



MEMORANDUM

TO: Mayor and City Commissioners

FROM: David Boyd, Finance Director
Lisa M. Herrmann, Budget Officer

THROUGH: Louie Chapman, Jr., City Manager

DATE: May 23, 2013

SUBJECT: AGENDA ITEM 9.E. - MEETING OF JUNE 4, 2013
RESOLUTION NO. 30-13/ MID YEAR BUDGET AMENDMENT

ITEM BEFORE COMMISSION

The Commission is requested to consider Resolution No. 30-13 which amends the FY 2012-13 budget.

BACKGROUND

This budget amendment will allow for budget adjustments for grants, additional funding for projects and roll forwards of funds in the Neighborhood Services Fund. Expenses and revenues related to the FED Cup match and additional project scope for the beach have also been added. A more detailed explanation of each fund request is in the attached expense narrative.

RECOMMENDATION

Recommend approval of Resolution No. 30-13 amending the FY 2012-13 budget.

RESOLUTION NO. 30-13

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING RESOLUTION NO. 49-12 ADOPTED SEPTEMBER 20, 2012 WHICH MADE APPROPRIATIONS OF SUMS OF MONEY FOR ALL NECESSARY EXPENDITURES OF THE CITY OF DELRAY BEACH, FLORIDA, FOR THE FISCAL YEAR 2012/2013, BY SETTING FORTH THE ANTICIPATED REVENUES AND EXPENDITURES FOR THE OPERATING FUNDS OF THE CITY FOR THE FISCAL YEAR 2012/2013; REPEALING ALL RESOLUTIONS INCONSISTENT HEREWITH.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. That Section 1 of Resolution No. 49-12 adopted by the City Commission of the City of Delray Beach, Florida, on September 20, 2012, is hereby repealed, and a new Section 1 is enacted and amended to read as follows:

That the following sums of money, attached hereto and marked Exhibit "A", are hereby appropriated upon the terms and conditions herein set forth.

Section 2. That, subject to the qualifications contained in this resolution, all appropriations made out of the General Fund are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts herein named if necessary and then only in the event the aggregate revenues collected and other resources available during the period commencing the 1st day of October, 2012, and ending the 30th day of September, 2013, for which the appropriations are made, are sufficient to pay all the appropriations in full. Otherwise, said appropriations shall be deemed to be payable in such proportion as the total sum of realized revenue of the General Fund is to the total amount of revenues estimated by the City Commission to be available in the period commencing the 1st day of October, 2012, and ending the 30th day of September, 2013.

Section 3. That all balances of the appropriations payable out of the General Fund of the City Treasury unencumbered at the close of business on the 30th day of September, 2012, except as otherwise provided for, are hereby declared to be lapsed into the City Treasury and may be used for the payment of the appropriations which may be made in any appropriation for the fiscal year commencing the 1st day of October, 2012. However, nothing in this section shall be construed to be applicable to unencumbered balances remaining to the credit of the Water and Sewer Fund, Sanitation Fund or any Fund created by the setting up of special revenue, but such balances shall be used in financing the proposed expenditures of these Funds for the fiscal year commencing the 1st day of October, 2012.

Section 4. That no department, bureau, agency or individual receiving appropriations under the provisions of this resolution shall exceed the amount of its appropriation, except with the consent and approval of the City Commission first obtained. If such department, bureau, agency or individual shall exceed the amount of its appropriation without such consent and approval of the City Commission, the administrative officer or individual, in the discretion of the City Commission, may be deemed guilty of neglect of official duty and may be subject to removal therefor.

Section 5. That nothing in this resolution shall be construed as authorizing any reduction to be made in the amounts appropriated in this resolution for the payment of interest on, or retirement of, the debt of the City of Delray Beach, Florida.

Section 6. That none of the monies enumerated in this resolution in connection with the General Fund, Water and Sewer Fund, Sanitation Fund or any other Fund of the City shall be expended for any purposes other than those for which they are appropriated, and it shall be the duty of the Budget Officer and/or Finance Director to report known violations of this section to the City Manager.

Section 7. That all monies collected by any department, bureau, agency or individual of the City government shall be paid promptly into the City Treasury.

Section 8. That the foregoing budget is hereby adopted as the official budget of the City of Delray Beach, Florida, for the aforesaid period. However, the restrictions with respect to the expenditures/expenses of the funds appropriated shall apply only to the lump sum amounts for classes of expenditures/expenses which have been included in this resolution.

Section 9. That public hearings were held on the tax levy and the budget on September 4, 2012, and September 20, 2012.

Section 10. That this resolution shall become effective immediately upon passage.

PASSED AND ADOPTED in regular session on this the 4th day of June, 2013.

MAYOR

ATTEST:

City Clerk

Exhibit A
Budget Summary As Amended

	General Fund Amended FY 12/13	DOWNTOWN DEVELOPMENT FUND	ENTERPRISE FUNDS	SPECIAL REVENUE FUNDS	TOTAL
CASH BALANCES BROUGHT FORWARD	1,826,844		5,855,950	410,870	8,093,664
ESTIMATED REVENUES:					
TAXES					
	Millages				
AD VALOREM TAXES	7.1992 42,530,160	0	0	0	42,530,160
AD VALOREM TAXES	0.6041 3,570,050	0	0	0	3,570,050
AD VALOREM-DELINQUENT	500,000	0	0	0	500,000
AD VALOREM - DDA	1.0000 0	494,566	0	0	494,566
Sales & Use Taxes	1,310,000	0	0	0	1,310,000
Utility Taxes	5,150,000	0	0	0	5,150,000
Other Taxes	4,390,000	0	0	0	4,390,000
Franchise, Licenses & Permits	8,859,370	0	800	0	8,860,170
Intergovernmental	6,746,185	0	402,750	1,872,328	9,021,263
Charges for Services	10,286,425	0	42,451,570	0	52,737,995
Fines & Forfeitures	1,097,500	0	0	116,500	1,214,000
Miscellaneous Revenues	5,951,979	85,000	67,840	133,340	6,238,159
Other Financing Sources	4,355,550	0	103,000	1,307,675	5,766,225
TOTAL REVENUES AND OTHER FINANCING SOURCES	94,747,219	579,566	43,025,960	3,429,843	141,782,588
TOTAL ESTIMATED REVENUES AND BALANCES	96,574,063	579,566	48,881,910	3,840,713	149,876,252
EXPENDITURES/EXPENSES:					
General Government Services	9,270,378	0	0	25,938	9,296,316
Public Safety	53,397,042	0	0	125,500	53,522,542
Physical Environment	560,970	0	30,078,838	0	30,639,808
Transportation	3,323,542	0	0	0	3,323,542
Economic Environment	6,718,440	577,996	0	2,782,828	10,079,264
Human Services	59,750	0	0	0	59,750
Culture & Recreation	14,234,391	0	3,560,412	885,690	18,680,493
Debt Service	5,365,330	0	6,719,580	0	12,084,910
Other Financing Uses	3,592,780	0	7,642,890	0	11,235,670
TOTAL EXPENDITURES/EXPENSES	96,522,623	577,996	48,001,720	3,819,956	148,922,295
Reserves	51,440	1,570	880,190	20,757	953,957
TOTAL EXPENDITURES AND RESERVES	96,574,063	579,566	48,881,910	3,840,713	149,876,252

Budget Amendment Fiscal Year 2012-2013

General Fund Expenditures

The departmental adjustments overall total an increase of \$375,819. A brief justification of departmental adjustments is as follows:

General Government Services

This category includes the legislative and administrative departments of the City and the miscellaneous division. The decrease in General Government expenditures totals \$5.

The Clean and Safe Division will be reduced by \$5 to adjust the budget to the actual grant award from the CRA.

Cultural and Recreation

This function will increase \$201,015 overall with all expenses related to the FED Cup match in the Tennis Stadium division. These expenses are offset with \$116,925 in additional revenues and \$84,090 from general fund prior year surplus.

Public Safety

This category includes the Police and Fire Departments and Community Improvement. The increase in the Public Safety budget category equals \$103,602.

The total Police budget will increase \$33,602. The Bulletproof Vest Grant accounts for \$33,600 of this increase with half being funded by the grant and the other half a required City match. The remaining \$2 is to balance the budget to the actual Justice Assistance Grant award.

The Fire Department's budget increase of \$70,000 is in an equipment account that is offset by a Palm Beach County EMS grant award.

Physical Environment

There will be no changes to this function.

Transportation

This category includes the Public Works Department. The department has four divisions, Streets, Traffic Operations, Parking, and Street Lighting. There is net departmental increase of \$90,507. The Delray Beach Preservation Trust Neighborhood sign program was approved by City Commission on December 10, 2012 and \$7,500 is being added to the Traffic Operations division for this program. The Parking Facilities division will increase \$83,003 to roll forward an FDOT grant for the Tri Rail Trolley. The remaining \$4 increase is in the Street Lighting division to match the budget with the actual grant for FDOT Master Street Lighting.

Economic Environment

There will be no changes to this function.

Debt Service

There will be no changes to this function.

Transfers

There will be no changes to this function.

Budget Amendment Fiscal Year 2012-2013

Reserves

\$19,300 currently in the Manager's Contingency was used to balance this amendment.

Other Funds

ARRA Economic Stimulus Fund

This fund will decrease \$7,725 overall. The remaining grant budgets will be rolled forward in the amount of \$5,938 while encumbrances brought forward will be reduced by \$13,663.

Law Enforcement Trust Fund

No changes or adjustment to this fund.

Special Projects Fund

No changes or adjustment to this fund.

Neighborhood Services Fund

Fiscal Year 2011/12 balances for CDBG, Neighborhood Housing, SHIP, Hope III, and Curb Appeal programs were brought forward and NSP proceeds from the sale of properties were budgeted. The overall increase for this fund is \$669,981.

Beautification Trust Fund

This fund will increase \$10,000 overall to budget an FDOT grant for Atlantic Ave medians.

Beach Restoration Fund

This fund will increase \$163,894 overall. Funding previously approved by the City Commission will be budgeted for dune repair from Hurricane Sandy in the amount of \$170,694 and will be partially offset by a reduction in anticipated costs for Sea Turtle Monitoring. This additional funding is included in the beach renourishment note.

General Construction Fund

This fund will decrease \$537,607 overall. Close outs are being finalized for the Auburn Ave project in the amount of \$92,782. Grant budgets are being removed from Landscaping Beautification (\$200,000) and Atlantic Ave median improvements (\$294,829). Funds are being added to the Federal Highway Beautification Project (\$4) to adjust the budget to the actual grant award and \$50,000 is being added for the Fire Sprinkler project for the Fleet Maintenance Fire bays to be funded from surplus in the general construction fund.

2004 GO Bond

No changes or adjustment to this fund.

City Marina Fund

No changes or adjustment to this fund.

Budget Amendment Fiscal Year 2012-2013

Sanitation Fund

No changes or adjustment to this fund.

Water and Sewer Fund

This fund will increase by \$254,600 overall. The transfer to the Water and Sewer Renewal and Replacement fund will be increasing by \$854,600 of which \$600,000 will be transferred from the current project reserve account and the additional \$254,600 will come from surplus brought forward.

Water and Sewer Renewal and Replacement Fund

This fund will increase \$811,502 overall. Decreases are being made to close out the Auburn Ave Water Main project (\$29,043) and in an equipment account (\$14,055) to adjust the budget to the actual South Florida Water Management District grant revenue. Increases are being made for the N Lake Ida area water main (\$205,300) and NW 4th Ave and NW 3rd Ave water main (\$299,300) projects to replenish funds that were transferred from these projects and \$350,000 is being added to the Automated Meter Reading project to cover estimated installation costs of all required infrastructure system wide.

Municipal Golf Course

No changes or adjustments to this fund.

Lakeview Golf Course

No changes or adjustment to this fund.

Storm water Utility Fund

This fund will increase \$380,000 overall. Funds are being added for drainage swale projects that need immediate attention (\$100,000), other drainage related projects that were not addressed during the budget process (\$50,000), unanticipated repairs to storm water pump stations (\$75,000) and supplemental funding to the SE 2nd St from Swinton to SE 3rd Ave (\$55,000) and NW 12th Ave from Atlantic Ave to MLK Blvd (\$100,000) projects. This will be funded by surplus in the storm water utility fund.

Garage Fund

No changes or adjustment to this fund.

Insurance Fund

No changes or adjustment to this fund.