

APPLICATION CERTIFICATION AND ACKNOWLEDGEMENT

Application is hereby made to obtain a permit to do the work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. **A City Building Permit does not assure compliance with Homeowners Association's rules, regulations and/or deed restrictions. Applicant is advised to obtain approval from the Homeowners Association before improving any property.** Applicant further acknowledges the following:

- Separate permits must be secured for ELECTRICAL, PLUMBING, MECHANICAL, WELLS, POOLS, FIRE SPRINKLER, SIGNS, LANDSCAPE, IRRIGATION, ROOFING, SHUTTERS, ETC.
- This permit becomes null and void if work or construction authorized is not commenced within six (6) months or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is commenced. Permit will be considered suspended or abandoned if it does not pass an inspection within 180 days and will be subject to a reactivation fee in the amount in force at the time of reactivation.
- Failure to comply with all applicable construction regulations may result in the withholding of future permits.
- Submission of any false information or misrepresentation is a violation of law and shall result in revocation of your permit.
- NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

OWNER'S AFFIDAVIT: I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

<p>PROPERTY OWNER or AGENT (Including Contractor) STATE OF FLORIDA, COUNTY OF PALM BEACH</p> <p>_____</p> <p>Signature of Owner or Agent (Including Contractor)</p> <p>_____</p> <p>Printed Name of Owner or Agent (Including Contractor)</p> <p>STATE OF FLORIDA, COUNTY OF PALM BEACH The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization This _____ day _____, 20 _____, By _____.</p> <p>____ Personally Known OR ____ Produced Identification Type of Identification: _____</p> <p>_____</p> <p>Signature of Notary</p> <p align="center">(SEAL)</p>	<p>GENERAL CONTRACTOR STATE OF FLORIDA, COUNTY OF PALM BEACH</p> <p>_____</p> <p>Signature of Qualifier</p> <p>_____</p> <p>Printed Name of Qualifier</p> <p>STATE OF FLORIDA, COUNTY OF PALM BEACH The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization This _____ day _____, 20 _____, By _____.</p> <p>____ Personally Known OR ____ Produced Identification Type of Identification: _____</p> <p>_____</p> <p>Signature of Notary</p> <p align="center">(SEAL)</p>
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OWNER/BUILDER AFFIDAVIT & DISCLOSURE STATEMENT FORM

The provisions of Florida Statutes Chapter 489.103(7) require construction to be done by licensed contractors. You have applied for a permit under an exemption to that law that allows you, as the owner of your property, to act as your own contractor, even though you do not have a license. You may build or improve a one-family or two-family residence or a farm outbuilding or build or improve a commercial building at a cost of \$75,000 or less in value, within any 12-month period, **provided the residence or farm outbuilding is for your own use and occupancy. It may not be built for sale or lease.** The construction must be performed according to Building Codes and Zoning Regulations. It is your responsibility to make sure that people employed by you have licenses, workers' compensation, and insurance required by State law and by County licensing ordinances. **You must perform, or supervise the construction yourself, and possess technical knowledge to persona/lv supervise all permitted work, if not performed by a licensed contractor.**

Therefore, as the Owner/Builder:

1. I understand that state law requires construction to be done by a licensed contractor and I have applied for an owner-builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed in this affidavit, may act as my own contractor with certain restrictions even though I do not have a license.
2. I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.
3. I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on permits and contracts.
4. I understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building if the costs do not exceed \$75,000. The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease, **unless I am completing the requirements of a building permit where the contractor listed on the permit substantially completed the project.** If a building or residence that I have built or substantially improved myself is sold or leased within 1 year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates the exemption.
5. I understand that, as the owner-builder, I must provide direct, onsite supervision of the construction.
6. I understand that I may not hire an unlicensed person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county or municipal ordinance.
7. I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.
8. I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide workers' compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.



THIS PAGE FOR BUILDING DEPARTMENT USE ONLY.

PERMIT NO: _____

APPLICATION DATE: _____

PCN: _____ - _____ - _____ - _____ - _____ - _____ - _____

Zoning District _____ Historic: Yes No

Development/Condominium/Apartment Name _____

Set Backs: Front _____ Side Street _____ Side Interior _____ Rear _____

Type of Foundation: Monolithic _____ Stem Wall _____ Pile _____

Square Footage of Commercial Demolition: _____

Type/Size of Accessory Building: _____

Type of Structure Demolished: SFR Commercial Commercial Accessory Building

STRUCTURE SET UP

Occupancy _____

Const. Type _____

Roof Type _____

Flood Zone _____

Plan Sq. Ft. (A/C) _____

Plan Sq. Ft. (Under Roof) _____

Finish Floor Elev. _____

DEPARTMENT APPROVALS

_____	_____
Env. Services	Engineering
_____	_____
Planning & Zoning	SPRAB / COA
_____	_____
Landscaping / Irrigation	Public Utilities
_____	_____
Fire Department	Plan Review
Occ. Load _____	

COUNTY IMPACT FEES

Source: _____			
	(Credit)	Impact Fee	Amount Due
Parks	\$ _____	\$ _____	\$ _____
Public Bldgs.	\$ _____	\$ _____	\$ _____
Schools	\$ _____	\$ _____	\$ _____
Road	\$ _____	\$ _____	\$ _____

PERMIT CALCULATION

Adjusted Value	\$ _____
Permit Fee	\$ _____
Electrical	\$ _____
Plumbing	\$ _____
Mechanical	\$ _____
Roofing	\$ _____
Paving	\$ _____
Irrigation	\$ _____
Landscaping	\$ _____
Shutter	\$ _____
Misc Permit	\$ _____
Other	\$ _____
Plan Check Fee	\$ _____
MCR # _____	
Total Permit Fee	\$ _____

ADDITIONAL FEES

Fire	\$ _____
Radon	\$ _____
DPR	\$ _____
Water / Sewer	\$ _____
Parks / Rec	\$ _____
Master Plan	\$ _____
Total Additional Fees	\$ _____
TOTAL FEES DUE	\$ _____