



# SHUTTER PERMIT APPLICATION

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Website: [www.delraybeachfl.gov](http://www.delraybeachfl.gov)

100 NW 1<sup>st</sup> Avenue Delray Beach FL 33444

FOR OFFICE USE ONLY

PROPERTY CONTROL #: \_\_\_\_\_

**PLEASE PRINT:**

JOBSITE ADDRESS \_\_\_\_\_

APT. NUMBER \_\_\_\_\_ FLOOR NUMBER \_\_\_\_\_

PROPERTY OWNER NAME \_\_\_\_\_

HOME PHONE (\_\_\_\_) \_\_\_\_\_ CELL (\_\_\_\_) \_\_\_\_\_

PROPERTY OWNER ADDRESS \_\_\_\_\_

CONTRACTOR (COMPANY) NAME \_\_\_\_\_

CONTRACTOR (COMPANY) ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

BUS. PHONE (\_\_\_\_) \_\_\_\_\_ CELL (\_\_\_\_) \_\_\_\_\_

E-MAIL \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

Private Provider: Plan Review \_\_\_\_\_ Inspections \_\_\_\_\_ **Submit all required documentation for private provider.**

**NOTE: PERMIT EXPIRES IF WORK IS NOT STARTED WITHIN 180-DAYS OR IF ACTIVITY LAPSES FOR 180 DAYS. PLANS MUST BE ON THE JOB SITE FOR ALL INSPECTIONS. FINAL INSPECTION IS REQUIRED ON ALL PERMITS.**

PROJECT COST (Labor and Material) \$ \_\_\_\_\_

**FIRE SPRINKLERS PRESENT IN BUILDING:** \_\_\_\_\_ YES \_\_\_\_\_ NO

TYPE OF WORK/IMPROVEMENT: Residential \_\_\_\_\_ Commercial \_\_\_\_\_

New Construction \_\_\_\_\_ Addition \_\_\_\_\_ Existing \_\_\_\_\_

TYPE OF SHUTTERS/ NO OF OPENINGS: Accordion \_\_\_\_\_ Panel \_\_\_\_\_ Roll-up \_\_\_\_\_ Decorative \_\_\_\_\_ Other \_\_\_\_\_

PRODUCT APPROVAL #'S: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

**NOTE: IF ELECTRICAL WORK IS NEEDED; AN ELECTRICAL APPLICATION IS REQUIRED IN ADDITION TO THE SHUTTER APPLICATION.**

\_\_\_\_\_  
SIGNATURE OF QUALIFIER    CONTR. REGISTRATION #    WORKERS COMP#    OR    EXEMPTS (FID /FEIN) #

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization  
this \_\_\_\_\_ DAY day of \_\_\_\_\_ MONTH, \_\_\_\_\_ YEAR by \_\_\_\_\_  
(Printed Name of Above Signatory)

\_\_\_\_\_  
Signature of Notary Public – State of Florida

(NOTARY SEAL)

Personally Known \_\_\_\_\_  
OR  
Produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_