



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter

September 13, 2024

Selection of New Fire Rescue Chief

The Office of the City Manager is pleased to report that the selection process necessary to appoint a new fire rescue chief to serve both our organization and community recently concluded.

Mr. Ronald Martin currently serves as Chief of Safety for the Louisiana Office of the State Fire Marshal. He likewise brings considerable fire rescue and emergency management experience to the City of Delray Beach. Additional professional service to date included service as Fort Myers Beach Fire Control District Fire Chief/District Manager, as well as other leadership positions in that agency over a span of thirteen years.

A native of Northwest Indiana, Mr. Martin's educational background includes an undergraduate degree in business management from Hodges University, as well as a Master of Science in homeland security and emergency management from Long Island University.

As Mr. Martin is currently finalizing applicable pre-employment particulars, his first day of service will be Monday, October 7th. Opportunities for elected officials, department directors, and existing Delray Beach Fire Rescue personnel to welcome Mr. Martin appropriately will likewise be forthcoming as a function of his integration into our municipal operations.

Meanwhile, much appreciation to the interview panel that greatly assisted the Office of the City Manager via the evaluation of candidates that ultimately became finalists for this opportunity. This includes Assistant City Manager Jeff Oris; Chief of Police Russ Mager; Director of Public Works Missie Barletto; Director of Development Services Anthea Gianniotis; Chief Financial Officer Hugh Dunkley; City Attorney Lynn Gelin; Director of Human Resources Duane D'Andrea; and as an external subject matter expert, Boca Raton Fire Rescue Chief John Treanor.

Finally, a special thank you to Kevin Green for his invaluable service and support as Interim Fire Rescue Chief during this transition period.

Florida Department of Environmental Protection Local Government Funding Request to Help Support Beach Renourishment Program

As the City of Delray Beach prepares to initiate beach renourishment planning activities, both the Office of the City Manager and that of Director of Public Works Missie Barletto are pleased to report that our community is anticipated to secure a funding allocation from the Florida Department of Environmental Protection help support respective efforts.

As referenced in the attached electronic mail message from Ms. Barletto, this anticipated allocation of approximately \$28.5 million will also fulfill the State of Florida's, the U.S. Army Corp of Engineers', and Palm Beach County's obligation to complete our community's beach renourishment project, now anticipated to begin in the coming fiscal year.

Recommendations for formal acceptance and authorization by the City Commission are likewise anticipated during the 2025 state legislative budget process. Meanwhile, much appreciation to Ms. Barletto, Assistant Director of Public Works Cynthia Buisson, and their team for their contributions in helping the City of Delray Beach achieve this much anticipated project via external funding opportunities that may have otherwise not become possible.

Public Engagement Trajectory to Support Input for Parks General Obligation Bond Sponsored Projects

With the City of Delray Beach now in position to administer projects via initial proceeds from the 2023 Parks General Obligation Bond issue, please be advised of efforts currently being developed by leadership of the Department of Parks and Recreation to engage public input and feedback accordingly.

As referenced in the attached electronic mail message from Director of Parks and Recreation Sam Metott, guidance to this effect involves scheduling specific

meetings in different geographical areas of the community to discuss pending projects, as well as to gather specific feedback for other enhancement opportunities that may have merit.

Direction to this effect, to include community outreach to encourage desired attendance and participation, is therefore anticipated to be initiated beginning next month.

Pending Playground Project to Benefit Carver Park

As the City of Delray Beach continues implementation of its playground renovation initiative, all involved are currently looking forward to the next facility enhancement as outlined to benefit Carver Park.

As was the case with new playground equipment installed in other locations in recent years, Carver Park will experience a more modern structure, to include improved landscaping and surfacing to help achieve a more enjoyable experience for youth visitors in the nearby Carver Square neighborhood.

Given that this opportunity remains available via partnership and collaboration with the Delray Beach Community Redevelopment Agency, recommendations for applicable contract authorization will be offered publicly via a regular City Commission meeting next month.

Calendar of Meetings, Activities and Functions

Given Palm Beach County's current external engagement activities with leadership of incorporated cities relative to long-term transportation master planning considerations, myself, along with leadership of the Department of Public Works and the Department of Development Services will participate in a round table discussion this afternoon to address potential outcomes accordingly.

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While it continues to remain advised that external consultancy services will be retained to help support Palm Beach County's efforts as outlined, the City of Delray Beach, and as I am sure, other area city governments, highly welcome opportunities to contribute specific transportation and related infrastructure observations and challenges uniquely being experienced in each of our communities.

Enclosures:

Resume for Ronald Martin

Electronic Mail Message from Missie Barletto – Beach Nourishment: 2025/2026 Local Government Funding Request

Electronic Mail Message from Sam Metott – GOB Parks Project Public Engagement

Calendar for Business Week of September 9, 2024

CM/Documents/City Commission Information Letter 119

RONALD MARTIN

✉ rlmartin74@gmail.com

☎ [REDACTED]

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PROFESSIONAL SUMMARY

Results-driven Public Safety Executive with forward-thinking, humanistic approach centered on organizational success and fiscal responsibility. Demonstrated record of success in building successful teams and transforming failing organizations or business units.

SKILLS

- Emergency Response Procedures
- Annual Budgets
- Quality Assurance
- Decision-Making
- Microsoft Office
- Team Management
- Public Speaking

EDUCATION

Long Island University
Riverhead, NY • 09/2013

Master of Science: Homeland
Security/Emergency Management

Hodges University
Fort Myers, FL • 07/2010

Bachelor of Science: Business
Management

Edison State College
Fort Myers, FL • 06/2008

Associate of Science: Fire Science
Technology

CERTIFICATIONS

- Paramedic License
- Florida Firefighter Minimum Standards
- Fire Officer III
- Emergency Vehicle Operator
- Driver Engineer

WORK HISTORY

Louisiana State Fire Marshal Office - Chief of Safety
Baton Rouge, LA • 11/2023 - Current

- Skilled at working independently and collaboratively in team environment.
- Self-motivated, with strong sense of personal responsibility.
- Worked effectively in fast-paced environments.
- Managed time efficiently to complete all tasks within deadlines.

Lee County Board Of County Commissioners - Mass Care Coordinator
Fort Myers, FL • 06/2023 - 12/2023

- As Mass Care Coordinator I was responsible for management, supervision, and operations of 24 emergency shelters, and supporting NGOs.

Fort Myers Beach Fire Control District - Fire Chief-District Manager
Fort Myers Beach, FL • 09/2021 - 03/2023

- Prepared and adjusted schedules to cover demand.
- Directed work of 60 firefighters engaged in extinguishing fires.
- Assigned firefighters to jobs at strategic locations to facilitate rescue of persons and maximize application of extinguishing agents.
- Oversaw proper implementation of best practices, policies and procedures in alignment with regulations and operational needs.
- Optimized fire services management with introduction of new systems, policies, procedures and tools.
- Oversaw scene operations and assigned firefighters to strategic locations.
- Created fire prevention courses to educate general public.
- Evaluated team performance and implemented strategies to close gaps in skills or knowledge.
- Demonstrated strong organizational and time management skills while managing multiple projects.

Fort Myers Beach Fire Control District - Executive Assistant Fire Chief
Fort Myers Beach, FL • 06/2017 - 09/2021

- Executive Fire Officer
- Certified District Manager

- Optimized fire services management with introduction of new systems, policies, procedures and tools.
- Supervised firehouse operations, maintaining inventory and liaising with vendors to secure necessary supplies.
- Inspected apparatus, equipment, grounds, and stations for proper order and condition.
- Directed squad members during crisis to provide crowd control and perimeter defense.
- Inspected stations, uniforms and vehicles regularly for signs of maintenance needs or general professionalism.
- Assessed scenes, coordinated responses and communicated critical details to superiors through two-way radios.
- Created fire prevention courses to educate general public.
- Provided access to grief counseling during times of emergency.
- Monitored maintenance records of fire engines to keep vehicles updated.
- Inspected buildings to determine fire risk and advise owners on prevention methods.
- Assisted with training and development of new firefighters through development of extensive job-related modules.
- Established and continued communication with local government to maintain positive relationship.
- Evaluated team performance and implemented strategies to close gaps in skills or knowledge.

Fort Myers Beach Fire Control District - Fire Marshal

Fort Myers Beach, FL • 04/2010 - 07/2017

- Optimized fire services management with introduction of new systems, policies, procedures and tools.
- Preserved order and discipline among subordinates and gave assignments and instructions.
- Created fire prevention courses to educate general public.
- Oversaw scene operations and assigned firefighters to strategic locations.
- Assessed scenes, coordinated responses and communicated critical details to superiors through two-way radios.
- Evaluated team performance and implemented strategies to close gaps in skills or knowledge.
- Inspected buildings to determine fire risk and advise owners on prevention methods.
- Supervised cleaning and maintenance of buildings, rooms and equipment.
- Inspected stations, uniforms and vehicles regularly for signs of maintenance needs or general professionalism.
- Made daily inspections of facilities and equipment.
- Responded to emergency medical calls to perform lifesaving procedures and other emergency medical services.
- Compiled and maintained log books, run reports and training records.
- Checked fire suppression equipment regularly and oversaw upkeep.

Terrence R. Moore

From: Barletto, Missie
Sent: Tuesday, September 10, 2024 9:46 AM
To: Terrence R. Moore
Subject: Fwd: Beach Nourishment: 2025/2026 Local Government Funding Request - Draft Beach and Inlet Project Assessments

Terrence,

Please see attached attached emails from Cynthia Buisson and from FDEP announcing the annual listing of beach and inlet projects that have applied for state funding. Our beach is currently listed as number 3 on the ranking list, but will rise to number 1 once we have provided the funding agreement from the US Army Corps of Engineers. Please let me know if you have any questions.

Missie

Sent from my iPhone

Begin forwarded message:

From: "Buisson, Cynthia" <FuentesC@mydelraybeach.com>
Date: September 10, 2024 at 9:37:03 AM EDT
To: "Barletto, Missie" <BarlettoM@mydelraybeach.com>
Subject: Beach Nourishment: 2025/2026 Local Government Funding Request - Draft Beach and Inlet Project Assessments

Good Morning Missie,

We've received good news from the Florida Department of Environmental Protection (FDEP) about the State funding cost share of our upcoming full contour beach nourishment project planned for Winter 2025 / 2026, Delray Beach is ranked #3 in the State, and we anticipate receiving our full funding request (\$9.7M). This is in addition to the \$3.8M the State had previously committed to this renourishment project, for a total State cost share of \$13.5M. State funds are made available as a 50/50 cost share for eligible tasks in our beach program.

Other funding partners for the upcoming beach renourishment include the United States Army Corps of Engineers, who is constructing to the federal template for an estimated cost of \$11.16M and Palm Beach County for an estimated \$3.78M.

I will keep you posted with updates as we move forward towards construction engineering and agreements with our funding partners.

Sincerely,

Cynthia Buisson, P.E.
City of Delray Beach
FuentesC@mydelraybeach.com
O: 561-243-7196

Terrence R. Moore

From: Metott, Samuel
Sent: Thursday, September 12, 2024 2:25 PM
To: Terrence R. Moore
Subject: GOB Parks Projects Public Engagement

Hello Mr. Moore,

As we discussed, the Parks & Recreation team is in the process of scheduling up public outreach meetings beginning next month. We will work the Public Information Office to promote the dates of the meetings once finalized. We are looking to host an event at Seacrest Soccer Complex, Catherine Strong Park, and at the Golf Course.

We look forward to getting the communities input on these projects.

Sincerely,

Sam Metott



Samuel R. Metott, C.P.R.E.
Director of Parks & Recreation
City of Delray Beach
Parks & Recreation Department
50 NW 1st Avenue
Delray Beach, FL 33444
P: 561-243-7251
MetottS@MyDelrayBeach.com



PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

September 9, 2024 - September 15, 2024

September 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30

October 2024

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30	31				

Monday, September 9

- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 9:00am - 10:00am Prospective Leadership Structure for the Department of Finance (Commission Chambers) - Terrence R. Moore
- 10:00am - 11:00am Mayor Meeting w/CM Moore Re: Agenda & Updates (CM Office) - Terrence R. Moore ↻
- 2:00pm - 3:00pm Compile Information Letter Report - Grant Award from FDEP to Support Beach Renourishment Implementation (CM Office) - Terrence R. Moore
- 3:00pm - 4:00pm Commissioner Burns mtg w/CM Moore Re: Agenda and Updates (CM Office) - Terrence R. Moore ↻
- 3:00pm - 3:30pm Follow-Up Regarding Platt Review Consideration
- 4:00pm - 5:00pm Pending Leadership Structure for the Office of the Fire Rescue Chief (CM Office) - Terrence R. Moore

Tuesday, September 10

- 12:00am M Barletto - Out →
- 8:00am - 9:00am Various (Various)
- 9:00am - 10:00am Compile Information Letter Report - Public Engagement Trajectory to Support Input for Parks General Obligation Bond Sponsored Projects (CM Office) - Terrence R. Moore
- 9:30am - 10:30am Compile Information Letter Report - Carver Park Playground Improvement Program (CM Office) - Terrence R. Moore
- 2:00pm - 3:00pm Compile Information Letter Report - Selection of New Fire Rescue Chief (CM Office) - Terrence R. Moore
- 5:00pm - 9:00pm September 10th Commission Workshop Meeting - Viewing of Presentations (Microsoft Teams Meeting) - Harris, Patrice
- 5:00pm - 7:00pm Workshop Meeting (Commission Chambers)

Wednesday, September 11

- ← M Barletto - Out →
- 7:30am - 8:30am Kiwanis Club of Delray (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) ↻
- 8:30am - 9:00am Sam Metott Bi-Weekly Meeting (Office of the City Manager) - Terrence R. Moore ↻
- 9:00am - 9:30am Sam Metott Bi-Weekly Meeting (CM Office) -
- 10:00am - 10:30am Gina Carter Bi-Weekly Meeting (CM Office) -
- 12:30pm - 1:30pm Commissioner Casale Meeting w/CM Moore Re:
- 12:30pm - 1:00pm Follow-Up Review and Clarification Regarding
- 2:00pm - 2:30pm Jay Stacy Bi-Weekly Meeting (City Manager
- 3:00pm - 4:00pm Meeting to Reconnect with San Blas Securities
- 4:00pm - 4:30pm Interim Fire Chief Green (CM Office) - Terrence R.
- 5:00pm - 8:00pm FEMA Flood Maps Public Outreach (Boynton
- 5:00pm - 6:00pm Compile and Deliver (CM Office)

Thursday, September 12

- ← M Barletto - Out →
- 8:30am - 10:00am Review CFO Candidate Submissions and Profiles
- 10:00am - 10:30am Sammie Walthour - Bi-weekly Meeting with ACM Jeff Oris (City Manager's Office) - Walthour, Sammie ↻
- 10:30am - 11:30am Compile Information Letter Report (CM Office)
- 11:30am - 12:00pm JANAI BOWENS - BI-WEEKLY MEETING (CM OFFICE) - Oris, Jeff ↻
- 3:00pm - 4:30pm Various (Various) ↻
- 3:30pm - 4:30pm Monthly Meeting with Renee Jadusingh (CRA Office) - Vega, Brenda ↻
- 4:00pm - 5:00pm Monthly Meeting with Renee Jadusingh (CM Office) - Terrence R. Moore ↻

Friday, September 13

- ← 12:00am M Barletto - Out
- D. D'Andrea - Out
- H. Hadjimiry - Out
- M. Pandolfo - Out
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 8:00am - 9:00am Process Various (CM Office)
- 10:00am - 11:00am Follow-Up Meeting with Boys and Girls Club of Palm Beach County (CM Conference) - Terrence R. Moore
- 11:00am - 1:00pm Various (Various)
- 1:00pm - 3:00pm Round Table Discussion Regarding Proposed Countywide Transportation Master Plan (South County Civic Center (16700 S Jog Rd, Delray Beach, FL 33446))
- 3:30pm - 4:00pm Wells Fargo (Wells Fargo)
- 5:00pm - 6:00pm Finalize and Deliver Michele Pandolfo Annual Performance Evaluation (CM Office)

Saturday, September 14

- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:30am - 1:30pm Various, CIL Notes, etc. (CM Office) ↻

Sunday, September 15

- EJS Project 10th Birthday!!! - Emanuel Jackson