

City of Delray Beach, Florida
Annual Budget
Fiscal Year 2016-17



Cover Photo

Nestled along the Intracoastal Waterway in Delray Beach, Veterans Park presents as a serene oasis amidst a vibrant downtown. Brick paver walkways, lush tropical landscaping and decorative street lighting complement colorful outdoor seating that overlooks the dock. The park also boasts an inviting gazebo, active recreation center and kid-friendly playground. For more information on Veterans Park, visit www.mydelraybeach.com.

Many thanks to Rosanne Dechicchio, Public Information Relations Coordinator, for this and her many other wonderful photos of Delray Beach.

DELRAY BEACH

F L O R I D A



All-America City

City Commission

Mayor	Cary Glickstein
Vice Mayor	Al Jacquet
Deputy Vice Mayor	Jordana L. Jarjura
Commissioner	Mitch Katz
Commissioner	Shelly Petrolia

City Manager

Donald Cooper



1993
2001

Prepared By
Lisa M. Herrmann, Planning, Budget and Control Manager

Table of Contents

The highlighted titles below are the tabbed dividers found in this document. All departmental budget pages are organized by fund, beginning with the General Fund. The entire book is numbered using a conventional numbering format (i.e. 1, 2, 3). Links are provided for all the locations in the table of contents in the electronic version of this book as well as bookmarks.

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CITY OF DELRAY BEACH



1993
2001

December 9, 2016

Honorable Mayor and City Commission
City of Delray Beach, Florida

Dear Mayor and City Commission Members:

In accordance with Article IV, Section 4.05 of the City Charter, I respectfully submit the Operating Budget as well as a summary of the Capital Improvement Budget for the City of Delray Beach for the fiscal year beginning October 1, 2016 and ending September 30, 2017. The entire Capital Improvement Budget is submitted under separate cover.

This budget presents a financial plan to guide the City through fiscal year 2017. This budget follows a function-based budget format whereby the expenditure of funds is evaluated for each program by function. This serves to evaluate the priority of services provided by the City to determine the ideal level of service given the available revenues for the fiscal year.

We have presented the costs of providing services to the residents of Delray Beach for all General Fund and Enterprise operations. As in previous years, the following tenets were incorporated into the development of this budget:

- ◆ The budget provides that current revenues are sufficient to support current expenditures.
- ◆ Funding of renewal and replacement items will be continued so as not to defer the remedial needs of the City into any one year.
- ◆ The budget maintains the Public Safety programs to which the citizens have become accustomed.
- ◆ The budget maintains a competitive compensation and benefits package for City employees.

Our total millage rate was decreased this year to 7.2107 mills from 7.3367, and the operating millage of 6.9611 is 0.1000 less than the previous year and the debt service decreased from the rate of 0.2756 mills per \$1,000 of assessed value to 0.2496 mills or 9.4%.

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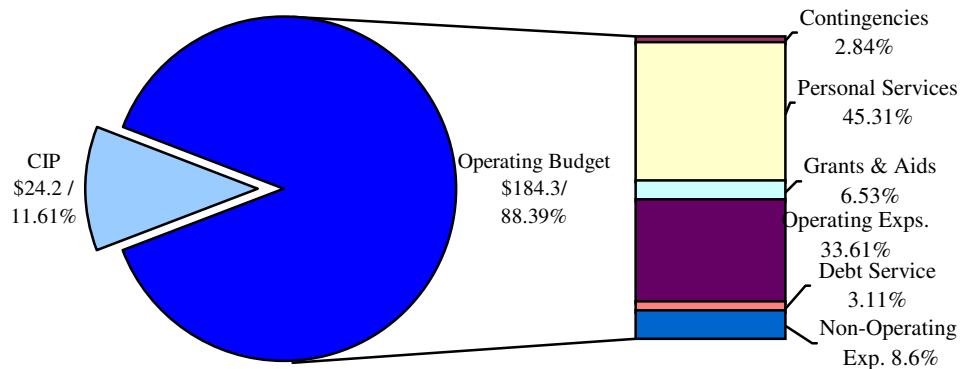


Budget in Brief

The 2016-17 Annual Operating Budgets total \$184.3 million, supplemented with Capital Improvement Plan monies of \$24.2 million to produce a total financial program of \$208,516,932. This represents an \$11,967,892 or 6.1% decrease in the Annual Operating Budget and a \$32.5 million or 57.32% decrease in the Capital Improvement Plan budget compared to the fiscal year 2015-16 revised budget. A major part of the decrease in the CIP budget is due to projects in Water and Sewer and General

Construction being carried forward from previous years. The decrease in General

Fund expenses is due in large part to the \$3 million repayment of short term borrowing in the golf course funds in and \$2.6 million bond payoff in FY 15/16 and the transfer of General Obligation debt and Building Inspection to new funds in FY 16/17.



Fund	FY 2015-16 Revised Budget	FY 2016-17 Approved Budget	% Change
General	123,679,166	111,490,730	-9.85%
General Obligation Debt		2,090,576	NA
Enterprise			
City Marina	260,920	140,779	-46.05%
Sanitation	4,495,990	4,491,361	-0.10%
Water and Sewer	31,439,967	33,791,489	7.48%
Municipal Golf Course	5,411,641	3,109,260	-42.54%
Lakeview Golf Course	1,752,843	632,040	-63.94%
Stormwater Utility	1,702,604	1,827,171	7.32%
Special Revenue			
Law Enforcement Trust	121,250	236,250	94.85%
Special Projects	1,137,073	1,295,415	13.93%
Community Development Block Grant	4,455,354	1,949,340	-56.25%
Beautification Trust	1,013,720	1,010,190	-0.35%
Recreation Impact Fee	359,230	150,000	-58.24%
Building Permit Fund		5,085,125	NA
Beach Restoration	2,735,694	167,300	-93.88%
Internal Service			
City Garage	3,523,961	3,304,773	-6.22%
Insurance	14,181,365	13,531,087	-4.59%
Capital Improvements	56,740,507	24,214,046	-57.32%
Total Financial Program	253,011,285	208,516,932	-17.59%

General Fund Revenues

Revenues for the 2017 Budget total approximately \$111 million, which is \$12.2 million below fiscal year 2015-16 revised. The 2015-16 budget included \$8.3 million in prior year surplus and prior year encumbrances while the fiscal year 2016-17 budgets includes only \$400,000 in surplus.

Ad Valorem Tax Revenue

The 10.34% increase in the City’s taxable assessed valuation is the fifth year of growth since 2012 with values slightly higher than the previous high in 2008. The average increase for the past five years is 7.51% compared to an average decrease of 8.14% for the four preceding years. The operating millage with the increased tax base will generate an increase in tax revenues compared to actual fiscal year 2015-16 of approximately \$4.7 million, based on a 95% collection rate.

The assessed valuation of property located in the Community Redevelopment Agency’s (CRA) district has increased by \$210 million which accounts for 25.5% of the City’s valuation increase. Due to the change in the tax rates for the upcoming fiscal year, the CRA’s tax increment distribution has increased by approximately 14.4%.

Property Tax Millage and Valuations:

The revenue budget is based on 6.9611 mills per \$1,000 of assessed valuation, which is \$8,806,885,719 for operating millage. Assuming a 95% collection rate, this results in tax revenue of \$55,240,331. This levy amounts to a 6.36% increase over the rolled-back rate which is the millage rate that would provide the same ad valorem tax revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

Property Tax Millage	2014-15 Actual	2015-16 Actual	2016-17 Approved	% Change FY 16 to 17
Operating Millage	\$7.1611	\$7.0611	\$6.9611	-1.42%
Debt Service Millage*	0.3028	0.2756		
<i>Total Millage</i>	\$7.4639	\$7.3367	\$6.9611	-5.12%
Assessed Valuation** (000):				
Operating	\$ 7,239,395	\$7,981,341	\$8,806,885	10.34%
Debt Service	\$ 7,241,365	\$7,984,439		
Revenues Generated	\$51,921,504	\$56,283,096	\$58,240,332	3.48%

**The debt service revenue and expense were transferred to the GO Debt Service fund in FY 16/17*

*** The assessed valuation used for operating millage is net of the historic buildings exemptions. Therefore, the operating and debt service valuations must be reflected separately.*

Other Taxes

The Other Taxes category consists of the Local Option Gas Tax, Utility Taxes, Business tax receipts and the Communication Service Tax. The combined increase is \$148,226 or 1.3% of the fiscal year 2015-16 revised, which is attributable to an increase of \$325,000 in the electrical utility tax and a \$215,000 anticipated decrease in the Communications Service Tax due to a lawsuit.

Franchise, Licenses and Permit Fees

Revenues derived from licenses and permits are projected to decrease by \$4.1 million or 38.2% over fiscal year 2015-16 due to the transfer of all revenues related to the new Building Permit Fund. A 4% increase is anticipated in the electrical franchise fee revenue and \$60,000 from a new revenue for Fire Inspection Fees.

Intergovernmental

The overall intergovernmental revenue reflects a decrease of \$654,723 or 8.24% over fiscal year 2015-16. This is due mainly to the federal SAFER grants to cover the cost of seven paramedics which ended in fiscal year 2015-16.

Charges for Services

Charges for Services are projected to increase by \$1,103,044 or 9.5%. This is primarily due to increases in Fire department revenues for Transport Fees (\$566,360) and the contract with Highland Beach for Fire/EMS Services (\$578,634).

Fines and Forfeitures

Revenues generated from fines and forfeitures are anticipated to increase by \$49,988 or 4.4%. This is due mainly to anticipated increase in parking ticket revenue as a result of making the Parking Enforcement Specialist a full time position.

Miscellaneous Revenue

The Miscellaneous Revenue category reflects an increase of \$45,501 overall. Revenues from the CRA in this category are increasing \$726,845 and share of administrative costs from other funds are increasing \$918,530. Fiscal year 2015-16 included a one time revenue of \$1.2 million from Auburn Trace proceeds.

Interfund Transfers

Interfund Transfers total \$3,591,728 a decrease of \$2,918,292 compared to fiscal year 2015-16 which included \$2.6 million for bond refunding proceeds.

General Fund Expenditures

The 2016-17 approved General Fund expenditures total \$111,490,730. Of this, 62.3% is budgeted for personal services, 18.7% for operating expenses, 3.2% for debt service, including utility tax transfers, and 15.8% for the combined capital, grant and transfer expenditures.

Personal Services

Personnel changes in the General Fund include a net decrease of two positions. The Human Resources division is adding a HR Generalist position to help with the hiring process for police officers. The Police Department is adding a Parking Enforcement Specialist position (previously part time) and adding four Police Officers, two of which are funded by the CRA. The Fire Department is adding eight Paramedic positions to increase staffing from two to three on two Rescue Units at stations #1 and #3. The Planning and Zoning department is adding a Senior Planner to assist in long range planning. An additional Code Enforcement Officer is being added and funded by the CRA for increased enforcement. The Parking Facilities division is eliminating a Traffic Maintenance Supervisor position. The Parks and Recreation Department is adding an Assistant Director and an additional Park Ranger for additional patrol of the beach. Nineteen Building Inspection division employees are transferring to a new Building Permit Fund.

Part time positions increased from 43.6 FTE (full time equivalents) in fiscal year 2015-16 to 50.28 FTE in fiscal year 2016-17 with most of the changes in the Parks and Recreation Divisions.

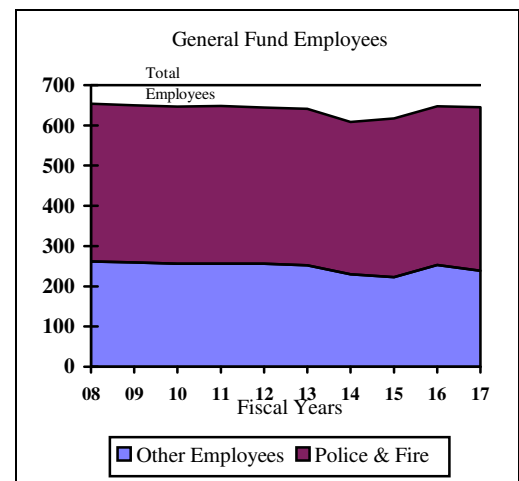
A detailed summary is provided on the following pages in the Synopsis section indicating the changes in the authorized positions and staffing levels over the past five years. The adjacent graph depicts the changes over the past several years which center on hiring more personnel who directly serve the public while relying less on support staff.

Merit and Step Increases

All employees are budgeted for a 0 – 5% merit increase in the 2016-17 fiscal year with 4.5% being used as the average. Contracts for all unions include a merit increase which is different than previous Police and Fire contracts which included step increases for both.

Other Personnel Benefits

The employer contributions for the Police and Fire Pension and the General Employee Pension are derived from the Actuarial Valuation Report prepared for each. The contribution for the General Employee Pension decreased by \$242,918 or 16.8% in the general fund (\$129,152 or 6.3% in all funds) to 12.15% of covered payroll. The contribution for the Police and Fire Pension is budgeted at an increase of 0.87% or \$94,332 from the previous year. The amount budgeted for the City's Police and Fire Pension payment is \$10,883,789 which is 53.89% of payroll.



The City maintains a self-insured health plan, administered by Cigna Healthcare. Premium rates for the October 2016 policy year decreased 11.44% over the prior policy year.

For worker's compensation coverage, the City has a self-insured \$500,000 deductible per claim. Claims over \$500,000 up to the statutory limits are insured. Excess workers' compensation premiums increased \$64,710 or 4.3% for FY 16/17.

Contributions

During the year, the City receives numerous requests for funding from non-profit organizations. The 2017 Contributions were the same as the fiscal year 2015-16 funding. In addition, \$40,000 is included in the Tennis Stadium Division for the Chris Evert Tennis Event for total contributions of \$288,450. The maximum total contributions of one percent of the ad valorem tax revenue as is defined in the City's policies and procedures for Charitable and Benevolent Requests would be \$582,403. As a condition of funding, these organizations are required to submit two status reports in an effort to determine the specific results received from the donated funds.

The allocation for the Delray Beach Library is funded at \$1,453,500 which is the same as fiscal year 2015-16.

In addition, the City increased the contribution to Old School Square with a donation of \$250,000 to supplement their annual operating expenses..

Transfers

The transfer to the Beautification Trust Fund of \$930,000 amounts to 10% from the projected collection of telecommunications, electric and other utility tax revenues. The monies are used to maintain the beautified areas. The transfer is the same as the previous year.

The General Fund monies transferred to the Neighborhood Services Fund go toward exterior improvements to residential units. Funding for this program totals \$149,430 for fiscal year 2016-17. This funding in the neighborhood housing program will be used to address ongoing neighborhood issues.

The transfer to the General Construction fund totals \$3,375,908, which is less than the \$3,748,611 transfer in fiscal year 2015-16. This transfer will cover \$1,581,603 for debt service on new and previous projects and \$1,794,305 for new projects.

Other Funds

Water and Sewer Fund

Water sales rates for fiscal year 2016-17 are budgeted to remain the same as fiscal year 2015-16. The rate structure was changed for fiscal year 2009-10 to ensure a more equitable distribution of customer charges predicated on use while overall remaining revenue neutral.

The total Water and Sewer Fund fiscal year 2016-17 budget of \$37,206,489 includes debt service payments of \$2.1 million on Water and Sewer Revenue Bonds, \$8,979,348 in capital projects and \$635,235 for ten new positions.

Beautification Trust Fund

The Beautification Trust Fund is used to account for the maintenance of beautification projects. Revenue is derived from a transfer based on 10% of telecommunications, electric and gas utility tax revenues collected (see note under Transfers). This transfer from the General Fund totals \$930,000 which is \$9,355 less than the actual fiscal year 2015-16 transfer.

City Marina Fund

Operating expenses at the City Marina are budgeted at \$186,533 for fiscal year 2016-17, an increase of \$82,713 or 79.7% from the prior year due to a \$100,000 budgeted expense for engineering proposal for the marina's dock and seawall.

Stormwater Utility Fund

The Stormwater utility assessments generally fund projects outlined in the Capital Improvement Plan on a pay-as-you-go basis. The stormwater assessment fee remained the same for fiscal year 2016-17. The fiscal year 2016-17 budget decreased by \$1,386,041 mainly due to the decrease in capital expenditures that were rolled from previous years into the fiscal year 2015-16 budget. Operating expenses for maintenance of the drainage system and administration of the assessment are budgeted to reflect a decrease of \$54,025 from \$804,954 to \$750,929. Stormwater capital projects decreased from \$3,697,848 in 2015-16 to \$2,187,240 in 2016-17.

Golf Course Funds

The Municipal Golf Course Fund achieved a net income of \$238,481 in fiscal year 2014-15. Charges for services in fiscal year 2016-17 are estimated at \$3,129,440, the same as fiscal year 2015-16 actuals.

The Lakeview Course Fund reflected a net income for 2014-15 of \$106,120. The fiscal year 2016-17 budget anticipates a net loss at the end of the fiscal year.

Sanitation Fund

The Sanitation Fund's budget for fiscal year 2016-17 is \$4,491,361, a decrease of \$4,629 over fiscal year 2015-16. Some of the earnings of the Sanitation Fund are used to fund the Beach Cleaning contract for \$94,900. This is reflected in the transfer to the General Fund.

General Obligation Debt Fund

The General Obligation debt revenues and expenses were transferred to this fund beginning in fiscal year 2016-17. The general obligation debt requirement is \$2,089,576 which equates to a millage rate of 0.2496 at a 95%

collection rate. The assessed valuation for debt purposes is \$8,810,213,080, a 10.34% increase over the previous fiscal year. The debt service millage rate decreased from 0.2756 or 9.4% from fiscal year 2015-16.

Building Permit Fund

This fund was created in fiscal year 2016-17 to separately record revenues and expenses relative to building permits and inspections which were previously included in the General Fund. Nineteen full time employees were transferred from the General Fund, three new positions were added and a percentage of eight employees in the Planning and Zoning division are also funded here. Anticipated revenues for fiscal year 2016-17 are \$5,085,125.

Conclusion

The 2016-17 Budget continues to fund a financially sound City government with the collection of sufficient revenues to maintain City programs and services.

In 1988, before many of us were in Delray Beach, the City established a Mission Statement. It was affirmed in 1990 and is still followed in 2017. The statement reads:

The Mission of the City of Delray Beach is to create a renaissance that enhances the unique cultural, historical, and natural resources which make this an attractive community to a diverse and balanced population.

I believe in many parts of the City we have created this and improving upon it will be challenging. Initially the improvements began with the Decade of Excellence Program where efforts focused on the creation of “A South Florida Renaissance City.” These improvements led to a revitalized downtown area, improved parks as well as rebuilt infrastructure and newer facilities. The more recent improvements and planned projects include the Federal Highway Beautification, Beach Renourishment, Reclaimed Water Areas, Automated Meter Reading, Roadway Reconstruction, Oscoela Neighborhood Improvements, Seawall Repairs and the NE 2nd Ave and Seacrest Beautification.

Through these and many other improvements we have created a community to serve all age groups with some of the finest amenities and public facilities available in the state, not to mention the aesthetic improvements in our streetscape design available to all passersby traveling the City’s thoroughfares.

The budget presented herein in its simplest form provides a means of preserving and expanding the improvements initiated by the community at large. We collectively review the services we provide and evaluate whether we are meeting the needs of the community as it evolves. It is with great pride that the employees of the City take part in achieving the improvements to both the changing physical image of the City and its reputation as well.

Sincerely,



Donald Cooper
City Manager



This space left open for notes

What's Included in this Document

The City's budget is intended to provide a plan to pay for services to the residents of and businesses located in the City of Delray Beach for the current and future years. It includes both day-to-day operations as well as capital improvements.

What follows is a brief synopsis of the total document including the City's fiscal policies, organizational structure and graphic presentations of projected revenues and expenditures, individual fund summaries and personnel staffing summaries. Further detail is provided in the text and is divided by funding categories. Wherever possible page numbers have been cross referenced for your convenience.

How to Read this Document

The budget document is organized by fund. Each fund includes revenues, expenditures and a description of each program. The General Fund has the largest number of programs and accounts for approximately 51% of the total budget. A listing of programs by fund can be found in the table of contents. Each program section includes the following:

1. A mission statement for the department.
2. An organizational chart.
3. A program page for each division which includes the following (see Figure A to the right for illustration):
 - A. The activities or functions provided by the program.
 - B. Long-term divisional goals.
 - C. Specific objectives that state what is to be achieved in fiscal year 2017.
 - D. Actual and projected performance measures.
 - E. Staffing levels with three years of history.
4. A detailed line item budget for expenditures.
5. A summary budget of divisional revenues and expenditures.
6. A summary of divisional accomplishments for the previous fiscal year.

The departments prepared their requests at one level of funding. A description is provided for the level of service that could be provided given the requested level of funding.

The Capital Funds section includes a summarized version of the Five Year Capital Improvement Program (CIP) for the years 2017 through 2021. Each year consists of programmed projects with fiscal year 2017 representing the Capital Improvement Budget. A detailed version of the CIP will be published in a separate document upon final approval by the Commission.



All supporting documentation of what has been presented herein is available in the Budget Office for review. If you have any questions regarding the material presented you may call (561) 243-7128 or write to the Finance Department, 100 N.W. 1st Avenue, Delray Beach, Florida 33444.

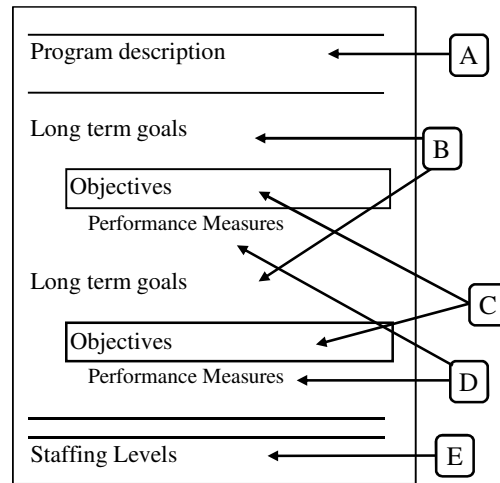
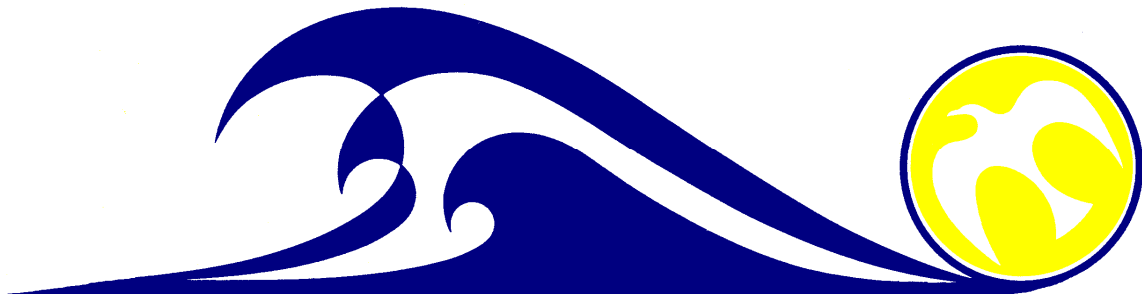


Figure A



City of Delray Beach

*** Rebirth**

*** Revival**

*** A humanistic revival of culture, literature, and enthusiasm**

*** An economic revival building on the past for a sound and prosperous future**

A CITY SET APART IN SOUTH FLORIDA

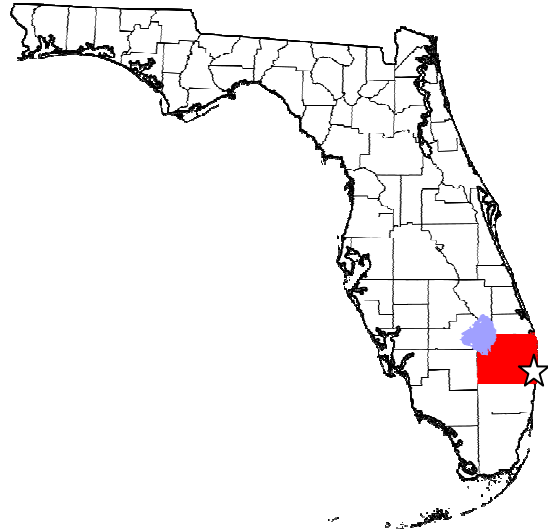
Community Profile

A South Florida Renaissance City

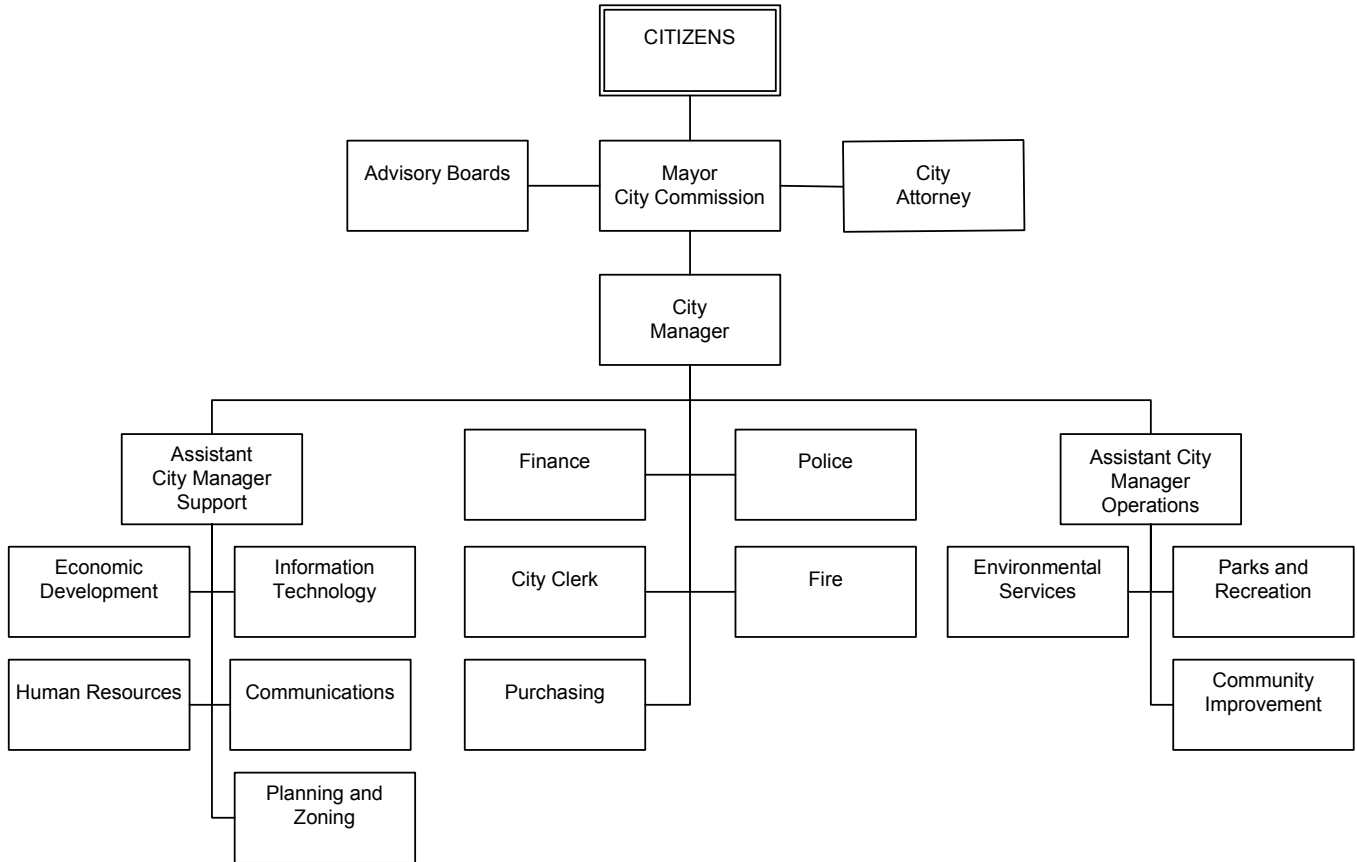
Delray Beach is a truly unique city! From its award winning public beaches and vibrant downtown nightlife to its excellent neighborhoods, bustling economy, and abundance of cultural activities, Delray Beach offers an unparalleled quality of life.

Located in the southern end of Palm Beach County, Delray Beach was settled as an agricultural community in 1895 and later incorporated as the City of Delray Beach on May 11, 1927. The City has experienced substantial growth from 1,015 people in 1920 to 63,972 people today. The City's median age is 46.5 with a median household income of \$49,940 and a median house ownership value of \$207,345.

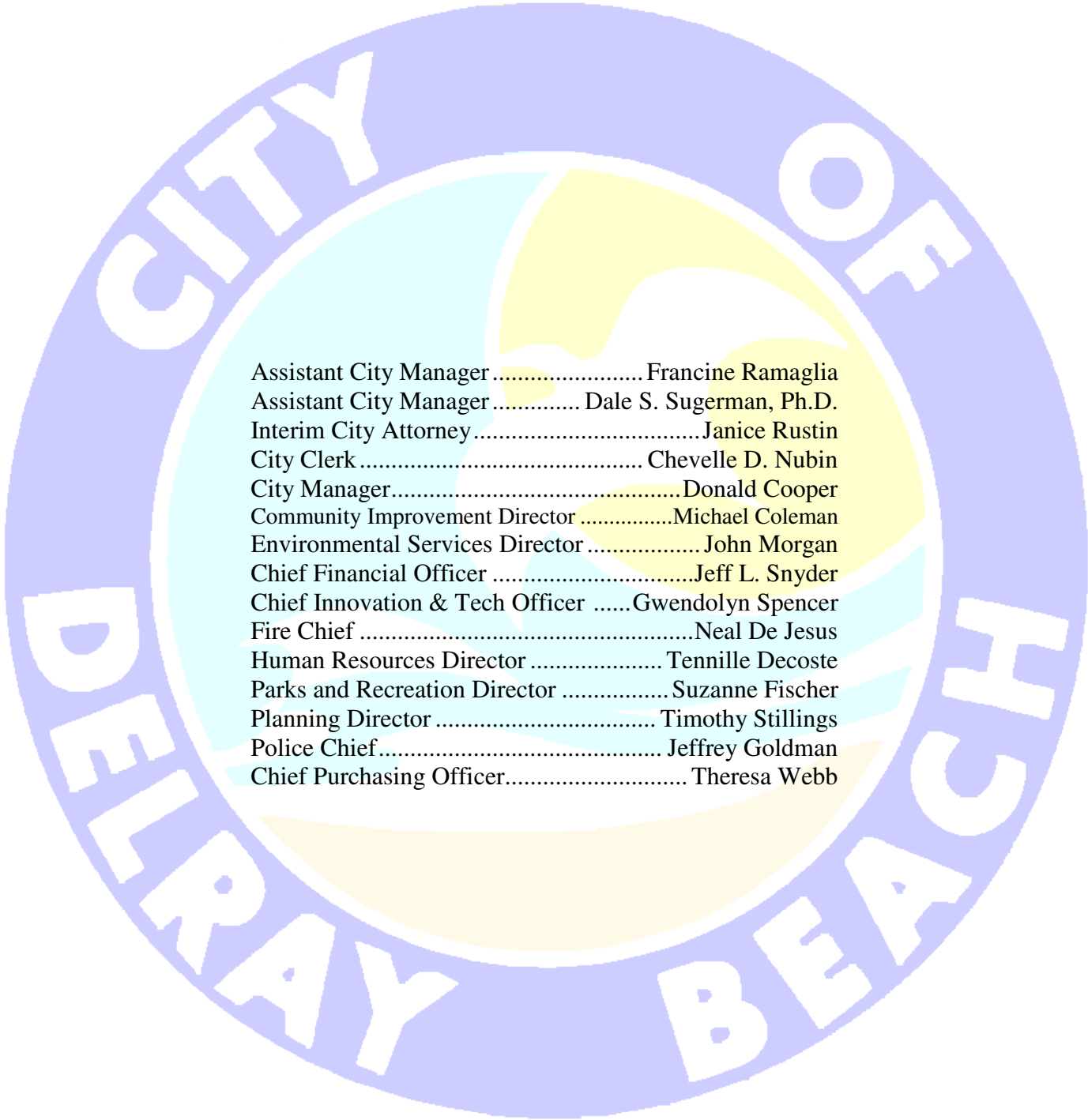
Delray Beach encompasses 16.5 square miles planning area of which 98.9% has been developed. As the City approaches "build-out", growth management has shifted focus to renewal and redevelopment. Existing land use inventory is 68% residential, 7% recreation/open space/ conservation, 6% agricultural/vacant, 12% commercial/mixed use, 4% industrial, and 3% education.



City Organizational Chart



Executive Staff



Assistant City Manager Francine Ramaglia
Assistant City Manager Dale S. Sugerman, Ph.D.
Interim City Attorney Janice Rustin
City Clerk Chevelle D. Nubin
City Manager Donald Cooper
Community Improvement Director Michael Coleman
Environmental Services Director John Morgan
Chief Financial Officer Jeff L. Snyder
Chief Innovation & Tech Officer Gwendolyn Spencer
Fire Chief Neal De Jesus
Human Resources Director Tennille Decoste
Parks and Recreation Director Suzanne Fischer
Planning Director Timothy Stillings
Police Chief Jeffrey Goldman
Chief Purchasing Officer Theresa Webb

FY 2017 and Beyond

Guiding Principles

The City Commission and Senior Staff Members of the City of Delray Beach met on April 14, 2015 to establish the following goals for 2017 – 2019 at a day long Goal Setting Session. They met again on October 29, 2015 to restate these as the goals used to guide the 2017 budget process.

Multi-year, Integrated Planning and Budgeting Process

- ◆ Goals, objectives and measurable outcomes approved by Commission at beginning
- ◆ Initial plan year is basis for budget
- ◆ Progress assessed and plan/budget updated semi-annually

Year 1 Objectives

- ◆ Insure mutual understanding between Commission and Senior Staff of the Commission's goals and objectives for the next three years and their expectations of performance for the organization
- ◆ Develop outline of integrated three year work plan and budget: flat/reduced millage, eliminate non-essential services, improve quality of remaining services and consolidate duplicative services
- ◆ Develop level of service standards (LOS)
- ◆ Develop periodic reporting of actual vs. plan

Year 2 Objectives

- ◆ Update three year goals annually
- ◆ Identify financial and organizational capacity to meet LOS

Year 3 Objectives

- ◆ Update three year goals annually
- ◆ Identify financial and organizational capacity to meet LOS

Grow and Diversify Revenue Base

- ◆ No increase in property tax millage
- ◆ Increase revenue from fees and services to full cost recovery levels
- ◆ Aggressive economic development program
- ◆ Evaluate City/CRA/DDA structure

Year 1 Objectives

- ◆ Maintain or lower property tax millage, water and sewer, sanitation and other fees that fall primarily on residents
- ◆ Maximize revenue from existing fees
- ◆ Evaluate new revenue opportunities
- ◆ Evaluate true economic impact of being a "destination" city
- ◆ Use economic development initiatives to grow tax base

Year 2 Objectives

- ◆ Evaluate existing City/CRA/DDA structure and determine future relationship

Year 3 Objectives

- ◆ Continue to review and revise

Agree Levels of Service and a Scheduled Repair and Replacement (R&R) Program

- ◆ Fleet
- ◆ Technology
- ◆ Facilities

Year 1 Objectives

- ◆ Establish vehicle/fleet LOS
- ◆ Establish technology LOS (phones/communications, computers, radios, software, fiber optics)
- ◆ Establish facilities LOS for City owned and CRA owned facilities

Year 2 Objectives

- ◆ Implement R&R plan to Commission adopted LOS

Year 3 Objectives

- ◆ Implement R&R plan to Commission adopted LOS

Focus on and Invest in High Value Assets/Programs

- ◆ Clean and Safe
- ◆ Special Events
- ◆ Beach

Year 1 Objectives

- ◆ Establish boundaries identifying the target areas of the Clean & Safe (C&S), Public Safety and Code functions and the LOS for each
- ◆ Determine organizational placement, service model and staffing model (C&S)
- ◆ Establish funding and program responsibilities between City, CRA and DDA based upon LOS and consistent with boundaries and core functions (C&S)
- ◆ Establish classification system for special events: hometown events, City co-produced events and private events
- ◆ Evaluate cost/benefit to City and determine level of taxpayer support for special events
- ◆ Determine funding source and mechanism for each class of event
- ◆ Implement special events program by completely reconfiguring City policy and practice including organization placement
- ◆ Establish LOS to improve asset value (beach) to the community based on present and future demands: operations, cleanliness, conditions and services
- ◆ Develop capital improvement plan including specific features and implementation timing (beach)
- ◆ Develop beach R&R program and funding mechanism

Year 2 Objectives

- ◆ Implement Clean and Safe plan, annual special events program and beach year 2 projects to Commission adopted LOS

Year 3 Objectives

- ◆ Implement Clean and Safe plan, annual special events program and beach year 3 projects to Commission adopted LOS

Align Organization and Staffing to Approved Objectives and Levels of Service

- ◆ Establish information technology capabilities consistent with to-be-developed IT plan based on internal and external needs

Year 1 Objectives

- ◆ Conduct reorganization and business process reengineering based LOS and performance metrics

Year 2 Objectives

- ◆ Based on information technology plan developed in goal 3, create and implement proper organizational placement of IT department
- ◆ Make the investment in human capital (present and future) to achieve these objectives

Year 3 Objectives

- ◆ Based on information technology plan developed in goal 3, create and implement proper organizational placement of IT department
- ◆ Make the investment in human capital (present and future) to achieve these objectives

Commission and Departmental Goals Matrix

	Multi-year, integrated planning and budgeting process	Grow and diversify revenue base	Agree levels of service and a scheduled repair and replacement program	Focus on and invest in high value assets/programs	Align organization and staffing to approved objectives and levels of service
City Commission				✓	
City Manager		✓		✓	
City Clerk				✓	
Community Improvement	✓	✓		✓	
Environmental Services			✓		✓
Finance	✓			✓	✓
Fire	✓		✓	✓	✓
Human Resources	✓			✓	✓
Information Technology	✓		✓		
Planning and Zoning	✓	✓	✓	✓	
Parks and Recreation		✓	✓	✓	✓
Police	✓	✓	✓	✓	✓
Public Works		✓	✓		
Purchasing	✓			✓	

FY 2017 Target Projects

Major Projects 2016-2017

- ◆ *Reclaimed Water System Expansion Area 12C*
- ◆ *Roadway Reconstruction*
- ◆ *Osceola Neighborhood Improvements*
- ◆ *NE 2nd Ave/Seacrest: Phase 1 of 4 Phase Master Plan project with FDOT*
- ◆ *NW/SW Neighborhood Alleys*
- ◆ *Old School Square Renovations*
- ◆ *Pedestrian Improvements East Atlantic Avenue*
- ◆ *Parking Meters Upgrade and Installation*
- ◆ *Upgrade of Lift Station Telemetry System*
- ◆ *Lakeview Stormwater System Rehabilitation*
- ◆ *Lewis Cove Drainage Improvements*
- ◆ *Island Drive Seawall Repairs*

Future Projects 2017 - 2021

- ◆ *Barwick Road Sidewalks*
- ◆ *NE 3rd Street Alley Improvements*
- ◆ *SE 4th Ave Beautification – Atlantic to SE 2nd Street*
- ◆ *CRA City Sidewalks*
- ◆ *MPO Local Initiative – Lawson Blvd Improvements: Sidewalks, Bike Paths, Landscaping and Irrigation*
- ◆ *MPO Local Agency Project – NE 2nd Ave Beautification including Stormwater and Water Main Upgrades*
- ◆ *Marine Way Roadway and Seawall Construction*
- ◆ *ESD Security Upgrades*
- ◆ *Lift Station #1 Upgrade*
- ◆ *Golf Club Estates Annexation and Infrastructure Enhancements*
- ◆ *Reclaimed Water System Expansion Area 6*
- ◆ *Marina Renovations including Dock and Seawall*
- ◆ *Land Acquisition for Future Emergency Operations Center*

Budget Policies and Procedures

Operating Budget

The City of Delray Beach used an outcome or performance based budget for fiscal year 2016-17. This approach requires departments to submit their level of service requirements and how they support the Commission goals before presenting their budget requests. This allows for evaluation of functions as a portion of the total division budget request.

Objectives, outputs and expected results are described fully as are their necessary resource costs. The sum of all activities constitute the performance based budget. This process is a tool that administrators can use to manage more cost-efficient and effective budgeting.

In preparing the budget, certain policies and assumptions must be made in developing requests. It is important the assumptions be understood and followed by each budgeting unit to maintain consistency. The following were some of the guidelines adhered to during the budget process:

- ◆ The City will maintain its current level of service to the citizens. Each program will be evaluated on a cost/benefit basis to identify and implement improvements in order to provide higher service levels at lower costs to the citizens.
- ◆ Efforts should be made to implement new programs through cost savings or a reorganization of an existing program. Improved technology should be used to achieve the most cost effective service level.
- ◆ All services based on a user fee should be self-supported by those fees. If not, new revenue sources should be identified along with any recommended changes in service.
- ◆ Capital replacements should be limited to items that are no longer functional, not economically repairable or a safety hazard. Requests for new capital must be supported with a complete justification identifying the existing need and proposed improvements to be attained from the purchase.

To prepare their budgets, departments must first develop "decision packages" which provide a departmental breakdown into workable units either by a service provided, an organizational unit, a group of activities or an appropriation item such as a capital purchase. These decision packages are then included in one departmental request which is then further broken down into the applicable functions.

Each function or alternative budget is then grouped together where it must compete in the ranking process against other departmental programs. The ranking process provides management with a technique to allocate the budget based upon the program's overall benefit to the City such as, importance in terms of welfare and safety; Statutory or Charter provisions; cost effectiveness or potential consequences of not providing the service. All packages are ranked in order of decreasing benefit starting with the highest priorities.

Once this is complete, the prioritized packages can be compared against projected revenue estimates to determine which packages will be funded and at what level. A determination must then be made as to whether programs falling below the revenue cut off should be funded through a tax increase, a reduction in funded packages, a combination of these alternatives, or not be funded at all.

Budget Guidelines

Under the Florida Statutes and City Charter, the fiscal year of the City begins on the first day of October, and ends on the thirtieth day of September of the following year. This year constitutes the budget year of the City government. The City Manager must submit his recommended budget for the ensuing fiscal year to the Commission on or before the first regular meeting in August.

The proposed budget document is available at City Hall for those citizens who wish to review it. Citizens are also welcome to attend the Commission's budget workshops, which are held during the month of August. Any questions or concerns may be addressed during these meetings. Residents are notified of the dates of these workshops on the City's website.

The Budget document must present a complete financial plan for the ensuing fiscal year. It must include, at least, the following information:

Budget Policies and Procedures

Proposed Expenditures. Detailed estimates of all proposed expenditures for each department and office of the City, showing the expenditures or corresponding items for the last, preceding and current fiscal years with reasons for increases and decreases recommended, as compared with appropriations for the current year;

Bonded Indebtedness. Statements of the bonded and other indebtedness of the City, showing the debt reduction and interest requirements, the debt authorized and unissued, and the conditions of the sinking funds, if any;

Anticipated Income. Detailed estimates of all anticipated income of the City from sources other than borrowing, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last, preceding and current fiscal years.

Current Year balance or Deficit. A statement of the estimated balance or deficit, as the case may be, for the end of the current fiscal year;

Taxes. An estimate of the amount of money to be raised from current and delinquent taxes, and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures;

Other Information. Such other supporting schedules as the Commission may deem necessary;

Balanced Budget. The budget, proposed and final, must be balanced, that is, the total of the estimated receipts, including balances brought forward, must equal the total of the appropriations and reserves.

A Public Hearing on the budget must be held during the first regular Commission meeting in September for each year. Notice of the Public Hearing must be published at least one week in advance by the City Clerk.

At the second regular Commission meeting of the month of September of each year, the Commission must, by resolution, make an appropriation for the money needed for municipal purposes during the ensuing fiscal year of the City, and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes. This tax levy, for the general operating expenses of the City, may not in any event exceed the millage limitation of ten mills provided by state law on the assessed valuation of all real and personal property subject to

taxation in the City. Should the Commission take no final action during said meeting, the budget as submitted, is deemed to have been finally adopted by the Commission.

At the beginning of each quarterly period during the fiscal year, and more often if required by the Commission, the City Manager must submit to the Commission data showing the relation between the estimated and actual income and expenses to date. If it appears that the income is less than anticipated, the Commission shall reduce appropriations, except amounts required for debt and interest charges, to such a degree as may be necessary to keep expenditures within the income.

Capital Improvement Budget

The City prepares a five-year Capital Improvement Program which establishes deliberate, strategic improvement programs which define the capital needs, specify the method of financing and ensure continuity in the planning and selection of improvements to the City.

In planning for the future, the following is taken into consideration:

- ◆ The Capital Improvement Program will directly relate to the long-range plans and policies as set forth by the City's Comprehensive Plan.
- ◆ Improvements will be planned over a multi-year period to coordinate the financing and timing in a way that maximizes the return to the public by issuing bonds infrequently, but at the opportune time in the economic cycle.
- ◆ Actively pursue grants and entitlements to supplement the funding requirements of capital improvements.
- ◆ The program will include citizen participation in the establishment of community needs and priorities, and projects will be sensitive to preserving the remaining natural resource areas in the City's final stages of growth.

Annually, the City Manager submits the Capital Improvement Program to the City Commission along with the Annual Operating Budget for final approval and adoption of a Capital Improvement Budget, which appropriates funds for specific facilities, equipment and improvements.

Budget Policies and Procedures

Accounting of Funds

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles (GAAP) and policies applicable to governmental units set forth by the Governmental Accounting Standards Board (GASB) and the Generally Accepted Accounting Principles as promulgated by the American Institute of Certified Public Accountants (AICPA) and the Financial Accounting Standards Board (FASB).

Basis of Presentation

The accounts of the City are organized and operated on the basis of funds or account groups, each of which is considered to be a separate fiscal and accounting entity. The operations of each fund are accounted for with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and charges therein.

Basis of Accounting

Governmental funds are accounted for on a modified-accrual basis of accounting. Under the modified-accrual basis of accounting, revenue is recognized in the accounting period in which it becomes both measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except that principal and interest on general long-term obligations are reported only when due in conformity with GAAP.

The accrual basis of accounting is utilized by the proprietary funds. Their revenue is recognized in the period earned, and expenses recognized in the period incurred.

Basis of Budgeting

Budgets for the General and Special Revenue Funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). These funds are budgeted for on a modified accrual basis. This means that revenue is projected in the accounting period in which it becomes both measurable and available. Expenditures are projected using the same modified accrual basis except those current encumbrances that are treated as expenditures. Expenditures are identified and controlled primarily by departments with many departments using multiple division budgets. Unencumbered appropriations lapse at year-end.

Capital Projects Funds are budgeted separately from the Operating Budget and are included in a Capital Improvement Plan that includes five years of planned

projects. The initial year of the Capital Improvement Plan is considered as the Capital Improvement Budget for the upcoming fiscal year. These funds are budgeted using projections of expected cash outlay by project. Projects that are incomplete at year-end may have unexpended balances rolled over to another year in order to complete an approved project.

Enterprise and Internal Services Funds are budgeted for on a projected accrual basis. Revenue projections are based upon when they are earned and expenses are projected based upon when they are incurred. Unencumbered appropriations lapse at year-end. All departments within the fund structures require operating budgets for control purposes.

Financial Policies

These policies are administered to ensure that the City retains a sound financial condition; retains the best possible bond rating; provides future generations with the ability to borrow capital for construction; and to recognize the community's needs and ability to pay.

These goals are accomplished through the following financial and accounting practices:

- ◆ The City will maintain a financial accounting and reporting system in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA) utilizing Generally Accepted Accounting Principles (GAAP).
- ◆ An independent audit will be performed annually on all accounts of the City by certified public accountants experienced in municipal accounting, who have no personal interest, direct or indirect, in the fiscal affairs of the City.
- ◆ The City will maintain adequate cash reserves, as well as sufficient working capital to meet the operating needs in all funds.
- ◆ Funds will be managed as independent entities in accordance with legal, administrative or Generally Accepted Accounting Principles and one fund will not subsidize another fund.
- ◆ The General Fund will maintain a contingency account to meet unanticipated requirements during the budget year.

Budget Policies and Procedures

- ◆ The Insurance Fund shall maintain an equity reserve equal to state requirements, in addition to the actuarially calculated loss liability.

Deposits and Investments

The deposits and investments of the City are safeguarded by utilizing state approved public depositories and by investing in fully collateralized instruments as required by the State of Florida. A pooled-cash concept is utilized for all funds with the exception of the pension plans and the deferred compensation agency fund.

A major investment objective is to gain the maximum amount of revenue with a minimum of risk. When making investments, the City follows state law and local investment guidelines of maintaining an adequate cash flow, maintaining a liquid position and earning the maximum yield.

Obligations that may be pledged as collateral and are permissible investments include:

- ◆ Financial institutions designated as qualified public depositories by the State Treasurer of Florida meaning the investments are covered by federal depository insurance and by a collateral pool pledged to the State Treasurer.
- ◆ Negotiable direct obligations of or obligations unconditionally guaranteed by the U.S. Government.
- ◆ Interest bearing time deposits or saving accounts in financial institutions located in Florida and organized under federal or Florida laws.
- ◆ Derivative investments with specific Commission approval.
- ◆ Local Government Surplus Trust Funds created by Florida Statutes.

Debt Management

The City has maintained its insured The City's underlying rating by S&P is AAA on General Obligation Bonds, and by Moody's is Aa3 on Utility Tax Bonds and A2 on Water and Sewer Bonds.

Moody's Underlying Rating:

General Obligation Bonds (S&P)	AAA
Utility Tax Bonds	Aa3
Water and Sewer Bonds	A2

Prior to the issuance of any new debt, the City will review and determine that every effort has been made to comply with the following:

- ◆ The amount of debt service for General Obligation and Special Revenue debt for special services shall not exceed 15% of the General Fund Revenues.
- ◆ Wherever possible, the City will use Revenue, Self-Supporting or Special Assessment Bonds instead of General Obligation Bonds.
- ◆ The amount of overall net debt attributable to the General Fund shall not exceed an amount equal to \$2,000 per capita.
- ◆ The length of a Bond Issue shall relate to the useful life of the projects that it is financing.
- ◆ Each proposed borrowing shall analyze the impact of the future debt service upon projections of operating revenues and expenditures and the City Commission must make a finding that the impact will not diminish the City's ability to continue to provide services.
- ◆ Long-term debt will not be issued in order to finance current operating costs or normal, routine maintenance. Debt financing should only be used to purchase capital assets and infrastructure that cannot be acquired from either current revenues or funds balances.

Revenues

Revenues come from a variety of sources, but are ultimately paid by the citizens. A large part of our revenues are received in the form of local, state and federal taxes; charges for services or user fees; and fines and forfeitures.

Revenues must be maintained to fund the demand on increased services, to pay for capital improvements and to sufficiently maintain the operating requirements of capital improvements. Therefore, a

diversified and stable revenue system is required.

The City adheres to the following policies when determining projections:

Budget Policies and Procedures

- ◆ Maintain a tax collection rate of 98%+.
- ◆ Ensure that revenues are sufficiently flexible and free from spending restrictions to allow for adjustments to changing conditions.
- ◆ Evaluate the practices in the collection and administration of revenues to ensure efficiency so that revenue performance and yields may not be adversely affected.
- ◆ Revenue sources will be diversified and not be overly dependent on sources considered volatile and close communication maintained with departments and external agencies involved in projecting key revenues.
- ◆ User fees will be regularly evaluated to cover administrative cost increases. All services that are based on a user fee concept should make every effort to be self-supporting.
- ◆ Rate structures will be maintained on each enterprise fund to insure the revenues are adequate for the operations to remain firmly and separately self-supporting.

General Fund Revenue Projections and Critical Assumptions

Ad Valorem Tax

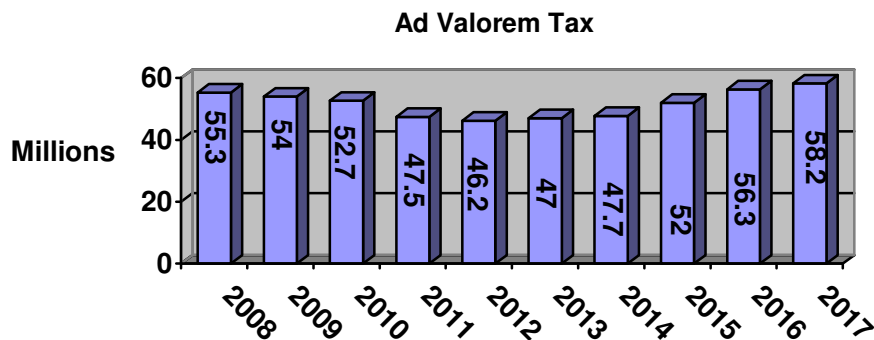
Ad Valorem revenue is derived from a millage tax levy on real and personal property located in the City of Delray Beach. The City's Ad Valorem Tax revenues are based on two assessment valuations. Assessment valuations are given separately for calculating tax revenues based on operating and debt service millage due to the fact that the City exempts historical properties. This exemption is reflected in the calculation of tax revenues based on the operating millage.

The proposed revenue budget is based on 6.9611 mills per \$1,000 of assessed valuation, a preliminary assessed valuation of \$8,806,885,719 for operating millage at a 95% collection rate. This results in proposed tax revenue of \$58,240,332. This levy amounts to a 6.36% increase of the rolled-back rate which is the millage rate that provides the same ad valorem tax revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

The City's total assessed valuation increased by \$825,544,237 over the prior year final gross taxable value or by 10.34%. The increase is primarily due to new construction in the City over the previous fiscal year.

On January 29, 2008, voters approved a change in the Constitution relative to tax reform. Measures included doubling the homestead exemption to \$50,000, letting homeowners carry up to \$500,000 in Save Our Homes benefits to a new home, capping annual assessment increases to non-homesteaded properties at 10% per year and giving business owners a \$25,000 exemption on property such as computers, furniture and other equipment. The change also placed a cap on future property taxes by tying any changes in the tax rate with personal income growth and made provisions that allow local governments to override the cap by super majority vote.

Delinquent Tax Revenue is based upon the current year projection. Property Taxes for the current year became delinquent in April 2016.



Sales and Use Taxes

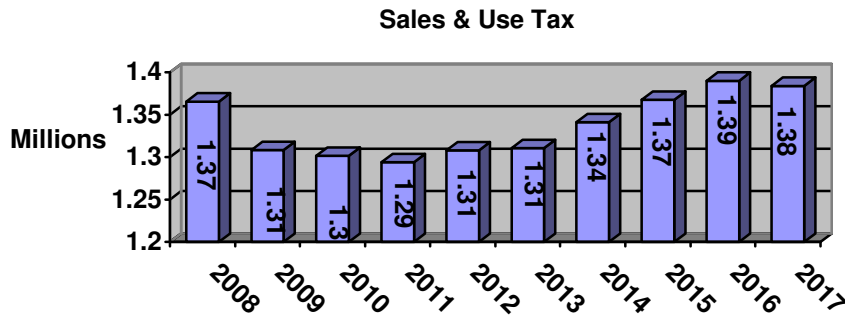
This revenue consists of the City's distribution of the county gas tax levy on motor and special fuel. The revenue collected is derived from a six cent levy originating in 1986 and a subsequent five cent levy adopted in 1993. Through the original Interlocal Agreement dated July 1986 between the County and the municipalities, the County receives two-thirds and the municipalities collectively receive one-third of all sums collected on the six cent levy. The agreement, which expired in June 1995, was renegotiated with the same terms as well as a stipulation to evaluate the distribution method every two years.

In August of 1993, Palm Beach County passed an additional 5 cents in the Local Option Gas Tax on the sale of motor fuel which was effective January 1, 1994. Per this second Agreement, the County receives 79% and the municipalities collectively receive 21% of all sums collected. The City is estimated to receive \$1,384,036 in revenue in fiscal year 2017 from both contracts.

Budget estimates are based on the anticipated sales (per gallon) of motor fuel and special fuel sold within Palm Beach County. Estimates are furnished by the State, but are only used as an indicator for trending. The city's pro rata share is

General Fund Revenue Projections and Critical Assumptions

based 70% on lane miles located within the city and for which the city is responsible for maintenance and 30% upon the population.

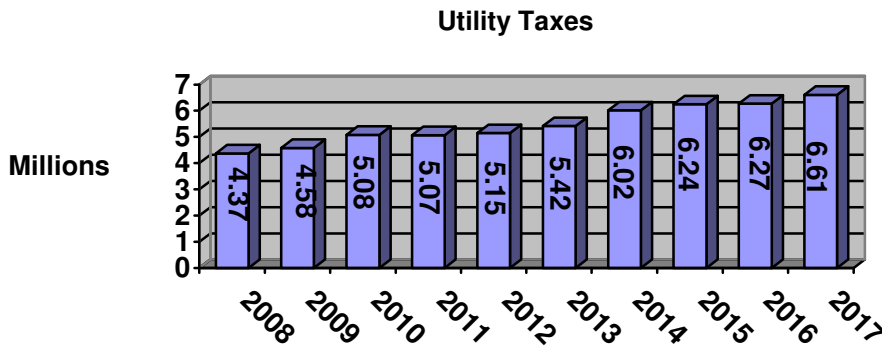


Utility Taxes

Utility Taxes are levied by the City as a Public Service Tax on the purchase of electricity and metered or bottled gas. Taxes are assessed in the amount of 10% on the payments received for the purchase of electricity and 10% for metered or bottled gas.

Ten percent of the collections are transferred to the Beautification fund for capital and operating expenses relative to the beautification and maintenance of public rights-of-way.

Revenue projections are based on fee adjustments and the City's growth rate. Fiscal year 2017 Utility taxes on electric sales project a 5.4% increase over the fiscal year 2016 estimate.



Other Taxes

This category was created in fiscal year 2002 as a result of passing the Communication Service Tax Act. Essentially, the Act combined several different state and local taxes or fees and replaced these revenues with a two-tiered tax.

The tax was composed of a Local Option Tax and a State Tax on communication services. This category consists of the Local Option Tax portion. The State Tax portion will be discussed in the Intergovernmental category.

The Local Option Tax replaced the franchise fees based on communication services, franchise fees based on cable, and utility taxes on telecommunication services. Prior to fiscal year 2002, vendors collected franchise fees and utility tax revenues and sent separate checks to each municipality.

Though these revenues are still collected by the vendors, they are now sent to the State. The State, in turn, forwards one check to each municipality for the local option portion.

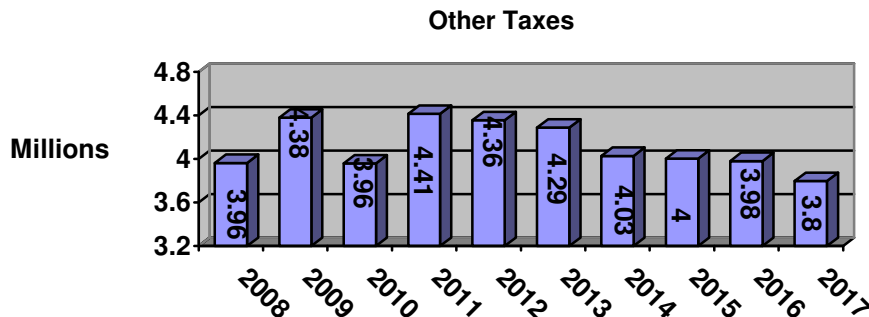
General Fund Revenue Projections and Critical Assumptions

The Communication Service Tax is comprised of a conversion rate as well as an add-on rate of 0.12%. CST conversion rates for each municipality were determined by the State of Florida Department of Revenue and were based on information provided by the municipalities as well as communication providers.

The conversion rate was intended to result in an amount of revenue equal to the amount of revenue each respective local government would have received from the replaced revenues and the expected growth of such sources. It should be noted that each conversion rate was grossed up for the first year due to the fact that revenues were not disbursed to each municipality until December 2001. The add-on rate is in lieu of charging permit fees to communication providers.

Ten percent of the collections are transferred to the Beautification fund for capital and operating expenses relative to the beautification and maintenance of public rights-of-way.

Each municipality had a choice of levying a permit fee or increasing the conversion rate by the in lieu add-on rate. If the municipality chose to levy permit fees, however, the conversion rate would be decreased by the 0.12%. Additionally, each municipality had a choice to levy above the conversion rate up to the maximum rate determined by the State. The City chose to levy up to the maximum.



Franchise, Licenses and Permits

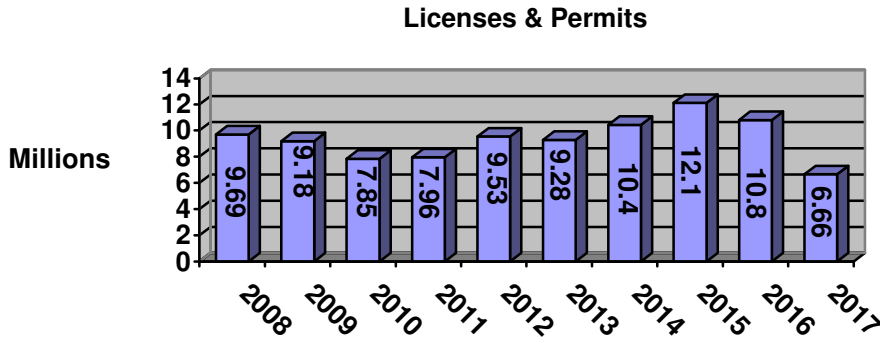
The gas, electrical, towing and beach service franchise fees were previously included in a franchise fees category. Beginning in FY 07/08, GFOA Guidelines have changed these revenues to the Franchise, Licenses and Permits category. The fees are based on the sale of electrical energy to residential, commercial and industrial customers (\$5,046,889), the total net revenue of the gas company (\$69,000), a vendor supplying cabana and beach equipment rental (\$335,964) and a vendor providing car towing service (\$175,583). Projections for franchise fees based on electricity reflect a 4.1% increase over the fiscal year 2016 projection.

A registration fee is available to those who do not have a permanent location within the City, but wish to do business in the City. Licenses are issued for one year and expire in September of each year.

Permits are required for all building activity including new construction, additions, alterations and rehabilitations within the City. These revenues have been moved to a building fund and are no longer included in the general fund as of FY 16/17.

Revenue projections are projected to decrease due to the transfer of most of the building permit related revenues to the building fund.

General Fund Revenue Projections and Critical Assumptions



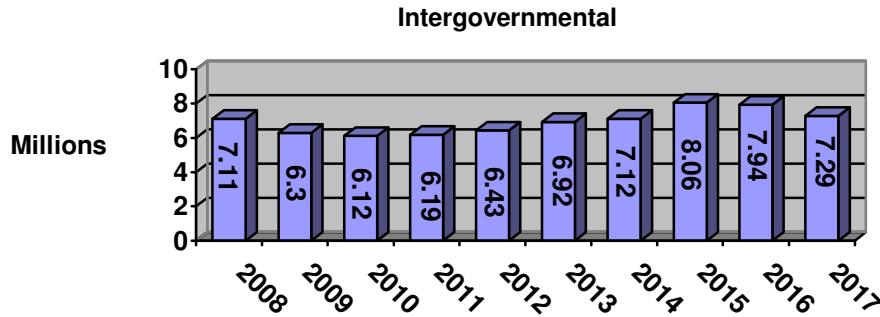
Intergovernmental

The Intergovernmental Revenue category is one of the largest sources of revenue for the City. It includes State Revenue Sharing with municipalities which is derived from State Sales and Gas Tax collections, Half-Cent State Sales Tax which is based on a pro rata share of the six cent sales tax, and the Mobile Home License Tax which is based on a tax levied on park trailers and mobile homes in-lieu-of ad valorem taxes.

These revenues are distributed at the State level. Estimates are provided by the State as well, but are used only as an indicator for trending projections. The projections for the two largest sources, State Revenue Sharing and Sales Tax Collection, are anticipated to remain flat compared to the fiscal year 2016 projections.

Also included in this category are local, state and federal grants, which accounted for 8.9% of the Intergovernmental revenues in FY 2016.

Additionally, this category includes \$100,000 of revenue for Occupational License fees originating in the County.

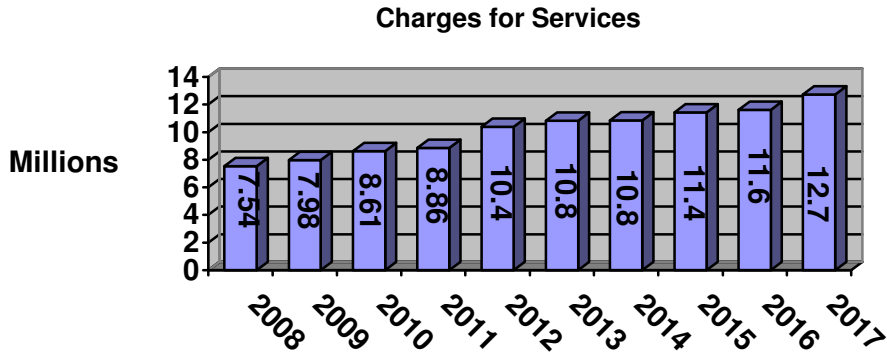


Charges for Services

These revenues are derived from a variety of governmental services. The major sources come from public safety services provided to surrounding municipalities and organizations, parking meter collections, recreational revenues, and applications for land use changes.

The largest revenue source in this category is the Highland Beach fire services contract totaling approximately \$3.8 million. The second largest source is EMS transport fees totaling \$3,000,000. Revenues received from the Town of Gulf Stream total \$506,993 and include 911 dispatch services (\$56,277) and Fire EMS services (\$450,716). Anticipated parking revenue is \$1,872,343, an increase of \$148,343 from fiscal year 2016.

General Fund Revenue Projections and Critical Assumptions

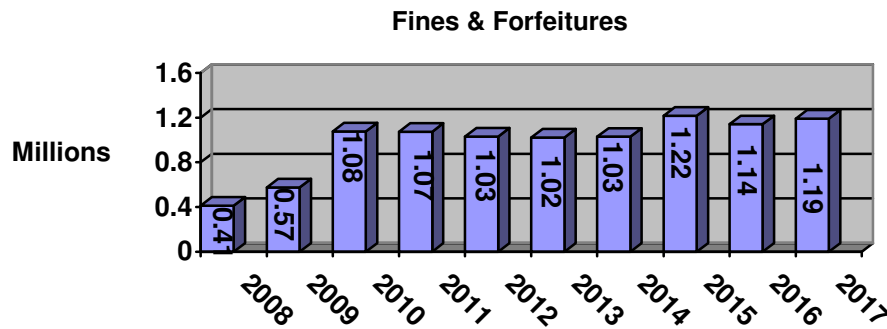


Fines and Forfeitures

Collections consist of fines for traffic violations, non-compliance of building codes, and late payment of ad valorem taxes.

Revenues of this category are projected based on prior year trends and the population growth rate.

The 4.4% increase in fiscal year 2017 is due mainly to an anticipated increase in parking ticket enforcement and collection.

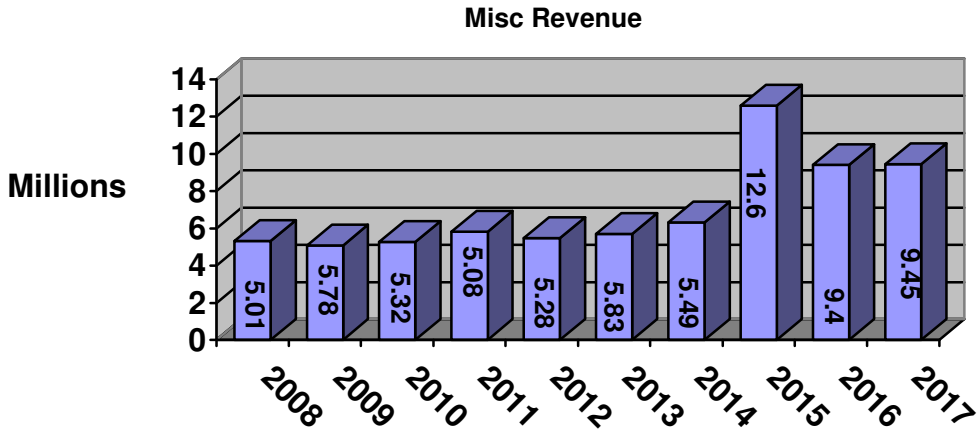


Miscellaneous Revenue

Miscellaneous revenue consists of all interest earnings, including interest from the Tax Collector, collections from vending machines, license fees charged for the Riverboat enterprise and contributions from other agencies for expenses, and funding from the Drug Enforcement Agency and Community Action Foundation. The increase in FY 2015 is due to a repayment of a loan previously written off. Fiscal years 2016 and 2017 include increasing contributions from the CRA.

Contributions from other funds are also accounted for as the recovery of administrative costs which the General Fund charges for their proportionate share of the cost of general government operations.

General Fund Revenue Projections and Critical Assumptions



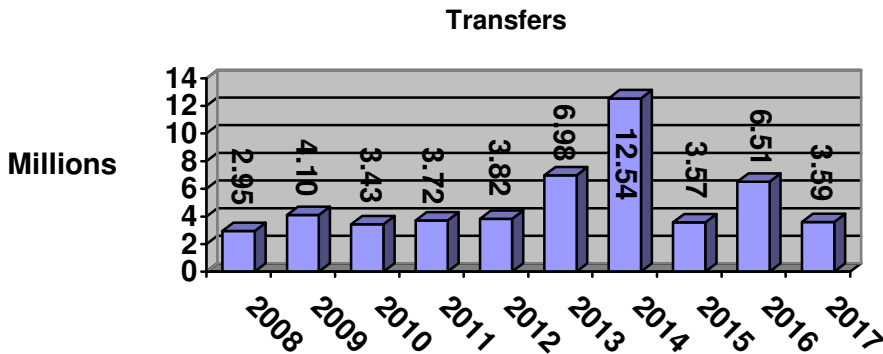
Transfers

Transfers are revenues received from other funds which represent charges for specified obligations which are provided by the General Fund on behalf of an Enterprise or Bond Construction Fund such as the transfers made by the Enterprise Funds for in-lieu payments for property and utility taxes.

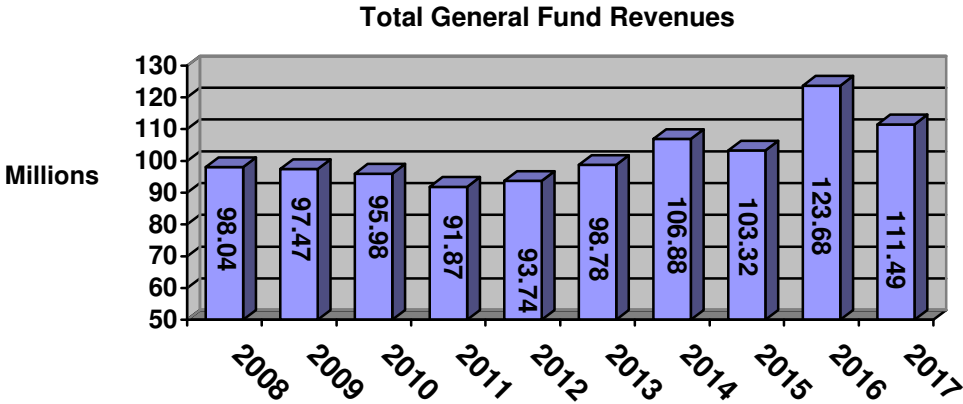
The in-lieu taxes transfer is based on the value of the assets in the Enterprise Fund and the proposed millage for the purpose of paying its share of services provided by the departments within the General Fund such as the Public Works, Police and Fire Departments.

The in-lieu utility tax payment is based upon the City's utility tax rate and the estimated sale of water revenues. The transfer is in-lieu of a utility tax levy on water usage.

Since this category consists of revenues or transfers from other funds due to special projects or needs brought into the General Fund on an as-needed basis, trending is not feasible.



General Fund Revenue Projections and Critical Assumptions

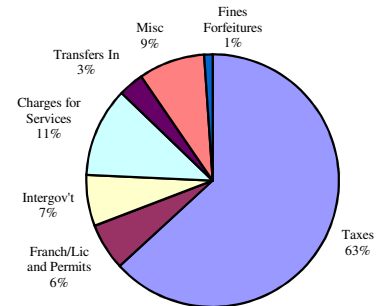


General Fund Revenues and Expenditures Summary

	2015 Actual	2016 Revised	2017 Budget	% Change FY 16 to 17
Cash Balances Brought Forward:				
Prior Year Surplus	\$ -	\$ 8,300,737	\$ 400,000	NA
Revenues:				
Taxes	63,617,416	67,966,810	70,194,347	3.28%
Franchises, Licenses and Permits	12,124,146	10,799,800	6,661,046	-38.32%
Intergovernmental	8,057,561	7,942,197	7,287,474	-8.24%
Charges for Services	11,420,012	11,614,200	12,717,244	9.50%
Fines and Forfeitures	1,215,656	1,140,747	1,190,735	4.38%
Miscellaneous	11,501,518	9,404,655	9,448,156	0.46%
Total Revenues	107,936,309	108,868,409	107,499,002	-1.26%
Other Financing Sources:				
Operating transfers in	3,571,230	6,510,020	3,591,728	-44.83%
Total Other Sources	3,571,230	6,510,020	3,591,728	-44.83%
Total Revenue & Other Sources	\$ 111,507,539	\$ 123,679,166	\$ 111,490,730	-9.85%

The General Fund includes all general government operations not required to be accounted for in another fund. It finances most City governmental services and is the principal operating fund of the City.

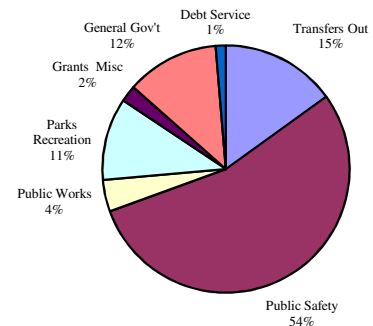
Where the money comes from:



As you can see our largest source of revenue is derived from taxes. This includes a \$6.9611 property tax levy per \$1,000 of assessed value. Other taxes include franchise and utility taxes, such as those appearing on your monthly electric bills, the City's portion of the county gas tax on motor fuel and the Communications Services Tax.

Expenditures:				
General Government	\$ 9,488,756	\$ 14,611,997	\$ 13,434,556	-8.06%
Public Safety	58,046,221	63,525,389	60,228,778	-5.19%
Public Works	4,392,870	5,322,289	4,575,348	-14.03%
Parks & Recreation	11,471,792	12,464,462	11,928,182	-4.30%
Grants	2,085,997	2,128,750	2,361,880	10.95%
Debt Service	3,562,520	6,218,790	1,480,629	-76.19%
Miscellaneous	43,335	30,260	46,260	52.88%
Land Acquisition and costs	100,000	-	-	NA
Contingency	-	34,574	771,406	NA
Total Expenditures	89,191,491	104,336,511	94,827,039	-9.11%
Bond Refinancing				
	-	-	-	NA
Other Financing Uses:				
Operating transfers out	10,371,116	19,342,655	16,663,691	-13.85%
Total Other Uses	10,371,116	19,342,655	16,663,691	-13.85%
Total Expenditures & Other Uses	\$ 99,562,607	\$ 123,679,166	\$ 111,490,730	-9.85%

Where the money goes:



A large part of the services provided on a day-to-day basis are funded through the General Fund. This includes police and fire protection, code enforcement, street maintenance and maintenance of the City's grounds, parks and facilities as well as the less visible services such as the executive management, financial accounting, legal counsel and comprehensive planning.

General Fund Summary By Department

DEPARTMENT	2015 Actual	2016 Revised	2017 Budget	% Change 16-17
City Commission	208,715	227,770	198,536	-12.83%
City Manager	599,739	870,980	886,563	1.79%
Communications	236,009	96,560	62,295	-35.49%
Information Technology	1,653,252	4,362,912	3,956,143	-9.32%
City Attorney	1,261,359	1,576,861	1,226,548	-22.22%
Human Resources	675,363	840,462	784,942	-6.61%
City Clerk	667,743	682,643	924,335	35.41%
Finance	2,079,644	1,792,203	1,759,976	-1.80%
Purchasing	0	603,420	606,845	0.57%
Planning & Zoning	2,689,499	3,757,688	1,669,455	-55.57%
Engineering	737,159	972,810	749,096	-23.00%
Police Department	30,261,758	31,572,200	31,340,179	-0.73%
Fire Department	24,604,529	28,123,026	27,018,099	-3.93%
Community Improvement	1,860,208	2,657,851	2,480,322	-6.68%
Public Works	4,392,870	5,322,289	4,575,348	-14.03%
Parks & Recreation	7,949,886	8,689,332	8,125,542	-6.49%
Tennis Stadium	2,307,142	2,435,750	2,518,020	3.38%
Tennis Centers	1,214,764	1,339,380	1,284,620	-4.09%
Miscellaneous	143,335	30,260	46,260	52.88%
Miscellaneous Grants	146,450	151,450	151,450	0.00%
Economic Development	236,047	273,800	506,930	85.15%
Old School Square	250,000	250,000	250,000	0.00%
Library	1,453,500	1,453,500	1,453,500	0.00%
Debt Service	3,562,520	6,218,790	1,480,629	-76.19%
Bond Refinancing	0	0	0	NA
Transfers	10,371,116	19,342,655	16,663,691	-13.85%
Contingency	0	34,574	771,406	NA
TOTAL	99,562,607	123,679,166	111,490,730	-9.85%

General Fund Undesignated Fund Balance

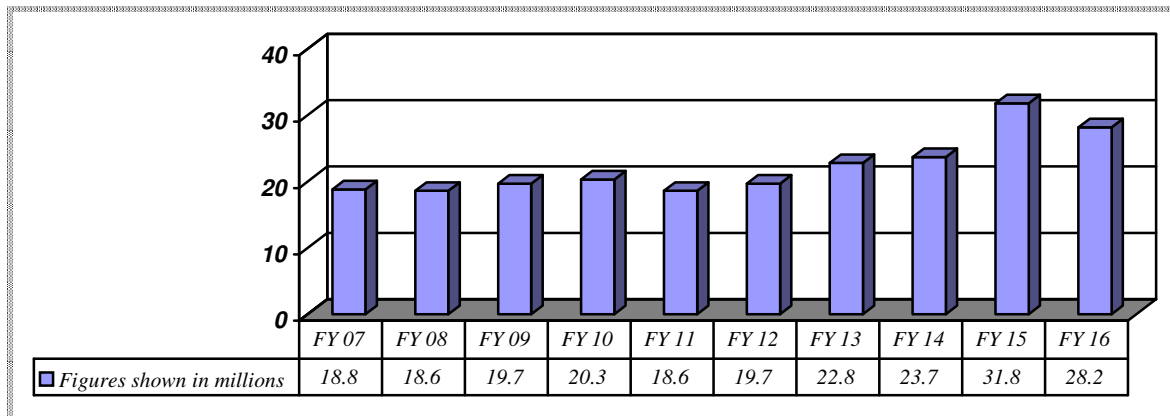
Changes in Undesignated Fund Balance

FY 2016 Estimated excess/(deficiency) of revenues over expenditures as of September 30	(3,614,625)
Undesignated Fund Balance, Beginning of Year 2015	31,843,644
Estimated Undesignated Fund Balance, End of Year 2016 (unaudited)	28,229,019
<i>*FY 2015-16 use of fund balance included \$2,982,724 to pay off short term borrowing in the two Golf Course Funds</i>	

Undesignated Fund Balance Ten-Year History

<u>Fiscal Year</u>	<u>Undesignated Fund Balance</u>
2006-07	\$18,828,235
2007-08	\$18,593,915
2008-09	\$19,747,589
2009-10	\$20,337,823
2010-11	\$18,682,823
2011-12	\$19,741,367
2012-13	\$22,864,687
2013-14	\$23,700,352
2014-15	\$31,843,644
2015-16	\$28,229,019 (unaudited)

History of Undesignated Fund Balance



General Fund Millage and Tax Revenue Projections

YEAR	OPERATING MILLAGE / \$1,000	DEBT MILLAGE / \$1,000	TOTAL MILLAGE / \$1,000	ASSESSED VALUE*	ASSESSED VALUE GROWTH	TAX REVENUE COLLECTED
2008	\$6.1449	\$0.4334	\$6.5783	8,692,058,600	3.94%	55,213,846
2009	\$6.3900	\$0.4604	\$6.8504	8,149,606,528	-6.24%	53,745,390
2010	\$7.1900	\$0.5316	\$7.7216	7,010,118,472	-13.98%	52,183,869
2011	\$7.1900	\$0.6002	\$7.7902	6,167,344,910	-12.02%	46,940,920
2012	\$7.1900	\$0.6133	\$7.8033	6,149,055,201	-0.30%	46,080,286
2013	\$7.1992	\$0.6041	\$7.8033	6,207,019,373	0.94%	46,572,308
2014	\$7.1611	\$0.3453	\$7.5064	6,594,864,216	6.25%	47,573,358
2015	\$7.1611	\$0.3028	\$7.4639	7,239,395,652	9.77%	51,921,504
2016	\$7.0611	\$0.2756	\$7.3367	7,981,341,482	10.25%	55,975,810
2017	\$6.9611	\$0.2496	** \$7.2107	8,806,885,719 *	10.34%	60,329,410

*FY 2017 is not final assessed value

**GO Debt has been moved to another fund in FY 2017

FY 2017 Tax Levy (95% discount)

Gross Operating Tax Revenue

\$6.9611/\$1,000 X \$8,806,885,719 = \$58,240,332

Debt Service Tax Revenue

\$0.2496/\$1,000 X \$8,810,213,080 = 2,089,078

Total Ad Valorem Taxes

\$60,329,410

The operating portion of the tax levy is the millage rate established to fund the general operating expenses other than the portion of the budget to be funded from sources other than ad valorem taxes. Beginning with fiscal year 2001, the assessed valuation used for calculating the operating revenue exempts historical properties.

The debt service levy is the rate or the amount levied for the payment of principal and interest on any debt service secured by the full faith and credit of the City.

To meet the 2017 payments for all General Obligation Bonds requires revenue totaling \$2,089,576. The rate necessary to fund this amount is computed as follows:

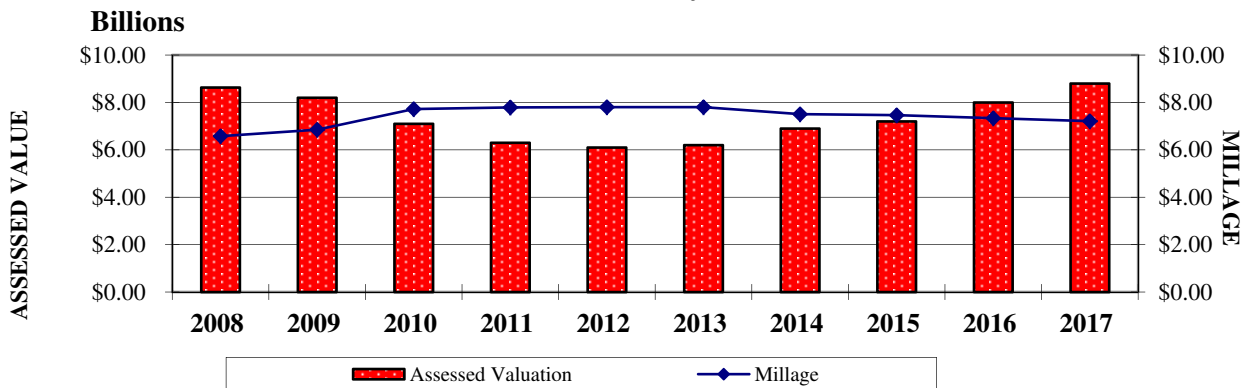
$\$2,089,576 \times \$1,000 / \$8,810,213,080 / 0.95 = \0.24965953311 rounded to \$0.2496 mills.

Distribution of Ad Valorem Tax

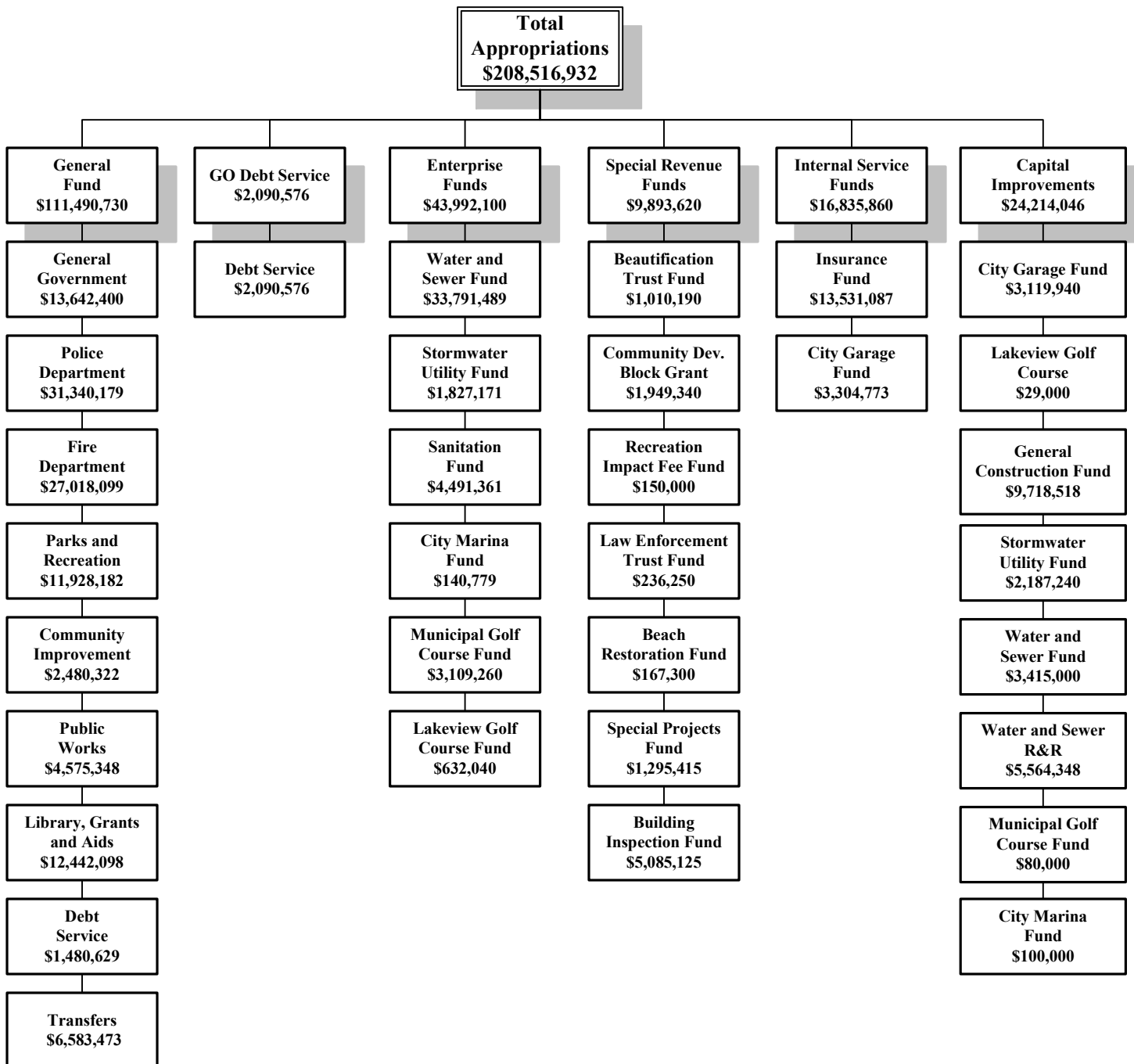
The Community Redevelopment Agency (CRA) receives revenue from the City through Tax Incremental Financing (TIF). The increment is based on the increase in the value of property located within the CRA's redevelopment boundary since its inception.

The CRA's preliminary taxable value of \$1,769,924,084 results in an incremental valuation of \$1,524,293,017 over the 1985 tax base. This amounts to \$10,080,218 in revenue based on the operating millage of \$6.9611, leaving the City net revenue of \$48,160,114.

Ten Year History



All Funds Summary



All Funds Summary

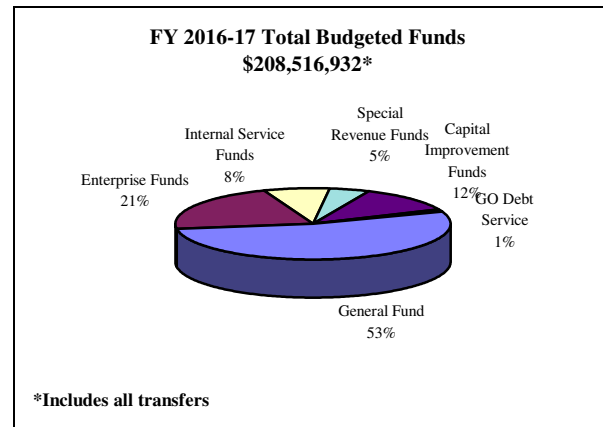
The Fiscal Year 2016-17 Budget totals over \$208 million. Operating budgets were prepared for 19 separate funds consisting mostly of governmental and proprietary funds.

The General Fund is the largest of the governmental funds, accounting for over \$111 million and providing the bulk of the City's services.

Other governmental funds include the Special Revenue Funds for Beautification, the Law Enforcement Trust Fund and Neighborhood Services. The Beautification Fund is funded through a transfer from the General Fund based on 10% of the proceeds for electric and gas. This source of funds goes towards the maintenance on beautification improvements and the debt service of the same.

The Law Enforcement Trust Fund is used to account for and control money and property the Police Department has won through some type of forfeiture. The Neighborhood Services Fund accounts for Federal, State and local grants that benefit low-to-moderate income households. A partial list of the funding includes:

- ◆ \$318,416 for owner-occupied housing rehabilitation.
- ◆ \$232,522 for acquisition rehabilitation and property acquisitions.



As indicated in the above illustration, Enterprise Funds are the second largest category. Revenues for enterprise funds are derived primarily through user fees. A more in-depth discussion on the majority of the budgeted enterprise funds begins on the following pages.

Retained earnings relate to the value of the net assets that are owned by the enterprise or the value of depreciated assets not owned by creditors. In funds with retained earnings, the assets include long-term fixed assets, depreciation and long-term debt. These assets are not included in those funds with Fund Balance.

The City's Insurance programs and Fleet operations are administered through Internal Service Funds. The fiscal year 2017 budgets include:

- ◆ Health, Life and Disability for 812 employees and 908 dependents.
- ◆ Business insurance to protect the City's \$189 million in total insurable values.
- ◆ \$1,199,940 to meet the replacement schedule for the fiscal year 2016 fleet. Also included for replacement is \$675,000 for a Fire Pumper Truck, \$330,000 for a Fire Brush Truck, \$425,000 for a Sewer Vac Truck, \$235,000 for a Street Sweeper, \$45,000 for s Skid Steer Front Loader, and \$115,000 for a Combination Backhoe.
- ◆ \$95,000 for vehicle restoration in order to extend the useful life of existing fleet vehicles.

All Funds
Consolidated Budget Summary Fiscal Year 2017

	<u>GENERAL FUND</u>	<u>GO DEBT SERVICE</u>	<u>DOWNTOWN DEVELOPMENT FUND</u>	<u>ENTERPRISE FUNDS</u>
BEGINNING BALANCE	32,689,981	0	90,541	156,967,239
REVENUES:				
Property Taxes	58,406,121	2,090,576	798,976	
Sales & Use Taxes	1,384,036			
Utility Taxes	6,606,156			
Other Taxes	3,798,034			
Franchise, Licenses & Permits	6,661,046			
Intergovernmental	7,287,474			0
Charges for Services	12,717,244			42,359,349
Fines & Forfeitures	1,190,735			
Miscellaneous Revenues	9,448,156		32,000	-1,032,277
Other Financing Sources	3,591,728	0	0	108,000
TOTAL REVENUES	<u>111,090,730</u>	<u>2,090,576</u>	<u>830,976</u>	<u>41,435,072</u>
TOTAL FUNDS AVAILABLE	<u>143,780,711</u>	<u>2,090,576</u>	<u>921,517</u>	<u>198,402,311</u>
EXPENDITURES/EXPENSES:				
General Government Services	14,561,245		0	
Public Safety	60,228,778		0	
Physical Environment	481,578		0	29,539,382
Transportation	3,308,675		0	
Economic Environment	10,587,148		824,620	
Human Services	47,750		0	
Culture & Recreation	13,440,048		0	4,115,960
Debt Service	1,480,629	2,090,576	0	367,583
Other Financing Uses	6,583,473		0	3,691,118
TOTAL EXPENDITURES	<u>110,719,324</u>	<u>2,090,576</u>	<u>824,620</u>	<u>37,714,043</u>
Reserves	771,406	0	6,356	42,730
TOTAL USE OF RESOURCES	<u>111,490,730</u>	<u>2,090,576</u>	<u>830,976</u>	<u>37,756,773</u>
ENDING BALANCE	\$ 32,289,981	\$ -	\$ 90,541	\$ 160,645,538

Note: Depreciation, Amortization of Bond Discount, and Equity in Joint Venture amounts shown in FY 14/15 and 15/16 are included for year-over-year comparison purposes only. They are not calculated as part of the yearly budget process.

SPECIAL REVENUE FUNDS	INTERNAL SERVICE FUNDS	TOTAL		
		2016-17 BUDGET	2015-16 ESTIMATE	2014-15 ACTUAL
3,112,314	16,394,921	\$ 209,254,996	\$ 196,340,040	\$ 180,117,607
		\$ 61,295,673	57,018,641	52,596,662
		\$ 1,384,036	1,390,000	1,397,627
		\$ 6,606,156	6,270,000	6,244,584
		\$ 3,798,034	3,981,000	0
		\$ 6,661,046	10,799,800	12,124,146
835,230		\$ 8,122,704	8,677,056	8,539,478
284,185	16,231,257	\$ 71,592,035	71,237,847	70,676,072
298,141		\$ 1,488,876	1,190,738	1,458,777
1,039,680	2,436,330	\$ 11,923,889	11,396,848	14,689,751
1,084,620	0	\$ 4,784,348	7,815,725	4,704,850
<u>3,541,856</u>	<u>18,667,587</u>	<u>177,656,797</u>	<u>179,777,655</u>	<u>176,436,095</u>
<u>6,654,170</u>	<u>35,062,508</u>	<u>386,911,793</u>	<u>376,117,695</u>	<u>356,553,702</u>
	18,334,580	32,895,825	31,819,928	28,088,410
2,515,654		62,744,432	63,622,294	58,084,265
		30,020,960	23,768,854	33,779,599
0		3,308,675	3,865,709	3,206,391
1,875,822		13,287,590	11,315,548	9,513,797
		47,750	47,750	47,750
842,794		18,398,802	18,766,837	17,197,444
		3,938,788	6,421,739	3,985,273
0		10,274,591	14,493,285	6,310,733
<u>5,234,270</u>	<u>18,334,580</u>	<u>174,917,413</u>	<u>174,121,944</u>	<u>160,213,662</u>
<u>240,914</u>		<u>1,061,406</u>	<u>34,574</u>	<u>0</u>
<u>5,475,184</u>	<u>18,334,580</u>	<u>175,978,819</u>	<u>174,156,518</u>	<u>160,213,662</u>
\$ 1,178,986	\$ 16,727,928	\$ 210,932,974	\$ 201,961,177	\$ 196,340,040

Special Revenue Funds
Consolidated Budget Summary 2015-2017
Estimated Revenues, Expenses and Changes in Fund Balance

	LAW ENFORCEMENT TRUST			BUILDING INSPECTION		
	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET
BEGINNING FUND BALANCE	\$ 388,572	\$ 593,650	\$ 546,736			\$ -
<u>REVENUES:</u>						
Property Taxes						
Sales & Use Taxes						
Utility Taxes						
Franchises, Licenses & Permits						4,739,049
Intergovernmental						0
Charges for Services						284,185
Fines & Forfeitures	243,121	49,991	236,250			61,891
Miscellaneous Revenues	0	0	0			
Other Financing Sources						
TOTAL REVENUES	<u>243,121</u>	<u>49,991</u>	<u>236,250</u>	<u>0</u>	<u>0</u>	<u>5,085,125</u>
TOTAL FUNDS AVAILABLE	<u>631,693</u>	<u>643,641</u>	<u>782,986</u>	<u>0</u>	<u>0</u>	<u>5,085,125</u>
<u>EXPENDITURES/EXPENSES:</u>						
General Government Services						
Public Safety	38,043	96,905	236,250			2,279,404
Physical Environment						
Transportation						0
Economic Environment						0
Human Services						
Culture & Recreation						
Debt Service						
Other Financing Uses						
TOTAL EXPENDITURES	<u>38,043</u>	<u>96,905</u>	<u>236,250</u>	<u>0</u>	<u>0</u>	<u>2,279,404</u>
Reserves	0	0	0	0	0	2,805,721
TOTAL USE OF RESOURCES	<u>38,043</u>	<u>96,905</u>	<u>236,250</u>	<u>0</u>	<u>0</u>	<u>5,085,125</u>
ENDING FUND BALANCE	<u>\$ 593,650</u>	<u>\$ 546,736</u>	<u>\$ 546,736</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NEIGHBORHOOD SERVICES			BEAUTIFICATION			TOTAL		
2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET
\$ 556,557	\$ 1,890,147	\$ 1,502,612	\$ 616,708	\$ 886,777	\$ 1,062,966	\$ 1,561,837	\$ 3,370,574	\$ 3,112,314
411,807	734,859	835,230			0	411,807	734,859	835,230
						0	0	284,185
						243,121	49,991	298,141
1,653,618	88,792	964,680	38,191	29,836	75,000	1,691,809	118,628	1,039,680
149,430	268,559	149,430	875,190	944,526	935,190	1,024,620	1,213,085	1,084,620
<u>2,214,855</u>	<u>1,092,210</u>	<u>1,949,340</u>	<u>913,381</u>	<u>974,362</u>	<u>1,010,190</u>	<u>3,371,357</u>	<u>2,116,563</u>	<u>8,280,905</u>
2,771,412	2,982,357	3,451,952	1,530,089	1,861,139	2,073,156	4,933,194	5,487,137	11,393,219
						0	0	0
						38,043	96,905	2,515,654
						0	0	0
881,265	1,479,745	1,875,822				881,265	1,479,745	1,875,822
						0	0	0
			643,312	798,173	842,794	643,312	798,173	842,794
			0	0	0	0	0	0
<u>881,265</u>	<u>1,479,745</u>	<u>1,875,822</u>	<u>643,312</u>	<u>798,173</u>	<u>842,794</u>	<u>1,562,620</u>	<u>2,374,823</u>	<u>5,234,270</u>
0	0	73,518	0	0	167,396	0	0	3,046,635
<u>881,265</u>	<u>1,479,745</u>	<u>1,949,340</u>	<u>643,312</u>	<u>798,173</u>	<u>1,010,190</u>	<u>1,562,620</u>	<u>2,374,823</u>	<u>8,280,905</u>
\$ 1,890,147	\$ 1,502,612	\$ 1,502,612	\$ 886,777	\$ 1,062,966	\$ 1,062,966	\$ 3,370,574	\$ 3,112,314	\$ 3,112,314

Proprietary Funds
Consolidated Budget Summary 2015-2017
Estimated Revenues, Expenses and Changes in Retained Earnings

	ENTERPRISE FUNDS			INTERNAL SERVICE FUNDS			TOTAL		
	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET
Operating Revenues:									
Charges for Services	43,293,376	43,984,784	42,359,349	15,895,193	15,638,863	16,231,257	59,188,569	59,623,647	58,590,606
Miscellaneous Revenues	193,041	483,987	136,183	2,570,421	2,372,010	2,314,930	2,763,462	2,855,997	2,451,113
Intergovernmental/Grants	-	-	-	-	-	-	-	-	-
Total Operating Revenues	43,486,417	44,468,771	42,495,532	18,465,614	18,010,873	18,546,187	61,952,031	62,479,644	61,041,719
Operating Expenses:									
Personal Services	8,873,621	8,019,439	9,337,518	1,173,548	1,155,832	1,344,063	10,047,169	9,175,271	10,681,581
Other Operating Expenses	19,742,420	16,363,398	20,499,385	14,562,212	13,413,696	15,192,289	34,304,632	29,777,094	35,691,674
Depreciation	3,861,169	2,902,299	3,861,169	1,798,228	1,332,283	1,798,228	5,659,397	4,234,582	5,659,397
Depreciation of Regional Plant	-	-	-	-	-	-	-	-	-
Total Operating Expenses	32,477,210	27,285,136	33,698,072	17,533,988	15,901,811	18,334,580	50,011,198	43,186,947	52,032,652
Operating Income	11,009,207	17,183,635	8,797,460	931,626	2,109,062	211,607	11,940,833	19,292,697	9,009,067
Non-Operating Revenues									
(Expenses)									
Interest Revenue	260,842	141,401	149,632	100,499	54,944	61,400	361,341	196,345	211,032
Rents	163,984	163,804	166,723	-	-	-	163,984	163,804	166,723
Interest Expense	(422,753)	(202,949)	(367,583)	-	-	-	(422,753)	(202,949)	(367,583)
Equity in Joint Venture	(1,484,815)	(1,484,815)	(1,484,815)	-	-	-	(1,484,815)	(1,484,815)	(1,484,815)
Insurance Recoveries	-	-	-	-	-	-	-	-	-
Gain (Loss) on Disposal of Fixed Asset	(357)	-	-	69,966	80,234	60,000	69,609	80,234	60,000
Total Non-Operating	(3,124,529)	(1,382,559)	(1,536,043)	170,465	135,178	121,400	(2,954,064)	(1,247,381)	(1,414,643)
Income Before Transfers	7,884,678	15,801,076	7,261,417	1,104,519	2,224,860	333,007	8,989,197	18,025,936	7,594,424
Operating Transfers									
Operating Transfers In	109,000	3,094,724	108,000	-	(19,380)	-	109,000	3,075,344	108,000
Operating Transfers (Out)	(3,671,620)	(3,964,730)	(3,691,118)	-	-	-	(3,671,620)	(3,964,730)	(3,691,118)
Total Operating Transfers	(3,562,620)	(870,006)	(3,583,118)	-	(19,380)	-	(3,562,620)	(889,386)	(3,583,118)
Net Income (Loss)	5,689,809	14,931,070	3,678,299	1,104,519	2,224,860	333,007	6,794,328	17,155,930	4,011,306
Net assets									
beginning of year	136,346,360	142,036,169	156,967,239	13,065,542	14,170,061	16,394,921	149,411,902	156,206,230	173,362,160
Net assets									
end of year	142,036,169	156,967,239	160,645,538	\$ 14,170,061	\$ 16,394,921	\$ 16,727,928	156,206,230	173,362,160	177,373,466

Enterprise Funds

These funds account for operations that provide a service to citizens, financed primarily by a user charge, where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Enterprise Funds Water and Sewer Fund

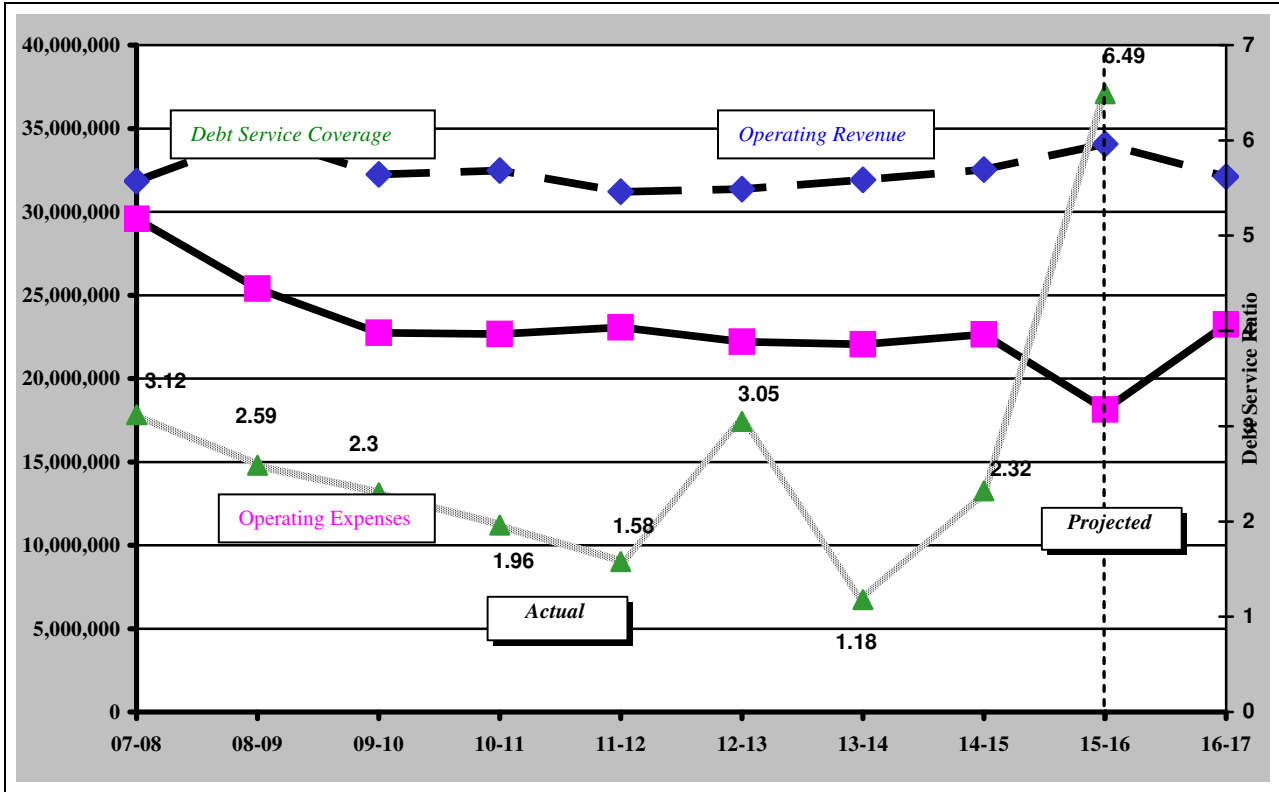
The Water and Sewer Fund is used to account for water and sewer services provided to City residents and businesses as well as services to outside-City residents and businesses. In addition to municipal water sales and sewer services, this fund accounts for the operating costs of the South Central Regional Wastewater Treatment and Disposal Plant which is a joint venture with the City of Boynton Beach. Each municipality contributes approximately 50% of the costs to run this plant.

Water and sewer rates were increased by 5% effective October 20, 2009.

Water and sewer bond resolutions include a rate and debt service covenant that requires the City to maintain sufficient rates and charges to cover operational and maintenance costs of the utility and a debt service coverage factor of 110%. The City is in compliance with the covenant and has been for the past 10 years.

This fund had a net income of \$11,259,843 compared to a net income of \$6,710,458 in FY2015. The updated water rate structure effective October 2009 should be revenue neutral.

As of 09-30-	Net Assets
2007	86,407,630
2008	84,989,588
2009	91,725,177
2010	96,023,292
2011	96,423,161
2012	102,609,529
2013	108,147,788
2014	114,294,540
2015	121,004,998
2016	132,264,841



Enterprise Funds Water and Sewer Fund

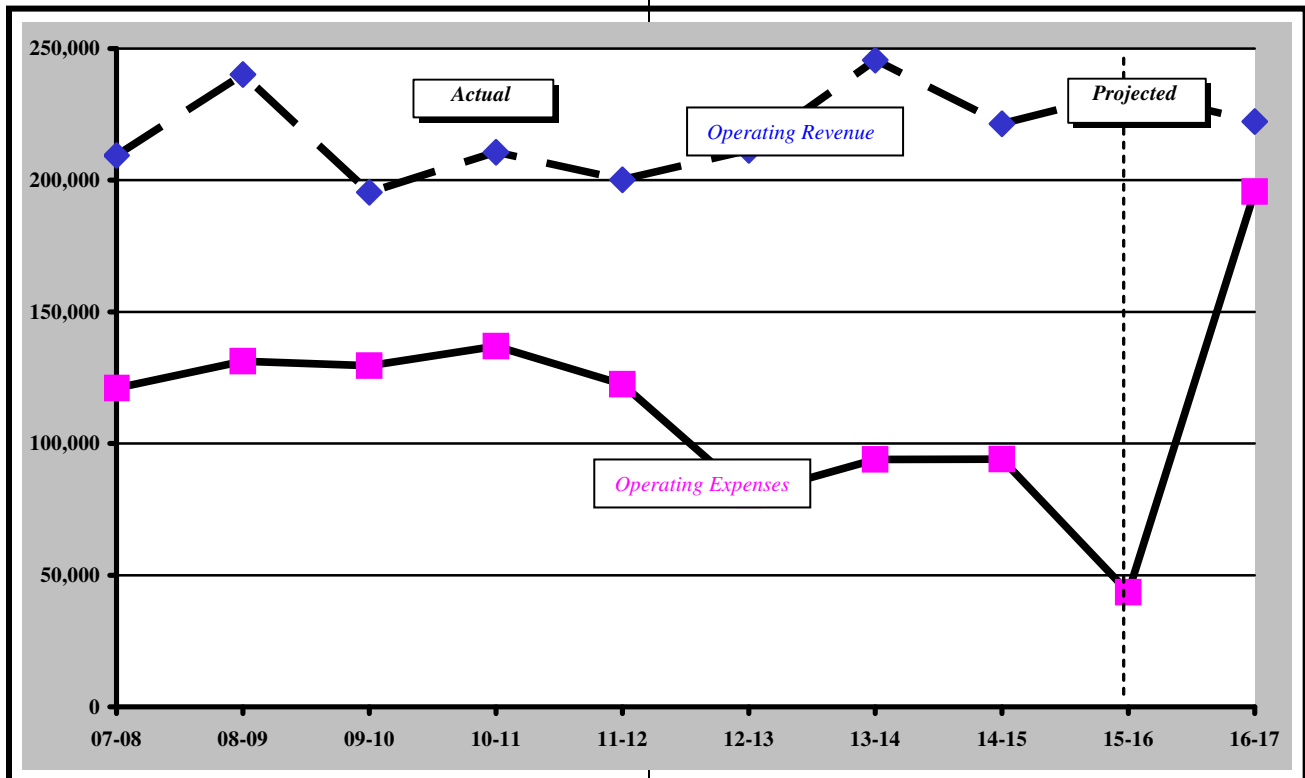
	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$32,482,206	33,764,409	32,071,540	-5.01%
Miscellaneous Revenues	55,970	308,303	45,000	NA
Grants	0	0	0	#DIV/0!
Total Operating Revenues	\$32,538,176	\$34,072,712	\$32,116,540	-5.74%
Operating Expenses:				
Personal Services	8,121,063	7,351,619	8,536,548	16.12%
Other Operating Expenses	11,271,515	8,350,305	11,447,299	37.09%
Depreciation	3,263,136	2,435,729	3,263,136	33.97%
Total Operating Expenses	22,655,714	18,137,653	23,246,983	28.17%
Operating Income	9,882,462	15,935,059	8,869,557	-44.34%
Non-Operating Revenues (Expenses)				
Interest Revenue	169,710	84,344	79,660	-5.55%
Miscellaneous	-	-	0	NA
Equity in Joint Venture	(1,484,815)	(1,484,815)	(1,484,815)	NA
Interest Expense	(324,399)	(151,835)	(256,316)	68.81%
Gain (Loss) on Disposal of Equipment	(357)	-	-	NA
Total Non-Operating	(1,639,861)	(1,552,306)	(1,661,471)	7.03%
Income Before Transfers	8,242,601	14,382,753	7,208,086	-49.88%
Capital Contributions	1,354,457	-	-	NA
Operating Transfers				
Operating Transfers In	109,000	112,000	108,000	-3.57%
Operating Transfers (Out)	(2,995,600)	(3,234,910)	(3,049,060)	-5.75%
Total Operating Transfers	(2,886,600)	(3,122,910)	(2,941,060)	-5.82%
Net Income (Loss)	6,710,458	11,259,843	4,267,026	-62.10%
Net assets beginning of year	114,294,540	121,004,998	132,264,841	9.31%
Net assets end of year	\$121,004,998	\$132,264,841	\$136,531,867	3.23%

Enterprise Funds Marina Fund

The City of Delray Beach owns a marina on the Intracoastal Waterway that consists of 24 rental boat slips, docks, restrooms, showers, clothes washing facilities, electric power, telephone services, an ice machine and a parking lot. The marina has a public pump-out system which costs \$2.25 for three minutes. The marina has a waiting list consisting of 65 boat owners. Persons on the waiting list are charged \$50 initially and \$10 per year thereafter. Slip rates were changed effective June 2016. The current annual rate for a slip is \$22.00 per foot per month for both residents and non-residents for an annual lease and \$60 per day if renting by the day.

The Marina Fund had a net income of \$143,628 at the end of FY 2016 compared to a net income of \$828,354 at the end of FY 2015.

As of 09-30-	Net Assets
2007	982,892
2008	1,030,217
2009	1,091,333
2010	1,100,696
2011	1,124,601
2012	1,154,624
2013	1,237,591
2014	1,345,891
2015	1,434,245
2016	1,577,873



Enterprise Funds Marina Fund

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$219,286	\$222,420	\$220,463	-0.88%
Grants	2,129	11,120	1,847	-83.39%
Miscellaneous Revenues	0	0		NA
Total Operating Revenues	221,415	233,540	222,310	-4.81%
Operating Expenses:				
Personal Services	-	-	-	
Other Operating Expenses	84,910	36,673	186,533	408.64%
Depreciation	9,180	6,885	9,180	33.33%
Total Operating Expenses	94,090	43,558	195,713	349.32%
Operating Income	127,325	189,982	26,597	-86.00%
Non-Operating Revenues (Expenses)				
Interest Revenue	10,727	6,440	7,200	11.80%
Gain/Loss on disposal of equipment	-	-	-	NA
Rents	152	176	-	-100.00%
Total Non-Operating	10,879	6,616	7,200	8.83%
Income Before Transfers	138,204	196,598	33,797	-82.81%
Operating Transfers				
Operating Transfers In	-	-	-	NA
Operating Transfers (Out)	(49,850)	(52,970)	(51,016)	-3.69%
Total Operating Transfers	(49,850)	(52,970)	(51,016)	-3.69%
Net Income (Loss)	88,354	143,628	(17,219)	-111.99%
Net assets beginning of year	1,345,891	1,434,245	1,577,873	10.01%
Net assets end of year	\$1,434,245	\$1,577,873	\$1,560,654	-1.09%

Enterprise Funds Sanitation Fund

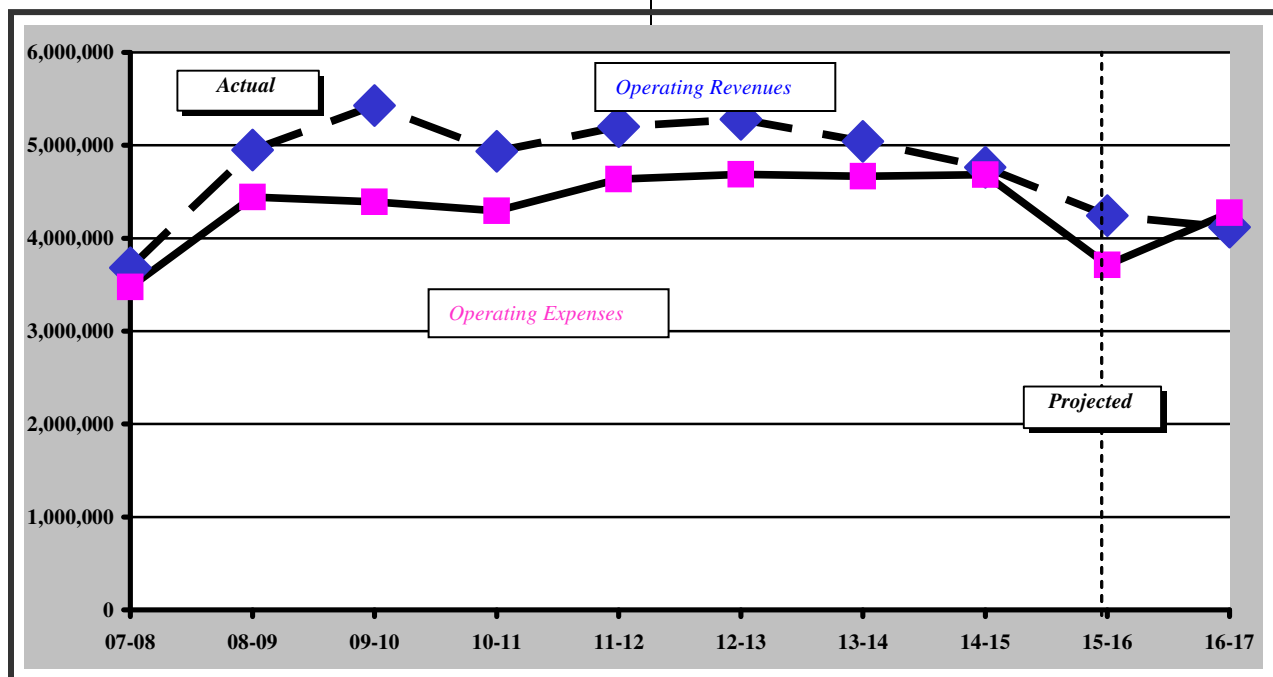
The Sanitation Fund accounts for the solid waste collection and recycling services of the City which is contracted through a private hauler. The City actually performs the billing of residential and multi-family units and the Contractor handles the billing of commercial users. In addition, this fund accounts for the Neighborhood Stabilization Program which is a function of the Community Improvement Department. This program is designed to promote the prevention of litter throughout the City and also monitors the performance of the Contractor and residents regarding completion of contractual terms and conditions. The City has a full-time clamshell truck at its disposal from the Contractor to assist in clean-up of the City streets.

Sanitation service in the City is provided under terms of the exclusive franchise between the City and Southern Waste Systems, LLC for the collection of solid waste and recyclable materials. This agreement was amended in December 2015 when Waste Management Inc acquired Southern Waste System, LLC. This agreement allows for an annual adjustment to collection rates only. The adjustment is dependent upon the consumer price index and the cost of fuel. Residential collection rates were increased by approximately .46% in 2015/16. In addition, construction and demolition containers are no longer an exclusive franchise.

The City owns the Delray Beach Transfer Station which is used by our Contractor as well as other entities. The Transfer Station is rented to the Palm Beach County Solid Waste Authority as a collection station.

The contractor shall purchase, assemble and deliver one new garbage cart to each new customer that will receive collection service at curbside. One new or refurbished garbage cart will be delivered to each residential customer that needs a replacement cart because their cart has been stolen or damaged beyond repair. The cart shall be delivered within three days after the customer or the City requests the contractor to deliver the cart.

As of 09-30-	Net Assets
2007	776,075
2008	932,862
2009	1,382,211
2010	2,358,436
2011	2,945,115
2012	3,475,705
2013	4,022,179
2014	4,223,969
2015	2,586,251
2016	3,018,024



Enterprise Funds Sanitation Fund

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$4,693,015	\$4,146,546	\$4,078,463	-1.64%
Miscellaneous Revenues	70,109	96,329	40,000	-58.48%
Total Operating Revenues	4,763,124	4,242,875	4,118,463	-2.93%
Operating Expenses:				
Personal Services	303,393	241,849	267,037	10.41%
Other Operating Expenses	4,381,053	3,471,759	4,008,640	15.46%
Depreciation	238	178	238	33.71%
Total Operating Expenses	4,684,684	3,713,786	4,275,915	15.14%
Operating Income	78,440	529,089	(157,452)	-129.76%
Non-Operating Revenues (Expenses)				
Interest Revenue	23,793	14,284	14,900	4.31%
Miscellaneous	-	-	-	
Refund of Cart Fees	(1,641,430)			
Rents	136,169	135,670	138,383	2.00%
Total Non-Operating	(1,481,468)	149,954	153,283	2.22%
Income Before Transfers	(1,403,028)	679,043	(4,169)	-100.61%
Operating Transfers				
Operating Transfers In	-	-	-	
Operating Transfers (Out)	(234,690)	(237,270)	(215,684)	-9.10%
Total Operating Transfers	(234,690)	(237,270)	(215,684)	-9.10%
Net Income (Loss)	(1,637,718)	441,773	(219,853)	-149.77%
Net assets beginning of year	4,223,969	2,586,251	3,028,024	17.08%
Net assets end of year	\$2,586,251	\$3,028,024	\$2,808,171	-7.26%

Enterprise Funds Municipal Golf Course

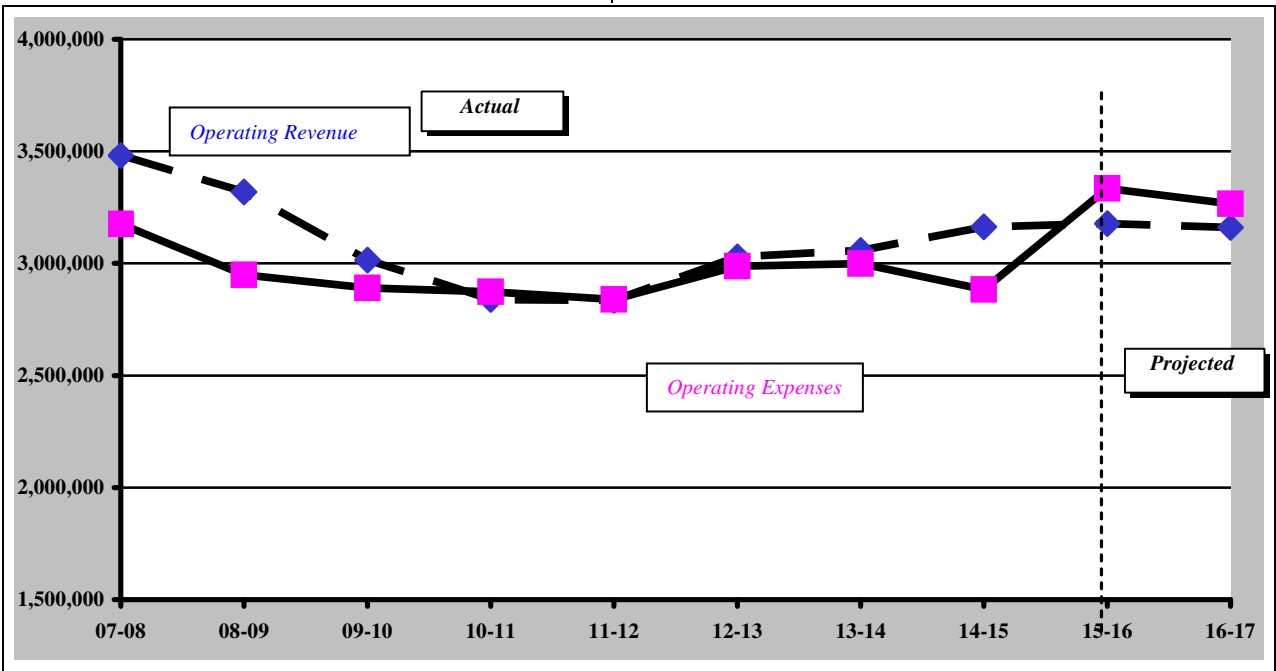
This fund accounts for the Municipal Golf Course which includes an 18-hole par 72 golf course, a driving range, and two putting greens on 150 acres of land. In addition, this entity includes a large clubhouse with a full service restaurant, banquet halls, pro shop, bar, and patio. The entire facility is operated under a contract with a third party management firm.

The rates for use of the course are reviewed and adjusted annually according to the survey of comparable rates charged by surrounding entities.

The City now has a water reuse transmission system which will allow the golf course to be irrigated with filtered wastewater from the sewer plant. This system allows the golf course to be fully irrigated even during drought conditions when the rest of the City would have water use restrictions.

This fund has a projected net income of \$238,481 for FY 2015 and \$1,619,063 in FY 2016.

As of 09-30-	Net Assets
2007	610,895
2008	815,275
2009	1,170,511
2010	1,170,160
2011	1,035,042
2012	911,445
2013	887,874
2014	896,529
2015	1,103,010
2016	2,722,073



Enterprise Funds Municipal Golf Course

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$3,127,554	\$3,129,389	\$3,129,440	0.00%
Miscellaneous Revenues	35,989	47,866	31,480	-34.23%
Total Operating Revenues	3,163,543	3,177,255	3,160,920	-0.51%
Operating Expenses:				
Other Operating Expenses	2,731,311	3,213,833	3,114,358	-3.10%
Depreciation	152,188	120,982	152,188	25.79%
Total Operating Expenses	2,883,499	3,334,815	3,266,546	-2.05%
Operating Income	280,044	(157,560)	(105,626)	-32.96%
Non-Operating Revenues (Expenses)				
Interest Revenue	-	-	-	NA
Rents	27,663	27,958	28,340	1.37%
Interest Expense	(51,226)	(22,656)	(56,902)	151.16%
Gain (Loss) on Disposal of Equipment	-	-	-	NA
Total Non-Operating	(23,563)	5,302	(28,562)	-638.70%
Income Before Transfers	256,481	(152,258)	(134,188)	-11.87%
Capital Contributions	-	-	-	NA
Operating Transfers				
Operating Transfers In	-	1,789,321	-	NA
Operating Transfers (Out)	(18,000)	(18,000)	(18,000)	0.00%
Total Operating Transfers	(18,000)	1,771,321	(18,000)	-101.02%
Net Income (Loss)	238,481	1,619,063	(152,188)	-109.40%
Net assets beginning of year	864,529	1,103,010	2,722,073	146.79%
Net assets end of year	\$1,103,010	\$2,722,073	\$2,569,885	-5.59%

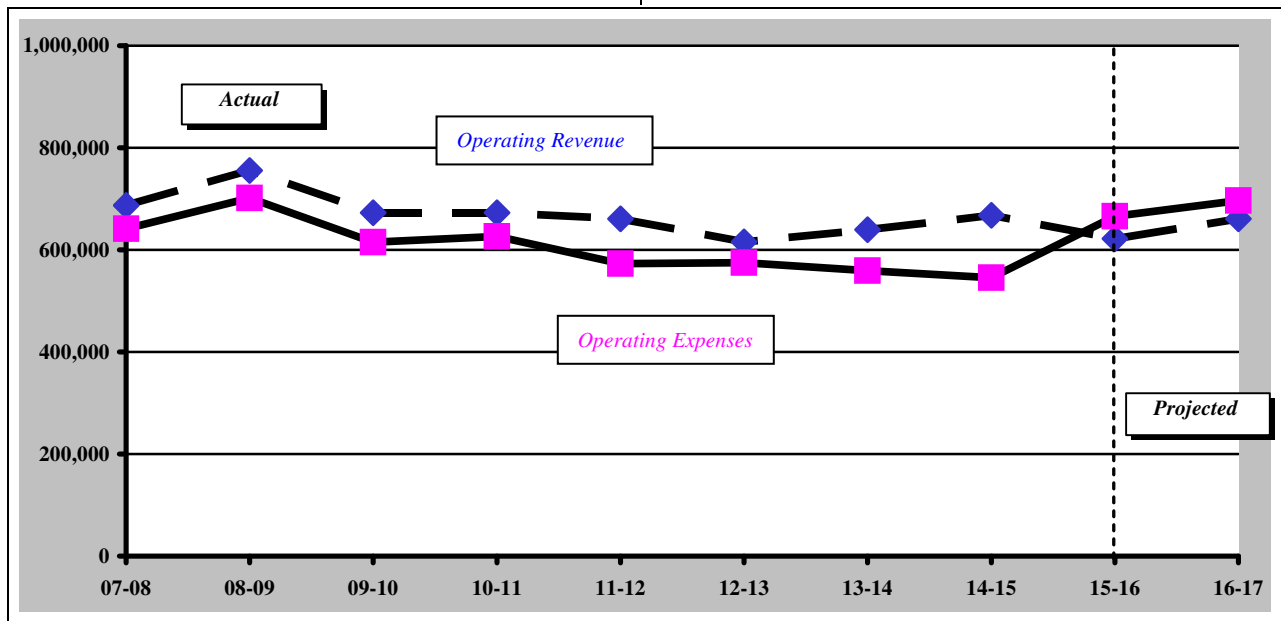
Enterprise Funds Lakeview Golf Course

The City owns an executive golf course in addition to its Municipal Golf Course. It is referred to as the Lakeview Golf Course. This golf course was acquired by the City in August 1995 and went through an extensive renovation in 1998. It includes an 18-hole par 60 executive golf course, a snack shop, and pro shop on approximately 45 acres of land. This course allows golfers to walk 365 days per year. It offers golf at affordable rates and encourages families to play golf with their children and grandchildren. This course is professionally managed through a contract with a management firm.

Rates for this golf course are reviewed and adjusted annually so that we remain competitive with the market for local golf entities.

This fund recorded a net income of \$106,120 for FY 2015 and \$1,125,647 in FY 2016.

As of 09-30	Net Assets
2007	1,058,739
2008	1,218,511
2009	1,210,319
2010	1,198,245
2011	1,179,533
2012	1,197,830
2013	1,202,868
2014	1,261,910
2015	1,368,030
2016	2,493,677



Enterprise Funds
Lakeview Golf Course

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$662,453	\$610,903	\$655,540	7.31%
Miscellaneous Revenues	5,378	11,049	5,500	-50.22%
Total Operating Revenues	667,831	621,952	661,040	6.28%
Operating Expenses:				
Other Operating Expenses	501,722	621,306	652,680	5.05%
Depreciation	43,751	44,488	43,751	-1.66%
Total Operating Expenses	545,473	665,794	696,431	4.60%
Operating Income	122,358	(43,842)	(35,391)	-19.28%
Non-Operating Revenues (Expenses)				
Interest Revenue	-	-	-	NA
Interest Expense	(11,238)	(18,914)	(3,360)	-82.24%
Gain (Loss) on Disposal of Equipment	-	-	-	NA
Total Non-Operating	(11,238)	(18,914)	(3,360)	-82.24%
Income Before Transfers	111,120	(62,756)	(38,751)	-38.25%
Operating Transfers				
Operating Transfers In	-	1,193,403	-	NA
Operating Transfers (Out)	(5,000)	(5,000)	(5,000)	0.00%
Total Operating Transfers	(5,000)	1,188,403	(5,000)	-100.42%
Net Income (Loss)	106,120	1,125,647	(43,751)	-103.89%
Net assets beginning of year	1,261,910	1,368,030	2,493,677	82.28%
Net assets end of year	\$1,368,030	\$2,493,677	\$2,449,926	-1.75%

Enterprise Funds Stormwater Utility Fund

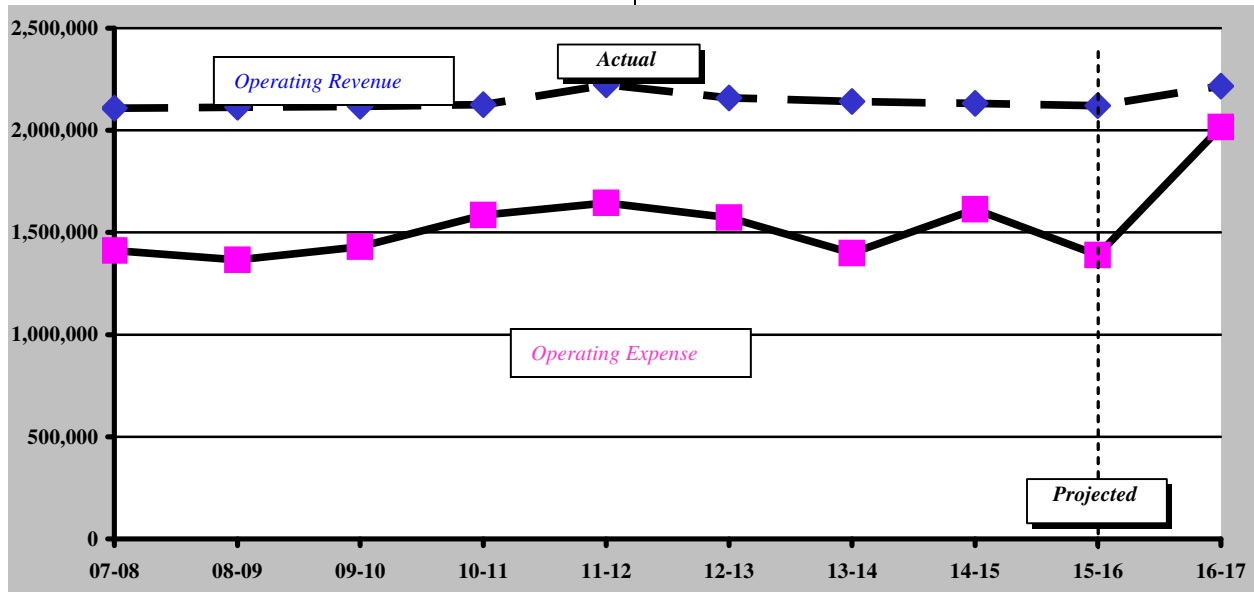
This fund is used to account for the Stormwater Utility assessment fee that is levied for the purpose of maintaining and upgrading the stormwater and surface water collection system. This maintenance includes stormwater line and basin cleaning and repairs as well as street sweeping which collects debris before it can be deposited in our stormwater system. Stormwater utility assessment fees are billed on the Palm Beach County property tax bills each year as a non-ad valorem assessment.

The City currently charges \$5.33 per equivalent residential unit (ERU) per month.

Under the National Pollutant Discharge Elimination System (NPDES) permit requirements, the City is required to submit an annual report which outlines the activities started and completed over the past year. This report is submitted to the Florida Department of Environmental Protection (DEP) which is the agency responsible for the issuance of the NPDES permit.

This fund has a net income of \$184,114 in FY 2015 compared to a net income of \$341,116 in FY 2016. Net income is used for debt principal and capital projects.

As of 09-30-	Net Assets
2007	11,676,347
2008	12,281,651
2009	12,639,073
2010	13,006,000
2011	13,389,289
2012	13,735,158
2013	13,962,224
2014	14,355,521
2015	14,539,635
2016	14,880,751



Enterprise Funds Stormwater Utility Fund

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$2,108,862	\$2,111,117	\$2,203,903	4.40%
Miscellaneous Revenues	23,466	9,320	12,356	32.58%
Grants and Other Financing Sources	0	0	0	NA
Total Operating Revenues	2,132,328	2,120,437	2,216,259	4.52%
Operating Expenses:				
Personal Services	449,165	425,971	533,933	25.34%
Other Operating Expenses	771,909	669,522	1,089,875	62.78%
Depreciation	392,676	294,037	392,676	33.55%
Total Operating Expenses	1,613,750	1,389,530	2,016,484	45.12%
Operating Income	518,578	730,907	199,775	-72.67%
Non-Operating Revenues (Expenses)				
Interest Revenue	56,612	36,333	47,872	31.76%
Loss on Disposal of Fixed Asset	0	0	0	NA
Interest Expense	(35,890)	(9,544)	(51,005)	434.42%
Total Non-Operating	20,722	26,789	(3,133)	-111.70%
Income Before Transfers	539,300	757,696	196,642	-74.05%
Capital Contributions	13,294	0	0	0.00%
Operating Transfers				
Operating Transfers (In/Out)	(368,480)	(416,580)	(352,358)	-15.42%
Total Operating Transfers	(368,480)	(416,580)	(352,358)	-15.42%
Net Income	184,114	341,116	(155,716)	-145.65%
Net assets beginning of year	\$14,355,521	\$14,539,635	\$14,880,751	2.35%
Net assets end of year	\$14,539,635	\$14,880,751	\$14,725,035	-1.05%

Enterprise Funds
Consolidated Budget Summary 2015-2017
Estimated Revenues, Expenses and Changes in Retained Earnings

	WATER & SEWER			MUNICIPAL GOLF COURSE			LAKEVIEW GOLF COURSE		
	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET
Operating Revenues:									
Charges for Services	\$ 32,482,206	\$ 33,764,409	\$ 32,071,540	\$ 3,127,554	\$ 3,129,389	\$ 3,129,440	\$ 662,453	\$ 610,903	\$ 655,540
Miscellaneous Revenues	55,970	308,303	45,000	35,989	47,866	31,480	5,378	11,049	5,500
Grants	-	-	-	-	-	-	-	-	-
Total Operating Revenues	32,538,176	34,072,712	32,116,540	3,163,543	3,177,255	3,160,920	667,831	621,952	661,040
Operating Expenses:									
Personal Services	8,121,063	7,351,619	8,536,548	-	-	-	-	-	-
Other Operating Expenses	11,271,515	8,350,305	11,447,299	2,731,311	3,213,833	3,114,358	501,722	621,306	652,680
Depreciation	3,263,136	2,435,729	3,263,136	152,188	120,982	152,188	43,751	44,488	43,751
Total Operating Expenses	22,655,714	18,137,653	23,246,983	2,883,499	3,334,815	3,266,546	545,473	665,794	696,431
Operating Income	9,882,462	15,935,059	8,869,557	280,044	(157,560)	(105,626)	122,358	(43,842)	(35,391)
Non-Operating Revenues									
(Expenses)									
Interest Revenue	169,710	84,344	79,660	-	-	-	-	-	-
Miscellaneous	-	-	-	27,663	27,958	28,340	-	-	-
Rents	-	-	-	-	-	-	-	-	-
Interest Expense	(324,399)	(151,835)	(256,316)	(51,226)	(22,656)	(56,902)	(11,238)	(18,914)	(3,360)
Equity in Joint Venture	(1,484,815)	(1,484,815)	(1,484,815)	-	-	-	-	-	-
Refund of Cart Fees	-	-	-	-	-	-	-	-	-
Gain (Loss) on Disposal of Fixed Assets	(357)	-	-	-	-	-	-	-	-
Total Non-Operating	(1,639,861)	(1,552,306)	(1,661,471)	(23,563)	5,302	(28,562)	(11,238)	(18,914)	(3,360)
Income Before Transfers	8,242,601	14,382,753	7,208,086	256,481	(152,258)	(134,188)	111,120	(62,756)	(38,751)
Capital Contributions	1,354,457	-	-	-	-	-	-	-	-
Operating Transfers									
Operating Transfers In	109,000	112,000	108,000	-	1,789,321	-	-	1,193,403	-
Operating Transfers (Out)	(2,995,600)	(3,234,910)	(3,049,060)	(18,000)	(18,000)	(18,000)	(5,000)	(5,000)	(5,000)
Total Operating Transfers	(2,886,600)	(3,122,910)	(2,941,060)	(18,000)	1,771,321	(18,000)	(5,000)	1,188,403	(5,000)
Net Income (Loss)	6,710,458	11,259,843	4,267,026	238,481	1,619,063	(152,188)	106,120	1,125,647	(43,751)
Net assets									
beginning of year	114,294,540	121,004,998	132,264,841	864,529	1,103,010	2,722,073	1,261,910	1,368,030	2,493,677
Net assets									
end of year	\$ 121,004,998	\$ 132,264,841	\$ 136,531,867	\$ 1,103,010	\$ 2,722,073	\$ 2,569,885	\$ 1,368,030	\$ 2,493,677	\$ 2,449,926

MARINA			SANITATION			STORM WATER			TOTAL		
2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET
\$ 219,286	\$ 222,420	\$ 220,463	\$ 4,693,015	\$ 4,146,546	\$ 4,078,463	\$ 2,108,862	\$ 2,111,117	\$ 2,203,903	\$ 43,293,376	\$ 43,984,784	\$ 42,359,349
2,129	11,120	1,847	70,109	96,329	40,000	23,466	9,320	12,356	193,041	483,987	136,183
-	-	-	-	-	-	-	-	-	-	-	-
221,415	233,540	222,310	4,763,124	4,242,875	4,118,463	2,132,328	2,120,437	2,216,259	43,486,417	44,468,771	42,495,532
-	-	-	303,393	241,849	267,037	449,165	425,971	533,933	8,873,621	8,019,439	9,337,518
84,910	36,673	186,533	4,381,053	3,471,759	4,008,640	771,909	669,522	1,089,875	19,742,420	16,363,398	20,499,385
9,180	6,885	9,180	238	178	238	392,676	294,037	392,676	3,861,169	2,902,299	3,861,169
94,090	43,558	195,713	4,684,684	3,713,786	4,275,915	1,613,750	1,389,530	2,016,484	32,477,210	27,285,136	33,698,072
127,325	189,982	26,597	78,440	529,089	(157,452)	518,578	730,907	199,775	11,009,207	17,183,635	8,797,460
10,727	6,440	7,200	23,793	14,284	14,900	56,612	36,333	47,872	260,842	141,401	149,632
152	176	-	136,169	135,670	138,383	-	-	-	163,984	163,804	166,723
-	-	-	-	-	-	(35,890)	(9,544)	(51,005)	(422,753)	(202,949)	(367,583)
-	-	-	(1,641,430)	-	-	-	-	-	(1,484,815)	(1,484,815)	(1,484,815)
-	-	-	-	-	-	-	-	-	(357)	-	-
10,879	6,616	7,200	(1,481,468)	149,954	153,283	20,722	26,789	(3,133)	(3,124,529)	(1,382,559)	(1,536,043)
138,204	196,598	33,797	(1,403,028)	679,043	(4,169)	539,300	757,696	196,642	7,884,678	15,801,076	7,261,417
-	-	-	-	-	-	13,294	-	-	-	-	-
-	-	-	-	-	-	-	-	-	109,000	3,094,724	108,000
(49,850)	(52,970)	(51,016)	(234,690)	(237,270)	(215,684)	(368,480)	(416,580)	(352,358)	(3,671,620)	(3,964,730)	(3,691,118)
(49,850)	(52,970)	(51,016)	(234,690)	(237,270)	(215,684)	(368,480)	(416,580)	(352,358)	(3,562,620)	(870,006)	(3,583,118)
88,354	143,628	(17,219)	(1,637,718)	441,773	(219,853)	184,114	341,116	(155,716)	5,689,809	14,931,070	3,678,299
1,345,891	1,434,245	1,577,873	4,223,969	2,586,251	3,028,024	14,355,521	14,539,635	14,880,751	\$ 136,346,360	\$ 142,036,169	\$ 156,967,239
\$ 1,434,245	\$ 1,577,873	\$ 1,560,654	\$ 2,586,251	\$ 3,028,024	\$ 2,808,171	\$ 14,539,635	\$ 14,880,751	\$ 14,725,035	\$ 142,036,169	\$ 156,967,239	\$ 160,645,538



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Internal Service Funds

These funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or other governmental units on a cost reimbursement basis.

Internal Service Funds City Garage Fund

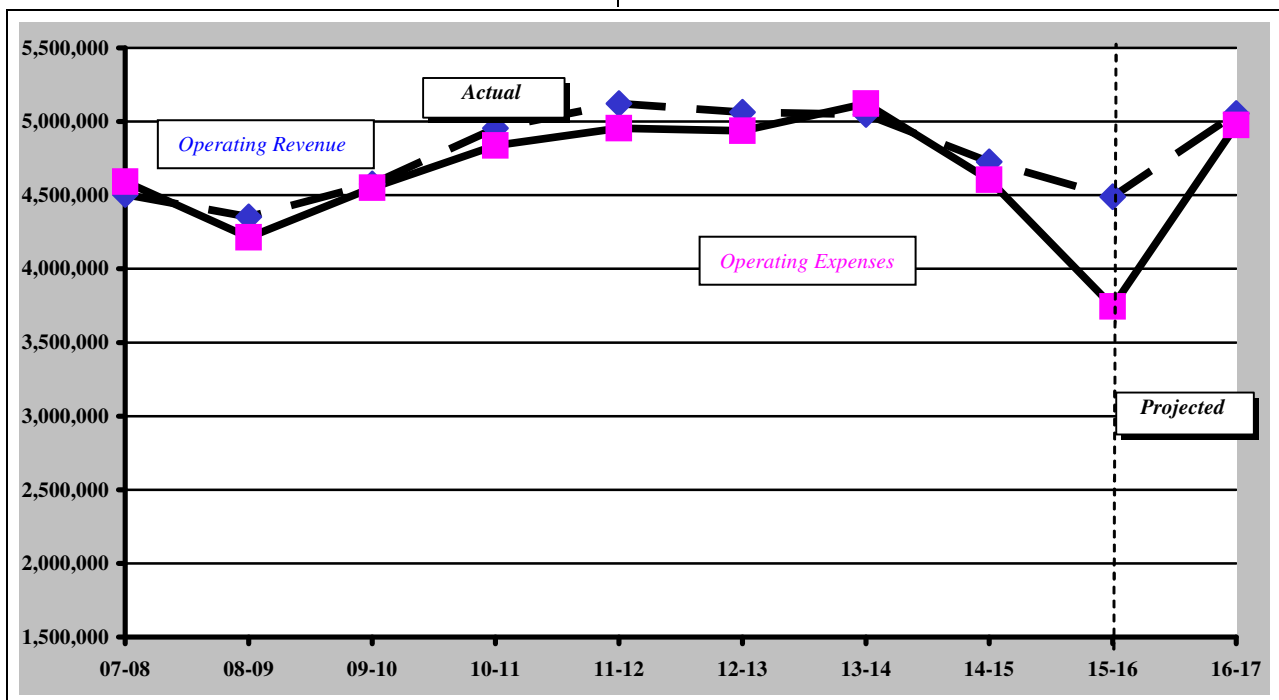
The City Garage Fund accounts for the maintenance and replacement of the City's fleet currently consisting of 571 units (vehicles and other equipment). There are currently thirteen employees in this department. Departments within the City are charged a monthly rental fee for the replacement reserve which is then used to replace these units. In addition, departments are charged directly for their routine maintenance, repairs and fuel costs.

The City initiated its vehicle replacement program in FY 1991 at which time the City Garage became the custodian of all fleet vehicles and equipment considered part of the rolling stock. The Garage currently has assets of \$23.1 million. A total of \$3 million is planned on replacement vehicles this coming year.

Active measures are taken to extend the useful life of fleet vehicles. For example, Police Officers are currently given take-home vehicles and are used solely for single shifts of work whereas prior to this a police vehicle was utilized 24 hours per day, 7 days per week. A preventative maintenance program to include mechanical, tires, brakes, and cosmetic interior and exterior enhancements keep the vehicles in good condition and appearance. With a fleet of 571 units, over 2,284 preventative maintenance inspections are planned for this year (4 per year).

This fund recorded a net income of \$853,943 for FY 2013 compared to \$55,997 in FY 2014.

As of 09-30	Net Assets
2007	7,853,056
2008	8,097,710
2009	8,771,610
2010	9,341,494
2011	9,663,169
2012	9,916,265
2013	10,770,208
2014	10,892,505
2015	11,119,505
2016	11,945,262



Internal Service Funds City Garage Fund

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$2,676,775	\$2,390,086	\$2,903,270	21.47%
Miscellaneous Revenues	2,049,286	2,099,217	2,150,930	2.46%
Total Operating Revenues	4,726,061	4,489,303	5,054,200	12.58%
Operating Expenses:				
Personal Services	857,617	798,871	939,990	17.66%
Other Operating Expenses	1,964,911	1,622,155	2,254,783	39.00%
Depreciation	1,782,191	1,323,484	1,782,191	34.66%
Total Operating Expenses	4,604,719	3,744,510	4,976,964	32.91%
Operating Income	121,342	744,793	77,236	-89.63%
Non-Operating Revenues (Expenses)				
Interest Revenue	33,264	19,970	22,300	11.67%
Insurance Recoveries	-	-	-	NA
Gain on Sale of Equipment	69,966	80,234	60,000	-25.22%
Total Non-Operating	103,230	100,204	82,300	NA
Income Before Transfers	224,572	844,997	159,536	-81.12%
Capital Contributions	2,428	-	-	NA
Operating Transfers				
Operating Transfers In/Out		(19,240)	0	NA
Net Income (Loss)	227,000	825,757	159,536	-80.68%
Net assets beginning of year	10,892,505	11,119,505	11,945,262	7.43%
Net assets end of year	\$11,119,505	\$11,945,262	\$12,104,798	1.34%

Internal Service Funds Insurance Fund

The Insurance Fund accounts for the City's business insurance premiums, claims, and administrative expenses related to property, general liability, automobile liability, employee benefits liability, employee practices liability, employer's liability and crime coverage, unemployment compensation and worker's compensation. In addition, this fund accounts for the City's employee and dependent insurance premiums, claims and administrative expenses related to health care, dental, life, long-term disability and other private insurance.

Business insurance costs are allocated in the budget process to each department of the City and these are then transferred to the Insurance Fund on a monthly basis. Property insurance premiums are affected due to our location on the coast of Florida and the risk of dangerous storms in the state.

Accounting regulations stipulate that a self-insured entity must set aside sufficient reserves for the total expected payout on all open claims. The City is currently required to set aside a reserve of \$4.6 million compared to \$4.5 million last year for property and casualty liabilities. Reserves basically stayed the same due to consistent claims results in 2015.

The City began self-insuring its health plan in FY 2002-03. Effective June 1, 2009 the City restricted its offerings to include three plans, a Network Core HMO, as Network Open Access HMO and a Choice Fund HRA based on a high deductible PPO plan. Effective October 1, 2016, the plan year for the health plans was changed to match the City's fiscal year along with the administration of the plans, which was moved from CIGNA to UnitedHealthcare. With the move to UnitedHealthcare, the health plans were adjusted to lower the out of pocket expenses for employees by reducing the deductibles, co-payments and co-insurance in all three plans. Additionally, the two network HMO plans were changed to open access plans. The plan premiums for the 2016-2017 plan year were also reduced due to a reduction in plan administrative costs provided by UnitedHealthcare.

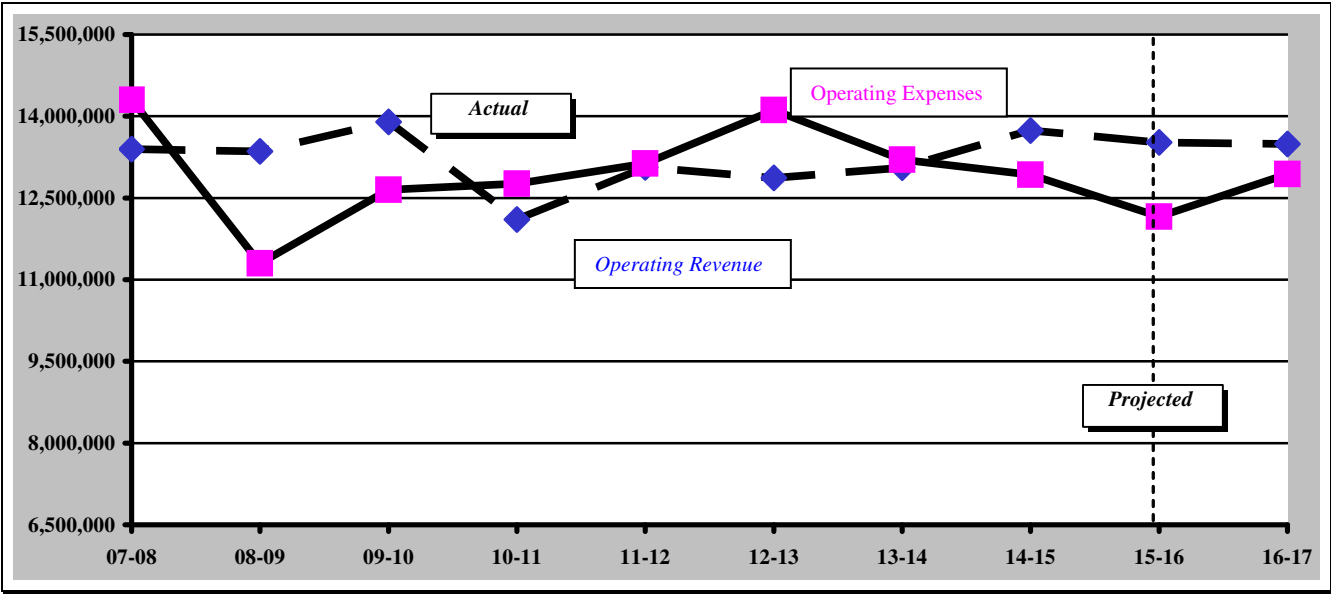
The City pays all claims and premium costs less the employee contributions for the medical plan selected by the employee including their enrolled dependents. Approximately 310 of 729 of the City's employees are enrolled in the two HMO plans with 419 employees enrolled in the Choice Fund HRA. At the time of retirement, employees are provided one time opportunity to continue their health coverage. Once coverage is cancelled, it cannot be reinstated. There are 123 retirees enrolled in the group plan at the same

premium rates as the active employees; however, retirees pay 100% of the premium cost for both themselves and their dependents.

UnitedHealthcare is providing a specific stop loss contract of \$200,000 per participant, as well as an aggregate stop loss which is 120% of expected claims. The City, being self-insured, is required to set aside a reserve for run out claims (incurred but not reported claims) and another reserve for "safe harbor" claims activity. These reserves are calculated by an external actuary. The run out reserve is \$495,785 (June 2016) is shown as a current liability and \$1.1 million (3 months claims activity) is sufficient to cover the 60-day safe harbor reserve required by the State Office of Insurance Regulation and is shown in unrestricted net assets

As of 09-30-	Net Assets
2007	2,643,214
2008	1,883,421
2009	3,641,389
2010	4,232,371
2011	3,915,362
2012	3,867,447
2013	2,646,327
2014	2,173,037
2015	3,050,556
2016	4,449,659

Internal Service Funds Insurance Fund



Internal Service Funds Insurance Fund

	FY 2015 Audited	FY 2016 Pre-Audit	FY 2017 Approved	% Change
Operating Revenues:				
Charges for Services	\$13,218,418	\$13,248,777	\$13,327,987	0.60%
Miscellaneous Revenues	521,135	272,793	164,000	-39.88%
Total Operating Revenues	13,739,553	13,521,570	13,491,987	-0.22%
Operating Expenses:				
Personal Services	315,931	356,961	404,073	13.20%
Other Operating Expenses	12,597,301	11,791,541	12,937,506	9.72%
Depreciation	16,037	8,799	16,037	82.26%
Total Operating Expenses	12,929,269	12,157,301	13,357,616	9.87%
Operating Income	810,284	1,364,269	134,371	-90.15%
Non-Operating Revenues (Expenses)				
Interest Revenue	67,235	34,974	39,100	11.80%
Insurance Recoveries	-	-	-	
Total Non-Operating	67,235	34,974	39,100	11.80%
Income Before Transfers	877,519	1,399,243	173,471	-87.60%
Operating Transfers				
Operating Transfers Out	-	(140)	-	NA
Total Operating Transfers	-	(140)	-	NA
Net Income (Loss)	877,519	1,399,103	173,471	-87.60%
Net assets beginning of year	2,173,037	3,050,556	4,449,659	45.86%
Net assets end of year	\$3,050,556	\$4,449,659	\$4,623,130	3.90%

Internal Service Funds
Consolidated Budget Summary 2015-2017
Estimated Revenues, Expenses and Changes in Retained Earnings

	GARAGE			INSURANCE			TOTAL		
	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET	2014-15 ACTUAL	2015-16 ESTIMATE	2016-17 BUDGET
Operating Revenues:									
Charges for Services	\$ 2,676,775	\$ 2,390,086	\$ 2,903,270	\$ 13,218,418	\$ 13,248,777	\$ 13,327,987	\$ 15,895,193	\$ 15,638,863	\$ 16,231,257
Miscellaneous Revenues	2,049,286	2,099,217	2,150,930	521,135	272,793	164,000	2,570,421	2,372,010	2,314,930
Total Operating Revenues	4,726,061	4,489,303	5,054,200	13,739,553	13,521,570	13,491,987	18,465,614	18,010,873	18,546,187
Operating Expenses:									
Personal Services	857,617	798,871	939,990	315,931	356,961	404,073	1,173,548	1,155,832	1,344,063
Other Operating Expenses	1,964,911	1,622,155	2,254,783	12,597,301	11,791,541	12,937,506	14,562,212	13,413,696	15,192,289
Depreciation	1,782,191	1,323,484	1,782,191	16,037	8,799	16,037	1,798,228	1,332,283	1,798,228
Total Operating Expenses	4,604,719	3,744,510	4,976,964	12,929,269	12,157,301	13,357,616	17,533,988	15,901,811	18,334,580
Operating Income	121,342	744,793	77,236	810,284	1,364,269	134,371	931,626	2,109,062	211,607
Non-Operating Revenues (Expenses)									
Interest Revenue	33,264	19,970	22,300	67,235	34,974	39,100	100,499	54,944	61,400
Insurance Recoveries		-	-		-			-	-
Loss on Disposal of Equipment	69,966	80,234	60,000	-	-	-	69,966	80,234	60,000
Total Non-Operating	103,230	100,204	82,300	67,235	34,974	39,100	170,465	135,178	121,400
Capital Contributions	2,428	-	-				2,428		
Operating Transfers									
Operating Transfers In/Out	-	(19,240)	-	-	(140)	-	-	(19,380)	-
Net Income (Loss)	227,000	825,757	159,536	877,519	1,399,103	173,471	1,104,519	2,224,860	333,007
Net assets									
beginning of year	10,892,505	11,119,505	11,945,262	2,173,037	3,050,556	4,449,659	13,065,542	14,170,061	16,394,921
end of year	\$ 11,119,505	\$ 11,945,262	\$ 12,104,798	\$ 3,050,556	\$ 4,449,659	\$ 4,623,130	\$ 14,170,061	\$ 16,394,921	\$ 16,727,928

Authorized Positions

As with most municipalities, the cost of personnel is by far the City's largest expenditure. Funding for its 846 full-time positions including, 5 City Commission positions and 48.61 full-time equivalent positions, amounts to \$83.5 million for fiscal year 2017. Of this \$51.9 million is for regular wages, \$1.4 million for part-time wages, \$2.4 million for overtime and the remainder, \$27.8 million, for benefits.

The net change in personnel for fiscal year 2017 is an increase of thirty two positions. The changes and associated personnel costs are outlined below.

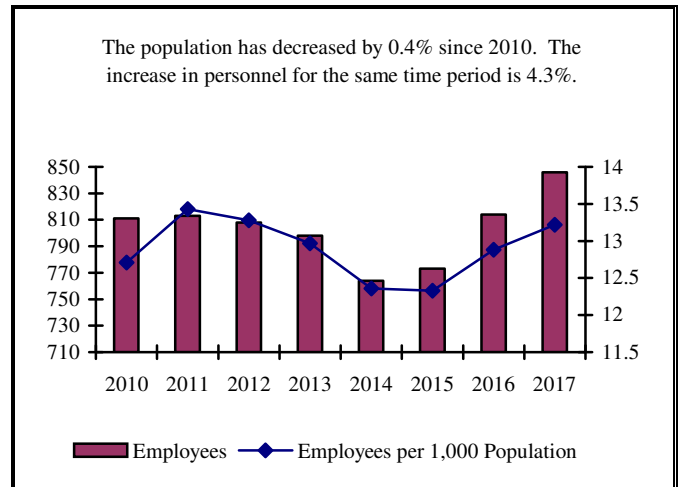
General Fund		
Human Resources	HR Generalist	\$57,309
Police	Parking Enforcement Specialist	\$50,618
	Police Officers (4)	\$287,499
Fire Rescue	Paramedic/Firefighters (8)	\$466,956
Planning and Zoning	Senior Planner	\$91,854
Code Enforcement	Code Enforcement Officer	\$53,715
Parking Facilities	Traffic Maintenance Supervisor (delete 1)	(\$51,546)
Parks & Recreation	Park Ranger	\$27,938
	Assistant Director	\$98,550

Building Permit Fund		
Building Inspection	Electrical Inspector	\$79,995
	Plumbing Inspector	\$79,995
	Senior Permit Technician	\$61,464

Water and Sewer Fund		
Administration	Admin Assistant	\$32,584
	Senior Plan Reviewer	\$71,122
	CIP Manager	\$103,966
Water Distribution	Asst W/S Network Manager	\$66,230
	Utilities Supervisor	\$61,543
	Staff Assistant I	\$40,259
	Utility Service Worker C	\$41,686
Wastewater Collection	IPP/Backflow Inspector	\$57,041
Construction	Project Manager II (2)	\$160,804

Stormwater Utility Fund		
Maintenance	Admin Assistant	\$32,584
	Street Maintenance Worker II	\$71,293

As illustrated by the following chart, the ratio of employees to population is increasing.



Full Time Equivalents (FTEs)

The City also utilizes part-time staff for many of the recreation programs in the Parks and Recreation Department such as the evening programs, the out of school care program for children, and to meet staffing requirements at the beach lifeguard towers. The Police Department also uses part-time staff to fill vacancies in Communications. In total the part-time hours are equivalent to 51.09 full time positions with 27.43 FTEs accounted for in Parks and Recreation.

Grant Funded Positions

Of the final total, 2 full-time positions are grant funded. These personnel are funded from the Residential Construction Mitigation Program and the Community Development Block Grant.

Summary of Staffing Levels

The following pages outline the positions authorized by division, within each fund. The page numbers are included to assist in locating the detailed staffing levels for each program.

**Summary of Staffing Levels
Fiscal Years 2013-2017**

DEPARTMENT	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
<i>GENERAL FUND</i>					
CITY MANAGER	4	4	4	6	6
Public Information/Communications	1	1	2	1	1
INFORMATION TECHNOLOGY	10	10	10	18	18
CITY CLERK	6	6	7	9	9
CITY ATTORNEY	6	6	8	8	8
FINANCIAL ADMINISTRATION	14	14	17	15	15
PURCHASING	2	2	2	7	7
HUMAN RESOURCES	5	5	6	7	8
ADMINISTRATIVE SERVICES	4	4	0	0	0
TOTAL GENERAL GOVERNMENT	52	52	56	71	72
POLICE DEPARTMENT					
Support Bureau	55	53	51	77	80
Operations Bureau	174	169	170	144	146
Total Police Department	229	222	221	221	226
FIRE DEPARTMENT					
Administration	11	11	11	12	12
Highland Beach	22.5	22.5	22.5	22.5	22.5
Operations	118	116	116	114	122
Fire Safety	8.5	7.5	7.5	8.5	8.5
Ocean Rescue & Beach Operations	15	15	17	16	16
Total Fire Department	175	172	174	173	181
PLANNING AND ZONING					
Building Inspection	16	12	12	15	16
	20	16	17	19	
	36	28	29	34	16

**Summary of Staffing Levels
Fiscal Years 2013-2017**

DEPARTMENT	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
COMMUNITY IMPROVEMENT					
Administration	5	4	4	4	4
Clean & Safe	3	3	3	6	8
Code Enforcement	19	15	15	20	19
Total Community Improvement	27	22	22	30	31
ENVIRONMENTAL SERVICES					
Engineering	7	7	7	7	7
PUBLIC WORKS					
Administration	1.5	1.5	1.5	1.33	1.33
Street Maintenance*	10	10	10	10	10
Traffic Operations	5	5	5	5	5
Street Lighting	1	1	1	0	0
Parking Facilities	2	2	3	3	2
Building Maintenance	6	6	6	7	7
Total Public Works	25.5	25.5	26.5	26.33	25.33
<i>*Note: 2 positions for utility cut repairs funded through a transfer from the Water/Sewer Fund</i>					
PARKS AND RECREATION					
Administration	7	6	6	8	10
Out of School Program	2	2	1	1	1
Teen Center	2	2	3	3	3
Athletics	2	2	3	3	3
Special Events	1	1	1	1	1
Community Center	3	3	3	3	3
Veterans Park/Rec Facility	1	1	1	1	1
Pompey Park	7	7	7	8	8
Parks Maintenance	56	46	46	45	45
Aquatics Operations	3	4	5	5	5
Catherine Strong	2	2	2	3	3
Cemetery	4	4	4	4	4
Total Parks and Recreation	90	80	82	85	87
TOTAL GENERAL FUND	641.5	608.5	617.5	647.33	645.33

**Summary of Staffing Levels
Fiscal Years 2013-2017**

DEPARTMENT	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
<i>BUILDING PERMITS FUND</i>					
Building Inspection					22
<i>BEAUTIFICATION TRUST FUND</i>					
Beautification Maintenance	6	6	6	6	6
<i>COMMUNITY DEVELOPMENT BLOCK GRANT</i>					
Community Block Grant Administration	2	2	1	1	1
Workforce Housing	0	0	0	1	1
CDBG Housing Rehab	1	1	1	1	1
SHIP Program	1	1	1	1	1
Neighborhood Housing	2	2	2	2	2
Total CDBG Fund	6	6	5	6	6
<i>WATER AND SEWER FUND</i>					
Utilities Customer Service	16	17	17	17	17
Environmental Services Administration	14	14	14	14.34	17.34
GIS	0	0	0	5	5
Water Treatment and Storage	13	13	13	15	15
Water Distribution	20	18	20	19	23
Environmental Compliance	5	5	5	5	5
Wastewater Collection	14	14	14	14	15
Water Maintenance	10	10	10	10	10
Liftstation Maintenance	18	18	18	18	18
Construction Services	8	8	8	8	10
Total Water and Sewer Fund	118	117	119	125.34	135.34
<i>SANITATION FUND</i>					
Neighborhood Stabilization Program	4	4	3	4	4
<i>STORMWATER UTILITY FUND</i>					
Stormwater Administration	1.5	1.5	1.5	1.33	1.33
Stormwater System Maintenance	5	5	5	6	8
Total Stormwater Fund	6.5	6.5	6.5	7.33	9.33
<i>CITY GARAGE FUND</i>					
Fleet Maintenance	12	12	12	13	13
<i>INSURANCE FUND</i>					
Risk Management	4	4	4	5	5
TOTAL ALL FUNDS	798	764	773	814	846



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General Fund

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenue	\$0	\$0	\$8,300,737	\$400,000
Taxes	59,081,293	63,617,416	67,966,810	70,194,347
Licenses And Permits	10,431,338	12,124,146	10,799,800	6,661,046
Intergovernmental Revenue	7,121,915	8,057,562	7,942,197	7,287,474
Charges for Services	10,841,900	11,420,118	11,614,200	12,717,244
Fines and Forfeits	1,028,906	1,215,657	1,140,747	1,190,735
Miscellaneous Revenue	6,324,009	12,598,441	9,404,655	9,448,156
Non-Revenues (Transfers)	12,543,317	3,571,230	6,510,020	3,591,728
Total Revenues	\$107,372,678	\$112,604,570	\$123,679,166	\$111,490,730

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$60,005,186	\$63,940,506	\$70,351,936	\$69,462,082
Operating Expenses	21,639,268	19,099,835	23,992,280	20,467,917
Capital Outlay	130,920	450,645	1,558,181	283,125
Debt Service	13,578,050	4,607,931	6,288,680	1,480,629
Grants and Aids	8,954,443	9,869,999	10,994,850	12,442,098
Non-Operating Expenses	2,067,344	1,593,703	10,493,239	7,354,879
Total Expenditures	\$106,375,211	\$99,562,619	\$123,679,166	\$111,490,730
Per Capita	\$1,721.25	\$1,587.92	\$1,957.72	\$1,742.81

General Fund

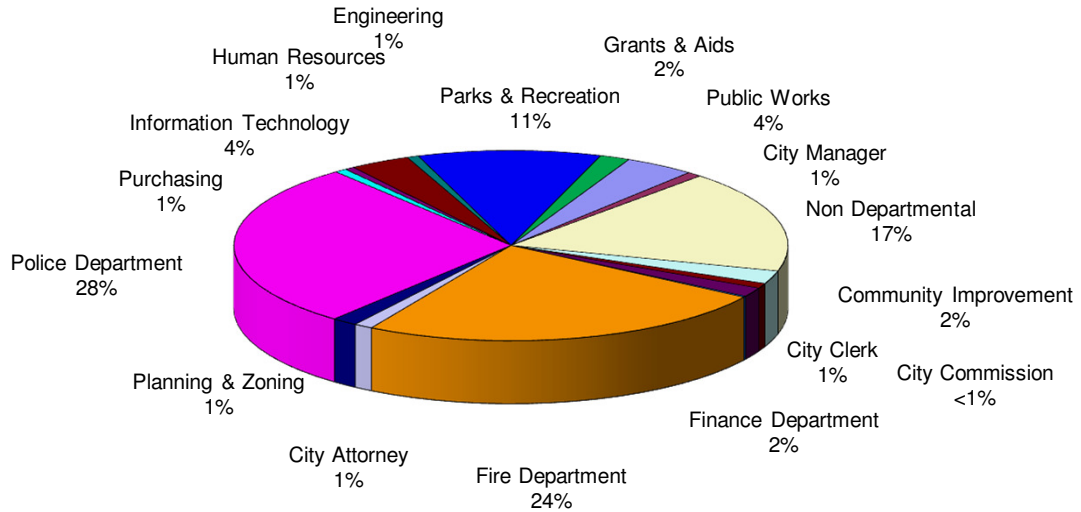
Expenditures by Department	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administrative Services Department				
Administrative Services Administration	672,518	0	0	0
City Attorney	\$1,146,422	\$1,261,360	\$1,576,861	\$1,226,548
City Clerk	\$539,363	\$667,744	\$682,643	\$924,335
City Commission	\$223,920	\$208,716	\$227,770	\$198,536
City Manager				
City Manager's Office	473,923	599,740	914,980	886,563
Communication	71,220	236,010	96,560	62,295
Total City Manager	\$545,143	\$835,750	\$1,011,540	\$948,858
Community Improvement Department				
Community Improvement Administration	474,002	511,018	567,265	498,843
Clean & Safe	185,481	185,082	541,590	609,822
Code Enforcement	1,042,620	1,164,108	1,548,996	1,371,657
Total Community Improvemen	\$1,702,103	\$1,860,208	\$2,657,851	\$2,480,322
Engineering	\$590,646	\$737,159	\$972,810	\$749,096
Finance Administration	\$1,721,859	\$2,079,642	\$1,792,203	\$1,759,976
Fire Department				
Fire Administration	1,728,693	1,691,960	2,169,050	1,833,018
Highland Beach	3,190,345	3,137,149	3,345,160	3,098,340
Fire Operations	16,749,953	17,323,663	19,799,506	19,209,390
Emergency Management	816	15,850	14,130	0
Fire Safety	1,145,248	1,096,706	1,314,240	1,309,716
Ocean Resuce and Beach Operations	1,379,998	1,339,210	1,480,940	1,567,635
Total Fire Department	\$24,195,053	\$24,604,538	\$28,123,026	\$27,018,099
Grants and Aids	\$1,846,200	\$1,946,950	\$1,951,950	\$1,951,950
Human Resources	\$458,527	\$675,363	\$840,462	\$784,942
Information Technology	\$1,579,929	\$1,653,252	\$4,318,912	\$3,956,143
Miscellaneous	\$25,790,708	\$14,216,017	\$25,803,079	\$19,371,916

General Fund

Expenditures by Department	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Parks & Recreation Department				
Parks & Recreation Administration	528,941	689,052	803,967	773,343
Out of School Program	449,305	416,354	356,465	321,565
Teen Center	242,676	257,584	280,245	305,363
Athletics	479,956	513,395	554,750	488,130
Special Events	132,289	134,356	163,268	138,533
Community Center	305,558	299,178	332,168	282,810
Veteran's Park Recreation Facility	140,321	168,049	182,951	160,217
Pompey Park Recreation Facility	811,841	761,070	846,490	774,409
Parks Maintenance	3,840,606	3,655,677	4,059,565	3,845,951
Aquatics	342,309	428,134	453,802	439,046
Catherine Strong	227,090	284,110	308,496	300,841
Tennis Centers	1,200,647	1,214,766	1,339,380	1,284,620
Tennis Stadium	2,310,472	2,307,142	2,435,750	2,518,020
Cemetery	347,429	342,924	347,165	295,334
Total Parks & Recreation	\$11,359,440	\$11,471,791	\$12,464,462	\$11,928,182
Planning and Zoning				
Planning and Zoning	1,161,829	1,184,692	2,043,786	1,669,455
Building Inspection	1,445,421	1,504,808	1,713,902	0
Total Planning and Zoning	\$2,607,250	\$2,689,500	\$3,757,688	\$1,669,455
<i>Building Inspection moved to Building Permit Fund in FY 2017</i>				
Police Department				
Support Bureau	5,782,414	5,626,513	9,118,273	9,639,878
Operations Bureau	21,774,097	24,635,249	22,453,927	21,700,301
Total Police Department	\$27,556,511	\$30,261,762	\$31,572,200	\$31,340,179
Purchasing	\$0	\$0	\$603,420	\$606,845
<i>Purchasing was part of Finance Administration until FY 2016</i>				
Public Works Department				
Public Works Administration	188,984	164,149	180,720	186,244
Streets Maintenance	777,240	875,049	1,323,996	864,540
Traffic Operations	437,658	403,576	469,410	400,420
Street Lighting	818,949	836,425	740,020	832,072
Parking Facilities	1,047,828	1,091,337	1,332,283	1,211,643
Building Maintenance	568,960	1,022,331	1,275,860	1,080,429
Total Public Works Department	\$3,839,619	\$4,392,867	\$5,322,289	\$4,575,348
Total Expenditures	\$106,375,211	\$99,562,619	\$123,679,166	\$111,490,730

General Fund

**General Fund
FY 2017 Budget by Department**



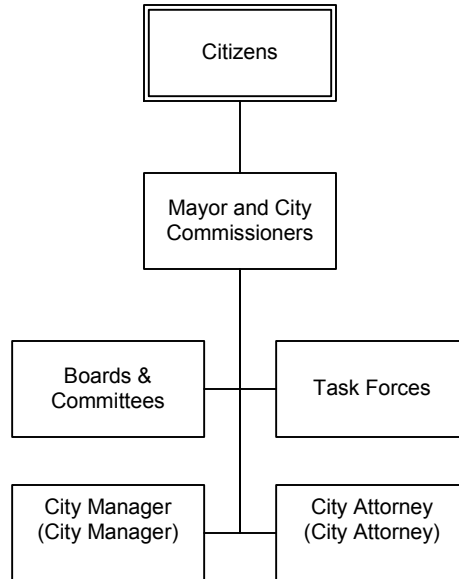
Staffing Levels By Department	14-15	15-16	16-17
City Attorney	8	8	8
City Clerk	7	9	9
City Manager	6	7	7
Community Improvement Department	22	30	31
Engineering	7	7	7
Finance Department	17	15	15
Fire Department	174	173	181
Human Resources	6	7	8
Information Technology	10	18	18
Parks and Recreation Department	82	85	87
Planning and Zoning	29	34	16
Police Department	221	221	226
Public Works	26.5	26.33	25.33
Purchasing	2	7	7
Total General Fund Personnel	617.5	647.33	645.33

City Commission

Mission Statement

The City Commission will provide sound public policy and lead the City toward our vision of a unified community with a viable downtown, quality neighborhoods, quality educational opportunities and an expanding, diversified local economy.

City Commission



Program: City Commission

The City Commission is the legislative branch of the City and the community's decision makers. Responsibilities include enacting ordinances and resolutions, issuing proclamations, and approving tax rates and the City's annual budget. The Commission also establishes the City's programs and policies for implementation by the City Manager with administrative guidelines and performance objectives. Commissioners appoint members to City boards as well as serving as liaison to various boards. The City's interests are also represented before the State Legislature, County Commission, League of Cities, and the Federal Government.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To represent the citizens of Delray Beach in an effective and efficient manner through policy making which meets and anticipates the needs of the City.

Objective: Meet regularly to discuss and decide current issues within the City and allow citizens a forum to participate in formulating policies affecting their City.

Regular Meetings	24	24	24
Special Meetings and Workshops	51	22	26
Closed Meetings	2	4	4

Goal: To enhance community spirit and promote community involvement through use of City Advisory Boards, Committees, and Task Forces.

Objective: Support all City Boards and Committees and ensure that all vacant posts are filled.

City Boards and Committees	22	22	22
Appointments to Boards	24	30	25

Staffing Levels	14-15	15-16	16-17
Mayor	1	1	1
City Commissioner	4	4	4
	5	5	5

City Commission

General Fund

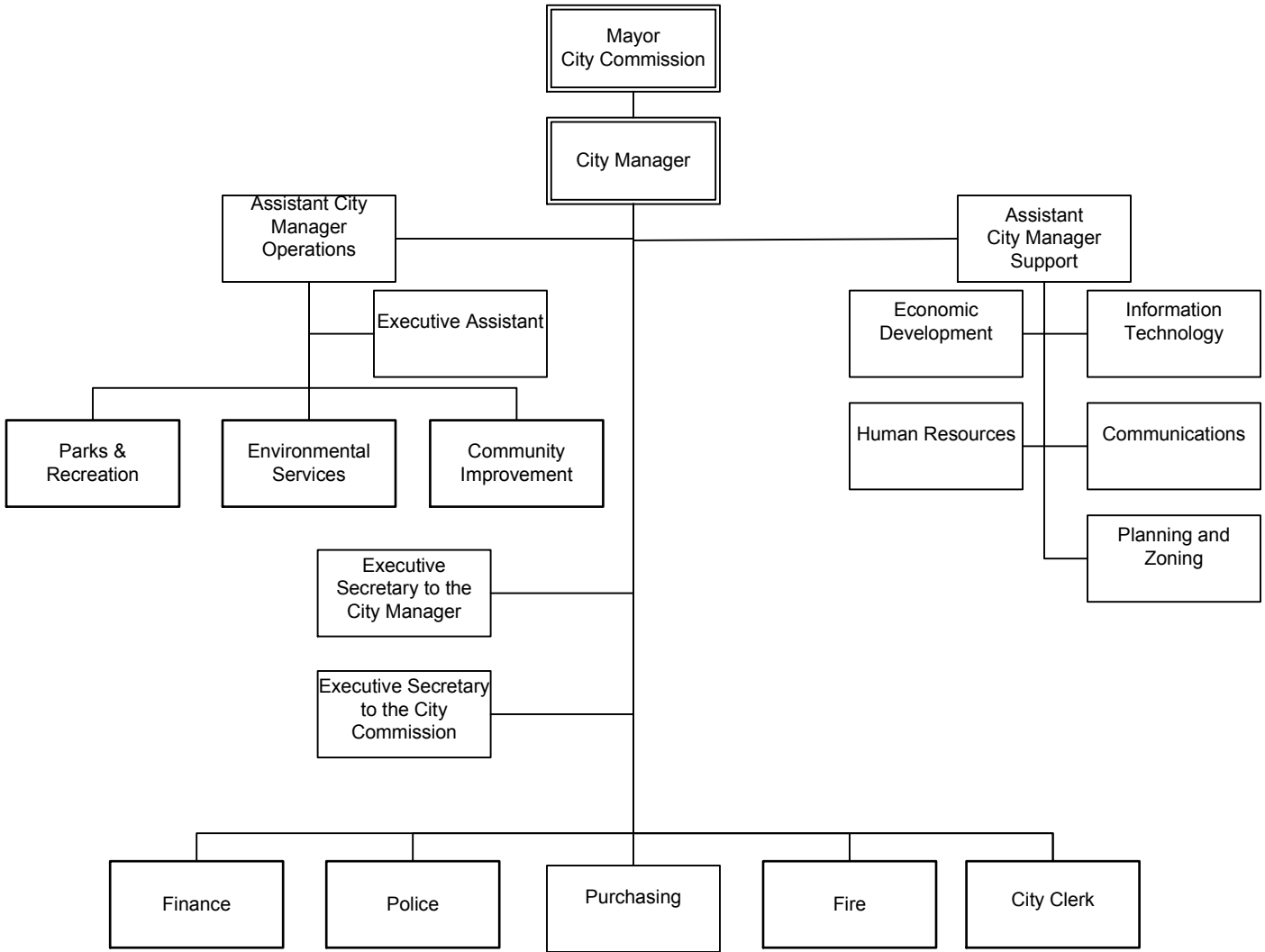
Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$132,474	\$123,996	\$119,980	\$124,061
Operating Expenses	91,446	84,720	107,790	74,475
Capital Outlay	0	0	0	0
Grants & Aids	0	0	0	0
Total Expenditures	\$223,920	\$208,716	\$227,770	\$198,536
Per Capita	\$3.62	\$3.33	\$3.61	\$3.10

City Manager

Mission Statement

The mission of the City Manager's office is to implement City Commission policies; to oversee all departmental activities, enabling and supporting the departments as they work in the best interest of our community; to instill the City's vision statement among our employees and to foster an outstanding level of service at a reasonable cost.

City Manager



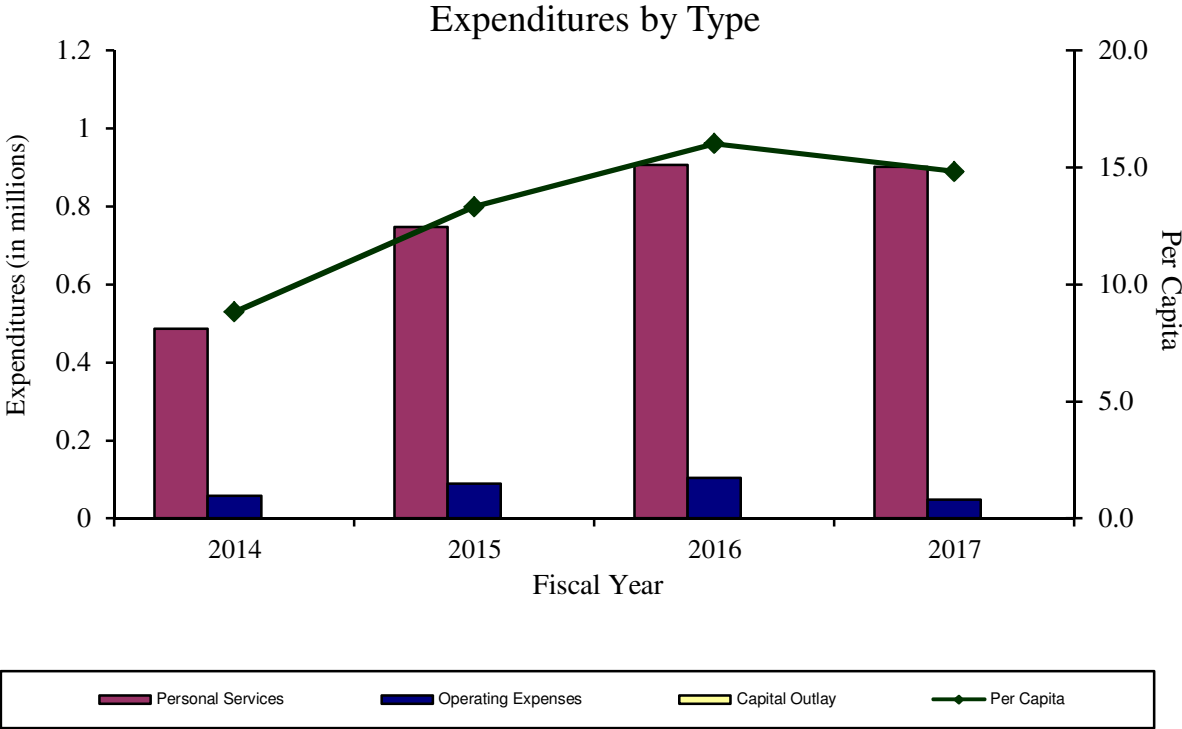
City Manager's Office

The City Manager's Office Consists of thwo divisions: City Manager and Communications.

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$486,955	\$747,276	\$906,670	\$901,183
Operating Expenses	58,188	88,474	104,870	47,675
Capital Outlay	0	0	0	0
Total Expenditures	\$545,143	\$835,750	\$1,011,540	\$948,858
Per Capita	\$8.82	\$13.33	\$16.01	\$14.83

Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
City Manager	\$473,923	\$599,740	\$914,980	\$886,563
Communications	71,220	236,010	96,560	62,295
Total Expenditures	\$545,143	\$835,750	\$1,011,540	\$948,858

City Manager's Office



Staffing Levels by Program	14-15	15-16	16-17
City Manager	4	6	6
Public Information	2	1	1
Total Authorized Personnel	6	7	7

Program: City Manager

The City Manager, appointed by the Commission, is the Chief Executive Officer of the City. The Manager administers all policies adopted by the Commission and supervises the daily operations of the City through department heads and assistant managers. Other responsibilities include development of the annual budget, preparation of Commission meeting agendas, development of staff recommendations and supporting information on all matters to be considered by the Commission, responding to Citizen complaints and service requests, conducting disciplinary hearings, approving purchases between \$6,000 and \$15,000, and preparing and reviewing special reports.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To provide professional administration of policies and programs established by the City Commission.

Objective: Review all agenda items being presented to the City Commission and attend all Commission meetings.

Attend Commission Meetings, Workshops and Special Meetings	46	50	60
Agenda items reviewed	793	674	620

Goal: To provide leadership in the daily administration of City government and assure fair and consistent treatment to all employees and customers of the City.

Objective: Respond to all inquiries, both internal and external, in a courteous and timely manner.

Telephone calls inbound and outbound	5,600	5,800	5,900
Respond to letters of inquiry/complaints within 5 days	97%	98%	98%
Conduct grievance/disciplinary hearings	6	5	4
External and Internal Walk-in Customers	230	250	260
Lobbyists Registration	3	3	3

Staffing Levels	14-15	15-16	16-17
City Manager	1	1	1
Executive Secretary to City Manager	1	1	1
Executive Secretary to Commission	1	1	1
Assistant City Manager	2	2	2
Executive Assistant	0	1	1
	5	6	6

City Manager

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$429,402	\$554,725	\$846,920	\$840,993
Operating Expenses	44,521	45,015	68,060	45,570
Capital Outlay	0	0	0	0
Total Expenditures	\$473,923	\$599,740	\$914,980	\$886,563
Per Capita	\$7.67	\$9.57	\$14.48	\$13.86

Program: Communications

Communications develops and leads community strategies for the public, media and employees through the preparation and distribution of quality information regarding City policies, programs, events and activities. Duties and responsibilities include the production of electronic and printed materials, media releases and public notices. In addition, this division processes Speakers Bureau requests, publishes an electronic employee newsletter, provides photography coverage of Commission meetings and City special events as needed, assists with promotional advertisements, and distributes City-related information at various locations (City and non-City facilities). Other duties include the Communications Division fiscal year budget preparation and administrative/clerical tasks.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To promote community awareness of City information, related functions, services and events in collaboration with City departments and partners, local organizations and community non-profits. To ensure that residents, businesses, stakeholders, visitors, media and employees are provided with current, relevant information on important City issues.

Objective: To increase City visibility within the community. To provide greater opportunities for direct public contact through social media including the City's website, Twitter and Speakers Bureau. To produce quality electronic publications as well as distribute relevant brochures & pamphlets. To provide facts and information to the media to assist with balanced representation of City issues.

Website Events and News Postings	101	81	130
City Website E-mail Subscriptions	2,187	2,334	2,500
Speakers Bureau (completed requests)	3	5	8
Twitter Messages/Followers	314/5,083	324/6,015	400/6,500
Instagram	N/A	N/A	400/6,500
Facebook Messages/Likes	N/A	N/A	1,000
Media Releases (excl. releases issued by other departments)	275	285	340
Local Newspaper Coverage (related published articles)	121	79	100

Objective: To provide informational materials during special events promoting the City of Delray Beach, its services and programs. To support partner organizations through marketing & promotional campaigns. To provide photography coverage at various meetings and special events. To process film requests.

Special Event Appearances - #events/total #coverage days	2/11	2/11	2/11
Film Requests Processed	38	36	40
Marketing & Promotional Campaigns (events/programs that are sponsored and/or partnered by the City incl. nonprofits)	11	12	15
Special Events Photography Coverage	45	47	52

Staffing Levels	14-15	15-16	16-17
Public Information Relations Coordinator	1	1	1
Telecommunications Systems Manager	<u>1</u>	<u>0</u>	<u>0</u>
	2	1	1

Communications

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$57,553	\$192,551	\$59,750	\$60,190
Operating Expenses	13,667	43,459	36,810	2,105
Capital Outlay	0	0	0	0
Total Expenditures	\$71,220	\$236,010	\$96,560	\$62,295
Per Capita	\$1.15	\$3.76	\$1.53	\$0.97

2015-16 Accomplishments

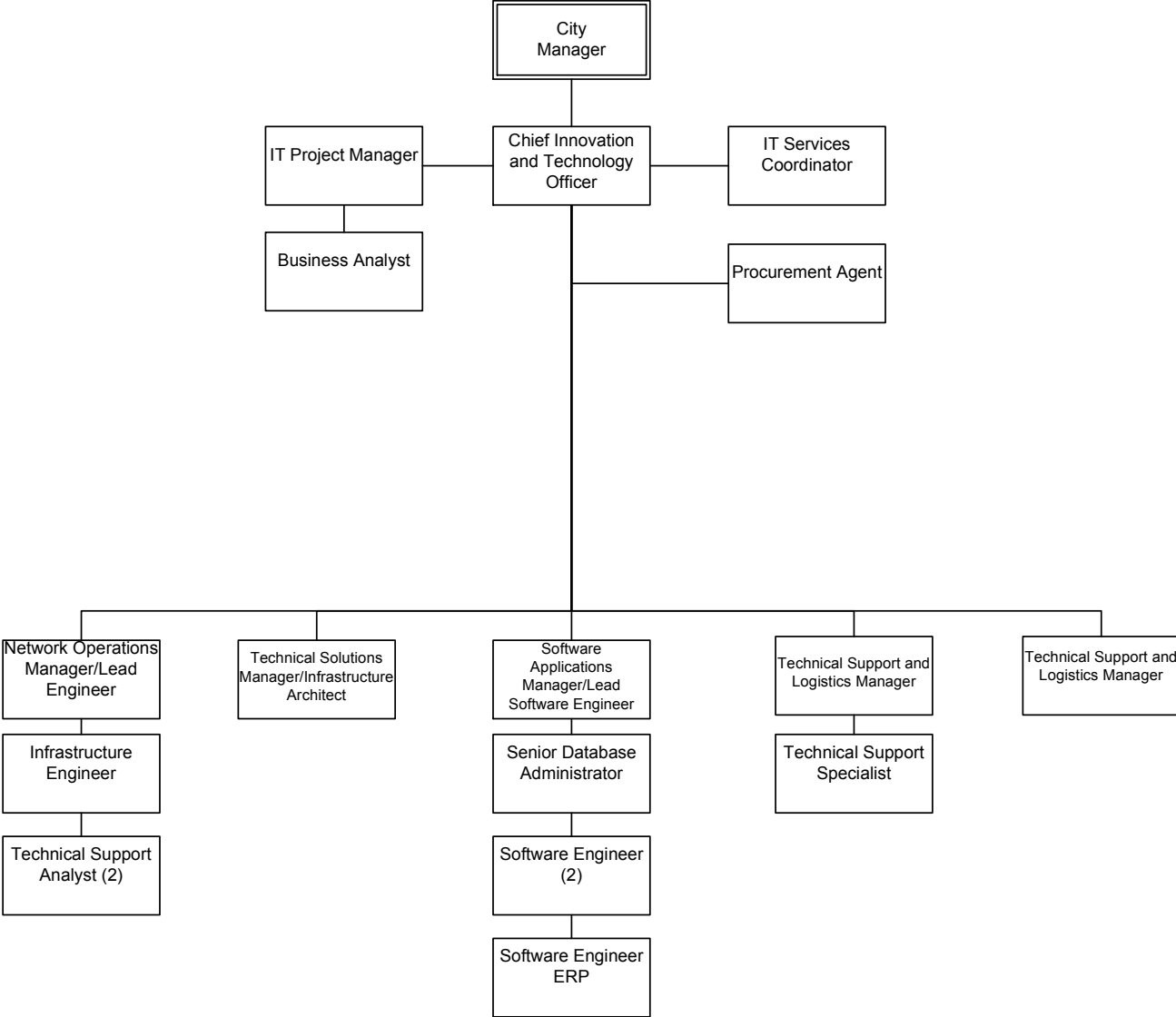
- ◆ Published 285 press releases.
- ◆ Represented the City at the following special events: Delray Beach Open, Chris Evert/Raymond James Pro-Celebrity Tennis Classic.
- ◆ Provided photo coverage at 47 City events.
- ◆ Sent 324 Twitter messages to approximately 6,000 followers.
- ◆ Fulfilled five Speakers Bureau requests.
- ◆ Processed 36 film requests.

Information Technology

Mission Statement

The Mission of the Department of Information Technology is to consistently provide the highest quality technology-based services to support the vision for the City of Delray Beach.

City Manager Information Technology



Program: Information Technology

The Information Technology (IT) Department is the custodian of the technical infrastructure for City of Delray Beach. As custodian, IT maintains a technical infrastructure, network, hardware, software, and human capital, which effectively supports the departments and decision-making processes within the City while maintaining integrity and security of the City's data. IT is accountable for the strategic plan, tactical plan, and the IT project plans that support the City of Delray Beach technical infrastructure. IT's stakeholders include the City Hall, Public Works, Parks, Fire and Police Departments that utilize IBM iSeries, 30 virtual/physical servers, 600+ personal computers, and 200 laptops/tablets and peripherals. IT is also responsible for iSeries processing, output distribution, security, data integrity, e-mail, e-government, Internet usage, website content management, business process automation, hardware and software acquisition and maintenance, LAN administration, system security, virus protection, systems analysis and design plus disaster recovery. IT continuously updates its plans to project accommodate changes to the existing infrastructure based on trends and issues within the industry, business objectives, and growth.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To empower the City of Delray Beach to achieves its objectives by consistently providing efficient, effective, reliable and secure information technology systems.

Objective: Minimize Service Desk request through proactive support initiatives, I.E. training, repair/replacement programs.

Service Desk incidents / requests:	6,896	5,700	4,900
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Objective: To maintain the back-up and recovery process to ensure recovery media is available in the event of a system failure or disaster.

Daily full system backups performed	100%	100%	100%
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Objective: To provide website, social media solutions, products and services (I.E. video streaming of Board meetings and state-of-the-art website, etc.)

Number of Commission Meetings (support and coverage)	N/A	N/A	100%
Number of Projects (Granicus, Website, Commission Chamber AV/TV, Podium, Technology)	N/A	N/A	1

Objective: To support the City's use of technology by insuring that all service level are met relative to uptime, patch management, and security, insuring that all system software is current and functioning.

Infrastructure Uptime (SLA 0700 – 1830 hours M-F)	98%	98%	100%
Apply required updates (Security w/in 60d., software w/in 90d)	80%	95%	100%

Objective: To manage all information technology projects; providing project plans that are maintained and distributed while insuring that all projects are delivered on time and budget based on the scope..

Project Plans	Yes	Yes	Yes
Infrastructure Upgrade (PC, SAN, Server Replacement)	65%	85%	100%
ERP Project (Application Consolidation)	N/A	40%	60%
Telecommunication Project (VOIP, WAN, DR)	N/A	100%	95%

Staffing Levels	14-15	15-16	16-17
Chief Information Officer	1	0	0
Chief Innovation & Technology Officer	1	1	1
Senior Solutions Architect	0	1	1
Technical Support Specialist	0	1	1
Senior Programmer/Database Administrator	1	0	0
Software Engineer – ERP	0	1	1
Application Support Specialist	1	0	0
Database Administrator	0	1	1
Infrastructure Operations Manager/Team Lead	0	1	1
Software Applications Manager/Lead Software Engineer	0	1	1
Technical Systems Manager	0	1	1
Technical Support Analyst	1	2	2
Network Engineer	2	0	0
Infrastructure Engineer	0	1	1
Sr. Office Automation Analyst	1	0	0
IT Procurement	0	1	1
IT Project Manager	2	1	1
Software Engineer	0	2	2
Business Analyst	0	1	1
Technical Services Manager	0	1	1
IT Services Coordinator	1	1	1
FTEs	.21	0	.21
	11.21	18	18.21

Information Technology

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$1,028,743	\$1,018,766	\$1,612,810	\$1,898,188
Operating Expenses	551,186	634,486	2,269,034	1,912,990
Capital Outlay	0	0	437,068	144,965
Total Expenditures	\$1,579,929	\$1,653,252	\$4,318,912	\$3,956,143
Per Capita	\$25.56	\$26.37	\$68.36	\$61.84

2015-16 Accomplishments

- ◆ Consolidated Service Desk Functions.
- ◆ Convened Information Steering Committee.
- ◆ Implemented OpenGov (Partnering with Finance).
- ◆ Project Plan for New Technology Infrastructure.
- ◆ Storage Area Network has been placed in both Delray and Jacksonville
- ◆ Disaster Recovery Site contract has been processed with GoRack in Jacksonville and connectivity has been established between Delray and Jacksonville.
- ◆ Print Solution - Vendor Selected is Canon. We have replaced expired copy leases and we're in the process of removing old printers.
- ◆ Hardware Refresh - Network Switches have been replaced throughout the City of Delray for the setup of telephony project (VOIP).
- ◆ Enterprise Resource System - Vendor selection is Tyler. In the process of integrating the new system.
- ◆ Website Implementation - Public Record Request, Board Member Applications and Performance Reviews are now online.
- ◆ Pompey Park networking is 100% complete.
- ◆ All City Jail cameras have been replaced.
- ◆ Surveillance Room Installation at the Police Department.
- ◆ City Network switches for both Fire and Police are complete.
- ◆ City Chamber Audio and Mixer Installations complete; replaced projectors with televisions.
- ◆ Remote Desktop Servers have been configured for Departments.

Information Technology

2015-16 Accomplishments con't.

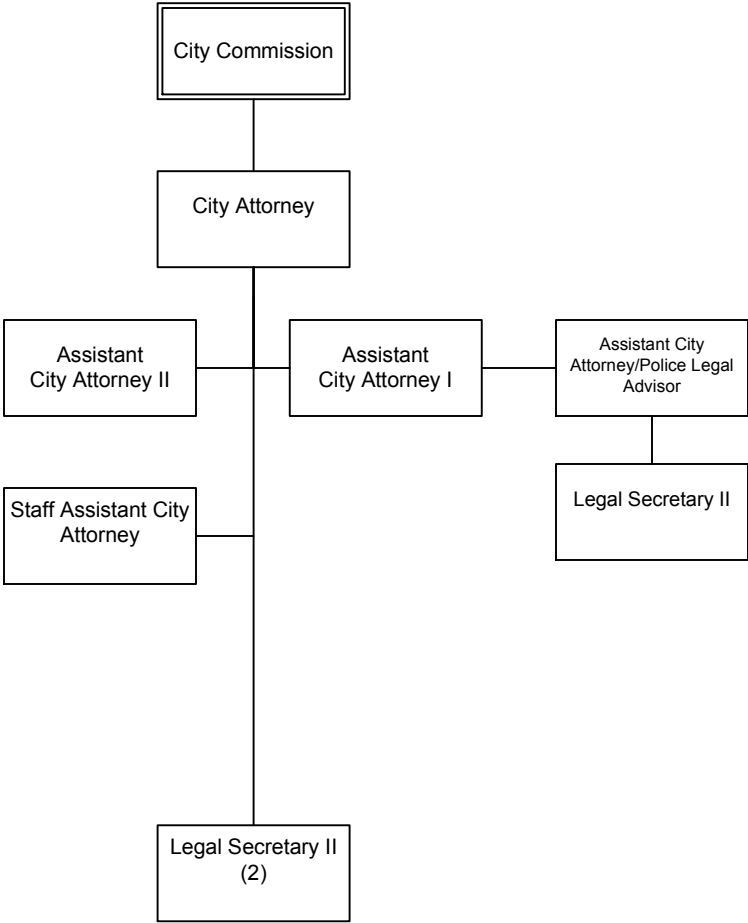
- ◆ 75 Tazer PD Body Cameras purchased.
- ◆ Police Department Communication Towers have been modified.
- ◆ City-wide training has been completed on new desk phones.
- ◆ Multi-languages have been recorded for public radio deployment.

City Attorney

Mission Statement

The City Attorney's Office provides quality, timely, professional, cost-effective legal representation to the City Commission, other officials and employees of the City of Delray Beach.

City Attorney



Program: City Attorney

The City Attorney is appointed by the City Commission to serve as the City's chief legal counsel. It is the goal of this office to provide quality, timely, professional, cost-effective legal representation to the City Commission, other officials and employees of the City of Delray Beach.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To provide quality, timely, professional, cost-effective legal representation to the City Commission, other officials and employees of the City of Delray Beach.

Objective: To provide legal advice; to review, draft and negotiate contracts and agreements between the City and other entities or persons; and to draft/review ordinances, resolutions, agenda items and board orders.

Contracts drafted/revised/reviewed	382	403	425
Ordinances and resolutions drafted/reviewed	121	121	125
Agenda items prepared/reviewed	793	787	825

Objective: To represent the City's interests and positions in legal proceedings.

Court cases/claims	152	136	145
Bankruptcy issues	27	19	20
Forfeiture cases	14	9	20
Nuisance abatement cases	1	0	3
Municipal ordinance violation prosecution cases	14	7	10
Percentage of cases/claims handled in-house	97%	97%	97%

Staffing Levels	14-15	15-16	16-17
City Attorney	1	1	1
Assistant City Attorney II	2	2	2
Staff Assistant City Attorney	1	1	1
Assistant City Attorney/Police Legal Advisor	1	1	1
Legal Secretary II	<u>3</u>	<u>3</u>	<u>3</u>
	8	8	8

City Attorney

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$660,596	\$870,109	\$969,724	\$898,298
Operating Expenses	485,826	391,251	607,137	328,250
Capital Outlay	0	0	0	0
Total Expenditures	\$1,146,422	\$1,261,360	\$1,576,861	\$1,226,548
Per Capita	\$18.55	\$20.12	\$24.96	\$19.17

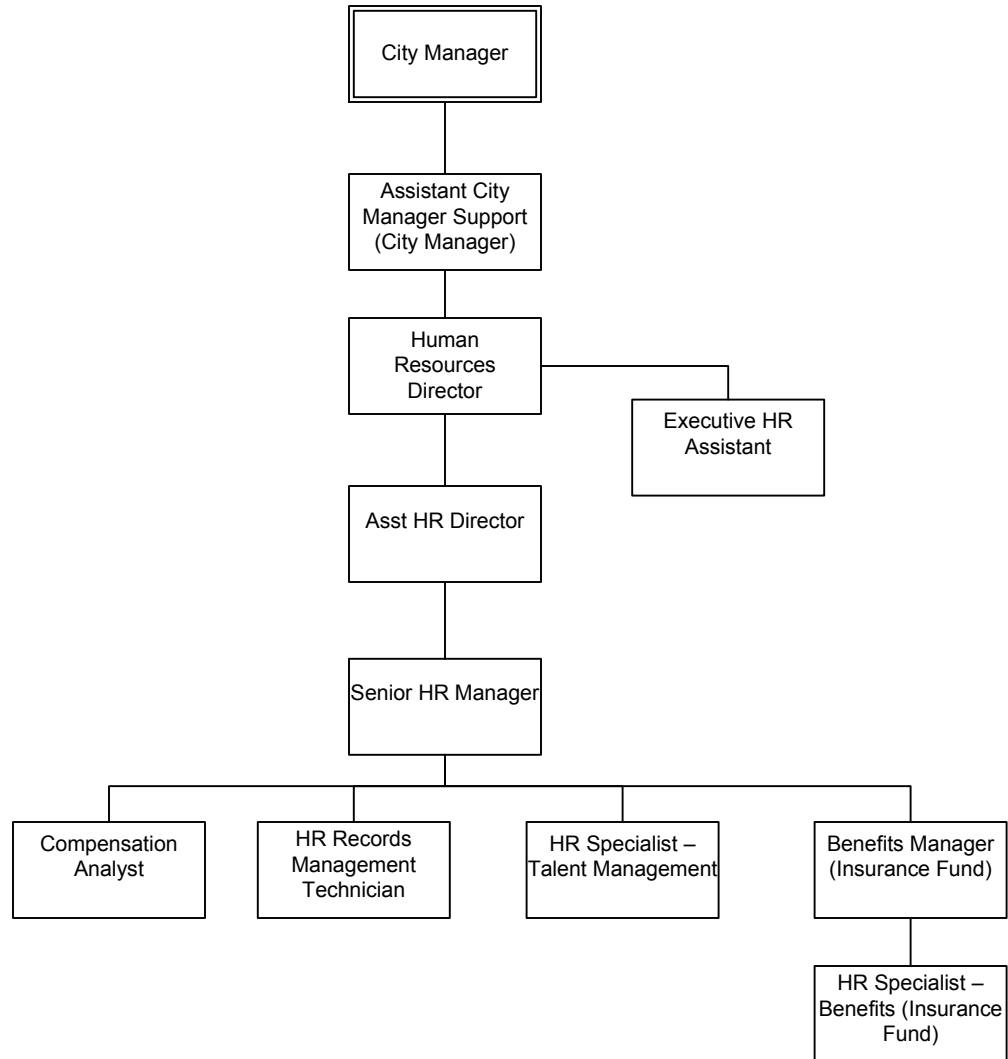
Human Resources Department

Mission Statement

Human Resources serves as a strategic partner supporting the City of Delray Beach as an employer of choice by attracting, sustaining and inspiring great people, with great passion, working for a great purpose.

Human Resources promotes workplace solutions and services through our core values of Service, Performance, Integrity, Responsibility, Innovation and Teamwork to enrich the work environment for our staff.

City Manager Human Resources



Human Resources Department

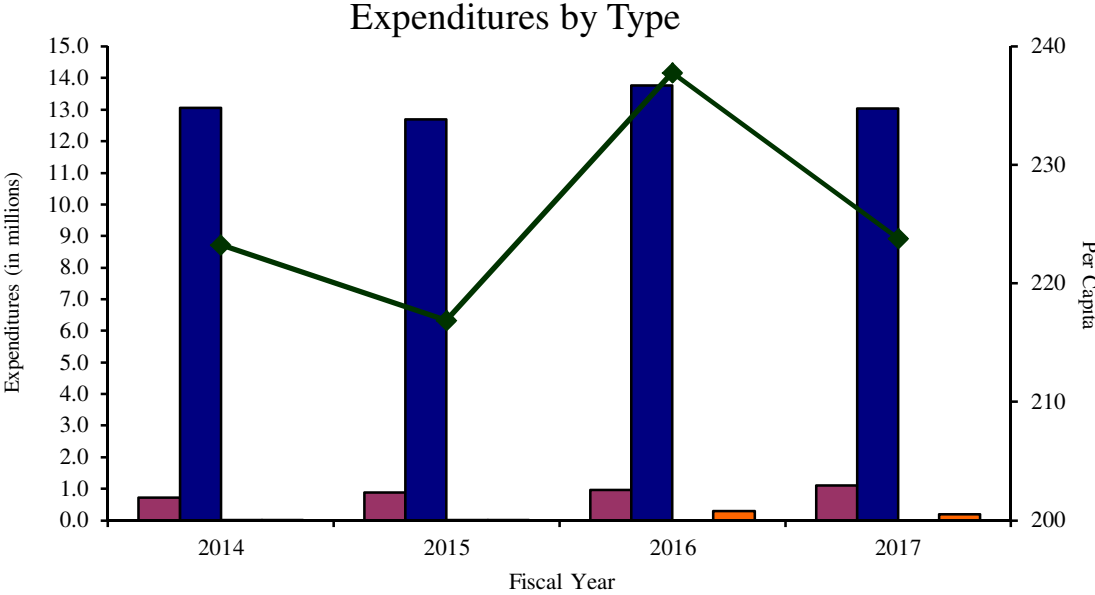
The Human Resources Department consists of two divisions: Human Resources and Risk Management.

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Insurance Fund	\$12,841,664	\$13,806,788	\$14,181,365	\$13,531,087
Total Revenues	\$12,841,664	\$13,806,788	\$14,181,365	\$13,531,087

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$714,585	\$881,899	\$959,928	\$1,097,435
Operating Expenses	13,061,374	12,695,173	13,773,558	13,029,086
Capital Outlay	4,218	3,776	0	0
Non-Operating	15,757	16,037	288,341	189,508
Total Expenditures	\$13,795,934	\$13,596,885	\$15,021,827	\$14,316,029
Per Capita	\$223.23	\$216.86	\$237.78	\$223.79

Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Human Resources	\$458,527	\$675,363	\$840,462	\$784,942
Risk Management (Insurance Fund)	13,337,407	12,921,522	14,181,365	13,531,087
Total Expenditures	\$13,795,934	\$13,596,885	\$15,021,827	\$14,316,029
% Covered by Department Revenues	93.08%	101.54%	94.41%	94.52%

Human Resources Department



Staffing Levels by Program	14-15	15-16	16-17
Human Resources (General Fund)	6	7	8
Risk Management (Insurance Fund)	4	5	5
Total Authorized Personnel	10	12	13

Program: Human Resources

The Human Resources Department manages the recruitment and employment of the City's workforce; coordinates City-wide training; administers compensation plans; manages employee relations; administers contracts for collective bargaining with four bargaining units; plans and organizes City-wide employee events; develops employment policies and procedures; consults with management and employees on Human Resources related issues; and oversees the Employee Health and Wellness Center.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To maintain effective and positive employee/labor relations through the administration and development of sound employment policies and procedures.

Objective: Update policies and procedures that address employee needs. Conduct investigations to ensure compliance.

Administrative Policies and Procedures revised	28	16	10
Employee complaint investigations		26	24

Goal: To recruit for the highly professional/technical candidate; to provide immediate assistance to the departments in meeting and maintaining adequate staffing levels.

Objective: To assist departments with the recruitment of key positions.

New Hires (full time & part time)	100	189	120
Terminations (full time & part time)	88	138	80
Turnover ratio	10.6%	15.6%	9.8%
College internships provided	20	32	25

Goal: To provide for continual development and training of the City's workforce. To implement and establish both a career and succession plan; to maintain a focal point for enhancing employee skills and job knowledge.

Objective: To provide training programs for employees that will develop skills required for their current and future positions. To provide a comprehensive training for new employees.

Employees Trained (count duplicated)	980	1,500	2,400
Training Sessions Provided (inhouse and contract)	51	81	100
Employees involved in mentoring program	0	0	10
Employees involved in career path program	7	6	10

Goal: To assure a fair and equitable classification and compensation plan for employees.

Objective: To ensure competitiveness of wages and benefits and maintain accurate job descriptions

Job descriptions revised	22	43	30
Position reclassifications/reallocations processed	42	36	30

Goal: To develop and maintain organizational productivity and employee effectiveness.

Objective: Provide programs that recognize and motivate employees. To develop rewards systems to compensate employees.

Service Award Honorees at Quarterly Ceremonies	147	150	140
Employees nominated for Employee of the Month	4	9	36
Employee Suggestion Award Recipients	0	0	4
Employee Fitness Challenge Participants	174	126	200
SPIRIT Instant Recognitions		74	144

Staffing Levels	14-15	15-16	16-17
Human Resources Director	1	1	1
Talent Manager	0	1	0
Human Resources Coordinator/Records Mgt. Technician	0	1	1
Executive HR Assistant	0	1	1
HR Administrator	1	0	0
HR Specialist – Talent Management	0	1	1
HR Specialist – Public Safety Recruiting	2	0	1
Compensation Analyst	1	1	1
Sr. HR Manager	1	1	1
Assistant Director	0	0	1
TOTAL	6	7	8

Human Resources

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$378,367	\$573,714	\$631,788	\$693,362
Operating Expenses	75,942	97,873	208,674	91,580
Capital Outlay	4,218	3,776	0	0
Total Expenditures	\$458,527	\$675,363	\$840,462	\$784,942
Per Capita	\$7.42	\$10.77	\$13.30	\$12.27

2015-16 Accomplishments

- ◆ Successfully negotiated SEIU and IAFF Agreements and extended the PBA agreement for an additional year, increasing the stability for the City and improving relationship with unions.
- ◆ Implemented regular Labor-Management meetings that have improved communication, resulting in resolutions to disputes before grievances being filed.
- ◆ Revised the Civil Service and IAFF evaluation systems to focus on accountability for meeting performance goals.
- ◆ Provided training for mid-level managers and Department Heads as a step in changing the City to a performance based culture.
- ◆ Minority Hiring increased 20% over previous year through the improved selection of online job boards and participation in job fairs.
- ◆ Thirty-nine employees received awards for their exemplary service to the City and its residents.
- ◆ Completed market study of the City's compensation plan resulting in recommendations to address current issues of compression, retention and morale.
- ◆ Implemented quarterly Human Resources Focus Groups with all employee groups to increase communications and collaboration.
- ◆ Thirty employees completed Supervisor Skills, an in-house sixteen hour training program designed to teach leadership and management principles to current and future supervisors and managers.
- ◆ Twelve Human Resource Administrative Policies were updated to improve accountability for Human Resources functions.
- ◆ Eighteen investigations into employee complaints and performance issues were completed with the goal of maintaining compliance with all EEOC standards. Coaching and support also provided to department managers in completing disciplinary actions as well as designing and monitoring performance improvement plans.
- ◆ Managed recruitment and interview process for two Department Heads: Fire Chief and Assistant City Manager-Operations.

Human Resources

2015-16 Accomplishments con't.

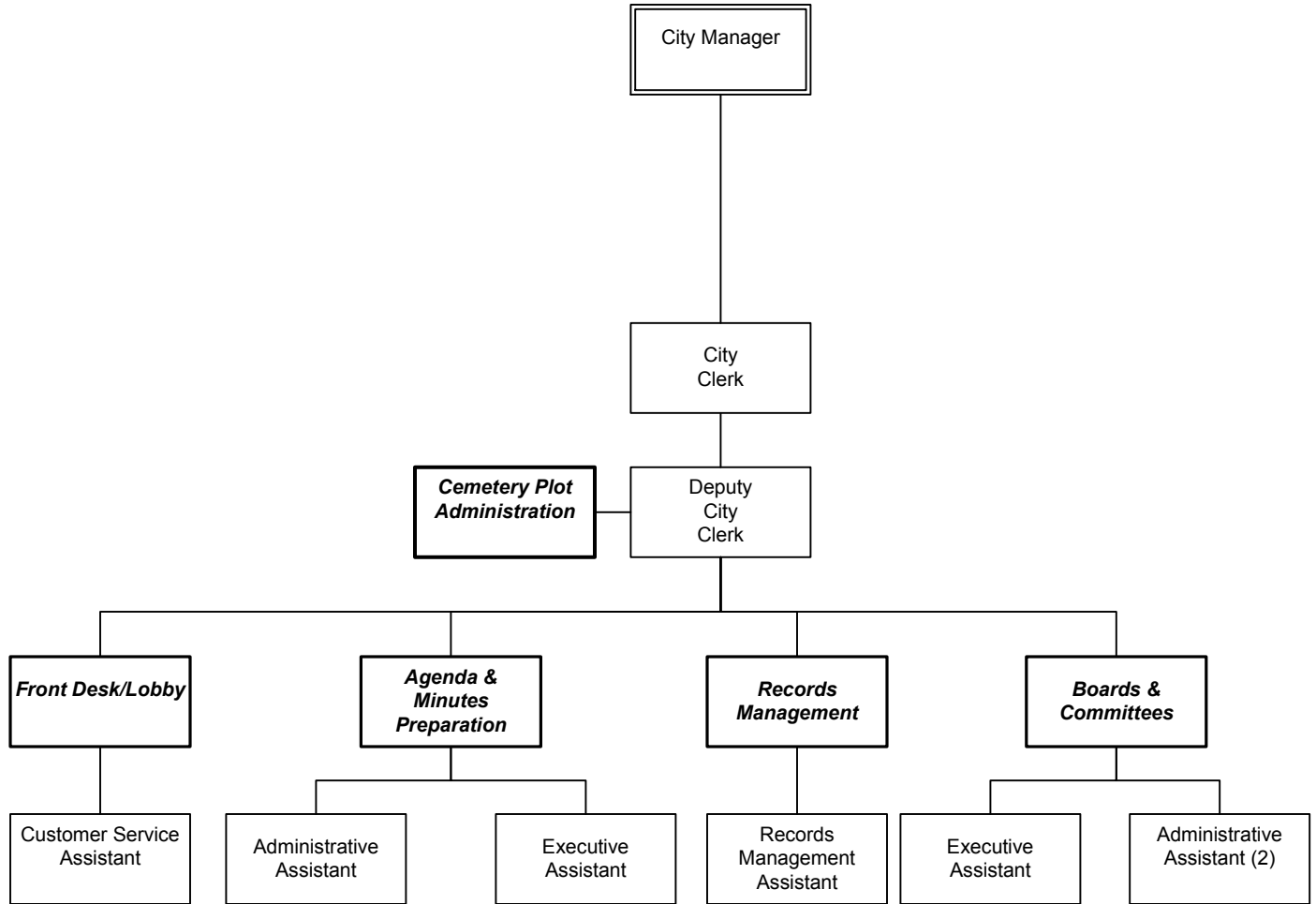
- ◆ Service Awards were presented to 139 employees, including two who celebrated thirty-five years of service and received an engraved bronze plate that is affixed to the wall behind the flag pole in front of City Hall.
- ◆ Quarterly random drug tests were administered in accordance with the Federal Omnibus Transportation Employees Testing Act for City employees who possess a Commercial Driver's License (CDL). Test results showed 100% compliance.
- ◆ Upgraded the City's intern program to include five paid internships (HR, Planning and Zoning, IT, Finance) and recruited 13 interns for summer term and 10 for fall term.

City Clerk

Mission Statement

The City Clerk's Office creates or maintains accurate, unbiased records of all municipal business activities, and retrieves these records in a courteous and expeditious manner, providing the means for citizens to participate in City government and together build a more harmonious community in which to live.

City Clerk



Program: City Clerk

The City Clerk's Office maintains all official records in compliance with state regulations. Serves as secretariat for the City Commission through the preparation of agenda documents as well as taking and transcribing minutes of proceedings. Provides support to advisory boards and committees, including applicant tracking, monitoring appointments, and rotation sequence. Issues residency cards and responds to public records and general information requests. Coordinates municipal elections, as well as employee elections for the Civil Service Board. Prepares and maintains proclamations, ordinances and resolutions. Maintains the Code of Ordinances. Oversees and implements the City's records management and scanning program in accordance with State requirements. Responsibilities also include oversight of Customer Relations Management tasks.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To provide for and ensure the accurate and unbiased compilation and maintenance of documents and legislative history for official actions of the City of Delray Beach.

Objective: (1) To compile and distribute all agenda documents for City Commission meetings, special meetings and assigned advisory boards, (2) to attend meetings and prepare accurate, unbiased minutes of proceedings in accordance with established procedures and time frames and (3) prepare applications for advisory board appointments.

Prepare agendas and attend Commission meetings	50	46	40
Prepare Commission minutes within 2 weeks	80%	75%	98%
Prepare agendas/minutes & attend Advisory Board meetings	131	111	130
Prepare applications for Advisory Board appointments	257	258	300
Advisory Board appointments	61	76	76
Number of Corrections to Advisory Board Minutes	2	3	0

Objective: (1) To ensure accurate execution of all City contracts and documents within one week from date of approval, (2) provide for timely publication of legal notices per statutory and code requirements, (3) maintain State standards in the Records Management Facility for retention and destruction of public records, and (4) scanning of current and permanent records.

Execute contracts/documents within 1 week of approval	90%	90%	90%
Legal notices published	112	83	80
Receipt and destruction of public records (cubic feet)	786	1185.2	1,000
Maintain agenda and backup records up-to-date	98%	98%	98%
Scanning of Cemetery Index Records	1753	80%	100%
Scanning of Palm Beach County Contracts	80%	60%	100%

Goal: To serve as a principal contact for citizen inquiries and inform the residents about the actions of the City using the most current means and methods; and provide the highest level of receptionist services to our internal and external customers.

Objective: (1) Provide effective and courteous customer service within targeted response times; walk-ins-immediate; telephone inquiries within 24 hours; written requests within 2 to 3 days; (2) posting of official actions on website within 1-2 days; (3) provide courteous uninterrupted switchboard services.

Telephone inquiries responded to within 24 hours	95%	95%	>95%
Written requests responded to within 2 to 3 days	95%	95%	>95%
Post Agendas and Backup and Minutes on website within 1 to 2 days of approval	95%	95%	>95%
Respond to phone calls within 8 working hours	96%	96%	>96%

Staffing Levels	14-15	15-16	16-17
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Executive Assistant	2	2	2
Administrative Assistant	1	3	3
Records Management Assistant	1	1	1
Customer Service Assistant	1	1	1
FTEs	<u>0</u>	<u>.21</u>	<u>.21</u>
	7	9.21	9.21

City Clerk

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Residency Cards	\$12,707	\$11,015	\$11,000	\$11,709
Certifications, Searches and Copies	210,850	214,100	175,000	213,516
Total Revenues	\$223,557	\$225,115	\$186,000	\$225,225

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$411,187	\$507,188	\$586,920	\$612,230
Operating Expenses	128,176	160,556	88,023	312,105
Capital Outlay	0	0	7,700	0
Total Expenditures	\$539,363	\$667,744	\$682,643	\$924,335
Per Capita	\$8.73	\$10.65	\$10.81	\$14.45

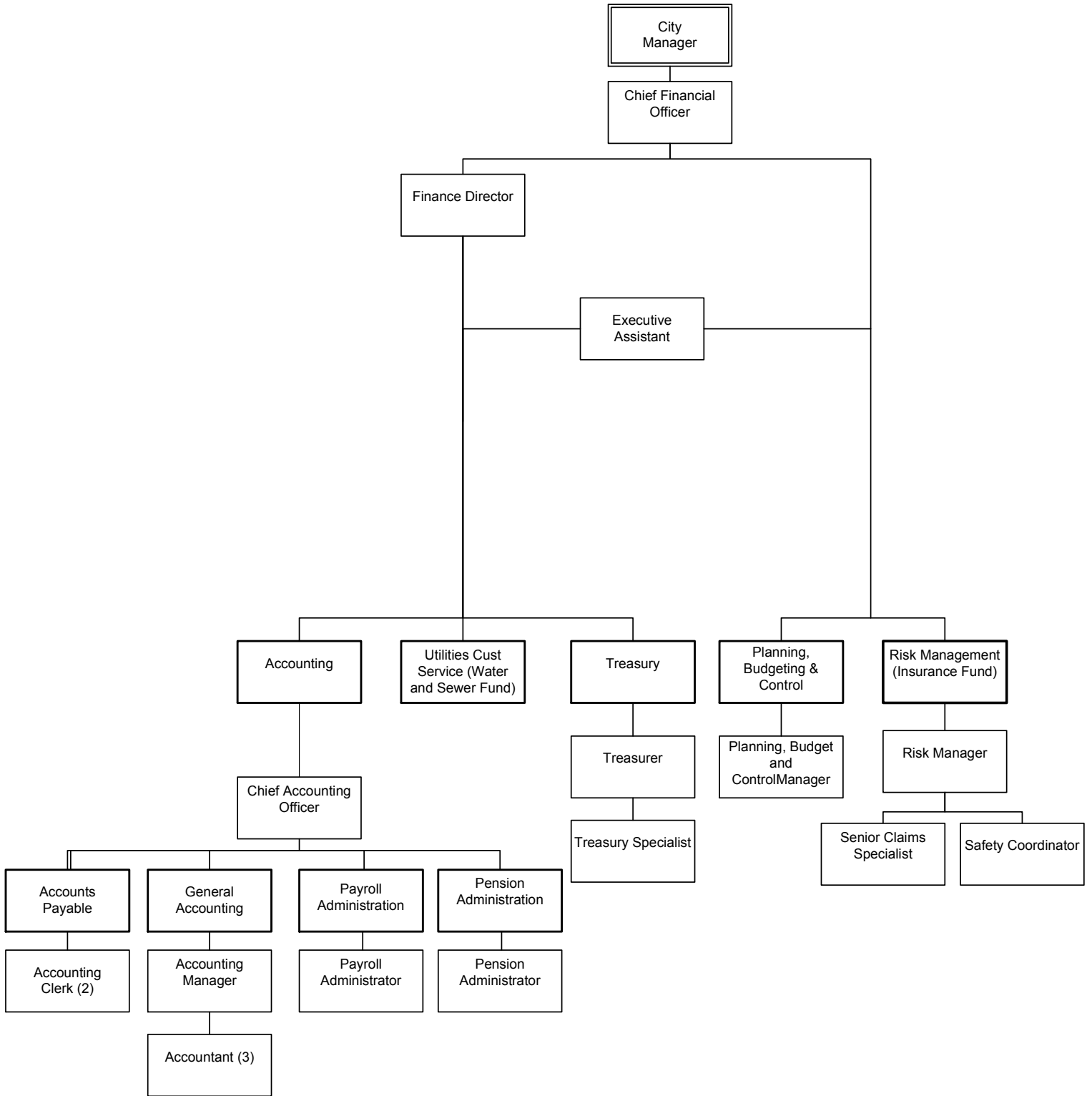
2015-16 Accomplishments

- ◆ The City Code Book of Ordinances is available to other City Departments and the public via the City Clerk's webpage. We continue to codify the Code Book bi-annually to include new ordinances passed by the City Commission.
- ◆ Following an assesment of boxes stored at all three of the City's records warehouse, it was determined that many of the boxes stored at the City's record warehouse has either met or well exceeded their respective guidelines for rentention. 708 boxes were shredded according to the State's General Records Schedule. A total of 56 record boxes were imaged and indexed.
- ◆ Worked in conjunction with the Information Technology Department to create an internal electronic Public Records Request Tracking System via Sharepoint. City Staff has been trained on how to utilize the system.
- ◆ During FY 2015-2016, the City Clerk Department prepared agenda for 46 City Commission Meetings. Agendas were emailed to 680 people total. The City Commission Regular Meetings are live streamed and archived via Granicus. Agenda Information and Backup can be accessed on the city's website via the paperless agenda.
- ◆ The Clerk's office completed 2,522 municipal lien searches. In addition, a total of 139 cemetery interments and pre-need/at-need purchases were made this fiscal year.

Finance Department

Mission Statement

The Finance Department is primarily a service organization that provides internal and external customers Citywide with financial and operational information and analysis in support of their missions. Finance also is responsible for fulfilling the City's external financial, regulatory and tax reporting requirements.



Finance Department

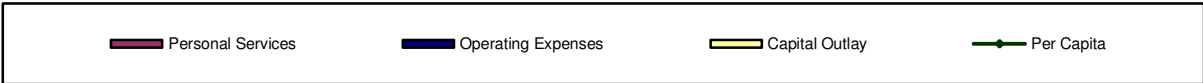
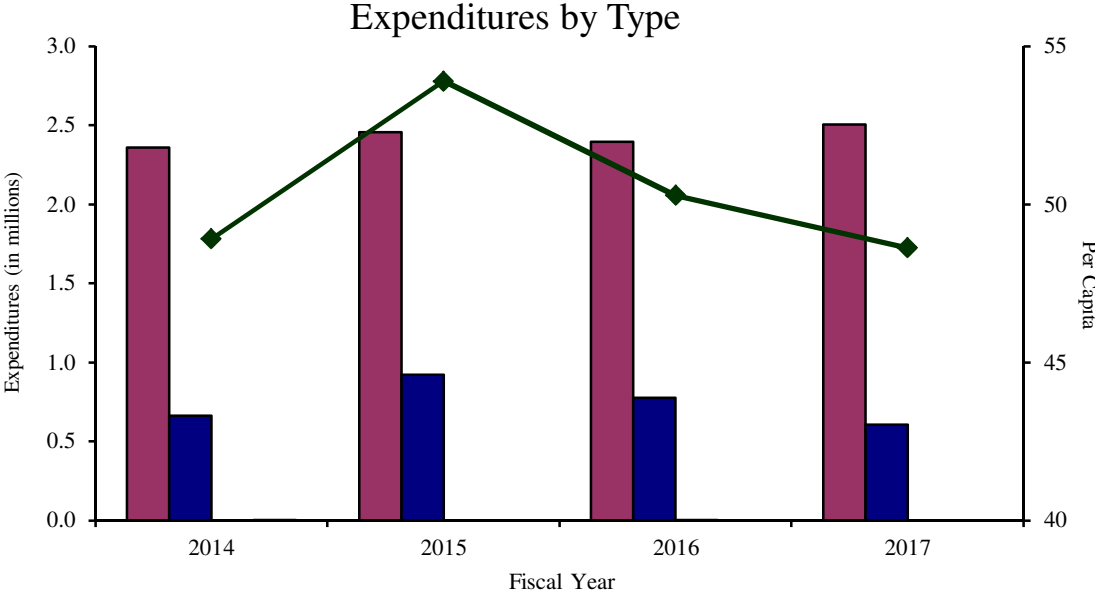
The Finance Department consists of two divisions: Finance Administration and Utilities Customer Service.

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Interest Earnings	\$146,861	\$192,215	\$197,825	\$159,495
Water Service Charges (Water & Sewer Fund)	268,314	243,196	250,000	250,000
Total Revenues	\$415,175	\$435,411	\$447,825	\$409,495

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$2,360,866	\$2,456,063	\$2,397,398	\$2,504,523
Operating Expenses	661,685	923,594	776,215	605,809
Capital Outlay	0	0	2,900	0
Total Expenditures	\$3,022,551	\$3,379,657	\$3,176,513	\$3,110,332
Per Capita	\$48.91	\$53.90	\$50.28	\$48.62

Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administration	\$1,721,859	\$2,079,642	\$1,792,203	\$1,759,976
Utilities Customer Service (Water & Sewer Fund)	1,300,692	1,300,015	1,384,310	1,350,356
Total Expenditures	\$3,022,551	\$3,379,657	\$3,176,513	\$3,110,332
% Covered by Department Revenues	13.74%	12.88%	14.10%	13.17%

Finance Department



Staffing Levels by Program	14-15	15-16	16-17
Administration	19	15	15
<i>Subtotal - General Fund</i>	19	15	15
Utilities Customer Service (Water & Sewer Fund)	17	17	17
<i>Subtotal - All Other Funds</i>	17	17	17
Total Authorized Personnel	36	32	32

Program: Finance Administration

Finance Administration is responsible for overseeing the financial operations of the City which include: Accounting, Treasury, Planning, Budgeting and Control and Risk Management.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To produce relevant, accurate, and timely financial reports on-line (current) monthly, and annually. Manage the accounting, budgeting and financial processes, to ensure accuracy, timeliness, and adherence to established practices and guidelines.

Objective: Process accurate financial and budgetary transactions, reports and analyses and provide customer assistance in a timely manner. Coordinate and prepare the annual operating and capital improvement budgets which reflect the vision and goals of the City of Delray.

Complete month-end closing within four working days*	92%	92%	92%
Payroll/Pension Report completed within set timeframe	100%	100%	100%

*Note: Year-end closing cannot be done within this timeframe.

Goal: Monitor policy compliance by conducting internal audits of the City's operations and conducting training on various City procedures.

Objective: Conduct at least 3 compliance reviews and 3 training sessions by September.

Number of compliance reviews	10	1	5
Number of training sessions (pension education)	10	5	5
Approximate number of employees trained (pension education)	120	65	75

Goal: Maintain payable, payroll and procurement processes in accordance with Federal, State, and local guidelines.

Objective: To ensure timely and accurate issuance of all vendor checks, bi-weekly payroll disbursements, and procurement and renewal of goods and services for the City.

Accounts payable payments issued	10,278	10,081	11,000
Accounts payable e-payments issued	1,910	2,127	2,200
Paychecks/Direct Deposit available by Friday 8:00am	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Chief Financial Officer	1	1	1
Finance Director	0	1	1
Executive Assistant	1	1	1
Chief Accounting Officer	1	1	1
Accountant	3	4	3
Accounting Manager	1	1	1
Accounts Payable Specialist	2	2	2
Planning, Budget and Control Manager	1	1	1
Payroll Administrator	1	1	1
Pension Administrator	1	1	1
Staff Assistant	1	1	0
Treasury Specialist	1	1	1
Treasurer	<u>1</u>	<u>1</u>	<u>1</u>
	15	17	15

*Purchasing Department was part of Finance Administration in FY 14/15. Staffing levels for those years will be on the Purchasing Program Page.

Finance Administration

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Interest Earnings	\$146,861	\$192,215	\$197,825	\$159,495
Total Revenues	\$146,861	\$192,215	\$197,825	\$159,495

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$1,424,771	\$1,458,347	\$1,365,508	\$1,442,822
Operating Expenses	297,088	621,295	426,695	317,154
Capital Outlay	0	0	0	0
Total Expenditures	\$1,721,859	\$2,079,642	\$1,792,203	\$1,759,976
Per Capita	\$27.86	\$33.17	\$28.37	\$27.51

Purchasing was combined with Finance Administration until FY 2016

2015-16 Accomplishments

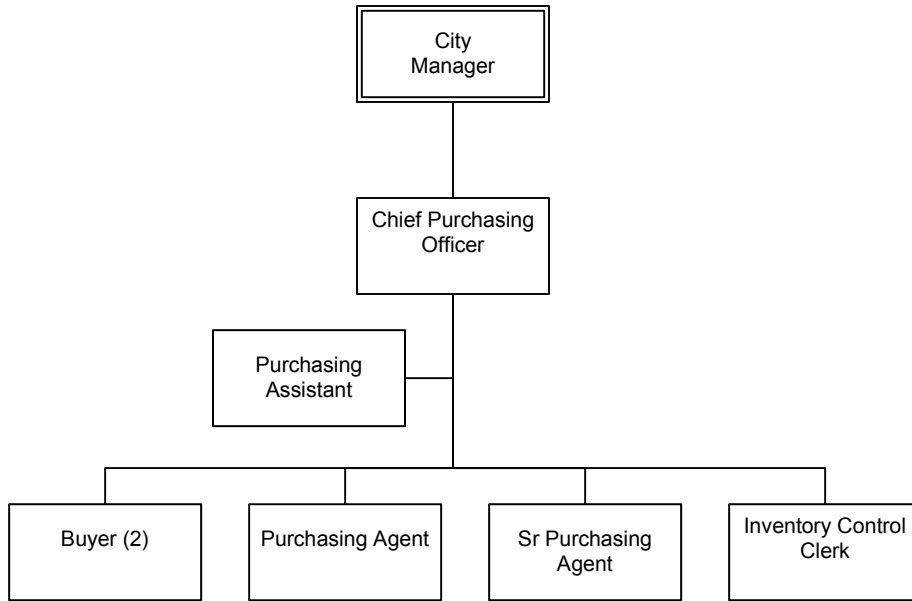
- ◆ Updated the credit card terminals, used by various departments throughout the City of Delray Beach, to the industry standard of EMV (pin/chip) compliant. Due to the complexity of duplicating the embedded microchip in credit cards, this technology increases card security for the cardholder, as well as for the City.
- ◆ Obtained check scanners for various City locations that collect check payments. The software enables the City to process check payments to the bank electronically. The scanners reduce the amount of time and errors when manually processing check deposits, reduces our charges for armored car pickups, and also allows us to identify the departmental deposits in a timely manner.
- ◆ Receipt of the CAFR award for FY 15. This is the 33rd consecutive year that the City has received this award.
- ◆ Rolled out Open Government which is accessible through the City's website which makes the City's financial data/information more accessible to the public.
- ◆ The Budget for FY 17 was completed by deadline set by Commission.
- ◆ Implemented changes to the Police and Fire Pension Funds.

Purchasing

Mission Statement

The mission of the Purchasing Department is to serve the City of Delray Beach by delivering best value goods and services in an expedient, transparent and ethical manner consistent with Florida State Statutes, City Charter and Procurement Code.

Purchasing



Program: Purchasing

Purchasing is responsible for facilitating the procurement of goods and services for the City at large which also includes warehouse operations and contract administration.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Provide for a strong transparent and competitive procurement process

Objective: Minimize Procurement rebids and protests

Number of protests or re-bids resulting from process issues	New	New	<6
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Goal: Monitor purchasing compliance by conducting internal compliance reviews on purchasing transactions.

Objective: Achieve 99.9% compliance with codes and statutes

Number of compliance reviews	22	22	24
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Goal: Ensure contracts are executed on a timely basis.

Objective: Implement a process for the timely execution of contracts resulting from ITBs, RFPs or RFQs solicited by Purchasing

Days after award to execute contract	N/A	25	15
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Goal: Maintain adequate inventory of standard PPE equipment.

Objective: Ensure adequate supply for demand

Reduce Outages of warehouse inventory PPE equipment (eye, hearing, hand, and head protection, safety vest and dust mask)	N/A	N/A	< 2
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Staffing Levels	14-15	15-16	16-17
Chief Purchasing Officer	0	1	1
Purchasing Manager	1	0	0
Sr. Purchasing Agent	0	0	0
Purchasing Agent	0	0	2
Contract Manager	0	1	0
Buyer	1	3	2
Purchasing Assistant	0	1	1
Inventory Control Clerk	0	1	1
	2	7	7

Purchasing

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$0	\$0	\$556,000	\$560,010
Operating Expenses	0	0	47,420	46,835
Capital Outlay	0	0	0	0
Total Expenditures	\$0	\$0	\$603,420	\$606,845
Per Capita	\$0.00	\$0.00	\$9.55	\$9.49

Purchasing was combined with Finance Administration until FY 2016

2015-16 Accomplishments

- ◆ Restructured Purchasing department.
- ◆ Hired 2 Purchasing Agents and 1 Purchasing Assistant with experience and skills to accommodate the diverse mix of complexities required to solicit City requirements.
- ◆ Created and implemented Technical Evaluation Committee mandatory training.
- ◆ Created and implemented supplier pre-solicitation conference training with an emphasis on cone of silence.
- ◆ Created and/or revise and reorganized ITB, ITB Housing, ITB Construction solicitation templates including updates to meet Statutory and Ordinance requirements.
- ◆ Revised and reorganized RFP and RFQ solicitation templates including updates to meet Statutory and Ordinance requirements and to provide clarity to both suppliers and evaluators of how scoring and evaluations would be facilitated.
- ◆ Implemented new processes and evaluation tracking forms for RFP/RFQ evaluation to ensure transparency and to document the process.
- ◆ Phase 1 of City Purchasing Ordinance revision with changes to provide clarity and reflect best practices are in final draft form.
- ◆ Drafted new Purchasing Process/Procedure that defines roles and responsibilities.
- ◆ To promote Local Business participation in City contracting opportunities, created (and with assistance from CI and CRA) completed and had printed "Doing Business with the City Brochures".

Police Department

Mission Statement

Ensuring Public Safety

Police Department

The Police Department provides a safe and secure environment for the citizens of Delray Beach. The Department consists of 160 sworn and 66 civilian positions, organized as follows: Support Bureau and Operations Bureau.

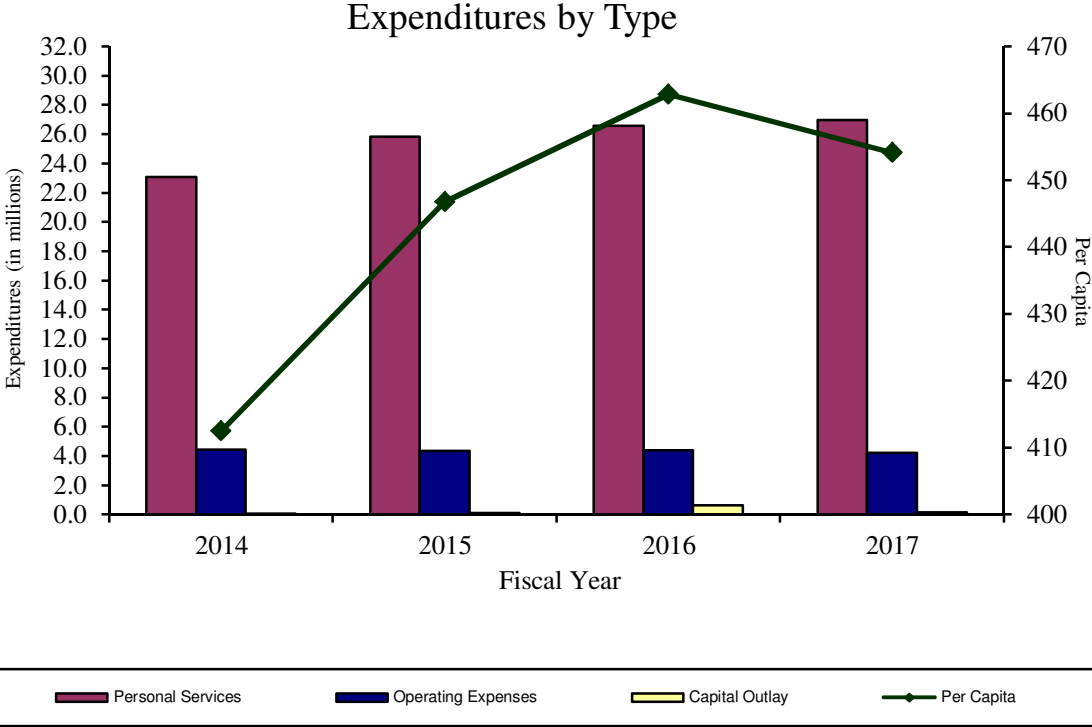
Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Gulf Stream Dispatch	\$54,610	\$54,036	\$55,720	\$56,277
Police Security Services	165,753	161,777	170,000	83,675
Other Public Safety	29,396	40,204	190,000	30,140
Fines	194,080	112,616	100,000	131,873
Police Education	22,061	13,074	15,000	17,963
False Alarm Fees	40,605	31,125	30,000	35,792
Parking Tickets	506,552	554,020	640,000	673,415
School Crossing Guard Ordinance	118,487	122,917	90,000	127,324
Total Revenues	\$1,131,544	\$1,089,769	\$1,290,720	\$1,156,459

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$23,082,060	\$25,827,890	\$26,587,311	\$26,973,514
Operating Expenses	4,422,113	4,331,950	4,372,333	4,228,505
Capital Outlay	52,338	101,922	612,556	138,160
Total Expenditures	\$27,556,511	\$30,261,762	\$31,572,200	\$31,340,179
Per Capita*	\$412.49	\$446.77	\$462.87	\$454.16

*Includes estimated Highland Beach and Gulf Stream population figures.

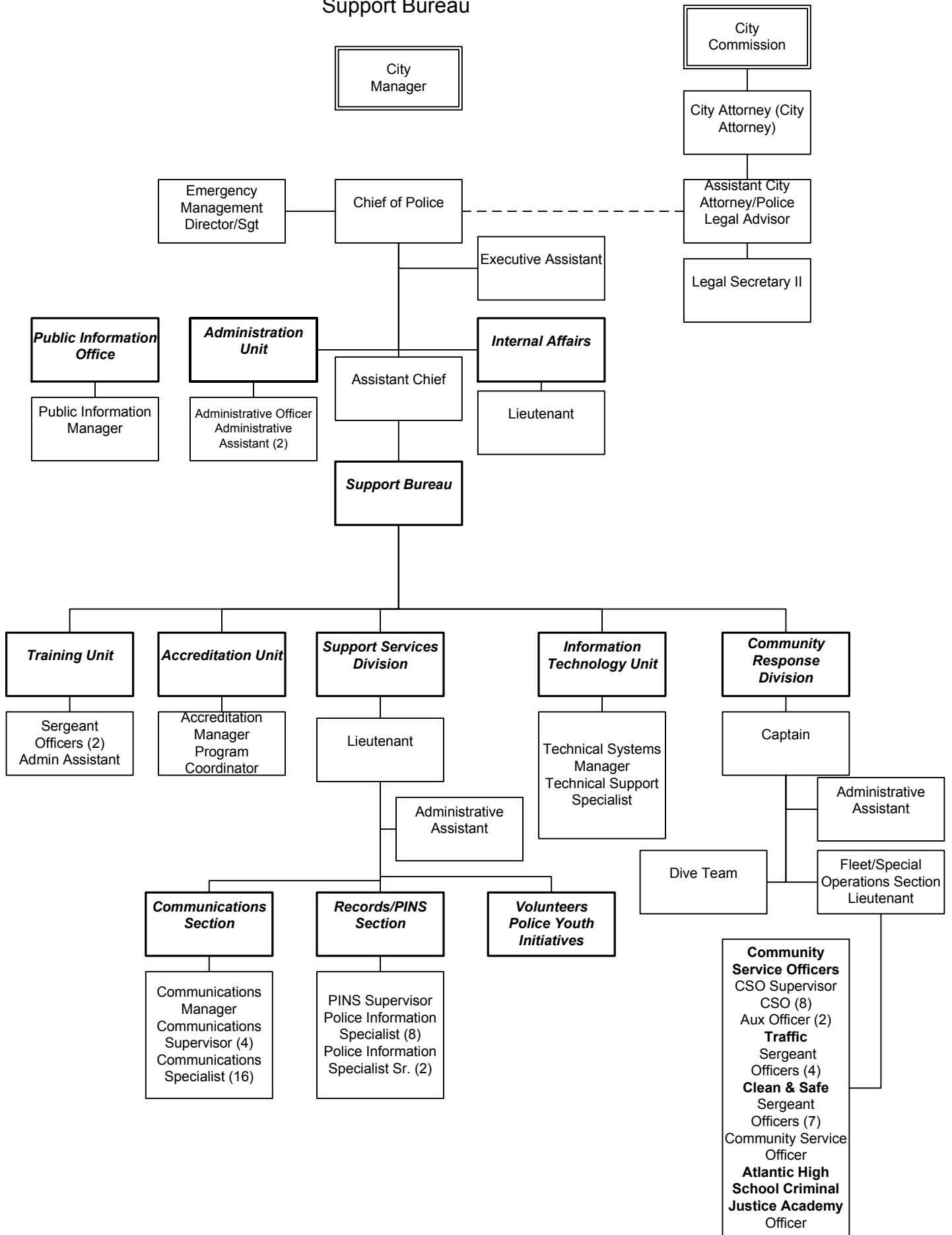
Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Support Bureau	\$5,782,414	\$5,626,513	\$9,118,273	\$9,639,878
Operations Bureau	21,774,097	24,635,249	22,453,927	21,700,301
Total Expenditures	\$27,556,511	\$30,261,762	\$31,572,200	\$31,340,179
% Covered by Department Revenues	4.11%	3.60%	4.09%	3.69%

Police Department



Staffing Levels by Division	14-15	15-16	16-17
Support Bureau	51	77	80
Operations Bureau	170	144	146
Total Authorized Personnel	221	221	226

Police Department Support Bureau



Program: Support Bureau

The *Special Services Bureau* includes the budget for the Office of the Chief of Police, which includes the Internal Affairs Unit, the Administrative Unit, which is tasked with payroll, purchasing, budgeting, and managing grants, and the Community Affairs/Public Information Manager who serves as the liaison with the local media, and the delivery of crime prevention programs and youth initiatives; the Accreditation and Program Services Unit, which monitors compliance with state law enforcement accreditation standards and re-accreditation, manages revisions and publication of all written directives, oversees the Career Officer Program, and manages the Power DMS electronic document distribution system, the Training Unit, tasked with identifying and addressing training needs, ensuring mandatory certification training requirements are met, managing recruitment and hiring efforts and testing new equipment, and the Information Technology Unit, tasked with ensuring daily functionality of computer equipment and researching and testing new technologies. Additional units and functions funded from this budget include the *Special Services Division* and the Community Response Division. The Special Services Division is comprised of: the Communications Section and 911 Operations which answers all incoming calls on the non-emergency and E-911 lines for the cities of Delray Beach and Gulf Stream, and fire calls for Highland Beach; the Records/Police Information Section which enters data, stores, maintains and distributes all police reports in accordance with Florida Public Records Laws, and conducts Uniform Crime Reporting, along with subpoena distribution for the agency; and the Community Affairs/Volunteer Section comprised of over 200 participants who provide operational and administrative support. The *Support Services Division* also coordinates all facility maintenance. The Community Response Division takes a proactive approach in dealing with crime, repeat criminals, gangs and street level narcotics. They also are responsible for safe vehicular and pedestrian traffic city-wide. This division works in harmony with the community in improving the quality of life for all within the city limits.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: The Special Services Bureau will provide the community with professional, effective, well trained Police and Communication personnel.

Objective: Annual promotional examinations will be given for the positions of Sergeant, Lieutenant and Communications Supervisors. Promotional materials for written examinations will be produced by a validated outside vendor and testing will be conducted in accordance with accreditation standards. We will continue the development of a comprehensive in-service training plan for both sworn and non-sworn members of the Department that will provide the basis for the promotion of the best personnel possible.

Employees taking the annual Police promotional test	18	21	20
Employees taking the annual Communications Supervsr Test	0	0	3
Number of Hours of Training Completed	14,187	18,000	15,000

Goal: The Special Services Bureau will strive to provide the Department with a workforce representative of the community we serve, to better mirror community demographics.

Objective: To recruit and hire minority and protected-class individuals as police officer candidates and continually review and update our plan for the recruitment of all individuals as dictated by the requirements of the Department. Minority recruitment efforts will include visiting selected colleges and universities, academy and recruitment trips. The Department is also committed to sending non-certified candidates through the police academy to ensure opportunities for all demographics.

Police Officers Hired	16	8	8
Minority/Protected-Class representation (Percentages)	37.5%	25%	25%
College and Minority/Protected-Class Recruitment trips Including Police Academies*	25	15	15

**Note: Recruiting has been done mostly via Internet, publications and minority advertising due to budget constraints. Recruitment trips to local College Campuses and Police Academies have occurred.*

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: The Special Services Bureau will provide timely, professional and courteous service and referrals to the community and customers who utilize our Communications Section's services.

Objective: Increase first line supervisory involvement in problem solving and personnel development on each shift while providing excellent customer service through training and inspections in Dispatch.

Supervisory skills refreshment (hours worked each console)	983	864	1152
Average hours of training per Communications Specialist	40	54	54
Calls reviewed for quality assurance (5 per person per month).	720	864	864

Goal: The Special Services Bureau will enhance police ties with the community we serve.

Objective: (1) To teach students about valuable character traits. (2) Continue patrolling neighborhoods and providing customer assistance utilizing our volunteers.

Approximate number of youth participating in Police Dept. programs designed to promote good character traits.	700	700	700
Total number of volunteers	264	252	300
Volunteer hours worked.	35,000	30,000	39,000
Monetary value to the City of Delray Beach (based on avg. CSO hourly rate of \$18.05 for DBPD)	\$631,750	\$541,500	\$703,950

Goal: The Special Services Bureau will utilize technological advances to enhance the efficiency and productivity of programs and employees allowing for the preservation of evidence and providing officer safety and training opportunities.

Objective: Obtain and implement new hardware/ software to include Digital Recording Equipment for Community Patrol vehicles.

Total number of police vehicles with audio/visual systems	112	98	114
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Goal: Proactively work to deter crime.

Objective: Increase traditional enforcement efforts and maintain community partnerships.

Field Interview Reports	0	226	600
Extra Patrols	0	7,149	6,000
Number of Arrests	0	160	200
Walk and Talks	0	4,502	3,060

Goal: Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

Objective: Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.

City-wide Traffic Crashes	0	3,685	3,700
Traffic Selective Enforcements	0	2,335	2,500
Number of Citations Issued	0	21,873	23,000
DUI Arrests *	0	95	150

*DUI Arrests are calculated into the total Number of Arrests for agency

Staffing Levels	14-15	15-16	16-17
Police Chief	1	1	1
Assistant Police Chief	1	1	1
Support Services Captain	1	0	0
Police Sergeant (Training)	1	1	1
Police Sergeant (Community Relations & Crime Prevention)	1	0	0
Police Sergeant (IA)	1	0	0
Police Officers (Training & Recruiting)	2	2	2
Administrative Officer	1	1	1
Accreditation Manager	1	1	1
Emergency Management Director	0	1	1
Executive Assistant	1	1	1
Administrative Assistant	4	4	5
Technical Systems Manager	1	0	0
Communications Manager	1	1	1
Technical Support Specialist	1	0	0
Communications Supervisor	4	4	4
Communications Specialist	18	16	15
PINS Supervisor	1	1	1
Police Information Specialist	7	8	8
Police Information Specialist, Sr.	2	2	2
Police Lieutenant (IA)	0	1	1
Support Services Lieutenant	0	1	1
Public Information Manager	0	1	1
Police Captain (Community Response)	0	1	1
Lieutenant (Special Services Division & Special OPS/Fleet)	0	1	1
Police Sergeant	0	3	3
Police Officer	0	14	13
Community Service Officer Supervisor	0	1	1
Fleet Coordinator	0	0	1
Special Events Coordinator	0	0	1
Community Service Officer	0	8	9
Parking Enforcement Specialist	0	0	1
Program Coordinator	1	1	1
FTEs	<u>2.10</u>	<u>5.08</u>	<u>5.08</u>
	53.10	82.08	85.08

Police Support Bureau

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Police Security Services	165,753	161,777	170,000	83,675
Police Education	22,061	13,074	15,000	17,963
Gulf Stream Dispatch	\$54,610	\$54,036	\$55,720	\$56,277
Fines	194,080	112,616	100,000	131,873
False Alarm Fees	40,605	31,125	30,000	35,792
Parking Tickets	506,552	554,020	640,000	673,415
Other Public Safety	29,396	40,204	190,000	30,140
Total Revenues	\$1,013,057	\$966,852	\$1,200,720	\$1,029,135

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$4,464,589	\$4,323,337	\$7,578,811	\$8,110,653
Operating Expenses	1,278,623	1,301,081	1,373,906	1,491,725
Capital Outlay	39,202	2,095	165,556	37,500
Total Expenditures	\$5,782,414	\$5,626,513	\$9,118,273	\$9,639,878
Per Capita*	\$86.56	\$83.07	\$133.68	\$139.69

*Includes estimated Highland Beach and Gulf Stream population figures.

2015-16 Accomplishments

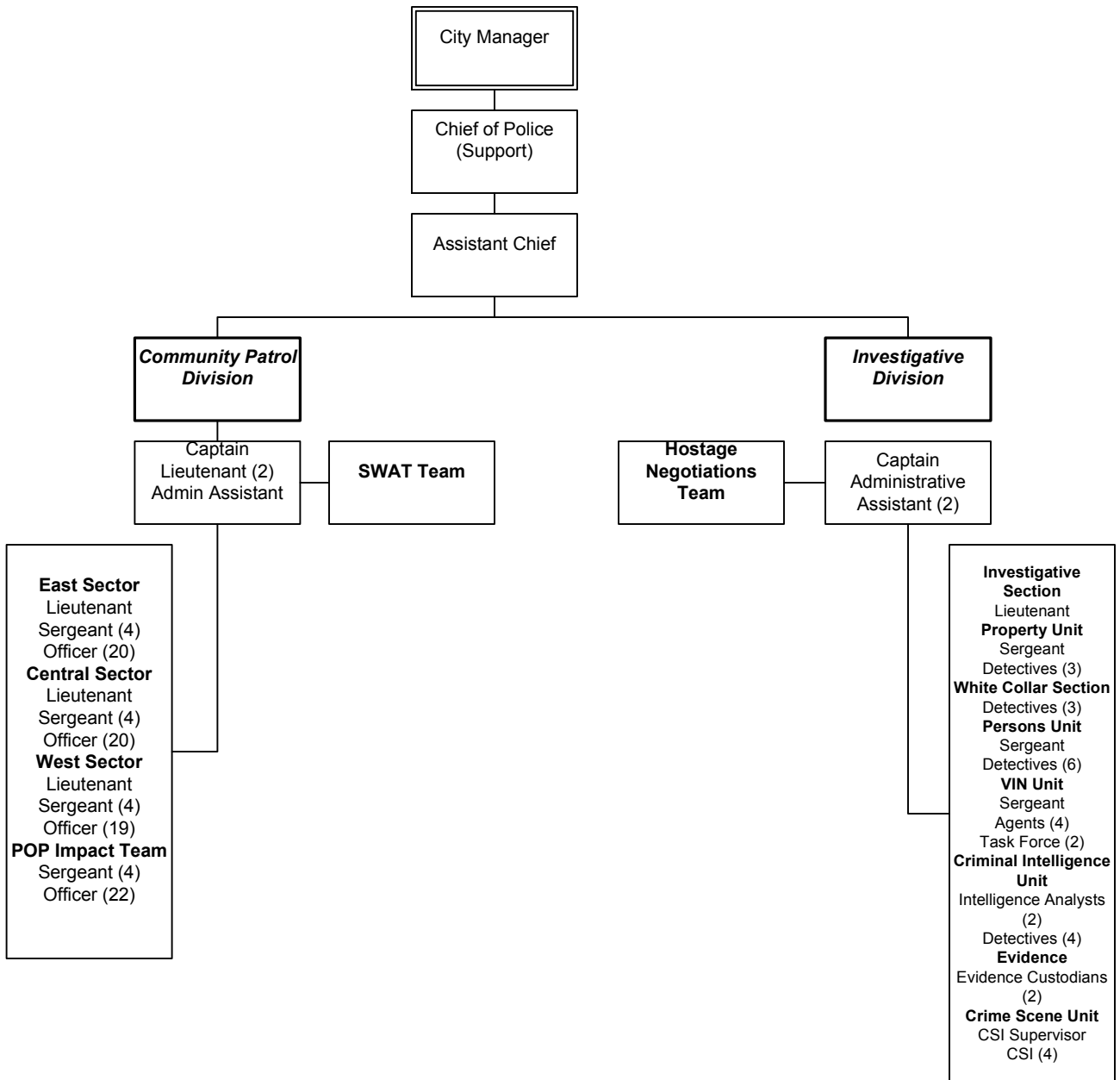
- ◆ The Delray Beach Police Department continues to comply with the training, policy, and procedural established by the Florida Department of Law Enforcement. The Delray Beach Police Department has been accredited by the Commission for Florida Accreditation since 2004, having been awarded its fourth reaccreditation recognition in FY 2015-16.
- ◆ The Delray Beach Police Department has embraced the concept of Social Media being the forefront of police work and has broadened relationships with the community and media outlets. The Delray Beach Police Department currently has 13,477 Facebook "Friends", 11,750 Twitter "Followers", a MYPD app for I-phone and Android users, along with an Instagram and Youtube account.
- ◆ A total of 20,549 parking tickets were issued from October 2015 through September 2016. The revenue from paid parking tickets for this time period total \$526,755.93 (with collection efforts the total is \$540,694.18).
- ◆ Delray Beach Police Department Volunteer worked 32K to 33K hours from October 2015 through September 2016, which equals to approximate savings to the City of Delray Beach in the amount \$552,750 when considering Community Service Officer's hourly rate of pay.
- ◆ During FY 2015-16, members of the Police Department participated in approximately 17,087.25 hours of training with a total cost of \$170,076.46. The Training Unit coordinated 34 training courses and 18 events. They also coordinated 17 job postings, 2,416 applications, and hired 30 personnel.

Police Support Bureau

2015-16 Accomplishments con't.

- ◆ The Communications section is vital to the safety of the community assuring calls for service are handled efficiently, effectively and professionally when dispatching officers as requested. The Communications Section is overseen by the Communications Manager who ensures all Communications employees receive their 911 Public Safety Telecommunicator Certification pursuant to Florida State Statute 401.4.56 (2) (j). Personnel handled 52,504 emergency 911 calls, 149,548 non-emergency lines and entered 120,427 incidents into the CAD system (of those 111,563 police, medical and fire calls were dispatched). The Communications section also complied with approximately 776 public and internal records requests.
- ◆ The Volunteer Senior Victim Advocacy Program reviewed a total of 1358 reports with 508 cases referred to the Area Agency on Aging for further resources. This amounts to 38% of senior victims being referred for assistance. The Ambassador Program continued its efforts on East Atlantic Avenue by providing directions, safety recommendations and general information to visitors along the Avenue making safety paramount when enjoying the entire Downtown Delray experience.
- ◆ The Traffic Unit obtained grants to participate in the Florida Department of Transportation High Visibility Pedestrian and Bicycle Safety Enforcement Campaign and the Aggressive Driving Enforcement Campaign. The Pedestrian and Bicycle Safety Enforcement Campaign objective is to reduce traffic crashes and fatalities involving pedestrians and bicyclists through the use of selected traffic education and enforcement operations. A total of 228 citations and 2,011 educational warnings were issued to pedestrians, bicyclists and motorists. The Aggressive Driving Enforcement Campaign focuses on moving violations that poses dangers to persons or property. A total of 3,296 citations were issues under this grant. The Traffic Unit conducted the 2nd Annual Delray Beach Police Bicycle Safety Fair and Grant Ride where bicycle lights and helmets were provided to those in need. The event drew over 200 attendees.
- ◆ The Clean and Safe Unit increased staffing levels with two additional officers to provide increased visibility and enforcement efforts in high problematic areas. Unit members utilized the Crime Prevention through Environmental Design concept to implement changes that decreased loitering and other nuisance crimes in the areas of Veterans Park, Libby Wesley Park and Old School Square. Repeat Prolific Offenders were identified and arrested under the Intelligence Led Policing methodology.
- ◆ The Communications Section handled 62,282 emergency (E911) calls, 142,749 non-emergency lines and entered 195,910 incidents in the CAD system (of those 53,897 police calls were dispatched).

Police Department
Operations Bureau



Program: Operations Bureau

The Fields Operations Bureau consists of the Criminal Investigations Division and the Community Patrol Division.

The **Community Patrol Division** is responsible for the preliminary investigation of crimes, first responders for all calls for service and identification of criminal opportunity. These efforts are accomplished through ongoing relationships with citizens (community policing).

The **Criminal Investigative Division's** task is to conduct thorough follow up investigations on criminal cases, identify and arrest suspects charged with perpetrating crimes. This division is comprised of Persons Unit, Property Unit, White Collar Section, Vice, Intelligence and Narcotics Unit; Crime Scene; Criminal Intelligence Unit; and Evidence.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
Goal: Proactively work to deter crime			
Objective: Increase traditional enforcement efforts.			
Field Interview Reports	4,807	4,264	4,480
Extra Patrols	57,200	67,503	70,880
Special Enforcement Efforts	26	*26	26
Number of Arrests	3,146	2,823	2,960
Walk & Talks	14,164	8,573	\$9,000

* These numbers do not include data from the Community Response Division now in Special Services Bureau

Goal: Apply Community and Intelligence Led Policing philosophy and strategies to address issues and problems.

Objective: Establish and maintain a working relationship with homeowners, business and community associations.			
Active homeowners associations	171	200	200
Active business owners associations	7	7	7
Community Policing Initiatives	2	*	*
P.O.P Unit Neighborhoods Served	7	*	*
Citizen rating: feeling of safety during the day	95%	*	*
Citizen rating: feeling of safety after dark	74%	*	*
Citizen rating of Police Services overall	83%	*	*

* The Community Policing strategy changed from POP to Intelligence Led Policing.

Goal: Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

Objective: Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.			
City-wide Traffic Crashes	3,578	1,582	1,660
Traffic Selective Enforcements	2,113	1,196	1,260
Number of Citations Issued	20,416	21,906	23,000
DUI Arrests *	82	**0	**0

*DUI Arrests are calculated into the total Number of Arrests for agency

** These projections are from the Community Response Division now under the Special Services Bureau

Goal: To conduct comprehensive, follow up investigations on select criminal cases in order to identify and arrest perpetrators of crimes against our residents, visitors and businesses.

Objective: Utilize established solvability factors and common sense in determining case assignment for follow up investigation.			
Clearance rate of assigned violent crime investigations	60%	54%	50%
Clearance rate of assigned property crime investigations	24%	19%	20%

Objective: Increase case linkage and crime solution through regular inspection of regulated, legitimate businesses utilized by criminals.			
Admin inspections of tow yards, pawn shops, junk yards, recycling, etc.	13	18	12

Staffing Levels	14-15	15-16	16-17
Assistant Police Chief	1	1	1
Police Captain	3	2	2
Police Lieutenant	6	6	6
Police Sergeant	19	18	18
Police Officer	119	104	107
Crime Scene Supervisor	1	1	1
Crime Scene Specialist	4	4	4
Crime Analyst	2	2	2
Evidence Custodian	2	2	2
Evidence Custodian Assistant	0	0	0
Administrative Assistant	4	4	3
Community Service Officer Supervisor	1	0	0
Community Service Officer	8	0	0
FTEs	<u>1.15</u>	<u>1.45</u>	<u>1.45</u>
	171.15	145.45	147.45

Police Operations Bureau

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$18,617,471	\$21,504,553	\$19,008,500	\$18,862,861
Operating Expenses	3,143,490	3,030,869	2,998,427	2,736,780
Capital Outlay	13,136	99,827	447,000	100,660
Total Expenditures	\$21,774,097	\$24,635,249	\$22,453,927	\$21,700,301
Per Capita	\$352.33	\$392.91	\$355.42	\$339.22

2015-16 Accomplishments

- ◆ The Community Patrol Division continued to impact crime under the Intelligence Led Policing concept. Under this policing method, officers and supervisors have been able to become closely familiar with their areas of responsibility and utilize the intelligence, information and crime analysis data to direct their focus on the offenders and other factors that are the cause of the crime trends.
- ◆ The Community Patrol's POP Impact Teams continued to directly impact the Part One crimes occurring throughout the City. As a proactive unit, the teams responded to crime trends and conducted various types of operations (i.e. undercover surveillance, etc.) when a particular issue or criminal activity was identified. With several Impact Team officers being certified in the Crime Prevention Through Environmental Design (CPTED) concept, CPTED studies were conducted in various locations throughout the city as a proactive approach to preventing crime opportunities. Impact Team officers also continued to apply the Problem Oriented Policing strategy as a proactive/preventative measure by organizing and conducting several neighborhood clean-ups in various neglected areas. These locations, mostly back alleyways, were in bad condition, with overgrown vegetation and piles of garbage. They were not only eyesores, but also invited undesirable activity to the community. Not only did the Impact Team spearhead these efforts, but they were also able to secure assistance from members of the community.
- ◆ The K-9 Unit added a fourth canine to their team. K-9 Axel, a Belgian Malinois, is not only certified in all the standard law enforcement K-9 disciplines, but he is the first Delray Beach Police K-9 to be certified in explosives detection. This capability further enhances the K-9 Unit's value to our agency and the community renders the unit more diversified. Also, the addition of a fourth K-9 now allows for a K-9 officer to be assigned to every shift, both day and night, for maximum coverage.
- ◆ Community Patrol officers have always dedicated themselves to engaging with the Community on an ongoing basis and there was no shortage of events this year. Officers participated in the "Walk Against Violence" at Catherine Strong Park, the "National Night Out", which is a collaboration between police department and the Delray Beach Community, a "Stomp Out Bullying" 5k run, "Delray Reads", and "Dads' Take Your Child to School Day." Officers also participated in the 5th Annual Soccer Tournament at the Seacrest Sports Complex, the "Slip-n-Slide" Kickball Tournament at Pompey Park, a weeklong Florida Fishing Camp, and a Memorial Day Flag Raising conducted by a local Boy Scout Troup. Officers also assisted a local Girl Scout Troop in earning their Detective Badge. Officers took part in "Operation Chill", which was an initiative that rewarded good behavior with a coupon for a free 7-11 slurpee. Community Patrol Officers also fully embraced the new "Cops in Classrooms" program and visited many of the local elementary schools to interact with students. Officers also continue to participate in the recurring annual events and programs such as the Annual Baseball Camp, the Law Enforcement Torch Run for the Special Olympics, the Teen Summit, the Thanksgiving outreach and the Christmas Toy Drive.

Police Operations Bureau

2015-16 Accomplishments con't.

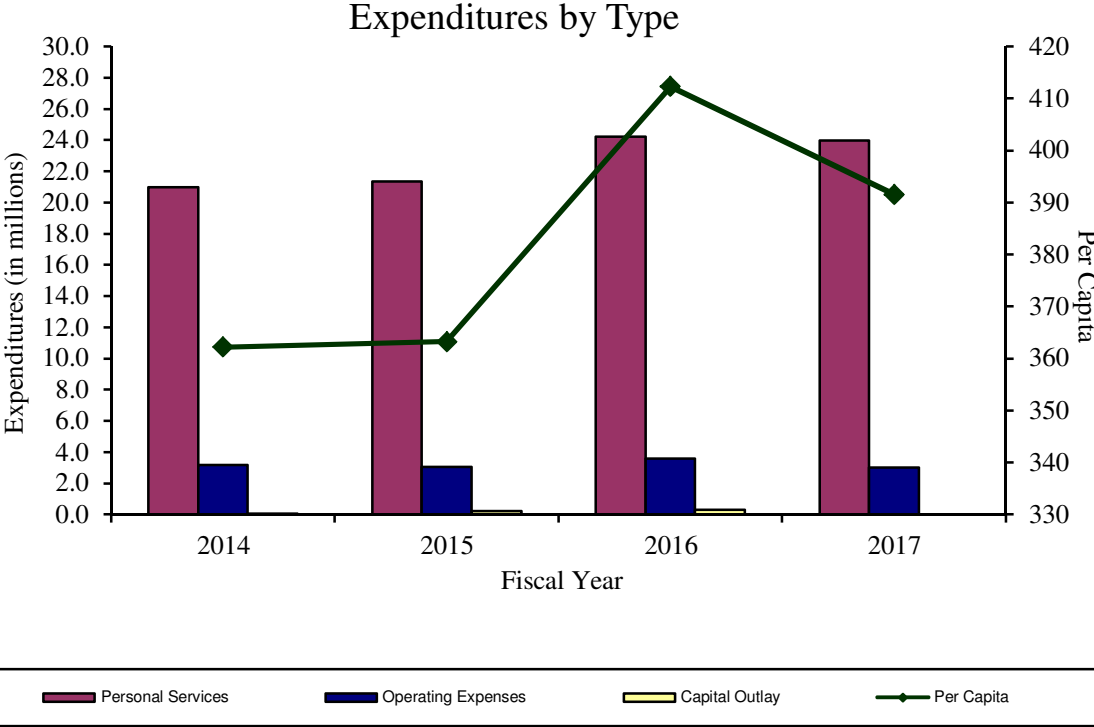
- ◆ The Crimes against Persons Unit handled a multitude of violent and complex crimes including four (4) homicides, 141 robberies, and 49 sexual batteries. Targeting offenders continues to be a priority for the division, identifying the criminals and ensuring they are held accountable for their criminal acts.
- ◆ The Evidence Unit's focus is to ensure that any property acquired, maintained, and retained by the department through investigative means is accurately documented and secured until adjudication. During the fiscal year 2,613 new cases produced 8,746 pieces of evidence, while 1,686 cases and 6,297 items were disposed of.
- ◆ Body Worn cameras were introduced to the Community Patrol Division this year, beginning with an initial group of 20 patrol officers and supervisors being equipped with this new technology in June. These body worn cameras will be implemented in phases, with some night shift officers being the next segment to receive them. This new technology allows for agency transparency while providing an accurate illustration of events.

Fire-Rescue Department

Mission Statement

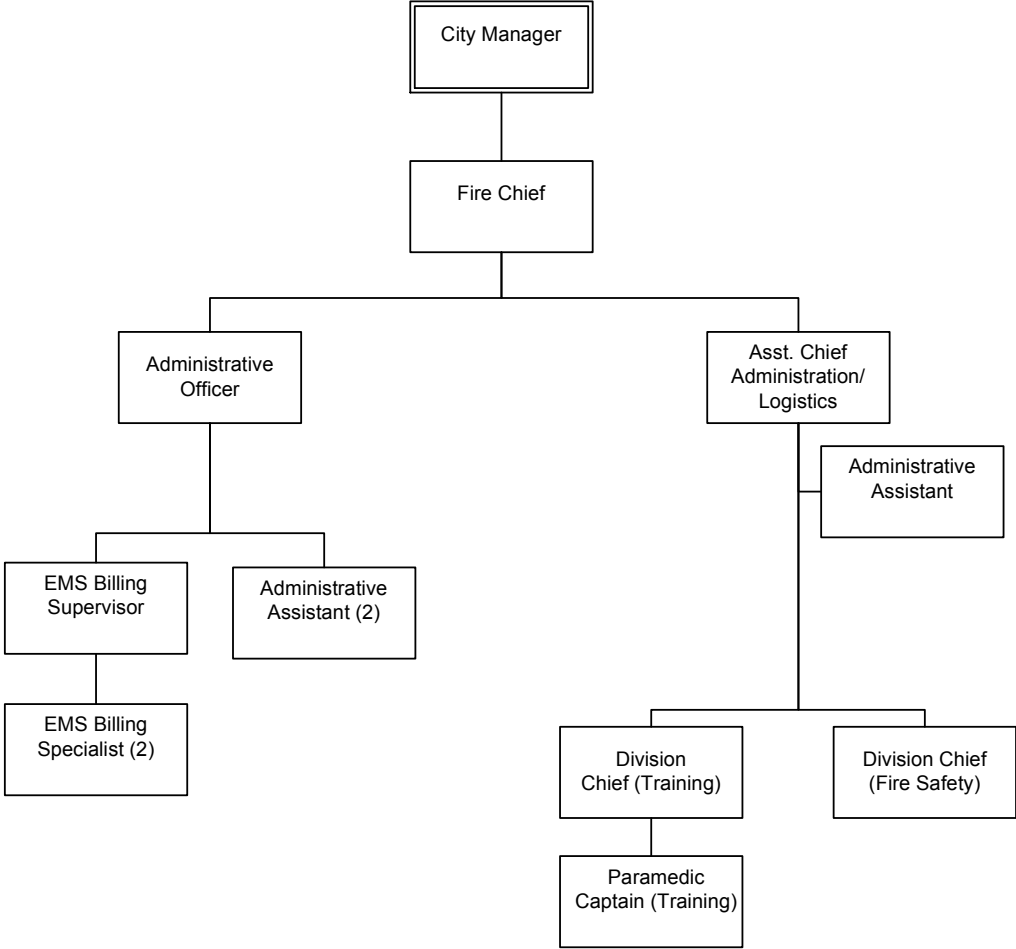
The Delray Beach Fire Department will provide the highest quality emergency services to the residents and visitors of our community; effectively mitigating incidents threatening life or property; educating the public in specific aspects of health and safety to assure a superior quality of life.

Fire Department



Staffing Levels by Division	14-15	15-16	16-17
Administration	11	12	12
Highland Beach	22.5	22.5	22.5
Fire Operations	116	114	122
Fire Safety	7.5	8.5	8.5
Ocean Rescue and Beach Operations	17	16	16
Total Authorized Personnel	174	173	181

Fire Department Administration



Program: Fire-Rescue Department Administration

The Administration Program provides leadership and direction for administrative, managerial, budgetary, logistic, and planning activities for departmental operations. Activities include approval and processing of all purchases; coordination and oversight of the EMS transport revenue program; preparation and administration of the annual budget; coordination and supervision of preventive maintenance for the fire and rescue apparatus fleet; coordination of departmental facility maintenance; coordination of ISO classification and Professional Standards, Fire Safety Inspection Fee program, and coordination of other employee assistance activities and functions.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Educate the community on methods of reducing preventable deaths, injuries, and property loss through public education instructional programs, teacher training in schools, and adult group presentations throughout the community.

Objective: (1) To participate in various community education programs in order to teach the citizens of the community how to be prepared in an emergency situation. (2) To provide outreach programs to citizens on fire safety, injury prevention, drowning prevention, and hurricane preparedness; and (3) to provide technical training to Division personnel.

Public health and wellness education classes	277	280	400
Public health and wellness education attendees	6,063	6,100	7,000

Goal: Be responsive to all customer and citizen needs by identifying appropriate service levels through interaction with citizens and other local government departments. Maintain high level of compliance with industry standards.

Objective: Secure and maintain stated levels of recognition and compliance with Insurance Services Office; State of Florida Emergency Medical Services Inspections; and State/County Hazardous Materials Team compliance.

I.S.O. Public Protection Classification	Class 2	Class 2	Class 1
State EMS Compliance Inspection Outcomes	100%	100%	100%
State/County HazMat Inspection Compliance	100%	100%	100%

Goal: Enhance Fire-Rescue Department revenues.

Objective: Collect user fees for emergency patient transport at a rate of at least 65%.

Objective: Establish fire safety inspection fee program

E.M.S. fees invoiced	7,749	7,500	7,800
Collection rate	65%	72%	72%
Percent of total budget off-set by contracts/fees	24%	25%	25%
Fire safety Inspection fees			TBD

Staffing Levels	14-15	15-16	16-17
Fire Chief	1	1	1
Assistant Fire Chief – Administration	1	1	1
Division Chief – Administration	1	1	1
Captain – Non-Shift	2	2	2
Administrative Officer	1	1	1
EMS Billing Supervisor	1	1	1
Administrative Assistant	2	2	2
EMS Billing Specialist	2	2	2
Payroll and Records Management Coordinator	0	1	1
Technical Support & Logistics Manager	1	0	0
	12	12	12

Fire Administration

General Fund

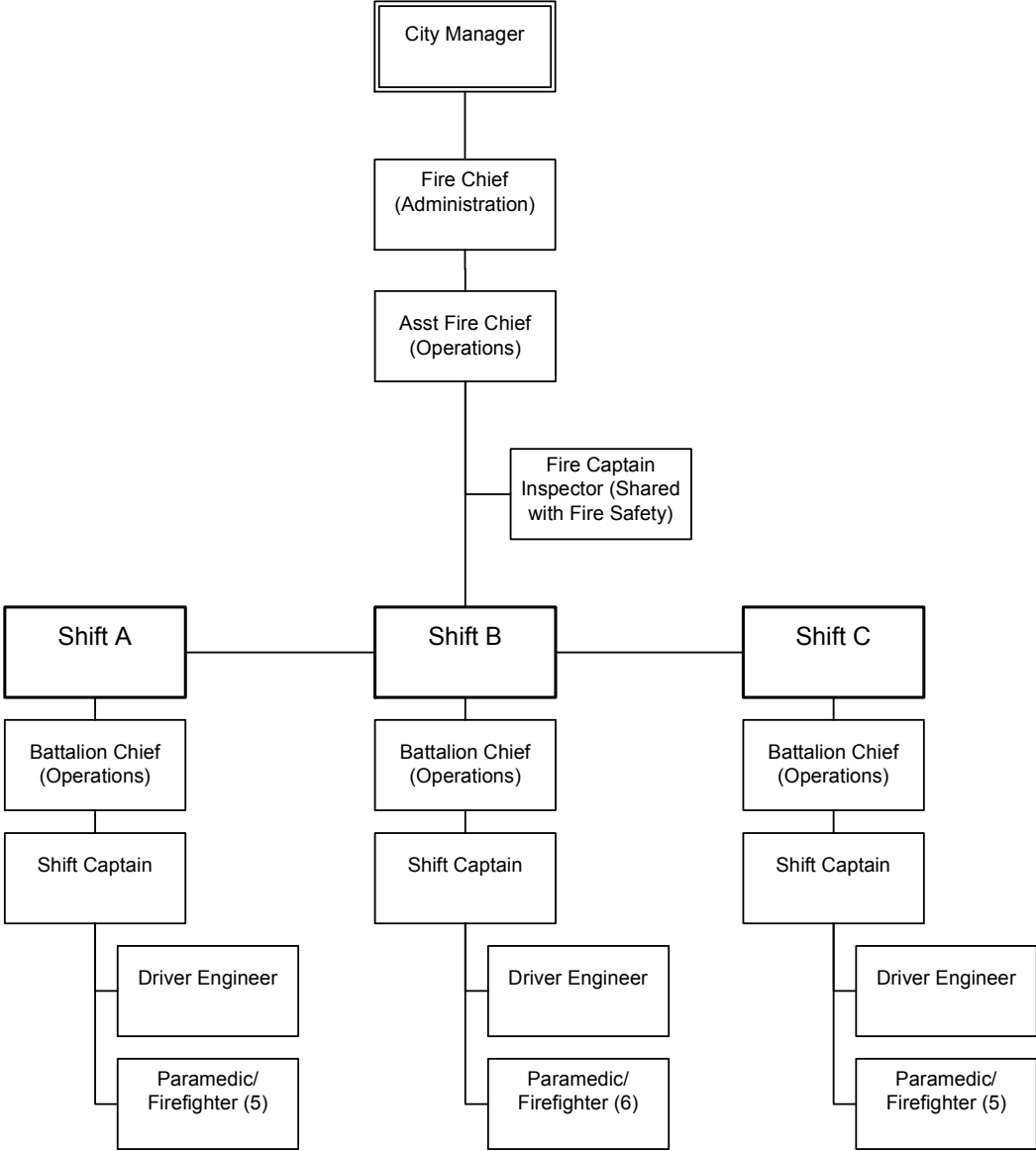
Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$1,214,448	\$1,183,172	\$1,427,155	\$1,398,578
Operating Expenses	506,588	498,512	702,676	434,440
Capital Outlay	7,657	10,276	39,219	0
Total Expenditures	\$1,728,693	\$1,691,960	\$2,169,050	\$1,833,018
Per Capita*	\$25.88	\$24.98	\$31.80	\$26.56

*Includes estimated Highland Beach and Gulf Stream population figures.

2015-16 Accomplishments

- ◆ Completion of the fifth year of EMS billing in house, exceeding our established revenue goal of \$2.4 million for the year by \$260,000 and \$138,000 more than the previous year. We collected \$2,660,381 in EMS transport fee revenue this fiscal year with a collection percentage of 61%.
- ◆ The EMS Billing staff met their recertification requirements and obtained the 12 CEU's required to meet billing standards through attendance at the annual conference/training in Hershey, PA. Enhanced training standards to meet Medicare guidelines.
- ◆ Retired thirteen members of the organization after 20+ years of service.

Fire Department
Highland Beach



Program: Highland Beach

The Highland Beach Program provides contractual Fire-Rescue services within the Town of Highland Beach. The Program's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. Services are designed to improve the quality of life in Highland Beach.

Activities include: providing advanced or basic life support for medical emergencies and medical transportation for patients; confining and extinguishing structure, vehicle, brush, and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication and technical rescue. The program provides fire safety inspections and public education in fire safety and hurricane preparedness.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Protect the lives and property of the community through timely emergency response.

Objective: To respond and effectively mitigate 100% of the daily calls for emergency medical, fire, and special operations incidents while maintaining an average response time of 4 minutes and 30 seconds or less, from time of dispatch to arrival. This does not include the dispatch handling time.

Emergency medical service responses	544	446	540
Fire suppression and related responses	251	233	260
EMS patient transports	538	531	550
Emergency incident response times (average in minutes)	5:28	5:13	5:05

Goal: Provide career development, education and training for personnel to meet future challenges and issues that will impact the City.

Objective: To provide 20 hours of in-service training each month to all employees in this division while on duty.

Total hours of in-service and technical training	4,891	5,420	6,000
Minimum daily staffing level	5	5	5

Staffing Levels	14-15	15-16	16-17
Fire Captain – Shift	3	3	3
Firefighter/Paramedic	13	13	13
Driver Engineer	3	3	3
Fire Fighter	3	3	3
Fire Captain Inspector (1)	<u>.5</u>	<u>.5</u>	<u>.5</u>
	22.5	22.5	22.5

(1) Shared with Fire Safety

*NOTE: As of 05/04/15, response times for Highland Beach are captured separate from the City of Delray Beach proper; therefore a more accurate time is reflected in the response time category.

Highland Beach

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Intergovernmental Contract: Highland Beach	\$3,002,403	\$3,105,065	\$3,222,160	\$3,800,794
Highland Beach - Transport	12,000	20,500	12,000	12,000
Total Revenues	\$3,014,403	\$3,125,565	\$3,234,160	\$3,812,794

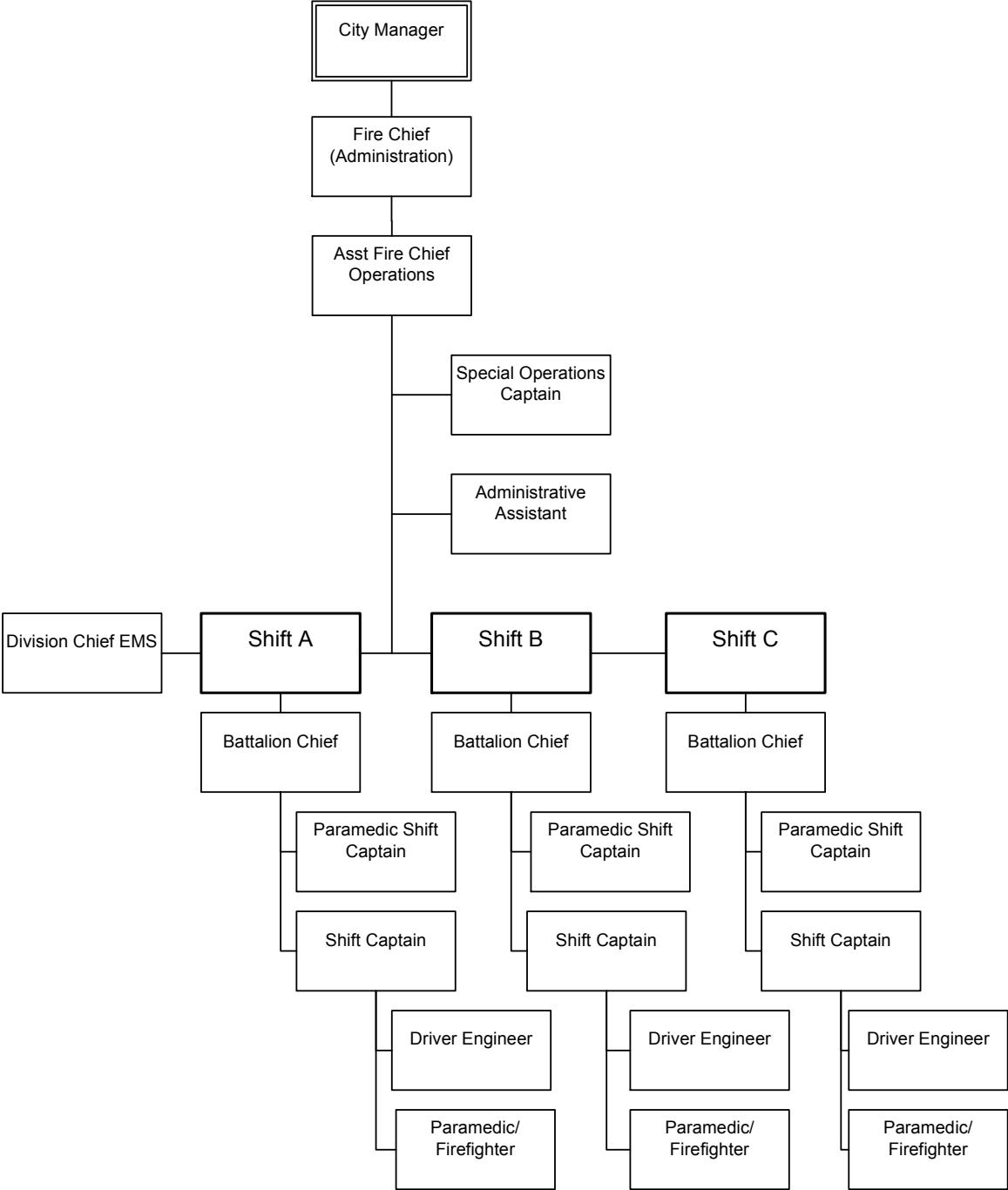
	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$3,059,443	\$3,021,722	\$3,205,920	\$2,982,850
Operating Expenses	125,927	106,411	135,340	115,490
Capital Outlay	4,975	9,016	3,900	0
Total Expenditures	\$3,190,345	\$3,137,149	\$3,345,160	\$3,098,340
Per Capita*	\$768.76	\$755.94	\$806.06	\$ 746.59

*Based on estimated Highland Beach population figures.

2015-16 Accomplishments

- ◆ Responded to 656 calls for emergency assistance. Of those calls, 431 were for emergency medical service and 222 for fires and other related calls.
- ◆ Conducted pre-incident plans of high-rise condominiums.
- ◆ Completed 6,119 hours of in-service training.
- ◆ Secured the purchase of a new Pierce Mfg. 75' aerial ladder truck to replace the 1995 Sutphen 104' aerial ladder truck.
- ◆ Secured the purchase of a new customer rescue/ambulance to replace the 2004 Medtech rescue.

Fire Department Operations



Program: Fire Operations

The Operations Division is responsible for providing and supporting emergency response to medical incidents, fire incidents, special operations, and natural and man-made disasters. The division's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. All services are designed to improve the quality of life in Delray Beach and contract communities. Activities include: providing advanced or basic life support and transportation for medical emergencies; confining and extinguishing structure, vehicle, brush and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication, and technical rescue. The division also performs inspections of fire hydrants and provides public education in CPR/AED, Stroke, Diabetes, fall prevention, flu vaccinations for the elderly, fire safety and hazardous materials training. Delray Beach Fire Rescue operates a State of Florida Haz Mat/WMD Team as a Regional Domestic Security Task Force in Region 7, also is one of four county-wide Regional Haz Mat Teams jointly with Boca Raton Fire-Rescue.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Protect life and property in the community through timely emergency response.

Objective: To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival. *Note: Effective June 30, 2014, changed response time date reporting using call received to first arrival.

Emergency medical service responses	10,439	12,077	11,500
EMS Patient transports	7,617	7,813	8,600
Fire suppression and related responses	3,002	3,751	3,300
Actual number of fires	181	172	200
Total property loss (Estimated)	\$975,620	\$1,207,210	\$1,00,000
Emergency incident response time (average in minutes)	*6:00	*6:02	*5:55
Minimum daily staffing level	28	28	30

Goal: Provide career development, education, and training for personnel to meet future challenges and issues that will impact the City.

Objective: To provide 20 hours of in-service training each month to all employees in the division while on duty.

Total hours of in-service and technical training	35,546	38,620	40,000
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Staffing Levels	14-15	15-16	16-17
Assistant Chief – Operations	1	1	1
Division Chief-Training, Safety, EMS, and Special Operations	1	1	1
Battalion Chief	3	3	3
Captain-Shift	20	24	24
Captain-Non-Shift	2	1	1
Driver Engineers	24	24	24
Firefighter/Paramedics	<u>64</u>	<u>60</u>	<u>68</u>
	116	114	122

Fire Operations

General Fund

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Transport Fees	\$2,155,279	\$2,551,358	\$2,450,000	\$3,016,360
Intergovernmental Contract: Gulf Stream	389,536	408,813	429,460	450,716
Fire-Emergency Services	42,584	49,814	45,000	45,736
Regional HazMat Team	242,241	249,509	257,510	265,235
State Reimbursed Fire Incentive	66,204	68,041	66,000	72,882
E.M.S. Grants - Equipment	0	0	0	0
Total Revenues	\$2,895,844	\$3,327,535	\$3,247,970	\$3,850,929

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$14,575,770	\$15,076,782	\$17,059,931	\$16,987,705
Operating Expenses	2,158,318	2,077,923	2,471,680	2,221,685
Capital Outlay	15,865	168,958	267,895	0
Total Expenditures	\$16,749,953	\$17,323,663	\$19,799,506	\$19,209,390
Per Capita*	\$267.33	\$272.45	\$309.08	\$296.18

*Includes Gulf Stream population figures.

2015-16 Accomplishments

- ◆ Responded to a total of 15,729 calls for service. Of those calls, 11,969 were for emergency medical service and 3,760 for fire and other related calls.
- ◆ The Operations and Highland Beach Divisions of the Fire Rescue Department completed 30,875 hours of in service training.
- ◆ Transported 8,997 patients to area hospitals.
- ◆ Successfully passed the Palm Beach County Emergency Management ALS and BLS apparatus recertification.
- ◆ Conducted timed company evolutions to ensure we meet the 2015 edition of NFPA 1410, *Training for Initial Emergency Scene Operations*.
- ◆ Replaced eight Thermal Imager Cameras (TICs) with the new Bullard Eclipse LDX. This new technology will make it safer for our firefighters to locate victims during search and rescue operations and to locate hidden hot spots in structures.
- ◆ Secured the 2014 State Homeland Security Grant to assist with sustaining our State resources as funded HazMat team in Region 7.
- ◆ Met requirements set forth in Chapter 401 Florida Statutes, and Chapter 64J Florida Administrative Code to successfully renew Advanced Life Support license.

Fire Operations

2015-16 Accomplishments con't.

- ◆ Secured the Purchase of a new 75' aerial ladder truck and three fire engines to replace aging apparatus from Pierce Mfg.
- ◆ Secured the purchase of three new custom rescue/ambulance to replace aging apparatus from Horton Emergency Vehicles.
- ◆ Purchased six complete sets of TNT hydraulic rescue tools to replace aging and outdated equipment.
- ◆ Secured the purchase of a new 75' aerial ladder truck and three fire engines to replace aging apparatus from Pierce Mfg.
- ◆ Purchased ballistic vests and helmets for emergency response personnel.

Emergency Management

General Fund

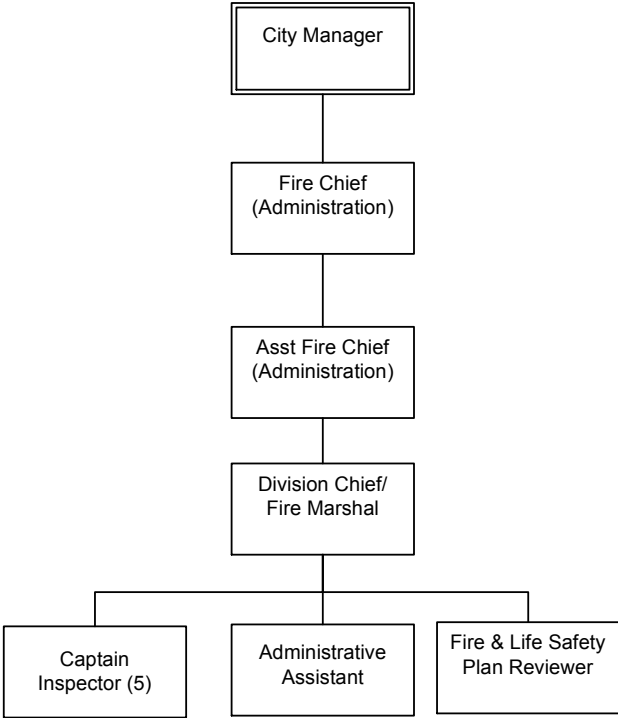
Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$0	\$7,922	\$7,000	\$0
Operating Expenses	816	7,928	7,130	0
Capital Outlay	0	0	0	0
Total Expenditures	\$816	\$15,850	\$14,130	\$0
Per Capita*	\$0.01	\$0.23	\$0.21	\$0.00

*Includes estimated Highland Beach and Gulf Stream population figures.

2015-16 Accomplishments

- ◆ City Staff participated in an annual disaster drill facilitated by the State of Florida Emergency Management and the Division of Emergency Management for Palm beach County in the City Emergency Operation (EOC) at Fire-Rescue Headquarters.
- ◆ City Leadership and Staff participated in training ICS 100, 200, 700, and 800 to become FEMA and NIMS compliant.
- ◆ Three Fire-Rescue personnel attended the Governor's Hurricane Conference.

Fire Department
Fire Safety



Program: Fire Safety

The Fire Safety Division provides engineering, education, and enforcement services to reduce life and property losses from fires and other emergencies. Engineering service utilizes a permit and plans review process for new construction and hazardous activities. Educational programs are provided to residents of all ages on topics such as fire safety, accident prevention, and disaster preparedness. In addition, technical in-service training is provided to personnel assigned to Operations. Enforcement responsibilities are accomplished through inspections of new and existing commercial, industrial, and multi-family residential occupancies. The Fire Safety Division also investigates the origin and cause of fire incidents to prosecute arsonists and/or identify faulty products or procedures.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Require all buildings to be in compliance with the appropriate Local and State fire codes.

Objective: (1) To provide technical fire and life safety inspections for commercial and multi-family buildings located within the City; and (2) provide plan review for new construction projects in a timely manner. Fire Safety will start reporting square footage for FY2015-16. This will decrease the total quantity of inspections.

Fire safety inspections and re-inspections	10,042	5,426	5,700
Code violations identified	433	3,107	3,300
% Corrected within 90 days	91%	91%	91%
New construction Plans reviewed	1,232	1,034	1,100

**Note: Inspections data is now being captured by square footage.*

Goal: Reduce preventable and intentional fires in the City.

Objective: (1) To promptly investigate fires of a suspicious or undetermined origin; and (2) to prevent loss of life from fire and fire-related injuries.

Fire cause/origin investigations	40	53	66
Investigation response time (minutes)	15	12	12
Loss of Life from fire	0	0	0
Civilian/Firefighter Injuries from fire incidents	0	2	0

Goal: Provide career development, education and training for personnel to meet future challenges and issues that will impact the City. Maintain pro-active recruitment programs to attract and retain high quality professional staff.

Objective: Provide effective leadership and team development programs for all employees at least once per year to improve department operations and service quality.

Total hours of in-service and technical training	1,634.50	1,700	1,775
Percentage of authorized staffing filled	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Div. Chief - Fire Marshal	1	1	1
Fire Captain Inspector*	4.5	4.5	4.5
Administrative Assistant	1	1	1
Fire & Life Safety Plan Reviewer (<i>shared with Building Inspection</i>)	1	1	1
Public Education Specialist	0	1	1
	7.5	8.5	8.5

* Highland Beach pays for ½ Fire Inspector

Fire Safety

General Fund

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Fire Inspection Fees	\$0	\$0	\$0	\$60,000
Fire Safety Plan Review	138,873	190,541	125,000	161,199
Total Revenues	\$138,873	\$190,541	\$125,000	\$221,199

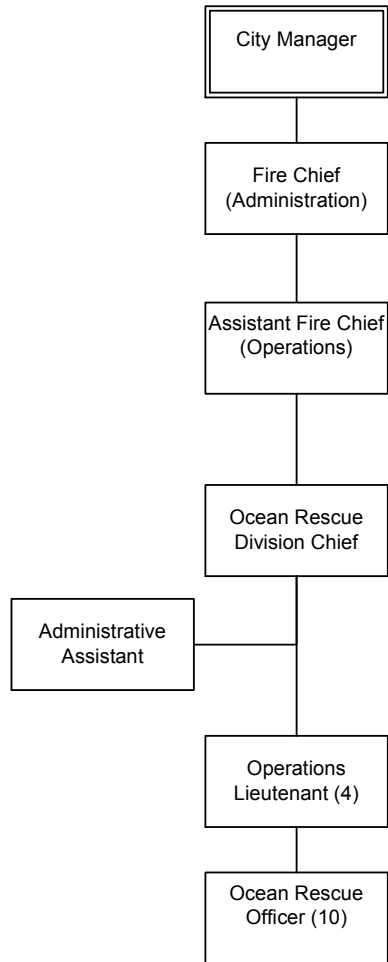
Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$1,065,197	\$1,012,316	\$1,213,660	\$1,210,391
Operating Expenses	80,051	82,400	100,580	99,325
Capital Outlay	0	1,990	0	0
Total Expenditures	\$1,145,248	\$1,096,706	\$1,314,240	\$1,309,716
Per Capita*	\$17.14	\$16.19	\$19.27	\$18.98

*Includes estimated Highland Beach and Gulf Stream population figures.

2015-16 Accomplishments

- ◆ Implemented a Residential High-rise inspection program to assure compliance with Florida Prevention Code for Sprinkler Retro-Fit requirements.
- ◆ Assisted the Delray Drug Task Force Committee on Educating Board and Cares Occupancies on Fire Prevention Code requirements for licensing.
- ◆ Implemented Ipad Periodic Inspection Program.
- ◆ Reinstated full-time Public Education Specialist to raise levels of public awareness in the areas of fire/life safety, health and wellness.
- ◆ Strengthen community relationships through active involvement in community and neighborhood group forums and public education outreach.
- ◆ Conducted Fire Safety Protection Device in-service training to two probationary firefighter recruit classes.

Fire Department
Ocean Rescue and Beach Operations



Program: Ocean Rescue & Beach Operations

Ocean Rescue provides lifeguard supervision on one mile of beachfront at two separate locations, the Municipal Beach and Atlantic Dunes Park, from eight lifeguard towers and four all-terrain vehicles 365 days per year. Hours of operation are 9:00am – 5:00pm. During a period of Daylight Savings the hours of operation have been adjusted to 9:00am – 6:15pm. A self-administered training and certification program ensures a high level of physical fitness in conjunction with thorough knowledge and experience with lifesaving techniques and equipment. The division is one of 43 agencies in the U.S.A. certified by the United States Lifesaving Association as an Advanced Open Water Lifesaving Agency. All staff are required to be licensed Emergency Medical Technicians. The City Codes are also enforced and assistance provided to other departments and agencies as requested including Police, Fire, Florida Marine Patrol, Palm Beach County Marine Unit, and the U.S. Coast Guard. Ocean Rescue provides three "surf chairs" for the physically challenged population at both beach parks. Daily ocean conditions are updated on the Parks and Recreation Department Web Site. Additionally, the division is involved with: Pride Community Service, Junior Lifeguard Program, Ocean Awareness Classes, United States Lifesaving Association, and the Florida Beach Patrol Chiefs Association. Rescue response by Personal Rescue Craft is also provided.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Provide a safe, properly protected and supervised ocean beach operation.

Objective: To provide safe oceanfront through emergency response and preventive lifesaving. This includes identifying and limiting risks to the public, to ensure safety, enhance the public's perception by providing public assistance and enforcement of City Ordinances on the Municipal Beach.

Beach attendance	2,120,725	2,953,861	2,975,000
Water rescues	112	91	100
Boating accidents	2	0	2
Medical emergencies	100	70	78
EMS/911 medical assistance required	31	23	30
Sea Pest stings treated *	3,568	4,232	4,450
Missing persons located	18	15	22
Preventive actions	49,630	50,550	50,755
Public assists	55,069	56,270	57,470
Code enforcements	16,353	16,890	17,175

Objective: To ensure that all Ocean Rescue Officers are licensed as EMT's and participate in a comprehensive training program to maintain Delray's status as an "Advanced Lifesaving Agency" within the United States Lifesaving Association.

% staff certified as Emergency Medical Technicians (36 staff)	100%	100%	100%
Total lifeguard staff USLA training hours (36 staff)	2,118	5,750	5,800
Physical Training (Miles ran, swan & paddled)	5,486	5,708	5,800
Hours of Medical Training & Classroom Skills Review	1,411	1,850	1,900

Objective: To promote ocean safety, positive public relations and valued public service through educational programs such as, CPR classes, Ocean Awareness Presentations, the Junior Lifeguard Program and various special events.

Number of CPR classes	7	8	12
Number of CPR class participants	30	35	60
Ocean Awareness presentations	3	4	5
Ocean Awareness participants	40	75	90
Number of Junior Lifeguard programs/participants	1	3	3
Number of Junior Lifeguard participants	15	45	60
Number of Special Events	5	4	6

Staffing Levels	14-15	15-16	16-17
Ocean Rescue Division Chief	1	1	1
Operations Lieutenant	4	4	4
Ocean Rescue Lifeguards (EMT)	11	10	10
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
	17	16	16

Ocean Rescue & Beach Operations

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$1,078,851	\$1,042,069	\$1,321,160	\$1,411,740
Operating Expenses	301,147	283,319	159,780	155,895
Capital Outlay	0	13,822	0	0
Total Expenditures	\$1,379,998	\$1,339,210	\$1,480,940	\$1,567,635
Per Capita	\$22.33	\$21.36	\$23.44	\$24.51

2015-16 Accomplishments

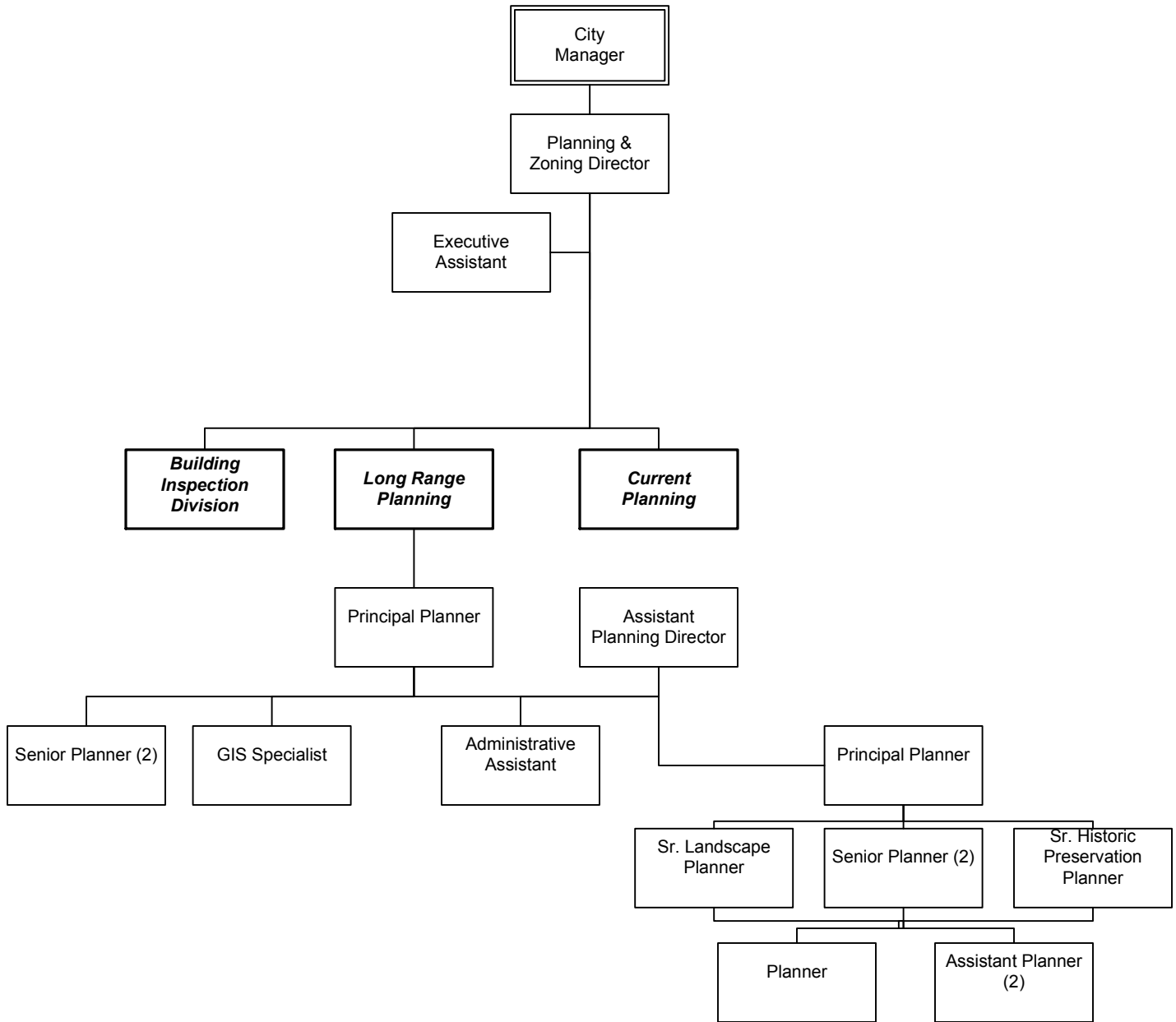
- ◆ Annual beach attendance of 2,410,143 patrons.
- ◆ A total of 72 rescues responses for persons in distress.
- ◆ Performed 33,409 preventative actions to warn or keep patrons from dangerous conditions.
- ◆ Assisted in the search efforts of 19 missing persons.
- ◆ Treated 4,055 stings from sea pests.
- ◆ Performed 22,923 acts of code enforcement.
- ◆ Performed 5,021 public assists.
- ◆ Conducted eight (8) CPR classes for the public.
- ◆ Attended a regional Junior Lifeguard competition.
- ◆ Hosted two (2) Junior Lifeguard competitions.
- ◆ Competed in a regional Lifeguard competition.
- ◆ Hosted two (2) local Lifeguard competitions.
- ◆ Competed in five (5) local Lifeguard competitions.
- ◆ Hosted the annual Delray Beach Surf Festival.
- ◆ Hosted the annual Delray Beach Ocean Mile swim.

Planning and Zoning Department

Mission Statement

The Planning, Zoning and Building Department balances social, economic, environmental, historic, architectural and community goals by guiding, regulating, permitting and inspecting the physical development of the City to preserve the unique characteristics of Delray Beach and maintain a community of lasting value for present and future residents.

Planning and Zoning



Program: Current and Long Range Planning

The Planning and Zoning Division provides professional expertise in land use, zoning and development, and long range planning issues; administers the Land Development Regulations (LDRs) and the land development application process; develops and maintains the City's Comprehensive Plan and ensures compliance of the LDRs and development proposals; implements historic preservation codes, policies, and programs; monitors changing community trends; maintains all planning related maps (zoning, future land use, comprehensive plan maps); provides technical support to other City departments; and presents technical reports/development proposals and provides technical support to the City's advisory boards and the City Commission.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
▪ Prepare technical reports for SPRAB, HPB, and PZB	173	146	150
▪ Prepare/present planning and development items to City Commission	172	158	150
▪ Answer phone inquiries for planning and zoning information	5,300	5,241	5,000
▪ Provide technical information for walk-in customers	2,800	2,544	3,000
▪ Respond to email inquiries for planning and zoning information	1,300	1,200	1,200
▪ Provide support for local Boards: PZB, SPRAB, HPB, PGMS, CRA, CC, WARC, and DDA; prepare, present, and attend meetings.	258	138	258
▪ Represent Delray at local and regional organizations: LMS, HRRB, MPO, IPARC	25	6	15
▪ Prepare SPRAB, HPB, and PZB agendas and minutes	64	72	64
▪ Leads the Development Management Services Group (DSMG) and the Technical Advisory Committee (TAC) meetings	100	75	104
▪ Review building permits for compliance with approved site plan	583	1,482	2,000
▪ Review Beach Overlay applications	12	14	10
▪ Prepare notices/envelopes for development advertising notices	4,300	4,454	5,000
▪ Research and prepare zoning verification letters for the development community	103	117	150
▪ Process reasonable accommodation requests and Department of Children and Families zoning verifications	44	72	40
▪ Process landscape permits/inspections	498/350	1,136/391	400/300
▪ Process sign permits/inspections	225/199	176/92	200/150

Staffing Levels	14-15	15-16	16-17
Planning Director	1	1	1
Asst. Planning Director	1	1	1
Principal Planner	1	2	2
Senior Planner	4	4	4
Senior Historic Preservation Planner	0	0	1
Senior Landscape Planner	0	1	1
Planner	3	1	1
GIS Specialist	0	0	1
Administrative Assistant	1	1	1
Executive Assistant	1	1	1
Assistant Planner	0	2	2
Traffic Engineer	0	1	0
	12	15	16

Site Plan Review and Appearance Board (SPRAB), Planning and Zoning Board (PZB), Historic Preservation Board (HPB), Pineapple Grove Mainstreet (PGMS), Community Redevelopment Agency (CRA), City Commission (CC), Downtown Development Authority (DDA), Local Mitigation Strategy Committee (LMS), Historic Resource Review Board (HRRB), Metropolitan Planning Organization (MPO), and Intergovernmental Plan Amendment Review Committee (IPARC).

Planning and Zoning

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Land Use Applications	\$178,005	\$177,301	\$444,300	\$324,019
Sale of Maps & Publications-Non Taxable	1,090	1,432	1,000	1,057
Taxable Items	1,081	587	1,200	1,000
Tenant Landlord Permits	449,955	610,695	615,000	615,000
CRA Redevelopment Reimbursement	65,870	48,067	65,000	58,065
CRA Reimbursement for Planning Services	0	0	0	0
Total Revenues	\$696,001	\$838,082	\$1,126,500	\$999,141

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$1,065,400	\$1,043,636	\$1,424,702	\$1,365,228
Operating Expenses	96,429	141,056	599,084	304,227
Capital Outlay	0	0	20,000	0
Total Expenditures	\$1,161,829	\$1,184,692	\$2,043,786	\$1,669,455
Per Capita	\$18.80	\$18.89	\$32.35	\$26.10

2015-16 Accomplishments

- ◆ Application fees were increased (by ordinance adoption) to capture more of the administrative costs of processing.
- ◆ Added an Assistant Planner to support the planner-on-call function, customer service, and building permit review. A Senior Planner was added to the long range planning group to support the update to the Comprehensive Plan. In addition, a Senior Planner was shifted to long range planning to also support the plan update as well as updates to the Land Development Regulations.
- ◆ Adopted the Central Business District Design Guidelines; launched the comprehensive plan update; supported new headquarters with expedited LDR change; processed major projects (iPic, Aloft, Providence Living); processed several LDR amendments.
- ◆ Supported the relocation of the corporate headquarters for Kaufman Lynn Construction by expediting an amendment to the LDRs (MROC) and a site plan approval.

Community Improvement Department

Mission Statement

The Community Improvement Department is committed to providing our customers with efficient and timely services in a supportive environment. We continue to explore ways to streamline our services utilizing available technology, efficient procedures and processes, self-directed teams and many other resources that allow us to maintain our competitive edge.

Community Improvement Department

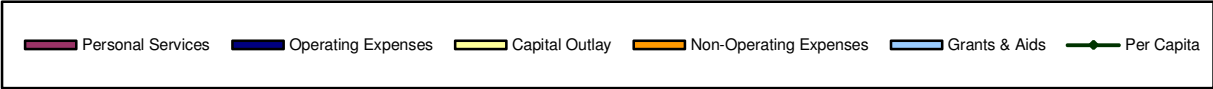
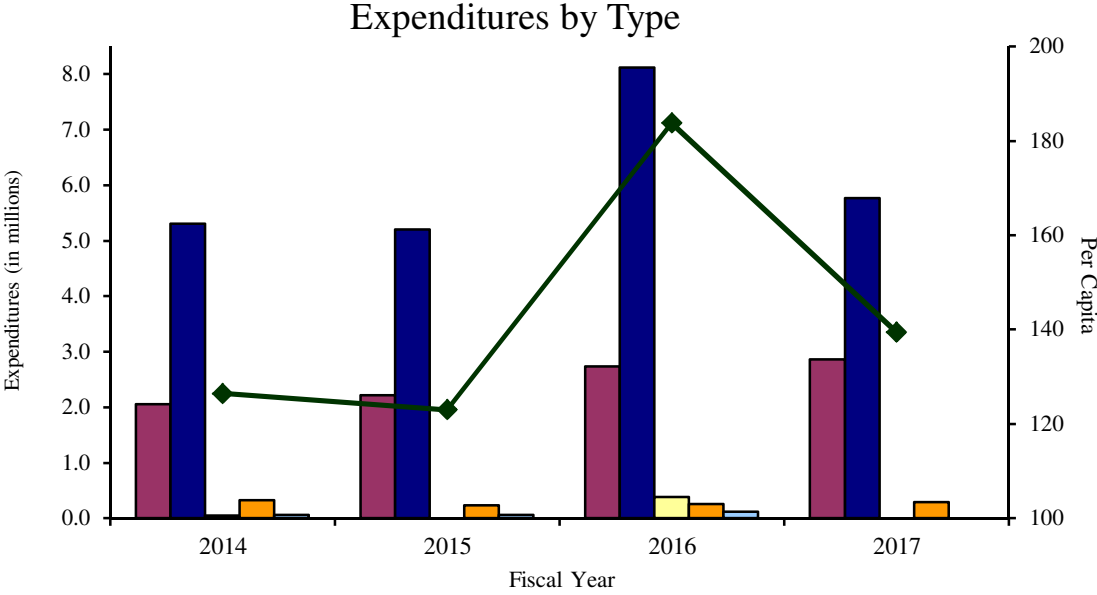
The Community Improvement Department consists of the Administration, Clean & Safe, Code Enforcement, Neighborhood Services and Sanitation.

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Occupational License Fees	363,654	285,039	325,000	284,185
Nuisance Abatement	41,364	11,672	15,000	6,081
Nuisance Abatement Administrative Fee	5,963	4,136	5,000	4,585
Code Enforcement Fines	55,834	160,860	100,000	96,173
Business License Penalties	16,463	18,313	17,000	15,187
Neighborhood Services Fund	936,914	2,276,501	4,455,354	1,949,340
Sanitation Fund	5,189,319	3,281,656	4,495,990	4,491,361
Total Revenues	\$6,609,511	\$6,038,177	\$9,413,344	\$6,846,912

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$2,062,724	\$2,214,076	\$2,732,442	\$2,859,498
Operating Expenses	5,309,929	5,206,917	8,122,522	5,772,323
Capital Outlay	49,726	0	383,661	0
Grants and Aids	62,033	58,744	115,000	0
Non-Operating Expenses	332,780	234,690	255,570	289,202
Total Expenditures	\$7,817,192	\$7,714,427	\$11,609,195	\$8,921,023
Per Capita	\$126.49	\$123.04	\$183.76	\$139.45

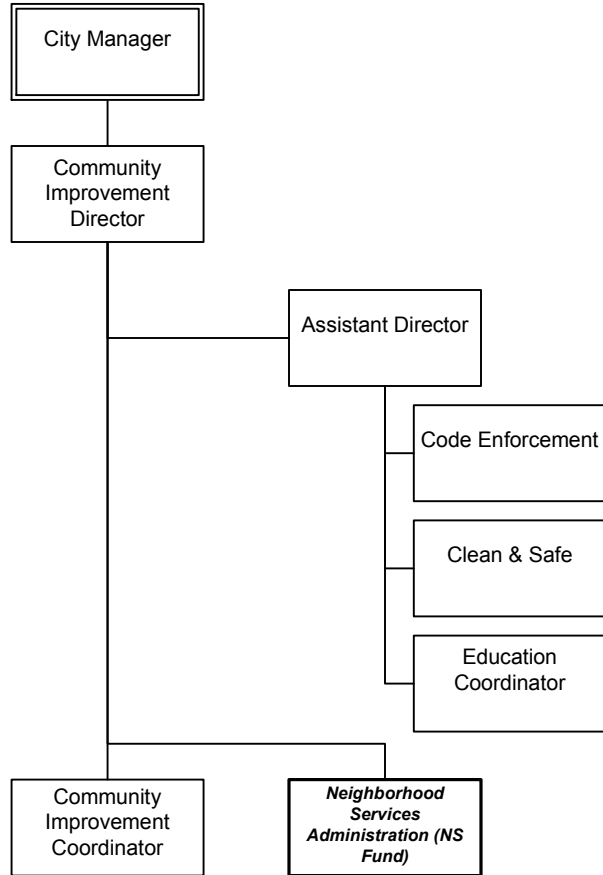
Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administration	\$474,002	\$511,018	\$567,265	\$498,843
Clean & Safe	\$185,481	\$185,082	\$541,590	\$609,822
Code Enforcement	1,042,620	1,164,108	1,548,996	1,371,657
Neighborhood Services Fund	1,113,888	942,911	4,455,354	1,949,340
Sanitation Fund	5,001,201	4,911,308	4,495,990	4,491,361
Total Expenditures	\$7,817,192	\$7,714,427	\$11,609,195	\$8,921,023
% Covered by Department Revenues	84.55%	78.27%	81.09%	76.75%

Community Improvement Department



Staffing Levels by Division	14-15	15-16	16-17
Administration	4	4	4
Clean & Safe	3	6	8
Code Enforcement	15	20	19
<i>Subtotal - General Fund</i>	22	30	31
Neighborhood Services Fund	5	6	6
Sanitation (Sanitation Fund)	3	4	4
<i>Subtotal - All Other Funds</i>	8	10	10
Total Authorized Personnel	30	40	41

Community Improvement Department Administration



Program: Community Improvement Administration

Administration is responsible for the management of all departmental activities and coordination of special projects. This division serves as liaison for special projects, Education Board and designated Task Forces and/or committees that may be associated with specific projects assigned by the City Manager or City Commission. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administration Division.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To develop administrative programs and procedures designed to provide efficient customer service in all functions of the department.

Objective: Review existing processes and identify enhancements to improve approval turnaround times and maintenance of accurate information in all annual renewal processes, Code Enforcement and Clean and Safe activities and support to assigned Commission appointed boards.

Staff Project Teams (Efficiency, Policy/Procedure Review)	4	6	12
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Goal: To ensure the continued professional development of staff utilizing training in performance measurement, current trends in management, computer software, quality performance techniques and "best practices".

Objective: To establish and provide competent project management designed to encourage team work, creative problem-solving, and staff involvement in decisions and improve staff morale.

Training workshops/seminars	5	16	17
Quarterly meetings with each staff member	90%	92%	100%

Goal: To encourage and educate citizens on issues affecting quality of life.

Objective: To encourage City Staff participation with the public to educate, develop public relations and facilitate citizen involvement.

Participate in Community-Wide Meetings & Coordination of Special Projects	8	60	72
Public Speaking Opportunities	9	9	12

Objective: To respond to all correspondence items and/or request for information within established timeframes.

Respond to all correspondence within 72 hours	90%	92%	95%
Return all phone calls same day	80%	85%	90%

Staffing Levels	14-15	15-16	16-17
Community Improvement Director	1	1	1
Assistant Community Improvement Director	1	1	1
Community Improvement Coordinator	1	1	1
Education Coordinator	1	1	1
Neighborhood Services Administrator	<u>.3</u>	<u>.3</u>	<u>0</u>
	4.3	4.3	4

Community Improvement Administration

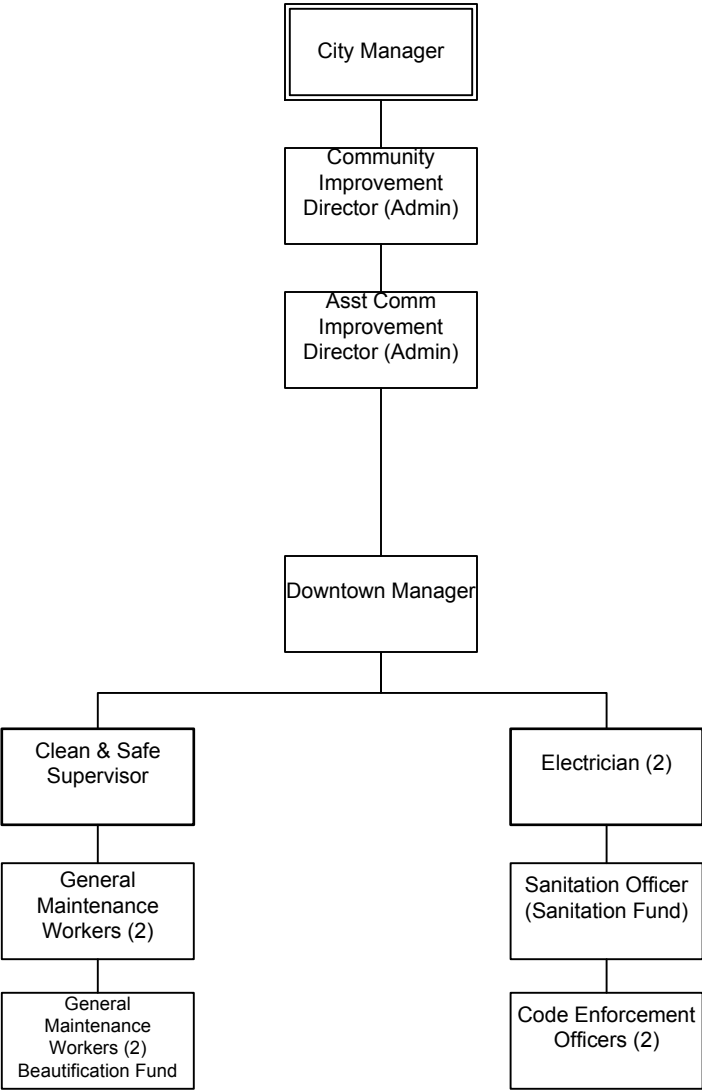
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$415,190	\$446,720	\$477,855	\$461,443
Operating Expenses	58,812	64,298	89,410	37,400
Capital Outlay	0	0	0	0
Total Expenditures	\$474,002	\$511,018	\$567,265	\$498,843
Per Capita	\$7.67	\$8.15	\$8.98	\$7.80

2015-16 Accomplishments

- ◆ Created a Strategic Plan using SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis process.
- ◆ Staff participated in outreach initiatives such as: Suits for Seniors, Turkey Drive, Healthier Delray Beach, National Night Out, Mentoring programs, Delray Reads Day, monthly community spotlight of a community stakeholder at local restaurant, Spotlight on Education, Campaign for Grade-Level Reading, scholarships awarded to 13 local children to attend Arts Garage Summer Camp, assisted in housing 4 homeless single mothers, fitness demo partnership with Old School Square and adopted 9 low-income families for support during the holidays.

Community Improvement
Department
Clean & Safe Program



Program: Clean and Safe

Our Clean and Safe Division is made up of four teams: Code Enforcement Officers, General Maintenance Workers, Sanitation Officers and Electricians. Together, these teams are responsible for the beautification, maintenance and assurance of local businesses compliance with local, state and federal laws. This Division is managed by the Downtown Manager. The Downtown Manager is responsible for overseeing City-wide planning, management and resource allocation related to nightlife and downtown management.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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1. Goal: To enhance the cleanliness, maintenance and landscape beautification of the Clean & Safe District.

Objective: (1) We will provide litter abatement services to the district 7 days a week (2) Landscape maintenance will take place on all public property at least once a month. (3) Electricians will ensure all lighting in the district is properly working and electrical outlets are secure.

Litter Abatement	80%	90%	100%
Pressure Washing of the entire Clean & Safe District	0	100%	50%
Landscape Maintenance along East Atlantic Ave	50%	75%	80%
Graffiti inspections/removal of the Clean & Safe District	80%	100%	100%

2. Goal: To ensure that all businesses and residents in the Clean & Safe District adhere to all local, state and Federal laws.

Objective: (1) All Business in the district will have been inspected annually (2) Transient Rental Inspections will be done annually (3) Landscaping Maintenance inspections will take place monthly

Banner Inspection	25%	75%	100%
Restaurant Inspections	0	65%	75%
Historical Home Inspection	20%	50%	50%
Signage Inspection	25%	65%	75%

3. Goal: To ensure Clean and Safe tasks are performed by other departments and oversight of all maintenance contracts in the Clean & Safe Districts is sustained.

Objective: (1) Conduct Monthly Meetings with all Departments (2) Conduct monthly meetings with contractors in regard to services provided

Street Sweeping of all City Property	25%	75%	100%
Landscaping Maintenance of West Atlantic Ave	0	65%	100%
Striping of the C&S District	0	0	0
Decorative Lighting Maintenance in the C&S District	50%	75%	100%

Staffing Levels	14-15	15-16	16-17
Clean & Safe Supervisor	1	1	1
Downtown Manager	0	1	1
Journeyman Electrician	1	2	2
Code Enforcement Officer	0	0	2
General Maintenance Worker I	<u>2</u>	<u>2</u>	<u>2</u>
	3	6	8

Clean & Safe

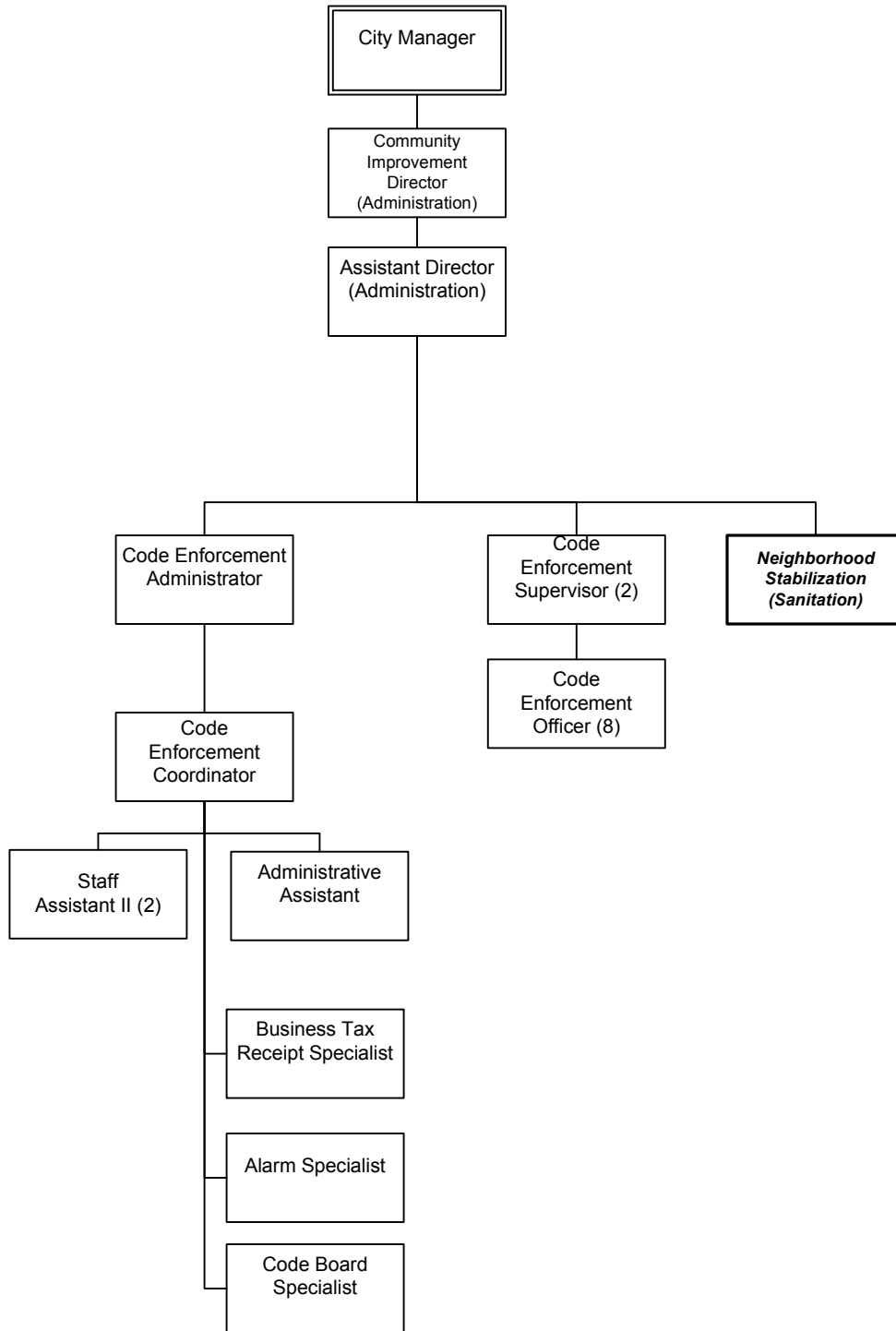
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$137,187	\$144,934	\$347,110	\$484,832
Operating Expenses	48,294	40,148	184,480	124,990
Capital Outlay	0	0	10,000	0
Total Expenditures	\$185,481	\$185,082	\$541,590	\$609,822
Per Capita	\$3.00	\$2.95	\$8.57	\$9.53

2015-16 Accomplishments

- ◆ A Downtown Manager was hired to organize staffing patterns, work with local businesses and oversee third party maintenance contracts and an infrastructure workflow chart was developed to outline each city department's responsibilities.
- ◆ This year, dead plants were removed from the medians and replaced with new shrubs and/or annuals, trees pruned, sidewalks pressure-cleaned, sod replaced at the Gateway, removal of overgrown vegetation visible from rights-of-way, decorative lighting was upgraded, homeless camps abated, and all landscape beds mulched.

Community Improvement Department Code Enforcement



Program: Code Enforcement

The Community-Oriented Code Enforcement Program is designed to create a quality living environment through ensuring compliance with the City's housing, zoning and property maintenance codes. The division staff encourages voluntary compliance through the use of community-oriented problem-solving techniques, the issuance of violation notices, warnings, civil citations, informational brochures, notices to appear, and other creative methods. This division provides technical assistance to the Code Enforcement Board and Hearing Officer and serves as contract administrator to the City's solid waste collection contractor for compliance with performance pursuant to approved contract.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To create an attractive and safe living environment through the community-oriented Code Enforcement Program.

Objective: To proactively encourage voluntary compliance with the City's building, housing and property maintenance codes and to promptly remove abandoned vehicles and abate other nuisances that negatively impact the neighborhood.

Number of new cases investigated	13,500	15,738	16,500
# of Code Board cases processed	800	1,155	1,990
# of vacant lots cleaned	288	36	67
# of vehicles towed	5	30	5
% of cases resolved within 30 days of violation/notice	95%	95%	95%
# of civil violations issued	200	182	200

Objective: To create partnerships with neighborhood associations using community-oriented problem-solving techniques to improve and resolve urgent or high priority needs for each neighborhood.

Community projects (ie, Fun Day, Savor the Ave, Pompey Pk Events, CRA)	30	20	45
Neighborhood Association Meetings Attended	30	25	55
Turnaround time on response to life safety complaints	4 hrs	4 hrs	4hrs
Litter Abatement Initiatives (# of hot spots)	45	17	100

Objective: To provide educational materials and training seminars on maintenance for residents designed to assist in improving properties; inspect rental units and initiate action for required repairs.

Number of seminars hosted	10	2	35
# of rental units inspected	800	198	1,200
# of properties brought into compliance	850	1,200	1,300

Staffing Levels	14-15	15-16	16-17
Code Enforcement Administrator	0	1	1
Code Enforcement Supervisor	1	2	2
Code Enforcement Officer	7	10	9
Code Enforcement Coordinator	1	1	1
Administrative Assistant	1	1	1
Alarm Specialist	1	1	1
Code Board Specialist	1	1	1
Business Tax Receipt Specialist	1	1	1
Staff Assistant II	2	2	2
Rehab Specialist	.3	.3	.3
FTE	<u>.80</u>	<u>1.46</u>	<u>1.46</u>
	16.10	21.76	20.76

Code Enforcement

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Nuisance Abatement	\$41,364	\$11,672	\$15,000	\$6,081
Nuisance Abatement Administrative Fee	5,963	4,136	5,000	4,585
Code Enforcement Fines	55,834	160,860	100,000	96,173
No Building Permit Penalties	14,425	43,674	20,000	0
Business License Penalties	16,463	18,313	17,000	15,187
Animal Control Service	0	0	0	0
Total Revenues	\$134,049	\$238,655	\$157,000	\$122,026

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$887,225	\$992,511	\$1,268,003	\$1,234,357
Operating Expenses	155,395	171,597	236,700	137,300
Capital Outlay	0	0	44,293	0
Total Expenditures	\$1,042,620	\$1,164,108	\$1,548,996	\$1,371,657
Per Capita	\$16.87	\$18.57	\$24.52	\$21.44

2015-16 Accomplishments

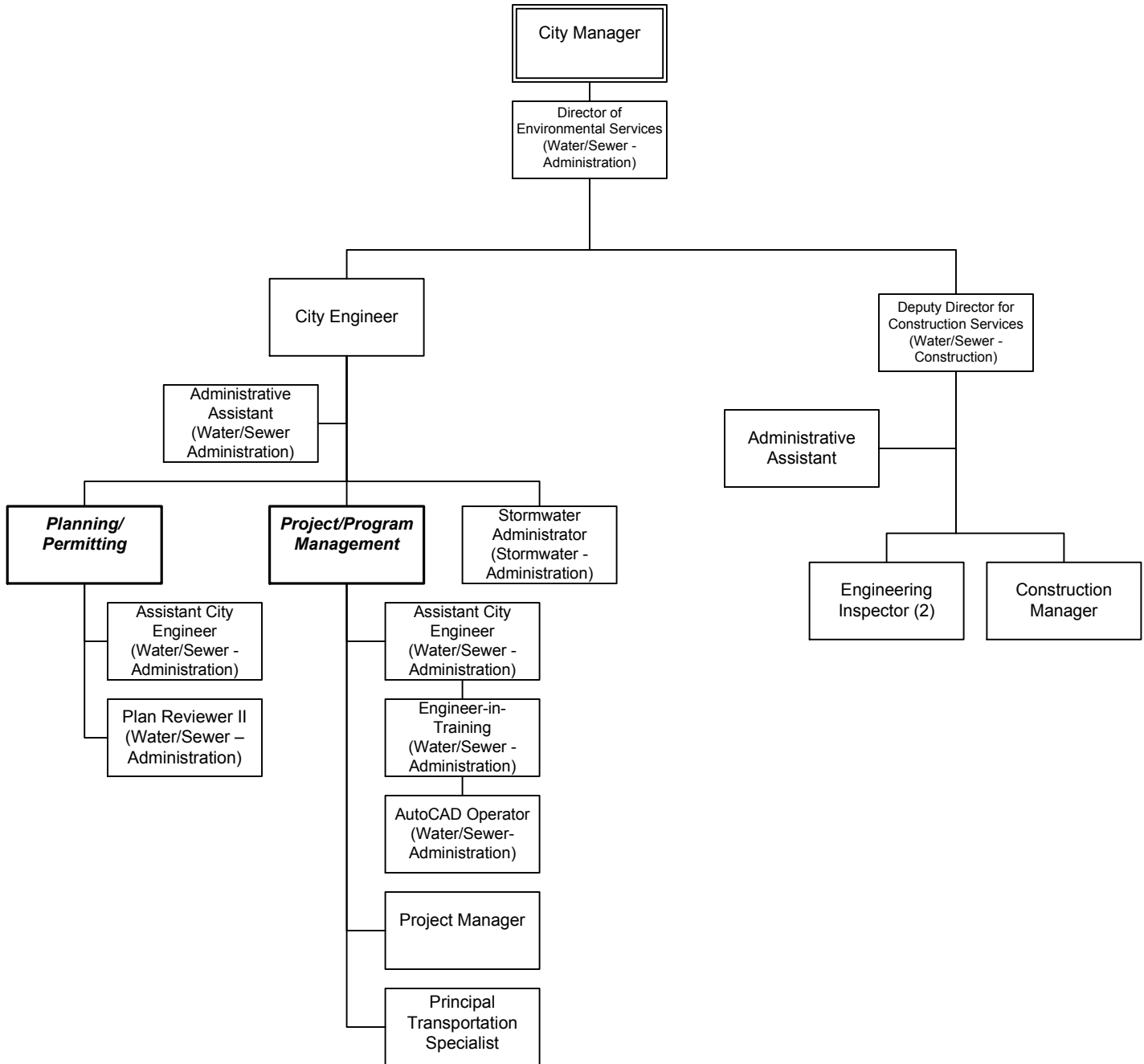
- ◆ A dedicated staff member deals with sober and transient housing issues.
- ◆ CI took the lead in organizing a community steering committee to study the homeless issue in Delray Beach.
- ◆ This year, Code Enforcement focused on the maintenance of neighborhoods and accomplished eight alley clean-ups and business corridor compliance.
- ◆ The "Residential Property Maintenance Standards" guide was translated into Spanish & Creole.

Engineering

Mission Statement

To provide safe, efficient design, design review, construction, maintenance and operation of the City's public infrastructure systems.

Environmental Services Department
Engineering



Program: Engineering

The Engineering Division is responsible for the strategic development, coordination, and oversight of the City's Capital Infrastructure program as well as the monitoring of private land development activities occurring within the City. The review of state and county highway construction projects within the city limits is orchestrated through the Engineering Division. Technical staff prepares detailed construction documents in-house and oversee similar work performed for the City by consultants. Additional functions performed include oversight of construction within road rights-of-way and maintenance of as-built documents utilized by other divisions and departments in operations and maintenance activities.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To ensure infrastructure systems integrity and serviceability to provide the most cost effective service to the residents of the City.

Objective: Administer capital infrastructure program within established budgets and timeframes.

Design of projects initiated in fiscal year on schedule	95%	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	95%	95%	95%
<i>*Includes possible carryover of projects from previous year</i>			
Percent of projects where design is completed within budget	95%	95%	95%

***Objective:** Maintains accurate records of all City infrastructures and provides this information to other City Departments and to the public.

Distribute amended system atlas sheets on a quarterly basis	100%	100%	100%
Reflect completed projects on system atlases within one quarter of completion	100%	100%	100%

Objective: Optimize levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	14-15	15-16	16-17
City Engineer	1	1	0
Principal Engineer	0	0	1
Construction Manager	1	1	1
Administrative Assistant	1	1	1
Principal Transportation Professional	0	1	1
Engineering Inspector	2	2	2
GIS Specialist	1	0	0
Project Manager (CRA Funded)	$\frac{1}{7}$	$\frac{1}{7}$	$\frac{1}{7}$

Engineering

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Project Inspection Fees	\$15,591	\$15,323	\$14,000	\$15,000
Total Revenues	\$15,591	\$15,323	\$14,000	\$15,000

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$525,592	\$603,633	\$545,190	\$656,045
Operating Expenses	65,054	133,526	427,620	93,051
Capital Outlay	0	0	0	0
Total Expenditures	\$590,646	\$737,159	\$972,810	\$749,096
Per Capita	\$9.56	\$11.76	\$15.40	\$11.71

2015-16 Accomplishments

- ◆ 600 TAC Projects have been reviewed during the Fiscal Year.
- ◆ Approximately 1000 permits have been reviewed during the Fiscal Year.
- ◆ Completed the review and subsequently advertised the Request for Proposals for the City of Delray Beach Bicycle Share Program.
- ◆ Addressed concerns from residents regarding traffic intrusion into their neighborhoods.
- ◆ Assesed improvements to the Trolley service. Initiated the development of an app for mobile devices so customers would be able to track the Trolley along the route in relation to the location of a Trolley stop.
- ◆ Served as a support to other City Departments on transporation related projects.
- ◆ Reviewed and completed the development of the first City of Delray Beach Complete Streets Policy. The Policy is anticipated to go to the City Commission in November 2016 for approval.

Public Works

Mission Statement

The mission of Public Works is to maintain a safe and aesthetically pleasing environment for residents, visitors and employees through top quality maintenance of vehicular and pedestrian ways, parking facilities, municipal buildings, drainage infrastructure and the City's vehicle and equipment fleet.

Public Works Department

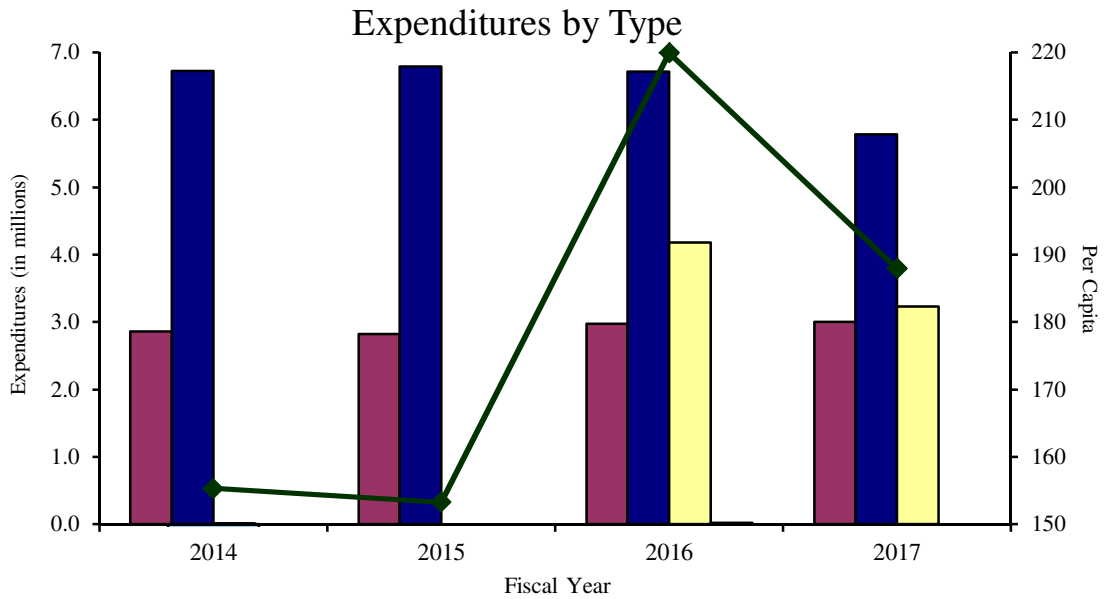
The Public Works Department consists of the following programs: Administration, Street Maintenance, Traffic Operations, Street Lighting, Parking Facilities, Building Maintenance, Stormwater System Maintenance and City Garage. The Public Works Department is under the Environmental Services Department.

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Meter Collections	\$1,721,991	\$1,806,583	\$1,674,000	\$1,820,512
Parking Decals	76,900	94,238	90,000	88,623
City Garage Fund	5,186,229	4,853,427	7,727,141	6,424,713
Total Revenues	\$6,985,120	\$6,754,248	\$9,491,141	\$8,333,848

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$2,865,987	\$2,821,479	\$2,973,803	\$3,007,343
Operating Expenses	6,720,516	6,789,062	6,716,537	5,784,525
Capital Outlay	14,295	0	4,183,850	3,229,940
Non-Operating Expenses	0	0	19,240	0
Total Expenditures	\$9,600,798	\$9,610,541	\$13,893,430	\$12,021,808
Per Capita	\$155.35	\$153.28	\$219.92	\$187.92

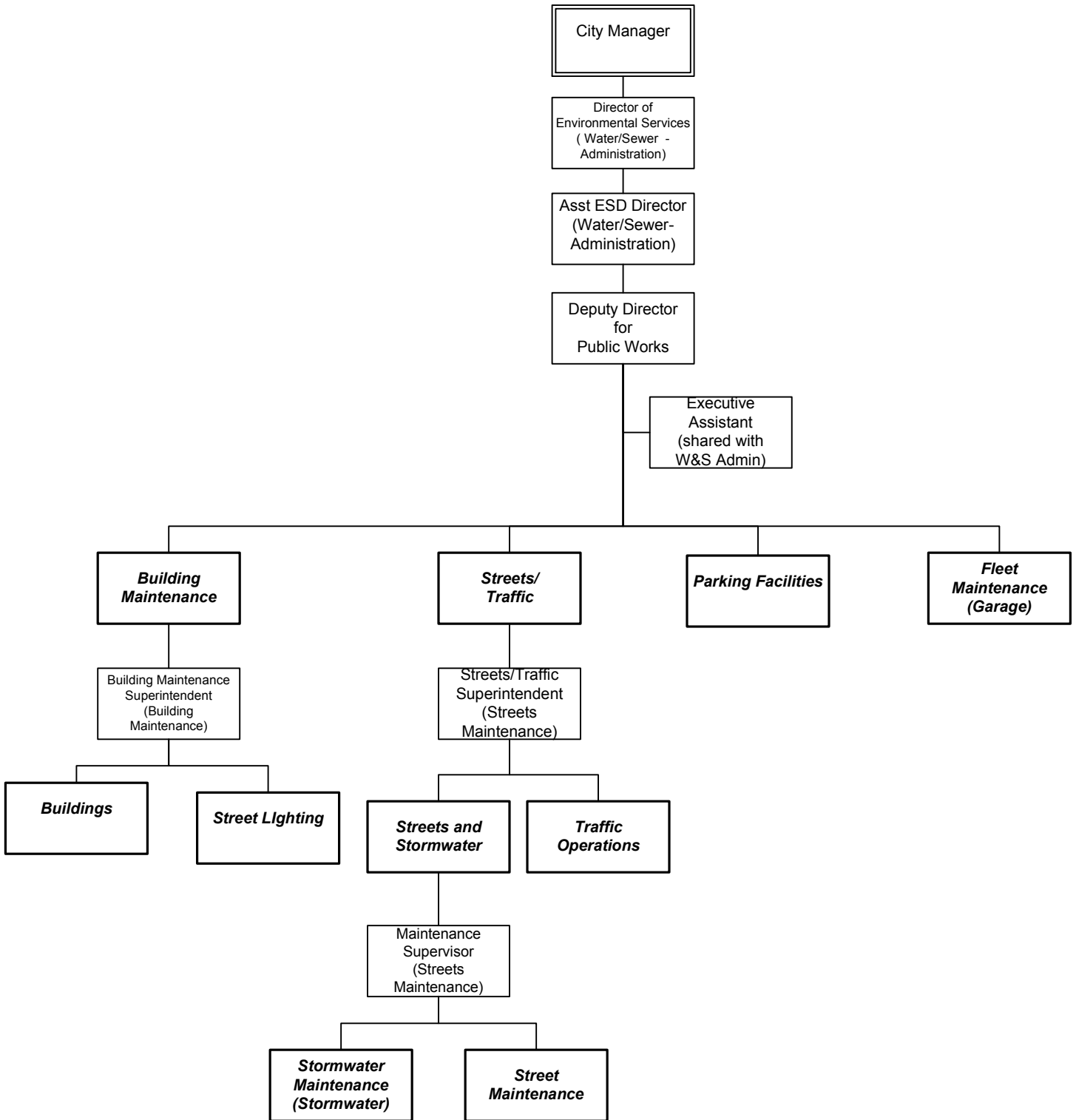
	2014	2015	2016	2017
Expenditures by Program	Actual	Actual	Revised	Budget
Administration	\$188,984	\$164,149	\$180,720	\$186,244
Street Maintenance	777,240	875,049	1,323,996	864,540
Traffic Operations	437,658	403,576	469,410	400,420
Street Lighting	818,949	836,425	740,020	832,072
Parking Facilities	1,047,828	1,091,337	1,332,283	1,211,643
Building Maintenance	568,960	1,022,331	1,275,860	1,080,429
Stormwater System Maintenance	635,500	613,867	844,000	1,021,747
City Garage Fund	5,125,679	4,603,807	7,727,141	6,424,713
Total Expenditures	\$9,600,798	\$9,610,541	\$13,893,430	\$12,021,808
% Covered by Department Revenues	72.76%	70.28%	68.31%	69.32%

Public Works Department



Staffing Levels by Division	14-15	15-16	16-17
Administration	1.5	1.33	1.33
Street Maintenance	10	10	10
Traffic Operations	5	5	5
Street Lighting	1	0	0
Parking Facilities	3	3	2
Building Maintenance	6	7	7
<i>Subtotal - General Fund</i>	26.5	26.33	25.33
Stormwater System Maintenance (Stormwater Utilities Fund)	5	6	8
Fleet Maintenance (City Garage Fund)	12	13	13
<i>Subtotal - All Other Funds</i>	17	19	21
Total Authorized Personnel	43.5	45.33	46.33

Environmental Services Department Public Works Administration



Program: Public Works Administration

Public Works Administration is responsible for the effective operation of the Department of Public Works. The Public Works Department consists of the following divisions: Administration, Street Maintenance, Traffic Operations, Street Lighting, Parking Facilities, Building Maintenance, and Storm water Maintenance.

Administration provides managerial oversight and technical support for the divisions and provides support for special projects and problem analysis assigned by the Environmental Services Director and City Manager. Additional responsibilities include the daily management of the above divisions including, developing work plans for personnel, ensuring the development of annual budgets and for proper purchasing of all services, materials, and supplies.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Support the achievement of divisional goals and objectives while providing oversight for the planning and prioritization of division operation and maintenance activities and optimizing levels of customer service.

Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives..

Complete work orders within 14 days	98%	98%	95%
Attend Special Event planning meetings	12	12	12
Divisional performance measures met or exceeded	100%	100%	90%

Objective: Optimize customer service levels.

Return citizens phone calls for service within 24 hours.	97%	97%	98%
Response to requests for information not exceeding 3 working days.	96%	100%	98%

Goal: Provide effective and efficient administration of surplus asset disposal program.

Objective: To dispose of surplus assets in a timely and cost effective fashion.

Asset pick up within 3 days	100%	100%	100%
Asset disposal within 30 days.	100%	100%	100%
Surplus Sales Revenues	\$1,652	\$934	\$1,700

Staffing Levels	14-15	15-16	16-17
Deputy Director of Public Works	1	1	1
Executive Assistant	.50	.33	.33
	1.5	1.33	1.33

Public Works Administration

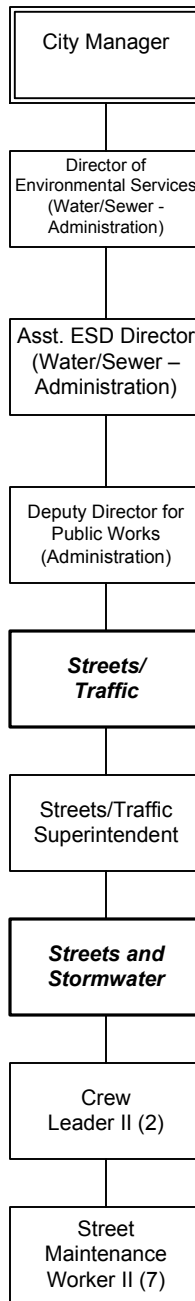
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$159,821	\$133,848	\$151,060	\$158,653
Operating Expenses	29,163	30,301	29,660	27,591
Capital Outlay	0	0	0	0
Total Expenditures	\$188,984	\$164,149	\$180,720	\$186,244
Per Capita	\$3.06	\$2.62	\$2.86	\$2.91

2015-16 Accomplishments

- ◆ Public Works Administration now oversees all special events within the department including coordination with the Florida Department of Transportation for road closures.
- ◆ Public Works Administration staff is now entering all the work orders from the building maintenance, parking and street light divisions into the Cartegraph work order system.
- ◆ Attended SETAC Meetings to review upcoming events and to provide support to staff.

Environmental Services Department
Streets Maintenance Division



Program: Streets Maintenance

Streets Maintenance is responsible for the maintenance of all City streets and rights-of-way. General maintenance includes: street repair, repair of utility cuts, pothole patching; and sidewalk repair and construction. Responsibilities include: assisting in emergency utility cuts, repairing roads and sod installation on rights-of-way, and providing street and site maintenance for special events to include barricading and clean up assistance.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To ensure all paved streets, sidewalks, and curbs within the City are properly maintained so they provide a structurally sound and safe means for public travel.

Objective: To promptly respond to all notifications of deterioration and damage to sidewalks and roadways and ensure that they are safe for public use.

Number of days patch truck operation provides street inspections and repair.	218	189	200*
Barricade unsafe conditions within 1 ½ hours	100%	100%	100%
Emergency repairs completed within 24 hours	100%	100%	100%
Non-emergency road repairs within 1 week	96%	88%	100%
Non-emergency sidewalk repairs within 10 business days	92%	71%	95%
Repair approximately 7,500 linear feet of sidewalk and curbs annually.	1,952	3,441	1,000
Road cuts/repairs for Utilities within 2 business days.	89%	88%	95%
Square feet of asphalt repaired	27,463	28,785	33,000

*inspections only

Goal: To provide responsive services to the community for approved special events.

Objective: To ensure street closures for events are completed in a timely manner and are properly advertised.

Provide barricading assistance for events	34	31	0
Ensure street closure announcements are provided to Public Information office at least 2 weeks prior to event	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Superintendent of Streets	1	1	1
Crew Leader II	2	2	2
Street Maintenance Worker II	6	7	7
Public Works Maintenance Supervisor	<u>1</u>	<u>0</u>	<u>0</u>
	10	10	10

Streets Maintenance

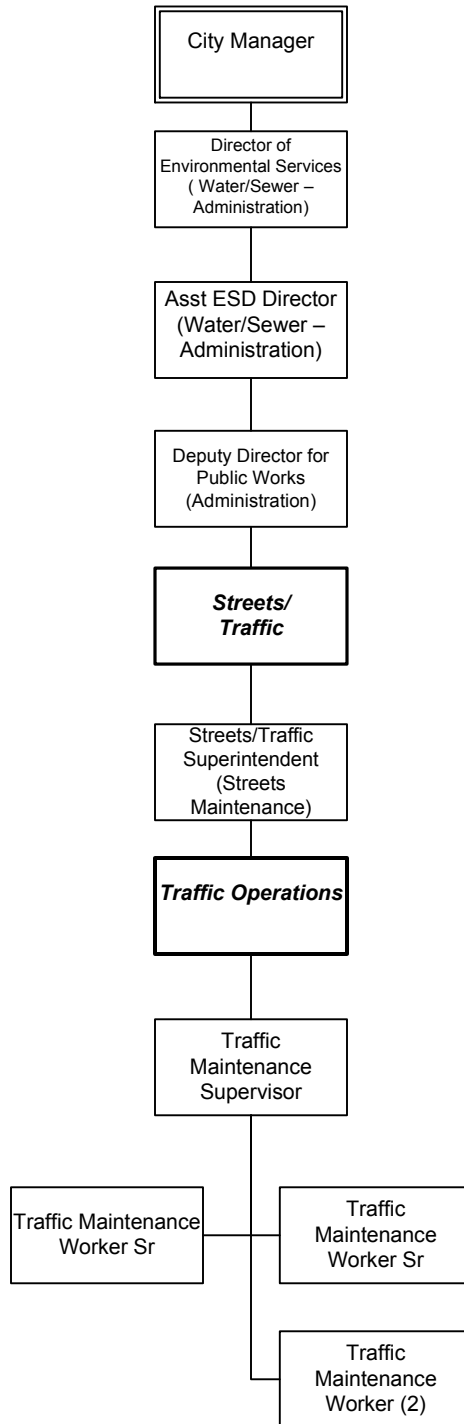
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$551,424	\$559,013	\$533,595	\$499,311
Operating Expenses	220,545	316,036	790,401	365,229
Capital Outlay	5,271	0	0	0
Total Expenditures	\$777,240	\$875,049	\$1,323,996	\$864,540
Per Capita	\$12.58	\$13.96	\$20.96	\$13.51

2015-16 Accomplishments

- ◆ Install backflow prevention on Marina and Lewis Cove Road outfalls, as well as other locations along the Barrier Island.
- ◆ Construction of NE 2nd Ave. Seacrest Beautification Project under way.

Environmental Services Department
Traffic Operations Division



Program: Traffic Operations

Traffic Operations Division duties include: fabrication, installation, repair, removal, and replacement of signs, as needed, on 297 lane miles of City streets. Additionally, street markings, barricade maintenance, specialty signs, traffic counts, and maintenance of traffic are provided. Signage, barricade placement and maintenance of traffic are provided for special events, as needed. Traffic studies are performed to determine speed and volume data information which is supplied to other departments for evaluation. Banners, flags, and Christmas decorations are installed on Atlantic Avenue, N.E. 2nd Avenue, NW/SW 5th Avenue and in certain parking lots for special events and holidays.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To maintain signage, replace damaged and faded signs, markings and striping on all City streets and in parking areas so as to enhance the safety of motorists and pedestrians.

Objective: (1) To maintain adequate signage on all City streets through repair and replacement activities for the City's 26,500+ signs and provide specialty signs as needed. (2) To evaluate and ensure all signs are visible and meet retro-reflectivity levels. (3) To ensure the removal of obsolete signs.

Replace missing or damaged stop signs within 2 hours	100%	100%	100%
Replace other traffic control signs within 2 business day	100%	94%	100%
Replace missing street name signs within 5 business days	100%	100%	100%
Inspect one quadrant per month for missing/damaged signs	100%	100%	100%
Number of traffic control signs fabricated	837	504	500
Number of specialty signs fabricated for other departments and special events	1,039	1,001	1,000
Replace damaged/faded/missing signs	709	693	600
Obsolete Signs Removed (Pathfinder, business signs ect.)	2	78	0

Objective: To maintain and enhance markings and striping on streets and in parking areas throughout the City.

Install road markings within 3 weeks of work order	100%	100%	100%
Linear feet of striping applied – paint	9,230	11,363	8,200
Linear feet of striping applied – thermoplastic	24,424	13,542	25,000
Striping crew operations (days)	50	38	52
Complete inspection and develop striping program for each quadrant of City.	100%	100%	100%

Objective: To maintain banners installed on light poles throughout the city. Banners are located at the following locations: E & W Atlantic Avenue, N & S Swinton Avenue, Pineapple Grove Way, N & S Federal Highway, NW & SW 5th Avenue, NE 4th Avenue, SW 2nd Avenue and Cason Cottage.

Number of times banners are changed out for different events and banner maintenance is performed.	62	63	60
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Objective: Supply field data from limited traffic studies to requesting departments or agencies to determine traffic control needs within thirty days of request.

Traffic counts conducted	33	38	33
Results submitted within 30 days of work order	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Traffic Maintenance Supervisor	1	1	1
Traffic Maintenance Worker Senior	2	2	2
Traffic Maintenance Worker	2	2	2
	5	5	5

Traffic Operations

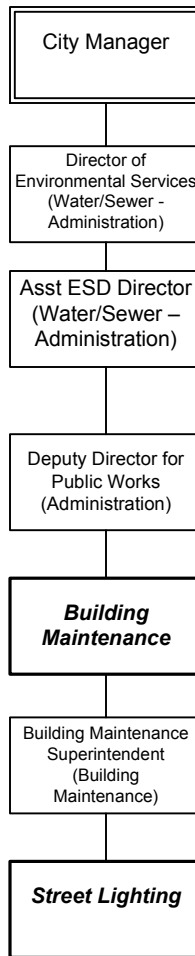
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$295,559	\$289,169	\$309,740	\$271,002
Operating Expenses	138,275	114,407	150,000	129,418
Capital Outlay	3,824	0	9,670	0
Total Expenditures	\$437,658	\$403,576	\$469,410	\$400,420
Per Capita	\$7.08	\$6.44	\$7.43	\$6.26

2015-16 Accomplishments

- ◆ Federal Highway Improvements completed; monitoring traffic pattern changes and impacts.
- ◆ Completed construction of the Lake Ida Drainage Improvement project.
- ◆ Beach pavilion now on monthly preventative maintenance schedule.

Environmental Services Department
Street Lighting Division



Program: Street Lighting

Operate and maintain the existing system of street lights. Install or upgrade street lighting in response to requests by homeowner's associations or residents to enhance the safety of motorists and pedestrians within the City through appropriate use of street lighting and coordinated efforts with Florida Power and Light Company (FPL). Maintain the safety and aesthetics of the Central Business District through timely repairs of City owned decorative street lights.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To maintain adequate lighting throughout the City so as to enhance public safety.

Objective: To report street light outages to FP&L and monitor their repair in a timely manner.

FPL lighting repair needs identified and reported to FPL	297	300	300
Street Light outages reported to FP&L within 24 hours	297	300	300
% reported within 24 hours of notice	98%	100%	100%

Objective: Respond to neighborhood associations' requests for lighting and coordinate with FPL to determine areas which may require additional and/or upgraded street lighting.

Street light requests for neighborhood lighting	3	5	3
Follow-up street light requests within 2 weeks	100%	100%	100%

Objective: (1) Perform inspections of all decorative street lights, turtle lights, flood lights, and repair as needed and (2) continue decorative street light globe change out program.

Number of decorative street lights inspected	726	966	966
Weekly inspection of downtown lighting	92%	25%	100%
Decorative street light globe change outs	7	10	20
Repair decorative street lights within 24 hours of discovery	96%	100%	100%
Inspect palm tree rope lights, twinkle lights, and outlet boxes weekly	92%	100%	100%
Inspect turtle lights weekly	92%	25%	100%
Maintain a minimum inventory of ten low pressure sodium bulbs and two fixtures to enable Florida Power and Light to repair turtle lights in a timely manner.	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Journeyman Electrician	1	0	0
FTE	<u>.63</u>	<u>0</u>	<u>0</u>
	1.63	0	0

Street Lighting

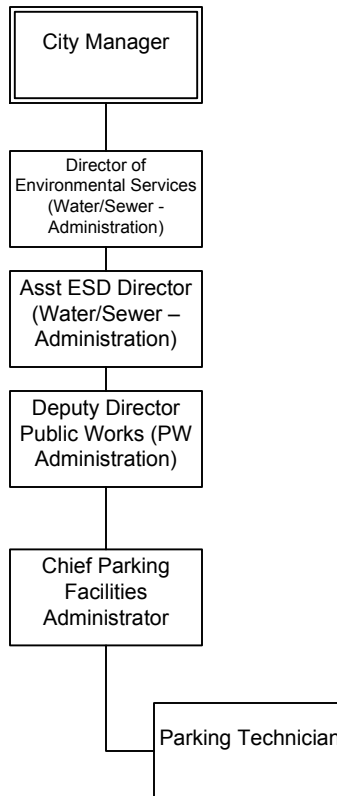
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	74,450	71,374	0	2,153
Operating Expenses	739,299	765,051	740,020	829,919
Capital Outlay	5,200	0	0	0
Total Expenditures	\$818,949	\$836,425	\$740,020	\$832,072
Per Capita	\$13.25	\$13.34	\$11.71	\$13.01

2015-16 Accomplishments

- ◆ Maintained adequate lighting throughout the City so as to enhance public safety.
- ◆ All Street Light outages reported to FP&L within 24 Hours reported within 24 hours of notice.

Environmental Services Department
Parking Facilities Division



Program: Parking Facilities

Parking Facilities division is responsible for the operation and maintenance of the city's parking system which entails two multi-level parking structures totaling 627 spaces, nineteen surface lots totaling 1,474 spaces, an additional 1,053 on street spaces, and operation of the Downtown Roundabout Trolley service. In addition, the parking division administers vendor contracts for garage management and city valet services, and monitors and administers private valet parking license agreements in the downtown district.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To maintain all City parking facilities through preventive maintenance and repair and replacement activities, and coordination with Public Information Officer to alert public of parking services.

Objective: Provide maintenance, repair and cleaning services in a timely manner.

Number of metered parking spaces	718	718	874
Repair malfunctioning meters within 24 hours	98%	98%	100%
Complete timing verifications twice a year	100%	100%	100%
Weekly inspections of the garages including lighting	52	52	52
Check cleanliness and operation of garage elevators (7/wk)	100%	100%	100%
Pick up debris, sweep and clean garages (daily)	52	52	52
Pressure Clean garage interiors	4	4	4
Repair mechanical equipment within 48 hours	100%	100%	100%

Goal: To maximize meter revenue while ensuring that customers are treated fairly. Respond to Police Department's Parking Enforcement Specialist or citizen complaints within 24 working hours of complaint.

Objective: To ensure maximum revenue by performing meter collections at least 100 days per year.

Parking meter collection (days per year)	156	156	312
Parking meter revenue	\$1,400,000	\$1,668,000	\$3,336,000
Meters operational (weekly average)	99%	99%	99%

Objective: Investigate and respond to complaints relative to parking violation citations, shuttle service and garage operations in a timely and courteous manner.

Respond to complaints within 24 hours	95%	95%	95%
Trolleys operational	4	4	1
Hours trolleys are operational per week	190	47.5	47.5
Trolley Passengers per week	5,516	2,500	2,500

Staffing Levels	14-15	15-16	16-17
Parking Facilities Technician	1	1	1
Parking Facilities Manager	1	1	0
Parking Maintenance Supervisor	0	0	0
Chief Parking Facilities Administrator	0	0	1
FTE	<u>.5</u>	<u>.5</u>	<u>.73</u>
	2.5	2.5	2.73

Parking Facilities

General Fund

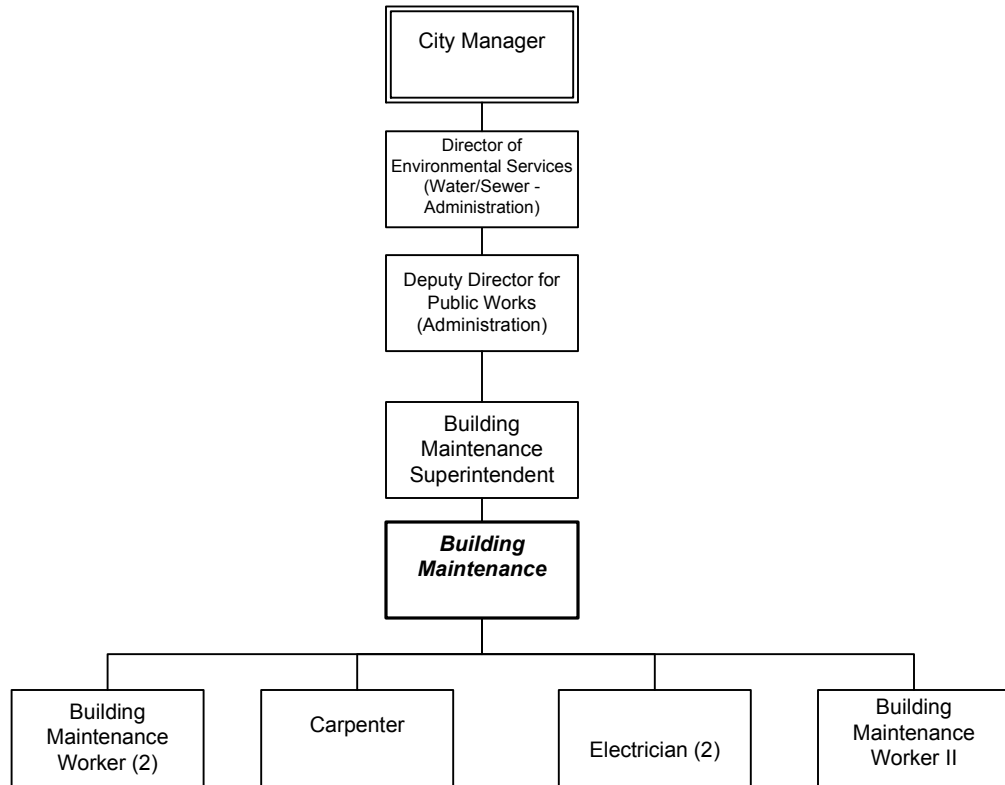
	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Parking Fees	\$1,721,991	\$1,806,583	\$1,674,000	\$1,820,512
Shuttle Grants	268,347	293,423	475,000	450,000
Parking Decals	76,900	94,238	90,000	88,623
Total Revenues	\$2,067,238	\$2,194,244	\$2,239,000	\$2,359,135

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$181,356	\$178,985	\$209,158	\$173,218
Operating Expenses	866,472	912,352	1,123,125	1,038,425
Capital Outlay	0	0	0	0
Total Expenditures	\$1,047,828	\$1,091,337	\$1,332,283	\$1,211,643
Per Capita	\$16.95	\$17.41	\$21.09	\$18.94

2015-16 Accomplishments

- ◆ Multi-space parking meter technology selected.
- ◆ Parking management program provider being selected.

Environmental Services Department
Building Maintenance Division



Program: Building Maintenance

Building Maintenance is responsible for the routine and preventive maintenance of City buildings (approximately 110 facilities totaling about 984,447 square feet) in order to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for employee and general public occupancy in compliance with all City codes and standards. Special jobs are also performed as requested by departments that include: plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include: performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings, assist departments in obtaining contract maintenance and construction services and monitor contract services for air conditioning, plumbing, electrical work, and janitorial services.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To maintain all City buildings in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy, in compliance with all City codes and standards, through preventive maintenance and repairs.

Objective: (1) To complete a comprehensive inspection of all City buildings at least once every two years and (2) to provide technical support for special events.

Number of City buildings maintained	99	99	110
Facilities Inspected Annually	30	30	30
Preventative Maintenance service on A/C units			
Change filters every 3 months	100%	100%	100%
Clean A/C coils and drains and check belts every 6 months	100%	100%	100%
Respond to emergencies within 4 hours	100%	100%	100%
Work order response time			
Schedule within 2 days of receipt	98%	98%	98%
Complete within 2 weeks	96%	90%	90%
Number of Events Supported	50	50	50
Janitorial Service Inspections (Weekly)	52	52	52

Objective: To ensure all City departments are kept informed on the status of work orders and project recommendations.

Provide monthly project status reports to departments	12	12	12
Provide project recommendations within 72 hours of receipt	96%	96%	96%
Customer Satisfaction Rating (Out of a maximum rating of 5)	4.79	4.85	4.85

Staffing Levels	14-15	15-16	16-17
Building Maintenance Superintendent	1	1	1
Carpenter	1	1	1
Building Maintenance Worker	2	2	2
Building Maintenance Worker II	0	1	1
Journeyman Electrician	2	2	2
	6	7	7

Building Maintenance

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$428,494	\$458,406	\$498,590	\$525,009
Operating Expenses	140,466	563,925	777,270	555,420
Capital Outlay	0	0	0	0
Total Expenditures	\$568,960	\$1,022,331	\$1,275,860	\$1,080,429
Per Capita	\$9.21	\$16.31	\$20.20	\$16.89

2015-16 Accomplishments

- ◆ Create multiple new offices within City Hall to add more space for Human Resources, Planning and Zoning, & Utility Billing.
- ◆ Remove the existing wood on the porch at the historical Hunt House, rebuild and install a new porch.
- ◆ Refurbish the wooden pavilion at the beach, strip, sand and finish the floors along with repainting of the structure, also change out the hardware to stainless steel.

Parks and Recreation Department

Mission Statement

The Parks and Recreation Department will enrich the quality of life for the people of Delray Beach by providing significant recreational opportunities in exemplary park environments.

Parks and Recreation Department

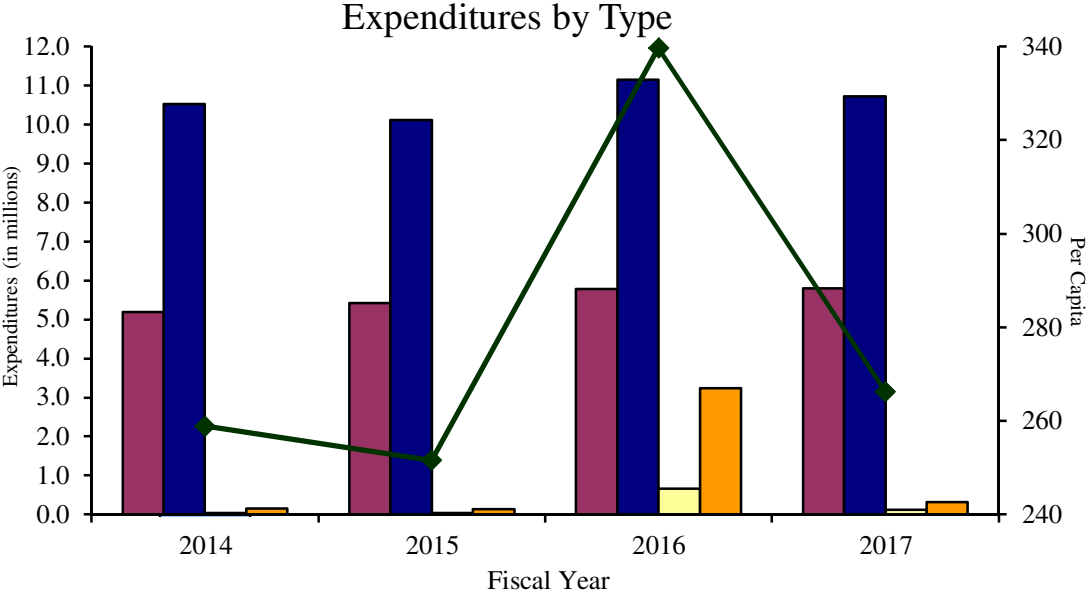
The Parks and Recreation Department is responsible for the coordination, planning and operation of a comprehensive recreational, beautification and parks maintenance program. It provides a variety of safe and enjoyable recreational areas on over 500 acres of park land.

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Beach Sailboat Fees	\$12,148	\$7,769	\$11,300	\$11,778
Recreation Facility Rental	\$72,973	\$66,963	\$80,500	74,569
Miscellaneous Boat Dockage	\$3,600	\$3,600	\$3,500	\$3,147
Out of School Registration	\$3,265	\$3,075	\$7,500	\$4,680
Out of School Program Fees	\$80,105	\$69,316	\$66,000	\$73,287
Gray Line Water Tours	\$15,600	\$15,600	\$27,000	\$23,922
Veteran's Park Adult Center	\$2,107	\$1,925	\$2,000	\$2,071
Catherine Strong Park	\$2,939	\$4,232	\$4,000	\$3,573
Pompey Park Pool	\$14,412	\$14,623	\$12,100	\$13,191
Cemetery Fees, Open/Close	\$90,255	\$81,460	\$90,000	\$90,000
Assesments on Leased Properties	\$28,013	\$17,306	\$15,650	\$15,650
Tennis Centers	\$895,385	\$884,428	\$868,500	\$882,500
Tennis Stadium	\$363,418	\$69,997	\$53,000	\$305,202
Beautification Trust Fund Revenues	\$948,760	\$988,052	\$1,013,720	\$1,010,190
Marina Fund Revenues	\$251,463	\$232,294	\$260,920	\$240,779
Municipal Golf Course Fund	\$3,083,732	\$3,191,207	\$5,790,700	\$3,189,260
Lakeview Golf Course Fund	\$640,101	\$667,832	\$1,927,943	\$661,040
Total Revenues	\$6,508,276	\$6,319,679	\$10,234,333	\$6,604,839

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$5,198,058	\$5,425,884	\$5,785,014	\$5,803,363
Operating Expenses	10,528,787	10,110,218	11,152,628	10,725,841
Capital Outlay	32,134	40,885	663,979	119,000
Non-Operating Expenses	150,379	134,029	3,237,404	320,985
Debt Service	88,801	62,464	618,720	60,262
Total Expenditures	\$15,998,159	\$15,773,480	\$21,457,745	\$17,029,451
Per Capita	\$258.87	\$251.57	\$339.66	\$266.20

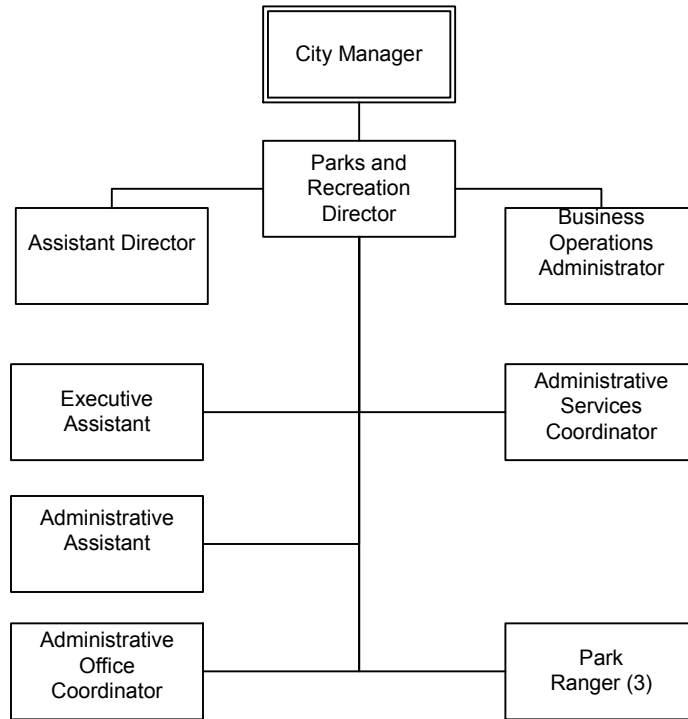
Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administration	\$528,941	\$689,052	\$803,967	\$773,343
Out of School Program	449,305	416,354	356,465	321,565
Teen Center	242,676	257,584	280,245	305,363
Athletics	479,956	513,395	554,750	488,130
Special Events	132,289	134,356	163,268	138,533
Community Center	305,558	299,178	332,168	282,810
Veterans Park Recreation Facility	140,321	168,049	182,951	160,217
Pompey Park	811,841	761,070	846,490	774,409
Parks Maintenance	3,840,606	3,655,677	4,059,565	3,845,951
Aquatics	342,309	428,134	453,802	439,046
Catherine Strong	227,090	284,110	308,496	300,841
Tennis Centers	1,200,647	1,214,766	1,339,380	1,284,620
Tennis Stadium	2,310,472	2,307,142	2,435,750	2,518,020
Cemetery	347,429	342,924	347,165	295,334
Beautification Maintenance	807,418	643,312	1,013,720	1,010,190
City Marina	143,163	143,937	260,920	240,779
Municipal Golf Course Fund	3,107,075	2,952,730	5,790,700	3,189,260
Lakeview Golf Course Fund	581,063	561,710	1,927,943	661,040
Total Expenditures	\$15,998,159	\$15,773,480	\$21,457,745	\$17,029,451
% Covered by Department Revenues	40.68%	40.07%	47.70%	38.78%

Parks and Recreation Department



Staffing Levels by Division	14-15	15-16	16-17
Administration	6	8	10
Out of School Program	1	1	1
Teen Center	3	3	3
Athletics	3	3	3
Special Events	1	1	1
Community Center	3	3	3
Veteran's Park Facility	1	1	1
Pompey Park	7	8	8
Parks Maintenance	46	45	45
Aquatics	5	5	5
Catherine Strong	2	3	3
Cemetery	4	4	4
<i>Subtotal - General Fund</i>	82	85	87
Beautification Maintenance (Beautification Trust Fund)	6	6	6
Total Authorized Personnel	88	91	93

Parks and Recreation Department
Administration



Program: Parks and Recreation Administration

The Parks and Recreation Administration Division provides administrative oversight and managerial support to all parks and recreation divisions, promoting the effective and efficient delivery of leisure services to the citizens of Delray Beach. The division oversees a variety of citywide volunteer and non-profit operations, special events, athletic and sports programs, working closely with the Palm Beach County School District and other community agencies. Responsibilities also include development, design, and improvement of all city parks and leisure facilities.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Develop a progressive and effective training program for all department employees.

Objective: (1) To provide extensive training for all staff with focus on customer service, (2) encourage professional training and attendance in City sponsored and other institutions of learning, and (3) encourage participation in educational opportunities through the tuition reimbursement program.

Management training classes attended *	3	4	4
Seminars attended	2	5	5
Tuition reimbursement program participants	1	1	1
Staff meetings/strategic planning meetings	66	80	80

Goal: To ensure the most economical and cost effective use of all Parks and Recreation resources to include capital and operating expenditures.

Objective: (1) To monitor all capital and operating expenditures, (2) to administer and monitor various contracted services and (3) to evaluate employee performance.

Number of purchase orders processed and approved	1,229	1,200	1,200
Percentage of performance evaluation completed within 10 days of employee anniversary. <i>(Based on 103 employees)</i>	90%	90%	90%
Expenditures as a percentage of budget	96%	98%	98%

Goal: To manage and maintain a high level of safety, efficiency, and quality standards relating to all Parks and Recreation services and facilities. To monitor sailboat permits and rental of park pavilions.

Objective: To provide for and ensure public safety, enforce city ordinances and document incidents at all park facilities through the Park Ranger program.

Park Ranger hours of coverage	4,160	4,940	4,940
Police incident reported (#'s provided by the PD)	179	180	180

Objective: To increase the rental of park pavilions by the public.

Park pavilion rentals	140	140	140
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Staffing Levels	14-15	15-16	16-17
Parks and Recreation Director	1	1	1
Executive Assistant	1	1	1
Assistant Director	0	1	1
Business Operations Administrator	0	0	1
Administrative Assistant	1	1	1
Administrative Services Coordinator	0	1	1
Administrative Office Coordinator	1	1	1
Park Ranger	2	2	3
FTE	<u>0</u>	<u>.72</u>	<u>.72</u>
	6.00	8.72	10.72

Parks and Recreation Administration

General Fund

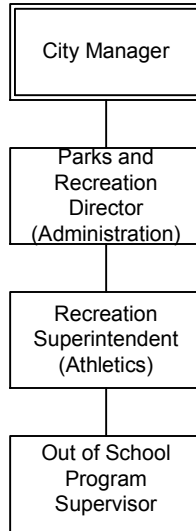
Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Beach Sailboat Fees	\$12,148	\$7,769	\$11,300	\$11,778
Rental Of Park Pavilions	23,767	21,318	30,000	24,640
Miscellaneous Dockage Rents	3,600	3,600	3,500	3,147
Other Parks and Recreation	15,714	18,284	7,250	11,349
Total Revenues	\$55,229	\$50,971	\$52,050	\$50,914

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$347,011	\$488,231	\$549,047	\$719,144
Operating Expenses	129,930	148,821	202,920	54,199
Capital Outlay	0	0	0	0
Grants & Aids	52,000	52,000	52,000	0
Total Expenditures	\$528,941	\$689,052	\$803,967	\$773,343
Per Capita	\$8.56	\$10.99	\$12.73	\$12.09

2015-16 Accomplishments

- ◆ Administration implemented succession training for 20 employees through Palm Beach County.
- ◆ As liaison to PAAB repair and maintenance of specific art, such as "The Noodle" was completed and the Tennis wall mural "the Seed" was finished in September.
- ◆ Rubbing cutting J.W.H. Thomas Jr. Park.
- ◆ Director worked with team to create 2016 Special Event Guidelines.
- ◆ Veterans Park playground phase 1.

Parks and Recreation Department
Out of School Program



Program: Out of School Program

The Parks and Recreation Department provides an Out of School Program primarily for Delray Beach residents and City employees. The program is for elementary school children ages 5 through 12 and provides a supervised, structured program of traditional and non-traditional recreational and athletic activities, as well as academic services and cultural programs. The program provides the opportunity for our youth to participate in activities, teaches life-long beneficial skills and education program, which they might not otherwise have an opportunity to learn. The elementary school age program is licensed to serve 220 children at two locations (Pompey Park and Delray Beach Community Center), Monday through Friday from 2:00pm to 6:00pm during the school year and 7:30am to 5:30pm during 8 weeks of summer. Full day camp programs are provided for all school holidays including week long Christmas and spring break camps.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Provide elementary school age children with social, cultural, and academic structured quality programs, while maintaining a safe, clean, and secure environment for the children.

Objective: To provide supervised out of school activities by trained staff for elementary school-age children.

Total number of children enrolled	215	150	150
Average daily attendance	165	110	110
Inclusion children enrolled	6	3	4
Number of staff training courses	10	10	10

Objective: To provide special events, traditional and non-traditional activities, and cultural activities.

Special events	12	15	15
Parents/children participating in special events	500	150	200
Traditional activities/classes: tennis, golf, soccer, and swimming	60	50	50
Non-traditional activities (cub scouts, drumming, computer building, environment education program, etc.)	15	57	57
Average number of field trips (day camps)	140	60	60
Average number of on-site activities*	35	35	35
Arts and cultural classes per week	10	10	10

*On-site activities include contractual activities

Objective: To encourage academic excellence by utilizing 1.5 hours of daily program time for academic assistance by contract teachers. Includes English, Math, Reading, Science, Spelling, Social Studies, etc. Provide an education program to improve study and other skills required by National and State standards (FCAT) evaluated through pre/post student assessments.

Homework assistance (sessions)*	215	200	200
Average number of education programs	31	33	35
Summer Literacy Program Enrollment	200	101	110

*3days/wk x 38 wks x 2 teachers = sessions

Objective: To provide a Cub Scout program for boys ages 5 to 12 years old to encourage positive character, by helping parents, and involvement with community organizations and activities.

Cub Scouts / number of participants	20	20	25
Cub Scouts / number of field trips	2	3	5

Staffing Levels	14-15	15-16	16-17
Out of School Program Recreation Supervisor	1	1	1
Staff Assistant II	1	0	0
FTEs	<u>8.91</u>	<u>8.91</u>	<u>9.10</u>
	10.91	9.91	10.10

Out of School Program

General Fund

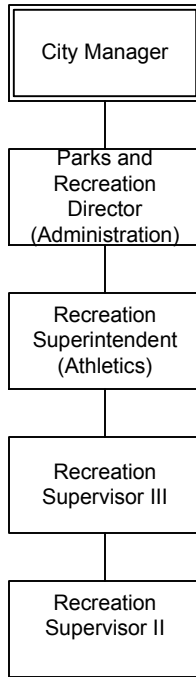
	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Children's Services Council Grant	\$0	\$0	\$0	\$0
Day Camp Fees	36,423	69,665	26,250	42,000
Registration Fees	3,265	3,075	7,500	4,680
Program Fees	80,105	69,316	66,000	73,287
Total Revenues	\$119,793	\$142,056	\$99,750	\$119,967

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$353,869	\$288,946	\$299,533	\$272,365
Operating Expenses	95,436	127,408	56,932	49,200
Capital Outlay	0	0	0	0
Total Expenditures	\$449,305	\$416,354	\$356,465	\$321,565
Per Capita	\$7.27	\$6.64	\$5.64	\$5.03

2015-16 Accomplishments

- ◆ The Out of School program will continue their partnership agreements with Early Learning Coalition of Palm Beach County, Inc, School Readiness Child Care, and receives funding from Family Central to subsidize child care. The program 150 "Latch-Key" elementary school ages children for ages 5 thru 12 at the Community Center and Pompey Park. Some of the activities were five (5) weeks of Golf Sessions, six (6) weeks of swimming sessions, six (6) weeks of tennis sessions, basketball, P.E. X-Game (Physical education activities with a twist of cultural learning experiences). Structural traditional, non-traditional recreational, athletic activities, as well as academic services and cultural programs were also provided.
- ◆ Out of School staff continues to be screened and background check every five years. It is also required by Florida Department of Health for each staff member to take a physical exam every two (2) years. The Out of School program has a great partnership with Prime-Time (Palm Beach County, Inc.). They provide free staff trainings for the Out of School staff which help maintain some of the certification classes which is required by the Florida Department of Health.
- ◆ Prime-Time also provided free activities for school age children. The Out of School students participated in a South Florida Science Center and Aquarium study program for six (6) weeks. Zumba instructor visits each Out of School site, Community Center and Pompey Park, and engages our children in fun exercise steps.

Parks and Recreation Department
Teen Center



Program: Teen Center

The “505” Teen Center has computers designated for producing music. The center has a computer station for research projects and homework. The center also offers a lounge room with cable television. The center offers the following: engaging programs, cooking 101, teen sports training, and D.R.E.A.M. youth council. The facility also offers activities such as: staff vs. teen challenge nights, basketball tournaments, video game tournaments, billiards, movie nights,. Bus trips to theaters, museums, colleges and trade schools, and professional sporting events will be offered. The Hobbit Skate Park includes ramps, street course and a half pipe available for patrons to use. Hobbit Skate Park is the home for winter, summer, and spring skate campers.

The “505” Teen Center is a recreation center complete with kitchen prep area. A large room is available for D.R.E.A.M youth Council Meetings, Woman’s Club meetings, classes, dances and special events. The center is open Mon. – Fri. 3:00-9:00 p.m., Sat. noon- 9:00 p.m., during summer months, Christmas vacation and spring break Mon. – Sat. noon – 9:00 p.m. and opens at 9:00 a.m. for the Summer Camp Program. The center is available for rentals on Sundays from 9:00 a.m. – 9:00 p.m.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase registrants and participation in teen activities and programs.

Number of membership payments	146	229	160
Teen activities	38	35	60

Objective: To increase the number of participants in classes, programs, activities, events, and tutorial programs.

Number of teens participating in Youth Council	216	269	250
Number of participants in skate camp	188	126	200
Participants in educational programs	48	55	100
Teens in career work programs	9	11	35
Fund raising events	7	5	7
Monthly functions: dances, pizza nights, etc.	45	51	45
Number of skateboard park participants	2,629	1,791	2,700
Number of teen center participants	2,836	1,993	2,900
Number of Special Events	6	5	10
Number of field trips	28	20	40

Objective: To encourage parent and teen interaction through presentations by guest speakers such as police officers, fire fighters, college representatives and work force professionals.

Number of presentations	8	7	15
Number of teens and parents in attendance	29	22	25

Staffing Levels	14-15	15-16	16-17
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	0	0
Recreation Supervisor III	0	1	1
Building Maintenance Worker	.5	.5	.5
FTEs	<u>2.74</u>	<u>2.21</u>	<u>2.02</u>
	5.24	4.71	4.52

Teen Center

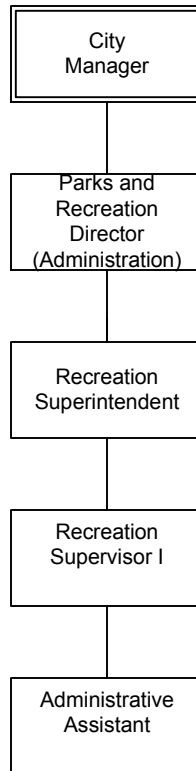
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$200,191	\$222,095	\$247,418	\$276,316
Operating Expenses	42,485	35,489	32,827	29,047
Capital Outlay	0	0	0	0
Total Expenditures	\$242,676	\$257,584	\$280,245	\$305,363
Per Capita	\$3.93	\$4.11	\$4.44	\$4.77

2015-16 Accomplishments

- ◆ Delray Beach youth council transitioned from just being a community service opportunity to offering life skills & entrepreneurship. The D.R.E.A.M. youth council recruited & maintained 20 plus members. In October, D.R.E.A.M. Youth council decorated & distributed 200 pumpkins at Kids Fest and Halloween community event.
- ◆ During the Month of Nov of DREAM council raised \$500 in car wash sells & a total of \$600 was donated from Michael Garretson fishing academy. All proceeds for fund raise purchased for fund raise purchased 150 turkeys which were distributed to families in the Community. In December the council attended 8 entrepreneurship classes offered by Annette Gray an instructor from PBSC and all of the participants received valuable information on how to start a business from A to Z.
- ◆ In January, the 6th Annual Resource Fair recruited 10 new vendors which provided new & exciting opportunities for after care providers. In March, North vs South basketball game raised \$1,200 and had 225 spectators in attendance. Skate Camp had a record breaking 24 campers during spring camp.
- ◆ May 2015 D.R.E.A.M. Youth council fund raised \$500 to contribute to their end of the year trip to Wet & Wild in Orlando, FL. In June, Skate Camp gained and maintained 24 campers for 3 consecutive weeks. Hobbit skate camp had a total of 5 skaters whom developed and mastered new tricks by the end of summer.

Parks and Recreation Department
Athletics



Program: Athletics

Athletics plans, organizes, and supervises athletic league cycles for adults in softball, golf and basketball. Coordinates with community run youth athletic leagues including: Little League Baseball, lacrosse, soccer, and Miracle League baseball.

The Recreation Superintendent oversees the following sites: Community Center, Pompey Park, Veterans Park Recreation Center, Teen Center, Merritt Park, Currie Commons Park, Robert P. Miller Park, Hilltopper Stadium, Catherine Strong Park and Pine Grove Park. The Superintendent oversees the following programs in Athletics: Out of School/Summer Program, Youth/Adult basketball and coordinates with Recreation Supervisor III to schedule sports seasons with the Delray Beach Little Leagues, Delray Beach Athletic Club and the South Florida Collegiate Baseball League and summer Sports Academy.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure all athletic fields are maintained to a high level of quality standards.

Objective: Coordinate maintenance of all athletic fields at Miller Park, Currie Commons Park, Pine Grove Park, Plumosa Park, Merritt Park and Seacrest Soccer Complex.

Athletic fields maintained	22	22	22
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: Organize community run athletic leagues for youth and adult participants.

Number of Miracle League participants (2 Seasons)	115	135	160
Number of youth lacrosse participants (1 Season)	325	300	400
Number of youth recreation soccer participants (1 Season)	740	550	700
Number of travel soccer participants (1 Season)	122	250	250
Number of adult co-ed kickball participants (1 Season)	240	230	240

Objective: Organize City run athletic leagues for youth and adult participants.

Youth basketball participants (1 Season)	210	220	220
Golf league participants (1 Season)	117	115	130
Adult basketball league participants (1 Season)	64	72	72
Adult men's softball league participants; (2 Seasons)	305	350	350
Co-ed softball league participants (2 Seasons)	110	195	200

Staffing Levels	14-15	15-16	16-17
Recreation Superintendent	1	1	1
Administrative Assistant	.5	.5	.5
Recreation Supervisor I	1	1	1
FTE	<u>2.19</u>	<u>1.83</u>	<u>2.33</u>
Total	4.69	4.33	4.83

Athletics

General Fund

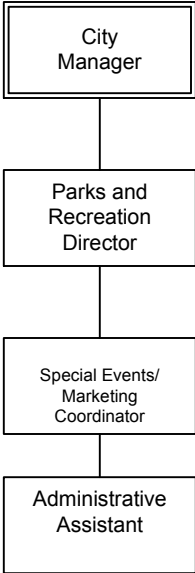
	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Bucky Dent Baseball School	1,791	1,800	1,800	1,798
Total Revenues	\$1,791	\$1,800	\$1,800	\$1,798

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$202,753	\$222,823	\$249,690	\$236,470
Operating Expenses	267,679	282,000	289,060	251,660
Capital Outlay	9,524	8,572	16,000	0
Total Expenditures	\$479,956	\$513,395	\$554,750	\$488,130
Per Capita	\$7.77	\$8.19	\$8.78	\$7.63

2015-16 Accomplishments

- ◆ The NAIA National Men's Soccer Championship (November 30-December 5, 2015) - Miracle League Dinner on the Diamond Fundraiser (April 2, 2016); Major League Baseball - Pitch, Hit and Run Competition (May 1, 2016).

Parks and Recreation Department
Special Events



Program: Special Events

The Marketing/Special Events Coordinator plans City wide special events such as Holiday Parade, Turkey Trot, Senior Games, etc. This division also performs the Parks and Recreation Department's marketing, including public presentations, seasonal brochures, Department booth at other events, website, and news releases regarding departmental events, programs, and activities. The Marketing/Special Events Coordinator will coordinate 16 city wide special events. This includes contacting and promoting through local businesses to secure support and sponsorships for our events. This program also provides support for the 4th of July event.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Improve and expand the quality of special events within the City.

Objective: To provide Parks & Recreation special events during the year.

Number of Parks and Recreation special events	18	18	18
Number of participants at major special events			
Turkey Trot	623	754	700
Kids Fest	1,000	1,100	1,200
Easter Egg Hunt	800	900	1,000
Senior Games	260	243	300
Dad and Daughter Night	86	120	100
Mom and Son Challenge	138	134	140

Goal: Effectively market and communicate to the public all programs offered by the Parks and Recreation Dept.

Objective: Publish brochures and updates at least 60 news releases and web sites per year to market Parks and Recreation programs to the public.

Number of news releases	42	42	42
Number of Web Site updates	91	90	90
Number of brochures published	2	2	2
Number of flyers published	125	130	140

Objective: Parks & Recreation presentations given to the community.

Number of Parks and Recreation presentations	34	34	34
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Staffing Levels	14-15	15-16	16-17
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Recreation Supervisor II, Marketing/Promotions	1	0	0
Special Events/Marketing Coordinator	0	1	1
Administrative Assistant	.5	.5	.5
Total	1.5	1.5	1.5

Special Events

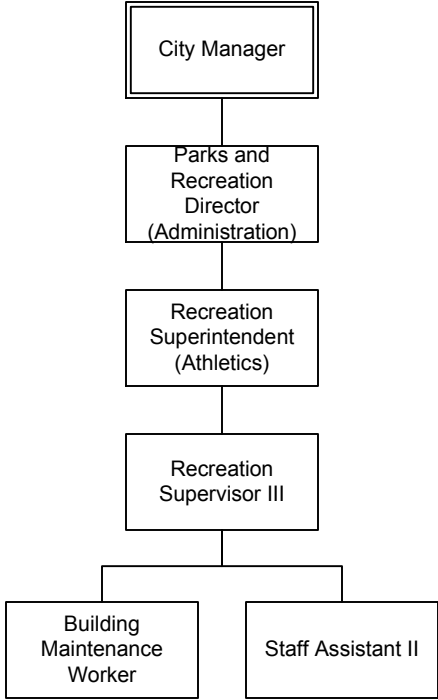
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$100,704	\$103,679	\$113,820	\$109,859
Operating Expenses	31,585	30,677	49,448	28,674
Capital Outlay	0	0	0	0
Total Expenditures	\$132,289	\$134,356	\$163,268	\$138,533
Per Capita	\$2.14	\$2.14	\$2.58	\$2.17

2015-16 Accomplishments

- ◆ The Special Events Division presented three presentations at the local elementary schools: Pine Grove Elementary, Crosspointe Elementary and SD Spady School for their Career Days. These presentations offer the students the opportunity to learn and ask questions about the Parks and Recreation Department.
- ◆ There were many opportunities to promote Parks and Recreation programs outside of normal business hours. Among these were the Delray Affai, Great American Clean-up (for the beach), and Earth Day. The Special Events Division also accomplished the following: ICS Training, Acquired Sponsors for a portion of the Activities Guide, Increased Turkey Trot participants by 130 people, Purchased A-frame sandwich boards to post flyers and posters about programs and events and purchased custom tent for marketing purposes.

Parks and Recreation Department
Community Center



Program: Community Center

The Community Center provides diverse activities for youths, adults, and senior citizens of the community and houses the administrative offices for the Parks and Recreation Department. The gym with stage and multi-purpose rental rooms allows for athletic events, meetings, entertainment, and arts and crafts programs for Delray Beach residents and guests. Numerous adult activities are conducted in the evening including service clubs, exercise and aerobic classes, and open play basketball. The Community Center is the host to 100 children in a yearly Out of School Program, which includes an After School program, Christmas, Spring and One Day camps, and an eight week Summer Day camp program with space for an additional 20 children ages 5 to 12. The Center operates from 8:00am to 9:00pm Monday through Friday and 8:00am to 3:00pm on Saturday. The Center is available after hours for special group parties and activities. The major events for the center are the International ITC Tennis Championships/Champions Tour, Chris Evert Pro Celebrity Tournament, Project Holiday, Karate Camps/Tournaments, Mom/Son Amazing Challenge and First Night, World's Perfect Athlete (Cheerleading) Competition.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase participation in gym programs and activities by youths and adults of the community.

Number of participants in adult athletic programs (aerobics, badminton and pickle ball)	3,010	2,935	3,000
Number of participants in instructional classes	200	250	200
Number of participants in youth programs (youth basketball)	168	220	250
Number of weekly open gym participants	545	525	550
Number of weekly participants in meetings	2,055	1,955	2,000

Objective: Increase usage of the center for meeting space by local civic / public groups.

Number of meetings in conference room	125	125	125
Average number of meetings in other rooms	6	8	10
Number of special events at the Community Center	9	9	8
Number of facility rentals	48	34	40

Staffing Levels	14-15	15-16	16-17
Recreation Supervisor III	1	1	1
Staff Assistant II	1	1	1
Building Maintenance Worker	1	1	1
FTEs	<u>.68</u>	<u>.68</u>	<u>.98</u>
	3.68	3.68	3.98

Community Center

General Fund

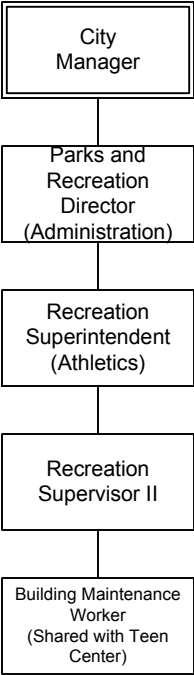
	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Recreation Facility Rental	\$13,293	\$12,216	\$11,500	\$14,669
Total Revenues	\$13,293	\$12,216	\$11,500	\$14,669

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$206,673	\$217,920	\$224,641	\$215,215
Operating Expenses	98,885	81,258	101,987	67,595
Capital Outlay	0	0	5,540	0
Total Expenditures	\$305,558	\$299,178	\$332,168	\$282,810
Per Capita	\$4.94	\$4.77	\$5.26	\$4.42

2015-16 Accomplishments

- ◆ The Community Center added some new programs this year which include: Young People with a Solution AA; You Are Not Alone; Badminton; Tai Chi and Water Colors Painting. The International Tennis Championships (ITC) and Chris Evert Pro-Celebrity Tennis brought in many visitors to the City during their events held in part at the Community Center.

Parks and Recreation Department
Veterans Park



Program: Veterans Park

Veterans Park added several outdoor special events to include Drum Circle & Square Play, outdoor movies, music on the intracoastal and Tango indoor a popular activity on Monday nights, additional Watercolor class on Wednesdays, Chi kung Meditation on Mondays and an additional on-going Church rental on Sundays. Veterans Park includes a recreation center complete with a formal rental facility with a full kitchen and restrooms. The large rental meeting room hosted over 11,000 participants for different occasions -family reunions, graduations, baby showers, parties, club meetings, programs and activity classes. Veterans Park extended facility hours on Tuesday and Thursdays in June 2015 to create an atmosphere for the community to come enjoy arts and entertainment during the evening hours. Veterans Park facilitates ongoing monthly rentals throughout the year for a local church, Democratic Club, Orchid Society, Art & Music Meet-up, Southern Handcrafters, and several community organizations. The Veteran's Park is the host to several special events including the annual Granfonda Garneau Bike Race, Kidsfest, Art League, Egg Fest, Veteran's Day Celebration. Our featured upcoming new events for 2016-2017 include mega outdoor classical movie series at the gazebo.

Veterans Park year round programs offered at the center include acrylic painting, watercolors, tango, yoga, kindermusik, chess club, tai chi, chi kung, modern line dancing, soccer shots, Zumba gold, bridge, shuffleboard, lawn bowling, international folk dance, yoga gold, music and interactive art meet-up.

The exterior grounds have seven lighted lawn bowling courts and sixteen lighted shuffleboard courts and several tournaments are held throughout the year. A covered patio with handicap accessible picnic tables and a barbecue grill is available for rentals. The new playground and classical music played over the PA system for parents, children and park goers to enjoy. Hours of operation: Monday, Wednesday & Fridays from 8:00 a.m. to 4:30 p.m. and Tuesday and Thursdays from 8:00 a.m. to 8:00 p.m. Saturdays from 9 a.m. to 1 p.m.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To maintain memberships, participation, and tournaments in lawn bowling, shuffleboard, chess and bridge activities.

Number of annual lawn bowling memberships issued	55	45	60
Number of annual chess memberships issued	21	18	25
Number of bridge memberships issued	48	31	50
Number of lawn bowling participants	3,920	2,726	4,000
Number of shuffleboard participants	171	416	420
Number of chess participants	620	569	700
Number of bridge participants	2,540	2,043	2,500

Objective: To increase the number of participants in classes, center activities, and special events.

Number of adult class participants	5,925	5,878	8,000
Number of children/kids class participants	3,625	2,982	3,300
Number of day trip participants	48	32	100
Number of participants at rentals and special events	7,960	11,163	15,000
Number of participants on Tue & Thru evenings	1,380	883	1500

Staffing Levels	14-15	15-16	16-17
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	.5
FTEs	<u>.64</u>	<u>.90</u>	<u>.90</u>
	2.14	2.40	2.40

Veterans Park

General Fund

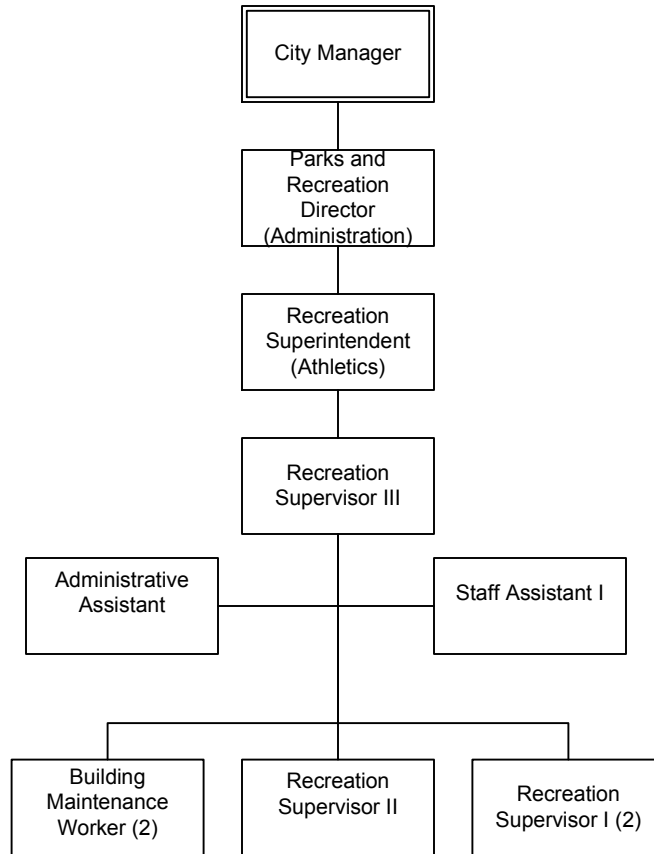
Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Recreational Facility Rental	\$13,609	\$15,329	\$15,000	\$12,687
Riverboat Water Tours	15,600	15,600	27,000	23,922
Adult Center	2,107	1,925	2,000	2,071
Total Revenues	\$31,316	\$32,854	\$44,000	\$38,680

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$103,337	\$130,431	\$146,627	\$127,732
Operating Expenses	36,984	37,618	36,324	32,485
Capital Outlay	0	0	0	0
Total Expenditures	\$140,321	\$168,049	\$182,951	\$160,217
Per Capita	\$2.27	\$2.68	\$2.90	\$2.50

2015-16 Accomplishments

- ◆ Veterans Park started a classical music awareness project to elicit desirable behaviors from patrons utilizing the park. Classical music is played over the speaker system during operational hours.
- ◆ Veterans Park host Square Play events at Veterans Park July-Present.
- ◆ Provided cultural awareness to teens in the community. Continued to partner with the Teen Center, Cathering Strong, Pompey Park to rebuild the Youth Council Entrepreneurship Progra. Artist Wendy Jones Volunteered at Veterans Park teaching students free art classes on a monthly basis.
- ◆ Veterans Park through marketing partnered with South Florida Drum Circle and Acoustic Music meet-up groups and non-profit organizations in the surrounding communities.
- ◆ Veterans Park provided facilities for families, organizations and groups to host their events and increase rentals. During the past year we have had over 100 rentals at the pavilion and indoor room rental facilities.
- ◆ Veterans Park hosted the Veterans Annual Parade on Veterans Day. Atlantic High School and other organizations co-sponsored the successful event.
- ◆ Provide fun outdoor activities for families - Annual Egg Hunt held at Veterans Park & School of Rock co-sponsored by providing entertainment at the event. Over 2000 eggs were purchased for 200 participants and their families.
- ◆ Veterans Park is home to some of the most innovative programs and activities in Delray Beach. Proud to be the home of the only Argentine Tango Dance class which started in last year and averages 15-20 participants weekly.
- ◆ Veterans Park provided transporation for Chamber of Commerce monthly from October-June for Delray Leadership. In addition, Veterans Park staff provides bus transporation throughout the year outside agencies. Provide transportation for 2 field trips per year for Seniors. Veterans Park also provided 3 field trips (Marlins Baseball Game, Hard Rock Casino and Botanical Garden).

Parks and Recreation Department
Pompey Park



Program: Pompey Park

Pompey Park is a diversified recreational facility on 17.5 acres with: outdoor lighted tennis, basketball, and racquetball courts, one ball field pavilion, one major league/multi purpose lighted field and two little league lighted fields with a newly renovated concession stand, pressbox, and restroom facilities, lighted batting cage, lighted parking lots, and a large playground with a pavilion, benches, and barbecue grills. Inside the facility is an auditorium that can be subdivided into three smaller rooms with a stage, game room, technology center, large meeting/class room, lounge area, conference room, gymnasium, locker rooms, and a full service kitchen.

Athletic programs include youth basketball, fast pitch, tackle football, flag football, track and field, adult basketball, netball, intramural sports and tennis lessons and clinics. Senior Program Activities as well as Teen Program Activities have been added to the daily program operation. Activities and classes include: Martial Arts, Delray Divas Step Team, Diamond and Pearls Dance Team, VITA Tax Preparation, Computer Classes and many more. The annual Roots Cultural Festival Basketball Tournament (Youth and Adults), Keith Straghn Thanksgiving Dinner, Rev. Dr. Martin Luther King Jr. Birthday Celebration, Annual Family Fun Day, Annual Delray Divas Step Show, Basketball Shoot out Series and the All America YBOA Basketball Tournament are held at the site. Community groups, civic organizations and homeowner associations hold monthly meetings at the facility. The center hours of operation are 8:00am to 9:00pm Monday through Friday, 8:00am to 8:00pm Saturdays, and 1:00pm to 6:00pm Sundays.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase use of outdoor facilities with two organized leagues with at least one tournament per year.

Number of outdoor leagues started	32	32	32
Number in attendance for outdoor leagues (tennis, racquetball and ball fields)	51,871	56,214	55,000
Total number of outdoor tournaments	8	10	9
Number of clinics	11	12	14

Objective: To increase use of the center by community groups and associations; develop evening programs for adults and youth.

Number of community groups/associations use	93	105	100
Number of class/activity participants	41,002	43,008	41,000
Number of different adult evening class/activities offered**	17	6	8
Number of different youth evening classes/activities offered**	8	9	10
Senior Program Participants			
Bingo and Games	1,372	2,020	1,500
Arts and Crafts	529	525	550
Field Trips	712	1,723	2,000

Objective: To plan and organize indoor athletic leagues for adults and youths.

Number of indoor adult leagues and /or clinics	12	12	12
Number of indoor youth leagues and/or clinics	21	25	30
Number of indoor adult participants	8,909	9,110	9,000
Number of indoor youth participants	24,861	25,300	25,000

** New calculation and/or measure method used FY 15-16.

Staffing Levels	14-15	15-16	16-17
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	2	2	1
Administrative Assistant	1	1	1
Building Maintenance Worker	2	2	2
Staff Assistant I	0	1	1
FTEs	<u>4.01</u>	<u>4.01</u>	<u>4.64</u>
	11.01	12.01	12.64

Pompey Park

General Fund

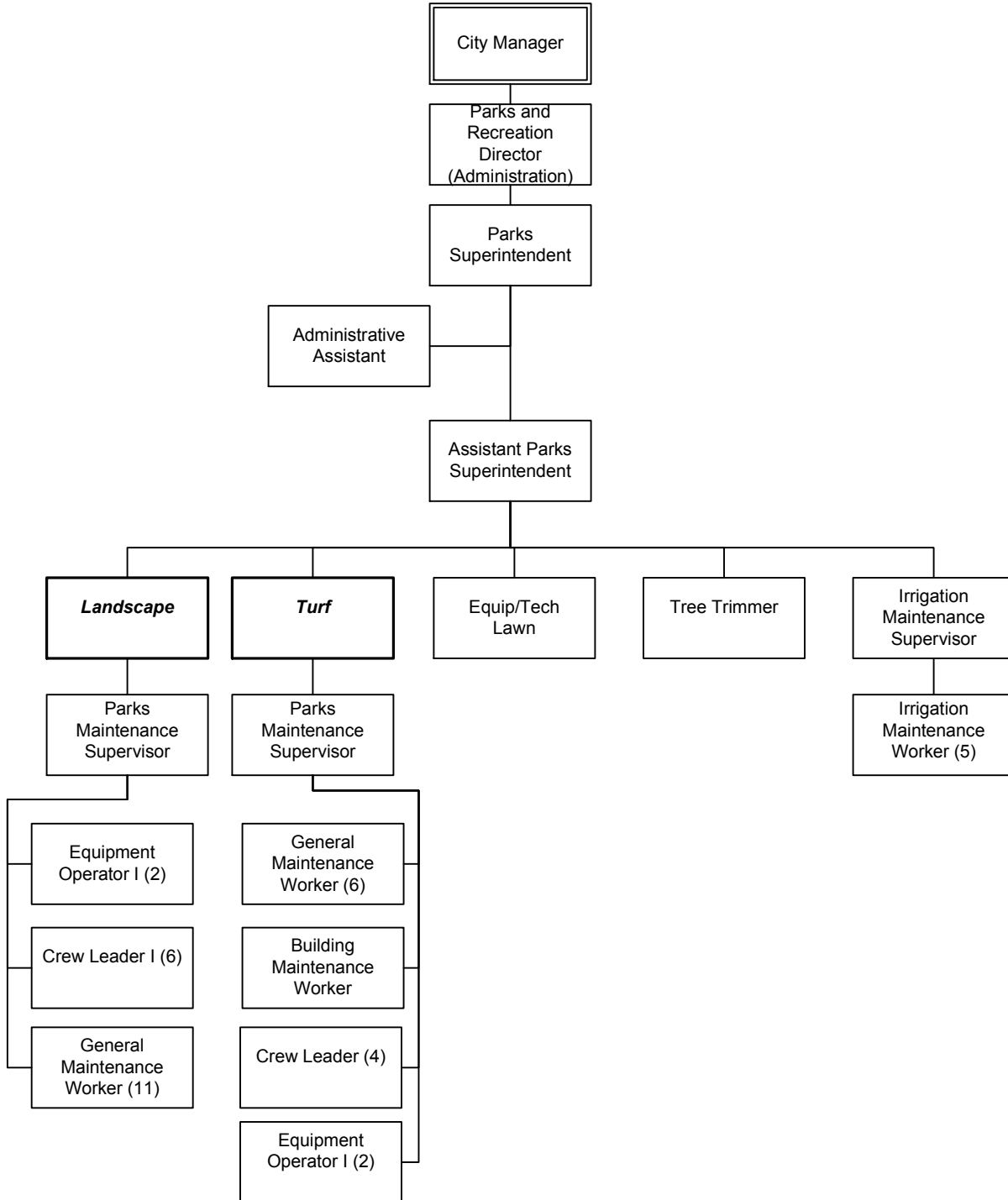
	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Recreation Facility Rental	\$22,304	\$18,100	\$24,000	\$22,573
Recreational Swimming	4,362	0	0	0
Swim Lessons	10,050	0	0	0
Total Revenues	\$36,716	\$18,100	\$24,000	\$22,573

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$514,578	\$506,812	\$561,248	\$549,276
Operating Expenses	295,897	254,258	267,947	225,133
Capital Outlay	1,366	0	17,295	0
Total Expenditures	\$811,841	\$761,070	\$846,490	\$774,409
Per Capita	\$13.14	\$12.14	\$13.40	\$12.11

2015-16 Accomplishments

- ◆ The Pompey Park Senior Club has increased to 140 members this year. In December, Pompey hosted the 2nd Annual Senior Holiday Luncheon with Delray Yacht, which was a success.
- ◆ Pompey Park hosted All Peoples Day event in a multicultural celebration to allow children, adults and seniors an opportunity to embrace the beauty of their diversity.
- ◆ Pompey Park hosted VITA Tax again this year and was part of the United Way team. They reported that the VITA program had another successful year. With the generosity and dedication of all our VITA partner's sites and over 160 colunteers, we were able to service 10,300 tax filers in Palm Beach County. This effort generated over \$16 million in tax refunds, with \$6 million in Earned Income Tax Dollars.
- ◆ Pompey Park gained Sponsorships and donations from a number of organizations including Waste Management, City of Delray Beach Police Department, and the Law Offices of Lee Cohen.
- ◆ Pompey Park began a few new programs including Diaper Sports, High School Prom Pre-Show, Community Field Trips and a new Financial Management Series.
- ◆ Delray Divas traveled to North Carolina in July and finished 2nd in the nation in the Step Team Championships. Delray Blazers won many tournaments this year including a big runner up at the Summer Jam 2 tournament in Orlando, FL. This tournament consists of a number of college prospects.
- ◆ Pompey Park held an Open House to showcase all programs held at the facility. In attendance were the City Manager, Director of Parks and Recreation, Recreation Superintendent and a host of constituents.

Parks and Recreation Department Parks Maintenance



Program: Parks Maintenance

The Parks Maintenance Division is responsible for the upkeep, repairs, and renovations for all parks, athletic facilities, medians, and other landscaped areas throughout the City. This division provides for attractive, clean, sanitary, and safe facilities at the Parks through an effective systematic maintenance program. Facilities are maintained through a routine schedule of operations as well as a work-order system at a pre-determined level of quality. The Parks Maintenance Division provides support for the Recreation division and for various citywide groups and associations conducting special events as well as for regularly scheduled events and activities.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Maintain all parks and public facilities at a high level of quality by utilizing a standard maintenance classification system (A, B, C, D) which emphasizes frequency per activity.

Objective: To provide Class "A" maintenance for all park areas and public facilities.

Number of acres mowed (548 acres x 52 wks)	28,496	28,496	28,496
Number of acres mowed twice a week (May - October)	48	48	50
Maintenance rating for parks	86%	86%	86%

Objective: To trim and prune trees throughout the City as needed. Apply fertilizer as nine times a year.

Average number of sites maintained	246	246	246
Number of fertilizer applications for:			
Turf (includes weed and feed)	1	5	5
Palm Trees	1	2	2
Ornamental Shrubs	5	2	2
Number of hardwood trees pruned and trimmed	300	300	300
Number of palm trees pruned and trimmed	1,280	1,280	1,280

Objective: To monitor private vendor contracts for landscape services. Inspect facilities, equipment, and irrigation systems to achieve a high level of cleanliness and a preventative maintenance.

Average number of contracts monitored on a weekly basis	13	13	13
Average number of daily inspections	246	246	246

Objective: To ensure safe, accessibility and sanitary restroom services throughout the City Parks on a daily basis.

Average number of building restrooms maintained daily - 17	17	17	17
Accessibility of facilities rating/citizen survey	80%	80%	80%

Staffing Levels	14-15	15-16	16-17
Parks Superintendent	1	1	1
Assistant Parks Superintendent	1	1	1
Parks Maintenance Supervisor	3	2	2
Executive Assistant	1	1	1
Irrigation Maintenance Supervisor	1	1	1
Equipment Technician / Lawn	1	1	1
Crew Leader I	9	9	9
Tree Trimmer	1	1	1
Equipment Operator I	4	4	4
Irrigation Maintenance Worker	5	5	5
General Maintenance Worker	18	18	18
Building Maintenance Worker	1	1	1
FTEs	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>
	47.25	46.25	46.25

Parks Maintenance

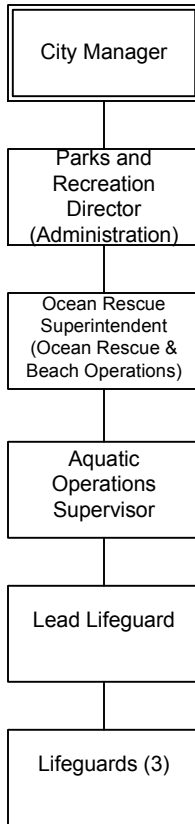
General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$2,279,153	\$2,267,126	\$2,322,926	\$2,261,540
Operating Expenses	1,544,553	1,381,884	1,721,149	1,584,411
Capital Outlay	16,900	6,667	15,490	0
Total Expenditures	\$3,840,606	\$3,655,677	\$4,059,565	\$3,845,951
Per Capita	\$62.14	\$58.30	\$64.26	\$60.12

2015-16 Accomplishments

- ◆ Contributed to the beautification of the City of Delray Beach by planting 21 Silver Buttonwood trees, 40 Palm Trees, 7 Gumbo Limbo trees and 4,200 Begonias in the first quarter of the fiscal year.
- ◆ Continued the program for the treatment of the white fly infestation throughout the city, applied to five applications of turf fertilizer on public park grounds, two ornamental fertilizer applications and two palm and hardwood fertilizations through this year.
- ◆ Provided staffing assistance for First Night, Fourth of July and various Special Events throughout the city.

Parks and Recreation Department
Aquatics Operations



Program: Aquatics Operations

Provides lifeguard supervision and aquatics programs at Pompey Pool and Delray Swim and Tennis Club for the community. Aquatics programs and activities offered for all ages and skill levels to include: swimming instruction, recreational swimming, lifeguard training instruction, Jr. Lifeguard program, and water safety for everyone, swim lessons for non-profit groups and organizations, pool rental and special events. Operating hours at Pompey Park Pool are Tuesday through Saturday 9am to 5pm October 1 through May 30. Operating hours for June DTA through August DTA are Tuesday through Saturday 9am to 7pm at Pompey Park Pool. Coverage may be provided during holidays; Memorial Day, July 4, Labor Day, etc.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Provide lifeguard supervised aquatic recreational programming at both pools for a variety of age groups and swimming skill levels. Teach water safety awareness, develop basic swimming skills, and enhance proficiency levels of aquatic skills. Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To develop a comprehensive community swim program to increase the safety of residents and visitors using the aquatics facilities.

Total pool attendance	19,235	20,000	22,000
Number of Adult Swimming Class participants	6,736	7,500	8,000
Number of Youth Swimming Class participants	12,348	13,000	14,000
Number of Water Fitness Class participants	5,265	6,000	6,500
Number of SCUBA Class participants	167	200	300
Number of School Presentations	28	31	30

Objective: To increase services, programs and use of the pool by community groups and associations; implement evening and youth classes.

Number of Special Events	8	12	18
Number of Special Event participants	682	850	1,000
Number of Dive Rescue Trainings at facility	65	70	80
Number of canopy rentals	14	20	10
Number of Lifeguard Instructor Course participants	0	2	5
Number of Water Safety Instruction Class participants	4	5	5
Number of Boating Safety Class participants	18	13	15

Objective: For the Supervisor and Lead Lifeguard to obtain/maintain a certified pool operators license and certificates in lifeguard instructor and water safety instructor and for all staff to maintain lifeguard-training certifications.

Number of staff certified as Lifeguards	12	12	12
Number of staff certified as Lifeguard Instructors	4	4	5
Number of staff certified as Water Safety Instructors	4	4	7
Number of staff certified as Scuba Divers	8	10	12
Number of staff certified as Certified Pool Operator	4	4	4

Staffing Levels	14-15	15-16	16-17
Aquatic Operations Supervisor	1	1	1
Lead Lifeguard	1	1	1
Lifeguards	3	3	3
FTEs	<u>4.81</u>	<u>3.74</u>	<u>3.94</u>
	9.81	8.74	8.94

Aquatics Operations

General Fund

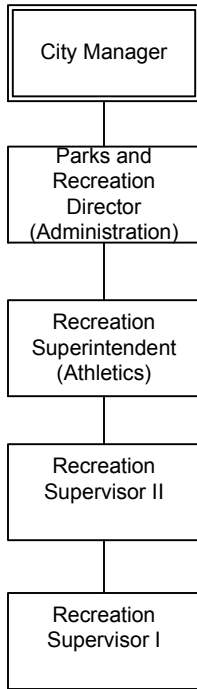
	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Recreational Swimming	\$0	\$4,893	\$5,000	\$4,281
Red Cross Classes	305	170	600	0
Swim Lessons	0	9,560	6,500	8,910
Total Revenues	\$305	\$14,623	\$12,100	\$13,191

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$262,765	\$322,880	\$349,822	\$341,441
Operating Expenses	79,544	105,254	103,980	97,605
Capital Outlay	0	0	0	0
Total Expenditures	\$342,309	\$428,134	\$453,802	\$439,046
Per Capita	\$5.54	\$6.83	\$7.18	\$6.86

2015-16 Accomplishments

- ◆ Programs: Lifeguard Training, Water Safety Instructors Course, Lifeguard Training Instructors Course Water Safety Presentation, CPR Health Care Provider Course, Learn To Swim, Scuba, Boating Safety, AM Water Fitness, Water Walking, Poolates, Private Poolates, Senior Swim.
- ◆ Special Events: World's Largest Swim Lesson, Sports and Splash, Water Safety Day, Open House Palooza.
- ◆ Training Site: DB Police Dive Team, DB Fire Rescue Dive Team, DB Fire Rescue New Recruits, DB Fire Rescue Ocean Rescue, Boca Raton Police Dive Team, Palm Beach Fire Rescue Dive Team.
- ◆ Out Reach: Palm Beach School (Spady Elem.) and Numerous Summer Camp Groups 15.

Parks and Recreation Department
Catherine Strong Park



Program: Catherine Strong Park

Catherine Strong Park will be open annually Monday-Friday from 8:00am-7:00pm, Saturday 10am-7pm, & Closed on Sundays (Open Only for Paid 12-4p rentals). Catherine Strong has increased operations as an indoor facility as we host Delray Students First, Knights of Pythagoras Mentoring Network, Don Cleveland Tennis Mentoring, Bible Engagement School Program, Girls Club, and Brother to Brother Mentoring. The Modules will also house camps, rentals, exercise equipment, educational, & community programs. Catherine Strong Park offers the following: Outdoor Basketball Leagues, First Step Sports Program, Early Fitness Curriculum, Skill Drill Program, Homework Assistance Program, Girls Club, Teen Field Trips, Tennis Program, Youth Fitness, Youth Council, One Day Camps, and Three Traditional Camps – winter, spring and summer. Special events include: Walk Against Violence, Community Matters, Back to School Bash, Movie Night, Halloween Bash, Community Field Trips Annual Kids Spring Festival & Easter Egg Hunt, Annual Kids Splash Dance, and 3 on 3 Basketball Tournaments.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure the park is maintained at NRPA Level A quality standards.

Objective: Coordinate maintenance at the splash park, basketball courts and the tennis courts.

Buildings, basketball and tennis courts checked by Catherine Strong Staff/days	280	280	280
Splash Park controls checked/days	280	280	280
Community Service Workers	15	17	20

Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To retain consistent or increased participation at the park per year.

Number of Splash Park participants per year	23,200	24,345	24,000
Number of basketball participants	9,422	11,340	10,000
Number of yearly tennis and fitness trail participants	6,523	7,843	7,000
Number of pavilion rentals	105	109	120

Objective: Provide special events for the community and programs to increase parent to child interaction.

Number of participants at special events	1,450	2,450	2,000
Numbers of First Step Program participants parent/child	270	75	100
Numbers of tennis program participants	100	215	120
Preschools that participate in the sports program	7	5	7
Number of camp participants	119	150	150
Number of participants in homework program	72	75	70
Number of skill drill basketball program	17	10	10

Objective: To increase teen participation through sports programs, vocational programs and field trips

Number of teen participants per field trips	15	25	150
Number of outdoor basketball leagues	3	3	5
Number of Teen Volunteers	14	20	20

Objective: To create a partnership with local schools and organizations.

Number of schools and camps utilizing the facility	46	49	50
Partnership with outside agencies	15	15	15

Staffing Levels	14-15	15-16	16-17
Recreation Supervisor III	0	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
FTEs	<u>2.80</u>	<u>2.35</u>	<u>2.35</u>
	4.80	5.35	5.35

Catherine Strong Park

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$155,890	\$208,413	\$239,784	\$241,881
Operating Expenses	71,200	70,286	68,712	58,960
Capital Outlay	0	5,411	0	0
Total Expenditures	\$227,090	\$284,110	\$308,496	\$300,841
Per Capita	\$3.67	\$4.53	\$4.88	\$4.70

2015-16 Accomplishments

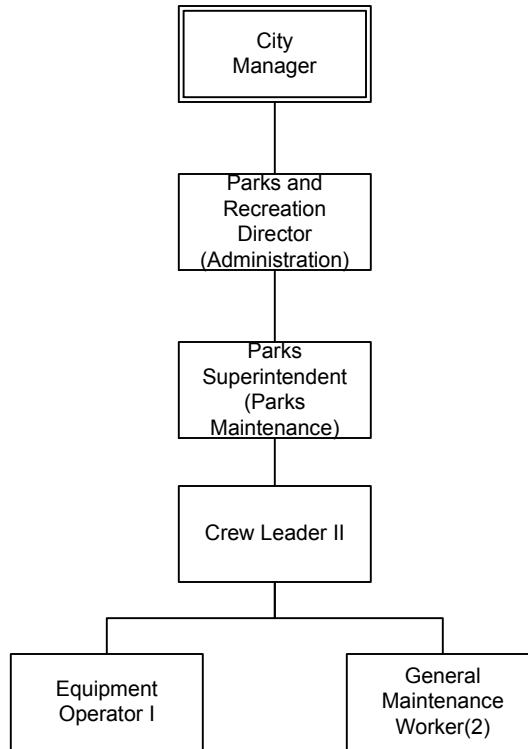
- ◆ Programs: 1st Step sport training including soccer, basketball, football and baseball; and The EFC (Early Fitness Curriculum) program, (Youth land, Achievement Center, Pine Grove and Stepping Stones Academy), Girls Club, Brother 2 Brother, Youth Council Program, Homework Assistance Program.
- ◆ Five monthly Community field trips (bowling, skating, bus rides, beach days & Wet n Wild).
- ◆ A back to school gathering was held in August 2016 at Catherine Strong Park with over 300 in attendance. Children were given free backpacks, supplies and other school related giveaways.
- ◆ A successful Halloween party was held in October with over 100 in attendance.
- ◆ Hosted three community events; Community Day (October 2015 and February 2016) and Community Matters Meeting in late February 2016. The events were to bring awareness to the Community.
- ◆ Miracle League play day was held in February 2016.
- ◆ Turkey Giveaway was held on November 2015. Staff and Volunteers gave away 300 turkeys.
- ◆ Pickle ball was implemented as part of the camp curriculum.
- ◆ Kids Spring Festival (Easter Egg Hunt) was a success and had over 400 in attendance.
- ◆ The Second Annual Splash Dance was performed in July 2016 as a part of Parks and Recreation Month.
- ◆ Winter, Spring and Summer Camps were a success.
- ◆ Hosted the Second Annual "Walk Against Violence" which saw close to 500 participants.
- ◆ Over 8 different schools/organizations utilize the facility during the school year and over 25 different schools/organizations during the summer.
- ◆ The Second Annual "Teen Career Day" was a success.
- ◆ Modules are open and utilized by Catherine Strong Park, Delray Students First, Knights of Pythagoras & Don Cleveland Tennis Mentoring.

Catherine Strong Park

2015-16 Accomplishments con't.

- ◆ Catherine Strong Park is meeting site to Healthier Delray Beach, Habitat for Humanity and 4-H.
- ◆ Catherine Strong Park has a very active fitness trail which is used daily.

Parks and Recreation Department
Cemetery



Program: Cemetery

The City cemetery is promoted through the City of Delray Beach. The Parks Superintendent is responsible for the enforcement of the rules and regulations governing the use of burial plots, crypts, niches, monuments, vaults, etc. All funeral procedures are under the direct control and supervision of the Parks Superintendent.

City employees are responsible for the preparation of approximately three ceremonies a week. This includes the opening and closing procedures and set up (placement of chairs, tent, and artificial turf) for each interment. The City's maintenance crew provides daily cleanup and turf care consisting of mowing and weeding. In addition, irrigation maintenance, fertilization and pesticide applications, tree pruning, and shrub trimming are also provided.

The Administration division of the Parks and Recreation department is responsible for sales, records, and research for the Delray Beach Memorial Gardens Municipal Cemetery. The original conveyance "CERTIFICATE OF OWNERSHIP" is given by the City to the original purchaser. Transfers, assignments and repurchases must be made on forms provided by the City Manager.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Coordinate with Administration and funeral directors to ensure that services are provided to families in a timely and orderly manner.

Objective: To perform opening, set-up, and closing duties for each interment in a timely and efficient manner.

Total interments per year	149	166	170
Labor hours for interments (average of 10 hours per interment, two employees 5 hours each)	1,490	1,660	1,700

Goal: Provide a Class A level of landscape maintenance by following NRPA maintenance standards.

Objective: To provide a safe and appealing facility through weekly mowing and weeding, litter control, and maintenance of vaults and one fountain.

Number of acres maintained/year (38 acres x 52 wks.)	1,976	1,976	1,976
Days of litter control	260	260	260
Number of vaults maintained and one fountain	560	560	560
Number of fertilizer applications for:			
Turf (includes weed and feed)	3	2	5
Palm Trees	1	1	2
Ornamental Shrubs	1	1	2

Staffing Levels	14-15	15-16	16-17
Crew Leader II	1	1	1
Equipment Operator I	1	1	1
General Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	4	4	4

Cemetery

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Cemetery Fees, Open/Close	\$90,255	\$81,460	\$90,000	\$90,000
Total Revenues	\$90,255	\$81,460	\$90,000	\$90,000

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$214,331	\$224,722	\$200,018	\$184,660
Operating Expenses	129,316	115,282	141,592	110,674
Capital Outlay	3,782	2,920	5,555	0
Total Expenditures	\$347,429	\$342,924	\$347,165	\$295,334
Per Capita	\$5.62	\$5.47	\$5.50	\$4.62

2015-16 Accomplishments

- ◆ The Cemetery Staff was responsible for 166 internments throughout the year at the Cemetery. They applied three fertilizer treatments on the cemetery grounds and two Palm Tree and Ornamental fertilizer treatments throughout the year.

Tennis Stadium

Mission Statement

The Delray Beach Stadium will be recognized as a premier center for special events in South Florida while serving the needs of the citizens and community through tennis and other events.

Program: Tennis Stadium

The Delray Beach Tennis Center Stadium is an 8,200-seat facility with approximately 3,000 box and reserved seats. The facility includes bathrooms, a courtyard area, VIP seating area and a television booth equipped to televise live or taped delay. The City hosts a variety of premier events at the stadium such as the Chris Evert Pro Celebrity, Delray Beach Open by the Venetian, Fed Cup, ATP Champions Tour and other community events.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To promote the Stadium as a multi faceted venue available for professional tennis, amateur tennis, other sports events, and community and charity events while promoting the City of Delray Beach through national and international television exposure.

Objective: Host events in the stadium that market the City of Delray Beach and add economic impact as well as support the community and charitable organizations.

Delray Beach Open by the Venetian	1	1	1
USTA Junior Tennis Tournaments	15	15	15
ATP Champions Tour	1	1	1
Chris Evert Charity Event (Annual celebrity event)	1	1	1
First Night	1	1	1
Special Events (other miscellaneous events)	4	4	4

Staffing Levels	14-15	15-16	16-17
Contracted Service	n/a	n/a	n/a

Tennis Stadium

General Fund

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Intergovernmental Revenue	\$0	\$0	\$0	\$0
Charges for Services	39,238	41,286	43,000	295,202
Miscellaneous Revenue	0	28,711	10,000	10,000
Transfers	324,180	0	0	0
Total Revenues	\$363,418	\$69,997	\$53,000	\$305,202

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Expenses	\$0	\$0	\$0	\$0
Operating Expenses	2,310,472	2,289,827	2,435,750	2,518,020
Capital Outlay	0	17,315	0	0
Total Expenditures	\$2,310,472	\$2,307,142	\$2,435,750	\$2,518,020
Per Capita	\$37.39	\$36.80	\$38.56	\$39.36

2015-16 Accomplishments

- ◆ Hosted the ATP World Tour Event.
- ◆ Hosted the ATP Champions Tour Event.
- ◆ Held Pre-Qualifiers for ATP World Tour Events.
- ◆ Hosted the Chris Evert Pro-Celebrity Tennis classic which was televised.
- ◆ Hosted the First Night Grand Finale on New Year's Eve.
- ◆ Rented out the stadium for both Serena Williams and Venus Williams Commercial Shoot.

Tennis Centers

Mission Statement

The Delray Beach Tennis Centers will be recognized as the best public tennis facilities in South Florida; serving the needs of the entire community through well-planned tennis programs, special events, and a wide variety of well-managed amateur and professional tournaments.

Program: Tennis Centers

The Delray Beach Tennis Center is open from 8:00am to 9:00pm Monday through Friday and 8:00am to 6:00pm Saturday and Sunday year round. The Delray Swim & Tennis Club is open from 8:00am to 5:00pm Monday through Sunday in season, with reduced summer hours. The facilities consist of 38 clay and 7 hard courts, pro shops, swimming pool and lounge areas. Private and group lessons are available from certified tennis professionals. Tennis programs include beginner to advanced classes, Tennis USA, leagues for men and women, junior clinics, and camps.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To create a friendly, welcoming environment for players and patrons while maintaining a high standard of customer service in all areas.

Objective: Continue efforts to improve customer satisfaction. Providing professional and welcoming facilities to the community.

Conduct Member Satisfaction Survey	1	1	1
Customer Service Rating (Staff Friendliness)	4.9	4.8	4.8
Overall Facility Condition	4.4	4.0	4.5
Variety of Adult/Junior programming	4.7	4.4	4.5
Value	4.7	4.5	4.5
Overall Satisfaction Rating (Average of all)	4.7	4.4	4.5

Note: Rating Scale 1 to 5 with 5 being the highest.

Goal: Develop and implement new programs that will enhance and create a positive experience for members and increase and sustain membership.

Objective: To promote player and community camaraderie through organized and professional programs and policies.

Summer Memberships	36	25	30
Annual memberships (renewals and new memberships)	313	321	320
Established Member Guest Days	12	12	12
Established City Championships	1	1	1

Goal: Expand and enhance communications and marketing tools utilized to inform members and residents about events, programs and policies.

Objective: To develop and distribute newsletters and monthly calendars to the general public, guests and members to raise awareness of programs and opportunities at the facilities.

Number of calendars distributed per year	12	12	12
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Goal: Enhance and develop additional opportunities and programs for juniors.

Objective: Provide opportunities for juniors to learn and experience the sport of tennis by hosting various camps and programs.

Delray Beach Tennis Patron Program Participants			
Summer Junior Camps Participants	1,350	903	1,000
Christmas Junior Camp Participants	174	151	160
Junior Tournament Participants	3,556	2,800	3,000
Collaborative youth program efforts with Parks & Rec. Dept. (Local schools, Boys & Girls Club etc...)	983	1,151	1,200

**Numbers represent total participants*

Staffing Levels	14-15	15-16	16-17
Contracted Service	n/a	n/a	n/a

Tennis Centers

General Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Tennis Memberships	\$139,284	\$137,114	\$142,000	\$142,000
Tennis Lessons	586,397	595,014	580,000	580,000
Tennis Equipment Rental	2,315	2,021	2,500	2,500
Commissions	0	0	0	0
League and Tournament Fees	56,443	19,979	20,000	20,000
General Admission	91,393	107,274	96,000	112,000
Pro Shop Sales	19,553	23,026	28,000	26,000
Total Revenues	\$895,385	\$884,428	\$868,500	\$882,500

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Operating Expenses	\$1,200,647	\$1,214,766	\$1,293,380	\$1,284,620
Capital Outlay	0	0	46,000	0
Total Expenditures	\$1,200,647	\$1,214,766	\$1,339,380	\$1,284,620
Per Capita	\$19.43	\$19.37	\$21.20	\$20.08

2015-16 Accomplishments

- ◆ Junior Events: ROGY Tournament, USTA 12's & 14's, Delta Airlines Tournament, Longines Future Aces, Gulfstream Level 4 (Age 18), Memorial Day Open, USTA 16's & 18's, YSTA Boys 16's & 18's Clay court championship, Summer Smash Qualifying, Summer Smash Main Draw, USTA 12's & 14's.
- ◆ The total amount of participation in the above hosted events junior events was 2,947.
- ◆ Junior Camps: Summer, Holiday and Spring (1,840 participants), Collaborative Youth Programs at both the Tennis Center and the Swim and Tennis Club (5,512 participants).
- ◆ Hosted an ATP World Tour/ATP Championships Tour Event (Delray Beach Open) at the Delray Beach Tennis Center. During the event we hosted a USPTA Grand Prix, Legends Clinic and a Doubles Club Championship event, a Junior Championship, and a Kids Day.
- ◆ Hosted five teams in Palm Beach County Senior Men's and Women's Tennis League.
- ◆ Hosted five teams in the South Beach County Women's Tennis Association.
- ◆ We continue to promote all of our Adult Clinics and Mixers on Facebook and Website.
- ◆ Friday Night and Saturday Morning Mixers, Men's Night, Intro to Wanna Work Out, Wanna Work Out II, Back to Basic, Stroke of the Week, Stretch Class, Fit to Hit & Cha Cha Tennis. Over 400 Participants in the clinics each week.

Tennis Centers

2015-16 Accomplishments Con't.

- ◆ Facility Improvements: Painted inside of Swim & Tennis Club, Replaced A/C in the ladies and men's locker room at Swim & Tennis Club, Worn out windscreens were replaced at both facilities, Re-surfaced all 42 clay courts at both the Tennis Center and Swim & Tennis Club, Retrofitted two hard courts to accommodate eight pickleball courts and replaced the wood floor in the upstairs clubhouse at the Tennis Center.

Miscellaneous

Grants and Aids

General Fund

Expenditures by Organization	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Joint Venture	73,000	73,000	73,000	73,000
<i>Economic Environment</i>	\$73,000	\$73,000	\$73,000	\$73,000
Community Child Care Center	\$22,750	\$22,750	\$22,750	\$22,750
Boys and Girls Club	25,000	25,000	25,000	25,000
Other Grants and Aids	0	0	0	0
<i>Human Services</i>	\$47,750	\$47,750	\$47,750	\$47,750
Other Grants and Aids	\$0	\$0	\$0	\$0
DBMC Christmas Tree	0	24,000	24,000	24,000
Expanding and Preserving Our Cultural Heritage	31,000	31,000	31,000	31,000
Friends of Sandoway House	21,200	21,200	21,200	21,200
Delray Beach Chorale	25,000	45,000	50,000	50,000
Museum of Lifestyle and Fashion History	0	500	500	500
Delray Beach Tennis Patrons	0	1,000	1,000	1,000
Old School Square	194,750	250,000	250,000	250,000
Library	1,453,500	1,453,500	1,453,500	1,453,500
<i>Culture/Recreation</i>	\$1,725,450	\$1,826,200	\$1,831,200	\$1,831,200
Total Expenditures	\$1,846,200	\$1,946,950	\$1,951,950	\$1,951,950
Per Capita	\$29.87	\$31.05	\$30.90	\$30.51

Miscellaneous

General Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Operating Expenses	3,089,071	43,334	30,260	46,260
Capital Outlay	0	100,000	0	0
Manger's Contingency	0	0	34,574	771,406
Debt Service	12,336,610	3,562,521	6,218,790	1,480,629
CRA-Ad Valorem Taxes	6,946,429	7,732,003	8,814,100	10,080,218
CRA-Other	0	0	0	0
Transfers	3,308,784	2,639,113	10,528,555	6,583,473
Total Expenditures	\$25,680,894	\$14,076,971	\$25,626,279	\$18,961,986
Per Capita	\$415.54	\$224.51	\$405.64	\$296.41



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Water and Sewer Fund

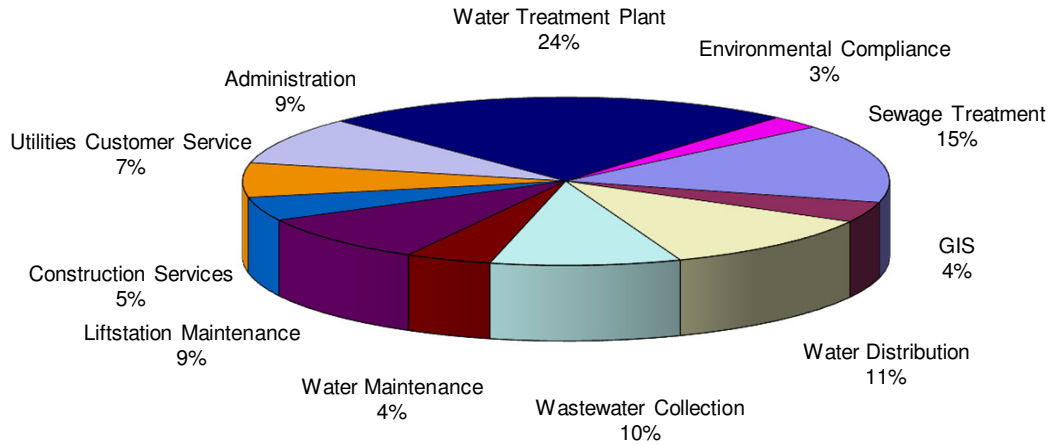
Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenue	\$0	\$0	\$2,694,222	\$4,893,049
Intergovernmental Revenue	\$100,000	\$0	\$0	\$0
Charges for Services	31,571,968	32,482,206	32,499,040	32,071,540
Miscellaneous Revenue	295,279	210,902	129,180	133,900
Non-Revenues	-698,859	-21,357	112,000	108,000
Total Revenues	\$31,268,388	\$32,671,751	\$35,434,442	\$37,206,489

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$7,615,371	\$7,895,763	\$8,438,381	\$9,332,388
Operating Expenses	14,255,237	14,321,134	12,535,309	14,419,317
Capital Outlay	0	0	2,598,581	2,783,000
Grants and Aids	0	0	0	0
Non-Operating Expenses	7,137,090	9,777,340	9,778,311	8,613,408
Debt Service	605,814	324,399	2,083,860	2,058,376
Total Expenditures	\$29,613,512	\$32,318,636	\$35,434,442	\$37,206,489
Per Capita	\$479.18	\$515.45	\$560.89	\$581.61

Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Utilities Customer Service	\$1,300,692	\$1,300,015	\$1,384,310	\$1,350,356
Environmental Services Administration	1,348,477	1,475,559	1,508,351	1,872,428
Geographical Information Systems	0	0	328,440	804,901
Water Treatment and Storage	4,135,081	4,247,017	4,866,564	4,825,585
Environmental Compliance	519,661	485,710	512,640	519,541
Sewage Treatment	3,278,824	3,318,658	3,089,535	3,097,610
Water Distribution	1,458,994	1,629,915	1,851,046	2,292,026
Wastewater Collection	1,089,260	1,161,256	1,212,530	1,938,328
Water Maintenance	836,599	876,944	889,070	878,445
Liftstation Maintenance	1,788,753	1,700,430	1,865,470	1,887,627
Construction Services	678,968	705,256	742,140	932,418
Miscellaneous	13,178,203	15,417,876	17,184,346	16,807,224
Total Expenditures	\$29,613,512	\$32,318,636	\$35,434,442	\$37,206,489

Water and Sewer Fund

**Water and Sewer Fund
FY 2017 Budget by Program**



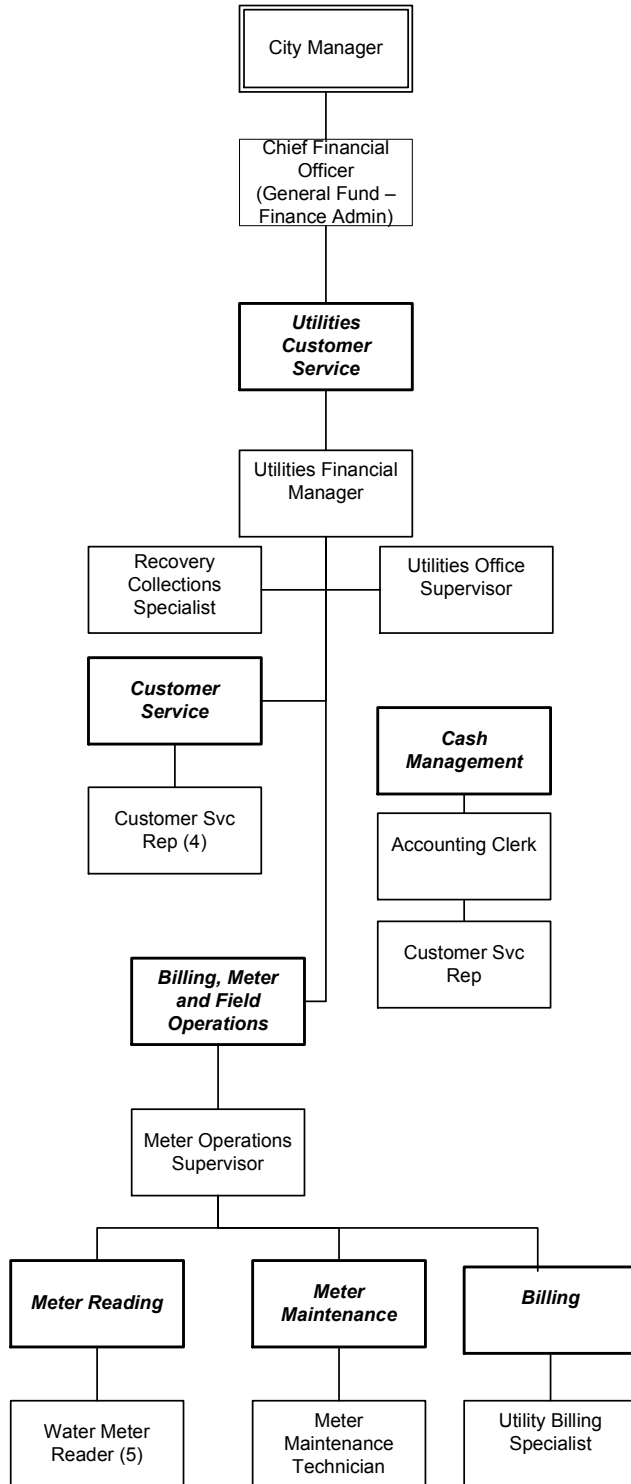
Staffing Levels By Department	14-15	15-16	16-17
Utilities Customer Service	17	17	17
Environmental Services Administration	14	14.34	17.34
Geographical Information Systems	0	5	5
Water Treatment and Storage	13	15	15
Water Distribution	20	19	23
Environmental Compliance	5	5	5
Wastewater Collection	14	14	15
Water Maintenance	10	10	10
Liftstation Maintenance	18	18	18
Construction Services	8	8	10
Total Authorized Personnel	119	125.34	135.34

Utilities Customer Service

Mission Statement

The utilities Customer Service Division will consistently exceed customer expectations in providing timely, accurate and courteous service for meter reading, meter installation and maintenance, utility billing, collection activities and cashier operations.

Finance Department
 Utilities Customer Service Division



Program: Utilities Customer Service

The Utilities Customer Service Division is responsible for meter reading, billing and collection of all water, sewer and garbage accounts and water theft deterrence. The Division also works in conjunction with the Water Sewer Network to insure that meters are maintained and functioning properly. Additionally, this division is responsible for utility customer services to include new service, service termination, and inquiries. This division also serves as the collection center for all city cash receipts and customer payments.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To provide cost-effective meter reading and meter maintenance services in the City.

Objective: Provide timely and accurate monthly utility bills for water, sewer, and garbage accounts.

Number of water meters read per month**	22,010	22,210	22,275
Billing cost per meter/account number for Customer Service	\$2.76	\$2.76	\$2.98
Read meters within 28-32 days of previous reading**	96%	97%	100%
Number of estimated routes*	0	0	0
Number of months that individual meter estimates are 4% or less	12	12	12

* Routes are sometimes estimated due to staffing or weather.

Objective: Provide comprehensive meter maintenance working with Water Sewer Network and compliance program to include detection of defective meters, water theft deterrence and the completion of service orders and the replacement of worn out or defective meters. Track completion of work orders and address problem areas. Increase completion of turn off for non-payment work orders.

Complete new work-orders issued to Public Works within four weeks	80%	80%	85%
Percentage of Turn off Work Orders Issued & Completed	25%	75%	85%

Objective: Provide a comprehensive collection program.

To lien a delinquent status property within six months	55%	80%	85%
Number of liens recorded	211	187	225

Staffing Levels	14-15	15-16	16-17
Utilities Financial Manager	1	1	1
Recovery and Collections Supervisor	1	1	1
Accounting Clerk	1	1	1
Meter Operations Supervisor	1	1	1
Customer Service Representative/Cashier	5	5	5
Water Meter Reader	5	5	5
Utilities Office Supervisor	1	1	1
Utility Billing Specialist	0	1	1
Meter Maint./Compliance Technician	1	1	1
FTE	<u>0</u> 17	<u>.63</u> 17.63	<u>0</u> 17

Utilities Customer Service

Water and Sewer Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Water Service Charges	\$268,314	\$243,196	\$250,000	\$250,000
Total Revenues	\$268,314	\$243,196	\$250,000	\$250,000

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$936,095	\$997,716	\$1,031,890	\$1,061,701
Operating Expenses	364,597	302,299	349,520	288,655
Capital Outlay	0	0	2,900	0
Total Expenditures	\$1,300,692	\$1,300,015	\$1,384,310	\$1,350,356
Per Capita	\$21.05	\$20.73	\$21.91	\$21.11

2015-16 Accomplishments

- ◆ Badger Meter installation has reached 80% completion. This new system provides reports to hourly, daily, weekly and monthly water consumption, which in turn enables Customer Service to more accurately assist City residents who have questions about their water bills.
- ◆ We are utilizing a third party vendor (Florida Community Bank) to process Utility Check payments. By having the payments processed by a lockbox processor, customer payments are processed more accurately and with less staff involvement. This enables our customer service representative to have more time to assist customers.
- ◆ We also transitioned bank payments from our Utilities Customers from a paper report to an electronic remittance report, which results in automating the utilities payment application process. This transition eliminates manual processing errors, eliminates time spent manually applying the payments to the Utilities Customers' accounts and thus allows more time for staff to monitor and review Utilities Customers' accounts.

Environmental Services Department

Mission Statement

The Environmental Services Department will ensure the quality, safety and reliability of city-wide infrastructure systems including water and sewer utility services.

Environmental Services Department

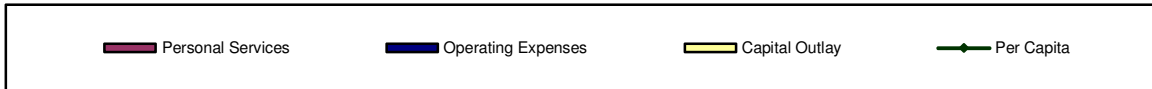
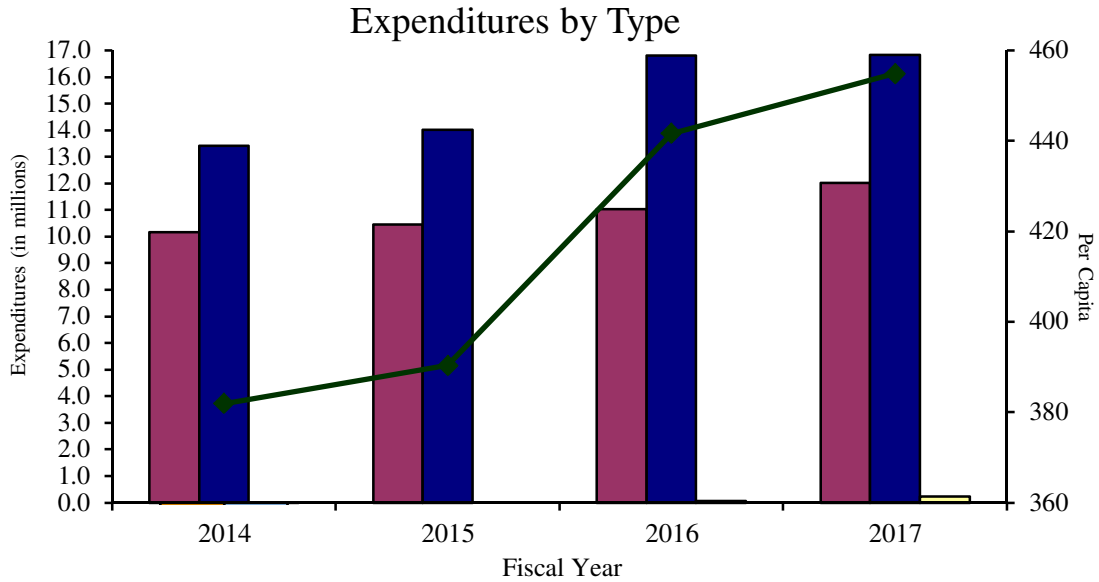
The Environmental Services Department consists of ten divisions: Administration, Water Treatment and Storage, Environmental Compliance, Sewage Treatment, Water Distribution, Wastewater Collection, Water Maintenance, Liftstation Maintenance, Construction Services, and GIS in the Waster and Sewer Fund.

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Charges for Services	\$31,571,968	\$32,482,206	\$32,499,040	\$32,071,540
Miscellaneous	-5,145	158	0	0
Project Inspection Fee (General Fund)	15,591	15,323	14,000	15,000
Public Works Revenues (General Fund)	1,798,891	1,900,821	1,764,000	1,909,135
City Garage Fund	5,186,229	4,853,427	7,727,141	6,424,713
Stormwater Utility Fund	2,217,279	2,202,234	5,400,452	4,014,411
Total Revenues	\$31,582,414	\$32,497,687	\$32,513,040	\$32,086,540

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$10,170,803	\$10,455,782	\$11,029,744	\$12,030,001
Operating Expenses	13,415,232	14,016,556	16,811,085	16,840,443
Capital Outlay	14,295	0	57,151	228,000
Total Expenditures	\$23,600,330	\$24,472,338	\$27,897,980	\$29,098,444
Per Capita	\$381.88	\$390.31	\$441.60	\$454.86

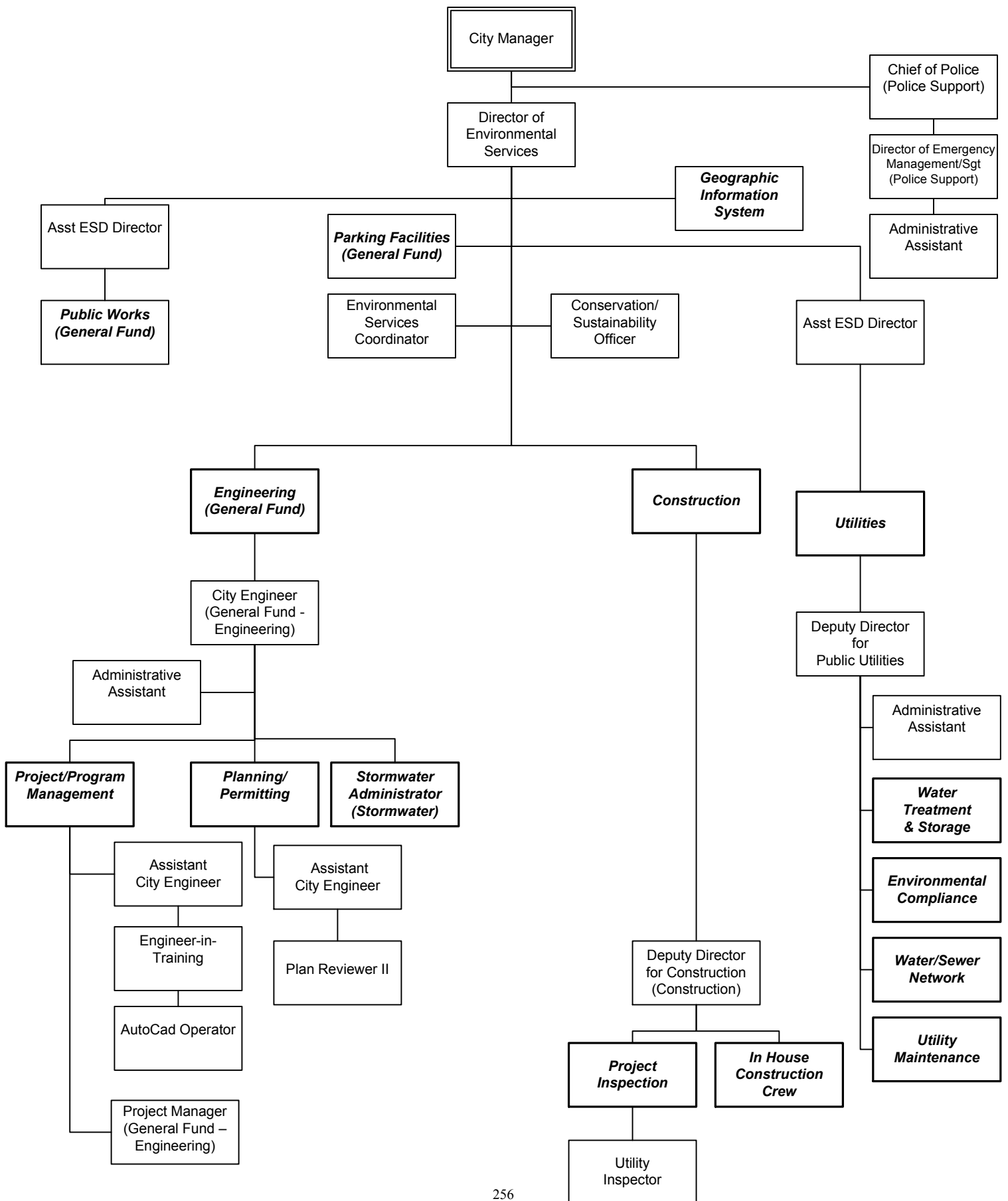
Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administration	\$1,348,477	\$1,475,559	\$1,508,351	\$1,872,428
Geographical Information Systems	0	0	328,440	804,901
Water Treatment and Storage	4,135,081	4,247,017	4,866,564	4,825,585
Environmental Compliance	519,661	485,710	512,640	519,541
Sewage Treatment	3,278,824	3,318,658	3,089,535	3,097,610
Water Distribution	1,458,994	1,629,915	1,851,046	2,292,026
Wastewater Collection	1,089,260	1,161,256	1,212,530	1,938,328
Water Maintenance	836,599	876,944	889,070	878,445
Liftstation Maintenance	1,788,753	1,700,430	1,865,470	1,887,627
Construction Services	678,968	705,256	742,140	932,418
Engineering (General Fund)	590,646	737,159	972,810	749,096
Public Works (all General Fund divisions)	3,839,619	4,392,867	5,322,289	4,575,348
Fleet Maintenance (City Garage Fund)	3,108,288	2,793,199	3,504,721	3,304,773
Stormwater System Administration and Maintenance	927,160	948,368	1,232,374	1,420,318
Total Expenditures	\$23,600,330	\$24,472,338	\$27,897,980	\$29,098,444
% Covered by Department Revenues	133.82%	132.79%	116.54%	110.27%

Environmental Services Department



Staffing Levels by Department	14-15	15-16	16-17
Administration	14	14.34	17.34
Geographical Information Systems	0	5	5
Water Treatment and Storage	13	15	15
Environmental Compliance	5	5	5
Water Distribution	20	19	23
Wastewater Collection	14	14	15
Water Maintenance	10	10	10
Liftstation Maintenance	18	18	18
Construction Services	8	8	10
<i>Subtotal - Water and Sewer Fund</i>	102	108.34	118.34
Engineering (General Fund)	7	7	7
Public Works (General Fund - all divisions)	26.5	26.33	25.33
<i>Subtotal - General Fund</i>	33.5	33.33	32.33
Stormwater System Administration	1.5	1.33	1.33
Stormwater System Maintenance	5	6	8
<i>Subtotal - Stormwater Utilities Fund</i>	6.5	7.33	9.33
Fleet Maintenance	12	13	13
<i>Subtotal - City Garage Fund</i>	12	13	13
Total Authorized Personnel	154	162	173

Environmental Services Department
Administration Division



Program: Environmental Services Administration

Environmental Services Administration is responsible for overall management and direction of the activities of Public Works, Public Utilities, Engineering, and Construction. Primary functions include interdivisional coordination and direction, administration of Personnel Policies and Procedures, development and implementation of water conservation and other resource efficiency programs and public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives.

Percentage of full staffing maintained	96%	90%	95%
Divisional performance measures met or exceeded	57%	43%	90%

Objective: Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	21	10	20
Employee evaluations processed within 2 weeks of anniversary	87%	79%	90%
Grievances/conflicts resolved at the department level	50%	0%	90%

Objective: Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 5 working days	100%	95%	100%
Interactive citizen forums	11	7	12
Water Conservation educational forums	3	2	4

Staffing Levels	14-15	15-16	16-17
Director of Environmental Services	1	1	1
Deputy Director of Public Utilities	1	1	1
ESD Coordinator	0	1	1
Engineer-In-Training	1	1	1
Assistant City Engineer , Capital Planning	1	1	1
Utility Inspector	1	1	1
AutoCAD Operator	1	1	1
Assistant City Engineer, Program Administration	1	1	1
Plan Reviewer	1	1	1
Executive Assistant	1.33	.33	.33
GIS Analyst	1	0	0
GIS Coordinator	1	0	0
Conservation/Sustainability Officer	1	1	1
Administrative Assistant	2	2	3
Assistant Director of Environmental Services	0	2	2
CIP Manager	0	0	1
Senior Plan Reviewer	0	0	1
	14.33	14.33	17.33

Environmental Services Administration

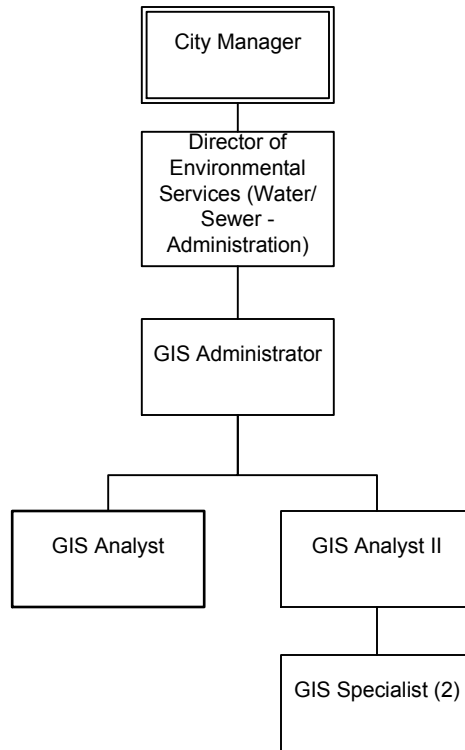
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$1,193,976	\$1,232,562	\$1,212,671	\$1,639,383
Operating Expenses	154,501	242,997	272,009	233,045
Capital Outlay	0	0	23,671	0
Total Expenditures	\$1,348,477	\$1,475,559	\$1,508,351	\$1,872,428
Per Capita	\$21.82	\$23.53	\$23.88	\$29.27

2015-16 Accomplishments

- ◆ In the past fiscal year the Administration provided exceptional support to division managers and co-workers, increasing overall efficiency and optimizing levels of customer service.
- ◆ The City of Delray Beach achieved a Silver designation as a 'green' local government from the Florida Green Building Council. It is now one of 32 local governments with a green certification.
- ◆ The City of Delray Beach was one of nine cities in North America, the only city in Florida, to be a City Partner in the global energy conservation awareness program, the Daylight Hour. By turning off the lights in buildings for 1-hour, Daylight Hour participants saved enough energy to power 7600 homes for a day.
- ◆ Sustainability has been introduced into the City New Employee Orientation Program.
- ◆ Though strategic outreach to coastal property owners, the number of properties with non-compliant turtle lighting was reduced by 19% during the past turtle nesting season.

Environmental Services Department
Geographic Information System



Program: GIS

The GIS Division is responsible for 4 core tasks: 1) The development, collection, management, and maintenance of data sets related to the City's infrastructure as well as city owned property and facilities. 2) The development of strategies and applications to facilitate the sharing of this data with a variety of consumers. 3) The creation, maintenance, and distribution of a variety of printed and digital map products. 4) To follow the city's defined GIS strategic plan for continued development of GIS systems, data, and services. Technical staff attends to assigned data and mapping tasks using GIS software and database programs. The GIS Administrator oversees this technical staff and provides guidance and support as needed. This Administrator will also meet with customers to develop strategies to provide GIS data or services to meet their business needs and also, serve as project coordinator for work performed for the City by GIS consultants.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To develop, maintain, and share infrastructure data through the creation of digital or printed map products thus, supporting informed and effective decision making by those who have an impact on the community we serve.

Objective: Dataset development to accurately represent city infrastructure features.

Completed dataset development projects initiated in fiscal year on schedule	N/A	95%	95%
Percent of projects where completed	N/A	95%	95%

Objective: Share infrastructure datasets through the creation of printed or digital map products.

Distribute amended system atlas sheets on a quarterly basis	N/A	100%	100%
Reflect completed infrastructure projects on system atlasses Within one week of asbuilt receipt	N/A	100%	100%

Objective: Provide GIS mapping and data research services to support a variety of internal business needs.

Respond to customer inquiries not exceeding 5 working days	N/A	100%	100%
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Staffing Levels	14-15	15-16	16-17
GIS Administrator	0	1	1
GIS Coordinator	0	0	0
GIS Specialist	0	2	2
GIS Analyst	0	1	0
GIS Analyst I	0	0	1
GIS Analyst II	0	4	5

Geographical Information Systems

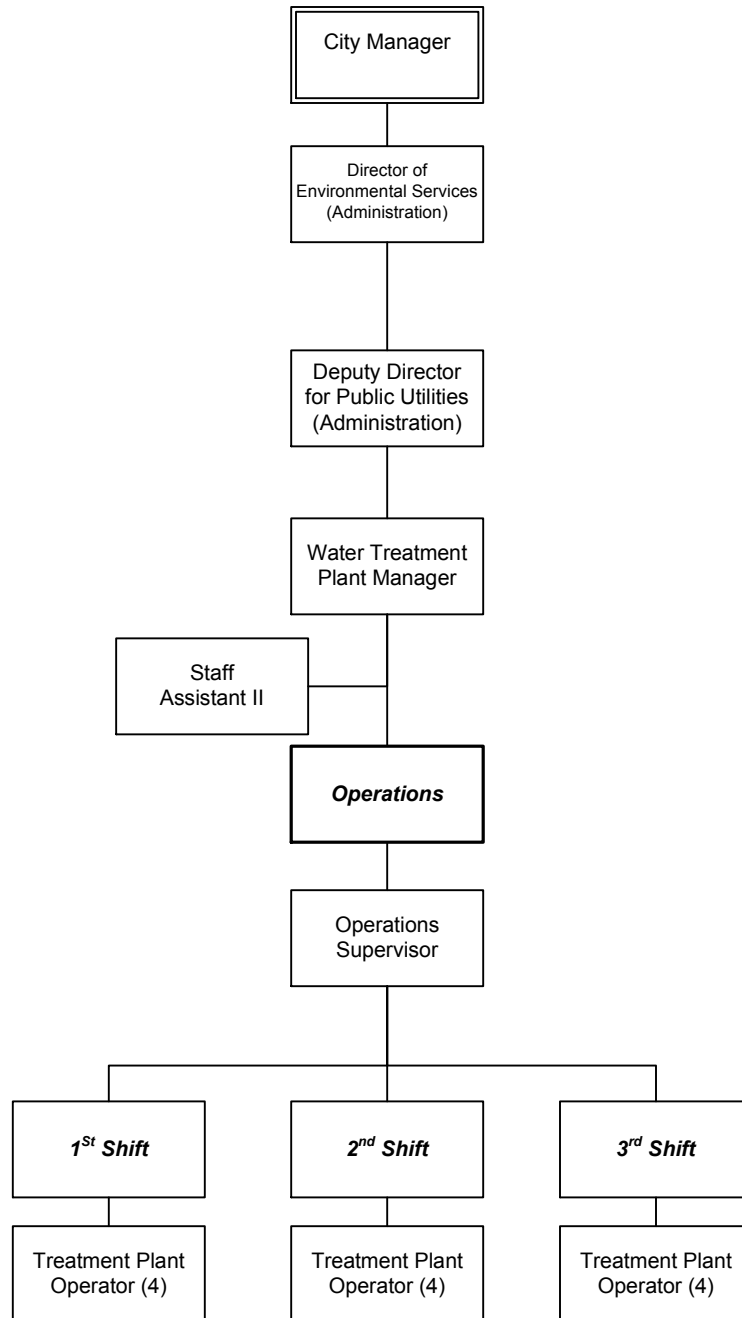
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$0	\$0	\$319,780	\$411,101
Operating Expenses	0	0	5,860	393,800
Capital Outlay	0	0	2,800	0
Total Expenditures	\$0	\$0	\$328,440	\$804,901
Per Capita	\$0.00	\$0.00	\$5.20	\$12.58

2015-16 Accomplishments

- ◆ In the past fiscal year the GIS division has completed 100% of all map and information requests within the 5 day performance measures goal, has met performance objectives for utility atlases by updating and distributing them on a quarter basis.

Environmental Services Department
Water Treatment and Storage



Program: Water Treatment and Storage

The Water Treatment and Storage division is responsible for the extraction, transmission, purification and storage of water resources to provide an adequate supply and an enhanced quality of drinking water for the residents of Delray Beach meeting, or exceeding, all Federal, State and Local regulations.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: The cost efficient provision of a safe and reliable drinking water supply with adequate raw water resources compliant with all current and future Federal, State, and Local requirements for drinking water quality.

Objective: Maintain potable water quality within all regulatory parameters.

Primary contaminant concentrations below MCL(1)	100%	100%	100%
Secondary contaminant concentrations/aesthetic characteristics below MCL(2)	99%	98%	99%
Water quality notices of violation received	0	0	0
<i>(1) Maximum Contaminant Level (MCL) based on semi-annual monitoring of 76 primary contaminants.</i>			
<i>(2) Maximum Contaminant Level (MCL) based on monthly monitoring of 6 elements (chloride, color, iron, pH, fluoride and zinc).</i>			

Objective: Maintain monthly average distribution system pressure above 50 psi and maintain potable water aesthetic quality.

Hardness reduction of 50% or more	100%	100%	100%
Color 13 units or below on a monthly average	83%	82%	83%
Monthly average water pressure (P.S.I.)	53	53	53

Objective: Ensure consistent operational reliability of all water treatment and storage facilities.

Cleaning, descaling, and preventive maintenance of clarifiers	2	1	3
Cleaning and preventive maintenance of 2 sludge thickeners	3	2	3
Semi-Annual Wastewater Recovery Basin cleaning	2	1	2
Weekly site inspections of Water Treatment Plant and four re-pump facilities to include report and required maintenance	240	240	240

Staffing Levels	14-15	15-16	16-17
WTP Manager	1	1	1
Staff Assistant II	1	1	1
WTP Operations Supervisor	1	1	1
Treatment Plant Operator A/Reports Specialist	1	1	1
Treatment Plant Operator A/Trainer	1	1	1
Treatment Plant Operator A	1	0	1
Treatment Plant Operator B	1	0	2
Treatment Plant Operator C	6	7	7
Treatment Plant Operator Trainee	0	3	0
	13	15	15

Water Treatment and Storage

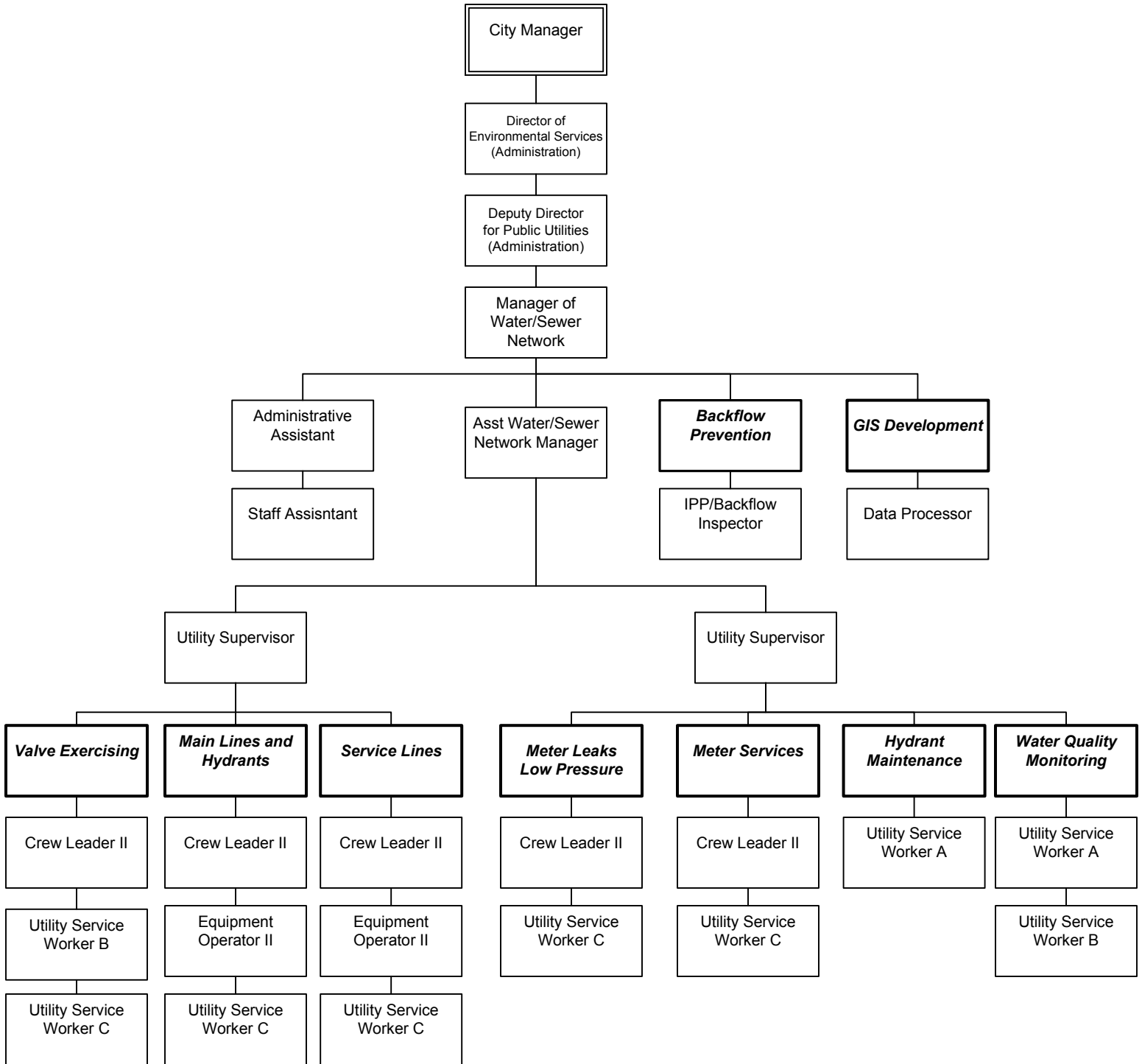
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$954,267	\$937,694	\$1,038,460	\$1,014,540
Operating Expenses	3,180,814	3,309,323	3,814,504	3,797,045
Capital Outlay	0	0	13,600	14,000
Total Expenditures	\$4,135,081	\$4,247,017	\$4,866,564	\$4,825,585
Per Capita	\$66.91	\$67.74	\$77.03	\$75.43

2015-16 Accomplishments

- ◆ Maintained finished water quality without exceeding any Maximum Contaminant Levels (MCL's). Monitored primary contaminant concentration of 76 contaminants and secondary contaminant concentrations of 6 elements.
- ◆ Maintained consistent levels of chlorine residuals in the distribution system through performance of super disinfection processes using only free chlorine as the primary disinfectant in the City's drinking water distribution system. This process ensures water quality in the system is maintained and that the drink water remains safe and compliant with all State and Federal water quality requirements.
- ◆ Successfully passed the annual County Health Department inspection of the Water Treatment Plant and Wellfield.
- ◆ Replaced the original 1992 lime slaker number one with a new slaker.
- ◆ Completed a rehabilitation of the west vacuum filter.
- ◆ Replaced the rake lift drive on the west thickener.
- ◆ Replaced the original 1972 influent drain and valves on filter number two.
- ◆ Upgraded the south carbonator with a more precise dosage system.
- ◆ Upgraded the south ammoniator with a more precise dosage system.

Environmental Services Department Water Distribution



Program: Water Distribution

Water distribution is responsible for operation and maintenance of the underground piping network providing drinking water and fire protection to the citizens of Delray Beach. Facilities include in excess of 431 miles of water distribution and transmission mains, 21,861 service lines, 8,600 valves and 2,670 fire hydrants. Ensures water quality through the administration of the Backflow Prevention Program and maintenance and monitoring of remote chlorine injection stations. Provides support for the GIS/Cartograph data base management system by the collection and input of data. This division also provides administration of the utility warehouse, which stocks commonly used general operating supplies and materials. It is the responsibility of the warehouse to conduct physical inventories, reorder and stock these items as necessary.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

Objective: Respond to water main/ service line failures in one hour or less, replace deteriorating residential service lines and construct new service line installations within five days of being requested.

Water main/Service line failures	477	371	350
% repaired within one hour	100%	100%	100%
Service line replacement/new installation	31	23	25
% replaced or installed within five days of request	100%	100%	100%

Objective: To install new water meters within one week of receipt of paid applications and ensure optimum levels of customer service.

Water meters installed	154	114	175
% completed within one week	100%	100%	100%

Objective: Ensure consistent operational reliability of water distribution system through routine operation and maintenance of system components i.e. Fire Hydrants, Isolation valves and replacement of water meters.

Hydrants inspected/maintained (twice per year)	1524	6,165	6,500
Valves inspected/exercised	2,899	156	2,500
Utility locations completed within 48 hours of request	100%	100%	100%
Water Meters Replaced	399	925	350

Objective: Prevent water system contamination through administration of the City's Backflow Prevention Program.

City owned backflow devices inspected (once per year)	464	463	650
% of total units inspected	100%	100%	100%
Notification for reinspection of private backflow devices posted no later than 30 days prior to expiration date	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Manager of W & S Network	1	1	1
Asst. Manager	0	0	1
Administrative Asst.	0	0	1
Staff Assistant II	1	1	0
Staff Assistant I	0	0	1
Inventory Control Clerk	1	0	0
Data Processor	1	1	1
Backflow Inspector	1	1	1
Utilities Supervisor	1	1	2
Crew Leader II	5	5	5
Equipment Operator II	2	2	2
Utility Service Worker A	2	2	2
Utility Service Worker B	1	1	1
Utility Service Worker C	4	4	5
	20	19	23

Water Distribution

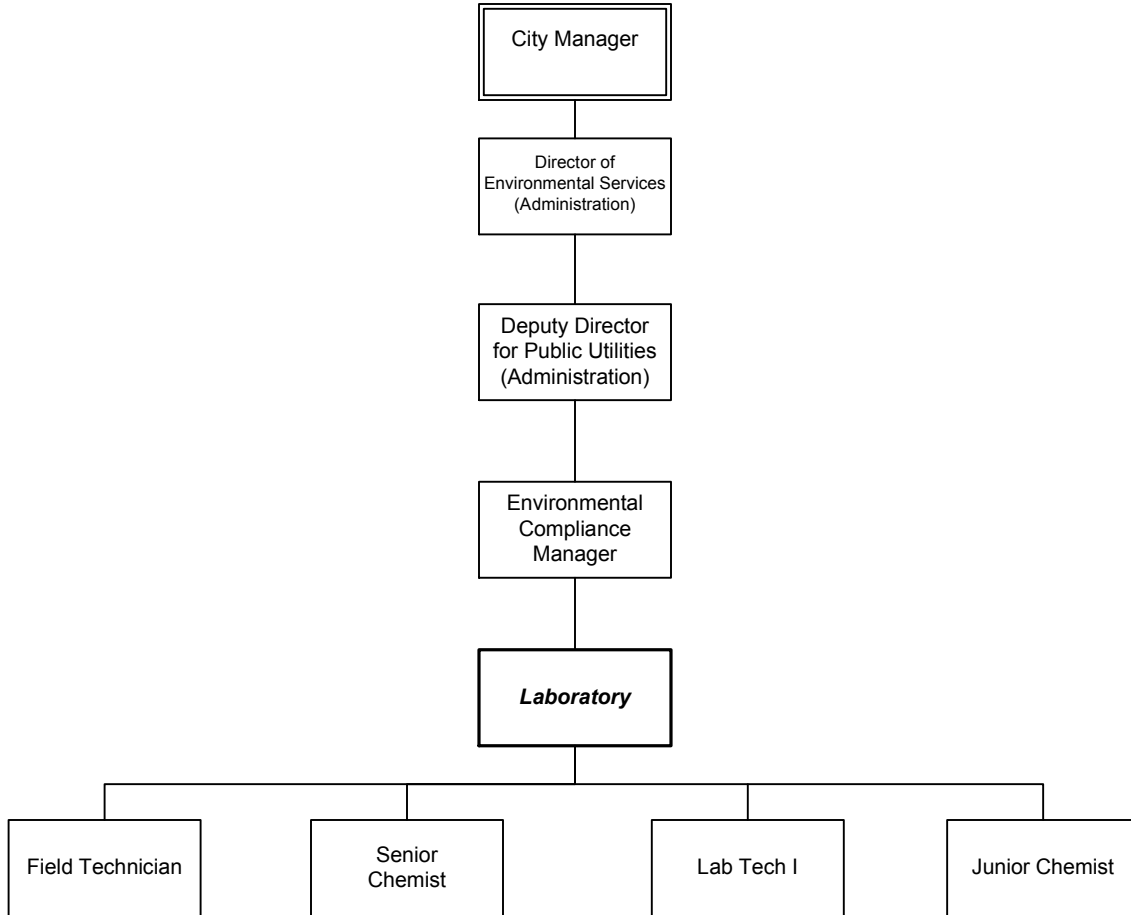
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$945,795	\$1,089,297	\$1,145,340	\$1,317,256
Operating Expenses	513,199	540,618	705,706	899,770
Capital Outlay	0	0	0	75,000
Total Expenditures	\$1,458,994	\$1,629,915	\$1,851,046	\$2,292,026
Per Capita	\$23.61	\$26.00	\$29.30	\$35.83

2015-16 Accomplishments

- ◆ Replaced 930 aging water meters to maintain their operational reliability, ensuring all potential revenues and reducing unaccounted water.
- ◆ Inspected 463 city owned backflow prevention devices to ensure their reliability in protecting our water distribution system.
- ◆ Outside resources have completed a leak detection analysis of 50% of the City through the Leak Detection program; minimal leaks were discovered.
- ◆ Contributed to the effectiveness of the City-wide super disinfection process in the water distribution system through enhanced fire hydrant flushing.
- ◆ Received an overall customer satisfaction rating of 4.71 out of a possible 5.0 from customer survey questionnaires.

Environmental Services Department
Environmental Compliance



Program: Environmental Compliance

The Environmental Compliance Division is responsible for the operation of the City of Delray Beach's Environmental Services Laboratory Program.

The laboratory monitors drinking water quality and compliance with State and Federal requirements through collection and analysis at strategic locations throughout the distribution system, as well as reporting of test results on drinking water and environmental samples to state regulatory agencies.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Continue monitoring of the City's drinking water and maintain necessary license to keep the laboratory operational. To respond to all regulatory agencies' data requirements and maintain all records related to safe drinking water requirements. Perform daily routine drinking water analysis, special testing during emergency spills, main breaks, and natural disaster events.

Objective: Monitor raw and finished water to ensure compliance with all pertinent Federal, State, and Local regulations. Minimize use of outside laboratory services.

Water quality samples processed	39,277	41,048	38,000
% of total samples processed in house	99%	99%	95%

Objective: To maintain quality assurance and quality control throughout the Delray Beach Environmental Services Laboratory.

% Laboratory Certification Program Proficiency Testing results within acceptable ranges	98%	95%	95%
% Monthly Compliance Reports reviewed	100%	100%	100%

Objective: Maintain laboratory proficiency through in-house cross training and monitor division's budget along with additional NELAP (National Environmental Laboratory Accreditation Program) surveillance.

Meet NELAP requirements by maintaining Quality Manual and Standard Operating Procedures current and up-to-date.	95%	90%	90%
Conduct cross training on a monthly basis to ensure balanced capabilities of compliance division staff.	95%	90%	90%

Staffing Levels	14-15	15-16	16-17
Environmental Compliance Manager	1	1	1
Senior Chemist	1	1	1
Junior Chemist	1	1	1
Field Technician	1	1	1
Laboratory Technician	<u>1</u>	<u>1</u>	<u>1</u>
	5	5	5

Environmental Compliance

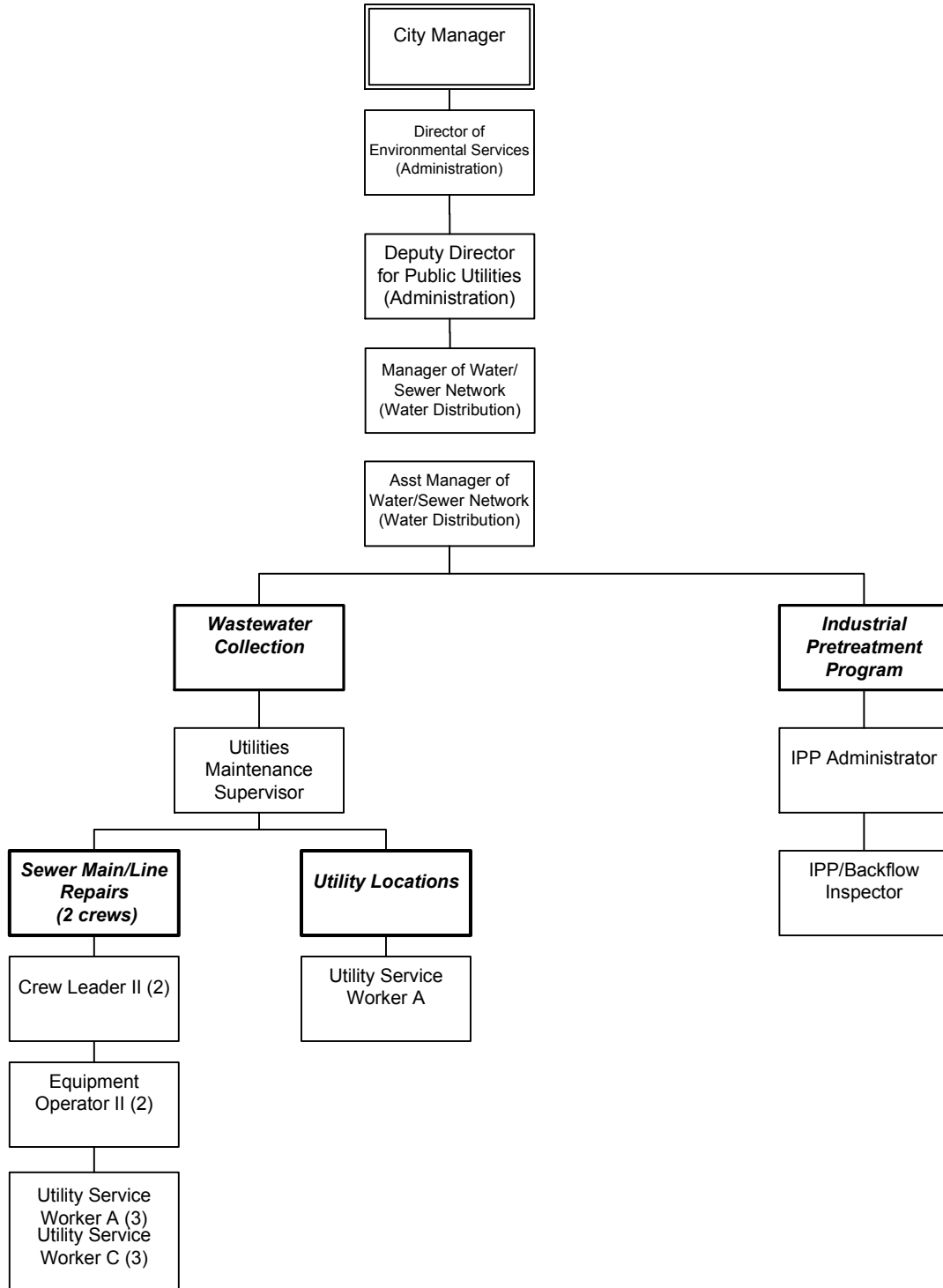
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$407,910	\$375,415	\$376,530	\$372,221
Operating Expenses	111,751	110,295	136,110	142,320
Capital Outlay	0	0	0	5,000
Total Expenditures	\$519,661	\$485,710	\$512,640	\$519,541
Per Capita	\$8.41	\$7.75	\$8.11	\$8.12

2015-16 Accomplishments

- ◆ Renewed the laboratory's certification under NELAP (National Environmental Laboratory Accreditation Program) for performing analyses of 120 analytes for the period of July 1, 2016 to June 30, 2017.
- ◆ Additional water quality monitoring performed to support transition of Aquifer Storage and Recovery well to new raw water supply source from Florida Aquifer.
- ◆ Maintained a 95% success rate through two rounds of proficiency testing for fiscal year 2016, exceeding the 90% goal, and remained certified for all tested parameters.
- ◆ Successfully completed two city wide studies for Lead and Copper achieving compliance with the state and EPA Lead and Copper Rule 90th percentile ranking action levels.

Environmental Services Department
Wastewater Collection



Program: Wastewater Collection

Wastewater Collection is responsible for the operation and maintenance of the underground gravity and force main piping systems that receive and transmit wastewater discharged from homes and businesses to the Regional Wastewater Treatment Plant. Facilities include 355 miles of gravity and force mains, 20,972 service laterals and approximately 4,975 manholes. Programs include preventive maintenance, chemical applications, root control, cleaning and closed circuit televised inspections of gravity sewer mains. The Industrial Pretreatment Program monitors all discharges from commercial and industrial users into the public sanitary sewer system. Provides for utility locations reducing the potential for service interruption resulting from construction activities. Assistance is provided to other divisions as needed.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting, and rehabilitating of system components.

Objective: Maintain system integrity and operational condition to comply with minimum regulatory parameters.

Response to main breaks not exceeding 1 hour	100%	100%	100%
Main and lateral stoppages cleared	300	392	350
Clearance of main blockages not exceeding 1 working day	100%	100%	100%
Sanitary Sewer Spills Resolved not exceeding 24hrs.	N/A	100%	100%

Objective: Monitor system condition, ensure consistent operational reliability, and confirm system rehabilitation requirements. (Quantities based on typical footage for Utilities comparable to the City of Delray Beach.)

Gravity sewer mains inspected (ft)	141,000	111,000	180,000
Gravity main cleaned (ft)	142,000	163,000	200,000
Manholes inspected and repaired	752	485	1,200

Objective: Ensure optimum levels of customer service.

Response to requests within 1 working day	100%	100%	100%
Utility locations completed within 48 hours of request	100%	100%	100%
Customer Survey Questionnaire, initiate within 3 days of completed work-order	100%	100%	100%
Overall Customer Rating from Survey Questionnaire (not less than "3" out of "5")	4.79	4.70	4.00

Objective: Minimize the introduction of corrosive, toxic, and contaminating pollutants into the wastewater collection system through enforcement of the City's industrial pretreatment program. Based on DEP requirements that a total of 80% of commercial businesses subject to IPP requirements (i.e. restaurants, dental offices, hospitals, etc.) in the City's service area must be inspected annually.

Commercial/Industrial discharge facilities inspected	240	133	1,100
IPP Notices of Violation issued	27	16	15
Notices of Violation (NOV) issued within 5 business days of inspection	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Utilities Supervisor	1	1	1
Crew Leader II	2	2	2
IPP Coordinator	0	1	1
IPP/ Inspector	1	0	1
TV Truck Specialist	1	1	1
Equipment Operator II	1	1	1
Equipment Technician I	3	3	3
Utility Service Worker A	1	1	1
Utility Service Worker B	1	1	1
Utility Service Worker C	3	3	3
	14	14	15

Wastewater Collection

Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$793,525	\$844,948	\$870,670	\$907,289
Operating Expenses	295,735	316,308	334,490	1,007,039
Capital Outlay	0	0	7,370	24,000
Total Expenditures	\$1,089,260	\$1,161,256	\$1,212,530	\$1,938,328
Per Capita	\$17.63	\$18.52	\$19.19	\$30.30

2015-16 Accomplishments

- ◆ Cleaned in excess of 163,000 linear feet (30.87 miles) of sewer lines, ensuring the systems operational efficiency.
- ◆ Inspected and recorded 111,000 linear feet (21.02 miles) of sanitary sewer lines, ensuring the systems operational efficiency by identifying problematic areas.
- ◆ Performed over 12,388 water and sewer utility locations to prevent damage to existing utilities as a result of underground construction activities.
- ◆ Received an overall customer satisfaction rating of 4.70 out of a possible 5.0 from customer survey questionnaires.

Program: Sewage Treatment

This division funds the City's portion of costs associated with the operation of the South Central Regional Wastewater Treatment and Disposal Board (SCRWTDB), Sewage Treatment Facility, a joint venture between the City of Boynton Beach and Delray Beach, which provides for the treatment and disposal of wastewater generated within the Cities. The SCRWTDB also monitors the city's program administration for permitted facilities that are subject to the Industrial Pretreatment Program (IPP) and provides a source of reclaimed water for irrigation use within the City.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Control costs and contribute to maximum efficiency of operation of wastewater treatment facility.

Objective: Reduce groundwater inflow and infiltration through rehabilitation of wastewater collection system (L.F./yr.).

Rehabilitate wastewater collection system (L.F./year)	315	1,000	1,000
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Objective: Maintain chloride levels at SCRWTDB entry point below 250 parts per million (ppm)

Chloride levels in wastewater stream (Annual monthly average)	213	206	220
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Sewage Treatment

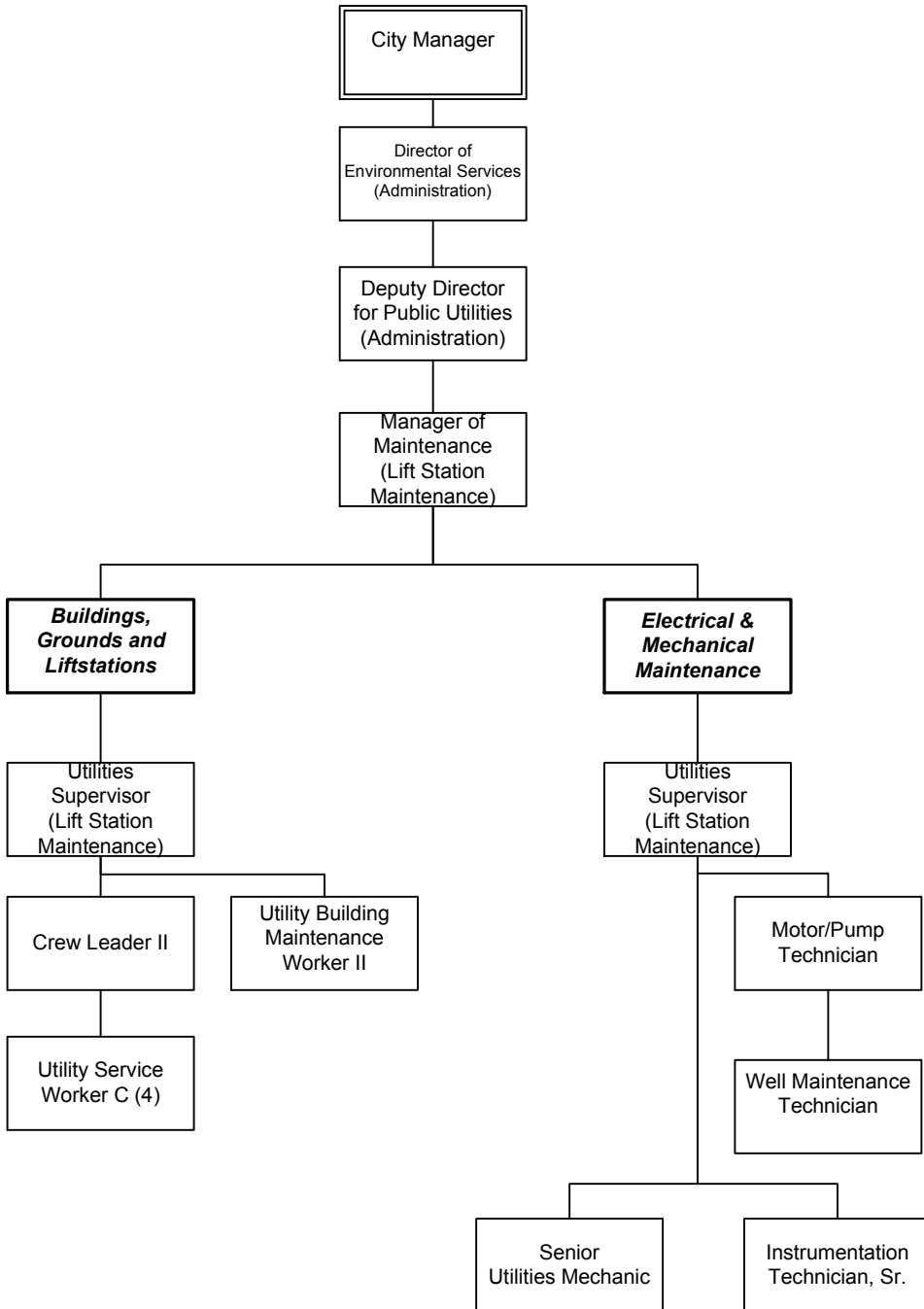
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Operating Expenses	\$3,278,824	\$3,318,658	\$3,089,535	\$3,097,610
Capital Outlay	0	0	0	0
Total Expenditures	\$3,278,824	\$3,318,658	\$3,089,535	\$3,097,610
Per Capita	\$53.05	\$52.93	\$48.90	\$48.42

2015-16 Accomplishments

- ◆ Retained South Central Sewage Treatment accomplishments this past year.
- ◆ Stayed within the compliance limits of our permit.
- ◆ Met all DEP, EPA, and insurance inspection requirements.
- ◆ Maintained our laboratory's NELAC certification.

Environmental Services Department
Water Maintenance



Program: Water Maintenance

The Water Maintenance division is responsible for the maintenance of electrical and mechanical components of the City's Water Treatment Plant, raw water wells and pumping and storage facilities. Activities include repairs, scheduled preventive maintenance, monitoring critical equipment, grounds maintenance and cross-training technical staff in all areas.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure consistent and reliable service is provided to water treatment and storage facilities through regular inspection and maintenance of component systems.

Objective: Ensure operational reliability of water supply, treatment, and storage facilities.

Inspections of raw water wells (based on 36 per month)	422	322	438
Inspections of mechanical/electrical components at WTP and pumping stations including stormwater stations.	246	239	250
Quarterly vibration analysis inspections of critical process components (over 15 hp)	38	37	56
Critical process equipment operational rate (based on 400 units)	100%	100%	100%
Inspect, exercise, and maintain weekly all fixed and portable auxiliary generators (based on 38 units per week.)	1,555	1,490	1,900
Buildings and Grounds maintenance at the WTP and related facilities.	1,718	1,716	1,720

Objective: To respond to emergencies within one hour or less and complete at least 95% of work orders within 3 days of receipt.

Response to system emergencies not exceeding one hour	100%	100%	100%
Work orders completed within 3 working days	100%	100%	100%

Staffing Levels	14-15	15-16	16-17
Crew Leader II	1	1	1
Utility Building Maintenance Worker II	1	1	1
Utilities Mechanic, Sr.	1	1	1
Motor/Pump Technician	1	1	1
Well Maintenance Technician	1	1	1
Utility Service Worker C	4	4	4
Instrumentation Tech., Sr.	<u>1</u>	<u>1</u>	<u>1</u>
	10	10	10

Water Maintenance

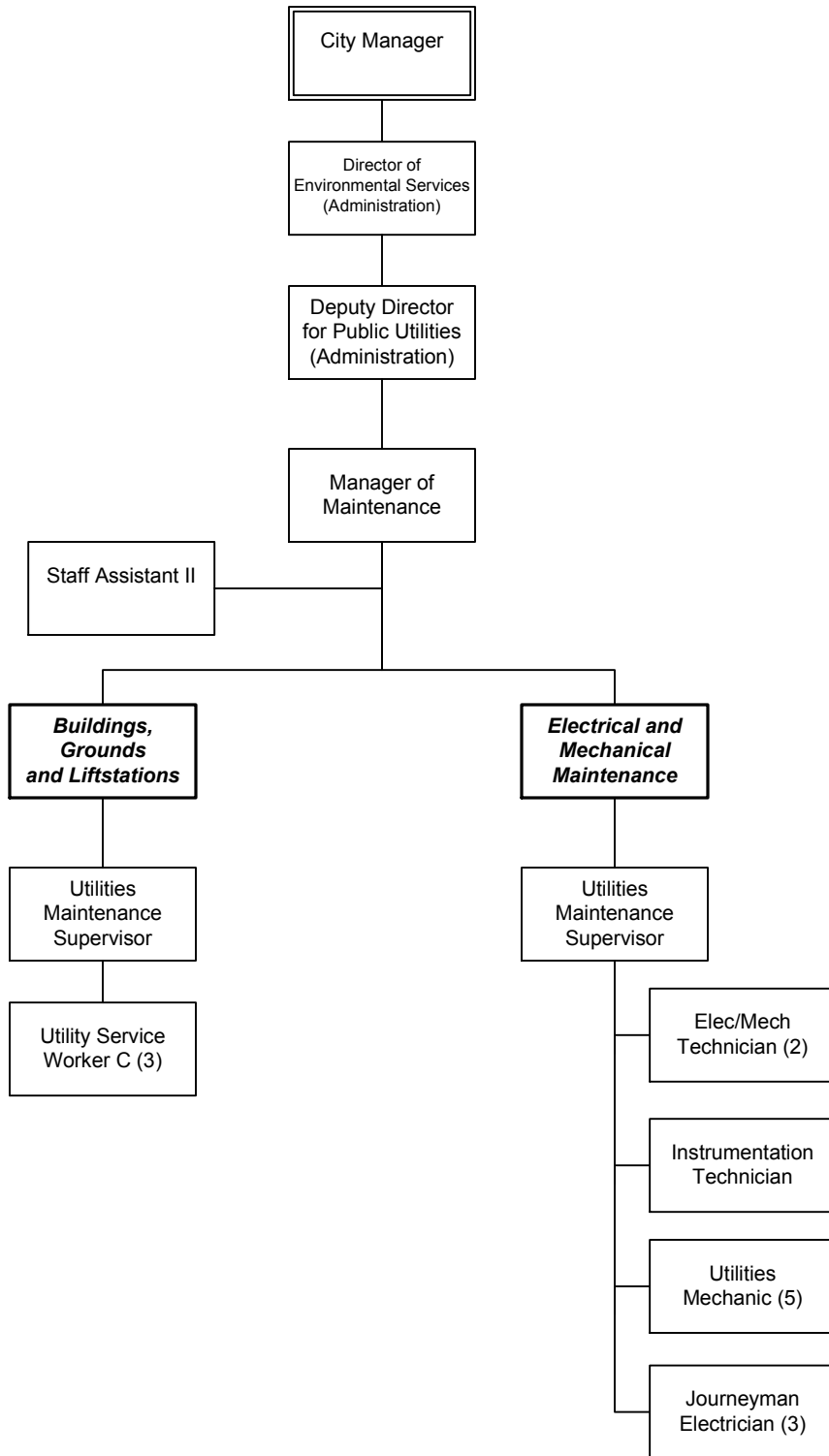
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$643,520	\$643,389	\$633,140	\$622,645
Operating Expenses	193,079	233,555	255,930	255,800
Capital Outlay	0	0	0	0
Total Expenditures	\$836,599	\$876,944	\$889,070	\$878,445
Per Capita	\$13.54	\$13.99	\$14.07	\$13.73

2015-16 Accomplishments

- ◆ Completed redevelopment of fourteen raw water wells to ensure the continued availability of clean, safe drinking water.
- ◆ Successfully completed all programed preventative maintenance work orders to extend useful life of equipment.
- ◆ Began replacement of flow meters in all wells to properly monitor withdrawals to meet all County and State guidelines.

Environmental Services Department
Lift Station Maintenance



Program: Liftstation Maintenance

The Liftstation Maintenance division is responsible for the electrical and mechanical maintenance and repair of all sewage liftstations (127) and stormwater pumping stations (7) in the City. Liftstation Maintenance monitors levels of odor and gases at liftstations, maintains lift station buildings and grounds, responds to odor complaints, and provides 24-hour on-call personnel for emergencies. The division also provides parts and equipment for maintenance of portable generators associated with lift stations.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure consistent and reliable levels of service are provided by wastewater and stormwater pumping facilities through regular inspection and maintenance of component systems.

Objective: Ensure operational reliability of sewage liftstations and stormwater pump stations.

Cleaning and inspecting of sewage pumping facility components (based on 64 per week)	3,258	3,246	3,302
Inspection of stormwater pumping facility components (based on 7 per month)	84	92	92
Vibration analysis of primary transmission components (over 15 hp) of sewage/stormwater pump stations	54	68	77
Preventive maintenance tasks of sewage pumping facilities	412	406	480
Preventive maintenance tasks of stormwater pumping facilities (based on 14 per month)	121	86	168
Operational Ability of Primary Equipment	100%	100%	100%
Response to system emergencies not exceeding 1 hour	100%	100%	100%

Objective: To properly maintain all liftstations and surrounding grounds in order to minimize their impact on residential communities.

Odor complaints (not to exceed 6 per year)	0	0	0
Semi-monthly facility grounds maintenance including mowing, trimming, edging, and litter control based on maintenance of 127 lift stations and all other utility sites (43).	100%	83%	100%

Staffing Levels	14-15	15-16	16-17
Instrumentation Tech	1	1	1
Manager of Maintenance	1	1	1
Utilities Maintenance Supervisor	2	2	2
Utilities Mechanic	5	5	5
Level I Electrician	3	3	2
Level III Electrician	0	0	1
Mech/Elec Technician	2	2	2
Utility Service Worker C	3	3	3
Staff Assistant II	<u>1</u>	<u>1</u>	<u>1</u>
	18	18	18

Liftstation Maintenance

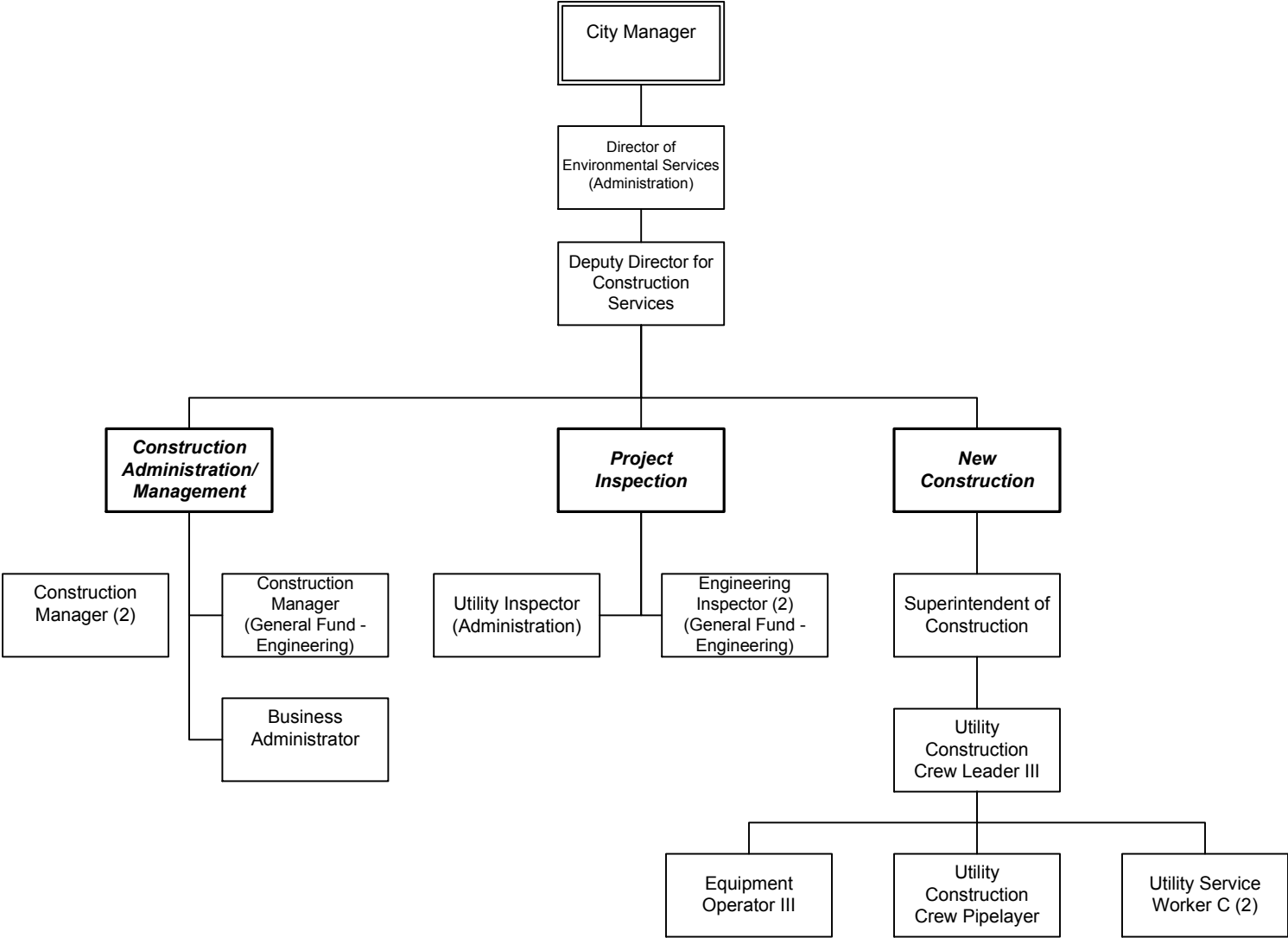
Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$1,181,266	\$1,183,209	\$1,208,320	\$1,190,412
Operating Expenses	607,487	517,221	657,150	697,215
Capital Outlay	0	0	0	0
Total Expenditures	\$1,788,753	\$1,700,430	\$1,865,470	\$1,887,627
Per Capita	\$28.94	\$27.12	\$29.53	\$29.51

2015-16 Accomplishments

- ◆ Successfully completed all programmed preventative maintenance work orders to extend useful life of equipment.
- ◆ Cleaned, reconditioned, and rehabilitated Lift Station's 58, 1A and 94 to extend useful life of stations.
- ◆ Cleaned the wet wells on all building stations to help reduce ordors and reduce odor complaints.
- ◆ Completed study for replacement of Lift Station 1.

Environmental Services Department
 Construction Services



Program: Construction Services

The Construction Services division provides in-house construction services in support of the City's Infrastructure Capital Improvement plan and assists with unscheduled and emergency repairs and replacement for potable water, wastewater, and storm drainage systems. Other divisional activities include monitoring and inspecting of both City and private site construction projects for compliance with minimum construction standards, assisting with departmental engineering/architectural plan review duties, and administration of capital construction contracts.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Administer the construction phase of the City's infrastructure capital improvement program within established time and budgetary parameters.

Objective: Construct City Capital Improvement projects relative to water, sanitary sewer, and storm drainage in an efficient and cost effective manner.

Projects constructed within $\pm 10\%$ of budget	100%	100%	90%
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Objective: Provide construction inspection service and plan review in a timely manner.

Review engineering/architectural plans within 5 days	100%	100%	90%
Prepare inspection reports for City projects within 24 hours	100%	100%	90%
Prepare/return inspection slips to Bldg. Dept. within 5 days	100%	100%	90%

Objective: Achieve a minimum of 20% savings over value of improvements constructed utilizing in-house construction resources.

Gross profit/savings of construction budget	42%	24.9%	20%
Savings as compared to engineering estimate of project cost.	\$389,000	\$129,000	\$100,000

Staffing Levels	14-15	15-16	16-17
Deputy Director of Construction	1	1	1
Construction Management Technician	1	0	0
Business Operations Administrator	0	1	1
Superintendent of Construction	1	1	1
Utility Service Worker C	2	2	2
Equipment Operator III	1	1	1
Utility Construction Crew Pipelayer	1	1	1
Project Manager	0	0	2
Utility Construction Crew Leader III	<u>1</u>	<u>1</u>	<u>1</u>
	8	8	10

Construction Services

Water and Sewer Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Construction Services Revenues	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$559,017	\$591,533	\$601,580	\$795,840
Operating Expenses	119,951	113,723	140,560	136,578
Capital Outlay	0	0	0	0
Total Expenditures	\$678,968	\$705,256	\$742,140	\$932,418
Per Capita	\$10.99	\$11.25	\$11.75	\$14.58

2015-16 Accomplishments

- ◆ Completed a total of four capital improvement projects with all of these completed within the established budget and timeframe.
- ◆ Completed five in-house construction projects, realizing savings to the City exceeding 20% goal established for these projects.
- ◆ Coordinated the installation of the Area 12B Reclaimed Water project, which is substantially complete, and is expected to be completed ahead of schedule and under budget.

Miscellaneous

Miscellaneous

Water and Sewer Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Operating Expenses	\$2,190,967	\$2,052,643	\$2,773,935	\$3,470,440
Capital Outlay	0	0	2,548,240	2,665,000
Project Reserve	0	0	710,910	0
Debt Service	605,814	324,399	2,083,860	2,058,376
Depreciation	3,244,332	3,263,494	0	0
Transfers	7,137,090	9,777,340	9,067,401	8,613,408
Total Expenditures	\$13,178,203	\$15,417,876	\$17,184,346	\$16,807,224
Per Capita	\$213.24	\$245.90	\$272.01	\$262.73

Law Enforcement Trust Fund

Mission Statement

We, the members of the Delray Beach Police Department, are committed to improving the quality of life, promoting peace, and resolving problems through a working partnership with our community and empowerment of our members.

Law Enforcement Trust Fund

Law Enforcement Trust Fund

The Law Enforcement Trust Fund (LETf) is a fund set up by the State of Florida to allow Law Enforcement Agencies to account for and control money and property that the agency has won through some type of forfeiture. The account is used at the discretion of the chief law enforcement official, within the guideline set down in Florida Statute, in support fo law enforcement activities.

The Police Department uses the LETf to support training requirements, undercover activities, youth programs, anti-drug programs and equipment purchases.

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$0	\$0
Fines and Forfeits	147,073	243,121	121,250	236,250
Miscellaneous Revenue	0	0	0	0
Total Revenues	\$147,073	\$243,121	\$121,250	\$236,250

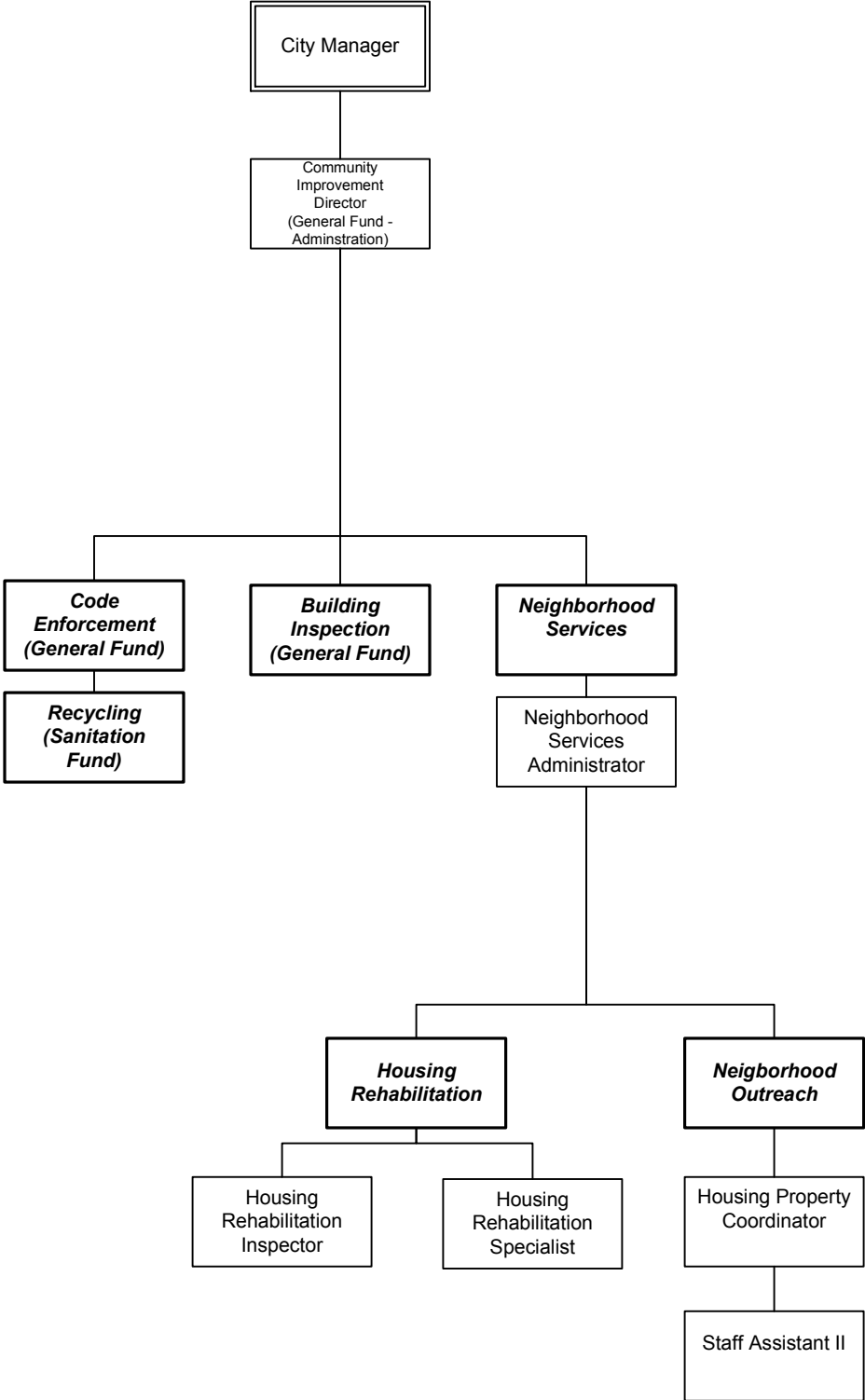
	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Operating Expenses	\$54,938	\$28,044	\$111,250	\$76,250
Capital Outlay	30,971	10,000	10,000	160,000
Non-Operating Expenses	0	0	0	0
Grants and Aids	0	0	0	0
Total Expenditures	\$85,909	\$38,044	\$121,250	\$236,250
Per Capita	\$1.39	\$0.61	\$1.92	\$3.69

Neighborhood Services Fund

Mission Statement

The mission of Neighborhood Services is to provide a quality living environment for residents of the city by providing the opportunity for civic engagement, decent, affordable housing, expanding economic and job opportunities and eliminating slum and blighted conditions.

Community Improvement Department
Neighborhood Services



Program: Neighborhood Services

The Neighborhood Services Division manages and implements various programs utilizing Federal, State and local grant dollars that are designed to benefit low to moderate income residents and to improve the livability of neighborhoods throughout the City. Emphasis is on preserving existing residential units, cultivating engaged neighborhoods, providing disaster assistance as needed, increasing affordable homeownership opportunities, and creating economic development opportunities including job creation for low-moderate income residents. Staff assigned to the Neighborhood Services Division works to foster public/private partnerships to improve the quality of living within neighborhoods. The Neighborhood Resource Center is funded under this division and serves an instrumental vehicle for the delivery of services to individuals and homeowners associations throughout the City.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To cultivate more safe and suitable living environments for low-to-moderate income households.

Objective: To complete housing rehabilitation of owner-occupied units in order to provide decent, safe and standard housing units and to make improvements to the designated historic neighborhood.

Full-Rehabilitation (CDBG & SHIP)	5	19	15
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Objective: To create affordable home ownership and rental opportunities for low-moderate income households.

Purchase Assistance SHIP/NSP (CLT/DBHA)	3	4	6
Workforce Housing	0	0	4

Goal: To provide financial resources to stimulate business retention and expansion within the CDBG target area.

Objective: To expand economic opportunities primarily for persons of low to moderate incomes.

	0	1	0
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Goal: To make available broad-ranging City-wide support to neighborhoods including homeowner's associations through education, outreach and helping to improve curb appeal.

Objective: To further empower residential homeowner's associations, to provide new and enhance existing neighborhood initiatives promoting partnerships between the City and HOAs.

Partnerships/Initiative/Activities- Homeowner's Assoc.	40	38	38
Neighborhood Outreach Workshops	6	8	8

Objective: To create more attractive neighborhoods by way of exterior and landscaping improvements.

Landscaping and Exterior Improvements Projects (Curb Appeal)	5	0	5
Curb Appeal By the Block Event	1	0	1

Goal: To offer hurricane disaster assistance by making necessary repairs when damage occurs due to natural disaster, as well as to protect existing housing units from future storm damage.

Objective: To repair and protect existing owner-occupied housing units and to correct issues of urgent need related to past and future storm damage.

Residential Construction Mitigation	8	9	0
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Staffing Levels	14-15	15-16	16-17
Neighborhood Services Administrator	.8	1	1
Housing Rehabilitation Inspector	.5	.5	1
Housing Rehabilitation Specialist	.7	.7	.7
Housing Property Coordinator	0	1	1
CI Liaison	1	1	0
Education Coordinator	.5	0	0
Staff Assistant II	1	1	1
	4.5	5.2	4.7

Neighborhood Services

Neighborhood Services

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenue	\$0	\$0	\$184,326	\$0
Intergovernmental Revenue	605,292	473,201	2,199,620	835,230
Miscellaneous Revenue	73,928	1,566,345	1,921,978	964,680
Non-Revenues (Transfers)	257,694	236,955	149,430	149,430
Total Revenues	\$936,914	\$2,276,501	\$4,455,354	\$1,949,340

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$366,195	\$336,393	\$369,074	\$411,829
Operating Expenses	635,844	547,774	3,643,612	1,463,993
Capital Outlay	49,726	0	309,368	0
Grants and Aids	62,033	58,744	115,000	0
Contingency	90	0	18,300	73,518
Total Expenditures	\$1,113,888	\$942,911	\$4,455,354	\$1,949,340
Per Capita	\$18.02	\$15.04	\$70.52	\$30.47

Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Hope 3	\$0	\$0	\$0	\$0
Ship Program - State Grant	17,548	61,645	645,813	399,340
Substance Abuse State Grant	0	0	0	0
CRA Easement Grant Program	20,667	50,445	233,939	75,000
Beacon Center	0	0	52,000	0
FEMA Residential Mitigation	106,140	13,409	424,102	0
Workforce Housing	0	0	1,464,594	800,000
Neighborhood Stabilization	268,594	236,099	313,308	0
Demolition and Clearance	0	0	63,200	0
Program/Planning Admin	72,031	95,117	79,360	78,147
Housing Rehabilitation-Federal Grant	334,458	174,692	808,618	348,167
Miscellaneous Expense-Federal Grant	49,726	33,800	124,200	33,916
Grants and Aids	62,033	58,744	63,220	65,340
Neighborhood Housing	182,691	218,960	182,700	149,430
Miscellaneous	0	0	300	0
Total Expenditures	\$1,113,888	\$942,911	\$4,455,354	\$1,949,340

Neighborhood Services

2015-16 Accomplishments

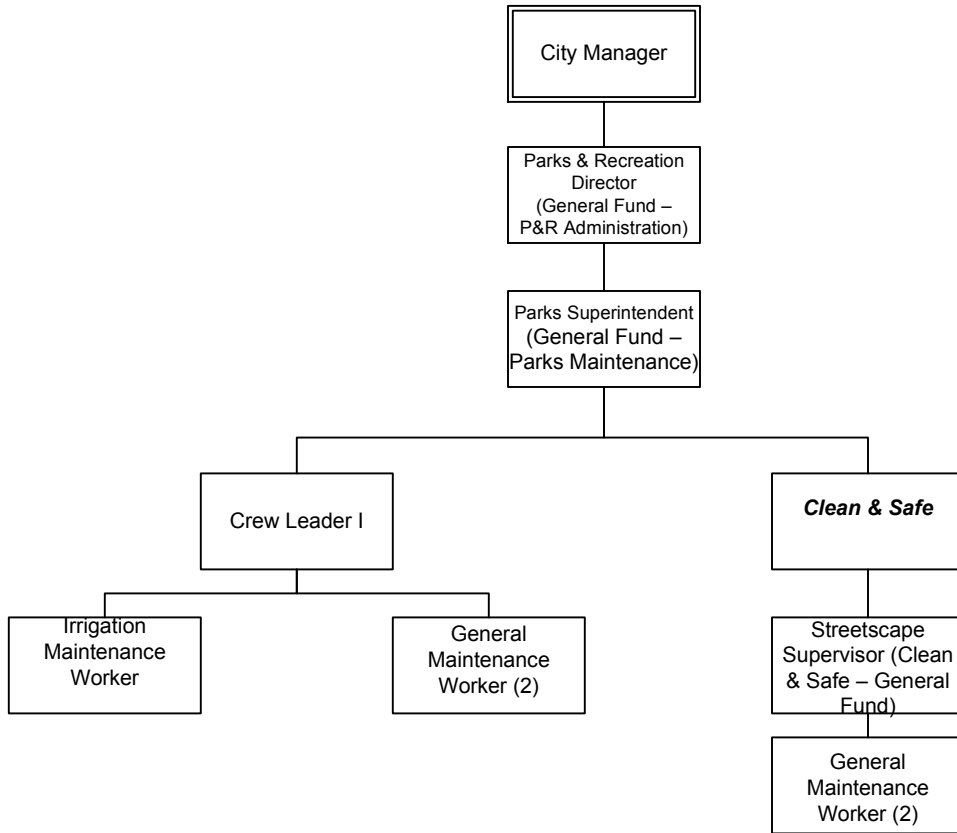
- ◆ Finalized the closeout report under the Neighborhood Stabilization Program. This made for a total acquisition of 25 foreclosed properties. Seven were transferred to the Delray Beach Housing Authority (DBHA) for rental to households at or below 50% Area Median Income (AMI). Eighteen were sold to eligible households for single-family homeownership, three of which were transferred to the DBCLT for sale to households at or below 120% AMI.
- ◆ Drafted a Local Housing Assistance Plan approved by the State for FY 16-19.
- ◆ Drafted and submitted the Consolidated Annual Action Plan for FY16-17 to HUD.
- ◆ Assisted eighteen households under the housing rehabilitation program, in order to bring structures into building code compliance and ADA accessibility.

Beautification Trust Fund

Mission Statement

The Beautification Program maintains the landscaping in designated public rights-of-way to provide an aesthetically pleasing appearance to citizens and visitors in the City of Delray Beach.

Parks and Recreation Department
Beautification Trust Fund



Program: Beautification Trust Fund

The Beautification Trust Fund is funded by a portion of the utility tax collection. The Fund's share is 1.2% of the 10% charged on electric sales and competing energy sources, and a proportionate amount on communications service. It is used for the landscape maintenance of beautification areas.

The primary areas maintained in this fund consist of landscaped areas along highways, streets, interchanges, and medians identified in the 1986 Comprehensive Beautification Program and landscaped through the Beautification Bond issue. Maintenance includes not only turf care, edging, weeding, and trimming, but also irrigation maintenance and litter pick up in the beautification areas.

Maintenance is performed both in house by a crew of maintenance workers as well as by contract with landscape companies. Contract areas include Homewood & Linton Blvd. & 3 medians on Military Trail, Lake Ida Rd. – Medians between Swinton Ave. & I-95, S. Federal Highway & Congress Ave., Martin Luther King Blvd. – N.E. 1st Ave. to N.W. 12th Ave., S. W. 12th Ave. & S.W. 3rd St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8th St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2nd Ave. between Swinton Ave. & 15th Ave..

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Maintain all landscaped areas within the targeted Beautification Trust areas in an attractive and pleasing manner.

Objective: Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following National Recreation and Parks Association maintenance standards.

Number of sites maintained weekly	10	10	10
Number of beautification areas where litter is picked up three times/week	3,380	3,380	3,380
Number of acres mowed (15 acres x 52 wks)	780	780	780
Number of Fertilizer application for:			
Turf (includes weed and feed)	3	2	5
Palm Trees	1	1	2
Ornamental Shrubs	1	1	2

Staffing Levels	14-15	15-16	16-17
Crew Leader I	1	1	1
Irrigation Maintenance Worker	1	1	1
General Maintenance Worker	4	4	4
	6	6	6

Beautification Trust Fund

Beautification

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Surplus	\$0	\$0	\$6,530	\$0
Intergovernmental Revenue	0	0	0	0
Charges for Services	0	0	0	0
Miscellaneous Revenue	11,987	38,192	75,000	75,000
Non-Revenues (Transfer)	936,773	949,860	932,190	935,190
Total Revenues	\$948,760	\$988,052	\$1,013,720	\$1,010,190

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$256,803	\$221,806	\$279,570	\$264,234
Operating Expenses	550,053	421,506	623,310	578,560
Capital Outlay	562	0	27,400	0
Non-Operating Expenses	0	0	83,440	167,396
Grants & Aids	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	\$807,418	\$643,312	\$1,013,720	\$1,010,190
Per Capita	\$13.06	\$10.26	\$16.05	\$15.79

2015-16 Accomplishments

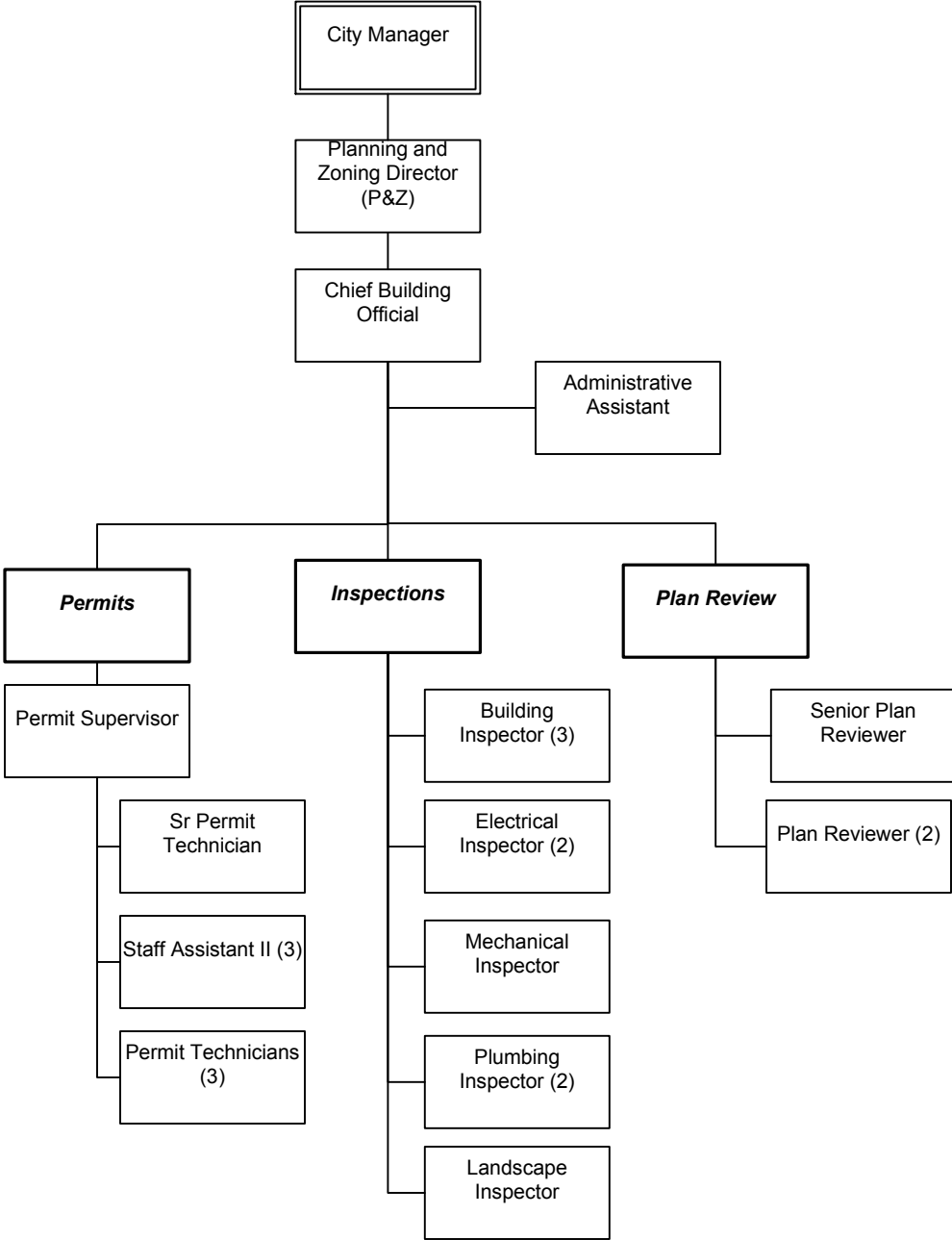
- ◆ The Beautification Staff supplemented the Clean and Safe Staff two days a week for 52 weeks. This staff also continued the treatment of the white fly infestation, along with fertilizer applications at the Cementary.

Building Permits Fund

Mission Statement

To promote Delray Beach's comprehensive plan, the Building division will ensure quality development while protecting the health, safety and welfare of all residents through enforcement of Delray Beach codes and ordinances, the Florida Building Code and property maintenance standards.

Planning and Zoning
Building Inspection



Program: Building Inspection

The Building Inspection Division is responsible for plan review, permitting and inspection of all construction activity, sign permits and the interpretation and development of code requirements relating to building, housing and landscape improvements. The division staff reviews and inspects all landscaping for new single family units, commercial and multi-family projects and encourages water conservation and the preservation of trees and coastal vegetation. Staff provides technical assistance to the Board of Adjustment and Site Plan Review and Appearance Board.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
Review and approval timeframe (in days) for: Single family/duplex/multi-family (3 or more units)	10/30/45	10/30/45	10/30/45
Commercial – renovations/new construction	30/45	30/45	30/45
Number of same-day permits/turnaround time	2,032/0.5hr	2,500/0.5hr	2,500/0.5hr
Number of Building Inspections Performed same-day	21,495	24,538	25,000
Number of inspections scheduled via the IVR & website	16,175	7,374	15,000
Number of plan inquiries through website	29,734	37,301	20,000
Number of neighborhoods assisted	11	12	12

Staffing Levels	14-15	15-16	16-17
Building and Inspection Administrator/CBO	1	1	1
Senior Plan Reviewer	1	1	1
Plan Reviewer	1	2	2
Building Inspector	3	3	3
Plumbing Inspector	1	1	2
Electrical Inspector	1	1	2
Mechanical Inspector	1	1	1
Landscape Inspector	0	1	1
Senior Landscape Planner	1	1	0
Permit Clerk/Technician	2	3	3
Staff Assistant II	3	3	4
Permit Supervisor	0	0	1
Administrative Assistant	0	0	1
Executive Assistant	1	1	0
Education Coordinator	0.25	0.25	0
Fire and Life Safety Plan Reviewer (<i>shared with Fire Safety</i>)	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>
	16.65	19.65	22.40

Building Permit Fund

Building Permit

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Permits	\$4,451,392	\$5,975,926	\$4,558,700	\$4,739,049
Charges for Services	363,654	285,039	325,000	284,185
Fines & Forfeitures	47,462	86,824	55,000	61,891
Total Revenues	\$4,862,508	\$6,347,789	\$4,938,700	\$5,085,125

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$1,295,094	\$1,342,930	\$1,510,822	\$1,886,821
Operating Expenses	150,327	161,878	203,080	392,583
Capital Outlay	0	0	0	0
Non Operating	0	0	0	2,805,721
Total Expenditures	\$1,445,421	\$1,504,808	\$1,713,902	\$5,085,125
Per Capita	\$23.39	\$24.00	\$27.13	\$79.49

This is a new fund beginning FY 2017. Previous expenses and revenues were recorded in the general fund.

2015-16 Accomplishments

- ◆ Building Division integration into the Planning & Zoning Department has been a tremendous success. The coordination between the two divisions has increased resulting in better service to the residents and customers.
- ◆ Added a permit technician, senior permit technician, and an administrative assistant. These positions have provided the capacity to better handle the permit volume. The Senior Permit Technician is also tasked with monitoring CRA and economic development projects to make sure those respective permits move smoothly through the review process.
- ◆ Evaluated the Building Division business processes and develop implementation strategies to enhance the effectiveness of the permitting and inspections processes. The results will be implemented in the coming fiscal year.
- ◆ Issued 9,596 permits.
- ◆ Performed 27,328 inspections.
- ◆ Issued 4,732 Certificate of occupancies.
- ◆ Collected more than \$4.5 Million in permit fee revenue.

General Obligation Debt Service Fund

GO Debt Service Fund

GO Debt Service

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Current Ad Valorem Taxes				\$2,089,078
Delinquent Ad Valorem Taxes				1,498
Total Revenues	\$0	\$0	\$0	\$2,090,576

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
GO Principal				\$1,640,000
GO Interest				449,576
Fiscal Agent Charges				1,000
Total Expenditures	\$0	\$0	\$0	\$2,090,576
Per Capita	\$0.00	\$0.00	\$0.00	\$32.68

This is a new fund beginning FY 2017. Previous expenses and revenues were recorded in the general fund.

Beach Restoration Fund

Mission Statement

The Beach Restoration program will provide the highest quality beach environment for upland property protection, habitat enhancement, and the recreational enjoyment of residents and visitors to Delray Beach.

Environmental Services Department
Beach Restoration Fund



Program: Beach Restoration Fund

The Environmental Services Department manages the Beach Renourishment Program, including funding applications, permit acquisition, consultant and construction contract supervision; management of the Sea Turtle Conservation Program, and professional advice and direction regarding issues relating to the coastline and its management. The main focus of this program is to provide for the protection and enhancement of the beach and coastal resources in accordance with State and Federal permits.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: (1) Maintain the beach and dune system at the optimum design section to provide an adequate recreation beach and storm protection and (2) implement and monitor the annual Sea Turtle Conservation Program which requires reporting nesting frequencies and nesting successes in Delray Beach.

Objective: Manage the beach renourishment project, ensuring that it is accomplished on schedule and within budget, without harming nesting turtles.

Implement required design and monitoring tasks	2	2	7
Sea Turtle Conservation Project	Mar.-Oct.	Mar.-Oct.	Mar.-Oct.
Final Engineering			
Construction Engineering			
Construction Environmental	08/31/15	08/31/16	08/31/17
Fill Placement	04/30/15		
Construction Loans			
1 Year Physical Survey	11/30/15	11/30/16	11/30/17
Beach Tilling	04/01/15	03/01/16	03/01/17
Construction Management	03/30/15	03/30/16	03/30/17

Objective: To maintain or increase nesting frequency on the City beaches and dune systems.

Monitor, report and prepare yearly nesting activity report on the entire beach.	240 Nests	255 Nests	260 Nests
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Objective: To maintain or increase nesting success (number of nests divided by number of crawls onto the beach) on the City's beaches and dune systems.

Monitor, report and prepare yearly nesting success rate report on the entire beach.	43%	35%	35%
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Goal: Maximize State, Federal, and County reimbursements for beach nourishment.

Objective: To maintain the cost to the City for beach nourishment at less than 5.1%.

Portion of nourishment project costs paid by City	0%**	0%**	0%**
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** Does not include Sea Turtle task.

Staffing Levels	14-15	15-16	16-17
There are no positions within the City dedicated solely to this program.	0	0	0

Beach Restoration Fund

Beach Restoration

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenue	\$0	\$0	\$2,650,254	\$0
Federal Grants	5,419,087	0	57,900	0
State Grants	0	10,091	12,540	100,565
Palm Beach County Grants	1,840,485	0	0	0
Miscellaneous Revenue	50,000	0	0	0
Transfers	456,000	62,330	15,000	66,735
Total Revenues	\$7,765,572	\$72,421	\$2,735,694	\$167,300

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Operating Expenses	\$194,043	\$325,657	\$278,664	\$167,300
Capital Outlay	0	0	0	0
Debt Service	2,772,813	4,372,554	2,457,030	0
Project Reserve	0	0	0	0
Total Expenditures	\$2,966,856	\$4,698,211	\$2,735,694	\$167,300
Per Capita	\$48.01	\$74.93	\$43.30	\$2.62

2015-16 Accomplishments

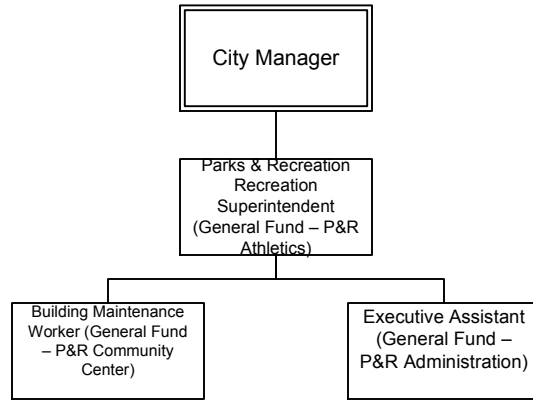
- ◆ Completed coastal dune management plan update, removed exotic plants from dunes on municipal beach, beach master plan "promenade" design.
- ◆ 20% reduction in lighting violations for turtle nesting season.

City Marina Fund

Mission Statement

The City Marina will provide a safe, clean, secure and nicely landscaped environment for Marina residents and visiting boaters.

Parks and Recreation Department
City Marina



Program: City Marina

The City's Marina provides 24 rental slips in a nicely landscaped environment on the Intracoastal Waterway. Marina residents are provided with services in a facility containing restrooms, showers, washer and dryer, an ice machine, and an open sitting/reading room. A credit card-operated wastewater pump is available for the convenience of all boaters on the Intracoastal, as well as marina residents. A dumpster is also available for solid waste disposal.

The Parks and Recreation Department maintains files on all residents, collects all fees, and monitors all operations and activities at the marina. The City allows live-aboard renters and provides a service box for each slip with connections for electricity, sewer, water, telephone, and cable TV. The electricity, sewer, and water are provided at no extra cost, but renters must arrange and pay for telephone and cable TV service.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure safe and secure dockage services for live-aboard and other boaters and provide daily restroom and laundry room maintenance.

Objective: Conduct regular inspections and visits to ensure a high level of maintenance quality. Provide a pumpout station for boaters to safely dispose of wastewater.

Inspections of marina facilities *	150	160	160
Repairs by Building Maintenance division	10	12	10
Repairs by Parks Maintenance division	26	30	30
Number of days Parks Maintenance services marina building**	365	0	0
Number of days Cleaning Company services marina building	0	312	312
Yearly gallons pumped/pumpout station	210,868	190,426	200,000

*Inspections are done by the Community Center Administrative employee and ride by inspectors are done by the Park Rangers daily.

**we now contract out the cleaning of the facility

Goal: Maintain open communications with marina residents.

Objective: To respond to marina residents' requests within 24 hours and maintain an accurate and up-to-date waiting list.

Number of resident complaints and issues	24	55	20
Response time exceeding 24 hours to resolve complaints	20	15	15
Number of general inquiries regarding the marina	300	600	300
Number of people on the City Marina waiting list	56	65	67
Maintain monthly occupancy rate*	100%	95.1%	95.1%
Number of Transient Rental Days (Only available when vacant slips or occupant out of town.)	126	233	250

*two slips will remain open due to renovation of marina

Staffing Levels	14-15	15-16	16-17
No full time staff assigned to this program	0	0	0

City Marina Fund

City Marina

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$41,870	\$11,269
Intergovernmental Revenue	2,060	1,720	1,700	1,847
Charges for Services	243,234	219,286	216,400	220,463
Miscellaneous Revenue	6,169	11,288	950	7,200
Non-Revenues (Transfer)	0	0	0	0
Total Revenues	\$251,463	\$232,294	\$260,920	\$240,779

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$0	\$0	\$870	\$3,230
Operating Expenses	84,784	84,908	103,820	186,533
Capital Outlay	0	0	41,870	0
Non-Operating Expenses	49,200	49,850	114,360	51,016
Depreciation	9,179	9,179	0	0
Total Expenditures	\$143,163	\$143,937	\$260,920	\$240,779
Per Capita	\$2.32	\$2.30	\$4.13	\$3.76

2015-16 Accomplishments

- ◆ Installed resistance Fence.
- ◆ Roof completed.
- ◆ Installed new A/C unit.
- ◆ Increased rental fees to \$22 for non-liveaboard and \$23 for liveaboard.
- ◆ Completed grant through FDEP Clean Marina.

Sanitation Fund

Mission Statement

The Sanitation Program will ensure the best possible solid waste collection service to both residential and commercial customers, to enforce compliance with service contracts, ensure that customer service problems are resolved within 24 hours, and provide effective litter control and graffiti abatement.

Community Improvement Department
Sanitation



Program: Sanitation (Including Neighborhood Stabilization)

The Neighborhood Stabilization Program is under the direction of the Community Improvement Department. The program administers the waste collector's contract and serves as the department's liaison with designated supervisors in collecting regular garbage, recycling, bulk, and vegetation and monitors neighborhoods for early trash set-outs. The program oversees the daily operation of Waste Management's clam truck assigned to the Code Enforcement Division, and the delivery of carts and bins for City residents. The program includes the abatement of graffiti throughout the City and other nuisances that are non-reoccurring from time-to-time. Staff is assigned as support to grass root events throughout the year.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Ensure timely and efficient solid waste collection service to all residential customers, decrease the amount of nuisances appearing in neighborhoods, and ensure the desired level of performance is achieved.

Objective: To track the level of service provided by accurately monitoring for early set-outs, the abatement of graffiti, and responsiveness to complaints for all customers.

Fees for Special Collections	162,000	174,756	180,000
Number of complaints successfully resolved	2,000	2,200	2,400
Number of sites receiving graffiti abatement	130	225	150
Delivery of carts	24hrs	n/a	n/a
Number of vacant lots cleaned within 36 hrs	120	24	80
Total tons recycled annually	4,400	4,312	4,400

Goal: To provide excellent customer service to the residents and citizens of the City by handling a variety of important projects without the delays and costs associated with employing outside vendors.

Objective: To facilitate cost-effective and successful completion of special projects directed at maintaining a "Clean City".

Number of bus stops cleaned weekly	87	185	185
Number of sight obstructions abated within 24 hrs	64	5	100
Number of "hot spots" abated annually (re-occurring problem areas)	150	187	225

Staffing Levels	14-15	15-16	16-17
Assistant Director	.25	0	0
Code Enforcement Coordinator	.5	0	0
Sanitation Officer	3	4	4
Litter Prevention Coordinator	1	0	0
CI Liaison	<u>0</u>	<u>.5</u>	<u>.5</u>
	4.75	4.5	4.5

Sanitation and Recycling

Sanitation Fund

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenues	\$0	\$0	\$352,970	\$219,615
Franchises/Licenses/Permits	0	2,000	0	0
Residential Service Fees	4,212,836	2,357,877	3,344,130	3,392,486
Recycling	73,770	68,109	65,000	40,000
Franchise Fees	429,287	348,354	275,000	278,977
Special Collection Fee	327,004	345,354	310,000	407,000
Interest on Investments	20,256	18,346	10,000	14,900
Rent-Transfer Station	126,166	141,616	138,890	138,383
Total Revenues	\$5,189,319	\$3,281,656	\$4,495,990	\$4,491,361

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$256,927	\$293,518	\$270,400	\$267,037
Operating Expenses	4,411,584	4,383,100	3,968,320	4,008,640
Capital Outlay	0	0	20,000	0
Non-Operating Expenses	332,690	234,690	237,270	215,684
Total Expenditures	\$5,001,201	\$4,911,308	\$4,495,990	\$4,491,361
Per Capita	\$80.92	\$78.33	\$71.17	\$70.21

2015-16 Accomplishments

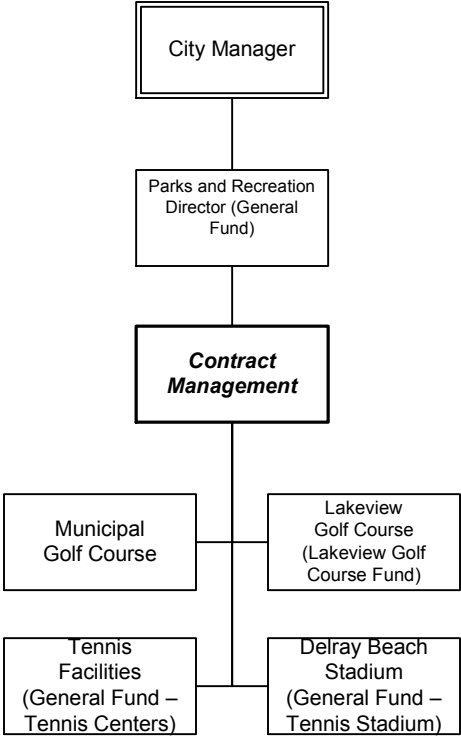
- ◆ Sanitation Officers abated litter from 118 sites and painted over graffiti in 187 different locations.
- ◆ Staff removed 411 illegally discarded shopping carts and 206 illegally dumped vehicle tires.
- ◆ Staff boarded up 48 buildings that were open and abandoned.
- ◆ Sanitation & Code Enforcement conducted a neighborhood clean up in the SW neighborhood from I-95 east to Swinton Avenue and south to 10th avenue for five consecutive weekends. Code Enforcement Officers educated residents and businesses on beautification standards, programs and grants available for rehabilitation to encourage them to take pride in their community.

Municipal Golf Course

Mission Statement

The Municipal Golf Course will provide an enjoyable, quality golf and dining experience (including banquets and special events) that afford our citizens service and quality at affordable, competitive rates.

Parks and Recreation Department
Municipal Golf Course



Program: Municipal Golf Course

The Municipal Golf Course is an 18-hole public golf course with a full service restaurant and a pro shop on 150 acres operated and maintained through the services of a golf course management firm. The golf course is supported by user fee charges and the sale of merchandise and food. The course also provides instruction to youth through the City's Parks & Recreation Department, Inner City Junior Programs, junior golf camps and leagues. The restaurant, bar and patio are available for lunch, breakfast and Sunday brunch. The restaurant area is also available for rental for banquets including weddings, bar mitzvahs, parties, card luncheons, and civic meetings.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To provide the residents of Delray Beach and nearby communities a club with a restaurant, pro shop and golf course amenities.

Special Program Participants (minimum of 2,500) <i>After School, Juniors, Adults, Camps etc.</i>	2,932	3,400	3,400
Maintain Golf Rounds annually	57,957	59,110	60,000
Maintain Restaurant Attendees annually	42,543	43,000	45,000
Conduct annual Customer Satisfaction Survey	1	1	1
Overall Satisfaction Rating (Golf Average of all)*	4.2	4.4	4.4
Customer Service Rating (Staff Friendliness)*	5.0	4.9	5.0
Course Condition Rating*	3.3	3.9	4.0
* Based on a 0 – 5 scale.			

Objective: Continue to improve the public awareness of the club to meet the needs of all potential customers.

Goal: To maintain the golf course at a championship level while providing customer satisfaction at all skill levels.

Objective: Maintain high quality playing conditions overall to satisfy our customers' expectations.

Aerate Greens and Tees to reduce compaction of putting surface and promote better grass growth. (minimum)	3	3	3
Provide annual analysis of soil and water used for turf irrigation.	1	1	1
Top Dress greens a minimum of 16 times per year to provide consistent and smooth putting surface.	1	1	1
Apply pre-emergent to fairways for weed control.	3	2	2

Goal: To maintain a positive cash flow while generating income in excess of \$3.5 million and to increase the gross revenue of the clubhouse dining facility to at least \$1.2 million.

Objective: Increase revenue from golf fees, range income, merchandise sales and restaurant income.

Operating surplus (Net Income as per Comparative Income Statement)	\$65,361	Pending	Pending
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Staffing Levels	14-15	15-16	16-17
Contracted Service	n/a	n/a	n/a

Municipal Golf Course

Municipal Golf Course

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenue	\$0	\$0	\$812,119	\$0
Intergovernmental Revenue	2,341	1,864	1,750	1,750
Charges for Services	3,005,811	3,127,555	3,129,440	3,129,440
Miscellaneous Revenue	75,580	61,788	58,070	58,070
Non Revenues (transfers)	0	0	1,789,321	0
Total Revenues	\$3,083,732	\$3,191,207	\$5,790,700	\$3,189,260

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Operating Expenses	\$2,999,829	\$2,883,504	\$3,052,860	\$2,985,985
Capital Outlay	0	0	313,729	85,000
Non-Operating Expenses	34,000	18,000	1,929,301	61,373
Debt Service	73,246	51,226	494,810	56,902
Total Expenditures	\$3,107,075	\$2,952,730	\$5,790,700	\$3,189,260
Per Capita	\$50.28	\$47.09	\$91.66	\$49.85

Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administration	\$481,406	\$474,995	\$535,540	\$530,603
Pro Shop	416,131	400,897	438,620	450,200
Course Maintenance	719,246	709,119	773,390	819,515
Restaurant	1,180,742	1,132,515	1,239,980	1,234,040
Capital Outlay	45,823	13,790	2,290,360	80,000
Miscellaneous	263,727	221,414	512,810	74,902
Total Expenditures	\$3,107,075	\$2,952,730	\$5,790,700	\$3,189,260

Municipal Golf Course

2015-16 Accomplishments

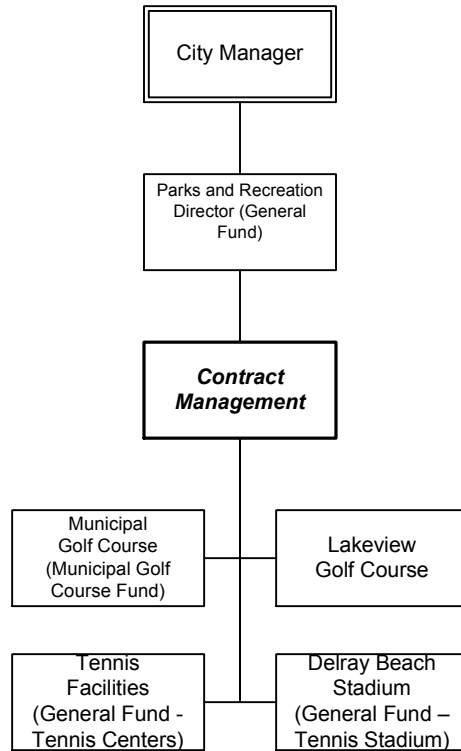
- ◆ Increased lunch revenue by 8% over prior year, which equated to a \$0.43 increase per customer.
- ◆ Served 256 people Easter brunch, increasing participation over prior year.
- ◆ Served 310 people Thanksgiving dinner, consistent with the year before.
- ◆ New outdoor ice machine to better serve customers.
- ◆ New vending machines around clubhouse to increase sales.
- ◆ Replaced banquet room air conditioning for increased efficiency.
- ◆ Played a total of 62,985 rounds.
- ◆ Increased driving range sales by \$18,700 over prior year.
- ◆ Increased merchandise sales by \$6,552.
- ◆ Increased Golf now dynamic revenue by over \$22,000 over prior year.
- ◆ Home course for the Atlantic High School Boys and Girls Varsity Golf Team.
- ◆ Increased "Kids Rule Golf Camp" participation by 143 juniors.
- ◆ Sponsored 40 underprivileged youth from the City of Delray Beach Summer Camp.
- ◆ Installed new driving range ball machine, resulting in streamlining of operations with EZLinks.
- ◆ Purchased 80 new golf carts.
- ◆ Renovated and upgraded golf shop and superintendent's office.
- ◆ Host club for the girl's high school gold district Championship.
- ◆ Hosted the Senior Golf Games for the City of Delray Beach.
- ◆ Increased membership by 10% for the Men's and Ladie's Golf Associations.
- ◆ Hosted two cross country events, 6 new unique tournaments, City of Delray Beach Parks and Recreation after school junior golf program.
- ◆ Sold \$12,915 of surplus property equipment through the City of Delray Beach.
- ◆ Improvements: Resodded tree tops (#1,6,7 &9), Purchased 2 new greens mowers, painted patio flooring, painted cart barn, painted curbing, railing and other clubhouse areas, root pruning throughout golf course, repaired cart paths, pruned and uplifted parking lot trees, trimmed invasive trees/underbrush, over-seeded all tee boxes, new tee markers and reshaped bunkers/fairways.

Lakeview Golf Course

Mission Statement

The Lakeview Golf Club will be known as the best executive golf course in Palm Beach County. Lakeview Golf Club will be a youth golf development facility and also a place for senior golf leagues and recreation.

Parks and Recreation Department
Lakeview Golf Course



Program: Lakeview Golf Course

Lakeview Golf Course is an 18-hole, par 60, executive golf course with a snack bar and pro shop on approximately 45 acres operated through the service of a golf course management firm. The course is supported by user fee charges and the sale of merchandise and food. The course also provides youth programs. Lakeview allows golfers to walk 365 days a year, which provides City residents with a way to exercise and enjoy healthy recreation at a city owned facility. This course offers golf at very affordable rates encouraging families to play golf with their children and grandchildren.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Provide the community with the finest executive golf course in Palm Beach County.

Objective: Continue to maintain a positive public awareness of the club in order to meet the needs of all potential customers.

Increase annual rounds played from previous year	32,391	31,050	32,000
Conduct annual Customer Satisfaction Survey	1	1	1
Overall Satisfaction Rating (Average of all)*	4.7	4.9	4.9
Customer Service Rating (Staff Friendliness)*	4.9	5.0	5.0
Course Condition Rating*	4.1	4.3	4.3

* Based on a 0 – 5 scale.

Objective: Increase awareness of Lakeview Golf Club through customer participation in tournaments and events.

Junior tournaments and events	386	436	440
Adult tournaments and events	2,998	2,400*	2,900

*Rain in 2016 reduced participation in our Wednesday events.

Goal: To maintain a net operating surplus through increased income from daily golf fees.

Objective: To increase annual golf and merchandise revenue, thereby creating a stable income base.

Operating surplus (loss) (Net Income as per Comparative Income Statement)	\$59,477	Pending	Pending
Daily green fees and cart income (includes pre-paid)	\$580,781	\$536,000	\$583,000

Goal: To continue improvements to the golf course in order to gain recognition as the best executive golf course in Palm Beach County.

Objective: Continue course improvements to ensure reliable and satisfactory playing conditions year round.

Aerate greens and tees a minimum of twice per year to reduce compaction of putting surface and promote better grass growth	2	2	2
Perform annual bunker maintenance to ensure continuity of manmade hazards for consistent expectations during play	1	1	1

Staffing Levels	14-15	15-16	16-17
Contracted Service	n/a	n/a	n/a

Lakeview Golf Course

Lakeview Golf Course

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$73,500	\$0
Intergovernmental Revenue	585	466	500	500
Charges for Services	635,489	662,453	655,540	655,540
Miscellaneous Revenue	4,027	4,913	5,000	5,000
Non Revenues (transfers)	0	0	1,193,403	0
Total Revenues	\$640,101	\$667,832	\$1,927,943	\$661,040

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Operating Expenses	\$559,508	\$545,472	\$570,630	\$582,480
Capital Outlay	0	0	175,100	34,000
Non-Operating Expenses	6,000	5,000	1,058,303	41,200
Debt Service	15,555	11,238	123,910	3,360
Total Expenditures	\$581,063	\$561,710	\$1,927,943	\$661,040
Per Capita	\$9.40	\$8.96	\$30.52	\$10.33

	2014	2015	2016	2017
Expenditures by Program	Actual	Actual	Revised	Budget
Administration	\$105,460	\$103,539	\$1,164,473	\$143,760
Pro Shop	171,406	171,816	189,650	191,890
Course Maintenance	211,256	195,643	244,730	262,950
Restaurant	24,148	23,223	25,080	25,080
Capital Outlay	3,564	7,501	175,100	29,000
Miscellaneous	65,229	59,988	128,910	8,360
Total Expenditures	\$581,063	\$561,710	\$1,927,943	\$661,040

Lakeview Golf Course

2015-16 Accomplishments

- ◆ Played over 31,000 rounds with greens fee of approximately \$500k.
- ◆ Golfnow Plus partnership which resulted in revenue increase of \$1k over prior year and APR increase of \$1 per round.
- ◆ Hosted the Jingle Bell Scramble and Goblin tournament.
- ◆ Hosted B.I.G. (Boynton Intracoastal Group)
- ◆ New fairway markers.
- ◆ Maintenance barn cleaned.
- ◆ Repaired cart paths throughout course.
- ◆ Refurbished hole stanchions.
- ◆ Tree removal from upper maintenance parking lot.
- ◆ Cleaned and thinned trees around #8 tee box.
- ◆ New sod, mulch, and plants around the clubhouse. Moving towards Audubon Certification.
- ◆ Added 2" layer of sand to all bunkers.
- ◆ Redefined fairway definition.
- ◆ Completed two greens verifications.
- ◆ Over-seeded tree tops.

Stormwater Maintenance

Mission Statement

The Stormwater Maintenance Division is committed to providing residents within the City of Delray Beach with cleaner, safer surface waters. The division strives to enhance the City's swales, storm drains, catch basins and other stormwater runoff and drainage control systems through proactive management programs, in compliance with the National Pollution Discharge Elimination System (NPDES).

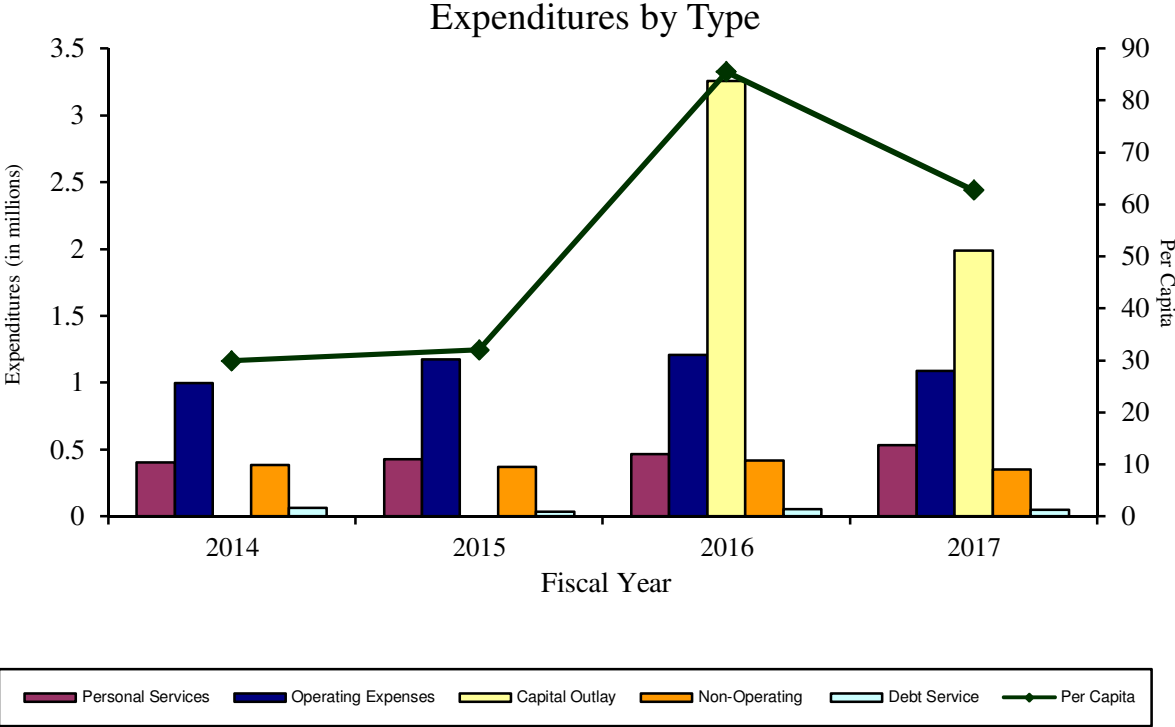
Stormwater Utility Fund

Revenues	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Prior Year Revenue	\$0	\$6,000	\$3,135,022	\$1,750,280
Intergovernmental Revenue	0	44	500	0
Charges for Services	2,128,772	2,108,862	2,210,760	2,203,903
Miscellaneous Revenue	40,065	74,034	54,170	60,228
Non Revenues (transfers)	48,442	13,294	0	0
Total Revenues	\$2,217,279	\$2,202,234	\$5,400,452	\$4,014,411

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$403,120	\$428,311	\$466,880	\$533,933
Operating Expenses	998,947	1,176,697	1,208,786	1,089,875
Capital Outlay	0	0	3,254,556	1,987,240
Grants and Aids	0	0	0	0
Non-Operating Expenses	383,770	368,480	416,580	352,358
Debt Service	62,928	35,890	53,650	51,005
Total Expenditures	\$1,848,765	\$2,009,378	\$5,400,452	\$4,014,411
Per Capita	\$29.91	\$32.05	\$85.48	\$62.75

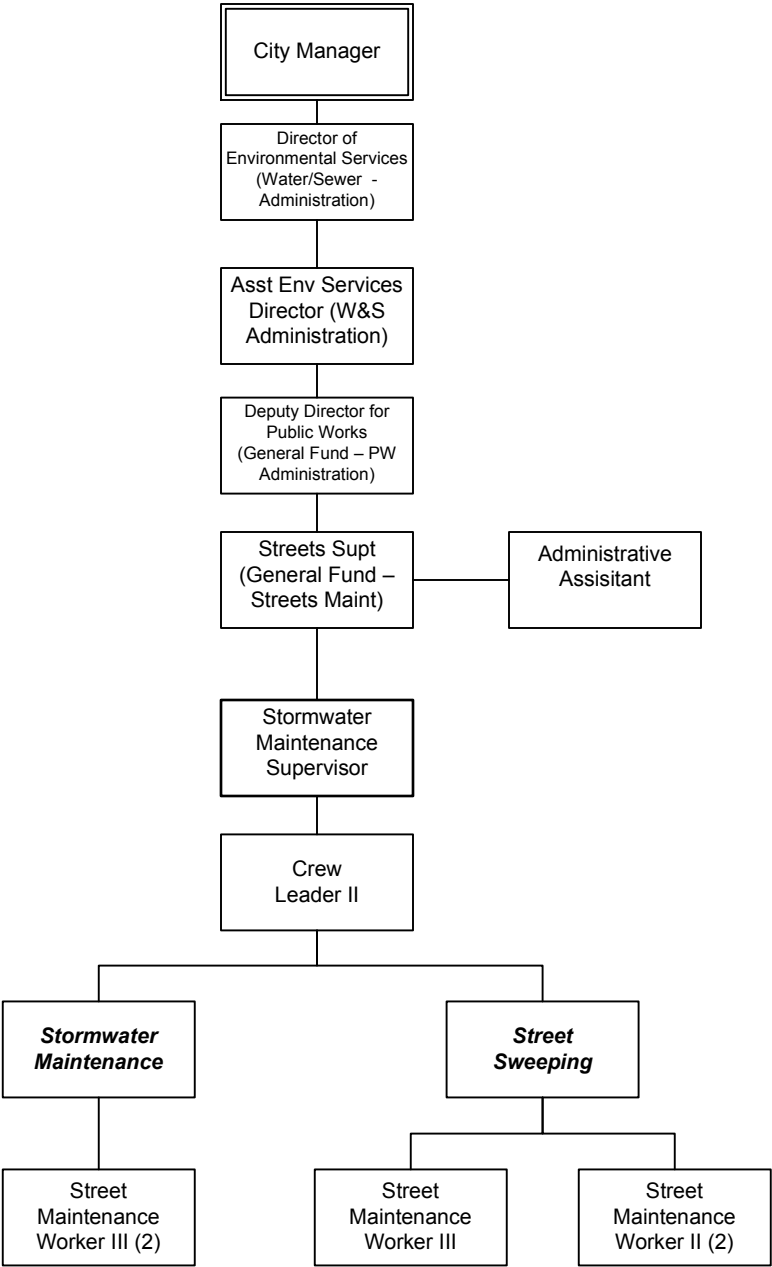
Expenditures by Program	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Administration	\$675,430	\$702,981	\$804,954	\$750,929
Stormwater System Maintenance	635,500	613,867	844,000	1,021,747
Capital Projects	89,857	260,268	3,697,848	2,187,240
2000 Roadway Bond Program	3,470	3,696	0	3,490
Miscellaneous	444,508	428,566	53,650	51,005
Total Expenditures	\$1,848,765	\$2,009,378	\$5,400,452	\$4,014,411

Stormwater Utility Fund



Staffing Levels by Program	14-15	15-16	16-17
Administration	1.5	1.33	1.33
Maintenance	5	6	8
Total Authorized Personnel	6.5	7.33	9.33

Environmental Services Department
Stormwater Maintenance



Program: Stormwater Maintenance

Stormwater Maintenance is responsible for the operation of the stormwater management system including street sweeping, drainage system maintenance, and repairs. Maintenance of drainage includes pipe and catch basin cleaning, as well as installation of swales in rights-of-way. Additionally, canals and drainage ditches under the City's control are maintained.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To maintain drainage systems while reducing the volume of street debris that can pollute the stormwater entering water bodies in the City.

Objective: To clean 314,225 lane miles of streets, 105,600 linear feet of storm drains and 1,510 catch basins, as needed. To repair damaged or clogged basins in a timely manner.

Curb miles swept	7,637	7,198	7,600
Respond to clogged basin & pipe calls within 2 hours	100%	100%	100%
Repair damaged basins & pipes (non-emergency) within 2 weeks	100%	100%	100%
Repair damaged basins & pipes (emergency) within 24 hours	100%	100%	100%
Linear feet of storm drain cleaned	6,184	7,500	10,000
Catch basins / Manholes cleaned/ Inspected	71	421	110
Sweep 24 city owned parking lots once a week	100%	100%	100%

Objective: To comply with NPDES operating and reporting requirements, update and maintain storm sewer mapping, and maintain preventive maintenance program data.

Submit data for input and changes to base map within 30 days	100%	100%	100%
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Staffing Levels	14-15	15-16	16-17
Crew Leader II	1	1	1
Street Maintenance Worker III	3	3	3
Stormwater Maintenance Supervisor (formerly PW Maint Sup)	0	1	1
Administrative Assistant	0	0	1
Street Maintenance Worker II	<u>1</u>	<u>1</u>	<u>2</u>
	5	6	8

Stormwater Maintenance

Stormwater Utility Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$303,172	\$295,688	\$362,620	\$438,007
Operating Expenses	332,328	318,179	481,380	583,740
Capital Outlay	0	0	0	0
Total Expenditures	\$635,500	\$613,867	\$844,000	\$1,021,747
Per Capita	\$10.28	\$9.79	\$13.36	\$15.97

2015-16 Accomplishments

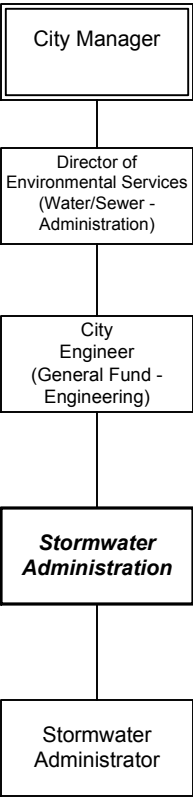
- ◆ Performed analysis discovering uncollected stormwater tax assessments.
- ◆ Submitted Trim notices to Palm Beach County Property Appraiser on schedule.
- ◆ Submitted Tax Roll to Palm Beach County Tax Collector on schedule.
- ◆ Drainage infrastructure field checking program initiated for drainage atlas improvements and NPDES reporting.
- ◆ Collaborated with GIS Coordinator to create a project scope for the AutoCAD to GIS drainage atlas conversion.
- ◆ Responded to and documented citizen drainage complaints within 24-48 hours.
- ◆ Coordinated small scale in house drainage improvement projects from initiation to completion.

Stormwater Administration

Mission Statement

Stormwater Administration implements the requirements of our National Pollution Discharge Elimination System (N.P.D.E.S) permit, ensures accurate reporting of stormwater assessments to the Property Appraiser and maintains the drainage atlas and database.

Environmental Services Department
Stormwater Administration



Program: Stormwater Administration

Stormwater Administration is responsible for administering programs related to our National Pollution Discharge Elimination System (N.P.D.E.S.) permit; such as maintaining the storm water atlas, maintaining the stormwater management system inventory database, verifying changes in assessments from year to year and providing community education. This program is also responsible for the annual preparation of the storm water assessment roll as well as the annual N.P.D.E.S. report. Activities also include identification of best management practices and new technologies with associated funding alternatives to ensure the sustained reduction of storm water pollution and implementation of related public outreach and education initiatives.

The Administration Division is responsible for overall development of the City's Stormwater Capital Program, including a comprehensive master plan and the planning and designing of drainage improvements.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: Maintain inventory of drainage systems and ensure that NPDES requirements are met.

Objective: Comply with NPDES operational and reporting requirements update and maintain both the drainage atlas, and preventive maintenance program data.

Incorporate changes to drainage atlas quarterly	100%	100%	100%
Respond to citizen inquiries within 5 business days	100%	100%	100%
Submit annual NPDES report within established timeframe	100%	100%	100%
Submit annual tax roll to Property Appraiser and Tax Collector within established timeframe	100%	100%	100%
Provide required public awareness by quarterly web page updates	4	4	4
Provide required public awareness/outreach through distribution of storm water education materials and education forums at public event	1	1	1
Address Comments received on NPDES Annual report	1	1	1

Staffing Levels	14-15	15-16	16-17
Storm Water Administrator	1	.7	0
Conservation/Sustainability Officer	.5	0	0
Project Manager I	<u>0</u>	<u>3</u>	<u>1</u>
	1.5	1	1

Stormwater System Administration

Stormwater Utility Fund

Expenditures by Type	2014 Actual	2015 Actual	2016 Revised	2017 Budget
Personal Services	\$99,948	\$132,623	\$104,260	\$95,926
Operating Expenses	191,712	201,878	284,114	302,645
Capital Outlay	0	0	0	0
Non-Operating Expenses	383,770	368,480	416,580	352,358
Total Expenditures	\$675,430	\$702,981	\$804,954	\$750,929
Per Capita	\$10.93	\$11.21	\$12.74	\$11.74

2015-16 Accomplishments

- ◆ Created daily NPDES activity report for Stormwater Maintenance division.
- ◆ Created NPDES worksheets for targeted areas within city to cover NPDES requirements.
- ◆ Created a new monthly report and reporting process with Stormwater Maintenance staff.
- ◆ Conducted in house training class for detecting and reporting illicit discharges and NPDES activity.
- ◆ Collected all necessary documentation and turned in annual NPDES report on schedule.



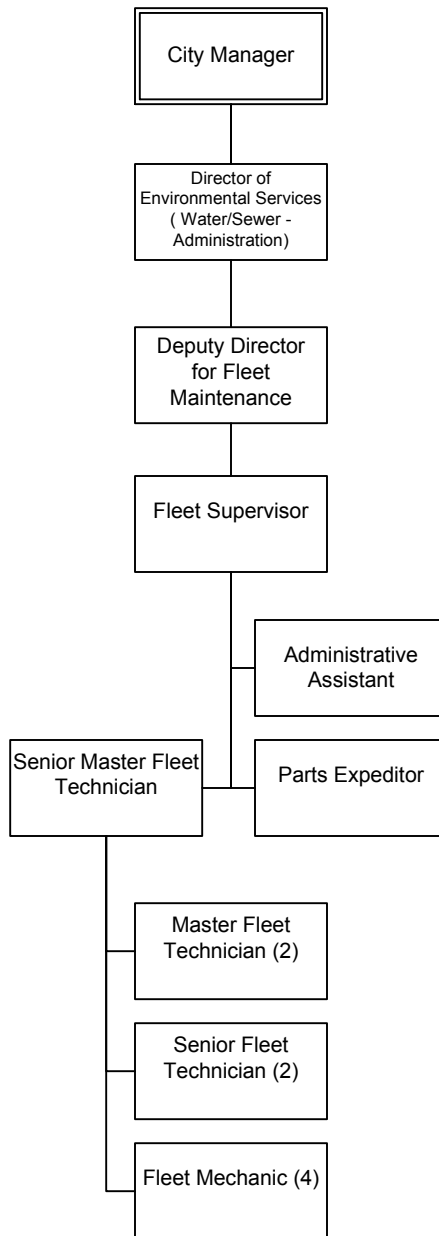
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City Garage

Mission Statement

The City Garage will maintain an in-service rating of at least 95% for the City's vehicle and equipment fleet while minimizing total fleet costs through timely, cost effective preventive maintenance and vehicle repair programs.

Environmental Services Department
Fleet Maintenance



Program: Fleet Maintenance

Fleet Maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 86 sedans, 130 pickups, 24 pieces of construction equipment/tractors, 23 vans, 27 utility vehicles, 6 medium trucks and 12 heavy duty trucks, 117 police patrol cars, 90 trailers, 13 golf carts, 4 ATV's, 5 motor cycles, 3 boats, 3 street sweepers, 1 bus, 4 trolleys, and 23 Heavy Fire/Rescue vehicles. Services include a comprehensive preventive maintenance inspection program, consisting of oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements for replacement vehicles. Fleet Maintenance will continue to expedite "Special Projects" for departments as time and resources are available.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Goal: To provide maintenance and repair to the City's vehicle and equipment fleet and fuel sites in a timely manner to ensure adequate fleet availability and fueling capabilities.

Objective: Minimize vehicle down time by ensuring timely completion of maintenance and repairs.

Total number of vehicles and equipment	547	571	578
Average percent of fleet in service	98%	98%	98%
Complete minor repairs in house within 24 hours	90%	90%	90%
Complete major repairs in house within 3 days	80%	85%	85%
Respond to emergency callout within 2 hours.	100%	100%	100%
Ensure uninterrupted supply of fuel at Public Works fuel site:			
Number of supply interruptions.	0	0	0
Provide for maintenance and repairs to fuel sites to ensure their reliable operation: Hours of unscheduled down time.	0	0	0

Goal: To ensure that the fleet is mechanically safe, in good repair, and meets or exceeds forecasted life.

Objective: To complete Preventive Maintenance Inspections (PMI) by scheduled due date.

Number of PMI's scheduled quarterly	2,168	2,284	2,312
PMI's for Fire Rescue Emergency Response 4 times per year	98%	95%	98%
PMI's for Police Patrol every 3,000 miles	98%	98%	98%
PMI's for Police Patrol take home vehicles every 3,000 miles	98%	98%	98%
PMI's for non-emergency vehicles 3 to 4 times per year	94%	96%	96%
PMI's for support equipment minimum 1 time per year	96%	95%	95%
Vehicles with extended life cycle due to low miles/LTD costs	20	28	25

Staffing Levels	14-15	15-16	16-17
Administrative Assistant	1	1	1
Fleet Maintenance Superintendent	1	1	1
Fleet Supervisor	0	1	1
Senior Master Fleet Technician	1	1	1
Master Fleet Technician	2	2	2
Senior Fleet Technician	2	2	2
Fleet Mechanic	4	4	4
Parts Expediter	1	1	1
	12	13	13

Fleet Maintenance

City Garage Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Miscellaneous Revenue	\$2,126,741	\$2,166,609	\$3,827,831	\$3,521,443
Non-Revenues (Transfers)	8,533	2,428	580,000	0
Intergovernmental Services	3,061,748	2,676,775	3,319,310	2,903,270
Total Revenues	\$5,197,022	\$4,845,812	\$7,727,141	\$6,424,713

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$871,711	\$834,996	\$909,040	\$939,990
Operating Expenses	4,253,968	3,768,811	2,624,681	2,254,783
Capital Outlay	0	0	4,174,180	3,229,940
Non-Operating Expenses	0	0	19,240	0
Total Expenditures	\$5,125,679	\$4,603,807	\$7,727,141	\$6,424,713
Per Capita	\$82.94	\$73.43	\$122.31	\$100.43

2015-16 Accomplishments

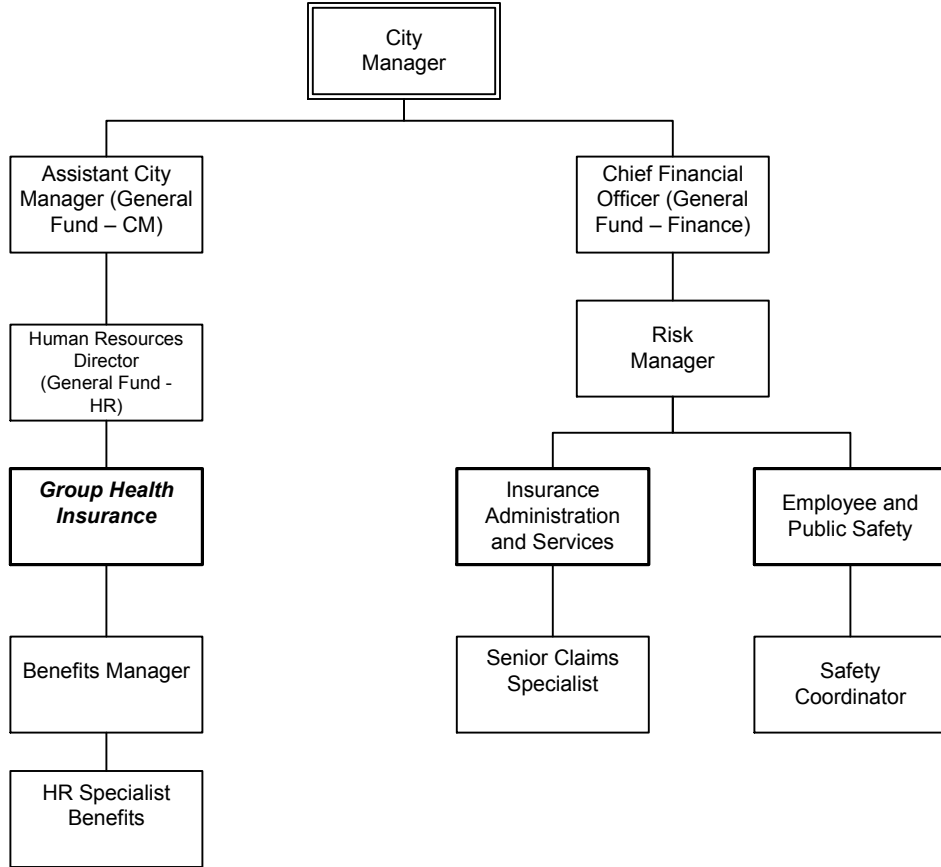
- ◆ Provided specifications for new vehicles and placed 42 new vehicles in service including a new Horton Ambulance and 18 new Police Department vehicles.
- ◆ Maintained certification from National Institute for Automotive Service Excellence as an ASE Blue Seal Certified facility, achieved by 100% of technician staff holding ASE Certifications.
- ◆ 4 technicians achieved EVT certification for repairs and maintenance to emergency vehicles, including Fire Rescue Apparatus, Ambulances, and Police Patrol vehicles.
- ◆ Disposed of 85 retired vehicles and equipment through internet auction site, providing revenue of \$105,204.00.

Insurance Fund

Mission Statement

The Risk Management Division will develop and manage cost-effective insurance programs, develop procedures and promote practices which provide group and mandated benefits to City employees, improve employee safety and health and maintain quality customer service to employees and the general public.

City Manager Risk Management



Program: Risk Management

The Insurance Fund provides for the City's business insurance (including property damage, legal liability and workers' compensation), all directly administered by the Risk Management Division. Administration includes developing and negotiating the City's insurance policies and programs; accounting for the cost of insurance and claims; communicating and assisting employees in matters of workers' compensation claims, investigating and settling liability claims; monitoring claims development; monitoring and advising on loss control and safety matters; and communicating with all departments on insurance matters to minimize the overall risk of loss to the City.

Performance Measures	2015 Actual	2016 Actual	2017 Projected
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Objective: To satisfy the administrative requirements related to group and Property & Casualty matters.

Certificates of insurance issued	70	80	80
Annual monthly premium invoices paid or issued (P&C)	25	25	25

Objective: To provide a safe public and employee work environment intended to minimize injury, property damage and related claims costs.

New employee "safety" orientations	24	42	40
Safety awareness/training sessions within depts/divisions	51	30	35
Accident investigation supervisor training	36	20	20
Field surveys related to employee and public safety, and claims	44	39	35
Workers' comp claims administered	96	105	100
Auto liability claims administered	22	27	25
General liability claims administered	24	32	30
City property damage claims administered (excl. hurricane)	29	29	30
City building/contents, total insurable values	187,913,700	188,627,337	198,058,704

Staffing Levels	14-15	15-16	16-17
Risk Manager	1	1	1
Senior Claims Specialist	1	1	1
Benefits Manager	1	1	1
Safety Coordinator	1	1	1
HR Specialist Benefits	<u>0</u>	<u>1</u>	<u>1</u>
	4	5	5

Risk Management

Insurance Fund

	2014	2015	2016	2017
Revenues	Actual	Actual	Revised	Budget
Prior Year Revenue	\$0	\$0	\$20,235	\$0
Miscellaneous Revenue	283,146	589,690	213,050	203,100
Intergovernmental Service	12,558,518	13,217,098	13,948,080	13,327,987
Total Revenues	\$12,841,664	\$13,806,788	\$14,181,365	\$13,531,087

	2014	2015	2016	2017
Expenditures by Type	Actual	Actual	Revised	Budget
Personal Services	\$336,218	\$308,185	\$328,140	\$404,073
Operating Expenses	12,985,432	12,597,300	13,564,884	12,937,506
Capital Outlay	0	0	0	0
Non-Operating Expenses	0	0	288,201	189,508
Depreciation	15,757	16,037	0	0
Transfers	0	0	140	0
Total Expenditures	\$13,337,407	\$12,921,522	\$14,181,365	\$13,531,087
Per Capita	\$215.81	\$206.08	\$224.48	\$211.52

	2014	2015	2016	2017
Expenditures by Program	Actual	Actual	Revised	Budget
Risk Management	\$376,113	\$374,227	\$385,743	\$445,167
Self Insurance	3,791,777	3,213,416	3,099,102	3,164,502
Health Insurance	8,251,859	8,503,758	9,565,980	9,027,863
Health and Wellness Center	897,905	809,873	1,130,400	889,575
Miscellaneous	19,753	20,248	140	3,980
Total Expenditures	\$13,337,407	\$12,921,522	\$14,181,365	\$13,531,087

2015-16 Accomplishments

- ◆ Negotiations for employee group health insurance benefits resulted in a changed in plan vendors and increased benefits and a lower cost to the employees and the City. Employees will see an additional savings of \$189,004 in health plan deductibles, co-payments and co-insurance.
- ◆ Negotiated to retain current vendor for Employee Health and Wellness Center, increased operation hours from 32 to 42.5 hours per week while reducing administrative costs by \$120,270 for the three year agreement. Employee participation at the center increased 28%.

Risk Management

2015-16 Accomplishments con't.

- ◆ Upgraded service was provided to all departments by better utilization of online hiring (NeoGov) to improve the quality of the applicants referred for interviews. Advanced pre-employment computer skills testing was implemented to further screen applicants. Staff reviewed 10,719 applications to fill 183 open positions.
- ◆ The annual Fitness Challenge attracted 120 employees whose goal was to lose body fat and/or weight over the course of twelve weeks. 112 employees completed the challenge, and many received prizes provided with Cigna wellness funds. Other wellness activities include an employee walking club and lunchtime workshops on health topics.
- ◆ Renewed Insurance policy with Florida Municipal Insurance Trust (FMIT) at a savings of 12.5% or \$146,327 from the previous year. This was accomplished by the Risk Manager's analysis of the policy in conjunction with the City's insurance broker.
- ◆ Provided the mechanism for handling major claims (e.g. hurricane damage) by coordinating with major departments, Emergency Management and FMIT Synergy program. In case of an emergency, this coordination of damage relief will save the City tens or hundreds of thousands of dollars when reconciling claims with Federal Agencies such as FEMA.
- ◆ Reduced the City's Workers' Compensation experience mod to .80 from .95 in 2015-16. This will result in tens of thousands of dollars of savings for premiums the City pays the state to maintain its self-funded WC program.
- ◆ Assisted City Attorney's office at two mediations for bodily injury claims against the City. Both claims resulted in the City paying zero dollars.
- ◆ Continued to conduct several safety trainings to City employees in compliance with Level of Service metrics resulting in less Workers Compensation claims.
- ◆ Risk Management continues to have quarterly workers' compensation meetings which involve all parties to the claims administrative process, but primarily the City's third party administrator and WC attorneys. As a result, between regular analysis, field management and surveillance have led to reasonable and timely closure and/or settlement of claims.



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Capital Improvement Program

The Capital Improvement Program (CIP) provides a blueprint for the City to complete its final stages of growth and to provide for continued renewal and replacement programs to maintain the City's infrastructure and equipment needs and provide for a continuing neighborhood rehabilitation and revitalization process. The program places projects valued at \$25,000 or more in priority order, and schedules the projects for funding and implementation. As presented, it is a five-year forecast that allows the City to plan ahead for its new capital and renewal and replacement needs.

The preparation of a Capital Improvement Program serves many of the following purposes:

- ◆ Promotes advanced planning and programming by department heads and serves as a fiscal planning tool to forecast the capital demands on revenues and future borrowing needs.
- ◆ Provides for orderly acquisition or replacement of facilities and equipment.
- ◆ Provides an overall view of the growth and development within the City and helps to coordinate capital improvements within the rate of anticipated growth to satisfy concurrency requirements.
- ◆ Ensures capital projects will be implemented in accordance with objectives set forth in the City's Comprehensive Plan.

The following pages provide a brief description of what governs the planning and implementation of the entire capital improvement process. This includes the basic planning area and population projections to be considered when making decisions as to whether future improvements will be required to sufficiently meet the basic needs of the City. The planning is further defined by individual elements that whether viewed separately or collectively provide the direction of future growth and define how we expect the community to look in the future.

The discussion continues with a look at the management of the city's existing debt, the per capita cost of this debt as well as the savings or recurring expenses resulting from the improvements which impact the operating budgets. A brief description of the improvements from each financing is followed by a summary of the bond requirements for each issue

through its maturity date. The Capital Improvement Program concludes with plans for future debt and a listing of the individual projects by funding source.

Capital Improvement Budget

In January-March of each year the Capital Improvement Program begins with departments submitting capital budget requests to the budget team. Requests are based on their multi-year new capital needs as well as their on-going renewal and replacement programs. The first year of this multi-year plan is termed the Capital Improvement Budget.

All appropriate departments report on the projected status of their present capital projects, the projects that are programmed for the next fiscal year and any changes desired in the previous five-year plan, such as new requests or modified requests, schedules or costs.

Upon review and approval by the City Manager and the Capital Improvement Committee, the Proposed Capital Improvement Program is reviewed by the Local Planning Agency to determine if the projects are in compliance and consistent with the Comprehensive Plan and for the purpose of adding a new fiscal year to the schedule of improvements. All projects that are included in the Capital Improvement Budget must be found to be consistent with the Comprehensive Plan.

The City Manager, with the Local Planning Agency's recommendations, submits the Capital Improvement Program to the City Commission along with the annual operating budget of the City for their approval and appropriation. The City Commission appropriates the first year projects within the Capital Improvement Plan, which constitute the Capital Improvement Budget for the upcoming fiscal year.

Program Parameter

To develop a Capital Improvement Program it is necessary to identify what is meant by the term "capital improvement". Capital Improvements can be generally defined as:

- ◆ Physical assets, constructed or purchased, that have a minimum cost of \$25,000 either individually or as the cost of a project or program.
- ◆ Property, assets or improvements with an estimated life of five years or more, including land and interest therein.
- ◆ Large-scale physical developments and acquisitions, typically a one-time investment that results in a capital acquisition.

Planning Area

The Planning Area is considered not only that area within the municipal limits that are serviced by the City, but also those unincorporated (and other incorporated) areas that are serviced or assigned to be serviced by the City. This area can be generally geographically described as follows:

- ◆ Bounded on the north by the Town of Gulf Stream, the City of Boynton Beach and by Palm Beach County along the L-30 Canal.
- ◆ Bounded by the south by the Town of Highland Beach, the City of Boca Raton and by Palm Beach County along the L-38 Canal.
- ◆ Bounded on the east by the Atlantic Ocean.
- ◆ Bounded on the west by the E-3 Canal less certain specific housing developments.

The complete Planning Area is shown on page C15. This currently represents 16.5 square miles.

Population Projections for Basic Services

2016 Permanent Residents 63,972

Level of Service Standards

Levels of service are established in the Comprehensive Plan to ensure that public facilities will be sufficient to provide services given the future growth of the City. These standards and the ability to meet them are as follows:

Sanitary Sewer Treatment System:

- ◆ 110 gallons per person per day in generation inflow
- ◆ plant design capacity of 24mgd average with a 30mgd peak capacity.

Status: Plant capacity 24mgd (City of Delray Beach portion 12.0 mgd with present usage 6.5 mgd). Plant capacity is sufficient to buildout.

Water Treatment System:

- ◆ 234.8 gallons per day per person usage
- ◆ storage of 15% of maximum flow + a fire reserve of 1.5mg + an emergency reserve of 25% of storage or 8.0 mg at buildout
- ◆ raw water pumping capacity of 21.0 mgd
- ◆ water pressure at 50psi minimum

Status: Plant capacity 26.0 mgd, present usage 15.95 mgd (ADF), present per capita use 232 gpd (ADF), wellfield capacity 30 wells, storage capacity 8 mg.

Emergency interconnects with the City of Boca Raton, Boynton Beach and Palm Beach County are in place with plant capacity and available supply sufficient to 2030 (per population projections of 2015).

Solid Waste Collection and Disposal System:

(Net of recycling)

- ◆ 1.95 tons per year per single family unit
- ◆ .67 tons per year per multi-family unit (less than 5 units)
- ◆ 1.68 tons per year per mobile home unit
- ◆ .74 tons per year per multi-family unit (more than 4 units)

Status: Incineration plant and landfill under jurisdiction of the Solid Waste Authority, present incineration and landfill with additional recycling, mulching and chipping services sufficient to buildout. Local transfer station owned by the City and leased to the Solid Waste Authority since 1983 is under renovation.

Stormwater Drainage System:

- ◆ Retention of the first inch of runoff, mitigation within 72 hours
- ◆ Improvements generally made on a priority basis in accordance with Stormwater Master Plan

Drainage, dependent upon the exact location, could be the responsibility of the South Florida Water Management District, the Lake Worth Drainage District, Florida Department of Transportation, Palm Beach County or the City of Delray Beach.

Status: New development must comply with codes to be permitted, existing developed areas to be improved in priority order according to the Stormwater Master Plan and in conjunction with annual capital planning.

Traffic Systems:

- ◆ The City maintains approximately 156 miles of centerline roads.
- ◆ Local streets must be maintained at a level of service (LOS) of "C" under any condition.
- ◆ City collectors and arterials must be maintained at a LOS of "D" under any condition.
- ◆ State and county streets must be maintained at a LOS of "D" under any condition. These standards are set by Palm Beach County, the Treasure Coast Regional Planning Council and the State of Florida Department of Transportation.

Status: System will meet standards with existing improvements.

Open Space and Recreational Facilities:

- ◆ 3 acres per 1,000 residents for open space
- ◆ National standard for facilities

Status: Facilities exceed current standards, open space at 8 acres per 1,000 people, additional ball fields, basketball courts and boat ramps required to meet deficiencies.

Major Program Objectives and Activities

The City's Comprehensive Plan lays the groundwork in identifying improvement areas to be programmed. It identifies separate goals, objectives and activities for conservation, public facilities, traffic, open space, housing, coastal management and future land use. Each of these topics is considered an element of the Comprehensive Plan in planning for future growth requirements. The following briefly outlines some of the goals of each element and includes a few of the major programs and activities identified to obtain these goals.

Conservation Element - Includes the protection of the water quality and quantity, conservation of sensitive land and air and waterway quality.

- ◆ Reduce per capita water consumption through conservation programs and rates.
- ◆ Reuse wastewater effluent to reduce dependence on surficial aquifer and minimize ocean outfall discharge.

Public Facilities Element - To provide a safe and decent physical environment; potable water shall be planned for and provided; sewer collection systems and water distribution shall be provided to unserved areas and existing systems upgraded for the protection of the environment.

- ◆ Fund renewal and replacement for water and sewer infrastructure.
- ◆ Fund maintenance for municipal buildings.
- ◆ Collect hazardous household waste and recycle solid waste.

Traffic Element - Goals include accommodating future growth, maintaining uncongested local traffic ways, safe transportation and the creation of alternative transportation for recreation and leisure purposes.

- ◆ Pursue an in town shuttle system.
- ◆ Provide a Scenic Street program.

- ◆ Reduce the number of accidents in targeted areas by eliminating obstacles to vehicle and traffic safety.

Open Space and Recreation Element - Provide recreational opportunities and facilities that promote the spirit of the community through the age of "The family that plays together stays together" and provide an open space retention and enhancement program to enrich the quality of life as well as enhance the property values and community aesthetics.

- ◆ Beautify streetscapes and vistas.
- ◆ Create educational interpretive trails.
- ◆ Focus on teen activities.

Housing Element - Goals are directed towards the preservation and maintenance of stable neighborhoods and revitalization of declining neighborhoods, to arrest the deterioration of neighborhoods through redevelopment strategies and to meet the current and future housing needs.

- ◆ Provide financial assistance to individuals who desire to improve their homes and neighborhoods through both special "bootstrapping" and loan programs.
- ◆ Establish and maintain outreach programs to all neighborhoods.

Coastal Management Element - Continue programs for the protection, conservation and enhancement of the natural coastal environment; add to the overall economic development of the City and enhance efforts in preparing for and handling disasters within the coastal region.

- ◆ Allow for additional marina and mooring facilities.
- ◆ Enhance beach accessibility.

Future Land Use Element - Develop remaining vacant land to enhance the existing quality of life, compliment existing land use which shall result in a predominantly residential community; growth shall occur in a manner where development will be serviceable; blighted areas shall be redeveloped and be the major contributing areas to the renaissance of the City; and the public school system shall contribute to the stabilization of neighborhoods.

- ◆ Historic Preservation shall be a cornerstone for creating an identity for the City.
- ◆ Make the development and redevelopment coordination process more efficient.

Capital Spending

As identified in the Comprehensive Plan, a mature community at >90% build-out, focuses not upon accommodating future growth but upon quality development of remaining vacant areas and redevelopment of areas which are in a state of decline or deterioration. Internally, the City is continuing its efforts to establish the funding of renewal and replacement programs to maintain the condition of existing and new improvements.

Renewal and replacement programs are funded from operating revenues as opposed to bonds, such as the General Capital Improvement Fund (334), Water and Sewer New Capital Outlay (441) or the Water and Sewer Renewal and Replacement Fund (442).

In addition, specific amounts are also set aside for unbudgeted repairs and replacements that arise during the year. Such items include building maintenance and equipment replacement.

The 2016-17 Capital Improvement expenditures for all funds total \$21,453,806, a 25% decrease from the approved capital budget for fiscal year 2016.

The following chart summarizes the capital appropriations for all funds. A more detailed breakdown of projects by fund is provided with specific descriptions for the largest projects.

Capital Improvement Program Fiscal year 2016-2017 Funding Summary							
Category	General Construction	Marina	Water and Sewer	Golf Courses	Storm Water	Garage	Total
Strs/Alleys, Sidewlks, Bridges	4,627,365						4,627,365
Bldngs/Facilities, Construction Rehabilitation, Restoration	2,018,340	100,000					2,118,340
Beautification-Pub areas/medians							0
Beach Beautification/Restoration							0
Land Acquisition							0
Major Equipment	903,210		982,500	109,000			1,994,710
Fleet Renewal and Replacement						3,119,940	3,119,940
Prks, Rec & Leisure Facilities							0
Water and Sewer Systems			8,011,848				8,011,848
Stormwtr Drainage Improvemnts					2,187,240		0
Neighborhood Improv & Devel							0
Reserve,Debt Srvc,Transfers, Oper	1,581,603						1,581,603
Total use of Funds	9,130,518	100,000	8,994,348	109,000	2,187,240	3,119,940	21,453,806

Debt Management

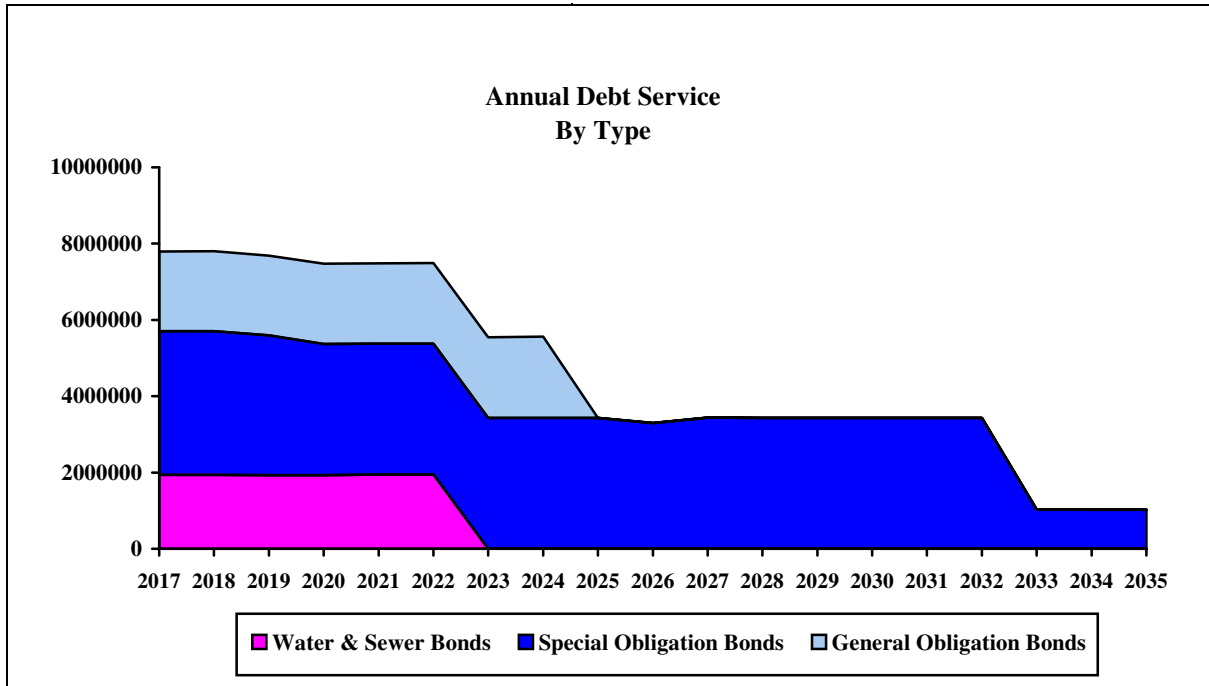
The City has made a conscious effort in the past several years to upgrade the infrastructure of the City to include streets, intersections, sidewalks, water facilities and lines, sewer collection systems, stormwater drainage, alleyways and solid waste. In addition, we have improved fire protection facilities, police facilities, parks, contributed to the restoration of the downtown area and provided for the beautification of our streets and median strips throughout the City.

The majority of our capital requirements are met through the issuance of long-term bonds. These include general obligation bonds, revenue bonds secured by Water and Sewer revenues as well as non-ad valorem tax revenues.

The graph illustrates debt service through the year 2035.

Each new borrowing is analyzed taking into consideration the amount to be funded, the current borrowing rate and the existing and proposed annual debt service structure. A determination is made on whether taxes or fees must be increased to support the proposed debt and how the rate change, if any, affects the taxpayers or citizens.

Recent bond issues have been structured on a combined basis to achieve level annual debt service. This was accomplished by placing principal amounts in later years, therefore eliminating any substantial rate increases in any one year.



Debt Management Policy

Purpose

The City of Delray Beach enacts the following policies in an effort to standardize and rationalize the issuance and management of debt. The primary objective is to establish conditions for the use of debt and create procedures and policies that minimize the City’s debt service and issuance costs, retain the highest practical credit rating, and maintain full and complete financial disclosure and reporting.

Responsibility

The Chief Financial Officer and the Treasurer shall essentially be responsible for compliance of these guidelines and obtaining the necessary resources and assistance to assure their achievement in an economical manner. Where independent professionals are involved or charged with some aspect of the debt management, they shall also follow these guidelines. Responsibilities shall consist of the following:

- ◆ Meet as necessary to consider the need for financing and assess progress on the Capital Improvement Program.

- ◆ Discuss matters relative to the preparation of a financing; review changes in state and federal legislation.
- ◆ Review, as needed, the resolutions authorizing the issuance of obligations to ensure compliance.
- ◆ Review services provided by the Financial Advisor, Bond Counsel, Paying Agent and Registrar and other service providers to evaluate the extent and effectiveness of services being provided.

Capital Planning

To enhance credit worthiness and prudent financial management, the City of Delray Beach is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financing financial planning. Evidence of this commitment to systematic capital planning will be demonstrated through adoption and periodic adjustment of a Comprehensive Plan. The Comprehensive Plan shall contain a Capital Improvement Element that shall serve as a guide to the development of a five-year Capital Improvement Plan consisting of project lists and revenue sources for the current year as well as the next five.

The CIP shall be reviewed by the Capital Improvement Committee consisting of the City Manager, Assistant City Manager, Chief Financial Officer, Environmental Services Director, and the City Engineer. The final draft of the Capital Improvement Plan shall be submitted for review to the Planning and Zoning Board to ensure that projects are in compliance with the Comprehensive Plan.

Limitations On City Indebtedness

- ◆ The City will attempt to maintain primarily a “pay as you go” financing program for capital improvements. Debt financing, to include general obligation bonds, revenue bonds, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued under Florida state law, shall only be used to purchase capital assets and infrastructure that cannot be acquired from either current revenues or fund balance.
- ◆ Long term debt will not be issued in order to finance current operating costs or normal, routine maintenance.
- ◆ All long-term debt will be repaid in a period of time not to exceed the estimated useful life of the asset being purchased or constructed.
- ◆ The City shall not assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the community’s ability to assume and support additional debt service payments.
- ◆ For the City to issue additional pari passu bonds, covenants as authorized in the respective bond issues must be complied with.
- ◆ When appropriate, self-supporting revenue bonds shall be issued before general obligation bonds.
- ◆ The City will strive to maintain a gross bonded general obligation principal debt at a level not to exceed 2% of the assessed value of taxable property within the City.
- ◆ The City will strive to ensure that its net bonded debt per capita does not exceed \$700.
- ◆ The City will strive to ensure that the combined total of its direct net bonded debt and its share of overlapping debt issued within Palm Beach County does not exceed \$2,000 per capita.

- ◆ The City will strive to ensure that annual general bonded debt service costs (principal and interest) will not exceed 15% of General Fund Expenditures (excluding one-time bond and extraordinary expenses).

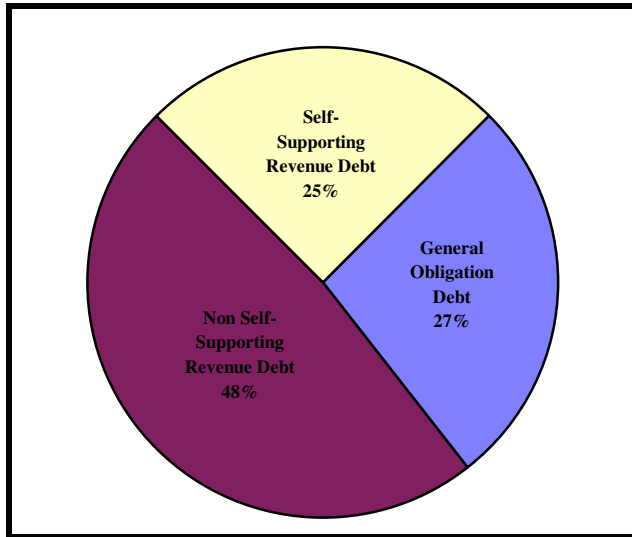
Other Fiscal Policies

- ◆ The City will adopt an annual budget for all funds as required by the State of Florida in which expenditures do not exceed projected revenues.
- ◆ The City will strive to develop and maintain a General Fund Undesignated Fund Balance of 10-15% of annual General Fund revenues (excluding one-time bond and extraordinary receipts).
- ◆ The City will strive to maintain a water/sewer renewal and replacement program annually consisting of 2.5% of the value of fixed assets of the Water and Sewer Fund excluding land and work in progress.

Overall Debt Position

The total principal and interest remaining for all long-term debt through the year 2035 totals \$87,228,650. The ratio of gross General Obligation Debt to assessed value is 0.0019. The gross bonded General Obligation Debt per capita is \$251.75, a decrease of \$41.41 over the prior year. The City’s millage rate decreased in 2017 to 7.2107 mils (State cap at 10.00 mils for operating millage). The total assessed value of properties in the City had consistently increased even with a 3% cap on residential assessed values until FY 2009. The assessed values increased 19.97% in 2006, 29.62% in 2007, 3.94% in 2008 and decreased 6.24% in 2009, 13.98% in 2010, 12.02% in 2011, .30% in 2012, and increased again by .94% in 2013, 6.25% in 2014, 9.77% in 2015 and 10.25% in 2016. The assessed valuation growth increased in 2017 by 10.34%. The millage rate for debt service in 2002 was .6300 mils and is currently 0.2496 mils.

Total Direct Debt



The total principal and interest as a percent of the operating budgets for FY 2017 is as follows:

- ◆ General Fund 1.33%
- ◆ Water & Sewer Fund 5.53%
- ◆ Municipal Golf Course Fund 1.78%
- ◆ Lakeview Golf Course Fund 0.51%
- ◆ Stormwater Fund 1.27%
- ◆ GO Debt Service Fund 100%

Total Direct Debt Per Capita FY 2017

Debt	Debt	Per Capita
General Obligation Debt	\$2,089,576	\$32.66
Non Self-Supporting Revenue Debt	3,763,817	58.84
Self-Supporting Revenue Debt	<u>1,939,365</u>	<u>30.32</u>
Total Direct Debt	\$7,792,758	\$121.82

Outstanding Debt

The following pages include schedules by bond type for the remaining principal and interest through the maturity dates, a description of the bond types and the legal debt limitations.

General Obligation Bonds Summary Schedule of Bond Requirements to Maturity			
<u>Fiscal Year</u> <u>Ending Sept. 30</u>	<u>GO 2005</u>	<u>GO 2013</u>	<u>Total GO Debt</u> <u>Service</u>
2017	1,124,403	965,173	2,089,576
2018	1,129,543	967,162	2,096,705
2019	1,128,127	963,771	2,091,898
2020	1,135,051	969,947	2,104,998
2021	1,140,107	965,688	2,105,795
2022	1,143,295	966,049	2,109,344
2023	1,149,512	965,977	2,115,489
<u>2024</u>	<u>1,158,551</u>	<u>970,416</u>	<u>2,128,967</u>
Totals	9,108,589	7,734,183	16,842,772

General Obligation (G.O.) Bonds are obligations of the City for which its full faith, credit and taxing power have been irrevocably pledged. These bonds require a majority approval of the voters unless the bonds are issued as refunding bonds that achieve net interest cost savings. The Florida Constitution does not provide a limit on the amount of ad valorem taxes that may be levied to pay the principal and interest of general obligation bonds. It does however, provide a limitation on the tax levy for operating purposes in an amount not to exceed ten mills of the assessed valuation of real and personal property (F.S. 200.081).

The millage rate required to fund the City's G.O. debt for fiscal year 2017 is \$0.2496 mills per \$1,000 of the preliminary assessed value. This is a 9.4% decrease over fiscal year 2016 as a result of a decrease in the total annual debt service of \$935 and an increased in assessed value of 10.34%.

Uses of Funds

Series 2005 and Series 2013 – These bonds were issued for the costs of acquisition, construction, reconstruction and equipping of new and certain existing Parks and Recreation centers. Additional projects include a parking garage and furnishings for a new library.

Water & Sewer Revenue Bonds Summary Schedule of Bond Requirements to Maturity				
<u>Fiscal Year</u> <u>Ending</u> <u>September</u> <u>30th</u>	<u>Water and</u> <u>Sewer</u> <u>Revenue</u> <u>2006B</u>	<u>Water and</u> <u>Sewer</u> <u>Revenue</u> <u>2011A</u>	<u>Water and</u> <u>Sewer</u> <u>Revenue</u> <u>2011B</u>	<u>Total Water</u> <u>and Sewer</u> <u>Debt Service</u>
2017	211,791	598,731	1,128,843	\$ 1,939,365
2018	214,826	596,908	1,126,522	\$ 1,938,255
2019	212,562	599,808	1,118,814	\$ 1,931,184
2020	215,000	597,431	1,120,665	\$ 1,933,096
2021	212,140	604,724	1,131,852	\$ 1,948,716
<u>2022</u>	<u>209,080</u>	<u>606,630</u>	<u>1,132,376</u>	<u>\$ 1,948,086</u>
Totals	\$1,275,399	\$3,604,232	\$6,759,072	\$11,638,703

Water and Sewer revenue bonds are pledged with water and sewer net revenues. Net revenues are defined as the gross revenues remaining after the deduction of operating expenses plus any elected special assessments.

The City has covenanted that it will establish and maintain rates in order to provide net revenues which will be adequate to pay at least 1.1 times the annual debt service requirement. The debt service coverage at September 30, 2016 was 6.49 times the annual debt service requirement.

The City further covenants that in order to issue additional parity bonds the City must receive during any 12 consecutive months of the 18 months prior to any issuance an amount equal to 120% of the maximum annual debt service requirement for all outstanding bonds and those proposed to be issued if the rates have been in place and 130% if new rates are proposed.

Uses of Funds

Series 2006B – These bonds were issued to finance the City’s share of the reclaimed water treatment project at the South Central Regional Wastewater Plant.

Series 2011A – This series of bonds were issued to refinance the outstanding 2006A bonds.

Series 2011B – This series of bonds were used to refinance the outstanding 2007 bonds.

Special Revenue Bonds Summary Schedule of Bond Requirements to Maturity			
<u>Fiscal Year</u> <u>Ending Sept. 30</u>	<u>Utility Tax</u> <u>Improvement</u> <u>Bonds</u>	<u>Revenue Bonds</u>	<u>Total Special</u> <u>Revenue Bonds</u>
2017	2,061,400	1,576,654	3,638,054
2018	2,060,400	1,577,228	3,637,628
2019	2,058,150	<u>1,585,132</u>	3,634,282
2020	3,434,650		3,434,650
2021	3,425,900		3,425,900
2022	3,432,650		3,432,650
2023	3,428,900		3,428,900
2024	3,434,900		3,434,900
2025	3,434,900		3,434,900
2026	3,296,900		3,296,900
2027	3,436,900		3,436,900
2028	3,428,500		3,428,500
2029	3,432,850		3,432,850
2030	3,429,500		3,429,500
2031	3,429,813		3,429,813
2032	3,428,250		3,428,250
2033	1,028,438		1,028,438
2034	1,027,050		1,027,050
<u>2035</u>	<u>1,024,650</u>		<u>1,024,650</u>
Totals	53,734,700	4,739,014	58,473,714

Special revenue bonds issued in 2002 and 2007 are pledged with revenues gained by the City's authority to levy a tax on the purchase of utilities. Special revenue bonds issued in 2000 and 2003 are pledged with non-ad valorem tax revenues. The pledge excludes utility tax revenues previously collateralized. No rates are specifically levied to satisfy debt service coverages.

The City currently levies a utility tax at the rate of 10% on the sale of electricity, 10% on the sale of metered and bottled gas and 5.22% on the sale of telecommunication services.

The utility tax may not exceed 10% of the payments received by the seller of the service pursuant to Florida State Statute 166.23. The City's Bond Covenant further restricts the issuance of any additional parity bonds. The City must collect within any 12 consecutive months of the 18 months prior to any issuance an amount equal to 125% of the maximum annual debt service requirement for all bonds outstanding and those proposed to be issued. The 2016 and 2017 unaudited debt service coverages for bond issues pledged with utility taxes and non-advalorem tax revenue bonds were 255% and 237%, respectively.

Uses of Funds

Utility Tax Bonds

Series 2015 – The bonds were issued to refund and defease a portion of the City’s Utilities Tax Revenue Bonds, Series 2007, to prepay a portion of the City’s Bond Anticipation Revenue Improvement Notes, Series 2013 and to finance certain capital projects within the City including, but not limited to, rebuild Fire Station #3 asnd the Beach Master Plan (including remodeling shower, widening sidewalks, improving lighting and landscaping).

Non-Advalorem Revenue Bonds

Series 2000 – This financing was for the cost of consultation, design, engineering, construction, and equipping of roadway improvements including appurtenant water, sewer and drainage work. The bonds will also finance, in part, the 800 MHz digital radio system.

Series 2003 – This note was issued in order to refund the 2002 Line of Credit which provided interim financing for the Atlantic High School Project. These bonds were also issued to finance the library project.

Installment Agreements – The City has one capital purchase agreement with an original lease amount of \$825,000 for public safety hardware and software.

Future Debt Planning

The City anticipates entering into a lease agreement for certain vehicles and heavy equipment totaling \$2,600,000 in fiscal year 2016 – 17.

Summary Schedule of all Debt Service Requirements (Principal and Interest) to Maturity					
<u>Fiscal Year</u> <u>Ending</u> <u>September</u> <u>30th</u>	<u>General</u> <u>Obligation</u> <u>Bonds</u>	<u>Revenue</u> <u>Bonds</u>	<u>Water and</u> <u>Sewer</u> <u>Revenue</u> <u>Bonds</u>	<u>Installment</u> <u>Agreements</u>	<u>Total</u> <u>Requirements</u>
2017	2,089,576	3,638,054	1,939,365	125,763	7,792,758
2018	2,096,705	3,637,628	1,938,255	125,764	7,798,353
2019	2,091,898	3,643,282	1,931,184	21,937	7,688,298
2020	2,104,998	3,434,650	1,933,096		7,472,744
2021	2,105,795	3,425,900	1,948,716		7,480,411
2022	2,109,344	3,432,650	1,948,086		7,490,080
2023	2,115,489	3,428,900			5,544,389
2024	2,128,967	3,434,900			5,563,867
2025		3,434,900			3,434,900
2026		3,296,900			3,296,900
2027		3,436,900			3,436,900
2028		3,428,500			3,428,500
2029		3,432,850			3,432,850
2030		3,429,500			3,429,500
2031		3,429,813			3,429,813
2032		3,428,250			3,428,250
2033		1,028,438			1,028,438
2034		1,027,050			1,027,050
2035		1,024,650			1,024,650
Total	\$16,842,772	\$58,473,714	\$11,638,703	\$273,461	\$87,228,650

Conclusion

The following pages provide the Capital Improvement Plan as it is presently scheduled for the five-year period 2017 to 2021. The Capital Improvement Budget is presented under the FY 2016-17 column. Brief project descriptions for some of the larger projects can be found on the following page.

The presentation follows a cash flow format in order for the reader to understand where the funding sources are derived for the listed projects. Uncommitted or reserved fund balances available for capital projects, renewal and replacement, and emergencies are also disclosed.

Project Descriptions

1. **Reclaimed Water System Expansion Area 12C (\$3,272,500):** Continued expansion of the reclaimed water system to comply with the FDEP which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60% of the facilities actual flow for reuse purposes. In addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires a sustainable effort in water conservation.
2. **Vehicle Replacement (\$1,199,940):** Annual program for the replacement of fleet vehicles. Not included are the costs for vehicles being requested for replacement by the Fire Department or other departments under a separate submittal.
3. **Roadway Reconstruction (OCI Rating 0-39) (\$923,866):** Reconstruction of roadways is required for roads with an overall condition index (OCI) of 0-39. In addition, improvements to the sanitary, stormwater and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two.
4. **Sanitary Sewer Force Main System 58A and 87 Replacement (\$900,000):** Sanitary sewer force main system #58A and 87 are deteriorating and in need of replacement. System 58A is along Germantown Road at Linton Blvd and 87 is along Military Trail, north of Atlantic Ave.
5. **Osceola Neighborhood Improvements (\$837,870):** Construct the proposed design elements in the Osceola Neighborhood to complete the Master Plan.
6. **Fire Pumper Truck Replacement (\$675,000):** Replacement of a Pumper Truck for the Fire Department.
7. **MPO Local Agency Project-NE 2nd Ave/Seacrest Phase I (\$627,700):** This project is the construction portion of Phase I of a 4 Phase Master Plan for the NE 2nd Ave. Seacrest Beautification Project with FDOT.
8. **Sanitary Sewer Rehab (\$550,000):** Perform CIPP (cured-in-place-pipe) lining of deteriorating sanitary sewer mains to prolong useful life and operation of pipe. Pipe segments identified for lining in FY 16/17 are in the DelAire community, Delray Shores community, along SE 2nd Ave and along SE 3rd Ave.
9. **NW/SW Neighborhood Alleys (\$500,000):** Design of nine unimproved alleys to be determined within the NW/SW Neighborhoods which will be constructed in FY 18/19.
10. **Old School Square Renovations (\$500,000):** Miscellaneous construction repairs, drainage, concrete maintenance, sod, CPTED, HVAC, electrical, outdoor security lighting, improvements are proposed for Old School Square building area.
11. **Pedestrian Improvements E Atlantic Ave (\$500,000):** Provide ADA compliant cross walks along E Atlantic Ave east of Gleason St, Venetian Drive and A1A as per 2010 Parking Study.
12. **Parking Meters upgrade and installation (\$500,000):** Replace existing multispace meters and add additional units along the beach.
13. **WTP Clarifier Rehab (\$480,000):** Complete rehabilitation of two reactor clarifiers to include sandblasting and repainting of all metal troughs and support structures, replacement of gear drives and motors.
14. **Upgrade of Lift Station Telemetry System (\$460,000):** Upgrade twenty year old telemetry system used in the monitoring of the operational functionality of utility assets such as lift stations, water treatment plant and stormwater pump stations.
15. **Sewer Vac Con Truck (\$425,000):** Purchase of a Vac Con Truck for the Environmental Services Department.
16. **NW 5th Avenue (\$400,000):** NW 5th Ave includes sidewalks, landscaping and beautification measures.
17. **Parking Management (\$350,000):** As part of the 2010 Parking Management Plan: to design the projects under consideration with respect to pedestrian connections to parking areas, pedestrian crosswalk upgrades, security cameras for parking garages, revenue collection systems and updated wayfinder signage throughout the district.
18. **Island Drive Seawall Repairs (\$350,000):** Repairs include: tree removal; temporary relocation of overhead power lines; investigation, evaluation and design of seawall repairs to the SE corner seawall and installation of a new pile cap.
19. **Lewis Cove Drainage Improvement (\$350,000):** Construction phase of the project which includes: expanding the drainage system, installation of swales, replacement of existing water main, installation of reclaimed water main and asphalt mill and overlay.
20. **Lakeview Stormwater System Rehabilitation (\$330,000):** The existing stormwater drainage pipe is over 25 years old and is causing sinkholes to appear. Lining the existing pipe is recommended.

Capital Improvement Program - 5 Year Plan FY 17-21

Recreation Impact Fund - 117

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Project Reserve	150,000	100,000	50,000	25,000	25,000	350,000
Recreation Impact Fund Total	150,000	100,000	50,000	25,000	25,000	350,000

Neighborhood Services Fund - 118

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Ship Program-State Grant	399,340	399,340	399,340	399,340	399,340	1,996,700
Curb Appeal	40,000	40,000	40,000	40,000	40,000	200,000
Workforce Housing	800,000	800,000	800,000	800,000	800,000	4,000,000
Micro Lending	35,000	35,000	35,000	35,000	35,000	175,000
Neighborhood Stabilization-CRA	69,610	69,610	69,610	69,610	69,610	348,050
Neighborhood Stabilization-DCA	81,920	81,920	81,920	81,920	81,920	409,600
Residential Mitigation Program	194,000	194,000	194,000	194,000	194,000	970,000
Planning Administration	81,624	81,624	81,624	81,624	81,624	408,120
Housing Rehab -Federal Grant	189,273	189,273	189,273	189,273	189,273	946,365
CDBG Misc. Exp-Federal Grant	94,630	94,630	94,630	94,630	94,630	473,150
Grants/Aids-Fed Grant-Econ Devel	65,340	65,340	65,340	65,340	65,340	326,700
Neighborhood Housing	162,213	162,213	162,213	162,213	162,213	811,065
Neighborhood Services Fund	2,212,950	2,212,950	2,212,950	2,212,950	2,212,950	11,064,750

General Construction Fund - 334

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
ESD-Barwick Road Sidewalks (West Side)					550,000	550,000
ESD/CRA-Block 63 Alley				110,000		110,000
ESD/CRA-NE 3rd St/Ave Alley Improvements		2,057,000				2,057,000
ESD/CRA-NW 5th Ave	400,000					400,000
ESD/CRA-NW/SW Neighborhood Alleys (NW Alley 17/18)		700,000	3,375,987	5,300,120	2,600,060	11,976,167
ESD/CRA-NW/SW Neighborhood Alleys (NW Alley 2015)	500,000		385,000			885,000
ESD/CRA-Old School Square Renovations and Maintenance	500,000	200,000	800,000			1,500,000
ESD/CRA-Osceola Neighborhood Improvements	837,870	5,516,790	5,516,790			11,871,450
ESD/CRA-Parking Management (operating budget)	350,000	200,000				550,000
ESD/Pedestrian Improvements East Atlantic Ave	500,000					500,000
ESD/Pedestrian Improvements East Atlantic Ave-Debt	100,000					100,000
ESD/CRA-Roadway Reconstruction - (OCI Rating 0-39)	713,295	4,052,424	4,052,424			8,818,143
ESD-Roadway Reconstruction - (OCI Rating 40-50)		1,677,507	5,790,088	5,790,088		13,257,683
ESD/CRA-Roadway Reconstruction - (OCI Rating 50-59)					1,702,499	1,702,499
ESD/CRA-SE 4th Av Beautification-Atlantic to SE 2nd St			800,000			800,000
ESD/CRA-Sidewalks-Other	300,000	50,000	495,000			845,000
ESD/CRA-SW 14th Ave. SW2nd St 3rd St (SW Alley)			550,000			550,000
ESD/CRA-SW 4th Av. Atl-SW 10th		100,000				100,000
ESD-CRA SW 6th , 7th , 8th, 9th Improvement		100,000				100,000
ESD/PW- Garage Roll Up Doors		50,000				50,000
ESD/PW- Parking meters upgrade and initial installation	500,000					500,000
ESD/PW- Parking meters upgrade and initial installation-Debt	100,000					100,000
ESD/PW-City Buildings-Air Conditioners		75,000	250,000	250,000	250,000	825,000
ESD/PW-City Library Roll UP Gates		50,000				50,000
ESD/PW-Citywide Buildings-Roofs		100,000	500,000	500,000	500,000	1,600,000
ESD/PW-Citywide Other City components		100,000	500,000	500,000	500,000	1,600,000
ESD/PW-OSS Parking Garage-LED Lighting		125,000				125,000
ESD/PW- Decorative Street Lights	200,000	200,000				400,000
ESD-Historic Train Depot Station Renovations	250,000					250,000
ESD-Lake Ida Project FDEP		332,300				332,300
ESD-Marine Way Roadway and Seawall Construction		100,000	5,610,000			5,710,000
ESD-MPO Local Agency Project-NE 2nd Av/Seacrest PH I	627,700					627,700
ESD-MPO Local Agency Project-NE 2nd Av/Seacrest PH I-Debt	125,540					125,540
ESD-MPO Local Initiative - Lowson Blvd. Military Trail to Congress Ave. to SE 6th Ave.	195,000			1,082,500		1,277,500
ESD-MPO-NE 2nd Av/Seacrest Beautification Ph 3	203,500		1,100,000			1,303,500
ESD -MPO Project-NE 2nd Av/Seacrest PH II		1,578,034				1,578,034
Fire-Fire -Ocean Rescue Lifeguard Towers		77,400	77,400	77,400	77,400	309,600
Fire-FS#1 Apparatus Bay Floor		50,000				50,000
PD A/C Replacement	177,000					177,000
PD-Land Acquisition for future EOC				3,000,000	5,000,000	8,000,000
PD-Video Control Room/Surveillance Cameras Project		300,000				300,000
PR/CRA-Pompey Park Master Plan	800,000	-	4,000,000	4,800,000	4,000,000	13,600,000
PR-Atlantic Dunes Nature Trail				30,000	203,500	233,500
PR-Hilltopper Elevator	115,000					115,000
PR-Merritt Park Lights R&R	218,340					218,340
PR-Merritt Park Lights R&R-Debt	43,668					43,668
PR-Special Event Van	26,210					26,210
PR-Tennis Center Structural Assessment	75,000					75,000
PR-Miller Park Shade system	60,000					60,000
Debt Service	1,212,395	2,869,274	5,541,607	7,292,697	8,708,877	25,624,850
General Construction Fund Total	9,130,518	20,660,729	39,344,296	28,732,805	24,092,336	121,960,684

Capital Improvement Program - 5 Year Plan FY 17-21

City Marina - 426

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
PR-Marina Renovation R&R	100,000	1,023,000				1,123,000
PROJECT RESERVE	140,785					140,785
City Marina Fund Total	240,785	1,023,000	-	-	-	1,263,785

Water & Sewer Fund- 441

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
PU-Reclaimed Water System Expansion, Area 6	190,000	2,200,000				2,390,000
PU-Reclaimed Water System Expansion, Area 12 C	2,475,000					2,475,000
PU-Customer Connections to Reclaimed Water System (after completion of construction)	200,000	200,000	200,000	200,000	200,000	1,000,000
City Contribution to CIP SCRWTP (FY 17-22)	550,000	600,000	650,000	700,000	750,000	3,250,000
Water & Sewer Fund Total	3,415,000	3,000,000	850,000	900,000	950,000	9,115,000

Water & Sewer R&R Fund-442

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
City Contribution to R&R SCRWTP (FY 17-22)	84,000	84,000	84,000	84,000	84,000	420,000
ESD-Golf Club Estate Annexation; Infrastructure Enhancement	200,000	1,600,000				1,800,000
ESD/IT-Computer Aided Design (CADD) Upgrade Licenses	37,500					37,500
ESD-Lewis Cove Drainage Improvements	125,000					125,000
ESD-Marine Way, Veterans Pk & City Marina Sewall Const.	45,000					45,000
ESD-Reclaimed Water System Expansion, Area 12	442,500					442,500
ESD-Reclaimed Water System Expansion, Area 6		220,000				220,000
ESD-Roadway Reconstruction - (OCI Rating 0-39)	144,348	347,350	347,350			839,048
ESD/CRA-Roadway Reconstruction - (OCI Rating 40-49)			1,156,268	1,156,268		2,312,536
ESD/CRA-NE 3rd St/Ave Alley Improvements		137,500				137,500
ESD-Sanitary Sewer Force Main System 58A & 87 Replacement	900,000					900,000
Public Utilities- ESD Complex Security Upgrades	50,000	550,000				600,000
Public Utilities-ESD-Bldg LS Wet Well Rehabilitation	100,000	100,000	100,000	100,000	100,000	500,000
Public Utilities-ESD-Fixed Generator Rplcmnts	120,000	120,000	120,000	120,000	120,000	600,000
Public Utilities-ESD-Large Water Meter R&R	25,000	25,000	25,000	25,000	25,000	125,000
Public Utilities-ESD-Lift Station Rehabilitation	160,000	160,000	160,000	160,000	160,000	800,000
Public Utilities-ESD-Lift Station #1 Upgrade	190,000	1,450,000				1,640,000
Public Utilities-ESD-Production Well Rehabilitation	200,000	200,000	200,000	200,000	200,000	1,000,000
Public Utilities-ESD-Public Utilites Portable Generator Rplcmnts	220,000	220,000	220,000			660,000
Public Utilities-ESD-Sanitary Sewer Man-Hole Rehab	75,000	75,000	75,000	75,000	75,000	375,000
Public Utilities-ESD-Sanitary Sewer Rehab	550,000	550,000	550,000	550,000	550,000	2,750,000
Public Utilities-ESD-Small Water Meter R&R	50,000	50,000	50,000	50,000	50,000	250,000
Public Utilities-ESD-Upgrade of Lift Station Telemetry System	460,000	460,000	460,000			1,380,000
Public Utilities-Elevated Water Storage Tank Maintenance	30,000	30,000	30,000	30,000	30,000	150,000
Public Utilities-Water Distribution System Evaluation	200,000	200,000	200,000			600,000
Public Utilities-Water Line Service Relocations	25,000	25,000	25,000	25,000	25,000	125,000
Public Utilities-Water Valve Renewal & Replacements	36,000	36,000	36,000	36,000	36,000	180,000
Public Utilities-WTP Bleach Tank Replacement	60,000					60,000
Public Utilities-WTP Clarifier Rehab	480,000	480,000				960,000
Public Utilities-WTP Fill & Drainage Valve Replacements	85,000	85,000	85,000			255,000
Public Utilities-WTP Laboratory Mass Spectrometer Instrumentation Unit	180,000					180,000
Public Utilities-WTP Lime Slacker Replacement	250,000	250,000				500,000
Public Utilities-WTP Water Ammonia Tank Replacement	40,000					40,000
Water & Sewer R&R Fund Total	5,564,348	7,454,850	3,923,618	2,611,268	1,455,000	21,009,084

Municipal Golf Course - 445

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
PR-Golf Course Renovation-R&R			435,000	4,356,275		4,791,275
Municipal Golf Course Fund Total	-	-	435,000	4,356,275	-	4,791,275

Capital Improvement Program - 5 Year Plan FY 17-21

Storm Water Fund -448

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
ESD-Atlantic Av and 2nd Ave Stormwater Improvements	25,000	110,000				152,042
ESD-/CRA Block 63 Alley				33,000		33,000
ESD/IT-Computer Aided Design (CADD) Upgrade Licenses	37,500					37,500
ESD-George Bush Boulevard Storm Water Improvements	137,500					137,500
ESD/CRA-NE 3rd St/Ave Alley Improvements		137,500				137,500
ESD-Island Drive Seawall Repairs	350,000					350,000
ESD-Lakeview Stormwater System Rehabilitation	330,000					330,000
ESD-Lewis Cove Drainage Improvements	225,000					225,000
ESD-Marine Way Seawall Construction	250,000					250,000
ESD-Reclaimed Water System Expansion, Area 12C	355,000					355,000
ESD-Reclaimed Water System Expansion, Area 6		385,000				385,000
ESD/CRA-Roadway Reconstruction - (OCI Rating 0-39)	66,240	231,565	231,565			529,370
ESD/CRA-Roadway Reconstruction - (OCI Rating 40-49)			2,279,933	2,279,932		4,559,865
ESD-SE 4th Av. Beautification - Atlantic to SE 2nd St			200,000			200,000
ESD-SW 14th Ave. SW2nd St 3rd St (SW Alley)			137,500			137,500
ESD/CRA-SW 6th, 7th, 8th and 9th Ave-Improvements		16,500				16,500
ESD-MPO Local Agency Project-NE 2nd Av/Seacrest PH 3	11,000					11,000
ESD-Seawall Vulnerability Analysis	200,000					200,000
ESD-Update Stormwater Master Plan	200,000					200,000
Storm Water Fund Total	2,187,240	880,565	2,848,998	2,312,932	-	8,246,777

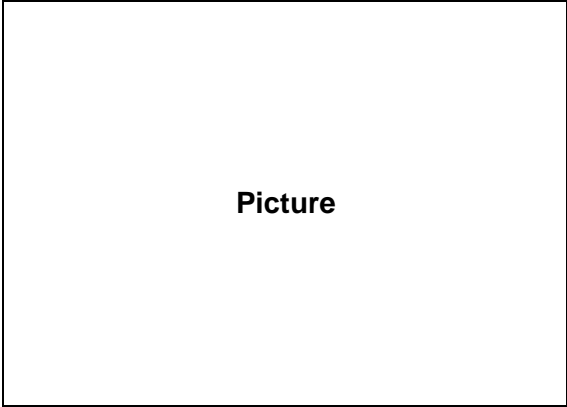
Garage Fund - 501

Project Title	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Vehicle Replacement-Automotive	1,322,660	2,805,000	2,975,000	3,600,000	2,905,000	13,607,660
Vehicle Replacement-Heavy Equipment	2,600,000					2,600,000
Vehicle Restoration	95,000					95,000
Garage Fund Total	4,017,660	2,805,000	2,975,000	3,600,000	2,905,000	16,302,660



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-524

Project Title: Barwick Road Sidewalks (west side)

Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

A newly installed sidewalk would connect to the current City and County sidewalks. Last year the County installed a sidewalk to the Delray Beach City line (L-33 canal) from the north (see attach). A number of years ago the City connected to their sidewalk and extended down to Palm Ridge Road. There is currently less than 300 feet of sidewalk needed to connect these 2 sidewalks in making a safe route to Banyan Creek Elementary (Design only from L-33 south to Lake Ida Road on the west side of the roadway).

Return on Investment (ROI) Considerations

ROI:

The sidewalk (west side) shall provide a safe route for our children with the same intensity as the City did with the guardrail project located on the east side of Barwick Road.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund					\$ 550,000	
		.				
Totals	\$ -	\$ -			\$ 550,000	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund	\$ -	\$ -			\$ 550,000	
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ 550,000	

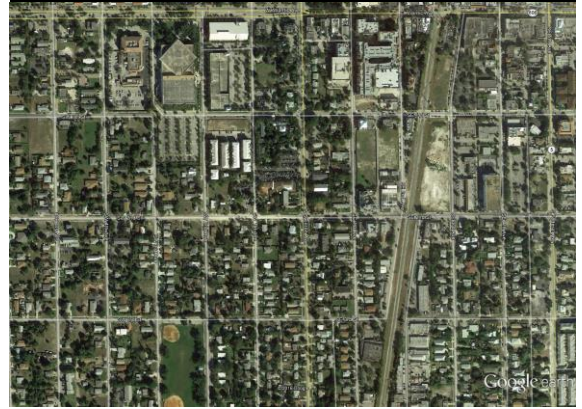
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 15-001

Project Title: Block 63 Alley

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Repaving and improvements to the alley between SW 2nd and SW 3rd Street and Swinton and SW 1st. Ave. Design for this project is currently underway with FPL.

Return on Investment (ROI) Considerations

ROI:

This alley once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Funding for Construction of this project will be included with the FY 17/18 Budget.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ -		\$ 110,000		
448 Stormwater		-		33,000		
Totals	\$ -	\$ -		\$ 143,000	\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 110,000				
448 Stormwater	-	33,000				
Totals	\$ -	\$ 143,000		\$ -	\$ -	

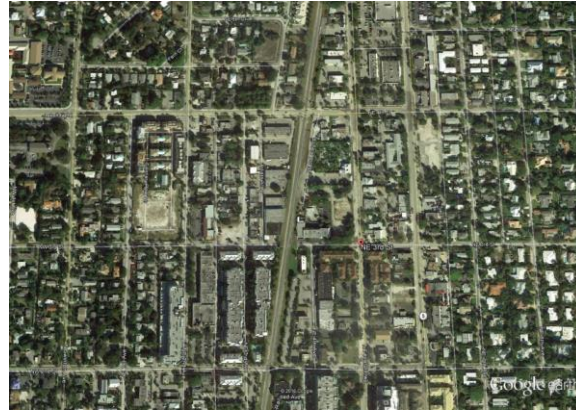
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 11-024

Project Title: NE 3rd Street St/Alley Improvements

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Provide street enhancements and install sidewalks on NE 3rd Street between NE 2nd Ave. and NE 3rd. Ave. between NE 3rd Street and NE 4th Street (Construction Phase)

Return on Investment (ROI) Considerations

ROI:

This alley and roadway once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Funding for Construction of this project is anticipated to begin in FY 16/17.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ -	\$ 2,057,000			
442 W/S R&R Fund-CRA	-	-	137,500			
448 Storm Water Fund-CRA	-	-	137,500			
Totals	\$ -	\$ -	\$ 2,332,000		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ -	\$ 2,332,000			
	-	-	-			
Totals	\$ -	\$ -	\$ 2,332,000	\$ -	\$ -	

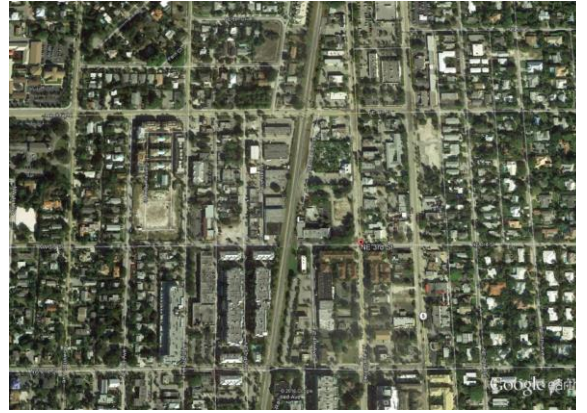
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: NW 5th Ave

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: NW 5th Ave includes sidewalks, landscaping and beautification measures.

Return on Investment (ROI) Considerations

ROI:

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund CRA	\$ 400,000	\$ -	\$ -			
	-		-			
	-					
Totals	\$ 400,000	\$ -	\$ -		\$ -	

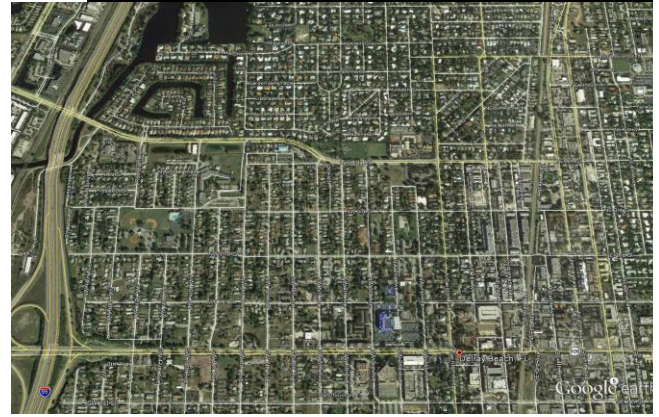
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 400,000	\$ -	\$ -			
	-		-			
	-					
Totals	\$ 400,000	\$ -	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-530

Project Title: NW/SW Neighborhood Alleys FY 17/18

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Design of nine unimproved alleys to be determined within the Northwest/Southwest Neighborhoods which will be constructed in FY 18/19. The design of the alleys is planned for FY 17/18.

Return on Investment (ROI) Considerations

ROI:

These alleys once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Construction of this project will be included with the FY 18/19 Project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 700,000	\$ 3,375,987	\$ 5,300,120	\$ 2,600,060	
		-	-			
Totals	\$ -	\$ 700,000	\$ 3,375,987	\$ 5,300,120	\$ 2,600,060	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 700,000	\$ 3,375,987	\$ 5,300,120	\$ 2,600,060	
		-	-	-	-	
Totals	\$ -	\$ 700,000	\$ 3,375,987	\$ 5,300,120	\$ 2,600,060	

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-530

Project Title: NW/SW Neighborhood Alleys (NWAley 2015)

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Design of nine unimproved alleys to be determined within the Northwest/Southwest Neighborhoods which will be constructed in FY 18/19. The design of the alleys is planned for FY 16/17.

Return on Investment (ROI) Considerations

ROI:

These alleys once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Construction of this project will be included with the FY 18/19 Project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ 500,000		\$ 385,000			
		-	-			
Totals	\$ 500,000	\$ -	\$ 385,000	\$ -	\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ 500,000	\$ -	\$ -	\$ -	\$ -	
334 City	-	-	385,000	-	-	
Totals	\$ 500,000	\$ -	\$ 385,000	\$ -	\$ -	

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-536

Project Title: Old School Square Site Renovations & Maint. DBCA

Level of Service (LOS): Best Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: Miscellaneous construction repairs, Drainage, concrete maintenance, sod, CPTED, HVAC, Electrical, outdoor security lighting, etc. improvements are proposed for Old School Square Building Area. (Project will be designed in FY 16/17).

Return on Investment (ROI) Considerations

ROI:

These renovations once completed will bring the building up to an established level of service for FY 17/18.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund CRA	\$ 500,000	\$ 200,000	\$ 800,000			
Totals	\$ 500,000	\$ 200,000	\$ 800,000		\$ -	

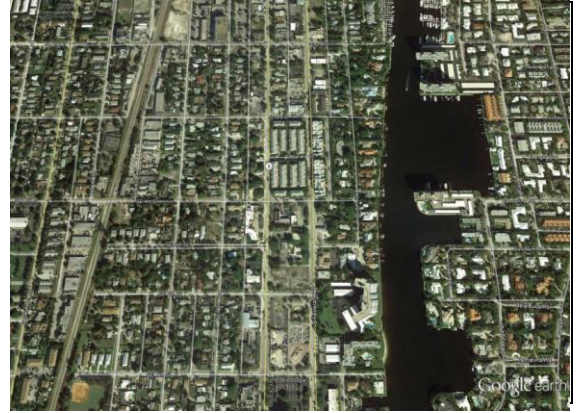
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund CRA	\$ 500,000	\$ 200,000	\$ 800,000			
Totals	\$ 500,000	\$ 200,000	\$ 800,000	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-003

Project Title: Osceola Neighborhood Improvements

Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City completed the design/engineering phase for the Osceola Park Neighborhood last year which included:

- (1) Pave unimproved and poorly maintained alleyways to provide better access
- (2) Install sidewalks near schools and churches
- (3) Install sidewalks near parks to accommodate safe pedestrian travel
- (4) Install swales to improve stormwater conveyance and quality in compliance with the NPDES permit
- (5) Provide traffic safety improvements with the installation of a round-a-bout, and three speed humps.

The next phase of the project is to construct the proposed design elements in the Osceola Neighborhood to complete the Master Plan. Design completed FY 16/17 with an amendment to SA for \$150,000 (RFQ maybe required) and Construction for FY 17/18 and 18/19.

Return on Investment (ROI) Considerations

ROI:

Per Commission direction, the objective is to complete improvements to neighborhoods per their Master Plans in a timely manner. The City designed the improvements to the Osceola Neighborhood last year and is requesting funding to complete the construction phase in one year in order to close out the Osceola Neighborhood Master Plan. The construction phase beginning in 2017 will be a 2 year project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)	\$ 837,870	\$ 2,758,395	\$ 2,758,395			
334 General Construction Fund City		2,758,395	2,758,395			
Totals	\$ 837,870	\$ 5,516,790	\$ 5,516,790		\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 837,870	\$ 5,516,790	\$ 5,516,790			
Totals	\$ 837,870	\$ 5,516,790	\$ 5,516,790	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

- New Project Project Update

Project Number: 16-529

Project Title: CRA Parking Management

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: As part of the 2010 Parking Management Plan; to design the projects under consideration with respect to pedestrian connections to parking areas, pedestrian crosswalk upgrades, security cameras for parking garages, revenue collection systems, and updated wayfinder signage throughout the district.

Return on Investment (ROI) Considerations

ROI: With the implementation of these project the City will provide a safer and pedestrian friendly neighborhood for residents of the City.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ 350,000	\$ 200,000				
Totals	\$ 350,000	\$ 200,000			\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ 350,000	\$ 200,000				
	-					
Totals	\$ 350,000	\$ 200,000	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

- New Project Project Update

Project Number: 14-008

Project Title: Pedestrian Improvements East Atlantic Avenue

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: LOS Increase ▼



Relationship to Community Vision and City Commission Goals

Justification: Provide ADA compliant cross walks along E Atlantic Ave east of Gleason Street, Venetian Drive and A1A as per 2010 Parking Study. Palm Beach County is requesting we incorporate design considerations for the pedestrian crosswalks. (Construction Phase)

Return on Investment (ROI) Considerations

ROI: These intersections, once improved will have an estimated life expectancy of 20-25 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 500,000		\$ -			
			-			
Totals	\$ 500,000		\$ -		\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 500,000		\$ -			
	-		-			
Totals	\$ 500,000		\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-500

Project Title: Roadway Reconstruction (OCI Rating 0-39)

Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 0-39. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)	\$ 580,703	\$ 2,026,212	\$ 2,026,212			
334 General Construction Fund City	132,595	\$ 2,026,211	\$ 2,026,211			
442- Water & Sewer Fund	144,348	\$ 347,350	\$ 347,350			
448 - Stormwater Fund	66,240	231,565	231,565			
Totals	\$ 923,886	\$ 4,631,338	\$ 4,631,338	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 713,298	\$ 4,052,423	\$ 4,052,423			
442- Water & Sewer Fund	\$ 144,348	\$ 347,350	\$ 347,350			
448 - Stormwater Fund	66,240	231,565	231,565			
Totals	\$ 923,886	\$ 4,631,338	\$ 4,631,338	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

New Project Project Update

Project Number: 16-535

Project Title: Roadway Reconstruction (OCI Rating 40-50)



Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 40-50. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)		\$ 253,097	1,392,035	\$ 1,392,035		
334 General Construction Fund (City)		\$ 1,424,410	4,398,053	4,398,053		
442- Water & Sewer Fund		-	1,156,268	1,156,268		
448 - Stormwater Fund			2,279,933	2,279,933		
Totals	\$ -	\$ 1,677,507	\$ 9,226,289	\$ 9,226,289	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	1,677,507	5,790,088	\$ 5,790,088		
442- Water & Sewer Fund	-	-	1,156,268	1,156,268		
448 - Stormwater Fund			2,279,933	2,279,933		
Totals	\$ -	\$ 1,677,507	\$ 9,226,289	\$ 9,226,289	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-550

Project Title: Roadway Reconstruction (OCI Rating 50-70)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 50-70. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process and is a stand alone 5 year project.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund (CRA)		-			1,702,499	
		-				
Totals	\$ -	\$ -	\$ -	\$ -	\$ 1,702,499	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund	\$ -	-	\$ -		1,702,499	
		-				
Totals	\$ -	\$ -	\$ -	\$ -	\$ 1,702,499	\$ -

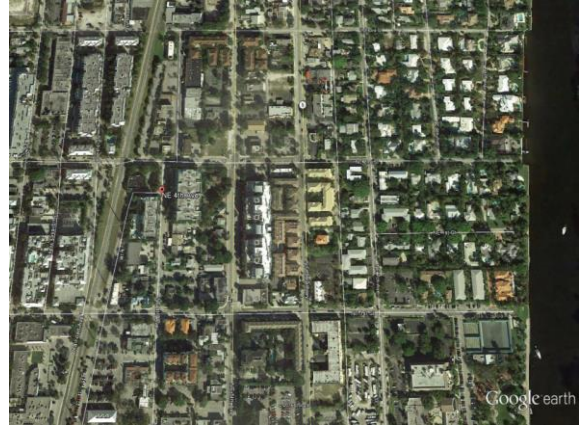
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

- New Project Project Update

Project Number: 16-008

Project Title: SE 4th Ave. Beautification - Atlantic- to SE 2nd Street

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: The Downtown Master Plan calls for the creation of a pedestrian-friendly network of streets with adequate sidewalks and lighting, and encourages improvements to the side streets to encourage businesses and pedestrian activity along these streets. Improvements have been made along NW/SW 5th Avenues, Pineapple Grove Way, NE 4th Avenue, and the Federal Highway pairs. Improvements to other side streets have occurred in conjunction with redevelopment projects (i.e. Atlantic Grove, Worthing Place). Contractor should contribute funding for milling and resurfacing portions of SE 4th Ave. adjacent to the iPic (Construction).

Return on Investment (ROI) Considerations

ROI: The proposed improvements to SE 4th Avenue will complement the streetscape improvements proposed with the proposed iPic theater and Uptown Delray projects.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund City	\$ -	\$ -	\$ 800,000			
448 Stormwater			200,000			
Totals	\$ -		\$ 1,000,000		\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -		\$ 800,000			
448 Stormwater			200,000			
Totals	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-002

Project Title: CRA City Sidewalks (City Limits)

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

To meet the new Level of Service established to construct sidewalks in the CRA/City limits sidewalks will be installed by Schools, Parks, Neighborhoods, and fill in the missing links.

Return on Investment (ROI) Considerations

ROI:

These sidewalks, once constructed, will provide safe travel to schools, churches, parks, and within neighborhoods. New sidewalks will have an estimated life expectancy of 20-25 years. Additionally, construction of sidewalks will provide ADA accessibility within the City neighborhoods. The sidewalk improvements for FY 2015/2016 are currently under design. Construction of this project will be included with the FY 18/19 Resurfacing, Restoration, and Rehabilitation (RRR) Project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)	\$ 300,000	\$ 50,000	\$ 495,000			
Totals	\$ 300,000	\$ 50,000	\$ 495,000	\$ -	\$ -	\$ -

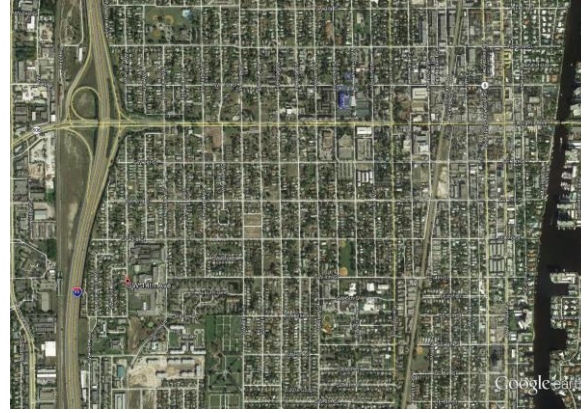
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 300,000	\$ 50,000	\$ 495,000	\$ -	\$ -	\$ -
Totals	\$ 300,000	\$ 50,000	\$ 495,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

- New Project Project Update

Project Number: 16-010

Project Title: SW 14th Ave. SW 2nd St. 3rd St. (SW Alley)

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: Improvements to five alleys in the NW/SW Area Neighborhoods (Construction Phase)

Return on Investment (ROI) Considerations

ROI: These alleys, once improved, will have an OCI rating of 100 which will have an estimated life expectancy of 20-25 years. This project will be funded by the CRA . Construction of this project will be included with the FY 18/19 Resurfacing, Restoration, and Rehabilitation (RRR) Project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund CRA		\$ -	\$ 550,000			
448 Stormwater			137,500			
Totals			\$ 687,500		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund			\$ 550,000			
448 Stormwater	-		137,500			
Totals		\$ -	\$ 687,500	\$ -	\$ -	

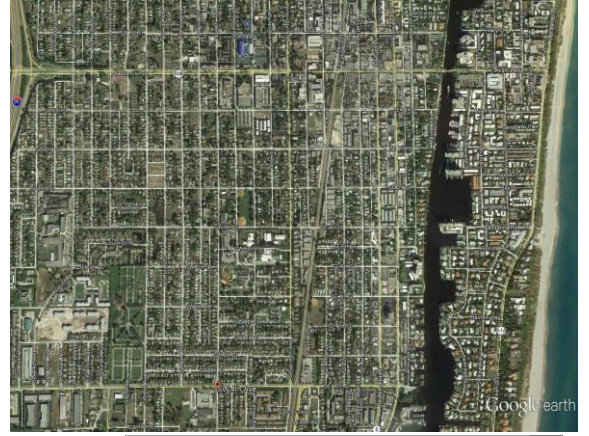
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-008

Project Title: SW 4th Ave. - Atl-SW 10th

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Improve SW 4th Ave. between SW 10th Street and Atlantic Ave. with landscaping and miscellaneous improvements (Design Phase FY 17/18).

Return on Investment (ROI) Considerations

ROI:

The proposed design improvements to SW 4th Avenue will be incorporated for Construction with the FY 18/19 Resurfacing, Restoration, and Rehabilitation (RRR) Project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 100,000	\$ -			
			-			
Totals	\$ -	\$ 100,000	\$ -		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 100,000	\$ -			
			-			
Totals	\$ -	\$ 100,000	\$ -	\$ -	\$ -	

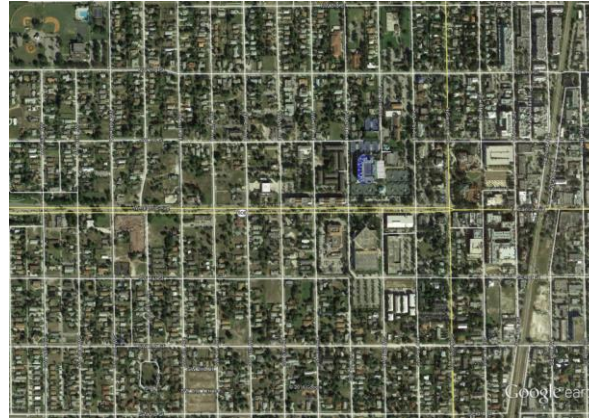
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-009

Project Title: SW 6th, 7th, 8th, and 9th Ave. Improvements
 (Atl.-SW 1st St.)

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

As part of the redevelopment of this block with the proposed mixed-use development (Uptown Atlantic) at the north end, pedestrian linkages and on-street parking will be installed, where possible. (Design Only). The portions of the improvements adjacent to the mixed use development hotel will be funded by the developer and the remaining sections for the design will be funded by the CRA.

Return on Investment (ROI) Considerations

ROI:

The portions of the improvements adjacent to the mixed-use development hotel will be funded by the developer -- the remaining sections will be funded by the CRA . Funding in FY 16/17 will cover design costs. Construction of this project will be proposed in the FY 17/18 Budget.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 100,000				
448 Stormwater	-	16,500				
Totals	\$ -	\$ 116,500			\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 100,000				
448 Stormwater	-	16,500				
Totals	\$ -	\$ 116,500	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10



Amount Spent-to-date

New Project
 Project Update

Project Number: 16-908

Project Title: City Garage Roll Up Gate

Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Install roll up gates and close the entrance.

Return on Investment (ROI) Considerations

ROI: Provide additional protection to the building.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund 334	\$ -	\$ 50,000				
Totals	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund 334	\$ -	\$ 50,000				
Totals	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

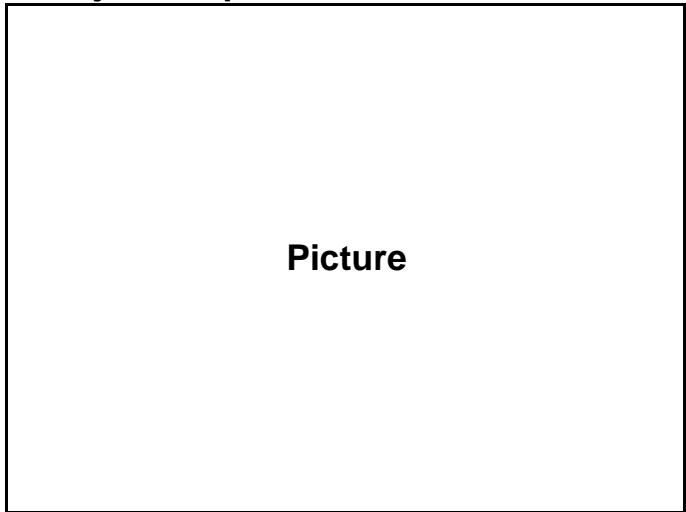
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 382	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10



Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-912

Project Title: Parking Meters

Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Replace existing multispace meters and add additional units along the beach.

Return on Investment (ROI) Considerations

ROI: Increased revenue.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 Finance	\$ 500,000					
Totals	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 Finance	\$ 500,000					
Totals	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 383	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

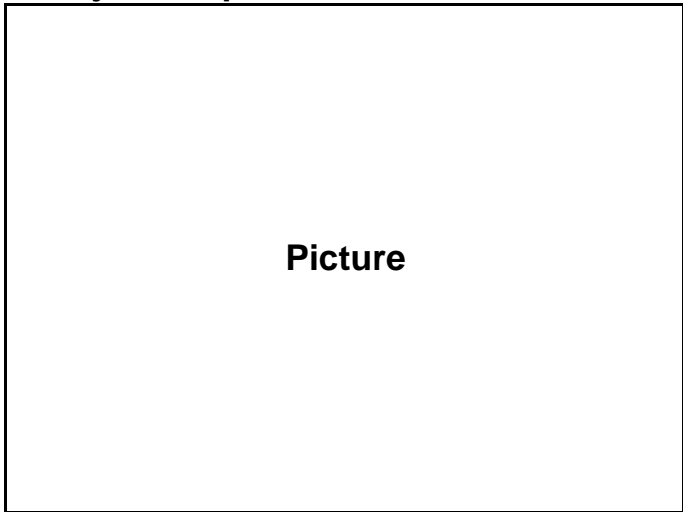
Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10

Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-903

Project Title: City Buildings - Air conditioners



Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Replace all the air conditioners in the City on a 10 year rotating cycle.

Return on Investment (ROI) Considerations

ROI: Eliminate failures as equipment ages past its scheduled life.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund 334		\$ 75,000	\$ 250,000	\$ 250,000	\$ 250,000	
Totals	\$ -	\$ 75,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ 75,000	\$ 250,000	\$ 250,000	\$ 250,000	
Totals	\$ -	\$ 75,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 384	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

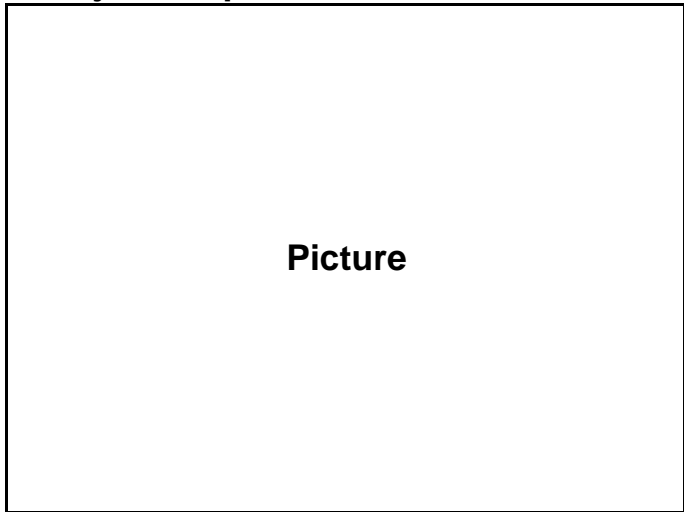
Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10

Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-907

Project Title: City Library Roll Up Gates



Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Install roll up gates at the front entrances to the Library.

Return on Investment (ROI) Considerations

ROI: Provide additional protection to the building.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ 50,000				
Totals	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ 50,000				
Totals	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 385	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

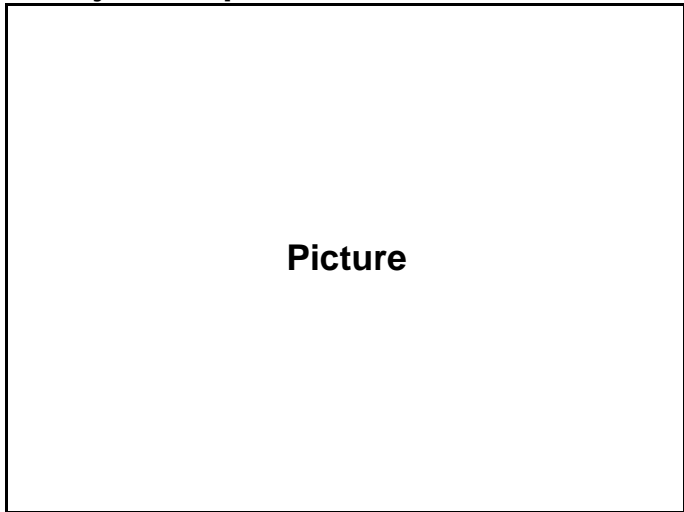
Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10

Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-904

Project Title: City Buildings - Roofs



Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Replace roofs on City Buildings that have reached their end of life expectancy.

Return on Investment (ROI) Considerations

ROI: Eliminate water intrusion into the buildings causing additional expenses.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund		\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	
Totals	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund		\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	
Totals	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -

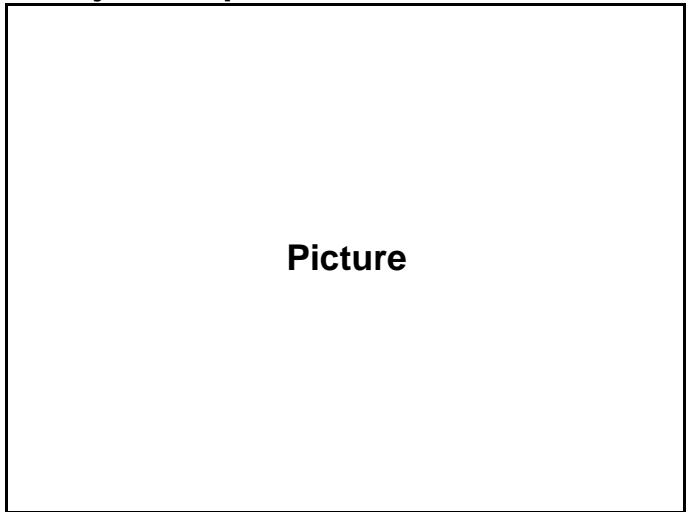
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 386	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10



Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-905

Project Title: City Buildings - Evaluation of Other Building Components Citywide

Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Perform complete analysis (including asset management) and scheduled replacement for all other components within the City limits on a 20 year rotating cycle.

Return on Investment (ROI) Considerations

ROI:

Eliminate failures as equipment ages past its scheduled life.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	
Totals	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	
Totals	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 387	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

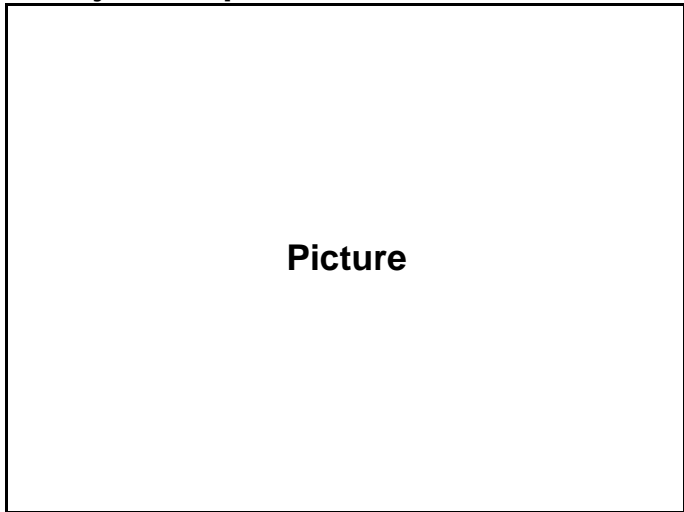
Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10

Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-910

Project Title: OSS Parking Garage - LED Lighting



Level of Service (LOS): Best Practices ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Upgrade existing garage lighting to LED.

Return on Investment (ROI) Considerations

ROI: Electrical Savings over 50%, less carbon footprint.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction fund	\$ -	\$ 125,000				
Totals	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction fund	\$ -	\$ 125,000				
Totals	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 388	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Clayton A. Gilbert
Phone #/Extension: 561-243-7339
Fund Number 334-6112-519.46-10

Amount Spent-to-date

- New Project
 Project Update

Project Number: 16-901

Picture

Project Title: Decorative Street Lights

Level of Service (LOS): Life Safety ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Replace the metal poles on East Atlantic Ave with spun concrete poles and LED fixtures.

Return on Investment (ROI) Considerations

ROI:

Safety issue as the poles are structurally failing, electrical cost savings by using a more efficient light.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund (CRA)	\$ 200,000	\$ 200,000				
Totals	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -

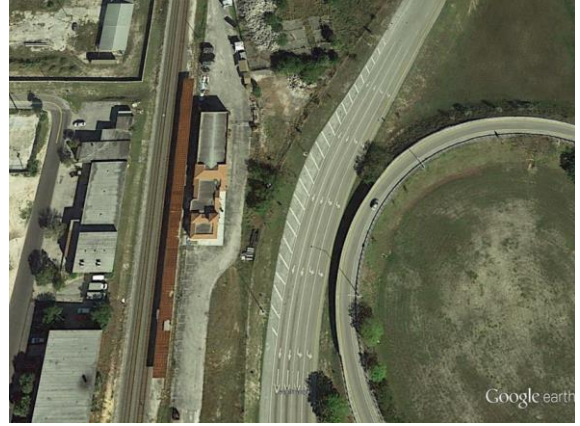
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund	\$ 200,000	\$ 200,000				
Totals	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 389	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-509

Project Title: Historic Train Depot Station Renovations (On/Off Site)

Level of Service (LOS): Best Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

The train station has been deteriorating and is in need of rehabilitation. The facility is currently used for storing the 100' steel Christmas tree along with other City assets. The rehabilitation will include complete interior and exterior renovations along with site security upgrades to meet today's building codes. Portions of the interior will be prepared for future planned usage i.e. Caring Kitchen. The procurement of engineering services will be through an FREQ. process. The immediate structural repairs will be completed in FY 15/16.

Return on Investment (ROI) Considerations

ROI:

The renovation of the Historic Train Depot Station will preserve an important City asset for future generations.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund - Financing	\$ 250,000					
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 250,000	\$ -				
Totals	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -

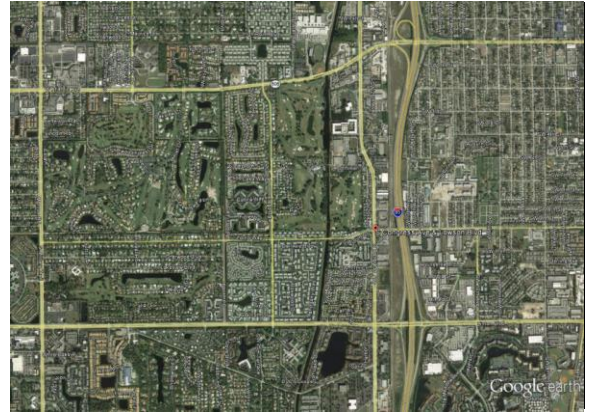
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project
 Project Update

Project Number: 16-531

Project Title: FDEP Lake Ida Project Grant

Level of Service (LOS): Regulatory/Contractual

FY 2016-2018 Goal: Statutorily/Contractually Required

Relationship to Community Vision and City Commission Goals

Justification:

The City is participating in the 2016 Florida Department of Environmental Protection Grant Application Process. The City intends to preserve the Lake Ida parcel as a nature preserve in perpetuity. The site has significant native biodiversity, albeit intermingled with exotic species. It is being utilized by native wildlife, both along the interface with Lake Ida and in the upland portions of the site. The site is comprised both uplands and freshwater wetlands, which will be restored to a mosaic of ecosystems that would maximize biological values. The City is seizing this opportunity to restore native habitat and provide for resource-based outdoor recreation and education opportunities. The plan calls for a mix of wetland restoration along the eastern boundary, scrubby flatwoods restoration along the southern boundary, and mesic hardwood forest restoration in the west and north, which together will maximize benefits to native plants and wildlife while creating a pleasant and fascinating environment for City residents and visitors to enjoy.

Return on Investment (ROI) Considerations

ROI:

Various groups in the local community will be engaged with the City in the improvement activities, creating a sense of pride and ownership. The groups include volunteers from local high schools, which will help remove the exotics, two bicycle-oriented organizations which will help with the paths, and local environmental organizations that will be asked to work on the educational signage. The City of Delray Beach will coordinate and support these efforts through a myriad of in-kind resources including, vehicles, supplies, materials tools and staff resources including landscaping crews, and technical advisors. This grant application will enable the City to fulfill the City's goals for protecting this property, in support of the citizens' request by providing access to the land-locked parcel.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund	\$ -	\$ 132,300	\$ -	\$ -	\$ -	\$ -
FDEP Funding		200,000				
Totals	\$ -	\$ 332,300	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund		\$ 332,300	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ 332,300	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

/Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334 & 442 / General



Amount Spent-to-date

New Project Project Update

Project Number: 16-511

Project Title: Marine Way Roadway and Seawall Construction

Level of Service (LOS): Life Safety ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Marine Way between Atlantic Avenue and SE 1st Street has structurally failed. In this reach of the Intracoastal Waterway there is no seawall and high tides flood the area frequently. Mitigation to date has included relocation of the existing water main to the west side of the right-of-way. The area needs a seawall as well as total roadway and sanitary re-construction. The design phase in FY 16/17 shall update the existing conceptual plans and engineer the selected plan.

Return on Investment (ROI) Considerations

ROI: The City has a conceptual plan which was developed in 2008 and will be updated to select the most cost effective alternative that meets the established level of service. Seawall design will consider projections for sea level rise for the next 50 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund		\$ 100,000	\$ 5,610,000			
442 Water & Sewer R&R Fund	\$ 45,000					
448 Storm Water fund	250,000					
Totals	\$ 295,000	\$ 100,000	\$ 5,610,000	\$ -	\$ -	\$ -

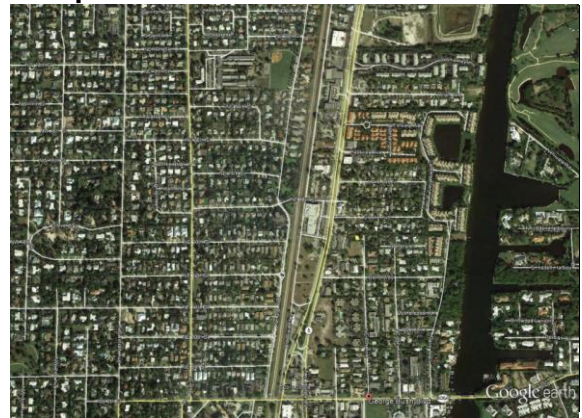
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	\$ -	\$ 5,610,000			
442 Water & Sewer R&R Fund	\$ 45,000					
448 Storm Water fund	250,000					
Totals	\$ 295,000	\$ -	\$ 5,610,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 14-071

Project Title: MPO Local Agency Project - NE 2nd Avenue / Seacrest Phase I

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

NE 2nd Ave. / Seacrest Beautification Phase I: starting at George Bush Blvd. north to NE 13th Street will be ready for bidding at the end of this year. This is a Local Agency Project (LAP) with FDOT providing funding in the amount of \$223,650 for Phase I (additional funding in the amount of \$450,000 from FDOT has been requested). Stormwater as well as water mains will be upgraded (where required) as part of this project. Moreover, in efforts to accommodate the FDOT's timing and appropriated grant funding, construction of Phase II (FDOT funding \$692,000) is now being considered to be combined with the Phase I construction (Starting at NE 13th Street to NE 22nd Street). By combining Phase I and II the FDOT and the City will hopefully receive a better value in the construction cost also the construction time will be shortened. Finally, the City will be required to provided the services of a CEI during the construction phases of this project.

Return on Investment (ROI) Considerations

ROI:

This project is the construction portion of Phase I of a 4-Phase Master Plan for the NE 2nd Ave. Seacrest Beautification Project with FDOT providing grant funding.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 627,700					
Totals	\$ 627,700	\$ -	\$ -	\$ -	\$ -	\$ -

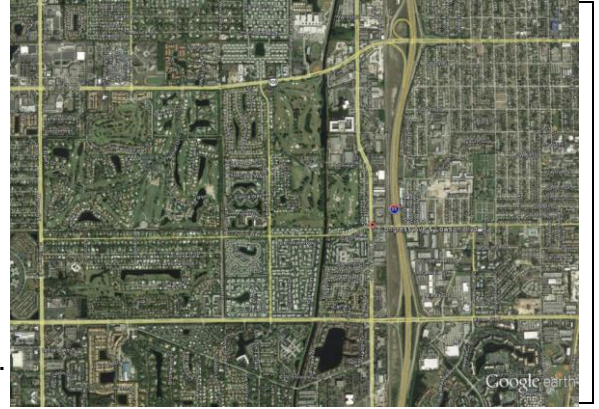
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 627,700					
	\$ -	\$ -				
Totals	\$ 627,700	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
		\$ -				
	-					
Totals		\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-516

Project Title: MPO Local Initiative - Lawson Blvd. Military Trail to Congress Ave. to SE 6th Ave.

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City is participating in the 2014 Palm Beach County Metropolitan Planning Organization Grant Application Process (MPO). Lawson Blvd. has been approved through the MPO for improvements to the roadway right of way to include sidewalks, bike paths, landscaping, and irrigation. As part of the grant analysis the City is responsible to perform the design of the proposed roadway. Utilizing one of the City's consultants to perform the design/engineering requirements will afford the City grant funds from the MPO for the construction costs of the project.

Return on Investment (ROI) Considerations

ROI:

The City is required to provide funding for the design/engineering portion of the MPO local initiative. Additionally, when the project is ready for construction the City will be responsible for funding the CEI services for the project (2019). The MPO will pay for the construction portion of this project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

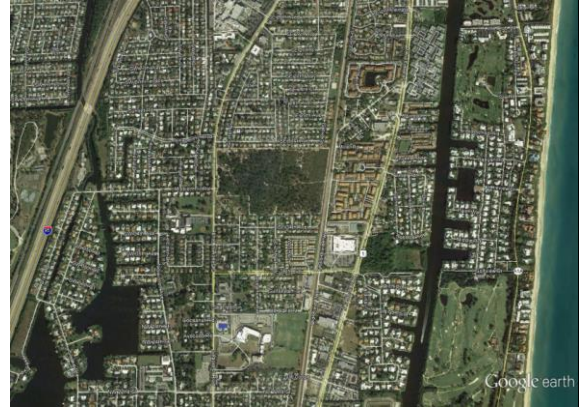
Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 195,000	\$ -	\$ -	\$ 82,500	\$ -	\$ -
334 General Construction Fund (MPO)				\$ 1,000,000		
Totals	\$ 195,000	\$ -	\$ -	\$ 1,082,500	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 195,000	\$ -	\$ -	\$ 1,082,500	\$ -	\$ -
	-					
Totals	\$ 195,000	\$ -	\$ -	\$ 1,082,500	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request



Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

New Project Project Update

Project Number: 16-519

Project Title: MPO Local Agency Project - NE 2nd Avenue / Seacrest Phase 3 (Design)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

NE 2nd Ave. / Seacrest Beautification Phase 3 (Design Only) beginning at NE 22nd Street north to Gulfstream is the last phase of the NE 2nd Ave. Seacrest Beautification Project. This is a Local Agency Project (LAP) with FDOT providing grant funding for the construction phase of this project. Stormwater as well as water mains will be upgraded as part of this project. Construction of this last portion of the project is estimated to begin in FY 18/2019. This project can be completed utilizing in-house staff.

Return on Investment (ROI) Considerations

ROI:

This project is Phase 3 of for the NE 2nd Ave. Seacrest Beautification Project (last phase) with FDOT providing grant funding for construction. Professional design services are required prior to the FDOT bidding this project for construction in FY 18/2019.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 203,500		\$ 350,000			
FDOT Grant	-		750,000			
448 Storm Water	11,000					
Totals	\$ 214,500	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 203,500	\$ -	\$ 1,100,000			
448 Storm Water	11,000					
Totals	\$ 214,500	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -

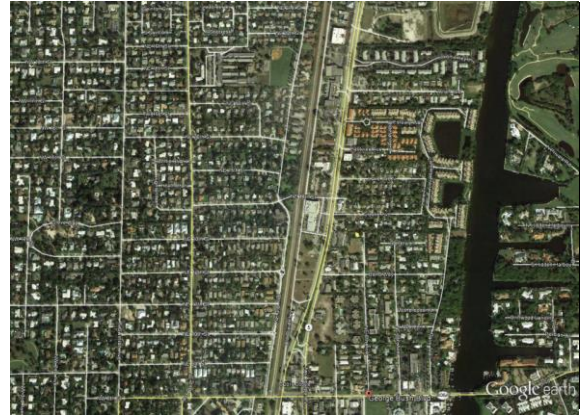
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 14-071

Project Title: MPO Local Agency Project - NE 2nd Avenue / Seacrest Phase II

Level of Service (LOS):

FY 2016-2018 Goal:

Relationship to Community Vision and City Commission Goals

Justification:

NE 2nd Ave. / Seacrest Beautification Phase I: starting at George Bush Blvd. north to NE 13th Street will be ready for bidding at the end of this year. This is a Local Agency Project (LAP) with FDOT providing funding in the amount of \$223,650 for Phase I (additional funding in the amount of \$450,000 from FDOT has been requested). Stormwater as well as water mains will be upgraded (where required) as part of this project. Moreover, in efforts to accommodate the FDOT's timing and appropriated grant funding, construction of Phase II (FDOT funding \$692,000) is now being considered to be combined with the Phase I construction (Starting at NE 13th Street to NE 22nd Street). By combining Phase I and II the FDOT and the City will hopefully receive a better value in the construction cost also the construction time will be shortened. Finally, the City will be required to provided the services of a CEI during the construction phases of this project.

Return on Investment (ROI) Considerations

ROI:

This project is the construction portion of Phase II of a 4-Phase Master Plan for the NE 2nd Ave. Seacrest Beautification Project with FDOT providing grant funding.

Payback Period (ROI):

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 Genera Construction I Fund	\$ -	\$ 635,377				
MPO Grant - Fund 334	\$ -	\$ 942,656				
Totals	\$ -	\$ 1,578,033	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 Genera Construction I Fund	\$ -	\$ 1,578,033				
Totals	\$ -	\$ 1,578,033	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
		\$ -				
	-					
Totals		\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: Fire-Rescue
 Contact Person: Asst. Chief Michael Rodriguez
 Phone #/Extension: 243-7487
 Fund Number: 334/General Fund



Amount Spent-to-date \$ _____ -
 New Project Project Update

Project Number:

Project Title: Fire-Ocean Rescue Lifeguard Towers

Level of Service (LOS): Life Safety FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

The City of Delray Beach municipal beach is a popular destination for vacationers and residence alike. It is important that we maintain every component including the lifeguard towers. Currently, many of the towers are in various stages of disrepair. The towers are crumbling and have become a safety hazard for Ocean Rescue personnel. This project will begin the process of replacing the eight (8) large towers, two (2) per year until all have been replaced. The City has invested funding in recent years for pressure cleaning, painting, and upkeep of the towers. These cost continue to escalate. Currently, the windows and doors are non-impact, and have been subjected to recurring vandalism.

ROI:

Return on Investment (ROI) Considerations

The City of Delray's Municipal Beach had approximately 2 million visitors during 2015 with the lifeguard staff rescuing over 100 bathers. The lifeguard towers are staffed seven days a week, eight hours a day. These towers provide a safe environment for our lifeguards from the elements, as well as provide a birds eye view of the terrain that they oversee. In order for Ocean Rescue staff to continue keeping bathers safe it is necessary to invest in the towers. The slow transition of the new towers will provide a replacement schedule over the next four years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 7 to 10 Years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334-General Construction Fund	\$ -	\$ 77,400	\$ 77,400	\$ 77,400	\$ 77,400	
Totals	\$ -	\$ 77,400	\$ 77,400	\$ 77,400	\$ 77,400	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334-General Construction Fund	\$ -	\$ 77,400	\$ 77,400	\$ 77,400	\$ 77,400	
Totals	\$ -	\$ 77,400	\$ 77,400	\$ 77,400	\$ 77,400	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -	\$ -	\$ -		
Totals	\$ -	\$ 397	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: Fire-Rescue
 Contact Person: Asst. Chief Michael Rodriguez
 Phone #/Extension: 243-7487
 Fund Number: 334/General Fund



Amount Spent-to-date \$ _____ -
 New Project Project Update

Project Number: 16-575

Project Title: FS #1 Apparatus Bay Floor

Level of Service (LOS): Life Safety FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

The apparatus bay floor at station is in need of re-surfacing. The current floor is more than 15 years old and shows a tremendous amount of wear and tear including multiple areas of chipping. Fire station 1 is the flagship of our fire rescue stations and sees the most visitors of any of the stations and hosts multiple city wide events. This station also serves as our EOC. This is our busiest station with over 6,000 unit responses annually.

Return on Investment (ROI) Considerations

ROI:

Less maintenance on the floor; potential for costs associated with injury to employees/visitors from slip and falls in the bay. New floor will ensure a stable environment for the apparatus to park and respond from.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 7 to 10 Years

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334-General Construction Fund	\$ -	\$ 50,000				
Totals	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334-General Construction Fund	\$ -	\$ 50,000				
Totals	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Police Dept
Phone #/Extension:
Fund Number 334-2111-521-64.90

Amount Spent-to-date

- New Project
 Project Update

Project Number:

Picture

Project Title: PD-Land Acquisition for Future EOC

Level of Service (LOS): Life Safety ▼ **FY 2016-2018 Goal:** Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Installation of new A/C unit at the Police Department

Return on Investment (ROI) Considerations

ROI: Need to protect the public.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund	\$ 177,000			\$ -	\$ -	
Totals	\$ 177,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund	\$ -			\$ -	\$ -	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

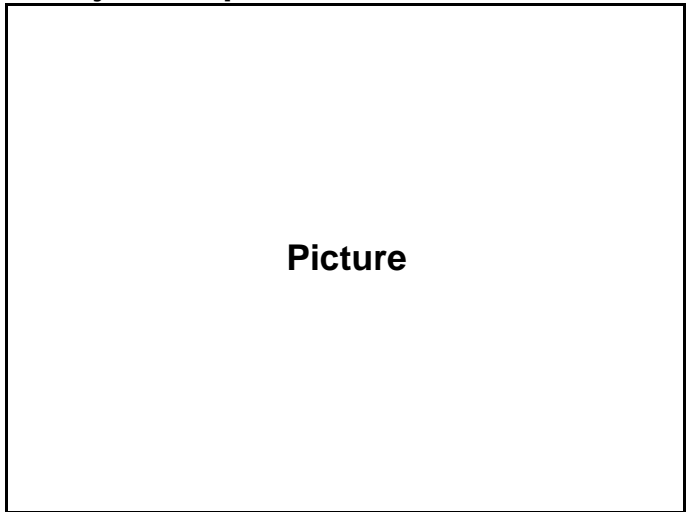
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 399	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Police Dept
Phone #/Extension:
Fund Number 334-6111-519-61.10



Amount Spent-to-date

- New Project
 Project Update

Project Number:

Project Title: PD-Land Acquisition for Future EOC

Level of Service (LOS): Life Safety ▼
FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: Land purchase for Police Department for future EOC.

Return on Investment (ROI) Considerations

ROI: Need to protect the public.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund	\$ -			\$ 3,000,000	\$ 5,000,000	
Totals	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 5,000,000	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund	\$ -			\$ 3,000,000	\$ 5,000,000	
Totals	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 5,000,000	\$ -

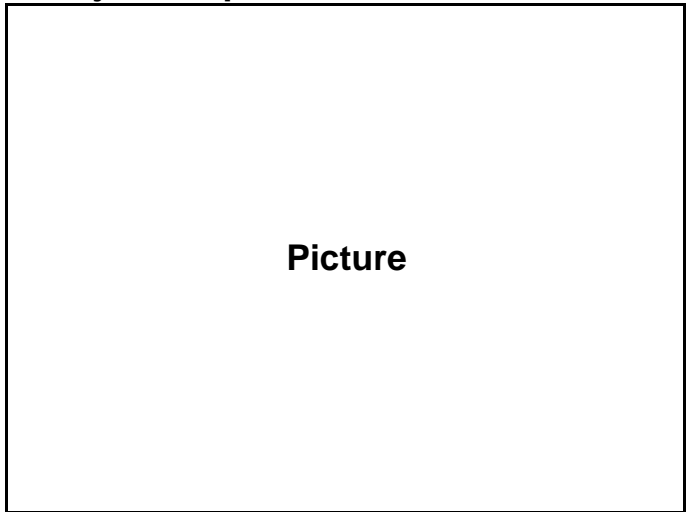
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD/PW : Build. Maint.
Contact Person: Police Dept
Phone #/Extension:
Fund Number 334-6111-519-61.10



Amount Spent-to-date

- New Project
 Project Update

Project Number:

Project Title: PD-Video Control Room Surveillance Cameras

Level of Service (LOS): Life Safety ▼
 FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: PD-Video Control Room Surveillance Cameras

Return on Investment (ROI) Considerations

ROI: Need to protect the public.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund	\$ 150,000	\$ 300,000		\$ -	\$ -	
Totals	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
General Construction Fund	\$ 150,000	\$ 300,000		\$ -	\$ -	
Totals	\$ 150,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 401	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4127-572-xx.xx

P1 - #4

Amount Spent-to-date

New Project

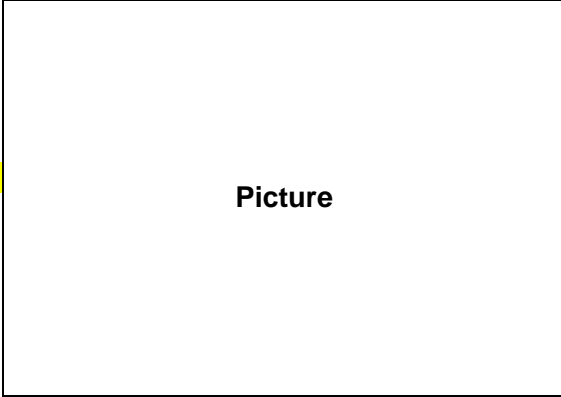
Project Update

Project Number:

Project Title: PR-Pompey Park Master Plan

Level of Service (LOS): Policy Directives

FY 2016-2018 Goal: Repair & Replacement (R & R) Program



Relationship to Community Vision and City Commission Goals

Justification: Contract for a community based study of Pompey Park Pool and Coomunity Center to determine current and future needs for anticipated future replacement of Pool and Community Center. The pool has exceeded its useful life (over 25 years) and the programming in Pompey Community Center has out-grown the existing space. A RFQ is required for this project, design is scheduled for FY 2016/17 and construction is anticipated to last 2 years.

Return on Investment (ROI) Considerations

ROI: A study of the facilities and community needs would be the first phase of a Complete Park Renovation (baseball fields previously renovated).

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - General construction Fund-CRA		\$ 800,000	\$ 4,000,000	\$ 4,800,000	\$ 4,000,000	
Totals	\$ -	\$ 800,000	\$ 4,000,000	\$ 4,800,000	\$ 4,000,000	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - General Construction Fund	\$ -	\$ 800,000	\$ 4,000,000	\$ 4,800,000	\$ 4,000,000	
Totals	\$ -	\$ 800,000	\$ 4,000,000	\$ 4,800,000	\$ 4,000,000	\$ -

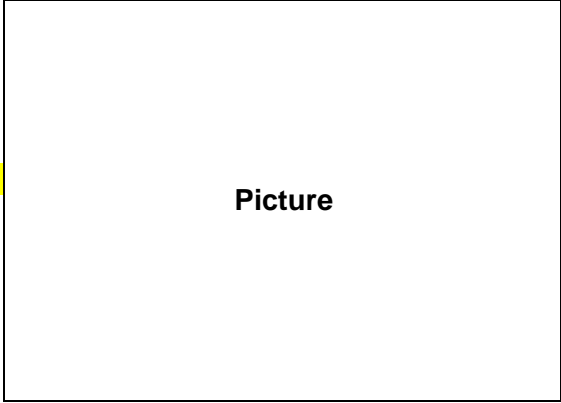
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4131-572-xx.xx

Future



Picture

Amount Spent-to-date

- New Project Project Update

Project Number:

Project Title: PR- Atlantic Dunes Nature Trail

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: LOS Increase

Relationship to Community Vision and City Commission Goals

Justification:

Remove /replace exotic plants with native species \$85,000. Cover nature trail (818' x 6') w/elevate pressure treated boardwalk and one observation platform with educational signage throughout the trail (\$100,000). Create and area at Atlantic Dunes Park for residents and visitors to enjoy the environment. Engineer - Architect - \$30,000; Construction - \$185,000

Return on Investment (ROI) Considerations

ROI:

Increased park visitation and environmental conservation.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - Parks and Recreation				\$ 30,000	\$ 203,500	
Totals	\$ -	\$ -	\$ -	\$ 30,000	\$ 203,500	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - Parks and Recreation				\$ 30,000	\$ 203,500	
Totals	\$ -	\$ -	\$ -	\$ 30,000	\$ 203,500	\$ -

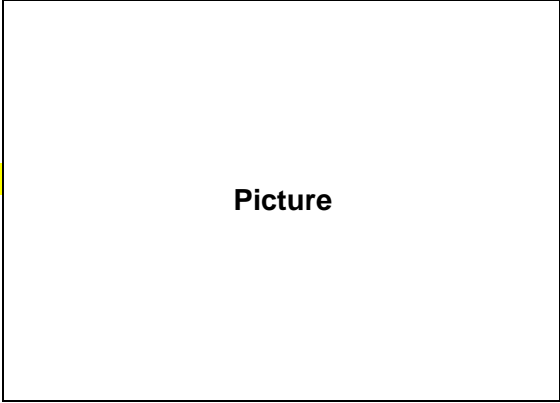
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4121-572-xx.xx

P1 - #6



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: PR- Hilltopper Elevator

Level of Service (LOS): Life Safety

FY 2016-2018 Goal: Statutorily/Contractually Required

Relationship to Community Vision and City Commission Goals

Justification:

Currently, the elevator at Hilltopper Stadium pressbox is not operational whereas the City is not ADA compliant. This request is to remove Hilltopper Stadium elevator from the present Mowery agreement and rebid for a separate agreement. \$75,000

Return on Investment (ROI) Considerations

ROI:

ADA requirement.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - General Construction Fund - CRA	\$ 115,000					
Totals	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - General Construction Fund	\$ 115,000					
Totals	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -

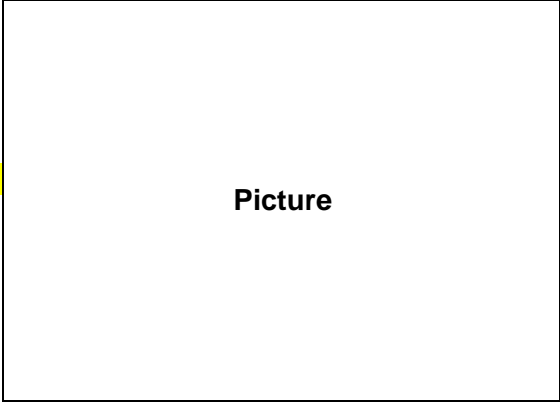
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4151-572-xx.xx

P1 - #2



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: PR-Merritt Park Lights - R&R

Level of Service (LOS): Life Safety

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Replace Sports Lighting fixtures at Merritt Park. Lighting system is approximately 30 years old. Price Includes: New Musco Fixtures and hardware (\$172,500); New Control Link System (\$9,450); Removal and Installation. This project is the FINAL phase of Merritt Park Improvements. Park physical renovations taking place in FY15/16.

Return on Investment (ROI) Considerations

ROI:

Replacing the current lighting at Merritt Park would reduce operating cost, increase future efficiency, increase delivered candlepower, increase future life, and meet the environmental lighting requirements. Addition of the Control Link System will reduce energy cost by 50% through controlling the actual hours of lighting as well as track the hours used.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 7 to 10 Years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 -General Construction Fund Financing	\$ 218,340					
Totals	\$ 218,340	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 -General Construction Fund	\$ 218,340					
Totals	\$ 218,340	\$ -	\$ -	\$ -	\$ -	\$ -

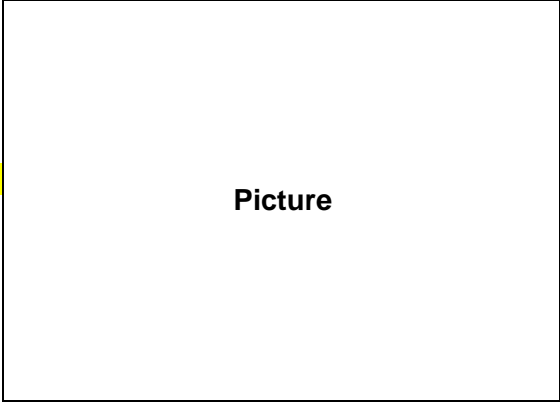
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4122-572-xx.xx

P2 - #1



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: PR- Special Event Van

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Purchase a 2016 Express Cargo Van for the purpose of transporting tents, chairs and equipment to Special Events. Currently, personal cars and parks maintenance are being used. Parks maintenance normally have to pick up items the day before and deliver to the special event site that day or hold until the morning. A van could be packed the day before and secured at the City Attorney lot until the Special Event Coordinator picks up.

Return on Investment (ROI) Considerations

ROI:

A savings of staff hours could be realized.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - Parks and Recreation-Financing	\$ 26,210					
Totals	\$ 26,210	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - Parks and Recreation	\$ 26,210					
Totals	\$ 26,210	\$ -	\$ -	\$ -	\$ -	\$ -

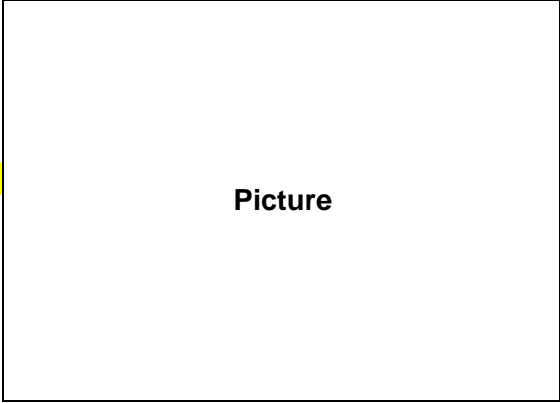
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4127-572-xx.xx

P1 - #5



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: PR- Tennis Center Structural Assessment

Level of Service (LOS): Life Safety ▼

FY 2016-2018 Goal: Invest in High Value Assets/Programs ▼

Relationship to Community Vision and City Commission Goals

Justification:

The Tennis Center is in need of repair throughout the center including seats, stairs, and most of all the metal structure. An assessment is requested to see what options are available to move forward with creating a safe and revenue based facility. Assessment - \$75,000

Return on Investment (ROI) Considerations

ROI:

A new tennis facility will realize a return on investment from income received as a consequence of spending by residents and visitors attracted to the community by the special events related to the Tennis Center.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - General Construction fund-CRA	\$ 75,000					
Totals	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - General Construction fund	\$ 75,000					
Totals	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -

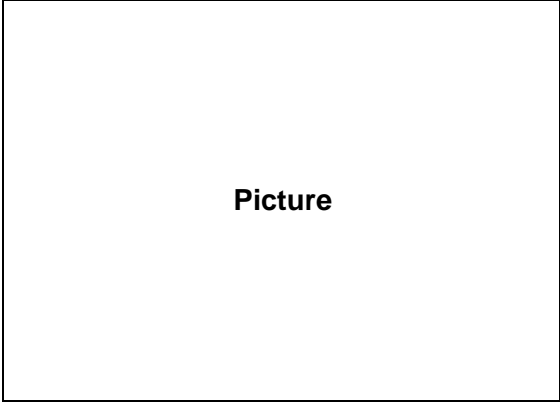
Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 334-4173-572-xx.xx

P1- #5



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: PR-Miller Park Shade System

Level of Service (LOS): Life Safety

FY 2016-2018 Goal: LOS Increase

Relationship to Community Vision and City Commission Goals

Justification:

Shade system to cover bleachers at Miller Park to protect spectators from weather and foul balls. Shade system would be installed over (8) 18'x12'x8.5 row bleachers and (2) 30'x22'x12' row bleachers. Estimated cost \$60,000.00. This project has been requested by Little League and is being partially funded by Little League. The current environmental conditions provide for extreme exposure to sun during Little League games.

Return on Investment (ROI) Considerations

ROI:

The increased participation at baseball tournaments or games by residents and visitors will bring an economic impact to restaurants, hotels, and store fronts. This will reduce the risk of skin damage to spectators.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 7 to 10 Years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 -General Construction Fund-Financing	60,000			\$ -		
Go Fund Me Account - Little League				-		
Totals	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

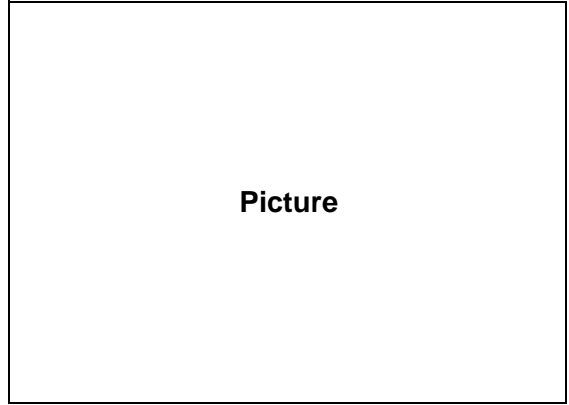
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 - Parks and Recreation	\$ 60,000			\$ -		
				-		
Totals	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: Parks & Recreation
 Contact Person: Suzanne Fisher
 Phone #/Extension: 243-7251
 Fund Number: 426-4311-572-xx.xx



Amount Spent-to-date

New Project Project Update

Project Number:

Project Title: PR- Marina Renovation - R&R

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Recently a study was conducted by ESD which included the docks and seawall at the Municipal Marina. However, the study has not be completed at this time. The marina was last renovated in the year 2002, and many of the docks and pilings are in disrepair. For security purpose a white steel powder coated gate at each dock is recommended as well as replace the current white wooden fence surrounding the building. Approximate cost of fencing is \$30,000. The replacement of the docks and pilings will be determined. (Estimated \$900,000)

Return on Investment (ROI) Considerations

ROI:

Annual increase of per foot rate will generate the return on investment.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
426- City Marina Fund	\$ 100,000	\$ 1,023,000				
Totals	\$ 100,000	\$ 1,023,000	\$ -	\$ -	\$ -	\$ -

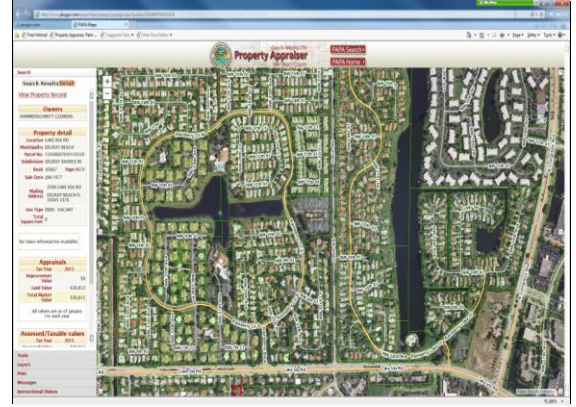
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
426- City Marina Fund	\$ 100,000	\$ 1,023,000				
Totals	\$ 100,000	\$ 1,023,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 441-5161-536.xx-xx



Amount Spent-to-date

- New Project Project Update

Project Number: 17-XXX

Project Title: Reclaimed Water System Expansion, Area 6

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

Continued expansion of the Reclaimed Water System to comply with the FDEP Section 403.086(9)(e) (1), which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60 percent of the facilities actual flow for reuse purposes. in addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires an sustainable effort in water conservation. Design FY 16/17; Construction FY 17/18.

Return on Investment (ROI) Considerations

ROI:

Expansion of the reclaimed system for irrigation reduces the demand on potable water, which aids in the City efforts to comply with ground water withdrawal allocations under the SFWMD's permit, and helps foster water conservation efforts.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20 Water/Sewer	\$ 190,000	\$ 2,200,000				
448- Storm Water		385,000				
442- Water &Sewer R & R		220,000				
Totals	\$ 190,000	\$ 2,805,000	\$ -	\$ -	\$ -	\$ -

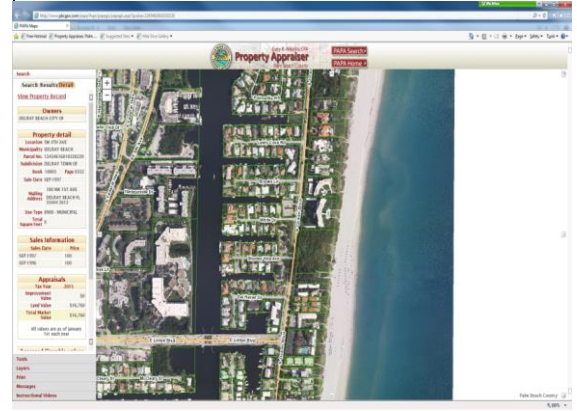
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20 Water/Sewer	\$ 190,000	\$ 2,200,000				
448- Storm Water		385,000				
442- Water &Sewer R & R		220,000				
Totals	\$ 190,000	\$ 2,805,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 441-5161-536.68-20



Amount Spent-to-date

New Project
 Project Update

Project Number: 16-024

Project Title: Reclaimed Water System Expansion, Area 12C

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

Continued expansion of the Reclaimed Water System to comply with the FDEP Section 403.086(9)(e) (1), which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60 percent of the facilities actual flow for reuse purposes. In addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires a sustainable effort in water conservation. Construction FY 16/17 (Design FY 15/16).

Return on Investment (ROI) Considerations

ROI:

Expansion of the reclaimed system for irrigation reduces the demand on potable water, which aids in the City efforts to comply with ground water withdrawal allocations under the SFWMD's permit, and helps foster water conservation efforts.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20	\$ 2,475,000					
448- Storm Water	355,000					
442- Water & Sewer R & R	442,500					
Totals	\$ 3,272,500	\$ -	\$ -	\$ -	\$ -	\$ -

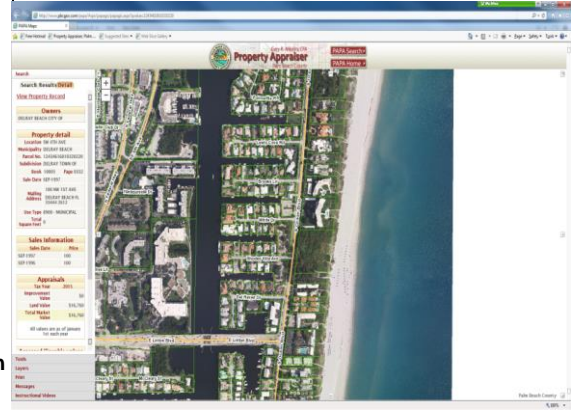
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20	\$ 2,475,000					
448- Storm Water	355,000					
442- Water & Sewer R & R	442,500					
Totals	\$ 3,272,500	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 441-5161-536.49-23



Amount Spent-to-date

New Project Project Update

Project Number: 16-024

Project Title: Customer Connections to Reclaimed Water System (after completion of Construction)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

Customers need to be connected to the reclaimed water system after construction of the distributions and transmission system's are complete (currently, Areas 12B and 12C). Connections involve securing contracted resources to provide plumbing from the source point (at the street) to the customers irrigation controller.

Return on Investment (ROI) Considerations

ROI:

As soon as customers are connected to the system, there is a reduction in the demand for potable water. Performing this service ensures that customers are connected timely, with proper backflow devices, complying with PB County Health Dept. regulations. Connections generate revenue from the sale of reclaimed water.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 1 to 3 Years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441- Water & Sewer	\$ 200,000					
441- Water & Sewer		\$ 200,000				
441- Water & Sewer			\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

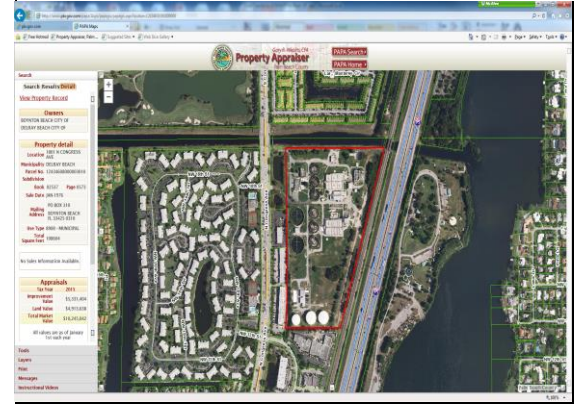
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.49-23 (Area 12B)	\$ 200,000					
441-5161-536.49-23 (Area 12C)		\$ 200,000				
441-5161-536.49-23 (next areas per study)			\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 441-5161-536.34.85



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: City's contribution to the SCRWTP for CIP (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

City's contribution to the SCRWTP for CIP. FY 16-22

Return on Investment (ROI) Considerations

ROI:

Improvements required for maintaining and operating the plant in compliance with regulatory requirements.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441- Water & Sewer	\$ 550,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000	\$ 800,000
Totals	\$ 550,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000	\$ 800,000

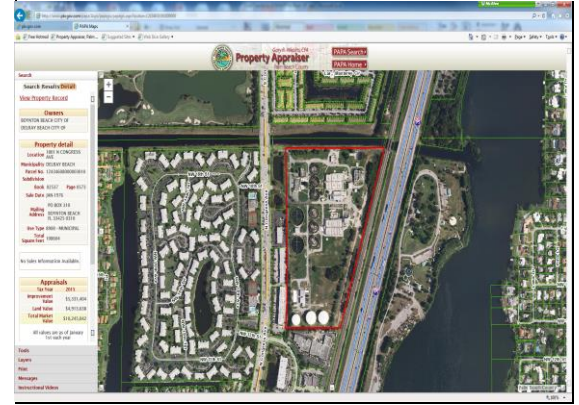
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.34-85	\$ 550,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000	\$ 800,000
Totals	\$ 550,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000	\$ 800,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.34.85



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: City's contribution to the SCRWTP for R & R (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City of Delray Beach contribution to the South Central Regional Wastewater Treatment Plant for Renewal and Replacement projects to the plant.

Return on Investment (ROI) Considerations

ROI:

Renewal and replacements required for maintaining and operating the plant in compliance with regulatory requirements.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	
Totals	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ -

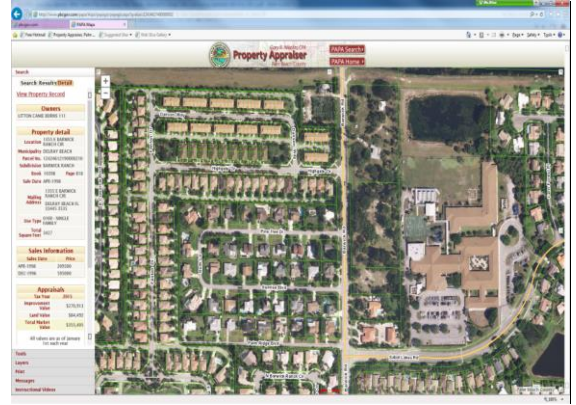
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.34-85	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	
Totals	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 441-5161-536.xx-xx



Amount Spent-to-date

New Project Project Update

Project Number: 13-088

Project Title: Golf Club Estates Annexation; Infrastructure Enhancements (FY16 thru FY22)

Level of Service (LOS): Policy Directives

FY 2016-2018 Goal: Grow & Diversify Revenue Base

Relationship to Community Vision and City Commission Goals

Justification:

Golf Club Estates and the potential development across the northeast side of Barwick Rd wish to annex into the City for services through an Interlocal Service Boundary Agreement (ISBA). Design services for infrastructure is considered under this project; water, sewer, drainage, sidewalks, street lights, etc. Design FY 16/17, construction FY 17/18.

Return on Investment (ROI) Considerations

ROI:

Annexation will allow increased tax base, and satisfy increased service level for this community.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 200,000	\$ 1,600,000				
Totals	\$ 200,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.xx-xx	\$ 200,000	\$ 1,600,000				
Totals	\$ 200,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-527

Project Title: Computer Aided Design (CADD) Upgrade Licenses

Level of Service (LOS): Best Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Consultants, Developers and Engineers submitting design plans or as-builts to the city are doing so with advanced Autodesk Software. Even though we request documents to be saved in an older or basic file format there continues to be information we are unable to view or utilize. This software upgrade is necessary to enable staff to perform their functions and gain access to information they are currently unable to which will increase their level of service and efficiency.

Return on Investment (ROI) Considerations

ROI:

The implementation of this upgrade will reduce staff time spent trying to work around this incompatibility between software versions and the ROI will result in efficient utilization of time and the ability to complete projects in a timely fashion.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442 Water & Sewer R& R Find	\$ 37,500	\$ -	\$ -			
448 Storm Water Fund	37,500		-			
Totals	\$ 75,000		\$ -		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund/IT	\$ 75,000		\$ -			
			-			
Totals	\$ 75,000	\$ -	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida

Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 448/Stormwater



Amount Spent-to-date

New Project
 Project Update

Project Number: 14-065

Project Title: Lewis Cove Drainage Improvements

Level of Service (LOS): Life Safety ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City has completed the design phase for the Lewis Cove Drainage Improvement project which includes:

- (1) Expanding the drainage system to mitigate localized flooding;
- (2) Installation of swales to improve stormwater conveyance and water quality;
- (3) Replacement of an existing 4" water main with an 8" water main to improve fire protection flow rates;
- (4) Installation of a 4" reclaimed water main to facilitate homeowner connection when mains are installed along South Ocean Boulevard; and
- (5) Asphalt mill and overlay to improve quality of road. The next phase of this project is the construction phase.

Return on Investment (ROI) Considerations

ROI:

Per Commission direction, the objective is to complete improvements to neighborhoods per their Master Plans in a timely manner. The improvements to Lewis Cove were designed last year and the City is requesting the funding to complete the construction phase this year to close out the Lewis Cove Drainage Improvement project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
442 W/S	125,000					
448 Stormwater	225,000					
Totals	\$ 350,000				\$ -	

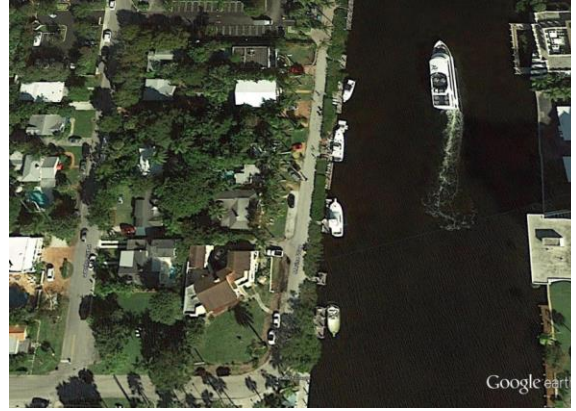
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -					
442 W/S	125,000					
448 Stormwater	225,000					
Totals	\$ 350,000	\$ -	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

/Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 448 & 442 / SW & WS



Amount Spent-to-date

New Project Project Update

Project Number: 16-511

Project Title: Marine Way, Veterans Park, and City Marina Seawall Construction

Level of Service (LOS): Life Safety ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Marine Way between Atlantic Avenue and SE 1st Street has structurally failed. In this reach of the Intracoastal Waterway there is no seawall and high tides flood the area frequently. Mitigation to date has included relocation of the existing water main to the west side of the right-of-way. The area needs a seawall as well as total roadway and sanitary re-construction. The project shall include the City Marina as well as Veteran's Park seawall. The design phase is scheduled in FY 16/17 and construction shall begin in FY 17/18.

Return on Investment (ROI) Considerations

ROI:

The City has a conceptual plan which was developed in 2008 and will be updated to select the most cost effective alternative that meets the established level of service. Seawall design will consider projections for sea level rise for the next 50 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442 Sanitary Rehabilitation	45,000		\$ -			
Totals	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442 Sanitary Rehabilitation	45,000		\$ -			
Totals	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities

Contact Person: Victor Majtenyi

Phone #/Extension: 243-7328

Fund Number: 441-5161-536.68-20

Amount Spent-to-date

New Project

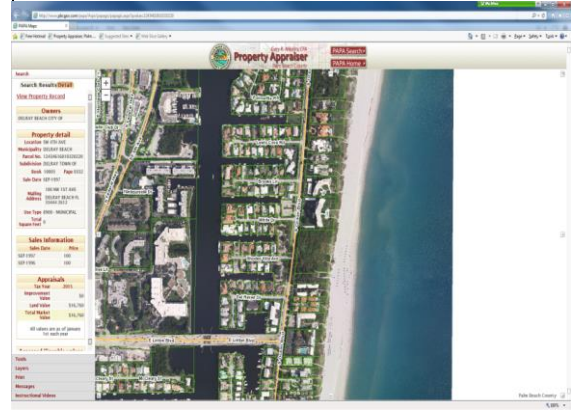
Project Update

Project Number: 16-024

Project Title: Reclaimed Water System Expansion, Area 12C

Level of Service (LOS):

FY 2016-2018 Goal:



Relationship to Community Vision and City Commission Goals

Justification:

Continued expansion of the Reclaimed Water System to comply with the FDEP Section 403.086(9)(e) (1), which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60 percent of the facilities actual flow for reuse purposes. In addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires a sustainable effort in water conservation. Construction FY 16/17 (Design FY 15/16).

Return on Investment (ROI) Considerations

ROI:

Expansion of the reclaimed system for irrigation reduces the demand on potable water, which aids in the City efforts to comply with ground water withdrawal allocations under the SFWMD's permit, and helps foster water conservation efforts.

Payback Period (ROI):

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20	\$ 2,475,000					
448- Storm Water	355,000					
442- Water & Sewer R & R	442,500					
Totals	\$ 3,272,500	\$ -	\$ -	\$ -	\$ -	\$ -

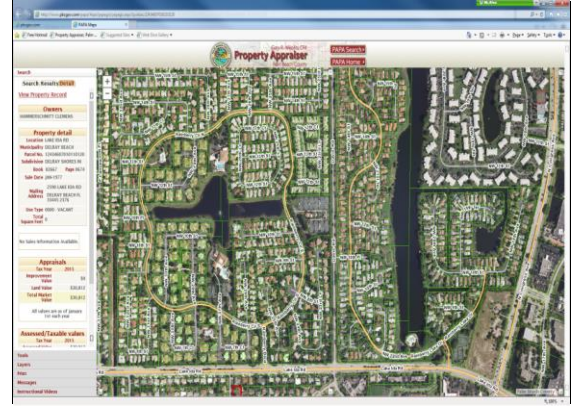
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20	\$ 2,475,000					
448- Storm Water	355,000					
442- Water & Sewer R & R	442,500					
Totals	\$ 3,272,500	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 441-5161-536.xx-xx



Amount Spent-to-date

- New Project Project Update

Project Number: 17-XXX

Project Title: Reclaimed Water System Expansion, Area 6

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

Continued expansion of the Reclaimed Water System to comply with the FDEP Section 403.086(9)(e) (1), which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60 percent of the facilities actual flow for reuse purposes. in addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires an sustainable effort in water conservation. Design FY 16/17; Construction FY 17/18.

Return on Investment (ROI) Considerations

ROI:

Expansion of the reclaimed system for irrigation reduces the demand on potable water, which aids in the City efforts to comply with ground water withdrawal allocations under the SFWMD's permit, and helps foster water conservation efforts.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20 Water/Sewer	\$ 190,000	\$ 2,200,000				
448- Storm Water		385,000				
442- Water &Sewer R & R		220,000				
Totals	\$ 190,000	\$ 2,805,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20 Water/Sewer	\$ 190,000	\$ 2,200,000				
448- Storm Water		385,000				
442- Water &Sewer R & R		220,000				
Totals	\$ 190,000	\$ 2,805,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

New Project Project Update

Project Number: 16-500

Project Title: Roadway Reconstruction (OCI Rating 0-39)



Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 0-39. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)	\$ 580,703	\$ 2,026,212	\$ 2,026,212			
334 General Construction Fund City	132,595	\$ 2,026,211	\$ 2,026,211			
442- Water & Sewer Fund	144,348	\$ 347,350	\$ 347,350			
448 - Stormwater Fund	66,240	231,565	231,565			
Totals	\$ 923,886	\$ 4,631,338	\$ 4,631,338	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 713,298	\$ 4,052,423	\$ 4,052,423			
442- Water & Sewer Fund	\$ 144,348	\$ 347,350	\$ 347,350			
448 - Stormwater Fund	66,240	231,565	231,565			
Totals	\$ 923,886	\$ 4,631,338	\$ 4,631,338	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

New Project Project Update

Project Number: 16-535

Project Title: Roadway Reconstruction (OCI Rating 40-50)



Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 40-50. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)		\$ 253,097	1,392,035	\$ 1,392,035		
334 General Construction Fund (City)		\$ 1,424,410	4,398,053	4,398,053		
442- Water & Sewer Fund		-	1,156,268	1,156,268		
448 - Stormwater Fund			2,279,933	2,279,933		
Totals	\$ -	\$ 1,677,507	\$ 9,226,289	\$ 9,226,289	\$ -	\$ -

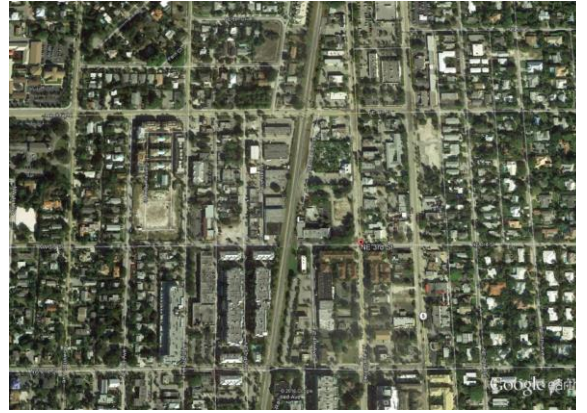
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	1,677,507	5,790,088	\$ 5,790,088		
442- Water & Sewer Fund	-	-	1,156,268	1,156,268		
448 - Stormwater Fund			2,279,933	2,279,933		
Totals	\$ -	\$ 1,677,507	\$ 9,226,289	\$ 9,226,289	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 11-024

Project Title: NE 3rd Street St/Alley Improvements

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Provide street enhancements and install sidewalks on NE 3rd Street between NE 2nd Ave. and NE 3rd. Ave. between NE 3rd Street and NE 4th Street (Construction Phase)

Return on Investment (ROI) Considerations

ROI:

This alley and roadway once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Funding for Construction of this project is anticipated to begin in FY 16/17.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 2,057,000				
442 W/S R&R Fund-CRA	-	137,500				
448 Storm Water Fund-CRA	-	137,500				
Totals	\$ -	\$ 2,332,000	\$ -		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 2,057,000				
442 W/S R&R Fund-CRA	-	137,500	-			
448 Storm Water Fund-CRA	-	137,500				
Totals	\$ -	\$ 2,332,000	\$ -	\$ -	\$ -	

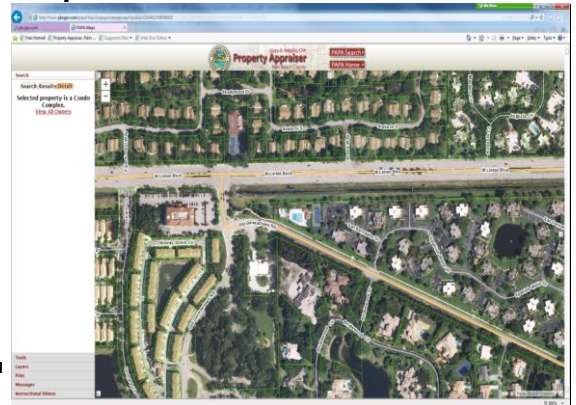
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.63-88



Amount Spent-to-date

New Project Project Update

Project Number: 14-039

Project Title: Sanitary Sewer Force Main System 58A & 87 Replacement (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Sanitary sewer Force Main System #58A and 87 are deteriorating and in need of replacement. System 58A is along Germantown Road at Linton Blvd, 87 is along Military Trail, north of Atlantic Ave. Design is underway FY 15/16, construction anticipated for FY 16/17.

Return on Investment (ROI) Considerations

ROI:

Upgrade of the force mains will reduce current maintenance levels, the increase operational reliability of the systems, and will reduce the potential for overflow, thus ensuring compliance with regulatory requirements; extends the life cycle of each respective piping system.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 900,000					
Totals	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -

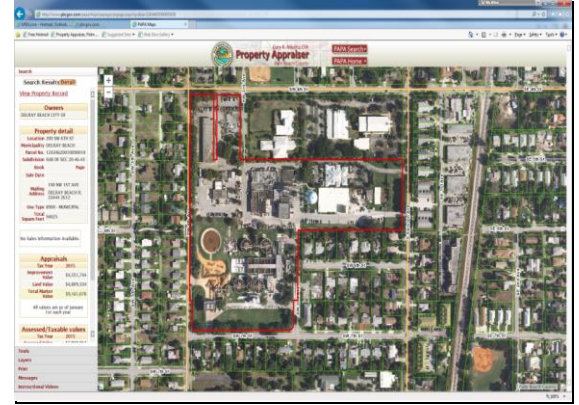
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.63-88 (for construction)	\$ 900,000					
Totals	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.xx-xx



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: ESD Complex Security Upgrades (FY16 thru FY22)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: LOS Increase

Relationship to Community Vision and City Commission Goals

Justification:

Upgrade of the entire perimeter security system for the Environmental Services Department Complex at 434 S. Swinton Avenue, as well as heightened security for the WTP area; to include installation of more cameras, upgrades to existing cameras, perimeter sensors, access gates, etc.

Return on Investment (ROI) Considerations

ROI:

Upgrades and increases in security measures will decrease vulnerability to threats to the complex, as well as the critical utility infrastructure.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 50,000	\$ 550,000				
Totals	\$ 50,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.xx-xx	\$ 50,000	\$ 550,000				
Totals	\$ 50,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.68-53



Amount Spent-to-date

New Project Project Update

Project Number: 17-xxx

Project Title: Bldg LS Wet Well Rehabilitation (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Annual maintenance and rehabilitation of one major building type City owned lift station; pressure washing, cleaning grease and debris build-up, and coating wet well walls. Programmed for FY 16/17 are Building Stations 34 and 11.

Return on Investment (ROI) Considerations

ROI:

Rehabilitation of the station will reduce current maintenance level and the increased operational reliability as well as reduce the potential for overflow, thus ensuring compliance with regulatory requirements; extends the life cycle of each station.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Totals	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

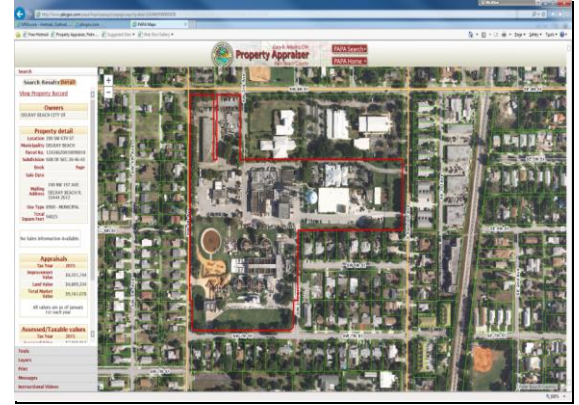
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.68-53	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Totals	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.xx-xx



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Public Utilities Fixed Generator Rplcmnts (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

There are fixed generators at high value utility infrastructure sites (major wells sites, water storage tanks, repump stations, and master sanitary lift stations) that need replacement on a rotating basis. Programmed for FY 16/17 are generator replacements (225kW) at Raw Water Well No. 35 and at Miller Park Tank site.

Return on Investment (ROI) Considerations

ROI:

Replacement of the aging units reduces maintenance costs and ensures reliable operation when needed. The typical life cycle on a unit is 10 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Totals	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000

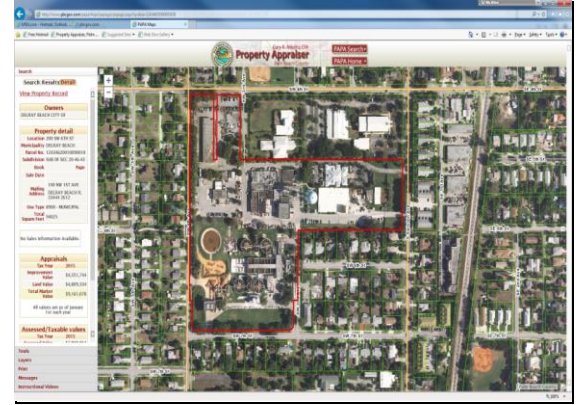
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.xx-xx	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Totals	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.61-81



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Large Water Meter R&R (FY16 thru FY22)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Renewal and Replacement of large (3" or larger) water meters as needed, City wide.

Return on Investment (ROI) Considerations

ROI:

Replacement of aging and deteriorating water meters ensures accurate readings to capture best potential revenue from customers using potable water; budget estimate is based on historical trend.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

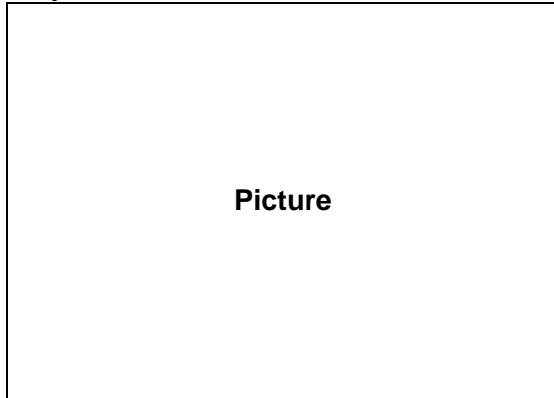
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.61-81	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**City of Delray Beach, Florida
Capital Improvement Project Request**

Department/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.68-15 /



Amount Spent-to-date

New Project Project Update

Project Number: 17-xxx

Project Title: Lift Station Rehabilitation (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Annual maintenance and rehabilitation of three to four stations out of the 130 City owned lift stations; ones exhibiting the worst conditions. Scope of work includes replacement of guides, rails, break-away fittings, pumps, and coating walls and valve vault. Programmed for rehabilitation for FY 16/17 are Lift Stations 17, 84B, and 13.

Return on Investment (ROI) Considerations

ROI:

Rehabilitation of the stations will reduce current maintenance levels and the increased operational reliability will reduce the potential for overflow, thus ensuring compliance with regulatory requirements; extends the life cycle of each station.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Totals	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000

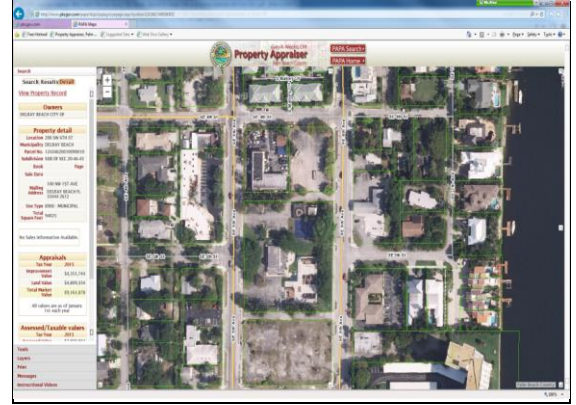
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.68-15	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Totals	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.61-82



Amount Spent-to-date

New Project Project Update

Project Number: 16-030

Project Title: Lift Station #1 Upgrade (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Lift Station #1 is located at the northeast corner of the Teen Center property and is a major station collecting sanitary sewer from the southeast section of town. The station is at its useful life, and considering the redevelopment of downtown (potential increase in demand), the station needs to be upgraded. Study and analysis is underway (FY 15/16), Design programmed for in FY 16/17, with Construction programmed for FY 17/18.

Return on Investment (ROI) Considerations

ROI:

Upgrade of the station will reduce current maintenance levels and the increased operational reliability will reduce the potential for overspill, thus ensuring compliance with regulatory requirements; extends the life cycle of the Lift Station.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 190,000	\$ 1,450,000				
Totals	\$ 190,000	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -

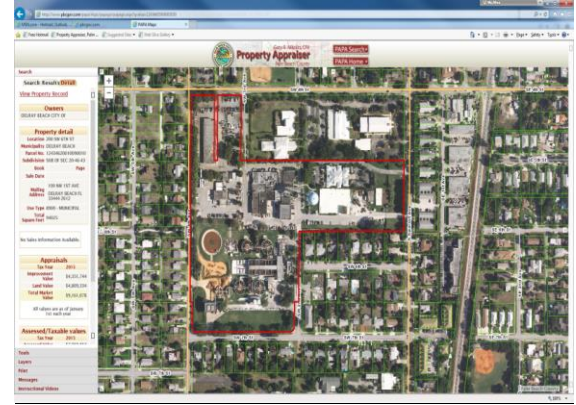
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.61-82	\$ 190,000	\$ 1,450,000				
Totals	\$ 190,000	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.68-14



Amount Spent-to-date

New Project Project Update

Project Number: 17-xxx

Project Title: Production Well Rehabilitation (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Annual maintenance and rehabilitation of five to six raw water wells out of 30, ones exhibiting the worst conditions. Scope of work includes well redevelopment and bacteriological clearance of well. Programmed for FY 16/17 are Raw Water Wells No. 2, 9, 12,16, and 17.

Return on Investment (ROI) Considerations

ROI:

Rehabilitation of the wells will reduce current maintenance levels, increase operational reliability and optimum pumpage, for compliance with SFWMD regulatory compliance; extends the life cycle of each well.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

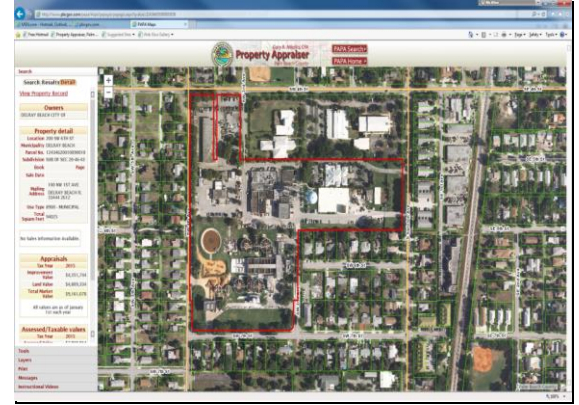
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.68-14	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.xx-xx



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Public Utilities Portable Generator Rplcmnts (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Utilities has a fleet of portable generators on trailers that are deployed to high value utility infrastructure sites (major wells sites, water storage tanks, repump stations, and master sanitary lift stations) that need replacement on a rotating basis. Anticipate replacing 10 units per year .

Return on Investment (ROI) Considerations

ROI:

Replacement of the aging units reduces maintenance costs and ensures reliable operation when needed.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 220,000	\$ 220,000	\$ 220,000			
Totals	\$ 220,000	\$ 220,000	\$ 220,000	\$ -	\$ -	\$ -

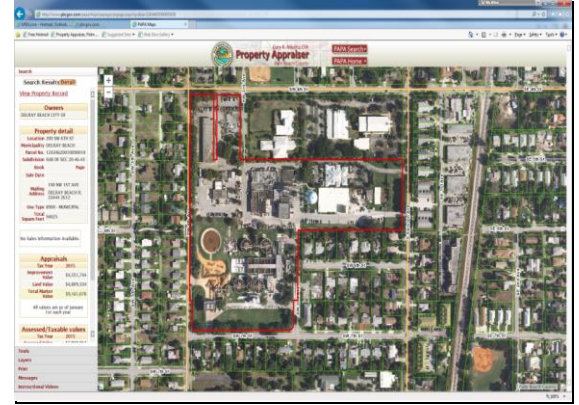
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.xx-xx	\$ 220,000	\$ 220,000	\$ 220,000			
Totals	\$ 220,000	\$ 220,000	\$ 220,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.63-82



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Sanitary Sewer Man-Hole Rehab (FY16 thru FY22)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Perform cleaning and apply coating to deteriorating sanitary sewer man-holes to prolong useful life and operation of structure.

Return on Investment (ROI) Considerations

ROI:

Coating provides restoration to the structure to prolong useful service life without the major disruption of conventional structure replacement. Locations of assets identified for rehabilitation are contingent on annual inspection results.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Totals	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000

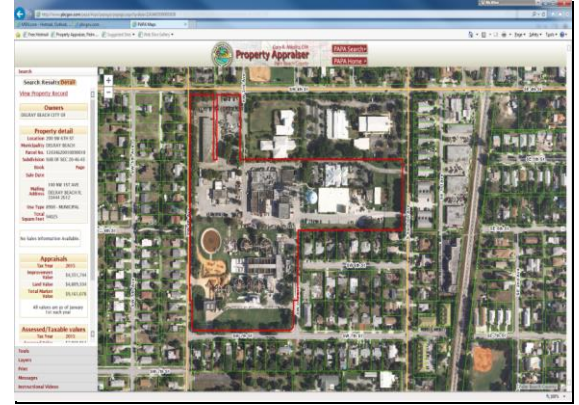
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.63-82	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Totals	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.64-24



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Sanitary Sewer Main Rehab (FY16 thru FY22)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Perform CIPP (cured-in-place-pipe) lining of deteriorating sanitary sewer mains to prolong useful life and operation of pipe. Pipe segments identified for lining in FY 16/17 are in the DelAire community, Delray Shores community, along SE 2nd Ave (between SE 1st St to SE 3rd St), and along SE 3rd Ave (between SE 1st St to SE 3rd St).

Return on Investment (ROI) Considerations

ROI:

Lining of pipes provides restoration to ensure continued reliable service without the major disruption of conventional pipe replacement.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
Totals	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000

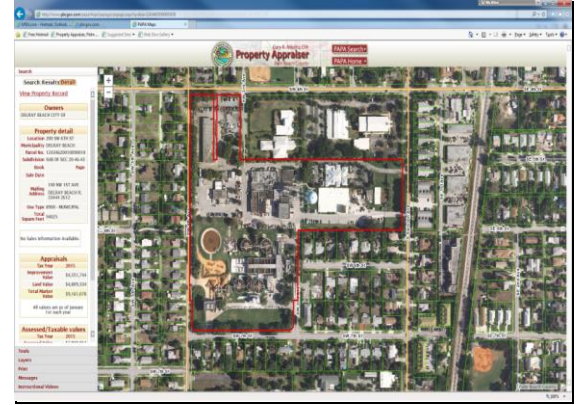
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.xx-xx	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
Totals	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.52-31



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Small Water Meter R & R (FY16 thru FY22)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Renewal and Replacement of small (less than 3") water meters as needed, City wide.

Return on Investment (ROI) Considerations

ROI:

Replacement of aging and deteriorating water meters ensures accurate readings to capture best potential revenue from customers using potable water. Budget estimate is based on historical trends.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Totals	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

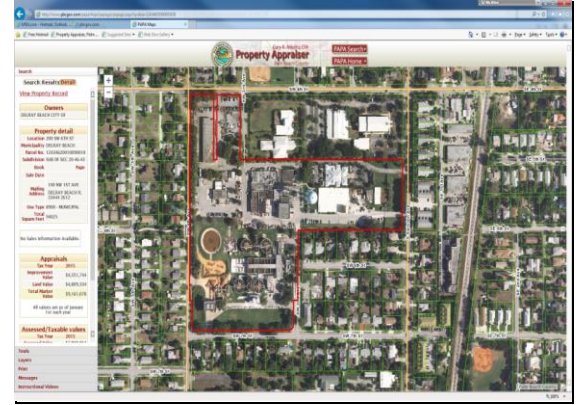
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.52-31	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Totals	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.xx-xx



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Upgrade of Lift Station Telemetry System (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Upgrade twenty (20) year old telemetry SCADA (Supervisory Control and Data Acquisition) system used in the monitoring the operational functionality of utility assets such as lift stations, water treatment plant, and storm water pump stations. Upgrade of the system is required as repairs are difficult and replacement parts are becoming obsolete.

Return on Investment (ROI) Considerations

ROI:

The operation and efficiency of the SCADA system is essential in providing critical information on operational status of each asset; alerting staff of lift station sewage levels, if pumps are functioning, if power is lost at a critical facility, etc. The SCADA system is critical for monitoring the operational status of utility assets for maintaining public health per regulatory compliance.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 460,000	\$ 460,000	\$ 460,000			
Totals	\$ 460,000	\$ 460,000	\$ 460,000	\$ -	\$ -	\$ -

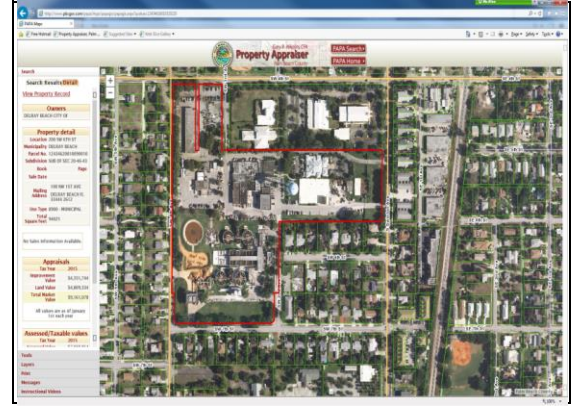
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.64-90	\$ 460,000	\$ 460,000	\$ 460,000			
Totals	\$ 460,000	\$ 460,000	\$ 460,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.46-90



Amount Spent-to-date

New Project Project Update

Project Number: 15-015

Project Title: Elevated Water Storage Tank Maintenance (FY15 thru FY21)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City awarded RFP #2015-33, Elevated Water Tank Full Maintenance Program, on Oct. 6, 2015 to Utility Services Company, Inc. The contract term is a 7 year initial term, with a one time option to renew for an additional 5 years. The contract includes all annually required regulatory inspections, including any interior and exterior maintenance and rehabilitation.

Return on Investment (ROI) Considerations

ROI:

Continued maintenance of the elevated tank ensures compliance with regulatory requirements, extends the life cycle of the tank, and provides an aesthetically please landmark.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Totals	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

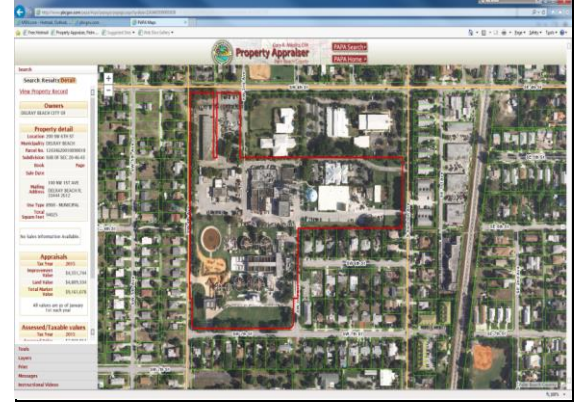
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.46-90	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Totals	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.31-90



Amount Spent-to-date

- New Project
 Project Update

Project Number: 17-xxx

Project Title: Water Distribution System Evaluation (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Continuation in performing evaluation of the City's water utility infrastructure, including the Water Treatment Plant (WTP) and water distribution system, to address replacement of an aging plant and the issues related to maintaining minimum chlorine residuals throughout system. WTP system evaluation conducted FY 15/16, study of recommendations for FY 16/17, with RFQ design package FY 17/18.

Return on Investment (ROI) Considerations

ROI:

The evaluation and study will generate a report and plan for phasing the replacement of the water treatment plant, as well as a plan for any immediate plant or system upgrades required in maintaining the minimum chlorine residuals.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 200,000	\$ 200,000	\$ 200,000			
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -

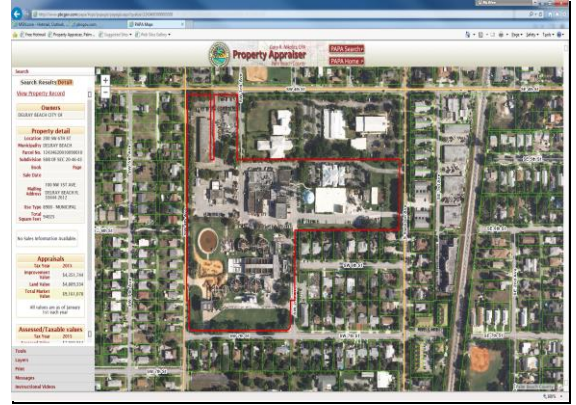
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.31-90	\$ 200,000	\$ 200,000	\$ 200,000			
Totals	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.43-99



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Water Line Service Relocations (FY16 thru FY22)

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

After a water main upgrade project, relocation of existing rear yard water services to the front yard for service off the newly install water main; includes proper abandonment of existing mains and services.

Return on Investment (ROI) Considerations

ROI:

This program supports a best practices initiative of relocating water meters that exist in places that are difficult to read and/or maintain, such as fenced rear yards, undeveloped alleyways, easements, etc., to the front yard/Right-of-Way.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

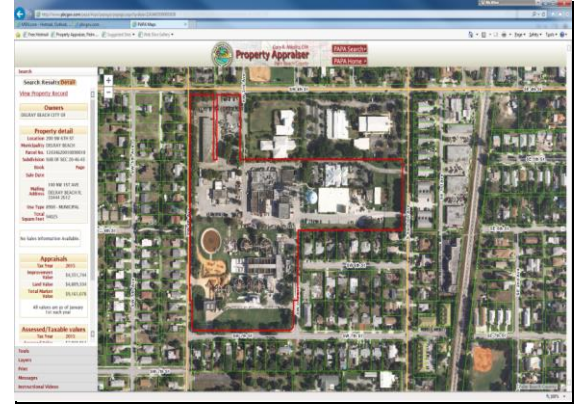
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.49.33	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.xx-xx



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: Water Valve Renewal & Replacements (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Repair and replacement of valves on water mains, as identified by the utilities valve exercising crew.

Return on Investment (ROI) Considerations

ROI:

Repair and replacement of inoperable valves on water mains is critical to the efficient operation of the distribution system, as the ability and need to isolate and/or diverting water during a water main break is paramount.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
Totals	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.49-34	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
Totals	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.64-90



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: WTP Bleach Tank Replacement (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The fiberglass tank holding liquid sodium hypochlorite (bleach) used in the water treatment process is aging and in need of replacement; annual inspection cited areas needing attention. As a fiberglass tank, repairs are not feasible.

Return on Investment (ROI) Considerations

ROI:

Annual inspection cited areas needing attention. Repairs to the tank are not feasible, thus needs replacement. Life cycle on this type of tank is 7 to 10 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 60,000					
Totals	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

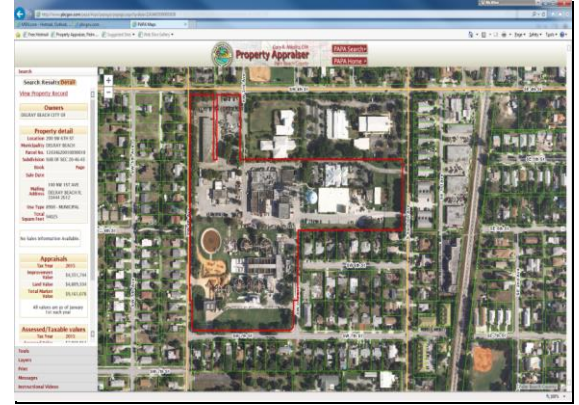
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.64-90	\$ 60,000					
Totals	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.65-92I



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: WTP Clarifier Rehab (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Complete rehabilitation of two reactor clarifiers. Scope of work to include sandblasting and repainting of all metal troughs and support structures, replacement of gear drives and motors.

Return on Investment (ROI) Considerations

ROI:

Rehabilitation ensures operation of the unit and extends service life.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 480,000	\$ 480,000				
Totals	\$ 480,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -

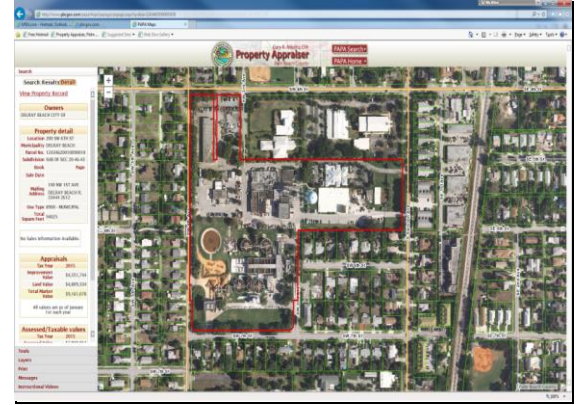
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.65-92	\$ 480,000	\$ 480,000				
Totals	\$ 480,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.64-90



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: WTP Filter Fill & Drain Valve Replacements (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Replace set of two, fill and drain valves, a 30" and 20" valve, at each filter deck. Due to age and use, valves are not seating closed.

Return on Investment (ROI) Considerations

ROI:

Replacement required for efficient operation of unit.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 85,000	\$ 85,000	\$ 85,000			
Totals	\$ 85,000	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.64-90	\$ 85,000	\$ 85,000	\$ 85,000			
Totals	\$ 85,000	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.xx-xx



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: WTP Laboratory Mass Spectrometer Instrumentation Unit (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Replacement of the existing and 18 year old aging Mass Spectrometer unit at the Water Treatment Plant (WTP) Laboratory used in the analysis of metals for lead and copper studies, plant and well samples. The existing unit is approaching the age where it will no longer be supported by the manufacturer for repairs a service.

Return on Investment (ROI) Considerations

ROI:

A newer, more technologically advanced unit, will continue to allow the staff to perform required regulatory analysis, as well as enhanced trace metals analysis.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 180,000					
Totals	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -

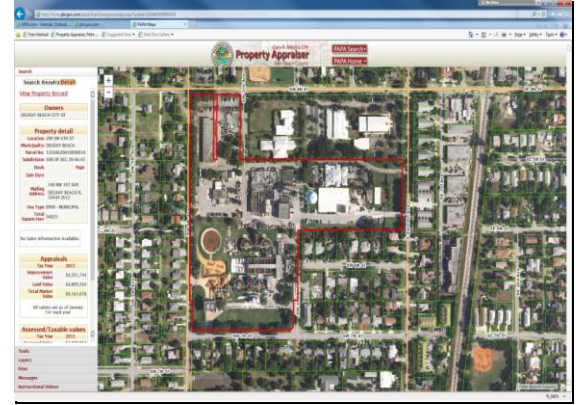
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.xx-xx	\$ 180,000					
Totals	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
Contact Person: Victor Majtenyi
Phone #/Extension: 243-7328
Fund Number: 442-5178-536.64-90



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: WTP Lime Slaker Replacement (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Replacement of western lime slaker unit; required in the water treatment process. The eastern unit was replaced in FY 2015/2016.

Return on Investment (ROI) Considerations

ROI:

Replacement required for efficient operation of unit and process treatment of water.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 250,000	\$ 250,000				
Totals	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -

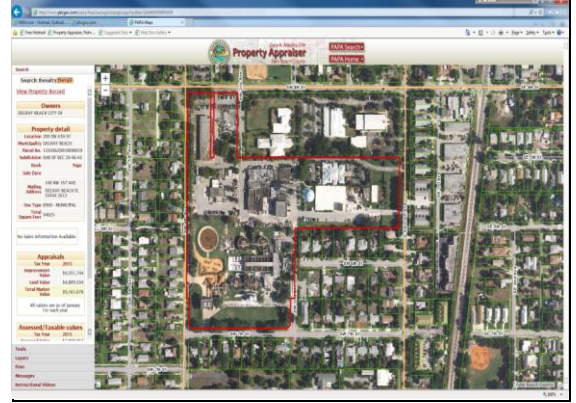
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.64-90	\$ 250,000	\$ 250,000				
Totals	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 442-5178-536.64-90



Amount Spent-to-date

New Project
 Project Update

Project Number: 17-xxx

Project Title: WTP Ammonia Tank Replacement (FY16 thru FY22)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The tank holding Ammonia gas used in the water treatment process is aging and in need of replacement; annual inspection cited areas needing attention. Replacement would be more cost than continual repairs.

Return on Investment (ROI) Considerations

ROI:

Annual inspection cited areas needing attention. Due to the age of the tank, replacement would be more cost effective than continual period repairs. Life cycle on this type of tank is 15 to 20 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 7 to 10 Years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442- Water & Sewer	\$ 40,000					
Totals	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442-5178-536.64-90	\$ 40,000					
Totals	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 448 Stormwater



Amount Spent-to-date

New Project Project Update

Project Number: 16-521

Project Title: Atlantic Ave. and 2nd Ave. Stormwater Improvements

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City has received numerous complaints concerning the drainage on Atlantic Ave. and 2nd Ave. near Fat Rooster. The existing stormwater infrastructure does not properly convey the rainwater to the existing storm inlets and additional infrastructure is required. It is anticipated that the design will begin in FY 17 and construction begin in FY 19.

Return on Investment (ROI) Considerations

ROI:

The City is responsible to keep in compliance with its NPDES Permit. By installing additional stormwater infrastructure on 2nd Ave. the City will alleviate any infractions with respect to illicit stormwater discharge.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Stormwater fund	\$ 25,000	\$ 110,000				
Totals	\$ 25,000	\$ 110,000			\$ -	

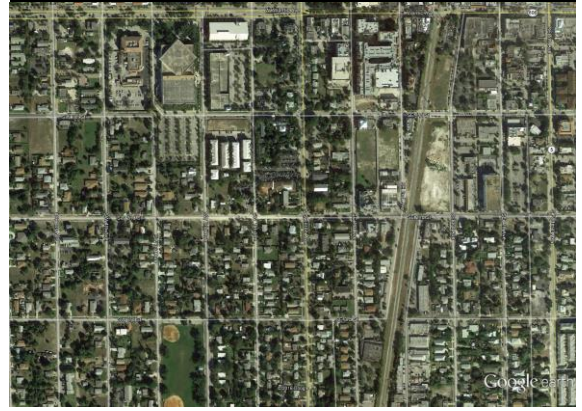
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Stormwater fund	\$ 25,000	\$ 110,000				
Totals	\$ 25,000	\$ 110,000	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 15-001

Project Title: Block 63 Alley

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Repaving and improvements to the alley between SW 2nd and SW 3rd Street and Swinton and SW 1st. Ave. Design for this project is currently underway with FPL.

Return on Investment (ROI) Considerations

ROI:

This alley once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Funding for Construction of this project will be included with the FY 17/18 Budget.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ -		\$ 110,000		
448 Stormwater		-		33,000		
Totals	\$ -	\$ -		\$ 143,000	\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 110,000				
448 Stormwater	-	33,000				
Totals	\$ -	\$ 143,000		\$ -	\$ -	

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-527

Project Title: Computer Aided Design (CADD) Upgrade Licenses

Level of Service (LOS): Best Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Consultants, Developers and Engineers submitting design plans or as-builts to the city are doing so with advanced Autodesk Software. Even though we request documents to be saved in an older or basic file format there continues to be information we are unable to view or utilize. This software upgrade is necessary to enable staff to perform their functions and gain access to information they are currently unable to which will increase their level of service and efficiency.

Return on Investment (ROI) Considerations

ROI:

The implementation of this upgrade will reduce staff time spent trying to work around this incompatibility between software versions and the ROI will result in efficient utilization of time and the ability to complete projects in a timely fashion.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
442 Water & Sewer R& R Find	\$ 37,500	\$ -	\$ -			
448 Storm Water Fund	37,500		-			
Totals	\$ 75,000		\$ -		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund/IT	\$ 75,000		\$ -			
			-			
Totals	\$ 75,000	\$ -	\$ -	\$ -	\$ -	

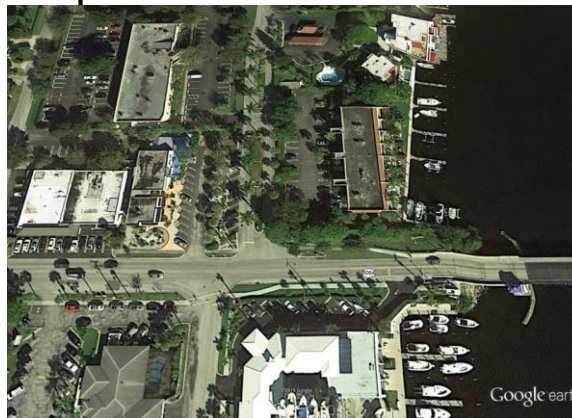
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 448/Storm Water



Amount Spent-to-date

New Project Project Update

Project Number: 16-512

Project Title: George Bush Boulevard Storm Water Improvements

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

On 617 Palm Trail a storm water outfall pipe was installed on private property without the necessary easements. The new owner will not issue a drainage easement to the City, and ESD has designed an alternative route for the drainage across George Bush Blvd. to a public outfall to the Intracoastal Waterway.

Return on Investment (ROI) Considerations

ROI:

Having proper drainage on South Palm Trail is required to prevent flooding of the roadway (health and safety concerns). ESD has engineered drainage plans to re-direct the stormwater to outfall on the north side of Palm Trail. This new system will alleviate the need for an easement on 617 Palm Trail.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Storm Water fund	\$ 137,500					
Totals	\$ 137,500	\$ -	\$ -	\$ -	\$ -	\$ -

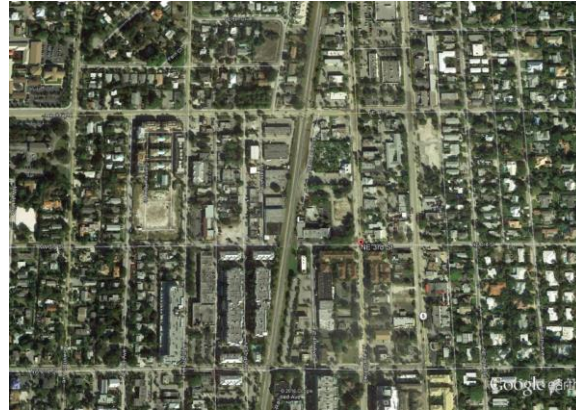
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Storm Water fund	\$ 137,500	\$ -				
Totals	\$ 137,500	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
		\$ -				
Totals		\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 11-024

Project Title: NE 3rd Street St/Alley Improvements

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification:

Provide street enhancements and install sidewalks on NE 3rd Street between NE 2nd Ave. and NE 3rd. Ave. between NE 3rd Street and NE 4th Street (Construction Phase)

Return on Investment (ROI) Considerations

ROI:

This alley and roadway once improved will have an OCI rating of 100 which will have a life expectancy of 20-25 years. Funding for Construction of this project is anticipated to begin in FY 16/17.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ -	\$ 2,057,000			
442 W/S R&R Fund-CRA	-	-	137,500			
448 Storm Water Fund-CRA	-	-	137,500			
Totals	\$ -	\$ -	\$ 2,332,000		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ -	\$ 2,332,000			
	-	-	-			
	-	-	-			
Totals	\$ -	\$ -	\$ 2,332,000	\$ -	\$ -	

Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 448/Stormwater



Amount Spent-to-date

New Project Project Update

Project Number: 16-042

Project Title: Island Drive Seawall Repairs

Level of Service (LOS): Life Safety ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City has completed the design phase for the Island Drive Seawall Repair project which includes:
 (1) Tree removal
 (2) Temporary relocation of overhead power lines
 (3) Investigation, evaluation and design of seawall repairs to the SE corner seawall
 (4) Installation of a new pile cap

Return on Investment (ROI) Considerations

ROI:

The seawall is structurally unsound and needs to be repaired. Improvements to the Island Drive Seawall were designed last year and the City is requesting the funding to complete the construction phase this year.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Stormwater	\$ 350,000	\$ -				
Totals	\$ 350,000				\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Stormwater	\$ 350,000					
	-					
Totals	\$ 350,000	\$ -	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 448/Stormwater



Amount Spent-to-date

New Project Project Update

Project Number: 16-518

Project Title: Lakeview Stormwater System Rehabilitation

Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification: The City evaluated the Lakeview stormwater system to evaluate the condition of the stormwater infrastructure. The existing stormwater drainage pipe is over 25 years old and is causing sinkholes to appear due to the deteriorated pipe. Lining the existing pipe is therefore recommended.

Return on Investment (ROI) Considerations

ROI: Lining of the existing stormwater pipes is more cost effective than replacing the stormwater infrastructure.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Stormwater	\$ 330,000	\$ -				
Totals	\$ 330,000				\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Stormwater	\$ 330,000					
Totals	\$ 330,000	\$ -	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	



City of Delray Beach, Florida

Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 448/Stormwater



Amount Spent-to-date

New Project Project Update

Project Number: 14-065

Project Title: Lewis Cove Drainage Improvements

Level of Service (LOS): Life Safety

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

The City has completed the design phase for the Lewis Cove Drainage Improvement project which includes:
 (1) Expanding the drainage system to mitigate localized flooding;
 (2) Installation of swales to improve stormwater conveyance and water quality;
 (3) Replacement of an existing 4" water main with an 8" water main to improve fire protection flow rates;
 (4) Installation of a 4" reclaimed water main to facilitate homeowner connection when mains are installed along South Ocean Boulevard; and
 (5) Asphalt mill and overlay to improve quality of road. The next phase of this project is the construction phase.

Return on Investment (ROI) Considerations

ROI:

Per Commission direction, the objective is to complete improvements to neighborhoods per their Master Plans in a timely manner. The improvements to Lewis Cove were designed last year and the City is requesting the funding to complete the construction phase this year to close out the Lewis Cove Drainage Improvement project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
442 W/S	125,000					
448 Stormwater	225,000					
Totals	\$ 350,000				\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -					
442 W/S	125,000					
448 Stormwater	225,000					
Totals	\$ 350,000	\$ -	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

/Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334 & 442 / General



Amount Spent-to-date

- New Project Project Update

Project Number: 16-511

Project Title: Marine Way Roadway and Seawall Construction

Level of Service (LOS): Life Safety

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification: Marine Way between Atlantic Avenue and SE 1st Street has structurally failed. In this reach of the Intracoastal Waterway there is no seawall and high tides flood the area frequently. Mitigation to date has included relocation of the existing water main to the west side of the right-of-way. The area needs a seawall as well as total roadway and sanitary re-construction. The design phase in FY 16/17 shall update the existing conceptual plans and engineer the selected plan.

Return on Investment (ROI) Considerations

ROI: The City has a conceptual plan which was developed in 2008 and will be updated to select the most cost effective alternative that meets the established level of service. Seawall design will consider projections for sea level rise for the next 50 years.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund		\$ 100,000	\$ 5,610,000			
442 Water & Sewer R&R Fund	\$ 45,000					
448 Storm Water fund	250,000					
Totals	\$ 295,000	\$ 100,000	\$ 5,610,000	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	\$ -	\$ 5,610,000			
442 Water & Sewer R&R Fund	\$ 45,000					
448 Storm Water fund	250,000					
Totals	\$ 295,000	\$ -	\$ 5,610,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/ Utilities

Contact Person: Victor Majtenyi

Phone #/Extension: 243-7328

Fund Number: 441-5161-536.68-20

Amount Spent-to-date

New Project

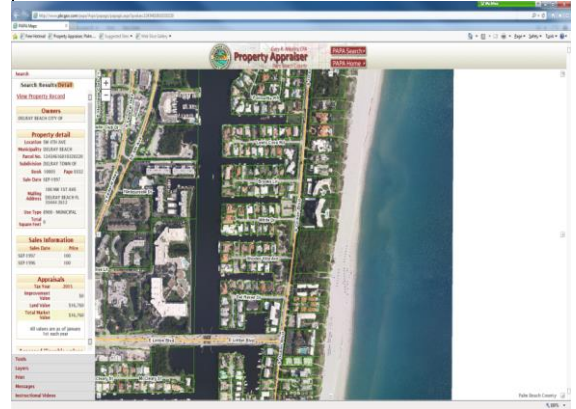
Project Update

Project Number: 16-024

Project Title: Reclaimed Water System Expansion, Area 12C

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼



Relationship to Community Vision and City Commission Goals

Justification:

Continued expansion of the Reclaimed Water System to comply with the FDEP Section 403.086(9)(e) (1), which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60 percent of the facilities actual flow for reuse purposes. In addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires a sustainable effort in water conservation. Construction FY 16/17 (Design FY 15/16).

Return on Investment (ROI) Considerations

ROI:

Expansion of the reclaimed system for irrigation reduces the demand on potable water, which aids in the City efforts to comply with ground water withdrawal allocations under the SFWMD's permit, and helps foster water conservation efforts.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20	\$ 2,475,000					
448- Storm Water	355,000					
442- Water & Sewer R & R	442,500					
Totals	\$ 3,272,500	\$ -	\$ -	\$ -	\$ -	\$ -

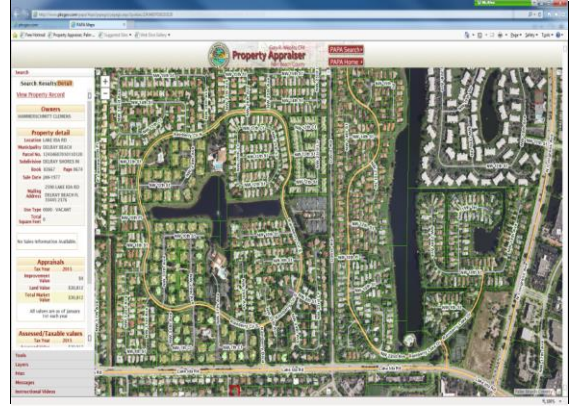
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20	\$ 2,475,000					
448- Storm Water	355,000					
442- Water & Sewer R & R	442,500					
Totals	\$ 3,272,500	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

nt/Division: ESD/ Utilities
 Contact Person: Victor Majtenyi
 Phone #/Extension: 243-7328
 Fund Number: 441-5161-536.xx-xx



Amount Spent-to-date

- New Project Project Update

Project Number: 17-XXX

Project Title: Reclaimed Water System Expansion, Area 6

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification:

Continued expansion of the Reclaimed Water System to comply with the FDEP Section 403.086(9)(e) (1), which requires facilities with ocean outfalls to install functioning reuse systems by December 2025, providing 60 percent of the facilities actual flow for reuse purposes. in addition, expansion of the reclaimed water system complies with City Consumptive Use Permit issued through the SFWMD which requires an sustainable effort in water conservation. Design FY 16/17; Construction FY 17/18.

Return on Investment (ROI) Considerations

ROI:

Expansion of the reclaimed system for irrigation reduces the demand on potable water, which aids in the City efforts to comply with ground water withdrawal allocations under the SFWMD's permit, and helps foster water conservation efforts.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20 Water/Sewer	\$ 190,000	\$ 2,200,000				
448- Storm Water		385,000				
442- Water &Sewer R & R		220,000				
Totals	\$ 190,000	\$ 2,805,000	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
441-5161-536.68-20 Water/Sewer	\$ 190,000	\$ 2,200,000				
448- Storm Water		385,000				
442- Water &Sewer R & R		220,000				
Totals	\$ 190,000	\$ 2,805,000	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-500

Project Title: Roadway Reconstruction (OCI Rating 0-39)

Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 0-39. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)	\$ 580,703	\$ 2,026,212	\$ 2,026,212			
334 General Construction Fund City	132,595	\$ 2,026,211	\$ 2,026,211			
442- Water & Sewer Fund	144,348	\$ 347,350	\$ 347,350			
448 - Stormwater Fund	66,240	231,565	231,565			
Totals	\$ 923,886	\$ 4,631,338	\$ 4,631,338	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 713,298	\$ 4,052,423	\$ 4,052,423			
442- Water & Sewer Fund	\$ 144,348	\$ 347,350	\$ 347,350			
448 - Stormwater Fund	66,240	231,565	231,565			
Totals	\$ 923,886	\$ 4,631,338	\$ 4,631,338	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

New Project Project Update

Project Number: 16-535

Project Title: Roadway Reconstruction (OCI Rating 40-50)



Level of Service (LOS): Policy Directives ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Reconstruction of roadways is required for roads with an overall condition index (OCI) of 40-50. In addition improvements to the sanitary, stormwater, and street lighting are recommended for cost effectiveness and an economy of scale. This project includes design and engineering in year one and construction in year two. This project exceeds the CCNA limits therefore engineering services will be procured through a RFQ process.

Return on Investment (ROI) Considerations

ROI:

These roadways/sewer/stormwater/lighting once improved, will have an OCI Rating of 100 (roadways), which will have an estimated life expectancy of 20-25 years. Further deterioration of the roadways will occur if this roadway resurfacing management plan is not implemented.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund (CRA)		\$ 253,097	1,392,035	\$ 1,392,035		
334 General Construction Fund (City)		\$ 1,424,410	4,398,053	4,398,053		
442- Water & Sewer Fund		-	1,156,268	1,156,268		
448 - Stormwater Fund			2,279,933	2,279,933		
Totals	\$ -	\$ 1,677,507	\$ 9,226,289	\$ 9,226,289	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ -	1,677,507	5,790,088	\$ 5,790,088		
442- Water & Sewer Fund	-	-	1,156,268	1,156,268		
448 - Stormwater Fund			2,279,933	2,279,933		
Totals	\$ -	\$ 1,677,507	\$ 9,226,289	\$ 9,226,289	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number:



Amount Spent-to-date

New Project Project Update

Project Number: 16-521

Project Title: SW 4th Av Beautification -Atlantic Ave. and 2nd Ave. Improvements

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City has received numerous complaints concerning the drainage on Atlantic Ave. and 2nd Ave. near Fat Rooster. The existing stormwater infrastructure does not properly convey the rainwater to the existing storm inlets and additional infrastructure is required. It is anticipated that the design will begin in FY 17 and construction begin in FY 19.

Return on Investment (ROI) Considerations

ROI:

The City is responsible to keep in compliance with its NPDES Permit. By installing additional stormwater infrastructure on 2nd Ave. the City will alleviate any infractions with respect to illicit stormwater discharge.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction - CRA			\$ 800,000			
448 Stormwater			200,000			
Totals	\$ -	\$ -	\$ 1,000,000		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction			\$ 800,000			
448 Stormwater			200,000			
Totals	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	

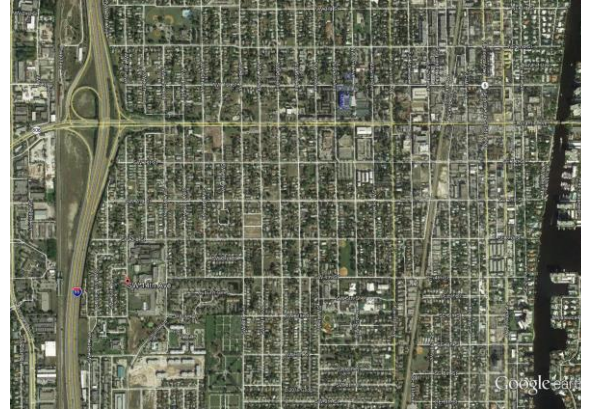
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund



Amount Spent-to-date

- New Project Project Update

Project Number: 16-010

Project Title: SW 14th Ave. SW 2nd St. 3rd St. (SW Alley)

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: Improvements to five alleys in the NW/SW Area Neighborhoods (Construction Phase)

Return on Investment (ROI) Considerations

ROI:

These alleys, once improved, will have an OCI rating of 100 which will have an estimated life expectancy of 20-25 years. This project will be funded by the CRA . Construction of this project will be included with the FY 18/19 Resurfacing, Restoration, and Rehabilitation (RRR) Project.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources

Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund CRA		\$ -	\$ 550,000			
448 Stormwater			137,500			
Totals			\$ 687,500		\$ -	

Capital Project Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund			\$ 550,000			
448 Stormwater	-		137,500			
Totals		\$ -	\$ 687,500	\$ -	\$ -	

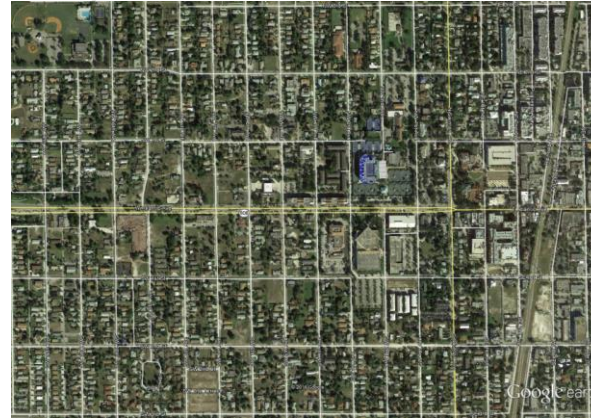
Impact on Operational Expenditures/Expenses

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	-					
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 334/General Fund



Amount Spent-to-date

New Project Project Update

Project Number: 16-009

**Project Title: SW 6th, 7th, 8th, and 9th Ave. Improvements
(Atl.-SW 1st St.)**

Level of Service (LOS): Past/Current Practices ▼

FY 2016-2018 Goal: LOS Increase ▼

Relationship to Community Vision and City Commission Goals

Justification: As part of the redevelopment of this block with the proposed mixed-use development (Uptown Atlantic) at the north end, pedestrian linkages and on-street parking will be installed, where possible. (Design Only). The portions of the improvements adjacent to the mixed use development hotel will be funded by the developer and the remaining sections for the design will be funded by the CRA.

Return on Investment (ROI) Considerations

ROI: The portions of the improvements adjacent to the mixed-use development hotel will be funded by the developer -- the remaining sections will be funded by the CRA . Funding in FY 16/17 will cover design costs. Construction of this project will be proposed in the FY 17/18 Budget.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

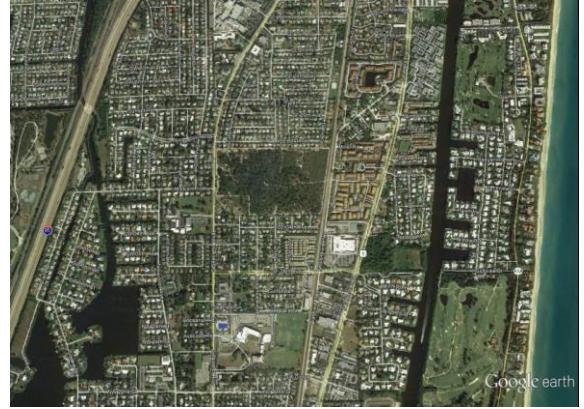
Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 100,000				
448 Stormwater	-	16,500				
Totals	\$ -	\$ 116,500			\$ -	

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Fund CRA	\$ -	\$ 100,000				
448 Stormwater	-	16,500				
Totals	\$ -	\$ 116,500	\$ -	\$ -	\$ -	

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals			\$ -	\$ -	\$ -	



City of Delray Beach, Florida
Capital Improvement Project Request



Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 334/General Fund

Amount Spent-to-date

New Project Project Update

Project Number: 16-519

Project Title: MPO Local Agency Project - NE 2nd Avenue / Seacrest Phase 3 (Design)

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Statutorily/Contractually Required ▼

Relationship to Community Vision and City Commission Goals

Justification: NE 2nd Ave. / Seacrest Beautification Phase 3 (Design Only) beginning at NE 22nd Street north to Gulfstream is the last phase of the NE 2nd Ave. Seacrest Beautification Project. This is a Local Agency Project (LAP) with FDOT providing grant funding for the construction phase of this project. Stormwater as well as water mains will be upgraded as part of this project. Construction of this last portion of the project is estimated to begin in FY 18/2019. This project can be completed utilizing in-house staff.

Return on Investment (ROI) Considerations

ROI: This project is Phase 3 of for the NE 2nd Ave. Seacrest Beautification Project (last phase) with FDOT providing grant funding for construction. Professional design services are required prior to the FDOT bidding this project for construction in FY 18/2019.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 203,500		\$ 350,000			
FDOT Grant	-		750,000			
448 Storm Water	11,000					
Totals	\$ 214,500	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -

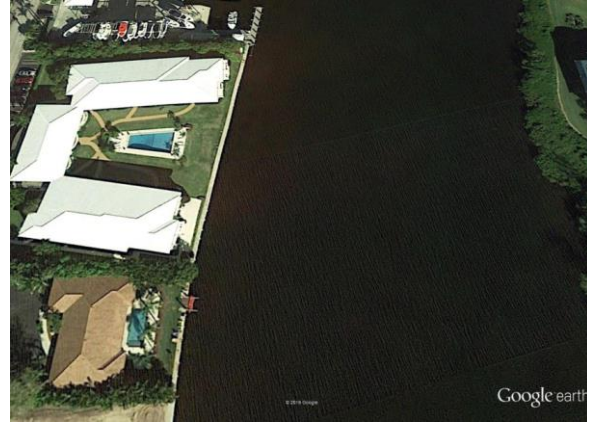
Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
334 General Construction Fund	\$ 203,500	\$ -	\$ 1,100,000			
448 Storm Water	11,000					
Totals	\$ 214,500	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -				
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida Capital Improvement Project Request

Division: ESD/Engineering
 Contact Person: Isaac Kovner
 Phone #/Extension: 243-7341
 Fund Number: 448/Storm Water



Amount Spent-to-date

New Project Project Update

Project Number: 16-508

Project Title: Seawall Vulnerability Analysis

Level of Service (LOS): Best Practices

FY 2016-2018 Goal: Repair & Replacement (R & R) Program

Relationship to Community Vision and City Commission Goals

Justification:

Annual Maintenance is required to properly maintain the existing seawalls within the City limits. Improvements to the seawalls are necessary with respect to functionality and structurability of the City's seawalls. Each year the seawalls provide the City's streets protection from flooding during rain events and rising tide events. It is very important to perform these yearly maintenance items on the seawalls. As part of the Rising Tide evaluation the City should begin to consider the design of raising its existing seawalls (public and private) by 3 feet. Additionally, having non-flooded streets permits emergency vehicles (police, ambulances, and fire protection) to provide a level of service expected by the residents of the City. This is the study phase only.

Return on Investment (ROI) Considerations

ROI:

By performing the yearly routine maintenance of the City's seawalls as well as beginning to increase the height of the seawalls (3'), the life expectancy of the seawalls are extended. Additionally, the structurability and the reliability of the seawalls will not deteriorate if routine maintenance is provided on a yearly basis thus providing health and safety vehicles access over the roadways to assist to the residents in the City limits during flooding events.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Storm Water	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida
Capital Improvement Project Request

Division: ESD/Engineering
Contact Person: Isaac Kovner
Phone #/Extension: 243-7341
Fund Number: 448/Storm Water



Amount Spent-to-date

New Project Project Update

Project Number: 16-515

Project Title: Update Stormwater Master Plan

Level of Service (LOS): Regulatory/Contractual ▼

FY 2016-2018 Goal: Multi-year Integrated Planning ▼

Relationship to Community Vision and City Commission Goals

Justification:

The City's storm water system is over 75 years old and the last Master Plan for the infrastructure was conducted over 15 year ago. In order to be in compliance with current NPDES regulations as well as having a programmed storm water capital improvement program, the Stormwater Master Plan needs to be updated.

Return on Investment (ROI) Considerations

ROI:

Having an updated Stormwater Master Plan will improve the City's regulations with NPDES and allow the City to budget for a proper 5 year CIP.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in excess of 10 years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
448 Storm Water	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
	-					
Totals	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Delray Beach, Florida

Capital Improvement Project Request

Department/Division: ESD / Fleet Maintenance
Contact Person: Kevin Rumell
Phone #/Extension: 561-243-7333
Fund Number 501-3312-591.64-xx

Amount Spent-to-date

- New Project
 Project Update

Project Number:

[Picture](#)

Project Title: **Vehicle Replacements**

Level of Service (LOS): Best Practices ▼ **FY 2016-2018 Goal:** Repair & Replacement (R & R) Program ▼

Relationship to Community Vision and City Commission Goals

Justification:

Timely replacement of vehicles provides cost savings by avoiding prohibitive repair costs, and delivers safe, reliable, and low cost vehicle solutions that empower all City Departments to effectively and efficiently meet their mission goals.

Return on Investment (ROI) Considerations

ROI:

Will provide reduction of repair and maintenance costs, providing newer, more fuel efficient and environmentally friendly vehicles and increasing reliability.

Payback Period (ROI): Project will result in savings or cost avoidance for return of investment in 7 to 10 Years ▼

Financial Information

Funding Sources						
Funding Type	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Garage Fund 501	\$ 3,119,940	\$ 2,805,000	\$ 2,975,000	\$ 3,600,000	\$ 2,905,000	
Totals	\$ 3,119,940	\$ 2,805,000	\$ 2,975,000	\$ 3,600,000	\$ 2,905,000	\$ -

Capital Project Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
501-3312-591.64-20 Vehicles	\$ 1,199,940	\$ 2,805,000	\$ 2,975,000	\$ 3,600,000	\$ 2,905,000	
501-3312-591.64-25 Heavy Equi	1,825,000					
501-3312-591.64-21 Restoration	95,000					
Totals	\$ 3,119,940	\$ 2,805,000	\$ 2,975,000	\$ 3,600,000	\$ 2,905,000	\$ -

Impact on Operational Expenditures/Expenses						
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-26
Totals	\$ -	\$ 466	\$ -	\$ -	\$ -	\$ -

Supplemental Information and Demographics



Overlooking the Atlantic Ocean in southern Palm Beach County, Delray Beach is rich in history and cultural diversity. This Village by the Sea, which began as an agricultural community in the 1890s, welcomes families who are seeking a place to call home and welcomes visitors to the ultimate vacation.

Within 16 square miles, Delray Beach embraces a permanent population of approximately 65,000. Charming neighborhoods, commercial development opportunities and some of the area's best public and private schools are main attractions for families and new businesses. A trendy downtown, vibrant arts district and scenic vistas complement this bike-ped friendly community.

The Parks & Recreation Department maintains over 40 parks and recreational facilities, including our award winning Municipal Beach. Delray Beach is also home to great tennis and golfing experiences. The Delray Beach Tennis Center, located in the heart of downtown, serves as a



Veterans Park

full service public facility with lighted clay and hard courts. The Delray Beach Golf Club, a City-owned 18 hole par 72 course designed by legendary architect Donald Ross, was recently designated an historic golf course on the Florida Historic Golf Trail by the Florida Department of State.



Renewal and redevelopment efforts in Delray Beach have resulted in numerous accolades, including the prestigious All-America City Award (1993 & 2001), and USA Today/Rand McNally's Best of the Road Most Fun Small Town in America (2012). In

2014, the City received the John Nolan Award for outstanding achievements in urban growth and development. Two years later, Delray Beach was honored with the Driehaus Form-Based Codes Award for its achievement in the production and implementation of the Central Business District Code and Architectural Design Guidelines.

Delray Beach is also host to exceptional special events. Throughout the year, people from around the world visit our City to enjoy championship tennis, fabulous Fourth of July celebrations, and festive holiday events.

Historic Preservation

The City prides itself on its rich architectural heritage with five historic districts and over twenty individually listed on the Local Register of Historic Places with several recognized on the National Register of Historic Places. The Delray Beach Historical Society documents and archives the history of our community, available for public view.

Old School Square, a National Historic Site boasting restored early 20th century school buildings, is located in the heart of downtown. This community cultural center, a popular gathering space, offers visual and performing arts, education and entertainment.



Cornell Museum at Old School Square

The Spady Cultural Heritage Museum is housed in the former residence of the late Solomon D. Spady, prominent African-American educator and community leader. Located in the historic West Settlers District of Delray Beach, the museum is dedicated to discovering, collecting and sharing the African-American history and heritage of Florida.



Spady Cultural Heritage Museum

Supplemental Information and Demographics

Climate

The City of Delray Beach benefits from sub-tropical climate conditions that include mild winters and comfortable summers. Year-round outdoor events & recreational activities promote healthy lifestyles for residents of all ages.



The City's warmest month on average is July with a temperatures in the 90s° and the coolest weather is generally experienced in January with an average temperature of 57°. June through September is considered the City's rainy season with hurricane season extending through November. These ideal temperatures, along with our location, have made Delray Beach a great place to live, work and play.

City Government

The City of Delray Beach operates under the "Commission-Manager" form of local government, which combines the managerial experience of the City Manager with the political leadership of elected officials (City Commission).

The City Commission is the principal legislative and governing body of the City. The Mayor, elected every three years, presides over four Commission members who are elected to three-year alternating terms by the community at large. These City officials provide sound public policy, leading the City toward a vision of a unified community with a viable downtown, quality neighborhoods, educational opportunities and a diversified, expanding local economy.

The City Commission appoints the City Manager, the City Attorney (Chief Legal Counsel), and appoints members for general Advisory Boards.



Delray Beach City Hall, 100 NW 1st Avenue

The City Manager

The City Manager serves as the City's Chief Executive Officer for the City of Delray Beach. He is directly responsible to the City Commission regarding the administration and operation of all City departments, execution of City policies, and preparation for the City's budget that includes control of expenditures throughout the budget year. Two Assistant City Managers and several Department Heads report directly to the City Manager.

Education

The City of Delray Beach takes an active role in education. Partnering with various organizations, local businesses, private citizens and non-profits, the City promotes grade level reading initiatives and academic programs.



Village Academy School

The City's Campaign for Grade Level Reading, which is part of a national campaign to promote grade level reading by the third grade, was created through the understanding that our local schools alone cannot address all of the problems that keep our children from learning to read. The City and the community joined forces to develop a new reading initiative that would benefit our youth. The City's focus for the third grade level reading campaign is based on three key strategies: school readiness, school attendance and summer learning.



In 2014, Delray Beach was one of just 30 communities across the nation to be honored with the Pacesetter Award by the Campaign for Grade Level Reading. This award recognized

Reading is fun! Delray Beach for its "measurable progress" in summer learning and its commitment to increase the number of children who are reading at grade level by the end of third grade.

Delray Reads Day, an annual community effort established in 2012 to support the Campaign for Grade Level Reading, provides an opportunity for active civic leaders and residents to engage with local schools. This popular event demonstrates the dedication by both private and public sectors to ensure the academic success of our youth for a bright and promising future.

Supplemental Information and Demographics

Transportation

Access to public transportation is available throughout the City. Local, state, national and international travel is easily accessible by Interstate 95, Florida's Turnpike, US-1 Federal Highway, State Road A1A, international and business/commuter airports, and interstate rail services. Palm Tran public bus transportation, Tri-Rail and Amtrak operate scheduled service. Public parking garages and surface lots are conveniently located in the downtown area. In addition, the City offers various sustainable and alternative transportation options including free electric vehicle charging stations in the downtown area.



Downtown Roundabout

The Downtown Roundabout provides free transit service along Atlantic Avenue from the Tri-Rail Station on South Congress Avenue to Ocean Blvd/SR A1A. Two trolleys operate daily, offering "park & ride" public transportation

throughout the downtown area. The Downtown Roundabout is sponsored by the Delray Beach Community Redevelopment Agency.



Amtrak Train Station, Delray Beach

Economic Development

The City's Office of Economic Development (OED) is the primary resource for citywide business information, recruitment, development and assistance in Delray Beach. Its mission is to drive and inspire the growth of a diverse, vibrant, entrepreneurial economy for all.

The OED serves the local economy by offering discrete, professional, and timely services that promote business activity and enhance the quality of life within our City.

US-1 Federal Highway Beautification

In 2015, a ribbon cutting ceremony marked the completion of the US-1 Federal Highway Beautification Project, designed to promote a safer corridor for pedestrians/cyclists, stimulate economic activity along US-1, and improve transit opportunities. Wider sidewalks, landscaping and decorative street lighting between SE 2nd and NE 2nd Streets embody the City's character while bicycle lanes offer a healthier mode of commuting.



US-1 Federal Highway Ribbon-Cutting Ceremony

Recommended Links

The City of Delray Beach partners with other agencies and organizations to provide a quality of life that our residents, business owners, stakeholders and visitors have come to expect. To learn more, visit:

Delray Beach Community Redevelopment Agency

www.delraycra.org

Delray Beach Downtown Development Authority

www.downtowndelraybeach.com

Delray Beach Historical Society

www.delraybeachhistory.org

Delray Beach Marketing Cooperative

www.visitdelraybeach.org

Delray Beach Public Library

www.delraylibrary.org

Greater Delray Beach Chamber of Commerce

www.delraybeach.com

Old School Square

www.oldschool.org

Sister Cities International

www.sistercities.org

Spady Cultural Heritage Museum

www.spadymuseum.com

West Atlantic Redevelopment Coalition

www.delraywarc.org

Supplemental Information and Demographics

Population

The following table shows the City, County and State population and the annual average percentage changes from 1997 to 2016.

The City, County and the State of Florida Population Estimates

Year	City		Palm Beach County		State of Florida	
	Population	% Change	Population	% Change	Population	% Change
1997	52,920	1.693	1,003,684	2.230	14,700,201	2.004
1998	53,471	1.041	1,020,521	1.678	15,000,475	2.042
1999	53,589	0.221	1,042,196	2.124	15,322,040	2.144
2000	60,020	12.001	1,131,184	8.539	15,982,378	4.310
2001	60,645	1.041	1,154,464	2.058	16,331,739	2.186
2002	61,527	1.454	1,183,197	2.489	16,664,189	2.036
2003	62,578	1.708	1,211,448	2.388	17,070,167	2.436
2004	63,439	1.375	1,242,270	2.544	17,516,732	2.616
2005	63,888	.707	1,265,900	1.902	17,764,197	1.413
2006	64,095	.324	1,287,987	1.745	18,349,132	3.293
2007	64,360	.413	1,295,033	.547	18,680,367	1.805
2008	64,220	-.2	1,294,654	-.03	18,807,219	.68
2009	63,789	-.672	1,287,344	-.565	18,750,483	-.302
2010	60,522	-5.213	1,320,134	2.547	18,801,310	2.701
2011	60,831	.511	1,325,758	.426	18,905,048	.552
2012	61,495	1.09	1,335,415	.728	19,074,434	.896
2013	61,801	.498	1,345,652	.767	19,259,543	.970
2014	62,700	1.455	1,360,238	1.084	19,507,369	1.287
2015	63,175	0.757	1,378,417	1.336	19,815,183	1.578
2016	63,972	1.262	1,391,741	0.967	20,148,654	1.683

Sources: U.S. Bureau of the Census as of April 1, for the year 2000 and 2010: University of Florida, Bureau of Economic Business Research for all other years.

Population Breakdown by Sex*

Male	29,127
Female	31,395

Taxes

Local Retail Sales Tax (1/1/17)	7.00%
Property Tax (Millage Rate)	7.2107

Population Breakdown by Race*

White	39,768
Black or African American	16,961
American Indian and Alaska Native	122
Asian	1,107
Native Hawaiian, Other Pacific Islander	35
Other race	1,490
Two or more races	1,039

Existing Land Use Inventory**

Category	Acres	% of Total
Residential	6,962	68
Commercial	1,206	12
Industrial	376	4
Vacant & Agriculture	615	6
Recreation, Open Space and Conservation	719	7
Education and Public Facilities	320	3
TOTAL	10,198	100

** Source: 2017 City of Delray Beach Planning and Zoning Department

Families & Households*

Counts of families	14,074
Persons in households	59,408
Persons per family	2.93
Households	27,193
Persons per household	2.18

*Source: 2010 Census

Supplemental Information and Demographics

Economics

Building Permit Activity Ten Year History

FY	Industrial and Commercial Construction		Residential Construction	
	No. of Permits	Value	No. of Units	Value
2007	38	83,954,371	240	64,584,286
2008	9	30,255,046	105	29,326,380
2009	19	62,845,517	239	19,104,010
2010	12	31,968,843	168	17,291,583
2011	13	31,477,893	53	22,566,806
2012	12	29,824,260	741	79,424,905
2013	13	17,864,058	321	51,751,341
2014	25	22,996,311	283	50,277,519
2015	9	15,367,546	342	71,523,245
2016	6	5,607,685	411	54,651,269

Source: Community Improvement Department estimates.

Principal Taxpayers Fiscal Year 2017

Taxpayers	2017 Municipal Property Taxes Levied (\$)
Florida Power and Light	750,957
Fairfied Spring Harbor LLC	495,931
Granite Worthing LLC	487,146
Citation Club Investors	419,399
Tenet Healthcare Corp	397,616
Alta Congress Owner LLC	389,039
Ocean Properties Ltd	358,407
Linton Delray LLC	347,241
Lifespace Communities Inc	288,866
Morse Operations Inc	253,154
Total	\$4,187,756

Source: Palm Beach County Tax Collector's Office

Supplemental Information and Demographics

Property Tax Rates All Direct and Overlapping Governments

FY Ended Sept. 30	General Fund	Debt Service	Total	School District	Palm Beach County	Indepen- dent Districts	South FL	Total
							Water Mgmt District	
2008	6.1449	0.4334	6.5783	7.3560	3.9813	0.8900	0.6240	19.4296
2009	6.3900	0.4604	6.8504	7.2510	3.9656	0.9975	0.6240	19.6885
2010	7.1900	0.5316	7.7216	7.9830	4.5614	1.1451	0.6240	22.0351
2011	7.1900	0.6002	7.7902	8.1540	4.7500	1.1451	0.6240	22.4633
2012	7.1900	0.6133	7.8033	8.1800	4.7815	1.1250	0.2409	22.1307
2013	7.1992	0.6041	7.8033	7.7780	4.9902	1.8865	0.4289	22.8869
2014	7.1611	0.3453	7.5064	7.5860	4.9852	1.8170	0.4110	22.3056
2015	7.1611	0.3028	7.4639	7.5940	4.9729	1.7890	0.3842	22.2040
2016	7.0611	0.2756	7.3367	7.5120	4.9277	1.7423	0.3551	21.8738
2017	6.9611	0.2496	7.2107	7.0700	4.9142	1.6146	0.3307	21.1402

Tax rate limits: Ten mills per Florida Statute 200.081 (one mill is \$1 per \$1,000 of assessed value)

Scope of tax rate limit: No municipality shall levy ad valorem taxes for real and tangible personal property in excess of ten mills of the assessed value, except for special benefits and debt service on obligations issued with the approval of those taxpayers subject to ad valorem taxes.

Taxes due: March 31

Taxes delinquent: April 1

Discount Allowed: 4% November, 3% December, 2% January, 1% February

Penalties for delinquency: 3% plus advertising costs after April 1

Tax Collector: Palm Beach County

Tax Collector's Commission: None

Supplemental Information and Demographics

Government Services

<u>Police Protection:</u>	160 sworn officers including 4 K-9 officers, 66 civilian full-time employees and 9 other part-time employees. 1 Police Substation located throughout the City.
<u>Fire Protection:</u>	5 Fire Stations and 1 Station in Highland Beach to which the City provides Fire and EMS services, 1 Ocean Rescue HQ and 8 Ocean Rescue Lifeguard Towers. 144 State Certified Firefighters of which 141 are State Certified Paramedics. There are also 12 civilian employees. Equipment: six 1,250 G.P.M. Pumpers, one 100' platform ladder truck, one 100' ladder truck, one brush truck, two special operations units, one 2,000 gallon tender, three command vehicles, nine Medical Rescue Transport vehicles, one Carolina Skiff 19' boat and one utility unit.
<u>Recreation Facilities:</u>	Miracle League Field – 1 (not lighted) Little League Fields - 10 (lighted) Regulation Baseball Fields - 3 (lighted) Softball Fields – 2 (lighted) Outdoor Basketball Courts -5 (lighted) Outdoor Volleyball Courts - 7 (Beach) Soccer/Football Fields - 7 (lighted) Shuffleboard Courts - 16 (lighted) Lawnbowling Courts - 7 (lighted) Tennis Courts - 48 (22 lighted) Tennis Pro Shops -2, Clubhouse and Lounge – 8,200 seat stadium Swimming Pools - 12' deep, 1 with bath house, wading pool and diving well and 1 with medium sized pool 3' to 6' deep Beach – North End – Storage for 60 boats – 2 physically challenged surf chairs Marina - with 24 boat slips Skate Park Community Centers –Community Center, Pompey Park, Veterans Park and Teen Center -4 with meeting rooms and kitchens; 2 with gyms and locker rooms, 4 with computer labs Country Club - 18 hole par 72 golf course with driving range, 2 putting greens, pro shop, clubhouse, restaurant and banquet hall. Executive Golf Course - 18 hole par 60 golf course with snack bar and pro shop. Boat Launching Ramps – 3 – Knowles Park, Mangrove Park and Lakeview Park Public Beach 1.50 miles Parks - 41 locations with various recreational facilities Racquetball Courts - 2 (lighted) Playgrounds – 24 Fitness Trail at Barwick Park - 1 mile Nature Trail at Atlantic Dunes Park – ¼ mile Pine Grove Multi-Purpose Field and Passive Park and walking trail Leon Weekes Nature Preserve – ¼ mile Nature Trail LakeView Park – Boat ramp, picnic pavilions, playground and restrooms. Catherine Strong Park – Splash Park, playground, picnic pavilions, fitness trail, tennis and basketball courts. Cornell Park – Walking trails. Mike Machek Boy Scout Park – Fitness trail, picnic pavilion, playground and restrooms. Delray Oaks Natural Area – Hiking trail and nature trail with observation platform. Bexley Park – walking trail and picnic pavilion Atlantic Street Plaza Worthing Park

Supplemental Information and Demographics

Property Tax Rates Delray Beach and Surrounding Municipalities

<i>Municipality</i>	<i>FY 15 Millage</i>	<i>FY 16 Millage</i>	<i>FY15/FY16 Variance</i>	<i>FY 17 Millage</i>	<i>FY16/FY17 Variance</i>	<i>16/17 % Change</i>
Boca Raton*	3.7126	3.6799	-0.0327	3.6789	-0.0010	-0.03%
Boynton Beach	7.9000	7.9000	0.0000	7.9000	0.0000	0%
Delray Beach*	7.4639	7.3367	-0.1272	7.2107	-0.1260	-3.39%
Greenacres	5.4284	6.0854	0.6570	6.0854	0.0000	0%
Lake Worth	5.4945	5.4945	0.0000	5.4945	0.0000	0%
Riviera Beach	8.9520	8.4520	-0.5000	8.4520	0.0000	0%
Wellington	2.4500	2.4500	0.0000	2.4400	-0.0100	-0.41%
West Palm Beach*	8.5303	8.5095	-0.0208	8.4946	-0.0149	-0.18%

*Includes operating and debt service millages

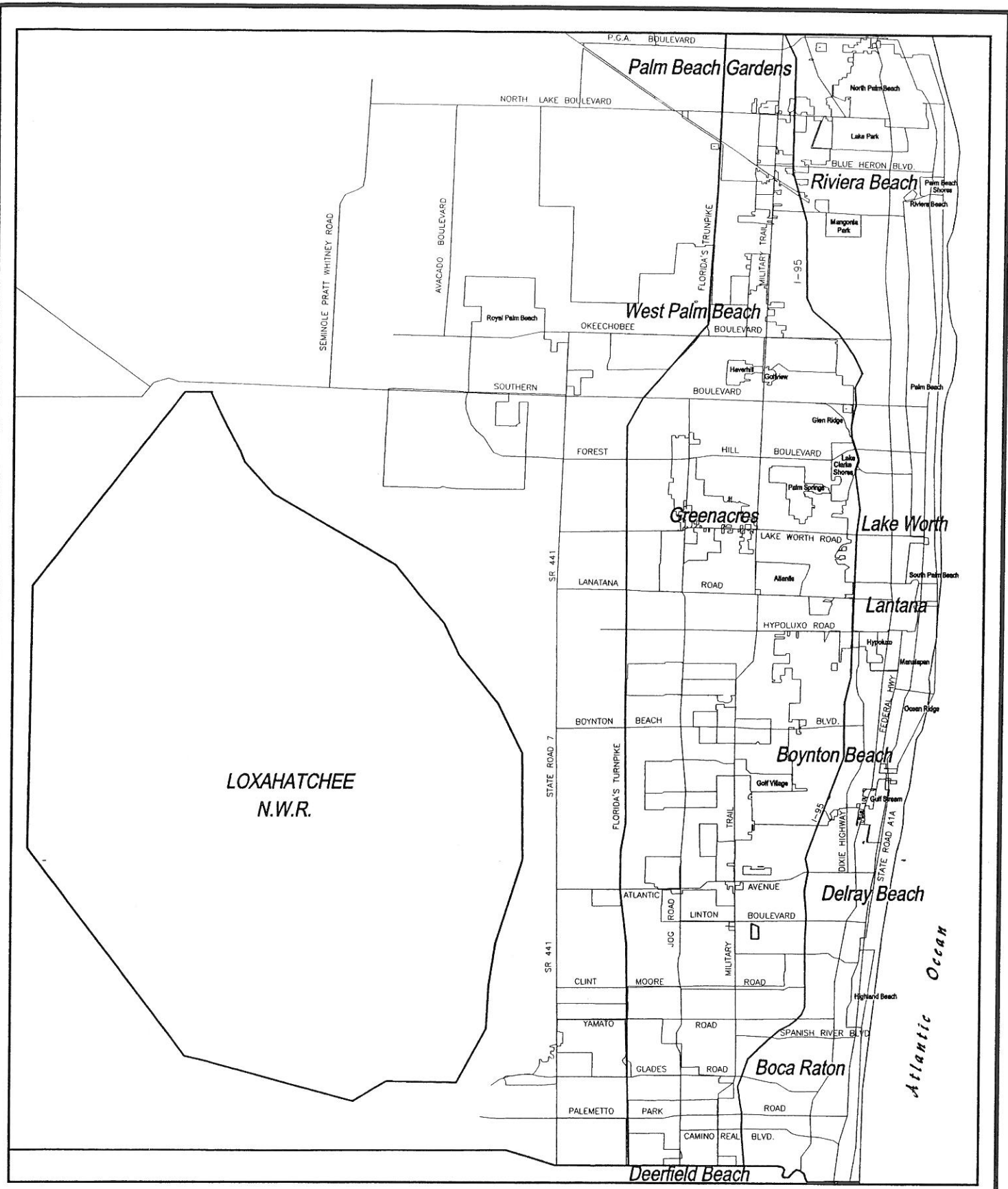
Boca Raton – Additional special taxing district (Greater Boca Beach and Park) millage of 0.9147 and a Fire Fee of \$105 per residence.

Boynton Beach – Additional Fire Fee of \$100 per residence.

Lake Worth – Additional millage of 3.4581 MSTU for Fire Services.

Wellington – Additional millage of 3.4581 MSTU for Fire Services and ACME Assessment (drainage) of \$230.

West Palm Beach – Additional Fire Fee of \$25 per residence.



LOXAHATCHEE
N.W.R.



CITY OF DELRAY BEACH, FL
PLANNING & ZONING DEPARTMENT

Adjacent Municipalities Palm Beach County, Florida

-- DIGITAL BASE MAP SYSTEM --

Fiscal Year 2017 Budget Calendar

O C T	S	M	T	W	T	F	S
					1	2	3
	4	5	6	7	8	9	10
1	11	12	13	14	15	16	17
5	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

N O V	S	M	T	W	T	F	S
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	29	30					

D E C	S	M	T	W	T	F	S
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	27	28	29	30	31		

J A N	S	M	T	W	T	F	S
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1	10	11	12	13	14	15	16
6	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

October 14 – Not later than 30 days following the adoption of the budget and millage resolutions, the City shall certify its compliance with provisions of Chapter 200, F.S. to the Division of Ad Valorem Tax and the Department of Revenue. This is to be completed via the Certification of Compliance, Form DR-487 and required attachments.

October 15 – Monthly budget report due.

October 16 – Staff has pre-planning goal setting session.

October 29 – Goal setting session with Commission for 2017-2019 goals.

November 15 – Monthly budget report due.

December 15 – Monthly budget report due.

End of December – Property Appraiser notifies taxing authority of the final adjusted tax roll. Within 3 days the City must complete and return a Certificate of Final Taxable Value, Form DR-422 to the Property Appraiser.

January 4 – Departments submit hardware/software requests forms to IT.

January 4 – Request input from departments for fleet, insurance, phone lines and tuition reimbursement.

January 4 – Work with Fleet to establish replacement rates.

January 4 – Request security authorizations from departments.

January 5 – Item to discuss early 2016 budget objective, FY 2017-2019 goals and 2017 budget objectives approval.

January 15 – Quarterly budget report due.

January 25 – Manager meets with departments to discuss goals for FY 2017 budget.

January 25 – **February 5** – Budget office prepares utility projections.

Fiscal Year 2017 Budget Calendar

February Early – City Commission update on current CIP projects and early discussions about capital needs.

February 6 – Departments submit responses for projections for fleet, insurance, phone lines, and tuition reimbursement.

February 8 –February 26 – Budget office prepares salary projections.

February 12 – Departments return security authorizations.

February 15 – Monthly budget report due.

March 1 – Reminder to departments for mid year budget requests.

March 1 – Manager’s Kick-Off. Departments receive budget and Capital Improvement Program (CIP) requests packets.

March 15 – Monthly budget report due.

March 18 – Preliminary revenue projects completed.

March 31 – Midyear budget requests due.

April 15- Departments submit budget requests including all CIP requests.

April 15 – Quarterly budget report due.

April 15 – Grant Committee submit recommendations due to Budget.

April 25 – City Manager and Directors meet to develop preliminary CIP

April – May – City Manager and Finance reviews budget requests with Department heads.

May 15 – Monthly budget report due.

May 17 – Update including FY 2016 YTD forecast and budget amendment.

June 5 – Receive revenue estimates and miscellaneous estimates.

June 6 – Manager meets with Departments to discuss draft budget

June 15 – Monthly budget report due.

June 24 – Present proposed budget document to Commission including CIP.

FEB	S	M	T	W	T	F	S
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6	28	29					

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	13	14	15	16	17	18	19
1	20	21	22	23	24	25	26
6	27	28	29	30	31		

APR	S	M	T	W	T	F	S
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	10	11	12	13	14	15	16
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6	24	25	26	27	28	29	30

MAY	S	M	T	W	T	F	S
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JUNE	S	M	T	W	T	F	S
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6	26	27	28	29	30		

Fiscal Year 2017 Budget Calendar

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	10	11	12	13	14	15	16
1	17	18	19	20	21	22	23
6	24	25	26	27	28	29	30
	31						

A U G	S	M	T	W	T	F	S
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	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
1	21	22	23	24	25	26	27
6	28	29	30	31			

July 1 – Receive Certificate of Taxable Value, Form DR – 420 from Property Appraiser’s Office. The time periods specified herein are determined by using the date of certification of value or July 1, whichever date is later, as Day 1.

July 12 – Budget workshop meeting.

July 15 – Quarterly budget report due.

July 19 – Regular Commission meeting to include an item establishing a tentative millage rate to be submitted on Form DR-420 by Thursday, August 4.

August 4 – Within 35 days of certification of value Thursday, August 4), the City shall advise the Property Appraiser of the following via the completed DR-420 form:

1. Proposed millage rate.
2. Current year rolled back rate.
3. Date, time and place of the tentative budget hearing.

August 15 – Monthly budget report due.

August 24 – Not later than 55 days after the certification of value (Wednesday, August 24), the Property Appraiser shall mail out the Notice of Proposed Property Taxes (TRIM notice).

If the City fails to return the completed DR-420 form within 35 days, as indicated above, the City shall be prohibited from levying a millage rate greater than the rolled back rate for the upcoming year. In this instance, the rolled back rate shall be computed by the Property Appraiser.

August 30 – Per City Charter, the City shall advertise its intent to tentatively levy a millage and budget. The Notice of Public Hearing must be published at least one week prior to the meeting date of September 6. Advertisement to be submitted to the Clerk’s Office upon notification of newspaper deadline date.

Fiscal Year 2017 Budget Calendar

September 8 – Within 80 days of certification of value (Sunday, September 18), but not earlier than 65 days after certification (Sunday, September 3), the Commission shall hold a public hearing on the tentative budget and proposed millage rate to include the adoption of resolutions tentatively levying a tax and appropriating sums of money. This hearing is publicized via the TRIM notice mailed by the Property Appraiser. Date must not conflict with those of the School Board (434-8837) or Palm Beach County (355-4034).

September 15 – Monthly budget report due.

September 17 - 20 - Within 15 days following the tentative budget hearing (Friday, September 23), the City shall advertise its intent to adopt a final millage and budget. The advertisement is to be published not less than 2 days or more than 5 days from the date of the final public hearing. To determine the required language and advertisements see the TRIM manual.

September 20 – Public Hearing to adopt the final budget shall include:

1. Separate resolutions to levy a tax on all City properties and the Downtown Development Authority
2. A resolution appropriating sums of money.

Date must not conflict with those of the School Board or Palm Beach County.

September 23 – Within 3 days of the final hearing the resolutions adopting the final millage rate shall be forwarded to the Property Appraiser, the Tax Collector and State Department of Revenue.

October 15 – Monthly budget report due.

October 20 – Not later than 30 days following the adoption of the budget and millage resolutions, the City shall certify its compliance with provisions of Chapter 200, F.S. to the Division of Ad Valorem Tax and the Department of Revenue. This is to be completed via the Certification of Compliance, Form DR-487 and required attachments.

November 15 – Monthly budget report due.

December 15 – Monthly budget report due.

End of December – Property Appraiser notifies taxing authority of the final adjusted tax roll. Within 3 days the City must complete and return a Certificate of Final Taxable Value, Form DR-422 to the Property Appraiser.

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Developing the Annual Budget

Budget Instruction Manual:

The annual budget process begins with the development of a Budget Instruction Manual. The manual contains utility estimates, based on the previous year's activity, for such things as Electricity, Water and Irrigation, Telephones, Solid Waste and Stormwater. The Manual contains the estimate for General Liability Insurance premiums which is allocated to each department. Cost estimates for various computer equipment, along with recommendations from the IT Division on which equipment should be replaced, as well as the renewal estimates for software maintenance is included. Additionally, a listing of City vehicles assigned to each department, along with costs associated with the maintenance of the fleet is contained in the Manual.

This Manual is distributed to each department along with payroll projections for the upcoming fiscal year. Departments use the information contained in the Manual and payroll projections to assist them in developing their budget requests for the upcoming year.

Submittal of Budget Requests:

Departments submit their budget requests to the Budget Office for review. The submittals include the budget dollars requested by line item along with detailed justification. Departments this year were required to submit one total departmental request budget. Additional information regarding level of service requirements and their relationship to Commission goals was also submitted.

Along with the budget dollar requests, Program pages are also submitted which describe the department's function, performance measures (goals and objectives) with performance history and projections. Five-year projections for Capital Outlay expenditures along with Revenue estimates are also submitted.

The Budget Office reviews each department's request, checking for accuracy of calculations, clarity of the request and duplications of information/requests. Questions and/or irregularities are addressed and corrected in preparation of submitting the department's request to the City Manager for review.

Capital Improvement Plan:

Departments also submit their requests for any capital improvements for the upcoming fiscal year. Capital improvements are generally projects or equipment valued at \$25,000 or more. These requests include not only requests for the next year, but projections on anticipated projects over the next five years. These requests are reviewed by a committee who determines what requests will be recommended for funding during the next fiscal year and what requests will be deferred to later years.

These recommendations are submitted to the City Manager in the form of a separate Capital Improvement Budget. The City Manager includes this information during his review of the City's proposed budget and his recommendation of a proposed millage rate.

City Manager's Review:

The City Manager meets with each department to review their requests. During these meetings, additional clarification and/or justification may be required.

The City Manager then determines what requests he will be recommending to the City Commission for funding, along with any millage rate adjustment, for the upcoming fiscal year.

Preparation of Proposed Budget:

Based on these decisions, the Budget Office prepares a Proposed Budget Document for presentation to the City Commission.

The City Commission reviews the City Manager's recommendation for the proposed millage rate based on his summary of the projects and programs he recommended be funded in the upcoming fiscal year. This recommendation is contained in his management transmittal letter to the City Commission which is contained in the Proposed Budget Document.

Based on the functions and projects the Commission wishes to fund, they will set the proposed millage rate for the next fiscal year. This action may require cuts or adjustments to the departmental requests presented in Proposed Budget Document.

The proposed millage rate is submitted to the County's Property Appraiser's and Tax Collector's Offices.

Developing the Annual Budget

City Commission Review and Public Hearing Process:

The City Commission holds workshops with the City Manager and department heads to review each department's submittal. These workshops may result in additional changes being made to the Proposed Budget.

Upon completion of the workshops, the Budget Office prepares the Budget Advertisement for the Final Tax Levy and Budget Summary for the next fiscal year along with the Notice of Public Hearings on same.

A Public Hearing on the proposed Tax Levy and Budget is held during the first City Commission meeting in September during which citizens have an opportunity to comment. Consideration may be given to making adjustments to the Budget as a result of this Public Hearing. Any changes are incorporated into the final Budget Summary Ad.

A Public Hearing on the final Tax Levy and Budget is held during the second meeting of the City Commission in September. At this meeting, the City Commission will formally approve the Tax Levy and Budget for the next fiscal year. The Capital Improvement Plan is also approved during this process.

The Budget Office submits the final Tax Levy and Budget Resolutions for the next fiscal year to the Property Appraiser's and Tax Collector's offices.

Preparation of the Annual Budget Document:

The Budget Office then prepares the Annual Budget Document for the next fiscal year. This Document is developed following the guidelines recommended and established by the GFOA for submittal to the Distinguished Budget Award Program.

Administrative Procedures to Amend the Approved Budget

Budget Amendment

The procedures outlined define, standardize and set forth responsibilities for amendments to the commission approved budget. A budget amendment is a change in the authorized budget, either revenue or expenditure. A budget amendment may change an allocation or transfer a specific dollar amount from one budget code to another.

Since budget adjustments result in changes in appropriated fund totals, great care must be taken to ensure changes are justified and expedient.

Types of Budget Adjustments/Transfers:

There are basically three types of budget adjustments or transfers:

- A. Transfers from the City Manager's Contingency, general operating funds
- B. Transfers between Departments/Functions
- C. Changes to current approved budget, prior year's funds appropriated

Responsibilities and Procedures

Type A

Budget transfers from the City Manager's Contingency can be of two types, salary related or for unbudgeted, unanticipated expenditures/activities. Both types require approval of the City Manager.

Type B

The City Manager is required to authorize a budget transfer between departments only if these transfers do not exceed the total appropriations for the fund in which the transfers are occurring. The Planning, Budget and Control Manager will report to the City Manager if and when total appropriations are to be exceeded. This can happen before the City Manager emails authorization or after the email has been sent. This will ensure that a fund's authorized appropriations are not exceeded.

Type C

Transfers from unappropriated fund balances and retained earnings must be authorized and approved by Commission, amending the Budget Resolution in effect. The amendment changes the appropriated sums of money, both revenue and expenditure amounts.

At the start of the next fiscal year, encumbrances outstanding at previous year end will be automatically re-appropriated (rolled over), provided that the goods/services have been ordered before October 1, and/or a contract has been signed and approved before October 1. The encumbrances are budget amounts for goods or services for which a contract or purchase order has been issued (goods ordered), but has not been paid prior to the fiscal year end. These encumbered budget amounts must be brought forward.

Also, funding for Capital Improvement Project not completed in the prior year must be brought forward, again provided that a contract has been signed prior to year-end. A Project Manager or Department Head should submit a detailed project status report along with a request to re-appropriate/roll over funds to the Chief Financial Officer (CFO). Upon CFO's authorization and approval these funds will be brought forward.

Preparation of Amendments/Transfers

A complete detailed justification for the transfer request is required. The net operational impact as a result of this transfer must be clearly outlined, i.e. changes in an existing project/program scope, or reprogramming of scheduled capital purchases. Salary related transfers shall be supported by personnel forms signed by the City Manager thereby authorizing the transfer.

A departmental budget transfer request can be made electronically and routed through the City Manager, the CFO and the Planning, Budget and Control Manager.

Budget Formats

Line-Item Budgeting

(Also known as Traditional Budgeting) This approach analyzes the budget proposals in terms of increases and decreases from either current year allotments or the revised estimates of the current year. The primary budget focus is departmental expenditure categories. Expenditures and revenues relate to the commodity.

Management By Objectives

The rationale is to formulate goals and objectives, develop action plans for their accomplishments, and provide quantitative measures or evaluation of goal realization.

Performance Budgeting

Expenditures and revenues relate to unit costs and work load measures. This budget approach is based primarily upon implementation of measurable performance indicators of activities and work programs. Performance measures or indicators assess the effectiveness, efficiency and quality of municipal services.

Program Budgeting

This budgeting approach is based primarily on programs of work and secondarily on the line item purchases and performance. Expenditures and revenues relate to public programs and goals.

Planning/Programming/Budgeting Systems

The PPB System provides for identification of major program issues and consideration of such issues in the framework of a multi-year program structure. Program decisions are made based upon the way resources will be allocated in the future, thereby limiting ineffective allocation of scarce resources in future years. The PPB system requires long-range studies and analyses, and identification and analysis of program alternatives.

Zero-Based Budgeting

Expenditures and revenues relate to work loads and ranking procedures. Zero-based budgeting, as it implies, starts at zero and the department or agency preparing the budget request must justify every dollar that it requests. The entire budget is to be broken down in “decision packages”. These packages are ranked in order of priority, and budget decisions are made for each package according to the justification provided. There are two basic types of decisions packages: (1) Mutually exclusive packages identify alternative means for performing the same function; and (2) Incremental packages reflect different levels of effort that may be expended on a specific function. The City of Delray Beach uses this method to develop its budget.

Property Tax Levy Resolution

RESOLUTION NO. 44-16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, TO LEVY A TAX ON ALL PROPERTIES WITHIN THE CITY OF DELRAY BEACH, FLORIDA, FOR MAINTENANCE AND OPERATION, AND TO LEVY A TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON BONDED INDEBTEDNESS, AND TO ALLOCATE AND APPROPRIATE SAID COLLECTIONS THEREUNDER.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. That a tax of \$6.9611 per one thousand dollars (\$1,000.00) of assessed valuation is hereby levied on all taxable property within the City of Delray Beach for the fiscal year commencing October 1, 2016, and ending September 30, 2017. There shall be and hereby is appropriated for the General Fund operations of the City revenue derived from said tax for operating and maintenance expenses of the General Fund, and also in addition, all revenues derived by said City during said fiscal year from all other sources other than the tax levy for current bond service and that part of collection of delinquent taxes levied for bond service. The assessed valuation on all taxable property for operating purposes within the City of Delray Beach is \$8,806,885,719. The operating millage rate of \$6.9611 per one thousand dollars (\$1,000.00) is greater than the rolled-back rate of \$6.5346 per one thousand dollars (\$1,000.00) by 6.36%.

Section 2. That the amount of money necessary to be raised for interest charges and bond redemption which constitutes a general obligation bonded indebtedness of the City of Delray Beach is \$2,089,576. There is hereby appropriated for the payment thereof, all revenues derived from the tax levy of \$0.2496 per one thousand dollars (\$1,000.00) of assessed valuation, which is hereby levied for that purpose for the fiscal year commencing October 1, 2016, and ending September 30, 2017, upon the taxable property of the City of Delray Beach, the assessed valuation being \$8,810,213,080.

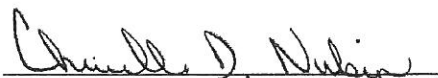
Section 3. That the above millage rates are adopted subject to adjustment in accordance with Section 200.065(5) of the Florida Statutes which provides that a municipality may adjust its adopted millage rate if the taxable value within the jurisdiction of the taxing authority as certified pursuant to Section 200.065(1) is at variance by more than one percent (1%) with the taxable value shown on the assessment roll to be extended.

Section 4. That public hearings were held on the budget on September 8, 2016 and September 20, 2016.

PASSED AND ADOPTED in regular session on this the 20th day of September, 2016.


MAYOR

ATTEST:



City Clerk

Property Tax Levy Resolution Downtown Development Authority

RESOLUTION NO. 45-16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, TO LEVY A TAX ON ALL PROPERTIES WITHIN THE DOWNTOWN DEVELOPMENT AUTHORITY TAXING DISTRICT OF THE CITY OF DELRAY BEACH, FLORIDA, FOR MAINTENANCE AND OPERATION, AND TO APPROPRIATE SAID COLLECTIONS THEREUNDER.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. That a tax of \$1.0000 per one thousand dollars (\$1,000.00) of assessed valuation is hereby levied on all taxable property within the Downtown Development Authority Taxing District of the City of Delray Beach for the fiscal year commencing October 1, 2016, and ending September 30, 2017. There shall be and hereby is appropriated for the purpose of financing the operation of the Downtown Development Authority Taxing District revenue derived from said tax for operating and maintenance expenses of the Downtown Development Authority Taxing District, and also in addition, all revenues derived by said Taxing District during said fiscal year from all other sources other than the tax levy for current bond service and that part of collection of delinquent taxes levied for bond service. The assessed valuation on all taxable property for operating purposes within the Downtown Development Authority Taxing District of the City of Delray Beach is \$841,026,980. The operating millage rate of \$1.0000 per one thousand dollars (\$1,000.00) is more than the rolled-back rate of \$0.8927 per one thousand dollars (\$1,000.00) by 12.02%.

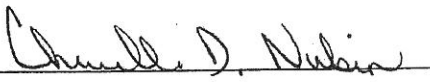
Section 2. That the above millage rate is adopted pursuant to Florida Statutes Section 200.065(2)(e)(2), and subject to adjustment in accordance with Section 200.065(5) of the Florida Statutes which provides that each affected taxing authority, other than municipalities, counties, school boards, and water management districts, may adjust its adopted millage rate if the taxable value within the jurisdiction of the taxing authority as certified pursuant to Section 200.065(1) is at variance by more than three percent (3%) with the taxable value shown on the assessment roll to be extended.

Section 3. That public hearings were held on the budget on September 8, 2016 and September 20, 2016.

PASSED AND ADOPTED in regular session on this the 20th day of September, 2016.


MAYOR

ATTEST:


City Clerk

Appropriation of Funds

RESOLUTION NO. 46-16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL NECESSARY EXPENDITURES OF THE CITY OF DELRAY BEACH FOR THE PERIOD FROM THE 1st DAY OF OCTOBER, 2016, TO THE 30th DAY OF SEPTEMBER, 2017; TO PRESCRIBE THE TERMS, CONDITIONS AND PROVISIONS WITH RESPECT TO THE ITEMS OF APPROPRIATIONS AND THEIR PAYMENT; AND TO REPEAL ALL RESOLUTIONS WHOLLY IN CONFLICT WITH THIS RESOLUTION AND ALL RESOLUTIONS INCONSISTENT WITH THIS RESOLUTION TO THE EXTENT OF SUCH INCONSISTENCY.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. That the following sums of money, attached hereto and marked Exhibit "A", are hereby appropriated upon the terms and conditions herein set forth.

Section 2. That, subject to the qualifications contained in this resolution, all appropriations made out of the General Fund are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts herein named if necessary and then only in the event the aggregate revenues collected and other resources available during the period commencing the 1st day of October, 2016, and ending the 30th day of September, 2017, for which the appropriations are made, are sufficient to pay all the appropriations in full. Otherwise, said appropriations shall be deemed to be payable in such proportion as the total sum of realized revenue of the General Fund is to the total amount of revenues estimated by the City Commission to be available in the period commencing the 1st day of October, 2016, and ending the 30th day of September, 2017.

Section 3. That all balances of the appropriations payable out of the General Fund of the City Treasury unencumbered at the close of business on the 30th day of September, 2016, except as otherwise provided for, are hereby declared to be lapsed into the City Treasury and may be used for the payment of the appropriations which may be made in any appropriation for the fiscal year commencing the 1st day of October, 2016. However, nothing in this section shall be construed to be applicable to unencumbered balances remaining to the credit of the Water and Sewer Fund, Sanitation Fund or any Fund created by the setting up of special revenue, but such balances shall be used in financing the proposed expenditures of these Funds for the fiscal year commencing the 1st day of October, 2016.

Appropriation of Funds

Section 4. That no department, bureau, agency or individual receiving appropriations under the provisions of this resolution shall exceed the amount of its appropriation, except with the consent and approval of the City Commission first obtained. If such department, bureau, agency or individual shall exceed the amount of its appropriation without such consent and approval of the City Commission, the administrative officer or individual, in the discretion of the City Commission, may be deemed guilty of neglect of official duty and may be subject to removal therefore. The City Manager shall have the authority to make transfers between departmental budgets/functions provided, however, that except in the case of an emergency, a fund budget may not be exceeded without prior approval of City Commission at a duly convened meeting.

Section 5. That nothing in this resolution shall be construed as authorizing any reduction to be made in the amounts appropriated in this resolution for the payment of interest on, or retirement of, the debt of the City of Delray Beach, Florida.

Section 6. That none of the monies enumerated in this resolution in connection with the General Fund, Water and Sewer Fund, Sanitation Fund or any other Fund of the City shall be expended for any purposes other than a qualified public purpose, and it shall be the duty of the Planning, Budgeting and Control Manager and/or Chief Financial Officer to report known violations of this section to the City Manager.

Section 7. That all monies collected by any department, bureau, agency or individual of the City government shall be paid promptly into the City Treasury.

Section 8. That the foregoing budget is hereby adopted as the official budget of the City of Delray Beach, Florida, for the aforesaid period. However, the restrictions with respect to the expenditures/expenses of the funds appropriated shall apply only to the lump sum amounts for classes of expenditures/expenses which have been included in this resolution.

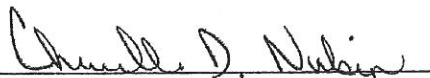
Section 9. That public hearings were held on the budget on September 8, 2016 and September 20, 2016.

Section 10. That this resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED in regular session on this the 20th day of September,
2016.


MAYOR

ATTEST:



City Clerk

Appropriation of Funds

Exhibit A
Budget Summary

	GENERAL FUND	GO DEBT SERVICE	DOWNTOWN DEVELOPMENT FUND	ENTERPRISE FUNDS	SPECIAL REVENUE FUNDS	TOTAL
CASH BALANCES BROUGHT FORWARD	400,000	-	-	6,874,213	-	7,274,213
ESTIMATED REVENUES:						
TAXES						
AD VALOREM TAXES	6.9611 58,240,332	-	-	-	-	58,240,332
AD VALOREM TAXES	0.2496 -	2,089,078	-	-	-	2,089,078
AD VALOREM-DELINQUENT	165,789	1,498	-	-	-	167,287
AD VALOREM - DDA	1.0000 -	-	798,976	-	-	798,976
Sales & Use Taxes	1,384,036	-	-	-	-	1,384,036
Utility Taxes	6,606,156	-	-	-	-	6,606,156
Other Taxes	3,798,034	-	-	-	-	3,798,034
Franchise, Licenses & Permits	6,661,046	-	-	1,847	4,739,049	11,401,942
Intergovernmental	7,287,474	-	-	42,250	835,230	8,164,954
Charges for Services	12,717,244	-	-	42,359,349	284,185	55,360,778
Fines & Forfeitures	1,190,735	-	-	-	298,141	1,488,876
Miscellaneous Revenues	9,448,156	-	32,000	417,681	1,039,680	10,937,517
Other Financing Sources	3,591,728	-	-	108,000	1,084,620	4,784,348
TOTAL REVENUES AND OTHER FINANCING SOURCES	111,090,730	2,090,576	830,976	42,929,127	8,280,905	165,222,314
TOTAL ESTIMATED REVENUES AND BALANCES	111,490,730	2,090,576	830,976	49,803,340	8,280,905	172,496,527
EXPENDITURES/EXPENSES:						
General Government Services	14,561,245	-	-	-	-	14,561,245
Public Safety	60,228,778	-	-	-	2,515,654	62,744,432
Physical Environment	481,578	-	-	34,421,430	-	34,903,008
Transportation	3,308,675	-	-	-	-	3,308,675
Economic Environment	10,587,148	-	824,620	-	1,875,822	13,287,590
Human Services	47,750	-	-	-	-	47,750
Culture & Recreation	13,440,048	-	-	3,877,228	842,794	18,160,070
Debt Service	1,480,629	2,090,576	-	2,169,643	-	5,740,848
Other Financing Uses	6,583,473	-	-	9,255,466	-	15,838,939
TOTAL EXPENDITURES/EXPENSES	110,719,324	2,090,576	824,620	49,723,767	5,234,270	168,592,557
Reserves	771,406	-	6,356	79,573	3,046,635	3,903,970
TOTAL EXPENDITURES AND RESERVES	111,490,730	2,090,576	830,976	49,803,340	8,280,905	172,496,527

THE TENTATIVE, ADOPTED AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

Glossary of Terms

Account: Subdivision within a fund for the purpose of classifying transactions.

Accrual Basis Accounting: The basis of accounting in which revenues are recorded at the time they are incurred as opposed to when cash is actually received or spent.

Activity: A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible.

Activity Classification: Expenditure classification according to the specific type of work performed by organizational units (e.g., recycling program, street cleaning).

Adjusted Millage: An adjustment made to the final millage rate when the final certified taxable value is at a variance of one percent or more between the original and final certification of taxable value.

Ad Valorem Taxes: A tax based upon the assessed value of property, to include real and personal property.

Agency Fund: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, for example, taxes collected and held by a municipality for a taxing district.

Aggregate Millage: The applicable millage(s) used to determine an overall rate for the principal taxing authority with Dependent Districts, excluding debt service and other voted millage(s).

Allocate: To divide a lump-sum appropriation which is designated for expenditure by specific organizational units and or for specific purposes or activities.

Annual Budget: A spending plan applicable to a single fiscal year.

Appropriation: An authorization made by the City Commission which permits the City to incur obligations and to make expenditures of resources.

Appropriation Account: A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Arbitrage: The difference between interest cost and interest earnings.

Assessed Valuation: A value that is established for real and personal property. Valuation used as a basis for levying property taxes.

Balanced Budget: A budget in which estimated revenues and appropriations are equal.

Beach Restoration Fund: The other operating fund provides services with respect to the management of the Beach re-nourishment program including funding applications, permit acquisition, consultant and contraction contract supervision; management of the Sea Turtle Conservation Program; and professional advice and direction regarding coastal processes and management. The main focus of this program is to provide for the protection and enhancement of the beach and coastal resources in accordance with State and Federal permits.

Beautification Trust Fund: This special revenue fund accounts for the receipt of general fund transfers from a 1.2% utility tax to be used for capital and operating expenses incurred in projects for the beautification of the public rights-of-way within the City, the maintenance of such beautification projects and the repayment of the debt service incurred for these projects. These projects were identified in the Comprehensive Beautification Program adopted by the City in 1986.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation, revenue and special improvement/assessment bonds.

Bond Funds: Resources derived from the issuance of bonds for specific purposes and used to finance capital improvements.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budgetary Accounts: Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control techniques of formal budgetary integration.

Budget Amendment: A procedure to revise a budget appropriation either by City Commission approval through the adoption of a supplemental resolution, or by City Manager authorization. Interfund adjustments require City Commission approval. Inter departmental adjustments require City Manager approval.

Glossary of Terms

Budgetary Control: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Budget Document: The instrument used to present a comprehensive financial program to the appropriating governing body.

Budget Message: A narrative presentation of the proposed or approved annual budget as presented by the City Manager to the Commission. The message identifies the most important aspects of the budget changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming year.

Capital Improvement Budget: A plan of proposed Capital outlays for a five-year period and the means of financing them. The Capital budget is usually enacted as part of the complete annual budgetary plan.

Capital Expenditures: Acquired assets having a unit cost of at least \$5,000 and a useful life of more than one year.

Capital Outlays: Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a designated period of years to meet capital needs arising from the long-term work programs or other capital needs. It sets forth each project and specifies the resources estimated to be available to finance the projected expenditures.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Cash Basis: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Central Garage Fund: This fund accounts for the reservation of funds collected from various departments for the replacement of existing fleet vehicles and other pieces of rolling stock. In addition, this fund also accounts for major restoration of fleet vehicles meant to extend the useful life of the asset.

City Marina Fund: This enterprise fund accounts for the acquisition, construction or renewal and

replacement of major capital facilities, infrastructure improvements or the purchase of major equipment funded from the net operating revenues of the municipal marina. The primary source of revenues for the fund come from the rental of 24 slips at the marina plus interest earnings from the investment of the marina reserve funds.

Community Development Fund: This special revenue fund accounts for the receipt of funds from various Federal, State and local grants which are generally spent on programs that benefit the low to moderate income households within the City. Particular emphasis is placed upon the preservation of existing housing units, increasing home ownership opportunities and landscaping improvements. These funds are also used to encourage and develop public/private partnerships and drug prevention programs.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as hurricane emergencies, Federal mandates, shortfalls in revenue and similar events.

Cost Accounting: The method of accounting that provides for the systematic recording and analysis of all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Cost Center: An organizational operating unit within each City division or department, assigned an account code number. i.e., Beach Operations is a cost center within the Department of Parks and Recreation.

CRA (Community Redevelopment Agency): Agency established by the City, governed by a board of appointed commissioners, for the elimination and prevention of the development or spread of slums and blight or for the provision of affordable housing, whether for rent or for sale, to residents of low or moderate income in a community redevelopment area.

DDA (Downtown Development Authority): A dependent district created by the City to analyze the economic changes occurring in the Downtown area, formulate long-range plans for improving the attractiveness and accessibility to the public of Downtown facilities, and to recommend and participate in the implementation of downtown development plans.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, notes, and floating debt.

Glossary of Terms

Debt Limit: The maximum amount of outstanding gross or net debt legally permitted.

Debt Proceeds: The difference between the face amount of debt and the issuance discount or the sum of the face amount and the issuance premium. Debt proceeds differ from cash receipts to the extent issuance cost, such as underwriters' fees, are withheld by the underwriter.

Debt Ratio: Comparative statistics illustrating the relation between the issuer's outstanding debt and such factors as its tax base, income or population.

Debt Service Fund Requirements: The resources which must be provided for a debt service fund so that all principal and interest payments can be made in full and on schedule.

Debt Service Requirements: The amount of money required to pay interest on outstanding debt, maturities on serial bonds and required contributions to accumulate monies for future retirement of term bonds.

Deficit: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period.

Department: A major work unit or functional unit having related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Depreciation: Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Depreciation Schedule: A schedule listing the annual allocation of the cost of fixed assets to future periods, using one of the depreciation methods acceptable under Generally Accepted Accounting Principles.

Encumbrances: Commitments related to unperformed contracts for goods or services. Used in budgeting, encumbrances are not defined as expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enterprise Funds: These funds account for operations that provide a service to the citizens, financed primarily by a user charge, where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Entitlement: The amount of payment to which a state or local government is entitled pursuant to an allocation formula contained in applicable statutes.

Entity: The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual fund and account group.

Expenditure: The actual outlay of funds from the City Treasury in the payment for goods received or services obtained.

Expenses: Charges incurred whether paid immediately or unpaid for operations, maintenance, interest and other charges.

Fiscal period: Any period at the end of which a government determines its financial position and the results of its operations.

Fixed Assets: Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements.

Fixed Costs: Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided.

Flexible Budget: A budget whose dollar amounts vary according to the volume of goods or services to be provided.

Formal Budgetary Integration: The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

Franchise: A tax charged for the privilege of using public rights-of-way and property within the City for public or private purposes, usually involving the elements of monopoly and governmental regulation.

Full Accrual Accounting: A basis of accounting used in proprietary funds in which transactions and events are recognized as revenues/gains or expenses/losses when they occur, regardless of the timing of related cash flows.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., general government).

Glossary of Terms

Fund: A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance: The difference between fund assets and fund liabilities of governmental and similar trust funds.

Fund Type: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Capital Improvement Fund: This capital projects fund is used to account for the acquisition, construction or renewal and replacement of major capital facilities, infrastructure improvements or the purchase of major equipment of a general City nature other than that financed or funded entirely from proprietary user-fee fund operations such as Enterprise Funds.

General Obligation Bonds Payable: Bonds backed by the full faith and credit of government.

Goals: A broad statement of intended accomplishments or a description of a general condition deemed desirable.

Government Fund Types: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary funds and fiduciary funds.

Grants: Contributions or gifts of cash or other assets from another government or agency to be used or expended for a specified purpose, activity or facility.

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

In Lieu of Parking Fees: Monies paid by the commercial property owner in-lieu of providing a required number of on-site parking spaces, as stipulated under the City Land Development Regulation, Section 4.6.9 (E) (3). The fee is based on the location of the property for which in-lieu fees are being sought.

Infrastructure: The physical assets of the City, i.e., streets, water, sewer, public buildings, and parks, and the support structures within a development.

Interfund Transactions: Transactions between funds of the same government reporting entity.

Interfund Transfers: All interfund transactions except loans, quasi-external transactions and reimbursements. Transfers can be classified as belonging to one of two major categories: Residual Equity Transfers or Operating Transfers.

Interim Borrowing: Short-term loans to be repaid from general revenues during the course of a fiscal year usually in anticipation of tax collections, grants or a bond issuance.

Investments: Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.

Lakeview Golf Course Fund: This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade the Lakeview Golf Course, its facilities, vehicles or equipment. The primary sources of revenue for the fund are user fees related to use of the golf course, the clubhouse or the snack bar.

Law Enforcement Trust Fund: This special revenue fund accounts for the receipt of funds from confiscated property and forfeitures by the Police Department through local law enforcement investigations. The expenditure of these funds must comply with Florida State Statute 932.7055. Per this statute, this fund cannot project the future receipt of funds. Such funds may be used only for school resource officers, crime prevention, safe neighborhoods, drug abuse education or drug prevention programs or such other law enforcement purposes as the governing body of the municipality deems appropriate. Such funds shall not be a source of revenue to meet normal operating needs of the law enforcement agency.

Lease-Purchase Agreements: Contractual agreements that are termed leases, but that in substance are purchase contracts.

Letter of Credit: A financial institution's written guarantee of a customer's drafts, up to a specified amount, for a certain period of time.

Glossary of Terms

Level of Budgetary Control: One of the three possible levels of budgetary control and authority to which organizations, programs, activities and functions may be subject. These levels of budgetary control are (a) appropriated budget, (b) legally authorized nonappropriated budget review and approval process, which is outside the appropriated budget process or (c) nonbudgeted financial activities, which are not subject to the appropriated budget and the appropriation process or to any legally authorized nonappropriated budget review and approval process, but still are relevant for sound financial management and oversight.

Levy: To impose taxes, special assessments or service charges for the support of government activities.

Liabilities: Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Line Items: The classification of objects of expenditure (object codes) by major expense category.

Mill: One one-thousandth of a dollar of assessed value.

Millage: Property Tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

Modified Accrual Accounting: A basis of accounting used in governmental funds in which revenues (related cash flow) of an economic transaction or event are measurable and available to liquidate liabilities of the current accounting period. Expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

Municipal Golf Course Fund: This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade the main golf course, its facilities, vehicles or equipment located off Homewood Boulevard. The primary sources of revenue for this fund are user fees related to use of the golf course, the clubhouse or the restaurant.

Nonappropriated Budget: A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of appropriated budget.

Nonoperating Expenditures: Expenses not directly related to the fund's primary activities (e.g., interest).

Obligation: Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and "pay-as-you-go" capital projects.

Ordinance: A formal legislative enactment by the governing body of a municipality. If not in conflict with a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Organizational Unit: A responsibility center within a government.

Pari Passu Bonds: Equal ranking of outstanding bond issues.

Pay-as-you-go Basis: In the context of pension accounting and risk management, the failure to finance retirement obligations or anticipated losses on a current basis, using an acceptable actuarial funding method.

Per Capita Debt: The amount of a government's debt divided by its population. Per Capita debt is used to indicate the government's credit position by reference to the proportionate debt borne per person.

Performance Indicators: Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services: The cost of wages, salaries, and other fringe benefits such as retirement contributions, social security, health care, worker's compensation, unemployment benefits, and various employee stipends or other cash payments.

Policy: A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.

Property Tax: A statutory limited tax levy which may be imposed for any purpose by a governing body.

Glossary of Terms

Productivity: A measure of the service output of City programs compared to the per unit input of resources invested.

Program: A group of activities, operations or organizational units directed to attain a specific purpose or objective.

Public Arts Program Fees: Appropriated at 1.5% of an eligible capital project's construction costs. Eligible projects reflect and enhance the City's diversity, character and heritage through artwork and design. The artwork or design is integrated into the architecture, City streets and landscape throughout Delray Beach.

Recreation Impact Fee Fund: This special revenue fund accounts for the receipt of funds from the collection of parks and recreation impact fees from developers in accordance with Chapter 5, Subdivision Regulations, Section 5.3.2(C) (Park Land Dedication – Impact Fee Required) of the City of Delray Beach Land Development Regulations. These funds are to be used only for the development of parks and recreation areas.

Reserved Fund Balance: Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

Residual Equity: Capital appreciation.

Resolution: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Revenues: Increases in the net current assets of a governmental fund type, other than expenditure refunds and residual equity transfers.

Rolled-Back Rate: The millage rate that will provide the same ad valorem tax revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

Service Level Objective: A statement that describes in specific and measurable terms certain results which a program is expected to achieve in a given time frame, including the service to be provided and the standard against which results can be measured.

South Central Regional Wastewater Treatment and Disposal Board (SCRWTDB): Founded in 1974 through an interlocal agreement to provide treatment and disposal of wastewater generated within the service areas of the Cities of Boynton Beach and Delray Beach.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special District: A dependent or independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes.

Special Projects Fund: Used to account for revenue held in trust by the City for a variety of earmarked purposes. This revenue source includes and accounts for the in lieu of parking fees, parking license fees and public arts program fees.

Speical Revenue Funds: This group of funds is used to account for the proceeds of specific governmental revenue sources (other than major capital projects) requiring separate accounting because of various legal stipulations, regulatory provisions or administrative actions. These revenues can only be spent for specific programs or activities and; therefore, should not be commingled with other unrelated revenue sources. Funds include: Law Enforcement Trust Fund, Federal Forfeiture Trust Fund, Special Project Fund, Recreation Impact Fee and Beautification Trust Fund.

Stormwater Utility Fund: This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade the present stormwater system. The primary source of revenue for this fund is the stormwater utility assessment fee. This fee is assessed and placed on the County Ad Valorem Tax Bill each year.

Tax Levy: The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied on an assessed valuation.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the municipality and for the repayment of debt.

Tax Incremental Financing: A portion of ad valorem tax revenues specifically designated for downtown redevelopment, as authorized by state statute.

Glossary of Terms

Top-Out Bonuses: Merit increases for employees who have reached the maximum level of salary within their grade pay range.

T.R.I.M.: An acronym for "Truth in Millage". Defines the legal process for establishing the millage rate.

User Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

Utility Taxes: Taxes imposed by the City on each and every purchase of a public service within the corporate limits of the City. Public service includes electricity, gas, fuel, oil, telephone, and telecommunications.

Water and Sewer – Renewal and Replacement Fund: This enterprise fund accounts for the construction of projects or the acquisition of equipment meant to maintain, replace or upgrade current water and sewer infrastructure. This would include the water plant, sewer plant, raw water wells, storage facilities, transmission and sewer lines, pump and pump stations and manholes as well as equipment such as meters, backflow devices, fire hydrants and other equipment for either field or office operations.

Working Capital: Difference between current assets and current liabilities.

Acronyms

ADA – Americans with Disabilities Act

AGA – Alliance for Golf Access

AVDA – Aid to Victims of Domestic Abuse

BLS – Basic Life Support

CFO – Chief Financial Officer

CIP – Capital Improvement Program

CMC – Certified Municipal Clerk

CRA – Community Redevelopment Agency

DARE – Drug Awareness & Resistance Education

DBPD – Delray Beach Police Department

DDA – Downtown Development Authority

EPOCH – Expanding and Preserving Our Cultural Heritage

FEMA – Federal Emergency Management Agency
FDOT – Florida Department of Transportation

FPL – Florida Power & Light

FTE – Full Time Equivalent

FYE – Fiscal Year Ending

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographic Information Systems

GOB – General Obligation Bonds

GREAT – Gang Resistance Education and Training

HOA – Home Owner's Association

HR – Human Resources

HUD – Housing and Urban Development

IPP – Industrial Pretreatment Program

IT – Information Technology

IVR – Interactive Voice Response

LAN – Local Area Networks

LDR – Land Development Regulations

LETF – Law Enforcement Trust Fund

MCL – Maximum Contaminant Level

NELAP – National Environmental Laboratory Accreditation Program

NPDES – National Pollutant Discharge Elimination System

NRPA – National Recreation and Park Association

NWR – National Wildlife Reserve

PIPE – Prostitution Impact Prevention Education

POP – Problem Oriented Policing

POS – Point of Service

Glossary of Terms

PPB – Planning/Programmimg/Budgeting

PREP – Prostitution Relocation and Enforcement Program

RFQ – Request for Qualifications

RTU – Remote Telemetry Units

SCRWTDB – South Central Regional Wastewater Treatment and Disposal Board

SHIP – State Housing Initiatives Program

STT – Strategic Task Team

TIF – Tax Incremental Financing

TRIM – Truth in Millage

USLA – United States Lifesaving Association

USTA – United States Tennis Association

VIN – Vice, Intelligence, Narcotics

WTP – Water Treatment Plant

ZBB – Zero Based Budgeting

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