



# CITY OF DELRAY BEACH

## **Utility Billing Division**

100 NW 1<sup>st</sup> Ave

Delray Beach, FL 33444

Telephone: (561) 243-7100

Website: [www.delraybeachfl.gov](http://www.delraybeachfl.gov)

Office Hours: 8:00am-5:00pm Monday-Friday

For Office Use Only

Customer No.: \_\_\_\_\_

Location No.: \_\_\_\_\_

Processed Date: \_\_\_\_\_

Processed By: \_\_\_\_\_

## APPLICATION FOR UTILITY SERVICES

**Welcome to the City of Delray Beach!** The following information is required to establish your utility account. If you have any questions, a Customer Service Representative will be happy to assist you. All faucets must be in the turned off position before the water can be turned on.

**Deposits:** Varies based on meter size - Call 561-243-7000; press "0" for a Customer Service Representative to verify the deposit amount required.

**Service Charge:** \$15.00 for initiation of service, which will appear on your first month's bill.

### **Required:**

- Signed & Executed Warranty Deed or Lease Agreement
- Driver's License for all parties on Warranty Deed or Lease Agreement
- Deposit

**Residential:** Owner  Tenant  Agent

**Commercial:** Owner  Tenant  Agent

**Service Start Date:** \_\_\_\_\_ **Service Address:** \_\_\_\_\_

**Customer Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_  
(if different from Service Address)

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Business Phone:** \_\_\_\_\_

**Driver's License No:** \_\_\_\_\_ **Federal Tax ID:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**\*\*PLEASE MAKE CHECKS PAYABLE TO CITY OF DELRAY BEACH\*\***

### APPLICANT AGREEMENT

BY SIGNING BELOW, YOU AGREE THAT THIS APPLICATION FOR SERVICE IS MADE WITH THE EXPRESS UNDERSTANDING AND AGREEMENT THAT THE APPLICANT WILL COMPLY WITH ALL CITY ORDINANCES RELATED TO UTILITY SERVICES. UNAUTHORIZED WATER CONNECTIONS AND METER TAMPERING IS STRICTLY PROHIBITED AND WILL BE FINED PER ORDINANCE CHAPTER 52.05. "THE CUSTOMER CHARGES AND CAPACITY CHARGES SHALL BE DUE AND PAYABLE EACH AND EVERY MONTH, FOR AS LONG AS THE METER IS INSTALLED, REGARDLESS OF WHETHER OR NOT THE METER IS ACTUALLY TURNED ON OR OFF, AND WITHOUT REGARD TO USAGE OR OCCUPANCY", AS PER ORDINANCE CHAPTER 52.34(E). **THE DEPOSIT AMOUNT IS DEDUCTED FROM THE FINAL BILL.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**