To maintain adequate lighting throughout the City so as to enhance public safety.

**Objective:** To report street light outages to FP&L and monitor their repair in a timely manner.

FPL lighting repair needs identified and reported to FPL	276	225	250
Street Light outages reported to FP&L within 24 hours	276	225	260
% reported within 24 hours of notice	100%	90%	95%

**Objective:** Respond to neighborhood associations’ requests for lighting and coordinate with FPL to determine areas which may require additional and/or upgraded street lighting.

Street light requests for neighborhood lighting	2	1	3
Follow-up street light requests within 2 weeks	100%	100%	100%

**Objective:** (1) Perform inspections of all decorative street lights, turtle lights, flood lights, and repair as needed and (2) continue decorative street light globe change out program.

Number of decorative street lights inspected	966	966	980
Weekly inspection of downtown lighting	10%	10%	10%
Decorative street light globe change outs	8	4	6
Repair decorative street lights within 24 hours of discovery	100%	100%	100%
Inspect palm tree rope lights, twinkle lights, and outlet boxes weekly	100%	100%	100%
Inspect turtle lights weekly	12%	12%	30%
Maintain a minimum inventory of ten low pressure sodium bulbs and two fixtures to enable Florida Power and Light to repair turtle lights in a timely manner.	100%	100%	N/A

Staffing Levels	17-18	18-19	19-20
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There are no positions assigned to this division	0	0	0
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## Street Lighting

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	0	0	2,153	0
Operating Expenses	768,255	818,192	779,762	807,871
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$768,255</b>	<b>\$818,192</b>	<b>\$781,915</b>	<b>\$807,871</b>
Per Capita	\$12.01	\$12.43	\$11.74	\$11.55

### 2018-19 Accomplishments

- ◆ LED conversion on all streetlights within the Pines of Delray North Community.
- ◆ LED conversion on all streetlights in Rainberry Woods.



## **Program: Right of Way Landscaping**

The areas maintained by the City of Delray Beach Right of Way Landscaping Division consists of landscaped areas along highways, streets, interchanges, and medians. Maintenance includes turf care, edging, weeding, trimming, fertilizing, pest control, and irrigation maintenance and litter abatement in right of way areas.

Maintenance is performed both in house by Right-of-Way maintenance staff as well as landscape maintenance contractors. Contracted areas include Anti-Rust and Chemicals and Pump maintenance of (13) pumps on Linton Blvd., (15) pumps on Congress Avenue and (1) pump at Mae Volen Center. Homewood & Linton Blvd. & 3 medians on Military Trail (Delaire), Lake Ida Rd. medians (locations: A and B) 12<sup>th</sup> Ave., S. W. 12<sup>th</sup> Ave. & S.W. 3<sup>rd</sup> St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8<sup>th</sup> St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2<sup>nd</sup> Ave. between Swinton Ave. & 15<sup>th</sup> Ave. as well as many other road right of ways, medians and City owned properties.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** Maintain all landscaped areas within the targeted City right of ways in an attractive and pleasing manner.

**Objective:** Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following Professional Landscape Maintenance standards.

Number of sites maintained weekly	103	103	103
Number of right-of-way areas for weekly litter abatement is performed	126	126	126
Number of acres mowed (81 acres x 52 wks)	4212	4212	4212
Number of Fertilizer application for:			
Turf (includes weed and feed)	3	2	5
Palm Trees	1	1	2
Ornamental Shrubs	1	1	2

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Landscape Maintenance Superintendent		1	1
Parks Supervisor		1	1
Executive Assistant		1	1
Crew Leader I		5	5
Tree Trimmer		1	1
Equipment Operator		2	2
General Maintenance Worker		8	8
<b>TOTAL</b>		<b>19</b>	<b>19</b>

## Right of Way Landscaping

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	0	0	976,649	1,086,248
Operating Expenses	0	0	498,379	531,788
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,475,028</b>	<b>\$1,618,036</b>
Per Capita	\$0.00	\$0.00	\$22.15	\$23.13

**Program: Parking Facilities**

Parking Facilities is responsible for the operation and maintenance of the City’s parking system which entails two multi-level parking structures totaling 627 spaces, nineteen surface lots totaling 1,474 spaces, and an additional 1,053 on street spaces. In addition, parking facilities administers vendor contracts for parking management and city valet services, and monitors and administers private valet parking license agreements in the downtown district.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To maintain all City parking facilities through preventive maintenance and repair and replacement activities, and coordination with Public Information Officer to alert public of parking services.

**Objective:** Provide maintenance, repair and cleaning services in a timely manner.

Number of metered parking spaces	1,427	2,400	2,400
Repair malfunctioning meters within 24 hours	98%	98%	99%
Complete timing verifications twice a year	100%	N/A	N/A
Daily inspections of the garages including lighting	52	52	250
Check cleanliness and operation of garage elevators (7/wk)	100%	100%	100%
Pick up debris, sweep and clean garages (daily)	365	365	365
Pressure Clean garage interiors (stairwells weekly)	4	52	52
Repair mechanical equipment within 48 hours	50%	98%	99%

**Goal:** To maximize meter revenue while ensuring that customers are treated fairly. Respond to parking enforcement staff and/or citizen complaints within 24 working hours of complaint.

**Objective:** To ensure maximum revenue by performing meter collections at least 100 days per year.

Parking meter collection (days per year)	156	104	104
Parking revenue	\$1,459,473	\$2,136,473	\$3,902,152
Meters operational (weekly average)	99%	65%	99%

**Objective:** Investigate and respond to complaints relative to parking violation citations and garage operations in a timely and courteous manner.

Respond to complaints within 24 hours	95%	95%	95%
Reduce number of customer complaints concerning parking program			50%

Staffing Levels	17-18	18-19	19-20
Parking Facilities Manager	1	1	1
FTE	1	1	1

## **Parking Facilities**

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Parking Fees	\$1,436,770	\$2,000,187	\$2,633,984	3,624,000
Shuttle Grants	450,000	475,000	0	0
Parking Decals	123,255	124,123	130,000	150,000
<b>Total Revenues</b>	<b>\$2,010,025</b>	<b>\$2,599,309</b>	<b>\$2,763,984</b>	<b>\$3,774,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$185,685	\$108,320	\$108,724	\$113,618
Operating Expenses	1,080,414	1,570,998	1,656,248	1,135,372
Capital Outlay	0	0	11,550	0
<b>Total Expenditures</b>	<b>\$1,266,098</b>	<b>\$1,679,318</b>	<b>\$1,776,522</b>	<b>\$1,248,990</b>
Per Capita	\$19.79	\$25.52	\$26.68	\$17.85

### **2018-19 Accomplishments**

- ◆ Launch of new meters in the Central Business District (Downtown).
- ◆ Community outreach during new meter phases- ambassadors, customer service, passing out parking brochures and materials.
- ◆ Set up online payment of citations.
- ◆ Permit program initiated for City & Downtown Residents.
- ◆ IPIC Garage operational set up.
- ◆ Parking data recorded via surveys.
- ◆ Continued positive relationships with the DDA, Parking Advisory Board, city members, surrounding businesses, customers and the community.
- ◆ Installation of Parking guidance System at Old School Square garage.
- ◆ Painting of garage entrance at Federspiel garage.
- ◆ Purchase of a Golf Cart for a better customer service experience.

**Program: Building Maintenance**

Building Maintenance is responsible for the routine and preventive maintenance of City buildings (approximately 110 facilities totaling about 984,447 square feet) in order to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for employee and general public occupancy in compliance with all City codes and standards. Special jobs are also performed as requested by departments that include: plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include: performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings, assist departments in obtaining contract maintenance and construction services and monitor contract services for air conditioning, plumbing, electrical work, and janitorial services.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To maintain all City buildings in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy, in compliance with all City codes and standards, through preventive maintenance and repairs.

**Objective:** (1) To complete a comprehensive inspection of all City buildings at least once every two years and (2) to provide technical support for special events.

Number of City buildings maintained	110	110	120
Facilities Inspected Annually	22	24	32
Preventative Maintenance service on A/C units			
Change filters every 3 months	50%	60%	100%
Clean A/C coils and drains and check belts every 6 months	50%	50%	100%
Respond to emergencies within 4 hours	100%	100%	100%
Work order response time			
Schedule within 2 days of receipt	96%	96%	98%
Complete within 2 weeks	90%	90%	95%
Number of Events Supported	50	50	50
Janitorial Service Inspections (Weekly)	52	52	52

**Objective:** To ensure all City departments are kept informed on the status of work orders and project recommendations.

Provide monthly project status reports to departments	12	12	12
Provide project recommendations within 72 hours of receipt	95%	95%	95%
Customer Satisfaction Rating (Out of a maximum rating of 5)	4.80	4.80	4.85

Staffing Levels	17-18	18-19	19-20
Building Maintenance Superintendent	1	1	1
Carpenter	1	1	1
Building Maintenance Worker	2	3	3
Building Maintenance Worker Sr	1	1	1
Electrician I	2	2	2
FTE	<u>0</u>	<u>1.46</u>	<u>1.22</u>
	7	9.46	9.22

## **Building Maintenance**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$603,298	\$609,772	\$675,670	\$619,709
Operating Expenses	1,633,683	2,323,915	2,287,092	1,991,784
Capital Outlay	0	29,830	2,032	0
<b>Total Expenditures</b>	<b>\$2,236,981</b>	<b>\$2,963,517</b>	<b>\$2,964,794</b>	<b>\$2,611,493</b>
Per Capita	\$34.97	\$45.04	\$44.53	\$37.33

### **2018-19 Accomplishments**

- ◆ Renovated Sarah Gleason Bathrooms
- ◆ HVAC Chiller replacement at the Delray Beach Public Library
- ◆ LED lighting additions at the Police Dept. parking lot
- ◆ City Hall 1st Floor bathroom renovations
- ◆ City Works work order system start up.
- ◆ Delray Beach Municipal Golf Course locker room renovation.
- ◆ Demolition of the former Animal Control structure at SOC.
- ◆ Began renovation of the Parks and Recreation Maintenance Administration Bldg. (Bldg. E)
- ◆ Renovate the ADA ramp and boardwalk at the Catherine Strong Park offices.
- ◆ Renovation of the Fire Station #111 Fire Safety offices and replacement of the HVAC system.

# Parks and Recreation Department

## Mission Statement

The Parks and Recreation Department will enrich the quality of life for the people of Delray Beach by providing significant recreational opportunities in exemplary park environments.





## Parks and Recreation Department

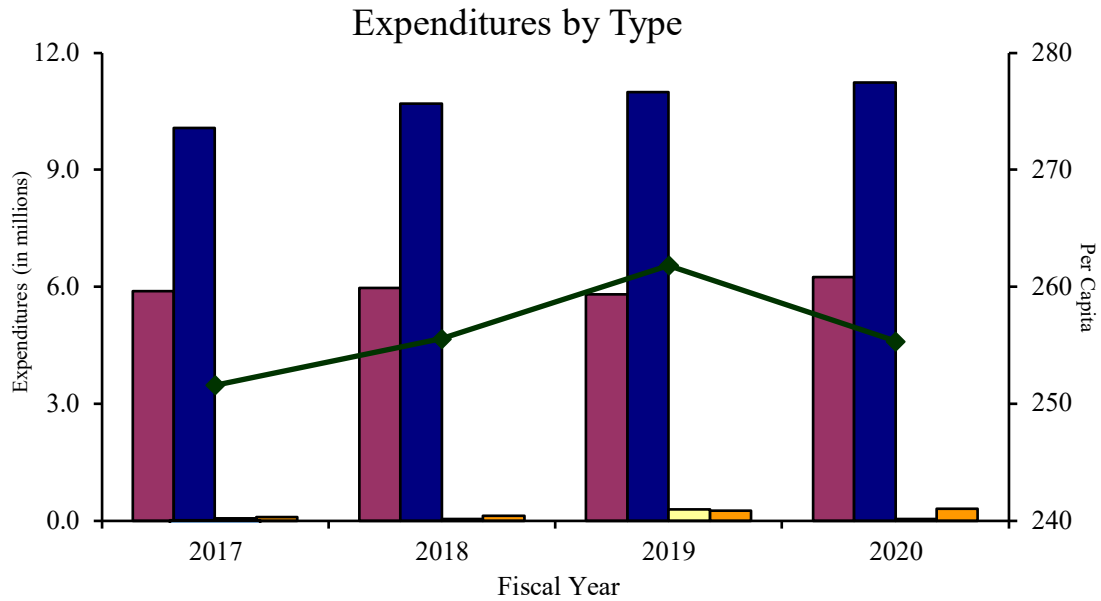
The Parks and Recreation Department is responsible for the coordination, planning and operation of a comprehensive recreational, beautification and parks maintenance program. It provides a variety of safe and enjoyable recreational areas on over 500 acres of park land.

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Beach Sailboat Fees	\$10,748	\$11,776	\$10,000	\$10,000
Recreation Facility Rental	\$69,063	\$59,814	\$71,000	70,000
Miscellaneous Boat Dockage	\$0	\$0	\$3,500	\$35,000
Out of School Registration	\$5,877	\$5,450	\$20,285	\$5,000
Out of School Program Fees	\$39,159	\$29,070	\$62,000	\$15,000
Gray Line Water Tours	\$15,600	\$15,600	\$15,600	\$15,600
Veteran's Park Adult Center	\$1,446	\$1,148	\$2,000	\$2,000
Pompey Park Pool	\$15,001	\$7,989	\$11,800	\$11,800
Cemetery Fees, Open/Close	\$107,907	\$80,470	\$70,000	\$68,000
Assesments on Leased Properties	\$21,327	-\$16	\$15,650	\$0
Tennis Centers	\$788,302	\$717,993	\$862,500	\$842,500
Tennis Stadium	\$39,045	\$28,644	\$30,000	\$30,000
Beautification Trust Fund Revenues	\$953,603	\$997,337	\$1,049,090	\$1,035,190
Marina Fund Revenues	\$247,075	\$256,903	\$260,155	\$181,722
Municipal Golf Course Fund	\$3,172,232	\$3,050,581	\$3,252,719	\$3,285,969
Lakeview Golf Course Fund	\$652,040	\$642,676	\$559,380	\$690,340
<b>Total Revenues</b>	<b>\$6,138,424</b>	<b>\$5,905,435</b>	<b>\$6,295,679</b>	<b>\$6,298,121</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$5,874,848	\$5,966,444	\$5,795,754	\$6,234,981
Operating Expenses	10,072,469	10,683,936	10,982,771	11,223,976
Capital Outlay	51,936	37,276	278,610	40,250
Non-Operating Expenses	83,195	117,796	249,160	297,566
Debt Service	12,209	9,455	124,117	64,645
<b>Total Expenditures</b>	<b>\$16,094,657</b>	<b>\$16,814,907</b>	<b>\$17,430,412</b>	<b>\$17,861,418</b>
Per Capita	\$251.59	\$255.53	\$261.80	\$255.32

<b>Expenditures by Program</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Administration	\$736,452	\$793,715	\$958,123	\$999,328
Out of School Program	346,858	368,867	434,503	451,863
Teen Center	326,251	340,736	418,986	434,856
Athletics	550,143	516,015	603,255	588,156
Special Events	152,378	191,985	216,168	249,514
Community Center	307,833	296,606	343,075	349,340
Veterans Park Recreation Facility	172,642	188,219	209,362	267,238
Pompey Park	804,662	959,090	1,073,940	1,100,549
Parks Maintenance	3,699,919	3,594,344	2,529,696	2,642,818
Aquatics	441,902	404,306	574,757	576,758
Catherine Strong	289,415	322,903	409,187	432,912
Tennis Centers	1,067,542	1,396,085	1,359,659	1,367,734
Tennis Stadium	2,434,197	2,487,053	2,658,524	2,771,879
Cemetery	306,307	372,873	419,833	435,252
Beautification Maintenance	823,143	803,500	1,049,090	1,035,190
City Marina	158,830	209,926	260,155	181,722
Municipal Golf Course Fund	2,913,247	2,957,412	3,252,719	3,285,969
Lakeview Golf Course Fund	562,937	611,272	659,380	690,340
<b>Total Expenditures</b>	<b>\$16,094,657</b>	<b>\$16,814,907</b>	<b>\$17,430,412</b>	<b>\$17,861,418</b>
% Covered by Department Revenues	38.14%	35.12%	36.12%	35.26%

## Parks and Recreation Department



<b>Staffing Levels by Division</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administration	10	11	11
Out of School Program	1	1	1
Teen Center	4	4	4
Athletics	3	3	3
Special Events	1	1	2
Community Center	3	3	3
Veteran's Park Facility	1	1	1
Pompey Park	7	7	7
Parks Maintenance	44	26	26
Aquatics	5	5	5
Catherine Strong	3	3	3
Cemetery	4	4	4
<i>Subtotal - General Fund</i>	86	69	70
Beautification Maintenance (Beautification Trust Fund)	6	5	5
<b>Total Authorized Personnel</b>	<b>92</b>	<b>74</b>	<b>75</b>

## **Program: Parks and Recreation Administration**

The Parks and Recreation Administration Division provides administrative oversight and managerial support to all parks and recreation divisions, promoting the effective and efficient delivery of leisure services to the citizens of Delray Beach. The division oversees a variety of City-wide volunteer and non-profit operations, special events, athletic and sport programs, while working closely with the Palm Beach County School District and other community agencies. Responsibilities also include development, design and improvement of all City parks and leisure facilities.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** Develop a progressive and effective training program for all department employees that encourages professional development and to build a cohesive and unified Parks and Recreation team.

**Objective:** Encourage all staff to attend professional training, new system(s) training and attendance at City sponsored courses and at institutions of learning. Support higher education through the tuition reimbursement program and create develop team building exercises to unify and create camaraderie between departments.

Management training classes attended	14	9	10
Seminars/Conferences attended (NRPA, FRPA, Agency Summit, FAPAP)	7	6	10
Tuition reimbursement program participants	1	2	1
Staff meetings/strategic planning meetings	14	14	16
Staff Training – Accident/Sharps/ICS	11	11	10
Team Building Event	1	0	1

**Goal:** To increase community enjoyment of our parks, manage and maintain a high level of quality, safety and efficiency related to all Parks and Recreation services.

**Objective:**

By enforcing City ordinances, maintaining a presence though out the parks and documenting incidents via the Park Ranger program, it has helped to keep the parks cleaner and safer. Having designated personnel frequent the parks throughout the day/evening we have been able to avoid injuries related to broken or damaged equipment and downed trees/branches as the rangers will spot potential dangers and report them to be repaired or cleaned. We have also been able to improve cleanliness of the facilities in between maintenance days by having the rangers check in on each park.

Park Ranger hours of coverage	5,233	5,738	6,000
PT Park Ranger hours of coverage	1,255	2,455	1,700

**Objective:** To increase the rental of park pavilions by the public.

Park pavilion rentals	4,782	3,000	3,300
Sail Boat Permits	44	44	50

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Parks and Recreation Director	1	1	1
Executive Assistant	1	1	1
Assistant Director	1	1	1
Business Operations Administrator	1	1	1
Administrative Assistant	1	1	1
Administrative Services Coordinator	1	1	0
Cemetery Manager	0	1	1
Special Events Administrator	0	0	1
Administrative Office Coordinator	1	1	1
Park Ranger	3	3	3
FTE	<u>.72</u>	<u>.72</u>	<u>.72</u>
	10.72	11.72	11.72

## **Parks and Recreation Administration**

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Beach Sailboat Fees	\$10,748	\$11,776	\$10,000	\$10,000
Rental Of Park Pavilions	16,609	4,718	20,000	20,000
Miscellaneous Dockage Rents	0	0	3,500	35,000
Other Parks and Recreation	13,300	6,954	12,000	7,250
<b>Total Revenues</b>	<b>\$40,657</b>	<b>\$23,448</b>	<b>\$45,500</b>	<b>\$72,250</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$666,552	\$721,030	\$860,092	\$878,105
Operating Expenses	69,900	72,685	98,031	121,223
Capital Outlay	0	0	0	0
Grants & Aids	0	0	0	0
<b>Total Expenditures</b>	<b>\$736,452</b>	<b>\$793,715</b>	<b>\$958,123</b>	<b>\$999,328</b>
Per Capita	\$11.51	\$12.06	\$14.39	\$14.28

### **2018-19 Accomplishments**

- ◆ Proclaimed the month of November as “Pickleball Month” and tennis champion and Delray resident, Kevin Andersen was awarded a Key to the City February 2019
- ◆ Parks put out an ITB for Beach Cabana/Chairs and the new contract was awarded to Oceanside Beach Services over the next 5 years at \$2,055,000.00 which is an 38% increase over the previous contract.
- ◆ Adopt a Brick program rolled out March 2019 and has potential revenue of \$34,992
- ◆ Our staff continues to participate and engage with organizations that promote environmental stewardship, equity and inclusion, mentoring, and building cultural ties. We provided transportation, planted trees and coordinated beach clean-ups, invited young leaders to shadow staff and read to elementary students. The interactions are beneficial to all who participated as it gave a better understanding of some of the different programs and organizations throughout Delray, in addition to civic engagement.
- ◆ Added Customer Service Training to all front-line staff, sharps training and a wildlife training from Busch Wildlife.
- ◆ Revised Employee Illness and Injury Reporting in addition to Administrative Policies for Youth Sport Camp Providers.

## Program: Out of School Program

The Parks and Recreation Department provides an Out of School Program for Delray Beach residents and City employees. The program is for elementary school children ages 5 through 12 and provides a supervised, structured program of traditional and non-traditional recreational and athletic activities, as well as academic services and cultural programs. The program provides the opportunity for youth to participate in various sports and educational programs which they might not otherwise have an opportunity to experience. The elementary school age program is licensed to serve 150 children at two locations (Pompey Park and Delray Beach Community Center with full-day camp programs provided for most school holidays).

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Provide elementary school age children with social, cultural, and academic structured quality programs, while maintaining a safe, clean and secure environment.

**Objective:** To provide supervised out of school activities by trained staff for elementary school-age children.

Total number of children enrolled	316	233	250
Average daily attendance	341	230	250
Inclusion children enrolled	8	6	7
Number of staff training courses	27	20	22

**Objective:** To provide traditional and non-traditional special events, activities and cultural activities.

Special events	14	15	16
Parents/children participating in special events	298	250	275
Traditional activities/classes: tennis, golf, soccer, and swimming	63	63	69
Non-traditional activities (cub scouts, drumming, computer building, environment education program, etc.)	132	96	95
Average number of field trips (One day, Holiday, Spring, Summer camps)	60	132	95
Average number of on-site activities* (On-site contractual activities vendor)	120	80	88
Arts and cultural classes per week* (unable to provide accurate measurement)	46	28	28

**Objective:** To encourage academic excellence by providing 1 hour of daily homework assistance by Recreation Leaders. Includes English, Math, Reading, Science, Spelling, Social Studies, etc.

Homework assistance (sessions)*	120	160	175
Average number of education programs	23	30	30
Summer Literacy Program Enrollment	381	245	270

**Objective:** To provide a Cub Scout program for boys ages 5 to 12 years old to encourage positive character and involvement with community organizations and activities.

Cub Scouts / number of participants	45	35	38
Cub Scouts / number of field trips	3	4	5

Staffing Levels	17-18	18-19	19-20
Out of School Program Recreation Supervisor	1	1	1
FTEs	<u>7.91</u> 8.91	<u>7.96</u> 8.96	<u>8.11</u> 9.11

## **Out of School Program**

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Day Camp Fees	29,027	29,445	49,730	30,000
Registration Fees	5,877	5,450	20,285	5,000
Program Fees	39,159	29,070	62,000	15,000
<b>Total Revenues</b>	<b>\$74,062</b>	<b>\$63,965</b>	<b>\$132,015</b>	<b>\$50,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$300,373	\$285,551	\$349,006	\$366,494
Operating Expenses	46,486	83,316	85,497	85,369
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$346,858</b>	<b>\$368,867</b>	<b>\$434,503</b>	<b>\$451,863</b>
Per Capita	\$5.42	\$5.61	\$6.53	\$6.46

### **2018-19 Accomplishments**

- ◆ Received donation in the amount of \$5,000.00 for afternoon snacks from Lourdes Delfin from Vertical Bridge Holding LLC in Boca Raton
- ◆ Introduced new Science Technology Engineering Math (STEM) program, Techie Kids Club Enrichment

## Program: Teen Center

The “505” Teen Center is a recreational center complete with kitchen prep area and available for rent. The “505” Teen Center has computers designated for producing music, a computer station available for research projects and homework in addition to a lounge room with cable television and a billiards table.

The Teen Center offers engaging programs such as cooking 101 and teen sports training. The facility also offers basketball tournaments, video game tournaments and movie nights in addition to trips to professional sporting events, theaters, museums and colleges/trade schools.

The Hobbit Skate Park includes ramps, a street course and a half pipe for skate enthusiasts. Hobbit Skate Park is the home for winter, summer, and spring skate camps.

A large room is available for Woman’s Club meetings, classes, dances and special events. The center is open during the school months:

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To increase registrants and participation in teen activities and programs.

Number of membership payments	136	143	150
Teen activities	75	60	60

**Objective:** To increase the number of participants in classes, programs, activities, events, and tutorial programs.

Number of participants in skate camp	149	175	180
Participants in educational program	59	30*	63
Teens in career work programs	0	10	15
Fund raising events	4	5	6
Monthly functions: dances, pizza night, etc.	75	35*	65
Number of skateboard park participants	1,459	1,625	1,650
Number of teen center participants	1,790	1,890	1,900
Number of special events	4	3	5
Number of fields trips	28	20*	35

**Objective:** To encourage interaction between teens and work force professionals through presentations by guest speakers such as police officers, fire fighters, college representatives and other professionals.

Number of presentations	5	10	10
Number of teens and parents in attendance	69	80	80

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	.5
FTEs	<u>2.02</u>	<u>2.37</u>	<u>2.37</u>
	5.52	5.87	5.87

\*\$0 was approved in our operating budget for teen programming

## Teen Center

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$297,141	\$315,635	\$333,589	\$355,653
Operating Expenses	29,110	25,101	85,397	79,203
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$326,251</b>	<b>\$340,736</b>	<b>\$418,986</b>	<b>\$434,856</b>
Per Capita	\$5.10	\$5.18	\$6.29	\$6.22

### 2018-19 Accomplishments

- ◆ June summer camp session had a 7% increase over last year.
- ◆ July summer camp session had a 24% increase.
- ◆ E.M.O.B. (Engineering Men Out of Boys ) is a new program which offers free mentoring.
- ◆ Increased Teen Club members by 80%.
- ◆ Increased Skate Park membership by 75%.
- ◆ In the month of September, Tony Chin received certification in Adult Mental Health. With this certification Tony will be able to identify teens/adults with mental health related challenges and guide them to resources within the community for assistance.



## **Program: Athletics**

The Athletics Division plans, organizes, and supervises athletic leagues for adults in softball, golf and basketball. They coordinate with community run youth athletic leagues including: Little League Baseball, lacrosse, soccer, and Miracle League baseball.

The Athletics Division encompasses the following sites:

Community Center, Pompey Park, Veterans Park, Teen Center, Merritt Park, Currie Commons Park, Robert P. Miller Park, Hilltopper Stadium, Catherine Strong Park and Pine Grove Park.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** Ensure all athletic fields are maintained to a high level of quality standards.

**Objective:** Coordinate maintenance of all athletic fields at Miller Park, Currie Commons Park, Pine Grove Park, Plumosa Park, Merritt Park and Seacrest Soccer Complex.

Athletic fields maintained	22	22	22
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**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** Organize community run athletic leagues for youth and adult participants.

Number of Miracle League participants (2 Seasons)	165*	150*	165*
Number of youth lacrosse participants (1 Season)	350*	345*	384*
Number of youth recreation soccer participants (1 Season)	850*	685*	753*
Number of travel soccer participants (1 Season)	225*	205*	225*
Number of adult co-ed kickball participants (1 Season)	235*	215*	236*

**Objective:** Organize City run athletic leagues for youth and adult participants.

Youth basketball participants (1 Season)	215	220	242
Golf league participants (1 Season)	120**	120**	122
Adult basketball league participants (1 Season)	72**	72**	79
Adult men's softball league participants; (2 Seasons)	335	338	340
Co-ed softball league participants (2 Seasons)	195	240**	240**

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Recreation Superintendent	1	1	1
Administrative Assistant	.5	.5	1
Recreation Supervisor I	1	1	1
FTE	<u>2.33</u>	<u>2.37</u>	<u>2.35</u>
Total	4.83	4.87	5.35

\* Participation numbers are given to the city's youth sports providers.

\*\* Participation number limited to the facilities available to run the leagues.

## Athletics

*General Fund*

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Bucky Dent Baseball School	1,800	1,800	1,800	1,800
<b>Total Revenues</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$315,940	\$240,313	\$267,602	\$272,070
Operating Expenses	234,203	275,702	300,653	316,086
Capital Outlay	0	0	35,000	0
<b>Total Expenditures</b>	<b>\$550,143</b>	<b>\$516,015</b>	<b>\$603,255</b>	<b>\$588,156</b>
Per Capita	\$8.60	\$7.84	\$9.06	\$8.41

### 2018-19 Accomplishments

- ◆ Sod replacement at Seacrest Soccer.
- ◆ Pressure washed entire facility at Miller Park Athletic Complex.
- ◆ Sound System replaced at Little Fenway.

## **Program: Special Events**

The Marketing/Special Events Coordinator plans City wide special events such as Holiday Parade, Turkey Trot, Senior Games, etc. This division also performs the Parks and Recreation Department's marketing, including public presentations, seasonal brochures, Department booth at other events, website, and news releases regarding departmental events, programs, and activities. The Marketing/Special Events Coordinator will coordinate 16 city wide special events. This includes contacting and promoting through local businesses to secure support and sponsorships for our events. This program also provides support for the 4<sup>th</sup> of July event.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** Improve and expand the quality of special events within the City.

**Objective:** To provide Parks & Recreation special events during the year.

Number of Parks and Recreation special events	18	18	18
Number of participants at major special events			
Turkey Trot	525	700	750
Kids Fest	1500	1600	1750
Easter Egg Hunt/Springfest	1,100	1200	1500
Senior Games	206	218	250
Father's Day Dance (formerly Dad and Daughter Date Night)	109	51	125
Amazing Delray Beach Challenge (fomerly Mom and Son Challenge)	148	101	150

**Goal:** Effectively market and communicate to the public all programs offered by the Parks and Recreation Dept.

**Objective:** Publish brochures and updates at least 60 news releases and web sites per year to market Parks and Recreation programs to the public.

Number of news releases	36	40	45
Number of Web Site updates	116	103	103
Number of brochures published	2	2	2
Number of flyers published	130	140	145

**Objective:** Parks & Recreation presentations given to the community.

Number of Parks and Recreation presentations	15	20	25
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<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Special Events/Marketing Coordinator	1	1	1
Administrative Assistant	.5	.5	.1
Total	1.5	1.5	2

## Special Events

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$111,681	\$120,494	\$130,960	\$136,412
Operating Expenses	40,698	71,491	85,208	113,102
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$152,378</b>	<b>\$191,985</b>	<b>\$216,168</b>	<b>\$249,514</b>
Per Capita	\$2.38	\$2.92	\$3.25	\$3.57

### 2018-19 Accomplishments

- ◆ Kidsfest We had 7 sponsors totaling \$1400 plus in-kind services. Successfully moved the event from Veterans Park to the Tennis Center and the Community Center. This new bigger footprint allowed more room to walk, better stroller and wheelchair access, bigger entertainment stage, more vendors, Food Trucks and more children's activities. Also created a Kiddie Karaoke for the event. There were 30 vendors and over 1,000 people in attendance.
- ◆ Holiday Parade secured 2 sponsors for parade totaling \$1,500 and created a new VIP viewing area on the Stage.
- ◆ Senior Games saw a 6% increase in participants from last year (218 vs 206) with total revenue of \$5,387, which was an 11% increase.
- ◆ Changed the Mom and Son Challenge to the Amazing Delray Beach Challenge to be more inclusive.
- ◆ Redesigned the Activities Guide to a more modern, clean look.

**Program: Community Center**

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The Community Center provides diverse activities for youth, adults, and senior citizens of the community and also houses the administrative offices for the Parks and Recreation Department. The gym with stage and multi-purpose rental rooms allows for athletic events, meetings, entertainment, and arts and crafts programs. Numerous adult activities are conducted in the evening including service clubs, exercise and aerobic classes and open play basketball. The Community Center is the host to 100 children in a yearly Out of School Program, Christmas, Spring and One Day camps in addition to an eight week Summer Day camp program with space for an additional 20 children from 5 years to 12 years old. The center has added a Summer Youth Basketball program this year. The Community Center Hosted the 1<sup>st</sup> Annual Haitian America Fest in which we had nearly 500 in attendance. Other major events at the center are the International ITC Tennis Championships/Champions Tour, Chris Evert Pro Celebrity Tournament and Project Holiday to name a few.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To increase participation in gym programs and activities by youths and adults of the community.

Number of Participants in adult athletic programs (aerobis, badminton and pickle ball)	3,257	3000	3,000
Number of participants in instructional classes	195	250	300
Number of participants in youth programs (youth basketball)	230	250	300
Number of weekly open gym participants	500	600	650
Number of weekly participants in meetings	1,750	1,875	1900

**Objective:** Increase usage of the center for meeting space by local civic / public groups.

Number of meetings in conference room	45	50	50
Average number of meetings in other rooms	50	50	50
Number of special events at the Community Center	9	12	12
Number of facility rentals	35	40	40

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor III	1	1	1
Staff Assistant II	1	1	1
Building Maintenance Worker	1	1	1
FTEs	<u>.98</u>	<u>1.02</u>	<u>1.02</u>
	3.98	4.02	4.02

## Community Center

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Recreation Facility Rental	\$6,091	\$7,229	\$20,000	\$20,000
<b>Total Revenues</b>	<b>\$6,091</b>	<b>\$7,229</b>	<b>\$20,000</b>	<b>\$20,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$225,096	\$229,186	\$248,090	\$259,677
Operating Expenses	82,737	67,420	86,985	89,663
Capital Outlay	0	0	8,000	0
<b>Total Expenditures</b>	<b>\$307,833</b>	<b>\$296,606</b>	<b>\$343,075</b>	<b>\$349,340</b>
Per Capita	\$4.81	\$4.51	\$5.15	\$4.99

### 2018-19 Accomplishments

- ◆ Upgraded tables/chairs for rentals.
- ◆ Upgraded flooring in offices.
- ◆ New program ABC's of Sports.

## Program: Veterans Park

Veterans Park includes a recreation center complete with a rental facility, full kitchen and restroom. The outside new additions include a playground and seawall dock for fishing and boat docking. The large meeting room is a popular ballroom and is rented throughout the year for different events. Veterans Park hosts several special events throughout the whole year which include annual Granfonda Garneau Bike Race, Kidsfest, Art League, Veteran's Day Parade and the new event added to the calendar is the Holiday Parade event.

Veterans Park year around program offered at the center include acrylic painting; watercolors; tango; yoga; kindermusik; chess club; tai chi; modern line dancing; soccer shots; Zumba gold; bridge shuffleboard; lawn bowling and international folk dance.

The exterior grounds have seven lighted lawn bowling courts and sixteen lighted shuffleboard courts and several tournaments throughout the year. A covered patio with handicap accessible picnic tables and a barbecue grill is available for rent.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

<b>Objective:</b> To maintain memberships, participation, and tournaments in lawn bowling, shuffleboard, chess and bridge activities.
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Number of outdoor organized participants	4,375	9,690	9,700
Number of annual chess participants	649	825	825
Number of bridge members players	1,280	1,390	1,400
Number of lawn bowling participants	1,904	2,950	2,950
Number of shuffleboard participants	126	270	270
Number of Drum Circle & Square Play participants	445	1,222	0
Music & Art participants	556	1,278	1,278

<b>Objective:</b> To increase the number of participants in classes, center activities, and special events. Create a winter, spring and summer specialized camp.
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Number of adult class participants	7,891	7,945	7,950
Number of children/kids class participants	786	2,043	0
Number of day trip participants	89	70	70
Number of participants at rentals and special events	4,990	10,000	10,000
Number of participants on Tue & Thurs evenings	1,170	1,335	1,335

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	.5
FTEs	<u>1.46</u>	<u>1.45</u>	<u>1.94</u>
	2.96	2.95	3.44

## Veterans Park

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Recreational Facility Rental	\$21,887	\$21,807	\$6,000	\$6,000
Riverboat Water Tours	15,600	15,600	15,600	15,600
Adult Center	1,446	1,148	2,000	2,000
<b>Total Revenues</b>	<b>\$38,933</b>	<b>\$38,555</b>	<b>\$23,600</b>	<b>\$23,600</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$142,368	\$147,790	\$149,806	\$170,947
Operating Expenses	30,274	40,429	59,556	96,291
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$172,642</b>	<b>\$188,219</b>	<b>\$209,362</b>	<b>\$267,238</b>
Per Capita	\$2.70	\$2.86	\$3.14	\$3.82

### 2018-19 Accomplishments

- ◆ The facility has eliminated approximately 80 Styrofoam cups per week from the landfill by switching over to ceramic mugs which reduce waste but also cost.
- ◆ New playground and fitness equipment installed.
- ◆ Two flats roofs replaced to prevent water leaks.
- ◆ Environmentally friendly water bottle refill fountain installed.
- ◆ Fiber optic cables installed which will provide free internet to patrons.



**Program: Pompey Park**

Pompey Park is a diversified recreational facility on 17.5 acres with outdoor lighted tennis, basketball, and racquetball courts, one ball field pavilion, one major league/multi-purpose field and two little league fields with a newly renovated concession stand, pressbox, restroom facilities, lighted batting cage, lighted parking lots, and a large playground with a pavilion, benches, and barbecue grills. Inside the facility is an auditorium that can be subdivided into three smaller rooms with a stage, game room, technology center, large meeting/class room, lounge area, conference room, gymnasium, locker rooms and a full-service kitchen.

Athletic programs include youth basketball, fast pitch, tackle football, flag football, track and field, adult basketball, netball, intramural sports and tennis lessons and clinics. Senior Program Activities as well as Teen Program Activities have been added to the daily program operation. Activities and classes include: Martial Arts, Delray Divas Step Team, Diamond and Pearls Dance Team, VITA Tax Preparation, Computer Classes and many more. The annual Roots Cultural Festival Basketball Tournament (Youth and Adults), Keith Straghn Thanksgiving Dinner, Rev. Dr. Martin Luther King Jr. Birthday Celebration, Annual Family Fun Day, Annual Delray Divas Step Show, Basketball Shoot out Series and the All America YBOA Basketball Tournament are held at the site. Community groups, civic organizations and homeowner associations hold monthly meetings at the facility.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To increase use of outdoor facilities through programming, rentals, and partnerships

Number of Delray Rocks Football Participants	227	240*	240*
Number of Delray Rocks Cheerleaders	80	112*	112*
Number of Delray American Little League Participants	125	125	125
Number of Delray Track Participants	40	58	60
Number of field rentals	14	7	10

**Objective:** To increase use of the center by community groups and associations through rentals and meetings; youth and adults recreation programming and open play.

Number of Rental	471	288	295
Number of meetings by community groups	145	145	160
Number of Pompey Park Senior Club Participants	153	160	165
Number of Diamond and Pearls Participants	50*	50*	50*
Number of Delray Divas Participants	25	40*	40*
Number of Karate Participants	10	20	25
Pickle ball Participants Visits	7,781	8,000	8,100
Open Play (Gym) Participants Visits	1,847	1,870	1,880

**Objective:** To plan and organize indoor athletic teams and leagues for adults and youths

Number of indoor adult leagues and/clinics	2	5	5
Number of indoor youth leagues and/ clinic	6	10	10
Number of gym rental for tournaments	16	18	18
Number of Delray Blazers Participants	48	48*	48*
Number of Lady Blazers Participants	12	12	15

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
Administrative Assistant	1	1	1
Building Maintenance Worker	2	2	2
Staff Assistant I	1	1	1
FTEs	<u>7.48</u>	<u>8.60</u>	<u>8.60</u>
	14.48	15.6	15.6

## Pompey Park

General Fund

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Recreation Facility Rental	\$24,475	\$26,060	\$25,000	\$24,000
<b>Total Revenues</b>	<b>\$24,475</b>	<b>\$26,060</b>	<b>\$25,000</b>	<b>\$24,000</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$612,748	\$710,977	\$748,963	\$790,631
Operating Expenses	191,914	248,113	324,977	309,918
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$804,662</b>	<b>\$959,090</b>	<b>\$1,073,940</b>	<b>\$1,100,549</b>
Per Capita	\$12.58	\$14.57	\$16.13	\$15.73

### 2018-19 Accomplishments

- ◆ Mae Volen Breakfast and Lunch program serves 80 seniors in the community and surrounding areas which is an increase of 60%.
- ◆ Created two new programs under the Diaper Sports Program (ages 3-5). Diaper Sports Karate and Diaper Sports Swimming which both started Jan 2019. Currently there are 8 enrolled in Karate and 15 enrolled in Swimming.
- ◆ Received a \$500 grant from United Way of Florida which subsidized a trip to Tallahassee, FL for 50 seniors on a 3 day/2 night trip.

**Program: Parks Maintenance**

The Parks Maintenance Division is responsible for the upkeep, repairs, and renovations for all parks, athletic facilities and other landscaped areas throughout the City. This division provides for attractive, clean, sanitary and safe facilities at the Parks through an effective systematic maintenance program. Facilities are maintained through a routine schedule of operations as well as a work-order system at a pre-determined level of quality. The Parks Maintenance Division provides support for the Recreation division and for various citywide groups and associations conducting special events as well as for regularly scheduled events and activities.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Maintain all parks and public facilities at a high level of quality by utilizing a standard maintenance classification system (A, B, C, D) which emphasizes frequency per activity.

**Objective:** To provide Class maintenance for all park areas and public facilities.

Number of acres mowed (522 acres x 52 wks)	27,817	28,150	28,150
Number of acres mowed twice a week (May – Oct.)	152	100	100

**Objective:** To trim and prune trees throughout the City as needed. Apply fertilizer as nine times a year.

Average number of sites maintained	246	0	0
Number of fertilizer applications for:			
Turf (includes weed and feed)	5	5	5
Ornamental Shrubs	2	2	2
Number of hardwood trees pruned and trimmed	300	0	0
Number of palm trees pruned and trimmed	1,280	0	0

**Objective:** To monitor private vendor contracts for landscape services. Inspect facilities, equipment, and irrigation systems to achieve a high level of cleanliness and a preventative maintenance.

Average number of contracts monitored on a weekly basis	13	2	3
Average number of daily inspections	246	246	270

**Objective:** To ensure safe, accessibility and sanitary restroom services throughout the City Parks on a daily basis.

Average number of building restrooms maintained daily -	18	18	18
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Staffing Levels	17-18	18-19	19-20
Parks Superintendent	1	1	1
Assistant Parks Superintendent	0	0	0
Parks Maintenance Supervisor	2	1	1
Administrative Assistant	1	1	1
Executive Assistant	1	0	0
Irrigation Maintenance Supervisor	1	1	0
Equipment Technician / Lawn	1	1	1
Crew Leader	9	5	5
Tree Trimmer	1	0	0
Equipment Operator I	4	2	2
Irrigation Maintenance Worker	5	2	5
General Maintenance Worker	16	10	9
Building Maintenance Worker	1	1	1
FTEs	<u>1.25</u>	<u>.5</u>	<u>.5</u>
	45.25	26.50	26.50

## **Parks Maintenance**

*General Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$2,163,096	\$2,198,098	\$1,495,788	\$1,700,783
Operating Expenses	1,484,886	1,396,223	960,978	942,035
Capital Outlay	51,936	23	72,930	0
<b>Total Expenditures</b>	<b>\$3,699,919</b>	<b>\$3,594,344</b>	<b>\$2,529,696</b>	<b>\$2,642,818</b>
Per Capita	\$57.84	\$54.62	\$37.99	\$37.78

### **2018-19 Accomplishments**

- ◆ Removed and assisted in the redesign and installation of new playground at Orchard View Park.
- ◆ Installed the Access Mat at the main pavilion on A1A for enhanced ADA access.
- ◆ Installed bump pads on ballfields at Pompey Park.
- ◆ Removal of and replacement of playground equipment at Merritt Park.

## **Program: Aquatics Operations**

Provides lifeguard supervision and aquatics programs at Pompey Pool and Delray Swim and Tennis Club. Aquatics programs and activities offered: swimming instruction, recreational swimming, lifeguard training instruction, Jr. Lifeguard program, swim lessons for non-profit groups and organizations, pool rentals and special events.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Provide lifeguard supervised aquatic recreational programming at both pools for a variety of age groups and swimming skill levels. Teach water safety awareness, develop basic swimming skills, and enhance proficiency levels of aquatic skills. Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To develop a comprehensive community swim program to increase the safety of residents and visitors using the aquatics facilities.

Total pool attendance	14,002	18,001	18,550
Number of Adult Swimming Class participants	5,363	8,000	8,050
Number of Youth Swimming Class participants	6,793	6,430	6,450
Number of Water Fitness Class participants	2,058	4,030	4,050
Number of SCUBA Class participants	188	230	235
Number of School Presentations	34	15	17

**Objective:** To increase services, programs and use of the pool by community groups and associations; implement evening and youth classes.

Number of Special Events	11	10	10
Number of Special Event participants	682	770	847
Number of Dive Rescue Trainings at facility	52	60	60
Number of canopy rentals	6	15	15
Number of Lifeguard Instructor Course participants	4	5	5
Number of Water Safety Instruction Class participants	0	5	5
Number of Boating Safety Class participants	11	12	12

**Objective:** For the Supervisor and Lead Lifeguard to obtain/maintain certified pool operators license and certificates in lifeguard instructor and water safety instructor and for all staff to maintain lifeguard-training certifications.

Number of staff certified as Lifeguards	40	13	15
Number of staff certified as Lifeguard Instructors	12	8	10
Number of staff certified as Water Safety Instructors	8	7	8
Number of staff certified as Scuba Divers	9	10	12
Number of staff certified as Certified Pool Operator	3	4	4

Staffing Levels	17-18	18-19	19-20
Aquatic Operations Supervisor	1	1	1
Lead Lifeguard	1	1	1
Lifeguards	3	3	3
FTEs	<u>3.94</u>	<u>4.87</u>	<u>4.87</u>
	8.94	9.87	9.87

## Aquatics Operations

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Recreational Swimming	\$5,198	\$4,109	\$4,300	\$4,300
Red Cross Classes	2,408	0	1,000	1,000
Swim Lessons	7,395	3,880	6,500	6,500
<b>Total Revenues</b>	<b>\$15,001</b>	<b>\$7,989</b>	<b>\$11,800</b>	<b>\$11,800</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$361,369	\$307,420	\$452,141	\$474,966
Operating Expenses	80,533	78,220	122,616	101,792
Capital Outlay	0	18,666	0	0
<b>Total Expenditures</b>	<b>\$441,902</b>	<b>\$404,306</b>	<b>\$574,757</b>	<b>\$576,758</b>
Per Capita	\$6.91	\$6.14	\$8.63	\$8.24

### 2018-19 Accomplishments

- ◆ Pools in School Program with Spady Elem., Pine Grove Elem., Carver Middle School, and Village Academy Middle.
- ◆ Community Outreach Swim Lessons.
- ◆ Installed a Pollinator Garden at Leon Weekes.
- ◆ Parks & Recreation Month new program "Cool to be at the Pool."

## **Program: Catherine Strong Park**

Catherine Strong is an indoor and outdoor facility. They host Knights of Pythagoras Mentoring Network, Community Greening, Bible Engagement School Program, Girls Club and Brother to Brother Mentoring. The Modules will also house camps, educational & community programs. Catherine Strong Park offers the following: Youth Game Room, First Step Sports Program, Early Fitness Curriculum, Skill Drill Program, Homework Assistance Program, Girls Club, Teen Field Trips, Tennis Program, Youth Fitness, and Three Traditional Camps – winter, spring and summer. Special events include: Back to School Bash, Movie Night, Halloween Bash, Community Field Trips Annual Kids Spring Festival & Easter Egg Hunt, Community Cookout, Included and Accepted, Preschool Holiday & Annual Kids Splash Dance.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** Ensure the park is maintained at NRPA Level A quality standards.

**Objective:** Coordinate maintenance at the splash park, basketball courts and the tennis courts.

Buildings, basketball and tennis courts checked by Catherine Strong staff/days	280	280	280
Splash Park controls checked/days	280	280	280
Community Service Workers	0	0	0

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To retain consistent or increased participation at the park per year.

Number of Splash Park participants per year	3,009	13,500	15,000
Number of open play basketball patrons	3,018	6,509	8,000
Number of yearly tennis and fitness trail patrons	1,618	4,309	5,500
Number of pavilion rentals	42	80	200

**Objective:** Provide special events for the community and programs to increase parent to child interaction.

Number of participants at special events	480	1,240	2,500
Number of preschool that participate in the sports program	17	12	20
Number of camp participants	106	103	110
Number of participants in homework program	35	22	30

**Objective:** To increase teen participation through sports programs, vocational programs and field trips

Number of teen participants per field trips	339	245	255
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<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
FTEs	<u>2.35</u>	<u>2.85</u>	<u>2.35</u>
	5.35	5.85	5.35

## Catherine Strong Park

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$237,151	\$229,278	\$286,600	\$298,962
Operating Expenses	52,263	75,038	122,587	133,950
Capital Outlay	0	18,587	0	0
<b>Total Expenditures</b>	<b>\$289,415</b>	<b>\$322,903</b>	<b>\$409,187</b>	<b>\$432,912</b>
Per Capita	\$4.52	\$4.91	\$6.15	\$6.19

### 2018-19 Accomplishments

- ◆ New no-cost activities were implemented: (Homework Assistance program, Girls Club mentorship, Kick Back Thursdays, Pineapple Run Crew, Silver and Fit and African Dance and Drum).
- ◆ Opened a new community Game Room in May with a daily attendance of 5-7 participants.
- ◆ Repainted splash pad fixtures, resurfaced the ground area and a new bottle filler fountain was replaced.
- ◆ New Module awnings replaced and painting interior office and modules, stairs and ramp entry way replaced on modules and added a stairway for Community Greening.
- ◆ Basketball Courts were resurfaced.
- ◆ Partnerships gained with Boys and Girls Club, Fleet Feet, Golden Parents, Arts Garage and Kids in Christ.



**Program: Cemetery**

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The City cemetery is promoted through the City of Delray Beach. The cemetery manager is responsible for the enforcement of the rules and regulations governing the use of burial plots, crypts, niches, monuments, vaults, etc. All funeral procedures are under the direct control and supervision of the Cemetery Manager.

City employees are responsible for the preparation of approximately three ceremonies a week. This includes the opening and closing procedures and set up (placement of chairs, tent, and artificial turf) for each interment. The City's maintenance crew provides daily cleanup and turf care consisting of mowing and weeding. In addition, irrigation maintenance, fertilization and pesticide applications, tree pruning, and shrub trimming are also provided.

The Administration division of the Parks and Recreation department is responsible for sales, records, and research for the Delray Beach Memorial Gardens Municipal Cemetery. The original conveyance "CERTIFICATE OF OWNERSHIP" is given by the City to the original purchaser. Transfers, assignments and repurchases must be made on forms provided by the City Manager.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Coordinate with Administration and funeral directors to ensure that services are provided to families in a timely and orderly manner.

**Objective:** To perform opening, set-up, and closing duties for each interment in a timely and efficient manner.

Total interments per year	131	142	145
Labor hours for interments (average of 10 hours per interment, two employees 5hours each)	870	1,700	1,700

**Goal:** Provide a Class A level of landscape maintenance by following NRPA maintenance standards.

**Objective:** To provide a safe and appealing facility through weekly mowing and weeding, litter control, and maintenance of vaults and one fountain.

Number of acres maintained/year (38 acres x 52 wks.)	1,976	1,976	1,976
Days of litter control	260	260	260
Number of vaults maintained and one fountain	560	560	560
Number of fertilizer applications for:			
Turf (includes weed and feed)	3	2	2
Palm Trees	3	2	2
Ornamental Shrubs	4	2	2

Staffing Levels	17-18	18-19	19-20
Crew Leader II	1	1	1
Equipment Operator I	1	1	1
General Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	4	4	4

## Cemetery

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Cemetery Fees, Open/Close	\$107,907	\$80,470	\$70,000	\$68,000
<b>Total Revenues</b>	<b>\$107,907</b>	<b>\$80,470</b>	<b>\$70,000</b>	<b>\$68,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$170,271	\$182,626	\$213,023	\$233,778
Operating Expenses	136,035	190,247	184,710	176,224
Capital Outlay	0	0	22,100	25,250
<b>Total Expenditures</b>	<b>\$306,307</b>	<b>\$372,873</b>	<b>\$419,833</b>	<b>\$435,252</b>
Per Capita	\$4.79	\$5.67	\$6.31	\$6.22

### 2018-19 Accomplishments

- ◆ Cemetery Staff completed 179 interments throughout the year.
- ◆ Prepared all necessary paperwork and received payments for interments/dis-interments in a timely manner
- ◆ Coordinated with monument companies for setting of markers.
- ◆ Three applications of fertilizer for turf, one application for palm trees and 4 applications for ornamental shrubs and 38 acres maintained daily from Tuesday Through Saturday.
- ◆ Periodically opened up sections of the cemetery for burials as we ran out of plots.
- ◆ Started phase one of cemetery project which will give us approximately 1700 new plots and 2 new mausoleums once the project is complete.
- ◆ Successfully planned out and conducted burials through Covid-19 pandemic.

# Tennis Stadium

## Mission Statement

The Delray Beach Stadium will be recognized as a premier center for special events in South Florida while serving the needs of the citizens and community through tennis and other events.

**Program: Tennis Stadium**

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The Delray Beach Tennis Center Stadium is an 8,200 seat facility with approximately 3,000 box and reserved seats. The facility includes bathrooms, a courtyard area, VIP seating area and a television booth equipped to televise live or taped delay. The City hosts a variety of premier events at the stadium such as the Chris Evert Pro Celebrity, Delray Beach Open by the Venetian, Fed Cup, ATP Champions Tour and other community events.

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Performance Measures	2018 Actual	2019 Projected	2020 Projected
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Goal: To promote the Stadium as a multi faceted venue available for professional tennis, amateur tennis, other sports events, and community and charity events while promoting the City of Delray Beach through national and international television exposure.

**Objective:** Host events in the stadium that market the City of Delray Beach and add economic impact as well as support the community and charitable organizations.

Delray Beach Open	1	1	1
USTA Junior Tennis Tournaments	15	15	15
ATP Champions Tour	1	1	1
Chris Evert Charity Event (Annual celebrity event)	1	1	1
Special Events (other miscellaneous events)	2	2	2

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Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

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## Tennis Stadium

*General Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Charges for Services	39,045	15,269	20,000	15,000
Miscellaneous Revenue	0	13,375	10,000	15,000
<b>Total Revenues</b>	<b>\$39,045</b>	<b>\$28,644</b>	<b>\$30,000</b>	<b>\$30,000</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Expenses	\$0	\$0	\$0	\$0
Operating Expenses	2,434,197	2,487,053	2,658,524	2,771,879
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$2,434,197</b>	<b>\$2,487,053</b>	<b>\$2,658,524</b>	<b>\$2,771,879</b>
Per Capita	\$38.05	\$37.79	\$39.93	\$39.62

### **2018-19 Accomplishment:**

- ◆ Hosted the Delray Beach Open and Chris Evert Pro-Celebrity Tennis Classic.
- ◆ Hosted 17 USTA and ITF Boys/Girls junior events.
- ◆ Stadium Court was the site for several television commercials with Serena Williams and Coco Gauff. We were also the site for a Digitas Photo Shoot as well as being the backdrop for several interviews with Coco Gauff including a Teen Vouge photo shoot.
- ◆ Professional tennis players Kevin Anderson and Coco Gauff use the Stadium as their training facility.
- ◆ The upstairs floors were repainted.
- ◆ Power washed entire stadium.

# Tennis Centers

## *Mission Statement*

The Delray Beach Tennis Centers will be recognized as the best public tennis facilities in South Florida; serving the needs of the entire community through well-planned tennis programs, special events, and a wide variety of well-managed amateur and professional tournaments.

**Program: Tennis Centers**

The Delray Beach Tennis Center is open from 8:00am to 9:00pm Monday through Friday and 8:00am to 6:00pm Saturday and Sunday year round. The Delray Swim & Tennis Club is open from 8:00am to 5:00pm Monday through Sunday in season, with reduced summer hours. The facilities consist of 38 clay and 7 hard courts, pro shops, swimming pool and lounge areas. Private and group lessons are available from certified tennis professionals. Tennis programs include beginner to advanced classes, Tennis USA, leagues for men and women, junior clinics, and camps.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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Goal: To create a friendly, welcoming environment for players and patrons while maintaining a high standard of customer service in all areas.

**Objective:** Continue efforts to improve customer satisfaction. Providing professional and welcoming facilities to the community.

Conduct Member Satisfaction Survey	1	1	1
Customer Service Rating (Staff Friendliness)	4.6	4.8	4.8
Overall Facility Condition	4.1	4.5	4.5
Variety of Adult/Junior programming	4.3	4.5	4.5
Value	4.4	4.5	4.5
Overall Satisfaction Rating (Average of all)	4.6	4.6	4.5

*Note: Rating Scale 1 to 5 with 5 being the highest.*

Goal: Develop and implement new programs that will enhance and create a positive experience for members and increase and sustain membership.

**Objective:** To promote player and community camaraderie through organized and professional programs and policies.

Summer Memberships	19	25	25
Annual memberships (renewals and new memberships)	295	300	300
Established Member Guest Days	12	12	12
Established City Championships	1	1	1

Goal: Expand and enhance communications and marketing tools utilized to inform members and residents about events, programs and policies.

**Objective:** To develop and distribute newsletters and monthly calendars to the general public, guests and members to raise awareness of programs and opportunities at the facilities.

Number of calendars distributed per year	12	12	12
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Goal: Enhance and develop additional opportunities and programs for juniors.

**Objective:** Provide opportunities for juniors to learn and experience the sport of tennis by hosting various camps and programs.

Summer Junior Camps Participants	775	800	800
Christmas Junior Camp Participants	187	200	200
Junior Tournament Participants	3,139	3,200	3,200
Collaborative youth program efforts with Parks & Rec. Dept. (Local schools, Boys & Girls Club etc...)	1,728	1,750	1,750

*\*Numbers represent total participants*

Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

## Tennis Centers

*General Fund*

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Tennis Memberships	\$157,206	\$113,249	\$132,000	\$150,000
Tennis Lessons	472,182	444,271	570,000	530,000
Tennis Equipment Rental	3,383	4,107	2,500	2,500
League and Tournament Fees	34,689	22,836	20,000	20,000
General Admission	102,236	116,791	112,000	120,000
Pro Shop Sales	18,606	16,740	26,000	20,000
<b>Total Revenues</b>	<b>\$788,302</b>	<b>\$717,993</b>	<b>\$862,500</b>	<b>\$842,500</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Operating Expenses	\$1,067,542	\$1,396,085	\$1,359,659	\$1,367,734
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,067,542</b>	<b>\$1,396,085</b>	<b>\$1,359,659</b>	<b>\$1,367,734</b>
Per Capita	\$16.69	\$21.22	\$20.42	\$19.55

### 2018-19 Accomplishments

- ◆ Participation was up 34% over last year.
- ◆ Lessons were up 38% over last year.
- ◆ General Admissions were up 25% over last year.
- ◆ Hosted the second annual Delray Beach Pickleball Club Tournament with over 300 participants.
- ◆ Hosted PBCWTL with a total of 5,540 participants.
- ◆ Hosted tennis clinics with participation levels of over 8,600.
- ◆ Pickleball participation increased with more than 5,700 players over last year.
- ◆ Received high customer satisfaction ratings for customer service, programing, facility condition, value and overall experience from our guests.



# Miscellaneous

## Grants and Aids

*General Fund*

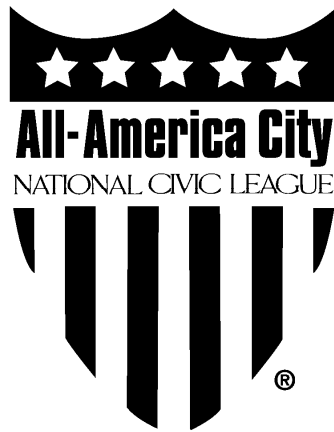
Expenditures by Organization	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Joint Venture	73,000	103,000	103,000	0
Miracle League	0	50,000	0	0
Chamber of Commerce	0	0	99,000	0
Christmas Tree	24,000	24,000	24,000	0
<i>Economic Environment</i>	\$97,000	\$177,000	\$226,000	\$0
Community Child Care Center	\$77,000	\$77,000	\$87,000	\$87,000
Boys and Girls Club	25,000	25,000	25,000	25,000
<i>Human Services</i>	\$102,000	\$102,000	\$112,000	\$112,000
Other Grants and Aids	\$7,500	\$6,000	\$0	\$0
Expanding and Preserving Our Cultural Heritage	5,000	0	0	31,000
Friends of Sandoway House	21,200	21,200	21,200	21,200
Delray Beach Historical Society	5,000	0	0	50,000
MLK Celebration	0	500	500	500
New Year's	0	35,000	35,000	0
Sister Cities	1,000	1,000	1,000	1,000
Old School Square	0	0	0	0
Library	1,453,500	1,453,500	1,453,500	1,453,500
<i>Culture/Recreation</i>	\$1,493,200	\$1,517,200	\$1,511,200	\$1,557,200
<b>Total Expenditures</b>	<b>\$1,692,200</b>	<b>\$1,796,200</b>	<b>\$1,849,200</b>	<b>\$1,669,200</b>
Per Capita	\$26.45	\$27.30	\$27.77	\$23.86

## Miscellaneous

*General Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Operating Expenses	171,996	578,288	186,260	119,447
Capital Outlay	0	0	0	0
Manager's Contingency	0	0	272,826	368,000
Debt Service	1,469,648	1,638,313	1,913,128	387,566
CRA-Ad Valorem Taxes	10,100,654	11,731,860	13,067,003	13,869,598
Transfers	9,661,642	9,161,270	8,075,167	4,939,603
<b>Total Expenditures</b>	<b>\$21,403,940</b>	<b>\$23,109,731</b>	<b>\$23,514,384</b>	<b>\$19,684,214</b>
Per Capita	\$334.58	\$351.19	\$353.17	\$281.38

# **Delray Beach Florida**



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***Water and Sewer Fund***

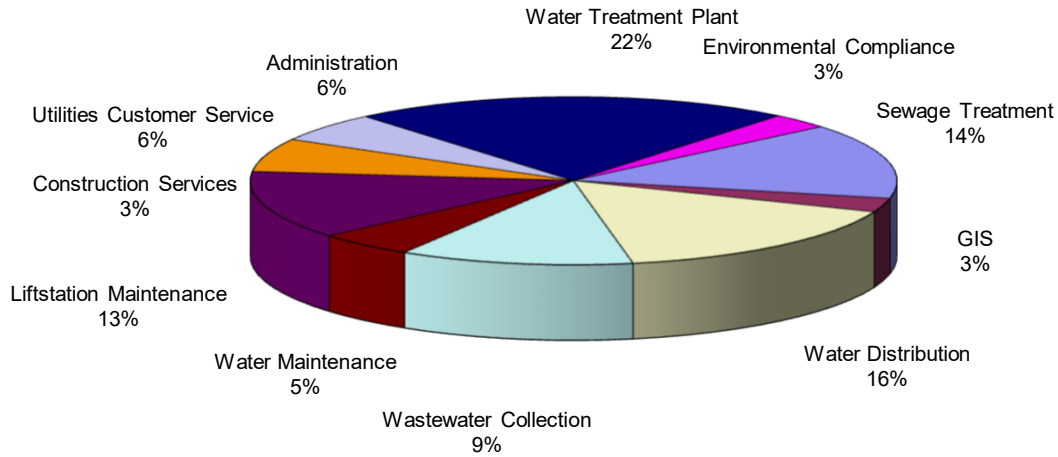
<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Revenue	\$0	\$0	\$15,400,515	\$14,695,964
Intergovernmental Revenue	0	700,000	0	0
Charges for Services	34,135,162	33,491,651	34,089,050	34,207,050
Miscellaneous Revenue	1,051,971	898,463	48,590	183,998
Non-Revenues	-399,093	-325,654	109,000	113,353
<b>Total Revenues</b>	<b>\$34,788,040</b>	<b>\$34,764,460</b>	<b>\$49,647,155</b>	<b>\$49,200,365</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$8,437,472	\$7,461,964	\$9,052,974	\$9,857,240
Operating Expenses	16,238,009	16,973,056	17,482,602	19,665,570
Capital Outlay	0	0	2,411,376	2,708,812
Grants and Aids	0	0	0	0
Non-Operating Expenses	8,712,323	10,701,181	18,649,671	15,031,339
Debt Service	236,026	194,080	2,050,532	1,937,404
<b>Total Expenditures</b>	<b>\$33,623,830</b>	<b>\$35,330,281</b>	<b>\$49,647,155</b>	<b>\$49,200,365</b>
Per Capita	\$525.60	\$536.90	\$745.68	\$703.29

<b>Expenditures by Program</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Utilities Customer Service	\$958,631	\$907,564	\$1,361,738	\$1,419,239
Environmental Services Administration	1,601,775	763,141	2,028,419	1,259,322
Geographical Information Systems	438,537	592,534	596,906	594,196
Water Treatment and Storage	4,244,177	4,358,976	4,822,335	4,885,815
Environmental Compliance	511,459	532,501	627,734	653,216
Sewage Treatment	3,102,114	3,002,097	3,377,996	3,207,654
Water Distribution	2,163,708	2,311,272	3,810,926	3,529,933
Wastewater Collection	1,525,732	1,549,184	1,983,281	2,582,553
Water Maintenance	871,153	874,048	1,071,579	1,078,444
Liftstation Maintenance	1,688,178	1,924,894	2,752,261	2,900,736
Construction Services	740,219	493,396	542,294	0
Miscellaneous	15,778,147	18,020,674	26,671,686	27,089,257
<b>Total Expenditures</b>	<b>\$33,623,830</b>	<b>\$35,330,281</b>	<b>\$49,647,155</b>	<b>\$49,200,365</b>

**Water and Sewer Fund**

**Water and Sewer Fund  
FY 2019 Budget by Program**



<b>Staffing Levels By Department</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Utilities Customer Service	11	15	15
Utilities Administration	7	10	10
Geographical Information Systems	6	6	6
Water Treatment and Storage	15	15	15
Water Distribution	30	27	27
Environmental Compliance	5	6	6
Wastewater Collection	14	14	20
Water Maintenance	10	10	10
Liftstation Maintenance	18	22	22
Construction Services	6	6	0
<b>Total Authorized Personnel</b>	<b>122</b>	<b>131</b>	<b>131</b>

# Utilities Customer Service

## Mission Statement

The Utilities Customer Service Division will consistently provide timely, accurate and courteous service for meter reading, account maintenance, utility billing, collection activities and cashiering operations.

## Program: Utilities Customer Service

The Utilities Customer Service Division is responsible for meter reading, billing and collection of all water, sewer and garbage accounts and water theft deterrence. The Division also works in conjunction with the Water Sewer Network to ensure that meters are maintained and functioning properly. Additionally, this division is responsible for utility customer services to include new service, service termination, and inquiries. This division also serves as the collection center for all city cash receipts and customer payments.

Performance Measures	2018 Actuals	2019 Projected	2020 Projected
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**Goal:** To provide cost-effective meter reading and meter maintenance services in the City.

**Objective:** Provide timely and accurate monthly utility bills for water, sewer, and garbage accounts.

Number of water meters read per month	22,465	22,580	22,695
Billing cost per meter/account number for Customer Service	\$2.55	\$2.96	\$3.11
Read meters within 28-32 days of previous reading	98%	98%	98%
Average percentage of estimated accounts per cycle	<1%	<1%	<1%

**Objective:** Provide comprehensive meter maintenance working with Water Sewer Network and compliance program to include detection of defective meters, water theft deterrence and the completion of service orders and the replacement of worn out or defective meters. Track completion of work orders and address problem areas. Increase completion of turn off for non-payment work orders.

Percentage of turn off worker orders issued & complete	74%	80%	85%
Percentage of turn off work orders reconnected	79%	83%	85%

**Objective:** Provide a comprehensive collection program. Increase volume of online and phone payments.

To lien a delinquent status property within six months	30%	75%	80%
Number of liens recorded	67	250	275
Percentage of self-service payments (IVR & Online)	25%	30%	35%

Staffing Levels	17-18	18-19	19-20
Utilities Financial Manager	1	1	1
Customer Service and Collections Supervisor	1	1	1
Accounting Clerk	1	1	1
Meter Operations Supervisor	1	1	1
Customer Service Representative/Cashier	5	6	6
Water Meter Reader	3	3	3
Utilities Office Supervisor	1	1	1
Utility Billing Specialist	1	1	1
Meter Maint./Compliance Technician	1	0	0
FTE	<u>.63</u>	<u>.63</u>	<u>.63</u>
	14.63	15.63	15.63



## Utilities Customer Service

Water and Sewer Fund

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Water Service Charges	\$269,582	\$264,091	\$250,000	\$250,000
<b>Total Revenues</b>	<b>\$269,582</b>	<b>\$264,091</b>	<b>\$250,000</b>	<b>\$250,000</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$741,037	\$696,785	\$1,033,034	\$1,104,052
Operating Expenses	217,594	210,779	320,612	306,375
Capital Outlay	0	0	8,092	8,812
<b>Total Expenditures</b>	<b>\$958,631</b>	<b>\$907,564</b>	<b>\$1,361,738</b>	<b>\$1,419,239</b>
Per Capita	\$14.99	\$13.79	\$20.45	\$20.29

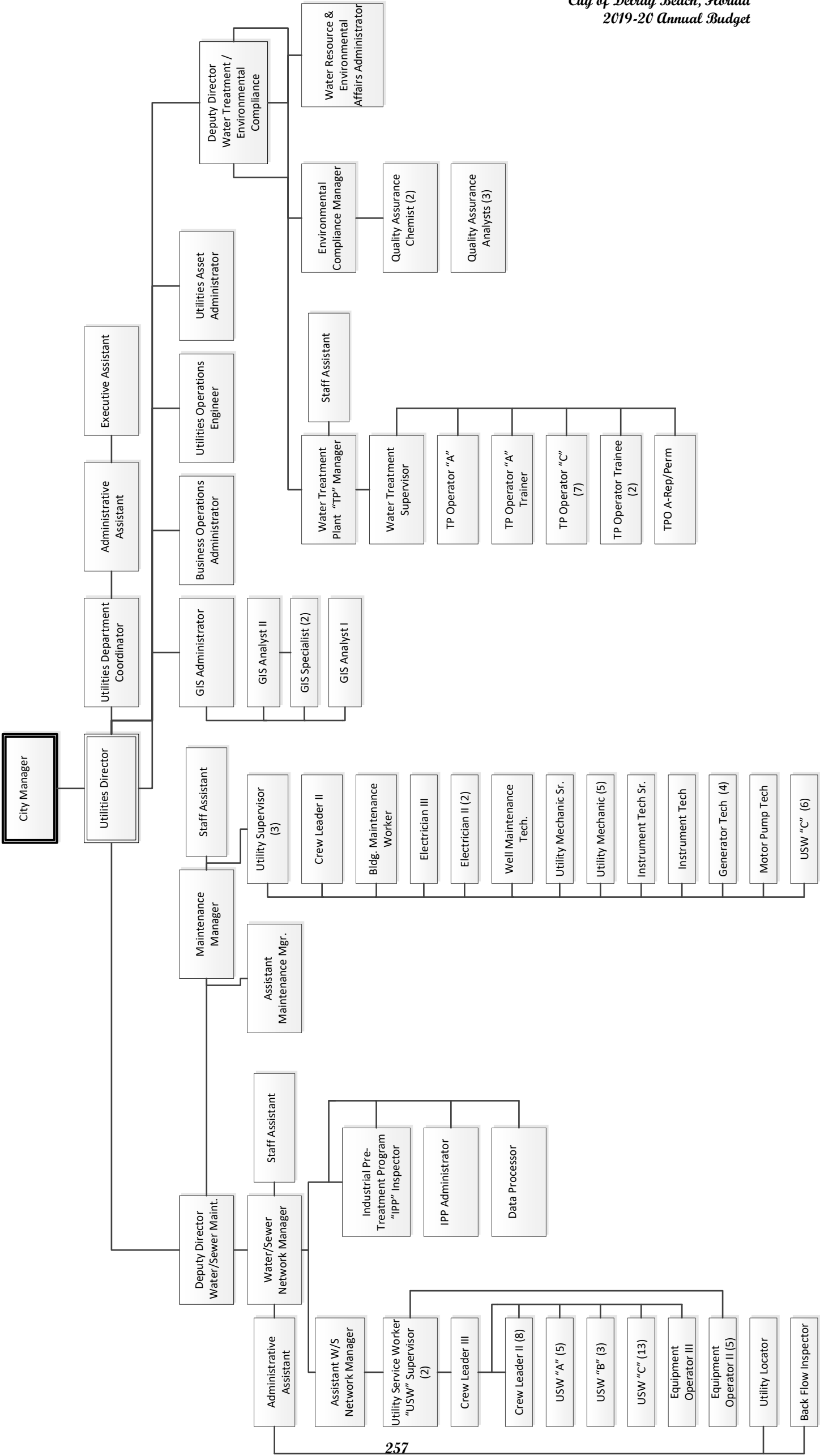
### 2018-19 Accomplishment:

- ◆ Obtained NOCA services from Municode, which enabled us to reduce the amount of returned mail by 34%, thus allowing more time for staff to monitor and review Utilities Customers' accounts.

# Utilities Department

## Mission Statement

The Utilities Department ensures safe, reliable and sustainable utilities services through commitment to excellence, best management practices and continuous improvement for the health, safety and welfare of our customers.



## Utilities Department

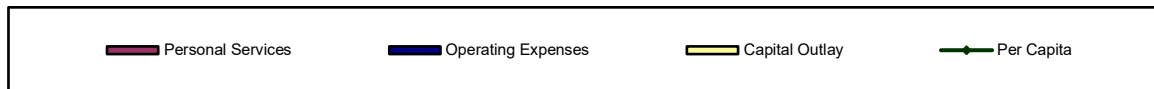
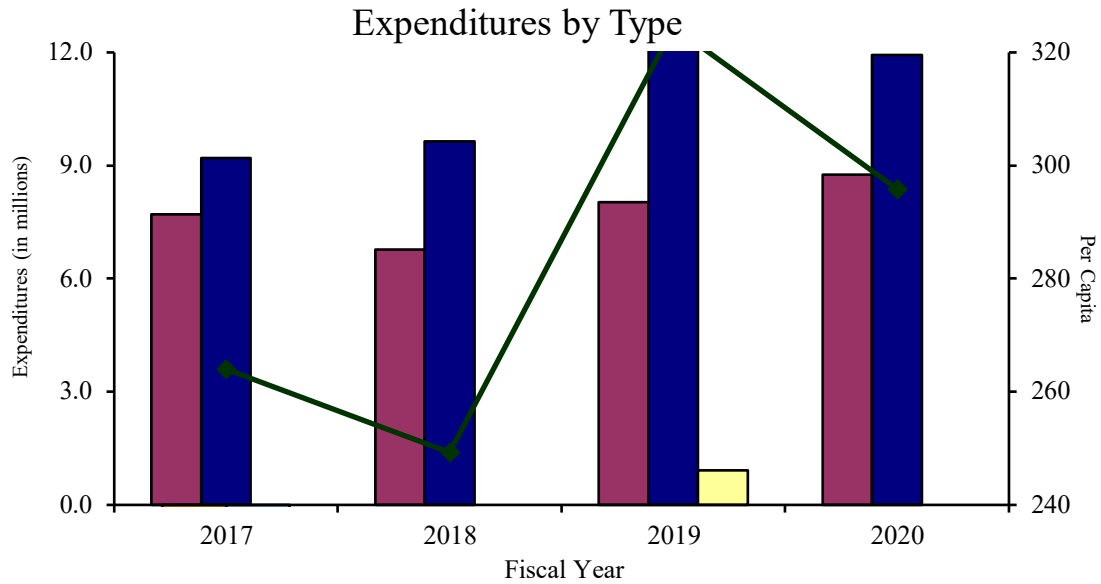
The Utilities Department consists of ten divisions: Administration, Water Treatment and Storage, Environmental Compliance, Sewage Treatment, Water Distribution, Wastewater Collection, Water Maintenance, Liftstation Maintenance, Construction Services, and GIS in the Waster and Sewer Fund.

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Charges for Services	\$34,135,162	\$33,491,651	\$34,089,050	\$34,207,050
Miscellaneous	-399,093	-325,654	109,000	113,353
<b>Total Revenues</b>	<b>\$33,736,069</b>	<b>\$33,165,997</b>	<b>\$34,198,050</b>	<b>\$34,320,403</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$7,696,435	\$6,765,179	\$8,019,940	\$8,753,188
Operating Expenses	9,190,617	9,636,864	12,683,714	11,938,681
Capital Outlay	0	0	910,077	0
<b>Total Expenditures</b>	<b>\$16,887,052</b>	<b>\$16,402,043</b>	<b>\$21,613,731</b>	<b>\$20,691,869</b>
Per Capita	\$263.98	\$249.26	\$324.63	\$295.78

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Administration	\$1,601,775	\$763,141	\$2,028,419	\$1,259,322
Geographical Information Systems	438,537	592,534	596,906	594,196
Water Treatment and Storage	4,244,177	4,358,976	4,822,335	4,885,815
Environmental Compliance	511,459	532,501	627,734	653,216
Sewage Treatment	3,102,114	3,002,097	3,377,996	3,207,654
Water Distribution	2,163,708	2,311,272	3,810,926	3,529,933
Wastewater Collection	1,525,732	1,549,184	1,983,281	2,582,553
Water Maintenance	871,153	874,048	1,071,579	1,078,444
Liftstation Maintenance	1,688,178	1,924,894	2,752,261	2,900,736
Construction Services	740,219	493,396	542,294	0
<b>Total Expenditures</b>	<b>\$16,887,052</b>	<b>\$16,402,043</b>	<b>\$21,613,731</b>	<b>\$20,691,869</b>
% Covered by Department Revenues	199.77%	202.21%	158.22%	165.86%

## Utilities Department



<b>Staffing Levels by Department</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administration	7	10	10
Geographical Information Systems	6	6	6
Water Treatment and Storage	15	15	15
Environmental Compliance	5	6	6
Water Distribution	30	27	27
Wastewater Collection	14	14	20
Water Maintenance	10	10	10
Liftstation Maintenance	18	22	22
Construction Services	6	6	0
<b>Total Authorized Personnel</b>	<b>111</b>	<b>116</b>	<b>116</b>

## **Program: Utilities Administration**

The Utilities Administration Division is responsible for overall management and direction of the daily operations for potable water treatment and distribution, sewage collection, reclaimed water distribution, and stormwater pumping and support for the sewage treatment program. Primary functions include interdivisional coordination and direction, administration of personnel policies and procedures, development and implementation of water conservation and other resource efficiency programs and public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of utilities operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

**Objective:** Ensure the availability of adequate resources for achievement of divisional goals and objectives

Percentage of full staffing maintained	77%	60%	95%
Divisional performance measures met or exceeded	95%	95%	95%

**Objective:** Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	100%	100%	100%
Employee evaluations processed within 2 weeks of anniversary	85%	95%	100%
Grievances/conflicts addressed within appropriate time limits at each grievance level	90%	90%	90%

**Objective:** Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 2 working days	95%	100%	100%
Participate in Public Outreach meetings related to projects	100%	100%	100%
Participate in Water Conservation educational forums	0%	100%	100%

(Note: Implemented Water Conservation education program 2019)

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Deputy Director of Utilities	2	2	2
Utilities Coordinator	1	1	1
Utilities Director	1	1	1
Business Operations Administrator	1	1	1
Utilities Operations Engineer III	0	1	1
Utilities Water Resources/Env. Affairs Administrator	0	1	1
Utilities Asset Management Administrator	0	1	1
Executive Assistant	1	1	1
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
	7	10	10

## Utilities Administration

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$1,402,368	\$568,245	\$986,662	\$1,107,148
Operating Expenses	199,407	194,896	191,425	152,174
Capital Outlay	0	0	850,332	0
<b>Total Expenditures</b>	<b>\$1,601,775</b>	<b>\$763,141</b>	<b>\$2,028,419</b>	<b>\$1,259,322</b>
Per Capita	\$25.04	\$11.60	\$30.47	\$18.00

### 2018-19 Accomplishments

- ◆ The Utilities Department was successful in securing the services of a vendor to initiate water conservation education at local area elementary schools.
- ◆ Finalized the “Water Supply and Treatment Feasibility Study” with presentation to City Commission in July 2019 of the summary findings from the report and initiating steps towards considering new raw water sources and associated treatment, including modifying the City’s current Water Use Permit.
- ◆ With assistance from IT, the migration, configuration, and deployment of Phase II of the Citywork’s new work order/asset management software system including field/mobile computing, which extended the programs utilization to Public Works and Parks Maintenance.
- ◆ Successfully repaired the pump, motor, and wet well at the stormwater pump station while executing mitigation efforts against tidal flooding by means of by-pass pumping.
- ◆ Completed design and permitting through multiple agencies the replacement of three (3) potable watermain crossings; to be bid and constructed within the next fiscal year.

## **Program: GIS**

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The GIS Division is responsible for 4 core tasks: 1) The development, collection, management, and maintenance of data sets related to the City’s utilities infrastructure. 2) The development of strategies and applications to facilitate the sharing of this data with a variety of consumers. 3) The creation, maintenance, and distribution of a variety of printed and digital map products. 4) To research and pursue opportunities that enhance the Utilities Department continued development of GIS systems, data, and services.

Technical staff attends to assigned data and mapping tasks using GIS software and database programs. The GIS Administrator oversees this technical staff and provides guidance and support as needed. This Administrator will also meet with customers to develop strategies to provide GIS data or services to meet their business needs and serve as project coordinator for GIS work performed for the Utilities Department by GIS consultants.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** To develop, maintain, and share infrastructure data through the creation of digital or printed map products thus, supporting informed and effective decision making by those who have an impact on the community we serve.

<b>Objective:</b> Dataset development to accurately represent city infrastructure features.
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Percent of short term projects completed within requested timeframes in fiscal year	97%	97%	100%
Assigned portions of long term projects completed within fiscal year	97%	97%	100%

<b>Objective:</b> Share infrastructure datasets through the creation of printed or digital map products.
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Distribute amended system atlas sheets on a quarterly basis	100%	100%	100%
Reflect completed infrastructure projects on system atlases Within one week of asbuilt receipt	100%	100%	100%

<b>Objective:</b> Provide GIS mapping and data research services to support a variety of internal business needs.
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Respond to customer inquiries not exceeding 24 hours from receipt of the request	100%	100%	100%
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<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
GIS Administrator	1	1	1
GIS Specialist	3	2	2
GIS Analyst	1	2	2
GIS Analyst II	$\frac{1}{6}$	$\frac{1}{6}$	$\frac{1}{6}$
	6	6	6



## **Geographical Information Systems**

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$409,962	\$546,093	\$530,444	\$569,317
Operating Expenses	28,575	46,441	48,642	24,879
Capital Outlay	0	0	17,820	0
<b>Total Expenditures</b>	<b>\$438,537</b>	<b>\$592,534</b>	<b>\$596,906</b>	<b>\$594,196</b>
Per Capita	\$6.86	\$9.00	\$8.97	\$8.49

### **2018-19 Accomplishments**

- ◆ The Utilities Geographic Information System (GIS) Division completed GIS development of the City's Sanitary Gravity Sewer System and Force Mains. They are now in maintenance mode. Stormwater System features, including pipes, inlets, catch basins, and more has been completed. They are now in maintenance mode.
- ◆ Water meters and individual service lines went from 10 percent to 15% complete, and work will continue next year on this project.
- ◆ Completion of Phase I and beginning Phase II of the migration and configuration of the new Cityworks based work order/asset management system. This system serves portions of Utilities Maintenance, Water/Sewer
- ◆ GIS staff completed 781 new map requests, 172 information requests for external customers (including developers, consultants, and surveyors), and imaged, coded and filed 15 new as-built construction project document sets.
- ◆ All Utilities atlas reference maps were updated and distributed four times this year, including 50 new books and 128 updated books and the number of hours spent on special project support for the division (non-workorder/asset management) was 1758 hours.
- ◆ New GIS based map books in both digital and paper formats is 75% complete and will continue, with Autocad based books eventually retiring.

## Program: Water Treatment and Storage

The Water Treatment and Storage division is responsible for the extraction, transmission, purification and storage of water resources to provide an adequate supply and an enhanced quality of drinking water for the residents of Delray Beach meeting, or exceeding, all Federal, State and Local regulations.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** The cost-efficient provision of a safe and reliable drinking water supply with adequate raw water resources compliant with all current and future Federal, State, and Local requirements for drinking water quality.

**Objective:** Maintain potable water quality within all regulatory parameters.

• Primary contaminant concentrations below MCL(1)	100%	100%	100%
• Secondary contaminant concentrations/aesthetic characteristics below MCL(2)	99%	99%	99%
• Water quality notices of violation received	0	0	0
<i>(1) Maximum Contaminant Level (MCL) based on semi-annual monitoring of 76 primary contaminants.</i>			
<i>(2) Maximum Contaminant Level (MCL) based on monthly monitoring of 6 elements (chloride, color, iron, pH, fluoride and zinc).</i>			

**Objective:** Maintain monthly average distribution system pressure above 50 psi and maintain potable water aesthetic quality.

• Hardness reduction of 50% or more	100%	100%	100%
• Color 13 units or below on a monthly average	100%	100%	100%
• Monthly average water pressure (P.S.I.)	52	53	53

**Objective:** Ensure consistent operational reliability of all water treatment and storage facilities.

• Cleaning, descaling, and preventive maintenance of clarifiers	1	2	3
• Cleaning and preventive maintenance of 2 sludge thickeners	3	2	2
• Semi-Annual Wastewater Recovery Basin cleaning	1	1	1
• Weekly site inspections of Water Treatment Plant and four re-pump facilities to include report and required maintenance	240	240	240

Staffing Levels	17-18	18-19	19-20
WTP Manager	1	1	1
Staff Assistant II	1	1	1
WTP Operations Supervisor	1	1	1
Treatment Plant Operator A/Reports Specialist	1	1	1
Treatment Plant Operator A/Trainer	1	1	1
Treatment Plant Operator A	1	1	1
Treatment Plant Operator B	0	1	1
Treatment Plant Operator C	7	8	6
Treatment Plant Operator Trainee	2	0	2
Treatment Plant Operator C – Part Time	<u>0</u>	<u>1</u>	<u>1</u>
	<b>15</b>	<b>16</b>	<b>16</b>

## Water Treatment and Storage

*Water and Sewer Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$971,686	\$958,517	\$1,024,412	\$1,100,064
Operating Expenses	3,272,491	3,400,459	3,788,268	3,785,751
Capital Outlay	0	0	9,655	0
<b>Total Expenditures</b>	<b>\$4,244,177</b>	<b>\$4,358,976</b>	<b>\$4,822,335</b>	<b>\$4,885,815</b>
Per Capita	\$66.34	\$66.24	\$72.43	\$69.84

### 2018-19 Accomplishments

- ◆ The water treatment plant provided an average of 15 million gallons of safe drinking water per day through over 22,000 connections to our customers.
- ◆ We maintained finished water quality without exceeding any maximum Contaminant Levels (MCL's), monitored primary contaminant concentrations of 76 contaminants and secondary contaminant concentrations of six elements.
- ◆ An important accomplishment was completing Phase I of our disinfection optimization project, working with all divisions within the department to install, test, monitor, and modify bleach and ammonia levels to enhance our disinfection process.
- ◆ Quarterly enhanced disinfection cycles using free chlorine were conducted, helping to ensure quality water and compliance with all state and federal water quality requirements.
- ◆ Original 1992 built Lime Slaker Unit No. 3 was replacement, ensuring operational efficiency of the potable water treatment process.

## **Program: Water Distribution**

Water distribution is responsible for operation and maintenance of the underground piping network providing drinking water and fire protection to the citizens of Delray Beach. Facilities include in excess of 431 miles of water distribution and transmission mains, 22,508 service lines, 8,600 valves and 2,883 fire hydrants. Ensures water quality through the administration of the Backflow Prevention Program and maintenance and monitoring of remote chlorine injection stations. Provides support for the work order data base management system by the collection and input of data. This division also provides administration of the utility warehouse, which stocks commonly used general operating supplies and materials. It is the responsibility of the warehouse to conduct physical inventories, reorder and stock these items as necessary.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

**Objective:** Respond to water main/ service line failures in one hour or less, replace deteriorating residential service lines and construct new service line installations within five days of being requested.

• Water main/Service line failures	305	113	209
• % repaired within one hour	100%	100%	100%
• Service line replacement/new installation	23	28	25
• % replaced or installed within five days of request	100%	100%	100%

**Objective:** To install new water meters within one week of receipt of paid applications and ensure optimum levels of customer service.

• Water meters installed	126	230	178
• % completed within one week	100%	100%	100%

**Objective:** Ensure consistent operational reliability of water distribution system through routine operation and maintenance of system components i.e. Fire Hydrants, Isolation valves and replacement of water meters.

• Hydrants inspected/maintained (twice per year)	6,500	7,186	6,843
• Valves inspected/exercised	628	215	500
• Utility locations completed within 48 hours of request	100%	100%	100%
• Water Meters Replaced	502	230	250

**Objective:** Prevent water system contamination through administration of the City's backflow prevention program.

• City owned backflow devices inspected (once per year)	250	258	503
• % of total units inspected	100%	100%	100%
• Notification for reinspection of private backflow devices posted no later than 30 days prior to expiration date	100%	100%	100%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Manager of W & S Network	1	1	1
Asst. Manager	1	1	1
Administrative Asst.	1	2	2
Staff Assistant	1	0	0
Data Processor	1	1	1
Backflow Inspector	1	1	1
Utilities Supervisor	2	2	2
Crew Leader II	5	6	6
Equipment Operator II	2	2	2
Utility Service Worker A	2	2	2
Utility Service Worker B	3	3	3
Utility Service Worker C	<u>10</u>	<u>6</u>	<u>6</u>
	<b>30</b>	<b>27</b>	<b>27</b>

## Water Distribution

*Water and Sewer Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$1,465,815	\$1,457,637	\$1,606,871	\$1,811,200
Operating Expenses	697,893	853,635	2,204,055	1,718,733
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$2,163,708</b>	<b>\$2,311,272</b>	<b>\$3,810,926</b>	<b>\$3,529,933</b>
Per Capita	\$33.82	\$35.12	\$57.24	\$50.46

### 2018-19 Accomplishments

- ◆ The Water Distribution Section responded to and repaired 113 water service leaks caused by aging galvanized piping and other issues.
- ◆ Backflow prevention devices help protect our water distribution system and as a part of our program, 258 city owned backflow prevention devices were inspected.
- ◆ Instead of using outside sources for hydrant flushing our Water Distribution Section flushed, inspected, recorded all 3173 hydrants information on newly created spreadsheets. The spreadsheet information was forwarded to the utility GIS division for data input into our digital mapping system.
- ◆ The Water Distribution Section was trained on the new work order system. They're generating, closing, and adding all pertinent information related to the service requests and work orders assigned.

## **Program: Environmental Compliance**

The Environmental Compliance Division is responsible for the operation of the City of Delray Beach’s Environmental Services Laboratory Program.

The laboratory monitors drinking water quality and compliance with State and Federal requirements through collection and analysis at strategic locations throughout the distribution system, as well as reporting of test results on drinking water and environmental samples to state regulatory agencies.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** Continue monitoring of the City’s drinking water and maintain necessary license to keep the laboratory operational. To respond to all regulatory agencies’ data requirements and maintain all records related to safe drinking water requirements. Perform daily routine drinking water analysis, special testing during emergency spills, main breaks, and natural disaster events.

**Objective:** Monitor raw and finished water to ensure compliance with all pertinent Federal, State, and Local regulations. Minimize use of outside laboratory services.

• % of water quality sample tests processed per year	97%	96%	99%
• % of total samples processed in house per year	99%	99%	99%

**Objective:** To maintain quality assurance and quality control throughout the Delray Beach Environmental Services Laboratory.

• % Laboratory Certification Program Proficiency Testing results within acceptable ranges	99%	97%	95%
• % Monthly Compliance Reports reviewed	100%	100%	100%

**Objective:** Maintain laboratory proficiency through in-house cross training and monitor division’s budget along with additional NELAP (National Environmental Laboratory Accreditation Program) surveillance.

• Meet NELAP requirements by maintaining Quality Manual and Standard Operating Procedures current and up-to-date.	90%	90%	90%
• Conduct cross training on a monthly basis to ensure balanced capabilities of compliance division staff.	90%	90%	90%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Environmental Compliance Manager	1	1	1
Senior Chemist	1	1	1
Junior Chemist	1	1	1
Field Technician	1	0	0
Laboratory Technician	1	0	0
Quality Assurance Analyst	0	2	3
Quality Control Chemist	<u>0</u>	<u>0</u>	<u>0</u>
	5	5	6

## **Environmental Compliance**

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$403,850	\$401,245	\$483,625	\$512,404
Operating Expenses	107,609	131,256	144,109	140,812
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$511,459</b>	<b>\$532,501</b>	<b>\$627,734</b>	<b>\$653,216</b>
Per Capita	\$8.00	\$8.09	\$9.43	\$9.34

### **2018-19 Accomplishments**

- ◆ The Utilities Environmental Compliance Division (Lab) renewed the laboratory certification under NELAP (National Environmental Laboratory Accreditation Program) for performing analyses of 120 analytes for the period of July 1st, 2019 to June 30th, 2020.
- ◆ The division completed all water quality mandated testing and reporting, met all EPA Safe Drinking Water Act standards, successfully completed startup procedure for additional microbiological testing for Enterococci and an 18 hour Fecal Coliform procedure, and maintained a 97% success rate through two rounds of proficiency testing for fiscal year 2019, exceeding the 90% goal, and remained certified for all tested parameters.
- ◆ The division successfully completed two city-wide studies for lead and copper, achieving compliance with state and EPA Lead and Copper Rule 90th percentile ranking action levels.

**Program: Wastewater Collection**

Wastewater Collection is responsible for the operation and maintenance of the underground gravity and force main piping systems that receive and transmit wastewater discharged from homes and businesses to the South Central Regional Wastewater Treatment Plant. Facilities include 355 miles of gravity and force mains, 22,160 service laterals and approximately 4,975 manholes. Programs include preventive maintenance, chemical applications, root control, cleaning and closed circuit televised inspections of gravity sewer mains. The Industrial Pretreatment Program monitors all discharges from commercial and industrial users into the public sanitary sewer system. Provides for utility locations reducing the potential for service interruption resulting from construction activities. Assistance is provided to other divisions as needed.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting, and rehabilitating of system components.

**Objective:** Maintain system integrity and operational condition to comply with minimum regulatory parameters.

• Response to main breaks not exceeding 1 hour	100%	100%	100%
• Main and lateral stoppages cleared	251	249	250
• Clearance of main blockages not exceeding 1 working day	100%	100%	100%
• Sanitary sewer spills resolved not exceeding 24hrs.	100%	100%	100%

**Objective:** Ensure optimum levels of customer service.

• Response to requests within 1 working day	100%	100%	100%
• Utility locations completed within 48 hours of request	100%	100%	100%

**Objective:** Minimize the introduction of corrosive, toxic, and contaminating pollutants into the wastewater collection system through enforcement of the City’s industrial pretreatment program. Based on DEP requirements that a total of 80% of commercial businesses subject to IPP requirements (i.e. restaurants, dental offices, hospitals, etc.) in the City’s service area must be inspected annually.

• Commercial/Industrial discharge facilities inspected	913	200	1,000
• IPP Notices of Violation issued	183	10	0
• Notices of Violation (NOV) issued within 5 business days of inspection	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Assistant Water Sewer Network Manager	0	0	1*
Equipment Operator, Senior	0	0	1
Utilities Supervisor	1	1	1
Crew Leader	2	2	3*
IPP Administrator (50% Utilities/50% Development Services)	0.5	0.5	0.5
IPP Inspector	1	1	1
Utilities Locator	1	1	1
Equipment Operator	2	2	2*
Utility Service Worker A	3	3	4*
Utility Service Worker C	<u>3</u>	<u>3</u>	<u>5*</u>
	<b>13.5</b>	<b>13.5</b>	<b>19.5</b>

\*Note: Positions acquired and merged from Construction Division (258) cost center to WW Collection cost center (270) and include a total of 6 positions: 1 Assistant W/S Network Manager, 1 Crew Leader, 1 Equipment Operator, 1 USW “A”, and 2 USW “C”



## **Wastewater Collection**

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$670,071	\$667,392	\$805,658	\$1,343,558
Operating Expenses	855,661	881,792	1,161,123	1,238,995
Capital Outlay	0	0	16,500	0
<b>Total Expenditures</b>	<b>\$1,525,732</b>	<b>\$1,549,184</b>	<b>\$1,983,281</b>	<b>\$2,582,553</b>
Per Capita	\$23.85	\$23.54	\$29.79	\$36.92

### **2018-19 Accomplishments**

- ◆ The Industrial Pretreatment Program (IPP) group audited reclaimed water and potable metered connections for possible cross connections, identifying 1 area in need of remediation.
- ◆ Performed over 7896 water and sewer utility locations to prevent damage to existing utilities as a result of underground construction activities.
- ◆ Outside resources cleaned, televised and provided reports and videos of 51.47 miles of sanitary sewer lines, utilized for evaluating future repair and replacement needs within the system. Internally our Wastewater Collection Section cleaned
- ◆ The Water Distribution Section was trained on the new work order system. They're generating, closing, and adding all pertinent information related to all service requests and work orders assigned.

**Program: Sewage Treatment**

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This division funds the City's portion of costs associated with the operation of the South Central Regional Wastewater Treatment and Disposal Board (SCRWTDB), Sewage Treatment Facility, a joint venture between the City of Boynton Beach and Delray Beach, which provides for the treatment and disposal of wastewater generated within the Cities. The SCRWTDB also monitors the city's program administration for permitted facilities that are subject to the Industrial Pretreatment Program (IPP) and provides a source of reclaimed water for irrigation use within the City.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Control costs and contribute to maximum efficiency of operation of wastewater treatment facility.

**Objective:** Reduce groundwater inflow and infiltration through rehabilitation of wastewater collection system (L.F./yr.).

- |   |       |       |       |
|---|-------|-------|-------|
| • Rehabilitate wastewater collection system (L.F./year) | 6,285 | 6,000 | 6,000 |
|---|-------|-------|-------|

**Objective:** Maintain chloride levels at SCRWTDB entry point below 250 parts per million (ppm)

- |  |     |     |     |
|--|-----|-----|-----|
| • Chloride levels in wastewater stream<br>(Annual monthly average) | 151 | 200 | 200 |
|--|-----|-----|-----|

## Sewage Treatment

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Operating Expenses	\$3,102,114	\$3,002,097	\$3,377,996	\$3,207,654
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$3,102,114</b>	<b>\$3,002,097</b>	<b>\$3,377,996</b>	<b>\$3,207,654</b>
Per Capita	\$48.49	\$45.62	\$50.74	\$45.85

### 2018-19 Accomplishments

- ◆ Discontinued the use of on-site bleach generators in favor of an automated batching system allowing us to save on power using a safer process.
- ◆ Removed two (2) failing bar-screens and replaced them with three (3) new multi-rake bar-screens. The additional bar-screen adds redundancy in the event of an emergency.
- ◆  
Rehabilitated the master lift station and added controls in order to view pump information on SCADA.
- ◆ Added two new truck loading pumps with superior technology for easy maintenance and longevity.
- ◆ Pumps have the ability to be adjusted in order for them to continue to operate at their maximum pumping capability.
- ◆ Successfully had the ocean outfall administrative order removed from the NPDES permit upon permit renewal.
- ◆ Rehabilitated the headworks influent channels and installed several gates giving the plant the ability to take each channel offline individually in order to conduct inspections or make repairs without interrupting the plant process.
- ◆ Increased plant security by tripling the amount of cameras throughout the facility.
- ◆ Implemented new network connectivity throughout the facility enabling staff to use their radios and tablets.
- ◆ Kicked off the Capital Improvement Project to upgrade the facilities aeration and blower system.

## **Program: Water Maintenance**

The Water Maintenance division is responsible for the maintenance of electrical and mechanical components of the City's Water Treatment Plant, raw water wells and pumping and storage facilities. Activities include repairs, scheduled preventive maintenance, monitoring critical equipment, grounds maintenance and cross-training technical staff in all areas.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** Ensure consistent and reliable service is provided to water treatment and storage facilities through regular inspection and maintenance of component systems.

<b>Objective:</b> Ensure operational reliability of water supply, treatment, and storage facilities.
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• Inspections of raw water wells (based on 36 per month, 432 per year)	77%*	88%	95%
• Inspections of mechanical/electrical components at WTP and pumping stations including stormwater stations. (300 per year.)	87%	93%	95%
• Quarterly vibration analysis inspections of critical process components (over 15 hp, 56 per year)	95%	88%	95%
• Critical process equipment operational rate (based on 400 units.)	100%	100%	100%
• Inspect, exercise, and maintain weekly all fixed and portable auxiliary generators (based on 46 units per week 26 portable generators, 20 fixed generators each week. Also includes generators assigned to lift stations. 2392 total)	55%*	80%	90%
• Buildings and Grounds maintenance at the WTP and related facilities. (Based on 4500 per year)	95%	100%	95%

\*Note: Shortfall due to hurricane Irma restoration efforts

<b>Objective:</b> To respond to emergencies within one hour or less and complete at least 95% of work orders within 3 days of receipt.
--

• Response to system emergencies not exceeding one hour	100%	100%	100%
• Work orders completed within 3 working days	100%	100%	100%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Crew Leader II	1	1	1
Utility Building Maintenance Worker II	1	1	1
Utilities Mechanic, Sr.	1	1	1
Motor/Pump Technician	1	1	1
Well Maintenance Technician	1	1	1
Utility Service Worker C	4	4	4
Instrumentation Tech., Sr.	<u>1</u>	<u>1</u>	<u>1</u>
	<b>10</b>	<b>10</b>	<b>10</b>

## **Water Maintenance**

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$638,599	\$621,148	\$652,622	\$695,051
Operating Expenses	232,554	252,900	418,957	383,393
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$871,153</b>	<b>\$874,048</b>	<b>\$1,071,579</b>	<b>\$1,078,444</b>
Per Capita	\$13.62	\$13.28	\$16.09	\$15.42

### **2018-19 Accomplishments**

- ◆ The Water Maintenance Section Division of the Utilities Maintenance Division completed redevelopment of five (5) of the thirty (30) raw water wells to ensure the continued availability of clean, safe drinking water. With the growing shortage of readily available water, keeping our wells in top condition is of utmost importance.
- ◆ Preventive Maintenance Program successfully completed all programmed preventive maintenance work orders to extend useful life of equipment. By performing routine preventive maintenance, problem areas can be identified and corrected before resulting in significant downtime of equipment.
- ◆ The Hach system analyzer system was completed and integrated with our telemetry system to help monitor and produce clean, safe drinking water.
- ◆ Completed Installation of Pressure Sensors at Water Treatment Plan. System low pressure alarms were installed throughout the water treatment plant to ensure rapid response in the event of a system low pressure condition.
- ◆ Successfully Procured a 2,500 Gallon Diesel Fuel Tanker. 2500 gallon fueling tanker was purchased to ensure rapid refueling of emergency standby generators and continued operation of the water treatment plant in the event of a prolonged power outage.

## **Program: Lift Station Maintenance**

The Lift Station Maintenance division is responsible for the electrical and mechanical maintenance and repair of all sewage lift stations (129) and stormwater pumping stations (7) in the City. Lift station Maintenance monitors levels of odor and gases at lift stations, maintains lift station buildings and grounds, responds to odor complaints, and provides 24-hour on-call personnel for emergencies. The division also provides parts and equipment for maintenance of portable generators associated with lift stations.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>
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**Goal:** Ensure consistent and reliable levels of service are provided by wastewater and stormwater pumping facilities through regular inspection and maintenance of component systems.

<b>Objective:</b> Ensure operational reliability of sewage liftstations and stormwater pump stations.			
• Cleaning and inspecting of sewage pumping facility components (based on 64 per week, 3328 per year)	99%	93%	95%
• Inspection of stormwater pumping facility components (based on 7 per month, 84 per year)	100%	75%	95%
• Vibration analysis of primary transmission components (over 15 hp) of sewage/stormwater pump stations, (84 per year)	73%*	81%	95%
• Preventive maintenance tasks of sewage pumping facilities. (Electrical PM's, Mechanical PM's etc. based on 516 per year)	46%*	82%	95%
• Preventive maintenance tasks of stormwater pumping facilities. (200 per year)	76%*	100%	90%
• Operational Ability of Primary Equipment	100%	100%	100%
• Response to system emergencies not exceeding 1 hour	100%	100%	100%

\*Note: Shortfall due to hurricane Irma restoration efforts

**Objective:** To properly maintain all lift stations and surrounding grounds in order to minimize their impact on residential communities.

• Odor complaints (six or less per year)	100%	100%	100%
• Semi-monthly facility grounds maintenance including mowing, trimming, edging, and litter control based on maintenance of 129 lift stations and 43 other utility sites (4128 per year.)	82%	90%	94%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Instrumentation Tech	1	1	1
Manager of Maintenance	1	1	1
Assistant Manager of Maintenance	0	1	1
Utilities Maintenance Supervisor	2	3	3
Utilities Mechanic	5	5	5
Generator Technician	0	4	4
Electrician I	2	2	2
Electrician III	1	1	1
Mech/Elec Technician	2	0	0
Utility Service Worker C	3	3	3
Staff Assistant II	<u>1</u>	<u>1</u>	<u>1</u>
	<b>18</b>	<b>22</b>	<b>22</b>

## **Liftstation Maintenance**

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$1,132,183	\$1,170,169	\$1,503,814	\$1,614,446
Operating Expenses	555,995	754,725	1,232,677	1,286,290
Capital Outlay	0	0	15,770	0
<b>Total Expenditures</b>	<b>\$1,688,178</b>	<b>\$1,924,894</b>	<b>\$2,752,261</b>	<b>\$2,900,736</b>
Per Capita	\$26.39	\$29.25	\$41.34	\$41.46

### **2018-19 Accomplishments**

- ◆ Completed 95% of Preventive Maintenance Program. The Lift Station Maintenance Section of the Utility Maintenance Division successfully completed all programmed preventive maintenance work orders to extend useful life of equipment ensuring continued lift station reliance.
- ◆ Completed Sewage Lift Station No. 17 Rehabilitation. A major rehabilitation of Lift Station No. 17 began with the initial phase consisting of replacement of the lids, which are in the middle of MacFarland drive, thus increasing safety and reducing the noise as vehicles drive over them.
- ◆ Completed Sewage Lift Station No. 1 Replacement. Replacement of Lift Station 1 was completed in March 2019. The replacement of this lift station allows us to meet future demands placed on the City as it grows, as well as ensuring the reliable operation of this critical pumping station.
- ◆ Increased efficiency and oversight at Supervisory Levels. Staffing levels were increased with the addition of an assistant manager, and third supervisor to help ensure continuity of operations and to help ensure all maintenance aspects are being fully undertaken.
- ◆ Completed Annual Programmatic Lift Station Rehabilitation. Rehabilitated Lift Station No's 100A, 86B and 84A, with scope of work consisting of replacing discharge pipes, check valves, plug valves and re-coating wet well to help extend useful life of stations.

## **Construction Services**

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$601,901	\$374,733	\$425,832	\$0
Operating Expenses	138,318	118,663	116,462	0
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$740,219</b>	<b>\$493,396</b>	<b>\$542,294</b>	<b>\$0</b>
Per Capita	\$11.57	\$7.50	\$8.14	\$0.00



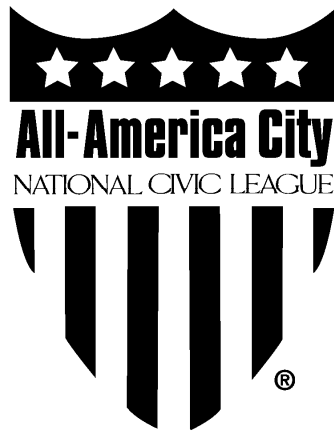
# Miscellaneous

## Miscellaneous

*Water and Sewer Fund*

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Operating Expenses	\$3,573,807	\$3,632,744	\$4,478,276	\$7,420,514
Capital Outlay	0	0	1,493,207	2,700,000
Project Reserve	0	0	0	0
Debt Service	236,026	194,080	2,050,532	1,937,404
Depreciation	3,255,991	3,492,669	0	0
Transfers	8,712,323	10,701,181	18,649,671	15,031,339
<b>Total Expenditures</b>	<b>\$15,778,147</b>	<b>\$18,020,674</b>	<b>\$26,671,686</b>	<b>\$27,089,257</b>
Per Capita	\$246.64	\$273.85	\$400.60	\$387.23

# **Delray Beach Florida**



**1993★2001★2017**

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# Law Enforcement Trust Fund

## Mission Statement

We, the members of the Delray Beach Police Department, are committed to improving the quality of life, promoting peace, and resolving problems through a working partnership with our community and empowerment of our members.

## **Law Enforcement Trust Fund**

*Law Enforcement Trust Fund*

The Law Enforcement Trust Fund (LETf) is a fund set up by the State of Florida to allow Law Enforcement Agencies to account for and control money and property that the agency has won through some type of forfeiture. The account is used at the discretion of the chief law enforcement official, within the guideline set down in Florida Statute, in support fo law enforcement activities.

The Police Department uses the LETf to support training requirements, undercover activities, youth programs, anti-drug programs and equipment purchases.

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Revenue	\$0	\$0	\$0	\$0
Fines and Forfeits	28,266	25,847	204,250	130,600
Miscellaneous Revenue	0	0	0	0
<b>Total Revenues</b>	<b>\$28,266</b>	<b>\$25,847</b>	<b>\$204,250</b>	<b>\$130,600</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Operating Expenses	\$74,979	\$119,679	\$84,250	\$80,600
Capital Outlay	152,325	0	120,000	50,000
Non-Operating Expenses	0	0	0	0
Grants and Aids	0	0	0	0
<b>Total Expenditures</b>	<b>\$227,304</b>	<b>\$119,679</b>	<b>\$204,250</b>	<b>\$130,600</b>
Per Capita	\$3.55	\$1.82	\$3.07	\$1.87

# Neighborhood Services Fund

## Mission Statement

The mission of Neighborhood Services is to provide a quality living environment for residents of the City by providing the opportunity for civic engagement, decent, affordable housing, expanding economic and job opportunities and eliminating slum and blighted conditions.

**Program: Neighborhood Services**

The Neighborhood Services Division manages and implements various programs utilizing Federal, State and local grant dollars that are designed to benefit low to moderate income residents and to improve the livability of neighborhoods throughout the City. Emphasis is on preserving existing residential units, providing disaster assistance as needed, increasing affordable homeownership opportunities, and creating economic development opportunities including job creation for low-moderate income residents. The Neighborhood Resource Center is funded under this division and serves as a vehicle for the delivery of services to individuals throughout the City.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
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**Goal:** To cultivate a safe and suitable living environment for low-to-moderate income households.

**Objective:** To complete housing rehabilitation of owner-occupied units in order to provide decent, safe and standard housing units and to make improvements to the designated historic neighborhood. To repair and protect existing owner-occupied housing units and to correct issues of urgent need related to past and future storm damage.

**Housing Rehabilitation (CDBG & SHIP) #of homes per annual plan**

Complete income eligibility within 120 days	112%	85%	85%
Percentage completed within 90 days of building permit issuance	145%	80%	80%
Conduct 2 public meetings annually	100%	100%	100%

**Residential Construction Mitigation Program**

Complete income eligibility within 120 days	85%	85%	85%
Percentage completed within 90 days of building permit issuance	N/A	85%	85%
Percentage of completed write-up within 60 days of eligibility	N/A	85%	85%
Distribute a minimum of 500 pieces of program information annually (1)	100%	100%	100%
Quarterly (4) update of information on website	100%	100%	100%

**Objective:** To create affordable home ownership and rental opportunities for low to moderate income households.

**Purchase Assistance: SHIP/NSP (CLT/DBHA)**

Complete income eligibility within 120 days	130%	100%	100%
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**Workforce Housing (Purchase/Rental)**

Monitor active workforce developments monthly (12)	100%	100%	100%
Complete income eligibility within 120 days per household	100%	100%	100%
Perform audit per development annually (FY16-3, FY17-4, FY18-6)	100%	100%	100%

**Goal:** To provide financial resources to stimulate business retention and expansion within the CDBG target area.

**Objective:** To market economic development funds in order to expand opportunities primarily for persons of low to moderate incomes.

**Economic Development/Micro-Enterprise Loan Program**

Outreach monthly (12) through print and social media outlets	100%	N/A	100%
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**Goal:** To make available broad-ranging city-wide support to neighborhoods through education, outreach and helping to improve curb appeal.

**Objective:** To empower residential HOA's, to provide new and enhance existing neighborhood initiatives promoting partnerships.

Attend at least one community/neighborhood meeting per month (12)	100%	100%	100%
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**Objective:** To create more attractive neighborhoods by way of exterior and landscaping improvements.

**Landscaping and Exterior Improvements (Curb Appeal)**

Distribute a minimum of 500 pieces of program information annually (1)	100%	100%	100%
Complete income eligibility within 120 days	N/A	100%	100%

Staffing Levels	17-18	18-19	19-20
Neighborhood Services Administrator	1	1	1
Housing Rehabilitation Inspector	1	1	1
Housing Rehabilitation Specialist	1	1	1
Housing Property Coordinator	1	1	1
CI Project Administrator	.5	.5	.5
Staff Assistant II	<u>1</u>	<u>1</u>	<u>1</u>
	5.5	5.5	5.5

## Neighborhood Services

*Neighborhood Services*

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$301,417	\$0
Intergovernmental Revenue	718,184	764,175	1,597,628	609,788
Miscellaneous Revenue	147,888	84,110	1,575,031	123,397
Non-Revenues (Transfers)	149,430	175,781	183,930	195,506
<b>Total Revenues</b>	<b>\$1,015,502</b>	<b>\$1,024,066</b>	<b>\$3,658,006</b>	<b>\$928,691</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$403,987	\$392,559	\$409,998	\$433,087
Operating Expenses	834,999	466,959	3,158,714	426,594
Capital Outlay	84,675	0	0	0
Grants and Aids	68,133	68,915	73,746	0
Contingency/Transfers	0	0	15,548	69,010
<b>Total Expenditures</b>	<b>\$1,391,794</b>	<b>\$928,433</b>	<b>\$3,658,006</b>	<b>\$928,691</b>
Per Capita	\$21.76	\$14.11	\$54.94	\$13.28

	2017	2018	2019	2020
Expenditures by Program	Actual	Actual	Revised	Budget
Ship Program - State Grant	501,792	280,213	533,054	91,752
CRA Easement Grant Program	23,990	35,650	304,625	125,000
Beacon Center	0	0	0	0
FEMA Residential Mitigation	19	0	49,546	0
Workforce Housing	63,486	83,994	1,292,880	0
Neighborhood Stabilization	277,981	0	0	0
Demolition and Clearance	27,897	33,223	100,909	0
Program/Planning Admin	77,190	83,684	103,822	179,079
Housing Rehabilitation-Federal Grant	182,342	235,830	778,701	337,028
Miscellaneous Expense-Federal Grant	0	800	144,523	0
Grants and Aids	68,133	68,915	73,746	0
Neighborhood Housing	168,964	106,124	276,200	195,832
Miscellaneous	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,391,794</b>	<b>\$928,433</b>	<b>\$3,658,006</b>	<b>\$928,691</b>



## **Neighborhood Services**

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### **2018-19 Accomplishments**

- ◆ Partnered with the Delray Beach Community Land Trust (DBCLT) to provide financial assistance to four (4) first-time homebuyers under the State Housing Initiative Partnership (SHIP) program for \$180,100. Three (3) additional buyers received direct financial assistance under the workforce strategy in the amount of \$70,000. In addition, a total of \$58,705 was expended towards rental assistance under the SHIP and Workforce programs.
- ◆ \$129,414.66 was expended through the 2018 Solid Waste Authority grant allocation for beautification efforts.
- ◆ HUD approved the City's Consolidated Annual Action Plan for FY19-20 which is being implemented.
- ◆ Under the housing rehabilitation program, assistance has been provided to twelve (12) households to bring structures into building code compliance and ADA accessibility.

# Beautification Trust Fund

## Mission Statement

The Beautification Program maintains the landscaping in designated public rights-of-way to provide an aesthetically pleasing appearance to citizens and visitors in the City of Delray Beach.

**Program: Beautification Trust Fund**

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The Beautification Trust Fund is funded by a portion of the utility tax collection. The Fund’s share is 1.2% of the 10% charged on electric sales and competing energy sources, and a proportionate amount on communications service. It is used for the landscape maintenance of beautification areas.

The primary areas maintained in this fund consist of landscaped areas along highways, streets, interchanges, and medians identified in the 1986 Comprehensive Beautification Program and landscaped through the Beautification Bond issue. Maintenance includes not only turf care, edging, weeding, and trimming, but also irrigation maintenance and litter pick up in the beautification areas.

Maintenance is performed both in house by a crew of maintenance workers as well as by contract with landscape companies. Contract areas include Homewood & Linton Blvd. & 3 medians on Military Trail, Lake Ida Rd. – Medians between Swinton Ave. & I-95, S. Federal Highway & Congress Ave., Martin Luther King Blvd. – N.E. 1<sup>st</sup> Ave. to N.W. 12<sup>th</sup> Ave., S. W. 12<sup>th</sup> Ave. & S.W. 3<sup>rd</sup> St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8<sup>th</sup> St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2<sup>nd</sup> Ave. between Swinton Ave. & 15<sup>th</sup> Ave..

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Maintain all landscaped areas within the targeted Beautification Trust areas in an attractive and pleasing manner.

**Objective:** Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following National Recreation and Parks Association maintenance standards.

Number of sites maintained weekly	10	10	10
Number of times in beautification areas where litter is picked up three times/week	3,380	3,380	3,380
Number of acres mowed (15 acres x 52 wks)	780	780	780
Number of Fertilizer application for:			
Turf (includes weed and feed)	2	5	5
Palm Trees	2	2	2
Ornamental Shrubs	2	3	3

Staffing Levels	17-18	18-19	19-20
Crew Leader I	1	1	1
Irrigation Maintenance Worker	1	1	1
General Maintenance Worker	$\frac{4}{6}$	$\frac{3}{5}$	$\frac{3}{5}$

## Beautification Trust Fund

Beautification

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Prior Year Surplus	\$0	\$0	\$13,900	\$0
Intergovernmental Revenue	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenue	6,255	7,215	100,000	100,000
Non-Revenues (Transfer)	947,348	990,122	935,190	935,190
<b>Total Revenues</b>	<b>\$953,603</b>	<b>\$997,337</b>	<b>\$1,049,090</b>	<b>\$1,035,190</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$270,856	\$278,046	\$257,941	\$294,350
Operating Expenses	552,287	525,454	716,911	715,497
Capital Outlay	0	0	13,900	15,000
Non-Operating Expenses	0	0	60,338	10,343
Grants & Aids	0	0	0	0
Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$823,143</b>	<b>\$803,500</b>	<b>\$1,049,090</b>	<b>\$1,035,190</b>
Per Capita	\$12.87	\$12.21	\$15.76	\$14.80

### 2018-19 Accomplishments

- ◆ Installed new irrigation at 1st Street parking lot and FEC Railroad.
- ◆ Property Clean up: mowing, trimming and debris removal at SW 14th Avenue alleyway.
- ◆ Lot mowing of FEC R/R from Gulfstream to Linton Blvd. once a month.
- ◆ Trimming and thinning canopy of (2) mahogany trees on Pineapple Grove.
- ◆ Replaced (240) sprinkler heads, (3) time clocks, (1) backflow and solenoid and (3) main line breaks.
- ◆ Neighborhood Cleanup: SW 11th – 12th Avenue alleyway
- ◆ Old Railroad Depot: removal of (12) dead sable palms, (21) Brazilian pepper trees and removal of all trash/debris before lot mowing.
- ◆ 1101 Thomas Street: removal of 30' dead royal palm from ROW.
- ◆ Spady House Museum: pressure wash sidewalks and rails.
- ◆ Fire Station 112: Installation of (3) yards of egg rock around fire hydrant.
- ◆ 1st Street Parking lot: installation of (65) red tipped cocoplum along FEC R/R fencing.
- ◆ SW 12th Ave.: installation of (306) trinette arboricola, (165) green island ficus and (20) yards of mulch.

**2018-19 Accomplishments**

**(cont.)**

- ◆ Cason Cottage: sod removal around perimeter of grounds before new fence installation.
- ◆ Installation of (475) cubic yards of mulch in various right-of-ways and other city properties that the ROW department maintains.
- ◆ Alleyway cleanup: NW 9th and 10th Avenue and NW 13th and NW 14th Avenue.
- ◆ Delray Beach Library: Remove debris from gutters.
- ◆ Delray Beach Police Department: Remove debris from gutters.

# General Obligation Debt Service Fund

**GO Debt Service Fund**

*GO Debt Service*

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Current Ad Valorem Taxes	\$2,133,338	\$2,125,578	\$2,091,275	\$2,147,144
Delinquent Ad Valorem Taxes	0	0	623	0
<b>Total Revenues</b>	<b>\$2,133,338</b>	<b>\$2,125,578</b>	<b>\$2,091,898</b>	<b>\$2,147,144</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
GO Principal	\$1,640,000	\$1,700,000	\$1,750,000	\$1,820,000
GO Interest	449,576	428,968	341,898	327,144
<b>Total Expenditures</b>	<b>\$2,089,576</b>	<b>\$2,128,968</b>	<b>\$2,091,898</b>	<b>\$2,147,144</b>
Per Capita	\$32.66	\$32.35	\$31.42	\$30.69

*This is a new fund beginning FY 2017. Previous expenses and revenues were recorded in the general fund.*

# Beach Restoration Fund

## *Mission Statement*

The Beach Restoration program will provide the highest quality beach environment for upland property protection, habitat enhancement, and the recreational enjoyment of residents and visitors to Delray Beach.



## Program: Beach Restoration Fund

The Public Works Department manages the Beach Renourishment Program, including funding applications, permit acquisition, consultant and construction contract supervision; management of the Sea Turtle Conservation Program, and professional advice and direction regarding issues relating to the coastline and its management. The main focus of this program is to provide for the protection and enhancement of the beach and coastal resources in accordance with State and Federal permits.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** (1) Maintain the beach and dune system at the optimum design section to provide an adequate recreation beach and storm protection and (2) implement and monitor the annual Sea Turtle Conservation Program which requires reporting nesting frequencies and nesting successes in Delray Beach.

**Objective:** Manage the beach renourishment project, ensuring that it is accomplished on schedule and within budget, without harming nesting turtles.

Implement required design and monitoring tasks	7	5	5
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Sea Turtle Conservation Project	Mar.-Oct.	Mar.-Oct.	Mar.-Oct.
Sand Search & Engineering	N/A	09/30/19	9/30/20
Permitting	N/A	12/31/19	10/31/20
Construction Environmental	08/31/18	08/31/19	08/31/19
Fill Placement	N/A	N/A	N/A
Construction Loans	N/A	N/A	N/A
Post Construction Monitoring Physical Survey	11/30/18	11/30/19	12/31/20
Beach Tilling	03/01/18	03/01/19	03/01/20
Construction Management	N/A	N/A	N/A

**Objective:** To maintain or increase nesting frequency on the City beaches and dune systems.

Monitor, report and prepare yearly nesting activity report on the entire beach.	320 Nests	340 Nests <i>Estimated</i>	300 Nests
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**Objective:** To maintain or increase nesting success (number of nests divided by number of crawls onto the beach) on the City's beaches and dune systems.

Monitor, report and prepare yearly nesting success rate report on the entire beach.	30%	30%	30%
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**Goal:** Maximize State, Federal, and County reimbursements for beach nourishment.

**Objective:** To maintain the cost to the City for beach nourishment at a minimum through Federal, State and Local cost share reimbursement programs.

Portion of nourishment project costs paid by City	29%	26%	26%
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Staffing Levels	17-18	18-19	19-20
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There are no positions within the City dedicated solely to this program.	0	0	0
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## **Beach Restoration Fund**

*Beach Restoration*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Revenue	\$0	\$0	\$108,848	\$200,000
Federal Grants	0	0	632,418	65,823
State Grants	0	45,282	299,729	25,515
Palm Beach County Grants	0	0	245,142	25,515
Miscellaneous Revenue	0	0	0	0
Transfers	66,735	52,447	237,511	254,447
<b>Total Revenues</b>	<b>\$66,735</b>	<b>\$97,729</b>	<b>\$1,523,648</b>	<b>\$571,300</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Operating Expenses	\$105,877	\$146,871	\$1,523,648	\$571,300
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Project Reserve	0	0	0	0
<b>Total Expenditures</b>	<b>\$105,877</b>	<b>\$146,871</b>	<b>\$1,523,648</b>	<b>\$571,300</b>
Per Capita	\$1.66	\$2.23	\$22.88	\$8.17

### **2018-19 Accomplishments**

- ◆ Installed new irrigation at 1st Street parking lot and FEC Railroad.
- ◆ Property Clean up: mowing, trimming and debris removal at SW 14th Avenue alleyway.
- ◆ Lot mowing of FEC R/R from Gulfstream to Linton Blvd. once a month.
- ◆ Trimming and thinning canopy of (2) mahogany trees on Pineapple Grove.
- ◆ Replaced (240) sprinkler heads, (3) time clocks, (1) backflow and solenoid and (3) main line breaks.
- ◆ Neighborhood Cleanup: SW 11th – 12th Avenue alleyway
- ◆ Old Railroad Depot: removal of (12) dead sable palms, (21) Brazilian pepper trees and removal of all trash/debris before lot mowing.
- ◆ 1101 Thomas Street: removal of 30' dead royal palm from ROW.
- ◆ Spady House Museum: pressure wash sidewalks and rails.

**2018-19 Accomplishments**  
**(cont.)**

- ◆ Fire Station 112: Installation of (3) yards of egg rock around fire hydrant.
- ◆ 1st Street Parking lot: installation of (65) red tipped cocoplum along FEC R/R fencing.
- ◆ SW 12th Ave.: installation of (306) trinette arboricola, (165) green island ficus and (20) yards of mulch.
- ◆ Cason Cottage: sod removal around perimeter of grounds before new fence installation.
- ◆ Installation of (475) cubic yards of mulch in various right-of-ways and other city properties that the ROW department maintains.
- ◆ Alleyway cleanup: NW 9th and 10th Avenue and NW 13th and NW 14th Avenue.
- ◆ Delray Beach Library: Remove debris from gutters
- ◆ Delray Beach Police Department: Remove debris from gutters.
- ◆ Stump grinding: Andrews Ave., Cul-de-sac, Rabbit Hollow.
- ◆ Tree installation: (1) spindle palms NW 12th Avenue and (1) SE 2nd Street
- ◆ Tree trimming: (670) palms and (200) hardwood trees.
- ◆ ROW staff attended the Discrimination, Harassment and Bullying training 2/12/19.

# City Marina Fund

## Mission Statement

The City Marina will provide a safe, clean, secure and nicely landscaped environment for Marina residents and visiting boaters.

**Program: City Marina**

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The City's Marina provides 24 rental slips in a nicely landscaped environment on the Intracoastal Waterway. Marina residents are provided with a facility containing restrooms, showers, washer and dryer, ice machine and an open sitting/reading room. A credit card-operated wastewater pump is available for the convenience of all boaters on the Intracoastal, as well as marina residents. A dumpster is also available for solid waste disposal.

The Parks and Recreation Department maintains files on all residents, collects all fees and monitors operations and activities at the marina. The City allows live-aboard renters and provides a service box for each slip with connections for electricity, sewer, water, telephone, and cable TV. The electricity, sewer, and water are provided at no extra cost, but renters must arrange and pay for telephone and cable TV service.

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Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Ensure safe and secure dockage services for live-aboard and other boaters and provide daily restroom and laundry room maintenance.

<b>Objective:</b> Conduct regular inspections and visits to ensure a high level of maintenance quality. Provide a pumpout station for boaters to safely dispose of wastewater.
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Number of days Cleaning Company services marina building	312	312	0
Yearly gallons pumped/pumpout station	200,000	200,000	0

**Goal:** Maintain open communications with marina residents.

<b>Objective:</b> To respond to marina residents' requests within 24 hours and maintain an accurate and up-to-date waiting list.
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Number of people on the City Marina waiting list	67	80	0
Maintain monthly occupancy rate	100%	100%	0%

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Staffing Levels	17-18	18-19	19-20
No full time staff assigned to this program	0	0	0

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## City Marina Fund

*City Marina*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Revenue	\$0	\$0	\$93,029	\$0
Franchises/License/Permits	2,120	1,020	1,650	1,650
Intergovernmental Revenue	0	0	0	0
Charges for Services	239,205	252,524	142,471	142,471
Miscellaneous Revenue	5,750	3,359	23,005	37,601
<b>Total Revenues</b>	<b>\$247,075</b>	<b>\$256,903</b>	<b>\$260,155</b>	<b>\$181,722</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$206	\$0	\$2,153	\$2,153
Operating Expenses	98,429	149,313	186,070	89,894
Capital Outlay	0	0	0	0
Non-Operating Expenses	51,016	51,434	71,932	89,675
Depreciation	9,179	9,179	0	0
<b>Total Expenditures</b>	<b>\$158,830</b>	<b>\$209,926</b>	<b>\$260,155</b>	<b>\$181,722</b>
Per Capita	\$2.48	\$3.19	\$3.91	\$2.60

### 2018-19 Accomplishments

- ◆ Many items were repaired/replaced including pilings on docks, fencing, walkways, hurricane shutters and the interior of the building was painted.
- ◆ New water heater and dock box.
- ◆ New landscaping which included salt tolerant plants/shrubs for easier maintenance and care.

# Sanitation Fund

## Mission Statement

The Sanitation Program will ensure the best possible solid waste collection service to both residential and commercial customers, to enforce compliance with service contracts, ensure that customer service problems are resolved within 24 hours, and provide effective litter control and graffiti abatement.

**Program: Sanitation (Including Neighborhood Stabilization)**

The Neighborhood Stabilization Program is under the direction of the Neighborhood & Community Services Department. The program administers the waste collector’s contract and serves as the department’s liaison with designated supervisors in collecting regular garbage, recycling, bulk, and vegetation and monitors neighborhoods for early trash set-outs. The program oversees the daily operation of Waste Management’s clam truck assigned to the Code Enforcement Division, and the delivery of carts and bins for City residents. The program includes the abatement of graffiti throughout the City and other nuisances that are non-reoccurring from time-to-time. Staff is assigned as support to grass root events throughout the year.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Ensure timely and efficient solid waste collection service to all residential customers, decrease the amount of nuisances appearing in neighborhoods, and ensure the desired level of performance is achieved.

<b>Objective:</b> To oversee and manage the Waste Management (WM) contract.			
Meet with WM Administration on a quarterly basis (4) to ensure contract compliance	100%	100%	100%
Inspect WM vehicles, equipment and location on a quarterly basis (4)	100%	100%	100%
Review contract for amendments on an annual basis (1)	100%	100%	100%
Ensure all funding is received for in-kind services on an annual basis (1)	100%	100%	100%
Conduct a customer satisfaction survey on WM performance annually (1)	100%	100%	100%

**Goal:** Bring awareness and educate the community on the City’s new Clean City Initiative which consists of litter abatement, recycling and environmental conservation.

<b>Objective:</b> Engage the City of Delray Beach residential, non-profit, faith-based business communities and Delray Beach Schools in the Clean City Initiative by establishing a strong volunteer base for Initiative projects.			
Coordinate at least 1 Adopt A Street clean-up on a monthly basis	100%	100%	100%
Create and distribute litter prevention/recycling material to schools, businesses and Neighborhood Associations twice a year.	100%	100%	100%
Coordinate or assist with providing 4 educational workshops	100%	100%	100%
Initiate or partner in 1 grant application submittal and or other funding resources for programs in line with our Clean City Initiative	100%	100%	100%

**Goal:** To provide excellent customer service to the residents of the City of Delray Beach.

<b>Objective:</b> To facilitate cost-effective and successful completion of special projects directed at maintaining a “Clean City”.			
Identify and address early set outs w/in 24 hours	100%	100%	100%
Daily abatement of hotspots (170 days); bus shelters, vacant lots, city rights-of-way and illegal dump sites.	100%	100%	100%
Identify and abate graffiti w/in 24 hours of notice	100%	100%	100%
Respond to citizen complaints w/in 24 hours of notice	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Nuisance Abatement Officer	3	3	3
Project Administrator *	<u>.5</u>	<u>.5</u>	<u>.5</u>
	3.5	3.5	3.5

\*Project Administrator is funded by Sanitation Fund and Neighborhood and Community Service Fund



## Sanitation and Recycling

*Sanitation Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Revenues	\$0	\$0	\$10,354	\$0
Franchises/Licenses/Permits	1,000	3,000	0	0
Residential Service Fees	3,513,607	3,579,566	3,629,697	3,785,322
Recycling	79,276	25,349	60,000	60,000
Franchise Fees	399,943	432,378	423,677	486,096
Special Collection Fee	287,395	336,750	276,005	361,432
Interest on Investments	11,816	7,241	130,350	32,374
Rent-Transfer Station	137,524	140,803	150,000	150,000
Misc Revenue	17,766	258,236	0	0
<b>Total Revenues</b>	<b>\$4,448,327</b>	<b>\$4,783,323</b>	<b>\$4,680,083</b>	<b>\$4,875,224</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$288,976	\$228,709	\$236,691	\$250,118
Operating Expenses	4,908,488	6,273,037	4,024,850	4,167,438
Capital Outlay	0	0	0	0
Non-Operating Expenses	215,684	166,638	418,542	457,668
<b>Total Expenditures</b>	<b>\$5,413,148</b>	<b>\$6,668,384</b>	<b>\$4,680,083</b>	<b>\$4,875,224</b>
Per Capita	\$84.62	\$101.34	\$70.29	\$69.69

### 2018-19 Accomplishments

- ◆ Solid Waste & Recycling C.L.E.A.N program for the Public Health, Safety and Welfare initiatives aided in the right sizing and increase service for sanitation of over 200 commercial businesses located throughout the City.
- ◆ Nuisance Abatement Officers removed 1,356 illegally discarded shopping carts and 721 illegally dumped vehicle tires.

# Municipal Golf Course

## Mission Statement

The Municipal Golf Course will provide an enjoyable, quality golf and dining experience (including banquets and special events) that afford our citizens service and quality at affordable, competitive rates.

## **Program: Municipal Golf Course**

The Municipal Golf Course is an 18-hole public golf course with a full service restaurant and a pro shop on 150 acres operated and maintained through the services of a golf course management firm. The golf course is supported by user fee charges and the sale of merchandise and food. The course also provides instruction to youth through the City's Parks & Recreation Department, Inner City Junior Programs, junior golf camps and leagues. The restaurant, bar and patio are available for lunch, breakfast and Sunday brunch. The restaurant area is also available for rental for banquets including weddings, bar mitzvahs, parties, card luncheons, and civic meetings.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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Goal: To provide the residents of Delray Beach and nearby communities a club with a restaurant, pro shop and golf course amenities.

Special Program Participants (minimum of 2,500) <i>After School, Juniors, Adults, Camps etc.</i>	1,858	2,500	2,750
Maintain Golf Rounds annually	53,780	60,000	66,000
Maintain Restaurant Attendees annually	33,692	35,000	38,500
	4		
Conduct annual Customer Satisfaction Survey	4.2	4	4
Overall Satisfaction Rating (Golf Average of all)*	4.7	4.3	4.5
Customer Service Rating (Staff Friendliness)*	3.5	4.7	5.0
Course Condition Rating*		3.7	4.0
* Based on a 0 – 5 scale.			

**Objective:** Continue to improve the public awareness of the club to meet the needs of all potential customers.

Goal: To maintain the golf course at a championship level while providing customer satisfaction at all skill levels.

**Objective:** Maintain high quality playing conditions overall to satisfy our customers' expectations.

Aerate Greens and Tees to reduce compaction of putting surface and promote better grass growth. (minimum)	3	3	4
Provide annual analysis of soil and water used for turf irrigation.	1	1	1
Top Dress greens a minimum of 16 times per year to provide consistent and smooth putting surface.	1	1	2
Apply pre-emergent to fairways for weed control.	2	2	2

Goal: To maintain a positive cash flow while generating income in excess of \$3.5 million and to increase the gross revenue of the clubhouse dining facility to at least \$1.2 million.

**Objective:** Increase revenue from golf fees, range income, merchandise sales and restaurant income.

Operating surplus (Net Income as per Comparative Income Statement)	Pending (Provided by finance dept)	Pending (Provided by finance dept)	Pending (Provided by finance dept)
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<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Contracted Service	n/a	n/a	n/a

**Municipal Golf Course**

*Municipal Golf Course*

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$0	\$0
Intergovernmental Revenue	1,037	0	1,750	1,750
Charges for Services	3,113,583	2,992,596	3,189,415	3,222,665
Miscellaneous Revenue	57,612	57,985	61,554	61,554
Non Revenues (transfers)	0	0	0	0
<b>Total Revenues</b>	<b>\$3,172,232</b>	<b>\$3,050,581</b>	<b>\$3,252,719</b>	<b>\$3,285,969</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
Operating Expenses	\$2,886,231	\$2,914,252	\$2,977,714	\$3,101,229
Capital Outlay	0	0	126,680	0
Non-Operating Expenses	18,000	35,520	54,635	145,470
Debt Service	9,016	7,640	93,690	39,270
<b>Total Expenditures</b>	<b>\$2,913,247</b>	<b>\$2,957,412</b>	<b>\$3,252,719</b>	<b>\$3,285,969</b>
Per Capita	\$45.54	\$44.94	\$48.85	\$46.97

	2017	2018	2019	2020
Expenditures by Program	Actual	Actual	Revised	Budget
Administration	\$392,777	\$438,344	\$486,301	\$546,280
Pro Shop	442,111	432,747	448,560	466,520
Course Maintenance	680,399	724,432	799,895	823,619
Restaurant	1,134,378	1,128,763	1,242,958	1,264,810
Capital Outlay	45,291	0	126,680	0
Miscellaneous	218,291	233,126	148,325	184,740
<b>Total Expenditures</b>	<b>\$2,913,247</b>	<b>\$2,957,412</b>	<b>\$3,252,719</b>	<b>\$3,285,969</b>

**2018-19 Accomplishments**

- ◆ Golf fees were increased by over \$200,000 over the prior year (last year's golf revenue was down due to Hurricane Irma).
- ◆ Increased driving range sales by \$6,442 over prior year
- ◆ Increased merchandise sales by \$10,128 over prior year
- ◆ Hosted a successful summer junior camp with 319 participants
- ◆ Hosted 7 leagues and a skins game throughout the summer.

## **Municipal Golf Course**

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### **2018-19 Accomplishments Con't**

- ◆ Hosted a total of 44 weddings and a total of 404 other events
- ◆ Maintained a 5 Star rating on “The Knot” wedding site
- ◆ Received a high rating for customer service and staff friendliness from our guests in both food & beverage and golf operations.
- ◆ Audubon efforts include the installation of two owl nesting boxes on the course along with invasive vegetation eradication.
- ◆ Continued a heavy herbicide program for weed eradication

# Lakeview Golf Course

## Mission Statement

The Lakeview Golf Club will be known as the best executive golf course in Palm Beach County. Lakeview Golf Club will be a youth golf development facility and also a place for senior golf leagues and recreation.

**Program: Lakeview Golf Course**

Lakeview Golf Course is an 18-hole, par 60, executive golf course with a snack bar and pro shop on approximately 45 acres operated through the service of a golf course management firm. The course is supported by user fee charges and the sale of merchandise and food. The course also provides youth programs. Lakeview allows golfers to walk 365 days a year, which provides City residents with a way to exercise and enjoy healthy recreation at a city owned facility. This course offers golf at very affordable rates encouraging families to play golf with their children and grandchildren.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Provide the community with the finest executive golf course in Palm Beach County.

**Objective:** Continue to maintain a positive public awareness of the club in order to meet the needs of all potential customers.

Increase annual rounds played from previous year	28,686	31,880	32,000
Conduct annual Customer Satisfaction Survey	3	4	4
Overall Satisfaction Rating (Average of all)*	4.3	4.5	5.0
Customer Service Rating (Staff Friendliness)*	5.0	5.0	5.0
Course Condition Rating*	4.2	4.3	4.5

\* Based on a 0 – 5 scale.

**Objective:** Increase awareness of Lakeview Golf Club through customer participation in tournaments and events.

Junior tournaments and events	556	560	616
Adult tournaments and events	2,515	2,520	2,772

**Goal:** To maintain a net operating surplus through increased income from daily golf fees.

**Objective:** To increase annual golf and merchandise revenue, thereby creating a stable income base.

Operating surplus (loss) (Net Income as per Comparative Income Statement)	(Provided by finance dept)	(Provided by finance dept)	(Provided by finance dept)
Daily green fees and cart income (includes pre-paid)	\$538,322	\$572,280	\$593,840

**Goal:** To continue improvements to the golf course in order to gain recognition as the best executive golf course in Palm Beach County.

**Objective:** Continue course improvements to ensure reliable and satisfactory playing conditions year-round.

Aerate greens and tees a minimum of twice per year to reduce compaction of putting surface and promote better grass growth	2	2	2
Perform annual bunker maintenance to ensure continuity of manmade hazards for consistent expectations during play	1	1	1

Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

## Lakeview Golf Course

*Lakeview Golf Course*

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Prior Year Revenue	\$0	\$0	\$0	\$0
Intergovernmental Revenue	259	0	400	400
Charges for Services	646,391	637,666	553,980	684,940
Miscellaneous Revenue	5,390	5,010	5,000	5,000
Non Revenues (transfers)	0	0	0	0
<b>Total Revenues</b>	<b>\$652,040</b>	<b>\$642,676</b>	<b>\$559,380</b>	<b>\$690,340</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Operating Expenses	\$554,744	\$587,794	\$566,698	\$612,887
Capital Outlay	0	0	0	0
Non-Operating Expenses	5,000	21,663	62,255	52,078
Debt Service	3,193	1,815	30,427	25,375
<b>Total Expenditures</b>	<b>\$562,937</b>	<b>\$611,272</b>	<b>\$659,380</b>	<b>\$690,340</b>
Per Capita	\$8.80	\$9.29	\$9.90	\$9.87

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Administration	\$94,014	\$79,678	\$138,874	\$130,196
Pro Shop	184,156	196,647	192,570	226,300
Course Maintenance	173,823	194,906	251,129	257,798
Restaurant	17,198	30,964	25,080	29,725
Capital Outlay	0	0	0	0
Miscellaneous	93,746	109,077	51,727	46,321
<b>Total Expenditures</b>	<b>\$562,937</b>	<b>\$611,272</b>	<b>\$659,380</b>	<b>\$690,340</b>

### 2018-19 Accomplishments

- ◆ Increased merchandise sales by \$1,600 over the prior year
- ◆ Rounds increased by over 2,400 from the prior year
- ◆ Increased golf revenues \$73,000 over the prior year
- ◆ Hosted eleven golf tournaments with two of those events being for junior:



## **Lakeview Golf Course**

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### **2018-19 Accomplishments Con't**

- ◆ Lakeview hosted seven golf leagues this year
- ◆ Received high marks for customer satisfaction and experience
- ◆ Continued eradication of invasive trees around the golf course

# Stormwater

## Mission Statement

Stormwater Administration implements the requirements of our National Pollution Discharge Elimination System (N.P.D.E.S) permit, ensures accurate reporting of stormwater assessments to the Property Appraiser and maintains the drainage atlas and database.

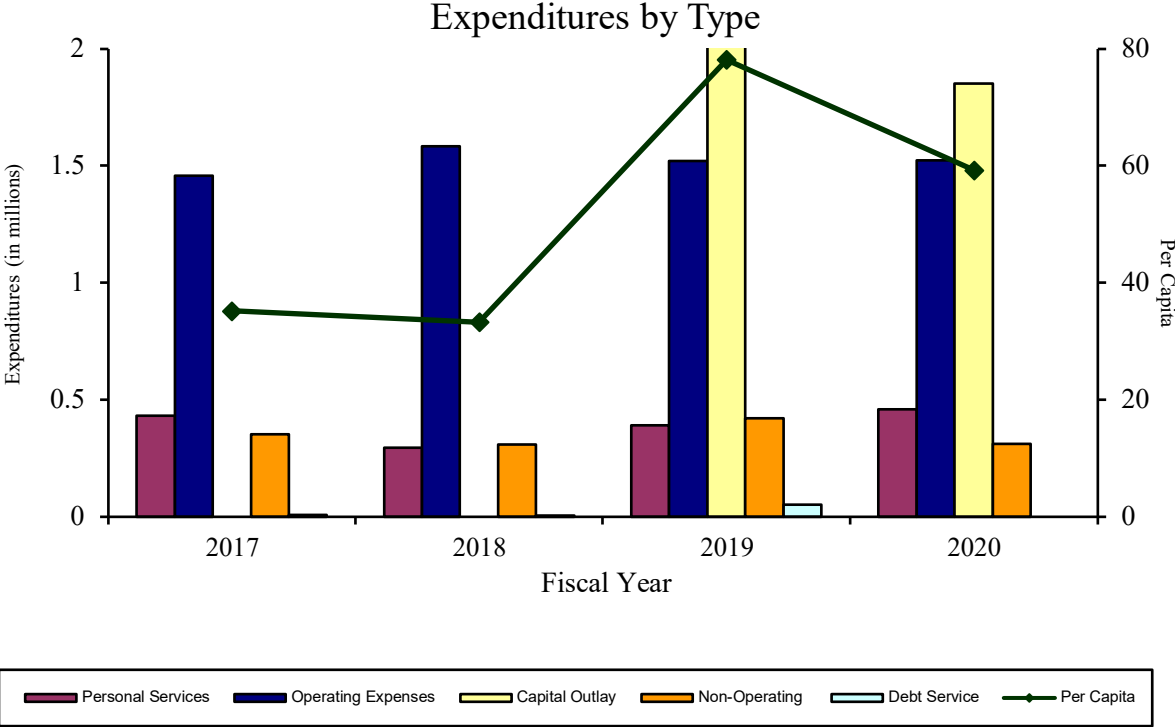
## Stormwater Utility Fund

Revenues	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Prior Year Revenue	\$0	\$0	\$3,055,189	\$1,684,750
Intergovernmental Revenue	0	0	0	0
Charges for Services	2,160,127	2,181,550	2,110,500	2,352,650
Miscellaneous Revenue	37,186	15,695	32,065	102,268
Non Revenues (transfers)	65,810	349,371	0	0
<b>Total Revenues</b>	<b>\$2,263,123</b>	<b>\$2,546,616</b>	<b>\$5,197,754</b>	<b>\$4,139,668</b>

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$431,271	\$293,356	\$390,155	\$457,446
Operating Expenses	1,455,948	1,582,853	1,519,450	1,522,055
Capital Outlay	0	0	2,817,208	1,850,000
Grants and Aids	0	0	0	0
Non-Operating Expenses	352,358	307,044	419,792	310,167
Debt Service	7,265	4,971	51,149	0
<b>Total Expenditures</b>	<b>\$2,246,842</b>	<b>\$2,188,224</b>	<b>\$5,197,754</b>	<b>\$4,139,668</b>
Per Capita	\$35.12	\$33.25	\$78.07	\$59.17

Expenditures by Program	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Administration	\$364,384	\$407,912	\$415,034	\$486,363
Stormwater System Maintenance	792,246	781,011	1,212,314	1,168,138
Capital Projects	242,347	197,227	3,099,465	2,175,000
Miscellaneous	847,865	802,074	470,941	310,167
<b>Total Expenditures</b>	<b>\$2,246,842</b>	<b>\$2,188,224</b>	<b>\$5,197,754</b>	<b>\$4,139,668</b>

**Stormwater Utility Fund**



<b>Staffing Levels by Program</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administration	1	1	1
Maintenance	6	6	6
<b>Total Authorized Personnel</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Program: Stormwater Maintenance**

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Stormwater Maintenance is responsible for the operation of the stormwater management system including street sweeping, drainage system maintenance, and repairs. Maintenance of drainage includes pipe and catch basin cleaning, as well as installation of swales in rights-of-way. Additionally, canals and drainage ditches under the City's control are maintained.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** To maintain drainage systems while reducing the volume of street debris that can pollute the stormwater entering water bodies in the City.

**Objective:** To clean 314,225 lane miles of streets, 105,600 linear feet of storm drains and 1,510 catch basins, as needed. To repair damaged or clogged basins in a timely manner.

Curb miles swept	7,736	7,800	8,000
Respond to clogged basin & pipe calls within 2 hours	100%	100%	100%
Repair damaged basins & pipes (non-emergency) within 2 weeks	100%	100%	100%
Repair damaged basins & pipes (emergency) within 24 hours	100%	100%	100%
Linear feet of storm drain cleaned	3,000	14,000	16,000
Catch basins / Manholes cleaned/ Inspected	380	500	550
Sweep 24 city owned parking lots once a week	100%	100%	100%

**Objective:** To comply with NPDES operating and reporting requirements, update and maintain storm sewer mapping, and maintain preventive maintenance program data.

Submit data for input and changes to base map within 30 days	100%	100%	100%
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Staffing Levels	17-18	18-19	19-20
Crew Leader II	1	1	1
Street Maintenance Worker Sr.	3	3	3
Stormwater Maintenance Supervisor	0	0	0
Administrative Assistant	0	0	0
Street Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	6	6	6

## Stormwater Maintenance

*Stormwater Utility Fund*

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$377,605	\$279,737	\$312,929	\$373,384
Operating Expenses	414,641	501,274	899,385	794,754
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>\$792,246</b>	<b>\$781,011</b>	<b>\$1,212,314</b>	<b>\$1,168,138</b>
Per Capita	\$12.38	\$11.87	\$18.21	\$16.70

### 2018-19 Accomplishments

- ◆ Successfully created over 50 swales for storm water runoff.
- ◆ Inspected and cleaned over 400 catch basins.
- ◆ Street sweeping plays an integral part in keeping our City clean. It has swept over 1,500,000 pounds of debris.
- ◆ Enhanced the operation of the storm water drainage system by successfully cleaning over 4,000 linear feet of storm drainage pipes.

**Program: Stormwater Administration**

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Stormwater Administration is responsible for administering programs related to the National Pollution Discharge Elimination System (NPDES) permit; such as maintaining the stormwater atlas, maintaining the stormwater management system inventory database, verifying changes in assessments from year to year and providing community education. This program is also responsible for the annual preparation of the stormwater assessment roll as well as the annual NPDES Report. Activities also include identification of best management practices and new technologies with associated funding alternatives to ensure the sustained reduction of storm water pollution and implementation of related public outreach and education initiatives.

Stormwater Administration is responsible for overall development of the City's Stormwater Capital Program, including a comprehensive master plan and the recommendation of drainage improvements.

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Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Goal:** Maintain inventory of drainage systems and ensure that NPDES requirements are met.

**Objective:** Comply with NPDES operational and reporting requirements update and maintain both the drainage atlas, and preventive maintenance program data.

Incorporate changes to drainage atlas quarterly	100%	100%	100%
Respond to citizen inquiries within 5 business days	100%	100%	100%
Submit annual NPDES report within established timeframe	100%	100%	100%
Submit annual tax roll to Property Appraiser and Tax Collector within established timeframe	100%	100%	100%
Provide required public awareness by quarterly web page updates	4	4	4
Provide required public awareness/outreach through distribution of storm water education materials and education forums at public event	1	1	1
Address Comments received on NPDES Annual report	1	1	1

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Staffing Levels	17-18	18-19	19-20
Project Manager I / Stormwater Administrator	1	1	1

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## Stormwater System Administration

Stormwater Utility Fund

Expenditures by Type	2017 Actual	2018 Actual	2019 Revised	2020 Budget
Personal Services	\$53,666	\$13,619	\$77,226	\$84,062
Operating Expenses	310,718	394,293	337,808	402,301
Capital Outlay	0	0	0	0
Non-Operating Expenses	0	0	0	0
<b>Total Expenditures</b>	<b>\$364,384</b>	<b>\$407,912</b>	<b>\$415,034</b>	<b>\$486,363</b>
Per Capita	\$5.70	\$6.20	\$6.23	\$6.95

### 2018-19 Accomplishments

- ◆ Seawall Vulnerability Study
- ◆ Stormwater Master Plan Updates
- ◆ Tropic Isles Roadway Evaluation
- ◆ Pipe Lining on Barrier Island



# **Delray Beach Florida**



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# Fleet Maintenance

## Mission Statement

The Fleet maintenance division exists solely for the purpose of providing a fleet of reliable, safe and well maintained vehicles and equipment to other City of Delray Beach Divisions, so they may efficiently and effectively perform their services for the citizens of Delray Beach. Fleet maintenance is committed to providing this fleet of vehicles in a cost-effective manner with quality and safety as our highest priority.

## **Program: Fleet Maintenance**

Fleet Maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 71 sedans, 129 pickups, 28 pieces of construction equipment/tractors, 26 vans, 29 utility vehicles, 8 medium trucks and 14 heavy duty trucks, 155 police patrol cars, 84 trailers, 14 golf carts, 7 ATV's, 7 motor cycles, 4 boats, 3 street sweepers, 1 bus, 3 trolleys, and 30 Heavy Fire/Rescue vehicles. Services include a comprehensive preventive maintenance inspection program, consisting of oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements for replacement vehicles. Fleet Maintenance will continue to expedite "Special Projects" for departments as time and resources are available.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
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**Goal:** To provide maintenance and repair to the City's vehicle and equipment fleet and fuel sites in a timely manner to ensure adequate fleet availability and fueling capabilities.

**Objective:** Minimize vehicle down time by ensuring timely completion of maintenance and repairs.

Total number of vehicles and equipment	604	613	630
Average percent of fleet in service	98%	98%	99%
Complete minor repairs in house within 24 hours	90%	90%	95%
Complete major repairs in house within 3 days	85%	85%	90%
Respond to emergency callout within 2 hours.	100%	100%	100%
Ensure uninterrupted supply of fuel at Public Works fuel site:			
Number of supply interruptions.	0	0	0
Provide for maintenance and repairs to fuel sites to ensure their reliable operation: Hours of unscheduled down time.	0	0	0

**Goal:** To ensure that the fleet is mechanically safe, in good repair, and meets or exceeds forecasted life.

**Objective:** To complete Preventive Maintenance Inspections (PMI) by scheduled due date.

Number of PMI's scheduled quarterly	2,416	2,416	2,488
PMI's for Fire Rescue Emergency Response 4 times per year	95%	97%	98%
PMI's for Police Patrol every 3,000 miles	98%	96%	98%
PMI's for Police Patrol take home vehicles every 3,000 miles	98%	98%	99%
PMI's for non-emergency vehicles 3 to 4 times per year	96%	98%	99%
PMI's for support equipment minimum 1 time per year	95%	98%	99%
Vehicles with extended life cycle due to low miles/LTD costs	25	23	20

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administrative Assistant	1	1	1
Fleet Maintenance Superintendent	1	1	1
Fleet Supervisor	1	1	1
Senior Master Fleet Technician	1	1	1
Master Fleet Technician	2	2	2
Senior Fleet Technician	2	2	2
Fleet Mechanic	4	4	4
Parts Expediter	<u>1</u>	<u>1</u>	<u>1</u>
	13	13	13

## **Fleet Maintenance**

*City Garage Fund*

<b>Revenues</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Prior Year Funds	0	0	2,165,198	375,348
Charges for Services	2,615,019	2,648,188	2,903,231	2,968,000
Miscellaneous Revenues	2,243,475	2,628,824	2,711,245	3,469,557
Non Revenues (Transfers)	276,862	310,221	0	0
<b>Total Revenues</b>	<b>\$5,135,356</b>	<b>\$5,587,233</b>	<b>\$7,779,674</b>	<b>\$6,812,905</b>

<b>Expenditures by Type</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Revised</b>	<b>2020 Budget</b>
Personal Services	\$888,625	\$976,007	\$1,017,749	\$1,079,344
Operating Expenses	3,995,053	4,314,521	2,113,308	2,361,971
Capital Outlay	-5,414	5,414	4,648,617	3,371,590
Non-Operating Expenses	0	0	0	0
Debt Services	28,945	31,858	0	0
<b>Total Expenditures</b>	<b>\$4,907,209</b>	<b>\$5,295,942</b>	<b>\$7,779,674</b>	<b>\$6,812,905</b>
Per Capita	\$76.71	\$80.48	\$116.85	\$97.39

### **2018-19 Accomplishments**

- ◆ Provided maintenance and repairs to a fleet of 613 vehicles including Police, Fire, Parks & Recreation, ESD, Public Works, and Community Improvement resulting in an average operational fleet status of 98%.
- ◆ Successful in providing specifications for 53 new vehicles, including, one Horton Rescue Ambulance, one SWAT truck, 23 Police Department vehicles, as well as cars and trucks for other departments.
- ◆ Maintained certification from National Institute for Automotive Service Excellence as an ASE Blue Seal Certified facility, achieved by 100% of technician staff holding ASE Certification.
- ◆ Six employees achieving and maintaining EVT certification for repairs and maintenance to emergency vehicles, including Fire Rescue Apparatus, Ambulances, and Police Patrol vehicles
- ◆ Disposed of 42 retired vehicles and equipment through internet auction site, providing revenue of \$86,730.00.
- ◆ Provided our Fleet employee with weekly Health and Safety Training meetings and have maintained a safe work environment.

# Insurance Fund

## Mission Statement

The Risk Management Division will develop and manage cost-effective insurance programs, develop procedures and promote practices which provide group and mandated benefits to City employees, improve employee safety and health and maintain quality customer service to employees and the general public.

**Program: Risk Management**

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The Insurance Fund provides for the City’s business insurance (including property damage, legal liability and workers’ compensation), all directly administered by the Risk Management Division. Administration includes developing and negotiating the City’s insurance policies and programs; accounting for the cost of insurance and claims; communicating and assisting employees in matters of workers’ compensation claims, investigating and settling liability property claims; monitoring claims development; monitoring and advising on loss control and safety matters; and communicating with all departments on insurance matters to minimize the overall risk of loss to the City.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
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**Objective:** To satisfy the administrative requirements related to group and Property & Casualty matters.

Certificates of insurance issued	80	60	48
Annual monthly premium invoices paid or issued ( P&C)	25	25	25

**Objective:** To provide a safe public and employee work environment intended to minimize injury, property damage and related claims costs.

New employee “safety” orientations	12	26	26
Safety awareness/training sessions within depts/divisions	7	20	12
Accident investigation supervisor training	5	20	12
Field surveys related to employee and public safety, and claims	35	35	52
Workers’ comp claims administered	91	100	95
Auto liability claims administered	115	75	65
General liability claims administered	14	20	15
City property damage claims administered (excl. hurricane)	33	30	25
City building/contents, total insurable values	188,627,337	192,399,884	196,247,882

**Objective:** Ensure that employees have comprehensive and affordable benefits that meet their needs, and improve/promote health and well-being.

Goal: To manage the City’s comprehensive benefit program, Employee Health and Wellness Center and work-life programs

Employees participating in medical plan	856	874	889
Medical cost per participant	\$874	\$831	\$857
Percentage of patient satisfaction with Employee Health Center	95.2%	98%	98%

Staffing Levels	17-18	18-19	19-20
Risk Manager	1	1	1
Senior Claims Specialist	1	1	1
Benefits Manager	1	1	1
Safety Coordinator	1	1	1
HR Specialist Benefits	<u>1</u>	<u>1</u>	<u>1</u>
	5	5	5

## Risk Management

Insurance Fund

	2017	2018	2019	2020
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$0	\$0
Miscellaneous Revenue	326,159	368,605	99,875	86,705
Intergovernmental Service	12,977,245	12,950,161	16,664,330	15,556,304
<b>Total Revenues</b>	<b>\$13,303,404</b>	<b>\$13,318,766</b>	<b>\$16,764,205</b>	<b>\$15,643,009</b>

	2017	2018	2019	2020
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$370,636	\$366,637	\$422,303	\$435,728
Operating Expenses	12,731,046	13,693,569	16,300,737	15,190,995
Capital Outlay	0	0	0	0
Non-Operating Expenses	0	0	41,165	26,286
Depreciation	9,462	9,462	0	0
Transfers	0	0	0	0
<b>Total Expenditures</b>	<b>\$13,111,144</b>	<b>\$14,069,668</b>	<b>\$16,764,205</b>	<b>\$15,653,009</b>
Per Capita	\$204.95	\$213.81	\$251.79	\$223.75

	2017	2018	2019	2020
Expenditures by Program	Actual	Actual	Revised	Budget
Risk Management	\$410,627	\$400,824	\$446,941	\$457,262
Self Insurance	2,973,559	2,924,225	3,933,247	3,597,493
Health Insurance	8,721,830	9,690,836	11,358,158	10,376,049
Health and Wellness Center	991,995	1,041,131	1,025,859	1,222,205
Miscellaneous	13,133	12,652	0	0
<b>Total Expenditures</b>	<b>\$13,111,144</b>	<b>\$14,069,668</b>	<b>\$16,764,205</b>	<b>\$15,653,009</b>

### 2018-19 Accomplishments

- ◆ Renewed Property Insurance Policy with the Florida Municipal Insurance Trust (FMIT) with the assistance of the City's broker at a \$118,254 increase from last year's premium. This increase was largely due to the effects of Hurricane Irma. The rate of increase was lower than the previous year.
- ◆ Continue to provide the mechanism for handling major property claims (e.g., hurricane damage) by coordinating with Emergency Management, major departments and FMIT synergy program. This coordination of damage relief will save the City tens or hundreds of thousands of dollars when reconciling claims with Federal Agencies such as FEMA.
- ◆ Maintained the City's workers' compensation experience mod to 1.03. This score resulted in a 26% decrease of annual premium the City pays the State to maintain its self-funded W/C program.
- ◆ Recovered through subrogation \$58,297.59 for claims that were the result of third parties damaging City property.

**2018-19 Accomplishments Con't**

- ◆ Risk Management continues to have quarterly workers' compensation claims meetings, which involves all parties in the claims administrative process, but primarily the City's third-party administrator and workers' comp attorneys. As a result, between regular analysis, field management and surveillance have led to reasonable and timely closure and/or settlement of claims which results in the decrease of the aforementioned workers' comp claim experience mod.
- ◆ Risk Management coordinated efforts with Fleet Maintenance to successfully obtain the services of a vehicle appraiser to evaluate damage incurred to City vehicles and equipment thru collision or accident.
- ◆ Planned and facilitated various training programs. Performed assessments of several building facilities to determine safety compliance, e.g., needs, strengths, weaknesses, etc. And developed fire evacuation procedures. Working with the Florida League of Cities to update the City's asset values for more accuracy.



# **Delray Beach Florida**



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## Capital Improvement Program

The Capital Improvement Program (CIP) provides a blueprint for the City to complete its final stages of growth and to provide for continued renewal and replacement programs to maintain the City's infrastructure and equipment needs and provide for a continuing neighborhood rehabilitation and revitalization process. The program places projects valued at \$25,000 or more in priority order, and schedules the projects for funding and implementation. As presented, it is a five-year forecast that allows the City to plan ahead for its new capital and renewal and replacement needs.

The preparation of a Capital Improvement Program serves many of the following purposes:

- ◆ Promotes advanced planning and programming by department heads and serves as a fiscal planning tool to forecast the capital demands on revenues and future borrowing needs.
- ◆ Provides for orderly acquisition or replacement of facilities and equipment.
- ◆ Provides an overall view of the growth and development within the City and helps to coordinate capital improvements within the rate of anticipated growth to satisfy concurrency requirements.
- ◆ Ensures capital projects will be implemented in accordance with objectives set forth in the City's Comprehensive Plan.

The following pages provide a brief description of what governs the planning and implementation of the entire capital improvement process. This includes the basic planning area and population projections to be considered when making decisions as to whether future improvements will be required to sufficiently meet the basic needs of the City. The planning is further defined by individual elements that whether viewed separately or collectively provide the direction of future growth and define how we expect the community to look in the future.

The discussion continues with a look at the management of the city's existing debt, the per capita cost of this debt as well as the savings or recurring expenses resulting from the improvements which impact the operating budgets. A brief description of the improvements from each financing is followed by a summary of the bond requirements for each issue through its maturity date. The Capital Improvement

Program concludes with plans for future debt and a listing of the individual projects by funding source.

## Capital Improvement Budget

In January-March of each year the Capital Improvement Program begins with departments submitting capital budget requests to the budget team. Requests are based on their multi-year new capital needs as well as their on-going renewal and replacement programs. The first year of this multi-year plan is termed the Capital Improvement Budget.

All appropriate departments report on the projected status of their present capital projects, the projects that are programmed for the next fiscal year and any changes desired in the previous five-year plan, such as new requests or modified requests, schedules or costs.

Upon review and approval by the City Manager and the Capital Improvement Committee, the Proposed Capital Improvement Program is reviewed by the Local Planning Agency to determine if the projects are in compliance and consistent with the Comprehensive Plan and for the purpose of adding a new fiscal year to the schedule of improvements. All projects that are included in the Capital Improvement Budget must be found to be consistent with the Comprehensive Plan.

The City Manager, with the Local Planning Agency's recommendations, submits the Capital Improvement Program to the City Commission along with the annual operating budget of the City for their approval and appropriation. The City Commission appropriates the first year projects within the Capital Improvement Plan, which constitute the Capital Improvement Budget for the upcoming fiscal year.

## Program Parameter

To develop a Capital Improvement Program it is necessary to identify what is meant by the term "capital improvement". Capital Improvements can be generally defined as:

- ◆ Physical assets, constructed or purchased, that have a minimum cost of \$25,000 either individually or as the cost of a project or program.
- ◆ Property, assets or improvements with an estimated life of five years or more, including land and interest therein.
- ◆ Large-scale physical developments and acquisitions, typically a one-time investment that results in a capital acquisition.

## Planning Area

The Planning Area is considered not only that area within the municipal limits that are serviced by the City, but also those unincorporated (and other incorporated) areas that are serviced or assigned to be serviced by the City. This area can be generally geographically described as follows:

- ◆ Bounded on the north by the Town of Gulf Stream, the City of Boynton Beach and by Palm Beach County along the L-30 Canal.
- ◆ Bounded by the south by the Town of Highland Beach, the City of Boca Raton and by Palm Beach County along the L-38 Canal.
- ◆ Bounded on the east by the Atlantic Ocean.
- ◆ Bounded on the west by the E-3 Canal less certain specific housing developments.

This currently represents 16.5 square miles.

## Population Projections for Basic Services

2019 Permanent Residents      69,957

## Level of Service Standards

Levels of service are established in the Comprehensive Plan to ensure that public facilities will be sufficient to provide services given the future growth of the City. These standards and the ability to meet them are as follows:

### Sanitary Sewer Treatment System:

- ◆ 110 gallons per person per day in generation inflow
- ◆ plant design capacity of 24 million gallons per day (mgd) average with a 30 mgd peak capacity.

*Status:* Plant capacity 24 mgd (City of Delray Beach portion 12 mgd with present usage of 7.3 mgd). Plant capacity is sufficient to buildout.

### Water Treatment System:

- ◆ 234.8 gallons per day per person usage
- ◆ storage of 15% of maximum flow + a fire reserve of 1.5 mg + an emergency reserve of 25% of storage or 8 mg at buildout
- ◆ raw water pumping capacity of 21 mgd
- ◆ water pressure at 50psi minimum

*Status:* Plant capacity 26 mgd, present usage 15.6 mgd (ADF), present per capita use 232 gpd (ADF), wellfield permitted capacity of 19.1 mgd with 30 wells, storage capacity 8 mg. Emergency interconnects with the City of Boca Raton, Boynton Beach, Highland Beach and

Palm Beach County are in place with plant capacity and available supply sufficient to 2030 (per population projections of 2015).

### Solid Waste Collection and Disposal System:

(Net of recycling)

- ◆ 1.95 tons per year per single family unit
- ◆ .67 tons per year per multi-family unit (less than 5 units)
- ◆ 1.68 tons per year per mobile home unit
- ◆ .74 tons per year per multi-family unit (more than 4 units)

*Status:* Incineration plant and landfill under jurisdiction of the Solid Waste Authority, present incineration and landfill with additional recycling, mulching and chipping services sufficient to buildout. Local transfer station owned by the City and leased to the Solid Waste Authority since 1983 is under renovation.

### Stormwater Drainage System:

- ◆ Retention of the first inch of runoff, mitigation within 72 hours
- ◆ Improvements generally made on a priority basis in accordance with Stormwater Master Plan
- ◆ Stormwater management solutions including additional inlets and pipes, installation of backflow devices, lining of leaking Stormwater pipes and construction of new swales

Drainage, dependent upon the exact location, could be the responsibility of the South Florida Water Management District, the Lake Worth Drainage District, Florida Department of Transportation, Palm Beach County or the City of Delray Beach.

*Status:* New development must comply with codes to be permitted, existing developed areas to be improved in priority order according to the Stormwater Master Plan and in conjunction with annual capital planning.

### Traffic Systems:

- ◆ The City maintains approximately 160 miles of centerline roads.
- ◆ Local streets must be maintained at a level of service (LOS) of "C" under any condition.
- ◆ City collectors and arterials must be maintained at a LOS of "D" under any condition.
- ◆ State and county streets must be maintained at a LOS of "D" under any condition. These standards are set by Palm Beach County, the Treasure Coast Regional Planning Council and the State of Florida Department of Transportation.

*Status:* System will meet standards with existing improvements.

**Open Space and Recreational Facilities:**

- ◆ 3 acres per 1,000 residents for open space
- ◆ National standard for facilities

*Status:* Facilities exceed current standards, open space at 8 acres per 1,000 people, additional ball fields, basketball courts and boat ramps required to meet deficiencies.

**Major Program Objectives and Activities**

The City's Comprehensive Plan lays the groundwork in identifying improvement areas to be programmed. It identifies separate goals, objectives and activities for conservation, public facilities, traffic, open space, housing, coastal management and future land use. Each of these topics is considered an element of the Comprehensive Plan in planning for future growth requirements. The following briefly outlines some of the goals of each element and includes a few of the major programs and activities identified to obtain these goals.

**Conservation Element** - Includes the protection of the water quality and quantity, conservation of sensitive land and air and waterway quality.

- ◆ Reduce per capita water consumption through conservation programs and rates.
- ◆ Reuse wastewater effluent to reduce dependence on surficial aquifer and minimize ocean outfall discharge.

**Public Facilities Element** - To provide a safe and decent physical environment; potable water shall be planned for and provided; sewer collection systems and water distribution shall be provided to unserved areas and existing systems upgraded for the protection of the environment.

- ◆ Fund renewal and replacement for water and sewer infrastructure.
- ◆ Fund maintenance for municipal buildings.
- ◆ Collect hazardous household waste and recycle solid waste.

**Traffic Element** - Goals include accommodating future growth, maintaining uncongested local traffic ways, safe transportation and the creation of alternative transportation for recreation and leisure purposes.

- ◆ Pursue an in town shuttle system.
- ◆ Provide a Scenic Street program.
- ◆ Reduce the number of accidents in targeted areas by eliminating obstacles to vehicle and traffic safety.

**Open Space and Recreation Element** - Provide recreational opportunities and facilities that promote the spirit of the community through the age of "The family that plays together stays together" and provide an open space retention and enhancement program to enrich the quality of life as well as enhance the property values and community aesthetics.

- ◆ Beautify streetscapes and vistas.
- ◆ Create educational interpretive trails.
- ◆ Focus on teen activities.

**Housing Element** - Goals are directed towards the preservation and maintenance of stable neighborhoods and revitalization of declining neighborhoods, to arrest the deterioration of neighborhoods through redevelopment strategies and to meet the current and future housing needs.

- ◆ Provide financial assistance to individuals who desire to improve their homes and neighborhoods through both special "bootstrapping" and loan programs.
- ◆ Establish and maintain outreach programs to all neighborhoods.

**Coastal Management Element** - Continue programs for the protection, conservation and enhancement of the natural coastal environment; add to the overall economic development of the City and enhance efforts in preparing for and handling disasters within the coastal region.

- ◆ Allow for additional marina and mooring facilities.
- ◆ Enhance beach accessibility.

**Future Land Use Element** - Develop remaining vacant land to enhance the existing quality of life, compliment existing land use which shall result in a predominantly residential community; growth shall occur in a manner where development will be serviceable; blighted areas shall be redeveloped and be the major contributing areas to the renaissance of the City; and the public school system shall contribute to the stabilization of neighborhoods.

- ◆ Historic Preservation shall be a cornerstone for creating an identity for the City.
- ◆ Make the development and redevelopment coordination process more efficient.

### Capital Spending

As identified in the Comprehensive Plan, a mature community at >90% build-out, focuses not upon accommodating future growth but upon quality development of remaining vacant areas and redevelopment of areas which are in a state of decline or deterioration. Internally, the City is continuing its efforts to establish the funding of renewal and replacement programs to maintain the condition of existing and new improvements.

Renewal and replacement programs are funded from operating revenues as opposed to bonds, such as the General Capital Improvement Fund (334), Water and Sewer New Capital Outlay (441) or the Water and Sewer Renewal and Replacement Fund (442).

The 2019-20 Capital Improvement expenditures for all funds total \$62,725,357 (excluding debt service and reserves), a 4.9% decrease from the approved capital budget for fiscal year 2019.

The following chart summarizes the capital appropriations for all funds. A more detailed breakdown of projects by fund is provided with specific descriptions for the largest projects.

**Capital Improvement Program**  
**Fiscal year 2020**  
**Funding Summary**

Category	General Construction	Infrastructure Surtax	Golf Courses	Beach Restoration	Marina	Water and Sewer	Storm Water	Garage	Total
Strs/Alleys, Sidewlks, Bridges	8,990,000	6,208,475							15,198,475
Bldngs/Facilities, Construction Rehabilitation, Restoration	6,000,000	2,395,000				1,020,000	709,250		10,124,520
Beautification-Pub areas/medians		1,950,000							1,950,000
Beach Beautification/Restoration				280,000					280,000
Land Acquisition									0
Major Equipment		75,000							75,000
Fleet Renewal and Replacement								3,084,062	3,084,062
Prks, Rec & Leisure Facilities	9,290,000	350,000							9,640,000
Water and Sewer Systems						21,573,300			21,573,300
Stormwtr Drainage Improvemnts							800,000		800,000
Neighborhood Improv & Devel									0
Reserve,Debt Srvc,Transfers, Oper	340,000	13,911,426					51,149		14,302,575
<b>Total use of Funds</b>	<b>24,620,000</b>	<b>24,889,901</b>	<b>-</b>	<b>280,000</b>	<b>-</b>	<b>22,593,300</b>	<b>1,560,669</b>	<b>3,084,062</b>	<b>77,027,932</b>

## **Debt Management**

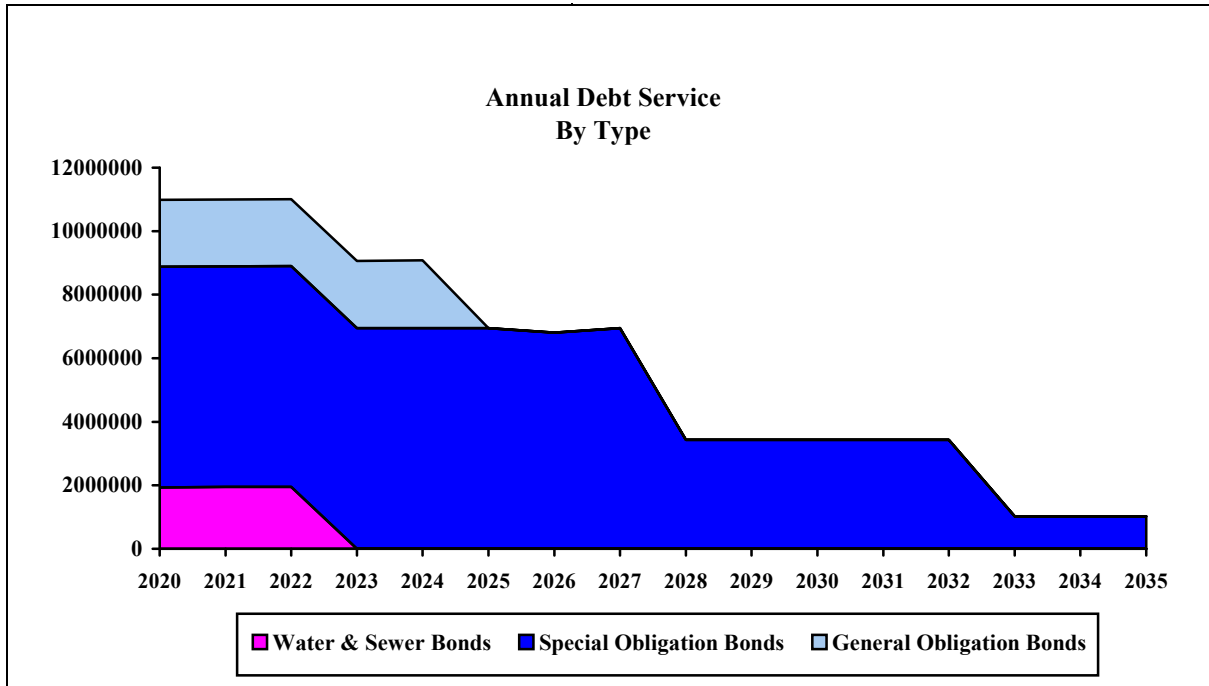
The City has made a conscious effort in the past several years to upgrade the infrastructure of the City to include streets, intersections, sidewalks, water facilities and lines, sewer collection systems, stormwater drainage, alleyways and solid waste. In addition, we have improved fire protection facilities, police facilities, parks, contributed to the restoration of the downtown area and provided for the beautification of our streets and median strips throughout the City.

The majority of our capital requirements are met through the issuance of long-term bonds. These include general obligation bonds, revenue bonds secured by Water and Sewer revenues as well as non-ad valorem tax revenues.

The graph illustrates debt service through the year 2035.

Each new borrowing is analyzed taking into consideration the amount to be funded, the current borrowing rate and the existing and proposed annual debt service structure. A determination is made on whether taxes or fees must be increased to support the proposed debt and how the rate change, if any, affects the taxpayers or citizens.

Recent bond issues have been structured on a combined basis to achieve level annual debt service. This was accomplished by placing principal amounts in later years, therefore eliminating any substantial rate increases in any one year.



**Debt Management Policy**

**Purpose**

The City of Delray Beach enacts the following policies in an effort to standardize and rationalize the issuance and management of debt. The primary objective is to establish conditions for the use of debt and create procedures and policies that minimize the City’s debt service and issuance costs, retain the highest practical credit rating, and maintain full and complete financial disclosure and reporting.

**Responsibility**

The Finance Director and the Treasurer shall essentially be responsible for compliance of these guidelines and obtaining the necessary resources and assistance to assure their achievement in an economical manner. Where independent professionals are involved or charged with some aspect of the debt management, they shall also follow these guidelines. Responsibilities shall consist of the following:

- ◆ Meet as necessary to consider the need for financing and assess progress on the Capital Improvement Program.

- ◆ Discuss matters relative to the preparation of a financing; review changes in state and federal legislation.
- ◆ Review, as needed, the resolutions authorizing the issuance of obligations to ensure compliance.
- ◆ Review services provided by the Financial Advisor, Bond Counsel, Paying Agent and Registrar and other service providers to evaluate the extent and effectiveness of services being provided.

**Capital Planning**

To enhance credit worthiness and prudent financial management, the City of Delray Beach is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financing financial planning. Evidence of this commitment to systematic capital planning will be demonstrated through adoption and periodic adjustment of a Comprehensive Plan. The Comprehensive Plan shall contain a Capital Improvement Element that shall serve as a guide to the development of a five-year Capital Improvement Plan consisting of project lists and revenue sources for the current year as well as the next five.

The CIP shall be reviewed by the Capital Improvement Committee consisting of the City Manager, Assistant City Manager, Finance Director, Utilities Director, and the City Engineer. The final draft of the Capital Improvement Plan shall be submitted for review to the Planning and Zoning Board to ensure that projects are in compliance with the Comprehensive Plan.

#### **Limitations On City Indebtedness**

- ◆ The City will attempt to maintain primarily a “pay as you go” financing program for capital improvements. Debt financing, to include general obligation bonds, revenue bonds, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued under Florida state law, shall only be used to purchase capital assets and infrastructure that cannot be acquired from either current revenues or fund balance.
- ◆ Long term debt will not be issued in order to finance current operating costs or normal, routine maintenance.
- ◆ All long-term debt will be repaid in a period of time not to exceed the estimated useful life of the asset being purchased or constructed.
- ◆ The City shall not assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the community’s ability to assume and support additional debt service payments.
- ◆ For the City to issue additional pari passu bonds, covenants as authorized in the respective bond issues must be complied with.
- ◆ When appropriate, self-supporting revenue bonds shall be issued before general obligation bonds.
- ◆ The City will strive to maintain a gross bonded general obligation principal debt at a level not to exceed 2% of the assessed value of taxable property within the City.
- ◆ The City will strive to ensure that its net bonded debt per capita does not exceed \$700.
- ◆ The City will strive to ensure that the combined total of its direct net bonded debt and its share of overlapping debt issued within Palm Beach County does not exceed \$2,000 per capita.

- ◆ The City will strive to ensure that annual general bonded debt service costs (principal and interest) will not exceed 15% of General Fund Expenditures (excluding one-time bond and extraordinary expenses).

#### **Other Fiscal Policies**

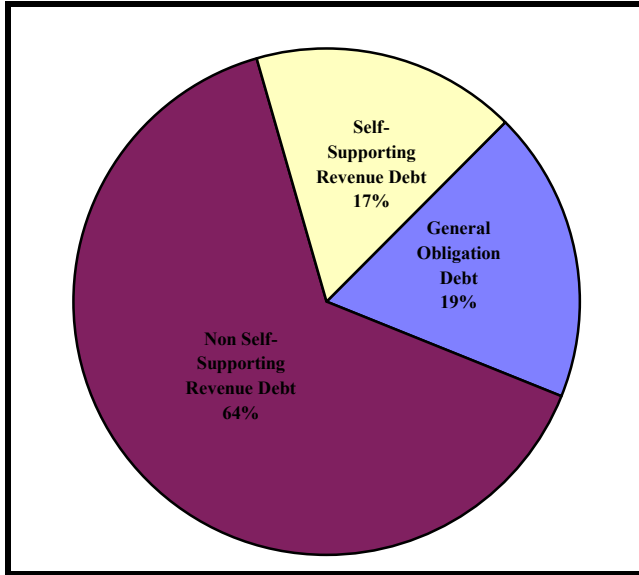
- ◆ The City will adopt an annual budget for all funds as required by the State of Florida in which expenditures do not exceed projected revenues.
- ◆ The City will strive to develop and maintain a General Fund Undesignated Fund Balance of 17-25% of annual General Fund revenues (excluding one-time bond and extraordinary receipts).
- ◆ The City will strive to maintain a water/sewer renewal and replacement program annually consisting of 2.5% of the value of fixed assets of the Water and Sewer Fund excluding land and work in progress.

#### **Overall Debt Position**

The total principal and interest remaining for all long-term debt through the year 2035 totals \$94,377,193. The ratio of gross General Obligation Debt to assessed value is 0.0010. The gross bonded General Obligation Debt per capita is \$152.73, a decrease of \$37.37 over the prior year. The City’s millage rate decreased in 2020 to 6.8645 mils (State cap at 10.00 mils for operating millage). The total assessed value of properties in the City had consistently increased even with a 3% cap on residential assessed values until FY 2009. The assessed values increased 19.97% in 2006, 29.62% in 2007, 3.94% in 2008 and decreased 6.24% in 2009, 13.98% in 2010, 12.02% in 2011, .30% in 2012, and increased again by .94% in 2013, 6.25% in 2014, 9.77% in 2015, 10.25% in 2016, 10.36% in 2017, and 9.22% in 2018. The assessed valuation growth increased in 2019 by 8.38%. The millage rate for debt service in 2002 was .6300 mils and is currently 0.2034 mils.



### Total Direct Debt



The total principal and interest as a percent of the operating budgets for FY 2020 is as follows:

- \* General Fund 0.28%
- \* Water & Sewer Fund 3.94%
- \* Municipal Golf Course Fund 1.20%
- \* Lakeview Golf Course Fund 3.68%
- \* GO Debt Service Fund 100%

### Total Direct Debt Per Capita FY 2020

Debt	Debt	Per Capita
General Obligation Debt	\$2,147,006	\$30.69
Non Self-Supporting Revenue Debt	7,367,910	105.32
Self-Supporting Revenue Debt	<u>1,937,403</u>	<u>27.69</u>
<b>Total Direct Debt</b>	<b>\$11,452,319</b>	<b>\$163.71</b>

**Outstanding Debt**

The following pages include schedules by bond type for the remaining principal and interest through the maturity dates, a description of the bond types and the legal debt limitations.

<b>General Obligation Bonds</b>			
<b>Summary Schedule of Bond Requirements to Maturity</b>			
<b><u>Fiscal Year Ending</u></b> <b><u>Sept. 30</u></b>	<b><u>GO 2005</u></b>	<b><u>GO 2013</u></b>	<b><u>Total GO Debt</u></b> <b><u>Service</u></b>
2020	1,177,060	969,946	2,147,006
2021	1,173,513	965,688	2,139,201
2022	1,167,696	966,050	2,133,746
2023	1,164,484	965,977	2,130,461
<u>2024</u>	<u>1,163,625</u>	<u>970,416</u>	<u>2,134,041</u>
<b>Totals</b>	<b>5,846,378</b>	<b>4,838,077</b>	<b>10,684,455</b>

General Obligation (G.O.) Bonds are obligations of the City for which its full faith, credit and taxing power have been irrevocably pledged. These bonds require a majority approval of the voters unless the bonds are issued as refunding bonds that achieve net interest cost savings. The Florida Constitution does not provide a limit on the amount of ad valorem taxes that may be levied to pay the principal and interest of general obligation bonds. It does however, provide a limitation on the tax levy for operating purposes in an amount not to exceed ten mills of the assessed valuation of real and personal property (F.S. 200.081).

The millage rate required to fund the City's G.O. debt for fiscal year 2020 is \$0.2034 mills per \$1,000 of the preliminary assessed value.

**Uses of Funds**

**Series 2005 and Series 2013** – These bonds were issued for the costs of acquisition, construction, reconstruction and equipping of new and certain existing Parks and Recreation centers. Additional projects include a parking garage and furnishings for a new library.

<b>Water &amp; Sewer Revenue Bonds</b>				
<b>Summary Schedule of Bond Requirements to Maturity</b>				
<b><u>Fiscal</u></b> <b><u>Year</u></b> <b><u>Ending</u></b> <b><u>September</u></b> <b><u>30th</u></b>	<b><u>Water</u></b> <b><u>and Sewer</u></b> <b><u>Revenue</u></b> <b><u>2006B</u></b>	<b><u>Water</u></b> <b><u>and Sewer</u></b> <b><u>Revenue</u></b> <b><u>2011A</u></b>	<b><u>Water and</u></b> <b><u>Sewer Revenue</u></b> <b><u>2011B</u></b>	<b><u>Total</u></b> <b><u>Water</u></b> <b><u>and Sewer</u></b> <b><u>Debt</u></b> <b><u>Service</u></b>
2020	219,306	597,432	1,120,665	\$1,937,403
2021	214,753	604,724	1,131,852	\$1,951,329
<u>2022</u>	<u>209,959</u>	<u>606,630</u>	<u>1,132,376</u>	<u>\$1,948,965</u>
<b>Totals</b>	<b>\$644,018</b>	<b>\$1,808,786</b>	<b>\$3,384,893</b>	<b>\$5,837,697</b>

Water and Sewer revenue bonds are pledged with water and sewer net revenues. Net revenues are defined as the gross revenues remaining after the deduction of operating expenses plus any elected special assessments.

The City has covenanted that it will establish and maintain rates in order to provide net revenues which will be adequate to pay at least 1.1 times the annual debt service requirement. The debt service coverage at September 30, 2016 was 7.65 times the annual debt service requirement.

The City further covenants that in order to issue additional parity bonds the City must receive during any 12 consecutive months of the 18 months prior to any issuance an amount equal to 120% of the maximum annual debt service requirement for all outstanding bonds and those proposed to be issued if the rates have been in place and 130% if new rates are proposed.

#### **Uses of Funds**

**Series 2006B** – These bonds were issued to finance the City's share of the reclaimed water treatment project at the South Central Regional Wastewater Plant.

**Series 2011A** – This series of bonds were issued to refinance the outstanding 2006A bonds.

**Series 2011B** – This series of bonds were used to refinance the outstanding 2007 bonds.

<b>Special Revenue Bonds</b>			
<b>Summary Schedule of Bond Requirements to Maturity</b>			
<u>Fiscal Year Ending Sept. 30</u>	<u>Utility Tax Improvement Bonds</u>	<u>Revenue Bonds</u>	<u>Total Special Revenue Bonds</u>
2020	3,434,650	3,515,249	6,949,899
2021	3,425,900	3,515,175	6,941,075
2022	3,432,650	3,513,925	6,946,575
2023	3,428,900	3,516,450	6,945,350
2024	3,434,900	3,512,750	6,947,650
2025	3,434,900	3,512,825	6,947,725
2026	3,428,900	3,511,626	6,940,526
2027	3,436,900	3,514,104	6,951,004
2028	3,428,500		3,428,500
2029	3,432,850		3,432,850
2030	3,429,500		3,429,500
2031	3,429,812		3,429,812
2032	3,428,250		3,428,250
2033	1,028,438		1,028,438
2034	1,027,050		1,027,050
<u>2035</u>	<u>1,024,650</u>		<u>1,024,650</u>
<b>Totals</b>	<b>\$ 47,686,750</b>	<b>\$ 28,112,104</b>	<b>\$ 75,798,854</b>

The City currently levies a utility tax at the rate of 10% on the sale of electricity, 10% on the sale of metered and bottled gas and 5.22% on the sale of telecommunication services.

The utility tax may not exceed 10% of the payments received by the seller of the service pursuant to Florida State Statute 166.23. The City's Bond Covenant further restricts the issuance of any additional parity bonds. The City must collect within any 12 consecutive months of the 18 months prior to any issuance an amount equal to 125% of the maximum annual debt service requirement for all bonds outstanding and those proposed to be issued. The 2018 and 2019 audited debt service coverages for bond issues pledged with utility taxes and non-advalorem tax revenue bonds were 4.64% and 3.96%, respectively.

Capital Improvement Revenue Bond issued in 2017 are pledged with non-ad valorem revenue and the debt service is paid from the voter approved sales tax.

The City's Capital Improvement Revenue Bond covenants restricts additional debt. The City may incur additional debt secured by or payable from all or a portion of the non-ad valorem revenues only if the total amount of non-ad valorem revenues, other than water and sewer revenues, for the most recently ended fiscal year for which audited financial statements are available were at least 1.5 times the maximum annual debt service of all debt to be paid from non-ad valorem revenues.

**Uses of Funds**

**Utility Tax Bonds**

**Series 2015** – The bonds were issued to refund and defease a portion of the City’s Utilities Tax Revenue Bonds, Series 2007, to prepay a portion of the City’s Bond Anticipation Revenue Improvement Notes, Series 2013 and to finance certain capital projects within the City including, but not limited to, rebuild Fire Station #3 asnd the Beach Master Plan (including remodeling shower, widening sidewalks, improving lighting and landscaping).

**Non-Advalorem Revenue Bonds**

**Series 2017** – This bond was issued in order to provide financing for certain capital improvement projects identified by the City, or such other additional capital improvement projects as the City may determine to undertake.

**Installment Agreements** – The City has five capital purchase agreements with original lease amounts of:

- \$825,000 for public safety hardware and software
- \$140,100 for Lakeview golf carts
- \$182,800 for Municipal Golf Carts
- \$1,462,569 for pumper trucks
- \$1,004,607 for a ladder truck

<b>Summary Schedule of all Debt Service Requirements (Principal and Interest) to Maturity</b>					
<b><u>Fiscal Year Ending September 30th</u></b>	<b><u>General Obligation Bonds</u></b>	<b><u>Revenue Bonds</u></b>	<b><u>Water and Sewer Revenue Bonds</u></b>	<b><u>Installment Agreements</u></b>	<b><u>Total Requirements</u></b>
2020	2,147,006	6,949,899	1,937,403	456,792	11,491,100
2021	2,139,201	6,941,075	1,951,329	426,835	11,458,440
2022	2,133,746	6,946,575	1,948,965	397,384	11,426,670
2023	2,130,461	6,945,350		387,566	9,463,377
2024	2,134,041	6,947,650		387,610	9,469,301
2025		6,947,725			6,947,725
2026		6,940,526			6,940,526
2027		6,951,004			6,951,004
2028		3,428,500			3,428,500
2029		3,432,850			3,432,850
2030		3,429,500			3,429,500
2031		3,429,812			3,429,812
2032		3,428,250			3,428,250
2033		1,028,438			1,028,438
2034		1,027,050			1,027,050
2035		1,024,650			1,024,650
<b>Total</b>	<b>\$10,684,455</b>	<b>\$75,798,854</b>	<b>\$5,837,697</b>	<b>\$2,056,187</b>	<b>\$94,377,193</b>

### Future Debt Planning

### Conclusion

The following pages provide the Capital Improvement Plan as it is presently scheduled for the five-year period 2020 to 2024. The Capital Improvement Budget is presented under the FY 2019-20 column. Brief project descriptions for some of the larger projects can be found on the following page. Affects on the current and future operational budgets for capital expenditures are included at the bottom of the project sheets where applicable.

The presentation follows a cash flow format in order for the reader to understand where the funding sources are derived for the listed projects. Uncommitted or reserved fund balances available for capital projects, renewal and replacement, and emergencies are also disclosed.

# CIP Overview

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The Capital Improvement Program is essential to planning, prioritizing, and coordinating Capital Improvement Projects within the City of Delray Beach. The CIP is a five-year plan for the City's major projects and expenditures.

CIP projects must have a monetary value of at least \$25,000, and a life cycle of at least five years. The project results in the creation of a fixed asset, or the revitalization of an existing asset.

CIP Projects Include:

- Construction of new physical facilities
- Remodeling or expansion of existing facilities
- Acquisition or development of land for community use
- Major equipment and machinery for new or expanded facilities
- Cost of engineering or architectural studies and services relative to the improvement
- Street construction, reconstruction, resurfacing, or renovation



# Fund Definitions

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## **Special Projects**

The Special Projects Fund is used to account for revenue held in trust by the City for a variety of assigned purposes. This revenue source includes and accounts for the In Lieu of Parking Fees, Public Arts Program Fees, as well as other programs.

Public Arts Program fees are CIP dollars used to incorporate artistic beautification in select public projects. The City appropriates 1.5% of an eligible capital project's construction cost. The artwork or design is integrated into the architecture, City streets, and landscape throughout Delray Beach. This artwork is intended to enhance the City's diversity, character, and heritage.

In Lieu of Parking Fees are paid by a commercial property owner in-lieu of providing a required number of on-site or off-street parking spaces, as stipulated under the City's Land Development Regulation, Section 4.6.9 (E) (3). The fee is based on the location of the property for which in-lieu fees are being sought.

## **Recreational Impact Fee**

The Recreational Impact Fee Fund accounts for the receipt of parks and recreation impact fees from developers in accordance with Chapter 5, Subdivision Regulations, Section 5.3.2(C) (Park Land Dedication-Impact Fee Required) of the City of Delray Beach Land Development Regulations. These funds are strictly utilized for the development of parks and recreation areas.

## **Beautification Trust**

The Beautification Trust Fund accounts for the receipt of General Fund transfers from a

1.2% utility tax used for capital and operating expenses incurred in projects for the beautification and maintenance of public rights-of-way. These projects are in alignment with the Comprehensive Beautification Program adopted by the City of Delray Beach in 1986.

## **Beach Restoration**

The Beach Restoration Fund provides services with respect to the management of the Beach Renourishment Program, including funding applications; permit acquisition; consultant and construction contract supervision; management of the Sea Turtle Conservation Program; and professional advice and direction regarding naturally occurring and ongoing accumulation and attrition events. The focus of this program is to provide for the protection and enhancement of the beach and coastal resources in accordance with State and Federal permits.

## **Marina**

This Enterprise Fund accounts for the acquisition, construction, or renewal and replacement of major capital facilities, infrastructure improvements, or the purchase of major equipment funded from the net operating revenues of the municipal marina. The primary source of revenues for this Fund come from the rental of twenty-four slips at the marina plus interest earnings from the investment of marina reserve funds.

## **Municipal Golf Course**

This Enterprise fund accounts for the construction of projects or the acquisition of



equipment intended to maintain, replace, or upgrade the main golf course, its facilities, vehicles, or equipment located off Homewood Boulevard. The primary sources of revenue for this Fund are user fees related to use of the golf course, the clubhouse, or the restaurant.

### **Lakeview Golf Course**

This Enterprise Fund accounts for the construction of projects or the acquisition of equipment intended to maintain, replace, or upgrade the Lakeview Golf Course, its facilities, vehicles, or equipment. The primary sources of revenue for this Fund are user fees related to the use of the golf course, the clubhouse, or the snack bar.

### **City Garage**

The City Garage Fund accounts for the reservation of funds collected from various departments for the replacement of existing fleet vehicles and other pieces of rolling stock. The Fund also accounts for major restoration of fleet vehicles intended to extend the useful life of the asset.

### **General Construction**

The General Construction Fund is used to account for the acquisition, construction, or renewal and replacement of major capital facilities, infrastructure improvements, or the purchase of major equipment not financed or funded entirely from user-fee fund operations such as Enterprise (Utilities) or Internal Service (Parks & Recreation) Funds.

### **Infrastructure Surtax**

The one-cent sales surtax commenced on January 1, 2017, and automatically sunsets on December 31, 2026. The proceeds for

this tax are intended to finance the renewal and replacement of existing capital investments including roadway surfaces, bridges, drainage improvements, canals, park amenities and government buildings; all of which were deferred during the recent recession.

### **Water & Sewer**

New Capital- This Enterprise Fund accounts for the acquisition and/or construction of new (as opposed to replacement) capital facilities, infrastructure improvements, or the purchase of new, original equipment funded from the net operating revenues of the water & sewer system.

Renewal & Replacement- This Enterprise Fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace, or upgrade current water & sewer infrastructure. This includes the water treatment plant, sewer plant, raw water wells, storage facilities, transmission/sewer lines, pumps/pump stations, and manholes, as well as equipment such as meters, backflow devices, fire hydrants, and other equipment for field/office operations.

### **Stormwater Utility**

This Enterprise Fund accounts for the construction of projects or the acquisition of equipment intended to maintain, replace, or upgrade the present stormwater system. The primary source of revenue for this Fund is the stormwater utility assessment fee. This fee is assessed and placed on the County Ad Valorem Tax bill each year.

## **Project Descriptions – Top 8**

1. ***Thomas Street Pump Station (\$6,450,000):*** The Thomas Street Stormwater Pump Station has served its useful life and is ready for rehabilitation and/or replacement. The City of Delray Beach Stormwater Master Plan (SWMP) completed by ADA Engineering, proposed capacity increases and other major infrastructure improvements to meet South Florida Water Management District (SFWMD) Level of Service (LOS) criteria for both current and 30-year Sea Level Rise (SLR) tidal conditions. In addition, the station has broken down several times over the last several years and does not have a redundant pump(s). The project shall include all data collection, Supervisory Control and Data Acquisition (SCADA), and design for reliability/redundancy improvements. The design will focus on short/long term improvements including modifications required to the site including the wet well, outfall structures, treatment structures, electrical components including a generator to address the 30-year sea level rise. Design is budgeted for FY 19/20.
  
2. ***Mobility Infrastructure Improvements - Swinton Avenue – N 4<sup>th</sup> St to N 22<sup>nd</sup> St (\$800,000):*** The City of Delray Beach’s road N. Swinton Avenue is experiencing pavement deterioration including uneven surfaces of the roadways, excessive sinkholes, asphalt cracking and accelerated deterioration adversely impacting roadway stability and rideability. This has increased maintenance and shortened the lifespan of resurfacing projects. To further investigate other infrastructure along the project corridor, an engineering evaluation of the subsurface stormwater and sanitary sewers has been completed and identified the required improvements. This effort will determine a proposed design solution for the roadways and utilities within this roadway corridor. Design is budgeted for FY 19/20.  
***- ADA Sidewalks – (\$2,249,975):*** The City of Delray Beach’s American with Disabilities Act (ADA) Transition Plan completed by Kimley Horn in 2017 of approximately 36 miles of sidewalk identified improvements require improvements to meet ADA Compliance. This project is budgeted for design and construction improvements to bring the identified deficiencies into compliance and to continued the ADA self-evaluation of the remaining 130+ miles of sidewalk within the City.  
***- Roadway Restoration – (\$2,737,500):*** Currently there is no action plan being taken to preserve road pavement. Pavement has a certain lifecycle where if preservation methods are not implemented in time, the road will break down. This project is for roads where sealing is too late, but the road subbase has not been compromised. Typically
  
- milling type projects.  
***- N Palm Trail / George Bush Boulevard Drainage Improvements – (\$200,000):*** The City needs to redirect the storm water drainage flow from Palm Way (outfall pipe on private property without an easement) north to the City’s outfall just north of George Bush Boulevard.
  
3. ***Emergency Operations Center/Fire Station #113 (\$12,785,000):*** This project is being designed and constructed as a design/build project. The first stage of the project is the creation of the design/build criteria package which was completed and used to bid the design build construction project in 2019.
  
4. ***Water Sewer Improvements - Force Main Lift Station 50 to SCRWWTP Replacement (\$1,300,000):*** The City has an existing forcemain that is aging and wishes to do an assessment of its condition to identify repairs that might be necessary. The existing forcemain will be inspected and sections repaired and replaced as necessary. Design is budgeted for FY 19/20.  
***- SW 4<sup>th</sup> Ave Raw Water Main Piping System to WTP (\$165,000):*** The City needs to install new intake pipes and valves to the water treatment plant. Design is budgeted for FY 19/20.  
***- Water Supply and Treatment Implementation Plan & Wellsite Development (\$2,750,000):*** The City’s consultant Kimley Horn, developed a Water Supply and Treatment Feasibility Study and direction from a City Commission workshop are being used as a basis to develop an implementation plan for ensuring resilient water supplies and treatment. This project may include water resource and hydrologic analysis, water use and well permitting, concentrate discharge options, acquiring land, well siting and permitting, treatment plant options. This project is required based on meeting regulatory compliance, water consumption demand projections and to maintain fire flows and pressure.
  
5. ***Pompey Park (\$2,500,000):*** The City of Delray Beach’s Pompey Park is an approximately 14-acre City park site. An existing one story 22,823 square foot community center building is located near the southeast corner of the site along with associated parking. That community center, constructed with Federal funds in the 1950’s, provides recreational opportunities for the surrounding neighborhood, and fills critical after school, summer camp, holiday camp and other school- age programming as well as programs for seniors. In addition to the community building itself, Pompey Park houses an aquatic facility consisting of an L-shaped family

## Project Descriptions – Top 8

pool with lap lanes, a diving well, and a separate children's pool; 2 basketball courts, 2 tennis courts and a playground area; and outdoor athletics, including an adult baseball field, 2 Little League fields, and a 2-story restroom/concession/scoring and league office building. The facility is one of the largest City parks that is centrally located in NW neighborhood, and it is in dire need of renovation and expansion. The City wishes to redevelop the park to accommodate the current programming needs of the community. The proposed improvements will include a new building, new/refurbished fields/amenities, additional parking, lighting, and landscaping. Additional on-site improvements will provide off-site connectivity for pedestrians and bicyclists. The project will also include some sustainability concepts and efforts.

and wayfinding. Construction of Phase I is budgeted in FY 19/20.

6. ***Tropic Isles Roadway, Water, Sewer and Stormwater Improvements (\$2,000,000)***: The City of Delray Beach's roads within the Tropic Isles Development experience uneven surfaces of the roadways, excessive sinkholes, asphalt cracking and accelerated deterioration adversely impacting roadway drainage and rideability. This has increased maintenance and shortened the lifespan of resurfacing projects. To correct this an engineering evaluation of the subsurface soils, hydrogeology and the roadway design was completed and found substation muck in the roadway subsurface that needs to be addressed. This project will determine a proposed design solution for the roadways and underground utilities within this development. Design is budgeted for FY 19/20.
7. ***Golf Course Renovations (\$1,590,000)***: The City has raw water supply wells located at the City's municipal golf course. The approximately two-miles of raw water transmission pipe from the supply wells to the WTP is aging and in need of replacement. This project will install a new parallel pipe, replacing the whole section in phases and adding proper isolation valves and air release valves. Additionally this project is to design a complete renovation of the existing golf course to include upgrading the existing turf, irrigation system and maintenance building. Design of the water improvements is budgeted in FY 19/20 with the other golf course improvements design budgeted in FY 20/21.
8. ***Osceola Park Improvements (\$6,700,000)***: This "complete neighborhood" improvements project that will be constructed include sidewalks, street lighting, road resurfacing, landscaping, traffic calming, any required utility enhancement, Stormwater management, alleyway, beautification


## Beach Restoration

<b>Beach Restoration Sources</b>	<b>Total</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Federal Grants		65,823	65,823	65,823	65,823	65,823
State Grants		25,515	25,515	25,515	25,515	25,515
County Grants		25,515	25,515	25,515	25,515	25,515
Transfer from General Fund		254,447	254,447	254,447	254,447	254,447
Prior Year Surplus		200,000	12,052,500			
<b>Sources Total</b>		<b>\$ 571,300</b>	<b>\$ 12,423,800</b>	<b>\$ 371,300</b>	<b>\$ 371,300</b>	<b>\$ 371,300</b>
<b>Beach Restoration Uses</b>						
Beach Nourishment						
Construction - Pre/Post	140,572	80,000	80,000	80,000	80,000	80,000
Sea Turtles Monitoring		100,000	100,000	100,000	100,000	100,000
Beach Renourishment - 6th		200,000	11,880,000			
Coastal Dune Management Prog		150,000	150,000	150,000	150,000	150,000
Beach Tilling	173,122	17,000	17,000	17,000	17,000	17,000
Travel & Training	4,074	6,800	6,800	6,800	6,800	6,800
Repair & Maintenance	10,000	10,000	10,000	10,000	10,000	10,000
Memberships	(8,000)	7,500	7,500	7,500	7,500	7,500
Public Arts Transfer-Bch Renourishment			172,500			
<b>Uses Total</b>	<b>319,768</b>	<b>\$ 571,300</b>	<b>\$ 12,423,800</b>	<b>\$ 371,300</b>	<b>\$ 371,300</b>	<b>\$ 371,300</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
<b>Project Title:</b>	Beach Nourishment Profile Monitoring	<b>Existing Project [X]</b>	
<b>Project Location:</b>	Entire Beach	<b>Project Start Date:</b>	1/1/2020
		<b>Project End Date:</b>	12/31/2020
		<b>Project Number</b>	17-081


Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This periodic renourishment project is projected for 2020/2021. The City needs a sand search investigation to identify sand sources to support the beach renourishment program. The City will use this information in the preparation of engineering design documents to submit for permit modifications for future nourishment events and extend the existing Federal and State Permits (set to expire 2022). Beach nourishment activities are partially funded by Federal, State and Local Grants. Since 1973, the beach has been successfully maintained through five periodic beach renourishment projects and two storm repair projects. (Grant funding listed below is an estimate and could vary +/- based on availability of funding allocations.)</p>	

**PROJECT ACCOUNT NUMBER:** 332-41-363-572.31-10

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	80,000	80,000	80,000	80,000	80,000	400,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 400,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	60,000	60,000	60,000	60,000	60,000	300,000
Grants (Federal, State, County)	20,000	20,000	20,000	20,000	20,000	100,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 400,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**


<b>Department/Division:</b>	Public Works	<b>New Project</b> [ ]
		<b>Existing Project</b> [X] - Annual Permit Requirement
<b>Project Title:</b>	Sea Turtle Monitoring	<b>Project Start Date:</b> 1/1/2020
		<b>Project End Date:</b> 12/31/2020
<b>Project Location:</b>	Entire Beach	<b>Project Number</b> 17-081

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is for 2019 and 2020 to meet the sea turtle monitoring requirement for Federal and State permits for the beach, which are completed during the nesting season from March 1 to October 31. Additionally, the City is environmentally sensitive to the endangered sea turtle species and understands the value that this information provides to the FWC and other environmental agencies. Beach nourishment activities are partially funded by Federal, State and Local Grants. (Grant funding listed below is an estimate and could vary +/- based on availability of funding allocations)</p>	

**PROJECT ACCOUNT NUMBER:** 332-41-363-572.34-90

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	100,000	100,000	100,000	100,000	100,000	500,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	75,000	75,000	75,000	75,000	75,000	375,000
Grants (Federal, State, County)	25,000	25,000	25,000	25,000	25,000	125,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>			
<b>CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>			
<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [X]</b>	
<b>Project Title:</b>	Beach Renourishment - 6th	<b>Project Start Date:</b>	1/1/2020
		<b>Project End Date:</b>	12/31/2020
<b>Project Location:</b>	Entire Beach	<b>Project Number</b>	17-081


Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is for the next nourishment event projected for 2020 and 2021, and includes preliminary construction, bidding and negotiations, construction engineering, environmental and oversight, and the Beach Nourishment construction event. Since 1973, the beach has been successfully maintained through five periodic beach renourishments and two storm repair projects. Beach nourishment activities are partially funded by Federal, State and Local Grants. (Grant funding listed below is an estimate and could vary +/- based on availability of funding allocations.)</p>	

**PROJECT ACCOUNT NUMBER:** 332-41-363-572.31-10

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect						
Design/Preliminary Study		-	-	-	-	-
Project Administration	200,000	-	-	-	-	200,000
Inspections Fees/Other Fees/Costs		280,000	-	-	-	280,000
Construction/Buildings/Other						
Improvements	-	11,500,000	-	-	-	11,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	172,500	-	-	-	172,500
Project Contingency	-	100,000	-	-	-	100,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 12,052,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,252,500</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	100,000	3,152,500	-	-	-	3,252,500
Grants (Federal, State, County)	100,000	8,900,000	-	-	-	9,000,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 12,052,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,252,500</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [X]</b>	
<b>Project Title:</b>	Coastal Dune Management Prog.	<b>Project Start Date:</b>	01/01/20
		<b>Project End Date:</b>	12/31/20
<b>Project Location:</b>	Entire Beach	<b>Project Number</b>	19-002

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project will provide active management of the various dune management requirements, including invasive exotic species removal, strand zone pruning, planting specifications, fertilization, irrigation, survival criteria and replanting. The City maintains a thriving coastal beach and strand dune ecosystem. Coastal dunes serve a number of functions, including trapping and stabilizing windblown sand, keeping sand off the street and on the beach. The dune also provides a protective storm buffer that can reduce flooding and wave damage during heavy storms. The sandy dune also provides a habitat for over two hundred plant and animal species. The City's coastal dune system is almost entirely man-made and must be actively managed to balance engineer, recreational, aesthetic and maintenance needs.</p>	


**PROJECT ACCOUNT NUMBER:** 332-41-363-572.34-90

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	150,000	150,000	150,000	150,000	150,000	750,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 750,000.00</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	150,000	150,000	150,000	150,000	150,000	750,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 750,000.00</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project</b> [ ]	
		<b>Existing Project</b> [X] - Annual Permit Requirement	
<b>Project Title:</b>	Beach Tilling (Pre Sea Turtle Nesting Season)	<b>Project Start Date:</b>	2/1/2020
		<b>Project End Date:</b>	3/1/2020
<b>Project Location:</b>	Entire Beach	<b>Project Number</b>	17-081

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is for the 2018/2019 post-construction monitoring requirement. Beach nourishment activities are partially funded by Federal, State and Local Grants. The City has one of the most successful beach maintenance and preservation programs in the United States. Since 1973, the beach has been successfully maintained through five periodic beach renourishments and two storm repair projects. The permits for beach nourishment require pre-sea turtle nesting season beach tilling to loosen the sand in anticipation of the nesting season. (Grant funding listed below is an estimate and could vary +/- based on availability of funding allocations.)</p>	

**PROJECT ACCOUNT NUMBER:** 332-41-363-572.34-90


Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	17,000	17,000	17,000	17,000	17,000	85,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 85,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	11,920	11,920	11,920	11,920	11,920	59,600
Grants (Federal, State, County)	5,080	5,080	5,080	5,080	5,080	25,400
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 85,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## General Construction

General Construction Sources	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Prior Year Fund Balance	340,000	-	-	-	-
Prior Year Project Reserve (includes FS#113 18/19 Budget \$6 million)	6,234,914	-	75,340	100,340	125,000
Interest Earnings	105,086	25,000	25,000	25,000	25,000
CRA - Block 63 Improvements	-	-	-	-	-
CRA - Catherine Strong Park	-	800,000	4,000,000	-	4,000,000
CRA - Osceola Park Improvements	6,700,000	6,700,000	-	-	-
CRA - Pompey Park Master Plan	2,500,000	25,465,000	-	-	-
CRA - Swinton/Atlantic	-	400,000	3,845,000	-	-
CRA NW Neighborhood Redesign	-	-	11,000,000	11,000,000	11,000,000
FDOT Barwick Rd Compl Street	50,000	50,000	1,010,000	2,620,000	-
FDOT Homewood Blvd	50,000	1,267,700	-	-	-
FDOT Lindell Blvd Compl Street	50,000	350,000	1,737,965	-	-
FDOT Lindell Blvd Loop	50,000	1,200,000	1,295,344	-	-
FDOT Lowson Blvd Ped Bridge	-	4,463,000	-	-	-
FDOT Lowson/Mil/Cong/SE 6th Ave	7,200,000	-	-	-	-
FDOT-Brant Drive Bridge	-	1,998,984	-	-	-
FDOT-LAP Alley Enhancements	1,215,000	-	-	-	-
SFRTA - Trolley Replacement	-	860,000	-	-	-
Transfer from General Fund	125,000	-	-	-	-
<b>Sources Total</b>	<b>\$ 24,620,000</b>	<b>\$ 43,579,684</b>	<b>\$ 22,988,649</b>	<b>\$ 13,745,340</b>	<b>\$ 15,150,000</b>

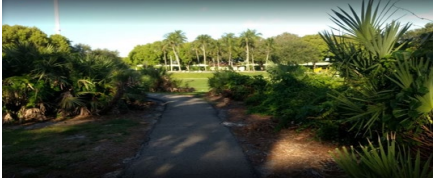
## General Construction

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>General Construction Uses</b>					
CRA - Osceola Park Improvements	6,700,000	6,700,000	-	-	-
Barwick Park Trail Resurfacing	250,000	-	-	-	-
CRA - Swinton/Atlantic	-	400,000	3,845,000	-	-
CRA - Pompey Park Master Plan	2,500,000	25,465,000	-	-	-
CRA - NW Neighborhood Improvements	-	-	11,000,000	11,000,000	11,000,000
FDOT Lowson Blvd Ped Bridge	-	7,300,000	-	-	-
Equipment Replacement		500,000	500,000	500,000	500,000
RR Xing Maintenance to FEC	125,000	125,000	125,000	125,000	125,000
Roofs/HVAC		300,000	300,000	300,000	300,000
Community Beautification	-	200,000	200,000	200,000	200,000
CRA - Catherine Strong Park	-	800,000	4,000,000	-	4,000,000
SFRTA - Trolley Replacement	-	860,000	-	-	-
Fire Station 113-Prior Year Funds	6,000,000	-	-	-	-
Public Arts - Fire Station 113	90,000	-	-	-	-
FDOT-LAP Alley Enhancements	1,215,000	-	-	-	-
FDOT-Brant Drive Bridge		1,998,984	-	-	-
FDOT Homewood Blvd	50,000	2,391,000	-	-	-
FDOT Lindell Blvd Loop	50,000	1,200,000	1,295,344	-	-
FDOT Lindell Blvd Compl Street	50,000	350,000	2,452,068	-	-
FDOT Barwick Rd Compl Street	50,000	50,000	1,010,000	11,771,107	-
FDOT Lowson/Mil/Cong/SE 6th Ave	7,200,000	-	-	-	-
Debt Service	340,000	-	-	-	-
Project Reserve	-	75,340	100,340	125,000	125,340
<b>Uses Total</b>	<b>\$ 24,620,000</b>	<b>\$ 48,715,324</b>	<b>\$ 24,827,752</b>	<b>\$ 24,021,107</b>	<b>\$ 16,250,340</b>

City of Delray Beach						
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Public Works		<b>New Project [ x ]</b>			
<b>Project Title:</b>	Osceola Park Neighborhood Improvements Phase I & Phasell		<b>Existing Project [ X ]</b>			
<b>Project Location:</b>	Osceola Park Neighborhood (SE area)		<b>Project Start Date:</b>		October 2020	
			<b>Project End Date:</b>		July 2021	
			<b>Project Number:</b>		17-004	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The purpose of this project is for construction on two phases on the Osceola Park Neighborhood based on established level of services safety measurements: 1) pave unimproved and poorly maintained alleyways to provide better access, 2) install sidewalks on both side of the street, 3) install sidewalks near schools, churches and parks to accommodate safe pedestrian travel, 4) improve rainwater runoff for swales, 5) provide traffic safety improvements , landscaping, LED lighting, water and sewer upgrades: The Osceola Park Neighborhood project is funded by CRA.</p>						
<b>PROJECT ACCOUNT NUMBER: 334-41-340-541.63-20</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	700,000	700,000	-	-	-	1,400,000
Construction/Buildings/Other Improvements	6,000,000	6,000,000	-	-	-	12,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 6,700,000</b>	<b>\$ 6,700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,400,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	6,700,000	-	-	-	6,700,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	6,700,000	-	-	-	-	6,700,000
<b>TOTAL</b>	<b>\$ 6,700,000</b>	<b>\$ 6,700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,400,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Parks and Recreation	New Project <input checked="" type="checkbox"/> ]
<b>Project Title:</b>	Barwick Park Trail	Existing Project <input type="checkbox"/> ]
<b>Project Location:</b>		Project Start Date:
		Project End Date:
		Project Number


<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
<p>This project includes repairing the asphalt walking trail and repaving/resurfacing it to enable ADA accessibility for all participants. The current walking trail is over 20 years old and has had noted structural issues.</p>	

**PROJECT ACCOUNT NUMBER:** 334-41-340-541.63-31

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	250,000	-	-	-	-	250,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	250,000	-	-	-	-	250,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Swinton & Atlantic Ave. Intersection Imp.	<b>Project Start</b>	
		<b>Project End Date:</b>	October 2019
<b>Project Location:</b>	Intersection Swinton & Atlantic Ave.	<b>Project Number:</b>	19-011

<b>Project Description/Justification</b> The Swinton Avenue and Atlantic Avenue intersection is problematic for vehicles, pedestrians, and bicycle traffic and safety. Several concepts have been proposed with no The City is tentatively contracting with T.Y. Lin International to provide a Service	<b>Project Drawing, Photo, Design, Map</b> 
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<b>PROJECT ACCOUNT NUMBER:</b> 334-41-340-541.68-80						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	400,000	-	-	-	400,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	500,000	-	-	500,000
Construction/Buildings/Other Improvements	-	-	3,000,000	-	-	3,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	345,000	-	-	345,000
<b>TOTAL</b>		<b>\$ 400,000</b>	<b>\$ 3,845,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,245,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	400,000	3,845,000	-	-	4,245,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 3,845,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,245,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

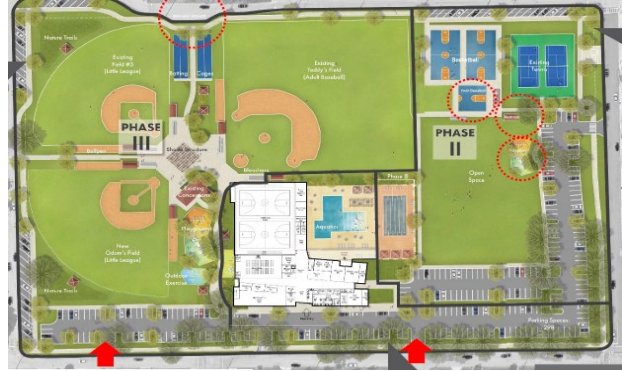
**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

**Department/Division:** Public Works **New Project [ ]**  
**Project Title:** Pompey Park Master Design & Construction **Existing Project [ x]**  
**Project Location:** 1101 NW 2nd Street **Project Start Date:** Late 2022  
**Project End Date:** 16-102  
**Project Number:**

**Project Description/Justification**

Delray Beach's Pompey Park is approximately a 14-acre site, bounded by NW 13th Avenue on the west, NW 2nd Street on the south, NW 10th Avenue on the east, and NW 3rd Street on the north. Pompey Park is an existing one story, 22,823 square foot community center building, located near the southeast corner of the site along with associated parking facilities. The center, constructed with Federal Funds in the 1950's, provides recreational opportunities for the surrounding neighborhoods, and provides critical after school day care, summer camp, holiday camp and other school-age programming, as well as programs for seniors. Approximately, over 150,000 people utilize the building each year and more than 40 organizations and civic groups utilize it on a monthly basis. In addition to the community building itself, Pompey Park houses an aquatic facility consisting of a family pool with lap lanes, a diving well, and a separate children's pool; two basketball courts, two tennis courts, a playground area; and an outdoor athletics area which includes an adult baseball field, two Little League fields, and a 2-story restroom/concession/scoring and league office building. The site currently allows for parking of 191 in 3 disconnected parking areas. The facility is one of the largest City parks that is centrally located in NW neighborhood, and it is in dire need of renovation and expansion. The City wishes to redevelop the park to accommodate the current programming needs of the community. The proposed improvements will include a new building, new refurbished fields and amenities, additional parking, lighting, and landscaping. Additional on-site improvements will provide off-site connectivity for pedestrians and bicyclists. The project will also include some sustainability concepts and efforts.

**Project Drawing, Photo, Design, Map**



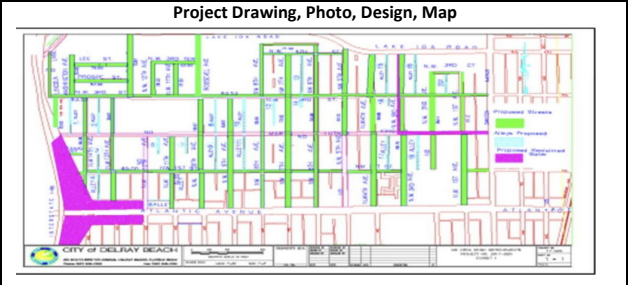
**PROJECT ACCOUNT NUMBER:** 334-72-736-572.62-10

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	2,500,000	-	-	-	-	2,500,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	850,000	-	-	-	850,000
Construction/Buildings/Other Improvements	-	22,000,000	-	-	-	22,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	2,615,000	-	-	-	2,615,000
<b>TOTAL</b>	<b>\$ 2,500,000</b>	<b>\$ 25,465,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,965,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	2,500,000	25,465,000	-	-	-	27,965,000
<b>TOTAL</b>	<b>\$ 2,500,000</b>	<b>\$ 25,465,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,965,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ x ]</b>	
<b>Project Title:</b>	NW Neighborhood Improvements	<b>Existing Project [ X ]</b>	
<b>Project Location:</b>	Between I-95 and Swinton Ave and Lake Ida and Atlantic Ave	<b>Project Start Date:</b>	06/20/19
		<b>Project End Date:</b>	02/28/21
		<b>Project Number:</b>	1 17-020

**Project Description/Justification**  
The purpose of this project is to design roadway improvements and prepare project implementation documents, including plans, specifications, permits, and project costs. The plan will bring the City in accordance with policies, procedures, standards, and requirements for roadway milling, resurfacing, or reconstruction by way of permeable paving of the streets, alleys, and associated components located in the NW Neighborhood. NW Neighborhood is fully funded by the CRA.



**PROJECT ACCOUNT NUMBER:** 334-41-340-541.69-47

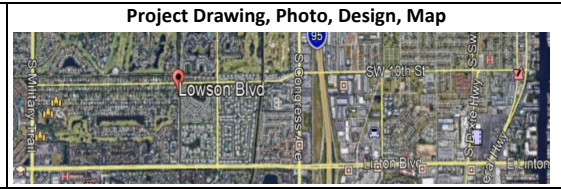
Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	900,000	900,000	900,000	2,700,000
Construction/Buildings/Other Improvements	-	-	9,000,000	9,000,000	9,000,000	27,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	1,100,000	1,100,000	1,100,000	3,300,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000,000</b>	<b>\$ 11,000,000</b>	<b>\$ 11,000,000</b>	<b>\$ 33,000,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	11,000,000	11,000,000	11,000,000	33,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000,000</b>	<b>\$ 11,000,000</b>	<b>\$ 11,000,000</b>	<b>\$ 33,000,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	Lowson Blvd. Roadway Improvements	<b>Project Start Date:</b>	Oct. 2020
		<b>Project End Date:</b>	July 2021
<b>Project Location:</b>	Lowson Blvd. between Military Trail and 6th Ave.	<b>Project Number:</b>	17-004


**Project Description/Justification**  
The Lowson Blvd. Roadway project is currently under design. The project is tentatively scheduled to begin construction at the end of FY 2019. Grants in the amount of \$4,463,000 are included with the construction of the project. Additional funding is needed for the design to incorporate an area not included with the TPA Grant. This new area relates to improvements to the sidewalk and railroad gates on the south side of the CSX railroad.



**PROJECT ACCOUNT NUMBER:** 334-41-340-541.69-38

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	700,000	-	-	-	700,000
Construction/Buildings/Other Improvements	-	6,000,000	-	-	-	6,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	600,000	-	-	-	600,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	7,300,000	-	-	-	7,300,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

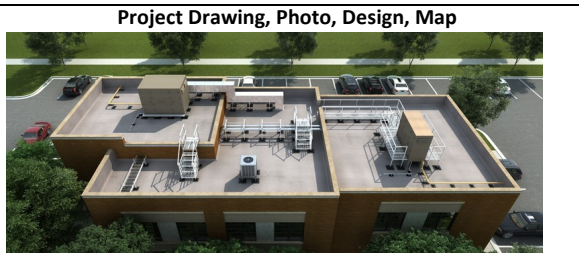
<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works		<b>New Project [X]</b>			
			<b>Existing Project [ ]</b>			
<b>Project Title:</b>	Equipment Replacement		<b>Project Start Date:</b>	10/1/2019		
			<b>Project End Date:</b>	9/30/2024		
<b>Project Location:</b>	Various City Facilities		<b>Project Number:</b>			
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>This Project is for the maintenance and replacement of equipment, such as a fire suppression system, a generator, elevators and other critical equipment. This funding provides services related to safety, emergency operations, and meets ADA compliance.</p>						
<b>PROJECT ACCOUNT NUMBER: 334-22-000-522.46-20</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	500,000	500,000	500,000	500,000	2,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,000,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	500,000	500,000	500,000	500,000	2,000,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,000,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works		<b>New Project [ ]</b>			
<b>Project Title:</b>	Citywide Railroad Crossings Renovations		<b>Existing Project [ X ]</b>			
<b>Project Location:</b>	City Limits		<b>Project Start Date:</b>		October 2020	
			<b>Project End Date:</b>		July 2021	
			<b>Project Number:</b>		17-004	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The City is required by FEC to properly maintain 12 railroad crossings and the new pedestrian crossing gates. Every year the FEC performs routine maintenance on one of the railroad crossings. The FEC performs all the required maintenance within their Right of Way. The City is obligated to reimburse the FEC the actual costs of the repairs per executed agreements.</p>						
<b>PROJECT ACCOUNT NUMBER: 334-41-340-541.46-40</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	125,000	125,000	125,000	125,000	125,000	625,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 625,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	125,000	125,000	125,000	125,000	125,000	625,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 625,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Public Works	<b>New Project</b> <input checked="" type="checkbox"/>
<b>Project Title:</b>	HVAC / Roofs	<b>Existing Project</b> <input type="checkbox"/>
<b>Project Location:</b>	Various City Facilities	<b>Project Start Date:</b>
		<b>Project End Date:</b> 10/01/19
		<b>Project Number:</b> 09/30/24


**Project Description/Justification**  
This is an ongoing project to replace roofs and air conditioning units as they reach the end of their life cycle. This request is based on recently performed facilities assessments.




**PROJECT ACCOUNT NUMBER:** 334-90-260-519.64-90

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	300,000	300,000	300,000	300,000	1,200,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,200,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	300,000	300,000	300,000	300,000	1,200,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,200,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach						
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Public Works		<b>New Project</b> <input checked="" type="checkbox"/>	<b>Existing Project</b> <input type="checkbox"/>		
<b>Project Title:</b>	Community Beautification		<b>Project Start Date:</b>		FY 20/21	
<b>Project Location:</b>	Various		<b>Project End Date:</b>		FY 23/24	
			<b>Project Number</b>		New	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
Various community improvements Citywide.						
<b>PROJECT ACCOUNT NUMBER:</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	200,000	200,000	200,000	200,000	800,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 800,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	200,000	200,000	200,000	200,000	800,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 800,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Parks and Recreation		<b>New Project [ X ]</b>			
<b>Project Title:</b>	Catherine Strong Master Plan		<b>Existing Project [ ]</b>			
<b>Project Location:</b>			<b>Project Start Date:</b>			
			<b>Project End Date:</b>			
			<b>Project Number</b>			
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The City will engage a design/architectural company in August or September 2021, and it is estimated that the project will take 12-18 months to complete. The estimate for a full park renovation of \$8,000,000.00 may be amended after the master plan. The redevelopment of this site will work collectively with the Village Academy site renovation. This project is CRA funded.</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	800,000	4,000,000	-	4,000,000	8,800,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 8,800,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	800,000	4,000,000	-	4,000,000	8,800,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 8,800,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


<b>City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>						
<b>Department/Division:</b> Public Works				<b>New Project [ ] Existing Project [ X ]</b>		
<b>Project Title:</b> CRA - Trolley Replacement				<b>Project Start Date:</b> FY 19		
<b>Project Location:</b> Tri-Rail to beach through downtown				<b>Project End Date:</b> FY 20		
				<b>Project Number:</b> N/A		
<b>Project Description/Justification</b> This project is funded by the Transportation Planning Agency (TPA) grant administered through the South Florida Regional Transit Authority (SFRTA). It will replace four existing trolley vehicles with sustainable vehicles to serve customers traveling from Delray Beach Tri-Rail to the beach, and through the Downtown core business area.			<b>Project Drawing, Photo, Design, Map</b> 			
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	860,000	-	-	-	860,000
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 860,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 860,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	860,000	-	-	-	860,000
Special Revenue Funds (448)	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
<b>CRA</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 860,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 860,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024			
<b>Department/Division:</b>	Public Works	<b>New Project</b> [ ]	
<b>Project Title:</b>	Fire Station No 113 & EOC Improvements	<b>Existing Project</b> [X]	
<b>Project Location:</b>	651 W. Linton Boulevard	<b>Project Start Date:</b>	07/13/05
		<b>Project End Date:</b>	16-012
		<b>Project Number:</b>	
<b>Project Description/Justification</b>			
<p>The existing facility was constructed in 1971 and the primary purpose of this facility is as a continuously occupied fire station and living facilities. Over the past four decades, issues related to plumbing, design, mold, water damage and rodent infestations have made the living space intermittently uninhabitable. The facility has been vacated by the Fire Department, and they are currently operating out of temporary facilities located at Robert P. Miller Baseball Park. The City wishes to construct a new fire facility and emergency operations center on the existing site, which will continue to provide appropriate Fire Rescue &amp; Emergency Service response times to the community.</p>			

**PROJECT ACCOUNT NUMBER:** 334-22-000-522-6223

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	-	-	-	-
Construction/Buildings/Other Improvements	6,000,000	-	-	-	-	6,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	90,000	-	-	-	-	90,000
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 6,090,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,090,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	6,090,000	-	-	-	-	6,090,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 6,090,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,090,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

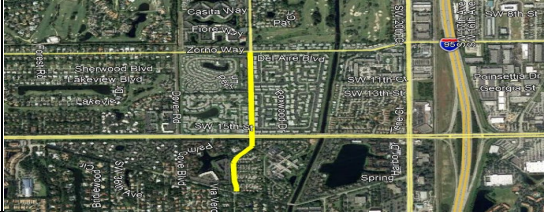


<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works		<b>New Project</b> [ ]			
			<b>Existing Project</b> [x]			
<b>Project Title:</b>	Alley Enhancements (LAP)		<b>Project Start Date:</b>	Nov. 2018		
			<b>Project End Date:</b>	June 2021		
<b>Project Location:</b>	Between SE 4th Ave. & S. Federal Highway from SE 3rd St. to SE 4th St., between SE 4th Ave. & S. Federal Highway from SE 5th St. to SE 6th St., between SE 4th Ave. & S. Federal Highway from SE 6th St. to SE 7th St., and between SE 4th Ave. & S. Federal Highway from SE 9th St. to SE 10th St.		<b>Project Number:</b>	19-008		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The proposed upgrade repurposes a major north-south City alleyway by clearing overgrown vegetation from the passage way, performing earthwork, and constructing permeable paving in place of existing brush, grass and dirt surfaces. These improvements will allow for safe, efficient walking and bicycling connections to the downtown arts and business district from underserved and historic neighborhoods to the south.</p>						
<b>PROJECT ACCOUNT NUMBER:</b> 334-41-340-541.68-09						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	100,000	-	-	-	-	100,000
Construction/Buildings/Other Improvements	1,000,000	-	-	-	-	1,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	115,000	-	-	-	-	115,000
<b>TOTAL</b>	<b>\$ 1,215,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,215,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	1,215,000	-	-	-	-	1,215,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,215,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,215,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works		<b>New Project</b> [ ]			
			<b>Existing Project</b> [ X ]			
<b>Project Title:</b>	Brant Drive Bridge / TPA		<b>Project Start Date:</b>		Feb. 2019	
			<b>Project End Date:</b>		2022	
<b>Project Location:</b>	Brant Drive		<b>Project Number:</b>		17-073	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The scope of this project is to complete the replacement of the existing structure of the Brant Bridge. This project will create sidewalks and multi-use pathways throughout the Tropic Palms neighborhood and cure deficiencies for the Brant Bridge project. In addition, this would also provide a connection to the Lindell Loop Project, which is a companion project to the Brant Bridge / Brant Bridge Connector (Lindell Loop) / Lindell Boulevard Complete Streets project, to complete this bicycle and pedestrian corridor.</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	60,314	-	-	-	60,314
Inspections Fees/Other Fees/Costs/CEI	-	215,408	-	-	-	215,408
Construction/Buildings/Other Improvements	-	1,723,262	-	-	-	1,723,262
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,998,984</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,998,984</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	1,998,984	-	-	-	1,998,984
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,998,984</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,998,984</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

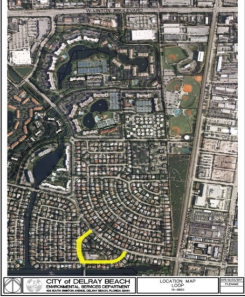
<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
<b>Project Title:</b>	Homewood Blvd Complete Street / TPA	<b>Existing Project [ X ]</b>	
<b>Project Location:</b>	Homewood Blvd.	<b>Project Start Date:</b>	
		<b>Project End Date:</b>	
		<b>Project Number:</b>	17-115

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This is the second of a two-phase project. Phase 1 included the construction of bicycle lanes from Atlantic Avenue to Lowson Boulevard. This project will facilitate bicycle and pedestrian travel in this corridor. The TPA Grant application requested the installation of bicycle lanes from Old Germantown Road to Lowson Boulevard. The completion of this project supports City of Delray Beach pedestrian and bicycle mobility goals.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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**PROJECT ACCOUNT NUMBER:** 334-41-340-541.68-11

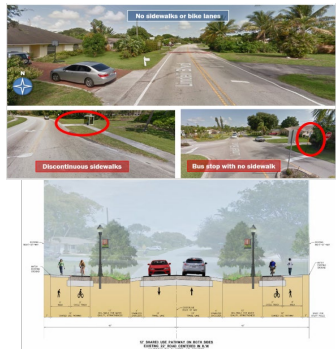
Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	50,000	205,000	-	-	-	255,000
Construction/Buildings/Other Improvements	-	2,005,000	-	-	-	2,005,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	181,000	-	-	-	181,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 2,391,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,441,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	50,000	1,123,300	-	-	-	1,173,300
Grants (Federal, State, County)	-	1,267,700	-	-	-	1,267,700
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 2,391,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,441,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>			
<b>CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>			
<b>Department/Division:</b>	Public Works	New Project [ ]	
		Existing Project [ X ]	
<b>Project Title:</b>	FDOT - Lindell Blvd Loop	Project Start Date: FY 19	FY 21
		Project End Date: FY 20	FY 22
<b>Project Location:</b>	Carl Bolter Ave / Avocet Ave	Project Number:	N/A

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project will create sidewalks and multi-use pathways throughout the Tropic Palms neighborhood, cure deficiencies for the Brant Bridge project and provide connection to the Lindell Loop Project, which is a companion project to the Brant Bridge / Brant Bridge Connector (Lindell Loop) / Lindell Boulevard Complete Streets project to complete this bicycle and pedestrian corridor. When completed, this three-part-project will allow bicyclists and pedestrians a safer and more attractive passage to move from South Federal Highway to West Linton Boulevard near I-95. It will allow travel in higher vehicular traffic commercial areas on US 1 and Linton Boulevard. Sidewalks and multi-use pathways will be created in the rights-of-way through the Tropic Palms neighborhood where currently sidewalks are intermittent and Americans with Disabilities Act (ADA) issues exist.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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<b>PROJECT ACCOUNT NUMBER: 334-41-340-541.68-14</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	50,000	1,200,000	-	-	-	1,250,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	1,095,344	-	-	1,095,344
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	200,000	-	-	200,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,295,344</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,545,344</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	50,000	1,200,000	1,295,344	-	-	2,545,344
Special Revenue Funds (448)	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,295,344</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,545,344</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>			
<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
<b>Project Title:</b>	FDOT - Lindell Boulevard Complete Street	<b>Existing Project [ X ]</b>	
<b>Project Location:</b>	Lindell Boulevard from Federal Highway to Linton Boulevard	<b>Project Start Date:</b>	FY 20
		<b>Project End Date:</b>	FY 22
		<b>Project Number:</b>	N/A

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project will create sidewalks and multi-use pathways throughout the Tropic Palms neighborhood, and will cure deficiencies for the Brant Bridge project and provide connection to the Lindell Loop Project, which is a companion project to the Brant Bridge / Brant Bridge Connector (Lindell Loop) / Lindell Boulevard Complete Streets project to complete this bicycle and pedestrian corridor. When completed, this three-part-project will allow bicyclists and pedestrians a safer and more attractive passage to move from South Federal Highway to West Linton Boulevard near I-95. It will allow them to travel in higher vehicular traffic commercial areas on US 1 and Linton Boulevard. Sidewalks and multi-use pathways will be created in the rights-of-way through the Tropic Palms neighborhood where currently sidewalks are intermittent and Americans with Disabilities Act (ADA) issues exist.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p>  <p>The image contains three visual elements: a street-level photograph of Lindell Boulevard with a red circle highlighting a 'Discontinuous sidewalk' area; a smaller inset photo showing a 'Blue strip with no sidewalk' area; and a cross-sectional diagram of a street showing the planned sidewalk, multi-use pathway, and vehicle lanes.</p>
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<b>PROJECT ACCOUNT NUMBER: 334-41-340-541.68-38</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	50,000	350,000	-	-	-	400,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	2,452,068	-	-	2,452,068
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 350,000</b>	<b>\$ 2,452,068</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,852,068</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	50,000	350,000	2,452,068	-	-	2,852,068
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds (448)	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 350,000</b>	<b>\$ 2,452,068</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,852,068</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>			
<b>CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>			
<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	FDOT - Barwick Road Complete Street	<b>Project Start Date:</b>	FY 21
		<b>Project End Date:</b>	FY 22
<b>Project Location:</b>	Barwick Road from Atlantic Avenue to Lake Ida Road	<b>Project Number:</b>	N/A

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project will create sidewalks on the west side of Barwick Road. The sidewalks will have a five or six-foot cycle track built adjacent on both east and west sides with a small paver-look stamp in between to delineate uses. Crosswalks and ramps will be improved and strengthened to facilitate drivers yielding at conflict points. Pedestrian lighting and landscaping is included. This project will benefit three area schools and provide connectivity to the Homewood bicycle lane, and to future bike lanes on Lawson and 10th Street.</p>	

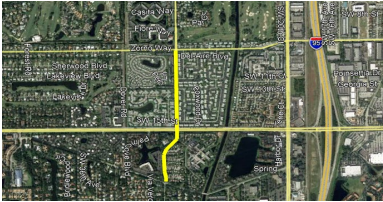
**PROJECT ACCOUNT NUMBER:** 334-41-340-541.68-08

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	50,000	50,000	1,010,000	-	-	1,110,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	-	1,200,000	-	1,200,000
Construction/Buildings/Other Improvements	-	-	-	10,571,107	-	10,571,107
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 1,010,000</b>	<b>\$ 11,771,107</b>	<b>\$ -</b>	<b>\$ 12,881,107</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	50,000	50,000	1,010,000	9,151,107	-	10,261,107
Grants (Federal, State, County)	-	-	-	2,620,000	-	2,620,000
Special Revenue Funds (448)	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 1,010,000</b>	<b>\$ 11,771,107</b>	<b>\$ -</b>	<b>\$ 12,881,107</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	Lowson Blvd. Roadway Improvements	<b>Project Start Date:</b>	Oct 2020
		<b>Project End Date: July 2021</b>	July 2021
<b>Project Location:</b>	Lowson Blvd. between Military Trail and 6th Ave.	<b>Project Number:</b>	17-004

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>The Lowson Blvd. Roadway project is currently under design. The project is tentatively scheduled to begin construction in FY 2019. Grants in the amount of \$4,463,000 are included with the construction of the project. Additional funding is needed for the design to incorporate an area not included with the TPA Grant relating to improvements to the sidewalk and railroad gates on the south side of the CSX railroad.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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**PROJECT ACCOUNT NUMBER: 334-41-340-541.68-39**

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	600,000	-	-	-	-	600,000
Construction/Buildings/Other Improvements	6,000,000	-	-	-	-	6,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	600,000	-	-	-	-	600,000
<b>TOTAL</b>	<b>\$ 7,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,200,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	2,737,000	-	-	-	-	2,737,000
Grants (Federal, State, County)	4,463,000	-	-	-	-	4,463,000
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 7,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,200,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Infrastructure Surtax

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>Infrastructure Surtax Sources</b>					
Prior Year Fund Balance	19,261,765	9,546,177	-	-	-
Interest on Investments	772,929	75,000	75,000	75,000	75,000
Sales Tax Revenue	4,855,207	5,000,863	5,150,889	5,305,416	5,464,578
State Grant NE 2nd	-	-	-	-	-
Legislative App Atl Dunes	-	-	-	-	-
Other		34,740,635	19,940,536	5,498,534	21,835,672
<b>Sources Total</b>	<b>\$ 24,889,901</b>	<b>\$ 49,362,675</b>	<b>\$ 25,166,425</b>	<b>\$ 10,878,950</b>	<b>\$ 27,375,250</b>
<b>Infrastructure Surtax Uses</b>					
Atlantic Dunes Park		1,200,000	1,800,000		
Catherine Dr & Linton Bld Intersection	25,000	240,000	250,000	-	-
Citywide Bridge R&M		1,400,000	1,400,000	1,400,000	1,400,000
Closed Captioning Equip	75,000	-	-	-	-
Facility Assessment Repairs	395,000	395,000	395,000	395,000	395,000
FS111 Category 5 Upgrades	-	200,000	2,480,000		-
Marine Way					16,000,000
Pavement Preservation/Sealing	150,000	150,000	-		-
Restore City Owned Parking Lots	-	-	-		500,000
Veteran's Pk-PB, Bocce, Shflbd	350,000	-	-		-
Golf Course Renovations		700,000	9,000,000		
Roadway Restoration	2,737,500	3,137,500	3,137,500	3,137,500	3,137,500
ADA Sidewalks Improvements	2,495,975	2,430,000	3,230,000	2,430,000	2,430,000
EOC FS 113	2,000,000	8,400,000	-		-
Swinton Av- NE 4th St to NW 22nd St	800,000	10,520,000			
Tropic Isles	1,000,000	11,575,000			
Thomas Street Station	950,000	5,500,000			
Debt Service Principal	3,035,000	3,095,000	3,115,000	3,220,000	3,280,000
Debt Service Interest	480,249	420,175	358,925	296,450	232,750
Project Reserve	10,396,177	-			
<b>Uses Total</b>	<b>\$ 24,889,901</b>	<b>\$ 49,362,675</b>	<b>\$ 25,166,425</b>	<b>\$ 10,878,950</b>	<b>\$ 27,375,250</b>



**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	Atlantic Dunes Park Construction	<b>Project Start Date:</b>	
		<b>Project End Date:</b>	
<b>Project Location:</b>	Atlantic Dunes Park	<b>Project Number</b>	17-096

**Project Description/Justification**

Project improvements include parking lot reconstruction to address paving and drainage issues and improvements to the park and include exotic vegetation removal, native plantings, boardwalk / nature trail construction, barrier-free playground installation, and bathroom rehabilitations.

Phase 1 (FY 18/19) of Atlantic Dunes Park includes the design of the seawalls, parking lots and park improvements.


Phase 2 (FY19/20) will be the construction of the seawalls, parking lots and park improvements.



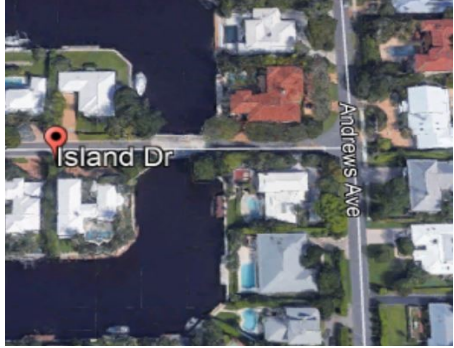
Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition						-
Engineering/Architect Design/Preliminary Study						-
Project Administration						-
Inspections Fees/Other Fees/Costs		100,000	150,000			250,000
Construction/Buildings/Other Improvements		1,000,000	1,500,000			2,500,000
Equipment						-
Public Arts Program						-
Project Contingency		100,000	150,000			250,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	1,200,000	1,800,000			3,000,000
Grants (Federal, State, County)	-					-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other CRA						-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	Catherine Dr & Linton Blvd Intersection	<b>Project Start Date:</b>	Oct-19
<b>Project Location:</b>	Catherine Dr & Linton Blvd	<b>Project End Date:</b>	Dec-21
		<b>Project Number</b>	New


<b>Project Description/Justification</b> This project is to design and construct improvements at the intersection of Catherine Drive and Linton Blvd where pedestrian fatalities have occurred in the past. These improvements will allow Palm Beach County to construct a traffic signal at this intersection for increased safety.	<b>Project Drawing, Photo, Design, Map</b> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition						-
Engineering/Architect Design/Preliminary Study	25,000	5,000				30,000
Project Administration						-
Inspections Fees/Other Fees/CEI		20,000				20,000
Construction/Buildings/Other Improvements		195,000	250,000			445,000
Equipment						-
Public Arts Program						-
Project Contingency		20,000				20,000
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 240,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 515,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	25,000	240,000	250,000			515,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 240,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 515,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works		<b>New Project [ ]</b>			
			<b>Existing Project [ X ]</b>			
<b>Project Title:</b>	Citywide Bridge Repair and Maintenance (Island Drive)		<b>Project Start Date:</b>	October 2020		
<b>Project Location:</b>	City Limits		<b>Project End Date:</b>	October 2021		
			<b>Project Number:</b>	20-501		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>This project will eliminate the potential risk of residents along Island Drive losing access to their property and provide safe passage to pedestrian, bicyclist and motorist crossing the bridge. The City is required to maintain 6 water-way bridges: 1) Island Drive, 2) Brant Drive, 3) Audubon Blvd., 4) Highland Golf Course, 5) Old Germantown Road, and 6) Lawson Blvd. Every two years the FDOT's consultant provides inspections of all the bridges and submits reports to the City to perform routine maintenance on them. The Island Drive Bridge is the next bridge scheduled to be repaired. A 2016 inspection report identified the need to perform structural repairs to the Island Drive bridge.</p>						
<b>Project Account Number:</b> 377-90-260-541.46-14						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	200,000	200,000	200,000	200,000	800,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	100,000	100,000	100,000	100,000	400,000
Construction/Buildings/Other Improvements	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	100,000	100,000	100,000	100,000	400,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 5,600,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	1,400,000	1,400,000	1,400,000	1,400,000	5,600,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 5,600,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**


<b>Department/Division:</b>	City Clerk	New Project [ <input type="checkbox"/> ]	
<b>Project Title:</b>	Closed Captioning Equipment	Existing Project [ <input checked="" type="checkbox"/> ]	
<b>Project Location:</b>	N/A = Equipment Purchase	<b>Project Start Date:</b>	Oct-19
		<b>Project End Date:</b>	Oct-19
		<b>Project Number</b>	New

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is for an Automated Captioning Engine that will receive audio containing speech and send out captioning data to be encoded by a closed captioning encoder. The unit uses a cutting-edge computational linguistics program to convert speech to text and then sends that text out with captioning data. The captioning data and text can be sent out by either RS 232 (Serial) or TCP/IP.</p>	

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	75,000	-	-	-	-	75,000
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	75,000	-	-	-	-	75,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**


<b>Department/Division:</b>	Public Works	<b>New Project [X]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Facility Assessment Repairs	<b>Project Start Date:</b>	10/1/2019
		<b>Project End Date:</b>	9/30/2024
<b>Project Location:</b>	Citywide	<b>Project Number</b>	

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>The City of Delray Beach has a large number of facilities, many of which have been subjected to deferred maintenance over many years. This project will provide for ongoing and regular maintenance and repairs as recommended by the results of the Facility Condition Assessment survey report(s).</p>	

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	50,000	-	-	-	-	50,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	345,000	395,000	395,000	395,000	395,000	1,925,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 1,975,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	395,000	395,000	395,000	395,000	395,000	1,975,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding (Surtax)	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>	<b>\$ 1,975,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Fire Department	<b>New Project</b> <input checked="" type="checkbox"/>	
<b>Project Title:</b>	Fire Station 111 Category 5 Upgrades	<b>Existing Project</b> <input type="checkbox"/>	
<b>Project Location:</b>	Atlantic Ave. & NW 5th Ave.	<b>Project Start Date:</b>	Oct-19
		<b>Project End Date:</b>	Oct-20
		<b>Project Number</b>	20-504

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
<p>Fire Station 111, located on West Atlantic Ave. between NW 5th and NW 6th Ave. serves as a the Fire Department Headquarters. In past years, this facility has been utilized as a temporary Emergency Operations Center, however it does not meet current building codes required for a building to be considered capable of withstanding Category 5 hurricane force winds. This project will include the a new roofing system, new window seals, and the replacement of the bay doors.</p>	

**Project Account Number:** 377-22-000-522.62-10

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	200,000	250,000	-	-	450,000
Construction/Buildings/Other Improvements	-	-	2,000,000	-	-	2,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	30,000	-	-	30,000
Project Contingency	-	-	200,000	-	-	200,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,480,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,680,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	200,000	2,480,000	-	-	2,680,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 2,480,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,680,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>
<b>Project Title:</b>	Marine Way Seawall and Promenade Construction	<b>Existing Project [ X ]</b>
<b>Project Location:</b>	Marine Way	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b> 17-047

**Project Description/Justification**  
This project consists of a complete design and construction of a Seawall and promenade for Marine Way.



**Project Account Number:** 377-41-340-541.69-41

<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-					-
Engineering/Architect Design/Preliminary Study	-					-
Project Administration						-
Inspections Fees/Other Fees/Costs						-
Construction/Buildings/Other Improvements					16,000,000	16,000,000
Equipment						
Public Arts Program						-
Project Contingency						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 16,000,000	\$ 16,000,000
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")					16,000,000	16,000,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 16,000,000	\$ 16,000,000
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

Department/Division: Public Works

New Project [ ]  
Existing Project [x]

Project Title: Pavement Preservation

Project Start Date: 19  
Project End Date: 20

Project Location:

Project Number:

**Project Description/Justification**

This project includes roadway improvements ranging from crack filling to sealcoating based on roadway conditions.

**Project Drawing, Photo, Design, Map**




<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	150,000	150,000	-	-	-	300,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	150,000	150,000	-	-	-	300,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**


<b>Department/Division:</b>	Public Works	New Project [ ]	
		Existing Project [x]	
<b>Project Title:</b>	Pavement Preservation	<b>Project Start Date:</b>	2019
		<b>Project End Date:</b>	2020
<b>Project Location:</b>	Various throughout City		
		<b>Project Number:</b>	

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project includes roadway improvements ranging from crack filling to sealcoating based on roadway conditions.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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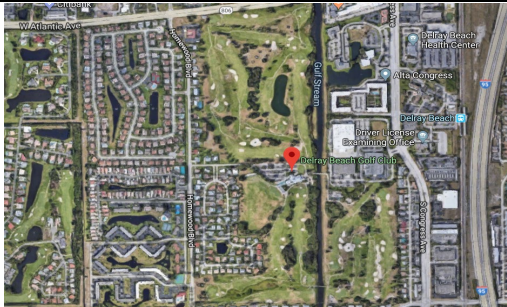
Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	500,000	500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	500,000	500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Parks and Recreation	<b>New Project [X ]</b>
<b>Project Title:</b>	Pickleball/Shuffleboard Resurfacing	<b>Existing Project [ ]</b>
<b>Project Location:</b>	Veterans Park	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
<p>This project will redesign and resurface the existing courts to accommodate both shuffleboard and pickleball. Veterans Park is a popular destination which features a playground and courts for bocce ball/shuffleboard play on the intracoastal waterway. The addition of pickleball courts at Veterans Park will increase court availability and revenue for the tennis center.</p>	

<b>Project Account Number:</b> 377-72-735-572.63-90						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition						-
Engineering/Architect Design/Preliminary Study						-
Project Administration						-
Inspections Fees/Other Fees/Costs						-
Construction/Buildings/Other Improvements	350,000					350,000
Equipment						-
Public Arts Program						-
Project Contingency						-
<b>TOTAL</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")						-
Grants (Federal, State, County)						-
Special Revenue Funds	350,000					350,000
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works					
<b>Project Title:</b>	Delray Beach Golf Club -Golf Course					
<b>Project Location:</b>	Renovation Brant Drive					
				<b>New Project [ ]</b>	<b>Existing Project [ X ]</b>	
				<b>Project Start Date:</b>		2021
				<b>Project End Date:</b>		2022
				<b>Project Number:</b>		
<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>					
<p>This project is due to a complete renovation recommended due to the age of an existing turf and current inadequacy of irrigation due to current irrigation system. Renovation would include upgrading existing turf, the irrigation system, and the maintenance building. Renovation of the maintenance building is needed to comply with current environmental and ADA approved standards. Additional maintenance equipment and budget would be required to maintain the course in good condition (see other CIP request for these items). Engineering - Architect - Study - \$500,000; Renovation approximately - \$7,000,000 (includes maintenance building and cart bridge renovations - appx. \$250,000).</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition						-
Engineering/Architect Design/Preliminary Study		700,000				700,000
Project Administration						-
Inspections Fees/Other Fees/Costs/CEI						-
Construction/Buildings/Other Improvements			9,000,000			9,000,000
Equipment						-
Public Arts Program						-
Project Contingency						-
<b>TOTAL</b>	\$ -	\$ 700,000	\$ 9,000,000	\$ -	\$ -	\$ 9,700,000
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")		700,000	9,000,000			9,700,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	\$ -	\$ 700,000	\$ 9,000,000	\$ -	\$ -	\$ 9,700,000
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	New Project [ ]	
		Existing Project [ X ]	
<b>Project Title:</b>	Roadway Restoration	<b>Project Start Date:</b>	FY 19
		<b>Project End Date:</b>	FY 20
<b>Project Location:</b>	Various Locations as required	<b>Project Number:</b>	

**Project Description/Justification**  
This project is for roadway improvements ranging from crack filling to milling and resurfacing based on roadway condition.



**Project Account Number:** 377-41-340-541.63-17

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	237,500	237,500	237,500	237,500	237,500	1,187,500
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	200,000	200,000	200,000	200,000	800,000
Construction/Buildings/Other Improvements	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	12,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	200,000	200,000	200,000	200,000	800,000
<b>TOTAL</b>	<b>\$ 2,737,500</b>	<b>\$ 3,137,500</b>	<b>\$ 3,137,500</b>	<b>\$ 3,137,500</b>	<b>\$ 3,137,500</b>	<b>\$ 15,287,500</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	2,737,500	3,137,500	3,137,500	3,137,500	3,137,500	15,287,500
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds (448)	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,737,500</b>	<b>\$ 3,137,500</b>	<b>\$ 3,137,500</b>	<b>\$ 3,137,500</b>	<b>\$ 3,137,500</b>	<b>\$ 15,287,500</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project</b> <input checked="" type="checkbox"/>	
<b>Project Title:</b>	ADA Sidewalks	<b>Existing Project</b> <input type="checkbox"/>	
<b>Project Location:</b>	Multiple Locations within City	<b>Project Start Date:</b>	2019
		<b>Project End Date:</b>	2022
		<b>Project Number:</b>	16-099

**Project Description/Justification**  
This project is to address some of the deficiencies identified in a conducted report and an additional assessment of ADA compliance in the remainder of the City will also be done. The Americans with Disabilities Act (ADA) is a civil rights law that mandates equal opportunity for individuals with disabilities. The City, through a consultant recently conducted an ADA Self-Evaluation & Transition Plan of various sidewalk segments and intersections throughout the City. Upon completion it will aide in providing equal access for individuals with disabilities.



**Project Account Number:** 377-41-340-541.63-90

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition						-
Engineering/Architect Design/Preliminary Study	230,975	230,000	1,030,000	230,000	230,000	1,950,975
Project Administration						-
Inspections Fees/Other Fees/Costs	200,000	200,000	200,000	200,000	200,000	1,000,000
Construction/Buildings/Other Improvements	2,065,000	2,000,000	2,000,000	2,000,000	2,000,000	10,065,000
Equipment						-
Public Arts Program						-
Project Contingency						-
<b>TOTAL</b>	<b>\$ 2,495,975</b>	<b>\$ 2,430,000</b>	<b>\$ 3,230,000</b>	<b>\$ 2,430,000</b>	<b>\$ 2,430,000</b>	<b>\$ 13,015,975</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	2,495,975	2,430,000	3,230,000	2,430,000	2,430,000	13,015,975
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 2,495,975</b>	<b>\$ 2,430,000</b>	<b>\$ 3,230,000</b>	<b>\$ 2,430,000</b>	<b>\$ 2,430,000</b>	<b>\$ 13,015,975</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	New Project [ ]
<b>Project Title:</b>	Fire Station No 113 & EOC Improvements	Existing Project [X]
<b>Project Location:</b>	651 W. Linton Boulevard	Project Start Date:
		Project End Date: 2021
		Project Number: 16-012

**Project Description/Justification**

Fire Station No.113 is located at 651 W. Linton Boulevard. The primary use of this facility is a continuously occupied fire station and living facilities. The existing facility was constructed in 1971. Over the past four decades, issues related to plumbing, design, mold, water damage and rodent infestations have made the living space intermittently uninhabitable. In general, the facility has exhausted its useful life. The facility has been vacated by the Fire Department and they are currently operating out of temporary facilities located at Robert P. Miller Baseball Park. The City wishes to construct a new fire facility and emergency operations center on the existing site, which will continue to provide appropriate Fire Rescue & Emergency Service response times to the community.

**Project Drawing, Photo, Design, Map**



**Project Account Number:** 377-22-000-522.62-23

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition						-
Engineering/Architect Design/Preliminary Study						-
Project Administration						-
Inspections Fees/Other Fees/Costs/CEI	2,000,000					2,000,000
Construction/Buildings/Other Improvements		8,400,000				8,400,000
Equipment						-
Public Arts Program						-
Project Contingency						-
<b>TOTAL</b>	<b>\$ 2,000,000</b>	<b>\$ 8,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,400,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	2,000,000	8,400,000				10,400,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other CRA						-
<b>TOTAL</b>	<b>\$ 2,000,000</b>	<b>\$ 8,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,400,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project</b> [ <input type="checkbox"/> ]	
		<b>Existing Project</b> [ <input checked="" type="checkbox"/> ]	
<b>Project Title:</b>	Swinton Avenue - N 4th St to N 22nd St	<b>Project Start Date:</b>	FY 19
		<b>Project End Date:</b>	FY 20
<b>Project Location:</b>	Swinton Avenue - N 4th St to N 22nd St	<b>Project Number:</b>	19-012


**Project Description/Justification**  
A roadway improvement project is needed along Swinton Avenue from NE 2nd Street to NW 22nd Street. As a part of the scope development for the roadway improvement project, the City is currently evaluating the condition of the existing sanitary and storm sewer piping through the project corridor, so all required improvements can be planned, designed and constructed simultaneously. Costs budgeted herein are the high estimates assuming water, storm, sewer and full roadway reconstruction, if the assessment (currently under way) shows less work required, the costs will decrease.



Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	800,000	-	-	-	-	800,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs/CEI	-	800,000	-	-	-	800,000
Construction/Buildings/Other Improvements	-	8,000,000	-	-	-	8,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	120,000	-	-	-	120,000
Project Contingency	-	1,600,000	-	-	-	1,600,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ 10,520,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,320,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	800,000	10,520,000	-	-	-	11,320,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds (448)	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ 10,520,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,320,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>
<b>Project Title:</b>	Tropic Isles Roadway Evaluation, Design & Construction	<b>Existing Project [ X ]</b>
<b>Project Location:</b>	Tropic Isles Development	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b> 19-015

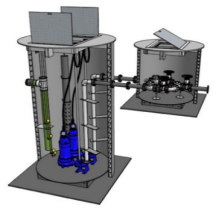
<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project is for the complete design and rebuilding of roadways, and replacing or repairing of the city's pipes in the Tropic Isles development.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition						-
Engineering/Architect Design/Preliminary Study	1,000,000					1,000,000
Project Administration						-
Inspections Fees/Other Fees/Costs		10,575,000				10,575,000
Construction/Buildings/Other Improvements						-
Equipment						-
Public Arts Program			-			-
Project Contingency		1,000,000				1,000,000
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 11,575,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,575,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	1,000,000	11,575,000				12,575,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 11,575,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,575,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

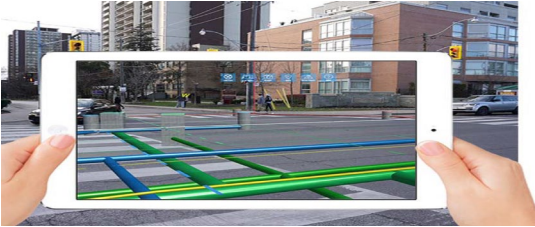
<b>Department/Division:</b>	Public Works	<b>New Project</b> <input type="checkbox"/>		
<b>Project Title:</b>	R & R Thomas Street Pump Station	<b>Existing Project</b> <input type="checkbox"/>		X
<b>Project Location:</b>	Thomas Street Pump Station	<b>Project Start Date:</b>		
		<b>Project End Date:</b>		
		<b>Project Number</b>		18-017

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
<p>This project is for the R &amp; R of the Thomas Street Pump Station because it failed for over a month last year and tidal flooding is a prevalent issue in this area.</p>	

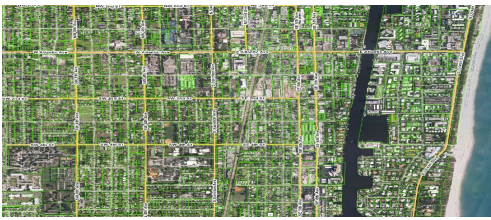
Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition						-
Engineering/Architect Design/Preliminary Study	950,000					950,000
Project Administration						-
Inspections Fees/Other Fees/Costs						-
Construction/Buildings/Other Improvements		5,500,000				5,500,000
Equipment						-
Public Arts Program						-
Project Contingency						-
<b>TOTAL</b>	<b>\$ 950,000</b>	<b>\$ 5,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,450,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	950,000	5,500,000				6,450,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 950,000</b>	<b>\$ 5,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,450,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


## Water and Sewer

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>Water and Sewer Sources</b>					
Prior Year Fund Balance	6,075,000	4,000,000	400,000	450,000	450,000
Water Connection Fee	200,000	200,000	200,000	200,000	200,000
Sewer Connection Fee	200,000	200,000	200,000	200,000	200,000
<b>Sources Total</b>	<b>\$ 6,475,000</b>	<b>\$ 4,400,000</b>	<b>\$ 800,000</b>	<b>\$ 850,000</b>	<b>\$ 850,000</b>
<b>Water and Sewer Uses</b>					
Utility Locating & GIS Mapping	2,500,000				
LS 50 Capacity Analysis	1,950,000				
Reclaim Water Area 10	200,000	2,475,000	-		-
SCRWWTP City Share	700,000	750,000	800,000	850,000	850,000
Utility Cond Assmnt Ph2&3	475,000	1,175,000	-		-
City Works Phase 3 & 4	650,000	-	-		-
<b>Uses Total</b>	<b>\$ 6,475,000</b>	<b>\$ 4,400,000</b>	<b>\$ 800,000</b>	<b>\$ 850,000</b>	<b>\$ 850,000</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT FY 2020-2024						
<b>Department/Division:</b>	Utilities		New Project [ ] Existing Project [ X ]			
<b>Project Title:</b>	Utility Locating and GIS Mapping		Project Start Date:		10/1/2019	
<b>Project Location:</b>	City wide		Project End Date:		TBD	
			Project Number		NA	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
Spatially locating, utilizing x and y coordinates, and GIS mapping, of all the City's water and sewer infrastructure; including but not limited to water and sewer pipes, manholes, valves, and lift stations, along with physical attributes.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	2,250,000	-	-	-	-	2,250,000
Project Administration	250,000	-	-	-	-	250,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	2,500,000	-	-	-	-	2,500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT FY 2020-2024						
<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>				
<b>Project Title:</b>	Lift Station 50 Capacity Analysis for Upgrade	<b>Existing Project [ X ]</b>		<b>Project Start Date:</b> 10/1/2018		
<b>Project Location:</b>	2200 Lowson Blvd	<b>Project End Date:</b>		TBD		
		<b>Project Number</b>		NA		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>This project is to perform a system capacity analysis and design report to upgrade the dry pit station to submersible type station. The report will provide an estimated cost for construction upgrade, which will extend the useful life of the infrastructure.</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	200,000	-	-	-	-	200,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	1,750,000	-	-	-	-	1,750,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,950,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,950,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	1,950,000	-	-	-	-	1,950,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,950,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,950,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

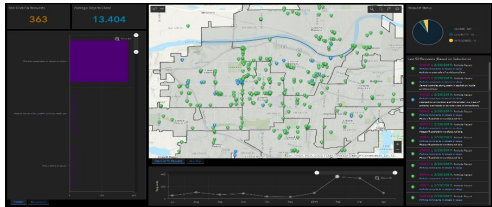
<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT FY 2020-2024</b>						
<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>				
		<b>Existing Project [ X ]</b>				
<b>Project Title:</b>	Reclaimed Water System Area 10 Expansion	<b>Project Start Date:</b>	10/1/2018			
		<b>Project End Date:</b>	TBD			
<b>Project Location:</b>	NE /SE 1st Avenue, from NE 4th St to SE 4th St	<b>Project Number</b>	17-133			
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The project continues the expansion of the reclaimed water system into "Area 10," defined as the area by SW 4th Avenue east to the Intracoastal Waterway, and SW 10th Street north to NE 3rd Street. The north-south reclaimed water pipe routing is presently proposed along NW/SW 1st Avenue. Expansion of the reclaimed water system is required to comply with the FDEP ocean outfall legislation, is a demand management tool to reduce irrigation with limited potable water resources, and increases the level of service to the community.</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	200,000	-	-	-	-	200,000
Project Administration	-	225,000	-	-	-	225,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	2,250,000	-	-	-	2,250,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 2,475,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,675,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	200,000	2,475,000	-	-	-	2,675,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 2,475,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,675,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT FY 2020-2024						
<b>Department/Division:</b>	Utilities			<b>New Project [ ]</b>		
<b>Project Title:</b>	SCRWWTP, City's Contributions for Plant CIP Projects			<b>Existing Project [ X ]</b>		
<b>Project Location:</b>	1801 N Congress Ave (wastewater treatment plant)			<b>Project Start Date:</b>	10/1/2017	
				<b>Project End Date:</b>	TBD	
				<b>Project Number</b>		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
This project is the City's contribution to the South Central Regional Wastewater Treatment Plant (Plant) for new Capital Projects at the plant. The contribution funds new projects for maintaining the plant's operation in compliance with regulatory requirements.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	700,000	750,000	800,000	850,000	850,000	3,950,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 750,000</b>	<b>\$ 800,000</b>	<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 3,950,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	700,000	750,000	800,000	850,000	850,000	3,950,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 750,000</b>	<b>\$ 800,000</b>	<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 3,950,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>			
<b>CAPITAL IMPROVEMENT PROJECT FY 2020-2024</b>			
<b>Department/Division:</b>	Utilities	New Project [ ]	
<b>Project Title:</b>	Utilities Condition Assessments	Existing Project [ X ]	
<b>Project Location:</b>	City wide	<b>Project Start Date:</b>	10/1/2019
		<b>Project End Date:</b>	TBD
		<b>Project Number</b>	17-130

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project is to perform a phased comprehensive condition assessment of utilities assets to initiate an asset management program. Current phases include potable water, raw water, force mains, gravity wastewater, and reclaimed water underground piping. It will allow for better prioritizing of programmatic utilities maintenance needs, repair and replacement projects for the CIP/R&amp;R budget, and to appropriately fund upgrades based on risk of failure and needs assessments.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p style="font-size: small;">Risk Components by Factor for Pipeline: WPM0005683</p> <ul style="list-style-type: none"> <li>• C03: Street Classes</li> <li>• C07: Number of Customers</li> <li>• C08: Customer Demand</li> <li>• C09: Low Pressure</li> <li>• C10: Fireflow Capacity</li> <li>• C11: Outage Diameter</li> <li>• C14: Hoarding Diameter</li> <li>• C15: Average Flow</li> <li>• C17: Zoning</li> <li>• C18: Population Density</li> <li>• C21: Hydraulic Criticality</li> <li>• P03: Break Frequency</li> <li>• P04: Pipe Age</li> <li>• P05: Pipe Wrapping</li> <li>• P06: Pipe Thickness</li> <li>• P09: Pressure</li> <li>• P15: Pressure Fluctuations</li> <li>• P22: Water Temperature</li> </ul> </div> <div style="text-align: center;"> <p style="font-size: x-small;">Selection of Projects Performed Using Grouped Pipes and Weighted Average Risk, LSP and CIP Values</p> </div> </div>
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	475,000	-	-	-	-	475,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	1,175,000	-	-	-	1,175,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 475,000</b>	<b>\$ 1,175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,650,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	475,000	1,175,000	-	-	-	1,650,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 475,000</b>	<b>\$ 1,175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,650,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach CAPITAL IMPROVEMENT PROJECT FY 2020-2024</b>						
<b>Department/Division:</b>	Utilities		<b>New Project [ ]</b>			
<b>Project Title:</b>	CityWorks Implementation, Phase 3 and 4		<b>Existing Project [ X ]</b>			
<b>Project Location:</b>	SOC Complex		<b>Project Start Date:</b>		10/1/19	
			<b>Project End Date:</b>			
			<b>Project Number:</b>			N/A
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<b>Construction Management Services</b> This project is a continuation of the CityWorks implementation, Phases 3 and 4: (Phs 3) WebQA, Store Room/Warehouse, Backflow, CCTV Workflow, Code Enforcement, LS Vertical Assets, GIS Planning, New CIP Tracking System.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	650,000	-	-	-	-	650,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	650,000	-	-	-	-	650,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>




## Water and Sewer Renewal and Replacement

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>Water and Sewer Renewal and Replacement Sources</b>					
Prior Year Surplus					
Prior Year Project Reserve	3,955,300	-	-		-
Interest on Investments	26,241	26,766	27,301	27,847	28,404
Transfer from Water/Sewer Fund	12,136,759	40,326,999	9,996,699	7,496,153	7,495,596
<b>Sources Total</b>	<b>\$ 16,118,300</b>	<b>\$ 40,353,765</b>	<b>\$ 10,024,000</b>	<b>\$ 7,524,000</b>	<b>\$ 7,524,000</b>
<b>Water and Sewer Renewal and Replacement Uses</b>					
SCRWWTP City's Cont for R&R	85,000	85,000	90,000	90,000	90,000
Chlorine Residual Mgmt	200,000	-	-		-
Elevated Storage Tank Maint	27,000	27,000	28,000	28,000	28,000
Owens Baker Water Stor Tank Reh	25,000	25,000	25,000	25,000	25,000
Water Line Service Relocations	25,000	25,000	25,000	25,000	25,000
Water Valve R&R	36,000	36,000	36,000	36,000	36,000
Small Water Meter R&R	50,000	50,000	50,000	50,000	50,000
Intracoastal Waterway Crossings	1,650,000	-	-		-
Force Main LS 50 to SCRWWTP Repl	1,300,000	8,255,000	-	-	-
Golf Course Raw Water Piping	1,590,000	11,872,000			
Gas Chrom/Mass Spec System	800,000	2,500,000	-		-
Large Meter Replacement	50,000	50,000	50,000	50,000	50,000
WTP-SW 4th Av Raw WM Piping	165,300	1,454,640	-	-	-
WTP Bleach Tank Sun Covers	110,000	-	-		-
WTP Raw Water Aertion System	385,000	800,000	2,500,000		-
WTP Implmt Pin & Wellsite Dev	2,750,000	5,000,000	5,000,000	5,000,000	5,000,000
WW Collection System Study	250,000	1,200,000	1,200,000	1,200,000	1,200,000
LS Rehabilitation	200,000	200,000	200,000	200,000	200,000
Sanitary Sewer Manhole Rehab	100,000	100,000	100,000	100,000	100,000
Sanitary Sewer Main Rehab	300,000	300,000	300,000	300,000	300,000
Upgrade of LS Telemetry System	5,100,000	-	-		-
LS Wet Well Rehab	120,000	120,000	120,000	120,000	120,000
Production Well Rehabilitation	300,000	300,000	300,000	300,000	300,000
Tropic Isles	500,000	6,945,000			
Tropic Palms WM Ph 2	-	1,009,125	-		-
<b>Uses Total</b>	<b>\$ 16,118,300</b>	<b>\$ 40,353,765</b>	<b>\$ 10,024,000</b>	<b>\$ 7,524,000</b>	<b>\$ 7,524,000</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Utilities	<b>New Project</b> [ X ]	
		<b>Existing Project</b> [ ]	
<b>Project Title:</b>	SCRWWTP, City's Contributions for Plant R&R	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	1801 S. Congress Avenue (wastewater treatment plant)	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<b>Project Description/Justification</b> This project is the City's contribution to the South Central Regional Wastewater Treatment Plant for the required replacement and renewal work related to the plant. The renewal and replacement work will keep extend and ensure the useful life of the plant.	<b>Project Drawing, Photo, Design, Map</b> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	85,000	85,000	90,000	90,000	90,000	440,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 440,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	85,000	85,000	90,000	90,000	90,000	440,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 440,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>
<b>Project Title:</b>	Chlorine Residual Management (FY18)	<b>Existing Project [ ]</b>
<b>Project Location:</b>	City wide	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
This project is required for regulatory compliance. The funding is to secure consulting services, materials, and equipment to address chlorine residual depletion per standing consent order; enhancements to ammonia/chlorine analyzers and remote bleach stations.	

<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	200,000	-	-	-	-	200,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	200,000	-	-	-	-	200,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Utilities	New Project [ ]	
		Existing Project [ X ]	
<b>Project Title:</b>	Elevated Water Storage Tank Maintenance (FY20)	<b>Project Start Date:</b>	10/6/2015
<b>Project Location:</b>	434 S. Swinton Avenue	<b>Project End Date:</b>	10/6/2022
		<b>Project Number</b>	

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project is for the annual programmatic maintenance awarded thru RFP #2015-33, Elevated Water Tank Full Maintenance Program, on Oct. 6, 2015 to Utility Services Company, Inc. (The contract has 7-year initial term, with a one-time option to renew for an additional 5 years). This is a full maintenance contract, including all annually required regulatory inspections, including any interior and exterior maintenance and rehabilitation. Contract maintenance of this infrastructure extends its useful life.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	27,000	27,000	28,000	28,000	28,000	138,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 138,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	27,000	27,000	28,000	28,000	28,000	138,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 138,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Owens Baker Water Storage Tank	<b>Project Start Date:</b>	10/1/2019
	Rehab/Maint./Inspection	<b>Project End Date:</b>	TBD
<b>Project Location:</b>	City wide	<b>Project Number</b>	

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is due to the Inspection of the Owens Baker tank conducted in October 2017, providing maintenance recommendations for extending the useful life of the tank and for maintaining regulatory compliance. Inspections of the City's above and below grade water storage tanks are conducted annually, with regulatory inspections performed by licensed engineer to be conducted every five years. Funding includes inspection of the next tank in the schedule.</p>	

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	25,000	-	25,000	-	50,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	25,000	-	25,000	-	25,000	75,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	25,000	25,000	25,000	25,000	25,000	125,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Water Line Service Relocations (FY20)	<b>Project Start Date:</b>	10/1/2019
		<b>Project End Date:</b>	TBD
<b>Project Location:</b>	City wide	<b>Project Number</b>	

**Project Description/Justification**

This project is for the annual programmatic maintenance of abandoning existing 2" water mains and old galvanized services and relocating existing rear yard water services to the front yard to larger mains. In addition, it is for ease of maintenance and repairs. This project ensures the best possible pressure and water quality to customers.


**Project Drawing, Photo, Design, Map**



<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-					-
Engineering/Architect Design/Preliminary Study						-
Project Administration						-
Inspections Fees/Other Fees/Costs						-
Construction/Buildings/Other Improvements	25,000	25,000	25,000	25,000	25,000	125,000
Equipment						
Public Arts Program						-
Project Contingency						
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	25,000	25,000	25,000	25,000	25,000	125,000
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Water Valve Renewal & Replacements (FY20)	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	City wide	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
This project is for the annual programmatic maintenance activity for repairs and replacement of valves on water mains, as identified through maintenance activities.	

<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	36,000	36,000	36,000	36,000	36,000	180,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 180,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	36,000	36,000	36,000	36,000	36,000	180,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 180,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Small Water Meter R&R (FY20)	<b>Project Start Date:</b>	10/1/2019
		<b>Project End Date:</b>	TBD
<b>Project Location:</b>	City wide	<b>Project Number</b>	

**Project Description/Justification**

This project is for the annual programmatic maintenance for renewal and replacement of small (less than 3") water meters as needed, City wide. Replacement of meters ensures optimum revenue, as well as water loss compliance reporting to outside agencies.

**Project Drawing, Photo, Design, Map**



Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	50,000	50,000	50,000	50,000	50,000	250,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	50,000	50,000	50,000	50,000	50,000	250,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

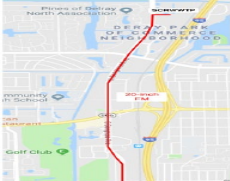
<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>	
<b>Project Title:</b>	Intracoastal Waterway Water Main Crossings	<b>Existing Project [ X ]</b>	
<b>Project Location:</b>	Intacoastal at Dogwood Dr, SE 8th ST, & NE 4th St	<b>Project Start Date:</b>	1/1/2020
		<b>Project End Date:</b>	TBD
		<b>Project Number</b>	17-156

Project Description/Justification	Project Drawing, Photo, Design, Map					
<p>This project will replace three existing mains with new water mains (installed via directional drilling). These existing water mains crossing the intracoastal are aged and in deteriorated condition (installed in the 1970's) and are past their useful life. Replacement of these water mains will help mitigate potential pipe failures due to age and material, maintain high water quality and improve fire flow for the community.</p>						

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	150,000	-	-	-	-	150,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	1,500,000	-	-	-	-	1,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,650,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	1,650,000	-	-	-	-	1,650,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,650,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>	
<b>Project Title:</b>	Force Main Lift Station 50 to SCRWWTP Replacement	<b>Existing Project [ X ]</b>	
<b>Project Location:</b>	2200 Lawson Blvd (Lift Station No. 50)	<b>Project Start Date:</b>	10/1/2019
		<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
Install new parallel force main and subsequently abandon the old one; from Lift Station No. 50 to wastewater treatment plant. This is a primary transmission Force Main to the wastewater treatment plant, under high traffic Congress Ave.	


<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	1,300,000	-	-	-	-	1,300,000
Project Administration	-	130,000	-	-	-	130,000
Inspections Fees/Other Fees/Costs	-	1,625,000	-	-	-	1,625,000
Construction/Buildings/Other Improvements	-	6,500,000	-	-	-	6,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,300,000</b>	<b>\$ 8,255,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,555,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	1,300,000	8,255,000	-	-	-	9,555,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,300,000</b>	<b>\$ 8,255,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,555,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>
<b>Project Title:</b>	Raw Water Trnsmssn Mn Replacement from Homewood Blvd to SW 2nd Ave (through Municipal Golf Course)	<b>Existing Project [ ]</b>
<b>Project Location:</b>	Municipal Golf Course to SW 4th Ave	<b>Project Start Date:</b> 10/1/2019
		<b>Project End Date:</b> TBD
		<b>Project Number</b>

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is to install a new parallel pipe next to an existing in-kind, replacing the whole section in phases, and adding proper isolation valves and air release valves (ARVs). Approximately two miles of 24-inch and 36-inch diameter (33-inch inside diameter (ID) High- Density Polyethylene (HDPE) pipeline installed in the early 1970s; the pipe, is hard to repair, has no replacement parts, is hard to isolate in sections due to the state of the existing valves, has no redundancy, and is the City's primary feed pipe supplying raw source (well) water to the water treatment plant (WTP).</p>	

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	1,590,000	-	-	-	-	1,590,000
Project Administration	-	212,000	-	-	-	212,000
Inspections Fees/Other Fees/Costs	-	1,060,000	-	-	-	1,060,000
Construction/Buildings/Other Improvements	-	10,600,000	-	-	-	10,600,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,590,000</b>	<b>\$ 11,872,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,462,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	1,590,000	11,872,000	-	-	-	13,462,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,590,000</b>	<b>\$ 11,872,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,462,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Utilities			New Project [ X ] Existing Project [ ]		
<b>Project Title:</b>	SW 4th, 6th & 7th (CRA Project)			Project Start Date:		
<b>Project Location:</b>	SW 4th, 6th & 7th (CRA Project)			Project End Date: Project Number		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
CRA Project to improve the neighborhood. This portion is for the utilities improvements.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	1,500,000	-	-	-	-	1,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	Gas Chromatography/Mass Spectrophotometer System	<b>Project Start Date:</b>	10/1/2018
<b>Project Location:</b>	200 SW 7th St (Compliance Lab at WTP)	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

**Project Description/Justification**  
This project is due as the current unit is over 19 years old and it has reached its life cycle expectancy. The system/instrumentation is used to monitor volatile organic compounds including disinfection by products formed during chlorination of water. Some of the parts will no longer be available and thus replacement is needed. This is required for proper in-house sampling to meet regulatory compliance.



Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	800,000	2,500,000	-	-	-	3,300,000
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,300,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	800,000	2,500,000	-	-	-	3,300,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,300,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Large Water Meter R&R (FY20)	<b>Project Start Date:</b>	10/1/2019
		<b>Project End Date:</b>	TBD
<b>Project Location:</b>	City wide	<b>Project Number</b>	

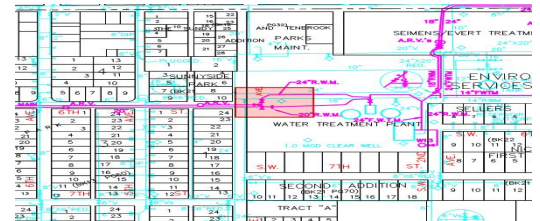
**Project Description/Justification**

This project is for the annual programmatic maintenance for renewal and replacement of large (3" or larger) water meters as needed, City wide. The replacement of meters ensures optimum revenue, as well as compliance for water loss reporting to outside agencies.

**Project Drawing, Photo, Design, Map**



<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	50,000	50,000	50,000	50,000	50,000	250,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	50,000	50,000	50,000	50,000	50,000	250,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Utilities			New Project [ X ] Existing Project [ ]		
<b>Project Title:</b>	WTP, SW 4th Ave Raw Water Main Connection to Plant			Project Start Da 10/1/2019 Project End Dat TBD		
<b>Project Location:</b>	Water treatment plant			Project Number		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
This project is for the installation of new intake pipes and valves to the water treatment plant, sequencing the construction to maintain the plant operation; coordinating the tie-in for a low flow period, and subsequently abandon the old lines.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition						-
Engineering/Architect Design/Preliminary Study	165,300					165,300
Project Administration		22,040				22,040
Inspections Fees/Other Fees/Costs		330,600				330,600
Construction/Buildings/Other Improvements		1,102,000				1,102,000
Equipment						-
Public Arts Program						-
Project Contingency						-
<b>TOTAL</b>	<b>\$ 165,300</b>	<b>\$ 1,454,640</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,619,940</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	165,300	1,454,640				1,619,940
Grants (Federal, State, County)						-
Special Revenue Funds						-
Assessment District-Special Funding						-
Bond/Bank Financing/Other						-
CRA						-
<b>TOTAL</b>	<b>\$ 165,300</b>	<b>\$ 1,454,640</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,619,940</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel						-
Maintenance/Other Operating						-
Capital Outlay						-
(Revenues) (-0)						-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>	
		<b>Existing Project [ X ]</b>	
<b>Project Title:</b>	WTP Bleach Tank Sun Covers	<b>Project Start Date:</b>	10/1/19
		<b>Project End Date:</b>	
<b>Project Location:</b>	WTP site	<b>Project Number:</b>	N/A

**Project Description/Justification**

This project is for the replacement of the fiberglass tanks that hold liquid sodium hypochlorite (bleach) used in the water treatment process, as a condition of the permit with the Department of Health is the need to provide covers to shade the tanks from the sun.

**Project Drawing, Photo, Design, Map**




<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	110,000	-	-	-	-	110,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	110,000	-	-	-	-	110,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>





**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	WTP Aeration System; Drum Filters, other Rehabilitation.	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	200 SW 7th St (Compliance Lab at WTP)	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project is for the replacement of aging systems at the Water Treatment Plant used in the treatment process of potable water; such as aerators, sludge drum filters, and others, as needed in treating the incoming raw well water. This maintenance is required to meet regulatory compliance in the in the production of potable water.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	50,000	50,000	-	-	-	100,000
Project Administration	35,000	75,000	-	-	-	110,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	300,000	675,000	2,500,000	-	-	3,475,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 385,000</b>	<b>\$ 800,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,685,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	385,000	800,000	2,500,000	-	-	3,685,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 385,000</b>	<b>\$ 800,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,685,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>						
<b>Department/Division:</b>	Utilities			<b>New Project [ ]</b>		
<b>Project Title:</b>	Water Supply and Treatment Implementation Plan and Wellsite Development			<b>Existing Project [ X ]</b>		
<b>Project Location:</b>	200 SW 7th St (Compliance Lab at WTP)			<b>Project Start Date:</b>	10/1/2017	
				<b>Project End Date:</b>	TBD	
				<b>Project Number</b>		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>For this project, the City is using the "Water Supply and Treatment Feasibility Study" and direction from a planned City Commission workshop as a basis to develop an implementation plan for ensuring resilient water supplies and treatment. This may include water resource and hydrologic analyses, water use and well permitting, concentrate discharge options, acquiring land; well siting and permitting; treatment plant options; and /or a basis of design. This is required for regulatory compliance, demand projections, and to maintain fire flows and pressure.</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	2,750,000	5,000,000	5,000,000	5,000,000	5,000,000	22,750,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,750,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 22,750,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	2,750,000	5,000,000	5,000,000	5,000,000	5,000,000	22,750,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,750,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 22,750,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Utilities		New Project [ X ] Existing Project [ ]			
<b>Project Title:</b>	Wastewater Collection System Inflow and Infiltration Study		<b>Project Start Date:</b>		10/1/2018	
<b>Project Location:</b>	City wide		<b>Project End Date:</b>		TBD	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
During this project, the City will perform an infiltration and inflow (I&I) study of the wastewater collection system to identify how much groundwater and rainwater enters our wastewater collection system and determine the steps needed to reduce it. By reducing I&I, it reduces the amount of total flow sent to the wastewater plant, which can extend the capacity and reduces treatment costs						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	250,000	-	-	-	-	250,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 5,050,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	250,000	1,200,000	1,200,000	1,200,000	1,200,000	5,050,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 5,050,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Utilities	New Project <input checked="" type="checkbox"/> ]	
		Existing Project <input type="checkbox"/> ]	
<b>Project Title:</b>	Lift Station Rehab- Submersibles, Annual Maintenance (FY20)	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	Submersible type stations, city wide	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project is for the annual programmatic maintenance and rehabilitation of four to six City owned submersible type lift station. This includes the replacing the rails, guides, pumps, check valves, and coating of wet well walls. The rehabilitation work extends the life of the stations.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	200,000	200,000	200,000	200,000	200,000	1,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	200,000	200,000	200,000	200,000	200,000	1,000,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Sanitary Sewer Man-Hole Rehab, Annual Maintenance (FY20)	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	City wide	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
<p>This project is for the annual programmatic cleaning, repairing, and coating of deteriorating sanitary sewer manholes to prolong useful life and ensure operation of structure. The rehabilitation work will keep extend and ensure the useful life of the structure.</p>	

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	100,000	100,000	100,000	100,000	100,000	500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	100,000	100,000	100,000	100,000	100,000	500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Sanitary Sewer Main Rehab, Annual Maintenance (FY20)	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	City wide	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
This project is for the annual programmatic maintenance activity performing CIPP (cured-in-place-pipe) lining of deteriorating sanitary sewer mains to prolong useful life and operation of pipe. The rehabilitation work in the form of pipelining will keep, extend and ensure the useful life of the pipes.	

<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	300,000	300,000	300,000	300,000	300,000	1,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	300,000	300,000	300,000	300,000	300,000	1,500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ ]</b>
<b>Project Title:</b>	Upgrade of Telemetry System SCADA	<b>Existing Project [ X ]</b>
<b>Project Location:</b>	City wide	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number: 17-032</b>

**Project Description/Justification**  
During this project, the City will upgrade a twenty-year old telemetry SCADA (Supervisory Control and Data Acquisition) system used in the monitoring the operational functionality of utility assets such as lift stations, water treatment plant, and storm water pump stations. Upgrading of the system is required, as repairs are difficult and replacement parts are becoming obsolete. The rehabilitation work improves the reliability and operations' staff ability to manage equipment and processes (i.e. Lift station, pumps, water treatment systems, etc.).



Figure 3 - Typical OIT

<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	400,000	-	-	-	-	400,000
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	4,700,000	-	-	-	-	4,700,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	71,000	-	-	-	-	71,000
<b>TOTAL</b>	<b>\$ 5,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,100,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	5,100,000	-	-	-	-	5,100,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,100,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Lift Station Rehab- Dry pit type, Annual Maintenance (FY20)	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	Large dry-pit type lift station buildings	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

**Project Description/Justification**

This project is for the annual programmatic maintenance and rehabilitation of one major building type City owned lift station. This will include pressure washing, cleaning grease and debris build-up, and coating wet well walls. Programmed for FY 19/20 are Building Stations 6. The rehabilitation work extends the life of the stations.

**Project Drawing, Photo, Design, Map**




<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	120,000	120,000	120,000	120,000	120,000	600,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 600,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	120,000	120,000	120,000	120,000	120,000	600,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 600,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**City of Delray Beach  
CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**


<b>Department/Division:</b>	Utilities	<b>New Project [ X ]</b>	
		<b>Existing Project [ ]</b>	
<b>Project Title:</b>	Production Well Rehabilitation, Annual Maintenance (FY20)	<b>Project Start Date:</b>	10/1/2019
<b>Project Location:</b>	City wide	<b>Project End Date:</b>	TBD
		<b>Project Number</b>	

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This project is for the annual programmatic maintenance and rehabilitation of six to eight raw water wells out of 30, to include those exhibiting the lowest pumpage conditions. Scope of work includes well redevelopment and bacteriological clearance of well. The rehabilitation work will keep the wells in optimum performance and the utility in regulatory compliance of the Water Use Permit.</p>	


Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	300,000	300,000	300,000	300,000	300,000	1,500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	300,000	300,000	300,000	300,000	300,000	1,500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024**

<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>
		<b>Existing Project [ X ]</b>
<b>Project Title:</b>	Tropic Isles Roadway Evaluation, Design & Construction	<b>Project Start Date:</b>
<b>Project Location:</b>	Tropic Isles Development	<b>Project End Date:</b>
		<b>Project Number</b> 19-015

<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>This project is for the complete design and rebuild roadways and replace or repair city's pipes. The roads within the Tropic Isles development have experienced uneven roadway surfaces, excessive sinkholes, asphalt cracking, and accelerated deterioration thus adversely impacting roadway drainage and rideability. These effects have increased maintenance and shortened the lifespan of resurfacing projects. An engineering evaluation of the subsurface soils, hydrogeology, and the roadway design is necessary to correct the current issues.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	500,000	-	-	-	-	500,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	6,945,000	-	-	-	6,945,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 6,945,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,445,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	500,000	6,945,000	-	-	-	7,445,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 6,945,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,445,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Utilities				New Project [ X ]	
<b>Project Title:</b>	Tropic Palms				Existing Project [ ]	
<b>Project Location:</b>	Tropic Palms Neighborhood				Project Start Date:	
					Project End Date:	
					Project Number	
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
Replace water main piping in Tropic Palms neighborhood.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	109,125	-	-	-	109,125
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	900,000	-	-	-	900,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,009,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,009,125</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	1,009,125	-	-	-	1,009,125
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,009,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,009,125</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Stormwater Utility

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>Stormwater Utility Sources</b>					
Prior Year Project Reserve	-	-	-	-	-
Prior Year Surplus	-	-	-	-	-
Revenue from SW Charges	2,349,650	2,192,643	2,236,496	2,281,226	2,279,862
Delinquent SW Charges	3,000	3,000	3,000	3,000	3,000
Interest Earnings	69,562	70,953	72,372	73,820	75,296
Other Misc Revenue	32,706	33,360	34,027	34,708	35,402
Other	1,177,393	5,919,267	785,590	781,838	
<b>Sources Total</b>	<b>\$ 3,632,311</b>	<b>\$ 8,219,223</b>	<b>\$ 3,131,485</b>	<b>\$ 3,174,592</b>	<b>\$ 2,393,560</b>
<b>Stormwater Utility Sources</b>					
Drainage Swales	100,000	100,000	100,000	100,000	100,000
George Bush Drainage Improv	200,000	-	-	-	-
SW Pipe Lining on Barrier Island	500,000	500,000	-	-	-
Delray Shores WM Upg Ph 3 & 4	209,520	-	-	-	-
Recl Water Sys Exp Area 10	-	825,000	-	-	-
Tropic Isles WM Upg Ph 2	500,000	4,630,000	-	-	-
Debt Service Bonds	51,149	51,149	51,149	51,149	51,149
Transfer to General Fund	310,167	316,370	322,698	329,152	335,735
Operating Expenses	1,761,475	1,796,704	1,832,638	1,869,291	1,906,676
<b>Uses Total</b>	<b>\$ 3,632,311</b>	<b>\$ 8,219,223</b>	<b>\$ 3,131,485</b>	<b>\$ 3,174,592</b>	<b>\$ 2,393,560</b>

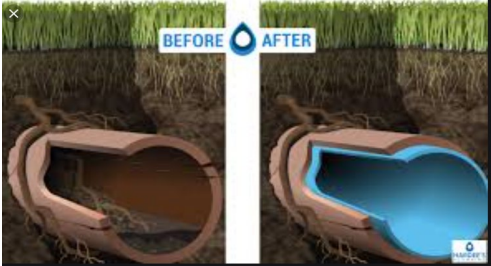
**City of Delray Beach**  
**CAPITAL IMPROVEMENT PROJECT ETAIL FY2020 - FY 2024**

<b>Department/Division:</b>	Public Works	New Project [ ]
<b>Project Title:</b>	Drainage Swales	Existing Project [ ]
<b>Project Location:</b>	City Wide	Project Start Date:
		Project End Date:
		Project Number

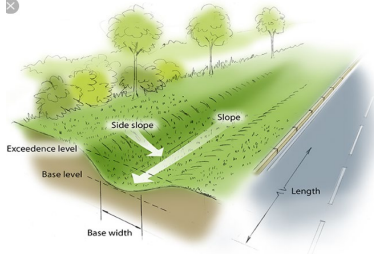
<b>Project Description/Justification</b>	<b>Project Drawing, Photo, Design, Map</b>
Construction of roadway swales to contain roadway runoff/water quaility. Also to keep in compliance with SFWMD NPDES criteria and regulations.	

<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	100,000	100,000	100,000	100,000	100,000	500,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	100,000	100,000	100,000	100,000	100,000	500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT ETAIL FY2020 - FY 2024</b>						
<b>Department/Division:</b>	Public Works	<b>New Project [ ]</b>				
<b>Project Title:</b>	N. Palm Trail/George Bush Drainage Imp	<b>Existing Project [ ]</b>				
<b>Project Location:</b>	Intersection Palm Way & George Bush Blvd	<b>Project Start Date: October 2018</b>				
		<b>Project End Date: Spring 2020</b>				
		<b>Project Number: 17-042</b>				
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
<p>The City needs to redirect the storm water drainage flow from Palm Way (outfall pipe on private property without an easement) north to the City's outfall just north of George Bush Blvd. Engineering plans have been completed and funding is requested to move forward with the construction of the drainage improvements. forward with the construction of the drainage improvements.</p>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	25,000	-	-	-	-	25,000
Construction/Buildings/Other Improvements	160,000	-	-	-	-	160,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	15,000	-	-	-	-	15,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	200,000	-	-	-	-	200,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024						
<b>Department/Division:</b>	Public Works			<b>New Project</b> [ X ]		
<b>Project Title:</b>	Stormwater (SW) Pipe Lining			<b>Existing Project</b> [ ]		
<b>Project Location:</b>	Various			<b>Project Start Date:</b>		
				<b>Project End Date:</b>		
				<b>Project Number</b>		
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
Lining of existing stormwater pipes to improve I&I issues within the system and increase the life of the existing pipe network.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	500,000	500,000	-	-	-	1,000,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	500,000	-	-	-	500,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>		
<b>CAPITAL IMPROVEMENT PROJECT DETAIL FY 2020 - 2024</b>		
<b>Department/Division:</b>	Public Works	<b>New Project [ X ]</b>
<b>Project Title:</b>	Delray Shores WM Phases 3 & 4	<b>Existing Project [ ]</b>
<b>Project Location:</b>	Delray Shores Neighborhood	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>


<p style="text-align: center;"><b>Project Description/Justification</b></p> <p>Drainage improvements to Delray Shores Neighborhood to be performed in conjunction with a Water Main improvements project in FY 20/21.</p>	<p style="text-align: center;"><b>Project Drawing, Photo, Design, Map</b></p> 
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<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	209,520	-	-	-	-	209,520
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 209,520</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 209,520</b>

<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	209,520	-	-	-	-	209,520
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 209,520</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 209,520</b>

<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



<b>City of Delray Beach CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works					New Project [ ]
<b>Project Title:</b>	Reclaimed Water System Expansion Area 10					Existing Project [ ]
<b>Project Location:</b>						Project Start Date:
						Project End Date:
						Project Number
<b>Project Description/Justification</b>		<b>Project Drawing, Photo, Design, Map</b>				
<p>The project continues the expansion of the reclaimed water system, the area defined by SW 4th Avenue east to the Intracoastal Waterway, and SW 10th Street north to NE 3rd Street. The north-south reclaimed water pipe routing is presently proposed along Swinton Avenue to be designed and constructed with an FDOT MPO project.</p>						
<b>PROJECT ACCOUNT NUMBER:</b>						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	825,000	-	-	-	825,000
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 825,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	-	825,000	-	-	-	825,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 825,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>City of Delray Beach</b>						
<b>CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024</b>						
<b>Department/Division:</b>	Public Works		<b>New Project [ ]</b>			
<b>Project Title:</b>	Tropic Isles Roadway Evaluation, Design & Construction		<b>Existing Project [ X ]</b>	<b>Project Start Date:</b>		
<b>Project Location:</b>	Tropic Isles Development		<b>Project End Date:</b>		<b>Project Number</b>	19-015
<b>Project Description/Justification</b>			<b>Project Drawing, Photo, Design, Map</b>			
Complete design and rebuild roadways and replace or repair city's pipes.						
<b>Expenses</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	500,000	-	-	-	-	500,000
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	4,630,000	-	-	-	4,630,000
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 4,630,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,130,000</b>
<b>Revenues</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Cash ("Pay as you go")	500,000	4,630,000	-	-	-	5,130,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 4,630,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,130,000</b>
<b>Impact to Operating</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>Total</b>
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


## City Garage Fund

City Garage Sources	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Federal Grants	-	-	-	-	-
State Grants	-	-	-	-	-
County Grants	-	-	-	-	-
Vehicle Rental Fees	3,084,062	3,145,743	3,208,658	3,272,831	3,272,831
Transfer from General Fund	-	-	-	-	-
Prior Year Surplus	-	-	-	-	-
<b>Sources Total</b>	<b>\$ 3,084,062</b>	<b>\$ 3,145,743</b>	<b>\$ 3,208,658</b>	<b>\$ 3,272,831</b>	<b>\$ 3,272,831</b>
<b>City Garage Uses</b>					
Truck 115	1,500,000	-	-	-	-
ALS Rescue 201167	-	496,125	-	-	-
SPec OPS 115 rep 0684	-	880,000	-	-	-
Vehicle Replacement	1,489,062	1,674,618	3,113,658	3,177,831	3,177,831
Vehicle Restoration	95,000	95,000	95,000	95,000	95,000
<b>Uses Total</b>	<b>\$ 3,084,062</b>	<b>\$ 3,145,743</b>	<b>\$ 3,208,658</b>	<b>\$ 3,272,831</b>	<b>\$ 3,272,831</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Fire/Operations	<b>New Project [x ]</b>
<b>Project Title:</b>	ALS 100' Platform to replace 0950	<b>Existing Project []</b>
<b>Project Location:</b>	Fire Station 115	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This is for the replacement of ALS 100' Platform and equipment. Base on high mileage and vehicle age this vehicle has reached the point to where it needs to be placed into reserve status. It is best practice to follow a replacement schedule and replace aging vehicles when it is time.</p>	


**PROJECT ACCOUNT NUMBER:** 501-43-390-549-64.14

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	1,500,000	-	-	-	-	1,500,000
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	1,500,000	-	-	-	-	1,500,000
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	15,000	-	-	-	-	15,000
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Fire/Operations	<b>New Project</b> <input checked="" type="checkbox"/>
<b>Project Title:</b>	ALS Rescue Replacement 201167	<b>Existing Project</b> <input type="checkbox"/>
<b>Project Location:</b>		<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

Project Description/Justification	Project Drawing, Photo, Design, Map
<p>This is for the replacement of ALS Rescues vehicles and equipment. Base on high mileage and vehicle age these vehicles have or will have reached their end of life. It is best practice to follow a replacement schedule and replace aging vehicles when it is time.</p>	

**PROJECT ACCOUNT NUMBER:** 501-43-390-549-64.14

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	496,125	-	-	-	496,125
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 496,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 496,125</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	496,125	-	-	-	496,125
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 496,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 496,125</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	11,000	-	-	-	11,000
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Fire/Operations	<b>New Project [x ]</b>
<b>Project Title:</b>	Special Operations Vehicle replace 0684	<b>Existing Project []</b>
<b>Project Location:</b>	Fire Station 115	<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

**Project Description/Justification**  
This is for the replacement of the Special Operations Vehicle and equipment. Base on high mileage and vehicle age this vehicle has reached the point to where it needs to be placed into reserve status. It is best practice to follow a replacement schedule and replace aging vehicles when it is time. We currently do not have a reserve unit for this vehicle and this jeopardizes our participation in the Regional Hazard Material Response Team.



**PROJECT ACCOUNT NUMBER:** 501-43-390-549-64.14

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Public Arts Program	-	880,000	-	-	-	880,000
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 880,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	-	-	-	-	-	-
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	880,000	-	-	-	880,000
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 880,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	15,000	-	-	-	15,000
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Fleet Maintenance	<b>New Project [ ]</b>
<b>Project Title:</b>	Vehicle Replacement	<b>Existing Project [ ]</b>
<b>Project Location:</b>		<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

Project Description/Justification	Project Drawing, Photo, Design, Map
Timely replacement of vehicles provides cost savings by avoiding prohibitive repair costs and delivers safe, reliable, and low cost vehicle solutions that empower all City Departments to effectively and efficiently meet their mission goals.	

**PROJECT ACCOUNT NUMBER:** 501-43-390-549-64.20

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	1,489,062	1,674,618	3,113,658	3,177,831	3,177,831	12,633,000
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,489,062</b>	<b>\$ 1,674,618</b>	<b>\$ 3,113,658</b>	<b>\$ 3,177,831</b>	<b>\$ 3,177,831</b>	<b>\$ 12,633,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	1,489,062	1,674,618	3,113,658	3,177,831	3,177,831	12,633,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,489,062</b>	<b>\$ 1,674,618</b>	<b>\$ 3,113,658</b>	<b>\$ 3,177,831</b>	<b>\$ 3,177,831</b>	<b>\$ 12,633,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Delray Beach**

**CAPITAL IMPROVEMENT PROJECT DETAIL 2020 - 2024**

<b>Department/Division:</b>	Fleet Maintenance	<b>New Project [ ]</b>
<b>Project Title:</b>	Vehicle Restoration	<b>Existing Project [ ]</b>
<b>Project Location:</b>		<b>Project Start Date:</b>
		<b>Project End Date:</b>
		<b>Project Number</b>

Project Description/Justification	Project Drawing, Photo, Design, Map
Annual program designed to refurbish fleet vehicles in order to keep them in good appearance, and in good safe dependable working condition for the maximum expected life of the vehicle.	

**PROJECT ACCOUNT NUMBER:** 501-43-390-549-64.13

Expenses	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Land Acquisition	-	-	-	-	-	-
Engineering/Architect Design/Preliminary Study	-	-	-	-	-	-
Project Administration	-	-	-	-	-	-
Inspections Fees/Other Fees/Costs	-	-	-	-	-	-
Construction/Buildings/Other Improvements	-	-	-	-	-	-
Equipment	95,000	95,000	95,000	95,000	95,000	475,000
Public Arts Program	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 475,000</b>
Revenues	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Cash ("Pay as you go")	95,000	95,000	95,000	95,000	95,000	475,000
Grants (Federal, State, County)	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-
Assessment District-Special Funding	-	-	-	-	-	-
Bond/Bank Financing/Other	-	-	-	-	-	-
CRA	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 475,000</b>
Impact to Operating	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Total
Personnel	-	-	-	-	-	-
Maintenance/Other Operating	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
(Revenues) (-0)	-	-	-	-	-	-
<b>Net Projected Impact on Operations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## Supplemental Information and Demographics



Overlooking the Atlantic Ocean in southern Palm Beach County, Delray Beach is rich in history and cultural diversity. This Village by the Sea, which began as an agricultural community in the 1890s, welcomes families who are seeking a place to call home and welcomes visitors to the ultimate vacation.

Within 16 square miles, Delray Beach embraces a permanent population of approximately 65,000. Charming neighborhoods, commercial development opportunities and some of the area's best public and private schools are main attractions for families and new businesses. A trendy downtown, vibrant arts district and scenic vistas complement this bike-ped friendly community.

The Parks & Recreation Department maintains over 40 parks and recreational facilities, including our award winning Municipal Beach. Delray Beach is also home to great tennis and golfing experiences. The Delray Beach Tennis Center, located in the heart of downtown, serves as a full service public facility with lighted clay and hard courts. The Delray Beach Golf Club, a City-owned 18 hole par 72 course designed by legendary architect Donald Ross, was recently designated an historic golf course on the Florida Historic Golf Trail by the Florida Department of State.



Renewal and redevelopment efforts in Delray Beach have resulted in numerous accolades, including the prestigious All-America City Award (1993, 2001 & 2017), and USA Today/Rand McNally's Best of the Road Most Fun Small Town in America (2012). In 2014, the City received the John Nolan Award for outstanding achievements in urban growth and development. Two years later, Delray Beach was honored with the Driehaus Form-Based Codes Award for its achievement in the production and implementation of the Central Business District Code and Architectural Design Guidelines.

Delray Beach is also host to exceptional special events. Throughout the year, people from around the world

visit our City to enjoy championship tennis, fabulous Fourth of July celebrations, and festive holiday events.

### Historic Preservation

The City prides itself on its rich architectural heritage with five historic districts and over twenty individually listed on the Local Register of Historic Places with several recognized on the National Register of Historic Places. The Delray Beach Historical Society documents and archives the history of our community, available for public view.

**Old School Square**, a National Historic Site boasting restored early 20th century school buildings, is located in the heart of downtown. This community cultural center, a popular gathering space, offers visual and performing arts, education and entertainment.

**The Spady Cultural Heritage Museum** is housed in



*Cornell Museum at Old School Square*

the former residence of the late Solomon D. Spady, prominent African-American educator and community leader. Located in the historic West Settlers District of Delray Beach, the museum is dedicated to discovering, collecting and sharing the African-American history and heritage of Florida.



**C** *Spady Cultural Heritage Museum*

## Supplemental Information and Demographics

The City of Delray Beach benefits from sub-tropical climate conditions that include mild winters and comfortable summers. Year-round outdoor events & recreational activities promote healthy lifestyles for residents of all ages.



Gateway Art Feature

The City's warmest month on average is July with a temperatures in the 90s° and the coolest weather is generally experienced in January with an average temperature of 57°. June through September is considered the City's rainy season with hurricane season extending through November. These ideal temperatures, along with our location, have made Delray Beach a great place to live, work and play.

### City Government

The City of Delray Beach operates under the "Commission-Manager" form of local government, which combines the managerial experience of the City Manager with the political leadership of elected officials (City Commission).

The City Commission is the principal legislative and governing body of the City. The Mayor, elected every three years, presides over four Commission members who are elected to three-year alternating terms by the community at large. These City officials provide sound public policy, leading the City toward a vision of a unified community with a viable downtown, quality neighborhoods, educational opportunities and a diversified, expanding local economy.

The City Commission appoints the City Manager, the City Attorney (Chief Legal Counsel), and appoints members for general Advisory Boards.



Delray Beach City Hall, 100 NW 1<sup>st</sup> Avenue

### The City Manager

The City Manager serves as the Chief Executive

Officer for the City of Delray Beach. He is directly responsible to the City Commission regarding the administration and operation of all City departments, execution of City policies, and preparation for the City's budget that includes control of expenditures throughout the budget year. Two Assistant City Managers and several Department Heads report directly to the City Manager.

### Education

The City of Delray Beach takes an active role in education. Partnering with various organizations, local businesses, private citizens and non-profits, the City promotes grade level reading initiatives and academic programs.



Village Academy School

The City's Campaign for Grade Level Reading, which is part of a national campaign to promote grade level reading by the third grade, was created through the understanding that our local schools alone cannot address all of the problems that keep our children from learning to read. The City and the community joined forces to develop a new reading initiative that would benefit our youth. The City's focus for the third grade level reading campaign is based on three key strategies: school readiness, school attendance and summer learning.

In 2014 and 2017, Delray Beach was among a handful of communities across the nation to be honored with the Pacesetter Award by the Campaign for Grade Level Reading. This award recognized Delray Beach for its "measurable



Reading is fun!

progress" in summer learning and its commitment to increase the number of children who are reading at grade level by the end of third grade.

Delray Reads Day, an annual community effort established in 2012 to support the Campaign for Grade Level Reading, provides an opportunity for active civic leaders and residents to engage with local schools. This popular event demonstrates the dedication by both private and public sectors to ensure the academic success of our youth for a bright and promising future.

### Transportation

Access to public transportation is available throughout

## Supplemental Information and Demographics

the City. Local, state, national and international travel is easily accessible by Interstate 95, Florida's Turnpike, US-1 Federal Highway, State Road A1A, international and business/commuter airports, and interstate rail services. Palm Tran public bus transportation, Tri-Rail and Amtrak operate scheduled service. Public parking garages and surface lots are conveniently located in the downtown area. In addition, the City offers various sustainable and alternative transportation options including free electric vehicle charging stations in the downtown area.



*Downtown Roundabout*

The Downtown Roundabout provides free transit service along Atlantic Avenue from the Tri-Rail Station on South Congress Avenue to Ocean Blvd/SR A1A. Two trolleys operate daily, offering "park & ride" public transportation throughout the downtown

area. The Downtown Roundabout is sponsored by the Delray Beach Community Redevelopment Agency.



*Amtrak Train Station, Delray Beach*

### ***Economic Development***

The City's Office of Economic Development (OED) is the primary resource for citywide business information, recruitment, development and assistance in Delray Beach. Its mission is to drive and inspire the growth of a diverse, vibrant, entrepreneurial economy for all.

The OED serves the local economy by offering discrete, professional, and timely services that promote business activity and enhance the quality of life within our City.

### ***US-1 Federal Highway Beautification***

In 2015, a ribbon cutting ceremony marked the completion of the US-1 Federal Highway

Beautification Project, designed to promote a safer corridor for pedestrians/cyclists, stimulate economic activity along US-1, and improve transit opportunities. Wider sidewalks, landscaping and decorative street lighting between SE 2<sup>nd</sup> and NE 2<sup>nd</sup> Streets embody the City's character while bicycle lanes offer a healthier mode of commuting.



*US-1 Federal Highway Ribbon-Cutting Ceremony*

### ***Recommended Links***

The City of Delray Beach partners with other agencies and organizations to provide a quality of life that our residents, business owners, stakeholders and visitors have come to expect. To learn more, visit:

Delray Beach Community Redevelopment Agency  
[www.delraycra.org](http://www.delraycra.org)

Delray Beach Downtown Development Authority  
[www.downtowndelraybeach.com](http://www.downtowndelraybeach.com)

Delray Beach Historical Society  
[www.delraybeachhistory.org](http://www.delraybeachhistory.org)

Delray Beach Marketing Cooperative  
[www.visitdelraybeach.org](http://www.visitdelraybeach.org)

Delray Beach Public Library  
[www.delraylibrary.org](http://www.delraylibrary.org)

Greater Delray Beach Chamber of Commerce  
[www.delraybeach.com](http://www.delraybeach.com)

Old School Square  
[www.oldschool.org](http://www.oldschool.org)

Sister Cities International  
[www.sistercities.org](http://www.sistercities.org)

Spady Cultural Heritage Museum  
[www.spadymuseum.com](http://www.spadymuseum.com)

West Atlantic Redevelopment Coalition  
[www.delrayware.org](http://www.delrayware.org)

### ***Population***

The following table shows the City, County and State population and the annual average percentage changes from 2000 to 2019.

## Supplemental Information and Demographics

### The City, County and the State of Florida Population Estimates

Year	City Population	% Change	Palm Beach County	% Change	State of Florida	% Change
2000	60,020	12.001	1,131,184	8.539	15,982,378	4.31
2001	60,645	1.041	1,154,464	2.058	16,331,739	2.186
2002	61,527	1.454	1,183,197	2.489	16,664,189	2.036
2003	62,578	1.708	1,211,448	2.388	17,070,167	2.436
2004	63,439	1.375	1,242,270	2.544	17,516,732	2.616
2005	63,888	0.707	1,265,900	1.902	17,764,197	1.413
2006	64,095	0.324	1,287,987	1.745	18,349,132	3.293
2007	64,360	0.413	1,295,033	0.547	18,680,367	1.805
2008	64,220	-0.2	1,294,654	-0.03	18,807,219	0.68
2009	63,789	-0.672	1,287,344	-0.565	18,750,483	-0.302
2010	60,522	-5.213	1,320,134	2.547	18,801,310	2.701
2011	60,831	0.511	1,325,758	0.426	18,905,048	0.552
2012	61,495	1.09	1,335,415	0.728	19,074,434	0.896
2013	61,801	0.498	1,345,652	0.767	19,259,543	0.97
2014	62,700	1.455	1,360,238	1.084	19,507,369	1.287
2015	63,175	0.757	1,378,417	1.336	19,815,183	1.578
2016	63,972	1.262	1,391,741	0.967	20,148,654	1.683
2017	65,804	2.864	1,414,144	1.61	20,484,142	1.665
2018	66,580	1.179	1,433,417	1.363	20,840,986	1.742
2019	69,957	5.072	1,498,187	4.519	21,208,589	1.764

Sources: U.S. Bureau of the Census as of April 1, for the year 2000 and 2019: University of Florida, Bureau of Economic Business Research for all other years.

#### Population Breakdown by Sex\*

Male	29,127
Female	31,395

#### Taxes

Local Retail Sales Tax (1/1/17)	7.00%
Property Tax (Millage Rate)	6.8645

#### Population Breakdown by Race\*

White	39,768
Black or African American	16,961
American Indian and Alaska Native	122
Asian	1,107
Native Hawaiian, Other Pacific Islander	35
Other race	1,490
Two or more races	1,039

#### Existing Land Use Inventory\*\*

Category	Acres	% of Total
Residential	5,937	53
Commercial	959	9
Industrial	266	2
Vacant & Agriculture	264	2
Open Spaces	975	9
Roads, ROW, and Water Surf.	2,050	18
Community facilities	743	7
<b>TOTAL</b>	<b>11,194</b>	<b>100</b>

#### Families & Households\*

Counts of families	14,074
Persons in households	59,408
Persons per family	2.93
Households	27,193
Persons per household	2.18

\*Source: 2010 Census

\*\* Source: 2020 City of Delray Beach Development Services  
Department

## Supplemental Information and Demographics

### Economics

#### Building Permit Activity Ten Year History

FY	Industrial and Commercial Construction		No. of Units	Residential Construction	
	No. of Permits	Value		Value	
2010	12	31,968,843	168	17,291,583	
2011	13	31,477,893	53	22,566,806	
2012	12	29,824,260	741	79,424,905	
2013	13	17,864,058	321	51,751,341	
2014	25	22,996,311	283	50,277,519	
2015	9	15,367,546	342	71,523,245	
2016	6	5,607,685	411	54,651,269	
2017	13	45,554,848	139	43,979,679	
2018	19	72,245,543	54	26,094,641	
2019	16	48,818,865	124	68,429,356	

Source: Development Services Department estimates.

#### Principal Taxpayers Fiscal Year 2020

Taxpayers	2019 Municipal Property Taxes Levied (\$)
Tenet Healthcare Corp	804,222
Florida Power and Light	780,107
CO BB Delray Owner LLC	571,796
Citation Club Investors	474,504
Granite Worthing, LLC	462,182
Ocean Properties Ltd.	446,383
Alta Congress Owner LLC	397,387
Linton Delray LLC	370,904
Lifespace Communities Inc	330,615
MS LPC South Congress Holdings, LLC	327,909
Total	\$4,966,009

Source: Palm Beach County Tax Collector's Office

## Supplemental Information and Demographics

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### Property Tax Rates All Direct and Overlapping Governments

FY Ended Sept. 30	General Fund	Debt Service	Total	School District	Palm Beach County	Indepen- dent Districts	South FL	
							Water Mgmt District	Total
2011	7.1900	0.6002	7.7902	8.1540	4.7500	1.1451	0.6240	22.4633
2012	7.1900	0.6133	7.8033	8.1800	4.7815	1.1250	0.2409	22.1307
2013	7.1992	0.6041	7.8033	7.7780	4.9902	1.8865	0.4289	22.8869
2014	7.1611	0.3453	7.5064	7.5860	4.9852	1.8170	0.4110	22.3056
2015	7.1611	0.3028	7.4639	7.5940	4.9729	1.7890	0.3842	22.2040
2016	7.0611	0.2756	7.3367	7.5120	4.9277	1.7423	0.3551	21.8738
2017	6.9611	0.2496	7.2107	7.0700	4.9142	1.6146	0.3307	21.1402
2018	6.8611	0.2289	7.0900	6.7690	4.9023	1.4718	0.3100	20.5431
2019	6.7611	0.2108	6.9719	6.5720	4.8980	1.3984	0.2936	20.1339
2020	6.6611	0.2034	6.8645	7.1640	4.8580	1.4078	0.2795	20.5738

Tax rate limits: Ten mills per Florida Statute 200.081 (one mill is \$1 per \$1,000 of assessed value)

Scope of tax rate limit: No municipality shall levy ad valorem taxes against real property and tangible personal property in excess of 10 mills, except for voted levies.

Taxes due: March 31

Taxes delinquent: April 1

Discount Allowed: 4% November, 3% December, 2% January, 1% February

Penalties for delinquency: 3% plus advertising costs after April 1

Tax Collector: Palm Beach County

Tax Collector's Commission: None

## Supplemental Information and Demographics

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### ***Government Services***

#### Police Protection:

166 sworn officers including 4 K-9 officers, 71 civilian full-time employees and 7 other part-time employees including one intern.

#### Fire Protection:

5 Fire Stations and 1 Station in Highland Beach to which the City provides Fire and EMS services, 1 Ocean Rescue HQ and 8 Ocean Rescue Lifeguard Towers.  
160 State Certified Firefighters of which 156 are State Certified Paramedics. There are also 10 civilian employees.  
Equipment: eight 1,250 G.P.M. Pumpers, one 100' platform ladder truck, one 100' ladder truck, two 75' ladder trucks, one brush truck, two special operations units, one 2,000 gallon tender, three command vehicles, eleven Medical Rescue Transport vehicles, one Carolina Skiff 19' boat and one utility unit.

#### Recreation Facilities:

Miracle League Field – 1 (lighted)  
Little League Fields - 10 (lighted)  
Regulation Baseball Fields - 3 (lighted)  
Softball Fields – 2 (lighted)  
Outdoor Basketball Courts -5 (lighted)  
Outdoor Volleyball Courts - 7 (Beach)  
Soccer/Football Fields - 7 (lighted)  
Shuffleboard Courts - 16 (lighted)  
Lawnbowling Courts - 7 (lighted)  
Tennis Courts - 48 (22 lighted)  
Tennis Pro Shops -2, Clubhouse and Lounge – 8,200 seat stadium  
Swimming Pools - 12' deep, 1 with bath house, wading pool and diving well and 1 with medium sized pool 3' to 6' deep  
Beach – North End – Storage for 60 boats – 2 physically challenged surf chairs  
Marina - with 24 boat slips  
Skate Park  
Community Centers –Community Center, Pompey Park, Veterans Park and Teen Center  
-4 with meeting rooms and kitchens; 2 with gyms and locker rooms, 1 with computer lab  
Country Club - 18 hole par 72 golf course with driving range, 2 putting greens, pro shop, clubhouse, restaurant and banquet hall.  
Executive Golf Course - 18 hole par 60 golf course with snack bar and pro shop.  
Boat Launching Ramps – 3 – Knowles Park, Mangrove Park and Lakeview Park  
Public Beach 1.50 miles  
Parks - 41 locations with various recreational facilities  
Racquetball Courts - 2 (lighted)  
Playgrounds – 24  
Fitness Trail at Barwick Park - 1 mile  
Nature Trail at Atlantic Dunes Park – ¼ mile  
Pine Grove Multi-Purpose Field and Passive Park and walking trail  
Leon Weekes Nature Preserve – ¼ mile Nature Trail  
LakeView Park – Boat ramp, picnic pavilions, playground and restrooms.  
Catherine Strong Park – Splash Park, playground, picnic pavilions, fitness trail, tennis and basketball courts.  
Cornell Park – Walking trails.  
Mike Machek Boy Scout Park – Fitness trail, picnic pavilion, playground and restrooms.  
Delray Oaks Natural Area – Hiking trail and nature trail with observation platform.  
Bexley Park – walking trail and picnic pavilion  
Atlantic Street Plaza  
Worthing Park

## Supplemental Information and Demographics

### Property Tax Rates Delray Beach and Surrounding Municipalities

<i>Municipality</i>	<i>FY 18 Millage</i>	<i>FY 19 Millage</i>	<i>FY18/FY19 Variance</i>	<i>FY 20 Millage</i>	<i>FY19/FY20 Variance</i>	<i>FY19/FY20 % Change</i>
Boca Raton*	3.6788	3.6787	0.0001	3.6787	0.0000	0.00%
Boynton Beach	7.9000	7.9000	0.0000	7.9000	0.0000	0.00%
<b>Delray Beach*</b>	<b>7.0900</b>	<b>6.9719</b>	<b>0.1181</b>	<b>6.8645</b>	<b>0.1074</b>	<b>1.54%</b>
Greenacres	6.08540	6.40000	-0.3146	6.40000	0.0000	0.00%
Lake Worth*	6.2444	6.6345	-0.3901	6.6045	0.0300	0.45%
Riviera Beach	8.4520	8.4520	0.0000	8.452	0.0000	0.00%
Wellington	2.4300	2.4800	-0.0500	2.48	0.0000	0.00%
West Palm Beach*	8.4946	8.4748	0.0198	8.4667	0.0081	0.10%

\*Includes operating and debt service millages

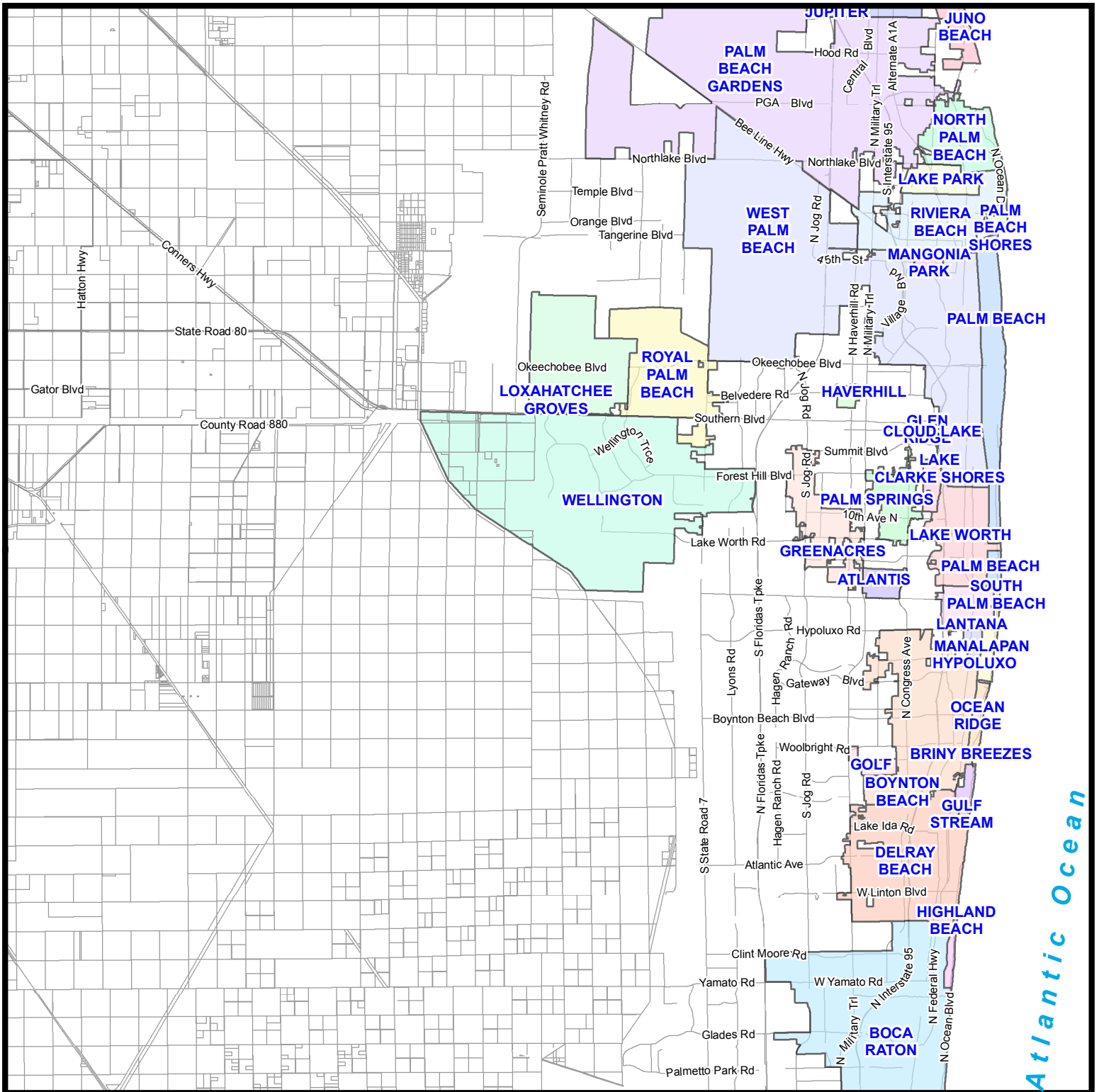




# ADJACENT MUNICIPALITIES

PALM BEACH COUNTY, FLORIDA

PLANNING, ZONING & BUILDING DEPARTMENT



Municipal Names			
BOYNTON BEACH	GOLF	HYPOLUXO	LAKE PARK
BRINY BREEZES	GREENACRES	JUNO BEACH	LAKE WORTH
ATLANTIS	GULF STREAM	JUPITER	LANTANA
BELLE GLADE	HAVERHILL	JUPITER INLET COLONY	LOXAHATCHEE GROVES
BOCA RATON	GLEN RIDGE	HIGHLAND BEACH	MANALAPAN
MANGONIA PARK	PALM BEACH GARDENS	SOUTH BAY	SOUTH PALM BEACH
NORTH PALM BEACH	PALM BEACH SHORES	TEQUESTA	WELLINGTON
OCEAN RIDGE	PALM SPRINGS	RIVIERA BEACH	WEST PALM BEACH
PALM BEACH	ROYAL PALM BEACH		

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**October 26** – Not later than 30 days following the adoption of the budget and millage resolutions, the City shall certify its compliance with provisions of Chapter 200, F.S. to the Division of Ad Valorem Tax and the Department of Revenue. This is to be completed via the Certification of Compliance, Form DR-487 and required attachments.

**October 15** – Monthly budget report due.

**November 15** – Monthly budget report due.

**December 15** – Monthly budget report due.

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**December 25** – Submit Annual Budget document within 90 days of budget approval to GFOA for their annual budget document award program.

**End of December** – Property Appraiser notifies taxing authority of the final adjusted tax roll. Within 3 days the City must complete and return a Certificate of Final Taxable Value, Form DR-422 to the Property Appraiser.

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**January 7** – Request security authorizations from departments.

**January 7** – Request input from departments for fleet, insurance, phone lines, and tuition reimbursement.

**January 15** – Monthly budget report due.

**January 21 – February 1** – Budget office prepares utility projections.

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**January 31** – Departments submit responses for projections for fleet, insurance, phone lines, and tuition reimbursement.

**January 31** – Departments return security authorizations.

**February 11 – February 28** – Budget office prepares salary projections.

**February 15** – Monthly budget report due.

**Beginning of March** - Manager’s Kick-Off. Departments receive budget and Capital Improvement Program (CIP) requests packets.

**March 15** – Preliminary revenue projects completed.

**End of March** – City Commission update on current CIP projects and early discussions about capital needs.

**April 4-** Reminder to departments for mid-year budget requests.

**April 15** – Quarterly budget report due.

**April 19-** Departments submit budget requests including all CIP requests.

**April 26-** Financial Forecast and Goal Setting Session (Hyatt – Friday from 8 – 5).

**April 29** – City Manager and Directors meet to develop preliminary CIP.

**April 30** – Midyear budget requests due.

**April – May** – City Manager and Finance reviews budget requests with Department heads.

**June 3** – Receive ad valorem revenue estimates and miscellaneous estimates.

**June 4** – Manager and Finance meet with Departments to discuss draft budget

**June 15** – Monthly budget report due.

**June 25** -2019 mid-year budget amendment to City Commission

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**July 1** – Receive Certificate of Taxable Value, Form DR – 420 from Property Appraiser’s Office. The time periods specified herein are determined by using the date of certification of value or July 1, whichever date is later, as Day 1.

**July 09** – Regular Commission meeting to include an item establishing a tentative millage rate to be submitted on Form DR-420 by August 4.

**July 15** – Quarterly budget report due.

**August 4** – Within 35 days of certification of value, the City shall advise the Property Appraiser of the following via the completed DR-420 form:

1. Proposed millage rate.
2. Current year rolled back rate.
3. Date, time and place of the tentative budget hearing.

**August 13** – Budget workshop meeting to discuss CM’s recommended budget.

**August 24** – Not later than 55 days after the certification of value, the Property Appraiser shall mail out the Notice of Proposed Property Taxes (TRIM notice).

If the City fails to return the completed DR-420 form within 35 days, as indicated above, the City shall be prohibited from levying a millage rate greater than the rolled back rate for the upcoming year. In this instance, the rolled back rate shall be computed by the Property Appraiser.

**August 30** – Per City Charter, the City shall advertise its intent to tentatively levy a millage and budget. The Notice of Public Hearing must be published at least one week prior to the meeting date of September 5. Advertisement to be submitted to the Clerk’s Office upon notification of newspaper deadline date.

**September 5** – Within 80 days of certification of value (September 18), but not earlier than 65 days after certification (September 3), the Commission shall hold a public hearing on the tentative budget and proposed millage rate to include the adoption of resolutions tentatively levying a tax and appropriating sums of money. This hearing is publicized via the TRIM notice mailed by the Property Appraiser. Date must not conflict with those of the School Board or Palm Beach County.

**September 13-17-** Within 15 days following the tentative budget hearing (September 20), the City shall advertise its intent to adopt a final millage and budget. The advertisement is to be published not less than 2 days or more than 5 days from the date of the final public hearing. To determine the required language and advertisements see the TRIM manual.

**September 17** – Public Hearing to adopt the final budget shall include:

1. Separate resolutions to levy a tax on all City properties and the Downtown Development Authority
  2. A resolution appropriating sums of money.
- Date must not conflict with those of the School Board or Palm Beach County.

**September 20** – Within 3 days of the final hearing the resolutions adopting the final millage rate shall be forwarded to the Property Appraiser, the Tax Collector and State Department of Revenue.

**October 15** – Quarterly budget report due.

**October 17** – Not later than 30 days following the adoption of the budget and millage resolutions, the City shall certify its compliance with provisions of Chapter 200, F.S. to the Division of Ad Valorem Tax and the Department of Revenue. This is to be completed via the Certification of Compliance, Form DR-487 and required attachments.

**End of December** – Property Appraiser notifies taxing authority of the final adjusted tax roll. Within 3 days the City must complete and return a Certificate of Final Taxable Value, Form DR-422 to the Property Appraiser.

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## **Developing the Annual Budget**

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### **Budget Instruction Manual:**

The annual budget process begins with the development of a Budget Instruction Manual. The manual contains utility estimates, based on the previous year's activity for such things as Electricity, Water and Irrigation, Telephones, Solid Waste and Stormwater. The Manual contains the estimate for General Liability Insurance premiums which is allocated to each department. Additionally, a listing of City vehicles assigned to each department, along with costs associated with the maintenance of the fleet is contained in the Manual.

This Manual is posted on the City's budget drive for use by each department. Payroll projections for the upcoming fiscal year are input into each divisional budget by the Budget Office. Departments use the information contained in the Manual and payroll projections to assist them in developing their budget requests for the upcoming year.

### **Submittal of Budget Requests:**

Departments submit their budget requests to the Budget Office for review. The submittals include the budget dollars requested by line item along with detailed justification. Departments this year were required to submit one total departmental request budget. Additional information regarding level of service enhancements were also submitted for increases to service.

Along with the budget dollar requests, Program pages are also submitted which describe the department's function, performance measures (goals and objectives) with performance history and projections. Five-year projections for Capital Outlay expenditures along with Revenue estimates are also submitted.

The Budget Office reviews each department's request, checking for accuracy of calculations, clarity of the request and duplications of information/requests. Questions and/or irregularities are addressed and corrected in preparation of submitting the department's request to the City Manager for review.

### **Capital Improvement Plan:**

Departments also submit their requests for any capital improvements for the upcoming fiscal year. Capital improvements are generally projects or equipment valued at \$25,000 or more. These requests include not only requests for the next year, but projections on anticipated projects over the next five years. These

requests are reviewed by a committee who determines what requests will be recommended for funding during the next fiscal year and what requests will be deferred to later years.

These recommendations are submitted to the City Manager in the form of a separate Capital Improvement Budget. The City Manager includes this information during his review of the City's proposed budget and his recommendation of a proposed millage rate.

### **City Manager's Review:**

The City Manager meets with each department to review their requests. During these meetings, additional clarification and/or justification may be required.

The City Manager then determines what requests he will be recommending to the City Commission for funding, along with any millage rate adjustment, for the upcoming fiscal year.

### **Preparation of Proposed Budget:**

Based on these decisions, the Budget Office prepares a Proposed Budget Document for presentation to the City Commission.

The City Commission reviews the City Manager's recommendation for the proposed millage rate based on his summary of the projects and programs he recommended be funded in the upcoming fiscal year. This recommendation is contained in his management transmittal letter to the City Commission which is contained in the Proposed Budget Document.

Based on the functions and projects the Commission wishes to fund, they will set the proposed millage rate for the next fiscal year. This action may require cuts or adjustments to the departmental requests presented in Proposed Budget Document.

The proposed millage rate is submitted to the County's Property Appraiser's and Tax Collector's Offices.

### **City Commission Review and Public Hearing Process:**

The City Commission holds workshops with the City Manager and department heads to review each department's submittal. These workshops may result in additional changes being made to the Proposed Budget.

## **Developing the Annual Budget**

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Upon completion of the workshops, the Budget Office prepares the Budget Advertisement for the Final Tax Levy and Budget Summary for the next fiscal year along with the Notice of Public Hearings on same.

A Public Hearing on the proposed Tax Levy and Budget is held during the first City Commission meeting in September during which citizens have an opportunity to comment. Consideration may be given to making adjustments to the Budget as a result of this Public Hearing. Any changes are incorporated into the final Budget Summary Ad.

A Public Hearing on the final Tax Levy and Budget is held during the second meeting of the City Commission in September. At this meeting, the City Commission will formally approve the Tax Levy and Budget for the next fiscal year. The Capital Improvement Plan is also approved during this process.

The Budget Office submits the final Tax Levy and Budget Resolutions for the next fiscal year to the Property Appraiser's and Tax Collector's offices.

### **Preparation of the Annual Budget Document:**

The Budget Office then prepares the Annual Budget Document for the next fiscal year. This Document is developed following the guidelines recommended and established by the GFOA for submittal to the Distinguished Budget Award Program.

## **Administrative Procedures to Amend the Approved Budget**

### **Budget Amendment**

The procedures outlined define, standardize and set forth responsibilities for amendments to the commission approved budget. A budget amendment is a change in the authorized budget, either revenue or expenditure. A budget amendment may change an allocation or transfer a specific dollar amount from one budget code to another.

Since budget adjustments result in changes in appropriated fund totals, great care must be taken to ensure changes are justified and expedient.

### **Types of Budget Adjustments/Transfers:**

There are basically three types of budget adjustments or transfers:

- A. Transfers from the City Manager's Contingency, general operating funds
- B. Transfers between Departments/Functions
- C. Changes to current approved budget, prior year's funds appropriated

### **Responsibilities and Procedures**

#### ***Type A***

Budget transfers from the City Manager's Contingency can be of two types, salary related or for unbudgeted, unanticipated expenditures/activities. Both types require approval of the City Manager.

#### ***Type B***

The City Manager is required to authorize a budget transfer between departments only if these transfers do not exceed the total appropriations for the fund in which the transfers are occurring. The Planning, Budget and Control Manager will report to the City Manager if and when total appropriations are to be exceeded. This can happen before the City Manager emails authorization or after the email has been sent. This will ensure that a fund's authorized appropriations are not exceeded.

#### ***Type C***

Transfers from unappropriated fund balances and retained earnings must be authorized and approved by Commission, amending the Budget Resolution in effect. The amendment changes the appropriated sums of money, both revenue and expenditure amounts.

At the start of the next fiscal year, encumbrances outstanding at previous year end will be automatically re-appropriated (rolled over), provided that the goods/services have been ordered before October 1, and/or a contract has been signed and approved before October 1. The encumbrances are budget amounts for goods or services for which a contract or purchase order has been issued (goods ordered), but has not been paid prior to the fiscal year end. These encumbered budget amounts must be brought forward.

Also, funding for Capital Improvement Project not completed in the prior year must be brought forward, again provided that a contract has been signed prior to year-end. A Project Manager or Department Head should submit a detailed project status report along with a request to re-appropriate/roll over funds to the Finance Director. Upon the Finance Director's authorization and approval these funds will be brought forward.

### **Preparation of Amendments/Transfers**

A complete detailed justification for the transfer request is required. The net operational impact as a result of this transfer must be clearly outlined, i.e. changes in an existing project/program scope, or reprogramming of scheduled capital purchases. Salary related transfers shall be supported by personnel forms signed by the City Manager thereby authorizing the transfer.

A departmental budget transfer request should be routed through the City Manager, the Finance Director and the Planning, Budget and Control Manager.



## Budget Formats

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### Line-Item Budgeting

(Also known as Traditional Budgeting) This approach analyzes the budget proposals in terms of increases and decreases from either current year allotments or the revised estimates of the current year. The primary budget focus is departmental expenditure categories. Expenditures and revenues relate to the commodity. The City of Delray Beach uses this method to develop its budget.

### Management By Objectives

The rationale is to formulate goals and objectives, develop action plans for their accomplishments, and provide quantitative measures or evaluation of goal realization.

### Performance Budgeting

Expenditures and revenues relate to unit costs and work load measures. This budget approach is based primarily upon implementation of measurable performance indicators of activities and work programs. Performance measures or indicators assess the effectiveness, efficiency and quality of municipal services.

### Program Budgeting

This budgeting approach is based primarily on programs of work and secondarily on the line item purchases and performance. Expenditures and revenues relate to public programs and goals.

### Planning/Programming/Budgeting Systems

The PPB System provides for identification of major program issues and consideration of such issues in the framework of a multi-year program structure. Program decisions are made based upon the way resources will be allocated in the future, thereby limiting ineffective allocation of scarce resources in future years. The PPB system requires long-range studies and analyses, and identification and analysis of program alternatives.

### Zero-Based Budgeting

Expenditures and revenues relate to work loads and ranking procedures. Zero-based budgeting, as it implies, starts at zero and the department or agency preparing the budget request must justify every dollar that it requests. The entire budget is to be broken down in “decision packages”. These packages are ranked in order of priority, and budget decisions are made for each package according to the justification provided. There are two basic types of decisions packages: (1) Mutually exclusive packages identify alternative means for performing the same function; and (2) Incremental packages reflect different levels of effort that may be expended on a specific function.

## Property Tax Levy Resolution

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### RESOLUTION NO. 164-19

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, TO LEVY A TAX ON ALL PROPERTIES WITHIN THE CITY OF DELRAY BEACH, FLORIDA, FOR MAINTENANCE AND OPERATION, AND TO LEVY A TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON BONDED INDEBTEDNESS, AND TO ALLOCATE AND APPROPRIATE SAID COLLECTIONS THEREUNDER.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:**

**Section 1.** That a tax of \$6.6611 per one thousand dollars (\$1,000.00) of assessed valuation is hereby levied on all taxable property within the City of Delray Beach for the fiscal year commencing October 1, 2019, and ending September 30, 2020. There shall be and hereby is appropriated for the General Fund operations of the City revenue derived from said tax for operating and maintenance expenses of the General Fund, and also in addition, all revenues derived by said City during said fiscal year from all other sources other than the tax levy for current bond service and that part of collection of delinquent taxes levied for bond service. The assessed valuation on all taxable property for operating purposes within the City of Delray Beach is \$11,105,246,795. The operating millage rate of \$6.6611 per one thousand dollars (\$1,000.00) is greater than the rolled-back rate of \$6.4641 per one thousand dollars (\$1,000.00) by 3.04%.

**Section 2.** That the amount of money necessary to be raised for interest charges and bond redemption which constitutes a general obligation bonded indebtedness of the City of Delray Beach is \$2,147,144. There is hereby appropriated for the payment thereof, all revenues derived from the tax levy of \$0.2034 per one thousand dollars (\$1,000.00) of assessed valuation, which is hereby levied for that purpose for the fiscal year commencing October 1, 2019, and ending September 30, 2020, upon the taxable property of the City of Delray Beach, the assessed valuation being \$11,111,851,924.

**Section 3.** That the above millage rates are adopted subject to adjustment in accordance with Section 200.065(5) of the Florida Statutes which provides that a municipality may adjust its adopted millage rate if the taxable value within the jurisdiction of the taxing authority as certified pursuant to Section 200.065(1) is at variance by more than **one percent (1%)** with the taxable value shown on the assessment roll to be extended.

**Section 4.** That public hearings were held on the budget on September 5, 2019 and September 17, 2019.

PASSED AND ADOPTED in regular session on this the 17th day of September, 2019.

**Property Tax Levy Resolution**

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\_\_\_\_\_  
Shelly Petrolia, Mayor

ATTEST:

\_\_\_\_\_  
Katerri Johnson, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY.

\_\_\_\_\_  
Lynn Gelin, City Attorney

**Property Tax Levy Resolution  
Downtown Development Authority**

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RESOLUTION NO. 154-19

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, TO TENTATIVELY LEVY A TAX ON ALL PROPERTIES WITHIN THE DOWNTOWN DEVELOPMENT AUTHORITY TAXING DISTRICT OF THE CITY OF DELRAY BEACH, FLORIDA, FOR MAINTENANCE AND OPERATION, AND TO APPROPRIATE SAID COLLECTIONS THEREUNDER.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:**

**Section 1.** That a tax of \$1.0000 per one thousand dollars (\$1,000.00) of assessed valuation is hereby tentatively levied on all taxable property within the Downtown Development Authority Taxing District of the City of Delray Beach for the fiscal year commencing October 1, 2019, and ending September 30, 2020. There shall be and hereby is appropriated for the purpose of financing the operation of the Downtown Development Authority Taxing District revenue derived from said tax for operating and maintenance expenses of the Downtown Development Authority Taxing District, and also in addition, all revenues derived by said Taxing District during said fiscal year from all other sources other than the tax levy for current bond service and that part of collection of delinquent taxes levied for bond service. The assessed valuation on all taxable property for operating purposes within the Downtown Development Authority Taxing District of the City of Delray Beach is \$1,158,537,691. The tentative operating millage rate of \$1.000 per one thousand dollars (\$1,000.00) is more than the rolled-back rate of \$0.9491 per one thousand dollars (\$1,000.00) by 5.36%.

**Section 2.** That the above tentative millage rate is adopted pursuant to Florida Statutes Section 200.065(2)(e)(2), and subject to adjustment in accordance with Section 200.065(5) of the Florida Statutes which provides that each affected taxing authority, other than municipalities, counties, school boards, and water management districts, may adjust its adopted millage rate if the taxable value within the jurisdiction of the taxing authority as certified pursuant to Section 200.065(1) is at variance by more than **three percent (3%)** with the taxable value shown on the assessment roll to be extended.

**Section 3.** That a public hearing was held on the proposed budget on September 5, 2019.

PASSED AND ADOPTED in regular session on this the 5<sup>th</sup> day of September, 2019.

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Shelly Petrolia, Mayor

ATTEST:

**Property Tax Levy Resolution  
Downtown Development Authority**

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\_\_\_\_\_  
Katerri Johnson, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY.

\_\_\_\_\_  
Lynn Gelin, City Attorney

## Appropriation of Funds

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### RESOLUTION NO. 166-19

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL NECESSARY EXPENDITURES OF THE CITY OF DELRAY BEACH FOR THE PERIOD FROM THE 1<sup>ST</sup> DAY OF OCTOBER, 2019, TO THE 30<sup>TH</sup> DAY OF SEPTEMBER, 2020; TO PRESCRIBE THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATIONS AND THEIR PAYMENT; AND TO REPEAL ALL RESOLUTIONS WHOLLY IN CONFLICT WITH THIS RESOLUTION AND ALL RESOLUTIONS INCONSISTENT WITH THIS RESOLUTION TO THE EXTENT OF SUCH INCONSISTENCY.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:**

**Section 1.** That the following sums of money, attached hereto and marked Exhibit "A", are hereby appropriated upon the terms and conditions herein set forth.

**Section 2.** That, subject to the qualifications contained in this resolution, all appropriations made out of the General Fund are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts herein named if necessary and then only in the event the aggregate revenues collected and other resources available during the period commencing the 1<sup>st</sup> day of October, 2019, and ending the 30<sup>th</sup> day of September, 2020, for which the appropriations are made, are sufficient to pay all the appropriations in full. Otherwise, said appropriations shall be deemed to be payable in such proportion as the total sum of realized revenue of the General Fund is to the total amount of revenues estimated by the City Commission to be available in the period commencing the 1<sup>st</sup> day of October, 2019, and ending the 30<sup>th</sup> day of September, 2020.

**Section 3.** That all balances of the appropriations payable out of the General Fund of the City Treasury unencumbered at the close of business on the 30<sup>th</sup> day of September, 2019, except as otherwise provided for, are hereby declared to be lapsed into the City Treasury and may be used for the payment of the appropriations which may be made in any appropriation for the fiscal year commencing the 1<sup>st</sup> day of October, 2019. However, nothing in this section shall be construed to be applicable to unencumbered balances remaining to the credit of the Water and Sewer Fund, Sanitation Fund or any Fund created by the setting up of special revenue, but such balances shall be used in financing the proposed expenditures of these Funds for the fiscal year commencing the 1<sup>st</sup> day of October, 2019.

**Section 4.** That no department, bureau, agency or individual receiving appropriations under the provisions of this resolution shall exceed the amount of its appropriation, except with the consent and approval of the City Commission first obtained. If such department, bureau, agency or individual shall exceed the amount of its appropriation without such consent and approval of the City

## Appropriation of Funds

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Commission, the administrative officer or individual, in the discretion of the City Commission, may be deemed guilty of neglect of official duty and may be subject to removal. Therefore, the City Manager shall have the authority to make transfers between departmental budgets/functions provided, however, that except in the case of an emergency, a fund budget may not be exceeded without prior approval of City Commission at a duly convened meeting.

**Section 5.** That nothing in this resolution shall be construed as authorizing any reduction to be made in the amounts appropriated in this resolution for the payment of interest on, or retirement of, the debt of the City of Delray Beach, Florida.

**Section 6.** That none of the monies enumerated in this resolution in connection with the General Fund, Water and Sewer Fund, Sanitation Fund or any other Fund of the City shall be expended for any purpose other than a qualified public purpose, and it shall be the duty of the Budget Officer and/or Finance Director to report known violations of this section to the City Manager

**Section 7.** That all monies collected by any department, bureau, agency or individual of the City government shall be paid promptly into the City Treasury.

**Section 8.** That the foregoing budget is hereby adopted as the official budget of the City of Delray Beach, Florida, for the aforesaid period. However, the restrictions with respect to the expenditures/ expenses of the funds appropriated shall apply only to the lump sum amounts for classes of expenditures/expenses which have been included in this resolution.

**Section 9.** That public hearings were held on the tax levy and the budget on September 5, 2019 and September 17, 2019.

**Section 10.** That this resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED in regular session on this the 17th day of September, 2019.

\_\_\_\_\_  
Shelly Petrolia, Mayor

ATTEST:

\_\_\_\_\_  
Katerri Johnson, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY.

\_\_\_\_\_  
Lynn Gelin, City Attorney

# Appropriation of Funds

Exhibit A  
Budget Summary

	GENERAL FUND	GO DEBT SERVICE	DOWNTOWN DEVELOPMENT FUND	ENTERPRISE FUNDS	SPECIAL REVENUE FUNDS	TOTAL
<b>CASH BALANCES BROUGHT FORWARD</b>	1,034,959	0	0	16,380,714	0	17,415,673
<b>ESTIMATED REVENUES:</b>						
<b>TAXES</b>						
	<i>Milages</i>					
AD VALOREM TAXES	6.6611 70,274,501	0	0	0	0	70,274,501
AD VALOREM TAXES	0.2034 0	2,147,144	0	0	0	2,147,144
AD VALOREM-DELINQUENT	101,000	0	0	0	0	101,000
AD VALOREM - DDA	1.0000	0	1,100,611	0	0	1,100,611
Sales & Use Taxes	1,600,000	0	0	0	0	1,600,000
Utility Taxes	7,285,000	0	0	0	0	7,285,000
Other Taxes	4,630,000	0	0	0	0	4,630,000
Franchise, Licenses & Permits	13,834,500	0	0	1,650	0	13,836,150
Intergovernmental	8,386,567	0	0	62,150	609,788	9,058,505
Charges for Services	15,491,443	0	0	45,242,626	0	60,734,069
Fines & Forfeitures	1,962,000	0	0	0	130,600	2,092,600
Miscellaneous Revenues	11,224,281	0	41,000	572,795	223,397	12,061,473
Other Financing Sources	4,071,209	0	0	113,353	1,130,696	5,315,258
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<u>138,860,501</u>	<u>2,147,144</u>	<u>1,141,611</u>	<u>45,992,574</u>	<u>2,094,481</u>	<u>190,236,311</u>
<b>TOTAL ESTIMATED REVENUES AND BALANCES</b>	<u>139,895,460</u>	<u>2,147,144</u>	<u>1,141,611</u>	<u>62,373,288</u>	<u>2,094,481</u>	<u>207,651,984</u>
<b>EXPENDITURES/EXPENSES:</b>						
General Government Services	22,127,573	0	0	0	0	22,127,573
Public Safety	77,438,778	0	0	0	130,600	77,569,378
Physical Environment	1,121,853	0	0	40,478,679	0	41,600,532
Transportation	5,508,023	0	0	0	0	5,508,023
Economic Environment	14,101,919	0	1,140,434	0	928,691	16,171,044
Human Services	112,000	0	0	0	0	112,000
Culture & Recreation	13,790,145	0	0	3,806,165	1,035,190	18,631,500
Debt Service	387,566	2,147,144	0	2,002,047	0	4,536,757
Other Financing Uses	4,939,603	0	0	15,658,921	0	20,598,524
<b>TOTAL EXPENDITURES/EXPENSES</b>	<u>139,527,460</u>	<u>2,147,144</u>	<u>1,140,434</u>	<u>61,945,812</u>	<u>2,094,481</u>	<u>206,855,331</u>
Reserves	368,000	0	1,177	427,476	0	796,653
<b>TOTAL EXPENDITURES AND RESERVES</b>	<u>139,895,460</u>	<u>2,147,144</u>	<u>1,141,611</u>	<u>62,373,288</u>	<u>2,094,481</u>	<u>207,651,984</u>

THE TENTATIVE, ADOPTED AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.



## Glossary of Terms

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**Account:** Subdivision within a fund for the purpose of classifying transactions.

**Accrual Basis Accounting:** The basis of accounting in which revenues are recorded at the time they are incurred as opposed to when cash is actually received or spent.

**Activity:** A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible.

**Activity Classification:** Expenditure classification according to the specific type of work performed by organizational units (e.g., recycling program, street cleaning).

**Adjusted Millage:** An adjustment made to the final millage rate when the final certified taxable value is at a variance of one percent or more between the original and final certification of taxable value.

**Ad Valorem Taxes:** A tax based upon the assessed value of property, to include real and personal property.

**Agency Fund:** A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, for example, taxes collected and held by a municipality for a taxing district.

**Aggregate Millage:** The applicable millage(s) used to determine an overall rate for the principal taxing authority with Dependent Districts, excluding debt service and other voted millage(s).

**Allocate:** To divide a lump-sum appropriation which is designated for expenditure by specific organizational units and or for specific purposes or activities.

**Annual Budget:** A spending plan applicable to a single fiscal year.

**Appropriation:** An authorization made by the City Commission which permits the City to incur obligations and to make expenditures of resources.

**Appropriation Account:** A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

**Arbitrage:** The difference between interest cost and interest earnings.

**Assessed Valuation:** A value that is established for real and personal property. Valuation used as a basis for levying property taxes.

**Balanced Budget:** A budget in which estimated revenues and appropriations are equal.

**Beach Restoration Fund:** The other operating fund provides services with respect to the management of the Beach re-nourishment program including funding applications, permit acquisition, consultant and contraction contract supervision; management of the Sea Turtle Conservation Program; and professional advice and direction regarding coastal processes and management. The main focus of this program is to provide for the protection and enhancement of the beach and coastal resources in accordance with State and Federal permits.

**Beautification Trust Fund:** This special revenue fund accounts for the receipt of general fund transfers from a 1.2% utility tax to be used for capital and operating expenses incurred in projects for the beautification of the public rights-of-way within the City, the maintenance of such beautification projects and the repayment of the debt service incurred for these projects. These projects were identified in the Comprehensive Beautification Program adopted by the City in 1986.

**Bond:** A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation, revenue and special improvement/assessment bonds.

**Bond Funds:** Resources derived from the issuance of bonds for specific purposes and used to finance capital improvements.

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budgetary Accounts:** Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control techniques of formal budgetary integration.

**Budget Amendment:** A procedure to revise a budget appropriation either by City Commission approval through the adoption of a supplemental resolution, or by City Manager authorization. Interfund adjustments

## Glossary of Terms

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require City Commission approval. Inter departmental adjustments require City Manager approval.

**Budgetary Control:** The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**Budget Document:** The instrument used to present a comprehensive financial program to the appropriating governing body.

**Budget Message:** A narrative presentation of the proposed or approved annual budget as presented by the City Manager to the Commission. The message identifies the most important aspects of the budget changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming year.

**Capital Improvement Budget:** A plan of proposed Capital outlays for a five-year period and the means of financing them. The Capital budget is usually enacted as part of the complete annual budgetary plan.

**Capital Expenditures:** Acquired assets having a unit cost of at least \$5,000 and a useful life of more than one year.

**Capital Outlays:** Expenditures which result in the acquisition of, or addition to, fixed assets.

**Capital Improvement Program (CIP):** A plan for capital expenditures to be incurred each year over a designated period of years to meet capital needs arising from the long-term work programs or other capital needs. It sets forth each project and specifies the resources estimated to be available to finance the projected expenditures.

**Capital Projects Fund:** A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**Cash Basis:** A basis of accounting under which transactions are recognized only when cash is received or disbursed.

**Central Garage Fund:** This fund accounts for the reservation of funds collected from various departments for the replacement of existing fleet vehicles and other pieces of rolling stock. In addition, this fund also accounts for major restoration of fleet vehicles meant to extend the useful life of the asset.

**City Marina Fund:** This enterprise fund accounts for the acquisition, construction or renewal and replacement of major capital facilities, infrastructure improvements or the purchase of major equipment funded from the net operating revenues of the municipal marina. The primary source of revenues for the fund come from the rental of 24 slips at the marina plus interest earnings from the investment of the marina reserve funds.

**Community Development Fund:** This special revenue fund accounts for the receipt of funds from various Federal, State and local grants which are generally spent on programs that benefit the low to moderate income households within the City. Particular emphasis is placed upon the preservation of existing housing units, increasing home ownership opportunities and landscaping improvements. These funds are also used to encourage and develop public/private partnerships and drug prevention programs.

**Contingency:** An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as hurricane emergencies, Federal mandates, shortfalls in revenue and similar events.

**Cost Accounting:** The method of accounting that provides for the systematic recording and analysis of all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

**Cost Center:** An organizational operating unit within each City division or department, assigned an account code number. i.e., Beach Operations is a cost center within the Department of Parks and Recreation.

**CRA (Community Redevelopment Agency):** Agency established by the City, governed by a board of appointed commissioners, for the elimination and prevention of the development or spread of slums and blight or for the provision of affordable housing, whether for rent or for sale, to residents of low or moderate income in a community redevelopment area.

**DDA (Downtown Development Authority):** A dependent district created by the City to analyze the economic changes occurring in the Downtown area, formulate long-range plans for improving the attractiveness and accessibility to the public of

## Glossary of Terms

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Downtown facilities, and to recommend and participate in the implementation of downtown development plans.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, notes, and floating debt.

**Debt Limit:** The maximum amount of outstanding gross or net debt legally permitted.

**Debt Proceeds:** The difference between the face amount of debt and the issuance discount or the sum of the face amount and the issuance premium. Debt proceeds differ from cash receipts to the extent issuance cost, such as underwriters' fees, are withheld by the underwriter.

**Debt Ratio:** Comparative statistics illustrating the relation between the issuer's outstanding debt and such factors as its tax base, income or population.

**Debt Service Fund Requirements:** The resources which must be provided for a debt service fund so that all principal and interest payments can be made in full and on schedule.

**Debt Service Requirements:** The amount of money required to pay interest on outstanding debt, maturities on serial bonds and required contributions to accumulate monies for future retirement of term bonds.

**Deficit:** The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period.

**Department:** A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

**Depreciation:** Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Depreciation Schedule:** A schedule listing the annual allocation of the cost of fixed assets to future periods, using one of the depreciation methods acceptable under Generally Accepted Accounting Principles.

**Encumbrances:** Commitments related to unperformed contracts for goods or services. Used in budgeting, encumbrances are not defined as expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

**Enterprise Funds:** These funds account for operations that provide a service to the citizens, financed primarily by a user charge, where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

**Entitlement:** The amount of payment to which a state or local government is entitled pursuant to an allocation formula contained in applicable statutes.

**Entity:** The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual fund and account group.

**Expenditure:** The actual outlay of funds from the City Treasury in the payment for goods received or services obtained.

**Expenses:** Charges incurred whether paid immediately or unpaid for operations, maintenance, interest and other charges.

**Fiscal period:** Any period at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets:** Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements.

**Fixed Costs:** Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided.

**Flexible Budget:** A budget whose dollar amounts vary according to the volume of goods or services to be provided.

**Formal Budgetary Integration:** The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

**Franchise:** A tax charged for the privilege of using public rights-of-way and property within the City for public or private purposes, usually involving the elements of monopoly and governmental regulation.

**Full Accrual Accounting:** A basis of accounting used in proprietary funds in which transactions and events are recognized as revenues/gains or expenses/losses when they occur, regardless of the timing of related cash flows.

## Glossary of Terms

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**Function:** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., general government).

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance:** The difference between fund assets and fund liabilities of governmental and similar trust funds.

**Fund Type:** Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

**General Capital Improvement Fund:** This capital projects fund is used to account for the acquisition, construction or renewal and replacement of major capital facilities, infrastructure improvements or the purchase of major equipment of a general City nature other than that financed or funded entirely from proprietary user-fee fund operations such as Enterprise Funds.

**General Obligation Bonds Payable:** Bonds backed by the full faith and credit of government.

**Goals:** A broad statement of intended accomplishments or a description of a general condition deemed desirable.

**Government Fund Types:** Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary funds and fiduciary funds.

**Grants:** Contributions or gifts of cash or other assets from another government or agency to be used or expended for a specified purpose, activity or facility.

**Impact Fees:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**In Lieu of Parking Fees:** Monies paid by the commercial property owner in-lieu of providing a required number of on-site parking spaces, as

stipulated under the City Land Development Regulation, Section 4.6.9 (E) (3). The fee is based on the location of the property for which in-lieu fees are being sought.

**Infrastructure:** The physical assets of the City, i.e., streets, water, sewer, public buildings, and parks, and the support structures within a development.

**Interfund Transactions:** Transactions between funds of the same government reporting entity.

**Interfund Transfers:** All interfund transactions except loans, quasi-external transactions and reimbursements. Transfers can be classified as belonging to one of two major categories: Residual Equity Transfers or Operating Transfers.

**Interim Borrowing:** Short-term loans to be repaid from general revenues during the course of a fiscal year usually in anticipation of tax collections, grants or a bond issuance.

**Investments:** Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.

**Lakeview Golf Course Fund:** This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade the Lakeview Golf Course, its facilities, vehicles or equipment. The primary sources of revenue for the fund are user fees related to use of the golf course, the clubhouse or the snack bar.

**Law Enforcement Trust Fund:** This special revenue fund accounts for the receipt of funds from confiscated property and forfeitures by the Police Department through local law enforcement investigations. The expenditure of these funds must comply with Florida State Statute 932.7055. Per this statute, this fund cannot project the future receipt of funds. Such funds may be used only for school resource officers, crime prevention, safe neighborhoods, drug abuse education or drug prevention programs or such other law enforcement purposes as the governing body of the municipality deems appropriate. Such funds shall not be a source of revenue to meet normal operating needs of the law enforcement agency.

**Lease-Purchase Agreements:** Contractual agreements that are termed leases, but that in substance are purchase contracts.

**Letter of Credit:** A financial institution's written guarantee of a customer's drafts, up to a specified amount, for a certain period of time.

## Glossary of Terms

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**Level of Budgetary Control:** One of the three possible levels of budgetary control and authority to which organizations, programs, activities and functions may be subject. These levels of budgetary control are (a) appropriated budget, (b) legally authorized nonappropriated budget review and approval process, which is outside the appropriated budget process or (c) nonbudgeted financial activities, which are not subject to the appropriated budget and the appropriation process or to any legally authorized nonappropriated budget review and approval process, but still are relevant for sound financial management and oversight.

**Levy:** To impose taxes, special assessments or service charges for the support of government activities.

**Liabilities:** Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**Line Items:** The classification of objects of expenditure (object codes) by major expense category.

**Mill:** One one-thousandth of a dollar of assessed value.

**Millage:** Property Tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

**Modified Accrual Accounting:** A basis of accounting used in governmental funds in which revenues (related cash flow) of an economic transaction or event are measurable and available to liquidate liabilities of the current accounting period. Expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

**Municipal Golf Course Fund:** This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade the main golf course, its facilities, vehicles or equipment located off Homewood Boulevard. The primary sources of revenue for this fund are user fees related to use of the golf course, the clubhouse or the restaurant.

**Nonappropriated Budget:** A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of appropriated budget.

**Nonoperating Expenditures:** Expenses not directly related to the fund's primary activities (e.g., interest).

**Obligation:** Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**Operating Budget:** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Funds:** Resources derived from recurring revenue sources used to finance ongoing operating expenditures and "pay-as-you-go" capital projects.

**Ordinance:** A formal legislative enactment by the governing body of a municipality. If not in conflict with a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Organizational Unit:** A responsibility center within a government.

**Pari Passu Bonds:** Equal ranking of outstanding bond issues.

**Pay-as-you-go Basis:** In the context of pension accounting and risk management, the failure to finance retirement obligations or anticipated losses on a current basis, using an acceptable actuarial funding method.

**Per Capita Debt:** The amount of a government's debt divided by its population. Per Capita debt is used to indicate the government's credit position by reference to the proportionate debt borne per person.

**Performance Indicators:** Specific quantitative and qualitative measures of work performed as an objective of the department.

**Personal Services:** The cost of wages, salaries, and other fringe benefits such as retirement contributions, social security, health care, worker's compensation, unemployment benefits, and various employee stipends or other cash payments.

**Policy:** A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.

**Property Tax:** A statutory limited tax levy which may be imposed for any purpose by a governing body.

## Glossary of Terms

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**Productivity:** A measure of the service output of City programs compared to the per unit input of resources invested.

**Program:** A group of activities, operations or organizational units directed to attain a specific purpose or objective.

**Public Arts Program Fees:** Appropriated at 1.5% of an eligible capital project's construction costs. Eligible projects reflect and enhance the City's diversity, character and heritage through artwork and design. The artwork or design is integrated into the architecture, City streets and landscape throughout Delray Beach.

**Recreation Impact Fee Fund:** This special revenue fund accounts for the receipt of funds from the collection of parks and recreation impact fees from developers in accordance with Chapter 5, Subdivision Regulations, Section 5.3.2(C) (Park Land Dedication – Impact Fee Required) of the City of Delray Beach Land Development Regulations. These funds are to be used only for the development of parks and recreation areas.

**Reserved Fund Balance:** Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

**Residual Equity:** Capital appreciation.

**Resolution:** A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Revenues:** Increases in the net current assets of a governmental fund type, other than expenditure refunds and residual equity transfers.

**Rolled-Back Rate:** The millage rate that will provide the same ad valorem tax revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

**Service Level Objective:** A statement that describes in specific and measurable terms certain results which a program is expected to achieve in a given time frame, including the service to be provided and the standard against which results can be measured.

**South Central Regional Wastewater Treatment and Disposal Board (SCRWTDB):** Founded in 1974 through an interlocal agreement to provide treatment and disposal of wastewater generated within the service areas of the Cities of Boynton Beach and Delray Beach.

**Special Assessment:** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special District:** A dependent or independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes.

**Special Projects Fund:** Used to account for revenue held in trust by the City for a variety of earmarked purposes. This revenue source includes and accounts for the in lieu of parking fees, parking license fees and public arts program fees.

**Speical Revenue Funds:** This group of funds is used to account for the proceeds of specific governmental revenue sources (other than major capital projects) requiring separate accounting because of various legal stipulations, regulatory provisions or administrative actions. These revenues can only be spent for specific programs or activities and; therefore, should not be commingled with other unrelated revenue sources. Funds include: Law Enforcement Trust Fund, Federal Forfeiture Trust Fund, Special Project Fund, Recreation Impact Fee and Beautification Trust Fund.

**Stormwater Utility Fund:** This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade the present stormwater system. The primary source of revenue for this fund is the stormwater utility assessment fee. This fee is assessed and placed on the County Ad Valorem Tax Bill each year.

**Tax Levy:** The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

**Tax Rate:** The amount of tax levied on an assessed valuation.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the municipality and for the repayment of debt.

**Tax Incremental Financing:** A portion of ad valorem tax revenues specifically designated for downtown redevelopment, as authorized by state statute.

## Glossary of Terms

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**Top-Out Bonuses:** Merit increases for employees who have reached the maximum level of salary within their grade pay range.

**T.R.I.M.:** An acronym for "Truth in Millage". Defines the legal process for establishing the millage rate.

**User Fees:** The payment of a fee for direct receipt of a service by the party benefiting from the service.

**Utility Taxes:** Taxes imposed by the City on each and every purchase of a public service within the corporate limits of the City. Public service includes electricity, gas, fuel, oil, telephone, and telecommunications.

**Water and Sewer – Renewal and Replacement Fund:** This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade current water and sewer infrastructure. This would include the water plant, sewer plant, raw water wells, storage facilities, transmission and sewer lines, pump and pump stations and manholes as well as equipment such as meters, backflow devices, fire hydrants and other equipment for either field or office operations.

**Working Capital:** Difference between current assets and current liabilities.

### Acronyms

ADA – Americans with Disabilities Act

AGA – Alliance for Golf Access

AVDA – Aid to Victims of Domestic Abuse

BLS – Basic Life Support

CFO – Chief Financial Officer

CIP – Capital Improvement Program

CMC – Certified Municipal Clerk

CRA – Community Redevelopment Agency

DARE – Drug Awareness & Resistance Education

DBPD – Delray Beach Police Department

DDA – Downtown Development Authority

EPOCH – Expanding and Preserving Our Cultural Heritage

FEMA – Federal Emergency Management Agency  
FDOT – Florida Department of Transportation

FPL – Florida Power & Light

FTE – Full Time Equivalent

FYE – Fiscal Year Ending

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographic Information Systems

GOB – General Obligation Bonds

GREAT – Gang Resistance Education and Training

HOA – Home Owner's Association

HR – Human Resources

HUD – Housing and Urban Development

IPP – Industrial Pretreatment Program

IT – Information Technology

IVR – Interactive Voice Response

LAN – Local Area Networks

LDR – Land Development Regulations

LETF – Law Enforcement Trust Fund

MCL – Maximum Contaminant Level

NELAP – National Environmental Laboratory  
Accreditation Program

NPDES – National Pollutant Discharge Elimination  
System

NRPA – National Recreation and Park Association

NWR – National Wildlife Reserve

PIPE – Prostitution Impact Prevention Education

POP – Problem Oriented Policing

## **Glossary of Terms**

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POS – Point of Service

PPB – Planning/Programmimg/Budgeting

PREP – Prostitution Relocation and Enforcement Program

RFQ – Request for Qualifications

RTU – Remote Telemetry Units

SCRWTDB – South Central Regional Wastewater Treatment and Disposal Board

SHIP – State Housing Initiatives Program

STT – Strategic Task Team

TIF – Tax Incremental Financing

TRIM – Truth in Millage

USLA – United States Lifesaving Association

USTA – United States Tennis Association

VIN – Vice, Intelligence, Narcotics

WTP – Water Treatment Plant

ZBB – Zero Based Budgeting



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