

PRELIMINARY ANNUAL BUDGET

For Fiscal Year

2024 - 25



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CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



July 2, 2024

Honorable Mayor and Commissioners
City of Delray Beach
100 NW 1st Avenue
Delray Beach, Florida 33444

Subject: Fiscal Year 2024-2025 Proposed Budget Letter of Transmittal

Dear Mayor Carney and City Commissioners:

In accordance with Article IV, Section 4.05 of the City Charter, I respectfully submit the proposed Operating Budget for the City of Delray Beach (City) for the fiscal year (FY) beginning October 1, 2024 and ending September 30, 2025. The Capital Improvement Plan (CIP) will be submitted under separate cover. The proposed budget complies with state law and meets the policy directives of the City Commission wherever possible. It also funds approved union contracts and complies with state law requirements for funding these contracts.

The FY2024-25 proposed budget will provide for the efficient use of the City's funds, with an emphasis on the delivery of services to the community, while also maintaining the City's fiscal health. The City's financial picture going into FY2024-25 continues to build upon that of FY2023-24 by ensuring that all operating expenditures are funded with operating revenues. The proposed budget reflects an increase of 10.86% in property values which has enabled a decrease in the operating millage rate by 0.10 mill while still meeting the essential needs of the City.

We are committed to providing the highest quality municipal services in a manner that is both efficient and transparent. All budget decisions reflect the City's commitment to not only provide services that focus on people and advance an active, thriving, and fiscally healthy community; but also, with the foremost goals to both maintain our primary workforce and to continue to provide the existing service levels and standards expected by our citizens.

Budget Overview

The City's Certified Taxable Value for FY2024-25 is \$18,106,281,405 an increase of 10.86% over FY2023-24's Final Taxable Value of \$ 16,332,926,092. The 10.86% increase in the City's taxable assessed valuation is the fourteenth year of growth since 2012 with values at the highest level in the City's history. The average increase for the past ten years is 9.64%. From the

previous fiscal year, the increase in additional property tax revenue for FY2023-24 is directly correlated to over \$1.8 billion in assessed value being added to the tax roll.

The Proposed General Fund budget is balanced at the Preliminary Operating Millage rate of 6.2611 mills. The millage rate to pay the debt service payment on the City's outstanding new General Obligation Bonds is 0.0337 mills for a total millage rate levy of 6.2948 mills, which represents a decrease of 0.2034 mills from FY2023-24 combined millage rate of 6.4982. The proposed reduction of 0.10 mill in the City's operating millage rate will not impact the City's operations and level of services.

The proposed General Fund Budget is recommended at \$191.5 million, an increase of \$1.9 million or 1.0% over the FY2023-24 amended budget. Ad Valorem tax revenue is projected to increase by \$8.9 million or 8.8% over the FY2023-24 revised budget.

The assessed valuation of property located in the Community Redevelopment Agency's (CRA) district has increased by \$403.9 million which contributes to the City's overall valuation increase. Due to the increase in assessed value for the upcoming fiscal year, the CRA's tax increment distribution has increased by approximately \$2.1 million or 9.7% from \$21,243,055 to \$23,311,270.

Property Tax Millage	2022-23 Actual	2023-24 Revised	2024-25 Proposed	\$ Change FY 24 to 25	% Change FY 24 to 25
Operating Millage	6.5111	6.3611	6.2611	(0.1000)	-1.57%
Assessed Valuation Operating (000):	\$14,404,201	\$16,332,926	\$18,106,281	\$1,773,355	10.86%
Generated	\$90,551,572	\$100,521,557	\$109,397,455	\$8,875,898	8.83%

The FY2024-25 proposed General Fund expenditure budget totals \$191.5 million. Major categories include Personnel Services budgeted at \$114.8 million or 59.9%, Operating Expenditures budgeted at \$41.2 million or 21.5%, and the combined Capital, Grant, and Transfer expenditures budgeted at \$35.5 million or 18.5%. Expenditures in FY2024-25 increased by \$1.9 million over FY2023-24 Revised Budget due to increases in personnel services and decreases in operating expenditures, and transfers for capital projects to the General Construction Fund, Beach Renourishment Fund, and Insurance Fund.

A comparison of the General Fund expenditures for the FY2023-24 Amended and the FY2024-25 Proposed Budget is shown below:

	FY 2023-24 Revised Budget	FY 2024-25 Proposed Budget	\$ Change	% Change
Personnel Services	\$106,733,700	\$114,816,200	\$8,082,500	8%
Operating Expenditures	42,333,133	41,249,385	(1,083,748)	-3%
Capital Outlay	2,120,036	1,215,982	(904,054)	-43%
Grants and Aids	23,989,909	25,890,122	1,900,213	8%
Debt Service	387,566	-	(387,566)	-100%
Other Uses	14,110,878	8,373,906	(5,736,972)	-41%
TOTAL	\$189,675,222	\$191,545,595	\$1,870,373	1%

As indicated in this comparison, the increases in expenditures from the FY2023-24 Amended Budget of \$189.7 million to the FY2024-25 Proposed Budget of \$191.5 million is \$1.9 million or 1.0% increase.

Below is a summary of the FY2024-25 Proposed Operating Budget highlights:

	FY 2023-24 Revised Budget	FY 2024-25 Proposed Budget	\$ Change	% Change
General Fund	\$189,675,222	\$191,545,595	\$1,870,373	1%
Special Revenue Funds	28,067,042	27,259,176	(807,866)	-3%
Enterprise Funds	87,608,154	126,171,455	38,563,301	44%
Debt Service Funds	5,569,255	4,014,956	(1,554,299)	-28%
Internal Service Funds	39,630,751	40,660,921	1,030,170	3%
TOTAL	\$350,550,424	\$389,652,103	\$39,101,679	11%

FY 2024-25 PROPOSED BUDGET HIGHLIGHTS - GENERAL FUND

- ❖ The FY2024-25 Proposed Budget is in the amount of \$191.5M; a \$1.9M or 1.0% increase from the amended FY 2023-24 budget (\$189.7 M).
- ❖ Proposed Operating Millage Rate: Decreased from 6.3611 to 6.2611
- ❖ Debt Millage Rate: Decreased from 0.1371 to 0.0337 due to an increase in taxable assessed value and lower bonded debt service requirements
- ❖ Estimated Taxable Value: Increased from \$16.3B to \$18.1B
- ❖ Increase in property tax revenue of \$8.9M - from \$100.5M to \$109.4M
- ❖ Community Redevelopment Agency (CRA) Tax Increment Financing (TIF): Increased payment to CRA by \$2.1M due to a 15.4% increase in estimated taxable value – from \$21.2M to \$23.3M
- ❖ Decrease in revenue from Highland Beach Contract - \$3.2M
- ❖ Decrease in parking revenue of \$2.1M
- ❖ Decrease in ARPA revenue of \$2.0M
- ❖ Decrease in fines and forfeitures of \$0.5M due to decrease in parking tickets and late fees
- ❖ Decrease in projected usage of fund balance reserves from \$10.3M to \$8.3M.
- ❖ Fund Balance: Reserves above the 20% target; difference will be used towards funding one-time projects and to fund other non-recurring expenditures.
- ❖ Personnel services (salaries and benefits) increased from \$106.7M to \$114.8M, 7.5% increase
- ❖ SEIU and PBA Collective bargaining ongoing
- ❖ Increase in Fire pension contributions of \$1.2M
- ❖ Increase in Police pension contributions of \$0.3M
- ❖ Increase in pension contributions for General Employees of \$0.5M
- ❖ Agreement with DDA for Old School Square
- ❖ Decrease in transfers to General Capital Projects Fund - \$7.3M
- ❖ Decrease in transfers to Insurance Fund - \$1.5M

- ❖ Increase of \$1.9M in transfers to Beach Renourishment Fund

OTHER FUNDS

- ❖ **Rate Adjustments:** The Water and Sewer, Sanitation, and Stormwater funds have adjusted their rates to fund capital projects as well as ongoing operations and maintenance expenses.
- ❖ **Capital Lease Program:** the City will utilize capital lease proceeds to purchase heavy fleet/equipment in the Garage Fund.

Future Services levels

It is important that I illustrate to the City Commission that maintaining the current service levels city-wide is subject to revenues and expenditures which are largely dependent upon economic factors. Indeed, the FY2024-25 budget reflects signs of significant economic buoyancy. Consumer spending (and sentiment) has risen over the years; national, state and local unemployment rates have decreased accordingly. Increases in Florida's real gross domestic product has been evident since calendar year 2020 (pandemic era). According to the University of Florida Bureau of Business and Economic Research, consumer sentiment amongst Floridians inched up two-tenths of a point in May 2024, despite the fact that national consumer sentiment declined for the third consecutive month. However, future financial challenges are looming as a result of increasing inflation rates, as evidenced by rising energy and food prices and ever-increasing cost of goods across some other sectors. Florida ranks among the nation's least affordable housing markets. According to research that was conducted by the University of Florida's Shimberg Center for Housing Studies, there are now 862,465 low-income, cost burdened renters in Florida. A household is cost burdened when it spends more than 40% of its income on housing costs. Sixty percent of these households live in Florida's seven large counties (Broward, Duval, Hillsborough, Miami-Dade, Orange, Palm Beach and Pinellas). Furthermore, the prediction of a recession will create challenges in reduced revenues which can significantly impact the level of service which our residents have come to expect and deserve.

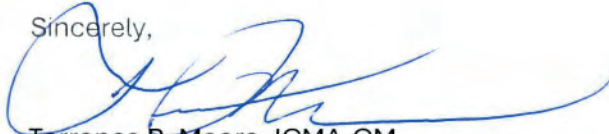
Conclusion

The proposed FY2024-25 Budget is balanced and has reallocated the City's revenues in addressing the goals and priorities that have been established by the City Commission. It includes a reduction in the millage rate to help alleviate any financial burden on our residents. Though the budget does not fund all the requested operating and capital needs, the proposed budget represents a financial plan that advances the City's progress across several priorities

while making organizational changes to be cost-effective and more efficient. Further, collaborative efforts among our staff contributed to efficient cost savings to maximize resources while accomplishing a balanced budget that meets the needs of the residents we serve.

I wish to thank everyone who assisted in the preparation of the FY2024-25 budget development process, including the Mayor and Commissioners for their guidance and support. I am especially grateful for the leadership and technical support provided by the staff in the Department of Finance as well as department directors and their staff for their efforts in support of a comprehensive and transparent budget process and for their dedication to public service.

Sincerely,



Terrence R. Moore, ICMA-CM
City Manager

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General Fund Revenues



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Taxes</i>								
001-00-000.311-100	Ad Valorem Taxes Current Ad Valorem Taxes	90,379,326.55	98,783,497.30	100,521,557.00	110,524,860.00	109,397,455.00	8,875,898.00	9
001-00-000.311-200	Ad Valorem Taxes Delinquent Ad Valorem Taxes	172,245.08	29,927.48	75,000.00	75,000.00	109,000.00	34,000.00	45
001-00-000.314-100	Utility Service Taxes Electric	8,199,652.60	6,229,910.51	7,926,688.00	8,241,500.00	8,441,500.00	514,812.00	6
001-00-000.314-400	Utility Service Taxes Gas	359,424.82	292,213.75	400,000.00	424,000.00	424,000.00	24,000.00	6
001-00-000.315-000	Other Taxes Communications Services Tax	3,282,325.55	2,527,511.91	3,500,000.00	3,710,000.00	3,810,000.00	310,000.00	9
001-00-000.316-000	Other General Taxes Sidewalk Cafe License	111,812.59	97,569.32	170,000.00	196,000.00	175,000.00	5,000.00	3
001-00-000.316-010	Other General Taxes Business Tax Receipts	825,028.59	824,943.32	885,000.00	1,300,000.00	875,000.00	(10,000.00)	(1)
001-00-000.316-011	Other General Taxes Business Tax Inspections	8,050.00	5,475.00	10,000.00	9,000.00	9,000.00	(1,000.00)	(10)
001-00-000.316-030	Other General Taxes Sidewalk Permits/Lic (Yrly)	(30.00)	.00	.00	.00	.00	.00	
	<i>Taxes Totals</i>	\$103,337,835.78	\$108,791,048.59	\$113,488,245.00	\$124,480,360.00	\$123,240,955.00	\$9,752,710.00	9%
<i>Permits Fees and Special Assessments</i>								
001-00-000.322-000	Building Permits Building Permit Fees	2,050.00	.00	.00	.00	.00	.00	
001-00-000.322-010	Building Permits Plumbing Permits	66,456.30	2,287.25	.00	.00	.00	.00	
001-00-000.322-061	Building Permits Sign Permits	4,361.50	4,992.14	.00	.00	.00	.00	
001-00-000.323-100	Franchise Fees Electricity	6,371,644.42	4,170,704.83	6,025,000.00	6,386,500.00	6,586,500.00	561,500.00	9
001-00-000.323-400	Franchise Fees Gas	139,251.36	108,109.37	160,680.00	170,321.00	170,321.00	9,641.00	6
001-00-000.323-900	Franchise Fees Beach Services	415,000.00	207,500.00	500,000.00	456,767.00	456,767.00	(43,233.00)	(9)
001-00-000.323-910	Franchise Fees Towing	.00	39,109.00	93,600.00	66,000.00	66,000.00	(27,600.00)	(29)
001-00-000.323-940	Franchise Fees Highbridge / Parking License	4,480.16	4,704.17	4,704.00	4,940.00	4,940.00	236.00	5
001-00-000.324-111	Special Assesment Impact Fee / Seacrest/Del Ida	284.76	.00	500.00	.00	.00	(500.00)	(100)
001-00-000.324-112	Special Assesment Impact Fee / SW 8Th Assessment	.00	.00	15,000.00	.00	.00	(15,000.00)	(100)
001-00-000.324-113	Special Assesment Impact Fee / Lake Ida Rd Wall As	.00	.00	500.00	.00	.00	(500.00)	(100)
001-00-000.324-120	Special Assesment Fire Concurrence Mitigation Fee	21,797.54	.00	.00	.00	357,745.00	357,745.00	
001-00-000.329-001	Permits Shutter Permits	13,654.00	8,924.00	.00	.00	.00	.00	
001-00-000.329-002	Permits Demolition Permits	17,500.00	11,650.00	20,000.00	20,000.00	20,000.00	.00	
001-00-000.329-003	Permits Enclosure Permits	14,719.00	18,758.00	7,500.00	.00	.00	(7,500.00)	(100)
001-00-000.329-004	Permits Fence Permits	64,876.80	59,042.90	55,000.00	55,000.00	65,000.00	10,000.00	18
001-00-000.329-006	Permits Stocking Permits	3,500.00	4,050.00	.00	3,500.00	3,500.00	3,500.00	
001-00-000.329-007	Permits Gas Permits	93,314.00	50,884.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Permits Fees and Special Assessments</i>								
001-00-000.329-011	Permits Seawall/Dock Permits	197,808.00	140,897.54	125,000.00	90,000.00	150,000.00	25,000.00	20
001-00-000.329-012	Permits Tent Permits	2,100.00	1,500.00	4,000.00	2,000.00	2,000.00	(2,000.00)	(50)
001-00-000.329-020	Permits Paving Permits	197,969.20	126,917.00	280,000.00	280,000.00	250,000.00	(30,000.00)	(11)
001-00-000.329-025	Permits Roof Permits	822,153.00	.00	.00	.00	.00	.00	
001-00-000.329-030	Permits Tenant/Landlord Permits	611,250.00	.00	714,607.00	.00	.00	(714,607.00)	(100)
001-00-000.329-033	Permits Tree Permits	32,600.00	20,750.00	25,000.00	25,000.00	25,000.00	.00	
001-00-000.329-034	Permits Landscape Permits	128,537.40	126,132.00	100,000.00	105,000.00	120,000.00	20,000.00	20
001-00-000.329-035	Permits Miscellaneous Permits	585,938.30	517,822.75	.00	400,000.00	550,000.00	550,000.00	
001-00-000.329-037	Permits Trailer Construc / Permits	3,687.50	500.00	.00	1,000.00	1,000.00	1,000.00	
001-00-000.329-039	Permits Foundation Only Permits	.00	3,600.00	.00	.00	.00	.00	
001-00-000.329-040	Permits Custom Bathtub Inspections	6,350.00	1,715.00	.00	.00	.00	.00	
001-00-000.329-041	Permits Overtime Inspections	.00	.00	.00	.00	1,000.00	1,000.00	
001-00-000.329-042	Permits Pool Permits	282,636.00	172,411.00	.00	.00	.00	.00	
001-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	1,200.00	450.00	.00	3,000.00	3,000.00	3,000.00	
001-00-000.329-051	Permits Change of Contractor/Cert of Occ	91,375.00	59,875.00	.00	30,000.00	50,000.00	50,000.00	
001-00-000.329-052	Permits Change of Contractor/Rev Drawing	26,854.00	26,849.00	.00	25,000.00	25,000.00	25,000.00	
001-00-000.329-053	Permits Revised Draw/No Final Insp Fees	139,591.50	90,213.50	.00	80,000.00	100,000.00	100,000.00	
001-00-000.329-054	Permits Custom Bathtub Insp/No Final Ins	66,599.00	37,500.00	.00	4,680.00	4,680.00	4,680.00	
001-00-000.329-055	Permits Early Submission Fees	.00	.00	520.00	.00	.00	(520.00)	(100)
001-00-000.329-056	Permits Engineer Affidavit/Inlieu	1,800.00	450.00	.00	3,000.00	3,000.00	3,000.00	
001-00-000.329-057	Permits Open Permit/Prop Search	27,630.00	19,810.00	35,000.00	35,000.00	35,000.00	.00	
001-00-000.329-058	Permits Medical Gas Installation	480.00	.00	.00	.00	.00	.00	
001-00-000.329-059	Permits Special Events Appl Fees	14,082.46	8,600.00	5,200.00	6,000.00	6,000.00	800.00	15
001-00-000.329-062	Permits Fire Inspection Fee	871,704.73	618,157.63	900,000.00	835,000.00	935,000.00	35,000.00	4
<i>Permits Fees and Special Assessments Totals</i>		\$11,345,235.93	\$6,664,866.08	\$9,071,811.00	\$9,087,708.00	\$9,991,453.00	\$919,642.00	10%
<i>Intergovernmental Revenue</i>								
001-00-000.331-112	Federal Grants Hurricane Irma Federal Assistnc	437,135.24	309,724.45	.00	.00	.00	.00	
001-00-000.331-113	Federal Grants Hurricane Dorian	46,149.02	.00	.00	.00	.00	.00	
001-00-000.331-117	Federal Grants American Rescue Plan Funds -ARPA	3,369,740.04	1,519,318.53	2,025,758.00	.00	.00	(2,025,758.00)	(100)
001-00-000.331-150	Federal Grants US DOJ / LEMHWA Grant	20,466.56	61,021.95	.00	.00	.00	.00	
001-00-000.331-200	Federal Grants Public Safety	.00	.00	462,000.00	.00	.00	(462,000.00)	(100)
001-00-000.331-201	Federal Grants DHS / Safer Grant	53,208.59	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Intergovernmental Revenue</i>								
001-00-000.331-208	Federal Grants USDOT/Speed & Aggressive Driving	70,000.00	34,951.09	.00	.00	70,000.00	70,000.00	
001-00-000.331-217	Federal Grants BJA 2019-21 Bulletproof Vest Grt	.00	.00	10,000.00	.00	.00	(10,000.00)	(100)
001-00-000.331-219	Federal Grants US DOJ / JAG Grant Year 2020	27,466.00	.00	.00	.00	.00	.00	
001-00-000.331-220	Federal Grants FDOT -Child Passenger Safety	60,000.00	8,485.63	.00	.00	.00	.00	
001-00-000.331-224	Federal Grants US DOJ / JAG Grant Year 2022	.00	31,953.00	.00	.00	.00	.00	
001-00-000.331-226	Federal Grants BJA 2021-23 Bulletproof Vest Grt	32,857.37	.00	.00	.00	.00	.00	
001-00-000.331-356	Federal Grants DHS/FDEM FY2022	71,899.25	21,804.00	.00	.00	.00	.00	
001-00-000.331-357	Federal Grants DHS/FDEM FY2023	.00	73,000.00	.00	.00	.00	.00	
001-00-000.331-500	Federal Grants Medicaid Managed Care Program	.00	.00	537,621.00	340,816.00	340,816.00	(196,805.00)	(37)
001-00-000.331-505	Federal Grants PEMT	425,068.61	436,282.03	433,622.00	199,000.00	199,000.00	(234,622.00)	(54)
001-00-000.334-016	State Grants FDLE Drones Grant	.00	63,928.00	.00	.00	.00	.00	
001-00-000.334-056	State Grants Hurricane Irma State Assistance	25.27	.00	.00	.00	.00	.00	
001-00-000.334-057	State Grants Hurricane Dorian	7,691.50	.00	.00	.00	.00	.00	
001-00-000.334-202	State Grants Division of Historical Resources	.00	.00	50,000.00	50,000.00	50,000.00	.00	
001-00-000.335-100	State Revenue Sharing State Revenue Sharing	3,076,141.52	2,127,824.48	2,813,566.00	2,982,380.00	3,082,380.00	268,814.00	10
001-00-000.335-140	State Revenue Sharing Mobile Home License Tax	605.12	280.36	300.00	300.00	300.00	.00	
001-00-000.335-150	State Revenue Sharing Alcoholic Beverage License Tax	96,017.64	82,613.98	100,000.00	100,000.00	100,000.00	.00	
001-00-000.335-180	State Revenue Sharing Sales and Use Tax	6,911,462.15	5,197,114.82	6,909,641.00	7,324,219.00	7,524,219.00	614,578.00	9
001-00-000.335-190	State Revenue Sharing Refund State Gas Tax	57,692.08	48,013.84	54,590.00	57,865.00	57,865.00	3,275.00	6
001-00-000.335-210	State Revenue Sharing Reimbrsmt Fire Incentive	71,230.75	83,544.77	87,344.00	88,000.00	88,000.00	656.00	1
001-00-000.337-010	Local Grants Manatee Program	9,865.63	12,906.26	.00	.00	.00	.00	
001-00-000.337-103	Local Grants Harvey Kimmel Family Foundation	100,000.00	100,000.00	.00	.00	150,000.00	150,000.00	
001-00-000.337-105	Local Grants PBC Coronavirus Relief Funds	.00	101,153.78	.00	.00	.00	.00	
001-00-000.337-114	Local Grants PBC Agreements / EMS Equipment	10,500.00	.00	.00	.00	.00	.00	
001-00-000.337-117	Local Grants Mutual Aid	5,831.66	10,205.78	.00	.00	.00	.00	
001-00-000.338-020	Shared Revenue from Loc Units Occupational License-Pbc	145,116.71	76,059.73	140,000.00	140,000.00	140,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
	<i>Intergovernmental Revenue Totals</i>	\$15,106,170.71	\$10,400,186.48	\$13,624,442.00	\$11,282,580.00	\$11,802,580.00	(\$1,821,862.00)	(13%)
	<i>Charges for Services</i>							
001-00-000.341-330	General Government Site Plan Approvals	277,159.75	154,762.28	225,000.00	195,000.00	195,000.00	(30,000.00)	(13)
001-00-000.341-334	General Government Other Gen Govt Charges	2,200.00	3,450.00	.00	.00	.00	.00	
001-00-000.341-335	General Government Zoning Fees	50,000.00	28,600.00	50,000.00	50,000.00	50,000.00	.00	
001-00-000.341-337	General Government Liquor License Review	3,200.00	1,725.00	3,000.00	3,000.00	3,000.00	.00	
001-00-000.341-338	General Government Adm Fee-DPR Surcharge	17,698.86	.00	4,500.00	.00	.00	(4,500.00)	(100)
001-00-000.341-339	General Government Adm Fee-Radon Surcharge	11,900.73	.00	4,500.00	.00	.00	(4,500.00)	(100)
001-00-000.341-340	General Government Lien Searches Fees	225,807.50	169,545.00	264,000.00	250,000.00	300,000.00	36,000.00	14
001-00-000.341-341	General Government Copies-Develop & Inspect	1,146.30	503.00	.00	.00	.00	.00	
001-00-000.341-342	General Government Beach Overlay Fees	26,775.00	7,800.00	20,000.00	12,000.00	12,000.00	(8,000.00)	(40)
001-00-000.341-343	General Government Non-Tax-Maps&Publications	3,300.00	16.10	500.00	100.00	100.00	(400.00)	(80)
001-00-000.341-344	General Government Recovery Of Advert Cost	3,735.65	3,341.70	4,000.00	4,000.00	4,000.00	.00	
001-00-000.341-345	General Government Board Of Adjustment Fees	39,000.00	28,650.00	30,000.00	30,000.00	30,000.00	.00	
001-00-000.341-346	General Government Plat Approval Fees	46,629.60	14,115.00	35,000.00	25,000.00	25,000.00	(10,000.00)	(29)
001-00-000.341-347	General Government Conditional Use Fees	14,272.25	10,760.30	6,000.00	18,000.00	18,000.00	12,000.00	200
001-00-000.341-348	General Government Abandonment Fees	5,846.40	8,918.00	2,500.00	5,000.00	5,000.00	2,500.00	100
001-00-000.341-350	General Government Gulfstream Permit Contract	64,269.00	9,597.00	10,000.00	.00	.00	(10,000.00)	(100)
001-00-000.341-351	General Government Public Records Requests Fees	7,894.96	7,631.52	8,000.00	8,000.00	8,000.00	.00	
001-00-000.341-352	General Government Recycling Bin Fees	6,500.00	3,500.00	6,000.00	6,000.00	6,000.00	.00	
001-00-000.341-360	General Government Misc Land Use Application	111,440.00	102,135.00	100,000.00	125,000.00	125,000.00	25,000.00	25
001-00-000.341-901	General Government Clean & Safe Reimb O/T	.00	1,909.50	.00	.00	.00	.00	
001-00-000.341-910	General Government Non-Tax-Maps&Publications / Taxa	321.50	290.00	.00	.00	.00	.00	
001-00-000.342-100	Public Safety Police Dispatch - Gulfstream	64,324.83	67,174.53	64,325.00	65,610.00	65,610.00	1,285.00	2
001-00-000.342-101	Public Safety Police Dispatch - Highland Beach	73,832.07	77,449.84	73,832.00	77,450.00	77,450.00	3,618.00	5
001-00-000.342-105	Public Safety High Visibility Enfrmnt	43,762.62	41,149.33	25,000.00	.00	.00	(25,000.00)	(100)
001-00-000.342-110	Public Safety Police Security Svcs O/T Reimb	442,704.53	336,902.19	250,000.00	300,000.00	300,000.00	50,000.00	20
001-00-000.342-111	Public Safety Off Duty Detail	57,986.65	32,849.92	50,000.00	50,000.00	50,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Charges for Services</i>								
001-00-000.342-112	Public Safety Dept Hwy Sfty - Crash Report Rev	12,994.09	11,540.00	.00	.00	.00	.00	
001-00-000.342-120	Public Safety E911 Call Taker Reimb	220,497.70	123,403.96	45,000.00	120,000.00	120,000.00	75,000.00	167
001-00-000.342-130	Public Safety Alarm Registration Fees	122,880.00	107,060.00	180,000.00	180,000.00	180,000.00	.00	
001-00-000.342-140	Public Safety Other Public Safety	71,887.69	47,185.00	30,000.00	50,000.00	50,000.00	20,000.00	67
001-00-000.342-200	Public Safety Highland Beach Contract	4,849,479.30	2,829,279.74	3,221,087.00	.00	.00	(3,221,087.00)	(100)
001-00-000.342-210	Public Safety Fire EMS -Gulfstream Quarterly	623,289.60	490,840.56	654,454.00	687,177.00	687,177.00	32,723.00	5
001-00-000.342-220	Public Safety Haz Mat Program	316,070.14	325,552.25	316,070.00	325,552.00	325,552.00	9,482.00	3
001-00-000.342-230	Public Safety Fire Emergency Srvc-O/T Reimb	43,157.13	74,763.37	50,000.00	50,000.00	71,798.00	21,798.00	44
001-00-000.342-336	Public Safety Highland Beach / Health & Wellne	638.50	.00	.00	.00	.00	.00	
001-00-000.342-365	Public Safety County Impact Admin Fee	119,830.88	14,938.21	82,400.00	.00	.00	(82,400.00)	(100)
001-00-000.342-500	Public Safety Fire Safety Plan Review	252,935.95	140,529.04	225,000.00	240,000.00	240,000.00	15,000.00	7
001-00-000.342-600	Public Safety EMS Transport Fees	7,834.01	1,798.79	.00	.00	.00	.00	
001-00-000.342-601	Public Safety Transport Fees / Highland	.00	(95.15)	.00	.00	.00	.00	
001-00-000.342-602	Public Safety EMS Transport Fees - Digitech	3,161,324.55	2,146,468.07	2,900,000.00	2,900,000.00	3,100,000.00	200,000.00	7
001-00-000.343-140	Physical Environment Other Law Enforcement Services	(2,170.28)	(11.00)	.00	.00	.00	.00	
001-00-000.343-331	Physical Environment Nuisance Abatement Fees	19,835.04	4,525.73	4,500.00	4,500.00	4,500.00	.00	
001-00-000.343-332	Physical Environment Nuis Abate/Adm Recov Fees	372.33	705.42	5,500.00	5,500.00	5,500.00	.00	
001-00-000.343-333	Physical Environment Project Inspection Fees	1,541.84	416.20	.00	.00	.00	.00	
001-00-000.343-800	Physical Environment Cemetery Fees/Crypt Sale Proceeds	122,500.00	87,175.00	75,000.00	120,000.00	120,000.00	45,000.00	60
001-00-000.344-500	Parking Fees Parking Fees	2,309,073.97	1,914,178.73	4,437,667.00	4,437,667.00	2,701,150.00	(1,736,517.00)	(39)
001-00-000.344-510	Parking Fees Multispace Meters-Taxable	842,188.13	671,454.87	1,202,400.00	1,202,400.00	788,950.00	(413,450.00)	(34)
001-00-000.344-515	Parking Fees Federspiel Garage	81,289.70	72,343.98	86,190.00	86,190.00	89,750.00	3,560.00	4
001-00-000.344-520	Parking Fees Old School Square Garage	498,470.47	350,912.31	500,000.00	500,000.00	491,500.00	(8,500.00)	(2)
001-00-000.344-522	Parking Fees IPIC Parking Garage	83,142.85	54,084.58	85,000.00	85,000.00	82,550.00	(2,450.00)	(3)
001-00-000.344-528	Parking Fees Residential Parking Permits	103,015.36	116,665.78	120,000.00	120,000.00	141,500.00	21,500.00	18
001-00-000.344-531	Parking Fees Marina District Decals	.00	.00	2,060.00	2,060.00	2,060.00	.00	
001-00-000.344-535	Parking Fees Special & First N.Events Parking	31,038.66	16,421.72	50,000.00	50,000.00	31,000.00	(19,000.00)	(38)
001-00-000.344-901	Parking Fees Public Works-O/T Reimb	12,620.53	27,008.58	.00	.00	.00	.00	
001-00-000.347-020	Parks and Recreation Special Events / Vending Machine	.00	.00	2,060.00	5,000.00	5,000.00	2,940.00	143



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
Charges for Services								
001-00-000.347-105	Parks and Recreation Beach Motorized Vehicle Permit	75.00	75.00	.00	.00	.00	.00	
001-00-000.347-200	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	3,595.00	2,050.00	2,500.00	3,500.00	3,500.00	1,000.00	40
001-00-000.347-201	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	15,101.61	7,440.22	7,000.00	16,000.00	16,000.00	9,000.00	129
001-00-000.347-202	Parks and Recreation Day Camp / Dance Fees	19,796.80	12,970.00	15,000.00	40,000.00	40,000.00	25,000.00	167
001-00-000.347-203	Parks and Recreation After Hours/Weekend/SP Evnt Fees	14,735.90	8,036.20	25,000.00	10,000.00	10,000.00	(15,000.00)	(60)
001-00-000.347-205	Parks and Recreation Aquatics/Pool/Camps/Comm Ctr	200.00	1,470.00	4,017.00	5,000.00	5,000.00	983.00	24
001-00-000.347-206	Parks and Recreation Facilt & Pool Rntls/Camps/FieldT	500.00	500.00	567.00	600.00	600.00	33.00	6
001-00-000.347-207	Parks and Recreation Aquat/RC Class/Camps/F Trips	.00	.00	4,635.00	.00	.00	(4,635.00)	(100)
001-00-000.347-208	Parks and Recreation Swim Fees/Camps/Pompey Pk	2,950.00	1,040.00	5,500.00	8,000.00	8,000.00	2,500.00	45
001-00-000.347-209	Parks and Recreation Aqua/Progrm Fees/Camps/Pompey Pk	.00	.00	5,665.00	500.00	500.00	(5,165.00)	(91)
001-00-000.347-210	Parks and Recreation Facilt Rntls/Veterans Pk/Prog Fee	14,312.81	7,624.81	50,000.00	30,000.00	30,000.00	(20,000.00)	(40)
001-00-000.347-211	Parks and Recreation Culture Rec/Prgm/Beach Sailbt F	10,230.00	14,663.00	16,892.00	16,400.00	16,400.00	(492.00)	(3)
001-00-000.347-212	Parks and Recreation Facilt Rntl/Pompey Pk/Prgm Fees	12,966.00	6,530.00	24,000.00	18,500.00	18,500.00	(5,500.00)	(23)
001-00-000.347-213	Parks and Recreation Rec Facilt Rntl/Sponsorshp/Leade	14,159.63	7,605.37	22,000.00	25,000.00	25,000.00	3,000.00	14
001-00-000.347-214	Parks and Recreation Facilt Rntl/Sports Fees/Parks F	3,464.11	3,580.00	3,500.00	7,200.00	7,200.00	3,700.00	106
001-00-000.347-215	Parks and Recreation Facilt Rntl/Sports Fees/Sp Evnt	18,165.17	9,008.43	7,000.00	10,000.00	10,000.00	3,000.00	43
001-00-000.347-216	Parks and Recreation Cult Rec/Pompey Pk/Sports Events	20.00	164.00	1,000.00	4,200.00	4,200.00	3,200.00	320
001-00-000.347-217	Parks and Recreation Culture Recreation /Sports Fees	.00	.00	1,800.00	1,800.00	1,800.00	.00	
001-00-000.347-218	Parks and Recreation Cult Rec/Track & Field/Sprts/Prg	19,451.00	11,389.00	18,000.00	20,000.00	20,000.00	2,000.00	11
001-00-000.347-219	Parks and Recreation Program Fees /Misc Programs Fees	98,680.20	37,461.00	29,500.00	27,350.00	40,000.00	10,500.00	36
001-00-000.347-221	Parks and Recreation Cult Rec/Adult Ctr/Sponsor/Cente	595.00	4,260.00	8,000.00	500.00	500.00	(7,500.00)	(94)
001-00-000.347-222	Parks and Recreation Facilt Rntl/Comm Ctr/Sports Fees	9,370.00	3,000.00	14,000.00	15,000.00	15,000.00	1,000.00	7
001-00-000.347-223	Parks and Recreation Facilt Rntl/ Teen Ctr/Sports Fee	335.00	520.00	660.00	5,000.00	5,000.00	4,340.00	658



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Charges for Services</i>								
001-00-000.347-224	Parks and Recreation Aquatics/Swim Sports Fees	11,591.42	3,069.00	7,500.00	4,000.00	4,000.00	(3,500.00)	(47)
001-00-000.347-230	Parks and Recreation SP Events / Tennis Membership	215,462.24	217,442.18	225,000.00	215,000.00	220,000.00	(5,000.00)	(2)
001-00-000.347-233	Parks and Recreation Program Fees Contractual	.00	11,325.00	.00	.00	.00	.00	
001-00-000.347-235	Parks and Recreation SP Events Tennis General Admissi	322,831.11	258,743.52	288,000.00	320,000.00	320,000.00	32,000.00	11
001-00-000.347-240	Parks and Recreation Special Events Tennis Lessons	651,394.51	560,827.86	715,000.00	715,000.00	715,000.00	.00	
001-00-000.347-241	Parks and Recreation Special Events Tennis Equip Rntl	13,105.70	10,192.21	13,500.00	13,500.00	13,500.00	.00	
001-00-000.347-242	Parks and Recreation Special Events / League Fees	3,618.10	4,724.70	5,000.00	10,000.00	10,000.00	5,000.00	100
001-00-000.347-243	Parks and Recreation Special Events/Sale Of Merchdse	53,907.82	39,803.79	45,000.00	50,000.00	50,000.00	5,000.00	11
001-00-000.347-244	Parks and Recreation Special Events /Tennis Misc	564.00	545.22	500.00	50.00	50.00	(450.00)	(90)
001-00-000.347-245	Parks and Recreation SP Evnts/Misc Rev Tennis OverSho	200.00	.00	.00	.00	.00	.00	
001-00-000.347-247	Parks and Recreation Special Events / Round Robins	828,453.08	644,155.61	850,000.00	766,000.00	766,000.00	(84,000.00)	(10)
001-00-000.347-250	Parks and Recreation Cult Rec /Recreational ID Cards	8,028.76	5,988.72	13,000.00	20,000.00	20,000.00	7,000.00	54
001-00-000.347-252	Parks and Recreation Special Event Revenue /Admin Fee	7,403.46	12,517.35	500.00	10,000.00	10,000.00	9,500.00	1,900
001-00-000.347-253	Parks and Recreation Cult Re/Special Evnt-Tennis Park	.00	.00	15,000.00	15,000.00	15,000.00	.00	
001-00-000.347-254	Parks and Recreation Cult Rec/ Other Parks & Rec	8,698.00	18,930.26	.00	15,000.00	15,000.00	15,000.00	
001-00-000.347-255	Parks and Recreation Other P&R/ Surcharge On Pssngrs	4,916.50	3,202.50	12,000.00	12,000.00	12,000.00	.00	
001-00-000.347-911	Parks and Recreation Special Evnts/Tennis Ctr	(1,095.00)	(15.72)	3,000.00	500.00	500.00	(2,500.00)	(83)
<i>Charges for Services Totals</i>		\$17,895,229.27	\$12,672,760.18	\$17,969,781.00	\$14,825,806.00	\$12,960,397.00	(\$5,009,384.00)	(28%)
<i>Judgements, Fines, and Forfeitures</i>								
001-00-000.351-901	Other Fines and Judgements Crt Fines & Forfeitures/General	122,505.83	65,649.69	90,000.00	90,000.00	100,000.00	10,000.00	11
001-00-000.351-902	Other Fines and Judgements Fines General / Communication	43,758.80	43,204.06	44,000.00	44,000.00	44,000.00	.00	
001-00-000.351-905	Other Fines and Judgements Handicap Parking Tickets	34,217.00	23,905.27	27,180.00	30,000.00	30,141.00	2,961.00	11
001-00-000.351-910	Other Fines and Judgements Parking Tickets	820,501.00	338,302.20	715,000.00	500,000.00	478,474.00	(236,526.00)	(33)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Judgements, Fines, and Forfeitures</i>								
001-00-000.351-915	Other Fines and Judgements Parking Late Fees	248,336.98	94,224.00	250,000.00	130,000.00	125,576.00	(124,424.00)	(50)
001-00-000.351-920	Other Fines and Judgements School Crossing Guard	271,790.00	103,450.00	225,000.00	150,000.00	143,107.00	(81,893.00)	(36)
001-00-000.351-925	Other Fines and Judgements Code Enforcement	42,685.43	17,895.00	100,000.00	100,000.00	100,000.00	.00	
001-00-000.351-930	Other Fines and Judgements Court Fines & Forfeit / PD Educ	15,652.07	8,152.24	10,000.00	10,000.00	10,000.00	.00	
001-00-000.351-931	Other Fines and Judgements Fines-Code Enforc/Civil Violat.	.00	175.00	.00	5,000.00	5,000.00	5,000.00	
001-00-000.351-932	Other Fines and Judgements False Alarm Fees-Police	47,220.00	26,370.00	55,000.00	45,000.00	50,000.00	(5,000.00)	(9)
001-00-000.351-935	Other Fines and Judgements Penalties-Bus Licenses	17,213.43	28,346.35	28,500.00	36,000.00	36,000.00	7,500.00	26
001-00-000.351-938	Other Fines and Judgements Penalty-Tenant/Landlord	52,950.00	.00	50,000.00	.00	.00	(50,000.00)	(100)
<i>Judgements, Fines, and Forfeitures Totals</i>		\$1,716,830.54	\$749,673.81	\$1,594,680.00	\$1,140,000.00	\$1,122,298.00	(\$472,382.00)	(30%)
<i>Miscellaneous Revenues</i>								
001-00-000.361-100	Interest & Other Earnings Interest Investments	.00	.00	.00	.00	2,770,754.00	2,770,754.00	
001-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	60,043.62	90,824.57	.00	.00	.00	.00	
001-00-000.361-102	Interest & Other Earnings Interest Investments	2,069,204.82	1,225,802.75	1,735,000.00	1,804,000.00	.00	(1,735,000.00)	(100)
001-00-000.361-103	Interest & Other Earnings Interest Investments	739,160.34	551,142.18	612,360.00	551,000.00	.00	(612,360.00)	(100)
001-00-000.361-105	Interest & Other Earnings Interest-Accounts Receivable	5,535.12	5,648.64	5,150.00	5,150.00	5,150.00	.00	
001-00-000.361-107	Interest & Other Earnings Interest-Pineapple Grove	.00	.00	1,000.00	.00	.00	(1,000.00)	(100)
001-00-000.361-108	Interest & Other Earnings Interest-Seacrest/Del Ida	242.61	.00	1,000.00	.00	.00	(1,000.00)	(100)
001-00-000.361-140	Interest & Other Earnings Int Income - Leases	7,089.76	.00	.00	.00	.00	.00	
001-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	172,383.54	.00	.00	.00	.00	.00	
001-00-000.362-001	Rents & Royalties Tower Rental / Broadcasting	741.26	1,046.72	961.00	1,058.00	1,058.00	97.00	10
001-00-000.362-002	Rents & Royalties Tennis Stadium Rental	43,140.19	35,066.36	30,000.00	30,000.00	30,000.00	.00	
001-00-000.362-003	Rents & Royalties Riverboat Water Tours	120,000.00	90,000.00	120,000.00	120,000.00	120,000.00	.00	
001-00-000.362-004	Rents & Royalties Misc Dockage Rents	300.00	1,200.00	35,000.00	.00	.00	(35,000.00)	(100)
001-00-000.362-010	Rents & Royalties Tower Rental	142,742.02	110,181.52	140,930.00	144,596.00	144,596.00	3,666.00	3
001-00-000.362-023	Rents & Royalties Pepsi/Right Machine Mthly	4,015.69	1,935.20	5,000.00	.00	.00	(5,000.00)	(100)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Miscellaneous Revenues</i>								
001-00-000.364-100	Sales Sale Of Surplus Property / Land	1,400.00	.00	.00	.00	.00	.00	
001-00-000.365-101	Sales Scrap Sales (Non-Taxable)	932.86	4,659.19	2,000.00	2,000.00	2,000.00	.00	
001-00-000.366-001	Contributions & Donations Downtown Development Authority	.00	.00	.00	.00	20,000.00	20,000.00	
001-00-000.366-100	Contributions & Donations Contr & Don Misc / Developers	.00	.00	10,000.00	10,000.00	10,000.00	.00	
001-00-000.366-101	Contributions & Donations Donations	.00	.00	5,000.00	5,000.00	5,000.00	.00	
001-00-000.366-110	Contributions & Donations CRA-US1/Workfrc Housing/NW 12th	361,418.80	180,709.40	361,419.00	361,419.00	.00	(361,419.00)	(100)
001-00-000.366-111	Contributions & Donations CRA-Planning & Other/Fed Hwy Bea	317,735.00	79,217.25	316,869.00	316,869.00	360,574.00	43,705.00	14
001-00-000.366-113	Contributions & Donations CRA-Prjc Mngmnt Srv/Off Sidewalk	185,758.43	68,793.68	131,062.00	131,062.00	139,487.00	8,425.00	6
001-00-000.366-114	Contributions & Donations CRA-Clean & Safe/ SW 2nd St Beau	3,340,553.10	1,934,829.29	4,067,059.00	4,067,059.00	4,694,807.00	627,748.00	15
001-00-000.366-115	Contributions & Donations CRA-Sponsorships/Auburn Av Imprv	905,000.00	905,000.00	905,000.00	905,000.00	905,000.00	.00	
001-00-000.366-117	Contributions & Donations CRA-2013 LOC Int./NE 3rd St Scap	58,730.56	29,365.28	58,731.00	58,731.00	.00	(58,731.00)	(100)
001-00-000.366-119	Contributions & Donations CRA-Code Enfrcmnt/ 1st Av Improv	259,620.94	135,758.06	280,690.00	280,690.00	295,126.00	14,436.00	5
001-00-000.366-164	Contributions & Donations CRA Contribution	.00	.00	73,078.00	.00	237,985.00	164,907.00	226
001-00-000.366-900	Contributions & Donations FDOT-Master St Lighting	205,348.65	211,508.40	195,660.00	211,508.00	211,508.00	15,848.00	8
001-00-000.368-900	Contribution & Donations Pension Admin Reimb/Misc Contrbt	180,134.10	157,910.31	191,476.00	196,796.00	196,796.00	5,320.00	3
001-00-000.369-000	Other Miscellaneous Revenues Billboards	34,000.00	34,300.00	34,000.00	34,000.00	34,000.00	.00	
001-00-000.369-060	Other Miscellaneous Revenues Caron House P.I.L.O.T.	136,326.63	161,504.53	136,327.00	161,505.00	161,505.00	25,178.00	18
001-00-000.369-100	Other Miscellaneous Revenues Miscellaneous Revenue	8,695.52	35,140.37	500.00	500.00	500.00	.00	
001-00-000.369-200	Other Miscellaneous Revenues Misc Rev/ Rec Beaut & Veh Rental	128,496.00	93,789.00	125,052.00	125,052.00	173,122.00	48,070.00	38
001-00-000.369-300	Other Miscellaneous Revenues Rec Adm Costs-W&S Fd	3,936,351.00	3,030,183.72	4,040,245.00	4,040,245.00	4,427,784.00	387,539.00	10
001-00-000.369-305	Other Miscellaneous Revenues Rec Adm Costs-Sanitatr Fd	536,180.04	513,952.47	685,270.00	685,270.00	920,876.00	235,606.00	34
001-00-000.369-310	Other Miscellaneous Revenues Rec Adm Costs-Stormwater/PY Exp	223,401.00	284,597.28	379,463.00	379,463.00	421,548.00	42,085.00	11
001-00-000.369-315	Other Miscellaneous Revenues Rec Adm Costs-City Marina	9,843.96	6,332.22	8,443.00	8,443.00	11,685.00	3,242.00	38
001-00-000.369-316	Other Miscellaneous Revenues Rec Adm Cost-Bldg Permits	458,412.00	482,915.97	643,888.00	643,888.00	777,051.00	133,163.00	21



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Miscellaneous Revenues</i>								
001-00-000.369-330	Other Miscellaneous Revenues Settlements Revenue	.00	6,361.40	20,000.00	20,000.00	20,000.00	.00	
001-00-000.369-902	Other Miscellaneous Revenues Revenue Share-Commerce Bk	76,619.57	43,637.47	75,000.00	30,000.00	30,000.00	(45,000.00)	(60)
001-00-000.369-904	Other Miscellaneous Revenues HDepot Reb/Orig Popcorn H/Misc R	1,375.73	20.00	1,000.00	1,000.00	1,000.00	.00	
001-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	22,458.32	14,499.86	1,000.00	10,000.00	10,000.00	9,000.00	900
001-00-000.369-906	Other Miscellaneous Revenues Reimbursements / Rebates	17,525.82	.00	.00	.00	.00	.00	
001-00-000.369-911	Other Miscellaneous Revenues Disasters related reimbursements	2,546.18	.00	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$14,773,463.18	\$10,527,833.09	\$15,434,633.00	\$15,341,304.00	\$17,138,912.00	\$1,704,279.00	11%
<i>Other Sources</i>								
001-00-000.381-105	Inter-Fund Transfers Received from W & S Fund	743,586.00	.00	.00	.00	.00	.00	
001-00-000.381-118	Inter-Fund Transfers Recvd from NS Fund 118	24,975.00	.00	.00	.00	.00	.00	
001-00-000.381-119	Inter-Fund Transfers Recvd from Beautifc Trust Fund	29,033.00	.00	.00	.00	.00	.00	
001-00-000.381-121	Inter-Fund Transfers Received from LOGT Fund	1,100,000.00	900,000.00	1,200,000.00	1,200,000.00	1,300,000.00	100,000.00	8
001-00-000.381-136	Inter-Fund Transfers Received from Building Fund	288,000.00	592,776.00	790,368.00	790,368.00	356,629.00	(433,739.00)	(55)
001-00-000.382-100	Contributions from Proprietary Funds Contrb-Stormwater In Lieu	465,858.86	188,464.50	251,286.00	251,286.00	425,688.00	174,402.00	69
001-00-000.382-110	Contributions from Proprietary Funds Contrb-W&S Fund In Lieu	1,459,253.04	1,082,861.28	1,443,815.00	1,443,815.00	1,564,584.00	120,769.00	8
001-00-000.382-120	Contributions from Proprietary Funds Contrb-Sanitation Fd	103,795.00	68,076.00	90,768.00	90,768.00	170,086.00	79,318.00	87
001-00-000.382-130	Contributions from Proprietary Funds Contrb-DCMGC In Lieu	54,507.96	39,873.78	53,165.00	53,165.00	51,884.00	(1,281.00)	(2)
001-00-000.382-140	Contributions from Proprietary Funds Contrb-Marina Fd In Lieu	74,834.00	56,800.53	75,734.00	75,734.00	64,164.00	(11,570.00)	(15)
001-00-000.382-150	Contributions from Proprietary Funds Contrb-W&S In Lieu Util	1,722,900.00	1,901,826.72	2,535,769.00	2,535,769.00	2,882,248.00	346,479.00	14
001-00-000.382-300	Contributions from Proprietary Funds Contrb-W&S Fd	145,129.19	199,796.22	266,395.00	266,395.00	145,129.00	(121,266.00)	(46)
001-00-000.383-200	Installment Purchase & Capital Lease SBITAs	3,135,106.14	.00	.00	.00	.00	.00	
<i>Other Sources Totals</i>		\$9,346,978.19	\$5,030,475.03	\$6,707,300.00	\$6,707,300.00	\$6,960,412.00	\$253,112.00	4%
<i>Other Source, Continued</i>								
001-00-000.301-101	Budgetary Account Prior Year Surplus	.00	.00	10,348,895.00	.00	8,328,588.00	(2,020,307.00)	(20)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund	001 - General Fund							
	REVENUE							
	Department 00 - Administration							
	Division 000 - Administration							
	<i>Other Source, Continued</i>							
001-00-000.303-010	Prior Year Encumbrances Prior Year Encumbrances	.00	.00	1,435,435.11	.00	.00	(1,435,435.11)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$11,784,330.11	\$0.00	\$8,328,588.00	(\$3,455,742.11)	(29%)
	Division 000 - Administration Totals	\$173,521,743.60	\$154,836,843.26	\$189,675,222.11	\$182,865,058.00	\$191,545,595.00	\$1,870,372.89	1%
	Department 00 - Administration Totals	\$173,521,743.60	\$154,836,843.26	\$189,675,222.11	\$182,865,058.00	\$191,545,595.00	\$1,870,372.89	1%
	REVENUE TOTALS	\$173,521,743.60	\$154,836,843.26	\$189,675,222.11	\$182,865,058.00	\$191,545,595.00	\$1,870,372.89	1%

General Fund Expenditures

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City Commission

Mission Statement

The City Commission will provide sound public policy and lead the City toward our vision of a unified community with a viable downtown, quality neighborhoods, quality educational opportunities and an expanding, diversified local economy.



City Commission

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 247,896	\$ 183,971	\$ 248,621	\$ 248,324	\$ 248,324	\$ (297)	-0.1%
Operating Expenses	187,597	156,236	292,926	306,115	302,723	9,797	3.3%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 435,493	\$ 340,207	\$ 541,547	\$ 554,439	\$ 551,047	\$ 9,500	1.8%

2024-25 Financial Highlights

- ◆ **Personnel Services** decrease by \$297 or 0.1% due to decreases in personnel benefits for worker's compensation.
- ◆ **Operating Expenses** increase by \$10K or 3.3% mainly due to increases in travel and membership cost.

Program: City Commission

The City Commission is the legislative branch of the City and the community’s decision-makers. Responsibilities include enacting ordinances and resolutions, issuing proclamations, and approving tax rates and the City’s annual budget. The Commission also establishes the City’s programs and policies for implementation by the City Manager with administrative guidelines and performance objectives. Commissioners appoint members to City boards as well as serve as liaison to various boards. The City’s interests are also represented before the State Legislature, County Commission, League of Cities, and the Federal Government.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To represent the citizens of Delray Beach in an effective and efficient manner through policy making which meets and anticipates the needs of the City.

Objective: Meet regularly to discuss and decide current issues within the City and allow citizens a forum to participate in formulating policies affecting their City.

Regular Meetings	24	24	24
Special Meetings and Workshops	14	20	20
Closed Meetings	4	5	5

Goal: To enhance community spirit and promote community involvement through the use of City Advisory Boards, Committees, and Task Forces.

Objective: Support all City Boards and Committees and ensure that all vacant posts are filled.

City Boards and Committees	19	21	21
Appointments to Boards	60	60	60

Staffing Levels	22-23	23-24	24-25
Mayor	1	1	1
City Commissioner	<u>4</u>	<u>4</u>	<u>4</u>
	5	5	5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 11 - City Commission								
Division 000 - Administration								
Activity 511 - Legislative								
<i>Personnel Services</i>								
001-11-000-511.11-10	Personal Services Executive Salaries	126,000.00	94,500.00	126,000.00	126,000.00	126,000.00	.00	
001-11-000-511.15-10	Special Pay Expense / Mayor / Commission	30,500.04	22,875.03	30,500.00	30,500.00	30,500.00	.00	
001-11-000-511.15-20	Special Pay Car Allowance	30,000.00	22,500.00	30,000.00	30,000.00	30,000.00	.00	
001-11-000-511.21-10	FICA Taxes Employer FICA	13,767.72	10,448.61	14,267.00	14,267.00	14,267.00	.00	
001-11-000-511.23-10	Life & Health Insurance Health Insurance	44,863.20	31,404.24	44,863.00	44,863.00	44,863.00	.00	
001-11-000-511.24-10	Workers Compensation Workers Compensation	2,765.04	2,243.25	2,991.00	2,694.00	2,694.00	(297.00)	(10)
<i>Personnel Services Totals</i>		\$247,896.00	\$183,971.13	\$248,621.00	\$248,324.00	\$248,324.00	(\$297.00)	0%
<i>Operating Expenditures/Expenses</i>								
001-11-000-511.31-10	Professional Services Engineering/Architectural	1,765.00	.00	.00	.00	.00	.00	
001-11-000-511.31-90	Professional Services Other Professional Services	15,000.00	41,515.00	25,000.00	25,000.00	25,000.00	.00	
001-11-000-511.34-90	Other Contractual Services Other Contractual Services	103,200.00	65,200.00	103,200.00	103,200.00	103,200.00	.00	
001-11-000-511.40-10	Travel & Per Diem Travel & Training	6,535.19	3,452.38	9,600.00	11,900.00	11,900.00	2,300.00	24
001-11-000-511.42-10	Freight & Postage Services Postage	22.23	5.11	25.00	25.00	25.00	.00	
001-11-000-511.45-10	Insurance General Liability	5,595.00	4,527.00	6,036.00	9,428.00	6,036.00	.00	
001-11-000-511.48-17	Promotional Activities Refreshment / Food / Meetings	6,457.97	2,167.92	2,000.00	2,000.00	2,000.00	.00	
001-11-000-511.51-10	Office Supplies Stationery, Paper, Forms	.00	299.37	400.00	600.00	600.00	200.00	50
001-11-000-511.51-15	Office Supplies Other Office Supplies	3,968.37	1,925.84	2,300.00	2,800.00	2,800.00	500.00	22
001-11-000-511.52-20	Operating Supplies General Operating Supplies	.00	2,938.00	.00	.00	.00	.00	
001-11-000-511.52-27	Operating Supplies Equipment < \$5,000	.00	108.15	.00	.00	.00	.00	
001-11-000-511.54-11	Books Pubs Subs & Memberships Subscriptions	.00	.00	90.00	90.00	90.00	.00	
001-11-000-511.54-13	Books Pubs Subs & Memberships Memberships	32,033.00	39,857.30	39,475.00	46,197.00	46,197.00	6,722.00	17
001-11-000-511.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,300.00	4,239.50	4,800.00	4,875.00	4,875.00	75.00	2
<i>Operating Expenditures/Expenses Totals</i>		\$175,876.76	\$166,235.57	\$192,926.00	\$206,115.00	\$202,723.00	\$9,797.00	5%
Activity 511 - Legislative Totals		\$423,772.76	\$350,206.70	\$441,547.00	\$454,439.00	\$451,047.00	\$9,500.00	2%
Division 000 - Administration Totals		\$423,772.76	\$350,206.70	\$441,547.00	\$454,439.00	\$451,047.00	\$9,500.00	2%

Internal Auditor

Mission Statement

The Internal Auditor provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. The internal auditor achieves this by providing key information to stakeholders and the public, helping improve program performance and operations, promoting effective controls to facilitate decision making via analyses, appraisals and recommendations and stimulating continuous process improvement.

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Program: City Internal Auditor

The City Internal Auditor’s Office was established pursuant to Section 4.10-4.11 of City Ordinance 31-15, to review business practices, procedures, internal controls, and procurement practices that are used, employed and promulgated by the City of Delray Beach. The Internal Auditor reports exclusively to the City Commission but shall review any matter related to city business upon request of a majority of the City Commission or the City Manager.

Internal Audit provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. Internal Audit achieves its mission and assists the City in accomplishing its objectives by providing key information to stakeholders and the public to maintain accountability; to help improve program performance and operations; to promote effective controls at a reasonable cost; to facilitate decision making via analyses, appraisals and recommendations; and to stimulate continues process improvement.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing the proposed audits in the approved annual audit plan.

Objective: Perform scheduled audits in accordance with the annual plan and issue audit reports upon completion.
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Number of audit reports issued	-	1	3
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Goal: To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing special projects and limited scope assignments, on an as-requested basis.

Objective: Perform special projects and limited scope assignments as requested and report results or recommendations upon completion.
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Number of special projects completed	3	3	3
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Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 11 - City Commission								
Division 001 - Internal Auditing								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
001-11-001-513.31-90	Professional Services Other Professional Services	11,720.00	.00	100,000.00	100,000.00	100,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$11,720.00</u>	<u>\$0.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Activity 513 - Financial & Administrative	Totals	<u>\$11,720.00</u>	<u>\$0.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Division 001 - Internal Auditing	Totals	<u>\$11,720.00</u>	<u>\$0.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Department 11 - City Commission	Totals	<u>\$435,492.76</u>	<u>\$350,206.70</u>	<u>\$541,547.00</u>	<u>\$554,439.00</u>	<u>\$551,047.00</u>	<u>\$9,500.00</u>	<u>2%</u>

City Manager

Mission Statement

The mission of the City Manager's office is to implement City Commission policies; to oversee all departmental activities, enabling and supporting the departments as they work in the best interest of our community; to instill the City's vision statement among our employees and to foster an outstanding level of service at a reasonable cost.



City Manager

General Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,178,320	\$ 991,694	\$ 1,385,755	\$ 1,433,865	\$ 1,436,617	\$ 50,862	3.7%
Operating Expenses	367,116	156,155	661,461	620,679	358,774	(302,687)	-45.8%
Capital Outlay	-	20,194	20,194	-	-	(20,194)	-100.0%
Grants Aid	143,000	243,000	288,000	288,000	288,000	-	0.0%
Total Expenditures	\$ 1,688,437	\$ 1,411,043	\$ 2,355,410	\$ 2,342,544	\$ 2,083,391	\$ (272,019)	-11.5%
Administration							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 780,494	\$ 653,044	\$ 935,226	\$ 934,636	\$ 935,481	\$ 255	0.0%
Operating Expenses	134,838	107,849	244,420	174,124	132,049	(112,371)	-46.0%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 915,332	\$ 760,892	\$ 1,179,646	\$ 1,108,760	\$ 1,067,530	\$ (112,116)	-9.5%
Education							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 77,573	\$ 85,817	\$ 112,610	\$ 119,408	\$ 119,576	\$ 6,966	6.2%
Operating Expenses	78,628	9,240	113,656	97,816	41,156	(72,500)	-63.8%
Grants & Aids	143,000	243,000	288,000	288,000	288,000	-	0.0%
Total Expenditures	\$ 299,201	\$ 338,057	\$ 514,266	\$ 505,224	\$ 448,732	\$ (65,534)	-12.7%

Economic Development								
Expenditures by Type	2023 Actual	2024 Actual	2024 Revised	2025 Department Entry	2025 Proposed Budget	\$ Change 2024-2025	% Change 2024-2025	
Personnel Services	\$ 114,108	\$ 87,195	\$ 115,053	\$ 127,320	\$ 127,999	\$ 12,946	11.3%	
Operating Expenses	137,994	22,810	166,355	218,633	79,923	(86,432)	-52.0%	
Capital Outlay	-	-	-	-	-	-	n/a	
Total Expenditures	\$ 252,103	\$ 110,005	\$ 281,408	\$ 345,953	\$ 207,922	\$ (73,486)	-26.1%	
Sustainability / Resilience								
Expenditures by Type	2023 Actual	2024 Actual	2024 Revised	2025 Department Entry	2025 Proposed Budget	\$ Change 2024-2025	% Change 2024-2025	
Personnel Services	\$ 206,145	\$ 165,638	\$ 222,866	\$ 252,501	\$ 253,561	\$ 30,695	13.8%	
Operating Expenses	15,656	16,256	137,030	130,106	105,646	(31,384)	-22.9%	
Capital Outlay	-	20,194	20,194	-	-	(20,194)	n/a	
Total Expenditures	221,801	202,088	380,090	382,607	359,207	(20,883)	-5.5%	
Grand Total	\$ 1,688,437	\$ 1,411,043	\$ 2,355,410	\$ 2,342,544	\$ 2,083,391	\$ (272,019)	-11.5%	

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$51K or 3.7% due to merit increases and assumed increases in benefit rates and health insurance premiums for existing employees and decreases in defined benefit contributions in FY 2025.
- ◆ **Operating Expenses** decrease by \$303K or 45.8%. This is mainly due to decreases in professional and contractual services for the Disparity Study (\$90K), decreases in contractual services in the Education division for special events (\$73K), decreases in contractual services and promotional activities (\$78K) in the Economic Development division, and decreases in professional services of approximately \$30K in the Sustainability division.
- ◆ **Capital Outlay** decreases by \$20K due to no capital outlay requests in FY 2025.
- ◆ **Grants and Aids** remain the same as in FY 2024 for various grant activities.

Program: City Manager

The City Manager, appointed by the Commission, is the Chief Executive Officer of the City. The Manager administers all policies adopted by the Commission and supervises the daily operations of the City through department heads and assistant managers. Other responsibilities include development of the annual budget, preparation of Commission meeting agendas, development of staff recommendations and supporting information on all matters to be considered by the Commission, responding to Citizen complaints and service requests, conducting disciplinary hearings, and preparing and reviewing special reports.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide professional administration of policies and programs established by the City Commission.

Objective: Review all agenda items being presented to the City Commission and attend all Commission meetings.

Attend Commission Meetings, Workshops and Special Meetings	46	55	55
Agenda items reviewed	691	615	615

Goal: To provide leadership in the daily administration of City government and assure fair and consistent treatment to all employees and customers of the City.

Objective: Respond to all inquiries, both internal and external, in a courteous and timely manner.

Respond to letters of inquiry/complaints within 5 days	99%	98%	99%
Conduct grievance/disciplinary hearings	3/3	7/7	7/7

Goal: Secure funding for City projects through Local legislative appropriations

Objective: To maximize City's participation throughout the process of the Florida Legislative Session

Produce City's legislative priorities and funding requests packet	100%	100%	100%
Complete and submit annual Legislative Session appropriation requests forms and secured sponsor(s)	5	4	5
Secure funding for City project(s) through the appropriations project requests process	2	4	5
State grant(s) awarded following legislative appropriations project process	0	2/on-going	2

Goal: Secure funding for City projects through Federal Legislative appropriations

Objective: To maximize City's participation throughout the process of the Florida Legislative Session			
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Produce City's legislative priorities and funding requests packet	100%	100%	100%
Submit Community Project Funding requests to local member of Congress	N/A	3	4
Obtain sponsorship from and submittal by local member of Congress	N/A	1	1
Secure funding for City project(s) through the Federal Budgetary process	N/A	on-going	1
Federal grant(s) awarded following Federal Budget process	N/A	On-going	1

Staffing Levels	22-23	23-24	24-25
City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Admin Assistant to the Assistant City Manager	0	1	1
Executive Admin Assistant to the City Commission	1	1	1
Executive Admin Assistant to the City Manager	1	1	1
Special Event Director	0	1	1
Project Specialist*	.5	0	0
Total	4.5	6	6

*Position split 50/50 with Economic Development Division



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 12 - City Manager								
Division 000 - Administration								
Activity 512 - Executive								
<i>Personnel Services</i>								
001-12-000-512.12-10	Regular Salaries/Wages Regular Salaries/Wages	574,129.28	473,088.13	683,357.00	712,408.00	712,408.00	29,051.00	4
001-12-000-512.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	15,204.34	14,455.97	20,000.00	20,000.00	20,000.00	.00	
001-12-000-512.14-10	Overtime Overtime /Call-Out Pay	.00	624.58	.00	.00	.00	.00	
001-12-000-512.15-20	Special Pay Car Allowance	12,000.00	9,000.00	14,640.00	12,000.00	12,000.00	(2,640.00)	(18)
001-12-000-512.21-10	FICA Taxes Employer FICA	40,659.78	33,685.12	47,767.00	49,965.00	49,965.00	2,198.00	5
001-12-000-512.22-10	Retirement Contributions General Employees Retirement	8,568.00	31,404.98	9,173.00	10,089.00	10,934.00	1,761.00	19
001-12-000-512.22-20	Retirement Contributions ICMA Contributions	54,106.63	21,852.14	56,436.00	23,480.00	23,480.00	(32,956.00)	(58)
001-12-000-512.23-10	Life & Health Insurance Health Insurance	67,294.92	61,902.82	94,213.00	96,906.00	96,906.00	2,693.00	3
001-12-000-512.23-20	Life & Health Insurance Life Insurance	1,377.00	1,227.00	1,670.00	2,321.00	2,321.00	651.00	39
001-12-000-512.23-30	Life & Health Insurance Disability Insurance	1,325.64	1,114.44	1,636.00	1,705.00	1,705.00	69.00	4
001-12-000-512.24-10	Workers Compensation Workers Compensation	5,570.04	4,497.03	5,996.00	5,401.00	5,401.00	(595.00)	(10)
001-12-000-512.25-10	Other Employee Benefits Unemployment Compensation	162.06	147.46	210.00	211.00	211.00	1.00	
001-12-000-512.27-10	Other Employee Benefits Employee Assistance Program	95.92	44.05	128.00	150.00	150.00	22.00	17
	<i>Personnel Services Totals</i>	\$780,493.61	\$653,043.72	\$935,226.00	\$934,636.00	\$935,481.00	\$255.00	0%
<i>Operating Expenditures/Expenses</i>								
001-12-000-512.31-90	Professional Services Other Professional Services	86,827.00	66,681.00	140,356.00	50,000.00	50,000.00	(90,356.00)	(64)
001-12-000-512.34-90	Other Contractual Services Other Contractual Services	13,080.00	14,500.00	20,000.00	20,000.00	20,000.00	.00	
001-12-000-512.40-10	Travel & Per Diem Travel & Training	1,707.13	856.77	12,000.00	12,000.00	12,000.00	.00	
001-12-000-512.42-10	Freight & Postage Services Postage	105.38	61.03	500.00	500.00	500.00	.00	
001-12-000-512.45-10	Insurance General Liability	21,648.00	19,449.72	25,933.00	40,508.00	25,933.00	.00	
001-12-000-512.47-10	Printing & Binding Printing & Binding	.00	29.90	1,000.00	1,000.00	1,000.00	.00	
001-12-000-512.48-10	Promotional Activities Marketing	.00	804.46	16,000.00	18,500.00	2,500.00	(13,500.00)	(84)
001-12-000-512.48-17	Promotional Activities Refreshment / Food / Meetings	825.29	1,399.45	1,100.00	1,100.00	600.00	(500.00)	(45)
001-12-000-512.51-10	Office Supplies Stationery, Paper, Forms	1,087.00	.00	500.00	1,000.00	1,000.00	500.00	100
001-12-000-512.51-15	Office Supplies Other Office Supplies	3,745.68	2,237.45	3,500.00	4,500.00	4,500.00	1,000.00	29
001-12-000-512.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	5,000.00	7,500.00	1,000.00	(4,000.00)	(80)
001-12-000-512.52-20	Operating Supplies General Operating Supplies	192.06	.00	2,000.00	2,000.00	1,000.00	(1,000.00)	(50)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 12 - City Manager								
Division 000 - Administration								
Activity 512 - Executive								
<i>Operating Expenditures/Expenses</i>								
001-12-000-512.54-11	Books Pubs Subs & Memberships Subscriptions	.00	.00	1,120.00	.00	.00	(1,120.00)	(100)
001-12-000-512.54-13	Books Pubs Subs & Memberships Memberships	4,645.58	1,834.17	6,411.00	6,516.00	6,516.00	105.00	2
001-12-000-512.54-30	Books Pubs Subs & Memberships Training & Education Costs	975.00	.00	9,000.00	9,000.00	5,500.00	(3,500.00)	(39)
<i>Operating Expenditures/Expenses Totals</i>		<u>\$134,838.12</u>	<u>\$107,853.95</u>	<u>\$244,420.00</u>	<u>\$174,124.00</u>	<u>\$132,049.00</u>	<u>(\$112,371.00)</u>	<u>(46%)</u>
Activity 512 - Executive Totals		<u>\$915,331.73</u>	<u>\$760,897.67</u>	<u>\$1,179,646.00</u>	<u>\$1,108,760.00</u>	<u>\$1,067,530.00</u>	<u>(\$112,116.00)</u>	<u>(10%)</u>
Division 000 - Administration Totals		<u>\$915,331.73</u>	<u>\$760,897.67</u>	<u>\$1,179,646.00</u>	<u>\$1,108,760.00</u>	<u>\$1,067,530.00</u>	<u>(\$112,116.00)</u>	<u>(10%)</u>

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Education

Mission Statement

The Office of Education through its partnerships with the School District of Palm Beach County, educational providers and local business partners supports efforts to provide high quality educational opportunities for residents of all ages. It works closely with the Education Board to support and implement its goals. These goals include:

- Supporting grade level reading proficiency.
- Assisting in the alignment of education and workforce readiness.
- Collaborating with the community to help with learning loss recovery.

Program: Education

The Office of Education and Workforce Development is responsible for identifying, proposing, planning and implementation of policies and programmatic efforts of the City’s Comprehensive Plan in support of high-quality educational opportunities for residents of all ages. This is accomplished through collaboration and partnerships with the School District of Palm Beach County, education providers, local colleges and universities, and business partners.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Advance quality education and workforce opportunities for Delray Beach Citizens

Objective: Develop and manage programs that support the advancement of academic and behavioral outcomes for students in Delray Beach Schools, so that student reading, math and science proficiency scores increase by 40%.

Coordinate tutoring and remediation programming to support Delray Beach Public Schools	50%	100%	100%
Coordinate grant opportunities for Delray Beach schools and community agencies to fund academic and positive behavior programs	100%	100%	100%
Coordinate mentoring and behavioral health opportunities for students in Delray Beach	50%	50%	75%

Objective: Develop and manage programs to support workforce readiness, so that Delray Beach residents have access to local industry careers and training.

Coordinate industry tours in collaboration with the School District to expose 90% of Delray Beach high school juniors and seniors to career opportunities	50%	100%	75%
Coordinate two industry career fairs workforce readiness program with non-profit partner and the Office of Economic Development	50%	100%	100%
Coordinate internship and apprenticeship opportunities, in collaboration with local colleges, universities, and Adult Education sites, to support residents of Delray Beach	80%	100%	100%

Objective: Develop and manage education and outreach programs, so that Delray Beach families have access to resources for educational advancement.

Provide outreach and support for Delray Reads Day book distributions targeting elementary school students	100%	100%	100%
Coordinate outreach events with Children Services Council of Palm Beach and Palm Beach County Children Services Department for family resources	50%	100%	100%
Execute one program or event to support middle and/or high school learning loss recovery.	50%	100%	100%

Staffing Levels	22-23	23-24	24-25
Education Workforce Coordinator	1	1	1



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 12 - City Manager								
Division 015 - Education								
Activity 512 - Executive								
<i>Personnel Services</i>								
001-12-015-512.12-10	Regular Salaries/Wages Regular Salaries/Wages	57,430.70	59,406.43	85,239.00	88,652.00	88,652.00	3,413.00	4
001-12-015-512.15-20	Special Pay Car Allowance	1,980.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-12-015-512.21-10	FICA Taxes Employer FICA	4,542.82	4,486.95	6,723.00	7,185.00	7,185.00	462.00	7
001-12-015-512.22-10	Retirement Contributions General Employees Retirement	.00	6,344.27	1,830.00	2,013.00	2,181.00	351.00	19
001-12-015-512.22-20	Retirement Contributions ICMA Contributions	717.17	1,782.17	.00	2,660.00	2,660.00	2,660.00	
001-12-015-512.23-10	Life & Health Insurance Health Insurance	12,600.65	11,474.67	15,702.00	15,702.00	15,702.00	.00	
001-12-015-512.23-20	Life & Health Insurance Life Insurance	144.00	162.00	216.00	285.00	285.00	69.00	32
001-12-015-512.23-30	Life & Health Insurance Disability Insurance	117.35	145.98	204.00	211.00	211.00	7.00	3
001-12-015-512.25-10	Other Employee Benefits Unemployment Compensation	26.28	26.28	35.00	35.00	35.00	.00	
001-12-015-512.27-10	Other Employee Benefits Employee Assistance Program	14.08	8.01	21.00	25.00	25.00	4.00	19
<i>Personnel Services Totals</i>		\$77,573.05	\$85,816.76	\$112,610.00	\$119,408.00	\$119,576.00	\$6,966.00	6%
<i>Operating Expenditures/Expenses</i>								
001-12-015-512.31-90	Professional Services Other Professional Services	64,799.75	.00	.00	.00	.00	.00	
001-12-015-512.40-10	Travel & Per Diem Travel & Training	.00	.00	3,500.00	11,000.00	3,500.00	.00	
001-12-015-512.45-10	Insurance General Liability	5,139.00	4,617.00	6,156.00	9,616.00	6,156.00	.00	
001-12-015-512.47-10	Printing & Binding Printing & Binding	.00	.00	500.00	.00	.00	(500.00)	(100)
001-12-015-512.48-15	Promotional Activities Special Events	6,636.53	4,623.18	93,000.00	60,000.00	20,000.00	(73,000.00)	(78)
001-12-015-512.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	2,000.00	4,000.00	1,500.00	(500.00)	(25)
001-12-015-512.49-66	Other Current Charges Grade Level Read	.00	.00	8,000.00	8,000.00	8,000.00	.00	
001-12-015-512.51-15	Office Supplies Other Office Supplies	52.91	.00	.00	1,000.00	300.00	300.00	
001-12-015-512.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,000.00	.00	500.00	4,200.00	1,700.00	1,200.00	240
<i>Operating Expenditures/Expenses Totals</i>		\$78,628.19	\$9,240.18	\$113,656.00	\$97,816.00	\$41,156.00	(\$72,500.00)	(64%)
<i>Grants and Aids</i>								
001-12-015-512.82-60	Grants Aid to Private Organizations Other Grants & Aid	143,000.00	243,000.00	288,000.00	288,000.00	288,000.00	.00	
<i>Grants and Aids Totals</i>		\$143,000.00	\$243,000.00	\$288,000.00	\$288,000.00	\$288,000.00	\$0.00	0%
Activity 512 - Executive Totals		\$299,201.24	\$338,056.94	\$514,266.00	\$505,224.00	\$448,732.00	(\$65,534.00)	(13%)
Division 015 - Education Totals		\$299,201.24	\$338,056.94	\$514,266.00	\$505,224.00	\$448,732.00	(\$65,534.00)	(13%)

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Economic Development

Mission Statement

The mission of the Office of Economic Development is to promote Delray Beach as an ideal place for businesses to grow, expand and relocate; to support new and existing businesses navigate through start-up, expansion and relocation; to foster relationships between the City, and the business community; to work with community partners to encourage economic development; and, to support workforce development.

Program: Economic Development

The Office of Economic Development (OED) The OED fosters economic growth through strategic partnerships with regional & state economic development agencies, local organizations, and non-profits to create a seamless network of resources for business development. OED is responsible for formulating, recommending, and carrying out policies relative to economic development, business development, business retention and business enhancement strategies and programs throughout the City. The team helps businesses, investors and developers find the best path forward by aiding with site selection, site plan approvals, City licenses and permitting, business and commercial property improvement funding, technical assistance, business counseling through area partners, business intelligence, market research, workforce development and community connections.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide key services, data-information and connections to relocating, expanding businesses seeking a Delray Beach business location and seek to retain at-risk businesses.

Objective: Lead the Business Outreach Program for the City of Delray Beach

Assist businesses through City processes and permitting.	54	65	50
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Objective: Recruit and assist start-up businesses and expand and retain businesses in the City of Delray Beach

Number of Economic Development Announcements-Projects	2	3	3
Number of New or Retained Jobs	1757	512	500
Amount of Capital Investment	n/a	\$3M	\$2.5M

Goal: To execute workforce development initiatives to improve Delray Beach’s job readiness and increase the number of local job placements.

Objective: Collaborate with Education and Workforce Coordinator, CareerSource, and educational partners provide opportunities for increased career readiness by initiating new programming, promote existing activities and track performance.

Total Number of Job Seekers Served	136	300	500
Number of new programs initiated	1	2	3

Goal: To provide leadership in the implementation of an economic development strategy, advocate for a more competitive business climate and improve the telling of the Delray Beach business story.

Objective: Scale and attract more in-area small business and entrepreneur resources, events, programs to Delray Beach

Number of OED Sponsored Entrepreneur Events-Programs	4	6	4
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Objective: Identify barriers to an inclusive economy and development plans to increase local opportunities.

Number of Keep It Local Initiatives	1	1	1
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Objective: Cultivate a more business-friendly environment and dynamic entrepreneurial ecosystem by monitoring business confidence and feedback

Number of Business Walks/Surveys	6	6	6
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Objective: Increase the number of positive Delray Beach business stories, website visitors and social media impressions.

Number of Press Releases Created and Distributed	2	5	5
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Staffing Levels	2023	2024	2025
Economic Development Director	1	0	0
Projet Specialist (Shared w/ACM)	.5	0	0
Economic Development Manager	<u>0</u>	<u>1</u>	<u>1</u>
Total	1.5	1	1



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	12 - City Manager							
Division	060 - Economic Development							
Activity	559 - Other Economic Environment							
<i>Personnel Services</i>								
001-12-060-559.12-10	Regular Salaries/Wages Regular Salaries/Wages	73,020.20	60,205.60	85,000.00	89,716.00	89,716.00	4,716.00	6
001-12-060-559.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	2,159.94	.00	.00	.00	.00	.00	
001-12-060-559.15-20	Special Pay Car Allowance	1,760.00	1,980.00	.00	2,640.00	2,640.00	2,640.00	
001-12-060-559.21-10	FICA Taxes Employer FICA	5,827.11	4,897.02	6,503.00	7,272.00	7,272.00	769.00	12
001-12-060-559.22-10	Retirement Contributions General Employees Retirement	6,886.00	6,433.36	7,373.00	8,108.00	8,787.00	1,414.00	19
001-12-060-559.22-20	Retirement Contributions ICMA Contributions	188.56	1,806.17	.00	2,691.00	2,691.00	2,691.00	
001-12-060-559.23-10	Life & Health Insurance Health Insurance	23,835.13	11,474.67	15,702.00	16,240.00	16,240.00	538.00	3
001-12-060-559.23-20	Life & Health Insurance Life Insurance	220.80	216.00	216.00	380.00	380.00	164.00	76
001-12-060-559.23-30	Life & Health Insurance Disability Insurance	160.92	148.10	203.00	214.00	214.00	11.00	5
001-12-060-559.25-10	Other Employee Benefits Unemployment Compensation	32.12	26.28	35.00	35.00	35.00	.00	
001-12-060-559.27-10	Other Employee Benefits Employee Assistance Program	17.60	8.01	21.00	24.00	24.00	3.00	14
<i>Personnel Services Totals</i>		\$114,108.38	\$87,195.21	\$115,053.00	\$127,320.00	\$127,999.00	\$12,946.00	11%
<i>Operating Expenditures/Expenses</i>								
001-12-060-559.34-90	Other Contractual Services Other Contractual Services	128,671.95	12,246.70	71,172.00	71,172.00	40,000.00	(31,172.00)	(44)
001-12-060-559.40-10	Travel & Per Diem Travel & Training	2,354.23	1,850.17	5,600.00	12,200.00	4,300.00	(1,300.00)	(23)
001-12-060-559.45-10	Insurance General Liability	4,215.00	3,786.75	5,049.00	7,887.00	5,049.00	.00	
001-12-060-559.48-10	Promotional Activities Marketing	468.00	2,199.67	70,000.00	90,000.00	23,000.00	(47,000.00)	(67)
001-12-060-559.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	360.00	8,000.00	1,500.00	1,140.00	317
001-12-060-559.49-10	Other Current Charges Economic Incentives	.00	.00	7,500.00	7,500.00	.00	(7,500.00)	(100)
001-12-060-559.51-15	Office Supplies Other Office Supplies	.00	.00	2,000.00	2,000.00	2,000.00	.00	
001-12-060-559.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	1,399.00	1,399.00	1,399.00	.00	
001-12-060-559.54-13	Books Pubs Subs & Memberships Memberships	525.00	750.00	1,175.00	1,175.00	1,175.00	.00	
001-12-060-559.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,760.00	1,976.67	2,100.00	17,300.00	1,500.00	(600.00)	(29)
<i>Operating Expenditures/Expenses Totals</i>		\$137,994.18	\$22,809.96	\$166,355.00	\$218,633.00	\$79,923.00	(\$86,432.00)	(52%)
Activity	559 - Other Economic Environment Totals	\$252,102.56	\$110,005.17	\$281,408.00	\$345,953.00	\$207,922.00	(\$73,486.00)	(26%)
Division	060 - Economic Development Totals	\$252,102.56	\$110,005.17	\$281,408.00	\$345,953.00	\$207,922.00	(\$73,486.00)	(26%)

Sustainability

Mission Statement

The mission of the Office of Sustainability is to address environmental issues by increasing sustainability and improving the quality of life in Delray Beach. The Office of Sustainability works closely with the Green Implementation Advancement Board to implement equitable strategies and projects that achieve Delray Beach's green and sustainability goals. These goals include:

- Improving the environmental sustainability of City programs, services, equipment and facilities.
- Providing incentives for residents, business and organizations to help green the community.
- Reduce the use of energy, water and waste.
- Increasing the resiliency of the natural environment for future generations to enjoy.

Program: Sustainability

The Sustainability Officer is responsible for identifying, proposing, planning and implementation of policies and programmatic efforts to foster an ecologically sustainable and resilient built environment, and protect and conserve the natural environment, in order to preserve and improve the quality of life for this and future generations.

Performance Measures	2023 Actual	2024 Actual	2025 Projected
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Goal: Advance a sustainable and resilient built and natural environment.

Objective: Promote energy conservation and use of renewable and other clean energy technologies

Advance one policy related to City use or development of solar or clean energy	100%	100%	100%
Identify sources of Greenhouse Gas emissions and develop mitigation plan	60%	60%	70%
Advance one project or policy related to environmental sustainability of the community	100%	100%	100%

Objective: Reduce waste and promote recycling and reuse by developing and implementing new policies and programs

Advance & implement 1 new policy to reduce plastic waste	100%	100%	100%
Implement active textile recycling initiative	100%	100%	100%
Introduce 1 new ordinance which increases sustainability in the community	100%	100%	100%

Objective: Provide diverse types of education and outreach programs to the public on sustainability and resilience.

Implement or assist two public events or programs on climate, energy or environmental topics	100%	100%	100%
Execute one initiative targeted to City Staff	100%	100%	100%
Execute one event or program targeted to youth	100%	100%	100%

Objective: Identify and recommend strategies that address climate change resilience

Complete a Community Climate Vulnerability Assessment through the CRP group	100%	100%	100%
Plant 10,000 trees in years 2020 -2026.	30%	50%	70%

Staffing Levels	22-23	23-24	24-25
Sustainability Officer	1	1	1
Asst Sustainability Planner/ Coordinator	1	1	1
Total	2	2	2



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 12 - City Manager								
Division 070 - Sustainability Resilience								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
001-12-070-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	152,638.05	122,152.76	165,808.00	191,037.00	191,037.00	25,229.00	15
001-12-070-513.14-10	Overtime Overtime /Call-Out Pay	19.82	.00	.00	.00	.00	.00	
001-12-070-513.21-10	FICA Taxes Employer FICA	11,446.83	9,169.56	12,684.00	14,615.00	14,615.00	1,931.00	15
001-12-070-513.22-10	Retirement Contributions General Employees Retirement	10,746.00	12,748.86	11,506.00	12,654.00	13,714.00	2,208.00	19
001-12-070-513.23-10	Life & Health Insurance Health Insurance	29,908.84	20,533.62	31,404.00	32,481.00	32,481.00	1,077.00	3
001-12-070-513.23-20	Life & Health Insurance Life Insurance	388.80	270.00	403.00	571.00	571.00	168.00	42
001-12-070-513.23-30	Life & Health Insurance Disability Insurance	358.71	279.00	382.00	457.00	457.00	75.00	20
001-12-070-513.24-10	Workers Compensation Workers Compensation	525.96	424.53	566.00	566.00	566.00	.00	
001-12-070-513.25-10	Other Employee Benefits Unemployment Compensation	70.08	46.72	70.00	70.00	70.00	.00	
001-12-070-513.27-10	Other Employee Benefits Employee Assistance Program	42.24	13.35	43.00	50.00	50.00	7.00	16
<i>Personnel Services Totals</i>		\$206,145.33	\$165,638.40	\$222,866.00	\$252,501.00	\$253,561.00	\$30,695.00	14%
<i>Operating Expenditures/Expenses</i>								
001-12-070-513.31-90	Professional Services Other Professional Services	.00	.00	80,000.00	60,000.00	50,000.00	(30,000.00)	(38)
001-12-070-513.34-90	Other Contractual Services Other Contractual Services	3,192.33	2,906.50	23,500.00	23,500.00	20,500.00	(3,000.00)	(13)
001-12-070-513.40-10	Travel & Per Diem Travel & Training	.00	1,442.41	3,500.00	10,500.00	5,500.00	2,000.00	57
001-12-070-513.42-10	Freight & Postage Services Postage	.00	.00	500.00	500.00	500.00	.00	
001-12-070-513.44-45	Rentals & Leases Vehicle Rental / Garage	.00	.00	.00	2,020.00	1,766.00	1,766.00	
001-12-070-513.45-10	Insurance General Liability	4,761.96	4,278.78	5,705.00	8,911.00	5,705.00	.00	
001-12-070-513.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	.00	.00	.00	600.00	600.00	600.00	
001-12-070-513.47-10	Printing & Binding Printing & Binding	131.11	517.00	2,100.00	2,100.00	2,100.00	.00	
001-12-070-513.48-17	Promotional Activities Refreshment / Food / Meetings	473.19	87.01	1,250.00	1,750.00	1,250.00	.00	
001-12-070-513.51-10	Office Supplies Stationery, Paper, Forms	.00	.00	250.00	.00	.00	(250.00)	(100)
001-12-070-513.51-15	Office Supplies Other Office Supplies	53.54	255.96	500.00	.00	.00	(500.00)	(100)
001-12-070-513.52-20	Operating Supplies General Operating Supplies	529.57	2,368.57	12,250.00	12,250.00	9,750.00	(2,500.00)	(20)
001-12-070-513.54-13	Books Pubs Subs & Memberships Memberships	5,270.00	4,130.00	6,175.00	6,675.00	6,675.00	500.00	8



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 12 - City Manager								
Division 070 - Sustainability Resilience								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
001-12-070-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,244.00	270.00	1,300.00	1,300.00	1,300.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$15,655.70	\$16,256.23	\$137,030.00	\$130,106.00	\$105,646.00	(\$31,384.00)	(23%)
<i>Capital Outlay</i>								
001-12-070-513.64-20	Machinery & Equipment Automotive	.00	20,193.50	20,193.50	.00	.00	(20,193.50)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$20,193.50	\$20,193.50	\$0.00	\$0.00	(\$20,193.50)	(100%)
Activity	513 - Financial & Administrative Totals	\$221,801.03	\$202,088.13	\$380,089.50	\$382,607.00	\$359,207.00	(\$20,882.50)	(5%)
Division	070 - Sustainability Resilience Totals	\$221,801.03	\$202,088.13	\$380,089.50	\$382,607.00	\$359,207.00	(\$20,882.50)	(5%)
Department	12 - City Manager Totals	\$1,688,823.07	\$1,411,047.91	\$2,355,409.50	\$2,342,544.00	\$2,083,391.00	(\$272,018.50)	(12%)

Finance Department

Mission Statement

The Finance Department is primarily a service organization that provides internal and external customers Citywide with financial and operational information and analysis in support of their missions. Finance also is responsible for fulfilling the City's external financial, regulatory and tax reporting requirements.



Finance Department

General Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 2,328,723	\$ 1,782,485	\$ 2,551,028	\$ 2,838,951	\$ 2,921,962	\$ 370,934	14.5%
Operating Expenses	414,094	355,886	550,687	615,953	509,993	(40,694)	-7.4%
Total Expenditures	\$ 2,742,817	\$ 2,138,371	\$ 3,101,715	\$ 3,454,904	\$ 3,431,955	\$ 330,240	10.6%
Finance Administration							
Expenditures by Type	2023 Actual	2024 Actual	2024 Revised	2025 Department Entry	2025 Proposed Budget	\$ Change 2024-2025	% Change 2024-2025
Personnel Services	\$ 1,784,914	\$ 1,400,658	\$ 1,930,234	\$ 2,191,223	\$ 2,270,217	\$ 339,983	17.6%
Operating Expenses	373,257	293,305	423,010	434,194	391,028	(31,982)	-7.6%
Total Expenditures	\$ 2,158,171	\$ 1,693,963	\$ 2,353,244	\$ 2,625,417	\$ 2,661,245	\$ 308,001	13.1%
Purchasing and Contract Administration							
Expenditures by Type	2023 Actual	2024 Actual	2024 Revised	2025 Department Entry	2025 Proposed Budget	\$ Change 2024-2025	% Change 2024-2025
Personnel Services	\$ 543,809	\$ 381,828	\$ 620,794	\$ 647,728	\$ 651,745	\$ 30,951	5.0%
Operating Expenses	40,837	62,581	127,677	181,759	118,965	(8,712)	-6.8%
Total Expenditures	\$ 584,646	\$ 444,408	\$ 748,471	\$ 829,487	\$ 770,710	\$ 22,239	3.0%

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$371K or 14.5% due to current service adjustments, merit increases, and assumed increases in benefit rates and healthcare premiums. The Finance Administration division’s personnel services increased by \$339K or 17.6% due to merit increases and assumed changes in benefit rates as well as the reallocation of salaries and benefits back to Finance from Utilities. The Purchasing and Contract Administration division personnel services increase by \$31K or 5.0% primarily due to realigning the purchasing functions and salaries.
- ◆ **Operating Expenses** decrease by \$41K or 7.4% due to reductions in professional fees and temporary help and repair and maintenance for the Finance Administration division as well as decreases in professional fees in the Purchasing division.

Program: Finance Administration

The Finance Administration is responsible for overseeing the financial operations of the City, including Accounting, Treasury and Budgeting.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To produce relevant, accurate, and timely financial reports on-line (current) monthly, and annually. Manage the accounting, budgeting and financial processes, to ensure accuracy, timeliness, and adherence to established practices and guidelines.

Objective: Process accurate financial transactions, reports and analyses and provide customer assistance in a timely manner.

Complete month-end closing within four working days*	95%	95%	95%
Complete Payroll/Pension Report within set timeframe	100%	100%	100%

*Note: Year-end closing cannot be done within this timeframe.

Goal: Monitor and maintain compliance of the City's financial policies and internal controls procedures by coordinating external audits and submitting financial reports within the set deadlines.

Objective: Conduct at least 2 independent audits and 2 training sessions by September.

Coordinate independent annual audit and single audit	2	2	2
Receive an unmodified audit opinion	1	1	1
Complete, submit, and file financial reports with the GFOA and the state	100%	100%	100%

Goal: maintain payable, payroll and procurement processes in accordance with Federal, State, and local guidelines.

Objective: To ensure timely and accurate issuance of all vendors checks and bi-weekly payroll disbursements.

Accounts payable payments issued	7,510	8,000	8,500
Accounts payable e-payments issued	962	950	950
Paychecks/Direct Deposit available by Friday 8:00am	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Chief Financial Officer	0.65	0.65	1
Assistant Finance Director	0.90	0.90	1
Executive Assistant	1	1	1
Chief Accounting Officer	1	1	1
Accountant	4	2	2
Accounting Manager	1	1	1
Accounts Payable Specialist	2	2	2
Budget Administrator	0	1	1
Budget Manager	1	0	0
Accountant / Budget Analyst	0	1	1
Payroll Administrator	1	0	0
Payroll Manager	0	1	1
Pension Administrator	1	1	1
Pension Specialist	1	1	1
Treasury Specialist	1	1	1
Treasury Analyst	1	1	1
Senior Accountant	1	1	1
Accounting Clerk			0.23
Customer Service Rep(2)			0.46
Utilities Office Supervisor			0.23
FTEs	<u>1.46</u>	<u>2.19</u>	<u>2.19</u>
Total	19.01	18.74	18.84



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 13 - Finance								
Division 000 - Administration								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
001-13-000-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,224,711.86	937,251.47	1,341,015.00	1,506,594.00	1,554,041.00	213,026.00	16
001-13-000-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	2,173.20	4,100.78	.00	.00	.00	.00	
001-13-000-513.13-10	Other Salaries/ Wages Part Time Wages	116,952.97	103,277.67	134,763.00	152,547.00	152,547.00	17,784.00	13
001-13-000-513.14-10	Overtime Overtime /Call-Out Pay	43.06	54.63	600.00	600.00	600.00	.00	
001-13-000-513.15-20	Special Pay Car Allowance	1,716.00	1,441.00	1,716.00	1,716.00	1,716.00	.00	
001-13-000-513.21-10	FICA Taxes Employer FICA	101,675.74	78,668.29	114,825.00	127,132.00	130,762.00	15,937.00	14
001-13-000-513.22-10	Retirement Contributions General Employees Retirement	87,383.00	82,763.50	93,560.00	102,893.00	121,465.00	27,905.00	30
001-13-000-513.22-20	Retirement Contributions ICMA Contributions	26,972.84	21,338.27	28,524.00	38,195.00	38,195.00	9,671.00	34
001-13-000-513.23-10	Life & Health Insurance Health Insurance	206,631.08	158,582.87	197,062.00	243,071.00	252,040.00	54,978.00	28
001-13-000-513.23-20	Life & Health Insurance Life Insurance	3,211.92	2,520.54	3,562.00	4,556.00	4,762.00	1,200.00	34
001-13-000-513.23-30	Life & Health Insurance Disability Insurance	2,845.78	2,235.25	3,289.00	3,547.00	3,661.00	372.00	11
001-13-000-513.24-10	Workers Compensation Workers Compensation	9,606.00	7,787.97	10,384.00	9,353.00	9,353.00	(1,031.00)	(10)
001-13-000-513.25-10	Other Employee Benefits Unemployment Compensation	650.04	504.75	580.00	595.00	628.00	48.00	8
001-13-000-513.27-10	Other Employee Benefits Employee Assistance Program	340.64	130.70	354.00	424.00	447.00	93.00	26
<i>Personnel Services Totals</i>		\$1,784,914.13	\$1,400,657.69	\$1,930,234.00	\$2,191,223.00	\$2,270,217.00	\$339,983.00	18%
<i>Operating Expenditures/Expenses</i>								
001-13-000-513.31-11	Professional Services Investment Services	24,624.85	5,626.96	27,100.76	22,040.00	22,040.00	(5,060.76)	(19)
001-13-000-513.31-90	Professional Services Other Professional Services	156,269.80	115,573.46	149,100.00	152,739.00	152,739.00	3,639.00	2
001-13-000-513.32-10	Accounting & Auditing Audit & Accounting Fees	81,102.97	84,481.90	80,920.00	75,632.00	75,632.00	(5,288.00)	(7)
001-13-000-513.34-10	Other Contractual Services Temporary Services	31,448.18	24,015.91	7,293.02	10,000.00	5,000.00	(2,293.02)	(31)
001-13-000-513.34-90	Other Contractual Services Other Contractual Services	.00	3,618.00	16,027.00	31,630.00	21,630.00	5,603.00	35
001-13-000-513.40-10	Travel & Per Diem Travel & Training	4,166.59	110.62	6,250.00	8,250.00	6,250.00	.00	
001-13-000-513.42-10	Freight & Postage Services Postage	4,920.60	4,692.09	5,800.00	5,800.00	5,800.00	.00	
001-13-000-513.42-20	Freight & Postage Services Express Charges / Messenger	.00	109.50	150.00	150.00	150.00	.00	
001-13-000-513.45-10	Insurance General Liability	34,737.00	28,110.78	37,481.00	58,547.00	37,481.00	.00	
001-13-000-513.46-20	Repair and Maintenance Service Building Maintenance	.00	20,267.10	21,968.87	.00	.00	(21,968.87)	(100)
001-13-000-513.47-10	Printing & Binding Printing & Binding	946.94	1,142.60	1,000.00	1,000.00	1,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 13 - Finance								
Division 000 - Administration								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
001-13-000-513.48-17	Promotional Activities Refreshment / Food / Meetings	419.18	.00	.00	2,300.00	2,300.00	2,300.00	
001-13-000-513.49-50	Other Current Charges Advertising	2,299.35	126.55	2,500.00	2,500.00	2,500.00	.00	
001-13-000-513.51-10	Office Supplies Stationery, Paper, Forms	1,408.41	2,055.00	2,000.00	2,000.00	2,000.00	.00	
001-13-000-513.51-15	Office Supplies Other Office Supplies	11,908.02	4,112.21	6,000.00	7,000.00	7,000.00	1,000.00	17
001-13-000-513.51-20	Office Supplies Office Equipment < \$5,000	1,038.98	1,265.88	500.00	2,000.00	2,000.00	1,500.00	300
001-13-000-513.51-25	Office Supplies Computer Software	6,027.27	6,630.00	40,800.00	31,697.00	31,697.00	(9,103.00)	(22)
001-13-000-513.52-27	Operating Supplies Equipment < \$5,000	.00	912.96	.00	.00	.00	.00	
001-13-000-513.54-13	Books Pubs Subs & Memberships Memberships	8,890.41	2,670.96	5,069.00	5,069.00	5,069.00	.00	
001-13-000-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,951.39	2,987.00	5,300.00	6,700.00	4,600.00	(700.00)	(13)
001-13-000-513.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	1,096.79	953.84	6,500.00	7,890.00	4,890.00	(1,610.00)	(25)
001-13-000-513.54-90	Books Pubs Subs & Memberships Other Books/Membership Costs	.00	.00	1,250.00	1,250.00	1,250.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$373,256.73	\$309,463.32	\$423,009.65	\$434,194.00	\$391,028.00	(\$31,981.65)	(8%)
Activity 513 - Financial & Administrative	Totals	\$2,158,170.86	\$1,710,121.01	\$2,353,243.65	\$2,625,417.00	\$2,661,245.00	\$308,001.35	13%
Division 000 - Administration	Totals	\$2,158,170.86	\$1,710,121.01	\$2,353,243.65	\$2,625,417.00	\$2,661,245.00	\$308,001.35	13%

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Purchasing and Contract Administration

Mission Statement

The Purchasing and Contract Administration Division is committed to the fair, equitable, and timely acquisition of goods and services for the City of Delray Beach. Using technology, competition, and best practices, we strive to bring the greatest value to the City and its residents in an efficient and cost-effective manner.

Program: Purchasing and Contract Administration

The Purchasing and Contracts Administration Division is responsible for ensuring that all City purchases of goods and services are conducted in accordance with Federal and State laws as well as the City's purchasing policies and procedures.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure a transparent and competitive procurement process

Objective: Maximize competition

Average number of responses per solicitation	5.05	3.48	3.53
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Goal: Develop and invest in our most valuable asset, our employees

Objective: Offer opportunities for training and associations that enable employees to be nationally recognized leaders

Number of training & outreach events attended or conducted by purchasing staff	40	45	50
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Objective: Facilitate and support professional purchasing certification for employees

Percent of staff certified	20%	40%	60%
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Goal: Deliver value to the City of Delray Beach

Objective: Employ cost containment measures and strategies

Documented savings and revenue to the city	\$3,449,173.77	\$4,259,914.16	\$3,854,543.97
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Staffing Levels	22-23	23-24	24-25
Purchasing Manager	1	1	1
Assistant Purchasing Manager	0	1	1
Purchasing Agent	2	2	2
Senior Purchasing Agent	1	1	0
Buyer	0	0	0
Purchasing Assistant	1	1	1
Contracts Administrator	<u>1</u>	<u>1</u>	<u>1</u>
Total	6	7	6



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 13 - Finance								
Division 019 - Purchasing								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
001-13-019-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	351,757.43	264,915.27	438,304.00	457,894.00	457,894.00	19,590.00	4
001-13-019-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	14,724.15	3,587.85	.00	.00	.00	.00	
001-13-019-513.14-10	Overtime Overtime /Call-Out Pay	.00	369.60	.00	.00	.00	.00	
001-13-019-513.21-10	FICA Taxes Employer FICA	27,303.18	19,873.30	33,530.00	35,029.00	35,029.00	1,499.00	4
001-13-019-513.22-10	Retirement Contributions General Employees Retirement	37,780.00	28,362.97	43,623.00	47,974.00	51,991.00	8,368.00	19
001-13-019-513.22-20	Retirement Contributions ICMA Contributions	.00	.00	3,598.00	3,598.00	3,598.00	.00	
001-13-019-513.23-10	Life & Health Insurance Health Insurance	106,986.71	60,393.00	95,543.00	96,905.00	96,905.00	1,362.00	1
001-13-019-513.23-20	Life & Health Insurance Life Insurance	912.00	814.80	1,238.00	1,655.00	1,655.00	417.00	34
001-13-019-513.23-30	Life & Health Insurance Disability Insurance	774.27	652.77	1,048.00	1,096.00	1,096.00	48.00	5
001-13-019-513.24-10	Workers Compensation Workers Compensation	3,303.96	2,679.03	3,572.00	3,217.00	3,217.00	(355.00)	(10)
001-13-019-513.25-10	Other Employee Benefits Unemployment Compensation	172.28	137.24	210.00	210.00	210.00	.00	
001-13-019-513.27-10	Other Employee Benefits Employee Assistance Program	95.04	41.83	128.00	150.00	150.00	22.00	17
<i>Personnel Services Totals</i>		\$543,809.02	\$381,827.66	\$620,794.00	\$647,728.00	\$651,745.00	\$30,951.00	5%
<i>Operating Expenditures/Expenses</i>								
001-13-019-513.31-90	Professional Services Other Professional Services	.00	7,800.00	60,000.00	90,000.00	20,000.00	(40,000.00)	(67)
001-13-019-513.34-90	Other Contractual Services Other Contractual Services	.00	15,487.50	5,000.00	35,000.00	35,000.00	30,000.00	600
001-13-019-513.40-10	Travel & Per Diem Travel & Training	3,002.95	655.31	8,000.00	8,000.00	6,450.00	(1,550.00)	(19)
001-13-019-513.42-10	Freight & Postage Services Postage	49.48	47.89	250.00	250.00	250.00	.00	
001-13-019-513.45-10	Insurance General Liability	12,234.00	9,900.00	13,200.00	20,619.00	13,200.00	.00	
001-13-019-513.46-20	Repair and Maintenance Service Building Maintenance	.00	14,337.13	14,337.13	.00	.00	(14,337.13)	(100)
001-13-019-513.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	.00	2,000.00	2,000.00	2,000.00	
001-13-019-513.48-20	Promotional Activities Other Promotional Costs	.00	6,539.86	1,000.00	.00	7,000.00	6,000.00	600
001-13-019-513.49-50	Other Current Charges Advertising	1,978.30	1,874.14	2,000.00	2,000.00	6,000.00	4,000.00	200
001-13-019-513.51-10	Office Supplies Stationery, Paper, Forms	608.39	147.83	700.00	700.00	700.00	.00	
001-13-019-513.51-15	Office Supplies Other Office Supplies	4,335.91	113.77	1,650.00	1,650.00	1,650.00	.00	
001-13-019-513.54-10	Books Pubs Subs & Memberships Books & Publications	.00	39.92	500.00	500.00	500.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 13 - Finance								
Division 019 - Purchasing								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
001-13-019-513.54-11	Books Pubs Subs & Memberships Subscriptions	12,180.00	.00	11,825.00	11,825.00	15,000.00	3,175.00	27
001-13-019-513.54-13	Books Pubs Subs & Memberships Memberships	545.00	149.96	1,215.00	1,215.00	1,215.00	.00	
001-13-019-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,903.20	3,657.84	8,000.00	8,000.00	7,000.00	(1,000.00)	(13)
001-13-019-513.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	.00	1,829.61	.00	.00	3,000.00	3,000.00	
<i>Operating Expenditures/Expenses Totals</i>		\$40,837.23	\$62,580.76	\$127,677.13	\$181,759.00	\$118,965.00	(\$8,712.13)	(7%)
Activity 513 - Financial & Administrative	Totals	\$584,646.25	\$444,408.42	\$748,471.13	\$829,487.00	\$770,710.00	\$22,238.87	3%
Division 019 - Purchasing Totals		\$584,646.25	\$444,408.42	\$748,471.13	\$829,487.00	\$770,710.00	\$22,238.87	3%
Department 13 - Finance Totals		\$2,742,817.11	\$2,154,529.43	\$3,101,714.78	\$3,454,904.00	\$3,431,955.00	\$330,240.22	11%

City Attorney

Mission Statement

The City Attorney's Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.



City Attorney

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$1,100,266	\$897,026	\$1,242,968	\$1,323,066	\$1,328,541	\$ 85,573	6.9%
Operating Expenses	189,024	257,650	365,570	382,440	368,451	2,881	0.8%
Total Expenditures	\$1,289,290	\$ 1,154,675	\$ 1,608,538	\$ 1,705,506	\$ 1,696,992	\$ 88,454	5.5%

2024-25 Financial Highlights

- ♦ **Personnel Services** increase by \$86K or 6.9% primarily due to merit increases and assumed changes in benefit rates and healthcare premiums.
- ♦ **Operating Expenses** increase slightly by \$3K or 0.8 % due to an increase of \$5K in membership cost offset by decreases in travel and training (\$2K) and court reporter services (\$5K).

Program: City Attorney

The City Attorney's Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide quality, timely, professional, cost-effective legal representation to the City Commission, other officials, and employees of the City of Delray Beach.

Objective: To provide legal advice; to review, draft and negotiate contracts and agreements between the City and other entities or persons; and to draft/review ordinances, resolutions, agenda items and board orders.

Contracts drafted/revised/reviewed	639	645	655
Ordinances and resolutions drafted/reviewed	311	218	225
Agenda items prepared/reviewed	686	522	537

Objective: To represent the City's interests and positions in legal proceedings.

Court cases/claims	155	144	152
Bankruptcy issues	4	3	3
Forfeiture cases	9	7	7
Municipal ordinance violation prosecution cases	20	18	21
Percentage of cases/claims handled in-house	94%	92%	93%

Staffing Levels	22-23	23-24	24-25
City Attorney	1	1	1
Sr. Assistant City Attorney	1	1	1
Assistant City Attorney II	1	1	1
Assistant City Attorney/Police Legal Advisor	1	1	1
Executive Legal Secretary	1	1	1
Executive Legal Secretary-PT	1	1	0.5
Administrative Assistant/Public Records Management Coordinator*	1	0	0
Legal Office Manager	1	1	1
Public Records Management Coordinator	0	1	1
Staff Attorney**	0	1	1
TOTAL	8	9	8.5

*Position reclassified to Public Records Management Coordinator in FY 2023

**New Position in FY 2024



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 14 - City Attorney								
Division 000 - Administration								
Activity 514 - Legal Counsel								
<i>Personnel Services</i>								
001-14-000-514.12-10	Regular Salaries/Wages Regular Salaries/Wages	806,223.12	638,407.66	912,109.00	975,101.00	975,101.00	62,992.00	7
001-14-000-514.13-10	Other Salaries/ Wages Part Time Wages	43,949.53	32,579.03	45,428.00	47,700.00	47,700.00	2,272.00	5
001-14-000-514.15-20	Special Pay Car Allowance	13,920.00	11,320.00	13,920.00	16,560.00	16,560.00	2,640.00	19
001-14-000-514.21-10	FICA Taxes Employer FICA	61,099.84	47,476.66	69,286.00	73,242.00	73,242.00	3,956.00	6
001-14-000-514.22-10	Retirement Contributions General Employees Retirement	55,526.00	66,972.29	59,451.00	65,381.00	70,856.00	11,405.00	19
001-14-000-514.22-20	Retirement Contributions ICMA Contributions	21,252.97	14,238.69	23,430.00	22,183.00	22,183.00	(1,247.00)	(5)
001-14-000-514.23-10	Life & Health Insurance Health Insurance	89,726.52	79,114.83	109,916.00	113,147.00	113,147.00	3,231.00	3
001-14-000-514.23-20	Life & Health Insurance Life Insurance	1,856.76	1,536.57	2,073.00	2,697.00	2,697.00	624.00	30
001-14-000-514.23-30	Life & Health Insurance Disability Insurance	1,903.00	1,528.84	2,169.00	2,310.00	2,310.00	141.00	7
001-14-000-514.24-10	Workers Compensation Workers Compensation	4,380.00	3,551.22	4,735.00	4,264.00	4,264.00	(471.00)	(10)
001-14-000-514.25-10	Other Employee Benefits Unemployment Compensation	280.32	236.52	280.00	281.00	281.00	1.00	
001-14-000-514.27-10	Other Employee Benefits Employee Assistance Program	147.84	63.19	171.00	200.00	200.00	29.00	17
<i>Personnel Services Totals</i>		\$1,100,265.90	\$897,025.50	\$1,242,968.00	\$1,323,066.00	\$1,328,541.00	\$85,573.00	7%
<i>Operating Expenditures/Expenses</i>								
001-14-000-514.31-20	Professional Services Legal Services	81,112.06	179,044.86	250,000.00	250,000.00	250,000.00	.00	
001-14-000-514.31-90	Professional Services Other Professional Services	53,802.60	20,520.08	50,000.00	50,000.00	50,000.00	.00	
001-14-000-514.33-10	Court Reporter Services Court Reporter Services	200.00	.00	5,000.00	2,500.00	2,500.00	(2,500.00)	(50)
001-14-000-514.34-90	Other Contractual Services Other Contractual Services	643.22	483.12	800.00	800.00	800.00	.00	
001-14-000-514.40-10	Travel & Per Diem Travel & Training	314.76	320.00	2,570.00	500.00	500.00	(2,070.00)	(81)
001-14-000-514.42-10	Freight & Postage Services Postage	53.69	126.78	100.00	100.00	100.00	.00	
001-14-000-514.42-20	Freight & Postage Services Express Charges / Messenger	.00	357.79	155.00	155.00	155.00	.00	
001-14-000-514.43-10	Utility Services Electricity	8,612.97	5,553.74	9,490.00	10,439.00	10,439.00	949.00	10
001-14-000-514.43-15	Utility Services Water & Sewer	1,076.53	1,159.66	1,167.00	1,234.00	1,234.00	67.00	6
001-14-000-514.43-20	Utility Services Irrigation Water	189.00	4,382.35	195.00	201.00	201.00	6.00	3
001-14-000-514.43-25	Utility Services Stormwater Assessment Fee	.00	207.00	207.00	646.00	646.00	439.00	212
001-14-000-514.45-10	Insurance General Liability	23,067.00	18,667.53	24,890.00	38,879.00	24,890.00	.00	
001-14-000-514.51-10	Office Supplies Stationery, Paper, Forms	220.72	39.99	1,100.00	1,100.00	1,100.00	.00	
001-14-000-514.51-15	Office Supplies Other Office Supplies	1,427.38	594.70	2,000.00	2,000.00	2,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 14 - City Attorney								
Division 000 - Administration								
Activity 514 - Legal Counsel								
<i>Operating Expenditures/Expenses</i>								
001-14-000-514.51-20	Office Supplies Office Equipment < \$5,000	215.99	.00	.00	325.00	325.00	325.00	
001-14-000-514.51-25	Office Supplies Computer Software	1,775.00	33.95	.00	.00	.00	.00	
001-14-000-514.54-11	Books Pubs Subs & Memberships Subscriptions	359.98	16,235.98	475.00	475.00	475.00	.00	
001-14-000-514.54-13	Books Pubs Subs & Memberships Memberships	14,552.87	13,354.30	15,821.00	21,086.00	21,086.00	5,265.00	33
001-14-000-514.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,400.00	75.00	1,600.00	2,000.00	2,000.00	400.00	25
<i>Operating Expenditures/Expenses Totals</i>		\$189,023.77	\$261,156.83	\$365,570.00	\$382,440.00	\$368,451.00	\$2,881.00	1%
Activity 514 - Legal Counsel Totals		\$1,289,289.67	\$1,158,182.33	\$1,608,538.00	\$1,705,506.00	\$1,696,992.00	\$88,454.00	5%
Division 000 - Administration Totals		\$1,289,289.67	\$1,158,182.33	\$1,608,538.00	\$1,705,506.00	\$1,696,992.00	\$88,454.00	5%
Department 14 - City Attorney Totals		\$1,289,289.67	\$1,158,182.33	\$1,608,538.00	\$1,705,506.00	\$1,696,992.00	\$88,454.00	5%

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City Clerk

Mission Statement

The City Clerk's Office creates or maintains accurate, unbiased records of all municipal business activities, and retrieves these records in a courteous and expeditious manner, providing the means for citizens to participate in City government and together build a more harmonious community in which to live.



City Clerk

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$534,579	\$414,802	\$566,229	\$603,932	\$606,538	\$ 40,309	7.1%
Operating Expenses	209,824	74,141	123,608	81,714	73,992	(49,616)	-40.1%
Total Expenditures	\$744,403	\$ 488,943	\$ 689,837	\$ 685,646	\$ 680,530	\$ (9,307)	-1.3%

2024-25 Financial Highlights

- ♦ **Personnel Services** increase by \$40K or 7.1% primarily due to merit increases and assumed changes in benefit rates and healthcare premiums.
- ♦ **Operating Expenses** decrease by \$50K or 40.1% due to decreases in election costs of approximately \$50K, which were held in FY 2024. FY 2025 budget also includes \$5K additional funding to support technology and language translation services to be used for City Commission meetings.

Program: City Clerk

The Office of the City Clerk maintains all official records in compliance with state regulations. Serves as secretariat for the City Commission through the preparation of agenda documents as well as taking and transcribing minutes of proceedings. Provides support to advisory boards and committees, including applicant tracking, monitoring appointments, and rotation sequence. Issues residency cards and responds to public records and general information requests. Coordinates municipal elections, prepares, and maintains proclamations, ordinances and resolutions. Maintains the Code of Ordinances and Land Development Regulations. Oversees and implements the City's records management program in accordance with State requirements. Responsibilities also include oversight of Customer Relations Management tasks.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide for and ensure the accurate and unbiased compilation and maintenance of documents and legislative history for official actions of the City of Delray Beach.

Objective: (1) To compile and distribute all agenda documents for City Commission meetings, special meetings and assigned advisory boards, (2) to attend meetings and prepare accurate, unbiased minutes of proceedings in accordance with established procedures and timeframes and (3) process applications for advisory board appointments.

Prepare agendas and attend Commission meetings	30	60	60
Prepare Commission minutes within 2 weeks	98%	99%	99%
Prepare agendas/minutes & attend Advisory Board meetings	12	12	12
Prepare applications for Advisory Board appointments	100	100	100
Advisory Board appointments	60	76	75
Review and provide direction to Liaisons on Advisory Board Minutes	2	2	2

Objective: (1) To ensure accurate execution of all City contracts and documents within one week from date of approval, (2) provide for timely publication of legal notices per statutory and code requirements, (3) maintain State standards in the Records Management Facility for retention and destruction of public records, and (4) scanning of current and permanent records.

Execute contracts/documents within 1 week of approval	90%	100%	100%
Legal notices published	112	80	80
Receipt and destruction of public records (cubic feet)	786	1,000	1,500
Maintain agenda and backup records	98%	100%	100%
Scanning of Contracts/Agreements	80%	100%	100%

Goal: To serve as a principal contact for citizen inquiries and inform the residents about the actions of the city using the most current means and methods; and provide the highest level of customer service to our internal and external customers.

Objective: (1) Provide effective and courteous customer service within targeted response times; walk-ins-immediate; telephone inquiries within 24 hours; written requests within 2 days; (2) posting of official actions on website within 1-2 business days.

Telephone inquiries responded to within 24 hours	95%	100%	100%
Written requests responded to within 2 to 3 days	95%	100%	100%
Post Agendas and Backup and Minutes on website within 1 to 2 days of approval	95%	100%	100%
Respond to phone calls within 8 working hours	96%	100%	100%

Staffing Levels	22-23	23-24	24-25
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Agenda Coordinator	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Administrative Office Coordinator	<u>1</u>	<u>1</u>	<u>1</u>
Total	6	6	6



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 15 - City Clerk								
Division 000 - Administration								
Activity 512 - Executive								
<i>Personnel Services</i>								
001-15-000-512.12-10	Regular Salaries/Wages Regular Salaries/Wages	380,302.94	285,136.11	398,277.00	428,548.00	428,548.00	30,271.00	8
001-15-000-512.14-10	Overtime Overtime /Call-Out Pay	513.64	718.44	2,000.00	2,000.00	2,000.00	.00	
001-15-000-512.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-15-000-512.21-10	FICA Taxes Employer FICA	28,574.82	21,231.87	31,092.00	32,604.00	32,604.00	1,512.00	5
001-15-000-512.22-10	Retirement Contributions General Employees Retirement	26,429.00	29,799.35	28,297.00	31,120.00	33,726.00	5,429.00	19
001-15-000-512.22-20	Retirement Contributions ICMA Contributions	3,427.86	2,446.04	3,578.00	3,704.00	3,704.00	126.00	4
001-15-000-512.23-10	Life & Health Insurance Health Insurance	86,850.67	68,848.02	94,213.00	96,905.00	96,905.00	2,692.00	3
001-15-000-512.23-20	Life & Health Insurance Life Insurance	1,306.80	1,069.20	1,397.00	1,826.00	1,826.00	429.00	31
001-15-000-512.23-30	Life & Health Insurance Disability Insurance	884.64	688.31	953.00	1,009.00	1,009.00	56.00	6
001-15-000-512.24-10	Workers Compensation Workers Compensation	3,318.00	2,679.03	3,572.00	3,217.00	3,217.00	(355.00)	(10)
001-15-000-512.25-10	Other Employee Benefits Unemployment Compensation	207.32	157.68	210.00	210.00	210.00	.00	
001-15-000-512.27-10	Other Employee Benefits Employee Assistance Program	123.20	48.06	.00	149.00	149.00	149.00	
<i>Personnel Services Totals</i>		\$534,578.89	\$414,802.11	\$566,229.00	\$603,932.00	\$606,538.00	\$40,309.00	7%
<i>Operating Expenditures/Expenses</i>								
001-15-000-512.31-90	Professional Services Other Professional Services	71,002.30	49,220.18	50,000.00	.00	.00	(50,000.00)	(100)
001-15-000-512.34-10	Other Contractual Services Temporary Services	27,220.00	.00	.00	.00	.00	.00	
001-15-000-512.34-90	Other Contractual Services Other Contractual Services	62,655.51	333.09	4,000.00	4,000.00	4,000.00	.00	
001-15-000-512.40-10	Travel & Per Diem Travel & Training	994.16	1,134.48	2,368.00	2,248.00	2,248.00	(120.00)	(5)
001-15-000-512.41-10	Communication Services Telephone	.00	.00	.00	600.00	600.00	600.00	
001-15-000-512.42-10	Freight & Postage Services Postage	150.15	148.99	500.00	2,000.00	2,000.00	1,500.00	300
001-15-000-512.42-11	Freight & Postage Services Other Transportation Costs	4,132.67	.00	2,500.00	.00	.00	(2,500.00)	(100)
001-15-000-512.45-10	Insurance General Liability	11,469.96	10,305.00	13,740.00	21,462.00	13,740.00	.00	
001-15-000-512.46-15	Repair and Maintenance Service Equipment Maintenance	231.00	.00	3,930.00	584.00	584.00	(3,346.00)	(85)
001-15-000-512.47-10	Printing & Binding Printing & Binding	9,174.70	1,500.00	3,000.00	500.00	500.00	(2,500.00)	(83)
001-15-000-512.47-11	Printing & Binding Other Printing Costs	8,097.52	1,561.56	13,000.00	13,000.00	13,000.00	.00	
001-15-000-512.48-17	Promotional Activities Refreshment / Food / Meetings	182.08	129.78	500.00	750.00	750.00	250.00	50
001-15-000-512.49-50	Other Current Charges Advertising	1,928.55	1,195.22	8,000.00	8,000.00	8,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 15 - City Clerk								
Division 000 - Administration								
Activity 512 - Executive								
<i>Operating Expenditures/Expenses</i>								
001-15-000-512.49-90	Other Current Charges Other Current Charges	5,648.95	5,350.65	14,500.00	21,000.00	21,000.00	6,500.00	45
001-15-000-512.51-10	Office Supplies Stationery, Paper, Forms	2,086.24	651.32	2,500.00	2,500.00	2,500.00	.00	
001-15-000-512.51-15	Office Supplies Other Office Supplies	1,922.40	691.11	2,000.00	2,000.00	2,000.00	.00	
001-15-000-512.52-33	Operating Supplies Uniform / Linen Service	.00	300.00	300.00	300.00	300.00	.00	
001-15-000-512.54-13	Books Pubs Subs & Memberships Memberships	1,160.56	752.95	970.00	970.00	970.00	.00	
001-15-000-512.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,767.00	875.00	800.00	800.00	800.00	.00	
001-15-000-512.55-11	Training Education & Training Costs	.00	.00	1,000.00	1,000.00	1,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$209,823.75</u>	<u>\$74,149.33</u>	<u>\$123,608.00</u>	<u>\$81,714.00</u>	<u>\$73,992.00</u>	<u>(\$49,616.00)</u>	<u>(40%)</u>
Activity 512 - Executive Totals		<u>\$744,402.64</u>	<u>\$488,951.44</u>	<u>\$689,837.00</u>	<u>\$685,646.00</u>	<u>\$680,530.00</u>	<u>(\$9,307.00)</u>	<u>(1%)</u>
Division 000 - Administration Totals		<u>\$744,402.64</u>	<u>\$488,951.44</u>	<u>\$689,837.00</u>	<u>\$685,646.00</u>	<u>\$680,530.00</u>	<u>(\$9,307.00)</u>	<u>(1%)</u>
Department 15 - City Clerk Totals		<u>\$744,402.64</u>	<u>\$488,951.44</u>	<u>\$689,837.00</u>	<u>\$685,646.00</u>	<u>\$680,530.00</u>	<u>(\$9,307.00)</u>	<u>(1%)</u>

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Information Technology

Mission Statement

The Mission of the Department of Information Technology is to consistently provide the highest quality technology-based services to support the vision for the City of Delray Beach.



Information Technology

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 2,064,520	\$ 1,740,151	\$ 2,420,173	\$ 2,530,661	\$ 2,539,137	\$ 118,964	4.9%
Operating Expenses	2,520,067	2,136,038	3,543,774	3,636,538	3,582,835	39,061	1.1%
Capital Outlay	1,334,412	247,730	307,730	60,000	60,000	(247,730)	-80.5%
Total Expenditures	\$ 5,918,998	\$ 4,123,918	\$ 6,271,677	\$ 6,227,199	\$ 6,181,972	\$ (89,705)	-1.4%

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$119K or 4.9% due to standard merit increases as well as assumed increases in benefits for healthcare premiums and retirement. Overtime wages also increase by \$5K due to additional special meetings for IT staff.
- ◆ **Operating Expenses** increase by \$39K due to increases in communications services (\$39K) and software maintenance fees and subscriptions (\$65K). Verizon has again offered the City a \$90K billing credit in account to offset our Cellular data plans, due to the number of devices and customer history. The increases were offset by \$90K reduction in professional services for temporary consulting services.
- ◆ **Capital Outlay** decreases by \$248K due to the replacement of the IT Data Center A/C unit and the implementation of the Public Records request software in FY 2024. No additional items have been added to the IT budget for FY25.

Program: Information Technology

The Information Technology (IT) Department is the custodian of the technical infrastructure for the City of Delray Beach. As custodian, IT maintains a technical infrastructure, network, hardware, software, and human capital, which effectively supports the Departments and decision-making processes within the City while maintaining integrity and security of the City's data. IT is accountable for the strategic plan, tactical plan, and the IT project plans that support the City of Delray Beach technical infrastructure. IT's stakeholders include the City Hall, Public Works, Parks, Fire and Police Departments that utilize IBM iSeries, ERP System, 200 virtual/physical servers, 550 personal computers, and 650 laptops/tablets and peripherals. IT is also responsible for data processing, output distribution, security, data integrity, e-mail, e-government, Internet usage, business process automation, hardware and software acquisition and maintenance, LAN administration, system security, virus protection, systems analysis and design plus disaster recovery. IT continuously updates its plans to accommodate changes to the existing infrastructure based on trends and issues within the industry, business objectives, and growth. IT utilizes best practices for processes, procedures, tasks and checklists as outlined in ITIL (Information Technology Infrastructure Library) and IT Service Management through the BossDesk Service Desk system.

Performance Measures	2023 Actual	2024 Actual	2025 Projected
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Goal: Ensure the availability of existing Processing Capabilities

Objective: Minimize downtime through proactive support initiatives. Evaluate the number of non-desktop problems that affect more than a single user and resolution time. Implement programs, i.e. Virtual Desktop, Repair and Replacement (hardware and software) Program, and Training. Evaluate the availability of non-desktop infrastructure during peak business hours. Evaluate trends affecting application availability (Correct any deficiencies).

Service Desk incidents / requests:	7737	8000	8000
Daily system backups performed	4886	5000	5000
City User Internet Access uptime	99%	99%	100%
City VoIP phone system uptime	99%	100%	100%
Desktop PC replacement with laptops for mobile workforce	100%	100%	100%
Replace 20% of General Employee PC's each year	100%	100%	100%

Goal: Deliver Value

Objective: To provide exceptional technological services that align with the user department business requirements. Work with the user departments to anticipate the future benefits from the technology investment

Customer Satisfaction	95%	95%	95%
Security related BossDesk tickets (SPAM, Blocked Website, Virus)	26268	27000	27000
BossDesk tickets responded and closed within posted SLA times	75%	80%	80%

Goal: Ensure the successful Implementation of System Changes

Objective: Implement technology solutions, timely. Implement Strong Change Management processing

IT Change Management BossDesk tickets	263	270	270
Apply required updates (Security w/in 60d, software w/in 90d)	95%	95%	99%
Complete Data Migration to DR Facility	95%	95%	100%
Infrastructure Upgrade (PC, SAN, Server Replacement)	100%	100%	100%
ERP Project (Application Consolidation)	75%	75%	90%

Staffing Levels	22-23	23-24	24-25
Chief Technology Director	1	1	1
Assistant IT Director	1	1	1
IT Infrastructure Manager	1	1	1
Information Security Manager	1	1	1
GIS Manager	1	1	1
Senior Infrastructure Engineer	1	1	1
Technical Support Analyst I	2	2	2
Infrastructure Engineer	1	1	1
Senior GIS Analyst	1	1	1
IT Support Manager	1	1	1
Senior Technical Strategist	2	2	1
Network Engineer	1	2	2
Application Support Specialist	3	3	3
IT Services Coordinator	1	1	1
System Administrator	2	2	2
Total	20	21	20



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 16 - Information Technology								
Division 000 - Administration								
Activity 516 - Information Systems								
<i>Personnel Services</i>								
001-16-000-516.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,532,416.11	1,255,747.18	1,829,375.00	1,890,659.00	1,890,659.00	61,284.00	3
001-16-000-516.13-10	Other Salaries/ Wages Part Time Wages	16,944.44	.00	.00	.00	.00	.00	
001-16-000-516.14-10	Overtime Overtime /Call-Out Pay	11,664.85	21,550.17	15,000.00	20,000.00	20,000.00	5,000.00	33
001-16-000-516.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-16-000-516.21-10	FICA Taxes Employer FICA	117,303.07	96,050.76	142,922.00	148,477.00	148,477.00	5,555.00	4
001-16-000-516.22-10	Retirement Contributions General Employees Retirement	85,959.00	118,946.68	92,035.00	101,216.00	109,692.00	17,657.00	19
001-16-000-516.22-20	Retirement Contributions ICMA Contributions	35,997.36	28,238.60	36,731.00	41,613.00	41,613.00	4,882.00	13
001-16-000-516.23-10	Life & Health Insurance Health Insurance	245,141.14	204,128.34	282,639.00	306,418.00	306,418.00	23,779.00	8
001-16-000-516.23-20	Life & Health Insurance Life Insurance	3,707.52	3,201.54	4,376.00	5,907.00	5,907.00	1,531.00	35
001-16-000-516.23-30	Life & Health Insurance Disability Insurance	3,539.33	2,993.75	4,438.00	4,525.00	4,525.00	87.00	2
001-16-000-516.24-10	Workers Compensation Workers Compensation	8,223.00	6,666.75	8,889.00	8,006.00	8,006.00	(883.00)	(10)
001-16-000-516.25-10	Other Employee Benefits Unemployment Compensation	624.88	496.40	701.00	701.00	701.00	.00	
001-16-000-516.27-10	Other Employee Benefits Employee Assistance Program	359.04	150.41	427.00	499.00	499.00	72.00	17
<i>Personnel Services Totals</i>		\$2,064,519.74	\$1,740,150.58	\$2,420,173.00	\$2,530,661.00	\$2,539,137.00	\$118,964.00	5%
<i>Operating Expenditures/Expenses</i>								
001-16-000-516.31-90	Professional Services Other Professional Services	105,628.09	185,174.00	235,687.00	145,000.00	145,000.00	(90,687.00)	(38)
001-16-000-516.34-90	Other Contractual Services Other Contractual Services	3,324.76	1,840.50	3,500.00	3,500.00	3,500.00	.00	
001-16-000-516.40-10	Travel & Per Diem Travel & Training	1,044.48	4,360.84	4,000.00	4,000.00	4,000.00	.00	
001-16-000-516.41-10	Communication Services Telephone	71,336.60	22,560.87	44,565.00	44,565.00	44,565.00	.00	
001-16-000-516.41-11	Communication Services Portable Phones / MDD	358,235.43	143,480.43	345,130.00	375,220.00	375,220.00	30,090.00	9
001-16-000-516.41-12	Communication Services Internet Access	91,095.87	100,760.63	139,200.00	139,200.00	139,200.00	.00	
001-16-000-516.42-10	Freight & Postage Services Postage	55.33	32.67	.00	.00	.00	.00	
001-16-000-516.43-10	Utility Services Electricity	30,837.53	20,397.01	24,741.00	27,215.00	27,215.00	2,474.00	10
001-16-000-516.43-15	Utility Services Water & Sewer	506.09	409.08	539.00	714.00	714.00	175.00	32
001-16-000-516.44-30	Rentals & Leases Equipment	124,479.55	168,122.41	245,568.00	250,620.00	250,620.00	5,052.00	2
001-16-000-516.45-10	Insurance General Liability	88,554.96	71,663.22	95,551.00	149,254.00	95,551.00	.00	
001-16-000-516.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,000.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-16-000-516.46-15	Repair and Maintenance Service Equipment Maintenance	286,390.40	173,274.60	304,900.00	304,900.00	304,900.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 16 - Information Technology								
Division 000 - Administration								
Activity 516 - Information Systems								
<i>Operating Expenditures/Expenses</i>								
001-16-000-516.46-40	Repair and Maintenance Service Other Repair Maintenance	576,497.59	449,926.31	553,700.00	593,000.00	593,000.00	39,300.00	7
001-16-000-516.48-17	Promotional Activities Refreshment / Food / Meetings	90.49	.00	900.00	900.00	900.00	.00	
001-16-000-516.51-10	Office Supplies Stationery, Paper, Forms	250.49	75.89	500.00	500.00	500.00	.00	
001-16-000-516.51-15	Office Supplies Other Office Supplies	1,984.32	745.10	1,800.00	1,800.00	1,800.00	.00	
001-16-000-516.51-20	Office Supplies Office Equipment < \$5,000	35,881.12	26,379.33	63,883.00	55,000.00	55,000.00	(8,883.00)	(14)
001-16-000-516.51-25	Office Supplies Computer Software	.00	748.86	.00	.00	.00	.00	
001-16-000-516.52-10	Operating Supplies Fuel & Lube	1,476.07	.00	.00	.00	.00	.00	
001-16-000-516.52-20	Operating Supplies General Operating Supplies	84.53	.00	3,000.00	3,000.00	3,000.00	.00	
001-16-000-516.54-11	Books Pubs Subs & Memberships Subscriptions	729,898.95	782,565.63	1,456,264.08	1,521,500.00	1,521,500.00	65,235.92	4
001-16-000-516.54-13	Books Pubs Subs & Memberships Memberships	200.00	300.00	650.00	650.00	650.00	.00	
001-16-000-516.54-30	Books Pubs Subs & Memberships Training & Education Costs	11,214.03	6,923.00	18,696.00	15,000.00	15,000.00	(3,696.00)	(20)
<i>Operating Expenditures/Expenses Totals</i>		\$2,520,066.68	\$2,159,740.38	\$3,543,774.08	\$3,636,538.00	\$3,582,835.00	\$39,060.92	1%
<i>Capital Outlay</i>								
001-16-000-516.64-11	Machinery & Equipment Computer Equipment	.00	199,334.33	259,334.33	60,000.00	60,000.00	(199,334.33)	(77)
001-16-000-516.68-10	Capital Outlay Software	60,457.60	48,395.40	48,395.40	.00	.00	(48,395.40)	(100)
001-16-000-516.68-50	Capital Outlay SBITAs	1,273,954.07	.00	.00	.00	.00	.00	
<i>Capital Outlay Totals</i>		\$1,334,411.67	\$247,729.73	\$307,729.73	\$60,000.00	\$60,000.00	(\$247,729.73)	(81%)
Activity 516 - Information Systems Totals		\$5,918,998.09	\$4,147,620.69	\$6,271,676.81	\$6,227,199.00	\$6,181,972.00	(\$89,704.81)	(1%)
Division 000 - Administration Totals		\$5,918,998.09	\$4,147,620.69	\$6,271,676.81	\$6,227,199.00	\$6,181,972.00	(\$89,704.81)	(1%)
Department 16 - Information Technology Totals		\$5,918,998.09	\$4,147,620.69	\$6,271,676.81	\$6,227,199.00	\$6,181,972.00	(\$89,704.81)	(1%)

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HUMAN RESOURCES Department

Mission Statement

Human Resources serves as a strategic partner supporting the City of Delray Beach as an employer of choice by attracting, retaining, and inspiring great people, with great passion, to work for a great purpose.

Human Resources promotes workplace solutions and services through our core values of Service, Performance, Integrity, Responsibility, Innovation and Teamwork to foster a healthy, safe, well-equipped and productive work environment for employees, their families, departments, and the public to maximize individual potential, increase organizational capacity and ensure that the City continues to be recognized as an employer of choice.



Human Resources

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$ 907,731	\$ 684,475	\$ 976,589	\$ 1,065,906	\$ 1,069,680	\$ 93,091	9.5%
Operating Expenses	142,306	107,075	206,921	197,093	139,828	(67,093)	-32.4%
Total Expenditures	\$ 1,050,038	\$ 791,550	\$ 1,183,510	\$ 1,262,999	\$ 1,209,508	\$ 25,998	2.2%

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$93K or 9.5% due to merit increases, position reclassifications, and assumed increases in benefit rates and healthcare premiums.
- ◆ **Operating Expenses** decrease by \$67K or 32.4% primarily due to the completion of the classification study (\$37K) in FY 2024 as well as decreases in promotional activities (\$17K) and travel and training (\$6K).

Program: Human Resources

The Human Resources Department manages the recruitment and employment of the City's workforce; coordinates City-wide training; administers compensation plans; manages employee relations; administers contracts for collective bargaining with four bargaining units; plans and organizes City-wide employee events; develops employment policies and procedures; ensures compliance with state and federal employment laws; consults with management and employees on Human Resources related issues; manages employee benefits and oversees the Employee Health and Wellness Center.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain effective and positive employee/labor relations through the administration and development of sound employment policies and procedures.

Objective: Update policies and procedures that address employee needs. Conduct investigations to ensure compliance.			
Administrative Policies and Procedures revised	8	10	10
Employee complaint investigations/mediations	10	10	12

Goal: To recruit for the highly professional/technical candidate; to provide immediate assistance to the departments in meeting

Objective: To assist departments with the recruitment of key positions.			
and maintaining adequate staffing levels.			
New Hires (full time & part time)	184	125	130
Separations (full time & part time)	127	80	100
Turnover ratio	14.5%	10.5%	10.1%
College internships, shadows,	30	65	50

Goal: To provide for continual development and training of the City's workforce. To implement and establish both a career and succession plan; to maintain a focal point for enhancing employee skills and job knowledge.

Objective: To provide training programs for employees that will develop skills required for their current and future positions. To provide a comprehensive training for new employees.			
Employees Trained (count duplicated)	950	3000	2,000
Training Sessions Provided (inhouse and contract)	15	70	75
Employees involved in career path program/apprentice	0	6	6

Goal: To assure a fair and equitable classification and compensation plan for employees.

Objective: To ensure competitiveness of wages and benefits and maintain accurate job descriptions			
Job descriptions revised	18	20	15
Position reclassifications/reallocations processed	12	20	20

Goal: To develop and maintain employee engagement through recognition programs and interactive events.

Objective: Provide programs that recognize and employee performance and encourage employee engagement.			
Service Award Honorees at Quarterly Ceremonies	155	176	130
Employees nominated for exemplary employee award	24	24	3
Participation in Employee Engagement Events	0	850	1000
Sworkit Participants (Fitness/Wellness)	0	178	200
SPIRIT Instant Recognitions	77	144	144

Staffing Levels	2023	2024	2025
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
Employee Engagement Administrator			1
Human Resources Analyst	1	1	0
Assistant Director	1	1	1
Human Resources Manager	0	1	1
Human Resources Generalist	3	1	2
Senior HR Generalist	0	1	1
Asst. HR Generalist	1	1	0
Labor/Employee Relations Administrator	<u>0</u>	<u>1</u>	<u>1</u>
FTE Part Time Staff Assistant	<u>.73</u>	<u>0</u>	<u>0</u>
	8.73	8.73	9.0



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 17 - Human Resource								
Division 000 - Administration								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
001-17-000-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	678,029.20	500,798.38	726,664.00	799,264.00	799,264.00	72,600.00	10
001-17-000-513.13-10	Other Salaries/ Wages Part Time Wages	4,396.40	2,342.22	.00	.00	.00	.00	
001-17-000-513.14-10	Overtime Overtime /Call-Out Pay	.00	327.38	.00	.00	.00	.00	
001-17-000-513.15-20	Special Pay Car Allowance	2,640.00	1,826.00	1,848.00	4,488.00	4,488.00	2,640.00	143
001-17-000-513.21-10	FICA Taxes Employer FICA	52,417.69	38,975.41	56,243.00	61,020.00	61,020.00	4,777.00	8
001-17-000-513.22-10	Retirement Contributions General Employees Retirement	38,273.00	41,700.52	40,978.00	45,066.00	48,840.00	7,862.00	19
001-17-000-513.22-20	Retirement Contributions ICMA Contributions	10,544.98	5,829.76	9,765.00	10,085.00	10,085.00	320.00	3
001-17-000-513.23-10	Life & Health Insurance Health Insurance	117,334.68	89,652.71	136,609.00	140,917.00	140,917.00	4,308.00	3
001-17-000-513.23-20	Life & Health Insurance Life Insurance	1,644.72	1,231.14	1,798.00	2,255.00	2,255.00	457.00	25
001-17-000-513.23-30	Life & Health Insurance Disability Insurance	1,579.12	1,174.28	1,739.00	1,880.00	1,880.00	141.00	8
001-17-000-513.24-10	Workers Compensation Workers Compensation	420.00	340.47	454.00	409.00	409.00	(45.00)	(10)
001-17-000-513.25-10	Other Employee Benefits Unemployment Compensation	286.16	214.00	305.00	305.00	305.00	.00	
001-17-000-513.27-10	Other Employee Benefits Employee Assistance Program	165.44	62.54	186.00	217.00	217.00	31.00	17
	<i>Personnel Services Totals</i>	\$907,731.39	\$684,474.81	\$976,589.00	\$1,065,906.00	\$1,069,680.00	\$93,091.00	10%
<i>Operating Expenditures/Expenses</i>								
001-17-000-513.34-90	Other Contractual Services Other Contractual Services	6,756.45	19,535.95	43,955.00	6,775.00	6,775.00	(37,180.00)	(85)
001-17-000-513.40-10	Travel & Per Diem Travel & Training	820.20	1,136.82	6,640.00	8,890.00	2,940.00	(3,700.00)	(56)
001-17-000-513.40-15	Travel & Per Diem Recruitment/Relocation	100.00	.00	2,120.00	2,120.00	.00	(2,120.00)	(100)
001-17-000-513.42-10	Freight & Postage Services Postage	564.05	407.11	600.00	700.00	700.00	100.00	17
001-17-000-513.43-10	Utility Services Electricity	.00	1,148.73	.00	.00	.00	.00	
001-17-000-513.45-10	Insurance General Liability	15,822.96	12,804.75	17,073.00	26,669.00	17,073.00	.00	
001-17-000-513.48-15	Promotional Activities Special Events	3,716.29	2,829.61	6,580.00	6,800.00	.00	(6,580.00)	(100)
001-17-000-513.48-16	Promotional Activities Employee Recognition Awards	19,203.53	12,081.18	19,308.00	19,635.00	19,635.00	327.00	2
001-17-000-513.48-17	Promotional Activities Refreshment / Food / Meetings	14,184.24	7,340.66	17,050.00	17,900.00	.00	(17,050.00)	(100)
001-17-000-513.48-20	Promotional Activities Other Promotional Costs	751.03	175.00	600.00	800.00	.00	(600.00)	(100)
001-17-000-513.51-15	Office Supplies Other Office Supplies	1,954.53	1,068.89	1,900.00	3,000.00	3,000.00	1,100.00	58
001-17-000-513.51-20	Office Supplies Office Equipment < \$5,000	845.76	1,583.42	2,670.00	.00	.00	(2,670.00)	(100)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 17 - Human Resource								
Division 000 - Administration								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
001-17-000-513.54-10	Books Pubs Subs & Memberships Books & Publications	40.98	89.96	200.00	250.00	250.00	50.00	25
001-17-000-513.54-11	Books Pubs Subs & Memberships Subscriptions	70,270.00	44,326.95	74,625.00	78,140.00	78,140.00	3,515.00	5
001-17-000-513.54-13	Books Pubs Subs & Memberships Memberships	2,098.20	1,798.70	2,200.00	2,890.00	2,890.00	690.00	31
001-17-000-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,178.13	1,699.00	11,400.00	22,524.00	8,425.00	(2,975.00)	(26)
<i>Operating Expenditures/Expenses Totals</i>		\$142,306.35	\$108,026.73	\$206,921.00	\$197,093.00	\$139,828.00	(\$67,093.00)	(32%)
Activity 513 - Financial & Administrative	Totals	\$1,050,037.74	\$792,501.54	\$1,183,510.00	\$1,262,999.00	\$1,209,508.00	\$25,998.00	2%
Division 000 - Administration Totals		\$1,050,037.74	\$792,501.54	\$1,183,510.00	\$1,262,999.00	\$1,209,508.00	\$25,998.00	2%
Department 17 - Human Resource Totals		\$1,050,037.74	\$792,501.54	\$1,183,510.00	\$1,262,999.00	\$1,209,508.00	\$25,998.00	2%

COMMUNICATIONS

Mission Statement

The mission of Delray Beach's Public Information Officer is to serve as a link between the city and the media and public, to create public awareness of city initiatives, and events and to promote the City of Delray Beach, to residents, businesses and visitors with the highest levels of professionalism.

The communications team keeps the public and city employees informed about city business and helps ensure consistent and effective management of information. We create strategic outreach campaigns, websites, digital and printed materials, press releases and social media content and serve as spokespersons and marketing resources for the city.



Communications

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change 2024-2025	% Change 2024-2025
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$ 402,752	\$ 416,712	\$ 635,927	\$ 669,073	\$ 671,282	\$ 35,355	5.6%
Operating Expenses	77,611	30,029	95,508	133,357	125,598	30,090	31.5%
Total Expenditures	\$ 480,362	\$ 446,741	\$ 731,435	\$ 802,430	\$ 796,880	\$ 65,445	8.9%

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$35k or 5.6% due to regular increases in salaries & benefits and part-time wages.
- ◆ **Operating Expenses** increase by \$30K or 31.5% due to increases in vehicle rental fees and maintenance (\$24k) and increases in promotional activities and office supplies of approximately \$6K reflecting the change in cost of continuing the current level of service into the next fiscal year.

Program: Communications

Communications develops and leads community strategies for the public, media, and employees through the preparation and distribution of quality information regarding City policies, programs, events, and activities. Duties and responsibilities include the production of electronic and printed materials, media releases, and public notices. In addition, this division processes Speakers Bureau requests, publishes an electronic newsletter, provides photography coverage of Commission meetings and City special events as needed, assists with promotional advertisements, and distributes City-related information at various locations (City and non-city facilities). Other duties include the Communications Division fiscal year budget preparation and administrative/clerical tasks.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To promote community awareness of City information, related functions, services, and events in collaboration with City departments and partners, local organizations, and community non-profits. To ensure that residents, businesses, stakeholders, visitors, media and employees are provided with current, relevant information on important City issues.

Objective: To increase City visibility within the community and provide greater opportunities for direct public contact through social media platforms, such as Facebook, Twitter and Instagram. Also, provide facts and information to the media to assist with balanced representation of City issues.

City Website Events, Page Updates and Postings	200	250	350
City Website E-mail Subscriptions	730	790	850
City Twitter Followers	12,700	13,000	13,500
City Instagram Followers	15,000	25,000	25,000
City Facebook Followers	19,800	23,800	21,500
City Media/Press Releases	55	70	60
City Newsletter Subscribers	8,400	9,900	11,000
City YouTube	300	1,300	2,000
PD Twitter Followers	23,000	23,500	24,000
PD Instagram Followers	4,800	5,200	6,000
PD Facebook Followers	30,000	32,000	34,000
Fire Twitter Followers	7,000	7,030	8,000
Fire Instagram Followers	6,700	7,400	8,500
Fire Facebook Followers	15,000	16,000	17,000

Objective: To provide informational materials during special events promoting the City of Delray Beach and photography. To support partner organizations through marketing & promotional campaigns.

Videos Created	100	150	180
Special Events Photography	15	28	34
Marketing/Promotional Campaigns (events/programs that are sponsored or partnered by the City, incl. nonprofits)	40	60	65

Staffing Levels	22-23	23-24	24-25
Director of Communications	1	1	1
Police Information Officer	1	1	1
Public Affairs Coordinator	1	1	1
Digital Media Coordinator	1	1	1
Videographer	1	1	1
Part-time Digital Media Coordinator(2)	.5	.5	.5
	5.5	5.5	6



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 20 - Communications								
Division 000 - Administration								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
001-20-000-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	289,882.20	277,082.38	447,152.00	444,326.00	444,326.00	(2,826.00)	(1)
001-20-000-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	11,870.64	.00	.00	.00	.00	
001-20-000-513.13-10	Other Salaries/ Wages Part Time Wages	11,865.41	16,715.25	39,000.00	70,000.00	70,000.00	31,000.00	79
001-20-000-513.14-10	Overtime Overtime /Call-Out Pay	.00	264.74	.00	.00	.00	.00	
001-20-000-513.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-20-000-513.21-10	FICA Taxes Employer FICA	22,953.79	22,946.27	37,678.00	37,480.00	37,480.00	(198.00)	(1)
001-20-000-513.22-10	Retirement Contributions General Employees Retirement	22,404.00	29,685.26	23,988.00	26,381.00	28,590.00	4,602.00	19
001-20-000-513.22-20	Retirement Contributions ICMA Contributions	3,616.54	2,699.79	3,802.00	3,961.00	3,961.00	159.00	4
001-20-000-513.23-10	Life & Health Insurance Health Insurance	47,163.94	51,334.05	78,511.00	80,664.00	80,664.00	2,153.00	3
001-20-000-513.23-20	Life & Health Insurance Life Insurance	837.60	867.60	1,238.00	1,692.00	1,692.00	454.00	37
001-20-000-513.23-30	Life & Health Insurance Disability Insurance	661.06	662.57	1,070.00	1,063.00	1,063.00	(7.00)	(1)
001-20-000-513.24-10	Workers Compensation Workers Compensation	525.96	424.53	566.00	566.00	566.00	.00	
001-20-000-513.25-10	Other Employee Benefits Unemployment Compensation	134.32	143.08	175.00	176.00	176.00	1.00	1
001-20-000-513.27-10	Other Employee Benefits Employee Assistance Program	66.88	35.60	107.00	124.00	124.00	17.00	16
<i>Personnel Services Totals</i>		\$402,751.70	\$416,711.76	\$635,927.00	\$669,073.00	\$671,282.00	\$35,355.00	6%
<i>Operating Expenditures/Expenses</i>								
001-20-000-513.31-90	Professional Services Other Professional Services	2,257.48	.00	12,000.00	6,000.00	6,000.00	(6,000.00)	(50)
001-20-000-513.34-90	Other Contractual Services Other Contractual Services	20,597.10	.00	11,950.00	12,500.00	12,500.00	550.00	5
001-20-000-513.40-10	Travel & Per Diem Travel & Training	1,177.66	1,459.20	5,500.00	5,500.00	5,500.00	.00	
001-20-000-513.41-11	Communication Services Portable Phones / MDD	.00	.00	.00	414.00	414.00	414.00	
001-20-000-513.44-45	Rentals & Leases Vehicle Rental / Garage	.00	.00	.00	26,514.00	23,176.00	23,176.00	
001-20-000-513.45-10	Insurance General Liability	3,429.00	3,080.97	4,108.00	3,429.00	4,108.00	.00	
001-20-000-513.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	.00	.00	.00	4,800.00	4,800.00	4,800.00	
001-20-000-513.46-40	Repair and Maintenance Service Other Repair Maintenance	698.00	.00	4,000.00	.00	.00	(4,000.00)	(100)
001-20-000-513.47-10	Printing & Binding Printing & Binding	14,008.38	.00	.00	.00	.00	.00	
001-20-000-513.47-11	Printing & Binding Other Printing Costs	3,747.10	6,433.46	12,500.00	16,500.00	12,000.00	(500.00)	(4)
001-20-000-513.48-15	Promotional Activities Special Events	375.63	.00	.00	.00	600.00	600.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	20 - Communications							
Division	000 - Administration							
Activity	513 - Financial & Administrative							
	<i>Operating Expenditures/Expenses</i>							
001-20-000-513.48-20	Promotional Activities Other Promotional Costs	.00	.00	.00	6,000.00	4,800.00	4,800.00	
001-20-000-513.49-50	Other Current Charges Advertising	4,909.66	1,994.12	8,450.00	10,000.00	10,000.00	1,550.00	18
001-20-000-513.51-10	Office Supplies Stationery, Paper, Forms	538.91	1,284.98	950.00	950.00	950.00	.00	
001-20-000-513.51-15	Office Supplies Other Office Supplies	4,221.12	505.25	1,500.00	2,500.00	2,500.00	1,000.00	67
001-20-000-513.51-20	Office Supplies Office Equipment < \$5,000	14,634.30	4,589.96	13,670.00	14,670.00	14,670.00	1,000.00	7
001-20-000-513.52-10	Operating Supplies Fuel & Lube	.00	.00	.00	2,700.00	2,700.00	2,700.00	
001-20-000-513.54-11	Books Pubs Subs & Memberships Subscriptions	6,568.81	8,070.00	16,100.00	16,100.00	16,100.00	.00	
001-20-000-513.54-13	Books Pubs Subs & Memberships Memberships	222.55	2,611.46	980.00	980.00	980.00	.00	
001-20-000-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	225.00	.00	3,800.00	3,800.00	3,800.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$77,610.70	\$30,029.40	\$95,508.00	\$133,357.00	\$125,598.00	\$30,090.00	32%
Activity	513 - Financial & Administrative Totals	\$480,362.40	\$446,741.16	\$731,435.00	\$802,430.00	\$796,880.00	\$65,445.00	9%
	Division 000 - Administration Totals	\$480,362.40	\$446,741.16	\$731,435.00	\$802,430.00	\$796,880.00	\$65,445.00	9%
	Department 20 - Communications Totals	\$480,362.40	\$446,741.16	\$731,435.00	\$802,430.00	\$796,880.00	\$65,445.00	9%

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Police Department

Mission Statement

Ensuring Public Safety



Police

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$ 38,463,805	\$ 29,731,259	\$ 39,891,655	\$43,932,549	\$ 41,125,437	\$ 1,233,782	3.1%
Operating Expenses	5,199,909	5,068,361	8,067,913	10,444,458	7,859,334	(208,579)	-2.6%
Capital Outlay	1,970,193	122,523	985,112	2,108,390	1,021,832	36,720	3.7%
Total Expenditures	\$ 45,633,907	\$ 34,922,143	\$ 48,944,680	\$56,485,397	\$ 50,006,603	\$ 1,061,923	2.2%

Support Bureau

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$ 11,785,450	\$ 9,074,720	\$ 12,104,049	\$14,010,005	\$ 13,116,304	\$ 1,012,255	8.4%
Operating Expenses	1,566,410	1,750,550	2,952,508	3,680,241	2,633,524	(318,984)	-10.8%
Capital Outlay	1,882,193	-	89,860	887,890	441,000	351,140	390.8%
Total Expenditures	\$ 15,234,053	\$ 10,825,270	\$ 15,146,417	\$18,578,136	\$ 16,190,828	\$ 1,044,411	6.9%

Operations

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$ 26,678,355	\$ 20,656,539	\$ 27,787,606	\$29,922,544	\$ 28,009,133	\$ 221,527	0.8%
Operating Expenses	3,633,499	3,317,811	5,115,405	6,764,217	5,225,810	110,405	2.2%
Capital Outlay	88,000	122,523	895,252	1,220,500	580,832	(314,420)	-35.1%
Total Expenditures	\$ 30,399,854	\$ 24,096,873	\$ 33,798,263	\$37,907,261	\$ 33,815,775	\$ 17,512	0.1%

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$1.2M or 3.1% due to the new addition of four (4) Clean & Safe Officers and one (1) Community Outreach Team Officer positions in the Support Bureau department, annual merit increases, assumed increases in benefit rates, healthcare premiums, and retirement payouts.
- ◆ **Operating Expenses** decrease by \$209K or 2.6% due to budget adjustments, such as the Biological processing lab contract termination (\$150K) and reductions in operational expenditures, such as maintenance and repair services for vehicle and equipment, travel & training, and membership subscriptions (\$60K).
- ◆ **Capital Outlay** increases by \$37K or 3.7% mainly due to the purchase of equipment, vehicles, and software.

Program: Support Bureau

The *Support Bureau* includes the budget for the Office of the Chief of Police, which includes Internal Affairs Unit, which investigates all internal and external complaints involving sworn and civilian personnel, Administrative Unit, which manages payroll, procurement and invoices, budgeting, grants, agenda items, contracts, and Federal and State reporting, and Public Information Office who has daily contact with the media and serves as a liaison between the department and the community. The Special Services Bureau also consists of the Support Services Division, Community Response Division, and Professional Standards Division.

The Professional Standards Division consists of: Accreditation and Program Services Unit, which monitors compliance with state law enforcement accreditation standards and re-accreditation, manages revisions and publication of all written directives, oversees the Career Officer Program and Career Crime Scene Investigators' Programs, and manages the Power DMS electronic document distribution system; Training Unit, tasked with identifying and addressing training needs, ensuring mandatory certification training requirements are met, managing recruitment and hiring efforts and testing new equipment; Public Records Unit tasked with management of public records requests; and Information Technology Unit, tasked with ensuring daily functionality of computer equipment and researching and testing new technologies.

The Support Services Division is comprised of the following sections: Communications/911 Operations, which answers/processes all incoming E-911 and non-emergency calls and dispatches them for the cities of Delray Beach, Gulf Stream, and Highland Beach in a timely and efficient manner; Records/Police Information Section which enters data, stores, maintains and distributes all police reports in accordance with Florida Public Records Laws, and conducts Uniform Crime Reporting, along with subpoena distribution for the agency. Volunteer Program, which provides miscellaneous support to the police department. The Support Services Division also coordinates all facility maintenance.

The Community Response Division is comprised of the following units: Clean and Safe, which is responsible for policing both the Downtown Entertainment District and the Atlantic Avenue corridor from I95 to Intercoastal Waterway; Traffic/Motor Unit, responsible for traffic enforcement and traffic homicide investigations; Special Operations Section, responsible for providing police staffing and cost estimates for special events and overseeing the off-duty detail and towing contracts; Fleet Coordinator, responsible for maintaining the police fleet; Community Outreach Team, who are responsible for providing referrals and services to the homeless and those with behavioral health and/or substance abuse issues; Atlantic High School Criminal Justice Academy; a curriculum which dedicates one police officer to instruct students pursuing a career in law enforcement; and Dive Team, responsible for underwater search and recovery.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: The Special Services Bureau will provide the community with professional, effective, well-trained Police and Communication personnel.

Objective: Annual promotional examinations will be given for the positions of Sergeant and Lieutenant. Promotional materials for written examinations will be produced by a validated outside vendor and testing will be conducted in accordance with accreditation standards. We will continue the development of a comprehensive in-service training plan for both sworn and non-sworn members of the Department that will provide the basis for the promotion of the best personnel possible.

Employees taking the annual Police promotional test	26	25	25
Number of Hours of Training Completed	15,798.50	12,734.07	12,734.0

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: The Special Services Bureau will strive to provide the Department with a workforce representative of the community we serve to better mirror community demographics.

Objective: To recruit and hire minority and protected-class individuals as police officer candidates and sponsoring non-certified candidates through the police academy to ensure opportunities for all demographics.

Police Officers Hired	15	20	20
Minority/Protected-Class police officer hires (<u>Percentages</u>)	40%	50%	50%

Goal: The Special Services Bureau will provide timely, professional, and courteous service and referrals to the community and customers who utilize our Communications Section's services.

Objective: To provide excellent customer service by dispatching calls for service in a timely manner and conducting quality assurance inspections.

Priority 1 call dispatch time (seconds)	32	26	26
Calls reviewed for quality assurance	740	769	769

Goal: The Special Services Bureau will enhance police ties with the community we serve.

Objective: Continue utilizing volunteers to patrol neighborhoods and assist with various duties within the department.

Total number of volunteers	18*	100*	100*
Total number of volunteer neighborhood tours	0*	1,755*	1,755*
Volunteer hours worked	1606*	9,380*	9,380*
Monetary value to the City of Delray Beach (<i>based on Independent Sector's value of Volunteer Time in Florida for 2022: \$29.41</i>)	47,232*	275,866*	275,866*
<i>*COVID Affected</i>			

Goal: Proactively work to deter crime.

Objective: Increase traditional enforcement efforts and maintain community partnerships.

Field Interview Reports	808	611	611
Extra Patrols	12,547	14,382	14,382
Number of Arrests	548	625	625
Walk and Talks	727	1,665	1,665

Goal: Identify and provide services to the vulnerable population throughout the city (homeless, substance abuse and/or behavioral health issues).

Objective: Identify those in need as well as address walk-ins to the police department, follow up on police interactions, address phone call inquiries.

Internal/external contacts	804	810	810
Provide individuals with resources and linkage to services	804	810	810
Placed in treatment or housing	68	75	75

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Reduce traffic crashes through enforcement and increase the public’s awareness regarding safe, responsible operation of motor vehicles.

Objective: Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.

City-wide traffic crashes	3,271	3,496	3,496
Traffic Selective Enforcements	2,718	4,237	4,237
Number of Citations Issued	18,317	20,604	20,604
DUI Arrests	98	175	175

**These totals include both Operations and Special Services Bureau statistics*

Staffing Levels	22-23	23-24	24-25
Police Chief	1	1	1
Assistant Police Chief	1	1	1
Police Sergeant (Training)	1	1	1
Police Sergeant (Internal Affairs)	1	1	1
Police Officers (Training & Recruiting)	3	3	3
Administrative Services Manager	1	1	1
Accreditation Manager	1	1	1
Executive Administrative Assistant	1	1	1
Administrative Assistant	5	5	5
Communications Manager	1	1	1
Communications Supervisor	4	4	4
Communications Specialist	15	15	15
PINS Supervisor	1	1	1
Police Information Specialist	6	6	6
Police Information Specialist, Sr.	3	3	3
Police Lieutenant (IA)	1	1	1
Support Services Lieutenant	1	1	1
Police Captain (Prof. Standards/Comm. Response)	1	1	1
Lieutenant (Special OPS/Fleet)	1	1	1
Police Sergeant	3	3	3
Police Officer	18	20	26*
Fleet Coordinator	1	1	1
Community Service Officer	1	1	1**
Police Digital Public Records Specialist	1	1	1
Records Management Assistant	1	1	1
Service Population Advocate	1*	1*	1
Police Technology Manager	1	1	1
Technical Support Analyst I	2	2	2
Police Payroll Coordinator	1	1	1
Administrative Office Coordinator	1	1	1
Service Population Advocate Manager	1	1	1
Police Information/Public Records Assistant	1	1	1
FTEs	<u>3.42</u>	<u>3.42</u>	<u>4.15</u>
	85.42*	87.42*	94.15*

*1 Grant funded, 4 CRA funded

** CRA funded



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 21 - Police								
Division 110 - Support Bureau								
Activity 521 - Law Enforcement								
<i>Personnel Services</i>								
001-21-110-521.12-10	Regular Salaries/Wages Regular Salaries/Wages	6,325,591.91	4,714,840.27	6,619,666.00	7,534,707.00	7,534,707.00	915,041.00	14
001-21-110-521.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	146,612.33	127,359.36	137,254.00	133,029.00	133,029.00	(4,225.00)	(3)
001-21-110-521.13-10	Other Salaries/ Wages Part Time Wages	22,524.28	34,513.33	136,309.00	173,200.00	146,056.00	9,747.00	7
001-21-110-521.14-10	Overtime Overtime /Call-Out Pay	1,026,076.01	687,967.79	498,000.00	1,000,000.00	255,000.00	(243,000.00)	(49)
001-21-110-521.14-20	Overtime Reimbursable Overtime	166,290.23	157,388.48	240,000.00	295,000.00	295,000.00	55,000.00	23
001-21-110-521.14-30	Overtime Special Events	10,567.94	96,722.55	131,500.00	131,500.00	100,000.00	(31,500.00)	(24)
001-21-110-521.15-20	Special Pay Car Allowance	1,320.00	1,100.00	1,320.00	1,320.00	1,320.00	.00	
001-21-110-521.15-30	Special Pay Clothing Allowance	1,687.50	1,425.00	2,200.00	2,200.00	2,200.00	.00	
001-21-110-521.15-40	Special Pay Educational/Certification	37,370.00	27,620.00	34,320.00	38,280.00	38,280.00	3,960.00	12
001-21-110-521.15-50	Special Pay Incentive Pay	300.00	.00	26,000.00	26,000.00	26,000.00	.00	
001-21-110-521.21-10	FICA Taxes Employer FICA	554,033.52	416,726.58	596,174.00	673,916.00	658,489.00	62,315.00	10
001-21-110-521.22-10	Retirement Contributions General Employees Retirement	195,803.00	199,297.29	209,643.00	230,555.00	249,862.00	40,219.00	19
001-21-110-521.22-20	Retirement Contributions ICMA Contributions	55,158.31	38,725.99	56,246.00	57,273.00	57,273.00	1,027.00	2
001-21-110-521.22-30	Retirement Contributions Police & Fire Retirement	1,798,097.00	1,459,667.36	1,860,343.00	2,030,090.00	1,936,078.00	75,735.00	4
001-21-110-521.22-60	Retirement Contributions Retiree Health Trust	101,585.09	103,889.12	107,950.00	106,245.00	106,245.00	(1,705.00)	(2)
001-21-110-521.23-10	Life & Health Insurance Health Insurance	1,169,677.03	868,214.62	1,271,274.00	1,407,014.00	1,407,014.00	135,740.00	11
001-21-110-521.23-20	Life & Health Insurance Life Insurance	24,160.71	20,598.70	15,333.00	20,627.00	20,627.00	5,294.00	35
001-21-110-521.23-30	Life & Health Insurance Disability Insurance	14,688.74	10,835.41	15,707.00	17,473.00	17,473.00	1,766.00	11
001-21-110-521.24-10	Workers Compensation Workers Compensation	129,516.96	105,009.75	140,013.00	126,107.00	126,107.00	(13,906.00)	(10)
001-21-110-521.25-10	Other Employee Benefits Unemployment Compensation	2,767.17	2,185.01	3,024.00	3,323.00	3,323.00	299.00	10
001-21-110-521.27-10	Other Employee Benefits Employee Assistance Program	1,622.12	633.06	1,773.00	2,146.00	2,221.00	448.00	25
<i>Personnel Services Totals</i>		\$11,785,449.85	\$9,074,719.67	\$12,104,049.00	\$14,010,005.00	\$13,116,304.00	\$1,012,255.00	8%
<i>Operating Expenditures/Expenses</i>								
001-21-110-521.31-90	Professional Services Other Professional Services	45,220.67	15,608.14	23,692.00	47,792.00	47,792.00	24,100.00	102
001-21-110-521.34-15	Other Contractual Services Janitorial Services	851.40	594.50	20,600.00	22,800.00	5,000.00	(15,600.00)	(76)
001-21-110-521.34-90	Other Contractual Services Other Contractual Services	852,815.94	965,004.62	1,143,111.90	1,145,540.00	1,125,540.00	(17,571.90)	(2)
001-21-110-521.40-10	Travel & Per Diem Travel & Training	78,402.64	41,787.27	80,000.00	141,594.00	55,000.00	(25,000.00)	(31)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 21 - Police								
Division 110 - Support Bureau								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
001-21-110-521.40-20	Travel & Per Diem Non-Employee Travel	20,609.60	18,013.50	45,453.00	50,643.00	40,000.00	(5,453.00)	(12)
001-21-110-521.41-11	Communication Services Portable Phones / MDD	369.37	30,610.13	44,496.00	9,072.00	9,072.00	(35,424.00)	(80)
001-21-110-521.41-12	Communication Services Internet Access	.00	.00	1,790.00	1,790.00	1,790.00	.00	
001-21-110-521.42-10	Freight & Postage Services Postage	4,021.76	3,667.87	6,000.00	6,000.00	6,000.00	.00	
001-21-110-521.42-20	Freight & Postage Services Express Charges / Messenger	602.62	35.71	1,000.00	1,000.00	1,000.00	.00	
001-21-110-521.43-10	Utility Services Electricity	128,712.27	89,460.07	124,988.00	137,487.00	137,487.00	12,499.00	10
001-21-110-521.43-15	Utility Services Water & Sewer	9,269.91	8,120.88	9,788.00	10,844.00	10,844.00	1,056.00	11
001-21-110-521.43-20	Utility Services Irrigation Water	11,773.32	12,023.38	17,292.00	18,735.00	18,735.00	1,443.00	8
001-21-110-521.43-25	Utility Services Stormwater Assessment Fee	.00	2,997.00	2,997.00	3,868.00	3,868.00	871.00	29
001-21-110-521.43-35	Utility Services Waste Collection & Disposal	11,874.03	12,375.74	11,874.00	12,376.00	12,376.00	502.00	4
001-21-110-521.44-20	Rentals & Leases Vehicles	.00	.00	25,792.00	40,000.00	10,000.00	(15,792.00)	(61)
001-21-110-521.44-30	Rentals & Leases Equipment	348.00	.00	.00	.00	.00	.00	
001-21-110-521.44-45	Rentals & Leases Vehicle Rental / Garage	34,050.00	24,637.50	32,850.00	38,820.00	33,933.00	1,083.00	3
001-21-110-521.44-90	Rentals & Leases Other Rental/Lease Costs	.00	155.00	.00	.00	.00	.00	
001-21-110-521.45-10	Insurance General Liability	210,960.00	170,720.55	227,627.00	355,562.00	227,627.00	.00	
001-21-110-521.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	4,234.99	2,456.83	21,000.00	23,700.00	15,000.00	(6,000.00)	(29)
001-21-110-521.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	20,355.55	28,748.10	48,750.00	93,250.00	53,850.00	5,100.00	10
001-21-110-521.46-15	Repair and Maintenance Service Equipment Maintenance	154,098.88	54,761.50	200,000.00	217,534.00	150,000.00	(50,000.00)	(25)
001-21-110-521.46-20	Repair and Maintenance Service Building Maintenance	3,178.89	491.00	.00	.00	.00	.00	
001-21-110-521.46-40	Repair and Maintenance Service Other Repair Maintenance	(561,899.40)	23,352.57	100,000.00	123,409.00	100,000.00	.00	
001-21-110-521.47-10	Printing & Binding Printing & Binding	9,738.45	4,428.78	10,872.00	11,112.00	10,000.00	(872.00)	(8)
001-21-110-521.48-15	Promotional Activities Special Events	6,037.93	380.00	2,200.00	12,910.00	7,500.00	5,300.00	241
001-21-110-521.48-16	Promotional Activities Employee Recognition Awards	1,741.48	1,515.92	6,230.00	6,230.00	5,000.00	(1,230.00)	(20)
001-21-110-521.48-17	Promotional Activities Refreshment / Food / Meetings	2,950.93	2,139.57	7,000.00	14,385.00	3,000.00	(4,000.00)	(57)
001-21-110-521.48-20	Promotional Activities Other Promotional Costs	2,132.23	6,862.80	7,750.00	8,250.00	8,250.00	500.00	6
001-21-110-521.49-50	Other Current Charges Advertising	272.00	431.35	1,000.00	1,500.00	1,500.00	500.00	50
001-21-110-521.49-90	Other Current Charges Other Current Charges	75.00	.00	150.00	150.00	150.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 21 - Police								
Division 110 - Support Bureau								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
001-21-110-521.49-95	Other Current Charges Unreconciled CC Charges	.00	64.52	.00	.00	.00	.00	
001-21-110-521.51-10	Office Supplies Stationery, Paper, Forms	5,769.53	3,212.27	6,160.00	6,160.00	6,160.00	.00	
001-21-110-521.51-15	Office Supplies Other Office Supplies	9,993.97	4,367.73	10,200.00	10,200.00	10,200.00	.00	
001-21-110-521.51-20	Office Supplies Office Equipment < \$5,000	47,830.80	10,325.03	53,170.00	51,230.00	30,000.00	(23,170.00)	(44)
001-21-110-521.51-25	Office Supplies Computer Software	14,131.25	290.54	69,622.00	71,997.00	71,997.00	2,375.00	3
001-21-110-521.52-10	Operating Supplies Fuel & Lube	12,502.40	9,514.35	8,830.00	14,800.00	14,800.00	5,970.00	68
001-21-110-521.52-20	Operating Supplies General Operating Supplies	76,814.58	23,164.42	100,000.00	217,795.00	80,000.00	(20,000.00)	(20)
001-21-110-521.52-27	Operating Supplies Equipment < \$5,000	147,547.12	87,609.19	200,000.00	412,453.00	100,000.00	(100,000.00)	(50)
001-21-110-521.52-29	Operating Supplies Service Population Expenses	6.25	.00	4,700.00	4,700.00	4,700.00	.00	
001-21-110-521.52-33	Operating Supplies Uniform / Linen Service	67,021.70	31,234.47	87,945.00	115,970.00	75,000.00	(12,945.00)	(15)
001-21-110-521.52-34	Operating Supplies Investigative Expenses	.00	.00	8,000.00	8,000.00	2,000.00	(6,000.00)	(75)
001-21-110-521.52-36	Operating Supplies Janitorial Supplies	393.52	.00	10,510.00	10,510.00	5,000.00	(5,510.00)	(52)
001-21-110-521.52-38	Operating Supplies Other Oper. Suppls/Fire Hydrant	49.89	.00	.00	.00	.00	.00	
001-21-110-521.54-10	Books Pubs Subs & Memberships Books & Publications	438.69	703.50	3,090.00	3,090.00	3,090.00	.00	
001-21-110-521.54-11	Books Pubs Subs & Memberships Subscriptions	3,000.00	3,500.00	2,950.00	3,500.00	3,500.00	550.00	19
001-21-110-521.54-13	Books Pubs Subs & Memberships Memberships	8,187.90	7,867.91	11,618.00	11,763.00	11,763.00	145.00	1
001-21-110-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	108,989.48	56,952.37	120,000.00	150,310.00	100,000.00	(20,000.00)	(17)
001-21-110-521.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	10,934.33	3,949.60	31,410.00	31,410.00	15,000.00	(16,410.00)	(52)
<i>Operating Expenditures/Expenses Totals</i>		\$1,566,409.87	\$1,764,136.18	\$2,952,507.90	\$3,680,241.00	\$2,633,524.00	(\$318,983.90)	(11%)
<i>Capital Outlay</i>								
001-21-110-521.62-10	Capital Outlay Buildings	21,040.76	.00	16,000.00	41,000.00	25,000.00	9,000.00	56
001-21-110-521.64-11	Machinery & Equipment Computer Equipment	.00	.00	.00	38,000.00	33,000.00	33,000.00	
001-21-110-521.64-12	Machinery & Equipment Office Equipment	.00	.00	15,000.00	190,000.00	118,000.00	103,000.00	687
001-21-110-521.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	48,260.00	604,890.00	251,000.00	202,740.00	420
001-21-110-521.68-10	Capital Outlay Software	.00	.00	10,600.00	14,000.00	14,000.00	3,400.00	32
001-21-110-521.68-50	Capital Outlay SBITAs	1,861,152.07	.00	.00	.00	.00	.00	
<i>Capital Outlay Totals</i>		\$1,882,192.83	\$0.00	\$89,860.00	\$887,890.00	\$441,000.00	\$351,140.00	391%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund	001 - General Fund							
	EXPENSE							
	Department 21 - Police							
	Division 110 - Support Bureau							
	Activity 521 - Law Enforcement Totals	\$15,234,052.55	\$10,838,855.85	\$15,146,416.90	\$18,578,136.00	\$16,190,828.00	\$1,044,411.10	7%
	Division 110 - Support Bureau Totals	\$15,234,052.55	\$10,838,855.85	\$15,146,416.90	\$18,578,136.00	\$16,190,828.00	\$1,044,411.10	7%

Program: Operations Bureau

The Fields Operations Bureau consists of the Criminal Investigations Division and the Community Patrol Division.

The **Community Patrol Division** is responsible for the preliminary investigation of crimes, first responders for all calls for service and identification of criminal opportunity. These efforts are accomplished through ongoing relationships with citizens (community policing) and proactive enforcement through the Intelligence Led Policing (ILP) philosophy.

The **Criminal Investigative Division's** task is to conduct thorough follow up investigations on criminal cases, identify and arrest suspects charged with perpetrating crimes. This division is comprised of Property Detectives, Person Detectives, White-Collar Detectives, Auto Theft Detective, Vice, Intelligence and Narcotics Unit; Crime Scene; Criminal Intelligence Unit; Evidence, and Tactical Unit.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Proactively work to deter crime.

Objective: Increase traditional enforcement efforts.			
Field Interview Reports	1,696	1,670	1,670
Extra Patrols	40,194	43,740	43,740
Number of Arrests	1,563	1,810	1,810

Goal: Promote collaborative partnerships to maintain and improve the quality of life for residents, visitors, and guests to the City of Delray Beach.

Objective: Strengthen community programs and foster additional community partnerships.			
COP Unit Activity	0*	150	150
Non-traditional Community Engagement Activities	102	95	95

Goal: Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

Objective: Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.			
City-wide Traffic Crashes	2,689	2,620	2,620
Traffic Selective Enforcements	289	260	260
Number of Citations Issued	10,476	10,830	10,830

* Numbers do not include data from the Community Response Division now in Special Services Bureau

Goal: To conduct comprehensive, follow up investigations on select criminal cases in order to identify and arrest perpetrators of crimes against our residents, visitors and businesses.

Objective: Utilize established solvability factors and common sense in determining case assignment for follow up investigation.			
Persons Cases Assigned: 371 Persons Cases Cleared: 237	67%	67%	67%
Property Cases Assigned: 1,204 Property Cases Cleared: 134	15%	15%	15%

Staffing Levels	22-23	23-24	24-25
Assistant Police Chief	1	1	1
Police Captain	2	2	2
Police Lieutenant	6	6	6
Police Sergeant	20	21	21
Police Officer	105	104	104
Crime Scene Supervisor	1	1	1
Crime Scene Specialist	5	5	5
Crime Analyst	2	2	2
Evidence Custodian	2	2	2
Administrative Assistant	3	3	3
Community Service Officer	8	8	8
FTEs	0.73	0.73	0.73
Total	155.73	155.73	155.73



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 21 - Police								
Division 150 - Operations								
Activity 521 - Law Enforcement								
<i>Personnel Services</i>								
001-21-150-521.12-10	Regular Salaries/Wages Regular Salaries/Wages	12,818,867.46	9,822,042.69	14,013,838.00	14,431,685.00	14,431,685.00	417,847.00	3
001-21-150-521.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	255,744.46	74,419.63	149,141.00	245,246.00	245,246.00	96,105.00	64
001-21-150-521.13-10	Other Salaries/ Wages Part Time Wages	16,629.15	11,992.67	45,829.00	48,119.00	48,119.00	2,290.00	5
001-21-150-521.14-10	Overtime Overtime /Call-Out Pay	2,272,267.16	1,422,268.89	941,250.00	1,950,000.00	800,000.00	(141,250.00)	(15)
001-21-150-521.14-20	Overtime Reimbursable Overtime	160,694.40	148,046.28	137,000.00	137,000.00	100,000.00	(37,000.00)	(27)
001-21-150-521.14-30	Overtime Special Events	20,839.44	213,461.23	660,000.00	400,000.00	350,000.00	(310,000.00)	(47)
001-21-150-521.15-30	Special Pay Clothing Allowance	17,700.00	19,000.00	22,400.00	22,400.00	22,400.00	.00	
001-21-150-521.15-40	Special Pay Educational/Certification	131,075.85	101,848.69	121,680.00	134,880.00	134,880.00	13,200.00	11
001-21-150-521.15-50	Special Pay Incentive Pay	5,419.02	3,739.83	4,186.00	4,186.00	4,186.00	.00	
001-21-150-521.15-65	Special Pay Other Non Taxable Pay	.00	454.30	.00	.00	.00	.00	
001-21-150-521.21-10	FICA Taxes Employer FICA	1,133,766.56	860,809.86	1,230,579.00	1,599,319.00	1,233,113.00	2,534.00	
001-21-150-521.22-10	Retirement Contributions General Employees Retirement	80,488.00	85,231.17	86,177.00	94,773.00	102,710.00	16,533.00	19
001-21-150-521.22-20	Retirement Contributions ICMA Contributions	39,654.52	29,223.64	41,244.00	43,144.00	43,144.00	1,900.00	5
001-21-150-521.22-30	Retirement Contributions Police & Fire Retirement	6,084,836.00	4,857,397.33	6,295,480.00	6,869,910.00	6,551,768.00	256,288.00	4
001-21-150-521.22-60	Retirement Contributions Retiree Health Trust	363,125.91	371,364.88	385,881.00	379,791.00	379,791.00	(6,090.00)	(2)
001-21-150-521.23-10	Life & Health Insurance Health Insurance	2,080,949.36	1,669,801.21	2,359,317.00	2,380,912.00	2,380,912.00	21,595.00	1
001-21-150-521.23-20	Life & Health Insurance Life Insurance	22,966.39	17,032.67	23,835.00	32,144.00	32,144.00	8,309.00	35
001-21-150-521.23-30	Life & Health Insurance Disability Insurance	29,636.31	22,539.16	33,235.00	34,214.00	34,214.00	979.00	3
001-21-150-521.24-10	Workers Compensation Workers Compensation	1,135,449.96	920,596.50	1,227,462.00	1,105,555.00	1,105,555.00	(121,907.00)	(10)
001-21-150-521.25-10	Other Employee Benefits Unemployment Compensation	5,175.23	4,050.65	5,572.00	5,423.00	5,423.00	(149.00)	(3)
001-21-150-521.27-10	Other Employee Benefits Employee Assistance Program	3,070.04	1,217.70	3,500.00	3,843.00	3,843.00	343.00	10
<i>Personnel Services Totals</i>		\$26,678,355.22	\$20,656,538.98	\$27,787,606.00	\$29,922,544.00	\$28,009,133.00	\$221,527.00	1%
<i>Operating Expenditures/Expenses</i>								
001-21-150-521.31-90	Professional Services Other Professional Services	12,171.10	2,684.70	19,260.00	40,600.00	30,600.00	11,340.00	59
001-21-150-521.34-90	Other Contractual Services Other Contractual Services	118,591.57	112,580.76	178,230.00	253,900.00	103,900.00	(74,330.00)	(42)
001-21-150-521.40-10	Travel & Per Diem Travel & Training	48,638.19	32,515.41	80,000.00	158,420.00	45,000.00	(35,000.00)	(44)
001-21-150-521.41-11	Communication Services Portable Phones / MDD	1,362.73	6,616.13	19,372.00	54,967.00	54,967.00	35,595.00	184



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 21 - Police								
Division 150 - Operations								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
001-21-150-521.42-10	Freight & Postage Services Postage	.00	24.41	50.00	50.00	50.00	.00	
001-21-150-521.42-20	Freight & Postage Services Express Charges / Messenger	1,197.27	882.70	1,230.00	1,330.00	1,330.00	100.00	8
001-21-150-521.43-35	Utility Services Waste Collection & Disposal	.00	.00	.00	1,650.00	1,650.00	1,650.00	
001-21-150-521.44-20	Rentals & Leases Vehicles	69,390.40	54,174.12	120,000.00	195,000.00	120,000.00	.00	
001-21-150-521.44-30	Rentals & Leases Equipment	6,900.00	6,900.00	7,200.00	11,000.00	11,000.00	3,800.00	53
001-21-150-521.44-45	Rentals & Leases Vehicle Rental / Garage	686,214.96	1,091,977.56	1,455,970.00	1,837,760.00	1,606,387.00	150,417.00	10
001-21-150-521.45-10	Insurance General Liability	456,197.04	369,180.00	492,240.00	768,898.00	492,240.00	.00	
001-21-150-521.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	356,796.33	361,391.19	528,370.00	566,970.00	566,970.00	38,600.00	7
001-21-150-521.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	8,241.00	4,071.82	31,648.00	55,080.00	31,080.00	(568.00)	(2)
001-21-150-521.46-15	Repair and Maintenance Service Equipment Maintenance	10,554.00	14,919.00	31,000.00	23,100.00	23,100.00	(7,900.00)	(25)
001-21-150-521.46-16	Repair and Maintenance Service Police IT Equip Maintenance	182,500.88	94,283.48	179,000.00	179,000.00	179,000.00	.00	
001-21-150-521.46-40	Repair and Maintenance Service Other Repair Maintenance	23,608.67	6,807.76	65,250.00	108,180.00	65,250.00	.00	
001-21-150-521.46-41	Repair and Maintenance Service Tree Grate Replc/Police IT Other	373,670.26	377,543.65	530,175.00	583,602.00	513,602.00	(16,573.00)	(3)
001-21-150-521.47-10	Printing & Binding Printing & Binding	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-21-150-521.48-15	Promotional Activities Special Events	3,334.21	2,350.52	7,610.00	7,610.00	5,610.00	(2,000.00)	(26)
001-21-150-521.48-16	Promotional Activities Employee Recognition Awards	103.13	.00	.00	.00	.00	.00	
001-21-150-521.48-17	Promotional Activities Refreshment / Food / Meetings	314.06	.00	900.00	3,400.00	3,400.00	2,500.00	278
001-21-150-521.48-20	Promotional Activities Other Promotional Costs	4,793.65	1,878.80	2,100.00	4,800.00	4,800.00	2,700.00	129
001-21-150-521.51-10	Office Supplies Stationery, Paper, Forms	418.89	5,833.37	5,380.00	5,480.00	5,480.00	100.00	2
001-21-150-521.51-15	Office Supplies Other Office Supplies	11,149.09	3,373.39	15,500.00	29,304.00	10,000.00	(5,500.00)	(35)
001-21-150-521.51-20	Office Supplies Office Equipment < \$5,000	21,302.55	23,435.31	34,850.00	122,350.00	122,350.00	87,500.00	251
001-21-150-521.51-25	Office Supplies Computer Software	4,613.00	4,613.00	48,781.00	13,200.00	13,200.00	(35,581.00)	(73)
001-21-150-521.52-10	Operating Supplies Fuel & Lube	556,946.65	391,411.52	575,150.00	641,950.00	641,950.00	66,800.00	12
001-21-150-521.52-20	Operating Supplies General Operating Supplies	105,145.06	18,832.60	71,615.00	112,425.00	67,925.00	(3,690.00)	(5)
001-21-150-521.52-27	Operating Supplies Equipment < \$5,000	175,087.06	158,007.67	206,049.80	258,488.00	200,000.00	(6,049.80)	(3)
001-21-150-521.52-30	Operating Supplies Chemicals	1,832.76	.00	6,400.00	6,400.00	6,400.00	.00	
001-21-150-521.52-32	Operating Supplies SWAT Expenditures < \$1,000	179,820.68	55,754.73	131,515.00	357,969.00	70,000.00	(61,515.00)	(47)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 21 - Police								
Division 150 - Operations								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
001-21-150-521.52-33	Operating Supplies Uniform / Linen Service	44,327.97	27,368.70	42,600.00	48,380.00	43,380.00	780.00	2
001-21-150-521.52-34	Operating Supplies Investigative Expenses	64,855.65	14,904.04	48,320.00	53,040.00	40,040.00	(8,280.00)	(17)
001-21-150-521.52-37	Operating Supplies K-9 Expenses	11,275.96	25,798.02	51,754.00	59,884.00	51,754.00	.00	
001-21-150-521.54-10	Books Pubs Subs & Memberships Books & Publications	955.36	15.95	750.00	750.00	750.00	.00	
001-21-150-521.54-11	Books Pubs Subs & Memberships Subscriptions	2,992.50	3,198.58	300.00	300.00	300.00	.00	
001-21-150-521.54-13	Books Pubs Subs & Memberships Memberships	5,576.00	6,731.95	10,345.00	11,345.00	11,345.00	1,000.00	10
001-21-150-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	67,593.36	36,716.90	80,000.00	146,775.00	60,000.00	(20,000.00)	(25)
001-21-150-521.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	15,027.21	2,504.74	35,490.00	39,860.00	20,000.00	(15,490.00)	(44)
<i>Operating Expenditures/Expenses Totals</i>		\$3,633,499.20	\$3,319,282.48	\$5,115,404.80	\$6,764,217.00	\$5,225,810.00	\$110,405.20	2%
<i>Capital Outlay</i>								
001-21-150-521.64-20	Machinery & Equipment Automotive	.00	116,322.82	346,700.00	492,000.00	.00	(346,700.00)	(100)
001-21-150-521.64-90	Machinery & Equipment Other Machinery / Equipment	13,000.00	6,200.00	357,720.00	498,500.00	450,000.00	92,280.00	26
001-21-150-521.68-10	Capital Outlay Software	75,000.00	.00	190,832.00	230,000.00	130,832.00	(60,000.00)	(31)
<i>Capital Outlay Totals</i>		\$88,000.00	\$122,522.82	\$895,252.00	\$1,220,500.00	\$580,832.00	(\$314,420.00)	(35%)
Activity 521 - Law Enforcement Totals		\$30,399,854.42	\$24,098,344.28	\$33,798,262.80	\$37,907,261.00	\$33,815,775.00	\$17,512.20	0%
Division 150 - Operations Totals		\$30,399,854.42	\$24,098,344.28	\$33,798,262.80	\$37,907,261.00	\$33,815,775.00	\$17,512.20	0%
Department 21 - Police Totals		\$45,633,906.97	\$34,937,200.13	\$48,944,679.70	\$56,485,397.00	\$50,006,603.00	\$1,061,923.30	2%

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Fire-Rescue Department

Mission Statement

Delray Beach Fire Rescue puts community first, responds professionally and provides service above all.



Fire

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 36,876,253	\$ 29,466,577	\$ 37,393,830	\$ 42,967,940	\$42,604,614	\$ 5,210,784	13.9%
Operating Expenses	4,888,313	3,573,198	6,675,651	7,920,554	6,255,833	(419,818)	-6.3%
Capital Outlay	179,725	319,998	545,580	532,997	92,000	(453,580)	-83.1%
Total Expenditures	\$ 41,944,291	\$ 33,359,774	\$ 44,615,061	\$ 51,421,491	\$ 48,952,447	\$ 4,337,386	9.7%
Fire Administration							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 2,230,793	\$ 1,667,062	\$ 2,262,476	\$ 3,359,574	\$ 3,362,132	\$ 1,099,656	48.6%
Operating Expenses	1,075,742	603,948	1,443,218	1,663,819	1,242,512	(200,706)	-13.9%
Capital Outlay	39,184	\$12,446.20	69,500	216,000	-	(69,500)	-100.0%
Total Expenditures	\$ 3,345,719	\$ 2,283,456	\$ 3,775,194	\$ 5,239,393	\$ 4,604,644	\$ 829,450	22.0%
Fire Operations							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 26,215,329	\$ 21,804,871	\$ 28,049,781	\$ 34,027,967	\$33,854,252	\$ 5,804,471	20.7%
Operating Expenses	3,215,778	2,516,833	4,530,252	5,528,329	4,493,771	(36,481)	-0.8%
Capital Outlay	90,890	307,552	372,080	219,265	75,000	(297,080)	-79.8%
Total Expenditures	\$ 29,521,997	\$ 24,629,257	\$ 32,952,113	\$ 39,775,561	\$ 38,423,023	\$ 5,470,910	16.6%
Emergency Management							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 171,551	\$ 121,274	\$ 169,297	\$ 182,562	\$ 183,404	\$ 14,107	8.3%
Operating Expenses	89,920	41,506	98,751	97,409	73,882	(24,869)	-25.2%
Capital Outlay	-	-	64,000	24,000	-	(64,000)	-100.0%
Total Expenditures	\$ 261,471	\$ 162,780	\$ 332,048	\$ 303,971	\$ 257,286	\$ (74,762)	-22.5%

Fire Safety								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 1,942,068	\$ 1,610,696	\$ 2,214,803	\$ 2,511,974	\$ 2,367,948	\$ 153,145	6.9%	
Operating Expenses	182,655	184,859	275,294	375,655	246,350	(28,944)	-10.5%	
Capital Outlay	49,651	-	40,000	40,000	-	(40,000)	-100.0%	
Total Expenditures	\$ 2,174,375	\$ 1,795,555	\$ 2,530,097	\$ 2,927,629	\$ 2,614,298	\$ 84,201	3.3%	

Ocean Rescue								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 1,975,719	\$ 1,767,997	\$ 2,108,451	\$ 2,885,863	\$ 2,836,878	\$ 728,427	34.5%	
Operating Expenses	\$140,708.57	140,120	203,480	255,342	199,318	(4,162)	-2.0%	
Capital Outlay	-	-	-	33,732	17,000	17,000	N/A	
Total Expenditures	\$ 2,116,428	\$ 1,908,117	\$ 2,311,931	\$ 3,174,937	\$ 3,053,196	\$ 741,265	32.1%	

Highland Beach								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 4,340,793	\$ 2,494,677	\$ 2,589,022	\$ -	\$ -	\$ (2,589,022)	-100.0%	
Operating Expenses	183,508	85,931	124,656	-	-	(124,656)	-100.0%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 4,524,301	\$ 2,580,609	\$ 2,713,678	\$ -	\$ -	\$ (2,713,678)	-100.0%	

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$5.2K or 13.9 % due to retirement termination and 1/3 payouts, current collective bargaining agreement salary increases, overtime, standard merit increases, and assumed increases in benefit rates and healthcare premiums.
- ◆ **Operating Expenses** decrease by \$420K or 6.3% due to budget adjustments in operational expenses by \$120K, membership subscriptions by \$200K, and training and travel by \$100K as well as Highland Beach's contract termination in FY 2024.
- ◆ **Capital Outlay** decreases by \$454K or 83.1% due to reductions in capital outlay items in FY 2025.

Program: Fire Administration

The Administration Program provides leadership and direction for administrative, managerial, budgetary, logistical, support, and planning activities for departmental operations. Activities include approval and processing of all purchases, preparation and administration of the annual budget; coordination and supervision of preventive maintenance for the fire and rescue apparatus fleet; coordination of departmental facility maintenance; coordination of ISO classification and Professional Standards, Fire Safety Inspection Fee program, and coordination of other employee assistance activities and functions. Fire Administration is charged with maintaining the Commission on Fire Accreditation International's (CFAI) accreditation status. This involves an ongoing review of all the benchmarks that provide measurable data on our performance and allows for continuous improvement.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Provide logistical and support services to the members of the Fire Rescue Department and to ensure Department facilities and vehicles are maintained in a state of readiness.

Objective: (1) To provide proper inventory control and delivery of emergency medical and station supplies to maintain a proper state of operational readiness. (2) To facilitate the repair and maintenance of facilities with Public Works.

Number of supplies by unit delivered	64,854	65,500	65,500
Number of transfers from main supply inventory to stations	1,098	1,100	1,100
Number of station repair notices processed	386	400	400

*Citywide COVID 19 supplies

Goal: Be responsive to all customer and citizen needs by identifying appropriate service levels through interaction with citizens and other local government departments. Maintain a high level of compliance with industry standards.

Objective: Secure and maintain stated levels of recognition and compliance with Insurance Services Office (ISO); Fire Accreditation standards; State of Florida Emergency Medical Services Inspections; and State/County Hazardous Materials Team compliance.

ISO Public Protection Classification	Class 1	Class 1	Class 1
State EMS Compliance Inspection Outcomes	100%	100%	100%
State/County HazMat Inspection Compliance	100%	100%	100%
CPSE Fire Accreditation	100%	100%	100%

Goal: Enhance Fire Rescue Department Revenues.

Objective: Develop additional revenue streams to off-set the overall fire department budget. This includes contractual services provided to other municipalities, fees for service, grants, and donations.

Total dollar value of all department revenue	\$11,217,915	\$11,217,915	\$11,217,915
Percent of total budget off-set by contracts, fees, grants, etc.	27%	27%	27%

Staffing Levels	22-23	23-24	24-25
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
*Chief Officer Non-Shift (Division Chief Logistics, Training, & EMS)	2	2	3
Budget Coordinator	1	1	1
*Administrative Assistant	1	1	2
Executive Administrative Assistant	1	1	1
Logistics Technician	1	2	2
Fire Technology Manager	1	1	1
*Captain Non-Shift (Logistics, Fire Training, EMS Training, Special Ops Training)	2	2	4
Data Analyst (Reclassified Fire Safety Admin. Asst. Position)	0	1	1
Total	12	13	17

* FY24-25 the Training Division was moved from Operations to Administrations. This includes the Division Chief, Administrative Assistant, and two non-shift Captains.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 000 - Administration								
Activity 522 - Fire Control								
<i>Personnel Services</i>								
001-22-000-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,376,430.94	1,043,594.38	1,357,798.00	2,294,928.00	2,294,928.00	937,130.00	69
001-22-000-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	3,435.45	26,173.37	35,513.00	.00	.00	(35,513.00)	(100)
001-22-000-522.14-10	Overtime Overtime /Call-Out Pay	2,322.90	1,397.66	.00	.00	.00	.00	
001-22-000-522.14-30	Overtime Special Events	.00	1,053.50	.00	.00	.00	.00	
001-22-000-522.15-40	Special Pay Educational/Certification	20,590.00	10,200.00	12,360.00	13,560.00	13,560.00	1,200.00	10
001-22-000-522.21-10	FICA Taxes Employer FICA	101,117.29	79,307.76	105,453.00	171,549.00	171,549.00	66,096.00	63
001-22-000-522.22-10	Retirement Contributions General Employees Retirement	25,942.00	37,396.17	27,776.00	30,547.00	33,105.00	5,329.00	19
001-22-000-522.22-20	Retirement Contributions ICMA Contributions	24,751.99	19,632.88	26,729.00	32,797.00	32,797.00	6,068.00	23
001-22-000-522.22-40	Retirement Contributions Police & Fire Retirement	456,215.00	265,533.25	465,386.00	551,556.00	551,556.00	86,170.00	19
001-22-000-522.22-60	Retirement Contributions Retiree Health Trust	15,250.51	15,746.49	16,630.00	16,258.00	16,258.00	(372.00)	(2)
001-22-000-522.23-10	Life & Health Insurance Health Insurance	168,049.67	137,279.09	187,218.00	211,128.00	211,128.00	23,910.00	13
001-22-000-522.23-20	Life & Health Insurance Life Insurance	13,301.14	10,985.38	2,628.00	13,040.00	13,040.00	10,412.00	396
001-22-000-522.23-30	Life & Health Insurance Disability Insurance	3,179.88	2,479.79	3,148.00	4,374.00	4,374.00	1,226.00	39
001-22-000-522.24-10	Workers Compensation Workers Compensation	19,574.04	15,869.97	21,160.00	19,058.00	19,058.00	(2,102.00)	(10)
001-22-000-522.25-10	Other Employee Benefits Unemployment Compensation	394.62	317.01	421.00	455.00	455.00	34.00	8
001-22-000-522.27-10	Other Employee Benefits Employee Assistance Program	237.85	94.84	256.00	324.00	324.00	68.00	27
<i>Personnel Services Totals</i>		\$2,230,793.28	\$1,667,061.54	\$2,262,476.00	\$3,359,574.00	\$3,362,132.00	\$1,099,656.00	49%
<i>Operating Expenditures/Expenses</i>								
001-22-000-522.31-90	Professional Services Other Professional Services	242,401.19	243,632.77	261,443.00	316,150.00	316,150.00	54,707.00	21
001-22-000-522.34-90	Other Contractual Services Other Contractual Services	37,765.12	19,792.20	18,483.00	2,160.00	2,160.00	(16,323.00)	(88)
001-22-000-522.40-10	Travel & Per Diem Travel & Training	10,426.96	12,592.09	52,940.00	62,940.00	30,000.00	(22,940.00)	(43)
001-22-000-522.40-20	Travel & Per Diem Non-Employee Travel	.00	.00	.00	7,998.00	7,998.00	7,998.00	
001-22-000-522.42-10	Freight & Postage Services Postage	1,668.74	1,545.22	2,000.00	2,000.00	2,000.00	.00	
001-22-000-522.42-20	Freight & Postage Services Express Charges / Messenger	240.98	152.37	600.00	600.00	600.00	.00	
001-22-000-522.43-10	Utility Services Electricity	114,873.78	79,383.22	124,281.00	136,709.00	136,709.00	12,428.00	10
001-22-000-522.43-15	Utility Services Water & Sewer	28,240.63	27,531.78	25,314.00	38,723.00	38,723.00	13,409.00	53
001-22-000-522.43-20	Utility Services Irrigation Water	28,622.57	20,392.07	35,506.00	40,236.00	40,236.00	4,730.00	13



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 000 - Administration								
Activity 522 - Fire Control								
<i>Operating Expenditures/Expenses</i>								
001-22-000-522.43-25	Utility Services Stormwater Assessment Fee	.00	4,008.00	4,008.00	4,690.00	4,690.00	682.00	17
001-22-000-522.43-35	Utility Services Waste Collection & Disposal	5,689.94	7,992.00	5,690.00	5,931.00	5,931.00	241.00	4
001-22-000-522.43-40	Utility Services Gas	15,481.24	9,674.20	9,790.00	16,243.00	16,243.00	6,453.00	66
001-22-000-522.44-11	Rentals & Leases Building Rental / Lease	1,256.20	1,586.98	2,000.00	102,000.00	2,000.00	.00	
001-22-000-522.44-45	Rentals & Leases Vehicle Rental / Garage	43,250.04	52,132.50	69,510.00	55,030.00	48,102.00	(21,408.00)	(31)
001-22-000-522.45-10	Insurance General Liability	32,234.04	26,085.78	34,781.00	54,329.00	34,781.00	.00	
001-22-000-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	45,612.40	12,867.75	36,200.00	27,000.00	22,100.00	(14,100.00)	(39)
001-22-000-522.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	9,493.20	1,184.68	18,000.00	18,000.00	5,000.00	(13,000.00)	(72)
001-22-000-522.46-15	Repair and Maintenance Service Equipment Maintenance	41,105.09	36,423.28	53,135.00	58,100.00	50,000.00	(3,135.00)	(6)
001-22-000-522.46-20	Repair and Maintenance Service Building Maintenance	12,092.38	4,852.31	22,200.00	37,600.00	15,000.00	(7,200.00)	(32)
001-22-000-522.46-40	Repair and Maintenance Service Other Repair Maintenance	6,406.61	2,711.51	5,000.00	5,000.00	5,000.00	.00	
001-22-000-522.47-10	Printing & Binding Printing & Binding	6,765.02	1,078.40	6,000.00	5,000.00	5,000.00	(1,000.00)	(17)
001-22-000-522.48-16	Promotional Activities Employee Recognition Awards	2,600.16	1,069.72	4,500.00	4,500.00	1,500.00	(3,000.00)	(67)
001-22-000-522.48-17	Promotional Activities Refreshment / Food / Meetings	17,045.19	6,683.43	24,900.00	28,900.00	12,000.00	(12,900.00)	(52)
001-22-000-522.49-50	Other Current Charges Advertising	246.00	416.42	1,000.00	1,000.00	1,000.00	.00	
001-22-000-522.49-90	Other Current Charges Other Current Charges	.00	.00	.00	240.00	240.00	240.00	
001-22-000-522.51-10	Office Supplies Stationery, Paper, Forms	20,129.61	11,585.01	20,280.00	20,280.00	20,280.00	.00	
001-22-000-522.51-20	Office Supplies Office Equipment < \$5,000	3,968.30	19,708.79	48,000.00	74,000.00	26,000.00	(22,000.00)	(46)
001-22-000-522.52-10	Operating Supplies Fuel & Lube	33,100.34	22,947.20	32,900.00	28,100.00	25,400.00	(7,500.00)	(23)
001-22-000-522.52-20	Operating Supplies General Operating Supplies	25,159.32	15,142.47	24,840.00	29,200.00	23,600.00	(1,240.00)	(5)
001-22-000-522.52-27	Operating Supplies Equipment < \$5,000	87,640.42	27,380.84	72,186.00	77,426.00	70,000.00	(2,186.00)	(3)
001-22-000-522.52-33	Operating Supplies Uniform / Linen Service	2,075.90	11,396.56	23,966.75	13,900.00	13,900.00	(10,066.75)	(42)
001-22-000-522.52-36	Operating Supplies Janitorial Supplies	22,173.76	20,155.53	36,000.00	36,000.00	36,000.00	.00	
001-22-000-522.54-10	Books Pubs Subs & Memberships Books & Publications	104.80	.00	.00	.00	.00	.00	
001-22-000-522.54-11	Books Pubs Subs & Memberships Subscriptions	157,146.30	137,205.91	332,205.00	316,015.00	200,000.00	(132,205.00)	(40)
001-22-000-522.54-13	Books Pubs Subs & Memberships Memberships	6,205.00	3,307.00	8,149.00	8,169.00	8,169.00	20.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 000 - Administration								
Activity 522 - Fire Control								
<i>Operating Expenditures/Expenses</i>								
001-22-000-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	10,114.20	5,892.70	17,150.00	21,650.00	8,000.00	(9,150.00)	(53)
001-22-000-522.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	4,406.77	1,115.46	10,260.00	8,000.00	8,000.00	(2,260.00)	(22)
<i>Operating Expenditures/Expenses Totals</i>		\$1,075,742.20	\$849,626.15	\$1,443,217.75	\$1,663,819.00	\$1,242,512.00	(\$200,705.75)	(14%)
<i>Capital Outlay</i>								
001-22-000-522.64-20	Machinery & Equipment Automotive	39,184.00	13,864.23	48,000.00	50,000.00	.00	(48,000.00)	(100)
001-22-000-522.64-90	Machinery & Equipment Other Machinery / Equipment	.00	12,446.20	21,500.00	166,000.00	.00	(21,500.00)	(100)
<i>Capital Outlay Totals</i>		\$39,184.00	\$26,310.43	\$69,500.00	\$216,000.00	\$0.00	(\$69,500.00)	(100%)
Activity 522 - Fire Control Totals		\$3,345,719.48	\$2,542,998.12	\$3,775,193.75	\$5,239,393.00	\$4,604,644.00	\$829,450.25	22%
Division 000 - Administration Totals		\$3,345,719.48	\$2,542,998.12	\$3,775,193.75	\$5,239,393.00	\$4,604,644.00	\$829,450.25	22%

Program: Fire Operations

The Operations Division is responsible for providing and supporting emergency response to medical incidents, fire incidents, special operations, natural and man-made disasters. The Division's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. All services are designed to improve the quality of life in Delray Beach and neighboring contract communities. Activities include providing advanced or basic life support and transportation for medical emergencies, confining and extinguishing; structure, vehicle, brush, and trash fires; special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication, and technical rescue. The Division also performs inspections of fire hydrants and provides public education in CPR and AED use, stroke prevention, diabetes awareness, fall prevention, Covid vaccinations for all residents and city employees, fire safety and hazardous materials training. Delray Beach Fire Rescue operates a State of Florida Haz Mat/WMD Team as part of the Regional Domestic Security Task Force in Region 7 and is one of four county-wide Regional Haz Mat Teams working jointly with Boca Raton Fire-Rescue.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Protect life and property in the community through timely and effective emergency responses.

Objective: To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	14,178	14,300	14,500
EMS Patient transports	8,089	8,400	8,600
Fire suppression and related responses	2,889	2,900	3,000
Actual number of fires	278	300	300
Total property loss (Estimated)	\$1,290,000	\$1,250,000	\$1,250,000
Emergency incident response time (average in minutes)	6:14	6:00	6:00
Minimum daily staffing level	39	39	33

Goal: Provide career development, education, and training for personnel to meet future challenges and issues that will impact the City.

Objective: To provide 20 hours of in-service training each month to all employees in the division while on duty.

Total hours of in-service and technical training	65,571	65,000	65,000
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Staffing Levels	22-23	23-24	24-25
Assistant Fire Chief	1	1	1
*Chief Officer Non-Shift (Division Chief-Training, Safety, EMS, and Special Operations)	1	1	0
Battalion Chief	4	4	4
Captain-Shift	20	20	24
*Captain non-shift	2	2	0
Lieutenant/Paramedic	21	21	22
Driver Engineers	23	23	24
Firefighter/Paramedic (includes 3 New FF/Paramedics)	69	69	67
Firefighter/EMT	2	8	2
*Administrative Assistant	2	2	1
Total	141	146	145

* FY24-25 the Training Division was moved from Operations to Administrations. This includes the Division Chief, Administrative Assistant, and two non-shift Captains.

Add additional personnel for end of contract with HB-May 2024.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 150 - Operations								
Activity 526 - Ambulance & Rescue Services								
<i>Personnel Services</i>								
001-22-150-526.12-10	Regular Salaries/Wages Regular Salaries/Wages	11,765,630.07	10,007,217.27	13,655,620.00	16,668,040.00	16,668,040.00	3,012,420.00	22
001-22-150-526.12-20	Regular Salaries/Wages Holiday Pay	376,599.29	333,998.18	595,433.00	719,633.00	719,633.00	124,200.00	21
001-22-150-526.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	53,178.27	122,874.67	23,734.00	58,312.00	58,312.00	34,578.00	146
001-22-150-526.14-10	Overtime Overtime /Call-Out Pay	3,447,728.52	2,269,182.53	1,794,746.00	2,283,941.00	2,283,941.00	489,195.00	27
001-22-150-526.14-30	Overtime Special Events	10,136.89	113,294.90	140,400.00	247,063.00	150,000.00	9,600.00	7
001-22-150-526.15-40	Special Pay Educational/Certification	402,594.80	280,674.44	498,960.00	540,000.00	540,000.00	41,040.00	8
001-22-150-526.15-60	Special Pay Other Taxable Pay	19,123.68	51,845.51	35,028.00	48,982.00	.00	(35,028.00)	(100)
001-22-150-526.21-10	FICA Taxes Employer FICA	1,169,362.98	956,472.90	1,247,118.00	1,642,582.00	1,578,966.00	331,848.00	27
001-22-150-526.22-10	Retirement Contributions General Employees Retirement	7,876.00	9,250.59	8,433.00	9,274.00	10,050.00	1,617.00	19
001-22-150-526.22-20	Retirement Contributions ICMA Contributions	27,825.39	21,468.47	27,818.00	33,055.00	33,055.00	5,237.00	19
001-22-150-526.22-40	Retirement Contributions Police & Fire Retirement	6,476,716.00	5,564,612.65	7,019,664.00	8,681,596.00	8,667,745.00	1,648,081.00	23
001-22-150-526.22-60	Retirement Contributions Retiree Health Trust	384,603.13	426,419.41	450,345.00	472,781.00	497,492.00	47,147.00	10
001-22-150-526.23-10	Life & Health Insurance Health Insurance	1,772,558.57	1,405,030.15	2,224,516.00	2,301,863.00	2,277,152.00	52,636.00	2
001-22-150-526.23-20	Life & Health Insurance Life Insurance	18,641.83	13,315.96	20,283.00	28,910.00	28,910.00	8,627.00	43
001-22-150-526.23-30	Life & Health Insurance Disability Insurance	28,433.22	24,318.94	32,037.00	42,378.00	42,378.00	10,341.00	32
001-22-150-526.24-10	Workers Compensation Workers Compensation	247,371.00	200,562.75	267,417.00	240,858.00	289,879.00	22,462.00	8
001-22-150-526.25-10	Other Employee Benefits Unemployment Compensation	4,352.22	3,320.08	5,110.00	5,080.00	5,080.00	(30.00)	(1)
001-22-150-526.27-10	Other Employee Benefits Employee Assistance Program	2,596.86	1,011.94	3,119.00	3,619.00	3,619.00	500.00	16
<i>Personnel Services Totals</i>		\$26,215,328.72	\$21,804,871.34	\$28,049,781.00	\$34,027,967.00	\$33,854,252.00	\$5,804,471.00	21%
<i>Operating Expenditures/Expenses</i>								
001-22-150-526.31-90	Professional Services Other Professional Services	95,965.11	51,867.00	174,965.00	105,000.00	105,000.00	(69,965.00)	(40)
001-22-150-526.40-10	Travel & Per Diem Travel & Training	56,468.85	37,266.78	77,119.00	99,755.00	49,755.00	(27,364.00)	(35)
001-22-150-526.40-20	Travel & Per Diem Non-Employee Travel	57.00	.00	2,305.00	2,715.00	.00	(2,305.00)	(100)
001-22-150-526.44-45	Rentals & Leases Vehicle Rental / Garage	448,569.96	806,519.97	1,075,360.00	1,629,330.00	1,424,198.00	348,838.00	32
001-22-150-526.45-10	Insurance General Liability	487,275.84	394,330.59	525,774.00	821,279.00	525,774.00	.00	
001-22-150-526.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	370,874.81	284,824.69	475,208.00	467,400.00	461,000.00	(14,208.00)	(3)
001-22-150-526.46-15	Repair and Maintenance Service Equipment Maintenance	71,471.51	107,845.12	194,958.97	141,085.00	141,085.00	(53,873.97)	(28)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 150 - Operations								
Activity 526 - Ambulance & Rescue Services								
<i>Operating Expenditures/Expenses</i>								
001-22-150-526.46-40	Repair and Maintenance Service Other Repair Maintenance	3,813.96	2,839.92	5,000.00	5,000.00	5,000.00	.00	
001-22-150-526.48-15	Promotional Activities Special Events	1,234.81	.00	.00	.00	.00	.00	
001-22-150-526.49-90	Other Current Charges Other Current Charges	9,805.00	1,225.00	2,085.00	12,000.00	12,000.00	9,915.00	476
001-22-150-526.49-95	Other Current Charges Unreconciled CC Charges	35.99	.00	.00	.00	.00	.00	
001-22-150-526.52-10	Operating Supplies Fuel & Lube	158,590.59	110,401.21	186,930.00	177,730.00	175,430.00	(11,500.00)	(6)
001-22-150-526.52-15	Operating Supplies EMS Supplies	391,047.14	218,908.10	512,755.09	512,755.00	450,000.00	(62,755.09)	(12)
001-22-150-526.52-20	Operating Supplies General Operating Supplies	75,610.61	25,620.12	85,305.00	96,305.00	85,305.00	.00	
001-22-150-526.52-27	Operating Supplies Equipment < \$5,000	466,337.51	120,214.84	221,812.72	223,537.00	221,813.00	.28	
001-22-150-526.52-31	Operating Supplies Protective Gear	152,185.58	46,694.65	289,050.00	455,325.00	300,000.00	10,950.00	4
001-22-150-526.52-33	Operating Supplies Uniform / Linen Service	118,848.59	177,284.31	267,163.13	241,193.00	200,193.00	(66,970.13)	(25)
001-22-150-526.54-10	Books Pubs Subs & Memberships Books & Publications	.00	751.00	1,000.00	2,500.00	1,000.00	.00	
001-22-150-526.54-11	Books Pubs Subs & Memberships Subscriptions	2,343.50	7,677.00	6,950.00	6,450.00	6,450.00	(500.00)	(7)
001-22-150-526.54-13	Books Pubs Subs & Memberships Memberships	1,220.00	1,375.00	2,956.00	2,956.00	2,345.00	(611.00)	(21)
001-22-150-526.54-30	Books Pubs Subs & Memberships Training & Education Costs	292,520.98	115,355.39	347,175.00	428,654.00	276,623.00	(70,552.00)	(20)
001-22-150-526.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	11,501.14	14,804.49	75,580.00	96,560.00	50,000.00	(25,580.00)	(34)
001-22-150-526.54-90	Books Pubs Subs & Memberships Other Books/Membership Costs	.00	.00	800.00	800.00	800.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$3,215,778.48	\$2,525,805.18	\$4,530,251.91	\$5,528,329.00	\$4,493,771.00	(\$36,480.91)	(1%)
<i>Capital Outlay</i>								
001-22-150-526.64-11	Machinery & Equipment Computer Equipment	.00	75,000.00	75,000.00	75,000.00	75,000.00	.00	
001-22-150-526.64-90	Machinery & Equipment Other Machinery / Equipment	90,890.06	232,552.18	297,080.00	144,265.00	.00	(297,080.00)	(100)
	<i>Capital Outlay Totals</i>	\$90,890.06	\$307,552.18	\$372,080.00	\$219,265.00	\$75,000.00	(\$297,080.00)	(80%)
Activity 526 - Ambulance & Rescue Services Totals		\$29,521,997.26	\$24,638,228.70	\$32,952,112.91	\$39,775,561.00	\$38,423,023.00	\$5,470,910.09	17%
Division 150 - Operations Totals		\$29,521,997.26	\$24,638,228.70	\$32,952,112.91	\$39,775,561.00	\$38,423,023.00	\$5,470,910.09	17%

Program: Emergency Management

The Emergency Management Program is authorized by Chapter 95 of the Delray Beach Code of Ordinances. Activities include: the mitigation of, preparation for, response to, and recovery from any condition which threatens or adversely affects public health, safety or security and which is, or threatens to be, beyond the control of those public and private agencies normally responsible for the management of such condition, resulting from an act or imminent threatened act of war, civil disturbance, terrorism, mob or other acts of violence; from conflagration, explosion, hazardous materials incident or release; from a weather event such as a flood, hurricane or tornado; from a disruption in the City's utility system; or from any other cause. The Emergency Management Division will be responsible for the City's Emergency Operations Plan, ICS course delivery, review and development of departmental Comprehensive Emergency Management Plan (CEMP), Continuity of Operations Plan (COOP), participation in countywide and regional preparedness, annual hurricane exercise, and the City's overall preparedness.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide a City readiness plan to address various types of major emergencies and disasters.

Objective: Conduct an annual review of the City's Hurricane Plan.

Annual Review of City's Hurricane Plan	1	1	1
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Objective: To maintain and conduct an annual exercise at the emergency operations center to facilitate the management, communications and control of emergency conditions.

Annual exercise	2	2	2
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Goal: To provide career development, education, and training for personnel to meet future challenges and issues that will impact the City pertaining to emergency management.

Objective: To provide training to City employees with Emergency Management responsibilities.

Governor's Hurricane Conference Attendees	1	1	2
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Staffing Levels	22-23	23-24	24-25
Emergency Manager	1	1	1
FTE	.06	.06	.06
TOTAL	1.06	1.06	1.06



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 160 - Emergency Management								
Activity 525 - Emergency & Disaster Relief Svcs								
<i>Personnel Services</i>								
001-22-160-525.12-10	Regular Salaries/Wages Regular Salaries/Wages	128,380.32	92,168.00	130,389.00	141,340.00	141,340.00	10,951.00	8
001-22-160-525.13-10	Other Salaries/ Wages Part Time Wages	.00	.00	2,300.00	2,300.00	2,300.00	.00	
001-22-160-525.14-10	Overtime Overtime /Call-Out Pay	8,195.36	.00	.00	.00	.00	.00	
001-22-160-525.21-10	FICA Taxes Employer FICA	9,957.58	6,599.75	10,151.00	10,989.00	10,989.00	838.00	8
001-22-160-525.22-10	Retirement Contributions General Employees Retirement	8,538.00	9,837.04	9,142.00	10,054.00	10,896.00	1,754.00	19
001-22-160-525.23-10	Life & Health Insurance Health Insurance	14,954.42	11,474.67	15,702.00	16,240.00	16,240.00	538.00	3
001-22-160-525.23-20	Life & Health Insurance Life Insurance	288.00	216.00	288.00	380.00	380.00	92.00	32
001-22-160-525.23-30	Life & Health Insurance Disability Insurance	296.16	226.39	312.00	338.00	338.00	26.00	8
001-22-160-525.24-10	Workers Compensation Workers Compensation	885.00	717.75	957.00	862.00	862.00	(95.00)	(10)
001-22-160-525.25-10	Other Employee Benefits Unemployment Compensation	35.04	26.28	35.00	35.00	35.00	.00	
001-22-160-525.27-10	Other Employee Benefits Employee Assistance Program	21.12	8.01	21.00	24.00	24.00	3.00	14
<i>Personnel Services Totals</i>		\$171,551.00	\$121,273.89	\$169,297.00	\$182,562.00	\$183,404.00	\$14,107.00	8%
<i>Operating Expenditures/Expenses</i>								
001-22-160-525.34-90	Other Contractual Services Other Contractual Services	36,850.00	32,725.00	37,995.00	32,725.00	32,725.00	(5,270.00)	(14)
001-22-160-525.40-10	Travel & Per Diem Travel & Training	1,112.00	853.45	4,525.00	5,000.00	4,525.00	.00	
001-22-160-525.44-45	Rentals & Leases Vehicle Rental / Garage	3,219.96	2,414.97	3,220.00	5,000.00	4,371.00	1,151.00	36
001-22-160-525.45-10	Insurance General Liability	3,501.96	2,833.47	3,778.00	5,901.00	3,778.00	.00	
001-22-160-525.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	.00	.00	2,600.00	1,350.00	1,350.00	(1,250.00)	(48)
001-22-160-525.46-40	Repair and Maintenance Service Other Repair Maintenance	35,004.00	.00	.00	.00	.00	.00	
001-22-160-525.52-10	Operating Supplies Fuel & Lube	.00	.00	2,000.00	1,500.00	1,500.00	(500.00)	(25)
001-22-160-525.52-20	Operating Supplies General Operating Supplies	4,996.00	89.00	4,500.00	4,500.00	1,200.00	(3,300.00)	(73)
001-22-160-525.52-33	Operating Supplies Uniform / Linen Service	3,160.00	997.50	1,000.00	1,000.00	1,000.00	.00	
001-22-160-525.54-11	Books Pubs Subs & Memberships Subscriptions	885.50	933.00	6,103.00	7,403.00	7,403.00	1,300.00	21
001-22-160-525.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	195.00	195.00	195.00	.00	
001-22-160-525.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,190.66	660.00	27,335.00	27,335.00	10,335.00	(17,000.00)	(62)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 160 - Emergency Management								
Activity 525 - Emergency & Disaster Relief Svcs								
<i>Operating Expenditures/Expenses</i>								
001-22-160-525.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	.00	.00	5,500.00	5,500.00	5,500.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$89,920.08	\$41,506.39	\$98,751.00	\$97,409.00	\$73,882.00	(\$24,869.00)	(25%)
<i>Capital Outlay</i>								
001-22-160-525.64-20	Machinery & Equipment Automotive	.00	29,965.00	40,000.00	.00	.00	(40,000.00)	(100)
001-22-160-525.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	24,000.00	24,000.00	.00	(24,000.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$29,965.00	\$64,000.00	\$24,000.00	\$0.00	(\$64,000.00)	(100%)
Activity 525 - Emergency & Disaster Relief Svcs Totals		\$261,471.08	\$192,745.28	\$332,048.00	\$303,971.00	\$257,286.00	(\$74,762.00)	(23%)
Division 160 - Emergency Management Totals		\$261,471.08	\$192,745.28	\$332,048.00	\$303,971.00	\$257,286.00	(\$74,762.00)	(23%)

Program: Fire Safety

The Fire Safety Division provides engineering, education, and enforcement services to reduce life and property losses from fires and other emergencies. Engineering service utilizes a permit and plans review process for new construction, renovation, and hazardous activities. Educational programs are provided to residents of all ages on topics such as fire safety, accident prevention, and disaster preparedness. In addition, technical in-service training is provided to personnel assigned to Operations. Enforcement responsibilities are accomplished through inspections of new and existing commercial, industrial, and multi-family residential occupancies. The Fire Safety Division also investigates the cause and origin of fire incidents in order to prosecute arsonists and/or identify faulty products or procedures.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Require all buildings to be in compliance with the appropriate Local and State fire codes.

Objective: (1) To provide technical fire and life safety annual inspections for commercial and multi-family buildings located within the City of Delray Beach, Towns of Highland Beach and Gulf Stream; (2) provide plan review for new construction, renovation, and hazardous activities projects in a timely manner; and (3) provide public education/ community outreach through open house events held at area Fire Stations.

Fire safety inspections and re-inspections	10,529	10,500	10,300
Code violations identified	2,967	2,500	2,500
% corrected within 90 days	90%	90%	90%
New construction plans reviewed	680	680	730

Goal: Reduce preventable and intentional fires in the city.

Objective: (1) To promptly investigate fires of a suspicious or undetermined origin; and (2) to prevent loss of life from fire and fire-related injuries.

Fire cause/origin investigations	25	30	30
Investigation response time (minutes)	20	20	20
Loss of Life from fire	1	0	0
Civilian/Firefighter Injuries from fire incidents	2	2	0

Goal: Educate the community on methods of reducing preventable deaths, injuries, and property loss through public education instructional programs, teacher training in schools, and adult group presentations throughout the community.

Objective: (1) To participate in various community education programs in order to teach the citizens of the community how to be prepared in an emergency situation. (2) To provide outreach programs to citizens on fire safety, injury prevention, drowning prevention, and hurricane preparedness; and (3) to provide technical training to Division personnel.

Public health and wellness education events	200	225	225
Public health and wellness education attendees	7,000	7,750	7,750

Goal: Provide career development, education and training for personnel to meet future challenges and issues that will impact the City. Maintain pro-active recruitment programs to attract and retain high quality professional staff.

Objective: Provide effective leadership and team development programs for all employees at least once per year to improve department operations and service quality.

Total hours of in-service and technical training	1,200	1,200	1,200
Percentage of authorized staffing filled	100%	100%	100%

Goal: To provide training and information to our Community Emergency Response Teams (CERT).

Objective: To maintain skills and facilitate management of CERT volunteers.

CERT Refresher classes	3	3	3
CERT training classes (new participants)	3	3	3

Goal: Meet the requirement of City Ordinance Chapter 96, Sec. 96.02 of inspecting all buildings, with the exception of single-family homes and fee simple townhomes annually.

Objective: Create a fire safe city by conducting annual fire inspections to all required building in the City of Delray Beach and the Towns of Highland Beach and Gulf Stream.

Total number of annual inspections performed	4,945	5,005	4,800
Fire inspection fees collected	\$875,000	\$872,000	\$850,000
Percentage of fees billed vs collected	90%	90%	90%

Staffing Levels	22-23	23-24	24-25
Assistant Fire Chief	1	1	1
Chief Officer Non-Shift	1	1	1
*Captain Inspector	4	4	4
Administrative Assistant	2	1	1
Public Education Specialist	1	1	1
Fire & Life Safety Inspector (Civilian)	<u>3</u>	<u>3</u>	<u>3</u>
Total	12	12	11

**CRA pays for one Captain Inspector*

**Building Department pays for 40% of Captain (Camera-Plan Review)*



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 170 - Safety								
Activity 522 - Fire Control								
<i>Personnel Services</i>								
001-22-170-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,118,055.75	890,729.56	1,215,064.00	1,358,837.00	1,358,837.00	143,773.00	12
001-22-170-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	820.72	35,864.80	28,282.00	.00	.00	(28,282.00)	(100)
001-22-170-522.14-10	Overtime Overtime /Call-Out Pay	63,912.52	72,855.42	132,500.00	161,500.00	65,128.00	(67,372.00)	(51)
001-22-170-522.14-30	Overtime Special Events	1,815.05	18,234.22	39,000.00	89,000.00	39,000.00	.00	
001-22-170-522.15-40	Special Pay Educational/Certification	38,324.00	18,090.00	23,160.00	29,160.00	29,160.00	6,000.00	26
001-22-170-522.21-10	FICA Taxes Employer FICA	85,816.36	72,667.74	110,386.00	125,410.00	125,410.00	15,024.00	14
001-22-170-522.22-10	Retirement Contributions General Employees Retirement	23,789.00	21,590.62	25,471.00	28,012.00	30,358.00	4,887.00	19
001-22-170-522.22-20	Retirement Contributions ICMA Contributions	9,397.36	7,216.51	9,784.00	11,101.00	11,101.00	1,317.00	13
001-22-170-522.22-40	Retirement Contributions Police & Fire Retirement	396,233.00	305,290.05	404,198.00	479,038.00	479,038.00	74,840.00	19
001-22-170-522.22-60	Retirement Contributions Retiree Health Trust	23,451.48	24,214.38	25,573.00	25,001.00	25,001.00	(572.00)	(2)
001-22-170-522.23-10	Life & Health Insurance Health Insurance	153,946.65	122,573.10	172,724.00	177,570.00	177,570.00	4,846.00	3
001-22-170-522.23-20	Life & Health Insurance Life Insurance	1,967.00	1,537.02	2,097.00	2,777.00	2,777.00	680.00	32
001-22-170-522.23-30	Life & Health Insurance Disability Insurance	2,589.85	2,132.52	2,840.00	3,257.00	3,257.00	417.00	15
001-22-170-522.24-10	Workers Compensation Workers Compensation	21,372.00	17,327.97	23,104.00	20,809.00	20,809.00	(2,295.00)	(10)
001-22-170-522.25-10	Other Employee Benefits Unemployment Compensation	361.35	286.06	385.00	385.00	385.00	.00	
001-22-170-522.27-10	Other Employee Benefits Employee Assistance Program	216.03	86.30	235.00	117.00	117.00	(118.00)	(50)
<i>Personnel Services Totals</i>		\$1,942,068.12	\$1,610,696.27	\$2,214,803.00	\$2,511,974.00	\$2,367,948.00	\$153,145.00	7%
<i>Operating Expenditures/Expenses</i>								
001-22-170-522.40-10	Travel & Per Diem Travel & Training	4,226.40	6,717.88	11,305.00	27,726.00	7,584.00	(3,721.00)	(33)
001-22-170-522.44-45	Rentals & Leases Vehicle Rental / Garage	36,600.00	25,807.50	34,410.00	57,890.00	50,602.00	16,192.00	47
001-22-170-522.45-10	Insurance General Liability	37,697.04	30,506.22	40,675.00	63,536.00	40,675.00	.00	
001-22-170-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	25,921.43	12,954.34	20,400.00	24,050.00	24,050.00	3,650.00	18
001-22-170-522.47-10	Printing & Binding Printing & Binding	371.90	1,413.65	750.00	3,000.00	3,000.00	2,250.00	300
001-22-170-522.52-10	Operating Supplies Fuel & Lube	12,877.65	10,093.47	17,500.00	24,800.00	24,800.00	7,300.00	42
001-22-170-522.52-15	Operating Supplies EMS Supplies	96.96	.00	.00	.00	.00	.00	
001-22-170-522.52-20	Operating Supplies General Operating Supplies	7,205.93	6,236.95	12,795.00	19,195.00	8,985.00	(3,810.00)	(30)
001-22-170-522.52-27	Operating Supplies Equipment < \$5,000	3,276.93	27,341.84	68,905.00	104,905.00	50,000.00	(18,905.00)	(27)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 170 - Safety								
Activity 522 - Fire Control								
<i>Operating Expenditures/Expenses</i>								
001-22-170-522.52-33	Operating Supplies Uniform / Linen Service	1,923.11	26,606.24	26,651.14	21,625.00	14,665.00	(11,986.14)	(45)
001-22-170-522.54-10	Books Pubs Subs & Memberships Books & Publications	1,636.90	1,552.50	2,300.00	5,400.00	5,400.00	3,100.00	135
001-22-170-522.54-11	Books Pubs Subs & Memberships Subscriptions	36,044.18	18,072.95	18,148.00	.00	.00	(18,148.00)	(100)
001-22-170-522.54-13	Books Pubs Subs & Memberships Memberships	1,468.00	2,658.00	970.00	1,578.00	1,563.00	593.00	61
001-22-170-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	4,193.00	1,535.00	7,225.00	16,450.00	9,526.00	2,301.00	32
001-22-170-522.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	9,115.98	14,649.52	13,260.00	5,500.00	5,500.00	(7,760.00)	(59)
	<i>Operating Expenditures/Expenses Totals</i>	\$182,655.41	\$186,146.06	\$275,294.14	\$375,655.00	\$246,350.00	(\$28,944.14)	(11%)
<i>Capital Outlay</i>								
001-22-170-522.64-20	Machinery & Equipment Automotive	49,651.00	29,965.00	40,000.00	40,000.00	.00	(40,000.00)	(100)
	<i>Capital Outlay Totals</i>	\$49,651.00	\$29,965.00	\$40,000.00	\$40,000.00	\$0.00	(\$40,000.00)	(100%)
	Activity 522 - Fire Control Totals	\$2,174,374.53	\$1,826,807.33	\$2,530,097.14	\$2,927,629.00	\$2,614,298.00	\$84,200.86	3%
	Division 170 - Safety Totals	\$2,174,374.53	\$1,826,807.33	\$2,530,097.14	\$2,927,629.00	\$2,614,298.00	\$84,200.86	3%

Program: Ocean Rescue & Beach Operations

Ocean Rescue provides lifeguard supervision on one mile of beachfront at two separate locations, the Municipal Beach and Atlantic Dunes Park, from eight lifeguard towers and four all-terrain vehicles 365 days per year. Standard time operations are 9:00am – 5:20pm. During a period of Daylight Savings, the hours of operation have been adjusted to 9:00am – 6:30pm. A self-administered training and certification program ensures a high level of physical fitness in conjunction with thorough knowledge and experience with lifesaving techniques and equipment. The division is one of 53 agencies in the U.S.A. certified by the United States Lifesaving Association as an Advanced Open Water Lifesaving Agency. All full-time staff are required to be licensed Emergency Medical Technicians. The City Codes are also enforced, and assistance provided to other departments and agencies as requested including Police, Fire, Florida Wildlife Commission, Palm Beach County Marine Unit, and the U.S. Coast Guard. Ocean Rescue provides four "surf chairs" for the physically challenged population at both beach parks. Daily ocean conditions are updated on the City's Web Site. Additionally, the division is involved with: Junior Lifeguard Program, Ocean Awareness Classes, United States Lifesaving Association, and the Florida Beach Patrol Chiefs Association. Rescue response by Personal Rescue Watercraft is also provided.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Provide a safe, properly protected and supervised ocean beach operation.

Objective: To provide safe oceanfront through emergency response and preventive lifesaving. This includes identifying and limiting risks to the public, to ensure safety, enhance the public's perception by providing public assistance and enforcement of City Ordinances on the Municipal Beach

Beach attendance	2,525,350	2,893,570	3,200,000
Water rescues	30	32	32
Boating Incidents / Kite Boarders / Stand Up Paddle boarders	12	15	15
EMS/911 Major Medicals	25	22	25
Minor First Aids	12,025	9,050	12,125
Missing persons located	23	15	25
Preventive actions	80,250	73,608	81,250
Public assists	73,275	69,310	73,375
Code Enforcements	34,750	31,207	34,850

Objective: To ensure that all Ocean Rescue Officers are licensed as EMT's and participate in a comprehensive training program to maintain Delray's status as an "Advanced Lifesaving Agency" within the United States Lifesaving Association

% staff certified as Emergency Medical Technicians (34 staff)	(34 staff) 98%	(34staf) 98%	(34staf)98%
Total lifeguard staff USLA training hours (36 staff)	8,075	6,940	8,675
Physical Training (Miles ran, swan & paddled)	14,025	8,250	14,725
Hours of Medical Training & Classroom Skills Review	2,050	2,175	2,750

Objective: To promote ocean safety, positive public relations and valued public service through educational programs such as, CPR classes, Ocean Awareness Presentations, the Junior Lifeguard Program and various special events

Number of CPR & Hands only classes	16	75	18
Number of CPR & Hands only class participants	128	700	145
Ocean Awareness presentations	3	3	3
Ocean Awareness participants	30	30	30
Number of Junior Lifeguard programs	2	2	2
Number of Junior Lifeguard participants	150	150	150
Number of Special Events	3	2	3

Staffing Levels	22-23	23-24	24-25
Chief Officer Ocean Rescue	1	1	1
Ocean Rescue Captain	1	1	1
Ocean Rescue Lieutenant	4	4	4
Ocean Rescue Lifeguards	17	17	17
Administrative Assistant	1	1	1
FTE	<u>2.4</u>	<u>2.4</u>	<u>2.4</u>
Total	26.4	26.4	26.4



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 180 - Ocean Rescue & Beach Oper								
Activity 522 - Fire Control								
<i>Personnel Services</i>								
001-22-180-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,128,349.53	1,097,584.45	1,247,878.00	1,640,822.00	1,640,822.00	392,944.00	31
001-22-180-522.13-10	Other Salaries/ Wages Part Time Wages	118,378.13	74,077.30	85,000.00	92,500.00	92,500.00	7,500.00	9
001-22-180-522.14-10	Overtime Overtime /Call-Out Pay	111,385.25	76,919.57	85,960.00	177,477.00	120,000.00	34,040.00	40
001-22-180-522.15-40	Special Pay Educational/Certification	83,701.61	45,996.59	103,420.00	319,600.00	319,600.00	216,180.00	209
001-22-180-522.21-10	FICA Taxes Employer FICA	108,173.17	97,200.01	114,361.00	146,176.00	146,176.00	31,815.00	28
001-22-180-522.22-10	Retirement Contributions General Employees Retirement	86,118.00	93,024.15	92,205.00	101,402.00	109,894.00	17,689.00	19
001-22-180-522.22-20	Retirement Contributions ICMA Contributions	3,117.01	2,535.98	3,332.00	3,938.00	3,938.00	606.00	18
001-22-180-522.23-10	Life & Health Insurance Health Insurance	307,715.95	257,274.18	345,448.00	372,996.00	372,996.00	27,548.00	8
001-22-180-522.23-20	Life & Health Insurance Life Insurance	3,230.76	2,413.57	3,321.00	4,693.00	4,693.00	1,372.00	41
001-22-180-522.23-30	Life & Health Insurance Disability Insurance	2,606.61	2,600.40	2,969.00	3,920.00	3,920.00	951.00	32
001-22-180-522.24-10	Workers Compensation Workers Compensation	21,464.04	17,402.22	23,203.00	20,899.00	20,899.00	(2,304.00)	(10)
001-22-180-522.25-10	Other Employee Benefits Unemployment Compensation	1,024.92	782.56	841.00	841.00	841.00	.00	
001-22-180-522.27-10	Other Employee Benefits Employee Assistance Program	454.08	186.01	513.00	599.00	599.00	86.00	17
<i>Personnel Services Totals</i>		\$1,975,719.06	\$1,767,996.99	\$2,108,451.00	\$2,885,863.00	\$2,836,878.00	\$728,427.00	35%
<i>Operating Expenditures/Expenses</i>								
001-22-180-522.31-90	Professional Services Other Professional Services	.00	.00	290.00	290.00	290.00	.00	
001-22-180-522.34-90	Other Contractual Services Other Contractual Services	200.28	278.74	420.00	612.00	612.00	192.00	46
001-22-180-522.40-10	Travel & Per Diem Travel & Training	291.58	870.23	1,232.00	14,269.00	14,269.00	13,037.00	1,058
001-22-180-522.43-10	Utility Services Electricity	6,147.39	4,638.76	5,447.00	5,992.00	5,992.00	545.00	10
001-22-180-522.43-15	Utility Services Water & Sewer	4,943.59	3,207.42	5,075.00	4,882.00	4,882.00	(193.00)	(4)
001-22-180-522.43-20	Utility Services Irrigation Water	250.20	193.80	491.00	206.00	206.00	(285.00)	(58)
001-22-180-522.44-45	Rentals & Leases Vehicle Rental / Garage	49,640.04	45,180.00	60,240.00	70,116.00	61,289.00	1,049.00	2
001-22-180-522.45-10	Insurance General Liability	33,701.04	27,272.25	36,363.00	56,800.00	36,363.00	.00	
001-22-180-522.45-15	Insurance Other Insurance Costs	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-22-180-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	12,214.83	4,167.73	15,500.00	20,700.00	20,700.00	5,200.00	34
001-22-180-522.46-15	Repair and Maintenance Service Equipment Maintenance	3,985.80	6,602.22	8,900.00	16,880.00	10,000.00	1,100.00	12
001-22-180-522.47-10	Printing & Binding Printing & Binding	326.25	.00	330.00	330.00	330.00	.00	
001-22-180-522.48-16	Promotional Activities Employee Recognition Awards	1,122.78	1,137.82	1,090.00	1,090.00	1,090.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 180 - Ocean Rescue & Beach Oper								
Activity 522 - Fire Control								
<i>Operating Expenditures/Expenses</i>								
001-22-180-522.48-17	Promotional Activities Refreshment / Food / Meetings	506.35	153.16	560.00	560.00	560.00	.00	
001-22-180-522.49-90	Other Current Charges Other Current Charges	500.00	.00	500.00	500.00	620.00	120.00	24
001-22-180-522.52-10	Operating Supplies Fuel & Lube	2,859.22	1,907.73	5,200.00	7,500.00	7,500.00	2,300.00	44
001-22-180-522.52-20	Operating Supplies General Operating Supplies	1,841.02	2,695.54	5,224.00	6,444.00	6,444.00	1,220.00	23
001-22-180-522.52-27	Operating Supplies Equipment < \$5,000	6,401.74	1,183.97	6,571.00	9,991.00	9,991.00	3,420.00	52
001-22-180-522.52-33	Operating Supplies Uniform / Linen Service	14,465.96	40,460.77	47,517.25	35,000.00	15,000.00	(32,517.25)	(68)
001-22-180-522.54-10	Books Pubs Subs & Memberships Books & Publications	185.50	183.50	210.00	210.00	210.00	.00	
001-22-180-522.54-13	Books Pubs Subs & Memberships Memberships	800.00	200.00	770.00	1,120.00	1,120.00	350.00	45
001-22-180-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	325.00	400.00	550.00	850.00	850.00	300.00	55
<i>Operating Expenditures/Expenses Totals</i>		\$140,708.57	\$140,733.64	\$203,480.25	\$255,342.00	\$199,318.00	(\$4,162.25)	(2%)
<i>Capital Outlay</i>								
001-22-180-522.64-20	Machinery & Equipment Automotive	.00	.00	.00	.00	17,000.00	17,000.00	
001-22-180-522.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	.00	33,732.00	.00	.00	
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$33,732.00	\$17,000.00	\$17,000.00	+++
Activity 522 - Fire Control Totals		\$2,116,427.63	\$1,908,730.63	\$2,311,931.25	\$3,174,937.00	\$3,053,196.00	\$741,264.75	32%
Division 180 - Ocean Rescue & Beach Oper Totals		\$2,116,427.63	\$1,908,730.63	\$2,311,931.25	\$3,174,937.00	\$3,053,196.00	\$741,264.75	32%

Program: Highland Beach

The Highland Beach Program provides contractual Fire-Rescue services within the Town of Highland Beach. The Program's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. Services are designed to improve the quality of life in Highland Beach.

Activities include providing advanced or basic life support for medical emergencies and medical transportation for patients; confining and extinguishing structure, vehicle, brush, and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication and technical rescue. The program provides fire safety inspections and public education in fire safety and hurricane preparedness.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Protect life and property in the community through timely and effective emergency responses.

Objective: To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	530	325	0
Fire suppression and related responses	291	10	0
EMS patient transports	306	350	0
Emergency incident response times (average in minutes)	5:12	5:00	0:00

Goal: Provide career development, education and training for personnel to meet future challenges and issues that will impact the City.

Objective: To provide 20 hours of in-service training each month to all employees in this division while on duty.

Total hours of in-service and technical training	7,132	3,200	0
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Staffing Levels	22-23	23-24	24-25
Captain, Shift	4	4	0
Lieutenant/Paramedic	0	0	0
Driver Engineers	4	4	0
Firefighter/Paramedic	14	14	0
Captain Inspector (1)	.5	.5	0
Total	22.5	22.5	0

End of contract April 30th, 2024.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 190 - Highland Beach								
Activity 522 - Fire Control								
<i>Personnel Services</i>								
001-22-190-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	2,079,780.70	1,123,615.99	1,123,616.00	.00	.00	(1,123,616.00)	(100)
001-22-190-522.12-20	Regular Salaries/Wages Holiday Pay	77,295.30	57,476.44	57,476.00	.00	.00	(57,476.00)	(100)
001-22-190-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	96,539.18	10,752.22	5,852.00	.00	.00	(5,852.00)	(100)
001-22-190-522.14-10	Overtime Overtime /Call-Out Pay	419,863.37	377,532.91	377,533.00	.00	.00	(377,533.00)	(100)
001-22-190-522.15-40	Special Pay Educational/Certification	44,572.84	26,770.00	26,390.00	.00	.00	(26,390.00)	(100)
001-22-190-522.21-10	FICA Taxes Employer FICA	194,643.30	115,904.03	115,905.00	.00	.00	(115,905.00)	(100)
001-22-190-522.22-40	Retirement Contributions Police & Fire Retirement	971,098.00	480,389.95	577,861.00	.00	.00	(577,861.00)	(100)
001-22-190-522.22-60	Retirement Contributions Retiree Health Trust	68,116.55	41,027.05	43,329.00	.00	.00	(43,329.00)	(100)
001-22-190-522.23-10	Life & Health Insurance Health Insurance	328,048.78	213,680.96	201,512.00	.00	.00	(201,512.00)	(100)
001-22-190-522.23-20	Life & Health Insurance Life Insurance	3,151.21	1,749.22	1,694.00	.00	.00	(1,694.00)	(100)
001-22-190-522.23-30	Life & Health Insurance Disability Insurance	5,500.64	3,860.41	3,304.00	.00	.00	(3,304.00)	(100)
001-22-190-522.24-10	Workers Compensation Workers Compensation	50,954.04	41,312.25	55,083.00	.00	.00	(55,083.00)	(100)
001-22-190-522.25-10	Other Employee Benefits Unemployment Compensation	766.79	464.34	450.00	.00	.00	(450.00)	(100)
001-22-190-522.27-10	Other Employee Benefits Employee Assistance Program	462.18	141.53	275.00	.00	.00	(275.00)	(100)
<i>Personnel Services Totals</i>		\$4,340,792.88	\$2,494,677.30	\$2,590,280.00	\$0.00	\$0.00	(\$2,590,280.00)	(100%)
<i>Operating Expenditures/Expenses</i>								
001-22-190-522.34-90	Other Contractual Services Other Contractual Services	924.00	390.00	910.00	.00	.00	(910.00)	(100)
001-22-190-522.40-10	Travel & Per Diem Travel & Training	1,330.81	152.00	.00	.00	.00	.00	
001-22-190-522.43-40	Utility Services Gas	2,513.63	1,245.53	1,103.00	.00	.00	(1,103.00)	(100)
001-22-190-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	23,172.42	6,843.28	12,192.00	.00	.00	(12,192.00)	(100)
001-22-190-522.46-15	Repair and Maintenance Service Equipment Maintenance	14,377.50	.00	11,898.00	.00	.00	(11,898.00)	(100)
001-22-190-522.49-90	Other Current Charges Other Current Charges	.00	.00	88.00	.00	.00	(88.00)	(100)
001-22-190-522.52-10	Operating Supplies Fuel & Lube	11,747.97	8,948.99	6,825.00	.00	.00	(6,825.00)	(100)
001-22-190-522.52-15	Operating Supplies EMS Supplies	47,375.00	29,683.00	29,683.00	.00	.00	(29,683.00)	(100)
001-22-190-522.52-20	Operating Supplies General Operating Supplies	3,554.50	800.00	2,058.00	.00	.00	(2,058.00)	(100)
001-22-190-522.52-27	Operating Supplies Equipment < \$5,000	19,411.13	17,390.24	18,787.00	.00	.00	(18,787.00)	(100)
001-22-190-522.52-31	Operating Supplies Protective Gear	24,750.00	5,662.15	16,450.00	.00	.00	(16,450.00)	(100)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 22 - Fire								
Division 190 - Highland Beach								
Activity 522 - Fire Control								
<i>Operating Expenditures/Expenses</i>								
001-22-190-522.52-33	Operating Supplies Uniform / Linen Service	22,625.00	13,035.55	13,198.00	.00	.00	(13,198.00)	(100)
001-22-190-522.52-36	Operating Supplies Janitorial Supplies	1,500.00	875.00	875.00	.00	.00	(875.00)	(100)
001-22-190-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	4,637.46	905.50	3,005.00	.00	.00	(3,005.00)	(100)
001-22-190-522.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	5,588.83	.00	6,326.00	.00	.00	(6,326.00)	(100)
<i>Operating Expenditures/Expenses Totals</i>		\$183,508.25	\$85,931.24	\$123,398.00	\$0.00	\$0.00	(\$123,398.00)	(100%)
Activity 522 - Fire Control Totals		\$4,524,301.13	\$2,580,608.54	\$2,713,678.00	\$0.00	\$0.00	(\$2,713,678.00)	(100%)
Division 190 - Highland Beach Totals		\$4,524,301.13	\$2,580,608.54	\$2,713,678.00	\$0.00	\$0.00	(\$2,713,678.00)	(100%)
Department 22 - Fire Totals		\$41,944,291.11	\$33,690,118.60	\$44,615,061.05	\$51,421,491.00	\$48,952,447.00	\$4,337,385.95	10%

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Neighborhood and Community Services Department

Mission Statement

The Neighborhood and Community Services Department is committed to providing our customers with efficient and timely services in a supportive environment. We continue to explore ways to streamline our services utilizing available technology, efficient procedures and processes, self-directed teams and many other resources that allow us to maintain our competitive edge.



Neighborhood Community Services

General Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 2,887,716	\$ 2,124,889	\$ 3,084,836	\$ 3,157,724	\$ 3,089,385	\$ 4,549	0.1%
Operating Expenses	567,299	370,406	804,127	771,406	704,178	(99,949)	-12.4%
Capital Outlay	-	15,394	143,493	5,000	5,000	(138,493)	-96.5%
Total Expenditures	\$ 3,455,015	\$ 2,510,690	\$ 4,032,456	\$ 3,934,130	\$ 3,798,563	\$ (233,893)	-5.8%
Administration							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 405,494	\$ 384,323	\$ 481,275	\$ 538,448	\$ 539,447	\$ 58,172	12.1%
Operating Expenses	15,311	14,046	36,978	42,180	38,778	1,800	4.9%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 420,806	\$ 398,369	\$ 518,253	\$ 580,628	\$ 578,225	\$ 59,972	11.6%
Clean & Safe							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,085,939	\$ 867,411	\$ 1,265,501	\$ 1,293,867	\$ 1,219,460	\$ (46,041)	-3.6%
Operating Expenses	286,758	211,173	428,085	449,772	409,697	(18,388)	-4.3%
Capital Outlay	-	15,394	103,306	-	-	(103,306)	n/a
Total Expenditures	\$ 1,372,697	\$ 1,093,978	\$ 1,796,892	\$ 1,743,639	\$ 1,629,157	\$ (167,735)	-9.3%
Code Enforcement							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,396,283	\$ 873,155	\$ 1,338,060	\$ 1,325,409	\$ 1,330,478	\$ (7,582)	-0.6%
Operating Expenses	265,229	145,187	339,064	279,454	255,703	(83,361)	-24.6%
Capital Outlay	-	-	40,187	5,000	5,000	(35,187)	n/a
Total Expenditures	\$ 1,661,512	\$ 1,018,342	\$ 1,717,311	\$ 1,609,863	\$ 1,591,181	\$ (126,130)	-7.3%

2024-25 Financial Highlights

- ♦ **Personnel Services** increase by \$4K or 0.1% due to regular increases and/or decreases in salaries & benefits. The decreases in Code Enforcement and Clean and Safe are due to the unfunding of one Code Enforcement Officer as well as other salary adjustments.
- ♦ **Operating Expenses** decrease by \$100K or 12.4% . This is mainly due to budget adjustments in the Code Enforcement (\$50K) and Clean & Safe (\$82K) divisions for operating supplies related to specific programs, office supplies, and insurance costs offset by increases in vehicle rental charges and maintenance charges.
- ♦ **Capital Outlay** decreases by \$138K or 96.5% due to a decline in vehicle replacement funding in FY 2025.

Program: Neighborhood Services Administration

Administration is responsible for the management of all departmental activities and coordination of special projects. This division serves as liaison for special projects. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administration Division.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To enhance the Community Improvement staff's knowledge through Professional Development to increase the level of service provided to the residents of Delray Beach.

Objective: Educate staff on regulatory laws such as State Statutes, Ordinances, LDR's and Federal guidelines while developing strategies for succession planning.			
Monthly (12) Professional Development Trainings	100%	100%	100%
Cross training of at least (3) Employees per year	100%	100%	100%
Quarterly (4) Supervisor Trainings	100%	100%	100%

Goal: To highlight and educate citizens on issues affecting quality of life.

Objective: To develop public relations and facilitate citizen involvement.			
Staff to present on various topics at (12) HOA Meetings	100%	100%	100%
Coordinate or assist with providing 6 educational workshops	100%	100%	100%
Update social media and/or website monthly (12)	100%	100%	100%
Design and distribute annual newsletter (1), monthly report (12) and Community Improvement subject related brochures (minimum 2 per year)	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Neighborhood & Community Services Director	1	1	1
Assistant Neighborhood & Community Services Director	1	1	1
Neighborhood & Community Services Coordinator	1	1	1
Administrative Office Coordinator NCS	0	1	1
Total	3	4	4



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	24 - Neighborhood and Community Svcs							
Division	000 - Administration							
Activity	524 - Protective Inspections							
<i>Personnel Services</i>								
001-24-000-524.12-10	Regular Salaries/Wages Regular Salaries/Wages	297,031.29	273,839.08	340,230.00	387,924.00	387,924.00	47,694.00	14
001-24-000-524.13-10	Other Salaries/ Wages Part Time Wages	2,865.24	4,676.86	10,000.00	10,000.00	10,000.00	.00	
001-24-000-524.14-10	Overtime Overtime /Call-Out Pay	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-24-000-524.15-20	Special Pay Car Allowance	5,280.00	3,960.00	5,280.00	5,280.00	5,280.00	.00	
001-24-000-524.21-10	FICA Taxes Employer FICA	23,845.45	22,382.51	28,792.00	33,243.00	33,243.00	4,451.00	15
001-24-000-524.22-10	Retirement Contributions General Employees Retirement	10,132.00	17,534.90	10,848.00	11,930.00	12,929.00	2,081.00	19
001-24-000-524.22-20	Retirement Contributions ICMA Contributions	19,438.17	14,462.67	20,229.00	21,156.00	21,156.00	927.00	5
001-24-000-524.23-10	Life & Health Insurance Health Insurance	44,863.26	45,596.71	62,809.00	64,962.00	64,962.00	2,153.00	3
001-24-000-524.23-20	Life & Health Insurance Life Insurance	900.00	864.00	907.00	1,521.00	1,521.00	614.00	68
001-24-000-524.23-30	Life & Health Insurance Disability Insurance	689.59	642.81	717.00	928.00	928.00	211.00	29
001-24-000-524.24-10	Workers Compensation Workers Compensation	272.04	220.50	294.00	265.00	265.00	(29.00)	(10)
001-24-000-524.25-10	Other Employee Benefits Unemployment Compensation	113.88	110.96	105.00	140.00	140.00	35.00	33
001-24-000-524.27-10	Other Employee Benefits Employee Assistance Program	63.36	32.04	64.00	99.00	99.00	35.00	55
	<i>Personnel Services Totals</i>	\$405,494.28	\$384,323.04	\$481,275.00	\$538,448.00	\$539,447.00	\$58,172.00	12%
<i>Operating Expenditures/Expenses</i>								
001-24-000-524.40-10	Travel & Per Diem Travel & Training	749.90	.00	5,000.00	5,000.00	5,000.00	.00	
001-24-000-524.42-10	Freight & Postage Services Postage	97.25	5,811.58	250.00	250.00	250.00	.00	
001-24-000-524.45-10	Insurance General Liability	5,610.00	4,539.78	6,053.00	9,455.00	6,053.00	.00	
001-24-000-524.47-10	Printing & Binding Printing & Binding	835.15	250.00	1,000.00	1,000.00	1,000.00	.00	
001-24-000-524.48-17	Promotional Activities Refreshment / Food / Meetings	524.38	74.24	2,000.00	700.00	700.00	(1,300.00)	(65)
001-24-000-524.49-21	Other Current Charges Refund Prior Year Revenue	.00	150.00	.00	.00	.00	.00	
001-24-000-524.49-90	Other Current Charges Other Current Charges	175.00	175.00	175.00	175.00	175.00	.00	
001-24-000-524.51-10	Office Supplies Stationery, Paper, Forms	287.54	357.81	1,000.00	1,000.00	1,000.00	.00	
001-24-000-524.51-15	Office Supplies Other Office Supplies	2,914.45	981.84	3,000.00	3,000.00	3,000.00	.00	
001-24-000-524.52-20	Operating Supplies General Operating Supplies	840.37	.00	1,000.00	1,000.00	1,000.00	.00	
001-24-000-524.52-65	Operating Supplies Rec Supplies Youth Basketball	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-24-000-524.54-13	Books Pubs Subs & Memberships Memberships	988.00	54.00	1,500.00	4,500.00	4,500.00	3,000.00	200



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 24 - Neighborhood and Community Svcs								
Division 000 - Administration								
Activity 524 - Protective Inspections								
<i>Operating Expenditures/Expenses</i>								
001-24-000-524.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,289.44	3,396.50	5,000.00	5,100.00	5,100.00	100.00	2
001-24-000-524.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	.00	.00	10,000.00	10,000.00	10,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$15,311.48</u>	<u>\$15,790.75</u>	<u>\$36,978.00</u>	<u>\$42,180.00</u>	<u>\$38,778.00</u>	<u>\$1,800.00</u>	<u>5%</u>
Activity	524 - Protective Inspections Totals	<u>\$420,805.76</u>	<u>\$400,113.79</u>	<u>\$518,253.00</u>	<u>\$580,628.00</u>	<u>\$578,225.00</u>	<u>\$59,972.00</u>	<u>12%</u>
Division	000 - Administration Totals	<u>\$420,805.76</u>	<u>\$400,113.79</u>	<u>\$518,253.00</u>	<u>\$580,628.00</u>	<u>\$578,225.00</u>	<u>\$59,972.00</u>	<u>12%</u>

Program: Clean and Safe

The Clean & Safe Division is made up of three teams: General Maintenance, Electricians, and Code Enforcement. Together, these teams are responsible for the maintenance and beautification of the Clean & Safe District as well as compliance with local, state and federal regulations. The Clean & Safe Administrator is responsible for managing Clean & Safe staff, fostering relationships with downtown stakeholders, planning, and resource allocation.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain the cleanliness and attractiveness of the Clean & Safe District through routine maintenance and landscape beautification.

Objective: To ensure all public and private areas within the downtown are clean, safe, and inviting.

Conduct daily litter abatement (365 days)	100%	100%	100%
Monthly landscape maintenance of the plant beds along East Atlantic Ave	100%	100%	100%
Graffiti abatement within 24 hours of identification	100%	100%	100%
Ensure pressure cleaning is conducted by vendor within the Clean and Safe District	50%	100%	100%
Ensure all repair and replacement of decorative lighting and electrical components in the Clean and Safe District	100%	100%	100%

Objective: To ensure that all businesses and residents within the Clean & Safe District are in compliance with the ordinances of Delray Beach.

Conduct annual Business Inspections of businesses within the C&S District	100%	100%	100%
Conduct annual Rental Housing Inspections of all rental properties within the C&S District	90%	N/A	N/A
Weekly Inspections of sidewalk cafés	100%	100%	100%
Conduct annual Landscape Inspections of residential and commercial properties within the C&S District	95%	95%	95%

Goal: To ensure maintenance tasks for the Clean and Safe District are performed by other departments.

Objective: To develop and maintain working relationships with internal and external organizations that perform work within the Clean and Safe District.

Ensure City is restored to natural conditions within 24-hours of Special Events	100%	100%	100%
Attendance at Team Delray Meetings	100%	100%	100%
Monthly meetings with CRA regarding Clean and Safe District Updates	2	8	12

Staffing Levels	22-23	23-24	24-25
Clean & Safe Administrator	1	1	1
Clean & Safe Supervisor	2	2	2
Electricians	2	2	2
Code Enforcement Officer *	3	3	3
General Maintenance Workers	<u>10</u>	<u>10</u>	<u>10</u>
	18	18	18

* One Code Enforcement Officer Unfunded



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	24 - Neighborhood and Community Svcs							
Division	230 - Clean & Safe							
Activity	519 - Other Gen. Govt. Services							
<i>Personnel Services</i>								
001-24-230-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	676,595.83	557,703.36	826,340.00	867,264.00	809,858.00	(16,482.00)	(2)
001-24-230-519.14-10	Overtime Overtime /Call-Out Pay	42,404.03	22,525.98	25,500.00	30,000.00	30,000.00	4,500.00	18
001-24-230-519.14-30	Overtime Special Events	.00	682.92	4,500.00	4,500.00	4,500.00	.00	
001-24-230-519.21-10	FICA Taxes Employer FICA	52,969.67	42,605.70	66,122.00	69,193.00	64,801.00	(1,321.00)	(2)
001-24-230-519.22-10	Retirement Contributions General Employees Retirement	46,549.00	57,938.06	49,839.00	54,810.00	59,400.00	9,561.00	19
001-24-230-519.22-20	Retirement Contributions ICMA Contributions	2,473.06	1,886.63	2,547.00	2,750.00	2,750.00	203.00	8
001-24-230-519.23-10	Life & Health Insurance Health Insurance	259,028.11	179,199.31	283,464.00	257,157.00	240,917.00	(42,547.00)	(15)
001-24-230-519.23-20	Life & Health Insurance Life Insurance	2,214.65	1,869.36	2,747.00	3,708.00	3,518.00	771.00	28
001-24-230-519.23-30	Life & Health Insurance Disability Insurance	1,516.76	1,321.33	1,946.00	2,076.00	1,942.00	(4.00)	
001-24-230-519.24-10	Workers Compensation Workers Compensation	1,365.96	1,107.72	1,477.00	1,330.00	754.00	(723.00)	(49)
001-24-230-519.25-10	Other Employee Benefits Unemployment Compensation	523.73	439.42	633.00	630.00	595.00	(38.00)	(6)
001-24-230-519.27-10	Other Employee Benefits Employee Assistance Program	298.07	131.26	386.00	449.00	425.00	39.00	10
<i>Personnel Services Totals</i>		\$1,085,938.87	\$867,411.05	\$1,265,501.00	\$1,293,867.00	\$1,219,460.00	(\$46,041.00)	(4%)
<i>Operating Expenditures/Expenses</i>								
001-24-230-519.34-16	Other Contractual Services Pest Control Services	4,534.00	3,570.00	8,000.00	10,000.00	10,000.00	2,000.00	25
001-24-230-519.34-90	Other Contractual Services Other Contractual Services	72,330.00	44,800.00	110,400.00	110,400.00	110,400.00	.00	
001-24-230-519.40-10	Travel & Per Diem Travel & Training	52.00	476.20	3,560.00	4,500.00	4,500.00	940.00	26
001-24-230-519.41-11	Communication Services Portable Phones / MDD	2,900.00	1,242.00	1,656.00	3,000.00	3,000.00	1,344.00	81
001-24-230-519.44-45	Rentals & Leases Vehicle Rental / Garage	27,470.04	18,825.03	25,100.00	42,520.00	37,167.00	12,067.00	48
001-24-230-519.45-10	Insurance General Liability	16,032.00	12,973.50	17,298.00	27,020.00	17,298.00	.00	
001-24-230-519.46-05	Repair and Maintenance Service Streetscape Maintenance	37,427.78	3,780.31	6,000.00	10,000.00	10,000.00	4,000.00	67
001-24-230-519.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	21,594.81	18,036.16	19,580.00	22,550.00	22,550.00	2,970.00	15
001-24-230-519.46-15	Repair and Maintenance Service Equipment Maintenance	1,957.49	1,746.41	2,000.00	3,000.00	3,000.00	1,000.00	50
001-24-230-519.46-40	Repair and Maintenance Service Other Repair Maintenance	29,885.10	5,754.09	80,800.00	80,800.00	80,800.00	.00	
001-24-230-519.49-13	Other Current Charges Delray Community Cats Program	18,244.00	16,750.00	25,000.00	25,000.00	.00	(25,000.00)	(100)
001-24-230-519.49-90	Other Current Charges Other Current Charges	.00	48,140.87	48,939.00	30,000.00	30,000.00	(18,939.00)	(39)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 24 - Neighborhood and Community Svcs								
Division 230 - Clean & Safe								
Activity 519 - Other Gen. Govt. Services								
<i>Operating Expenditures/Expenses</i>								
001-24-230-519.51-10	Office Supplies Stationery, Paper, Forms	308.70	.00	500.00	1,000.00	1,000.00	500.00	100
001-24-230-519.51-15	Office Supplies Other Office Supplies	149.99	138.21	500.00	1,000.00	1,000.00	500.00	100
001-24-230-519.52-10	Operating Supplies Fuel & Lube	13,370.49	7,547.75	12,390.00	15,200.00	15,200.00	2,810.00	23
001-24-230-519.52-20	Operating Supplies General Operating Supplies	4,661.50	9,726.23	12,000.00	12,000.00	12,000.00	.00	
001-24-230-519.52-27	Operating Supplies Equipment < \$5,000	7,289.52	1,304.40	6,000.00	3,000.00	3,000.00	(3,000.00)	(50)
001-24-230-519.52-33	Operating Supplies Uniform / Linen Service	7,942.14	6,772.61	16,742.00	14,292.00	14,292.00	(2,450.00)	(15)
001-24-230-519.52-41	Operating Supplies Gardening Supplies	17,309.84	5,573.27	26,000.00	26,000.00	26,000.00	.00	
001-24-230-519.54-13	Books Pubs Subs & Memberships Memberships	.00	156.00	420.00	540.00	540.00	120.00	29
001-24-230-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,299.03	3,860.00	5,200.00	7,950.00	7,950.00	2,750.00	53
<i>Operating Expenditures/Expenses Totals</i>		\$286,758.43	\$211,173.04	\$428,085.00	\$449,772.00	\$409,697.00	(\$18,388.00)	(4%)
<i>Capital Outlay</i>								
001-24-230-519.64-20	Machinery & Equipment Automotive	.00	83,768.00	85,976.00	.00	.00	(85,976.00)	(100)
001-24-230-519.64-90	Machinery & Equipment Other Machinery / Equipment	.00	15,394.28	17,330.00	.00	.00	(17,330.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$99,162.28	\$103,306.00	\$0.00	\$0.00	(\$103,306.00)	(100%)
Activity 519 - Other Gen. Govt. Services Totals		\$1,372,697.30	\$1,177,746.37	\$1,796,892.00	\$1,743,639.00	\$1,629,157.00	(\$167,735.00)	(9%)
Division 230 - Clean & Safe Totals		\$1,372,697.30	\$1,177,746.37	\$1,796,892.00	\$1,743,639.00	\$1,629,157.00	(\$167,735.00)	(9%)

Program: Code Enforcement

The Community-Oriented Code Enforcement Program is designed to create a quality living environment through ensuring compliance with the City's housing, zoning and property maintenance codes. The division staff encourages voluntary compliance through the use of community-oriented problem-solving techniques, the issuance of violation notices, warnings, informational brochures, notices to appear, and other creative methods. This division provides technical assistance to the Code Enforcement Board and serves as contract administrator to the City's solid waste collection contractor for compliance with performance pursuant to approved contract.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To create an attractive and safe living environment through a community-oriented Code Enforcement Program.

Objective: To proactively encourage voluntary compliance with the City's building, housing, and property maintenance codes and to promptly remove abandoned vehicles and abate other nuisances that negatively impact the neighborhood.

Address code violations w/in 24 hours of notice	98%	100%	100%
Voluntary compliance w/in 30 days of notice	95%	100%	100%
Notice of Code Board hearing within 60 days	100%	100%	100%
Scheduling of Code Board within 90 Days	100%	100%	100%
Cases brought into compliance prior to Code Board	80%	100%	100%
Cases presented before Code Board within 120 Days	100%	100%	100%

Objective: To provide educational materials, training seminars and workshops for residents, board members, and staff.

Quarterly (4) Code Officer Trainings	100%	100%	100%
Semi Annual (2) Code Board Workshops	100%	100%	100%
Quarterly (4) Intra-departmental Trainings	100%	100%	100%
Annual (1) Emergency Management Training	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Code Enforcement Administrator	1	1	1
Code Enforcement Supervisor	1	1	1
Lead Code Enforcement Officer	1	1	1
Code Enforcement Officer *	9	9	9
Business License Inspector	1	0	0
Code Board Coordinator	1	1	1
Code Board Specialist	1	1	1
Community Improvement Support Services Supervisor	1	0	0
Community Improvement Specialist	4	2	2
Community Improvement Specialist (P/T)	.73	0	0
Rental Housing Inspector	.73	.73	.73
	21.46	16.73	16.73

* One Code Enforcement Officer Unfunded



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 24 - Neighborhood and Community Svcs								
Division 240 - Code Enforcement								
Activity 524 - Protective Inspections								
<i>Personnel Services</i>								
001-24-240-524.12-10	Regular Salaries/Wages Regular Salaries/Wages	864,197.94	574,806.54	901,009.00	882,862.00	882,862.00	(18,147.00)	(2)
001-24-240-524.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	32,999.76	424.27	.00	.00	.00	.00	
001-24-240-524.13-10	Other Salaries/ Wages Part Time Wages	31,868.81	5,051.76	29,390.00	30,860.00	30,860.00	1,470.00	5
001-24-240-524.14-10	Overtime Overtime /Call-Out Pay	13,804.95	4,997.80	15,000.00	16,500.00	16,500.00	1,500.00	10
001-24-240-524.14-30	Overtime Special Events	.00	534.33	.00	4,500.00	4,500.00	4,500.00	
001-24-240-524.21-10	FICA Taxes Employer FICA	70,424.28	44,335.84	72,910.00	72,430.00	72,430.00	(480.00)	(1)
001-24-240-524.22-10	Retirement Contributions General Employees Retirement	64,889.00	60,197.72	55,045.00	60,536.00	65,605.00	10,560.00	19
001-24-240-524.22-20	Retirement Contributions ICMA Contributions	2,434.75	1,851.81	2,696.00	2,760.00	2,760.00	64.00	2
001-24-240-524.23-10	Life & Health Insurance Health Insurance	304,795.36	172,703.04	249,906.00	243,071.00	243,071.00	(6,835.00)	(3)
001-24-240-524.23-20	Life & Health Insurance Life Insurance	2,798.06	2,182.80	3,269.00	3,823.00	3,823.00	554.00	17
001-24-240-524.23-30	Life & Health Insurance Disability Insurance	1,940.43	1,364.30	2,232.00	2,113.00	2,113.00	(119.00)	(5)
001-24-240-524.24-10	Workers Compensation Workers Compensation	5,130.00	4,158.72	5,545.00	4,995.00	4,995.00	(550.00)	(10)
001-24-240-524.25-10	Other Employee Benefits Unemployment Compensation	658.93	426.32	631.00	560.00	560.00	(71.00)	(11)
001-24-240-524.27-10	Other Employee Benefits Employee Assistance Program	340.85	120.15	427.00	399.00	399.00	(28.00)	(7)
<i>Personnel Services Totals</i>		\$1,396,283.12	\$873,155.40	\$1,338,060.00	\$1,325,409.00	\$1,330,478.00	(\$7,582.00)	(1%)
<i>Operating Expenditures/Expenses</i>								
001-24-240-524.31-90	Professional Services Other Professional Services	1,951.55	.00	.00	.00	.00	.00	
001-24-240-524.34-20	Other Contractual Services Unsafe Buildings & Structures	.00	.00	25,053.00	15,000.00	15,000.00	(10,053.00)	(40)
001-24-240-524.34-45	Other Contractual Services Lot Mowing / Clearing	6,625.00	861.17	10,000.00	10,000.00	10,000.00	.00	
001-24-240-524.34-46	Other Contractual Services Abandoned/Junk Property Removal	.00	.00	3,500.00	3,500.00	2,673.00	(827.00)	(24)
001-24-240-524.34-70	Other Contractual Services Photo/Microfilm Services	1,809.60	.00	4,300.00	5,000.00	5,000.00	700.00	16
001-24-240-524.34-90	Other Contractual Services Other Contractual Services	43,240.88	848.24	3,999.00	5,000.00	5,000.00	1,001.00	25
001-24-240-524.40-10	Travel & Per Diem Travel & Training	353.07	599.29	4,000.00	3,000.00	3,000.00	(1,000.00)	(25)
001-24-240-524.41-11	Communication Services Portable Phones / MDD	9,900.00	2,898.00	2,691.00	2,691.00	2,691.00	.00	
001-24-240-524.42-10	Freight & Postage Services Postage	44,201.85	7,967.65	32,250.00	32,250.00	32,250.00	.00	
001-24-240-524.44-30	Rentals & Leases Equipment	7,612.69	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	24 - Neighborhood and Community Svcs							
Division	240 - Code Enforcement							
Activity	524 - Protective Inspections							
<i>Operating Expenditures/Expenses</i>								
001-24-240-524.44-45	Rentals & Leases Vehicle Rental / Garage	37,950.00	33,210.00	44,280.00	52,000.00	45,454.00	1,174.00	3
001-24-240-524.45-10	Insurance General Liability	27,006.96	21,855.78	29,141.00	45,519.00	29,141.00	.00	
001-24-240-524.45-15	Insurance Other Insurance Costs	.00	.00	44,100.00	.00	.00	(44,100.00)	(100)
001-24-240-524.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	22,235.21	12,938.43	17,400.00	19,200.00	19,200.00	1,800.00	10
001-24-240-524.47-10	Printing & Binding Printing & Binding	7,827.96	2,589.86	6,000.00	6,500.00	6,500.00	500.00	8
001-24-240-524.49-07	Other Current Charges Nuisance Abatement Costs	678.04	2,100.00	6,750.00	6,750.00	6,750.00	.00	
001-24-240-524.49-50	Other Current Charges Advertising	.00	.00	1,500.00	1,500.00	1,500.00	.00	
001-24-240-524.49-90	Other Current Charges Other Current Charges	516.00	1,500.00	1,500.00	3,500.00	3,500.00	2,000.00	133
001-24-240-524.51-10	Office Supplies Stationery, Paper, Forms	1,408.14	1,338.27	4,000.00	5,200.00	5,200.00	1,200.00	30
001-24-240-524.51-15	Office Supplies Other Office Supplies	3,965.25	1,480.01	4,000.00	5,400.00	5,400.00	1,400.00	35
001-24-240-524.51-20	Office Supplies Office Equipment < \$5,000	10,868.49	2,150.73	13,785.00	14,889.00	14,889.00	1,104.00	8
001-24-240-524.52-10	Operating Supplies Fuel & Lube	19,243.62	14,876.36	18,700.00	17,400.00	17,400.00	(1,300.00)	(7)
001-24-240-524.52-20	Operating Supplies General Operating Supplies	1,474.58	24,270.54	40,000.00	1,500.00	1,500.00	(38,500.00)	(96)
001-24-240-524.52-33	Operating Supplies Uniform / Linen Service	8,158.59	5,725.80	10,625.00	11,225.00	11,225.00	600.00	6
001-24-240-524.54-11	Books Pubs Subs & Memberships Subscriptions	711.77	782.95	650.00	650.00	650.00	.00	
001-24-240-524.54-13	Books Pubs Subs & Memberships Memberships	1,647.12	474.00	1,890.00	2,430.00	2,430.00	540.00	29
001-24-240-524.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,842.55	6,720.00	8,950.00	9,350.00	9,350.00	400.00	4
<i>Operating Expenditures/Expenses Totals</i>		\$265,228.92	\$145,187.08	\$339,064.00	\$279,454.00	\$255,703.00	(\$83,361.00)	(25%)
<i>Capital Outlay</i>								
001-24-240-524.64-10	Machinery & Equipment Office Furniture / Fixtures	.00	.00	40,187.00	5,000.00	5,000.00	(35,187.00)	(88)
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$40,187.00	\$5,000.00	\$5,000.00	(\$35,187.00)	(88%)
Activity 524 - Protective Inspections Totals		\$1,661,512.04	\$1,018,342.48	\$1,717,311.00	\$1,609,863.00	\$1,591,181.00	(\$126,130.00)	(7%)
Division 240 - Code Enforcement Totals		\$1,661,512.04	\$1,018,342.48	\$1,717,311.00	\$1,609,863.00	\$1,591,181.00	(\$126,130.00)	(7%)
Department 24 - Neighborhood and Community Svcs Totals		\$3,455,015.10	\$2,596,202.64	\$4,032,456.00	\$3,934,130.00	\$3,798,563.00	(\$233,893.00)	(6%)

Development Services Department

Mission Statement

The Development Services Department balances social, economic, environmental, historic, architectural, and community goals by guiding, regulating, permitting, and inspecting the development of the city to preserve the unique characteristics of Delray Beach and maintain a community of lasting value for present and future residents.



Development Services

General Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,722,793	\$ 1,676,248	\$ 2,401,637	\$ 2,610,105	\$ 2,584,147	\$ 182,510	7.6%
Operating Expenses	214,525	77,562	376,939	414,042	339,145	(37,794)	-10.0%
Total Expenditures	\$ 1,937,318	\$ 1,753,810	\$ 2,778,576	\$ 3,024,147	\$ 2,923,292	\$ 144,716	5.2%
Administration							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,722,793	\$ 1,481,438	\$ 2,078,206	\$ 2,260,103	\$ 2,232,816	\$ 154,610	7.4%
Operating Expenses	214,525	63,129	325,631	349,755	275,428	(50,203)	-15.4%
Total Expenditures	\$ 1,937,318	\$ 1,544,566	\$ 2,403,837	\$ 2,609,858	\$ 2,508,244	\$ 104,407	4.3%
Business Tax Receipts							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ -	\$ 194,810	\$ 323,431	\$ 350,002	\$ 351,331	\$ 27,900	8.6%
Operating Expenses	-	14,433	51,308	64,287	63,717	12,409	24.2%
Total Expenditures	\$ -	\$ 209,243	\$ 374,739	\$ 414,289	\$ 415,048	\$ 40,309	10.8%

2024-25 Financial Highlights

- ◆ **Personnel Services** increase by \$183K or 7.6% due to standard merit costs for full time salaries and increases in retirement contributions, term pay (\$35K), part-time wages, and other benefits.
- ◆ **Operating Expenses** decrease by \$38K or 10.0% due to decreases in professional fees (\$50K) and contractual services (\$16K) offset by increases in office supplies (\$10K), travel and training (\$4K), and other operating costs (\$15K).

Program: Development Services Planning

The Planning and Zoning Division provides professional expertise in land use, long range planning, zoning, development, and historic preservation; maintains and implements the City's Comprehensive Plan; maintains and implements the Land Development Regulations (LDR); administers the development review process; maintains and implements historic preservation codes, policies, and programs; monitors changing community trends; maintains all planning related maps (zoning, land use, comprehensive plan maps); provides technical support to other city departments and advisory boards; and, presents technical analyses/development proposals to the City Commission.

Performance Measures	2022-23	2023-2024	2024-25
	Actual	Projected	Projected
Review building permits for compliance with approved site plan/LDRs	3,000	1,300	2600
<i>Percentage of building permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Prepare zoning verification letters	72	62	65
<i>Percentage of zoning verification requests completed with 2 weeks</i>	<i>80%</i>	<i>80%</i>	<i>80%</i>
Review landscape plans/ Provide inspections	526/445	550/450	550/450
<i>Percentage of LA permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
<i>Percentage of LA inspections performed within 2 days or less of request</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Process Zoning Certificates of Use	576	510	510
<i>Percentage of ZCUs reviewed within 10 business days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Process a wide range of development applications	291	254	250
Email inquiries/Phone calls/Walk-in customers	12,800	12,800	14,200
Preparation of technical reports: SPRAB, HPB, BOA, PZB	172	175	175
Preparation of City Commission Agenda Items	120	120	120
Advisory Board Support: PGMS, GIAB, PMAB, CRA, DDA	40	40	40
Representation at organizations: TPA, IPARC	10	4	4

Staffing Levels	22-23	23-24	24-25
Director	1	1	0.4
Asst. Dev. Services Director	.5	1	0.5
Principal Planner	3	3	3
Senior Planner	4	4	4
Senior Landscape Planner	1	1	1
Planner	5	6	5.4
Executive Assistant	1	1	0.9
Administrative Office Coordinator	2	2	2
Transportation Planner	1	1	1
Planner in Training-3 (29 hrs./each) FTE	<u>1.4</u>	<u>2.1</u>	<u>2.1</u>
	19.9	22.1	20.3

Site Plan Review and Appearance Board (SPRAB), Board of Adjustment (BOA), Planning and Zoning Board (PZB), Historic Preservation Board (HPB), Community Redevelopment Agency (CRA), City Commission (CC), Downtown Development Authority (DDA), Transportation Planning Agency (TPA), Intergovernmental Plan Amendment Review Committee (IPARC), and Parking Management Advisory Board (PMAB).

*Some numbers have decreased due to changes in staffing levels and increases in workload.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 26 - Development Services								
Division 200 - Planning								
Activity 515 - Comprehensive Planning								
<i>Personnel Services</i>								
001-26-200-515.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,212,537.06	1,061,203.28	1,456,255.00	1,496,311.00	1,495,778.00	39,523.00	3
001-26-200-515.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	.00	.00	109,000.00	67,500.00	67,500.00	
001-26-200-515.13-10	Other Salaries/ Wages Part Time Wages	22,684.10	16,795.38	87,540.00	87,540.00	87,540.00	.00	
001-26-200-515.14-10	Overtime Overtime /Call-Out Pay	17,687.69	11,179.73	36,000.00	36,000.00	36,000.00	.00	
001-26-200-515.15-20	Special Pay Car Allowance	1,056.00	792.00	1,056.00	1,056.00	1,056.00	.00	
001-26-200-515.21-10	FICA Taxes Employer FICA	94,380.31	82,003.24	121,156.00	125,024.00	124,840.00	3,684.00	3
001-26-200-515.22-10	Retirement Contributions General Employees Retirement	88,769.00	101,195.11	95,044.00	104,525.00	113,278.00	18,234.00	19
001-26-200-515.22-20	Retirement Contributions ICMA Contributions	5,397.12	3,973.35	7,388.00	9,904.00	7,835.00	447.00	6
001-26-200-515.23-10	Life & Health Insurance Health Insurance	263,147.18	189,925.95	254,376.00	271,219.00	279,339.00	24,963.00	10
001-26-200-515.23-20	Life & Health Insurance Life Insurance	3,196.82	2,896.71	3,888.00	4,924.00	5,019.00	1,131.00	29
001-26-200-515.23-30	Life & Health Insurance Disability Insurance	2,798.86	2,527.67	3,419.00	3,580.00	3,580.00	161.00	5
001-26-200-515.24-10	Workers Compensation Workers Compensation	10,227.96	8,292.78	11,057.00	9,959.00	9,959.00	(1,098.00)	(10)
001-26-200-515.25-10	Other Employee Benefits Unemployment Compensation	588.04	508.92	638.00	620.00	638.00	.00	
001-26-200-515.27-10	Other Employee Benefits Employee Assistance Program	322.64	143.54	389.00	441.00	454.00	65.00	17
<i>Personnel Services Totals</i>		\$1,722,792.78	\$1,481,437.66	\$2,078,206.00	\$2,260,103.00	\$2,232,816.00	\$154,610.00	7%
<i>Operating Expenditures/Expenses</i>								
001-26-200-515.31-90	Professional Services Other Professional Services	149,344.00	19,045.86	200,438.00	200,000.00	150,000.00	(50,438.00)	(25)
001-26-200-515.40-10	Travel & Per Diem Travel & Training	1,335.47	1,759.17	10,000.00	10,000.00	10,000.00	.00	
001-26-200-515.42-10	Freight & Postage Services Postage	1,528.63	582.80	3,000.00	3,000.00	3,000.00	.00	
001-26-200-515.42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	850.00	850.00	850.00	.00	
001-26-200-515.44-30	Rentals & Leases Equipment	.00	.00	.00	6,235.00	6,235.00	6,235.00	
001-26-200-515.45-10	Insurance General Liability	29,808.00	24,122.25	32,163.00	50,240.00	32,163.00	.00	
001-26-200-515.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	.00	10,000.00	10,000.00	10,000.00	.00	
001-26-200-515.47-10	Printing & Binding Printing & Binding	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-26-200-515.47-20	Printing & Binding Reproduction Services	.00	.00	1,500.00	1,500.00	1,500.00	.00	
001-26-200-515.48-15	Promotional Activities Special Events	.00	80.34	.00	.00	.00	.00	
001-26-200-515.48-16	Promotional Activities Employee Recognition Awards	.00	.00	680.00	680.00	680.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 26 - Development Services								
Division 200 - Planning								
Activity 515 - Comprehensive Planning								
<i>Operating Expenditures/Expenses</i>								
001-26-200-515.48-17	Promotional Activities Refreshment / Food / Meetings	2,025.49	1,012.85	2,000.00	2,000.00	2,000.00	.00	
001-26-200-515.49-50	Other Current Charges Advertising	11,450.80	5,412.02	22,000.00	22,000.00	22,000.00	.00	
001-26-200-515.49-90	Other Current Charges Other Current Charges	137.96	9.01	100.00	100.00	100.00	.00	
001-26-200-515.51-10	Office Supplies Stationery, Paper, Forms	2,051.55	3,771.48	3,000.00	3,000.00	3,000.00	.00	
001-26-200-515.51-15	Office Supplies Other Office Supplies	6,592.76	3,076.41	10,000.00	10,000.00	10,000.00	.00	
001-26-200-515.51-20	Office Supplies Office Equipment < \$5,000	4,453.09	745.16	11,250.00	11,250.00	5,000.00	(6,250.00)	(56)
001-26-200-515.51-25	Office Supplies Computer Software	1,094.18	88.82	3,300.00	3,300.00	3,300.00	.00	
001-26-200-515.52-33	Operating Supplies Uniform / Linen Service	.00	.00	1,380.00	1,380.00	1,380.00	.00	
001-26-200-515.54-10	Books Pubs Subs & Memberships Books & Publications	81.61	.00	1,000.00	1,000.00	1,000.00	.00	
001-26-200-515.54-11	Books Pubs Subs & Memberships Subscriptions	1,250.00	1,250.00	1,970.00	2,220.00	2,220.00	250.00	13
001-26-200-515.54-13	Books Pubs Subs & Memberships Memberships	2,221.90	1,388.86	6,000.00	6,000.00	6,000.00	.00	
001-26-200-515.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,150.00	895.46	2,000.00	2,000.00	2,000.00	.00	
001-26-200-515.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	.00	.00	2,000.00	2,000.00	2,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$214,525.44	\$63,240.49	\$325,631.00	\$349,755.00	\$275,428.00	(\$50,203.00)	(15%)
Activity 515 - Comprehensive Planning	Totals	\$1,937,318.22	\$1,544,678.15	\$2,403,837.00	\$2,609,858.00	\$2,508,244.00	\$104,407.00	4%
Division 200 - Planning	Totals	\$1,937,318.22	\$1,544,678.15	\$2,403,837.00	\$2,609,858.00	\$2,508,244.00	\$104,407.00	4%

Program: Development Services - Business Tax

The Business Tax Division fosters economic growth in the City through the effective management of Business Tax Receipts, Sidewalk Cafes, Alarm Services, and Liquor Licenses. The Division is committed to providing responsive and reliable customer support to businesses and residents, ensuring compliance with regulations, while also facilitating a safe and welcoming environment. With a focus on integrity, innovation, collaboration, and great customer service, we aim to be the cornerstone of support for businesses, helping them thrive and contribute to the overall prosperity of our community.

Performance Measures	2022-23 Actual	2023-2024 Projected	2024-25 Projected
Number of New Business Tax Receipts Processed	1,105	1,100	1,100
<i>Percentage of Business Tax Receipts Processed within 2 days of receipt</i>	-	95%	95%
Number of Annual Business Tax Inspections Performed	-	1,100	1,100
Number of Contractor Registrations Processed	2,457	5,500	2,500
<i>Percentage of Contractor updates addressed within one business days</i>	-	95%	95%
Number of Sidewalk Café Permits Processed	75	77	78
<i>Percentage of Sidewalk Café Permits reviewed within 10 days of receipt</i>	-	90%	90%
<i>Number of Sidewalk Café Permit Inspections performed</i>	-	77	78
Number of Alarm Permits, False Alarm, Late Fees Processed	-	4,200	4,200
<i>Percentage of Public Records Requests provided within three business days</i>	-	95%	95%

Staffing Levels	22-23*	23-24	24-25
Support Services Supervisor	1	1	1
Support Services Specialist	2	2	2
Support Services Specialist – Part-time	.5	.5	.5
Business License Inspector	1	1	1
	4.5	4.5	4.5

*Division formerly under Neighborhood & Community Services



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 26 - Development Services								
Division 225 - Business Tax Receipts								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
001-26-225-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	123,304.97	197,520.00	204,341.00	204,341.00	6,821.00	3
001-26-225-513.13-10	Other Salaries/ Wages Part Time Wages	.00	7,439.73	29,390.00	40,000.00	40,000.00	10,610.00	36
001-26-225-513.14-10	Overtime Overtime /Call-Out Pay	.00	868.98	.00	7,500.00	7,500.00	7,500.00	
001-26-225-513.21-10	FICA Taxes Employer FICA	.00	9,980.33	17,358.00	15,632.00	15,632.00	(1,726.00)	(10)
001-26-225-513.22-10	Retirement Contributions General Employees Retirement	.00	12,823.68	14,431.00	15,870.00	17,199.00	2,768.00	19
001-26-225-513.23-10	Life & Health Insurance Health Insurance	.00	39,446.66	63,314.00	64,962.00	64,962.00	1,648.00	3
001-26-225-513.23-20	Life & Health Insurance Life Insurance	.00	518.40	766.00	970.00	970.00	204.00	27
001-26-225-513.23-30	Life & Health Insurance Disability Insurance	.00	290.72	472.00	488.00	488.00	16.00	3
001-26-225-513.25-10	Other Employee Benefits Unemployment Compensation	.00	108.04	138.00	140.00	140.00	2.00	1
001-26-225-513.27-10	Other Employee Benefits Employee Assistance Program	.00	28.48	42.00	99.00	99.00	57.00	136
<i>Personnel Services Totals</i>		\$0.00	\$194,809.99	\$323,431.00	\$350,002.00	\$351,331.00	\$27,900.00	9%
<i>Operating Expenditures/Expenses</i>								
001-26-225-513.31-90	Professional Services Other Professional Services	.00	1,365.15	2,500.00	2,500.00	2,500.00	.00	
001-26-225-513.34-90	Other Contractual Services Other Contractual Services	.00	8,205.93	16,001.00	.00	.00	(16,001.00)	(100)
001-26-225-513.40-10	Travel & Per Diem Travel & Training	.00	422.52	1,500.00	5,500.00	5,500.00	4,000.00	267
001-26-225-513.41-11	Communication Services Portable Phones / MDD	.00	.00	207.00	807.00	807.00	600.00	290
001-26-225-513.42-10	Freight & Postage Services Postage	.00	6,303.90	15,000.00	15,000.00	15,000.00	.00	
001-26-225-513.44-30	Rentals & Leases Equipment	.00	.00	8,500.00	10,650.00	10,650.00	2,150.00	25
001-26-225-513.44-45	Rentals & Leases Vehicle Rental / Garage	.00	.00	.00	4,530.00	3,960.00	3,960.00	
001-26-225-513.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	.00	.00	1,700.00	2,800.00	2,800.00	1,100.00	65
001-26-225-513.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	.00	.00	500.00	500.00	500.00	
001-26-225-513.47-10	Printing & Binding Printing & Binding	.00	.00	2,000.00	2,000.00	2,000.00	.00	
001-26-225-513.49-90	Other Current Charges Other Current Charges	.00	.00	700.00	700.00	700.00	.00	
001-26-225-513.51-10	Office Supplies Stationery, Paper, Forms	.00	.00	.00	4,000.00	4,000.00	4,000.00	
001-26-225-513.51-15	Office Supplies Other Office Supplies	.00	.00	.00	2,000.00	2,000.00	2,000.00	
001-26-225-513.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	4,500.00	4,500.00	4,500.00	
001-26-225-513.52-10	Operating Supplies Fuel & Lube	.00	.00	.00	1,000.00	1,000.00	1,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 26 - Development Services								
Division 225 - Business Tax Receipts								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
001-26-225-513.52-20	Operating Supplies General Operating Supplies	.00	.00	.00	5,000.00	5,000.00	5,000.00	
001-26-225-513.52-33	Operating Supplies Uniform / Linen Service	.00	.00	600.00	950.00	950.00	350.00	58
001-26-225-513.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	1,197.00	200.00	200.00	(997.00)	(83)
001-26-225-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	1,403.00	1,650.00	1,650.00	247.00	18
<i>Operating Expenditures/Expenses Totals</i>		\$0.00	\$16,297.50	\$51,308.00	\$64,287.00	\$63,717.00	\$12,409.00	24%
Activity 513 - Financial & Administrative Totals		\$0.00	\$211,107.49	\$374,739.00	\$414,289.00	\$415,048.00	\$40,309.00	11%
Division 225 - Business Tax Receipts Totals		\$0.00	\$211,107.49	\$374,739.00	\$414,289.00	\$415,048.00	\$40,309.00	11%
Department 26 - Development Services Totals		\$1,937,318.22	\$1,755,785.64	\$2,778,576.00	\$3,024,147.00	\$2,923,292.00	\$144,716.00	5%

Public Works

Mission Statement

Public Works will ensure the quality, safety and reliability of citywide infrastructure systems for residents, visitors and employees. Public Works will design, build, maintain, and operate vehicular and pedestrian thoroughfares, parking facilities, municipal buildings and other infrastructure in a manner that respects the environment, is aesthetically pleasing and adequately preserves these assets for succeeding generations.



Public Works

General Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 4,651,214	\$ 3,500,912	\$ 4,941,510	\$ 5,164,037	\$ 5,185,047	\$ 243,537	4.9%
Operating Expenses	6,249,356	4,838,155	7,877,983	7,364,510	7,337,014	(540,969)	-6.9%
Capital Outlay	-	51,141	60,000	-	-	(60,000)	N/A
Total Expenditures	\$ 10,900,570	\$ 8,390,208	\$ 12,879,493	\$ 12,528,547	\$ 12,522,061	\$ (357,432)	-2.8%
Administration							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 757,216	\$ 547,362	\$ 792,652	\$ 834,387	\$ 837,835	\$ 45,183	5.7%
Operating Expenses	43,591	38,911	51,789	61,532	54,048	2,259	4.4%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 800,808	\$ 586,273	\$ 844,441	\$ 895,919	\$ 891,883	\$ 47,442	5.6%
Streets Maintenance							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 858,311	\$ 631,391	\$ 934,194	\$ 970,290	\$ 974,406	\$ 40,212	4.3%
Operating Expenses	516,415	671,168	912,850	637,301	521,260	(391,590)	-42.9%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 1,374,726	\$ 1,302,559	\$ 1,847,044	\$ 1,607,591	\$ 1,495,666	\$ (351,378)	-19.0%
Traffic Operations							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 362,272	\$ 287,066	\$ 385,583	\$ 404,074	\$ 405,681	\$ 20,098	5.2%
Operating Expenses	111,321	88,321	123,417	134,049	127,545	4,128	3.3%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 473,593	\$ 375,387	\$ 509,000	\$ 538,123	\$ 533,226	\$ 24,226	4.8%

Street Lighting							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Operating Expenses	965,864	790,626	1,195,551	1,301,578	1,301,214	105,663	8.8%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 965,864	\$ 790,626	\$ 1,195,551	\$ 1,301,578	\$ 1,301,214	\$ 105,663	8.8%
Building Maintenance							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 705,092	\$ 478,344	\$ 807,706	\$ 813,445	\$ 815,491	\$ 7,785	1.0%
Operating Expenses	2,306,264	1,700,517	2,814,481	2,577,953	2,631,022	(183,459)	-6.5%
Capital Outlay	-	\$51,141.00	\$60,000.00	-	-	(60,000)	N/A
Total Expenditures	\$ 3,011,356	\$ 2,230,002	\$ 3,682,187	\$ 3,391,398	\$ 3,446,513	\$ (235,674)	-6.4%
Engineering							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,096,250	\$ 816,328	\$ 1,078,481	\$ 1,103,483	\$ 1,108,208	\$ 29,727	2.8%
Operating Expenses	435,286	292,328	715,553	587,027	519,758	(195,795)	-27.4%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 1,531,536	\$ 1,108,657	\$ 1,794,034	\$ 1,690,510	\$ 1,627,966	\$ (166,068)	-9.3%
Programs							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 182,035	\$ 189,263	\$ 230,658	\$ 265,547	\$ 266,862	\$ 36,204	15.7%
Operating Expenses	79,794	5,669	211,464	235,416	189,359	(22,105)	-10.5%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 261,829	\$ 194,932	\$ 442,122	\$ 500,963	\$ 456,221	\$ 14,099	3.2%

Project Management							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 589,183	\$ 474,414	\$ 606,702	\$ 662,314	\$ 665,367	\$ 58,665	9.7%
Operating Expenses	14,144	11,940	17,165	21,163	16,265	(900)	-5.2%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 603,327	\$ 486,353	\$ 623,867	\$ 683,477	\$ 681,632	\$ 57,765	9.3%
Parking Facility							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 100,855	\$ 76,743	\$ 105,534	\$ 110,497	\$ 111,197	\$ 5,663	5.4%
Operating Expenses	1,776,676	1,238,674	1,745,712	1,808,491	1,976,543	230,831	13.2%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 1,877,531	\$ 1,315,417	\$ 1,851,246	\$ 1,918,988	\$ 2,087,740	\$ 236,494	12.8%

2024-25 Financial Highlights

- ◆ **Personnel Services** Personnel Services increase by \$244K or 4.9% due to increases in merit, benefit rates, and healthcare premiums including SEIU contract changes in Administration Division’s personnel services by \$45K or 5.7%, Streets Maintenance by \$40K or 4.3%, Traffic Operations by \$20K or 5.2%, Project Management by \$58,665 or 9.7%, and Program Division’s by \$36K or 15.7%.
- ◆ **Operating Expenses** for the Public Works Department decrease by \$541K or 6.9%. The Streets Maintenance Division's operating expenses decreased by \$391K mainly due to the rental/lease agreement termination for vehicles and equipment. The Street Lighting Division decreased by \$24K due to cost-saving adjustments for repair and maintenance service for equipment and other operating supplies. The Building Maintenance Division decreased by \$183K due to cost reductions in repair and maintenance for vehicles, equipment & building, and pest control services. The Engineering Division's operating expenses decreased by \$195K mainly due to decreases in professional services and other contractual services.

Program: Public Works Administration

Public Works Administration is responsible for overall management and direction of the activities of the Public Works Department. Primary functions include management, interdivisional coordination and direction, administration of Personnel Policies and Procedures, development and implementation of public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives.

Percentage of full staffing maintained	100%	100%	100%
Divisional performance measures met or exceeded	98%	98%	98%

Objective: Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	100%	100%	100%
Employee evaluations processed within 2 weeks of anniversary	95%	95%	95%
Grievances/conflicts resolved at the department level	95%	95%	95%

Objective: Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 2 working days	100%	100%	100%
Interactive citizen forums	15	15	15

Staffing Levels	22-23	23-24	24-25
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Deputy Director of Public Works	1	1	1
Administrative Assistant	1	1	1
Executive Assistant	1	1	1
Staff Assistant FTE	.5	.5	.5
Fleet Analyst FTE	.5	.5	0
Total	6	6	5.5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 41 - Public Works								
Division 000 - Administration								
Activity 519 - Other Gen. Govt. Services								
<i>Personnel Services</i>								
001-41-000-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	765.20	.00	.00	.00	.00	.00	
001-41-000-519.14-10	Overtime Overtime /Call-Out Pay	901.62	.00	.00	.00	.00	.00	
001-41-000-519.21-10	FICA Taxes Employer FICA	118.46	.00	.00	.00	.00	.00	
	<i>Personnel Services Totals</i>	\$1,785.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity 519 - Other Gen. Govt. Services Totals		\$1,785.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity 534 - Garbage / Solid Waste Control								
<i>Personnel Services</i>								
001-41-000-534.12-10	Regular Salaries/Wages Regular Salaries/Wages	549,584.99	391,320.60	546,414.00	572,027.00	572,027.00	25,613.00	5
001-41-000-534.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	13,465.09	.00	.00	.00	.00	.00	
001-41-000-534.13-10	Other Salaries/ Wages Part Time Wages	3,308.58	16,217.07	44,537.00	64,844.00	64,844.00	20,307.00	46
001-41-000-534.14-10	Overtime Overtime /Call-Out Pay	478.52	.00	.00	.00	.00	.00	
001-41-000-534.15-20	Special Pay Car Allowance	7,920.00	5,940.00	7,920.00	7,920.00	7,920.00	.00	
001-41-000-534.21-10	FICA Taxes Employer FICA	43,530.51	31,638.56	45,691.00	50,031.00	50,031.00	4,340.00	9
001-41-000-534.22-10	Retirement Contributions General Employees Retirement	34,967.00	39,603.26	37,439.00	41,174.00	44,622.00	7,183.00	19
001-41-000-534.22-20	Retirement Contributions ICMA Contributions	12,131.34	9,078.10	12,872.00	13,485.00	13,485.00	613.00	5
001-41-000-534.23-10	Life & Health Insurance Health Insurance	86,773.23	51,334.05	94,213.00	81,203.00	81,203.00	(13,010.00)	(14)
001-41-000-534.23-20	Life & Health Insurance Life Insurance	1,486.80	980.40	1,598.00	1,806.00	1,806.00	208.00	13
001-41-000-534.23-30	Life & Health Insurance Disability Insurance	1,276.77	906.24	1,414.00	1,368.00	1,368.00	(46.00)	(3)
001-41-000-534.24-10	Workers Compensation Workers Compensation	201.00	162.00	216.00	195.00	195.00	(21.00)	(10)
001-41-000-534.25-10	Other Employee Benefits Unemployment Compensation	192.72	146.00	210.00	210.00	210.00	.00	
001-41-000-534.27-10	Other Employee Benefits Employee Assistance Program	114.40	35.60	128.00	124.00	124.00	(4.00)	(3)
	<i>Personnel Services Totals</i>	\$755,430.95	\$547,361.88	\$792,652.00	\$834,387.00	\$837,835.00	\$45,183.00	6%
<i>Operating Expenditures/Expenses</i>								
001-41-000-534.31-90	Professional Services Other Professional Services	.00	.00	5,000.00	5,000.00	5,000.00	.00	
001-41-000-534.40-10	Travel & Per Diem Travel & Training	1,338.24	3,954.28	4,800.00	4,800.00	4,800.00	.00	
001-41-000-534.42-10	Freight & Postage Services Postage	169.23	29.51	.00	.00	.00	.00	
001-41-000-534.43-10	Utility Services Electricity	10,812.93	7,659.69	8,532.00	9,386.00	9,386.00	854.00	10
001-41-000-534.43-15	Utility Services Water & Sewer	3,279.60	2,622.87	3,351.00	2,975.00	2,975.00	(376.00)	(11)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 41 - Public Works								
Division 000 - Administration								
Activity 534 - Garbage / Solid Waste Control								
<i>Operating Expenditures/Expenses</i>								
001-41-000-534.43-25	Utility Services Stormwater Assessment Fee	.00	1,875.00	1,875.00	2,712.00	2,712.00	837.00	45
001-41-000-534.43-35	Utility Services Waste Collection & Disposal	7,896.34	8,229.98	7,916.00	8,250.00	8,250.00	334.00	4
001-41-000-534.45-10	Insurance General Liability	12,339.96	9,986.22	13,315.00	20,799.00	13,315.00	.00	
001-41-000-534.48-17	Promotional Activities Refreshment / Food / Meetings	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	.00	
001-41-000-534.51-10	Office Supplies Stationery, Paper, Forms	458.94	.00	500.00	500.00	500.00	.00	
001-41-000-534.51-15	Office Supplies Other Office Supplies	1,562.15	674.81	1,500.00	1,500.00	1,500.00	.00	
001-41-000-534.52-20	Operating Supplies General Operating Supplies	.00	60.22	.00	.00	.00	.00	
001-41-000-534.54-13	Books Pubs Subs & Memberships Memberships	1,970.80	1,989.90	2,000.00	2,500.00	2,500.00	500.00	25
001-41-000-534.54-30	Books Pubs Subs & Memberships Training & Education Costs	750.00	1,169.10	1,500.00	1,500.00	1,500.00	.00	
001-41-000-534.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	1,513.25	.00	.00	110.00	110.00	110.00	
<i>Operating Expenditures/Expenses Totals</i>		\$43,591.44	\$39,751.58	\$51,789.00	\$61,532.00	\$54,048.00	\$2,259.00	4%
Activity	534 - Garbage / Solid Waste Control	\$799,022.39	\$587,113.46	\$844,441.00	\$895,919.00	\$891,883.00	\$47,442.00	6%
Totals								
Division	000 - Administration	\$800,807.67	\$587,113.46	\$844,441.00	\$895,919.00	\$891,883.00	\$47,442.00	6%

Program: Streets Maintenance

Streets Maintenance is responsible for the maintenance of all City streets and rights-of-way. General maintenance includes street repair, repair of utility cuts, pothole patching, and sidewalk repair and construction. Responsibilities include assisting in emergency utility cuts, repairing roads and sod installation on rights-of-way, and providing street and site maintenance for special events to include barricading and clean up assistance.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To ensure all paved streets, sidewalks, and curbs within the city are properly maintained so they provide a structurally sound and safe means for public travel.

Objective: To promptly respond to all notifications of deterioration and damage to sidewalks and roadways and ensure that they are safe for public use.

Number of days patch truck operation provides street inspections and repair.	155	144	160
Barricade unsafe conditions within 1 ½ hours	100%	100%	100%
Emergency repairs completed within 24 hours	100%	100%	100%
Non-emergency road repairs within 1 week	100%	85%	85%
Non-emergency sidewalk repairs within 10 business days	80%	90%	90%
Repair approximately 7,500 linear feet of sidewalk and curbs annually.	2,300	1,680	1489
Road cuts/repairs for Utilities within 2 business days.	75%	80%	65%
Square feet of asphalt repaired	13,000	11,500	15,500

Goal: To provide responsive services to the community for approved special events.

Objective: To ensure street closures for events are completed in a timely manner and are properly advertised.

Provide barricading assistance for events	22	22	22
Ensure street closure announcements are provided to Communications Department at least 2 weeks prior to event	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Streets Superintendent	1	1	1
Administrative Assistant	1	1	1
Crew Leader	2	2	2
Equipment Operator	2	2	2
Street Maintenance Worker	5	5	5
Street Maintenance/Stormwater Supervisor	<u>1</u>	<u>1</u>	<u>1</u>
Total	12	12	12



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 41 - Public Works								
Division 310 - Streets Maintenance								
Activity 541 - Road & Street Facilities								
<i>Personnel Services</i>								
001-41-310-541.12-10	Regular Salaries/Wages Regular Salaries/Wages	546,823.76	392,174.59	593,126.00	616,207.00	616,207.00	23,081.00	4
001-41-310-541.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	483.34	.00	.00	.00	.00	
001-41-310-541.14-10	Overtime Overtime /Call-Out Pay	38,110.94	19,138.31	23,000.00	23,000.00	23,000.00	.00	
001-41-310-541.14-30	Overtime Special Events	7,907.77	16,242.95	27,000.00	27,000.00	27,000.00	.00	
001-41-310-541.21-10	FICA Taxes Employer FICA	43,851.23	31,625.58	49,200.00	50,965.00	50,965.00	1,765.00	4
001-41-310-541.22-10	Retirement Contributions General Employees Retirement	41,741.00	40,808.81	44,691.00	49,149.00	53,265.00	8,574.00	19
001-41-310-541.23-10	Life & Health Insurance Health Insurance	170,523.92	123,805.65	187,218.00	193,810.00	193,810.00	6,592.00	4
001-41-310-541.23-20	Life & Health Insurance Life Insurance	1,741.56	1,179.57	1,731.00	2,411.00	2,411.00	680.00	39
001-41-310-541.23-30	Life & Health Insurance Disability Insurance	1,264.77	935.50	1,384.00	1,471.00	1,471.00	87.00	6
001-41-310-541.24-10	Workers Compensation Workers Compensation	5,708.04	4,628.25	6,171.00	5,558.00	5,558.00	(613.00)	(10)
001-41-310-541.25-10	Other Employee Benefits Unemployment Compensation	400.04	283.24	418.00	420.00	420.00	2.00	
001-41-310-541.27-10	Other Employee Benefits Employee Assistance Program	237.60	85.44	255.00	299.00	299.00	44.00	17
<i>Personnel Services Totals</i>		\$858,310.63	\$631,391.23	\$934,194.00	\$970,290.00	\$974,406.00	\$40,212.00	4%
<i>Operating Expenditures/Expenses</i>								
001-41-310-541.34-90	Other Contractual Services Other Contractual Services	2,725.88	5,581.50	6,000.00	6,000.00	6,000.00	.00	
001-41-310-541.40-10	Travel & Per Diem Travel & Training	.00	1,395.00	3,000.00	3,000.00	3,000.00	.00	
001-41-310-541.41-11	Communication Services Portable Phones / MDD	.00	1,863.00	1,863.00	1,863.00	1,863.00	.00	
001-41-310-541.44-30	Rentals & Leases Equipment	1,651.65	1,287.00	1,600.00	1,720.00	1,720.00	120.00	8
001-41-310-541.44-45	Rentals & Leases Vehicle Rental / Garage	54,639.96	40,979.97	54,640.00	66,480.00	58,111.00	3,471.00	6
001-41-310-541.44-90	Rentals & Leases Other Rental/Lease Costs	247,785.22	513,514.01	610,121.00	300,000.00	205,000.00	(405,121.00)	(66)
001-41-310-541.45-10	Insurance General Liability	20,895.96	16,909.47	22,546.00	35,218.00	22,546.00	.00	
001-41-310-541.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	68,544.37	22,848.77	76,300.00	84,200.00	84,200.00	7,900.00	10
001-41-310-541.46-15	Repair and Maintenance Service Equipment Maintenance	904.59	.00	1,000.00	1,000.00	1,000.00	.00	
001-41-310-541.49-53	Other Current Charges Commercial Driver License Renew.	.00	34.50	240.00	240.00	240.00	.00	
001-41-310-541.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	240.00	240.00	240.00	
001-41-310-541.52-10	Operating Supplies Fuel & Lube	21,933.94	16,067.63	18,400.00	20,300.00	20,300.00	1,900.00	10



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	41 - Public Works							
Division	310 - Streets Maintenance							
Activity	541 - Road & Street Facilities							
	<i>Operating Expenditures/Expenses</i>							
001-41-310-541.52-20	Operating Supplies General Operating Supplies	719.17	.00	770.00	770.00	770.00	.00	
001-41-310-541.52-27	Operating Supplies Equipment < \$5,000	4,985.09	3,827.79	5,000.00	5,000.00	5,000.00	.00	
001-41-310-541.52-33	Operating Supplies Uniform / Linen Service	8,674.93	3,578.06	7,570.00	7,470.00	7,470.00	(100.00)	(1)
001-41-310-541.53-10	Road Materials & Supplies Repairs Roads	49,834.62	21,351.24	70,000.00	70,000.00	70,000.00	.00	
001-41-310-541.53-15	Road Materials & Supplies Repairs / Other Road Materials	33,028.34	20,505.15	32,000.00	32,000.00	32,000.00	.00	
001-41-310-541.54-30	Books Pubs Subs & Memberships Training & Education Costs	91.36	1,567.95	1,800.00	1,800.00	1,800.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$516,415.08	\$671,311.04	\$912,850.00	\$637,301.00	\$521,260.00	(\$391,590.00)	(43%)
Activity	541 - Road & Street Facilities Totals	\$1,374,725.71	\$1,302,702.27	\$1,847,044.00	\$1,607,591.00	\$1,495,666.00	(\$351,378.00)	(19%)
Division	310 - Streets Maintenance Totals	\$1,374,725.71	\$1,302,702.27	\$1,847,044.00	\$1,607,591.00	\$1,495,666.00	(\$351,378.00)	(19%)

Program: Traffic Operations

Traffic Operations Division duties include fabrication, installation, repair, removal, and replacement of signs, as needed, on 297 lane miles of City streets. Additionally, street markings, barricade maintenance, specialty signs, traffic counts, and maintenance of traffic are provided. Signage, barricade placement and maintenance of traffic are provided for special events, as needed. Traffic studies are performed to determine speed and volume data information which is supplied to other departments for evaluation. Banners, flags, and Christmas decorations are installed on Atlantic Avenue, N.E. 2nd Avenue, NW/SW 5th Avenue and in certain parking lots for special events and holidays.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain signage, replace damaged and faded signs, markings and striping on all City streets and in parking areas to enhance the safety of motorists and pedestrians.

Objective: (1) To maintain adequate signage on all City streets through repair and replacement activities for the City's 26,500+ signs and provide specialty signs as needed. (2) To evaluate and ensure all signs are visible and meet retro-reflectivity levels. (3) To ensure the removal of obsolete signs.

Replace missing or damaged stop signs within 2 hours of being notified.	100%	100%	100%
Replace other traffic control signs within 2 business days of being notified.	100%	100%	100%
Replace missing street name signs within 5 business days of being notified.	100%	100%	100%
Inspect one quadrant per month for missing/damaged signs	100%	100%	100%
Number of traffic control signs fabricated	515	489	489
Number of specialty signs fabricated for other departments and special events	200	310	310
Replace damaged/faded/missing signs	245	215	215
Obsolete Signs Removed (Pathfinder, business signs etc.)	40	25	25

Objective: To maintain and enhance markings and striping on streets and in parking areas throughout the city.

Install road markings within 3 weeks of work order	100%	100%	100%
Linear feet of striping applied – paint	1,875	3,000	3,000
Linear feet of striping applied – thermoplastic	48,00	24,000	24,000
Striping crew operations (days)	90	75	75
Complete inspection and develop striping program for each quadrant of City.	100%	100%	100%

Objective: Supply field data from limited traffic studies to requesting departments or agencies to determine traffic control needs within thirty days of request.

Traffic counts conducted	6	24	24
Results submitted within 30 days of work order	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Traffic Maintenance Supervisor	1	1	1
Traffic Maintenance Worker Sr.	2	2	2
Traffic Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
Total	5	5	5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 41 - Public Works								
Division 320 - Traffic Operations								
Activity 541 - Road & Street Facilities								
<i>Personnel Services</i>								
001-41-320-541.12-10	Regular Salaries/Wages Regular Salaries/Wages	232,106.64	179,219.33	243,368.00	257,078.00	257,078.00	13,710.00	6
001-41-320-541.14-10	Overtime Overtime /Call-Out Pay	16,135.87	7,240.87	16,500.00	13,000.00	13,000.00	(3,500.00)	(21)
001-41-320-541.14-30	Overtime Special Events	488.42	7,010.86	4,500.00	8,000.00	8,000.00	3,500.00	78
001-41-320-541.21-10	FICA Taxes Employer FICA	17,682.33	13,894.39	20,225.00	21,656.00	21,656.00	1,431.00	7
001-41-320-541.22-10	Retirement Contributions General Employees Retirement	16,295.00	18,590.33	17,447.00	19,187.00	20,794.00	3,347.00	19
001-41-320-541.23-10	Life & Health Insurance Health Insurance	74,772.10	57,373.35	78,511.00	80,126.00	80,126.00	1,615.00	2
001-41-320-541.23-20	Life & Health Insurance Life Insurance	748.80	536.40	715.00	989.00	989.00	274.00	38
001-41-320-541.23-30	Life & Health Insurance Disability Insurance	540.17	427.45	566.00	615.00	615.00	49.00	9
001-41-320-541.24-10	Workers Compensation Workers Compensation	3,222.00	2,601.72	3,469.00	3,124.00	3,124.00	(345.00)	(10)
001-41-320-541.25-10	Other Employee Benefits Unemployment Compensation	175.20	131.40	175.00	175.00	175.00	.00	
001-41-320-541.27-10	Other Employee Benefits Employee Assistance Program	105.60	40.05	107.00	124.00	124.00	17.00	16
<i>Personnel Services Totals</i>		\$362,272.13	\$287,066.15	\$385,583.00	\$404,074.00	\$405,681.00	\$20,098.00	5%
<i>Operating Expenditures/Expenses</i>								
001-41-320-541.34-90	Other Contractual Services Other Contractual Services	8,334.00	3,770.00	11,250.36	10,000.00	10,000.00	(1,250.36)	(11)
001-41-320-541.41-11	Communication Services Portable Phones / MDD	.00	621.00	621.00	621.00	621.00	.00	
001-41-320-541.44-45	Rentals & Leases Vehicle Rental / Garage	11,619.96	8,714.97	11,620.00	17,100.00	14,948.00	3,328.00	29
001-41-320-541.45-10	Insurance General Liability	6,464.04	5,807.25	7,743.00	12,095.00	7,743.00	.00	
001-41-320-541.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	14,165.33	8,435.07	19,080.00	19,930.00	19,930.00	850.00	4
001-41-320-541.46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	600.00	600.00	600.00	.00	
001-41-320-541.49-53	Other Current Charges Commercial Driver License Renew.	.00	.00	240.00	240.00	240.00	.00	
001-41-320-541.51-25	Office Supplies Computer Software	199.05	.00	243.00	243.00	243.00	.00	
001-41-320-541.52-10	Operating Supplies Fuel & Lube	8,267.11	5,361.25	7,800.00	9,000.00	9,000.00	1,200.00	15
001-41-320-541.52-20	Operating Supplies General Operating Supplies	57,876.71	53,537.11	60,000.00	60,000.00	60,000.00	.00	
001-41-320-541.52-33	Operating Supplies Uniform / Linen Service	4,394.73	2,074.44	4,220.00	4,220.00	4,220.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$111,320.93	\$88,321.09	\$123,417.36	\$134,049.00	\$127,545.00	\$4,127.64	3%
Activity 541 - Road & Street Facilities Totals		\$473,593.06	\$375,387.24	\$509,000.36	\$538,123.00	\$533,226.00	\$24,225.64	5%
Division 320 - Traffic Operations Totals		\$473,593.06	\$375,387.24	\$509,000.36	\$538,123.00	\$533,226.00	\$24,225.64	5%

Program: Street Lighting

Operate and maintain the existing system of streetlights. Install or upgrade street lighting in response to requests by homeowner’s associations or residents to enhance the safety of motorists and pedestrians within the City through appropriate use of street lighting and coordinated efforts with Florida Power and Light Company (FPL). Maintain the safety and aesthetics of the Central Business District through timely repairs of City owned decorative streetlights.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain adequate lighting throughout the City so as to enhance public safety.

Objective: To report street light outages to FP&L and monitor their repair in a timely manner.

FPL lighting repair needs identified and reported to FPL	190	250	250
Street Light outages reported to FPL within 24 hours	98	120	130
% of lights requiring a follow up to FPL	100%	85%	75%

Objective: Respond to neighborhood associations’ requests for lighting and coordinate with FPL to determine areas which may require additional and/or upgraded street lighting.

Street light requests for neighborhood lighting	5	5	5
Follow-up street light requests within 2-weeks	100%	100%	100%

Objective: Perform inspections of all decorative streetlights, turtle lights, flood lights, and repair as needed.

Number of decorative streetlights inspected	980	980	980
Weekly inspection of downtown lighting	10%	10%	10%
Decorative streetlight globe change outs	10	10	10
Repair decorative streetlights within 24 hours of discovery	100%	100%	100%
Inspect palm tree rope lights, twinkle lights, and outlet boxes weekly	100%	100%	100%
Inspect turtle lights weekly	30%	30%	30%

Staffing Levels	22-23	23-24	24-25
There are no positions assigned to this division	0	0	0



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 41 - Public Works								
Division 330 - Street Lighting								
Activity 541 - Road & Street Facilities								
<i>Operating Expenditures/Expenses</i>								
001-41-330-541.34-90	Other Contractual Services Other Contractual Services	.00	.00	5,000.00	20,000.00	20,000.00	15,000.00	300
001-41-330-541.43-10	Utility Services Electricity	960,277.37	773,828.12	1,151,423.00	1,266,566.00	1,266,566.00	115,143.00	10
001-41-330-541.45-10	Insurance General Liability	600.96	486.00	648.00	1,012.00	648.00	.00	
001-41-330-541.46-15	Repair and Maintenance Service Equipment Maintenance	.00	17,360.04	24,480.00	10,000.00	10,000.00	(14,480.00)	(59)
001-41-330-541.52-20	Operating Supplies General Operating Supplies	4,986.00	8,633.10	14,000.00	4,000.00	4,000.00	(10,000.00)	(71)
<i>Operating Expenditures/Expenses Totals</i>		\$965,864.33	\$800,307.26	\$1,195,551.00	\$1,301,578.00	\$1,301,214.00	\$105,663.00	9%
Activity 541 - Road & Street Facilities	Totals	\$965,864.33	\$800,307.26	\$1,195,551.00	\$1,301,578.00	\$1,301,214.00	\$105,663.00	9%
Division 330 - Street Lighting	Totals	\$965,864.33	\$800,307.26	\$1,195,551.00	\$1,301,578.00	\$1,301,214.00	\$105,663.00	9%

Program: Building Maintenance

Building Maintenance is responsible for the routine and preventive maintenance of City buildings (approximately 110 facilities totaling about 984,447 square feet) to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for employee and general public occupancy in compliance with all City codes and standards. Special jobs are also performed as requested by departments that include plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings, assist departments in obtaining contract maintenance and construction services and monitor contract services for air conditioning, plumbing, electrical work, and janitorial services.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain all City buildings in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy, in compliance with all City codes and standards, through preventive maintenance and repairs.

Objective: (1) To complete a comprehensive inspection of all City buildings at least once every two years and (2) to provide technical support for special events.

Number of City buildings maintained	121	121	121
Facilities Inspected Annually	32	24	24
Preventative Maintenance service on A/C units			
Change filters every 3 months	100%	100%	100%
Clean A/C coils and drains and check belts every 6 months	100%	100%	100%
Respond and assess emergencies within 4 hours	100%	100%	100%
Internal work order response time			
Schedule within 2 days of receipt	98%	99%	99%
Complete within 2 weeks	80%	60%	70%
Percentage of Events Supported as needed	100%	100%	100%
Janitorial Service Inspections (Weekly)	52	52	52

Objective: To ensure all City departments are kept informed on the status of work orders and project recommendations.

Provide monthly project status reports to departments	12	12	12
Provide project recommendations within 72 hours of receipt	95%	90%	95%
Customer Satisfaction Rating (Out of a maximum rating of 5)	4.85	4.62	4.65

Staffing Levels	22-23	23-24	24-25
Building Maintenance Superintendent	1	1	1
Carpenter	1	1	1
Building Maintenance Worker	3	3	3
Building Maintenance Worker Sr.	1	1	1
Electrician I	2	2	2
Plumber	0	1	1
FTE	<u>.725</u>	<u>.725</u>	<u>.725</u>
Total	9.725	9.725	9.725



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 41 - Public Works								
Division 350 - Building Maintenance								
Activity 519 - Other Gen. Govt. Services								
<i>Personnel Services</i>								
001-41-350-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	438,044.09	287,089.47	505,725.00	518,125.00	518,125.00	12,400.00	2
001-41-350-519.13-10	Other Salaries/ Wages Part Time Wages	29,130.00	20,710.00	30,160.00	31,518.00	31,518.00	1,358.00	5
001-41-350-519.14-10	Overtime Overtime /Call-Out Pay	52,877.96	34,765.87	35,000.00	35,000.00	35,000.00	.00	
001-41-350-519.14-30	Overtime Special Events	444.10	10,086.06	15,000.00	15,000.00	15,000.00	.00	
001-41-350-519.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-41-350-519.21-10	FICA Taxes Employer FICA	38,012.25	25,752.02	45,231.00	46,284.00	46,284.00	1,053.00	2
001-41-350-519.22-10	Retirement Contributions General Employees Retirement	20,751.00	22,563.67	22,218.00	24,434.00	26,480.00	4,262.00	19
001-41-350-519.22-20	Retirement Contributions ICMA Contributions	2,599.59	1,925.82	2,774.00	2,774.00	2,774.00	.00	
001-41-350-519.23-10	Life & Health Insurance Health Insurance	113,597.10	68,284.95	141,320.00	129,386.00	129,386.00	(11,934.00)	(8)
001-41-350-519.23-20	Life & Health Insurance Life Insurance	1,278.00	841.14	1,399.00	1,940.00	1,940.00	541.00	39
001-41-350-519.23-30	Life & Health Insurance Disability Insurance	1,015.14	671.29	1,184.00	1,239.00	1,239.00	55.00	5
001-41-350-519.24-10	Workers Compensation Workers Compensation	4,224.96	3,411.00	4,548.00	4,548.00	4,548.00	.00	
001-41-350-519.25-10	Other Employee Benefits Unemployment Compensation	312.44	207.52	315.00	333.00	333.00	18.00	6
001-41-350-519.27-10	Other Employee Benefits Employee Assistance Program	165.44	55.24	192.00	224.00	224.00	32.00	17
	<i>Personnel Services Totals</i>	\$705,092.07	\$478,344.05	\$807,706.00	\$813,445.00	\$815,491.00	\$7,785.00	1%
<i>Operating Expenditures/Expenses</i>								
001-41-350-519.34-15	Other Contractual Services Janitorial Services	490,372.25	335,367.12	528,000.00	528,000.00	528,000.00	.00	
001-41-350-519.34-16	Other Contractual Services Pest Control Services	34,026.00	25,378.00	55,850.00	21,290.00	21,290.00	(34,560.00)	(62)
001-41-350-519.34-90	Other Contractual Services Other Contractual Services	134,414.10	225,496.03	278,000.00	305,210.00	305,210.00	27,210.00	10
001-41-350-519.41-11	Communication Services Portable Phones / MDD	.00	1,449.00	1,449.00	1,449.00	1,449.00	.00	
001-41-350-519.43-10	Utility Services Electricity	92,399.88	70,244.34	94,565.00	104,022.00	104,022.00	9,457.00	10
001-41-350-519.43-15	Utility Services Water & Sewer	8,483.57	7,726.05	7,939.00	17,831.00	17,831.00	9,892.00	125
001-41-350-519.43-20	Utility Services Irrigation Water	18,835.71	14,788.60	28,712.00	20,706.00	20,706.00	(8,006.00)	(28)
001-41-350-519.43-25	Utility Services Stormwater Assessment Fee	62.68	4,811.00	4,811.00	5,770.00	5,770.00	959.00	20
001-41-350-519.43-35	Utility Services Waste Collection & Disposal	30,425.44	19,336.74	26,468.00	27,588.00	27,588.00	1,120.00	4
001-41-350-519.44-45	Rentals & Leases Vehicle Rental / Garage	24,680.04	18,510.03	24,680.00	30,860.00	26,975.00	2,295.00	9
001-41-350-519.45-10	Insurance General Liability	46,247.04	37,425.78	49,901.00	77,947.00	49,901.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	41 - Public Works							
Division	350 - Building Maintenance							
Activity	519 - Other Gen. Govt. Services							
<i>Operating Expenditures/Expenses</i>								
001-41-350-519.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	14,021.26	17,470.57	22,500.00	25,650.00	25,650.00	3,150.00	14
001-41-350-519.46-15	Repair and Maintenance Service Equipment Maintenance	589,533.74	578,220.84	785,576.16	565,000.00	650,000.00	(135,576.16)	(17)
001-41-350-519.46-20	Repair and Maintenance Service Building Maintenance	756,116.76	284,084.56	662,500.00	535,000.00	535,000.00	(127,500.00)	(19)
001-41-350-519.46-40	Repair and Maintenance Service Other Repair Maintenance	1,665.73	.00	68,000.00	53,000.00	53,000.00	(15,000.00)	(22)
001-41-350-519.49-50	Other Current Charges Advertising	.00	.00	400.00	400.00	400.00	.00	
001-41-350-519.49-90	Other Current Charges Other Current Charges	.00	44.65	200.00	200.00	200.00	.00	
001-41-350-519.51-20	Office Supplies Office Equipment < \$5,000	13.29	61.37	700.00	700.00	700.00	.00	
001-41-350-519.52-10	Operating Supplies Fuel & Lube	17,188.09	7,172.38	16,900.00	20,100.00	20,100.00	3,200.00	19
001-41-350-519.52-11	Operating Supplies Fuel / Oil / Other	.00	.00	130.00	130.00	130.00	.00	
001-41-350-519.52-20	Operating Supplies General Operating Supplies	39,122.08	92,866.47	148,100.00	228,000.00	228,000.00	79,900.00	54
001-41-350-519.52-27	Operating Supplies Equipment < \$5,000	2,144.50	.00	2,500.00	2,500.00	2,500.00	.00	
001-41-350-519.52-33	Operating Supplies Uniform / Linen Service	6,511.98	3,847.65	6,360.00	6,360.00	6,360.00	.00	
001-41-350-519.52-36	Operating Supplies Janitorial Supplies	.00	3,158.00	.00	.00	.00	.00	
001-41-350-519.54-13	Books Pubs Subs & Memberships	.00	.00	240.00	240.00	240.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$2,306,264.14	\$1,747,459.18	\$2,814,481.16	\$2,577,953.00	\$2,631,022.00	(\$183,459.16)	(7%)
<i>Capital Outlay</i>								
001-41-350-519.64-90	Machinery & Equipment Other Machinery / Equipment	.00	51,141.00	60,000.00	.00	.00	(60,000.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$51,141.00	\$60,000.00	\$0.00	\$0.00	(\$60,000.00)	(100%)
Activity	519 - Other Gen. Govt. Services Totals	\$3,011,356.21	\$2,276,944.23	\$3,682,187.16	\$3,391,398.00	\$3,446,513.00	(\$235,674.16)	(6%)
Division	350 - Building Maintenance Totals	\$3,011,356.21	\$2,276,944.23	\$3,682,187.16	\$3,391,398.00	\$3,446,513.00	(\$235,674.16)	(6%)
Department	41 - Public Works Totals	\$6,626,346.98	\$5,342,454.46	\$8,078,223.52	\$7,734,609.00	\$7,668,502.00	(\$409,721.52)	(5%)

Program: Engineering

Engineering is responsible for civil, drainage and site plan review for all public and private development within the city limits. Additionally, the project management and engineering staff manage the design and construction of public facilities and infrastructure as well as project management of capital projects. Technical staff reviews detailed construction documents developed for the City by consultants and contractors.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

Objective: Provide engineering design review of private development projects to ensure infrastructure systems integrity and serviceability in a timely manner.

Review site within timeframe established by city planner based on type of application.	90%	95%	95%
Review permit application submittals within 30 days	95%	95%	95%

Objective: Provide engineering and project management services within established budgets and timeframes.

Management of projects on schedule	95%	95%	95%
Percent of total fiscal year capital projects where design and construction is completed within 30 days of schedule	85%	85%	85%
Percent of projects where design and construction is completed within budget	80%	85%	85%

Objective: Optimize the levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	22-23	23-24	24-25
City Engineer	1	1	1
Principal Engineer	1	1	1
Engineer III	1	1	1
Project Manager II	1	1	1
Plan Review Superintendent	1	1	1
GIS Analyst I	1	0	0
GIS Analyst II	0	1	1
Engineering Inspector	2	2	2
Administrative Assistant	1	1	1
Stormwater Engineer	<u>1</u>	<u>0</u>	<u>0</u>
Total	10	9	9



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 42 - Engineering								
Division 000 - Administration								
Activity 519 - Other Gen. Govt. Services								
<i>Personnel Services</i>								
001-42-000-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	790,582.75	598,159.98	800,188.00	832,472.00	832,472.00	32,284.00	4
001-42-000-519.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	6,413.76	.00	.00	.00	.00	.00	
001-42-000-519.13-10	Other Salaries/ Wages Part Time Wages	.00	444.43	.00	.00	.00	.00	
001-42-000-519.14-10	Overtime Overtime /Call-Out Pay	248.28	8.12	.00	.00	.00	.00	
001-42-000-519.15-20	Special Pay Car Allowance	11,440.00	8,580.00	10,560.00	10,560.00	10,560.00	.00	
001-42-000-519.21-10	FICA Taxes Employer FICA	60,955.73	45,908.33	62,794.00	64,846.00	64,846.00	2,052.00	3
001-42-000-519.22-10	Retirement Contributions General Employees Retirement	57,546.00	62,361.81	51,306.00	56,424.00	61,149.00	9,843.00	19
001-42-000-519.22-20	Retirement Contributions ICMA Contributions	5,781.95	3,319.93	7,578.00	4,697.00	4,697.00	(2,881.00)	(38)
001-42-000-519.23-10	Life & Health Insurance Health Insurance	158,826.86	94,213.08	141,319.00	129,386.00	129,386.00	(11,933.00)	(8)
001-42-000-519.23-20	Life & Health Insurance Life Insurance	1,922.40	1,450.17	2,030.00	2,373.00	2,373.00	343.00	17
001-42-000-519.23-30	Life & Health Insurance Disability Insurance	1,832.02	1,401.47	1,982.00	1,991.00	1,991.00	9.00	
001-42-000-519.24-10	Workers Compensation Workers Compensation	201.00	162.00	216.00	195.00	195.00	(21.00)	(10)
001-42-000-519.25-10	Other Employee Benefits Unemployment Compensation	312.44	245.28	315.00	315.00	315.00	.00	
001-42-000-519.27-10	Other Employee Benefits Employee Assistance Program	186.56	73.87	193.00	224.00	224.00	31.00	16
<i>Personnel Services Totals</i>		\$1,096,249.75	\$816,328.47	\$1,078,481.00	\$1,103,483.00	\$1,108,208.00	\$29,727.00	3%
<i>Operating Expenditures/Expenses</i>								
001-42-000-519.31-10	Professional Services Engineering/Architectural	146,372.65	64,836.63	225,480.32	150,000.00	150,000.00	(75,480.32)	(33)
001-42-000-519.31-90	Professional Services Other Professional Services	4,267.10	10,046.11	144,992.95	100,000.00	50,000.00	(94,992.95)	(66)
001-42-000-519.34-90	Other Contractual Services Other Contractual Services	225,835.00	173,250.00	275,000.00	250,000.00	250,000.00	(25,000.00)	(9)
001-42-000-519.40-10	Travel & Per Diem Travel & Training	2,309.28	.00	3,000.00	3,000.00	3,000.00	.00	
001-42-000-519.41-11	Communication Services Portable Phones / MDD	.00	828.00	828.00	828.00	828.00	.00	
001-42-000-519.42-10	Freight & Postage Services Postage	276.99	1,090.14	300.00	300.00	300.00	.00	
001-42-000-519.43-10	Utility Services Electricity	2,079.41	1,473.01	1,641.00	1,806.00	1,806.00	165.00	10
001-42-000-519.44-45	Rentals & Leases Vehicle Rental / Garage	13,310.04	10,590.03	14,120.00	16,180.00	14,143.00	23.00	
001-42-000-519.45-10	Insurance General Liability	25,116.96	20,325.78	27,101.00	42,333.00	27,101.00	.00	
001-42-000-519.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	3,631.66	2,687.42	4,700.00	4,600.00	4,600.00	(100.00)	(2)
001-42-000-519.48-17	Promotional Activities Refreshment / Food / Meetings	119.92	37.68	300.00	300.00	300.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	42 - Engineering							
Division	000 - Administration							
Activity	519 - Other Gen. Govt. Services							
	<i>Operating Expenditures/Expenses</i>							
001-42-000-519.49-50	Other Current Charges Advertising	275.55	.00	200.00	200.00	200.00	.00	
001-42-000-519.51-10	Office Supplies Stationery, Paper, Forms	54.27	108.00	750.00	750.00	750.00	.00	
001-42-000-519.51-15	Office Supplies Other Office Supplies	969.26	537.11	2,750.00	2,250.00	2,250.00	(500.00)	(18)
001-42-000-519.51-20	Office Supplies Office Equipment < \$5,000	718.09	1,999.39	2,000.00	2,000.00	2,000.00	.00	
001-42-000-519.51-25	Office Supplies Computer Software	646.27	103.80	2,000.00	2,000.00	2,000.00	.00	
001-42-000-519.52-10	Operating Supplies Fuel & Lube	2,840.28	2,202.37	3,200.00	3,500.00	3,500.00	300.00	9
001-42-000-519.52-20	Operating Supplies General Operating Supplies	28.98	.00	750.00	500.00	500.00	(250.00)	(33)
001-42-000-519.52-33	Operating Supplies Uniform / Linen Service	3,836.23	761.15	3,190.00	2,130.00	2,130.00	(1,060.00)	(33)
001-42-000-519.54-13	Books Pubs Subs & Memberships	.00	.00	.00	1,500.00	1,500.00	1,500.00	
001-42-000-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,598.10	1,613.00	3,250.00	2,850.00	2,850.00	(400.00)	(12)
	<i>Operating Expenditures/Expenses Totals</i>	\$435,286.04	\$292,489.62	\$715,553.27	\$587,027.00	\$519,758.00	(\$195,795.27)	(27%)
Activity	519 - Other Gen. Govt. Services Totals	\$1,531,535.79	\$1,108,818.09	\$1,794,034.27	\$1,690,510.00	\$1,627,966.00	(\$166,068.27)	(9%)
	Division 000 - Administration Totals	\$1,531,535.79	\$1,108,818.09	\$1,794,034.27	\$1,690,510.00	\$1,627,966.00	(\$166,068.27)	(9%)

Program: Programs

Program management is responsible for the planning and implementation of policies and programmatic efforts to increase efficiency and quality of life including but not limited to transportation and mobility, bicycle pedestrian and the capital improvements program.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To ensure programs, policies, and infrastructure systems provide the most cost-effective service to the residents of the City.

Objective: Provide engineering and project management services within established budgets and timeframes.

Management of programs initiated this fiscal year on schedule	95%	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	95%	95%	95%
Percent of projects where study, design or constructions is completed within budget	95%	95%	95%

Objective: Optimize the levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	22-23	23-24	24-25
Transportation Engineer	1	1	1
Business Operations Administrator	<u>1</u>	<u>1</u>	<u>1</u>
Total	2	2	2



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 42 - Engineering								
Division 360 - Programs								
Activity 519 - Other Gen. Govt. Services								
<i>Personnel Services</i>								
001-42-360-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	124,145.20	148,403.28	179,786.00	210,689.00	210,689.00	30,903.00	17
001-42-360-519.15-20	Special Pay Car Allowance	880.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-42-360-519.21-10	FICA Taxes Employer FICA	9,376.91	11,203.17	13,956.00	16,320.00	16,320.00	2,364.00	17
001-42-360-519.22-10	Retirement Contributions General Employees Retirement	13,340.00	15,293.50	14,283.00	15,708.00	17,023.00	2,740.00	19
001-42-360-519.22-20	Retirement Contributions ICMA Contributions	.00	.00	3,100.00	3,100.00	3,100.00	.00	
001-42-360-519.23-10	Life & Health Insurance Health Insurance	33,438.58	11,474.67	15,702.00	15,702.00	15,702.00	.00	
001-42-360-519.23-20	Life & Health Insurance Life Insurance	288.00	324.00	432.00	570.00	570.00	138.00	32
001-42-360-519.23-30	Life & Health Insurance Disability Insurance	290.45	353.51	430.00	504.00	504.00	74.00	17
001-42-360-519.24-10	Workers Compensation Workers Compensation	201.00	162.00	216.00	195.00	195.00	(21.00)	(10)
001-42-360-519.25-10	Other Employee Benefits Unemployment Compensation	46.72	52.56	70.00	70.00	70.00	.00	
001-42-360-519.27-10	Other Employee Benefits Employee Assistance Program	28.16	16.02	43.00	49.00	49.00	6.00	14
<i>Personnel Services Totals</i>		\$182,035.02	\$189,262.71	\$230,658.00	\$265,547.00	\$266,862.00	\$36,204.00	16%
<i>Operating Expenditures/Expenses</i>								
001-42-360-519.31-10	Professional Services Engineering/Architectural	42,421.86	.00	.00	140,000.00	75,000.00	75,000.00	
001-42-360-519.31-90	Professional Services Other Professional Services	23,819.11	.00	.00	50,000.00	25,000.00	25,000.00	
001-42-360-519.34-90	Other Contractual Services Other Contractual Services	.00	.00	190,000.00	25,000.00	25,000.00	(165,000.00)	(87)
001-42-360-519.40-10	Travel & Per Diem Travel & Training	.00	646.28	1,500.00	1,250.00	1,250.00	(250.00)	(17)
001-42-360-519.45-10	Insurance General Liability	4,712.04	3,813.03	5,084.00	7,941.00	5,084.00	.00	
001-42-360-519.47-10	Printing & Binding Printing & Binding	.00	.00	1,000.00	750.00	750.00	(250.00)	(25)
001-42-360-519.48-17	Promotional Activities Refreshment / Food / Meetings	300.00	300.00	300.00	300.00	300.00	.00	
001-42-360-519.51-15	Office Supplies Other Office Supplies	1,035.42	.00	500.00	500.00	500.00	.00	
001-42-360-519.51-25	Office Supplies Computer Software	.00	325.00	3,000.00	.00	46,800.00	43,800.00	1,460
001-42-360-519.52-33	Operating Supplies Uniform / Linen Service	.03	.00	580.00	425.00	425.00	(155.00)	(27)
001-42-360-519.54-13	Books Pubs Subs & Memberships Memberships	.00	400.00	7,750.00	7,750.00	7,750.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 42 - Engineering								
Division 360 - Programs								
Activity 519 - Other Gen. Govt. Services								
<i>Operating Expenditures/Expenses</i>								
001-42-360-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	7,506.00	185.00	1,750.00	1,500.00	1,500.00	(250.00)	(14)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$79,794.46</u>	<u>\$5,669.31</u>	<u>\$211,464.00</u>	<u>\$235,416.00</u>	<u>\$189,359.00</u>	<u>(\$22,105.00)</u>	<u>(10%)</u>
Activity	519 - Other Gen. Govt. Services Totals	<u>\$261,829.48</u>	<u>\$194,932.02</u>	<u>\$442,122.00</u>	<u>\$500,963.00</u>	<u>\$456,221.00</u>	<u>\$14,099.00</u>	<u>3%</u>
	Division 360 - Programs Totals	<u>\$261,829.48</u>	<u>\$194,932.02</u>	<u>\$442,122.00</u>	<u>\$500,963.00</u>	<u>\$456,221.00</u>	<u>\$14,099.00</u>	<u>3%</u>

Program: Project Management

Project management is responsible for the project management services for public facilities and infrastructure as well as capital projects. Project management staff coordinates the projects from the development of the concept to beginning operations at construction close out. Project management review plans, specifications, and detailed construction documents developed for the City by consultants and contractors.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

Objective: Provide project management services within established budgets and timeframes.

Management of projects initiated in fiscal year on schedule	95%	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	90%	90%	90%
Percent of projects where design and construction is completed within budget	95%	95%	95%

Objective: Optimize the levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	22-23	23-24	24-25
Engineering Division Manager	1	1	1
Engineering Inspector	1	1	1
Project Manager II	<u>3</u>	<u>3</u>	<u>3</u>
Total	5	5	5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 42 - Engineering								
Division 361 - Project Management								
Activity 519 - Other Gen. Govt. Services								
<i>Personnel Services</i>								
001-42-361-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	425,376.59	346,880.96	463,774.00	495,101.00	495,101.00	31,327.00	7
001-42-361-519.15-20	Special Pay Car Allowance	9,680.00	7,920.00	10,560.00	10,560.00	10,560.00	.00	
001-42-361-519.21-10	FICA Taxes Employer FICA	32,982.64	27,045.98	37,201.00	39,660.00	39,660.00	2,459.00	7
001-42-361-519.22-10	Retirement Contributions General Employees Retirement	30,961.00	35,823.97	33,149.00	36,456.00	39,509.00	6,360.00	19
001-42-361-519.22-20	Retirement Contributions ICMA Contributions	10,868.67	8,817.78	12,182.00	12,970.00	12,970.00	788.00	6
001-42-361-519.23-10	Life & Health Insurance Health Insurance	76,849.98	45,898.68	47,106.00	64,424.00	64,424.00	17,318.00	37
001-42-361-519.23-20	Life & Health Insurance Life Insurance	1,018.80	868.80	1,123.00	1,464.00	1,464.00	341.00	30
001-42-361-519.23-30	Life & Health Insurance Disability Insurance	984.46	824.33	1,109.00	1,185.00	1,185.00	76.00	7
001-42-361-519.24-10	Workers Compensation Workers Compensation	201.00	162.00	216.00	195.00	195.00	(21.00)	(10)
001-42-361-519.25-10	Other Employee Benefits Unemployment Compensation	163.52	131.40	175.00	175.00	175.00	.00	
001-42-361-519.27-10	Other Employee Benefits Employee Assistance Program	96.80	40.05	107.00	124.00	124.00	17.00	16
<i>Personnel Services Totals</i>		\$589,183.46	\$474,413.95	\$606,702.00	\$662,314.00	\$665,367.00	\$58,665.00	10%
<i>Operating Expenditures/Expenses</i>								
001-42-361-519.40-10	Travel & Per Diem Travel & Training	1,454.32	1,615.85	2,250.00	2,250.00	2,250.00	.00	
001-42-361-519.45-10	Insurance General Liability	8,076.96	6,536.25	8,715.00	13,613.00	8,715.00	.00	
001-42-361-519.51-10	Office Supplies Stationery, Paper, Forms	.00	48.89	250.00	250.00	250.00	.00	
001-42-361-519.51-15	Office Supplies Other Office Supplies	323.18	132.30	800.00	600.00	600.00	(200.00)	(25)
001-42-361-519.52-20	Operating Supplies General Operating Supplies	163.32	58.20	250.00	200.00	200.00	(50.00)	(20)
001-42-361-519.52-33	Operating Supplies Uniform / Linen Service	598.72	458.69	1,600.00	1,250.00	1,250.00	(350.00)	(22)
001-42-361-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,527.45	3,089.36	3,300.00	3,000.00	3,000.00	(300.00)	(9)
<i>Operating Expenditures/Expenses Totals</i>		\$14,143.95	\$11,939.54	\$17,165.00	\$21,163.00	\$16,265.00	(\$900.00)	(5%)
Activity 519 - Other Gen. Govt. Services Totals		\$603,327.41	\$486,353.49	\$623,867.00	\$683,477.00	\$681,632.00	\$57,765.00	9%
Division 361 - Project Management Totals		\$603,327.41	\$486,353.49	\$623,867.00	\$683,477.00	\$681,632.00	\$57,765.00	9%
Department 42 - Engineering Totals		\$2,396,692.68	\$1,790,103.60	\$2,860,023.27	\$2,874,950.00	\$2,765,819.00	(\$94,204.27)	(3%)

Program: Parking Facilities

Parking Facilities (Parking) is responsible for the operation and maintenance of the City's parking system which entails two multi-level parking structures totaling 627 spaces, nineteen surface lots totaling 1,474 spaces, and an additional 1,053 on street spaces. Parking administers vendor contracts for parking management, city valet services, and monitors and administers private valet parking license agreements in the downtown district. Parking also monitors and administers the contract for the City's free point-to-point transportation services.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain all City parking facilities through preventive maintenance and repair and replacement activities, and coordination with Public Information Officer to alert public of parking services.

Objective: Provide maintenance, repair and cleaning services in a timely manner.

Number of metered parking spaces	2,400	2,400	2,400
Repair malfunctioning meters within 24 hours	88%	99%	88%
Daily inspections of the garages including lighting	250	250	250
Check cleanliness and operation of garage elevators (7/wk)	100%	88%	88%
Pick up debris, sweep and clean garages (daily)	365	365	365
Pressure Clean garage interiors (stairwells weekly)	52	52	52
Repair mechanical equipment within 48 hours	99%	99%	99%

Goal: To maximize meter revenue while ensuring that customers are treated fairly. Respond to parking enforcement staff and/or citizen complaints within 24 working hours of complaint.

Objective: To ensure maximum revenue by performing meter collections at least 100 days per year.

Parking meter collection (days per year)	104	104	104
Parking revenue	\$5,323,064	\$5,306,624	\$5,085,950
Meters operational (weekly average)	99%	99%	99%

Objective: Investigate and respond to complaints relative to parking violation citations and garage operations in a timely and courteous manner.

Respond to complaints within 24 hours	98%	95%	95%
Reduce number of customer complaints concerning parking program		50%	50%

Goal: To maintain all City parking facilities through preventive maintenance and repair and replacement activities, and coordination with Public Information Officer to alert public of parking services.

Objective: Investigate and respond to complaints in a timely and courteous manner, ensuring follow-up with the point-to-point transportation vendor.

Respond to initial public complaint within 24 hours	98%	100%	100%
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Staffing Levels	22-23	23-24	24-25
Chief Parking Facilities Administrator	<u>1</u>	<u>1</u>	<u>1</u>
Total	1	1	1



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 45 - Parking Facility								
Division 150 - Operations								
Activity 545 - Parking Facility								
<i>Personnel Services</i>								
001-45-150-545.12-10	Regular Salaries/Wages Regular Salaries/Wages	72,573.76	54,855.36	75,727.00	79,059.00	79,059.00	3,332.00	4
001-45-150-545.21-10	FICA Taxes Employer FICA	5,543.09	4,151.71	5,793.00	6,048.00	6,048.00	255.00	4
001-45-150-545.22-10	Retirement Contributions General Employees Retirement	7,094.00	5,735.15	7,595.00	8,353.00	9,053.00	1,458.00	19
001-45-150-545.23-10	Life & Health Insurance Health Insurance	14,954.42	11,474.67	15,702.00	16,240.00	16,240.00	538.00	3
001-45-150-545.23-20	Life & Health Insurance Life Insurance	216.00	162.00	216.00	285.00	285.00	69.00	32
001-45-150-545.23-30	Life & Health Insurance Disability Insurance	172.53	132.05	181.00	189.00	189.00	8.00	4
001-45-150-545.24-10	Workers Compensation Workers Compensation	245.04	198.00	264.00	264.00	264.00	.00	
001-45-150-545.25-10	Other Employee Benefits Unemployment Compensation	35.04	26.28	35.00	35.00	35.00	.00	
001-45-150-545.27-10	Other Employee Benefits Employee Assistance Program	21.12	8.01	21.00	24.00	24.00	3.00	14
<i>Personnel Services Totals</i>		\$100,855.00	\$76,743.23	\$105,534.00	\$110,497.00	\$111,197.00	\$5,663.00	5%
<i>Operating Expenditures/Expenses</i>								
001-45-150-545.34-90	Other Contractual Services Other Contractual Services	1,126,155.21	747,511.81	990,000.00	990,000.00	1,170,944.00	180,944.00	18
001-45-150-545.40-10	Travel & Per Diem Travel & Training	3,196.70	1,023.57	4,000.00	4,000.00	4,000.00	.00	
001-45-150-545.41-11	Communication Services Portable Phones / MDD	6,221.60	4,709.95	6,400.00	6,400.00	6,400.00	.00	
001-45-150-545.43-10	Utility Services Electricity	34,831.85	26,374.46	39,563.00	43,519.00	43,519.00	3,956.00	10
001-45-150-545.43-15	Utility Services Water & Sewer	3,875.82	4,578.46	4,509.00	4,259.00	4,259.00	(250.00)	(6)
001-45-150-545.43-25	Utility Services Stormwater Assessment Fee	.00	7,466.00	7,466.00	6,533.00	6,533.00	(933.00)	(12)
001-45-150-545.43-35	Utility Services Waste Collection & Disposal	2,463.70	2,567.80	1,336.00	1,336.00	1,336.00	.00	
001-45-150-545.44-10	Rentals & Leases Land Rental / Lease	20,725.16	16,925.20	46,400.00	53,574.00	53,574.00	7,174.00	15
001-45-150-545.45-10	Insurance General Liability	21,258.96	17,203.50	22,938.00	35,830.00	22,938.00	.00	
001-45-150-545.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,606.19	554.58	.00	.00	.00	.00	
001-45-150-545.46-15	Repair and Maintenance Service Equipment Maintenance	100,500.00	46,165.51	108,500.00	116,440.00	116,440.00	7,940.00	7
001-45-150-545.49-16	Other Current Charges CDR FEC Parking Rev Collected	30,822.05	26,245.27	.00	30,000.00	30,000.00	30,000.00	
001-45-150-545.49-17	Other Current Charges Freebee Transportation	423,503.40	338,802.72	510,000.00	510,000.00	510,000.00	.00	
001-45-150-545.49-50	Other Current Charges Advertising	.00	47.61	600.00	.00	.00	(600.00)	(100)
001-45-150-545.51-15	Office Supplies Other Office Supplies	14.99	325.39	500.00	500.00	500.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 45 - Parking Facility								
Division 150 - Operations								
Activity 545 - Parking Facility								
<i>Operating Expenditures/Expenses</i>								
001-45-150-545.51-20	Office Supplies Office Equipment < \$5,000	.00	272.75	500.00	500.00	500.00	.00	
001-45-150-545.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	2,600.00	2,600.00	2,600.00	
001-45-150-545.54-30	Books Pubs Subs & Memberships Training & Education Costs	500.00	1,440.00	3,000.00	3,000.00	3,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$1,776,675.63</u>	<u>\$1,242,214.58</u>	<u>\$1,745,712.00</u>	<u>\$1,808,491.00</u>	<u>\$1,976,543.00</u>	<u>\$230,831.00</u>	<u>13%</u>
Activity 545 - Parking Facility Totals		<u>\$1,877,530.63</u>	<u>\$1,318,957.81</u>	<u>\$1,851,246.00</u>	<u>\$1,918,988.00</u>	<u>\$2,087,740.00</u>	<u>\$236,494.00</u>	<u>13%</u>
Division 150 - Operations Totals		<u>\$1,877,530.63</u>	<u>\$1,318,957.81</u>	<u>\$1,851,246.00</u>	<u>\$1,918,988.00</u>	<u>\$2,087,740.00</u>	<u>\$236,494.00</u>	<u>13%</u>
Department 45 - Parking Facility Totals		<u>\$1,877,530.63</u>	<u>\$1,318,957.81</u>	<u>\$1,851,246.00</u>	<u>\$1,918,988.00</u>	<u>\$2,087,740.00</u>	<u>\$236,494.00</u>	<u>13%</u>

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Parks and Recreation Department

Mission Statement

The Parks and Recreation Department will enrich the quality of life for the people of Delray Beach by providing significant recreational opportunities in exemplary park environments.



Parks & Recreation

General Fund

Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 7,702,684	\$ 5,894,423	\$ 8,991,684	\$ 9,428,254	\$ 9,405,489	\$ 413,805	4.6%
Operating Expenses	10,104,209	8,553,802	12,209,635	13,698,094	12,736,687	527,052	4.3%
Capital Outlay	-	9,178	57,928	48,750	37,150	(20,778)	N/A
Total Expenditures	\$ 17,806,894	\$ 14,457,402	\$ 21,259,247	\$ 23,175,098	\$ 22,179,326	\$ 920,079	4.3%
Administration							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,469,841	\$ 1,153,353	\$ 1,667,594	\$ 1,782,292	\$ 1,768,384	\$ 100,790	6.0%
Operating Expenses	435,552	310,046	463,009	681,724	616,390	\$ 153,381	33.1%
Capital Outlay	-	-	14,750.0	14,750.0	3,150.0	\$ (11,600)	N/A
Total Expenditures	\$ 1,905,393	\$ 1,463,399	\$ 2,145,353	\$ 2,478,766	\$ 2,387,924	\$ 242,571	11.3%
Aquatics Operations							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Entry	Budget	2024-2025	2024-2025
Personnel Services	\$ 376,633	\$ 253,442	\$ 522,445	\$ 522,763	\$ 524,344	\$ 1,899	0.4%
Operating Expenses	140,561	108,204	178,092	190,939	179,466	1,374	0.8%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 517,193	\$ 361,646	\$ 700,537	\$ 713,702	\$ 703,810	\$ 3,273	0.5%
Out of School							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Entry	Budget	2024-2025	2024-2025
Personnel Services	\$ 319,942	\$ 212,144	\$ 358,713	\$ 361,618	\$ 362,088	\$ 3,375	0.9%
Operating Expenses	39,100	60,009	62,719	99,956	34,171	(28,548)	-45.5%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 359,042	\$ 272,153	\$ 421,432	\$ 461,574	\$ 396,259	\$ (25,173)	-6.0%
Teen Center							
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change
	Actual	Actual	Revised	Entry	Budget	2024-2025	2024-2025
Personnel Services	\$ 272,977	\$ 204,688	\$ 361,359	\$ 349,293	\$ 350,174	\$ (11,185)	-3.1%
Operating Expenses	81,195	44,591	96,856	125,610	87,338	(9,518)	-9.8%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 354,172	\$ 249,279	\$ 458,215	\$ 474,903	\$ 437,512	\$ (20,703)	-4.5%

Athletics								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 372,175	\$ 361,554	\$ 379,142	\$ 483,057	\$ 483,913	\$ 104,771	27.6%	
Operating Expenses	304,757	368,914	421,093	425,918	396,907	(24,186)	-5.7%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 676,932	\$ 730,468	\$ 800,235	\$ 908,975	\$ 880,820	\$ 80,585	10.1%	
Community Center								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 294,662	\$ 228,564	\$ 325,940	\$ 338,474	\$ 339,709	\$ 13,769	4.2%	
Operating Expenses	107,354	61,757	177,904	191,301	154,715	(23,189)	-13.0%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 402,016	\$ 290,320	\$ 503,844	\$ 529,775	\$ 494,424	\$ (9,420)	-1.9%	
Veterans Park								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 189,119	\$ 138,980	\$ 199,955	\$ 196,424	\$ 197,146	\$ (2,809)	-1.4%	
Operating Expenses	45,582	54,412	78,396	95,876	84,108	5,712	7.3%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 234,701	\$ 193,392	\$ 278,351	\$ 292,300	\$ 281,254	\$ 2,903	1.0%	
Pompey Park								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 884,354	\$ 680,571	\$ 1,013,548	\$ 1,034,049	\$ 1,030,209	\$ 16,661	1.6%	
Operating Expenses	301,845	305,624	466,166	598,345	362,270	(103,896)	-22.3%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 1,186,199	\$ 986,195	\$ 1,479,714	\$ 1,632,394	\$ 1,392,479	\$ (87,235)	-5.9%	
Catherine Strong								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 322,714	\$ 138,571	\$ 206,432	\$ 214,947	\$ 216,121	\$ 9,689	4.7%	
Operating Expenses	122,319	99,582	139,829	158,867	170,711	30,882	22.1%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 445,033	\$ 238,153	\$ 346,261	\$ 373,814	\$ 386,832	\$ 40,571	11.7%	

Parks Maintenance							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 2,873,406	\$ 2,204,818	\$ 3,549,855	\$ 3,719,725	\$ 3,735,805	\$ 185,950	5.2%
Operating Expenses	1,834,261	1,923,207	2,600,229	2,917,389	2,813,968	213,739	8.2%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 4,707,668	\$ 4,128,024	\$ 6,150,084	\$ 6,637,114	\$ 6,549,773	\$ 399,689	6.5%
Special Events							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 326,862	\$ 317,738	\$ 406,701	\$ 425,612	\$ 397,596	\$ (9,105)	-2.2%
Operating Expenses	406,378	399,586	532,349	718,754	508,529	(23,820)	-4.5%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 733,240	\$ 717,324	\$ 939,050	\$ 1,144,366	\$ 906,125	\$ (32,925)	-3.5%
Tennis Centers							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Operating Expenses	2,328,538	1,712,801	2,566,489	2,789,108	2,752,930	186,441	7.3%
Capital Outlay	-	9,178	43,178	34,000	34,000	(9,178)	0.0%
Total Expenditures	\$ 2,328,538	\$ 1,721,979	\$ 2,609,667	\$ 2,823,108	\$ 2,786,930	\$ 177,263	6.8%
Tennis Stadium							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Operating Expenses	2,931,767	2,354,567	3,426,504	3,704,307	3,675,184	248,680	7.3%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 2,931,767	\$ 2,354,567	\$ 3,426,504	\$ 3,704,307	\$ 3,675,184	\$ 248,680	7.3%
Old School Square							
	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Operating Expenses	1,025,000	750,000	1,000,000	1,000,000	900,000	(100,000)	-10.0%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 1,025,000	\$ 750,000	\$ 1,000,000	\$ 1,000,000	\$ 900,000	\$ (100,000)	-10.0%

2024-25 Financial Highlights

- ◆ **Personnel Services** will increase by \$413,805 (4.6%) due to annual merit increases for full time employees and assumed increases in benefit rates and healthcare premiums. Two positions are reclassified as Sr. Parks Maintenance and lead Park Ranger to the maintenance team to be dedicated to maintaining right of way's throughout the City, which increases the salaries/wages, and other benefits. Also, there is a projected increase in overtime pay to meet the departmental needs for various events in the City.
- ◆ **Operating Expenses** will increase by \$527,052 (4.3%) due to the increase in utilities and maintenance contracts as well as for some required repairs to the facilities. Also, Athletic center is in need for a new field lining, which is budgeted for \$40,000, as well as two locations (Catherine Strong & Pompey Park) are in need for utility carts, which is budgeted for \$30,000.

Program: Parks and Recreation Administration

The Parks and Recreation Administration Division provides administrative oversight and managerial support to all parks and recreation divisions, promoting the effective and efficient delivery of leisure services to the citizens of Delray Beach. The division oversees a variety of City-wide volunteer and non-profit operations, special events, athletic and sport programs, while working closely with the Palm Beach County School District and other community agencies. Responsibilities also include development, design and improvement of all City parks and leisure facilities.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Yearly customer service training for all department employees in addition to encouraging professional growth and development by attending seminars/conferences

Objective: 1) Ensure all staff attend customer service training (2) Customer service refresher courses for all staff (3) Encourage professional training and certification courses in City sponsored courses and other institutions of learning.

Management training classes attended	4	5	6
FRPA/NRPA Conference attendance	4	5	6
CPRP, CPRE, CPSI Certification	1	2	3
Staff Meetings/Strategic Planning Meetings	12	12	12
Customer Service and Policy Training	2	3	4

Goal: To manage and maintain a high level of safety and quality standards relating to all Parks and Recreation services and facilities based on NRPA or FRPA guidelines.

Objective: Ensure public safety by enforcing city ordinances and documenting incidents and potential hazards at all park facilities through the Park Ranger program.

Park Ranger hours of coverage	4568.5	5200	6240
PT Park Ranger hours of coverage	743	1560	2496

Goal: To increase park visits and revenue from rentals by 20%

Objective: Maintain clean and safe parks/playgrounds to be enjoyed by visitors.

Park pavilion rentals	21,084	25,300	30,360
Adopt A Brick	2,200	2,420	2,662

Staffing Levels	22-23	23-24	24-25
Parks and Recreation Director	1	1	1
Executive Assistant	1	1	1
Assistant Director	1	1	1
Business Operations Administrator	1	1	1
Administrative Assistant	1	1	2
Customer Service Assistant	1	1	1
Cemetery Manager	1	1	1
Special Events Administrator	1	1	0
Administrative Office Coordinator	1	1	1
Park Ranger	2	2	3
Recreation Superintendent	0	0	1
FTE	<u>.97</u>	<u>.97</u>	<u>2.16</u>
Total	11.97	11.97	15.16



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 000 - Administration								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-000-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	784,082.58	624,158.57	892,613.00	911,405.00	911,405.00	18,792.00	2
001-72-000-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	7,085.28	.00	.00	.00	.00	.00	
001-72-000-572.13-10	Other Salaries/ Wages Part Time Wages	13,991.15	19,392.42	48,763.00	74,149.00	74,149.00	25,386.00	52
001-72-000-572.14-10	Overtime Overtime /Call-Out Pay	35,430.58	7,856.58	3,060.00	3,060.00	3,060.00	.00	
001-72-000-572.14-20	Overtime Reimbursable Overtime	5,089.97	3,213.35	.00	6,000.00	6,000.00	6,000.00	
001-72-000-572.14-30	Overtime Special Events	3,517.09	12,445.66	30,000.00	35,000.00	35,000.00	5,000.00	17
001-72-000-572.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
001-72-000-572.21-10	FICA Taxes Employer FICA	63,054.81	49,675.02	74,142.00	78,885.00	78,885.00	4,743.00	6
001-72-000-572.22-10	Retirement Contributions General Employees Retirement	43,693.00	51,143.69	46,781.00	51,447.00	55,755.00	8,974.00	19
001-72-000-572.22-20	Retirement Contributions ICMA Contributions	19,875.16	14,638.50	21,380.00	21,380.00	21,380.00	.00	
001-72-000-572.23-10	Life & Health Insurance Health Insurance	161,047.60	140,408.62	204,128.00	210,589.00	210,589.00	6,461.00	3
001-72-000-572.23-20	Life & Health Insurance Life Insurance	2,310.00	1,926.20	2,586.00	3,537.00	3,537.00	951.00	37
001-72-000-572.23-30	Life & Health Insurance Disability Insurance	1,819.56	1,460.39	2,134.00	2,181.00	2,181.00	47.00	2
001-72-000-572.24-10	Workers Compensation Workers Compensation	14,979.00	12,143.97	16,192.00	14,584.00	14,584.00	(1,608.00)	(10)
001-72-000-572.25-10	Other Employee Benefits Unemployment Compensation	446.76	379.60	456.00	514.00	514.00	58.00	13
001-72-000-572.27-10	Other Employee Benefits Employee Assistance Program	230.56	97.90	278.00	324.00	324.00	46.00	17
<i>Personnel Services Totals</i>		\$1,159,293.10	\$940,920.47	\$1,345,153.00	\$1,415,695.00	\$1,420,003.00	\$74,850.00	6%
<i>Operating Expenditures/Expenses</i>								
001-72-000-572.31-90	Professional Services Other Professional Services	45.62	233.25	2,500.00	2,500.00	2,500.00	.00	
001-72-000-572.34-90	Other Contractual Services Other Contractual Services	32,623.87	26,298.41	37,424.00	50,532.00	50,532.00	13,108.00	35
001-72-000-572.40-10	Travel & Per Diem Travel & Training	6,855.17	1,421.74	6,700.00	10,500.00	10,500.00	3,800.00	57
001-72-000-572.41-11	Communication Services Portable Phones / MDD	.00	828.00	828.00	828.00	828.00	.00	
001-72-000-572.42-10	Freight & Postage Services Postage	802.84	355.54	700.00	700.00	700.00	.00	
001-72-000-572.42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	100.00	100.00	100.00	.00	
001-72-000-572.44-10	Rentals & Leases Land Rental / Lease	14.00	13.00	30.00	30.00	30.00	.00	
001-72-000-572.44-30	Rentals & Leases Equipment	5,775.48	5,775.48	6,500.00	6,500.00	6,500.00	.00	
001-72-000-572.44-45	Rentals & Leases Vehicle Rental / Garage	12,990.00	10,815.03	14,420.00	17,140.00	14,983.00	563.00	4
001-72-000-572.45-10	Insurance General Liability	17,799.96	14,405.22	19,207.00	30,002.00	19,207.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 000 - Administration								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-000-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	9,332.89	5,782.67	7,500.00	8,600.00	8,600.00	1,100.00	15
001-72-000-572.46-15	Repair and Maintenance Service Equipment Maintenance	2,821.16	1,011.65	1,500.00	1,500.00	1,500.00	.00	
001-72-000-572.48-17	Promotional Activities Refreshment / Food / Meetings	856.12	1,068.90	700.00	700.00	700.00	.00	
001-72-000-572.49-50	Other Current Charges Advertising	.00	.00	100.00	5,100.00	5,100.00	5,000.00	5,000
001-72-000-572.49-90	Other Current Charges Other Current Charges	2,663.00	2,754.00	2,700.00	3,000.00	3,000.00	300.00	11
001-72-000-572.51-10	Office Supplies Stationery, Paper, Forms	280.86	360.09	500.00	500.00	500.00	.00	
001-72-000-572.51-15	Office Supplies Other Office Supplies	2,221.66	1,954.45	2,000.00	2,000.00	2,000.00	.00	
001-72-000-572.51-20	Office Supplies Office Equipment < \$5,000	1,318.97	1,503.26	1,400.00	4,800.00	4,800.00	3,400.00	243
001-72-000-572.52-10	Operating Supplies Fuel & Lube	4,305.42	4,443.46	5,700.00	5,950.00	5,950.00	250.00	4
001-72-000-572.52-20	Operating Supplies General Operating Supplies	269.40	72.94	150.00	1,294.00	1,294.00	1,144.00	763
001-72-000-572.52-33	Operating Supplies Uniform / Linen Service	1,735.65	1,798.83	3,738.00	6,000.00	4,000.00	262.00	7
001-72-000-572.54-13	Books Pubs Subs & Memberships Memberships	2,008.27	1,330.00	2,300.00	4,250.00	4,250.00	1,950.00	85
001-72-000-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,440.00	1,160.00	1,170.00	1,170.00	1,170.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$107,160.34	\$83,385.92	\$117,867.00	\$163,696.00	\$148,744.00	\$30,877.00	26%
Activity 572 - Parks & Recreation Totals		\$1,266,453.44	\$1,024,306.39	\$1,463,020.00	\$1,579,391.00	\$1,568,747.00	\$105,727.00	7%
Division 000 - Administration Totals		\$1,266,453.44	\$1,024,306.39	\$1,463,020.00	\$1,579,391.00	\$1,568,747.00	\$105,727.00	7%

Program: Aquatics Operations

Provides lifeguard supervision and aquatics programs at Pompey Pool and Delray Swim and Tennis Club. Aquatics programs and activities offered: swimming instruction, recreational swimming, lifeguard training instruction, Jr. Lifeguard program, swim lessons for non-profit groups and organizations, pool rentals and special events.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Provide lifeguard supervised aquatic recreational programming at both pools for a variety of age groups and swimming skill levels. Teach water safety awareness, develop basic swimming skills, and enhance proficiency levels of aquatic skills. Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To develop a comprehensive community swim program to increase the safety of residents and visitors using the aquatics facilities.

Total pool attendance	16,000	19,000	21,500
Number of Adult Swimming Class participants	3500	107	150
Number of Youth Swimming Class participants	4,500	1,000	1,200
Number of Water Fitness Class participants	900	500	600
Number of SCUBA Class participants	2,800	3,080	3,388
Number of School Presentations	3	0	3

Objective: To increase services, programs and use of the pool by community groups and associations; implement evening and youth classes.

Number of Special Events	6	6	6
Number of Special Event participants	760	240	264
Number of Dive Rescue Trainings at facility	80	90	120
Number of canopy rentals	8	15	17
Number of Lifeguard Course participants	40	35	45
Number of Water Safety Instruction Class participants	10	6	9

Objective: For the Supervisor and Lead Lifeguard to obtain/maintain certified pool operators license and certificates in lifeguard instructor and water safety instructor and for all staff to maintain lifeguard-training certifications.

Number of staff certified as Lifeguards	18	16	18
Number of staff certified as Lifeguard Instructors	4	3	3
Number of staff certified as Water Safety Instructors	15	7	12
Number of staff certified as Scuba Divers	11	5	6
Number of staff certified as Certified Pool Operator	8	3	4

Staffing Levels	22-23	23-24	24-25
Aquatic Operations Supervisor	1	1	1
Lead Lifeguard	1	1	1
Lifeguards	3	3	3
FTEs	<u>4.87</u>	<u>4.38</u>	<u>4.38</u>
Total	9.87	9.38	9.38



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 720 - Aquatics Operations								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-720-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	166,954.37	126,592.49	213,941.00	208,325.00	208,325.00	(5,616.00)	(3)
001-72-720-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	12,028.91	.00	.00	.00	.00	.00	
001-72-720-572.13-10	Other Salaries/ Wages Part Time Wages	63,837.25	31,041.88	158,495.00	161,659.00	161,659.00	3,164.00	2
001-72-720-572.14-10	Overtime Overtime /Call-Out Pay	1,832.80	2,863.21	1,000.00	2,000.00	2,000.00	1,000.00	100
001-72-720-572.14-30	Overtime Special Events	770.99	95.99	1,000.00	1,000.00	1,000.00	.00	
001-72-720-572.21-10	FICA Taxes Employer FICA	18,608.86	11,835.41	28,645.00	28,534.00	28,534.00	(111.00)	
001-72-720-572.22-10	Retirement Contributions General Employees Retirement	16,031.00	13,336.07	17,164.00	18,876.00	20,457.00	3,293.00	19
001-72-720-572.23-10	Life & Health Insurance Health Insurance	74,838.68	50,126.19	78,511.00	80,664.00	80,664.00	2,153.00	3
001-72-720-572.23-20	Life & Health Insurance Life Insurance	584.15	470.40	796.00	989.00	989.00	193.00	24
001-72-720-572.23-30	Life & Health Insurance Disability Insurance	395.74	300.28	512.00	498.00	498.00	(14.00)	(3)
001-72-720-572.24-10	Workers Compensation Workers Compensation	20,300.04	16,458.75	21,945.00	19,765.00	19,765.00	(2,180.00)	(10)
001-72-720-572.25-10	Other Employee Benefits Unemployment Compensation	368.55	286.16	329.00	329.00	329.00	.00	
001-72-720-572.27-10	Other Employee Benefits Employee Assistance Program	81.34	34.71	107.00	124.00	124.00	17.00	16
<i>Personnel Services Totals</i>		\$376,632.68	\$253,441.54	\$522,445.00	\$522,763.00	\$524,344.00	\$1,899.00	0%
<i>Operating Expenditures/Expenses</i>								
001-72-720-572.31-90	Professional Services Other Professional Services	490.50	.00	500.00	500.00	500.00	.00	
001-72-720-572.34-90	Other Contractual Services Other Contractual Services	448.63	618.32	7,150.00	7,150.00	7,150.00	.00	
001-72-720-572.40-10	Travel & Per Diem Travel & Training	.00	.00	2,480.00	2,480.00	2,480.00	.00	
001-72-720-572.43-10	Utility Services Electricity	35,464.34	21,500.13	33,444.00	36,789.00	36,789.00	3,345.00	10
001-72-720-572.43-15	Utility Services Water & Sewer	13,464.37	15,353.74	22,004.00	8,392.00	8,392.00	(13,612.00)	(62)
001-72-720-572.43-25	Utility Services Stormwater Assessment Fee	.00	762.00	762.00	2,684.00	2,684.00	1,922.00	252
001-72-720-572.43-35	Utility Services Waste Collection & Disposal	989.74	1,031.56	990.00	1,032.00	1,032.00	42.00	4
001-72-720-572.44-90	Rentals & Leases Other Rental/Lease Costs	4,308.13	409.00	3,900.00	3,900.00	3,900.00	.00	
001-72-720-572.45-10	Insurance General Liability	9,024.00	7,302.78	9,737.00	15,210.00	9,737.00	.00	
001-72-720-572.46-15	Repair and Maintenance Service Equipment Maintenance	244.92	1,209.03	2,500.00	3,500.00	3,500.00	1,000.00	40
001-72-720-572.46-40	Repair and Maintenance Service Other Repair Maintenance	2,887.80	3,854.47	12,350.00	19,350.00	19,350.00	7,000.00	57
001-72-720-572.48-15	Promotional Activities Special Events	4,016.68	114.43	4,250.00	4,250.00	4,250.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	72 - Parks & Recreation							
Division	720 - Aquatics Operations							
Activity	572 - Parks & Recreation							
	<i>Operating Expenditures/Expenses</i>							
001-72-720-572.48-17	Promotional Activities Refreshment / Food / Meetings	63.12	.00	700.00	700.00	700.00	.00	
001-72-720-572.49-90	Other Current Charges Other Current Charges	1,051.88	375.00	875.00	930.00	930.00	55.00	6
001-72-720-572.51-10	Office Supplies Stationery, Paper, Forms	27.60	.00	.00	.00	.00	.00	
001-72-720-572.51-15	Office Supplies Other Office Supplies	494.05	212.20	900.00	900.00	900.00	.00	
001-72-720-572.51-20	Office Supplies Office Equipment < \$5,000	1,747.20	1,166.98	1,400.00	1,400.00	1,400.00	.00	
001-72-720-572.52-20	Operating Supplies General Operating Supplies	601.38	1,154.02	1,900.00	1,900.00	1,900.00	.00	
001-72-720-572.52-27	Operating Supplies Equipment < \$5,000	3,126.25	1,539.95	3,230.00	3,802.00	3,802.00	572.00	18
001-72-720-572.52-30	Operating Supplies Chemicals	57,616.06	20,872.80	60,000.00	66,000.00	60,000.00	.00	
001-72-720-572.52-33	Operating Supplies Uniform / Linen Service	1,063.81	1,693.62	2,130.00	2,130.00	2,130.00	.00	
001-72-720-572.52-36	Operating Supplies Janitorial Supplies	.00	233.92	1,000.00	1,000.00	1,000.00	.00	
001-72-720-572.54-10	Books Pubs Subs & Memberships Books & Publications	692.00	1,164.60	1,670.00	1,670.00	1,670.00	.00	
001-72-720-572.54-13	Books Pubs Subs & Memberships Memberships	880.00	.00	950.00	950.00	950.00	.00	
001-72-720-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,858.16	587.50	3,270.00	4,320.00	4,320.00	1,050.00	32
	<i>Operating Expenditures/Expenses Totals</i>	\$140,560.62	\$81,156.05	\$178,092.00	\$190,939.00	\$179,466.00	\$1,374.00	1%
Activity	572 - Parks & Recreation Totals	\$517,193.30	\$334,597.59	\$700,537.00	\$713,702.00	\$703,810.00	\$3,273.00	0%
Division	720 - Aquatics Operations Totals	\$517,193.30	\$334,597.59	\$700,537.00	\$713,702.00	\$703,810.00	\$3,273.00	0%

Program: Out of School Program

The Parks and Recreation Department provides an Out of School Program for Delray Beach residents and City employees. The program is for elementary school children ages 5 through 12 and provides a supervised, structured program of traditional and non-traditional recreational and athletic activities, as well as academic services and cultural programs. The program provides the opportunity for youth to participate in various sports and educational programs which they might not otherwise have an opportunity to experience. The elementary school age program is licensed to serve 150 children at two locations (Pompey Park and Delray Beach Community Center with full-day camp programs provided for most school holidays).

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Objective: To provide supervised out of school activities by trained staff for elementary school-age children.

Goal: Provide elementary school age children with social, cultural, and academic structured quality programs, while maintaining a safe, clean and secure environment.

Total number of children enrolled	31	40	40
Average daily attendance	24	30	30
Inclusion children enrolled	1	1	1
Number of staff training courses	30	30	30

Objective: To provide traditional and non-traditional special events, activities and cultural activities.

Special events	10	10	12
Parents/children participating in special events	80	90	90
Traditional activities/classes: tennis, golf, soccer, and swimming	2	6	6
Non-traditional activities (cub scouts, drumming, computer building, environment education program, etc.)	36	40	40
Average number of field trips (One day, Holiday, Spring, Summer camps)	93	100	100
Average number of on-site activities* (On-site contractual activities vendor)	53	60	60

Objective: To encourage academic excellence by providing 1 hour of daily homework assistance by Recreation Leaders. Includes English, Math, Reading, Science, Spelling, Social Studies, etc.

Homework assistance (sessions)*	134	140	140
Average number of education programs	108	116	116
Summer Literacy Program Enrollment	104	110	110

Objective: To provide a Cub Scout program for boys ages 5 to 12 years old to encourage positive character and involvement with community organizations and activities.

Cub Scouts / number of participants	11	15	15
Cub Scouts / number of field trips	2	4	4

Staffing Levels	22-23	23-24	24-25
Out of School Program Recreation Supervisor	1	1	1
FTEs	<u>8.11</u>	<u>5.59</u>	<u>5.59</u>
Total	9.11	6.59	6.59



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 731 - Out of School								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-731-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	71,840.82	55,083.80	73,262.00	76,835.00	76,835.00	3,573.00	5
001-72-731-572.13-10	Other Salaries/ Wages Part Time Wages	168,535.31	93,831.58	200,458.00	202,067.00	202,067.00	1,609.00	1
001-72-731-572.14-10	Overtime Overtime /Call-Out Pay	2,279.84	2,196.48	200.00	1,000.00	1,000.00	800.00	400
001-72-731-572.14-30	Overtime Special Events	497.66	965.08	800.00	800.00	800.00	.00	
001-72-731-572.21-10	FICA Taxes Employer FICA	17,880.31	11,281.56	21,017.00	21,474.00	21,474.00	457.00	2
001-72-731-572.22-10	Retirement Contributions General Employees Retirement	4,769.00	5,580.96	5,106.00	5,615.00	6,085.00	979.00	19
001-72-731-572.23-10	Life & Health Insurance Health Insurance	14,954.42	11,474.67	15,702.00	15,702.00	15,702.00	.00	
001-72-731-572.23-20	Life & Health Insurance Life Insurance	216.00	162.00	216.00	285.00	285.00	69.00	32
001-72-731-572.23-30	Life & Health Insurance Disability Insurance	166.50	128.93	175.00	183.00	183.00	8.00	5
001-72-731-572.24-10	Workers Compensation Workers Compensation	38,412.96	31,144.50	41,526.00	37,402.00	37,402.00	(4,124.00)	(10)
001-72-731-572.25-10	Other Employee Benefits Unemployment Compensation	367.92	286.52	230.00	231.00	231.00	1.00	
001-72-731-572.27-10	Other Employee Benefits Employee Assistance Program	21.12	8.01	21.00	24.00	24.00	3.00	14
	<i>Personnel Services Totals</i>	\$319,941.86	\$212,144.09	\$358,713.00	\$361,618.00	\$362,088.00	\$3,375.00	1%
<i>Operating Expenditures/Expenses</i>								
001-72-731-572.31-90	Professional Services Other Professional Services	239.34	13.68	750.00	750.00	750.00	.00	
001-72-731-572.34-90	Other Contractual Services Other Contractual Services	28.23	55.14	.00	30,000.00	.00	.00	
001-72-731-572.40-10	Travel & Per Diem Travel & Training	367.52	416.88	2,440.00	2,440.00	2,440.00	.00	
001-72-731-572.41-11	Communication Services Portable Phones / MDD	.00	414.00	414.00	414.00	414.00	.00	
001-72-731-572.44-45	Rentals & Leases Vehicle Rental / Garage	6,069.96	4,552.47	6,070.00	7,090.00	6,198.00	128.00	2
001-72-731-572.45-10	Insurance General Liability	5,231.04	4,233.78	5,645.00	8,818.00	5,645.00	.00	
001-72-731-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,514.85	326.87	3,600.00	3,600.00	3,600.00	.00	
001-72-731-572.48-15	Promotional Activities Special Events	15,976.17	42,901.41	30,000.00	32,000.00	2,000.00	(28,000.00)	(93)
001-72-731-572.48-17	Promotional Activities Refreshment / Food / Meetings	1,687.64	4,036.29	2,500.00	2,500.00	2,500.00	.00	
001-72-731-572.49-90	Other Current Charges Other Current Charges	650.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-72-731-572.51-10	Office Supplies Stationery, Paper, Forms	879.34	1,108.23	1,050.00	1,050.00	1,050.00	.00	
001-72-731-572.51-15	Office Supplies Other Office Supplies	360.97	403.57	.00	.00	.00	.00	
001-72-731-572.51-20	Office Supplies Office Equipment < \$5,000	.00	156.67	1,000.00	1,000.00	1,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 731 - Out of School								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-731-572.52-10	Operating Supplies Fuel & Lube	1,058.57	560.79	1,600.00	1,500.00	1,500.00	(100.00)	(6)
001-72-731-572.52-20	Operating Supplies General Operating Supplies	652.44	1,305.19	1,500.00	1,500.00	1,500.00	.00	
001-72-731-572.52-27	Operating Supplies Equipment < \$5,000	.00	.00	.00	1,144.00	1,144.00	1,144.00	
001-72-731-572.52-33	Operating Supplies Uniform / Linen Service	706.74	1,000.85	1,170.00	1,170.00	250.00	(920.00)	(79)
001-72-731-572.54-13	Books Pubs Subs & Memberships	550.00	350.00	1,210.00	1,210.00	410.00	(800.00)	(66)
001-72-731-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,127.02	696.45	2,770.00	2,770.00	2,770.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$39,099.83</u>	<u>\$62,532.27</u>	<u>\$62,719.00</u>	<u>\$99,956.00</u>	<u>\$34,171.00</u>	<u>(\$28,548.00)</u>	<u>(46%)</u>
Activity 572 - Parks & Recreation Totals		<u>\$359,041.69</u>	<u>\$274,676.36</u>	<u>\$421,432.00</u>	<u>\$461,574.00</u>	<u>\$396,259.00</u>	<u>(\$25,173.00)</u>	<u>(6%)</u>
Division 731 - Out of School Totals		<u>\$359,041.69</u>	<u>\$274,676.36</u>	<u>\$421,432.00</u>	<u>\$461,574.00</u>	<u>\$396,259.00</u>	<u>(\$25,173.00)</u>	<u>(6%)</u>

Program: Teen Center

The "505" Teen Center is a recreational center complete with kitchen prep area and available for rent. The "505" Teen Center has computers designated for producing music, a computer station available for research projects and homework in addition to a lounge room with cable television and a billiards table.

The Teen Center offers engaging programs such as cooking 101 and teen sports training. The facility also offers basketball tournaments, video game tournaments and movie nights in addition to trips to professional sporting events, theaters, museums, and colleges/trade schools.

The Hobbit Skate Park includes ramps, a street course, and a half pipe for skate enthusiasts. Hobbit Skate Park is the home for winter, summer, and spring skate camps.

A large room is available for Woman's Club meetings, classes, dances, and special events. The center is open during the school months:

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase registrants and participation in teen activities and programs.

Number of membership payments	45	55	60
Teen activities	10	15	20

Objective: To increase the number of participants in classes, programs, activities, events, and tutorial programs.

Number of participants in skate camp	16	25	40
Participants in educational program	5	10	15
Teens in career work programs	0	5	10
Fund raising events	0	2	5
Monthly functions: dances, pizza night, etc.	8	10	15
Number of skateboard park participants	200	250	300
Number of teen center participants	100	150	225
Number of special events	3	5	7
Number of fields trips	5	8	11

Objective: To encourage interaction between teens and work force professionals through presentations by guest speakers such as police officers, fire fighters, college representatives and other professionals.

Number of presentations	3	5	8
Number of teens and parents in attendance	11	15	25

Staffing Levels	22-23	23-24	24-25
Recreation Supervisor II	0	0	0
Recreation Supervisor I	1	1	1
Recreation Supervisor III	1	1	1
Building Maintenance Worker	1	1	1
FTEs	<u>2.37</u>	<u>2.37</u>	<u>2.37</u>
Total	5.87	5.87	5.37



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 732 - Teen Center								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-732-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	82,404.31	76,738.01	168,131.00	147,972.00	147,972.00	(20,159.00)	(12)
001-72-732-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	15,176.31	.00	.00	.00	.00	.00	
001-72-732-572.13-10	Other Salaries/ Wages Part Time Wages	93,943.12	67,113.22	102,358.00	102,650.00	102,650.00	292.00	
001-72-732-572.14-10	Overtime Overtime /Call-Out Pay	4,125.29	1,382.09	900.00	1,100.00	1,100.00	200.00	22
001-72-732-572.14-20	Overtime Reimbursable Overtime	574.64	133.08	.00	.00	.00	.00	
001-72-732-572.14-30	Overtime Special Events	173.27	129.65	1,200.00	1,200.00	1,200.00	.00	
001-72-732-572.21-10	FICA Taxes Employer FICA	15,426.67	11,033.90	19,247.00	19,425.00	19,425.00	178.00	1
001-72-732-572.22-10	Retirement Contributions General Employees Retirement	8,930.00	8,043.20	9,561.00	10,515.00	11,396.00	1,835.00	19
001-72-732-572.23-10	Life & Health Insurance Health Insurance	34,504.12	25,667.09	40,586.00	48,722.00	48,722.00	8,136.00	20
001-72-732-572.23-20	Life & Health Insurance Life Insurance	280.44	282.81	468.00	585.00	585.00	117.00	25
001-72-732-572.23-30	Life & Health Insurance Disability Insurance	194.66	181.16	348.00	354.00	354.00	6.00	2
001-72-732-572.24-10	Workers Compensation Workers Compensation	17,037.96	13,814.28	18,419.00	16,590.00	16,590.00	(1,829.00)	(10)
001-72-732-572.25-10	Other Employee Benefits Unemployment Compensation	172.28	151.84	88.00	105.00	105.00	17.00	19
001-72-732-572.27-10	Other Employee Benefits Employee Assistance Program	33.44	17.83	53.00	75.00	75.00	22.00	42
	<i>Personnel Services Totals</i>	\$272,976.51	\$204,688.16	\$361,359.00	\$349,293.00	\$350,174.00	(\$11,185.00)	(3%)
<i>Operating Expenditures/Expenses</i>								
001-72-732-572.31-90	Professional Services Other Professional Services	154.99	134.57	250.00	250.00	250.00	.00	
001-72-732-572.34-16	Other Contractual Services Pest Control Services	109.77	.00	.00	.00	.00	.00	
001-72-732-572.34-90	Other Contractual Services Other Contractual Services	12,903.57	7,549.27	15,000.00	15,000.00	10,400.00	(4,600.00)	(31)
001-72-732-572.40-10	Travel & Per Diem Travel & Training	28.00	28.00	3,100.00	3,100.00	3,100.00	.00	
001-72-732-572.43-10	Utility Services Electricity	6,613.18	4,537.94	7,465.00	8,212.00	8,212.00	747.00	10
001-72-732-572.43-15	Utility Services Water & Sewer	461.45	375.88	515.00	588.00	588.00	73.00	14
001-72-732-572.43-25	Utility Services Stormwater Assessment Fee	.00	455.00	455.00	1,074.00	1,074.00	619.00	136
001-72-732-572.43-35	Utility Services Waste Collection & Disposal	494.16	515.06	494.00	515.00	515.00	21.00	4
001-72-732-572.44-11	Rentals & Leases Building Rental / Lease	3,800.00	3,800.00	5,250.00	5,250.00	5,250.00	.00	
001-72-732-572.44-90	Rentals & Leases Other Rental/Lease Costs	2,698.00	2,926.00	2,000.00	2,000.00	.00	(2,000.00)	(100)
001-72-732-572.45-10	Insurance General Liability	7,787.04	6,301.53	8,402.00	13,124.00	8,402.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 732 - Teen Center								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-732-572.46-15	Repair and Maintenance Service Equipment Maintenance	342.96	43.48	1,850.00	1,850.00	1,850.00	.00	
001-72-732-572.46-40	Repair and Maintenance Service Other Repair Maintenance	8,024.20	4,945.89	23,100.00	28,100.00	20,000.00	(3,100.00)	(13)
001-72-732-572.48-15	Promotional Activities Special Events	21,129.34	7,515.27	12,700.00	29,700.00	10,850.00	(1,850.00)	(15)
001-72-732-572.48-17	Promotional Activities Refreshment / Food / Meetings	938.94	1,296.23	2,000.00	2,000.00	2,000.00	.00	
001-72-732-572.51-10	Office Supplies Stationery, Paper, Forms	26.06	.00	.00	.00	.00	.00	
001-72-732-572.51-15	Office Supplies Other Office Supplies	615.67	.00	900.00	900.00	900.00	.00	
001-72-732-572.51-20	Office Supplies Office Equipment < \$5,000	4,546.21	960.83	2,400.00	2,400.00	2,400.00	.00	
001-72-732-572.52-20	Operating Supplies General Operating Supplies	4,610.21	136.01	2,700.00	2,700.00	2,700.00	.00	
001-72-732-572.52-27	Operating Supplies Equipment < \$5,000	1,002.84	909.63	2,450.00	3,022.00	3,022.00	572.00	23
001-72-732-572.52-33	Operating Supplies Uniform / Linen Service	621.39	69.36	1,300.00	1,300.00	1,300.00	.00	
001-72-732-572.52-36	Operating Supplies Janitorial Supplies	1,123.66	1,036.36	1,000.00	1,000.00	1,000.00	.00	
001-72-732-572.54-13	Books Pubs Subs & Memberships Memberships	1,131.87	279.77	1,400.00	1,400.00	1,400.00	.00	
001-72-732-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,031.94	942.50	2,125.00	2,125.00	2,125.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$81,195.45	\$44,758.58	\$96,856.00	\$125,610.00	\$87,338.00	(\$9,518.00)	(10%)
Activity 572 - Parks & Recreation Totals		\$354,171.96	\$249,446.74	\$458,215.00	\$474,903.00	\$437,512.00	(\$20,703.00)	(5%)
Division 732 - Teen Center Totals		\$354,171.96	\$249,446.74	\$458,215.00	\$474,903.00	\$437,512.00	(\$20,703.00)	(5%)

Program: Athletics

The Athletics Division plans, organizes, and supervises athletic leagues for adults in softball, golf and basketball. They coordinate with community run youth athletic leagues including Little League Baseball, lacrosse, soccer, and Miracle League baseball.

The Athletics Division encompasses the following sites:

Community Center, Pompey Park, Veterans Park, Teen Center, Merritt Park, Currie Commons Park, Robert P. Miller Park, Hilltopper Stadium, Catherine Strong Park and Pine Grove Park.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure all athletic fields are maintained to a high level of quality standards.

Objective: Coordinate maintenance of all athletic fields at Miller Park, Currie Commons Park, Pine Grove Park, Plumosa Park, Merritt Park and Seacrest Soccer Complex.

Athletic fields maintained	22	22	22
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: Organize community run athletic leagues for youth and adult participants.

Number of Miracle League participants (2 Seasons)	160*	160*	160*
Number of youth lacrosse participants (1 Season)	320*	350*	375*
Number of youth recreation soccer participants (1 Season)	412*	412*	412*
Number of travel soccer participants (1 Season)	220*	206*	220*
Number of adult co-ed kickball participants (2 Season)	150*	155*	160*

Objective: Organize City run athletic leagues for youth and adult participants.

Youth basketball participants (1 Season)	116	140	175
Golf league participants (1 Season)	0	0	20
Adult basketball league participants (1 Season)	65	80	100
Adult men's softball league participants; (2 Seasons)	140	150	155
Co-ed softball league participants (2 Seasons)	120	130	135

Staffing Levels	22-23	23-24	24-25
Recreation Superintendent	1	0	0
Administrative Assistant (<i>Split with Special Events</i>)	.5	0	0
Recreation Supervisor I	1	2	2
Recreation Supervisor III	0	1	1
Building Maintenance Worker Sr.	0	0	1
FTE	<u>2.37</u>	<u>2.69</u>	<u>2.69</u>
Total	4.87	5.69	6.69

* Participation numbers are given by the city's youth sports providers.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 733 - Athletics								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-733-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	163,149.44	160,882.59	183,919.00	251,833.00	251,833.00	67,914.00	37
001-72-733-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	16,776.62	.00	.00	.00	.00	.00	
001-72-733-572.13-10	Other Salaries/ Wages Part Time Wages	111,625.52	107,838.20	101,010.00	107,483.00	107,483.00	6,473.00	6
001-72-733-572.14-10	Overtime Overtime /Call-Out Pay	5,816.18	7,972.37	4,000.00	7,000.00	7,000.00	3,000.00	75
001-72-733-572.14-20	Overtime Reimbursable Overtime	243.92	.00	.00	.00	.00	.00	
001-72-733-572.14-30	Overtime Special Events	346.50	.00	3,000.00	5,000.00	5,000.00	2,000.00	67
001-72-733-572.21-10	FICA Taxes Employer FICA	22,260.00	20,731.80	22,333.00	28,434.00	28,434.00	6,101.00	27
001-72-733-572.22-10	Retirement Contributions General Employees Retirement	8,679.00	16,361.02	9,292.00	10,219.00	11,075.00	1,783.00	19
001-72-733-572.23-10	Life & Health Insurance Health Insurance	35,660.44	41,349.01	47,107.00	64,963.00	64,963.00	17,856.00	38
001-72-733-572.23-20	Life & Health Insurance Life Insurance	402.04	453.97	631.00	832.00	832.00	201.00	32
001-72-733-572.23-30	Life & Health Insurance Disability Insurance	379.56	383.05	541.00	602.00	602.00	61.00	11
001-72-733-572.24-10	Workers Compensation Workers Compensation	6,566.04	5,323.50	7,098.00	6,393.00	6,393.00	(705.00)	(10)
001-72-733-572.25-10	Other Employee Benefits Unemployment Compensation	219.00	230.32	131.00	199.00	199.00	68.00	52
001-72-733-572.27-10	Other Employee Benefits Employee Assistance Program	51.04	28.48	80.00	99.00	99.00	19.00	24
	<i>Personnel Services Totals</i>	\$372,175.30	\$361,554.31	\$379,142.00	\$483,057.00	\$483,913.00	\$104,771.00	28%
<i>Operating Expenditures/Expenses</i>								
001-72-733-572.31-90	Professional Services Other Professional Services	1,253.86	935.23	1,000.00	1,000.00	1,000.00	.00	
001-72-733-572.34-90	Other Contractual Services Other Contractual Services	17,281.46	19,361.94	22,346.00	21,866.00	21,866.00	(480.00)	(2)
001-72-733-572.40-10	Travel & Per Diem Travel & Training	1,780.54	(2.44)	2,800.00	2,800.00	2,800.00	.00	
001-72-733-572.41-11	Communication Services Portable Phones / MDD	.00	828.00	828.00	414.00	414.00	(414.00)	(50)
001-72-733-572.43-10	Utility Services Electricity	128,798.95	113,212.56	144,430.00	158,873.00	158,873.00	14,443.00	10
001-72-733-572.43-15	Utility Services Water & Sewer	4,586.91	13,980.28	4,882.00	5,031.00	5,031.00	149.00	3
001-72-733-572.43-20	Utility Services Irrigation Water	19,293.14	95,222.07	29,277.00	23,265.00	23,265.00	(6,012.00)	(21)
001-72-733-572.43-25	Utility Services Stormwater Assessment Fee	1,086.25	9,770.00	9,770.00	8,361.00	8,361.00	(1,409.00)	(14)
001-72-733-572.43-35	Utility Services Waste Collection & Disposal	.00	.00	3,958.00	4,125.00	4,125.00	167.00	4
001-72-733-572.44-45	Rentals & Leases Vehicle Rental / Garage	19,590.00	15,930.00	21,240.00	12,380.00	10,822.00	(10,418.00)	(49)
001-72-733-572.45-10	Insurance General Liability	9,057.00	7,329.78	9,773.00	15,226.00	9,773.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 733 - Athletics								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-733-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	16,353.07	1,708.09	11,700.00	6,400.00	6,400.00	(5,300.00)	(45)
001-72-733-572.46-15	Repair and Maintenance Service Equipment Maintenance	4,724.52	15,252.86	16,580.48	15,000.00	15,000.00	(1,580.48)	(10)
001-72-733-572.46-40	Repair and Maintenance Service Other Repair Maintenance	36,693.34	46,634.55	44,700.00	54,700.00	54,700.00	10,000.00	22
001-72-733-572.48-15	Promotional Activities Special Events	.00	2,714.33	5,000.00	7,000.00	7,000.00	2,000.00	40
001-72-733-572.51-10	Office Supplies Stationery, Paper, Forms	566.35	.00	.00	.00	.00	.00	.00
001-72-733-572.51-15	Office Supplies Other Office Supplies	1,233.47	194.99	700.00	700.00	700.00	.00	.00
001-72-733-572.51-20	Office Supplies Office Equipment < \$5,000	777.19	.00	1,400.00	1,400.00	1,400.00	.00	.00
001-72-733-572.52-10	Operating Supplies Fuel & Lube	999.46	793.98	2,800.00	1,500.00	1,500.00	(1,300.00)	(46)
001-72-733-572.52-20	Operating Supplies General Operating Supplies	11,358.76	36,750.50	38,504.00	35,000.00	13,000.00	(25,504.00)	(66)
001-72-733-572.52-27	Operating Supplies Equipment < \$5,000	2,104.32	6,860.94	2,900.00	3,472.00	3,472.00	572.00	20
001-72-733-572.52-33	Operating Supplies Uniform / Linen Service	.00	73.98	250.00	1,150.00	1,150.00	900.00	360
001-72-733-572.52-36	Operating Supplies Janitorial Supplies	1,637.81	.00	.00	.00	.00	.00	.00
001-72-733-572.52-62	Operating Supplies Recreatnl. Supplies Basketball	24,646.98	28,025.50	44,505.00	44,505.00	44,505.00	.00	.00
001-72-733-572.54-13	Books Pubs Subs & Memberships Memberships	423.36	230.00	450.00	450.00	450.00	.00	.00
001-72-733-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	510.00	1,037.50	1,300.00	1,300.00	1,300.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		\$304,756.74	\$416,844.64	\$421,093.48	\$425,918.00	\$396,907.00	(\$24,186.48)	(6%)
Activity 572 - Parks & Recreation Totals		\$676,932.04	\$778,398.95	\$800,235.48	\$908,975.00	\$880,820.00	\$80,584.52	10%
Division 733 - Athletics Totals		\$676,932.04	\$778,398.95	\$800,235.48	\$908,975.00	\$880,820.00	\$80,584.52	10%

Program: Community Center

The Community Center provides diverse activities for youth, adults, and senior citizens of the community and also houses the administrative offices for the Parks and Recreation Department. The gym with stage and multi-purpose rental rooms allows for athletic events, meetings, entertainment, and cultural programs. Numerous adult activities are conducted in the evening including service clubs, exercise classes, badminton, pickleball, and open play basketball. The Center hosts an annual City League Basketball Program along with Summer Youth Basketball. We've added an instructional tumbling program which has grown in numbers each season from 13 to 25 in its 2nd session. City Special Events ranged from the Out of School Trunk or Treat, Kidsfest, Employee Health Fair, etc. Various Human Resources, Police/Fire, and workplace seminars are held at the center. The Center hosts annual pickleball tournaments, various training sessions, and men basketball tournaments. Other major events at the center are the ATP Tennis Championships/Champions Tour. The center is also a early voting site during local, state, and presidential elections.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase participation in gym programs and activities by youths and adults of the community.

Number of Participants in adult athletic programs (aerobic, badminton and pickle ball)	1500	1500	1000
Number of participants in instructional classes	25	50	100
Number of participants in youth programs (youth basketball)	125	125	125
Number of weekly open gym participants	20-25	25	30
Number of weekly participants in meetings	15	15	15

Objective: Increase usage of the center for meeting space by local civic / public groups.

Number of meetings in conference room	6	8	8
Average number of meetings in other rooms	30	30	30
Number of special events at the Community Center	5	5	10
Number of facility rentals	5	5	10

Staffing Levels	22-23	23-24	24-25
Recreation Supervisor III	1	1	1
Staff Assistant	1	1	1
Building Maintenance Worker	1	1	1
FTEs	<u>1.02</u>	<u>1.11</u>	<u>1.11</u>
Total	4.02	4.11	4.11



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 734 - Community Center								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-734-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	167,603.99	132,678.73	176,116.00	184,687.00	184,687.00	8,571.00	5
001-72-734-572.13-10	Other Salaries/ Wages Part Time Wages	29,171.22	20,574.42	46,892.00	46,892.00	46,892.00	.00	
001-72-734-572.14-10	Overtime Overtime /Call-Out Pay	6,013.97	2,663.83	1,395.00	1,395.00	1,395.00	.00	
001-72-734-572.14-20	Overtime Reimbursable Overtime	4,557.19	1,405.27	6,000.00	6,000.00	6,000.00	.00	
001-72-734-572.14-30	Overtime Special Events	461.72	202.87	2,105.00	4,105.00	4,105.00	2,000.00	95
001-72-734-572.21-10	FICA Taxes Employer FICA	15,383.16	11,819.85	17,788.00	18,489.00	18,489.00	701.00	4
001-72-734-572.22-10	Retirement Contributions General Employees Retirement	12,520.00	13,442.50	13,405.00	14,742.00	15,977.00	2,572.00	19
001-72-734-572.23-10	Life & Health Insurance Health Insurance	44,863.26	34,428.68	47,107.00	48,183.00	48,183.00	1,076.00	2
001-72-734-572.23-20	Life & Health Insurance Life Insurance	532.80	401.40	535.00	703.00	703.00	168.00	31
001-72-734-572.23-30	Life & Health Insurance Disability Insurance	389.99	308.58	417.00	441.00	441.00	24.00	6
001-72-734-572.24-10	Workers Compensation Workers Compensation	12,960.96	10,508.22	14,011.00	12,620.00	12,620.00	(1,391.00)	(10)
001-72-734-572.25-10	Other Employee Benefits Unemployment Compensation	140.16	105.12	105.00	143.00	143.00	38.00	36
001-72-734-572.27-10	Other Employee Benefits Employee Assistance Program	63.36	24.03	64.00	74.00	74.00	10.00	16
<i>Personnel Services Totals</i>		\$294,661.78	\$228,563.50	\$325,940.00	\$338,474.00	\$339,709.00	\$13,769.00	4%
<i>Operating Expenditures/Expenses</i>								
001-72-734-572.31-90	Professional Services Other Professional Services	.00	.00	500.00	500.00	500.00	.00	
001-72-734-572.34-16	Other Contractual Services Pest Control Services	.00	.00	600.00	600.00	600.00	.00	
001-72-734-572.34-90	Other Contractual Services Other Contractual Services	28,545.08	10,133.54	28,400.00	28,400.00	28,400.00	.00	
001-72-734-572.40-10	Travel & Per Diem Travel & Training	31.96	.00	1,700.00	1,700.00	1,700.00	.00	
001-72-734-572.41-12	Communication Services Internet Access	1,154.96	960.24	1,560.00	1,560.00	1,560.00	.00	
001-72-734-572.43-10	Utility Services Electricity	32,267.88	22,449.35	34,582.00	38,041.00	38,041.00	3,459.00	10
001-72-734-572.43-15	Utility Services Water & Sewer	8,306.78	4,445.11	7,859.00	7,892.00	7,892.00	33.00	
001-72-734-572.43-25	Utility Services Stormwater Assessment Fee	.00	1,737.00	1,737.00	3,640.00	3,640.00	1,903.00	110
001-72-734-572.43-35	Utility Services Waste Collection & Disposal	7,915.60	8,250.06	7,916.00	8,250.00	8,250.00	334.00	4
001-72-734-572.44-11	Rentals & Leases Building Rental / Lease	.00	.00	1,900.00	.00	.00	(1,900.00)	(100)
001-72-734-572.45-10	Insurance General Liability	6,588.96	5,332.50	7,110.00	11,106.00	7,110.00	.00	
001-72-734-572.46-15	Repair and Maintenance Service Equipment Maintenance	1,617.00	.00	5,550.00	5,550.00	5,550.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 734 - Community Center								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-734-572.46-40	Repair and Maintenance Service Other Repair Maintenance	4,562.20	545.70	56,590.00	61,590.00	30,000.00	(26,590.00)	(47)
001-72-734-572.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	100.00	100.00	100.00	.00	
001-72-734-572.49-90	Other Current Charges Other Current Charges	500.00	.00	3,300.00	3,300.00	3,300.00	.00	
001-72-734-572.51-10	Office Supplies Stationery, Paper, Forms	276.13	.00	.00	.00	.00	.00	
001-72-734-572.51-15	Office Supplies Other Office Supplies	255.70	999.24	900.00	900.00	900.00	.00	
001-72-734-572.51-20	Office Supplies Office Equipment < \$5,000	1,065.00	141.11	2,300.00	2,300.00	1,300.00	(1,000.00)	(43)
001-72-734-572.52-20	Operating Supplies General Operating Supplies	2,626.51	755.48	3,600.00	3,600.00	3,600.00	.00	
001-72-734-572.52-27	Operating Supplies Equipment < \$5,000	4,481.87	56.00	2,000.00	2,572.00	2,572.00	572.00	29
001-72-734-572.52-31	Operating Supplies Protective Gear	.00	28.49	.00	.00	.00	.00	
001-72-734-572.52-33	Operating Supplies Uniform / Linen Service	773.25	2,415.78	1,100.00	1,100.00	1,100.00	.00	
001-72-734-572.52-36	Operating Supplies Janitorial Supplies	4,721.22	3,076.63	4,900.00	4,900.00	4,900.00	.00	
001-72-734-572.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	200.00	200.00	200.00	.00	
001-72-734-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,663.62	837.50	3,500.00	3,500.00	3,500.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$107,353.72	\$62,163.73	\$177,904.00	\$191,301.00	\$154,715.00	(\$23,189.00)	(13%)
Activity 572 - Parks & Recreation Totals		\$402,015.50	\$290,727.23	\$503,844.00	\$529,775.00	\$494,424.00	(\$9,420.00)	(2%)
Division 734 - Community Center Totals		\$402,015.50	\$290,727.23	\$503,844.00	\$529,775.00	\$494,424.00	(\$9,420.00)	(2%)

Program: Veterans Park

Veterans Park includes a recreation center complete with a rental facility, full kitchen, and restroom. The outside addition includes a playground, seawall dock for fishing and boat docking. The large meeting room is a popular ballroom and is rented throughout the year for different events, programs, and activities. Veterans Park increased inside activities during the 2022-2023 fiscal year included Music & Art monthly, Acrylics & Watercolor Art Class, Chess for Beginners, United States Chess Federation Tournament Play, Line Dance, Folk Dance and African Dance. Veterans Park hosted the Coco Market monthly, Boat Parade Festivities, Fourth of July employee staging station, Veteran’s Day Ceremony and several Association meetings.

The exterior grounds have seven lighted lawn bowling courts and sixteen lighted shuffleboard courts for use. A covered patio and gazebo with disabled accessible picnic tables and a barbecue grill is available for rental with restrictions.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To create a safe place for Lawn Bowling, Shuffleboard and rental participates to enjoy.			
Number of outdoor organized participants	4664	4000	5000
Number of rentals per participants	6094	6000	10000
Number of indoor organized participants	954	2500	3500
Number of special events participants	3370	4000	5000

Staffing Levels	22-23	23-24	24-25
Recreation Supervisor III	1	1	1
FTEs	<u>2.16</u>	<u>1.46</u>	<u>1.46</u>
Total	3.66	2.46	2.46



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 735 - Veterans Park								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-735-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	101,261.66	71,683.39	85,711.00	89,814.00	89,814.00	4,103.00	5
001-72-735-572.13-10	Other Salaries/ Wages Part Time Wages	32,500.97	26,636.05	49,207.00	50,217.00	50,217.00	1,010.00	2
001-72-735-572.14-10	Overtime Overtime /Call-Out Pay	2,639.72	1,673.93	800.00	800.00	800.00	.00	
001-72-735-572.14-20	Overtime Reimbursable Overtime	3,256.03	1,555.19	9,950.00	9,950.00	9,950.00	.00	
001-72-735-572.14-30	Overtime Special Events	572.66	.00	1,000.00	1,000.00	1,000.00	.00	
001-72-735-572.21-10	FICA Taxes Employer FICA	10,646.26	7,671.49	12,828.00	11,612.00	11,612.00	(1,216.00)	(9)
001-72-735-572.22-10	Retirement Contributions General Employees Retirement	7,326.00	7,565.42	7,844.00	8,626.00	9,348.00	1,504.00	19
001-72-735-572.23-10	Life & Health Insurance Health Insurance	22,431.50	15,400.15	23,553.00	16,241.00	16,241.00	(7,312.00)	(31)
001-72-735-572.23-20	Life & Health Insurance Life Insurance	280.32	194.16	280.00	285.00	285.00	5.00	2
001-72-735-572.23-30	Life & Health Insurance Disability Insurance	239.69	173.59	255.00	215.00	215.00	(40.00)	(16)
001-72-735-572.24-10	Workers Compensation Workers Compensation	7,809.96	6,331.50	8,442.00	7,604.00	7,604.00	(838.00)	(10)
001-72-735-572.25-10	Other Employee Benefits Unemployment Compensation	122.64	84.68	53.00	35.00	35.00	(18.00)	(34)
001-72-735-572.27-10	Other Employee Benefits Employee Assistance Program	31.68	10.65	32.00	25.00	25.00	(7.00)	(22)
<i>Personnel Services Totals</i>		\$189,119.09	\$138,980.20	\$199,955.00	\$196,424.00	\$197,146.00	(\$2,809.00)	(1%)
<i>Operating Expenditures/Expenses</i>								
001-72-735-572.31-90	Professional Services Other Professional Services	90.30	89.91	250.00	250.00	250.00	.00	
001-72-735-572.34-16	Other Contractual Services Pest Control Services	.00	.00	756.00	756.00	756.00	.00	
001-72-735-572.34-90	Other Contractual Services Other Contractual Services	3,794.22	16,519.34	17,424.00	17,424.00	17,424.00	.00	
001-72-735-572.40-10	Travel & Per Diem Travel & Training	1,000.00	50.00	1,020.00	1,020.00	1,020.00	.00	
001-72-735-572.43-10	Utility Services Electricity	13,202.18	7,891.05	14,125.00	15,538.00	15,538.00	1,413.00	10
001-72-735-572.43-20	Utility Services Irrigation Water	1,370.40	1,151.10	784.00	1,347.00	1,347.00	563.00	72
001-72-735-572.43-25	Utility Services Stormwater Assessment Fee	.00	1,410.00	1,410.00	2,373.00	2,373.00	963.00	68
001-72-735-572.43-35	Utility Services Waste Collection & Disposal	4,751.32	5,983.64	4,751.00	4,952.00	4,952.00	201.00	4
001-72-735-572.45-10	Insurance General Liability	2,915.04	2,359.53	3,146.00	4,914.00	3,146.00	.00	
001-72-735-572.46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	500.00	500.00	500.00	.00	
001-72-735-572.46-40	Repair and Maintenance Service Other Repair Maintenance	8,508.40	12,091.71	18,900.00	28,900.00	18,900.00	.00	
001-72-735-572.47-10	Printing & Binding Printing & Binding	.00	331.58	500.00	500.00	500.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 735 - Veterans Park								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-735-572.48-15	Promotional Activities Special Events	1,361.68	4,011.69	4,600.00	6,600.00	6,600.00	2,000.00	43
001-72-735-572.48-17	Promotional Activities Refreshment / Food / Meetings	95.97	36.95	500.00	500.00	500.00	.00	
001-72-735-572.51-10	Office Supplies Stationery, Paper, Forms	27.60	.00	.00	.00	.00	.00	
001-72-735-572.51-15	Office Supplies Other Office Supplies	1,062.95	362.24	900.00	900.00	900.00	.00	
001-72-735-572.51-20	Office Supplies Office Equipment < \$5,000	1,760.63	.00	1,400.00	1,400.00	1,400.00	.00	
001-72-735-572.52-20	Operating Supplies General Operating Supplies	1,854.53	1,335.83	1,320.00	1,320.00	1,320.00	.00	
001-72-735-572.52-27	Operating Supplies Equipment < \$5,000	718.89	124.10	1,000.00	1,572.00	1,572.00	572.00	57
001-72-735-572.52-33	Operating Supplies Uniform / Linen Service	427.38	487.88	600.00	600.00	600.00	.00	
001-72-735-572.52-35	Operating Supplies Building Materials	300.00	.00	900.00	900.00	900.00	.00	
001-72-735-572.52-36	Operating Supplies Janitorial Supplies	1,855.65	1,358.91	2,500.00	2,500.00	2,500.00	.00	
001-72-735-572.54-13	Books Pubs Subs & Memberships Memberships	80.00	160.00	410.00	410.00	410.00	.00	
001-72-735-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	405.00	900.00	700.00	700.00	700.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$45,582.14	\$56,655.46	\$78,396.00	\$95,876.00	\$84,108.00	\$5,712.00	7%
Activity 572 - Parks & Recreation Totals		\$234,701.23	\$195,635.66	\$278,351.00	\$292,300.00	\$281,254.00	\$2,903.00	1%
Division 735 - Veterans Park Totals		\$234,701.23	\$195,635.66	\$278,351.00	\$292,300.00	\$281,254.00	\$2,903.00	1%

Program: Pompey Park

Pompey Park is a diversified recreational facility on 17.5 acres with outdoor lighted tennis, basketball, and racquetball courts, one ball field pavilion, one major league/multi-purpose field and two little league fields with a newly renovated concession stand, press box, restroom facilities, lighted batting cage, lighted parking lots, and a large playground with a pavilion, benches, and barbecue grills. Inside the facility is an auditorium that can be subdivided into three smaller rooms with a stage, game room, technology center, large meeting/classroom, lounge area, conference room, gymnasium, locker rooms and a full-service kitchen.

Athletic programs include youth basketball, fast pitch, tackle football, flag football, track and field, adult basketball, netball, intramural sports and tennis lessons and clinics. Senior Program Activities as well as Teen Program Activities have been added to the daily program operation. Activities and classes include Martial Arts, Delray Divas Step Team, Diamond and Pearls Dance Team, VITA Tax Preparation, Computer Classes and many more. The annual Roots Cultural Festival Basketball Tournament (Youth and Adults), Keith Straghn Thanksgiving Dinner, Rev. Dr. Martin Luther King Jr. Birthday Celebration, Annual Family Fun Day, Annual Delray Divas Step Show, Basketball Shoot out Series and the All-America YBOA Basketball Tournament are held at the site. Community groups, civic organizations and homeowner associations hold monthly meetings at the facility.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.			
Objective: To increase use of outdoor facilities through programming, rentals, and partnerships			
Number of Delray Rocks Football Participants	280	280	280
Number of Delray Rocks Cheerleaders	120	120	120
Number of Delray American Little League Participants	125	135	135
Number of Delray Track Participants	110	140	150
Number of field rentals	10	15	15
Objective: To increase use of the center by community groups and associations through rentals and meetings; youth and adults recreation programming and open play.			
Number of Rental	390	300	300
Number of meetings by community groups	160	70	70
Number of Pompey Park Senior Club Participants	165	165	165
Number of Diamond and Pearls Participants	18	18	20
Number of Delray Divas Participants	15	20	20
Number of Karate Participants	5	8	10
Pickle ball Participants Visits	10,200	12,000	15,000
Open Play (Gym) Participants Visits	850	1,000	1,000
Objective: To plan and organize indoor athletic teams and leagues for adults and youths			
Number of indoor adult leagues and/clinics	2	4	4
Number of indoor youth leagues and/ clinic	10	10	10
Number of gym rental for tournaments	1	18	18
Number of Delray Blazers Participants	48*	48*	48*
Number of Lady Blazers Participants	0	15	15
Staffing Levels			
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
Administrative Office Coordinator	1	1	1
Building Maintenance Worker	1	1	1
Building Maintenance Worker SR	1	.75	1
Staff Assistant I	1	1	1
Total	15.60	17.4	17.65



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 736 - Pompey Park								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-736-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	331,648.64	250,929.62	389,462.00	385,981.00	385,981.00	(3,481.00)	(1)
001-72-736-572.13-10	Other Salaries/ Wages Part Time Wages	292,663.19	221,360.47	380,871.00	382,411.00	382,411.00	1,540.00	
001-72-736-572.14-10	Overtime Overtime /Call-Out Pay	37,730.73	34,773.76	4,371.00	8,000.00	8,000.00	3,629.00	83
001-72-736-572.14-20	Overtime Reimbursable Overtime	13,421.69	253.36	.00	.00	.00	.00	
001-72-736-572.14-30	Overtime Special Events	1,280.20	5,077.12	16,000.00	16,000.00	10,000.00	(6,000.00)	(38)
001-72-736-572.21-10	FICA Taxes Employer FICA	50,828.71	38,898.13	60,489.00	60,618.00	60,618.00	129.00	
001-72-736-572.22-10	Retirement Contributions General Employees Retirement	21,904.00	26,096.01	23,452.00	25,791.00	27,951.00	4,499.00	19
001-72-736-572.23-10	Life & Health Insurance Health Insurance	92,928.34	69,344.70	94,213.00	113,685.00	113,685.00	19,472.00	21
001-72-736-572.23-20	Life & Health Insurance Life Insurance	1,076.09	829.66	1,103.00	1,654.00	1,654.00	551.00	50
001-72-736-572.23-30	Life & Health Insurance Disability Insurance	767.56	594.36	828.00	923.00	923.00	95.00	11
001-72-736-572.24-10	Workers Compensation Workers Compensation	39,227.04	31,804.47	42,406.00	38,194.00	38,194.00	(4,212.00)	(10)
001-72-736-572.25-10	Other Employee Benefits Unemployment Compensation	743.97	560.44	219.00	618.00	618.00	399.00	182
001-72-736-572.27-10	Other Employee Benefits Employee Assistance Program	133.38	48.89	134.00	174.00	174.00	40.00	30
<i>Personnel Services Totals</i>		\$884,353.54	\$680,570.99	\$1,013,548.00	\$1,034,049.00	\$1,030,209.00	\$16,661.00	2%
<i>Operating Expenditures/Expenses</i>								
001-72-736-572.31-10	Professional Services Engineering/Architectural	1,343.00	.00	.00	.00	.00	.00	
001-72-736-572.31-90	Professional Services Other Professional Services	3,012.82	4,415.14	4,500.00	4,500.00	4,500.00	.00	
001-72-736-572.34-90	Other Contractual Services Other Contractual Services	6,435.04	5,335.46	9,400.00	12,400.00	12,400.00	3,000.00	32
001-72-736-572.40-10	Travel & Per Diem Travel & Training	2,933.12	3,875.52	5,000.00	8,000.00	8,000.00	3,000.00	60
001-72-736-572.41-11	Communication Services Portable Phones / MDD	.00	414.00	414.00	414.00	414.00	.00	
001-72-736-572.41-12	Communication Services Internet Access	1,680.00	1,280.39	1,670.00	1,670.00	1,670.00	.00	
001-72-736-572.43-10	Utility Services Electricity	72,185.05	50,562.74	80,285.00	88,314.00	88,314.00	8,029.00	10
001-72-736-572.43-15	Utility Services Water & Sewer	7,648.86	5,954.39	7,808.00	8,771.00	8,771.00	963.00	12
001-72-736-572.43-20	Utility Services Irrigation Water	317.10	249.60	382.00	294.00	294.00	(88.00)	(23)
001-72-736-572.43-25	Utility Services Stormwater Assessment Fee	.00	1,905.00	1,905.00	4,191.00	4,191.00	2,286.00	120
001-72-736-572.43-35	Utility Services Waste Collection & Disposal	17,590.96	18,334.24	17,591.00	18,334.00	18,334.00	743.00	4
001-72-736-572.43-40	Utility Services Gas	5,896.12	.00	5,100.00	5,100.00	5,100.00	.00	
001-72-736-572.44-45	Rentals & Leases Vehicle Rental / Garage	6,590.04	5,482.53	7,310.00	9,480.00	8,287.00	977.00	13



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 736 - Pompey Park								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-736-572.45-10	Insurance General Liability	19,625.04	15,882.03	21,176.00	33,078.00	21,176.00	.00	
001-72-736-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,442.26	2,336.75	4,000.00	6,800.00	6,800.00	2,800.00	70
001-72-736-572.46-15	Repair and Maintenance Service Equipment Maintenance	3,180.61	2,479.08	8,800.00	8,800.00	8,800.00	.00	
001-72-736-572.46-40	Repair and Maintenance Service Other Repair Maintenance	25,261.29	56,414.64	59,890.00	69,890.00	49,890.00	(10,000.00)	(17)
001-72-736-572.48-15	Promotional Activities Special Events	9,304.81	18,677.96	24,000.00	27,500.00	27,500.00	3,500.00	15
001-72-736-572.48-17	Promotional Activities Refreshment / Food / Meetings	2,827.53	1,771.13	2,500.00	2,500.00	2,500.00	.00	
001-72-736-572.49-90	Other Current Charges Other Current Charges	20,916.24	28,686.09	57,100.00	57,100.00	7,500.00	(49,600.00)	(87)
001-72-736-572.51-10	Office Supplies Stationery, Paper, Forms	119.36	.00	.00	.00	.00	.00	
001-72-736-572.51-15	Office Supplies Other Office Supplies	1,508.03	1,008.81	6,500.00	6,500.00	3,500.00	(3,000.00)	(46)
001-72-736-572.51-20	Office Supplies Office Equipment < \$5,000	1,351.63	2,054.63	6,000.00	6,000.00	6,000.00	.00	
001-72-736-572.52-10	Operating Supplies Fuel & Lube	1,539.53	917.52	1,500.00	1,700.00	1,700.00	200.00	13
001-72-736-572.52-20	Operating Supplies General Operating Supplies	17,845.05	12,499.87	10,000.00	89,700.00	9,500.00	(500.00)	(5)
001-72-736-572.52-27	Operating Supplies Equipment < \$5,000	1,178.11	.00	.00	1,144.00	1,144.00	1,144.00	
001-72-736-572.52-33	Operating Supplies Uniform / Linen Service	1,094.59	1,289.02	2,755.00	3,485.00	3,485.00	730.00	26
001-72-736-572.52-36	Operating Supplies Janitorial Supplies	4,818.25	4,391.27	6,900.00	8,000.00	8,000.00	1,100.00	16
001-72-736-572.52-62	Operating Supplies Recreatnl. Supplies Basketball	20,204.51	7,456.73	14,500.00	14,500.00	.00	(14,500.00)	(100)
001-72-736-572.52-67	Operating Supplies Recreational Supplies Football	41,244.76	56,124.11	96,880.00	97,080.00	41,400.00	(55,480.00)	(57)
001-72-736-572.54-13	Books Pubs Subs & Memberships Memberships	605.20	238.30	1,000.00	1,000.00	1,000.00	.00	
001-72-736-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,146.46	987.50	1,300.00	2,100.00	2,100.00	800.00	62
<i>Operating Expenditures/Expenses Totals</i>		\$301,845.37	\$311,024.45	\$466,166.00	\$598,345.00	\$362,270.00	(\$103,896.00)	(22%)
Activity 572 - Parks & Recreation Totals		\$1,186,198.91	\$991,595.44	\$1,479,714.00	\$1,632,394.00	\$1,392,479.00	(\$87,235.00)	(6%)
Division 736 - Pompey Park Totals		\$1,186,198.91	\$991,595.44	\$1,479,714.00	\$1,632,394.00	\$1,392,479.00	(\$87,235.00)	(6%)

Program: Catherine Strong Park

Catherine Strong is an outdoor facility that features 2 rental pavilions. Catherine Strong Park partners with Early Learning Coalition and Delray Beach Library that focuses on kindergarten readiness and developmental engaging programs through play. We also hosted a free pickleball camp. We offer a variety of programs to the community that consists of sports, health clubs, and church tutoring. We host 4 events: Community Splash Day, Movie Night, Gospel in the Park and Glow in the Dark Skate Night . Collaborates with Boys and Girls Club and Village Academy to increase participation in the community.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure the park is maintained at NRPA Level A quality standards.

Objective: Coordinate maintenance at the splash park, basketball courts and the tennis courts.

Buildings, basketball and pickleball courts checked by Catherine Strong staff/days	280	280	280
Splash Park controls checked/days	280	280	280
Community Service Workers	0	0	0

Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To retain consistent or increased participation at the park per year.

Number of Splash Park participants per year	33,000	40,000	52,000
Number of open play basketball patrons	13,000	20,000	25,000
Number of yearly pickleball players and fitness trail patrons	10,000	50,000	65,000
Number of pavilion rentals	100	250	550

Objective: Provide special events for the community and programs to increase parent to child interaction.

Number of participants at special events	2,100	2,500	3,900
Number of preschools that participate in the sports program	25	35	50
Number of camp participants	25	0	50
Number of participants in homework program	10	15	40

Objective: To increase teen participation through sports programs, vocational programs, field trips and mentoring

Number of teen participants per field trips	255	100	150
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Staffing Levels	22-23	23-24	24-25
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	0	0
Recreation Supervisor I	1	0	0
FTEs	<u>2.35</u>	<u>2.35</u>	<u>2.53</u>
Total	5.35	3.35	3.53



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 737 - Catherine Strong								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-737-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	179,167.62	51,041.39	62,786.00	65,856.00	65,856.00	3,070.00	5
001-72-737-572.13-10	Other Salaries/ Wages Part Time Wages	51,864.67	50,670.71	89,874.00	94,002.00	94,002.00	4,128.00	5
001-72-737-572.14-10	Overtime Overtime /Call-Out Pay	1,497.40	95.94	.00	.00	.00	.00	
001-72-737-572.14-20	Overtime Reimbursable Overtime	2,092.50	.00	.00	.00	.00	.00	
001-72-737-572.14-30	Overtime Special Events	1,072.15	2,112.89	1,230.00	1,230.00	1,230.00	.00	
001-72-737-572.21-10	FICA Taxes Employer FICA	17,904.72	7,835.92	11,772.00	12,324.00	12,324.00	552.00	5
001-72-737-572.22-10	Retirement Contributions General Employees Retirement	11,908.00	5,306.20	12,750.00	14,022.00	15,196.00	2,446.00	19
001-72-737-572.23-10	Life & Health Insurance Health Insurance	44,863.26	12,111.67	15,702.00	16,240.00	16,240.00	538.00	3
001-72-737-572.23-20	Life & Health Insurance Life Insurance	561.60	140.40	187.00	228.00	228.00	41.00	22
001-72-737-572.23-30	Life & Health Insurance Disability Insurance	421.94	114.51	150.00	157.00	157.00	7.00	5
001-72-737-572.24-10	Workers Compensation Workers Compensation	11,031.00	8,943.75	11,925.00	10,741.00	10,741.00	(1,184.00)	(10)
001-72-737-572.25-10	Other Employee Benefits Unemployment Compensation	265.72	189.80	35.00	123.00	123.00	88.00	251
001-72-737-572.27-10	Other Employee Benefits Employee Assistance Program	63.36	8.01	21.00	24.00	24.00	3.00	14
<i>Personnel Services Totals</i>		\$322,713.94	\$138,571.19	\$206,432.00	\$214,947.00	\$216,121.00	\$9,689.00	5%
<i>Operating Expenditures/Expenses</i>								
001-72-737-572.31-90	Professional Services Other Professional Services	271.50	45.25	500.00	500.00	500.00	.00	
001-72-737-572.34-16	Other Contractual Services Pest Control Services	.00	.00	400.00	400.00	400.00	.00	
001-72-737-572.34-90	Other Contractual Services Other Contractual Services	13,952.43	55.11	5,000.00	5,000.00	5,000.00	.00	
001-72-737-572.40-10	Travel & Per Diem Travel & Training	28.00	28.00	1,800.00	1,800.00	1,800.00	.00	
001-72-737-572.43-10	Utility Services Electricity	7,797.68	5,990.07	8,383.00	9,222.00	9,222.00	839.00	10
001-72-737-572.43-15	Utility Services Water & Sewer	3,578.52	2,796.19	4,911.00	4,814.00	4,814.00	(97.00)	(2)
001-72-737-572.43-20	Utility Services Irrigation Water	20,694.70	23,785.35	29,239.00	31,460.00	31,460.00	2,221.00	8
001-72-737-572.43-25	Utility Services Stormwater Assessment Fee	.00	1,369.00	1,369.00	3,915.00	3,915.00	2,546.00	186
001-72-737-572.43-35	Utility Services Waste Collection & Disposal	5,937.02	6,187.88	5,937.00	6,188.00	6,188.00	251.00	4
001-72-737-572.45-10	Insurance General Liability	5,204.04	4,211.28	5,615.00	8,771.00	5,615.00	.00	
001-72-737-572.46-15	Repair and Maintenance Service Equipment Maintenance	18,509.24	9,062.98	10,000.00	10,000.00	10,000.00	.00	
001-72-737-572.46-40	Repair and Maintenance Service Other Repair Maintenance	22,992.94	22,711.91	23,000.00	30,000.00	30,000.00	7,000.00	30



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 737 - Catherine Strong								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
001-72-737-572.48-15	Promotional Activities Special Events	7,774.85	14,344.45	18,000.00	20,000.00	20,000.00	2,000.00	11
001-72-737-572.48-17	Promotional Activities Refreshment / Food / Meetings	.00	1,856.26	950.00	1,500.00	1,500.00	550.00	58
001-72-737-572.51-10	Office Supplies Stationery, Paper, Forms	68.03	.00	.00	.00	.00	.00	
001-72-737-572.51-15	Office Supplies Other Office Supplies	1,493.34	498.35	800.00	800.00	800.00	.00	
001-72-737-572.51-20	Office Supplies Office Equipment < \$5,000	459.99	96.06	1,500.00	1,500.00	1,500.00	.00	
001-72-737-572.52-20	Operating Supplies General Operating Supplies	4,631.15	6,760.76	6,000.00	6,000.00	21,000.00	15,000.00	250
001-72-737-572.52-27	Operating Supplies Equipment < \$5,000	5,835.75	956.92	8,400.00	8,972.00	8,972.00	572.00	7
001-72-737-572.52-33	Operating Supplies Uniform / Linen Service	432.10	261.34	700.00	700.00	700.00	.00	
001-72-737-572.52-36	Operating Supplies Janitorial Supplies	1,637.36	1,480.11	5,000.00	5,000.00	5,000.00	.00	
001-72-737-572.54-13	Books Pubs Subs & Memberships Memberships	160.00	204.09	325.00	325.00	325.00	.00	
001-72-737-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	860.17	1,539.50	2,000.00	2,000.00	2,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$122,318.81	\$104,240.86	\$139,829.00	\$158,867.00	\$170,711.00	\$30,882.00	22%
Activity 572 - Parks & Recreation Totals		\$445,032.75	\$242,812.05	\$346,261.00	\$373,814.00	\$386,832.00	\$40,571.00	12%
Division 737 - Catherine Strong Totals		\$445,032.75	\$242,812.05	\$346,261.00	\$373,814.00	\$386,832.00	\$40,571.00	12%

Program: Parks Maintenance

The Parks Maintenance Division is responsible for the upkeep, repairs, and renovations of all parks, athletic facilities, and other landscaped areas throughout the city. This division provides for attractive, clean, sanitary, and safe facilities at the Parks through an effective systematic maintenance program. Facilities are maintained through a routine schedule of operations as well as a work-order system at a pre-determined level of quality. The Parks Maintenance Division provides support for the Recreation division and for various citywide groups and associations conducting special events as well as for regularly scheduled events and activities.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Maintain all parks and public facilities at a high level of quality by utilizing a standard maintenance classification system (A, B, C, D) which emphasizes frequency per activity.

Objective: To provide Class maintenance for all park areas and public facilities.

Number of acres mowed (522 acres x 52 wks.)	28,150	28,150	28,150
Number of acres mowed twice a week (May – Oct.)	160	160	160

Objective: To trim and prune trees throughout the city as needed. Apply fertilizer nine times a year.

Average number of sites maintained	362	362	362
Number of fertilizer applications for:			
Turf (includes weed and feed)	5	5	5
Ornamental Shrubs	2	2	4
Number of hardwood trees pruned and trimmed	350	330	350
Number of palm trees pruned and trimmed	1,560	1,470	1,600

Objective: To monitor private vendor contracts for landscape services. Inspect facilities, equipment, and irrigation systems to achieve a high level of cleanliness and a preventative maintenance.

Average number of contracts monitored on a weekly basis	13	13	14
Average number of daily inspections	270	270	285

Objective: To ensure safe, accessibility and sanitary restroom services throughout the City Parks daily.

Average number of building restrooms maintained daily -	18	18	18
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Staffing Levels	22-23	23-24	24-25
Parks Superintendent	1	1	1
Assistant Parks Superintendent	1	1	1
Parks Maintenance Supervisor	2	2	2
Administrative Assistant	1	0	0
Administrative Coordinator	0	1	1
Irrigation Maintenance Supervisor	1	1	0
Equipment Technician / Lawn	1	0	1
Crew Leader I	10	10	10
Tree Trimmer	1	1	1
Equipment Operator I	4	4	4
Irrigation Maintenance Worker	6	4	5
General Maintenance Worker	17	21	21
Building Maintenance Worker	1	1	1
FTEs	<u>3.65</u>	<u>2.68</u>	<u>2.68</u>
Total	47.65	49.68	50.68



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 738 - Parks Maintenance								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
001-72-738-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,689,563.19	1,286,624.40	2,178,818.00	2,263,262.00	2,266,528.00	87,710.00	4
001-72-738-572.13-10	Other Salaries/ Wages Part Time Wages	6,240.00	4,272.50	69,332.00	79,708.00	79,708.00	10,376.00	15
001-72-738-572.14-10	Overtime Overtime /Call-Out Pay	139,005.08	73,439.51	75,000.00	100,000.00	100,000.00	25,000.00	33
001-72-738-572.14-20	Overtime Reimbursable Overtime	4,020.62	8,787.57	.00	.00	.00	.00	
001-72-738-572.14-30	Overtime Special Events	6,278.76	23,198.50	25,000.00	25,000.00	25,000.00	.00	
001-72-738-572.15-60	Special Pay Other Taxable Pay	.00	40,000.00	.00	.00	.00	.00	
001-72-738-572.21-10	FICA Taxes Employer FICA	134,934.96	106,469.60	179,634.00	189,390.00	189,640.00	10,006.00	6
001-72-738-572.22-10	Retirement Contributions General Employees Retirement	127,416.00	119,925.75	136,422.00	150,030.00	162,594.00	26,172.00	19
001-72-738-572.23-10	Life & Health Insurance Health Insurance	631,051.87	433,802.92	738,004.00	774,705.00	774,705.00	36,701.00	5
001-72-738-572.23-20	Life & Health Insurance Life Insurance	5,659.92	4,041.54	6,764.00	9,425.00	9,425.00	2,661.00	39
001-72-738-572.23-30	Life & Health Insurance Disability Insurance	3,934.05	3,063.34	5,043.00	5,416.00	5,416.00	373.00	7
001-72-738-572.24-10	Workers Compensation Workers Compensation	123,150.96	99,848.34	133,131.00	119,909.00	119,909.00	(13,222.00)	(10)
001-72-738-572.25-10	Other Employee Benefits Unemployment Compensation	1,360.72	1,039.52	1,682.00	1,682.00	1,682.00	.00	
001-72-738-572.27-10	Other Employee Benefits Employee Assistance Program	790.24	304.38	1,025.00	1,198.00	1,198.00	173.00	17
<i>Personnel Services Totals</i>		\$2,873,406.37	\$2,204,817.87	\$3,549,855.00	\$3,719,725.00	\$3,735,805.00	\$185,950.00	5%
<i>Operating Expenditures/Expenses</i>								
001-72-738-572.31-90	Professional Services Other Professional Services	386.25	8,666.81	10,000.00	10,000.00	10,000.00	.00	
001-72-738-572.34-10	Other Contractual Services Temporary Services	4,170.00	7,363.93	8,000.00	8,000.00	8,000.00	.00	
001-72-738-572.34-16	Other Contractual Services Pest Control Services	.00	.00	840.00	840.00	840.00	.00	
001-72-738-572.34-90	Other Contractual Services Other Contractual Services	278,363.77	412,186.33	607,476.00	605,571.00	605,571.00	(1,905.00)	
001-72-738-572.40-10	Travel & Per Diem Travel & Training	762.98	1,139.64	1,320.00	6,000.00	3,000.00	1,680.00	127
001-72-738-572.41-11	Communication Services Portable Phones / MDD	.00	7,452.00	7,452.00	7,452.00	7,452.00	.00	
001-72-738-572.43-10	Utility Services Electricity	27,452.57	18,392.32	23,867.00	26,254.00	26,254.00	2,387.00	10
001-72-738-572.43-15	Utility Services Water & Sewer	23,151.90	18,662.66	39,586.00	33,205.00	33,205.00	(6,381.00)	(16)
001-72-738-572.43-20	Utility Services Irrigation Water	772,663.93	775,715.13	888,094.00	1,020,989.00	1,020,989.00	132,895.00	15
001-72-738-572.43-25	Utility Services Stormwater Assessment Fee	6,413.15	12,503.00	12,503.00	15,538.00	15,538.00	3,035.00	24
001-72-738-572.43-35	Utility Services Waste Collection & Disposal	66,085.27	71,429.12	61,335.00	63,925.00	63,925.00	2,590.00	4



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	72 - Parks & Recreation							
Division	738 - Parks Maintenance							
Activity	572 - Parks & Recreation							
	<i>Operating Expenditures/Expenses</i>							
001-72-738-572.44-45	Rentals & Leases Vehicle Rental / Garage	171,500.04	223,634.97	298,180.00	343,940.00	300,638.00	2,458.00	1
001-72-738-572.45-10	Insurance General Liability	66,747.96	54,015.75	72,021.00	112,500.00	72,021.00	.00	
001-72-738-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	98,199.99	65,101.86	142,260.00	200,910.00	200,910.00	58,650.00	41
001-72-738-572.46-15	Repair and Maintenance Service Equipment Maintenance	19,514.24	3,993.94	17,640.00	20,000.00	20,000.00	2,360.00	13
001-72-738-572.46-35	Repair and Maintenance Service Irrigation Maintenance	19,542.58	25,081.00	20,000.00	25,000.00	25,000.00	5,000.00	25
001-72-738-572.46-40	Repair and Maintenance Service Other Repair Maintenance	55,183.22	101,404.44	112,865.00	127,865.00	127,865.00	15,000.00	13
001-72-738-572.48-16	Promotional Activities Employee Recognition Awards	.00	.00	125.00	125.00	125.00	.00	
001-72-738-572.51-10	Office Supplies Stationery, Paper, Forms	80.30	.00	400.00	400.00	400.00	.00	
001-72-738-572.51-15	Office Supplies Other Office Supplies	1,567.47	129.85	1,500.00	1,500.00	1,500.00	.00	
001-72-738-572.51-20	Office Supplies Office Equipment < \$5,000	337.12	.00	400.00	400.00	400.00	.00	
001-72-738-572.52-10	Operating Supplies Fuel & Lube	104,575.50	67,773.80	100,850.00	98,330.00	98,330.00	(2,520.00)	(2)
001-72-738-572.52-20	Operating Supplies General Operating Supplies	18,445.04	19,616.88	18,000.00	18,000.00	11,600.00	(6,400.00)	(36)
001-72-738-572.52-27	Operating Supplies Equipment < \$5,000	3,064.23	11,664.53	21,000.00	31,000.00	31,000.00	10,000.00	48
001-72-738-572.52-30	Operating Supplies Chemicals	6,085.13	3,631.88	5,000.00	5,000.00	5,000.00	.00	
001-72-738-572.52-33	Operating Supplies Uniform / Linen Service	18,341.67	13,692.39	35,240.00	35,240.00	25,000.00	(10,240.00)	(29)
001-72-738-572.52-35	Operating Supplies Building Materials	4,086.25	3,612.01	5,900.00	5,900.00	5,900.00	.00	
001-72-738-572.52-36	Operating Supplies Janitorial Supplies	15,000.00	22,640.01	20,000.00	20,000.00	20,000.00	.00	
001-72-738-572.52-41	Operating Supplies Gardening Supplies	52,010.52	33,004.68	57,410.00	57,410.00	57,410.00	.00	
001-72-738-572.54-13	Books Pubs Subs & Memberships Memberships	.00	360.00	740.00	3,000.00	3,000.00	2,260.00	305
001-72-738-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	530.41	4,245.50	10,225.00	13,095.00	13,095.00	2,870.00	28
	<i>Operating Expenditures/Expenses Totals</i>	\$1,834,261.49	\$1,987,114.43	\$2,600,229.00	\$2,917,389.00	\$2,813,968.00	\$213,739.00	8%
Activity	572 - Parks & Recreation Totals	\$4,707,667.86	\$4,191,932.30	\$6,150,084.00	\$6,637,114.00	\$6,549,773.00	\$399,689.00	6%
Division	738 - Parks Maintenance Totals	\$4,707,667.86	\$4,191,932.30	\$6,150,084.00	\$6,637,114.00	\$6,549,773.00	\$399,689.00	6%
Department	72 - Parks & Recreation Totals	\$10,149,408.68	\$8,574,128.71	\$12,601,693.48	\$13,603,942.00	\$13,091,910.00	\$490,216.52	4%

Program: Special Events

The Special Events Division coordinates 24 City wide special events such as Holiday Parade, Turkey Trot, St. Patrick's Day Parade and Festival, July 4th, 100 Ft Christmas Tree, etc. This includes contacting and promoting through local businesses to secure support and sponsorships for our events. This division also performs the Parks and Recreation Department's marketing, including public presentations, seasonal brochures, Department booth at other events, website, and news releases regarding departmental events, programs and activities. The Division is responsible for the Special Events Technical Advisory Committee (SETAC) which provides special event permits and coordination of City Services for outside event producers. This program also provides support for the Delray Open and Boynton/Delray Boat Parade.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Improve and expand the quality of special events within the City.

Objective: To provide Parks & Recreation special events during the year.

Number of Parks and Recreation special events	26	26	26
Kids Fest	1,000	1,200	1500
Veterans Day	200	150	150
Turkey Trot	652	700	700
100 Ft Christmas Tree Lighting	50,000	50,000	50,000
Menorah Lighting	1000	1000	1000
100 Ft. Christmas Tree Village	30,000	60,000	60,000
Holiday Parade	20,000	20,000	20,000
Cocoa, Cookies and Crafts	500	500	500
Holiday Showcase	1000	1000	1000
New Year's Eve	10,000	10,000	10,000
Resource Fair	200	200	300
St. Patrick's Day Parade	35,000	35,000	35,000
St. Patrick's Day Festival	15,000	15,000	15,000
Easter Egg Hunt and Springfest	1,300	1,500	1500
Great American Cleanup	100	150	150
Murder Mystery Dinner	120	220	200
Amazing Delray Beach Challenge	100	120	120
Memorial Day Ceremony	100	100	100
Pride Festival and Concert	8,000	8500	8500
July 4 th	50,000	50,000	50,000
International Coastal Cleanup	150	150	150

Goal: Effectively market and communicate to the public all programs offered by the Parks and Recreation Dept.

Objective: Publish brochures and updates at least 60 news releases and web sites per year to market Parks and Recreation programs to the public.

Number of news releases	60	65	60
Number of Web Site updates	120	120	150
Number of brochures published	0	0	0
Number of flyers published	150	155	160

Objective: Parks & Recreation presentations given to the community.

Number of Parks and Recreation presentations	0	0	0
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Staffing Levels	22-23	23-24	24-25
Special Events Administrator	1	3	3
FTE	1.5	.73	.73
Total	2.5	3.73	3.73



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 74 - Special Events								
Division 000 - Administration								
Activity 574 - Special Events								
<i>Personnel Services</i>								
001-74-000-574.12-10	Regular Salaries/Wages Regular Salaries/Wages	196,171.94	183,600.64	255,203.00	263,126.00	263,126.00	7,923.00	3
001-74-000-574.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	16,776.64	.00	.00	.00	.00	.00	
001-74-000-574.13-10	Other Salaries/ Wages Part Time Wages	.00	2,716.55	29,180.00	36,680.00	7,500.00	(21,680.00)	(74)
001-74-000-574.14-10	Overtime Overtime /Call-Out Pay	37,468.35	4,285.07	.00	.00	.00	.00	
001-74-000-574.14-30	Overtime Special Events	2,852.13	49,571.91	30,000.00	30,000.00	30,000.00	.00	
001-74-000-574.21-10	FICA Taxes Employer FICA	18,102.51	17,880.56	24,051.00	25,231.00	25,231.00	1,180.00	5
001-74-000-574.22-10	Retirement Contributions General Employees Retirement	11,800.00	19,057.32	12,634.00	13,894.00	15,058.00	2,424.00	19
001-74-000-574.23-10	Life & Health Insurance Health Insurance	36,069.19	34,275.71	47,107.00	48,722.00	48,722.00	1,615.00	3
001-74-000-574.23-20	Life & Health Insurance Life Insurance	471.36	486.00	648.00	856.00	856.00	208.00	32
001-74-000-574.23-30	Life & Health Insurance Disability Insurance	452.52	438.04	611.00	530.00	530.00	(81.00)	(13)
001-74-000-574.24-10	Workers Compensation Workers Compensation	6,566.04	5,323.50	7,098.00	6,393.00	6,393.00	(705.00)	(10)
001-74-000-574.25-10	Other Employee Benefits Unemployment Compensation	81.76	78.84	105.00	105.00	105.00	.00	
001-74-000-574.27-10	Other Employee Benefits Employee Assistance Program	49.28	24.03	64.00	75.00	75.00	11.00	17
	<i>Personnel Services Totals</i>	\$326,861.72	\$317,738.17	\$406,701.00	\$425,612.00	\$397,596.00	(\$9,105.00)	(2%)
<i>Operating Expenditures/Expenses</i>								
001-74-000-574.34-90	Other Contractual Services Other Contractual Services	18.23	55.14	.00	7,000.00	7,000.00	7,000.00	
001-74-000-574.40-10	Travel & Per Diem Travel & Training	2,033.97	2,280.69	8,200.00	7,000.00	7,000.00	(1,200.00)	(15)
001-74-000-574.41-10	Communication Services Telephone	.00	.00	30.00	30.00	30.00	.00	
001-74-000-574.42-20	Freight & Postage Services Express Charges / Messenger	.00	109.17	30.00	30.00	30.00	.00	
001-74-000-574.44-30	Rentals & Leases Equipment	84,946.53	155,818.30	201,800.00	266,800.00	200,000.00	(1,800.00)	(1)
001-74-000-574.45-10	Insurance General Liability	5,648.04	4,570.47	6,094.00	9,519.00	6,094.00	.00	
001-74-000-574.45-15	Insurance Other Insurance Costs	.00	.00	350.00	350.00	350.00	.00	
001-74-000-574.46-40	Repair and Maintenance Service Other Repair Maintenance	19,749.36	1,572.88	50,000.00	50,000.00	50,000.00	.00	
001-74-000-574.47-10	Printing & Binding Printing & Binding	5,984.78	4,044.40	12,000.00	8,000.00	8,000.00	(4,000.00)	(33)
001-74-000-574.48-15	Promotional Activities Special Events	253,516.04	203,869.96	203,850.00	280,350.00	140,350.00	(63,500.00)	(31)
001-74-000-574.48-17	Promotional Activities Refreshment / Food / Meetings	18,890.96	13,856.58	14,700.00	44,800.00	44,800.00	30,100.00	205
001-74-000-574.48-20	Promotional Activities Other Promotional Costs	541.80	3,999.04	4,000.00	4,000.00	4,000.00	.00	
001-74-000-574.49-50	Other Current Charges Advertising	5,493.60	8,984.58	10,000.00	10,100.00	10,100.00	100.00	1



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	74 - Special Events							
Division	000 - Administration							
Activity	574 - Special Events							
	<i>Operating Expenditures/Expenses</i>							
001-74-000-574.51-10	Office Supplies Stationery, Paper, Forms	296.05	.00	400.00	400.00	400.00	.00	
001-74-000-574.51-15	Office Supplies Other Office Supplies	1,416.98	338.85	500.00	500.00	500.00	.00	
001-74-000-574.52-27	Operating Supplies Equipment < \$5,000	1,163.67	1,063.95	2,990.00	9,390.00	9,390.00	6,400.00	214
001-74-000-574.52-33	Operating Supplies Uniform / Linen Service	1,688.52	2,250.70	2,700.00	2,700.00	2,700.00	.00	
001-74-000-574.54-13	Books Pubs Subs & Memberships Memberships	2,614.39	475.00	3,860.00	2,260.00	2,260.00	(1,600.00)	(41)
001-74-000-574.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,375.04	6,275.89	10,845.00	15,525.00	15,525.00	4,680.00	43
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$406,377.96</u>	<u>\$409,565.60</u>	<u>\$532,349.00</u>	<u>\$718,754.00</u>	<u>\$508,529.00</u>	<u>(\$23,820.00)</u>	<u>(4%)</u>
	Activity 574 - Special Events Totals	<u>\$733,239.68</u>	<u>\$727,303.77</u>	<u>\$939,050.00</u>	<u>\$1,144,366.00</u>	<u>\$906,125.00</u>	<u>(\$32,925.00)</u>	<u>(4%)</u>
	Division 000 - Administration Totals	<u>\$733,239.68</u>	<u>\$727,303.77</u>	<u>\$939,050.00</u>	<u>\$1,144,366.00</u>	<u>\$906,125.00</u>	<u>(\$32,925.00)</u>	<u>(4%)</u>
	Department 74 - Special Events Totals	<u>\$733,239.68</u>	<u>\$727,303.77</u>	<u>\$939,050.00</u>	<u>\$1,144,366.00</u>	<u>\$906,125.00</u>	<u>(\$32,925.00)</u>	<u>(4%)</u>

Program: Cemetery

The City cemetery is promoted through the City of Delray Beach. The cemetery manager is responsible for the enforcement of the rules and regulations governing the use of burial plots, crypts, niches, monuments, vaults, etc. All funeral procedures are under the direct control and supervision of the Cemetery Manager.

City employees are responsible for the preparation of approximately three ceremonies a week. This includes the opening and closing procedures and set up (placement of chairs, tent, and artificial turf) for each interment. The City's maintenance crew provides daily cleanup and turf care consisting of mowing and weeding. In addition, irrigation maintenance, fertilization and pesticide applications, tree pruning, and shrub trimming are also provided.

The Cemetery Manager of the Parks and Recreation department is responsible for sales, records, and research for the Delray Beach Memorial Gardens Municipal Cemetery. The original conveyance "CERTIFICATE OF OWNERSHIP" is given by the City to the original purchaser. Transfers, assignments and repurchases must be made on forms provided by the City Manager.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Coordinate with Administration and funeral directors to ensure that services are provided to families in a timely and orderly manner.

Objective: To perform opening, set-up, and closing duties for each interment in a timely and efficient manner.

Total interments per year	266	267	250
Labor hours for interments (average of 10 hours per interment, two employees 5hours each)	1,790	2,500	2,000
*Final number to be determined on last day of the year			

Goal: Construction of the first of two mausoleums' to be completed, possibly locating new areas to plot out

Objective: To provide a safe and appealing facility through weekly mowing and weeding, litter control, and maintenance of vaults and one fountain.

Number of acres maintained/year (38 acres x 52 wks.)	1,976	1,976	1,976
Days of litter control	260	260	260
Number of vaults maintained and one fountain	560	560	560
Number of fertilizer applications for:			
Turf (includes weed and feed)	3	4	5
Palm Trees	2	4	2
Ornamental Shrubs	4	4	4

Staffing Levels	22-23	23-24	24-25
Crew Leader	1	1	1
Equipment Operator	1	1	1
General Maintenance Worker	2	2	2
Total	4	4	4



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 39 - Cemetery								
Division 000 - Administration								
Activity 539 - Other Physical Environment								
<i>Personnel Services</i>								
001-39-000-539.12-10	Regular Salaries/Wages Regular Salaries/Wages	158,720.72	111,679.74	188,104.00	197,787.00	197,787.00	9,683.00	5
001-39-000-539.14-10	Overtime Overtime /Call-Out Pay	51,803.97	27,459.65	20,000.00	50,000.00	30,000.00	10,000.00	50
001-39-000-539.14-20	Overtime Reimbursable Overtime	1,684.39	.00	2,000.00	2,000.00	2,000.00	.00	
001-39-000-539.14-30	Overtime Special Events	.00	218.76	.00	.00	.00	.00	
001-39-000-539.21-10	FICA Taxes Employer FICA	15,804.11	10,391.75	16,073.00	19,109.00	19,874.00	3,801.00	24
001-39-000-539.22-10	Retirement Contributions General Employees Retirement	10,333.00	11,689.58	11,063.00	12,167.00	13,186.00	2,123.00	19
001-39-000-539.23-10	Life & Health Insurance Health Insurance	51,532.36	34,424.01	62,809.00	64,963.00	64,963.00	2,154.00	3
001-39-000-539.23-20	Life & Health Insurance Life Insurance	492.00	297.00	528.00	760.00	760.00	232.00	44
001-39-000-539.23-30	Life & Health Insurance Disability Insurance	367.89	265.22	434.00	473.00	473.00	39.00	9
001-39-000-539.24-10	Workers Compensation Workers Compensation	19,614.96	15,903.72	21,205.00	19,099.00	19,099.00	(2,106.00)	(10)
001-39-000-539.25-10	Other Employee Benefits Unemployment Compensation	122.64	78.84	140.00	140.00	140.00	.00	
001-39-000-539.27-10	Other Employee Benefits Employee Assistance Program	72.16	24.03	85.00	99.00	99.00	14.00	16
	<i>Personnel Services Totals</i>	\$310,548.20	\$212,432.30	\$322,441.00	\$366,597.00	\$348,381.00	\$25,940.00	8%
<i>Operating Expenditures/Expenses</i>								
001-39-000-539.34-90	Other Contractual Services Other Contractual Services	71,738.59	68,120.29	82,730.00	82,730.00	45,000.00	(37,730.00)	(46)
001-39-000-539.40-10	Travel & Per Diem Travel & Training	.00	682.64	5,000.00	5,000.00	2,500.00	(2,500.00)	(50)
001-39-000-539.41-11	Communication Services Portable Phones / MDD	.00	414.00	414.00	621.00	621.00	207.00	50
001-39-000-539.43-10	Utility Services Electricity	2,847.42	2,230.83	2,675.00	2,943.00	2,943.00	268.00	10
001-39-000-539.43-20	Utility Services Irrigation Water	128,381.30	89,561.02	99,878.00	197,164.00	197,164.00	97,286.00	97
001-39-000-539.43-25	Utility Services Stormwater Assessment Fee	.00	2,221.00	2,221.00	6,498.00	6,498.00	4,277.00	193
001-39-000-539.44-45	Rentals & Leases Vehicle Rental / Garage	34,890.00	23,685.03	31,580.00	39,780.00	34,772.00	3,192.00	10
001-39-000-539.45-10	Insurance General Liability	8,483.04	6,864.75	9,153.00	14,297.00	9,153.00	.00	
001-39-000-539.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	27,736.32	3,562.53	21,700.00	24,880.00	24,880.00	3,180.00	15
001-39-000-539.46-15	Repair and Maintenance Service Equipment Maintenance	9,077.09	1,178.00	16,000.00	16,000.00	16,000.00	.00	
001-39-000-539.46-35	Repair and Maintenance Service Irrigation Maintenance	2,082.90	.00	5,000.00	5,000.00	5,000.00	.00	
001-39-000-539.46-40	Repair and Maintenance Service Other Repair Maintenance	8,090.60	2,314.56	10,000.00	10,000.00	10,000.00	.00	
001-39-000-539.51-25	Office Supplies Computer Software	899.97	.00	3,050.00	4,802.00	4,802.00	1,752.00	57



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 39 - Cemetery								
Division 000 - Administration								
Activity 539 - Other Physical Environment								
<i>Operating Expenditures/Expenses</i>								
001-39-000-539.52-10	Operating Supplies Fuel & Lube	7,152.14	4,536.35	8,980.00	10,980.00	10,980.00	2,000.00	22
001-39-000-539.52-20	Operating Supplies General Operating Supplies	16,556.16	20,042.91	24,700.00	32,100.00	32,100.00	7,400.00	30
001-39-000-539.52-27	Operating Supplies Equipment < \$5,000	.00	837.00	7,377.00	7,949.00	7,949.00	572.00	8
001-39-000-539.52-33	Operating Supplies Uniform / Linen Service	1,688.00	919.89	2,644.00	2,644.00	2,644.00	.00	
001-39-000-539.52-35	Operating Supplies Building Materials	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-39-000-539.52-36	Operating Supplies Janitorial Supplies	1,439.23	96.79	2,500.00	2,500.00	2,500.00	.00	
001-39-000-539.52-41	Operating Supplies Gardening Supplies	6,480.00	526.08	7,400.00	50,000.00	50,000.00	42,600.00	576
001-39-000-539.54-30	Books Pubs Subs & Memberships Training & Education Costs	849.00	945.00	1,140.00	1,140.00	1,140.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$328,391.76	\$228,738.67	\$345,142.00	\$518,028.00	\$467,646.00	\$122,504.00	35%
<i>Capital Outlay</i>								
001-39-000-539.64-10	Machinery & Equipment Office Furniture / Fixtures	.00	.00	3,150.00	3,150.00	3,150.00	.00	
001-39-000-539.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	11,600.00	11,600.00	.00	(11,600.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$14,750.00	\$14,750.00	\$3,150.00	(\$11,600.00)	(79%)
Activity 539 - Other Physical Environment Totals		\$638,939.96	\$441,170.97	\$682,333.00	\$899,375.00	\$819,177.00	\$136,844.00	20%
Division 000 - Administration Totals		\$638,939.96	\$441,170.97	\$682,333.00	\$899,375.00	\$819,177.00	\$136,844.00	20%
Department 39 - Cemetery Totals		\$638,939.96	\$441,170.97	\$682,333.00	\$899,375.00	\$819,177.00	\$136,844.00	20%

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Tennis Centers

Mission Statement

The Delray Beach Tennis Centers will be recognized as the best public tennis facilities in South Florida; serving the needs of the entire community through well-planned tennis programs, special events, and a wide variety of well-managed amateur and professional tournaments.

Program: Tennis Centers

The Delray Beach Tennis Center is open from 8:00am to 9:00pm Monday through Friday and 8:00am to 6:00pm Saturday and Sunday year-round. The Delray Swim & Tennis Club is open from 8:00am to 5:00pm Monday through Sunday in season, with reduced summer hours. The facilities consist of 38 clay and 7 hard courts, pro shops, swimming pool and lounge areas. Private and group lessons are available from certified tennis professionals. Tennis programs include beginner to advanced classes, Tennis USA, leagues for men and women, junior clinics, and camps.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To create a friendly, welcoming environment for players and patrons while maintaining a high standard of customer service in all areas.

Objective: Continue efforts to improve customer satisfaction. Providing professional and welcoming facilities to the community.

Conduct Member Satisfaction Survey	4	4	4
Customer Service Rating (Staff Friendliness)	4.9	4.9	4.9
Overall Court Condition	4.7	4.7	4.7
Overall Satisfaction Rating (Average of all)	4.8	4.8	4.8

Note: Rating Scale 1 to 5 with 5 being the highest.

Goal: Develop and implement new programs that will enhance and create a positive experience for members and increase and sustain membership.

Objective: To promote player and community camaraderie through organized and professional programs and policies.

Summer Memberships	26	26	26
Annual memberships (renewals and new memberships)	419	394	400
Established Member Guest Days	12	12	12

Goal: Expand and enhance communications and marketing tools utilized to inform members and residents about events, programs and policies.

Objective: To develop and distribute newsletters and monthly calendars to the general public, guests and members to raise awareness of programs and opportunities at the facilities.

Number of calendars distributed per year	12	12	12
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Goal: Enhance and develop additional opportunities and programs for juniors.

Objective: Provide opportunities for juniors to learn and experience the sport of tennis by hosting various camps and programs.

Summer Junior Camps Participants	1,217	1,220	1,225
Christmas Junior Camp Participants	182	181	185
Junior Tournament Participants	3,039	3,050	3,100
Collaborative youth program efforts with Parks & Rec. Dept. (Local schools, Boys & Girls Club etc.)	2,592	2,600	2,600

**Numbers represent total participants*

Staffing Levels	22-23	23-24	24-25
Contracted Service	n/a	n/a	n/a



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 770 - Tennis Centers								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
001-75-770-575.31-90	Professional Services Other Professional Services	562,696.60	473,455.10	749,511.00	801,385.00	801,385.00	51,874.00	7
001-75-770-575.34-90	Other Contractual Services Other Contractual Services	1,154,863.47	839,656.35	1,124,410.00	1,181,750.00	1,181,750.00	57,340.00	5
001-75-770-575.40-10	Travel & Per Diem Travel & Training	1,469.89	753.14	1,200.00	1,500.00	1,500.00	300.00	25
001-75-770-575.42-10	Freight & Postage Services Postage	.00	27.20	100.00	100.00	100.00	.00	
001-75-770-575.43-10	Utility Services Electricity	88,093.23	73,922.08	105,235.00	113,849.00	113,849.00	8,614.00	8
001-75-770-575.43-15	Utility Services Water & Sewer	30,541.76	40,753.51	51,904.00	60,215.00	60,215.00	8,311.00	16
001-75-770-575.43-20	Utility Services Irrigation Water	84,750.98	59,489.62	103,546.00	121,719.00	100,000.00	(3,546.00)	(3)
001-75-770-575.43-25	Utility Services Stormwater Assessment Fee	.00	4,115.00	4,115.00	8,083.00	8,083.00	3,968.00	96
001-75-770-575.43-35	Utility Services Waste Collection & Disposal	8,905.33	9,281.61	8,906.00	9,282.00	9,282.00	376.00	4
001-75-770-575.44-30	Rentals & Leases Equipment	.00	.00	200.00	200.00	200.00	.00	
001-75-770-575.45-10	Insurance General Liability	23,841.96	19,294.47	25,726.00	40,185.00	25,726.00	.00	
001-75-770-575.45-15	Insurance Other Insurance Costs	101,363.01	71,639.66	108,996.00	134,990.00	134,990.00	25,994.00	24
001-75-770-575.45-45	Insurance Health Care Premiums	27,588.66	25,267.62	35,000.00	35,000.00	35,000.00	.00	
001-75-770-575.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	401.68	774.64	1,200.00	1,200.00	1,200.00	.00	
001-75-770-575.46-40	Repair and Maintenance Service Other Repair Maintenance	95,686.93	50,064.38	121,340.00	118,000.00	118,000.00	(3,340.00)	(3)
001-75-770-575.47-10	Printing & Binding Printing & Binding	2,325.56	1,180.72	1,500.00	2,400.00	2,400.00	900.00	60
001-75-770-575.49-50	Other Current Charges Advertising	10,814.68	11,264.00	10,500.00	12,000.00	12,000.00	1,500.00	14
001-75-770-575.49-55	Other Current Charges Tennis Tournament	57,675.40	36,322.01	43,200.00	66,000.00	66,000.00	22,800.00	53
001-75-770-575.49-90	Other Current Charges Other Current Charges	715.00	475.00	800.00	800.00	800.00	.00	
001-75-770-575.51-10	Office Supplies Stationery, Paper, Forms	1,710.46	1,426.48	2,300.00	2,300.00	2,300.00	.00	
001-75-770-575.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	250.00	250.00	250.00	.00	
001-75-770-575.52-11	Operating Supplies Fuel / Oil / Other	2,767.67	1,781.48	4,000.00	4,000.00	4,000.00	.00	
001-75-770-575.52-20	Operating Supplies General Operating Supplies	32,919.20	(4,183.05)	14,000.00	21,600.00	21,600.00	7,600.00	54
001-75-770-575.52-27	Operating Supplies Equipment < \$5,000	.00	.00	1,000.00	1,000.00	1,000.00	.00	
001-75-770-575.52-33	Operating Supplies Uniform / Linen Service	1,853.78	908.00	2,600.00	2,600.00	2,600.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 770 - Tennis Centers								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
001-75-770-575.52-36	Operating Supplies Janitorial Supplies	962.00	4,492.78	8,000.00	8,000.00	8,000.00	.00	
001-75-770-575.52-61	Operating Supplies Tennis Merchandise	36,195.68	13,478.80	33,750.00	37,500.00	37,500.00	3,750.00	11
001-75-770-575.54-13	Books Pubs Subs & Memberships Memberships	395.00	395.00	3,200.00	3,200.00	3,200.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$2,328,537.93	\$1,736,035.60	\$2,566,489.00	\$2,789,108.00	\$2,752,930.00	\$186,441.00	7%
<i>Capital Outlay</i>								
001-75-770-575.69-90	Capital Outlay Other Improvements	.00	9,178.00	43,178.00	34,000.00	34,000.00	(9,178.00)	(21)
<i>Capital Outlay Totals</i>		\$0.00	\$9,178.00	\$43,178.00	\$34,000.00	\$34,000.00	(\$9,178.00)	(21%)
Activity 575 - Special Recreation Facilities Totals		\$2,328,537.93	\$1,745,213.60	\$2,609,667.00	\$2,823,108.00	\$2,786,930.00	\$177,263.00	7%
Division 770 - Tennis Centers Totals		\$2,328,537.93	\$1,745,213.60	\$2,609,667.00	\$2,823,108.00	\$2,786,930.00	\$177,263.00	7%

Tennis Stadium

Mission Statement

The Delray Beach Stadium will be recognized as a premier center for special events in South Florida while serving the needs of the citizens and community through tennis and other events.

Program: Tennis Stadium

The Delray Beach Tennis Center Stadium is an 8,200-seat facility with approximately 3,000 box and reserved seats. The facility includes bathrooms, a courtyard area, VIP seating area and a television booth equipped to televise live or taped delay. The City hosts a variety of premier events at the stadium such as the Chris Evert Pro Celebrity, Delray Beach Open, Fed Cup, ATP Champions Tour and other community events.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To promote the Stadium as a multi-faceted venue available for professional tennis, amateur tennis, other sports events, and community and charity events while promoting the City of Delray Beach through national and international television exposure.

Objective: Host events in the stadium that market the City of Delray Beach and add economic impact as well as support the community and charitable organizations.

Delray Beach Open	1	1	1
USTA Junior Tennis Tournaments	19	19	19
ATP Champions Tour	1	1	1
Special Events (other miscellaneous events)	11	11	12

Staffing Levels	22-23	23-24	24-25
Contracted Service	n/a	n/a	n/a



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 780 - Tennis Stadium								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
001-75-780-575.31-90	Professional Services Other Professional Services	48,811.31	43,700.25	64,900.00	72,000.00	72,000.00	7,100.00	11
001-75-780-575.34-90	Other Contractual Services Other Contractual Services	.00	4,950.00	.00	.00	.00	.00	
001-75-780-575.43-10	Utility Services Electricity	19,104.96	12,736.64	19,105.00	23,151.00	23,151.00	4,046.00	21
001-75-780-575.43-15	Utility Services Water & Sewer	10,062.00	6,708.00	10,062.00	10,062.00	10,062.00	.00	
001-75-780-575.45-10	Insurance General Liability	48,023.04	38,862.72	51,817.00	80,940.00	51,817.00	.00	
001-75-780-575.45-15	Insurance Other Insurance Costs	4,353.26	4,611.54	2,729.00	4,300.00	4,300.00	1,571.00	58
001-75-780-575.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	4,137.03	75,000.00	75,000.00	75,000.00	.00	
001-75-780-575.49-55	Other Current Charges Tennis Tournament	2,394,354.06	1,741,361.69	2,381,087.00	2,565,801.00	2,565,801.00	184,714.00	8
001-75-780-575.49-60	Other Current Charges Players Intl Mgmt Inc.	245,739.34	212,359.80	254,433.00	262,066.00	262,066.00	7,633.00	3
001-75-780-575.49-65	Other Current Charges Rec Supplies Champions Tour	.00	443,369.00	470,371.00	513,987.00	513,987.00	43,616.00	9
001-75-780-575.49-69	Other Current Charges Chris Evert Classic Tournament	43,022.25	1,250.00	79,000.00	79,000.00	79,000.00	.00	
001-75-780-575.52-20	Operating Supplies General Operating Supplies	118,297.08	7,051.17	18,000.00	18,000.00	18,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$2,931,767.30	\$2,521,097.84	\$3,426,504.00	\$3,704,307.00	\$3,675,184.00	\$248,680.00	7%
Activity 575 - Special Recreation Facilities	Totals	\$2,931,767.30	\$2,521,097.84	\$3,426,504.00	\$3,704,307.00	\$3,675,184.00	\$248,680.00	7%
Division 780 - Tennis Stadium	Totals	\$2,931,767.30	\$2,521,097.84	\$3,426,504.00	\$3,704,307.00	\$3,675,184.00	\$248,680.00	7%
Department 75 - Recreation Facilities	Totals	\$5,260,305.23	\$4,266,311.44	\$6,036,171.00	\$6,527,415.00	\$6,462,114.00	\$425,943.00	7%

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Other Recreational Facilities



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	79 - Other Recreation Facilities							
Division	790 - Old School Square							
Activity	579 - Other Culture/Recreation							
	<i>Operating Expenditures/Expenses</i>							
001-79-790-579.31-90	Professional Services Other Professional Services	1,025,000.00	1,000,000.00	1,000,000.00	1,000,000.00	900,000.00	(100,000.00)	(10)
	<i>Operating Expenditures/Expenses Totals</i>	\$1,025,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$900,000.00	(\$100,000.00)	(10%)
Activity	579 - Other Culture/Recreation Totals	\$1,025,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$900,000.00	(\$100,000.00)	(10%)
Division	790 - Old School Square Totals	\$1,025,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$900,000.00	(\$100,000.00)	(10%)
Department	79 - Other Recreation Facilities Totals	\$1,025,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$900,000.00	(\$100,000.00)	(10%)

Miscellaneous



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	85 - Debt Service							
Division	850 - Debt Service							
Activity	517 - Debt Service Payments							
	<i>Debt Service</i>							
001-85-850-517.71-50	Debt Service Principal Lease/Purchase	90,842.36	.00	.00	.00	.00	.00	
001-85-850-517.71-60	Debt Service Principal SBITAs	953,332.17	.00	.00	.00	.00	.00	
001-85-850-517.71-70	Debt Service Principal Lease 17 Pumper	.00	224,299.38	218,973.00	.00	.00	(218,973.00)	(100)
001-85-850-517.71-71	Debt Service Principal Lease 17 Ladder	150,406.96	154,065.71	150,407.00	.00	.00	(150,407.00)	(100)
001-85-850-517.72-50	Debt Service Interest Lease-Purchase	379.22	.00	.00	.00	.00	.00	
001-85-850-517.72-60	Debt Service Interest SBITAs	112,955.24	(55,514.05)	.00	.00	.00	.00	
001-85-850-517.72-70	Debt Service Interest Lease 17 Pumper	.00	5,455.32	10,781.00	.00	.00	(10,781.00)	(100)
001-85-850-517.72-71	Debt Service Interest Lease 17 Ladder	7,404.75	3,747.00	7,405.00	.00	.00	(7,405.00)	(100)
	<i>Debt Service Totals</i>	<u>\$1,315,320.70</u>	<u>\$332,053.36</u>	<u>\$387,566.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$387,566.00)</u>	<u>(100%)</u>
Activity	517 - Debt Service Payments Totals	<u>\$1,315,320.70</u>	<u>\$332,053.36</u>	<u>\$387,566.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$387,566.00)</u>	<u>(100%)</u>
	Division 850 - Debt Service Totals	<u>\$1,315,320.70</u>	<u>\$332,053.36</u>	<u>\$387,566.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$387,566.00)</u>	<u>(100%)</u>
	Department 85 - Debt Service Totals	<u>\$1,315,320.70</u>	<u>\$332,053.36</u>	<u>\$387,566.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$387,566.00)</u>	<u>(100%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 90 - Miscellaneous								
Division 810 - Miscellaneous Grants								
Activity 559 - Other Economic Environment								
<i>Grants and Aids</i>								
001-90-810-559.82-60	Grants Aid to Private Organizations Other Grants & Aid	.00	450,000.00	450,000.00	450,000.00	450,000.00	.00	
	<i>Grants and Aids Totals</i>	<u>\$0.00</u>	<u>\$450,000.00</u>	<u>\$450,000.00</u>	<u>\$450,000.00</u>	<u>\$450,000.00</u>	<u>\$0.00</u>	<u>0%</u>
	Activity 559 - Other Economic Environment Totals	\$0.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$0.00	0%
<i>Grants and Aids</i>								
001-90-810-562.82-20	Grants Aid to Private Organizations Boys & Girls Club	.00	50,000.00	25,000.00	.00	25,000.00	.00	
	<i>Grants and Aids Totals</i>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$25,000.00</u>	<u>\$0.00</u>	<u>\$25,000.00</u>	<u>\$0.00</u>	<u>0%</u>
	Activity 562 - Health Services Totals	\$0.00	\$50,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	0%
<i>Grants and Aids</i>								
001-90-810-571.82-35	Grants Aid to Private Organizations Library	1,453,500.00	1,453,500.00	1,453,500.00	1,453,500.00	1,633,152.00	179,652.00	12
	<i>Grants and Aids Totals</i>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,633,152.00</u>	<u>\$179,652.00</u>	<u>12%</u>
	Activity 571 - Libraries Totals	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,633,152.00	\$179,652.00	12%
<i>Grants and Aids</i>								
001-90-810-572.82-40	Grants Aid to Private Organizations EPOCH	31,000.00	.00	31,000.00	31,000.00	50,000.00	19,000.00	61
001-90-810-572.82-45	Grants Aid to Private Organizations Friends of Sandoway House	21,200.00	31,200.00	21,200.00	21,200.00	31,200.00	10,000.00	47
001-90-810-572.82-50	Grants Aid to Private Organizations DB Hist Society-Cason Cottage	100,000.00	.00	100,000.00	100,000.00	100,000.00	.00	
	<i>Grants and Aids Totals</i>	<u>\$152,200.00</u>	<u>\$31,200.00</u>	<u>\$152,200.00</u>	<u>\$152,200.00</u>	<u>\$181,200.00</u>	<u>\$29,000.00</u>	<u>19%</u>
	Activity 572 - Parks & Recreation Totals	\$152,200.00	\$31,200.00	\$152,200.00	\$152,200.00	\$181,200.00	\$29,000.00	19%
<i>Grants and Aids</i>								
001-90-810-574.82-39	Grants Aid to Private Organizations Milk Celebration	.00	.00	500.00	500.00	500.00	.00	
	<i>Grants and Aids Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>0%</u>
	Activity 574 - Special Events Totals	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0%
<i>Grants and Aids</i>								
001-90-810-579.82-25	Grants Aid to Private Organizations Sister Cities	1,000.00	.00	1,000.00	1,000.00	1,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 90 - Miscellaneous								
Division 810 - Miscellaneous Grants								
Activity 579 - Other Culture/Recreation								
<i>Grants and Aids</i>								
001-90-810-579.82-60	Grants Aid to Private Organizations Other Grants & Aid	117,810.00	179,652.00	208,652.00	208,652.00	.00	(208,652.00)	(100)
	<i>Grants and Aids Totals</i>	<u>\$118,810.00</u>	<u>\$179,652.00</u>	<u>\$209,652.00</u>	<u>\$209,652.00</u>	<u>\$1,000.00</u>	<u>(\$208,652.00)</u>	<u>(100%)</u>
Activity 579 - Other Culture/Recreation	Totals	<u>\$118,810.00</u>	<u>\$179,652.00</u>	<u>\$209,652.00</u>	<u>\$209,652.00</u>	<u>\$1,000.00</u>	<u>(\$208,652.00)</u>	<u>(100%)</u>
Division 810 - Miscellaneous Grants	Totals	<u>\$1,724,510.00</u>	<u>\$2,164,352.00</u>	<u>\$2,290,852.00</u>	<u>\$2,265,852.00</u>	<u>\$2,290,852.00</u>	<u>\$0.00</u>	<u>0%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 90 - Miscellaneous								
Division 900 - Miscellaneous Expenditures								
Activity 519 - Other Gen. Govt. Services								
<i>Operating Expenditures/Expenses</i>								
001-90-900-519.31-90	Professional Services Other Professional Services	531,338.08	404,527.12	464,000.00	600,000.00	535,000.00	71,000.00	15
001-90-900-519.42-10	Freight & Postage Services Postage	5,958.00	6,486.00	10,000.00	10,000.00	10,000.00	.00	
001-90-900-519.43-25	Utility Services Stormwater Assessment Fee	.00	32,839.41	32,840.00	.00	.00	(32,840.00)	(100)
001-90-900-519.46-20	Repair and Maintenance Service Building Maintenance	7,039.68	.00	10,000.00	10,000.00	10,000.00	.00	
001-90-900-519.49-15	Other Current Charges Bad Debt Expense	(252,259.94)	.00	.00	.00	.00	.00	
001-90-900-519.49-32	Other Current Charges Taxes / Fees / Permits	.00	54,847.41	54,848.00	.00	.00	(54,848.00)	(100)
001-90-900-519.49-68	Other Current Charges Reimb Special Event Costs	15,296.31	(5,757.60)	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$307,372.13	\$492,942.34	\$571,688.00	\$620,000.00	\$555,000.00	(\$16,688.00)	(3%)
<i>Other Uses</i>								
001-90-900-519.99-03	Other Non-Operating Contingency	.00	.00	110,616.00	148,116.00	770,000.00	659,384.00	596
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$110,616.00	\$148,116.00	\$770,000.00	\$659,384.00	596%
Activity 519 - Other Gen. Govt. Services Totals		\$307,372.13	\$492,942.34	\$682,304.00	\$768,116.00	\$1,325,000.00	\$642,696.00	94%
Division 900 - Miscellaneous Expenditures Totals		\$307,372.13	\$492,942.34	\$682,304.00	\$768,116.00	\$1,325,000.00	\$642,696.00	94%
Department 90 - Miscellaneous Totals		\$2,031,882.13	\$2,657,294.34	\$2,973,156.00	\$3,033,968.00	\$3,615,852.00	\$642,696.00	22%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department	91 - Transfers							
Division	910 - Transfers							
Activity	581 - Inter-Fund Group Xfrs Out							
	<i>Other Uses</i>							
001-91-910-581.91-45	Non-Operating Transfers Transfers to Neigh Se Fund (118)	195,000.00	205,402.50	273,870.00	273,870.00	285,215.00	11,345.00	4
001-91-910-581.91-49	Non-Operating Transfers 2015 Util Rev Ref/Imp Bnd (223)	3,428,900.00	2,576,175.03	3,434,900.00	3,434,900.00	3,434,900.00	.00	
001-91-910-581.91-50	Non-Operating Transfers Transfer to Gen Constr. (334)	3,350,000.00	3,075,000.03	7,281,492.00	.00	.00	(7,281,492.00)	(100)
001-91-910-581.91-54	Non-Operating Transfers Transfer to Stormwater Fd (448)	500,000.00	.00	.00	.00	.00	.00	
001-91-910-581.91-77	Non-Operating Transfers Transfers to Beach Rest Fnd (332)	500,000.00	292,500.00	390,000.00	390,000.00	2,267,115.00	1,877,115.00	481
001-91-910-581.91-78	Non-Operating Transfers Transfers to Beaut. Trust (119)	1,067,250.00	839,999.97	1,120,000.00	1,120,000.00	1,616,676.00	496,676.00	44
001-91-910-581.91-81	Non-Operating Transfers Transfers to Garage Fund (501)	112,762.00	.00	.00	.00	.00	.00	
001-91-910-581.91-82	Non-Operating Transfers Transfers to Insurance Fnd (551)	.00	1,125,000.00	1,500,000.00	.00	.00	(1,500,000.00)	(100)
	<i>Other Uses Totals</i>	<u>\$9,153,912.00</u>	<u>\$8,114,077.53</u>	<u>\$14,000,262.00</u>	<u>\$5,218,770.00</u>	<u>\$7,603,906.00</u>	<u>(\$6,396,356.00)</u>	<u>(46%)</u>
Activity	581 - Inter-Fund Group Xfrs Out Totals	<u>\$9,153,912.00</u>	<u>\$8,114,077.53</u>	<u>\$14,000,262.00</u>	<u>\$5,218,770.00</u>	<u>\$7,603,906.00</u>	<u>(\$6,396,356.00)</u>	<u>(46%)</u>
	Division 910 - Transfers Totals	<u>\$9,153,912.00</u>	<u>\$8,114,077.53</u>	<u>\$14,000,262.00</u>	<u>\$5,218,770.00</u>	<u>\$7,603,906.00</u>	<u>(\$6,396,356.00)</u>	<u>(46%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 001 - General Fund								
EXPENSE								
Department 91 - Transfers								
Division 920 - Intra-Fund								
Activity 559 - Other Economic Environment								
<i>Grants and Aids</i>								
001-91-920-559.81-10	Aid to Government Agencies CRA Ad Valorem Taxes	18,555,761.16	21,243,054.81	21,411,057.00	23,418,195.00	23,311,270.00	1,900,213.00	9
	<i>Grants and Aids Totals</i>	\$18,555,761.16	\$21,243,054.81	\$21,411,057.00	\$23,418,195.00	\$23,311,270.00	\$1,900,213.00	9%
Activity 559 - Other Economic Environment	Totals	\$18,555,761.16	\$21,243,054.81	\$21,411,057.00	\$23,418,195.00	\$23,311,270.00	\$1,900,213.00	9%
Division 920 - Intra-Fund	Totals	\$18,555,761.16	\$21,243,054.81	\$21,411,057.00	\$23,418,195.00	\$23,311,270.00	\$1,900,213.00	9%
Department 91 - Transfers	Totals	\$27,709,673.16	\$29,357,132.34	\$35,411,319.00	\$28,636,965.00	\$30,915,176.00	(\$4,496,143.00)	(13%)
	EXPENSE TOTALS	\$167,085,094.71	\$139,735,999.01	\$189,675,222.11	\$199,275,410.00	\$191,545,595.00	\$1,870,372.89	1%
Fund 001 - General Fund	Totals							
	REVENUE TOTALS	\$173,521,743.60	\$154,836,843.26	\$189,675,222.11	\$182,865,058.00	\$191,545,595.00	\$1,870,372.89	1%
	EXPENSE TOTALS	\$167,085,094.71	\$139,735,999.01	\$189,675,222.11	\$199,275,410.00	\$191,545,595.00	\$1,870,372.89	1%
Fund 001 - General Fund	Totals	\$6,436,648.89	\$15,100,844.25	\$0.00	(\$16,410,352.00)	\$0.00	\$0.00	+++

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Water and Sewer
Fund
REVENUES



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Intergovernmental Revenue</i>								
441-00-000.337-350	Local Grants South Fl Water Mgmt Dist.	735,595.00	.00	.00	.00	.00	.00	
	<i>Intergovernmental Revenue Totals</i>	\$735,595.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Charges for Services</i>								
441-00-000.343-600	Physical Environment Sale of Water	18,707,128.81	15,974,873.19	25,357,687.00	28,822,477.00	28,822,477.00	3,464,790.00	14
441-00-000.343-610	Physical Environment Meter Installations	122,650.00	45,800.00	125,000.00	125,000.00	125,000.00	.00	
441-00-000.343-620	Physical Environment Water Connection Charges	.00	60,796.84	550,000.00	200,000.00	200,000.00	(350,000.00)	(64)
441-00-000.343-630	Physical Environment Water Service Charges	303,131.43	178,572.86	240,000.00	240,000.00	240,000.00	.00	
441-00-000.343-640	Physical Environment Sewer Service Charges	19,545,835.78	14,495,583.44	20,438,946.00	21,500,000.00	21,500,000.00	1,061,054.00	5
441-00-000.343-650	Physical Environment Sewer Connection Charges	.00	73,663.56	710,000.00	710,000.00	710,000.00	.00	
441-00-000.343-660	Physical Environment Reclaimed Water	291,601.43	213,093.73	325,183.00	325,183.00	325,183.00	.00	
441-00-000.343-670	Physical Environment Other Income	5,082.92	5,458.12	3,449.00	3,500.00	3,500.00	51.00	1
441-00-000.343-671	Physical Environment IPT Surcharge	50.04	37.53	50.00	50.00	50.00	.00	
	<i>Charges for Services Totals</i>	\$38,975,480.41	\$31,047,879.27	\$47,750,315.00	\$51,926,210.00	\$51,926,210.00	\$4,175,895.00	9%
<i>Miscellaneous Revenues</i>								
441-00-000.361-100	Interest & Other Earnings Interest Investments	.00	.00	.00	.00	752,511.00	752,511.00	
441-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	639,661.93	474,122.30	497,700.00	497,700.00	.00	(497,700.00)	(100)
441-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	148,293.63	.00	.00	.00	.00	.00	
441-00-000.365-100	Sales Scrap Sales (Taxable)	5,822.34	.00	.00	.00	.00	.00	
441-00-000.366-100	Contributions & Donations Contr & Don Misc / Developers	150,578.00	.00	.00	.00	.00	.00	
441-00-000.369-900	Other Miscellaneous Revenues PY Exp Recovery/CDBG Rehab/Misc	48,375.99	.00	.00	.00	.00	.00	
441-00-000.369-904	Other Miscellaneous Revenues HDepot Reb/Orig Popcorn H/Misc R	8.34	1,230.33	.00	1,200.00	1,200.00	1,200.00	
441-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	443.49	2,853.04	.00	1,000.00	1,000.00	1,000.00	
441-00-000.369-906	Other Miscellaneous Revenues Reimbursements / Rebates	1,246.28	.00	.00	.00	.00	.00	
	<i>Miscellaneous Revenues Totals</i>	\$994,430.00	\$478,205.67	\$497,700.00	\$499,900.00	\$754,711.00	\$257,011.00	52%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Other Sources</i>								
441-00-000.382-010	Contributions from Proprietary Funds	122,258.00	100,757.97	134,344.00	134,344.00	.00	(134,344.00)	(100)
	Contributions from Sanitation							
441-00-000.389-700	Grants/Donations Contr from Other Funds	(93,245.50)	.00	.00	.00	.00	.00	
441-00-000.389-800	Grants/Donations Capital Contributions	1,012,227.64	.00	.00	.00	.00	.00	
	<i>Other Sources Totals</i>	<u>\$1,041,240.14</u>	<u>\$100,757.97</u>	<u>\$134,344.00</u>	<u>\$134,344.00</u>	<u>\$0.00</u>	<u>(\$134,344.00)</u>	<u>(100%)</u>
<i>Other Source, Continued</i>								
441-00-000.303-041	Prior Year Encumbrances Prior Year Encumbrances	.00	.00	389,452.98	.00	.00	(389,452.98)	(100)
	<i>Other Source, Continued Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$389,452.98</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$389,452.98)</u>	<u>(100%)</u>
	Division 000 - Administration Totals	<u>\$41,746,745.55</u>	<u>\$31,626,842.91</u>	<u>\$48,771,811.98</u>	<u>\$52,560,454.00</u>	<u>\$52,680,921.00</u>	<u>\$3,909,109.02</u>	<u>8%</u>
	Department 00 - Administration Totals	<u>\$41,746,745.55</u>	<u>\$31,626,842.91</u>	<u>\$48,771,811.98</u>	<u>\$52,560,454.00</u>	<u>\$52,680,921.00</u>	<u>\$3,909,109.02</u>	<u>8%</u>
	REVENUE TOTALS	<u>\$41,746,745.55</u>	<u>\$31,626,842.91</u>	<u>\$48,771,811.98</u>	<u>\$52,560,454.00</u>	<u>\$52,680,921.00</u>	<u>\$3,909,109.02</u>	<u>8%</u>

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Water and Sewer
Fund
Expenditures

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Utilities Department

Mission Statement

The Utilities Department ensures safe, reliable and sustainable utilities services through commitment to excellence, best management practices and continuous improvement for the health, safety and welfare of our customers.



Water & Sewer Fund

Water & Sewer Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Intergovernmental Revenue	\$ 735,595	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Charges for Services	38,975,480	31,047,879	47,750,315	51,926,210	51,926,210	4,175,895	8.7%
Miscellaneous Revenues	994,430	478,206	497,700	499,900	754,711	257,011	51.6%
Other Sources	1,041,240	100,758	523,797	-	-	(523,797)	-100.0%
Total Revenues	\$ 41,746,746	\$ 31,626,843	\$ 48,771,812	\$ 52,426,110	\$ 52,680,921	\$ 3,909,109	8.0%

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 11,036,587	\$ 8,282,530	\$ 12,562,369	\$ 12,965,684	\$ 13,030,984	\$ 468,615	3.7%
Operating Expenses	24,428,587	16,339,217	24,618,777	25,527,177	25,743,213	1,124,436	4.6%
Capital Outlay	-	12,501	344,601	46,619	46,619	(297,982)	-86.5%
Depreciation	-	-	-	-	-	-	N/A
Other Uses	4,180,524	3,188,377	11,246,065	4,251,169	13,860,105	2,614,040	23.2%
Total Expenditures	\$ 39,645,698	\$ 27,822,624	\$ 48,771,812	\$ 42,790,649	\$ 52,680,921	\$ 3,909,109	8.0%

Administration

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 896,979	\$ 563,758	\$ 982,227	\$ 979,718	\$ 982,118	\$ (109)	0.0%
Operating Expenses	110,596	92,996	178,568	164,954	159,586	(18,982)	-10.6%
Capital Outlay	-	2,123	2,123	-	-	(2,123)	-100.0%
Total Expenditures	\$ 1,007,575	\$ 658,877	\$ 1,162,918	\$ 1,144,672	\$ 1,141,704	\$ (21,214)	-1.8%

Utilities Customer Service

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,241,222	\$ 948,669	\$ 1,341,135	\$ 1,261,498	\$ 1,196,097	\$ (145,038)	-10.8%
Operating Expenses	323,445	172,496	329,354	405,059	397,225	67,871	20.6%
Capital Outlay	-	-	8,812	8,092	8,092	(720)	-8.2%
Total Expenditures	\$ 1,564,667	\$ 1,121,165	\$ 1,679,301	\$ 1,674,649	\$ 1,601,414	\$ (77,887)	-4.6%

Laboratory										
	2023		2024		2024		2025		2025	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget		\$ Change	% Change		
							2024-2025	2024-2025		
Personnel Services	\$ 544,699	\$ 361,265	\$ 565,920	\$ 579,227	\$ 581,946	\$	16,026	2.8%		
Operating Expenses	121,941	85,069	171,475	211,962	207,832		36,357	21.2%		
Capital Outlay	-	-	-	-	-		-	N/A		
Total Expenditures	\$ 666,639	\$ 446,333	\$ 737,395	\$ 791,189	\$ 789,778	\$	52,383	7.1%		
Environmental Resources Compliance										
	2023		2024		2024		2025		2025	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget		\$ Change	% Change		
							2024-2025	2024-2025		
Personnel Services	\$ 481,991	\$ 356,300	\$ 543,716	\$ 534,328	\$ 536,334	\$	(7,382)	-1.4%		
Operating Expenses	177,395	98,767	326,563	513,705	512,862		186,299	57.0%		
Capital Outlay	-	4,066	6,000	33,027	33,027		27,027	450.5%		
Total Expenditures	\$ 659,385	\$ 459,132	\$ 876,279	\$ 1,081,060	\$ 1,082,223	\$	205,944	23.5%		
Water Maintenance										
	2023		2024		2024		2025		2025	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget		\$ Change	% Change		
							2024-2025	2024-2025		
Personnel Services	\$ 711,831	\$ 528,968	\$ 818,474	\$ 840,172	\$ 842,887	\$	24,413	3.0%		
Operating Expenses	768,236	392,443	1,425,140	1,221,767	1,216,910		(208,230)	-14.6%		
Capital Outlay	-	-	29,000	-	-		(29,000)	N/A		
Total Expenditures	\$ 1,480,068	\$ 921,412	\$ 2,272,614	\$ 2,061,939	\$ 2,059,797	\$	(212,817)	-9.4%		
Lift Station Maintenance										
	2023		2024		2024		2025		2025	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget		\$ Change	% Change		
							2024-2025	2024-2025		
Personnel Services	\$ 1,781,827	\$ 1,357,314	\$ 1,883,797	\$ 1,942,401	\$ 1,950,903	\$	67,106	3.6%		
Operating Expenses	1,516,116	1,080,045	1,640,810	1,771,865	1,749,526		108,716	6.6%		
Capital Outlay	-	-	15,000	-	-		(15,000)	N/A		
Total Expenditures	\$ 3,297,944	\$ 2,437,359	\$ 3,539,607	\$ 3,714,266	\$ 3,700,429	\$	160,822	4.5%		
Water Treatment and Storage										
	2023		2024		2024		2025		2025	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget		\$ Change	% Change		
							2024-2025	2024-2025		
Personnel Services	\$ 1,449,636	\$ 1,241,926	\$ 1,843,585	\$ 2,034,509	\$ 2,065,393	\$	221,808	12.0%		
Operating Expenses	5,916,607	5,207,329	8,026,864	8,240,139	8,233,898		207,034	2.6%		
Capital Outlay	-	-	-	-	-		-	N/A		
Total Expenditures	\$ 7,366,243	\$ 6,449,256	\$ 9,870,449	\$ 10,274,648	\$ 10,299,291	\$	428,842	4.3%		

Wastewater Collection								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 1,326,857	\$ 969,590	\$ 1,468,766	\$ 1,485,239	\$ 1,491,101	\$ 22,335	1.5%	
Operating Expenses	1,222,698	907,456	1,702,488	1,976,133	1,933,773	231,285	13.6%	
Capital Outlay	-	1,565	32,230	-	-	(32,230)	N/A	
Total Expenditures	\$ 2,549,555	\$ 1,878,610	\$ 3,203,484	\$ 3,461,372	\$ 3,424,874	\$ 221,390	6.9%	
Sewage Treatment Plant								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	
Operating Expenses	3,723,981	2,892,178	4,198,005	4,288,950	4,288,950	90,945	2.2%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 3,723,981	\$ 2,892,178	\$ 4,198,005	\$ 4,288,950	\$ 4,288,950	\$ 90,945	2.2%	
Water Distribution								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 2,138,487	\$ 1,658,023	\$ 2,431,744	\$ 2,591,152	\$ 2,663,331	\$ 231,587	9.5%	
Operating Expenses	1,526,612	1,071,237	2,423,498	2,467,953	2,454,948	31,450	1.3%	
Capital Outlay	-	3,033	11,230	5,500	5,500	(5,730)	-51.0%	
Total Expenditures	\$ 3,665,099	\$ 2,732,292	\$ 4,866,472	\$ 5,064,605	\$ 5,123,779	\$ 257,307	5.3%	
Capital Outlay								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	
Operating Expenses	\$0.08	-	-	-	-	-	N/A	
Capital Outlay	-	1,714	240,206	-	-	(240,206)	-100.0%	
Other Uses	-	-	6,994,896	-	9,408,083	2,413,187	34.5%	
Total Expenditures	\$ 0	\$ 1,714	\$ 7,235,102	\$ -	\$ 9,408,083	\$ 2,172,981	30.0%	
Engineering								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Personnel Services	\$ 463,058	\$ 296,717	\$ 683,005	\$ 717,440	\$ 720,874	\$ 37,869	5.5%	
Operating Expenses	32,646	18,370	44,857	51,806	50,959	6,102	13.6%	
Capital Outlay	-	-	-	-	-	-	N/A	
Total Expenditures	\$ 495,703	\$ 315,087	\$ 727,862	\$ 769,246	\$ 771,833	\$ 43,971	6.0%	

Miscellaneous Expenditures								
Expenditures by Type	2023	2024	2024	2025	2025	\$ Change	% Change	
	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Operating Expenses	\$ 4,348,840	\$ 3,162,717	\$ 4,151,155	\$ 4,212,884	\$ 4,536,744	\$ 385,589	9.3%	
Capital Outlay	-	-	-	-	-	-	N/A	
Depreciation	4,639,475	1,158,115	-	-	-	-	N/A	
Debt Service	-	-	-	-	-	-	N/A	
Transfers (other)	4,180,524	3,188,377	4,251,169	4,251,169	4,452,022	\$ 200,853	4.7%	
Total Expenditures	\$ 13,168,838	\$ 7,509,208	\$ 8,402,324	\$ 8,464,053	\$ 8,988,766	\$ 586,442	7.0%	

2024-25 Financial Highlights

- * **Personnel Services:** Utilities overall projected increase is \$469K greater than FY23-24 Amended Budget for all divisions. The largest divisional increase is reflected in the Water Treatment and Storage Division for \$221K, which is attributed to the implementation of the shift pay differential implemented in FY22-23. This implementation is essential to all staff shift at premium pay rate for hours work at untraditional times to operate the City's Water Treatment Plant. The shift increase in pay along with increasing Treatment Plant Operators (TPO) salary to industry standard has increased Salaries and Wages for this division by 12%. The total overall average for all Utilities combined divisions in Personnel Services for FY24-25 is 3.7%
- * **Operating Expenses** - Utilities FY24-25 operating expenses increase across most divisions by \$1.1M or 4.2% compared to FY23-24. This increase is partially attributable to the current USA inflation rate of 3.5% as of March 2024, and 3.4% average since September 2023, affecting basic operational goods and supplies. Largest operating division increase is for Environmental Resource Compliance Division by \$186K or 57%. This is attributed to the replacement of Citywide Dual Checks estimated at \$400K. Dual Checks replacement is a requirement issued by Florida Department of Health FDOH. Dual Check replacements are anticipated to be completed by end of FY25. Also, operating expenses increase in Wastewater Collection by \$232K, Laboratory by \$36K, Water Treatment and Storage by \$207K, and Water Distribution by \$31K. Current services adjustments reflect the change in cost of continuing the current level of service into the next fiscal year.
- * **Capital Outlay** - Utilities Capital Outlay expenses decrease by \$297K or 86.5% due to budget adjustments in FY2024-25. No new Capital projects are budgeted in the Utilities Operating Fund.
- * **Other Uses** - Utilities Non-Operating Contingency increases by \$2.4M or 34.5%. These funds are set aside for the construction of the water treatment plan.

Program: Utilities Administration

The Utilities Administration Division is responsible for overall management and direction of the daily operations for potable water treatment and distribution, sewage collection, reclaimed water distribution, and stormwater pumping and support for the sewage treatment program. Primary functions include interdivisional coordination and direction, administration of personnel policies and procedures. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
Goal: Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of utilities operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.			
Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives			
Percentage of full staffing maintained	93%	90%	92%
Objective: Equitable and timely administration of Personnel Policies and Procedures.			
<ul style="list-style-type: none"> Employee evaluations processed within 2 weeks of anniversary 	88%	90%	90%
<ul style="list-style-type: none"> Grievances/conflicts addressed within appropriate time limits at each grievance level 	100%	100%	100%
Objective: Optimize customer service levels and provide consumer information and education opportunities.			
<ul style="list-style-type: none"> Response to customer inquiries for Public Record Requests within (5) business days (depending on extent of data) 	100%	100%	100%
Objective: Efficiency in timeliness of procurement processing activities.			
<ul style="list-style-type: none"> Processing of outstanding invoices for payment within (3) business working days of receipt 	99%	98%	98%
<ul style="list-style-type: none"> Management of Utilities contracts; tracking, monitoring 	100%	100%	100%
<hr/>			
Staffing Levels	22-23	23-24	24-35
Utilities Director	1	1	1
Assistant Utilities Director	1	1	1
Deputy Director of Utilities Utilities	1	1	1
Coordinator	1	1	1
Business Operations Administrator	1	1	1
Administrative Assistant	1	1	1
*Project Manager I	0	1	1
Scada & Control Systems Technician	0	1	1
	6	8	8

*Project Manager I moved into (Administration) Division 000 effective 2/24/24



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	000 - Administration							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-000-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	507,872.95	404,182.46	727,822.00	749,110.00	749,110.00	21,288.00	3
441-36-000-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	11,299.40	(.01)	.00	.00	.00	.00	
441-36-000-536.13-10	Other Salaries/ Wages Part Time Wages	.00	11,345.70	.00	.00	.00	.00	
441-36-000-536.14-10	Overtime Overtime /Call-Out Pay	.00	116.09	3,000.00	3,000.00	3,000.00	.00	
441-36-000-536.15-20	Special Pay Car Allowance	5,280.00	3,960.00	5,280.00	5,280.00	5,280.00	.00	
441-36-000-536.21-10	FICA Taxes Employer FICA	38,481.41	30,317.10	55,908.00	57,537.00	57,537.00	1,629.00	3
441-36-000-536.22-10	Retirement Contributions General Employees Retirement	24,338.00	27,427.30	31,058.00	28,657.00	31,057.00	(1.00)	
441-36-000-536.22-20	Retirement Contributions ICMA Contributions	25,431.34	19,187.63	26,338.00	27,941.00	27,941.00	1,603.00	6
441-36-000-536.22-99	Retirement Contributions GASB Statement Implementation	117,671.00	.00	.00	.00	.00	.00	
441-36-000-536.23-10	Life & Health Insurance Health Insurance	156,561.35	59,185.14	120,915.00	97,444.00	97,444.00	(23,471.00)	(19)
441-36-000-536.23-20	Life & Health Insurance Life Insurance	1,321.20	1,040.40	1,853.00	1,940.00	1,940.00	87.00	5
441-36-000-536.23-30	Life & Health Insurance Disability Insurance	1,196.23	937.01	1,710.00	1,481.00	1,481.00	(229.00)	(13)
441-36-000-536.24-10	Workers Compensation Workers Compensation	7,245.00	5,865.03	7,820.00	6,968.00	6,968.00	(852.00)	(11)
441-36-000-536.25-10	Other Employee Benefits Unemployment Compensation	175.20	151.84	306.00	210.00	210.00	(96.00)	(31)
441-36-000-536.27-10	Other Employee Benefits Employee Assistance Program	105.60	41.83	217.00	150.00	150.00	(67.00)	(31)
	<i>Personnel Services Totals</i>	\$896,978.68	\$563,757.52	\$982,227.00	\$979,718.00	\$982,118.00	(\$109.00)	0%
<i>Operating Expenditures/Expenses</i>								
441-36-000-536.31-90	Professional Services Other Professional Services	14,176.71	9,248.75	60,000.00	20,000.00	20,000.00	(40,000.00)	(67)
441-36-000-536.32-10	Accounting & Auditing Audit & Accounting Fees	19,105.99	19,500.16	18,678.00	19,789.00	19,789.00	1,111.00	6
441-36-000-536.34-90	Other Contractual Services Other Contractual Services	.00	.00	400.00	400.00	400.00	.00	
441-36-000-536.40-10	Travel & Per Diem Travel & Training	1,926.18	2,123.10	3,500.00	6,000.00	6,000.00	2,500.00	71
441-36-000-536.41-11	Communication Services Portable Phones / MDD	.00	207.00	457.00	457.00	457.00	.00	
441-36-000-536.42-10	Freight & Postage Services Postage	63.50	9.45	250.00	250.00	250.00	.00	
441-36-000-536.43-10	Utility Services Electricity	11,732.57	8,398.43	9,162.00	10,079.00	10,079.00	917.00	10
441-36-000-536.43-15	Utility Services Water & Sewer	4,689.10	2,933.46	4,941.00	5,078.00	5,078.00	137.00	3
441-36-000-536.43-20	Utility Services Irrigation Water	11,264.43	7,509.11	11,494.00	12,895.00	12,895.00	1,401.00	12
441-36-000-536.43-25	Utility Services Stormwater Assessment Fee	.00	2,718.00	2,718.00	3,931.00	3,931.00	1,213.00	45



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	000 - Administration							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-000-536.43-35	Utility Services Waste Collection & Disposal	7,896.34	8,229.98	7,916.00	8,250.00	8,250.00	334.00	4
441-36-000-536.44-45	Rentals & Leases Vehicle Rental / Garage	810.00	607.50	810.00	2,930.00	2,562.00	1,752.00	216
441-36-000-536.45-10	Insurance General Liability	21,335.04	16,951.50	22,602.00	35,305.00	35,305.00	12,703.00	56
441-36-000-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	(48.41)	377.47	1,000.00	2,000.00	2,000.00	1,000.00	100
441-36-000-536.48-17	Promotional Activities Refreshment / Food / Meetings	2,424.71	2,878.99	5,200.00	5,500.00	5,500.00	300.00	6
441-36-000-536.48-20	Promotional Activities Other Promotional Costs	.00	889.40	5,000.00	5,000.00	.00	(5,000.00)	(100)
441-36-000-536.49-50	Other Current Charges Advertising	1,673.15	330.00	2,500.00	2,500.00	2,500.00	.00	
441-36-000-536.51-10	Office Supplies Stationery, Paper, Forms	521.88	435.45	1,000.00	1,500.00	1,500.00	500.00	50
441-36-000-536.51-15	Office Supplies Other Office Supplies	2,531.28	509.39	2,500.00	3,000.00	3,000.00	500.00	20
441-36-000-536.51-20	Office Supplies Office Equipment < \$5,000	5,278.23	4,566.75	8,500.00	8,500.00	8,500.00	.00	
441-36-000-536.51-25	Office Supplies Computer Software	.00	2,405.00	2,480.00	2,480.00	2,480.00	.00	
441-36-000-536.52-10	Operating Supplies Fuel & Lube	148.00	49.41	500.00	550.00	550.00	50.00	10
441-36-000-536.52-20	Operating Supplies General Operating Supplies	639.21	363.28	700.00	700.00	700.00	.00	
441-36-000-536.52-33	Operating Supplies Uniform / Linen Service	134.32	113.26	600.00	1,200.00	1,200.00	600.00	100
441-36-000-536.54-11	Books Pubs Subs & Memberships Subscriptions	120.00	.00	.00	.00	.00	.00	
441-36-000-536.54-13	Books Pubs Subs & Memberships Memberships	1,536.50	646.00	1,660.00	1,660.00	1,660.00	.00	
441-36-000-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,637.38	995.25	4,000.00	5,000.00	5,000.00	1,000.00	25
<i>Operating Expenditures/Expenses Totals</i>		\$110,596.11	\$92,996.09	\$178,568.00	\$164,954.00	\$159,586.00	(\$18,982.00)	(11%)
<i>Capital Outlay</i>								
441-36-000-536.68-10	Capital Outlay Software	.00	2,123.43	2,123.43	.00	.00	(2,123.43)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$2,123.43	\$2,123.43	\$0.00	\$0.00	(\$2,123.43)	(100%)
Activity	536 - Water-Sewer Combined Services	\$1,007,574.79	\$658,877.04	\$1,162,918.43	\$1,144,672.00	\$1,141,704.00	(\$21,214.43)	(2%)
Totals								
Division	000 - Administration	\$1,007,574.79	\$658,877.04	\$1,162,918.43	\$1,144,672.00	\$1,141,704.00	(\$21,214.43)	(2%)

Utilities Customer Service

Mission Statement

The Utilities Customer Service Division will consistently provide timely, accurate and courteous service for meter reading, account maintenance, utility billing, collection activities and cashiering operations.

Program: Utilities Customer Service

The Utilities Customer Service Division is responsible for meter reading, billing and collection of all water, sewer and garbage accounts and water theft deterrence. The Division also works in conjunction with the Water Sewer Network to ensure that meters are maintained and functioning properly. Additionally, this division is responsible for utility customer service to include new service, service termination, and inquiries. This division also serves as the collection center for all city cash receipts and customer payments.

Performance Measures	2023 Actuals	2024 Projected	2025 Projected
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Goal: To provide cost-effective meter reading and meter maintenance services in the city.

Objective: Provide timely and accurate monthly utility bills for water, sewer, and garbage accounts.

• Number of water meters read per month	22,843	22,932	22,932
• Billing cost per meter/account number for Customer Service	\$3.03	\$3.04	\$3.04
• Read meters within 28-32 days of previous reading	95%	95%	99%
• Average percentage of estimated accounts per cycle	<12%*	<12%*	<1%

*Increase in estimates due to AMI faulty encoders

Objective: Provide comprehensive meter maintenance working with Water Sewer Network and compliance program to include detection of defective meters, water theft deterrence and the completion of service orders and the replacement of worn out or defective meters. Track completion of work orders and address problem areas. Increase completion of turn off for non-payment work orders.

• Percentage of turn off worker orders issued & complete	98%	98%	98%
• Percentage of completed work orders issued to Utilities within four (4) weeks	93%	93%	95%

Objective: Provide enhanced payment options to increase volume of self-service and automatic draft payments.

• Percentage of ACH payments (Bank Draft)	28%	30%	30%
• Percentage of self-service payments (IVR & Online)	28%	30%	30%

Staffing Levels	22-23	23-24	24-25
Chief Financial Officer*	0.35	0.35	0
Assistant Finance Director*	0.10	0.10	0
Utilities Financial Manager	1	0	0
Utilities Customer Service Manager	0	1	1
Asst. Utilities Financial Manager	1	1	1
Accounting Clerk	1	1	1
Meter Operations Supervisor	1	1	1
Customer Service Representative	6	6	5
Customer Service Representative (part-time)	.72	.72	.72
Meter Service Worker	3	3	3
Utilities Office Supervisor	1	1	1
Utility Billing Specialist	1	1	1
Senior Customer Service Representative	0	0	1
Totals	16.17	16.17	15.72

*Due to department organization effective 4/8/24 Chief Financial Officer and Assistant Finance Director will no longer govern Utilities Customer Service Division



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	050 - Utilities Customer Serv							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-050-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	848,993.02	609,233.07	909,219.00	819,598.00	772,151.00	(137,068.00)	(15)
441-36-050-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	1,310.63	.00	.00	.00	.00	
441-36-050-536.13-10	Other Salaries/ Wages Part Time Wages	9,451.15	16,352.23	26,465.00	26,465.00	26,465.00	.00	
441-36-050-536.14-10	Overtime Overtime /Call-Out Pay	31,333.59	49,451.53	25,000.00	45,000.00	45,000.00	20,000.00	80
441-36-050-536.14-30	Overtime Special Events	655.44	1,026.08	.00	.00	.00	.00	
441-36-050-536.15-20	Special Pay Car Allowance	924.00	539.00	924.00	.00	.00	(924.00)	(100)
441-36-050-536.15-50	Special Pay Incentive Pay	.00	.00	1,000.00	.00	.00	(1,000.00)	(100)
441-36-050-536.21-10	FICA Taxes Employer FICA	66,491.79	49,982.29	73,338.00	68,168.00	64,538.00	(8,800.00)	(12)
441-36-050-536.22-10	Retirement Contributions General Employees Retirement	50,392.00	48,392.33	53,954.00	59,336.00	60,325.00	6,371.00	12
441-36-050-536.22-20	Retirement Contributions ICMA Contributions	7,841.11	4,496.18	8,202.00	.00	.00	(8,202.00)	(100)
441-36-050-536.23-10	Life & Health Insurance Health Insurance	209,996.65	156,266.91	226,896.00	227,369.00	212,428.00	(14,468.00)	(6)
441-36-050-536.23-20	Life & Health Insurance Life Insurance	2,700.00	1,878.20	2,734.00	3,348.00	3,143.00	409.00	15
441-36-050-536.23-30	Life & Health Insurance Disability Insurance	1,982.32	1,435.10	2,163.00	1,961.00	1,848.00	(315.00)	(15)
441-36-050-536.24-10	Workers Compensation Workers Compensation	9,606.00	7,776.72	10,369.00	9,353.00	9,353.00	(1,016.00)	(10)
441-36-050-536.25-10	Other Employee Benefits Unemployment Compensation	541.32	412.13	541.00	526.00	494.00	(47.00)	(9)
441-36-050-536.27-10	Other Employee Benefits Employee Assistance Program	314.08	116.72	330.00	374.00	352.00	22.00	7
<i>Personnel Services Totals</i>		\$1,241,222.47	\$948,669.12	\$1,341,135.00	\$1,261,498.00	\$1,196,097.00	(\$145,038.00)	(11%)
<i>Operating Expenditures/Expenses</i>								
441-36-050-536.31-90	Professional Services Other Professional Services	54,788.19	22,600.48	46,845.00	80,641.00	80,641.00	33,796.00	72
441-36-050-536.34-90	Other Contractual Services Other Contractual Services	53,050.43	47,620.24	63,309.00	77,000.00	77,000.00	13,691.00	22
441-36-050-536.40-10	Travel & Per Diem Travel & Training	96.28	.00	6,000.00	6,000.00	.00	(6,000.00)	(100)
441-36-050-536.41-11	Communication Services Portable Phones / MDD	.00	828.00	828.00	828.00	828.00	.00	
441-36-050-536.42-10	Freight & Postage Services Postage	116,908.98	50,370.76	122,088.00	130,000.00	130,000.00	7,912.00	6
441-36-050-536.42-20	Freight & Postage Services Express Charges / Messenger	15.75	139.10	175.00	700.00	700.00	525.00	300
441-36-050-536.44-45	Rentals & Leases Vehicle Rental / Garage	12,060.00	8,250.03	11,000.00	14,570.00	12,736.00	1,736.00	16
441-36-050-536.45-10	Insurance General Liability	26,782.04	20,882.25	27,843.00	43,492.00	43,492.00	15,649.00	56
441-36-050-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	15,156.25	8,575.27	11,300.00	11,800.00	11,800.00	500.00	4



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	050 - Utilities Customer Serv							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-050-536.46-15	Repair and Maintenance Service Equipment Maintenance	925.60	.00	3,000.00	3,000.00	3,000.00	.00	
441-36-050-536.46-20	Repair and Maintenance Service Building Maintenance	18,793.96	.00	.00	.00	.00	.00	
441-36-050-536.47-10	Printing & Binding Printing & Binding	.00	.00	1,000.00	1,000.00	1,000.00	.00	
441-36-050-536.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	.00	400.00	400.00	400.00	
441-36-050-536.49-90	Other Current Charges Other Current Charges	190.80	64.25	1,173.00	1,523.00	1,523.00	350.00	30
441-36-050-536.51-10	Office Supplies Stationery, Paper, Forms	1,643.57	1,143.33	2,000.00	2,000.00	2,000.00	.00	
441-36-050-536.51-15	Office Supplies Other Office Supplies	2,574.17	1,488.05	3,020.00	3,100.00	3,100.00	80.00	3
441-36-050-536.51-20	Office Supplies Office Equipment < \$5,000	2,206.68	.00	6,649.00	7,200.00	7,200.00	551.00	8
441-36-050-536.52-10	Operating Supplies Fuel & Lube	13,964.68	7,953.73	9,700.00	8,300.00	8,300.00	(1,400.00)	(14)
441-36-050-536.52-20	Operating Supplies General Operating Supplies	734.89	217.93	996.00	1,000.00	1,000.00	4.00	
441-36-050-536.52-27	Operating Supplies Equipment < \$5,000	192.72	1,571.97	2,000.00	2,000.00	2,000.00	.00	
441-36-050-536.52-33	Operating Supplies Uniform / Linen Service	2,321.34	802.91	2,505.00	2,505.00	2,505.00	.00	
441-36-050-536.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	105.00	.00	.00	(105.00)	(100)
441-36-050-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,038.41	.00	6,000.00	6,000.00	6,000.00	.00	
441-36-050-536.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	.00	.00	1,818.00	2,000.00	2,000.00	182.00	10
<i>Operating Expenditures/Expenses Totals</i>		\$323,444.74	\$172,508.30	\$329,354.00	\$405,059.00	\$397,225.00	\$67,871.00	21%
<i>Capital Outlay</i>								
441-36-050-536.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	8,812.00	8,092.00	8,092.00	(720.00)	(8)
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$8,812.00	\$8,092.00	\$8,092.00	(\$720.00)	(8%)
Activity	536 - Water-Sewer Combined Services	\$1,564,667.21	\$1,121,177.42	\$1,679,301.00	\$1,674,649.00	\$1,601,414.00	(\$77,887.00)	(5%)
Totals								
Division	050 - Utilities Customer Serv	\$1,564,667.21	\$1,121,177.42	\$1,679,301.00	\$1,674,649.00	\$1,601,414.00	(\$77,887.00)	(5%)

Program: Laboratory

The Laboratory Compliance Division is responsible for the operation of the City of Delray Beach’s Laboratory Program. The laboratory monitors drinking water quality and compliance with State and Federal requirements through collection and analysis at strategic locations throughout the distribution system, as well as reporting of test results on drinking water and environmental samples to state regulatory agencies.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Continue monitoring of the City’s drinking water and maintain necessary license to keep the laboratory operational. To respond to all regulatory agencies’ data requirements and maintain all records related to safe drinking water requirements. Perform daily routine drinking water analysis, special testing during emergency spills, main breaks, and natural disaster events.

Objective: Monitor raw and finished water to ensure compliance with all pertinent Federal, State, and Local regulations. Minimize use of outside laboratory services.

• % of water quality sample tests processed per year	99%	99%	99%
• % of total samples processed in house per year	99%	99%	99%

Objective: To maintain quality assurance and quality control throughout the Delray Beach Environmental Services Laboratory.

• % Laboratory Certification Program Proficiency Testing results within acceptable ranges	100%	95%	100%
• % Monthly Compliance Reports reviewed	100%	100%	100%

Objective: Maintain laboratory proficiency through in-house cross training and monitor division’s budget along with additional NELAP (National Environmental Laboratory Accreditation Program) surveillance.

• Meet NELAP requirements by maintaining Quality Manual and Standard Operating Procedures current and up to date.	90%	90%	90%
• Conduct cross training on a monthly basis to ensure balanced capabilities of compliance division staff.	90%	90%	90%

Staffing Levels	22-23	23-24	24-25
Environmental Laboratory Manager	1	1	1
Senior Chemist	1	1	1
Quality Assurance Officer	1	1	1
Quality Assurance Analyst	<u>3</u>	<u>3</u>	<u>3</u>
Total	6	6	6



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	250 - Laboratory							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-250-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	288,696.90	230,742.30	375,672.00	386,825.00	386,825.00	11,153.00	3
441-36-250-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	41,005.23	.00	.00	.00	.00	.00	
441-36-250-536.13-10	Other Salaries/ Wages Part Time Wages	1,259.23	.00	.00	.00	.00	.00	
441-36-250-536.14-10	Overtime Overtime /Call-Out Pay	41,398.37	13,399.10	25,000.00	25,000.00	25,000.00	.00	
441-36-250-536.15-20	Special Pay Car Allowance	2,640.00	1,760.00	2,640.00	2,640.00	2,640.00	.00	
441-36-250-536.15-50	Special Pay Incentive Pay	.00	3,000.00	.00	.00	.00	.00	
441-36-250-536.21-10	FICA Taxes Employer FICA	28,770.90	18,923.50	30,652.00	31,506.00	31,506.00	854.00	3
441-36-250-536.22-10	Retirement Contributions General Employees Retirement	27,571.00	24,137.07	29,520.00	32,465.00	35,184.00	5,664.00	19
441-36-250-536.22-20	Retirement Contributions ICMA Contributions	2,125.91	.00	3,327.00	3,327.00	3,327.00	.00	
441-36-250-536.23-10	Life & Health Insurance Health Insurance	95,096.91	56,165.49	81,171.00	81,203.00	81,203.00	32.00	
441-36-250-536.23-20	Life & Health Insurance Life Insurance	794.40	729.60	1,180.00	1,255.00	1,255.00	75.00	6
441-36-250-536.23-30	Life & Health Insurance Disability Insurance	658.95	548.45	899.00	820.00	820.00	(79.00)	(9)
441-36-250-536.24-10	Workers Compensation Workers Compensation	14,438.04	11,688.75	15,585.00	13,887.00	13,887.00	(1,698.00)	(11)
441-36-250-536.25-10	Other Employee Benefits Unemployment Compensation	154.76	131.40	210.00	175.00	175.00	(35.00)	(17)
441-36-250-536.27-10	Other Employee Benefits Employee Assistance Program	88.00	39.16	64.00	124.00	124.00	60.00	94
<i>Personnel Services Totals</i>		\$544,698.60	\$361,264.82	\$565,920.00	\$579,227.00	\$581,946.00	\$16,026.00	3%
<i>Operating Expenditures/Expenses</i>								
441-36-250-536.31-90	Professional Services Other Professional Services	4,999.00	.00	8,800.00	5,000.00	5,000.00	(3,800.00)	(43)
441-36-250-536.34-90	Other Contractual Services Other Contractual Services	9,748.37	4,683.32	24,000.00	29,000.00	29,000.00	5,000.00	21
441-36-250-536.40-10	Travel & Per Diem Travel & Training	.00	.00	1,300.00	1,300.00	1,300.00	.00	
441-36-250-536.41-11	Communication Services Portable Phones / MDD	.00	207.00	380.00	207.00	207.00	(173.00)	(46)
441-36-250-536.42-10	Freight & Postage Services Postage	267.29	338.59	500.00	500.00	500.00	.00	
441-36-250-536.42-11	Freight & Postage Services Other Transportation Costs	.00	.00	100.00	100.00	100.00	.00	
441-36-250-536.44-45	Rentals & Leases Vehicle Rental / Garage	3,639.96	2,729.97	3,640.00	6,200.00	5,420.00	1,780.00	49
441-36-250-536.45-10	Insurance General Liability	11,529.00	9,159.75	12,213.00	12,213.00	12,213.00	.00	
441-36-250-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,571.99	869.38	2,800.00	2,800.00	2,800.00	.00	
441-36-250-536.46-15	Repair and Maintenance Service Equipment Maintenance	24,534.46	24,466.11	28,150.00	30,550.00	30,550.00	2,400.00	9



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	250 - Laboratory							
Activity	536 - Water-Sewer Combined Services							
	<i>Operating Expenditures/Expenses</i>							
441-36-250-536.46-40	Repair and Maintenance Service Other Repair Maintenance	1,241.00	.00	1,200.00	1,200.00	1,200.00	.00	
441-36-250-536.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	100.00	100.00	100.00	.00	
441-36-250-536.49-53	Other Current Charges Commercial Driver License Renew.	75.00	.00	.00	.00	.00	.00	
441-36-250-536.49-90	Other Current Charges Other Current Charges	2,800.00	2,800.00	3,200.00	8,200.00	8,200.00	5,000.00	156
441-36-250-536.51-10	Office Supplies Stationery, Paper, Forms	79.98	41.42	150.00	150.00	150.00	.00	
441-36-250-536.51-15	Office Supplies Other Office Supplies	1,130.41	662.95	1,500.00	1,500.00	1,500.00	.00	
441-36-250-536.51-20	Office Supplies Office Equipment < \$5,000	830.03	1,025.40	2,000.00	10,000.00	10,000.00	8,000.00	400
441-36-250-536.51-25	Office Supplies Computer Software	.00	.00	300.00	300.00	300.00	.00	
441-36-250-536.52-10	Operating Supplies Fuel & Lube	944.86	636.23	1,000.00	1,000.00	1,000.00	.00	
441-36-250-536.52-20	Operating Supplies General Operating Supplies	23,044.00	14,823.67	29,500.00	43,000.00	43,000.00	13,500.00	46
441-36-250-536.52-27	Operating Supplies Equipment < \$5,000	108.43	5,063.46	10,000.00	15,000.00	15,000.00	5,000.00	50
441-36-250-536.52-30	Operating Supplies Chemicals	31,776.57	15,955.55	33,000.00	36,000.00	36,000.00	3,000.00	9
441-36-250-536.52-33	Operating Supplies Uniform / Linen Service	2,184.48	1,214.71	3,492.00	3,492.00	3,492.00	.00	
441-36-250-536.54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	450.00	450.00	.00	(450.00)	(100)
441-36-250-536.54-11	Books Pubs Subs & Memberships Subscriptions	.00	.00	300.00	300.00	200.00	(100.00)	(33)
441-36-250-536.54-13	Books Pubs Subs & Memberships Memberships	436.00	391.00	600.00	600.00	600.00	.00	
441-36-250-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	2,800.00	2,800.00	.00	(2,800.00)	(100)
	<i>Operating Expenditures/Expenses Totals</i>	\$121,940.83	\$85,068.51	\$171,475.00	\$211,962.00	\$207,832.00	\$36,357.00	21%
Activity	536 - Water-Sewer Combined Services	\$666,639.43	\$446,333.33	\$737,395.00	\$791,189.00	\$789,778.00	\$52,383.00	7%
	<i>Totals</i>							
Division	250 - Laboratory	\$666,639.43	\$446,333.33	\$737,395.00	\$791,189.00	\$789,778.00	\$52,383.00	7%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	251 - Environmental Resources Compl							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-251-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	277,681.87	248,834.50	388,594.00	394,468.00	394,468.00	5,874.00	2
441-36-251-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	986.30	1,025.60	.00	.00	.00	.00	
441-36-251-536.13-10	Other Salaries/ Wages Part Time Wages	.00	3,076.80	.00	.00	.00	.00	
441-36-251-536.14-10	Overtime Overtime /Call-Out Pay	2,846.46	311.95	5,000.00	5,000.00	5,000.00	.00	
441-36-251-536.15-20	Special Pay Car Allowance	1,320.00	1,980.00	5,280.00	2,640.00	2,640.00	(2,640.00)	(50)
441-36-251-536.15-60	Special Pay Other Taxable Pay	50,000.00	.00	.00	.00	.00	.00	
441-36-251-536.21-10	FICA Taxes Employer FICA	24,761.70	18,984.63	30,514.00	30,560.00	30,560.00	46.00	
441-36-251-536.22-10	Retirement Contributions General Employees Retirement	20,346.00	23,008.97	16,784.00	23,957.00	25,963.00	9,179.00	55
441-36-251-536.23-10	Life & Health Insurance Health Insurance	99,920.13	55,575.86	92,394.00	73,083.00	73,083.00	(19,311.00)	(21)
441-36-251-536.23-20	Life & Health Insurance Life Insurance	777.60	701.56	1,177.00	1,131.00	1,131.00	(46.00)	(4)
441-36-251-536.23-30	Life & Health Insurance Disability Insurance	625.04	605.04	1,002.00	815.00	815.00	(187.00)	(19)
441-36-251-536.24-10	Workers Compensation Workers Compensation	2,499.96	2,024.28	2,699.00	2,405.00	2,405.00	(294.00)	(11)
441-36-251-536.25-10	Other Employee Benefits Unemployment Compensation	143.08	131.47	201.00	157.00	157.00	(44.00)	(22)
441-36-251-536.27-10	Other Employee Benefits Employee Assistance Program	82.72	39.14	71.00	112.00	112.00	41.00	58
	<i>Personnel Services Totals</i>	\$481,990.86	\$356,299.80	\$543,716.00	\$534,328.00	\$536,334.00	(\$7,382.00)	(1%)
<i>Operating Expenditures/Expenses</i>								
441-36-251-536.31-90	Professional Services Other Professional Services	.00	.00	180.00	.00	.00	(180.00)	(100)
441-36-251-536.34-90	Other Contractual Services Other Contractual Services	136,825.07	77,164.08	150,000.00	454,600.00	454,600.00	304,600.00	203
441-36-251-536.40-10	Travel & Per Diem Travel & Training	1,948.64	3,115.75	5,500.00	5,500.00	5,500.00	.00	
441-36-251-536.41-11	Communication Services Portable Phones / MDD	.00	621.00	1,290.00	621.00	621.00	(669.00)	(52)
441-36-251-536.42-10	Freight & Postage Services Postage	.00	2,221.93	5,300.00	4,290.00	4,290.00	(1,010.00)	(19)
441-36-251-536.44-45	Rentals & Leases Vehicle Rental / Garage	11,390.04	4,320.00	5,760.00	6,700.00	5,857.00	97.00	2
441-36-251-536.45-10	Insurance General Liability	6,200.04	4,925.97	6,568.00	10,259.00	10,259.00	3,691.00	56
441-36-251-536.45-50	Insurance Property Claims	.00	500.00	1,000.00	1,000.00	1,000.00	.00	
441-36-251-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,051.24	2,178.30	2,800.00	3,200.00	3,200.00	400.00	14
441-36-251-536.46-15	Repair and Maintenance Service Equipment Maintenance	.00	98.99	600.00	900.00	900.00	300.00	50
441-36-251-536.47-10	Printing & Binding Printing & Binding	1,998.56	1,664.16	9,500.00	2,200.00	2,200.00	(7,300.00)	(77)

Program: Environmental Resources Compliance

The Environmental Resources Compliance Division is responsible for ensuring water quality and water resources sustainability through the administration of the cross-connection control program, reclaimed water program, industrial pretreatment program, and wellfield sustainability monitoring.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost-efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

Objective: Protect the quality of the City's community water system and comply with the FAC 62-555 through the administration of the City's cross-connection control program.

• Number of backflow test and maintenance reports received for non-residential service connections	2644	3050	3200
• Number of backflow test and maintenance reports received for residential service connections	2400	2500	2650
• Residential Dual Check (DuC) replacement/refurbish	302	165	725
• % of services requiring backflow prevention assemblies in compliance with FAC.	87%	100%	100%

Objective: Minimize the introduction of corrosive, toxic, and contaminating pollutants into the wastewater collection system through enforcement of the City's Industrial Pretreatment Program. Based on DEP Permitted Sites (6) and reactive Industrial Inspections (i.e. restaurants, dental offices, hospitals, car facilities etc.) in the City's service area.

• DEP Permitted Industrial discharge facilities inspected	6	6	6
• Completion of all Plan Review as received from Building Department	100%	100%	100
• Reactive Inspections	26	50	65
• IPP Notices of Violations Issued	2	2	0
• Notices of Violation (NOV) issued within 5 business days of inspections	100%	100%	100%

Objective: Ensure safe and sustainable use of reclaimed water through cross-connection testing for new activations, site resurveys, and public education in accordance with the FAC 62-610.

• Reclaimed use site activations	9	10	10
• Perform cross-connection inspections at 5% of active reclaimed use sites protected by RP or DC, at every DuC replacement, and at new activations.	105	175	275
• Active reclaimed use sites	533	536	540
• Annual reclaimed water safe use and educational notices sent to reclaimed water use sites	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Environmental Resource Compliance Manager	1	1	1
*Project Manager I	1	0	0
**Project Manager I	0	1	0
Cross Connection Control Program Administrator	1	1	1
Cross Connection Control Specialist III	1	1	1
Cross Connection Control Specialist II	1	1	1
Cross Connection Control Specialist I	1	1	1
IPP Administrator (50% funded by Utilities, 50% by Dev Services)	<u>1</u>	<u>1</u>	<u>1</u>
Total	7	7	6

*Environmental Resource Compliance Coordinator ** reclassified to Project Manager I effective 4/29/23

**Project Manager I – transferred to Utilities Administration Division (000) effective 2/24/24



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	251 - Environmental Resources Compl							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-251-536.48-20	Promotional Activities Other Promotional Costs	.00	.00	3,000.00	3,000.00	3,000.00	.00	
441-36-251-536.49-50	Other Current Charges Advertising	.00	711.80	2,000.00	2,000.00	2,000.00	.00	
441-36-251-536.49-90	Other Current Charges Other Current Charges	.00	.00	102,000.00	700.00	700.00	(101,300.00)	(99)
441-36-251-536.51-10	Office Supplies Stationery, Paper, Forms	486.91	522.76	500.00	1,500.00	1,500.00	1,000.00	200
441-36-251-536.51-15	Office Supplies Other Office Supplies	.00	157.99	.00	750.00	750.00	750.00	
441-36-251-536.51-20	Office Supplies Office Equipment < \$5,000	1,948.31	(151.96)	3,350.00	1,425.00	1,425.00	(1,925.00)	(57)
441-36-251-536.51-25	Office Supplies Computer Software	.00	.00	250.00	125.00	125.00	(125.00)	(50)
441-36-251-536.52-10	Operating Supplies Fuel & Lube	3,546.83	2,708.15	2,000.00	1,800.00	1,800.00	(200.00)	(10)
441-36-251-536.52-20	Operating Supplies General Operating Supplies	6,381.21	1,336.15	10,000.00	2,500.00	2,500.00	(7,500.00)	(75)
441-36-251-536.52-33	Operating Supplies Uniform / Linen Service	1,298.78	1,151.82	2,700.00	2,700.00	2,700.00	.00	
441-36-251-536.54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	4,500.00	1,000.00	1,000.00	(3,500.00)	(78)
441-36-251-536.54-13	Books Pubs Subs & Memberships Memberships	871.00	326.00	1,500.00	725.00	725.00	(775.00)	(52)
441-36-251-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,448.00	2,375.00	6,265.00	6,210.00	6,210.00	(55.00)	(1)
<i>Operating Expenditures/Expenses Totals</i>		\$177,394.63	\$105,947.89	\$326,563.00	\$513,705.00	\$512,862.00	\$186,299.00	57%
<i>Capital Outlay</i>								
441-36-251-536.64-11	Machinery & Equipment Computer Equipment	.00	4,065.57	6,000.00	.00	.00	(6,000.00)	(100)
441-36-251-536.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	.00	33,027.00	33,027.00	33,027.00	
<i>Capital Outlay Totals</i>		\$0.00	\$4,065.57	\$6,000.00	\$33,027.00	\$33,027.00	\$27,027.00	450%
Activity	536 - Water-Sewer Combined Services	\$659,385.49	\$466,313.26	\$876,279.00	\$1,081,060.00	\$1,082,223.00	\$205,944.00	24%
Totals		\$659,385.49	\$466,313.26	\$876,279.00	\$1,081,060.00	\$1,082,223.00	\$205,944.00	24%
Division	251 - Environmental Resources Compl	\$659,385.49	\$466,313.26	\$876,279.00	\$1,081,060.00	\$1,082,223.00	\$205,944.00	24%
Totals		\$659,385.49	\$466,313.26	\$876,279.00	\$1,081,060.00	\$1,082,223.00	\$205,944.00	24%

Program: Water Maintenance

The Water Maintenance division is responsible for the maintenance of electrical and mechanical components of the City's Water Treatment Plant, raw water wells and pumping and storage facilities. Activities include repairs, scheduled preventive maintenance, monitoring critical equipment, grounds maintenance and cross-training technical staff in all areas.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure consistent and reliable service is provided to water treatment and storage facilities through regular inspection and maintenance of component systems.

Objective: Ensure operational reliability of water supply, treatment, and storage facilities.

• Inspections of raw water wells (based on 36 per month, 432 per year)	100%	100%	100%
• Inspections of mechanical/electrical components at WTP and pumping stations including stormwater stations. (300 per year.)	99%	99%	99%
• Quarterly vibration analysis inspections of critical process components (over 15 hp, 56 per year)	98%	97%	98%
• Critical process equipment operational rate (based on 400 units.)	100%	100%	100%
• Inspect, exercise, and maintain weekly all fixed and portable auxiliary generators (based on 46 units per week 26 portable generators, 20 fixed generators each week. Also includes generators assigned to lift stations. 2392 total)	98%	97%	99%
• Buildings and Grounds maintenance at the WTP and related facilities. (Based on 4500 per year)	99%	98%	99%

Objective: To respond to emergencies within one hour or less and complete at least 95% of work orders within 3 days of receipt.

• Response to system emergencies not exceeding one hour	100%	100%	100%
• Work orders completed within 3 working days	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Crew Leader	1	1	1
Instrumentation Tech., Sr.	1	1	1
Utility Building Maintenance Worker Sr.	1	1	1
Utilities Mechanic, Sr.	1	1	1
Motor/Pump Technician	1	1	1
Well Maintenance Technician	1	2	2
Utility Service Worker C	4	4	4
Total	10	11	11



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	256 - Water Maintenance							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-256-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	454,843.02	336,375.19	537,132.00	549,085.00	549,085.00	11,953.00	2
441-36-256-536.14-10	Overtime Overtime /Call-Out Pay	30,443.85	16,716.96	25,000.00	27,000.00	27,000.00	2,000.00	8
441-36-256-536.14-30	Overtime Special Events	126.00	1,920.85	.00	.00	.00	.00	
441-36-256-536.21-10	FICA Taxes Employer FICA	36,656.10	26,754.39	43,003.00	44,071.00	44,071.00	1,068.00	2
441-36-256-536.22-10	Retirement Contributions General Employees Retirement	27,535.00	30,191.81	29,481.00	32,422.00	35,137.00	5,656.00	19
441-36-256-536.23-10	Life & Health Insurance Health Insurance	137,193.35	97,180.02	157,021.00	162,406.00	162,406.00	5,385.00	3
441-36-256-536.23-20	Life & Health Insurance Life Insurance	1,440.00	923.04	1,507.00	2,092.00	2,092.00	585.00	39
441-36-256-536.23-30	Life & Health Insurance Disability Insurance	1,071.26	804.76	1,313.00	1,314.00	1,314.00	1.00	
441-36-256-536.24-10	Workers Compensation Workers Compensation	21,960.96	17,778.78	23,705.00	21,123.00	21,123.00	(2,582.00)	(11)
441-36-256-536.25-10	Other Employee Benefits Unemployment Compensation	350.40	247.94	185.00	385.00	385.00	200.00	108
441-36-256-536.27-10	Other Employee Benefits Employee Assistance Program	211.20	74.68	127.00	274.00	274.00	147.00	116
	<i>Personnel Services Totals</i>	\$711,831.14	\$528,968.42	\$818,474.00	\$840,172.00	\$842,887.00	\$24,413.00	3%
<i>Operating Expenditures/Expenses</i>								
441-36-256-536.34-35	Other Contractual Services SCRWTDB South Central Reg	4,283.05	.00	.00	.00	.00	.00	
441-36-256-536.34-90	Other Contractual Services Other Contractual Services	276,765.54	111,399.95	800,000.00	625,000.00	625,000.00	(175,000.00)	(22)
441-36-256-536.40-10	Travel & Per Diem Travel & Training	.00	.00	1,000.00	250.00	250.00	(750.00)	(75)
441-36-256-536.41-11	Communication Services Portable Phones / MDD	.00	1,035.00	1,035.00	1,035.00	1,035.00	.00	
441-36-256-536.42-10	Freight & Postage Services Postage	.00	.00	300.00	.00	.00	(300.00)	(100)
441-36-256-536.42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	200.00	.00	.00	(200.00)	(100)
441-36-256-536.43-15	Utility Services Water & Sewer	2,160.30	1,856.79	2,128.00	4,545.00	4,545.00	2,417.00	114
441-36-256-536.44-45	Rentals & Leases Vehicle Rental / Garage	31,306.94	23,587.47	31,450.00	38,580.00	33,723.00	2,273.00	7
441-36-256-536.45-10	Insurance General Liability	18,102.00	14,382.72	19,177.00	29,955.00	29,955.00	10,778.00	56
441-36-256-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	32,754.36	50,491.17	52,150.00	39,150.00	39,150.00	(13,000.00)	(25)
441-36-256-536.46-15	Repair and Maintenance Service Equipment Maintenance	326,661.62	123,836.83	427,180.00	400,000.00	400,000.00	(27,180.00)	(6)
441-36-256-536.46-20	Repair and Maintenance Service Building Maintenance	4,982.77	5,252.92	5,000.00	5,000.00	5,000.00	.00	
441-36-256-536.46-35	Repair and Maintenance Service Irrigation Maintenance	.00	.00	2,700.00	1,350.00	1,350.00	(1,350.00)	(50)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	256 - Water Maintenance							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-256-536.46-40	Repair and Maintenance Service Other Repair Maintenance	71.03	.00	.00	.00	.00	.00	
441-36-256-536.51-10	Office Supplies Stationery, Paper, Forms	565.21	276.68	750.00	750.00	750.00	.00	
441-36-256-536.51-15	Office Supplies Other Office Supplies	724.39	578.97	1,000.00	1,000.00	1,000.00	.00	
441-36-256-536.52-10	Operating Supplies Fuel & Lube	20,763.49	16,826.57	17,000.00	14,150.00	14,150.00	(2,850.00)	(17)
441-36-256-536.52-20	Operating Supplies General Operating Supplies	37,356.23	50,624.00	35,000.00	35,000.00	35,000.00	.00	
441-36-256-536.52-27	Operating Supplies Equipment < \$5,000	3,275.39	1,753.24	4,650.00	4,000.00	4,000.00	(650.00)	(14)
441-36-256-536.52-30	Operating Supplies Chemicals	3,840.00	.00	4,000.00	4,000.00	4,000.00	.00	
441-36-256-536.52-33	Operating Supplies Uniform / Linen Service	2,853.86	1,980.80	5,820.00	6,402.00	6,402.00	582.00	10
441-36-256-536.52-35	Operating Supplies Building Materials	.00	.00	7,300.00	5,000.00	5,000.00	(2,300.00)	(32)
441-36-256-536.52-36	Operating Supplies Janitorial Supplies	.00	.00	500.00	.00	.00	(500.00)	(100)
441-36-256-536.52-41	Operating Supplies Gardening Supplies	1,770.29	.00	2,500.00	2,500.00	2,500.00	.00	
441-36-256-536.54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	200.00	.00	.00	(200.00)	(100)
441-36-256-536.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	100.00	100.00	100.00	.00	
441-36-256-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	2,565.00	4,000.00	4,000.00	4,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$768,236.47	\$406,448.11	\$1,425,140.00	\$1,221,767.00	\$1,216,910.00	(\$208,230.00)	(15%)
<i>Capital Outlay</i>								
441-36-256-536.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	29,000.00	.00	.00	(29,000.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$29,000.00	\$0.00	\$0.00	(\$29,000.00)	(100%)
Activity	536 - Water-Sewer Combined Services	\$1,480,067.61	\$935,416.53	\$2,272,614.00	\$2,061,939.00	\$2,059,797.00	(\$212,817.00)	(9%)
Totals								
Division	256 - Water Maintenance	\$1,480,067.61	\$935,416.53	\$2,272,614.00	\$2,061,939.00	\$2,059,797.00	(\$212,817.00)	(9%)

Program: Lift Station Maintenance

The Lift Station Maintenance division is responsible for the electrical and mechanical maintenance and repair of all sewage lift stations (129) and stormwater pumping stations (7) in the City. Lift station Maintenance monitors levels of odor and gases at lift stations, maintains lift station buildings and grounds, responds to odor complaints, and provides 24-hour on-call personnel for emergencies. The division also provides parts and equipment for maintenance of portable generators associated with lift stations.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure consistent and reliable levels of service are provided by wastewater and stormwater pumping facilities through regular inspection and maintenance of component systems.

Objective: Ensure operational reliability of sewage lift stations and stormwater pump stations.

• Cleaning and inspecting of sewage pumping facility components (based on 64 per week, 3328 per year)	101%	96%	98%
• Inspection of stormwater pumping facility components (based on 7 per month, 84 per year)	100%	100%	100%
• Vibration analysis of primary transmission components (over 15 hp) of sewage/stormwater pump stations, (84 per year)	99%	99%	100%
• Preventive maintenance tasks of sewage pumping facilities. (Electrical PM's, Mechanical PM's etc. based on 516 per year)	100%	97%	99%
• Preventive maintenance tasks of stormwater pumping facilities. (200 per year)	100%	100%	100%
• Operational Ability of Primary Equipment	100%	100%	100%
• Response to system emergencies not exceeding 1 hour	100%	100%	100%

Objective: To properly maintain all lift stations and surrounding grounds in order to minimize their impact on residential communities.

• Odor complaints (six or less per year)	100%	100%	100%
• Semi-monthly facility grounds maintenance including mowing, trimming, edging, and litter control based on maintenance of 129 lift stations and 43 other utility sites (4128 per year.)	99%	99%	100%

Staffing Levels	22-23	23-24	24-25
Manager of Maintenance	1	1	1
Assistant Manager of Maintenance	1	1	1
Utilities Maintenance Supervisor	3	3	3
Utilities Mechanic	5	5	5
Generator Technician	4	3	3
Electrician I	2	2	2
Electrician III	1	1	1
Well Maintenance Technician**	0	1	0
Instrumentation Tech	1	1	1
Utility Service Worker C	3	3	3
Administrative Assistant	1	1	1
Total	22	22	21

** Well Maintenance Technician moved to Water Maintenance Division effective 10/1/2023.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	257 - Lift Station Maintenance							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-257-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,200,441.76	911,210.22	1,285,910.00	1,340,611.00	1,340,611.00	54,701.00	4
441-36-257-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	5,140.37	3,825.37	.00	.00	.00	.00	
441-36-257-536.14-10	Overtime Overtime /Call-Out Pay	22,444.01	23,626.36	35,000.00	35,000.00	35,000.00	.00	
441-36-257-536.14-30	Overtime Special Events	.00	703.35	.00	.00	.00	.00	
441-36-257-536.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
441-36-257-536.21-10	FICA Taxes Employer FICA	91,567.17	70,537.34	97,545.00	105,235.00	105,235.00	7,690.00	8
441-36-257-536.22-10	Retirement Contributions General Employees Retirement	86,225.00	89,683.03	92,320.00	101,529.00	110,031.00	17,711.00	19
441-36-257-536.22-20	Retirement Contributions ICMA Contributions	2,017.12	1,473.22	2,039.00	2,212.00	2,212.00	173.00	8
441-36-257-536.23-10	Life & Health Insurance Health Insurance	322,866.13	215,603.01	316,704.00	306,418.00	306,418.00	(10,286.00)	(3)
441-36-257-536.23-20	Life & Health Insurance Life Insurance	3,391.20	2,477.40	3,319.00	4,698.00	4,698.00	1,379.00	42
441-36-257-536.23-30	Life & Health Insurance Disability Insurance	2,781.71	2,153.33	2,940.00	3,207.00	3,207.00	267.00	9
441-36-257-536.24-10	Workers Compensation Workers Compensation	41,162.04	33,323.22	44,431.00	39,591.00	39,591.00	(4,840.00)	(11)
441-36-257-536.25-10	Other Employee Benefits Unemployment Compensation	721.24	551.88	735.00	736.00	736.00	1.00	
441-36-257-536.27-10	Other Employee Benefits Employee Assistance Program	429.44	166.43	214.00	524.00	524.00	310.00	145
<i>Personnel Services Totals</i>		\$1,781,827.19	\$1,357,314.16	\$1,883,797.00	\$1,942,401.00	\$1,950,903.00	\$67,106.00	4%
<i>Operating Expenditures/Expenses</i>								
441-36-257-536.34-90	Other Contractual Services Other Contractual Services	339,152.85	290,086.02	347,267.00	420,000.00	420,000.00	72,733.00	21
441-36-257-536.40-10	Travel & Per Diem Travel & Training	.00	.00	800.00	400.00	400.00	(400.00)	(50)
441-36-257-536.41-11	Communication Services Portable Phones / MDD	.00	4,761.00	4,761.00	4,761.00	4,761.00	.00	
441-36-257-536.42-10	Freight & Postage Services Postage	13.46	.00	200.00	100.00	100.00	(100.00)	(50)
441-36-257-536.42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	300.00	150.00	150.00	(150.00)	(50)
441-36-257-536.43-10	Utility Services Electricity	304,706.54	211,207.80	244,361.00	268,797.00	268,797.00	24,436.00	10
441-36-257-536.43-25	Utility Services Stormwater Assessment Fee	.00	462.00	462.00	791.00	791.00	329.00	71
441-36-257-536.44-30	Rentals & Leases Equipment	.00	.00	3,000.00	3,000.00	3,000.00	.00	
441-36-257-536.44-45	Rentals & Leases Vehicle Rental / Garage	116,600.04	89,145.00	118,860.00	147,650.00	129,061.00	10,201.00	9
441-36-257-536.45-10	Insurance General Liability	50,087.04	39,795.03	53,060.00	82,882.00	82,882.00	29,822.00	56
441-36-257-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	67,567.37	48,890.29	105,550.00	113,100.00	113,100.00	7,550.00	7



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	257 - Lift Station Maintenance							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-257-536.46-15	Repair and Maintenance Service Equipment Maintenance	479,956.55	270,808.37	532,200.00	502,200.00	502,200.00	(30,000.00)	(6)
441-36-257-536.46-20	Repair and Maintenance Service Building Maintenance	4,982.84	2,404.68	5,000.00	5,000.00	5,000.00	.00	
441-36-257-536.46-35	Repair and Maintenance Service Irrigation Maintenance	1,530.36	.00	1,580.00	1,580.00	1,580.00	.00	
441-36-257-536.47-10	Printing & Binding Printing & Binding	.00	.00	200.00	.00	.00	(200.00)	(100)
441-36-257-536.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	700.00	350.00	350.00	(350.00)	(50)
441-36-257-536.49-50	Other Current Charges Advertising	.00	.00	250.00	.00	.00	(250.00)	(100)
441-36-257-536.51-10	Office Supplies Stationery, Paper, Forms	296.52	51.80	1,200.00	1,000.00	1,000.00	(200.00)	(17)
441-36-257-536.51-15	Office Supplies Other Office Supplies	2,270.69	601.47	2,380.00	2,380.00	2,380.00	.00	
441-36-257-536.51-20	Office Supplies Office Equipment < \$5,000	2,147.14	1,812.92	8,000.00	9,500.00	9,500.00	1,500.00	19
441-36-257-536.52-10	Operating Supplies Fuel & Lube	69,661.53	55,294.98	95,790.00	96,710.00	96,710.00	920.00	1
441-36-257-536.52-11	Operating Supplies Fuel / Oil / Other	.00	.00	2,000.00	2,000.00	2,000.00	.00	
441-36-257-536.52-20	Operating Supplies General Operating Supplies	36,491.55	47,343.19	45,000.00	45,000.00	45,000.00	.00	
441-36-257-536.52-27	Operating Supplies Equipment < \$5,000	13,057.51	6,043.53	16,000.00	16,000.00	16,000.00	.00	
441-36-257-536.52-30	Operating Supplies Chemicals	16,776.70	3,581.39	25,200.00	25,200.00	25,200.00	.00	
441-36-257-536.52-33	Operating Supplies Uniform / Linen Service	10,767.65	7,139.33	12,804.00	12,804.00	12,804.00	.00	
441-36-257-536.52-35	Operating Supplies Building Materials	.00	.00	6,000.00	3,000.00	.00	(6,000.00)	(100)
441-36-257-536.52-41	Operating Supplies Gardening Supplies	.00	2,406.00	640.00	640.00	640.00	.00	
441-36-257-536.53-10	Road Materials & Supplies Repairs Roads	.00	.00	750.00	750.00	.00	(750.00)	(100)
441-36-257-536.54-13	Books Pubs Subs & Memberships Memberships	50.00	.00	495.00	120.00	120.00	(375.00)	(76)
441-36-257-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	1,050.00	6,000.00	6,000.00	6,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$1,516,116.34	\$1,082,884.80	\$1,640,810.00	\$1,771,865.00	\$1,749,526.00	\$108,716.00	7%
<i>Capital Outlay</i>								
441-36-257-536.64-11	Machinery & Equipment Computer Equipment	.00	.00	15,000.00	.00	.00	(15,000.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	(\$15,000.00)	(100%)
Activity	536 - Water-Sewer Combined Services Totals	\$3,297,943.53	\$2,440,198.96	\$3,539,607.00	\$3,714,266.00	\$3,700,429.00	\$160,822.00	5%
Division	257 - Lift Station Maintenance Totals	\$3,297,943.53	\$2,440,198.96	\$3,539,607.00	\$3,714,266.00	\$3,700,429.00	\$160,822.00	5%

Program: Water Treatment and Storage

The Water Treatment and Storage division is responsible for the extraction, transmission, purification and storage of water resources to provide an adequate supply and an enhanced quality of drinking water for the residents of Delray Beach meeting, or exceeding, all Federal, State and Local regulations.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: The cost-efficient provision of a safe and reliable drinking water supply with adequate raw water resources compliant with all current and future Federal, State, and Local requirements for drinking water quality.

Objective: Maintain potable water quality within all regulatory parameters.

• Primary contaminant concentrations below MCL(1)	100%	100%	100%
• Secondary contaminant concentrations/aesthetic characteristics below MCL(2)	99%	99%	99%
• Water quality notices of violation received	0	0	0
<i>(1) Maximum Contaminant Level (MCL) based on semi-annual monitoring of 76 primary contaminants.</i>			
<i>(2) Maximum Contaminant Level (MCL) based on monthly monitoring of 6 elements (chloride, color, iron, pH, fluoride and zinc).</i>			

Objective: Maintain monthly average distribution system pressure above 50 psi and maintain potable water aesthetic quality.

• Hardness reduction of 50% or more	100%	100%	100%
• Color 13 units or below on a monthly average	75%	100%	100%
• Monthly average water pressure (P.S.I.)	55	55	55

Objective: Ensure consistent operational reliability of all water treatment and storage facilities.

• Cleaning, descaling, and preventive maintenance of clarifiers	2	4	4
• Cleaning and preventive maintenance of 2 sludge thickeners	2	2	2
• Semi-Annual Wastewater Recovery Basin cleaning	1	4	4
• Weekly site inspections of Water Treatment Plant and four re-pump facilities to include report and required maintenance	52	52	52

Staffing Levels	22-23	23-24	24-25
WTP Manager	1	1	0
WTP Superintendent	0	0	1
Administrative Assistant	1	1	1
WTP Operations Supervisor	1	1	1
Treatment Plant Operator A/Reports Permit Specialist	1	1	1
Treatment Plant Operator A	3	3	4
Treatment Plant Operator B	0	1	1
Treatment Plant Operator C	4	4	4
Treatment Plant Operator Trainee	4	3	3
Treatment Plant Operator C – Part Time *	.72	.72	0
Utility Mechanic Sr.	1	1	1
Utility Mechanic	1	1	1
Electrician I	2	1	1
Electrician III	0	1	1
Instrumentation Tech Sr.	1	1	1
Total	20.72	20.72	21

*Request to reclass existing part-time TPO "C" to full time TPO "A"



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	259 - Water Treatment and Storage							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-259-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	834,090.58	764,626.81	1,161,087.00	1,340,172.00	1,378,901.00	217,814.00	19
441-36-259-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	3,607.60	1,849.86	.00	.00	.00	.00	
441-36-259-536.13-10	Other Salaries/ Wages Part Time Wages	122.61	261.60	28,668.00	28,667.00	.00	(28,668.00)	(100)
441-36-259-536.14-10	Overtime Overtime /Call-Out Pay	126,478.63	89,821.07	125,000.00	100,000.00	100,000.00	(25,000.00)	(20)
441-36-259-536.15-20	Special Pay Car Allowance	2,640.00	1,100.00	2,640.00	2,640.00	2,640.00	.00	
441-36-259-536.15-50	Special Pay Incentive Pay	6,600.00	22,200.00	.00	.00	.00	.00	
441-36-259-536.21-10	FICA Taxes Employer FICA	72,522.57	65,294.34	100,581.00	115,062.00	113,136.00	12,555.00	12
441-36-259-536.22-10	Retirement Contributions General Employees Retirement	68,848.00	79,586.77	73,715.00	81,068.00	87,857.00	14,142.00	19
441-36-259-536.22-20	Retirement Contributions ICMA Contributions	.00	1,177.00	.00	3,156.00	3,156.00	3,156.00	
441-36-259-536.23-10	Life & Health Insurance Health Insurance	295,008.80	183,616.05	307,653.00	321,583.00	337,199.00	29,546.00	10
441-36-259-536.23-20	Life & Health Insurance Life Insurance	2,149.20	1,799.79	2,974.00	4,204.00	4,394.00	1,420.00	48
441-36-259-536.23-30	Life & Health Insurance Disability Insurance	1,896.21	1,798.61	2,703.00	3,208.00	3,301.00	598.00	22
441-36-259-536.24-10	Workers Compensation Workers Compensation	34,878.96	28,236.78	37,649.00	33,548.00	33,548.00	(4,101.00)	(11)
441-36-259-536.25-10	Other Employee Benefits Unemployment Compensation	499.32	429.35	701.00	701.00	736.00	35.00	5
441-36-259-536.27-10	Other Employee Benefits Employee Assistance Program	293.92	128.20	214.00	500.00	525.00	311.00	145
<i>Personnel Services Totals</i>		\$1,449,636.40	\$1,241,926.23	\$1,843,585.00	\$2,034,509.00	\$2,065,393.00	\$221,808.00	12%
<i>Operating Expenditures/Expenses</i>								
441-36-259-536.34-10	Other Contractual Services Temporary Services	40,060.81	5,118.40	50,000.00	40,000.00	40,000.00	(10,000.00)	(20)
441-36-259-536.34-90	Other Contractual Services Other Contractual Services	991,134.74	1,349,907.84	1,858,464.00	1,665,833.00	1,665,833.00	(192,631.00)	(10)
441-36-259-536.40-10	Travel & Per Diem Travel & Training	96.94	.00	2,830.00	3,000.00	.00	(2,830.00)	(100)
441-36-259-536.41-11	Communication Services Portable Phones / MDD	.00	621.00	621.00	621.00	621.00	.00	
441-36-259-536.42-10	Freight & Postage Services Postage	187.55	28.36	250.00	250.00	250.00	.00	
441-36-259-536.43-10	Utility Services Electricity	1,364,837.02	1,020,947.65	1,415,008.00	1,556,508.00	1,556,508.00	141,500.00	10
441-36-259-536.43-15	Utility Services Water & Sewer	2,686.34	1,739.16	1,579.00	1,635.00	1,635.00	56.00	4
441-36-259-536.43-20	Utility Services Irrigation Water	23,304.17	18,340.50	20,571.00	29,460.00	29,460.00	8,889.00	43
441-36-259-536.43-25	Utility Services Stormwater Assessment Fee	.00	4,165.00	4,165.00	6,731.00	6,731.00	2,566.00	62
441-36-259-536.43-35	Utility Services Waste Collection & Disposal	3,008.13	3,135.23	2,969.00	3,095.00	3,095.00	126.00	4



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	259 - Water Treatment and Storage							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-259-536.44-10	Rentals & Leases Land Rental / Lease	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	.00	
441-36-259-536.44-45	Rentals & Leases Vehicle Rental / Garage	24,170.04	18,127.53	24,170.00	25,750.00	22,509.00	(1,661.00)	(7)
441-36-259-536.45-10	Insurance General Liability	95,266.92	75,692.34	100,923.00	157,646.00	157,646.00	56,723.00	56
441-36-259-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	4,271.52	7,425.68	28,600.00	31,900.00	31,900.00	3,300.00	12
441-36-259-536.46-15	Repair and Maintenance Service Equipment Maintenance	200,929.47	214,735.94	338,286.85	300,000.00	300,000.00	(38,286.85)	(11)
441-36-259-536.46-40	Repair and Maintenance Service Other Repair Maintenance	19,196.72	48,431.24	105,316.94	105,000.00	105,000.00	(316.94)	
441-36-259-536.48-15	Promotional Activities Special Events	.00	.00	500.00	500.00	500.00	.00	
441-36-259-536.48-16	Promotional Activities Employee Recognition Awards	.00	.00	100.00	100.00	100.00	.00	
441-36-259-536.48-17	Promotional Activities Refreshment / Food / Meetings	68.44	.00	250.00	250.00	250.00	.00	
441-36-259-536.49-50	Other Current Charges Advertising	.00	167.79	1,500.00	1,500.00	1,500.00	.00	
441-36-259-536.49-53	Other Current Charges Commercial Driver License Renew.	1,091.00	.00	1,000.00	1,000.00	1,000.00	.00	
441-36-259-536.49-90	Other Current Charges Other Current Charges	11,115.00	11,890.00	11,500.00	11,500.00	11,500.00	.00	
441-36-259-536.51-10	Office Supplies Stationery, Paper, Forms	466.48	298.55	500.00	500.00	500.00	.00	
441-36-259-536.51-15	Office Supplies Other Office Supplies	4,774.91	2,771.72	5,000.00	5,000.00	5,000.00	.00	
441-36-259-536.51-20	Office Supplies Office Equipment < \$5,000	708.15	1,936.73	2,500.00	1,000.00	1,000.00	(1,500.00)	(60)
441-36-259-536.52-10	Operating Supplies Fuel & Lube	6,171.61	776.37	7,650.00	7,450.00	7,450.00	(200.00)	(3)
441-36-259-536.52-11	Operating Supplies Fuel / Oil / Other	25,437.07	.00	34,000.00	34,000.00	34,000.00	.00	
441-36-259-536.52-15	Operating Supplies EMS Supplies	79.19	.00	.00	.00	.00	.00	
441-36-259-536.52-20	Operating Supplies General Operating Supplies	139,090.87	43,706.32	120,000.00	90,000.00	90,000.00	(30,000.00)	(25)
441-36-259-536.52-27	Operating Supplies Equipment < \$5,000	5,567.19	3,339.17	7,000.00	5,000.00	5,000.00	(2,000.00)	(29)
441-36-259-536.52-30	Operating Supplies Chemicals	2,923,968.34	2,405,526.52	3,848,000.00	4,119,000.00	4,119,000.00	271,000.00	7
441-36-259-536.52-33	Operating Supplies Uniform / Linen Service	11,798.91	7,013.09	11,700.00	14,000.00	14,000.00	2,300.00	20
441-36-259-536.54-13	Books Pubs Subs & Memberships Memberships	380.00	30.00	750.00	750.00	750.00	.00	
441-36-259-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,739.00	2,447.04	6,160.00	6,160.00	6,160.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$5,916,606.53	\$5,263,319.17	\$8,026,863.79	\$8,240,139.00	\$8,233,898.00	\$207,034.21	3%
Activity	536 - Water-Sewer Combined Services	\$7,366,242.93	\$6,505,245.40	\$9,870,448.79	\$10,274,648.00	\$10,299,291.00	\$428,842.21	4%
Totals								
Division	259 - Water Treatment and Storage	\$7,366,242.93	\$6,505,245.40	\$9,870,448.79	\$10,274,648.00	\$10,299,291.00	\$428,842.21	4%

Program: Wastewater Collection

Wastewater Collection is responsible for the operation and maintenance of the underground gravity and force main piping systems that receive and transmit wastewater discharged from homes and businesses to the South-Central Regional Wastewater Treatment Plant. Facilities include 271 miles of gravity and force mains, 22,160 service laterals and approximately 5,373 manholes. Programs include preventive maintenance, chemical applications, root control, cleaning, and closed-circuit televised inspections of gravity sewer mains. Provides for utility locations reducing the potential for service interruption resulting from construction activities. Assistance is provided to other divisions as needed.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting, and rehabilitating of system components.

Objective: Maintain system integrity and operational condition to comply with minimum regulatory parameters.

• Response to main breaks not exceeding 1 hour	100%	100%	100%
• Main and lateral stoppages cleared	214	250	250
• Clearance of main blockages not exceeding 1 working day	100%	100%	100%
• Sanitary sewer spills resolved not exceeding 24hrs.	100%	100%	100%

Objective: Ensure optimum levels of customer service.

• Response to requests within 1 working day	100%	100%	100%
• Utility locations completed within 48 hours of request	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Assistant Water Sewer Network Manager	1	1	1
Equipment Operator, Sr.	1	1	1
Utilities Supervisor	1	1	1
Crew Leader	3	3	3
*Utilities Locator	2	2	1
Equipment Operator	2	2	2
Utility Service Worker A	0	0	0
Utility Service Worker B	1	1	1
Utility Service Worker C	<u>7</u>	<u>7</u>	<u>8</u>
	18	18	18

*Reclassified (1) Utilities Locator 2/21/24 to USW "C"



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	270 - Wastewater Collection							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-270-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	821,373.18	596,543.65	935,862.00	962,325.00	962,325.00	26,463.00	3
441-36-270-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	20,755.90	.00	.00	.00	.00	.00	
441-36-270-536.14-10	Overtime Overtime /Call-Out Pay	48,806.64	37,821.18	52,000.00	52,000.00	52,000.00	.00	
441-36-270-536.14-30	Overtime Special Events	.00	1,311.36	.00	.00	.00	.00	
441-36-270-536.15-20	Special Pay Car Allowance	.00	.00	2,640.00	.00	.00	(2,640.00)	(100)
441-36-270-536.21-10	FICA Taxes Employer FICA	65,809.96	46,229.53	75,464.00	77,596.00	77,596.00	2,132.00	3
441-36-270-536.22-10	Retirement Contributions General Employees Retirement	59,448.00	62,027.58	63,650.00	69,999.00	75,861.00	12,211.00	19
441-36-270-536.23-10	Life & Health Insurance Health Insurance	260,648.25	185,740.52	285,299.00	273,937.00	273,937.00	(11,362.00)	(4)
441-36-270-536.23-20	Life & Health Insurance Life Insurance	2,426.76	1,711.57	2,541.00	3,362.00	3,362.00	821.00	32
441-36-270-536.23-30	Life & Health Insurance Disability Insurance	1,924.27	1,421.59	2,184.00	2,219.00	2,219.00	35.00	2
441-36-270-536.24-10	Workers Compensation Workers Compensation	44,748.96	36,227.25	48,303.00	42,782.00	42,782.00	(5,521.00)	(11)
441-36-270-536.25-10	Other Employee Benefits Unemployment Compensation	572.32	426.32	631.00	595.00	595.00	(36.00)	(6)
441-36-270-536.27-10	Other Employee Benefits Employee Assistance Program	343.20	129.05	192.00	424.00	424.00	232.00	121
	<i>Personnel Services Totals</i>	\$1,326,857.44	\$969,589.60	\$1,468,766.00	\$1,485,239.00	\$1,491,101.00	\$22,335.00	2%
<i>Operating Expenditures/Expenses</i>								
441-36-270-536.34-90	Other Contractual Services Other Contractual Services	712,218.10	571,736.40	1,009,900.00	1,159,900.00	1,159,900.00	150,000.00	15
441-36-270-536.40-10	Travel & Per Diem Travel & Training	66.25	.00	1,000.00	1,000.00	1,000.00	.00	
441-36-270-536.41-11	Communication Services Portable Phones / MDD	.00	3,726.00	3,726.00	3,933.00	3,933.00	207.00	6
441-36-270-536.42-10	Freight & Postage Services Postage	35.45	.00	200.00	200.00	200.00	.00	
441-36-270-536.43-10	Utility Services Electricity	2,911.17	2,062.22	2,298.00	2,528.00	2,528.00	230.00	10
441-36-270-536.44-10	Rentals & Leases Land Rental / Lease	.00	.00	12,339.00	5,000.00	.00	(12,339.00)	(100)
441-36-270-536.44-45	Rentals & Leases Vehicle Rental / Garage	174,999.96	134,624.97	179,500.00	296,750.00	259,390.00	79,890.00	45
441-36-270-536.45-10	Insurance General Liability	44,190.96	35,111.25	46,815.00	73,127.00	73,127.00	26,312.00	56
441-36-270-536.45-50	Insurance Property Claims	.00	.00	2,000.00	2,000.00	2,000.00	.00	
441-36-270-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	134,671.11	91,129.97	166,450.00	174,800.00	174,800.00	8,350.00	5
441-36-270-536.46-15	Repair and Maintenance Service Equipment Maintenance	4,695.96	3,608.42	12,360.00	12,360.00	12,360.00	.00	
441-36-270-536.48-17	Promotional Activities Refreshment / Food / Meetings	214.48	.00	500.00	500.00	500.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department 36 - Water & Sewer								
Division 270 - Wastewater Collection								
Activity 536 - Water-Sewer Combined Services								
<i>Operating Expenditures/Expenses</i>								
441-36-270-536.49-53	Other Current Charges Commercial Driver License Renew.	266.25	133.62	500.00	500.00	500.00	.00	
441-36-270-536.51-10	Office Supplies Stationery, Paper, Forms	.00	25.90	.00	.00	.00	.00	
441-36-270-536.51-20	Office Supplies Office Equipment < \$5,000	478.34	1,123.43	1,220.00	3,430.00	3,430.00	2,210.00	181
441-36-270-536.52-10	Operating Supplies Fuel & Lube	58,284.45	34,781.50	57,740.00	74,250.00	74,250.00	16,510.00	29
441-36-270-536.52-20	Operating Supplies General Operating Supplies	44,693.29	5,715.33	149,000.00	106,000.00	106,000.00	(43,000.00)	(29)
441-36-270-536.52-27	Operating Supplies Equipment < \$5,000	32,805.02	12,378.97	35,000.00	35,000.00	35,000.00	.00	
441-36-270-536.52-30	Operating Supplies Chemicals	.00	.00	3,500.00	3,500.00	3,500.00	.00	
441-36-270-536.52-33	Operating Supplies Uniform / Linen Service	7,577.25	6,065.55	11,400.00	11,400.00	11,400.00	.00	
441-36-270-536.52-41	Operating Supplies Gardening Supplies	.00	207.00	.00	.00	.00	.00	
441-36-270-536.54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	1,000.00	1,000.00	1,000.00	.00	
441-36-270-536.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	180.00	180.00	180.00	.00	
441-36-270-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	4,590.00	5,025.00	5,860.00	8,775.00	8,775.00	2,915.00	50
<i>Operating Expenditures/Expenses Totals</i>		\$1,222,698.04	\$907,455.53	\$1,702,488.00	\$1,976,133.00	\$1,933,773.00	\$231,285.00	14%
<i>Capital Outlay</i>								
441-36-270-536.64-11	Machinery & Equipment Computer Equipment	.00	1,565.13	2,230.00	.00	.00	(2,230.00)	(100)
441-36-270-536.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	30,000.00	.00	.00	(30,000.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$1,565.13	\$32,230.00	\$0.00	\$0.00	(\$32,230.00)	(100%)
Activity 536 - Water-Sewer Combined Services Totals		\$2,549,555.48	\$1,878,610.26	\$3,203,484.00	\$3,461,372.00	\$3,424,874.00	\$221,390.00	7%
Division 270 - Wastewater Collection Totals		\$2,549,555.48	\$1,878,610.26	\$3,203,484.00	\$3,461,372.00	\$3,424,874.00	\$221,390.00	7%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	275 - Sewage Treatment Plant							
Activity	536 - Water-Sewer Combined Services							
	<i>Operating Expenditures/Expenses</i>							
441-36-275-536.34-30	Other Contractual Services Share Wastewater Treatment	3,593,356.80	2,773,988.70	4,015,000.00	4,100,000.00	4,100,000.00	85,000.00	2
441-36-275-536.43-25	Utility Services Stormwater Assessment Fee	.00	1,026.00	1,026.00	6,887.00	6,887.00	5,861.00	571
441-36-275-536.43-30	Utility Services Reclaimed Water	128,644.95	115,100.18	180,000.00	180,000.00	180,000.00	.00	
441-36-275-536.43-35	Utility Services Waste Collection & Disposal	1,979.48	2,063.12	1,979.00	2,063.00	2,063.00	84.00	4
	<i>Operating Expenditures/Expenses Totals</i>	\$3,723,981.23	\$2,892,178.00	\$4,198,005.00	\$4,288,950.00	\$4,288,950.00	\$90,945.00	2%
Activity	536 - Water-Sewer Combined Services	\$3,723,981.23	\$2,892,178.00	\$4,198,005.00	\$4,288,950.00	\$4,288,950.00	\$90,945.00	2%
	Totals							
Division	275 - Sewage Treatment Plant Totals	\$3,723,981.23	\$2,892,178.00	\$4,198,005.00	\$4,288,950.00	\$4,288,950.00	\$90,945.00	2%

Program: Water Distribution

Water distribution is responsible for operation and maintenance of the underground piping network providing drinking water and fire protection to the citizens of Delray Beach. Facilities include in excess of 431 miles of water distribution and transmission mains, 22,508 service lines, 8,600 valves and 2,883 fire hydrants. This division also provides daily system water quality parameter checks which helps to ensure public health protection through increased monitoring and operational oversight resulting in improved water quality for all customers.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost-efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

Objective: Respond to water main/ service line failures in one hour or less, replace deteriorating residential service lines and construct new service line installations within five days of being requested.

• Water main/Service line failures	100	100	100
• % repaired within one hour	100%	100%	100%
• Service line replacement/new installation	30	45	45
• % replaced or installed within five days of request	100%	100%	100%

Objective: To install new water meters within one week of receipt of paid applications and ensure optimum levels of customer service.

• Water meters installed	243	150	150
• % completed within one week	100%	100%	100%

Objective: Ensure consistent operational reliability of water distribution system through routine operation and maintenance of system components i.e. Fire Hydrants, Isolation valves and replacement of water meters.

• Hydrants inspected/maintained (twice per year)	3,542	6,600	6,600
• Valves inspected/exercised	3,993	1,500	1,500
• Utility locations completed within 48 hours of request	100%	100%	100%
• Water Meters Replaced	53	50	50

Objective: Ensure distribution system water quality parameters are met through daily CL2 residual analysis as well as localized and system-wide flushing.

• 40 CL2 Sample/Flush Sites Daily	10,464	10,400	10,400
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Staffing Levels	22-23	23-24	24-25
Manager of W & S Network	1	1	1
Asst. W/S Network Manager	1	1	1
Administrative Assistant	2	2	2
Utilities Supervisor	2	2	2
Crew Leader	7	7	7
Equipment Operator Sr	0	1	1
Equipment Operator	2	2	2
Utility Service Worker A	4	2	2
Utility Service Worker B	2	1	1
Utility Service Worker C	8	11	11
Utilities Inventory Control Tech	1	1	0
Utilities Warehouse Supervisor	0	0	1
Utilities Warehouse Clerk	0	0	1
Total	30	31	32



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	283 - Water Distribution							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-283-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,350,789.94	1,024,794.13	1,590,383.00	1,683,673.00	1,728,236.00	137,853.00	9
441-36-283-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	626.09	3,101.58	.00	.00	.00	.00	
441-36-283-536.13-10	Other Salaries/ Wages Part Time Wages	1,840.52	.00	.00	.00	.00	.00	
441-36-283-536.14-10	Overtime Overtime /Call-Out Pay	114,068.75	92,676.38	90,000.00	90,000.00	90,000.00	.00	
441-36-283-536.14-30	Overtime Special Events	106.29	716.56	.00	.00	.00	.00	
441-36-283-536.15-20	Special Pay Car Allowance	2,640.00	1,540.00	2,640.00	2,640.00	2,640.00	.00	
441-36-283-536.15-50	Special Pay Incentive Pay	.00	5,000.00	.00	.00	.00	.00	
441-36-283-536.21-10	FICA Taxes Employer FICA	109,134.93	83,379.12	127,112.00	139,096.00	139,096.00	11,984.00	9
441-36-283-536.22-10	Retirement Contributions General Employees Retirement	105,645.00	107,075.18	113,113.00	124,396.00	134,813.00	21,700.00	19
441-36-283-536.22-20	Retirement Contributions ICMA Contributions	.00	344.93	2,876.00	2,876.00	2,876.00	.00	
441-36-283-536.23-10	Life & Health Insurance Health Insurance	406,887.78	302,252.57	455,003.00	499,691.00	515,931.00	60,928.00	13
441-36-283-536.23-20	Life & Health Insurance Life Insurance	4,069.08	2,996.15	4,485.00	6,302.00	6,492.00	2,007.00	45
441-36-283-536.23-30	Life & Health Insurance Disability Insurance	3,168.06	2,436.15	3,708.00	4,030.00	4,164.00	456.00	12
441-36-283-536.24-10	Workers Compensation Workers Compensation	38,040.00	30,795.75	41,061.00	36,588.00	37,164.00	(3,897.00)	(9)
441-36-283-536.25-10	Other Employee Benefits Unemployment Compensation	919.80	702.19	1,045.00	1,086.00	1,121.00	76.00	7
441-36-283-536.27-10	Other Employee Benefits Employee Assistance Program	550.88	212.24	318.00	774.00	798.00	480.00	151
<i>Personnel Services Totals</i>		\$2,138,487.12	\$1,658,022.93	\$2,431,744.00	\$2,591,152.00	\$2,663,331.00	\$231,587.00	10%
<i>Operating Expenditures/Expenses</i>								
441-36-283-536.34-90	Other Contractual Services Other Contractual Services	936,138.44	636,856.19	1,671,950.00	1,540,100.00	1,540,100.00	(131,850.00)	(8)
441-36-283-536.40-10	Travel & Per Diem Travel & Training	35.47	31.69	1,300.00	1,000.00	1,000.00	(300.00)	(23)
441-36-283-536.41-11	Communication Services Portable Phones / MDD	.00	3,519.00	3,105.00	3,519.00	3,519.00	414.00	13
441-36-283-536.42-10	Freight & Postage Services Postage	3.99	8.96	500.00	500.00	500.00	.00	
441-36-283-536.42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	200.00	200.00	200.00	.00	
441-36-283-536.43-10	Utility Services Electricity	2,405.83	1,717.82	1,903.00	2,094.00	2,094.00	191.00	10
441-36-283-536.44-10	Rentals & Leases Land Rental / Lease	.00	.00	12,570.00	5,000.00	5,000.00	(7,570.00)	(60)
441-36-283-536.44-45	Rentals & Leases Vehicle Rental / Garage	71,390.04	58,950.00	78,600.00	103,300.00	90,295.00	11,695.00	15
441-36-283-536.45-10	Insurance General Liability	61,574.04	48,922.56	65,230.00	101,892.00	101,892.00	36,662.00	56
441-36-283-536.45-50	Insurance Property Claims	500.00	.00	2,000.00	2,000.00	2,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department 36 - Water & Sewer								
Division 283 - Water Distribution								
Activity 536 - Water-Sewer Combined Services								
<i>Operating Expenditures/Expenses</i>								
441-36-283-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	53,800.97	29,776.78	67,100.00	77,000.00	77,000.00	9,900.00	15
441-36-283-536.46-15	Repair and Maintenance Service Equipment Maintenance	5,003.66	1,092.07	7,025.00	7,025.00	7,025.00	.00	
441-36-283-536.47-10	Printing & Binding Printing & Binding	.00	51.80	3,000.00	1,500.00	1,500.00	(1,500.00)	(50)
441-36-283-536.48-16	Promotional Activities Employee Recognition Awards	.00	.00	270.00	270.00	270.00	.00	
441-36-283-536.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	500.00	500.00	500.00	.00	
441-36-283-536.49-50	Other Current Charges Advertising	966.40	230.18	2,500.00	2,500.00	2,500.00	.00	
441-36-283-536.49-53	Other Current Charges Commercial Driver License Renew.	353.20	90.37	550.00	550.00	550.00	.00	
441-36-283-536.49-90	Other Current Charges Other Current Charges	.00	.00	400.00	400.00	400.00	.00	
441-36-283-536.51-10	Office Supplies Stationery, Paper, Forms	547.10	202.72	1,500.00	1,500.00	1,500.00	.00	
441-36-283-536.51-15	Office Supplies Other Office Supplies	1,519.58	2,499.85	2,000.00	2,000.00	2,000.00	.00	
441-36-283-536.51-20	Office Supplies Office Equipment < \$5,000	19,230.06	392.70	1,200.00	1,200.00	1,200.00	.00	
441-36-283-536.51-25	Office Supplies Computer Software	.00	.00	125.00	125.00	125.00	.00	
441-36-283-536.52-10	Operating Supplies Fuel & Lube	48,217.91	34,831.63	45,700.00	51,300.00	51,300.00	5,600.00	12
441-36-283-536.52-20	Operating Supplies General Operating Supplies	236,839.93	186,945.19	307,000.00	325,000.00	325,000.00	18,000.00	6
441-36-283-536.52-27	Operating Supplies Equipment < \$5,000	37,436.81	19,253.72	40,000.00	40,000.00	40,000.00	.00	
441-36-283-536.52-30	Operating Supplies Chemicals	4,259.16	.00	5,000.00	5,000.00	5,000.00	.00	
441-36-283-536.52-31	Operating Supplies Protective Gear	3,974.80	.00	6,000.00	6,000.00	6,000.00	.00	
441-36-283-536.52-32	Operating Supplies SWAT Expenditures < \$1,000	75.96	.00	.00	.00	.00	.00	
441-36-283-536.52-33	Operating Supplies Uniform / Linen Service	12,109.57	9,159.97	17,380.00	19,088.00	19,088.00	1,708.00	10
441-36-283-536.52-35	Operating Supplies Building Materials	4,923.02	9,980.51	10,000.00	15,000.00	15,000.00	5,000.00	50
441-36-283-536.52-41	Operating Supplies Gardening Supplies	5,021.60	4,829.95	7,500.00	7,500.00	7,500.00	.00	
441-36-283-536.53-15	Road Materials & Supplies Repairs / Other Road Materials	9,816.82	14,370.63	40,000.00	125,000.00	125,000.00	85,000.00	213
441-36-283-536.54-11	Books Pubs Subs & Memberships Subscriptions	125.49	.00	500.00	500.00	500.00	.00	
441-36-283-536.54-13	Books Pubs Subs & Memberships Memberships	30.00	1,200.00	3,190.00	2,190.00	2,190.00	(1,000.00)	(31)
441-36-283-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	9,074.41	6,325.00	15,700.00	17,200.00	17,200.00	1,500.00	10
441-36-283-536.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	1,237.30	.00	2,000.00	.00	.00	(2,000.00)	(100)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	283 - Water Distribution							
Activity	536 - Water-Sewer Combined Services							
	<i>Operating Expenditures/Expenses Totals</i>	\$1,526,611.56	\$1,071,239.29	\$2,423,498.00	\$2,467,953.00	\$2,454,948.00	\$31,450.00	1%
	<i>Capital Outlay</i>							
441-36-283-536.64-11	Machinery & Equipment Computer Equipment	.00	3,032.74	11,230.00	5,500.00	5,500.00	(5,730.00)	(51)
	<i>Capital Outlay Totals</i>	\$0.00	\$3,032.74	\$11,230.00	\$5,500.00	\$5,500.00	(\$5,730.00)	(51%)
Activity	536 - Water-Sewer Combined Services Totals	\$3,665,098.68	\$2,732,294.96	\$4,866,472.00	\$5,064,605.00	\$5,123,779.00	\$257,307.00	5%
Division	283 - Water Distribution Totals	\$3,665,098.68	\$2,732,294.96	\$4,866,472.00	\$5,064,605.00	\$5,123,779.00	\$257,307.00	5%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department 36 - Water & Sewer								
Division 300 - Capital Outlay								
Activity 536 - Water-Sewer Combined Services								
<i>Operating Expenditures/Expenses</i>								
441-36-300-536.46-15	Repair and Maintenance Service Equipment Maintenance	.05	.00	.00	.00	.00	.00	
441-36-300-536.49-61	Other Current Charges Reclaimed Water Distrib System	.03	.00	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Capital Outlay</i>								
441-36-300-536.63-24	Capital Outlay Reclaim Water Transmission	.00	1,714.00	215,305.74	.00	.00	(215,305.74)	(100)
441-36-300-536.68-43	Capital Outlay Island Drive Bridge Maintenance	.00	.00	24,899.87	.00	.00	(24,899.87)	(100)
441-36-300-536.68-44	Capital Outlay Reclaimed Water Area15 Expansion	.00	.01	.03	.00	.00	(.03)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$1,714.01	\$240,205.64	\$0.00	\$0.00	(\$240,205.64)	(100%)
<i>Other Uses</i>								
441-36-300-536.99-01	Other Non-Operating Contingency	.00	.00	6,994,896.00	.00	9,408,083.00	2,413,187.00	34
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$6,994,896.00	\$0.00	\$9,408,083.00	\$2,413,187.00	34%
	Activity 536 - Water-Sewer Combined Services	\$0.08	\$1,714.01	\$7,235,101.64	\$0.00	\$9,408,083.00	\$2,172,981.36	30%
	Totals							
	Division 300 - Capital Outlay Totals	\$0.08	\$1,714.01	\$7,235,101.64	\$0.00	\$9,408,083.00	\$2,172,981.36	30%

Program: Utilities Engineering

Engineering is responsible for the engineering support activities of design, review and management of City's utilities public water infrastructure as well as project management of capital projects. Technical staff review detailed construction documents developed for the City by consultants as well as create, maintain, develop and distribute geographic data sets.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide engineering support in the most cost-effective way of City's water, wastewater and reclaimed water system with the use of developing and sharing infrastructure data.

Objective: Provide engineering and project management services within established budgets and project timelines

• Management of projects initiated on schedule	70%	50%	50%
• Percent of total fiscal year capital projects where design is completed with 30 days of schedule	50%	70%	70%
• Percent of projects where design and construction are completed within budget	10%	60%	60%

*Engineering new division established in 2022, new division still in infancy stages. Newly hired Engineer assuming new duties under this role and getting acclimated with responsibility. Unable to report these numbers for FY22.

Objective: Dataset development and GIS mapping that accurately represents city's infrastructure.

• Percent of short-term projects completed within requested timeframes in fiscal year	N/A	100%	100%
• Assigned portions of long-term projects completed within fiscal year	N/A	100%	100%
• Respond to customer inquiries not exceeding 24 hours from receipt of the request	N/A	100%	100%

Objective: Share infrastructure datasets through the creation of printed or digital map products.

• Distribute amended system atlas sheets on a quarterly basis	N/A	100%	100%
• Reflect completed infrastructure projects on system atlases within one week of asbuilt receipt.	N/A	100%	100%

Staffing Levels	22-23	23-24	24-25
Principal Engineer (#556-02)	0	1	1
*Utilities Project Manager II	1	1	1
**Utilities Professional Engineer	1	1	0
Utilities Plan Reviewer	1	1	1
Utility Inspector	2	1	1
Utilities Construction Coordinator	0	1	1
GIS Analyst II	1	1	1
GIS Specialist	<u>1</u>	<u>1</u>	<u>1</u>
Total	7	8	7

*Principal Engineer (#556-02) was used to reclassify to a Utilities Project Manager II effective 4/1/2023

**Utilities Professional Engineer used to reclassify to Principal Engineer effective 1/30/2024



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	362 - Engineering							
Activity	536 - Water-Sewer Combined Services							
<i>Personnel Services</i>								
441-36-362-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	295,155.77	196,859.84	473,354.00	510,825.00	510,825.00	37,471.00	8
441-36-362-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	2,261.33	.00	.00	.00	.00	.00	
441-36-362-536.13-10	Other Salaries/ Wages Part Time Wages	5,846.96	7,985.63	.00	.00	.00	.00	
441-36-362-536.14-10	Overtime Overtime /Call-Out Pay	.00	32.59	2,000.00	2,000.00	2,000.00	.00	
441-36-362-536.15-20	Special Pay Car Allowance	2,640.00	1,980.00	5,280.00	2,640.00	2,640.00	(2,640.00)	(50)
441-36-362-536.15-50	Special Pay Incentive Pay	.00	5,000.00	.00	.00	.00	.00	
441-36-362-536.21-10	FICA Taxes Employer FICA	23,161.01	15,906.16	36,365.00	39,231.00	39,231.00	2,866.00	8
441-36-362-536.22-10	Retirement Contributions General Employees Retirement	34,824.00	21,112.65	37,286.00	41,005.00	44,439.00	7,153.00	19
441-36-362-536.22-20	Retirement Contributions ICMA Contributions	3,413.74	2,134.08	5,969.00	3,405.00	3,405.00	(2,564.00)	(43)
441-36-362-536.23-10	Life & Health Insurance Health Insurance	92,752.40	43,459.71	118,375.00	113,684.00	113,684.00	(4,691.00)	(4)
441-36-362-536.23-20	Life & Health Insurance Life Insurance	848.40	626.40	1,536.00	1,884.00	1,884.00	348.00	23
441-36-362-536.23-30	Life & Health Insurance Disability Insurance	691.64	479.85	1,204.00	1,183.00	1,183.00	(21.00)	(2)
441-36-362-536.24-10	Workers Compensation Workers Compensation	1,209.00	978.75	1,305.00	1,164.00	1,164.00	(141.00)	(11)
441-36-362-536.25-10	Other Employee Benefits Unemployment Compensation	163.52	131.40	252.00	245.00	245.00	(7.00)	(3)
441-36-362-536.27-10	Other Employee Benefits Employee Assistance Program	89.76	30.26	79.00	174.00	174.00	95.00	120
<i>Personnel Services Totals</i>		\$463,057.53	\$296,717.32	\$683,005.00	\$717,440.00	\$720,874.00	\$37,869.00	6%
<i>Operating Expenditures/Expenses</i>								
441-36-362-536.31-90	Professional Services Other Professional Services	.00	.00	2,000.00	.00	.00	(2,000.00)	(100)
441-36-362-536.34-90	Other Contractual Services Other Contractual Services	5,357.16	7,339.02	9,000.00	14,000.00	14,000.00	5,000.00	56
441-36-362-536.40-10	Travel & Per Diem Travel & Training	11.00	.00	1,500.00	1,500.00	1,500.00	.00	
441-36-362-536.41-11	Communication Services Portable Phones / MDD	.00	414.00	621.00	621.00	621.00	.00	
441-36-362-536.42-10	Freight & Postage Services Postage	.00	121.71	100.00	100.00	100.00	.00	
441-36-362-536.44-45	Rentals & Leases Vehicle Rental / Garage	8,580.00	4,365.00	5,820.00	6,730.00	5,883.00	63.00	1
441-36-362-536.45-10	Insurance General Liability	6,104.04	4,849.47	6,466.00	10,100.00	10,100.00	3,634.00	56
441-36-362-536.45-50	Insurance Property Claims	.00	.00	1,000.00	500.00	500.00	(500.00)	(50)
441-36-362-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	488.47	.00	4,100.00	4,100.00	4,100.00	.00	
441-36-362-536.46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	1,000.00	1,000.00	1,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	36 - Water & Sewer							
Division	362 - Engineering							
Activity	536 - Water-Sewer Combined Services							
<i>Operating Expenditures/Expenses</i>								
441-36-362-536.51-10	Office Supplies Stationery, Paper, Forms	1,093.67	198.22	1,000.00	1,000.00	1,000.00	.00	
441-36-362-536.51-20	Office Supplies Office Equipment < \$5,000	6,756.00	200.79	250.00	500.00	500.00	250.00	100
441-36-362-536.51-25	Office Supplies Computer Software	.00	.00	.00	250.00	250.00	250.00	
441-36-362-536.52-10	Operating Supplies Fuel & Lube	668.32	453.54	3,600.00	2,600.00	2,600.00	(1,000.00)	(28)
441-36-362-536.52-33	Operating Supplies Uniform / Linen Service	323.34	434.73	900.00	1,000.00	1,000.00	100.00	11
441-36-362-536.54-13	Books Pubs Subs & Memberships	98.75	.00	.00	305.00	305.00	305.00	
441-36-362-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,165.00	.00	7,500.00	7,500.00	7,500.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$32,645.75	\$18,376.48	\$44,857.00	\$51,806.00	\$50,959.00	\$6,102.00	14%
Activity	536 - Water-Sewer Combined Services	\$495,703.28	\$315,093.80	\$727,862.00	\$769,246.00	\$771,833.00	\$43,971.00	6%
Totals		\$495,703.28	\$315,093.80	\$727,862.00	\$769,246.00	\$771,833.00	\$43,971.00	6%
Division	362 - Engineering	\$495,703.28	\$315,093.80	\$727,862.00	\$769,246.00	\$771,833.00	\$43,971.00	6%
Department	36 - Water & Sewer	\$26,476,859.74	\$20,393,452.97	\$40,369,487.86	\$34,326,596.00	\$43,692,155.00	\$3,322,667.14	8%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department 81 - Depreciation								
Division 840 - Depreciation								
Activity 536 - Water-Sewer Combined Services								
<i>Operating Expenditures/Expenses</i>								
441-81-840-536.49-64	Other Current Charges Depreciation	4,504,691.00	1,158,114.57	.00	.00	.00	.00	
441-81-840-536.49-93	Other Current Charges Loss On Disposal of FA	134,783.58	.00	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$4,639,474.58</u>	<u>\$1,158,114.57</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Activity 536 - Water-Sewer Combined Services		\$4,639,474.58	\$1,158,114.57	\$0.00	\$0.00	\$0.00	\$0.00	+++
Totals		<u>\$4,639,474.58</u>	<u>\$1,158,114.57</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Division 840 - Depreciation Totals		<u>\$4,639,474.58</u>	<u>\$1,158,114.57</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Department 81 - Depreciation Totals		<u>\$4,639,474.58</u>	<u>\$1,158,114.57</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department	90 - Miscellaneous							
Division	900 - Miscellaneous Expenditures							
Activity	536 - Water-Sewer Combined Services							
	<i>Operating Expenditures/Expenses</i>							
441-90-900-536.31-11	Professional Services Investment Services	20,014.07	12,118.20	22,026.12	24,000.00	18,960.00	(3,066.12)	(14)
441-90-900-536.31-90	Professional Services Other Professional Services	189,347.74	126,267.77	90,000.00	90,000.00	90,000.00	.00	
441-90-900-536.49-15	Other Current Charges Bad Debt Expense	203,126.81	(2,641.23)	(1,116.00)	(1,116.00)	.00	1,116.00	(100)
441-90-900-536.49-35	Other Current Charges Share of Administrative Expense	3,936,351.00	3,030,183.72	4,040,245.00	4,100,000.00	4,427,784.00	387,539.00	10
	<i>Operating Expenditures/Expenses Totals</i>	\$4,348,839.62	\$3,165,928.46	\$4,151,155.12	\$4,212,884.00	\$4,536,744.00	\$385,588.88	9%
Activity	536 - Water-Sewer Combined Services	\$4,348,839.62	\$3,165,928.46	\$4,151,155.12	\$4,212,884.00	\$4,536,744.00	\$385,588.88	9%
	Totals							
Division	900 - Miscellaneous Expenditures	\$4,348,839.62	\$3,165,928.46	\$4,151,155.12	\$4,212,884.00	\$4,536,744.00	\$385,588.88	9%
	Department 90 - Miscellaneous	\$4,348,839.62	\$3,165,928.46	\$4,151,155.12	\$4,212,884.00	\$4,536,744.00	\$385,588.88	9%
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 441 - Water & Sewer Fund								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
441-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	2,347,968.23	1,282,657.50	1,710,210.00	1,710,210.00	1,564,584.00	(145,626.00)	(9)
441-91-910-581.91-78	Non-Operating Transfers Transfers to Beaut. Trust (119)	5,190.00	3,892.50	5,190.00	5,190.00	5,190.00	.00	
441-91-910-581.91-79	Non-Operating Transfers In Lieu Utility Tax	1,722,900.00	1,901,826.72	2,535,769.00	2,535,769.00	2,882,248.00	346,479.00	14
441-91-910-581.91-81	Non-Operating Transfers Transfers to Garage Fund (501)	104,466.00	.00	.00	.00	.00	.00	
<i>Other Uses Totals</i>		\$4,180,524.23	\$3,188,376.72	\$4,251,169.00	\$4,251,169.00	\$4,452,022.00	\$200,853.00	5%
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$4,180,524.23	\$3,188,376.72	\$4,251,169.00	\$4,251,169.00	\$4,452,022.00	\$200,853.00	5%
	Division 910 - Transfers Totals	\$4,180,524.23	\$3,188,376.72	\$4,251,169.00	\$4,251,169.00	\$4,452,022.00	\$200,853.00	5%
	Department 91 - Transfers Totals	\$4,180,524.23	\$3,188,376.72	\$4,251,169.00	\$4,251,169.00	\$4,452,022.00	\$200,853.00	5%
EXPENSE TOTALS		\$39,645,698.17	\$27,905,872.72	\$48,771,811.98	\$42,790,649.00	\$52,680,921.00	\$3,909,109.02	8%
Fund 441 - Water & Sewer Fund Totals								
REVENUE TOTALS		\$41,746,745.55	\$31,626,842.91	\$48,771,811.98	\$52,560,454.00	\$52,680,921.00	\$3,909,109.02	8%
EXPENSE TOTALS		\$39,645,698.17	\$27,905,872.72	\$48,771,811.98	\$42,790,649.00	\$52,680,921.00	\$3,909,109.02	8%
Fund 441 - Water & Sewer Fund Totals		\$2,101,047.38	\$3,720,970.19	\$0.00	\$9,769,805.00	\$0.00	\$0.00	+++

Law Enforcement Trust Fund

Mission Statement

We, the members of the Delray Beach Police Department, are committed to improving the quality of life, promoting peace, and resolving problems through a working partnership with our community and empowerment of our members.



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 112 - Law Enforcement Trust Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Judgements, Fines, and Forfeitures</i>								
112-00-000.351-940	Other Fines and Judgements Confiscated Property	32,104.14	6,416.75	55,000.00	55,000.00	55,000.00	.00	
	<i>Judgements, Fines, and Forfeitures Totals</i>	\$32,104.14	\$6,416.75	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	0%
<i>Other Source, Continued</i>								
112-00-000.301-012	Budgetary Account Prior Year Surplus	.00	.00	253,000.00	253,000.00	253,000.00	.00	
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$253,000.00	\$253,000.00	\$253,000.00	\$0.00	0%
	Division 000 - Administration Totals	\$32,104.14	\$6,416.75	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
	Department 00 - Administration Totals	\$32,104.14	\$6,416.75	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
	REVENUE TOTALS	\$32,104.14	\$6,416.75	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 112 - Law Enforcement Trust Fund								
EXPENSE								
Department 21 - Police								
Division 120 - Law Enforcement								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
112-21-120-521.40-10	Travel & Per Diem Travel & Training	.00	.00	5,000.00	5,000.00	5,000.00	.00	
112-21-120-521.42-10	Freight & Postage Services Postage	.00	18.66	.00	.00	.00	.00	
112-21-120-521.49-63	Other Current Charges Tri Rail Trolley/Crime Prevention	5,000.00	31,000.00	40,000.00	40,000.00	40,000.00	.00	
112-21-120-521.49-90	Other Current Charges Other Current Charges	.00	.00	8,000.00	8,000.00	8,000.00	.00	
112-21-120-521.52-27	Operating Supplies Equipment < \$5,000	.00	.00	125,000.00	125,000.00	125,000.00	.00	
112-21-120-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	10,000.00	10,000.00	10,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$5,000.00	\$31,018.66	\$188,000.00	\$188,000.00	\$188,000.00	\$0.00	0%
<i>Capital Outlay</i>								
112-21-120-521.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	120,000.00	120,000.00	120,000.00	.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	0%
	Activity 521 - Law Enforcement Totals	\$5,000.00	\$31,018.66	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
	Division 120 - Law Enforcement Totals	\$5,000.00	\$31,018.66	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
	Department 21 - Police Totals	\$5,000.00	\$31,018.66	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
	EXPENSE TOTALS	\$5,000.00	\$31,018.66	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
Fund 112 - Law Enforcement Trust Fund Totals								
	REVENUE TOTALS	\$32,104.14	\$6,416.75	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
	EXPENSE TOTALS	\$5,000.00	\$31,018.66	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
Fund 112 - Law Enforcement Trust Fund Totals		\$27,104.14	(\$24,601.91)	\$0.00	\$0.00	\$0.00	\$0.00	+++

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Special Projects Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Permits Fees and Special Assessments</i>								
115-00-000.323-940	Franchise Fees Highbridge / Parking License	67,756.44	44,598.66	70,000.00	70,000.00	70,000.00	.00	
115-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	93,237.50	75,200.00	.00	.00	.00	.00	
<i>Permits Fees and Special Assessments Totals</i>		\$160,993.94	\$119,798.66	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	0%
<i>Intergovernmental Revenue</i>								
115-00-000.344-540	Parking Fees In-Lieu Parking fee	59,150.00	.00	.00	.00	.00	.00	
<i>Intergovernmental Revenue Totals</i>		\$59,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Charges for Services</i>								
115-00-000.344-525	Parking Fees Old School Square Valet	338.64	.00	.00	.00	.00	.00	
115-00-000.347-010	Parks and Recreation Memorial Bricks	2,300.00	1,700.00	1,500.00	1,500.00	2,400.00	900.00	60
115-00-000.347-077	Parks and Recreation St. Patrick's Day Special Event	32,750.00	23,280.37	26,000.00	26,000.00	25,000.00	(1,000.00)	(4)
115-00-000.347-078	Parks and Recreation 4th Of July	6,575.00	4,200.00	9,000.00	9,000.00	7,500.00	(1,500.00)	(17)
115-00-000.347-079	Parks and Recreation Christmas Tree	118,596.47	137,685.95	125,000.00	125,000.00	140,000.00	15,000.00	12
115-00-000.347-101	Parks and Recreation Sponsorship Benefit/Southern Was	45,500.00	.00	.00	.00	.00	.00	
115-00-000.347-200	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	15,890.00	16,965.00	18,000.00	18,000.00	25,000.00	7,000.00	39
115-00-000.347-202	Parks and Recreation Day Camp / Dance Fees	355.00	505.00	1,000.00	1,000.00	2,500.00	1,500.00	150
115-00-000.347-203	Parks and Recreation After Hours/Weekend/SP Evnt Fees	5,874.25	5,376.00	5,000.00	5,000.00	5,000.00	.00	
115-00-000.347-204	Parks and Recreation Program Fees / Resource Fair	1,800.00	2,110.00	2,000.00	2,000.00	2,000.00	.00	
115-00-000.347-205	Parks and Recreation Aquatics/Pool/Camps/Comm Ctr	24,003.21	2,745.00	3,000.00	3,000.00	3,000.00	.00	
115-00-000.347-209	Parks and Recreation Aqua/Progrm Fees/Camps/Pompey Pk	27,758.10	18,480.00	12,500.00	12,500.00	12,500.00	.00	
115-00-000.347-210	Parks and Recreation Facil Rntls/Veterans Pk/Prog Fee	390.00	50.00	.00	.00	.00	.00	
115-00-000.347-211	Parks and Recreation Culture Rec/Prgm/Beach Sailbt F	.00	.00	500.00	500.00	500.00	.00	
115-00-000.347-212	Parks and Recreation Facilt Rntl/Pompey Pk/Prgm Fees	301.00	800.00	1,500.00	1,500.00	3,500.00	2,000.00	133
115-00-000.347-214	Parks and Recreation Facilt Rntl/Sports Fees/Parks F	700.00	920.00	.00	.00	.00	.00	
115-00-000.347-216	Parks and Recreation Cult Rec/Pompey Pk/Sports Events	1,030.00	255.00	.00	.00	6,000.00	6,000.00	
115-00-000.347-218	Parks and Recreation Cult Rec/Track & Field/Sprts/Prg	.00	8,240.00	10,000.00	10,000.00	36,000.00	26,000.00	260
115-00-000.347-222	Parks and Recreation Facilt Rntl/Comm Ctr/Sports Fees	1,425.00	1,900.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Charges for Services</i>								
115-00-000.347-224	Parks and Recreation Aquatics/Swim Sports Fees	.00	120.00	1,500.00	1,500.00	1,500.00	.00	
115-00-000.347-228	Parks and Recreation Holiday Camp Fees Pompey Park	1,810.40	2,180.00	.00	.00	.00	.00	
115-00-000.347-231	Parks and Recreation Sports Fees / Youth Basketball	9,470.00	6,860.00	.00	.00	.00	.00	
115-00-000.347-232	Parks and Recreation Cult Rec /Pompey Pk College Tour	3,495.00	3,710.00	5,000.00	5,000.00	10,000.00	5,000.00	100
115-00-000.347-670	Parks and Recreation Program Fees / Senior Games	2,095.00	893.00	6,000.00	6,000.00	6,000.00	.00	
115-00-000.347-960	Parks and Recreation Donation/WastW Pump/Pk Bench	1,500.00	975.00	.00	.00	.00	.00	
115-00-000.347-961	Parks and Recreation Kidfets / Marina Dockage Fees	.00	.00	750.00	750.00	750.00	.00	
115-00-000.347-963	Parks and Recreation Program Fees / Other	3,937.25	5,201.00	.00	.00	16,000.00	16,000.00	
115-00-000.347-964	Parks and Recreation Camp/ After School Prog / Other	.00	25.00	.00	.00	.00	.00	
<i>Charges for Services Totals</i>		\$307,894.32	\$245,176.32	\$228,250.00	\$228,250.00	\$305,150.00	\$76,900.00	34%
<i>Judgements, Fines, and Forfeitures</i>								
115-00-000.351-940	Other Fines and Judgements Confiscated Property	55,884.85	623.09	.00	.00	.00	.00	
<i>Judgements, Fines, and Forfeitures Totals</i>		\$55,884.85	\$623.09	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Miscellaneous Revenues</i>								
115-00-000.361-100	Interest & Other Earnings Interest Investments	140,615.13	104,226.87	109,410.00	109,410.00	165,425.00	56,015.00	51
115-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	32,599.57	.00	.00	.00	.00	.00	
115-00-000.362-005	Rents & Royalties Old School Square Rentals	6,400.43	12,500.00	.00	.00	.00	.00	
115-00-000.366-005	Contributions & Donations Community Benefits Waste Mangmnt	.00	80,000.00	80,000.00	83,000.00	83,000.00	3,000.00	4
115-00-000.366-008	Contributions & Donations Donations for Lifeguards Evnts	2,210.00	10,418.00	.00	.00	.00	.00	
115-00-000.366-100	Contributions & Donations Contr & Don Misc / Developers	7,200.00	2,950.00	.00	.00	.00	.00	
115-00-000.366-101	Contributions & Donations Donations	18,829.97	2,737.11	.00	.00	.00	.00	
115-00-000.366-103	Contributions & Donations Whalen/Housing/CRA-1Way Pair/Pol	.00	2,000.00	.00	.00	.00	.00	
115-00-000.369-003	Other Miscellaneous Revenues Old School Square Concessions	21,001.51	.00	.00	.00	.00	.00	
115-00-000.369-903	Other Miscellaneous Revenues PY Exp Rec/Off Depot Reb/CB Rev	3.19	.00	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$228,859.80	\$214,831.98	\$189,410.00	\$192,410.00	\$248,425.00	\$59,015.00	31%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Other Source, Continued</i>								
115-00-000.301-015	Budgetary Account Special Projects Fund	.00	.00	2,165,610.00	2,123,110.00	1,358,405.00	(807,205.00)	(37)
115-00-000.303-015	Prior Year Encumbrances Special Projects	.00	.00	304,087.12	.00	.00	(304,087.12)	(100)
<i>Other Source, Continued Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,469,697.12</u>	<u>\$2,123,110.00</u>	<u>\$1,358,405.00</u>	<u>(\$1,111,292.12)</u>	<u>(45%)</u>
Division 000 - Administration Totals		<u>\$812,782.91</u>	<u>\$580,430.05</u>	<u>\$2,957,357.12</u>	<u>\$2,613,770.00</u>	<u>\$1,981,980.00</u>	<u>(\$975,377.12)</u>	<u>(33%)</u>
Department 00 - Administration Totals		<u>\$812,782.91</u>	<u>\$580,430.05</u>	<u>\$2,957,357.12</u>	<u>\$2,613,770.00</u>	<u>\$1,981,980.00</u>	<u>(\$975,377.12)</u>	<u>(33%)</u>
REVENUE TOTALS		<u>\$812,782.91</u>	<u>\$580,430.05</u>	<u>\$2,957,357.12</u>	<u>\$2,613,770.00</u>	<u>\$1,981,980.00</u>	<u>(\$975,377.12)</u>	<u>(33%)</u>
EXPENSE								
Department 21 - Police								
Division 110 - Support Bureau								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
115-21-110-521.40-10	Travel & Per Diem Travel & Training	.00	.00	2,500.00	2,500.00	2,500.00	.00	
115-21-110-521.52-27	Operating Supplies Equipment < \$5,000	.00	.00	40,000.00	40,000.00	40,000.00	.00	
115-21-110-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	10,000.00	10,000.00	10,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$52,500.00</u>	<u>\$52,500.00</u>	<u>\$52,500.00</u>	<u>\$0.00</u>	<u>0%</u>
<i>Capital Outlay</i>								
115-21-110-521.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	80,000.00	80,000.00	80,000.00	.00	
<i>Capital Outlay Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$80,000.00</u>	<u>\$80,000.00</u>	<u>\$80,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Activity 521 - Law Enforcement Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$132,500.00</u>	<u>\$132,500.00</u>	<u>\$132,500.00</u>	<u>\$0.00</u>	<u>0%</u>
Division 110 - Support Bureau Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$132,500.00</u>	<u>\$132,500.00</u>	<u>\$132,500.00</u>	<u>\$0.00</u>	<u>0%</u>
Division 121 - Federal Forfeiture Funds								
Activity 521 - Law Enforcement								
<i>Operating Expenditures/Expenses</i>								
115-21-121-521.40-10	Travel & Per Diem Travel & Training	.00	.00	2,500.00	2,500.00	2,500.00	.00	
115-21-121-521.52-27	Operating Supplies Equipment < \$5,000	.00	.00	95,000.00	95,000.00	95,000.00	.00	
115-21-121-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	30,000.00	30,000.00	30,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$127,500.00</u>	<u>\$127,500.00</u>	<u>\$127,500.00</u>	<u>\$0.00</u>	<u>0%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 21 - Police								
Division 121 - Federal Forfeiture Funds								
Activity 521 - Law Enforcement								
<i>Capital Outlay</i>								
115-21-121-521.64-90	Machinery & Equipment Other Machinery / Equipment	153,412.84	45,258.82	396,258.82	351,000.00	351,000.00	(45,258.82)	(11)
	<i>Capital Outlay Totals</i>	\$153,412.84	\$45,258.82	\$396,258.82	\$351,000.00	\$351,000.00	(\$45,258.82)	(11%)
	Activity 521 - Law Enforcement Totals	\$153,412.84	\$45,258.82	\$523,758.82	\$478,500.00	\$478,500.00	(\$45,258.82)	(9%)
	Division 121 - Federal Forfeiture Funds Totals	\$153,412.84	\$45,258.82	\$523,758.82	\$478,500.00	\$478,500.00	(\$45,258.82)	(9%)
	Department 21 - Police Totals	\$153,412.84	\$45,258.82	\$656,258.82	\$611,000.00	\$611,000.00	(\$45,258.82)	(7%)
Department 22 - Fire								
Division 000 - Administration								
Activity 522 - Fire Control								
<i>Operating Expenditures/Expenses</i>								
115-22-000-522.49-90	Other Current Charges Other Current Charges	2,039.06	400.00	46,000.00	65,000.00	65,000.00	19,000.00	41
	<i>Operating Expenditures/Expenses Totals</i>	\$2,039.06	\$400.00	\$46,000.00	\$65,000.00	\$65,000.00	\$19,000.00	41%
	Activity 522 - Fire Control Totals	\$2,039.06	\$400.00	\$46,000.00	\$65,000.00	\$65,000.00	\$19,000.00	41%
	Division 000 - Administration Totals	\$2,039.06	\$400.00	\$46,000.00	\$65,000.00	\$65,000.00	\$19,000.00	41%
Division 180 - Ocean Rescue & Beach Oper								
Activity 526 - Ambulance & Rescue Services								
<i>Operating Expenditures/Expenses</i>								
115-22-180-526.49-72	Other Current Charges Lifeguard Events / Competitions	3,846.12	6,612.00	34,000.00	50,000.00	50,000.00	16,000.00	47
	<i>Operating Expenditures/Expenses Totals</i>	\$3,846.12	\$6,612.00	\$34,000.00	\$50,000.00	\$50,000.00	\$16,000.00	47%
<i>Capital Outlay</i>								
115-22-180-526.64-20	Machinery & Equipment Automotive	15,121.00	.00	.00	.00	.00	.00	
	<i>Capital Outlay Totals</i>	\$15,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Activity 526 - Ambulance & Rescue Services Totals	\$18,967.12	\$6,612.00	\$34,000.00	\$50,000.00	\$50,000.00	\$16,000.00	47%
	Division 180 - Ocean Rescue & Beach Oper Totals	\$18,967.12	\$6,612.00	\$34,000.00	\$50,000.00	\$50,000.00	\$16,000.00	47%
	Department 22 - Fire Totals	\$21,006.18	\$7,012.00	\$80,000.00	\$115,000.00	\$115,000.00	\$35,000.00	44%



Budget Worksheet Report

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G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 24 - Neighborhood and Community Svcs								
Division 000 - Administration								
Activity 519 - Other Gen. Govt. Services								
<i>Operating Expenditures/Expenses</i>								
115-24-000-519.49-09	Other Current Charges Optional Benefits Waste Managmnt	3,021.88	50,325.00	81,500.00	78,000.00	78,000.00	(3,500.00)	(4)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$3,021.88</u>	<u>\$50,325.00</u>	<u>\$81,500.00</u>	<u>\$78,000.00</u>	<u>\$78,000.00</u>	<u>(\$3,500.00)</u>	<u>(4%)</u>
Activity 519 - Other Gen. Govt. Services Totals		\$3,021.88	\$50,325.00	\$81,500.00	\$78,000.00	\$78,000.00	(\$3,500.00)	(4%)
Activity 579 - Other Culture/Recreation								
<i>Operating Expenditures/Expenses</i>								
115-24-000-579.49-34	Other Current Charges Turkey Giveaway	4,134.86	4,669.91	5,000.00	5,000.00	5,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$4,134.86</u>	<u>\$4,669.91</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Activity 579 - Other Culture/Recreation Totals		\$4,134.86	\$4,669.91	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0%
Division 000 - Administration Totals		\$7,156.74	\$54,994.91	\$86,500.00	\$83,000.00	\$83,000.00	(\$3,500.00)	(4%)
Department 24 - Neighborhood and Community Svcs Totals		\$7,156.74	\$54,994.91	\$86,500.00	\$83,000.00	\$83,000.00	(\$3,500.00)	(4%)
Department 41 - Public Works								
Division 000 - Administration								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-41-000-572.34-90	Other Contractual Services Other Contractual Services	400,721.98	194,091.99	538,156.09	325,000.00	273,000.00	(265,156.09)	(49)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$400,721.98</u>	<u>\$194,091.99</u>	<u>\$538,156.09</u>	<u>\$325,000.00</u>	<u>\$273,000.00</u>	<u>(\$265,156.09)</u>	<u>(49%)</u>
Activity 572 - Parks & Recreation Totals		\$400,721.98	\$194,091.99	\$538,156.09	\$325,000.00	\$273,000.00	(\$265,156.09)	(49%)
Division 000 - Administration Totals		\$400,721.98	\$194,091.99	\$538,156.09	\$325,000.00	\$273,000.00	(\$265,156.09)	(49%)
Department 41 - Public Works Totals		\$400,721.98	\$194,091.99	\$538,156.09	\$325,000.00	\$273,000.00	(\$265,156.09)	(49%)
Department 45 - Parking Facility								
Division 150 - Operations								
Activity 545 - Parking Facility								
<i>Operating Expenditures/Expenses</i>								
115-45-150-545.31-90	Professional Services Other Professional Services	56,168.14	15,436.93	43,393.98	.00	.00	(43,393.98)	(100)
115-45-150-545.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	45,000.00	45,000.00	.00	.00	(45,000.00)	(100)
115-45-150-545.52-27	Operating Supplies Equipment < \$5,000	.00	447,060.00	1,000,000.00	1,000,000.00	.00	(1,000,000.00)	(100)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$56,168.14</u>	<u>\$507,496.93</u>	<u>\$1,088,393.98</u>	<u>\$1,000,000.00</u>	<u>\$0.00</u>	<u>(\$1,088,393.98)</u>	<u>(100%)</u>
Activity 545 - Parking Facility Totals		\$56,168.14	\$507,496.93	\$1,088,393.98	\$1,000,000.00	\$0.00	(\$1,088,393.98)	(100%)
Division 150 - Operations Totals		\$56,168.14	\$507,496.93	\$1,088,393.98	\$1,000,000.00	\$0.00	(\$1,088,393.98)	(100%)
Department 45 - Parking Facility Totals		\$56,168.14	\$507,496.93	\$1,088,393.98	\$1,000,000.00	\$0.00	(\$1,088,393.98)	(100%)



Budget Worksheet Report

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G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 711 - Special Programs								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-711-572.49-03	Other Current Charges Adopt A Brick Program	486.01	470.56	1,600.00	1,600.00	1,200.00	(400.00)	(25)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$486.01</u>	<u>\$470.56</u>	<u>\$1,600.00</u>	<u>\$1,600.00</u>	<u>\$1,200.00</u>	<u>(\$400.00)</u>	<u>(25%)</u>
	Activity 572 - Parks & Recreation Totals	<u>\$486.01</u>	<u>\$470.56</u>	<u>\$1,600.00</u>	<u>\$1,600.00</u>	<u>\$1,200.00</u>	<u>(\$400.00)</u>	<u>(25%)</u>
	Division 711 - Special Programs Totals	<u>\$486.01</u>	<u>\$470.56</u>	<u>\$1,600.00</u>	<u>\$1,600.00</u>	<u>\$1,200.00</u>	<u>(\$400.00)</u>	<u>(25%)</u>
Division 731 - Out of School								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-731-572.34-90	Other Contractual Services Other Contractual Services	21,406.75	11,781.25	30,000.00	30,000.00	30,000.00	.00	
115-72-731-572.48-15	Promotional Activities Special Events	59,006.45	.00	.00	.00	60,000.00	60,000.00	
115-72-731-572.48-17	Promotional Activities Refreshment / Food / Meetings	1,271.36	.00	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$81,684.56</u>	<u>\$11,781.25</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>	<u>\$90,000.00</u>	<u>\$60,000.00</u>	<u>200%</u>
	Activity 572 - Parks & Recreation Totals	<u>\$81,684.56</u>	<u>\$11,781.25</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>	<u>\$90,000.00</u>	<u>\$60,000.00</u>	<u>200%</u>
	Division 731 - Out of School Totals	<u>\$81,684.56</u>	<u>\$11,781.25</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>	<u>\$90,000.00</u>	<u>\$60,000.00</u>	<u>200%</u>
Division 732 - Teen Center								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-732-572.48-15	Promotional Activities Special Events	6,851.46	3,908.95	17,000.00	17,000.00	17,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$6,851.46</u>	<u>\$3,908.95</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	<u>\$0.00</u>	<u>0%</u>
	Activity 572 - Parks & Recreation Totals	<u>\$6,851.46</u>	<u>\$3,908.95</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	<u>\$0.00</u>	<u>0%</u>
	Division 732 - Teen Center Totals	<u>\$6,851.46</u>	<u>\$3,908.95</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Division 735 - Veterans Park								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-735-572.34-90	Other Contractual Services Other Contractual Services	6,194.10	.00	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$6,194.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Activity 572 - Parks & Recreation Totals	<u>\$6,194.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Division 735 - Veterans Park Totals	<u>\$6,194.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Division 736 - Pompey Park								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-736-572.48-15	Promotional Activities Special Events	12,234.35	.00	.00	.00	.00	.00	



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G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 736 - Pompey Park								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-736-572.49-84	Other Current Charges Park&Rec Pmpey Park College Tour	.00	.00	.00	.00	49,600.00	49,600.00	
115-72-736-572.49-85	Other Current Charges Park&Rec Pompey Pk Delray Divas	.00	.00	.00	.00	11,200.00	11,200.00	
115-72-736-572.49-86	Other Current Charges Park&Rec Diamonds & Pearls Dance	.00	.00	.00	.00	10,000.00	10,000.00	
115-72-736-572.49-90	Other Current Charges Other Current Charges	35,545.85	6,547.30	.00	.00	57,500.00	57,500.00	
115-72-736-572.49-92	Other Current Charges Park&Rec Lady Blazers Basketball	300.00	.00	.00	.00	.00	.00	
115-72-736-572.52-20	Operating Supplies General Operating Supplies	45,812.33	32,090.41	51,960.00	51,960.00	109,460.00	57,500.00	111
115-72-736-572.52-67	Operating Supplies Recreational Supplies Football	19,673.06	.00	.00	.00	55,680.00	55,680.00	
<i>Operating Expenditures/Expenses Totals</i>		\$113,565.59	\$38,637.71	\$51,960.00	\$51,960.00	\$293,440.00	\$241,480.00	465%
Activity 572 - Parks & Recreation Totals		\$113,565.59	\$38,637.71	\$51,960.00	\$51,960.00	\$293,440.00	\$241,480.00	465%
Division 736 - Pompey Park Totals		\$113,565.59	\$38,637.71	\$51,960.00	\$51,960.00	\$293,440.00	\$241,480.00	465%
Division 742 - Sports/Rocks Football								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-742-572.52-67	Operating Supplies Recreational Supplies Football	23,506.77	.00	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$23,506.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity 572 - Parks & Recreation Totals		\$23,506.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Division 742 - Sports/Rocks Football Totals		\$23,506.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Division 744 - Sports Basketball								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-744-572.52-65	Operating Supplies Rec Supplies Youth Basketball	.00	.00	.00	.00	14,500.00	14,500.00	
<i>Operating Expenditures/Expenses Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$14,500.00	+++
Activity 572 - Parks & Recreation Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$14,500.00	+++
Division 744 - Sports Basketball Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$14,500.00	+++
Department 72 - Parks & Recreation Totals		\$232,288.49	\$54,798.47	\$100,560.00	\$100,560.00	\$416,140.00	\$315,580.00	314%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 74 - Special Events								
Division 000 - Administration								
Activity 574 - Special Events								
<i>Operating Expenditures/Expenses</i>								
115-74-000-574.44-30	Rentals & Leases Equipment	.00	849.50	.00	.00	.00	.00	
115-74-000-574.47-10	Printing & Binding Printing & Binding	309.00	.00	.00	.00	.00	.00	
115-74-000-574.48-15	Promotional Activities Special Events	125,030.03	143,514.42	198,200.00	223,200.00	343,200.00	145,000.00	73
<i>Operating Expenditures/Expenses Totals</i>		\$125,339.03	\$144,363.92	\$198,200.00	\$223,200.00	\$343,200.00	\$145,000.00	73%
Activity 574 - Special Events Totals		\$125,339.03	\$144,363.92	\$198,200.00	\$223,200.00	\$343,200.00	\$145,000.00	73%
Division 000 - Administration Totals		\$125,339.03	\$144,363.92	\$198,200.00	\$223,200.00	\$343,200.00	\$145,000.00	73%
Department 74 - Special Events Totals		\$125,339.03	\$144,363.92	\$198,200.00	\$223,200.00	\$343,200.00	\$145,000.00	73%
Department 79 - Other Recreation Facilities								
Division 790 - Old School Square								
Activity 579 - Other Culture/Recreation								
<i>Operating Expenditures/Expenses</i>								
115-79-790-579.31-90	Professional Services Other Professional Services	194,883.60	.00	.00	.00	.00	.00	
115-79-790-579.34-15	Other Contractual Services Janitorial Services	2,018.42	.00	.00	.00	.00	.00	
115-79-790-579.48-15	Promotional Activities Special Events	2,411.67	.00	.00	.00	.00	.00	
115-79-790-579.52-20	Operating Supplies General Operating Supplies	937.50	.00	.00	.00	.00	.00	
115-79-790-579.52-36	Operating Supplies Janitorial Supplies	107.83	.00	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$200,359.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Other Uses</i>								
115-79-790-579.99-01	Other Non-Operating Contingency	.00	.00	106,946.00	106,946.00	38,972.00	(67,974.00)	(64)
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$106,946.00	\$106,946.00	\$38,972.00	(\$67,974.00)	(64%)
Activity 579 - Other Culture/Recreation Totals		\$200,359.02	\$0.00	\$106,946.00	\$106,946.00	\$38,972.00	(\$67,974.00)	(64%)
Division 790 - Old School Square Totals		\$200,359.02	\$0.00	\$106,946.00	\$106,946.00	\$38,972.00	(\$67,974.00)	(64%)
Division 791 - Public Arts Trust								
Activity 579 - Other Culture/Recreation								
<i>Operating Expenditures/Expenses</i>								
115-79-791-579.31-90	Professional Services Other Professional Services	.00	.00	47,500.00	47,500.00	47,500.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$0.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00	0%
Activity 579 - Other Culture/Recreation Totals		\$0.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00	0%
Division 791 - Public Arts Trust Totals		\$0.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00	0%
Department 79 - Other Recreation Facilities Totals		\$200,359.02	\$0.00	\$154,446.00	\$154,446.00	\$86,472.00	(\$67,974.00)	(44%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 90 - Miscellaneous								
Division 815 - Eagle Nest								
Activity 559 - Other Economic Environment								
<i>Operating Expenditures/Expenses</i>								
115-90-815-559.31-90	Professional Services Other Professional Services	.00	.00	50,000.00	50,000.00	50,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0%
Activity 559 - Other Economic Environment	Totals	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0%
Division 815 - Eagle Nest	Totals	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0%
Division 900 - Miscellaneous Expenditures								
Activity 519 - Other Gen. Govt. Services								
<i>Operating Expenditures/Expenses</i>								
115-90-900-519.31-11	Professional Services Investment Services	4,399.72	2,663.96	4,842.23	4,168.00	4,168.00	(674.23)	(14)
	<i>Operating Expenditures/Expenses Totals</i>	\$4,399.72	\$2,663.96	\$4,842.23	\$4,168.00	\$4,168.00	(\$674.23)	(14%)
Activity 519 - Other Gen. Govt. Services	Totals	\$4,399.72	\$2,663.96	\$4,842.23	\$4,168.00	\$4,168.00	(\$674.23)	(14%)
Division 900 - Miscellaneous Expenditures	Totals	\$4,399.72	\$2,663.96	\$4,842.23	\$4,168.00	\$4,168.00	(\$674.23)	(14%)
Department 90 - Miscellaneous	Totals	\$4,399.72	\$2,663.96	\$54,842.23	\$54,168.00	\$54,168.00	(\$674.23)	(1%)
	EXPENSE TOTALS	\$1,200,852.14	\$1,010,681.00	\$2,957,357.12	\$2,666,374.00	\$1,981,980.00	(\$975,377.12)	(33%)
Fund 115 - Special Projects Fund Totals								
	REVENUE TOTALS	\$812,782.91	\$580,430.05	\$2,957,357.12	\$2,613,770.00	\$1,981,980.00	(\$975,377.12)	(33%)
	EXPENSE TOTALS	\$1,200,852.14	\$1,010,681.00	\$2,957,357.12	\$2,666,374.00	\$1,981,980.00	(\$975,377.12)	(33%)
Fund 115 - Special Projects Fund	Totals	(\$388,069.23)	(\$430,250.95)	\$0.00	(\$52,604.00)	\$0.00	\$0.00	+++
Net Grand Totals								
	REVENUE GRAND TOTALS	\$812,782.91	\$580,430.05	\$2,957,357.12	\$2,613,770.00	\$1,981,980.00	(\$975,377.12)	(33%)
	EXPENSE GRAND TOTALS	\$1,200,852.14	\$1,010,681.00	\$2,957,357.12	\$2,666,374.00	\$1,981,980.00	(\$975,377.12)	(33%)
	Net Grand Totals	(\$388,069.23)	(\$430,250.95)	\$0.00	(\$52,604.00)	\$0.00	\$0.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 736 - Pompey Park								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
115-72-736-572.48-15	Promotional Activities Special Events	12,234.35	.00	.00	.00	.00	.00	
115-72-736-572.49-84	Other Current Charges Park&Rec Pmpey Park College Tour	.00	.00	.00	.00	49,600.00	49,600.00	
115-72-736-572.49-85	Other Current Charges Park&Rec Pompey Pk Delray Divas	.00	.00	.00	.00	11,200.00	11,200.00	
115-72-736-572.49-86	Other Current Charges Park&Rec Diamonds & Pearls Dance	.00	.00	.00	.00	10,000.00	10,000.00	
115-72-736-572.49-90	Other Current Charges Other Current Charges	35,545.85	6,547.30	.00	.00	57,500.00	57,500.00	
115-72-736-572.49-92	Other Current Charges Park&Rec Lady Blazers Basketball	300.00	.00	.00	.00	.00	.00	
115-72-736-572.52-20	Operating Supplies General Operating Supplies	45,812.33	32,090.41	51,960.00	51,960.00	109,460.00	57,500.00	111
115-72-736-572.52-67	Operating Supplies Recreational Supplies Football	19,673.06	.00	.00	.00	55,680.00	55,680.00	
<i>Operating Expenditures/Expenses Totals</i>		\$113,565.59	\$38,637.71	\$51,960.00	\$51,960.00	\$293,440.00	\$241,480.00	465%
Activity 572 - Parks & Recreation Totals		\$113,565.59	\$38,637.71	\$51,960.00	\$51,960.00	\$293,440.00	\$241,480.00	465%
Division 736 - Pompey Park Totals		\$113,565.59	\$38,637.71	\$51,960.00	\$51,960.00	\$293,440.00	\$241,480.00	465%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 115 - Special Projects Fund								
EXPENSE								
Department 79 - Other Recreation Facilities								
Division 790 - Old School Square								
Activity 579 - Other Culture/Recreation								
<i>Operating Expenditures/Expenses</i>								
115-79-790-579.31-90	Professional Services Other Professional Services	194,883.60	.00	.00	.00	.00	.00	.00
115-79-790-579.34-15	Other Contractual Services Janitorial Services	2,018.42	.00	.00	.00	.00	.00	.00
115-79-790-579.48-15	Promotional Activities Special Events	2,411.67	.00	.00	.00	.00	.00	.00
115-79-790-579.52-20	Operating Supplies General Operating Supplies	937.50	.00	.00	.00	.00	.00	.00
115-79-790-579.52-36	Operating Supplies Janitorial Supplies	107.83	.00	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	\$200,359.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Other Uses</i>								
115-79-790-579.99-01	Other Non-Operating Contingency	.00	.00	106,946.00	106,946.00	38,972.00	(67,974.00)	(64)
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$106,946.00	\$106,946.00	\$38,972.00	(\$67,974.00)	(64%)
Activity 579 - Other Culture/Recreation	Totals	\$200,359.02	\$0.00	\$106,946.00	\$106,946.00	\$38,972.00	(\$67,974.00)	(64%)
Division 790 - Old School Square	Totals	\$200,359.02	\$0.00	\$106,946.00	\$106,946.00	\$38,972.00	(\$67,974.00)	(64%)

Recreation Impact Fee Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 117 - Recreation Impact Fee Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Permits Fees and Special Assessments</i>								
117-00-000.324-610	Special Assesment Recreation Impact Fee	289,000.00	42,000.00	300,000.00	300,000.00	100,000.00	(200,000.00)	(67)
	<i>Permits Fees and Special Assessments Totals</i>	\$289,000.00	\$42,000.00	\$300,000.00	\$300,000.00	\$100,000.00	(\$200,000.00)	(67%)
<i>Other Source, Continued</i>								
117-00-000.301-017	Budgetary Account Developer Land Contrib	.00	.00	307,116.00	260,000.00	685,685.00	378,569.00	123
117-00-000.303-017	Prior Year Encumbrances Recreation Impact Contrib	.00	.00	223,443.91	.00	.00	(223,443.91)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$530,559.91	\$260,000.00	\$685,685.00	\$155,125.09	29%
	Division 000 - Administration Totals	\$289,000.00	\$42,000.00	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
	Department 00 - Administration Totals	\$289,000.00	\$42,000.00	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
	REVENUE TOTALS	\$289,000.00	\$42,000.00	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 117 - Recreation Impact Fee Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 000 - Administration								
Activity 572 - Parks & Recreation								
<i>Capital Outlay</i>								
117-72-000-572.64-90	Machinery & Equipment Other Machinery / Equipment	.00	47,500.00	165,000.00	165,000.00	115,000.00	(50,000.00)	(30)
	<i>Capital Outlay Totals</i>	\$0.00	\$47,500.00	\$165,000.00	\$165,000.00	\$115,000.00	(\$50,000.00)	(30%)
	Activity 572 - Parks & Recreation Totals	\$0.00	\$47,500.00	\$165,000.00	\$165,000.00	\$115,000.00	(\$50,000.00)	(30%)
	Division 000 - Administration Totals	\$0.00	\$47,500.00	\$165,000.00	\$165,000.00	\$115,000.00	(\$50,000.00)	(30%)
Division 772 - Improvements								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
117-72-772-572.46-40	Repair and Maintenance Service Other Repair Maintenance	431,752.91	220,951.29	420,559.91	150,000.00	325,000.00	(95,559.91)	(23)
	<i>Operating Expenditures/Expenses Totals</i>	\$431,752.91	\$220,951.29	\$420,559.91	\$150,000.00	\$325,000.00	(\$95,559.91)	(23%)
<i>Capital Outlay</i>								
117-72-772-572.63-30	Capital Outlay Recreational & Other Improvmnts	.00	.00	225,000.00	225,000.00	225,000.00	.00	
117-72-772-572.68-99	Capital Outlay Hilltopper Field Imp.	.00	14,402.03	20,000.00	20,000.00	.00	(20,000.00)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$14,402.03	\$245,000.00	\$245,000.00	\$225,000.00	(\$20,000.00)	(8%)
	Activity 572 - Parks & Recreation Totals	\$431,752.91	\$235,353.32	\$665,559.91	\$395,000.00	\$550,000.00	(\$115,559.91)	(17%)
	Division 772 - Improvements Totals	\$431,752.91	\$235,353.32	\$665,559.91	\$395,000.00	\$550,000.00	(\$115,559.91)	(17%)
	Department 72 - Parks & Recreation Totals	\$431,752.91	\$282,853.32	\$830,559.91	\$560,000.00	\$665,000.00	(\$165,559.91)	(20%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 117 - Recreation Impact Fee Fund								
EXPENSE								
Department 90 - Miscellaneous								
Division 900 - Miscellaneous Expenditures								
Activity 519 - Other Gen. Govt. Services								
<i>Other Uses</i>								
117-90-900-519.99-01	Other Non-Operating Contingency	.00	.00	.00	.00	120,685.00	120,685.00	
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$120,685.00	\$120,685.00	+++
	Activity 519 - Other Gen. Govt. Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$120,685.00	\$120,685.00	+++
	Division 900 - Miscellaneous Expenditures Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$120,685.00	\$120,685.00	+++
	Department 90 - Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$120,685.00	\$120,685.00	+++
	EXPENSE TOTALS	\$431,752.91	\$282,853.32	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
Fund 117 - Recreation Impact Fee Fund Totals								
	REVENUE TOTALS	\$289,000.00	\$42,000.00	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
	EXPENSE TOTALS	\$431,752.91	\$282,853.32	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
Fund 117 - Recreation Impact Fee Fund Totals		(\$142,752.91)	(\$240,853.32)	\$0.00	\$0.00	\$0.00	\$0.00	+++
Net Grand Totals								
	REVENUE GRAND TOTALS	\$289,000.00	\$42,000.00	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
	EXPENSE GRAND TOTALS	\$431,752.91	\$282,853.32	\$830,559.91	\$560,000.00	\$785,685.00	(\$44,874.91)	(5%)
	Net Grand Totals	(\$142,752.91)	(\$240,853.32)	\$0.00	\$0.00	\$0.00	\$0.00	+++

Neighborhood Services Fund

Mission Statement

The mission of Neighborhood Services is to provide a quality living environment for residents of the city by providing the opportunity for civic engagement, decent, affordable housing, expanding economic and job opportunities and eliminating slum and blighted conditions.

Program: Neighborhood Services

The Neighborhood Services Division manages and implements various programs utilizing Federal, State, and local grant dollars that are designed to benefit low to moderate income residents and to improve the livability of neighborhoods throughout the City. Emphasis is on preserving existing residential units, providing disaster assistance as needed, increasing affordable homeownership opportunities, and creating economic development opportunities including job creation for low-moderate income residents. The Neighborhood Resource Center is funded under this division and serves as a vehicle for the delivery of services to individuals throughout the City.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To cultivate a safe and suitable living environment for low-to-moderate income households.

Objective: To complete housing rehabilitation of owner-occupied units in order to provide decent, safe, and standard housing units and to make improvements to the designated historic neighborhood.

Housing Rehabilitation: CDBG, SHIP, DRI, WFH, UDAG	9*	15*	15*
Quarterly (4) update of information on website	100%	100%	100%
*Delays to rehab due to COVID-19			

Objective: To create affordable home ownership and rental opportunities for low to moderate income households.

Purchase Assistance: SHIP/Workforce/UDAG	5	8	8
Rental Assistance: WFH	17	9	9
Perform audit/staff review per workforce development 2x/annually	100%	100%	100%

Goal: To provide financial resources to stimulate business retention and expansion within the CDBG target area.

Objective: To market economic development funds in order to expand opportunities primarily for persons of low to moderate incomes.

Economic Development/Business Assistance Program	5	5	14
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Goal: To make available broad-ranging city-wide support to neighborhoods through education, outreach and helping to improve curb appeal

Objective: To empower residential HOA's, to provide new and enhance existing neighborhood initiatives promoting partnerships.

Ensure attendance to one community/neighborhood meeting per month	10	8	12
Partnerships/Initiative/Activities- Homeowner's Assoc	4	8	12

Objective: To create more attractive neighborhoods by way of exterior and landscaping improvements.

Landscaping and Exterior Improvements (Curb Appeal)	5*	3*	16
Curb Appel by the Block Event	6	8	10

Staffing Levels	22-23	23-24	24-25
Neighborhood Services	1	1	1
Administrator Housing Rehabilitation	3	3	3
Inspector Housing Rehabilitation	1	1	1
Specialist Housing Property	1	1	1
Coordinator Neighborhood Planner	.5	.5	.5
Community Improvement Specialist	2	1	1
Housing Program Coordinator	1	2	2
	9.5	9.5	9.5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Intergovernmental Revenue</i>								
118-00-000.331-010	Federal Grants HUD/CDBG-CV Round 1	53,482.00	.00	.00	.00	.00	.00	
118-00-000.331-698	Federal Grants HUD/Comm Devel Grant FY-17	.00	.00	.00	463,999.00	.00	.00	
118-00-000.331-705	Federal Grants HUD/Comm Devel Grant FY-2022-23	389,517.86	.00	.00	.00	.00	.00	
118-00-000.331-706	Federal Grants HUD/Comm Devel Grant FY-2023-24	.00	127,326.30	463,999.00	463,999.00	.00	(463,999.00)	(100)
118-00-000.331-707	Federal Grants HUD/Comm Devel Grant FY-2023-24	.00	.00	.00	.00	444,593.00	444,593.00	
118-00-000.334-390	State Grants Fema-Residential Mitigation	.00	11,519.10	.00	.00	.00	.00	
118-00-000.334-690	State Grants Ship Program	454,022.36	.00	770,536.00	511,049.00	511,049.00	(259,487.00)	(34)
118-00-000.337-112	Local Grants PBC Agreements / SWA Demolition	9,972.50	8,254.50	.00	.00	.00	.00	
<i>Intergovernmental Revenue Totals</i>		\$906,994.72	\$147,099.90	\$1,234,535.00	\$1,439,047.00	\$955,642.00	(\$278,893.00)	(23%)
<i>Miscellaneous Revenues</i>								
118-00-000.366-101	Contributions & Donations Donations	(281.85)	.00	.00	.00	.00	.00	
118-00-000.366-104	Contributions & Donations Adelphia/Fire/CRA-PLNG&Block 117	53,915.00	27,735.38	56,611.00	59,442.00	59,442.00	2,831.00	5
118-00-000.366-105	Contributions & Donations CRA-Fed Cup/Curb App/Tri-Rail/Fi	79,355.80	14,893.00	300,000.00	300,000.00	600,000.00	300,000.00	100
118-00-000.369-908	Other Miscellaneous Revenues Prom Notes/CDBG Recapture	25,100.37	38,641.33	.00	.00	.00	.00	
118-00-000.369-909	Other Miscellaneous Revenues Prom Note Repymnt/Ship/Home Pay	.00	7.60	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$158,089.32	\$81,277.31	\$356,611.00	\$359,442.00	\$659,442.00	\$302,831.00	85%
<i>Other Sources</i>								
118-00-000.381-100	Inter-Fund Transfers Received from General Fund	195,000.00	205,402.50	273,870.00	273,870.00	285,215.00	11,345.00	4
<i>Other Sources Totals</i>		\$195,000.00	\$205,402.50	\$273,870.00	\$273,870.00	\$285,215.00	\$11,345.00	4%
<i>Other Source, Continued</i>								
118-00-000.301-018	Budgetary Account Neighborhood Services	.00	.00	6,217,184.00	2,943,558.00	3,754,898.00	(2,462,286.00)	(40)
118-00-000.303-018	Prior Year Encumbrances Prior Year Encumbrances	.00	.00	46,423.39	.00	.00	(46,423.39)	(100)
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$6,263,607.39	\$2,943,558.00	\$3,754,898.00	(\$2,508,709.39)	(40%)
Division 000 - Administration Totals		\$1,260,084.04	\$433,779.71	\$8,128,623.39	\$5,015,917.00	\$5,655,197.00	(\$2,473,426.39)	(30%)
Department 00 - Administration Totals		\$1,260,084.04	\$433,779.71	\$8,128,623.39	\$5,015,917.00	\$5,655,197.00	(\$2,473,426.39)	(30%)
REVENUE TOTALS		\$1,260,084.04	\$433,779.71	\$8,128,623.39	\$5,015,917.00	\$5,655,197.00	(\$2,473,426.39)	(30%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 510 - Federal Programs								
Activity 554 - Housing & Urban Development								
<i>Operating Expenditures/Expenses</i>								
118-54-510-554.49-28	Other Current Charges Econ. Dev. Buss. Ast. CDBG-CV R1	.00	21,041.69	592,639.00	.00	539,156.00	(53,483.00)	(9)
118-54-510-554.49-29	Other Current Charges CDBG-CV R1 Rental Assistance	.00	.00	11,354.00	.00	11,354.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$0.00	\$21,041.69	\$603,993.00	\$0.00	\$550,510.00	(\$53,483.00)	(9%)
Activity 554 - Housing & Urban Development Totals		\$0.00	\$21,041.69	\$603,993.00	\$0.00	\$550,510.00	(\$53,483.00)	(9%)
Division 510 - Federal Programs Totals		\$0.00	\$21,041.69	\$603,993.00	\$0.00	\$550,510.00	(\$53,483.00)	(9%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department	54 - Neighborhood Services							
Division	511 - CDBG Program Plan Admin							
Activity	554 - Housing & Urban Development							
<i>Personnel Services</i>								
118-54-511-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	54,235.27	42,978.96	47,068.00	60,906.00	64,966.00	17,898.00	38
118-54-511-554.21-10	FICA Taxes Employer FICA	4,008.81	3,106.05	3,601.00	4,659.00	4,970.00	1,369.00	38
118-54-511-554.22-10	Retirement Contributions General Employees Retirement	3,922.00	4,313.49	4,199.00	4,618.00	5,005.00	806.00	19
118-54-511-554.23-10	Life & Health Insurance Health Insurance	8,705.09	6,884.84	7,851.00	9,744.00	10,394.00	2,543.00	32
118-54-511-554.23-20	Life & Health Insurance Life Insurance	124.02	97.20	108.00	171.00	183.00	75.00	69
118-54-511-554.23-30	Life & Health Insurance Disability Insurance	127.66	100.24	113.00	145.00	155.00	42.00	37
118-54-511-554.24-10	Workers Compensation Workers Compensation	66.00	53.28	71.00	64.00	64.00	(7.00)	(10)
118-54-511-554.25-10	Other Employee Benefits Unemployment Compensation	21.00	15.75	18.00	21.00	22.00	4.00	22
118-54-511-554.27-10	Other Employee Benefits Employee Assistance Program	12.11	4.77	11.00	15.00	16.00	5.00	45
<i>Personnel Services Totals</i>		\$71,221.96	\$57,554.58	\$63,040.00	\$80,343.00	\$85,775.00	\$22,735.00	36%
<i>Operating Expenditures/Expenses</i>								
118-54-511-554.32-10	Accounting & Auditing Audit & Accounting Fees	2,879.02	824.77	790.00	1,967.00	1,967.00	1,177.00	149
118-54-511-554.40-10	Travel & Per Diem Travel & Training	28.61	22.68	1,180.00	1,180.00	.00	(1,180.00)	(100)
118-54-511-554.42-10	Freight & Postage Services Postage	.00	.00	50.00	50.00	.00	(50.00)	(100)
118-54-511-554.49-50	Other Current Charges Advertising	856.35	321.13	500.00	500.00	.00	(500.00)	(100)
118-54-511-554.49-90	Other Current Charges Other Current Charges	.00	53.60	50.00	50.00	.00	(50.00)	(100)
118-54-511-554.54-13	Books Pubs Subs & Memberships Memberships	940.00	1,290.00	940.00	1,290.00	1,147.00	207.00	22
118-54-511-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	820.00	820.00	.00	(820.00)	(100)
<i>Operating Expenditures/Expenses Totals</i>		\$4,703.98	\$2,512.18	\$4,330.00	\$5,857.00	\$3,114.00	(\$1,216.00)	(28%)
Activity	554 - Housing & Urban Development Totals	\$75,925.94	\$60,066.76	\$67,370.00	\$86,200.00	\$88,889.00	\$21,519.00	32%
Division	511 - CDBG Program Plan Admin Totals	\$75,925.94	\$60,066.76	\$67,370.00	\$86,200.00	\$88,889.00	\$21,519.00	32%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118	Neighborhood Services Fund							
EXPENSE								
Department	54 - Neighborhood Services							
Division	512 - Disaster Recovery Init3							
Activity	554 - Housing & Urban Development							
	<i>Operating Expenditures/Expenses</i>							
118-54-512-554.49-19	Other Current Charges Housing Rehabilitation	28,828.28	.00	28,828.00	.00	.00	(28,828.00)	(100)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$28,828.28</u>	<u>\$0.00</u>	<u>\$28,828.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$28,828.00)</u>	<u>(100%)</u>
Activity	554 - Housing & Urban Development	\$28,828.28	\$0.00	\$28,828.00	\$0.00	\$0.00	(\$28,828.00)	(100%)
	Totals							
Division	512 - Disaster Recovery Init3	\$28,828.28	\$0.00	\$28,828.00	\$0.00	\$0.00	(\$28,828.00)	(100%)
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 513 - CDBG Housing Rehab Federal								
Activity 554 - Housing & Urban Development								
<i>Personnel Services</i>								
118-54-513-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	149,501.40	112,031.69	157,801.00	161,149.00	161,149.00	3,348.00	2
118-54-513-554.14-10	Overtime Overtime /Call-Out Pay	13.59	1,094.41	1,000.00	1,000.00	1,500.00	500.00	50
118-54-513-554.21-10	FICA Taxes Employer FICA	11,090.69	8,446.82	12,149.00	12,405.00	12,405.00	256.00	2
118-54-513-554.22-10	Retirement Contributions General Employees Retirement	10,646.00	11,668.50	11,399.00	12,536.00	13,586.00	2,187.00	19
118-54-513-554.23-10	Life & Health Insurance Health Insurance	30,187.83	22,949.34	31,404.00	32,481.00	32,481.00	1,077.00	3
118-54-513-554.23-20	Life & Health Insurance Life Insurance	432.00	324.00	432.00	570.00	570.00	138.00	32
118-54-513-554.23-30	Life & Health Insurance Disability Insurance	352.08	268.46	378.00	385.00	385.00	7.00	2
118-54-513-554.24-10	Workers Compensation Workers Compensation	587.04	475.47	634.00	571.00	571.00	(63.00)	(10)
118-54-513-554.25-10	Other Employee Benefits Unemployment Compensation	70.08	52.56	70.00	70.00	70.00	.00	
118-54-513-554.27-10	Other Employee Benefits Employee Assistance Program	42.24	16.02	43.00	49.00	49.00	6.00	14
<i>Personnel Services Totals</i>		\$202,922.95	\$157,327.27	\$215,310.00	\$221,216.00	\$222,766.00	\$7,456.00	3%
<i>Operating Expenditures/Expenses</i>								
118-54-513-554.40-10	Travel & Per Diem Travel & Training	.00	11.00	2,000.00	2,000.00	2,000.00	.00	
118-54-513-554.41-11	Communication Services Portable Phones / MDD	.00	414.00	.00	414.00	414.00	414.00	
118-54-513-554.44-45	Rentals & Leases Vehicle Rental / Garage	5,179.92	4,619.97	6,160.00	7,030.00	6,145.00	(15.00)	
118-54-513-554.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	656.25	401.78	2,500.00	2,450.00	2,450.00	(50.00)	(2)
118-54-513-554.49-19	Other Current Charges Housing Rehabilitation	77,144.30	52,504.21	1,102,496.52	88,107.00	51,226.00	(1,051,270.52)	(95)
118-54-513-554.49-90	Other Current Charges Other Current Charges	10.60	21.20	.00	.00	.00	.00	
118-54-513-554.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	100.00	100.00	100.00	.00	
118-54-513-554.52-10	Operating Supplies Fuel & Lube	808.53	561.26	1,800.00	1,600.00	1,600.00	(200.00)	(11)
118-54-513-554.52-33	Operating Supplies Uniform / Linen Service	947.99	604.00	1,600.00	1,200.00	1,200.00	(400.00)	(25)
118-54-513-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	.00	.00	200.00	200.00	200.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$84,747.59	\$59,137.42	\$1,116,856.52	\$103,101.00	\$65,335.00	(\$1,051,521.52)	(94%)
Activity 554 - Housing & Urban Development Totals		\$287,670.54	\$216,464.69	\$1,332,166.52	\$324,317.00	\$288,101.00	(\$1,044,065.52)	(78%)
Division 513 - CDBG Housing Rehab Federal Totals		\$287,670.54	\$216,464.69	\$1,332,166.52	\$324,317.00	\$288,101.00	(\$1,044,065.52)	(78%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 514 - CDBG Misc. Exp-Federal Grant								
Activity 554 - Housing & Urban Development								
<i>Operating Expenditures/Expenses</i>								
118-54-514-554.34-20	Other Contractual Services Unsafe Buildings & Structures	.00	.00	9,521.00	.00	9,521.00	.00	
118-54-514-554.49-12	Other Current Charges Micro Lending	.00	.00	40,609.00	.00	40,609.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$0.00	\$0.00	\$50,130.00	\$0.00	\$50,130.00	\$0.00	0%
Activity 554 - Housing & Urban Development Totals		\$0.00	\$0.00	\$50,130.00	\$0.00	\$50,130.00	\$0.00	0%
Division 514 - CDBG Misc. Exp-Federal Grant Totals		\$0.00	\$0.00	\$50,130.00	\$0.00	\$50,130.00	\$0.00	0%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department	54 - Neighborhood Services							
Division	515 - CDBG Grants & Aids-Federal Grant							
Activity	554 - Housing & Urban Development							
	<i>Grants and Aids</i>							
118-54-515-554.82-13	Grants Aid to Private Organizations Urban League	7,650.00	.00	16,750.00	.00	.00	(16,750.00)	(100)
118-54-515-554.82-26	Grants Aid to Private Organizations Knights Of Pythagoras	63,995.09	26,788.50	57,744.94	.00	.00	(57,744.94)	(100)
118-54-515-554.82-27	Grants Aid to Private Organizations Legal Aid Society Of PBC	7,100.00	.00	7,100.00	.00	.00	(7,100.00)	(100)
118-54-515-554.82-60	Grants Aid to Private Organizations Other Grants & Aid	.00	.00	.00	69,599.00	66,688.00	66,688.00	
	<i>Grants and Aids Totals</i>	\$78,745.09	\$26,788.50	\$81,594.94	\$69,599.00	\$66,688.00	(\$14,906.94)	(18%)
Activity	554 - Housing & Urban Development Totals	\$78,745.09	\$26,788.50	\$81,594.94	\$69,599.00	\$66,688.00	(\$14,906.94)	(18%)
Division	515 - CDBG Grants & Aids-Federal Grant Totals	\$78,745.09	\$26,788.50	\$81,594.94	\$69,599.00	\$66,688.00	(\$14,906.94)	(18%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118	Neighborhood Services Fund							
EXPENSE								
Department	54 - Neighborhood Services							
Division	520 - CRA Program Projects							
Activity	554 - Housing & Urban Development							
	<i>Operating Expenditures/Expenses</i>							
118-54-520-554.34-67	Other Contractual Services Curb Appeal Program	71,023.80	60,473.51	600,000.00	300,000.00	600,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$71,023.80</u>	<u>\$60,473.51</u>	<u>\$600,000.00</u>	<u>\$300,000.00</u>	<u>\$600,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Activity	554 - Housing & Urban Development	\$71,023.80	\$60,473.51	\$600,000.00	\$300,000.00	\$600,000.00	\$0.00	0%
	Totals							
Division	520 - CRA Program Projects Totals	\$71,023.80	\$60,473.51	\$600,000.00	\$300,000.00	\$600,000.00	\$0.00	0%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 522 - Workforce Housing								
Activity 554 - Housing & Urban Development								
<i>Operating Expenditures/Expenses</i>								
118-54-522-554.49-02	Other Current Charges Development Costs	.00	.00	6,000.00	6,000.00	6,000.00	.00	
118-54-522-554.49-19	Other Current Charges Housing Rehabilitation	450.00	23,786.72	233,518.00	182,299.00	182,299.00	(51,219.00)	(22)
118-54-522-554.49-25	Other Current Charges Homeowner Subsidy	.00	.00	280,033.00	280,033.00	280,033.00	.00	
118-54-522-554.49-26	Other Current Charges Rental Assistance	27,450.81	5,000.00	49,115.19	49,115.00	49,115.00	(.19)	
118-54-522-554.49-51	Other Current Charges Property Acquisition	.00	.00	100,000.00	.00	.00	(100,000.00)	(100)
<i>Operating Expenditures/Expenses Totals</i>		\$27,900.81	\$28,786.72	\$668,666.19	\$517,447.00	\$517,447.00	(\$151,219.19)	(23%)
Activity	554 - Housing & Urban Development	\$27,900.81	\$28,786.72	\$668,666.19	\$517,447.00	\$517,447.00	(\$151,219.19)	(23%)
Totals								
Division	522 - Workforce Housing	\$27,900.81	\$28,786.72	\$668,666.19	\$517,447.00	\$517,447.00	(\$151,219.19)	(23%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118	Neighborhood Services Fund							
EXPENSE								
Department	54 - Neighborhood Services							
Division	524 - SWA Blighted Grant							
Activity	554 - Housing & Urban Development							
	<i>Operating Expenditures/Expenses</i>							
118-54-524-554.34-20	Other Contractual Services Unsafe Buildings & Structures	85.00	18,142.00	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$85.00</u>	<u>\$18,142.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Activity	554 - Housing & Urban Development	\$85.00	\$18,142.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Totals							
Division	524 - SWA Blighted Grant Totals	\$85.00	\$18,142.00	\$0.00	\$0.00	\$0.00	\$0.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 530 - Neighborhood Improvement								
Activity 554 - Housing & Urban Development								
<i>Personnel Services</i>								
118-54-530-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	120,973.92	100,243.07	159,758.00	142,811.00	142,811.00	(16,947.00)	(11)
118-54-530-554.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	7,144.03	.00	.00	.00	.00	.00	
118-54-530-554.14-10	Overtime Overtime /Call-Out Pay	1,163.39	617.56	1,200.00	1,200.00	1,200.00	.00	
118-54-530-554.21-10	FICA Taxes Employer FICA	9,894.84	7,568.10	12,314.00	11,018.00	11,018.00	(1,296.00)	(11)
118-54-530-554.22-10	Retirement Contributions General Employees Retirement	10,413.00	10,459.17	11,149.00	12,261.00	12,261.00	1,112.00	10
118-54-530-554.23-10	Life & Health Insurance Health Insurance	23,278.96	28,686.78	39,256.00	40,332.00	40,332.00	1,076.00	3
118-54-530-554.23-20	Life & Health Insurance Life Insurance	369.00	376.20	526.00	627.00	627.00	101.00	19
118-54-530-554.23-30	Life & Health Insurance Disability Insurance	270.42	240.68	382.00	341.00	341.00	(41.00)	(11)
118-54-530-554.24-10	Workers Compensation Workers Compensation	92.04	74.25	99.00	89.00	89.00	(10.00)	(10)
118-54-530-554.25-10	Other Employee Benefits Unemployment Compensation	67.16	65.70	88.00	87.00	87.00	(1.00)	(1)
118-54-530-554.27-10	Other Employee Benefits Employee Assistance Program	38.72	20.07	54.00	62.00	62.00	8.00	15
<i>Personnel Services Totals</i>		\$173,705.48	\$148,351.58	\$224,826.00	\$208,828.00	\$208,828.00	(\$15,998.00)	(7%)
<i>Operating Expenditures/Expenses</i>								
118-54-530-554.34-90	Other Contractual Services Other Contractual Services	383.91	85.00	22,400.00	2,400.00	2,400.00	(20,000.00)	(89)
118-54-530-554.40-10	Travel & Per Diem Travel & Training	1,090.47	1,522.84	5,509.53	3,500.00	4,500.00	(1,009.53)	(18)
118-54-530-554.42-10	Freight & Postage Services Postage	301.55	708.00	50.00	400.00	450.00	400.00	800
118-54-530-554.43-10	Utility Services Electricity	4,902.61	2,758.21	4,457.00	3,921.00	3,921.00	(536.00)	(12)
118-54-530-554.43-15	Utility Services Water & Sewer	8,574.91	4,113.29	8,739.00	12,316.00	12,316.00	3,577.00	41
118-54-530-554.43-20	Utility Services Irrigation Water	5,336.09	9,419.60	5,551.00	13,329.00	13,329.00	7,778.00	140
118-54-530-554.43-25	Utility Services Stormwater Assessment Fee	.00	781.00	781.00	1,165.00	1,165.00	384.00	49
118-54-530-554.43-35	Utility Services Waste Collection & Disposal	2,433.03	2,368.73	1,771.00	278.00	278.00	(1,493.00)	(84)
118-54-530-554.45-10	Insurance General Liability	2,984.04	2,681.28	3,575.00	5,584.00	5,584.00	2,009.00	56
118-54-530-554.47-10	Printing & Binding Printing & Binding	708.85	647.29	1,000.00	1,000.00	1,000.00	.00	
118-54-530-554.48-15	Promotional Activities Special Events	5,524.24	1,601.00	19,475.76	15,000.00	15,000.00	(4,475.76)	(23)
118-54-530-554.49-19	Other Current Charges Housing Rehabilitation	5,008.06	27.60	55,871.41	10,000.00	10,000.00	(45,871.41)	(82)
118-54-530-554.49-50	Other Current Charges Advertising	.00	.00	.00	.00	500.00	500.00	
118-54-530-554.49-90	Other Current Charges Other Current Charges	31.80	290.34	1,298.20	500.00	550.00	(748.20)	(58)
118-54-530-554.51-10	Office Supplies Stationery, Paper, Forms	63.86	438.01	500.00	750.00	750.00	250.00	50



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 530 - Neighborhood Improvement								
Activity 554 - Housing & Urban Development								
<i>Operating Expenditures/Expenses</i>								
118-54-530-554.51-15	Office Supplies Other Office Supplies	580.50	.00	500.00	500.00	500.00	.00	
118-54-530-554.51-20	Office Supplies Office Equipment < \$5,000	.00	4,725.00	5,000.00	.00	.00	(5,000.00)	(100)
118-54-530-554.52-20	Operating Supplies General Operating Supplies	(16.18)	350.77	500.00	500.00	500.00	.00	
118-54-530-554.54-11	Books Pubs Subs & Memberships Subscriptions	418.05	4,027.76	6,581.95	.00	.00	(6,581.95)	(100)
118-54-530-554.54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	.00	143.00	143.00	
118-54-530-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	275.00	620.00	3,725.00	2,000.00	3,500.00	(225.00)	(6)
<i>Operating Expenditures/Expenses Totals</i>		\$38,600.79	\$37,165.72	\$147,285.85	\$73,143.00	\$76,386.00	(\$70,899.85)	(48%)
Activity 554 - Housing & Urban Development	Totals	\$212,306.27	\$185,517.30	\$372,111.85	\$281,971.00	\$285,214.00	(\$86,897.85)	(23%)
Division 530 - Neighborhood Improvement	Totals	\$212,306.27	\$185,517.30	\$372,111.85	\$281,971.00	\$285,214.00	(\$86,897.85)	(23%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department	54 - Neighborhood Services							
Division	535 - UDAG							
Activity	554 - Housing & Urban Development							
<i>Personnel Services</i>								
118-54-535-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	1,040.64	.00	.00	.00	.00	
118-54-535-554.13-10	Other Salaries/ Wages Part Time Wages	111,253.75	80,613.55	56,646.00	159,598.00	159,598.00	102,952.00	182
118-54-535-554.14-10	Overtime Overtime /Call-Out Pay	.00	475.63	1,200.00	1,200.00	1,200.00	.00	
118-54-535-554.21-10	FICA Taxes Employer FICA	8,255.07	6,285.69	4,426.00	10,077.00	10,077.00	5,651.00	128
118-54-535-554.25-10	Other Employee Benefits Unemployment Compensation	81.76	78.84	779.00	779.00	779.00	.00	
<i>Personnel Services Totals</i>		\$119,590.58	\$88,494.35	\$63,051.00	\$171,654.00	\$171,654.00	\$108,603.00	172%
<i>Operating Expenditures/Expenses</i>								
118-54-535-554.40-10	Travel & Per Diem Travel & Training	.00	114.00	.00	.00	.00	.00	
118-54-535-554.49-19	Other Current Charges Housing Rehabilitation	.00	20,536.20	960,000.00	759,802.00	759,802.00	(200,198.00)	(21)
118-54-535-554.49-25	Other Current Charges Homeowner Subsidy	683,760.60	150,000.00	661,250.00	436,250.00	436,250.00	(225,000.00)	(34)
118-54-535-554.49-28	Other Current Charges Econ. Dev. Buss. Ast. CDBG-CV R1	.00	.00	680,000.00	680,000.00	680,000.00	.00	
118-54-535-554.52-33	Operating Supplies Uniform / Linen Service	.00	.00	.00	200.00	200.00	200.00	
<i>Operating Expenditures/Expenses Totals</i>		\$683,760.60	\$170,650.20	\$2,301,250.00	\$1,876,252.00	\$1,876,252.00	(\$424,998.00)	(18%)
<i>Grants and Aids</i>								
118-54-535-554.82-60	Grants Aid to Private Organizations Other Grants & Aid	.00	84,583.36	579,000.00	391,000.00	391,000.00	(188,000.00)	(32)
<i>Grants and Aids Totals</i>		\$0.00	\$84,583.36	\$579,000.00	\$391,000.00	\$391,000.00	(\$188,000.00)	(32%)
Activity	554 - Housing & Urban Development	\$803,351.18	\$343,727.91	\$2,943,301.00	\$2,438,906.00	\$2,438,906.00	(\$504,395.00)	(17%)
Totals								
Division	535 - UDAG	\$803,351.18	\$343,727.91	\$2,943,301.00	\$2,438,906.00	\$2,438,906.00	(\$504,395.00)	(17%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 54 - Neighborhood Services								
Division 540 - SHIP Program State Grant								
Activity 554 - Housing & Urban Development								
<i>Personnel Services</i>								
118-54-540-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	39,750.44	28,652.64	47,068.00	40,604.00	36,544.00	(10,524.00)	(22)
118-54-540-554.21-10	FICA Taxes Employer FICA	2,940.16	2,070.63	3,601.00	3,106.00	2,795.00	(806.00)	(22)
118-54-540-554.22-10	Retirement Contributions General Employees Retirement	2,614.00	2,875.73	2,799.00	3,078.00	3,336.00	537.00	19
118-54-540-554.23-10	Life & Health Insurance Health Insurance	6,249.33	4,589.83	7,851.00	6,496.00	5,847.00	(2,004.00)	(26)
118-54-540-554.23-20	Life & Health Insurance Life Insurance	91.98	64.80	108.00	114.00	103.00	(5.00)	(5)
118-54-540-554.23-30	Life & Health Insurance Disability Insurance	91.64	66.88	113.00	97.00	87.00	(26.00)	(23)
118-54-540-554.24-10	Workers Compensation Workers Compensation	18.96	15.75	21.00	18.00	18.00	(3.00)	(14)
118-54-540-554.25-10	Other Employee Benefits Unemployment Compensation	14.04	10.53	18.00	14.00	13.00	(5.00)	(28)
118-54-540-554.27-10	Other Employee Benefits Employee Assistance Program	9.01	3.24	5.00	10.00	9.00	4.00	80
<i>Personnel Services Totals</i>		\$51,779.56	\$38,350.03	\$61,584.00	\$53,537.00	\$48,752.00	(\$12,832.00)	(21%)
<i>Operating Expenditures/Expenses</i>								
118-54-540-554.40-10	Travel & Per Diem Travel & Training	732.14	15.12	2,284.00	2,284.00	784.00	(1,500.00)	(66)
118-54-540-554.42-10	Freight & Postage Services Postage	37.29	17.13	100.00	100.00	50.00	(50.00)	(50)
118-54-540-554.49-19	Other Current Charges Housing Rehabilitation	36,130.47	23,935.42	604,286.64	317,720.00	153,315.00	(450,971.64)	(75)
118-54-540-554.49-25	Other Current Charges Homeowner Subsidy	282,500.00	287,818.80	313,345.00	237,071.00	204,420.00	(108,925.00)	(35)
118-54-540-554.49-26	Other Current Charges Rental Assistance	81,104.65	46,162.00	148,000.00	148,000.00	102,210.00	(45,790.00)	(31)
118-54-540-554.49-50	Other Current Charges Advertising	187.65	139.59	200.00	200.00	200.00	.00	
118-54-540-554.49-90	Other Current Charges Other Current Charges	10.60	175.70	300.00	300.00	119.00	(181.00)	(60)
118-54-540-554.54-13	Books Pubs Subs & Memberships Memberships	400.00	.00	200.00	200.00	200.00	.00	
118-54-540-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,140.00	.00	1,000.00	1,000.00	1,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$402,242.80	\$358,263.76	\$1,069,715.64	\$706,875.00	\$462,298.00	(\$607,417.64)	(57%)
Activity 554 - Housing & Urban Development Totals		\$454,022.36	\$396,613.79	\$1,131,299.64	\$760,412.00	\$511,050.00	(\$620,249.64)	(55%)
Division 540 - SHIP Program State Grant Totals		\$454,022.36	\$396,613.79	\$1,131,299.64	\$760,412.00	\$511,050.00	(\$620,249.64)	(55%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118	Neighborhood Services Fund							
EXPENSE								
Department	54 - Neighborhood Services							
Division	541 - DCA-Neigh. Stabilization Prgm.							
Activity	554 - Housing & Urban Development							
	<i>Capital Outlay</i>							
118-54-541-554.62-11	Capital Outlay Property Acquisition	.00	.00	175,292.00	.00	175,292.00	.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$175,292.00	\$0.00	\$175,292.00	\$0.00	0%
	Activity 554 - Housing & Urban Development	\$0.00	\$0.00	\$175,292.00	\$0.00	\$175,292.00	\$0.00	0%
	Totals							
Division	541 - DCA-Neigh. Stabilization Prgm. Totals	\$0.00	\$0.00	\$175,292.00	\$0.00	\$175,292.00	\$0.00	0%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118	Neighborhood Services Fund							
EXPENSE								
Department	54 - Neighborhood Services							
Division	542 - FEMA-Residential Mitigation							
Activity	554 - Housing & Urban Development							
	<i>Operating Expenditures/Expenses</i>							
118-54-542-554.49-19	Other Current Charges Housing Rehabilitation	.00	.00	5,952.00	.00	15,052.00	9,100.00	153
	<i>Operating Expenditures/Expenses Totals</i>	\$0.00	\$0.00	\$5,952.00	\$0.00	\$15,052.00	\$9,100.00	153%
Activity	554 - Housing & Urban Development	\$0.00	\$0.00	\$5,952.00	\$0.00	\$15,052.00	\$9,100.00	153%
	Totals	\$0.00	\$0.00	\$5,952.00	\$0.00	\$15,052.00	\$9,100.00	153%
Division	542 - FEMA-Residential Mitigation	\$0.00	\$0.00	\$5,952.00	\$0.00	\$15,052.00	\$9,100.00	153%
Department	54 - Neighborhood Services	\$2,039,859.27	\$1,357,622.87	\$8,060,705.14	\$4,778,852.00	\$5,587,279.00	(\$2,473,426.14)	(31%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118	Neighborhood Services Fund							
EXPENSE								
Department	90 - Miscellaneous							
Division	900 - Miscellaneous Expenditures							
Activity	519 - Other Gen. Govt. Services							
	<i>Other Uses</i>							
118-90-900-519.99-11	Other Non-Operating Contingency/Rollover cncl'd PO	.00	.00	67,918.00	67,918.00	67,918.00	.00	
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$67,918.00	\$67,918.00	\$67,918.00	\$0.00	0%
Activity	519 - Other Gen. Govt. Services Totals	\$0.00	\$0.00	\$67,918.00	\$67,918.00	\$67,918.00	\$0.00	0%
Division	900 - Miscellaneous Expenditures Totals	\$0.00	\$0.00	\$67,918.00	\$67,918.00	\$67,918.00	\$0.00	0%
Department	90 - Miscellaneous Totals	\$0.00	\$0.00	\$67,918.00	\$67,918.00	\$67,918.00	\$0.00	0%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 118 - Neighborhood Services Fund								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
118-91-910-581.91-15	Non-Operating Transfers to General Fund (001)	24,975.00	.00	.00	.00	.00	.00	
	<i>Other Uses Totals</i>	\$24,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$24,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Division 910 - Transfers Totals	\$24,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Department 91 - Transfers Totals	\$24,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	EXPENSE TOTALS	\$2,064,834.27	\$1,357,622.87	\$8,128,623.14	\$4,846,770.00	\$5,655,197.00	(\$2,473,426.14)	(30%)
Fund 118 - Neighborhood Services Fund	Totals							
	REVENUE TOTALS	\$1,260,084.04	\$433,779.71	\$8,128,623.39	\$5,015,917.00	\$5,655,197.00	(\$2,473,426.39)	(30%)
	EXPENSE TOTALS	\$2,064,834.27	\$1,357,622.87	\$8,128,623.14	\$4,846,770.00	\$5,655,197.00	(\$2,473,426.14)	(30%)
Fund 118 - Neighborhood Services Fund	Totals	(\$804,750.23)	(\$923,843.16)	\$0.25	\$169,147.00	\$0.00	(\$0.25)	(100%)

Beautification Trust Fund

Mission Statement

The Beautification Program maintains the landscaping in designated public rights-of-way to provide an aesthetically pleasing appearance to citizens and visitors in the City of Delray Beach.

Program: Beautification Trust Fund

The Beautification Trust Fund is funded by a portion of the utility tax collection. The Fund’s share is 1.2% of the 10% charged on electric sales and competing energy sources, and a proportionate amount on communications service. It is used for the landscape maintenance of beautification areas.

The primary areas maintained in this fund consist of landscaped areas along highways, streets, interchanges, and medians identified in the 1986 Comprehensive Beautification Program and landscaped through the Beautification Bond issue. Maintenance includes not only turf care, edging, weeding, and trimming, but also irrigation maintenance and litter pick up in the beautification areas.

Maintenance is performed both internally with maintenance staff as well as by contract with landscape companies. Contract areas include Homewood & Linton Blvd. & 3 medians on Military Trail, Lake Ida Rd. – Medians between Swinton Ave. & I-95, S. Federal Highway & Congress Ave., Martin Luther King Blvd. – N.E. 1st Ave. to N.W. 12th Ave., S. W. 12th Ave. & S.W. 3rd St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8th St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2nd Ave. between Swinton Ave. & 15th Ave.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Maintain all landscaped areas within the targeted Beautification Trust areas in an attractive and pleasing manner.

Objective: Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following National Recreation and Parks Association maintenance standards.

Number of sites maintained weekly	10	10	10
Number of times in beautification areas where litter is picked up three times/week	3,380	3,380	3,380
Number of acres mowed (15 acres x 52 wks)	780	780	800
Number of Fertilizer application for:			
Turf (includes weed and feed)	7	7	7
Palm Trees	3	3	3
Ornamental Shrubs	3	3	3

Staffing Levels	22-23	23-24	24-25
Crew Leader	1	1	1
Irrigation Maintenance Worker	1	1	1
General Maintenance Worker	<u>3</u>	<u>1</u>	<u>1</u>
	5	3	3



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 119 - Beautification Trust Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Miscellaneous Revenues</i>								
119-00-000.366-101	Contributions & Donations Donations	51,139.40	27,270.70	100,000.00	100,000.00	100,000.00	.00	
	<i>Miscellaneous Revenues Totals</i>	\$51,139.40	\$27,270.70	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0%
<i>Other Sources</i>								
119-00-000.381-100	Inter-Fund Transfers Received from General Fund	1,067,250.00	839,999.97	1,120,000.00	1,120,000.00	1,616,676.00	496,676.00	44
119-00-000.381-105	Inter-Fund Transfers Received from W & S Fund	5,190.00	3,892.50	5,190.00	5,190.00	5,190.00	.00	
	<i>Other Sources Totals</i>	\$1,072,440.00	\$843,892.47	\$1,125,190.00	\$1,125,190.00	\$1,621,866.00	\$496,676.00	44%
<i>Other Source, Continued</i>								
119-00-000.301-101	Budgetary Account Prior Year Surplus	.00	.00	385,248.00	385,248.00	334,757.00	(50,491.00)	(13)
119-00-000.303-190	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	25,522.00	.00	.00	(25,522.00)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$410,770.00	\$385,248.00	\$334,757.00	(\$76,013.00)	(19%)
	Division 000 - Administration Totals	\$1,123,579.40	\$871,163.17	\$1,635,960.00	\$1,610,438.00	\$2,056,623.00	\$420,663.00	26%
	Department 00 - Administration Totals	\$1,123,579.40	\$871,163.17	\$1,635,960.00	\$1,610,438.00	\$2,056,623.00	\$420,663.00	26%
	REVENUE TOTALS	\$1,123,579.40	\$871,163.17	\$1,635,960.00	\$1,610,438.00	\$2,056,623.00	\$420,663.00	26%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 119 - Beautification Trust Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 730 - Parks								
Activity 572 - Parks & Recreation								
<i>Personnel Services</i>								
119-72-730-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	132,092.25	103,334.84	143,006.00	150,883.00	150,883.00	7,877.00	6
119-72-730-572.14-10	Overtime Overtime /Call-Out Pay	13,890.70	7,110.26	10,000.00	10,000.00	10,000.00	.00	
119-72-730-572.14-20	Overtime Reimbursable Overtime	.00	1,350.25	.00	.00	.00	.00	
119-72-730-572.14-30	Overtime Special Events	1,140.41	4,135.34	.00	7,000.00	7,000.00	7,000.00	
119-72-730-572.21-10	FICA Taxes Employer FICA	10,998.91	9,091.79	11,706.00	13,433.00	13,433.00	1,727.00	15
119-72-730-572.22-10	Retirement Contributions General Employees Retirement	9,561.00	10,645.74	10,237.00	11,258.00	12,201.00	1,964.00	19
119-72-730-572.23-10	Life & Health Insurance Health Insurance	44,863.26	34,424.01	47,107.00	48,183.00	48,183.00	1,076.00	2
119-72-730-572.23-20	Life & Health Insurance Life Insurance	432.00	297.00	396.00	570.00	570.00	174.00	44
119-72-730-572.23-30	Life & Health Insurance Disability Insurance	312.08	246.53	329.00	361.00	361.00	32.00	10
119-72-730-572.24-10	Workers Compensation Workers Compensation	26,225.04	21,262.50	28,350.00	25,534.00	25,534.00	(2,816.00)	(10)
119-72-730-572.25-10	Other Employee Benefits Unemployment Compensation	105.12	78.84	105.00	105.00	105.00	.00	
119-72-730-572.27-10	Other Employee Benefits Employee Assistance Program	63.36	24.03	64.00	74.00	74.00	10.00	16
<i>Personnel Services Totals</i>		\$239,684.13	\$192,001.13	\$251,300.00	\$267,401.00	\$268,344.00	\$17,044.00	7%
<i>Operating Expenditures/Expenses</i>								
119-72-730-572.34-10	Other Contractual Services Temporary Services	4,170.00	.00	8,000.00	8,000.00	8,000.00	.00	
119-72-730-572.34-90	Other Contractual Services Other Contractual Services	262,666.35	258,926.06	547,179.00	521,657.00	521,657.00	(25,522.00)	(5)
119-72-730-572.41-11	Communication Services Portable Phones / MDD	.00	207.00	207.00	207.00	207.00	.00	
119-72-730-572.43-10	Utility Services Electricity	14,619.82	10,547.33	61,098.00	67,208.00	67,208.00	6,110.00	10
119-72-730-572.43-20	Utility Services Irrigation Water	194,855.47	330,105.39	213,416.00	576,856.00	576,856.00	363,440.00	170
119-72-730-572.44-45	Rentals & Leases Vehicle Rental / Garage	5,030.04	3,772.53	5,030.00	6,310.00	5,516.00	486.00	10
119-72-730-572.45-10	Insurance General Liability	17,619.00	14,258.25	19,011.00	29,696.00	29,696.00	10,685.00	56
119-72-730-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,252.01	343.35	2,000.00	2,450.00	2,450.00	450.00	23
119-72-730-572.46-12	Repair and Maintenance Service Beautification Maintenance	40,788.30	.00	100,000.00	100,000.00	100,000.00	.00	
119-72-730-572.46-15	Repair and Maintenance Service Equipment Maintenance	7,210.21	4,828.67	11,000.00	11,000.00	11,000.00	.00	
119-72-730-572.46-35	Repair and Maintenance Service Irrigation Maintenance	15,943.35	21,538.73	20,000.00	20,000.00	20,000.00	.00	
119-72-730-572.46-40	Repair and Maintenance Service Other Repair Maintenance	2,914.22	2,358.53	5,000.00	5,000.00	5,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 119 - Beautification Trust Fund								
EXPENSE								
Department 72 - Parks & Recreation								
Division 730 - Parks								
Activity 572 - Parks & Recreation								
<i>Operating Expenditures/Expenses</i>								
119-72-730-572.48-16	Promotional Activities Employee Recognition Awards	149.35	.00	500.00	500.00	500.00	.00	
119-72-730-572.49-35	Other Current Charges Share of Administrative Expense	128,496.00	93,789.00	125,052.00	125,052.00	173,122.00	48,070.00	38
119-72-730-572.52-10	Operating Supplies Fuel & Lube	4,499.98	1,653.75	4,100.00	4,000.00	4,000.00	(100.00)	(2)
119-72-730-572.52-20	Operating Supplies General Operating Supplies	5,712.13	2,498.29	5,800.00	5,800.00	5,800.00	.00	
119-72-730-572.52-27	Operating Supplies Equipment < \$5,000	4,396.10	275.97	9,440.00	9,440.00	9,440.00	.00	
119-72-730-572.52-30	Operating Supplies Chemicals	8,019.49	1,471.18	40,827.00	40,827.00	40,827.00	.00	
119-72-730-572.52-33	Operating Supplies Uniform / Linen Service	2,882.72	1,152.10	12,000.00	12,000.00	12,000.00	.00	
119-72-730-572.52-36	Operating Supplies Janitorial Supplies	8,709.30	9,046.03	7,500.00	7,500.00	7,500.00	.00	
119-72-730-572.52-41	Operating Supplies Gardening Supplies	57,833.77	58,041.07	187,500.00	187,500.00	187,500.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$788,767.61	\$814,813.23	\$1,384,660.00	\$1,741,003.00	\$1,788,279.00	\$403,619.00	29%
Activity 572 - Parks & Recreation Totals		\$1,028,451.74	\$1,006,814.36	\$1,635,960.00	\$2,008,404.00	\$2,056,623.00	\$420,663.00	26%
Division 730 - Parks Totals		\$1,028,451.74	\$1,006,814.36	\$1,635,960.00	\$2,008,404.00	\$2,056,623.00	\$420,663.00	26%
Department 72 - Parks & Recreation Totals		\$1,028,451.74	\$1,006,814.36	\$1,635,960.00	\$2,008,404.00	\$2,056,623.00	\$420,663.00	26%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 119	Beautification Trust Fund							
	EXPENSE							
	Department 91 - Transfers							
	Division 910 - Transfers							
	Activity 581 - Inter-Fund Group Xfrs Out							
	Other Uses							
119-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	29,033.00	.00	.00	.00	.00	.00	
	Other Uses Totals	\$29,033.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Activity 581 - Inter-Fund Group Xfrs Out Totals	\$29,033.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Division 910 - Transfers Totals	\$29,033.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Department 91 - Transfers Totals	\$29,033.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	EXPENSE TOTALS	\$1,057,484.74	\$1,006,814.36	\$1,635,960.00	\$2,008,404.00	\$2,056,623.00	\$420,663.00	26%
Fund 119	Beautification Trust Fund Totals							
	REVENUE TOTALS	\$1,123,579.40	\$871,163.17	\$1,635,960.00	\$1,610,438.00	\$2,056,623.00	\$420,663.00	26%
	EXPENSE TOTALS	\$1,057,484.74	\$1,006,814.36	\$1,635,960.00	\$2,008,404.00	\$2,056,623.00	\$420,663.00	26%
Fund 119	Beautification Trust Fund Totals	\$66,094.66	(\$135,651.19)	\$0.00	(\$397,966.00)	\$0.00	\$0.00	+++

Local Option Gas Tax Five Cents Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 120 - Local Option Gas Tax Five Cents								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Taxes</i>								
120-00-000.312-420	State Revenue Sharing Local Option Gas Tax Five Cents	464,543.87	302,973.41	490,000.00	490,000.00	407,510.00	(82,490.00)	(17)
	<i>Taxes Totals</i>	\$464,543.87	\$302,973.41	\$490,000.00	\$490,000.00	\$407,510.00	(\$82,490.00)	(17%)
<i>Other Source, Continued</i>								
120-00-000.301-100	Budgetary Account Prior Year Surplus	.00	.00	124,683.00	.00	.00	(124,683.00)	(100)
120-00-000.303-010	Prior Year Encumbrances Prior Year Encumbrances	.00	.00	80,359.46	.00	.00	(80,359.46)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$205,042.46	\$0.00	\$0.00	(\$205,042.46)	(100%)
	Division 000 - Administration Totals	\$464,543.87	\$302,973.41	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
	Department 00 - Administration Totals	\$464,543.87	\$302,973.41	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
	REVENUE TOTALS	\$464,543.87	\$302,973.41	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 120 - Local Option Gas Tax Five Cents								
EXPENSE								
Department 41 - Public Works								
Division 340 - Streets Alleys Sidewalks								
Activity 541 - Road & Street Facilities								
<i>Capital Outlay</i>								
120-41-340-541.63-07	Capital Outlay Alleyway Maintenance	718,385.65	.00	695,042.46	490,000.00	300,000.00	(395,042.46)	(57)
	<i>Capital Outlay Totals</i>	\$718,385.65	\$0.00	\$695,042.46	\$490,000.00	\$300,000.00	(\$395,042.46)	(57%)
<i>Other Uses</i>								
120-41-340-541.99-01	Other Non-Operating Contingency	.00	.00	.00	.00	107,510.00	107,510.00	
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$107,510.00	\$107,510.00	+++
	Activity 541 - Road & Street Facilities Totals	\$718,385.65	\$0.00	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
	Division 340 - Streets Alleys Sidewalks Totals	\$718,385.65	\$0.00	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
	Department 41 - Public Works Totals	\$718,385.65	\$0.00	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
	EXPENSE TOTALS	\$718,385.65	\$0.00	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
Fund 120 - Local Option Gas Tax Five Cents Totals								
	REVENUE TOTALS	\$464,543.87	\$302,973.41	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
	EXPENSE TOTALS	\$718,385.65	\$0.00	\$695,042.46	\$490,000.00	\$407,510.00	(\$287,532.46)	(41%)
Fund 120 - Local Option Gas Tax Five Cents Totals		(\$253,841.78)	\$302,973.41	\$0.00	\$0.00	\$0.00	\$0.00	+++

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Local Option Gas Tax Six Cents Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 121 - Local Option Gas Tax Six Cents								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Taxes</i>								
121-00-000.312-410	State Revenue Sharing Local Option Gas Tax Six Cents	1,023,581.06	665,152.95	1,200,000.00	1,200,000.00	1,300,000.00	100,000.00	8
	<i>Taxes Totals</i>	<u>\$1,023,581.06</u>	<u>\$665,152.95</u>	<u>\$1,200,000.00</u>	<u>\$1,200,000.00</u>	<u>\$1,300,000.00</u>	<u>\$100,000.00</u>	<u>8%</u>
	Division 000 - Administration Totals	<u>\$1,023,581.06</u>	<u>\$665,152.95</u>	<u>\$1,200,000.00</u>	<u>\$1,200,000.00</u>	<u>\$1,300,000.00</u>	<u>\$100,000.00</u>	<u>8%</u>
	Department 00 - Administration Totals	<u>\$1,023,581.06</u>	<u>\$665,152.95</u>	<u>\$1,200,000.00</u>	<u>\$1,200,000.00</u>	<u>\$1,300,000.00</u>	<u>\$100,000.00</u>	<u>8%</u>
	REVENUE TOTALS	<u>\$1,023,581.06</u>	<u>\$665,152.95</u>	<u>\$1,200,000.00</u>	<u>\$1,200,000.00</u>	<u>\$1,300,000.00</u>	<u>\$100,000.00</u>	<u>8%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 121 - Local Option Gas Tax Six Cents								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
121-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	1,100,000.00	900,000.00	1,200,000.00	1,200,000.00	1,300,000.00	100,000.00	8
	<i>Other Uses Totals</i>	\$1,100,000.00	\$900,000.00	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
Activity 581 - Inter-Fund Group Xfrs Out	Totals	\$1,100,000.00	\$900,000.00	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
Division 910 - Transfers	Totals	\$1,100,000.00	\$900,000.00	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
Department 91 - Transfers	Totals	\$1,100,000.00	\$900,000.00	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
	EXPENSE TOTALS	\$1,100,000.00	\$900,000.00	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
Fund 121 - Local Option Gas Tax Six Cents	Totals							
	REVENUE TOTALS	\$1,023,581.06	\$665,152.95	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
	EXPENSE TOTALS	\$1,100,000.00	\$900,000.00	\$1,200,000.00	\$1,200,000.00	\$1,300,000.00	\$100,000.00	8%
Fund 121 - Local Option Gas Tax Six Cents	Totals	(\$76,418.94)	(\$234,847.05)	\$0.00	\$0.00	\$0.00	\$0.00	+++

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Building Permit Fund



Development Services—Building

Building Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Permits, Fees and Special Assessments	\$9,058,085	\$6,839,809	\$11,110,260	\$11,110,260	\$10,513,000	(597,260)	-5.4%
Judgements, Fines, and Forfeitures	104,892	43,662	110,000	110,000	110,000	0	0.0%
Misc Revenue	401,400	32,208	1,091,240	1,011,490	4,090,061	2,998,821	274.8%
Total Expenditures	\$ 9,564,377	\$ 6,915,679	\$ 12,311,500	\$ 12,231,750	\$ 14,713,061	\$ 2,401,561	19.5%

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 3,560,074	\$ 2,650,514	\$ 4,745,148	\$ 4,367,830	\$ 4,392,288	\$ (352,860)	-7.4%
Operating Expenses	1,283,854	984,524	2,517,815	2,766,233	2,890,264	372,449	14.8%
Capital Outlay	381,672	225,107	4,258,169	4,225,000	6,125,000	1,866,831	43.8%
Other Uses / Debt Service	389,275	589,013	790,368	790,368	1,356,629	566,261	71.6%
Total Expenditures	\$ 5,614,875	\$ 4,449,158	\$ 12,311,500	\$ 12,149,431	\$ 14,764,181	\$ 2,452,681	122.8%

2024-25 Financial Highlights

- ◆ **Personnel Services** decrease by \$352K or 7.4% due to current service adjustments related to salary adjustments and realignments.
- ◆ **Operating Expenses** increase by \$372K or 14.8% attributable to increases in professional fees (\$69K), general liability (\$29K), vehicle rental charges (\$32K), office supplies (\$90K), and share of administrative fees (\$133). Current services adjustments reflect the change in cost of continuing the current level of service into the next fiscal year,
- ◆ **Capital Outlay** increases by \$1.9M to reconfigure the Lobby to increase security, accommodate public kiosks, and capture more space for staff use.

Program: Building Permit Fund

The Building Division is responsible for commercial and residential plan review, permitting and inspection of all construction activity, sign permits including calculate of permit and impact fees. Building Division Coordinates with City Departments to ensure Emergency Preparedness and Floodplain Management. The division staff reviews and inspects all landscaping for new single-family units, commercial and multi-family projects and encourages water conservation and the preservation of trees and coastal vegetation. Staff provides technical assistance to the Board of Adjustment for all Florida Building Code and FEMA requirements.

Performance Measures	22/23 Actual*	23/24 Projected *	24/25 Projected *
Number of Building Permit Applications Submitted	6,587	6,500	6,500
<i>Percentage of Building Permit Applications Submitted via e-Plans</i>	40%	75%	80%
<i>Average Number Days to Complete a Review in e-Plans</i>	3	2	2
<i>Percentage of single-family building permits fully reviewed within 10 business days</i>	92%	92%	98%
<i>Percentage of express permits (i.e. water heater, A/C changeout, reroof) completed reviews within 5 business days</i>	85%	98%	99%
Number of Building Inspections Performed same day/next day	32,525	32,000	32,000
Number of plan inquiries through website	62,418	67,000	67,000
Number of information requests and activities	7,475	8,753	9,000
<i>Percentage of information requests completed in three business days</i>	68%	90%	90%

Staffing Levels	22-23	23-24	24-25
Building and Inspection Administrator/Chief Building Official	1	1	1
Structural Plan Reviewer	3	3	1
Building Inspector	2	2	2
Building Inspector II	4	3	2
Plumbing Inspector II	1	2	2
Electrical Inspector II	1	2	2
Mechanical Inspector II	1	2	2
Landscape Inspector	0	1	1
Landscape Site Inspector II	1	1	1
Sr. Permit Technician	1	2	2
Permit Technician	3	4	3
GIS Addressing			0.8
Permit Clerk	5	7	6
Permit Supervisor	1	1	1
GIS Analyst/Planner	1	1	1
Building Division Coordinator	1	1	1
GIS Specialist – Assistant Planner	1	1	1
Floodplain Reviewer/LEED	1	1	0.5
Plan Reviewer - PT	.5	1	0.5
Senior Technology Strategist	1	1	1
Development Permit Manger	1	1	1
Permit Expeditor	<u>1</u>	<u>3</u>	<u>3</u>
	28.5	41	35.8



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Permits Fees and Special Assessments</i>								
125-00-000.322-000	Building Permits Building Permit Fees	6,830,258.65	4,906,866.50	8,000,000.00	8,000,000.00	8,000,000.00	.00	
125-00-000.322-005	Building Permits Electrical Permits	912,738.75	556,860.25	650,000.00	650,000.00	650,000.00	.00	
125-00-000.322-010	Building Permits Plumbing Permits	533,461.50	282,488.00	400,000.00	400,000.00	400,000.00	.00	
125-00-000.322-015	Building Permits Air Cond/Heating Permits	757,377.70	440,059.50	550,000.00	550,000.00	550,000.00	.00	
125-00-000.322-045	Building Permits Sign Permits	24,248.06	13,601.61	20,000.00	20,000.00	20,000.00	.00	
125-00-000.329-001	Permits Shutter Permits	.00	.00	15,000.00	15,000.00	15,000.00	.00	
125-00-000.329-003	Permits Enclosure Permits	.00	.00	.00	.00	18,000.00	18,000.00	
125-00-000.329-006	Permits Stocking Permits	.00	.00	3,500.00	3,500.00	.00	(3,500.00)	(100)
125-00-000.329-007	Permits Gas Permits	.00	.00	80,000.00	80,000.00	80,000.00	.00	
125-00-000.329-025	Permits Roof Permits	.00	639,932.75	600,000.00	600,000.00	600,000.00	.00	
125-00-000.329-035	Permits Miscellaneous Permits	.00	.00	450,000.00	450,000.00	.00	(450,000.00)	(100)
125-00-000.329-037	Permits Trailer Construc / Permits	.00	.00	1,000.00	1,000.00	.00	(1,000.00)	(100)
125-00-000.329-039	Permits Foundation Only Permits	.00	.00	1,040.00	1,040.00	.00	(1,040.00)	(100)
125-00-000.329-040	Permits Custom Bathtub Inspections	.00	.00	4,680.00	4,680.00	.00	(4,680.00)	(100)
125-00-000.329-041	Permits Overtime Inspections	.00	.00	1,040.00	1,040.00	.00	(1,040.00)	(100)
125-00-000.329-042	Permits Pool Permits	.00	.00	180,000.00	180,000.00	180,000.00	.00	
125-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	.00	.00	18,000.00	18,000.00	.00	(18,000.00)	(100)
125-00-000.329-051	Permits Change of Contractor/Cert of Occ	.00	.00	30,000.00	30,000.00	.00	(30,000.00)	(100)
125-00-000.329-052	Permits Change of Contractor/Rev Drawing	.00	.00	25,000.00	25,000.00	.00	(25,000.00)	(100)
125-00-000.329-053	Permits Revised Draw/No Final Insp Fees	.00	.00	75,000.00	75,000.00	.00	(75,000.00)	(100)
125-00-000.329-054	Permits Custom Bathtub Insp/No Final Ins	.00	.00	3,000.00	3,000.00	.00	(3,000.00)	(100)
125-00-000.329-056	Permits Engineer Affidavit/Inlieu	.00	.00	3,000.00	3,000.00	.00	(3,000.00)	(100)
<i>Permits Fees and Special Assessments Totals</i>		\$9,058,084.66	\$6,839,808.61	\$11,110,260.00	\$11,110,260.00	\$10,513,000.00	(\$597,260.00)	(5%)
<i>Judgements, Fines, and Forfeitures</i>								
125-00-000.351-936	Other Fines and Judgements Penalties-Bldg Reinspection	61,700.00	39,250.00	60,000.00	60,000.00	60,000.00	.00	
125-00-000.351-937	Other Fines and Judgements Penalty-No Bldg Permit	43,192.00	4,412.00	50,000.00	50,000.00	50,000.00	.00	
<i>Judgements, Fines, and Forfeitures Totals</i>		\$104,892.00	\$43,662.00	\$110,000.00	\$110,000.00	\$110,000.00	\$0.00	0%
<i>Miscellaneous Revenues</i>								
125-00-000.361-100	Interest & Other Earnings Interest Investments	47,870.36	32,208.32	.00	.00	51,120.00	51,120.00	
125-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	10,073.96	.00	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$57,944.32	\$32,208.32	\$0.00	\$0.00	\$51,120.00	\$51,120.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Other Sources</i>								
125-00-000.383-200	Installment Purchase & Capital Lease SBITAs	343,456.12	.00	.00	.00	.00	.00	
	<i>Other Sources Totals</i>	\$343,456.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Other Source, Continued</i>								
125-00-000.301-100	Budgetary Account Prior Year Surplus	.00	.00	1,011,490.00	1,011,490.00	4,090,061.00	3,078,571.00	304
125-00-000.303-012	Prior Year Encumbrances Prior Year Encumbrances	.00	.00	79,749.85	.00	.00	(79,749.85)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$1,091,239.85	\$1,011,490.00	\$4,090,061.00	\$2,998,821.15	275%
	Division 000 - Administration Totals	\$9,564,377.10	\$6,915,678.93	\$12,311,499.85	\$12,231,750.00	\$14,764,181.00	\$2,452,681.15	20%
	Department 00 - Administration Totals	\$9,564,377.10	\$6,915,678.93	\$12,311,499.85	\$12,231,750.00	\$14,764,181.00	\$2,452,681.15	20%
	REVENUE TOTALS	\$9,564,377.10	\$6,915,678.93	\$12,311,499.85	\$12,231,750.00	\$14,764,181.00	\$2,452,681.15	20%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
EXPENSE								
Department 26 - Development Services								
Division 220 - Building Inspection								
Activity 524 - Protective Inspections								
<i>Personnel Services</i>								
125-26-220-524.12-10	Regular Salaries/Wages Regular Salaries/Wages	2,298,711.96	1,788,587.55	3,151,499.00	2,887,132.00	2,892,574.00	(258,925.00)	(8)
125-26-220-524.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	24,693.89	15,535.70	158,000.00	208,000.00	208,000.00	50,000.00	32
125-26-220-524.13-10	Other Salaries/ Wages Part Time Wages	45,484.64	32,705.62	86,140.00	100,000.00	100,000.00	13,860.00	16
125-26-220-524.14-10	Overtime Overtime /Call-Out Pay	191,927.39	116,745.07	200,000.00	200,000.00	200,000.00	.00	
125-26-220-524.15-20	Special Pay Car Allowance	1,584.00	1,188.00	1,584.00	1,584.00	1,584.00	.00	
125-26-220-524.15-40	Special Pay Educational/Certification	19,500.00	13,790.00	16,800.00	18,000.00	18,000.00	1,200.00	7
125-26-220-524.15-50	Special Pay Incentive Pay	.00	10,000.00	.00	.00	.00	.00	
125-26-220-524.21-10	FICA Taxes Employer FICA	194,687.14	149,632.65	276,993.00	234,178.00	234,178.00	(42,815.00)	(15)
125-26-220-524.22-10	Retirement Contributions General Employees Retirement	168,539.00	164,164.88	180,452.00	198,452.00	215,071.00	34,619.00	19
125-26-220-524.22-20	Retirement Contributions ICMA Contributions	10,110.10	7,976.42	12,554.00	13,464.00	13,628.00	1,074.00	9
125-26-220-524.23-10	Life & Health Insurance Health Insurance	579,914.15	330,168.63	629,659.00	479,216.00	479,216.00	(150,443.00)	(24)
125-26-220-524.23-20	Life & Health Insurance Life Insurance	5,715.12	4,784.97	8,457.00	8,041.00	8,041.00	(416.00)	(5)
125-26-220-524.23-30	Life & Health Insurance Disability Insurance	5,337.01	4,222.99	7,436.00	6,027.00	7,630.00	194.00	3
125-26-220-524.24-10	Workers Compensation Workers Compensation	12,210.00	9,900.00	13,200.00	11,889.00	11,889.00	(1,311.00)	(10)
125-26-220-524.25-10	Other Employee Benefits Unemployment Compensation	1,053.00	859.10	1,464.00	1,079.00	1,447.00	(17.00)	(1)
125-26-220-524.27-10	Other Employee Benefits Employee Assistance Program	606.64	252.11	910.00	768.00	1,030.00	120.00	13
<i>Personnel Services Totals</i>		\$3,560,074.04	\$2,650,513.69	\$4,745,148.00	\$4,367,830.00	\$4,392,288.00	(\$352,860.00)	(7%)
<i>Operating Expenditures/Expenses</i>								
125-26-220-524.31-11	Professional Services Investment Services	.00	.00	.00	1,288.00	1,288.00	1,288.00	
125-26-220-524.31-20	Professional Services Legal Services	20,934.00	3,444.00	200,000.00	.00	200,000.00	.00	
125-26-220-524.31-90	Professional Services Other Professional Services	252,180.73	130,618.95	451,458.99	520,000.00	520,000.00	68,541.01	15
125-26-220-524.34-70	Other Contractual Services Photo/Microfilm Services	25,454.88	862.50	189,165.75	200,000.00	200,000.00	10,834.25	6
125-26-220-524.34-90	Other Contractual Services Other Contractual Services	.00	.00	.00	200,000.00	.00	.00	
125-26-220-524.40-10	Travel & Per Diem Travel & Training	10,775.50	3,051.21	14,000.00	19,500.00	19,500.00	5,500.00	39
125-26-220-524.41-11	Communication Services Portable Phones / MDD	.00	5,008.34	14,448.00	19,062.00	19,062.00	4,614.00	32
125-26-220-524.42-10	Freight & Postage Services Postage	72.14	2,038.90	300.00	1,150.00	1,150.00	850.00	283
125-26-220-524.42-20	Freight & Postage Services Express Charges / Messenger	202.23	.00	350.00	350.00	350.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
EXPENSE								
Department 26 - Development Services								
Division 220 - Building Inspection								
Activity 524 - Protective Inspections								
<i>Operating Expenditures/Expenses</i>								
125-26-220-524.44-30	Rentals & Leases Equipment	1,095.00	4,511.59	15,200.00	22,932.00	22,932.00	7,732.00	51
125-26-220-524.44-45	Rentals & Leases Vehicle Rental / Garage	30,080.04	23,609.97	31,480.00	72,540.00	63,408.00	31,928.00	101
125-26-220-524.45-10	Insurance General Liability	47,580.96	38,504.97	51,340.00	80,195.00	80,195.00	28,855.00	56
125-26-220-524.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	22,494.16	7,155.26	17,800.00	32,700.00	32,700.00	14,900.00	84
125-26-220-524.46-15	Repair and Maintenance Service Equipment Maintenance	1,170.00	.00	.00	.00	.00	.00	
125-26-220-524.46-40	Repair and Maintenance Service Other Repair Maintenance	53,076.42	23,555.74	225,122.11	202,000.00	202,000.00	(23,122.11)	(10)
125-26-220-524.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	600.00	600.00	600.00	.00	
125-26-220-524.49-35	Other Current Charges Share of Administrative Expense	458,412.00	482,915.97	643,888.00	643,888.00	777,051.00	133,163.00	21
125-26-220-524.51-10	Office Supplies Stationery, Paper, Forms	3,196.75	664.54	5,000.00	5,000.00	5,000.00	.00	
125-26-220-524.51-15	Office Supplies Other Office Supplies	9,135.40	4,416.48	7,000.00	7,000.00	7,000.00	.00	
125-26-220-524.51-20	Office Supplies Office Equipment < \$5,000	69,268.03	16,693.13	79,750.00	75,250.00	75,250.00	(4,500.00)	(6)
125-26-220-524.51-25	Office Supplies Computer Software	5,505.12	2,911.78	20,000.00	110,000.00	110,000.00	90,000.00	450
125-26-220-524.52-10	Operating Supplies Fuel & Lube	12,701.59	8,684.85	13,000.00	18,850.00	18,850.00	5,850.00	45
125-26-220-524.52-20	Operating Supplies General Operating Supplies	1,856.31	(36.46)	32,200.00	32,200.00	32,200.00	.00	
125-26-220-524.52-33	Operating Supplies Uniform / Linen Service	4,310.11	3,779.28	9,300.00	9,600.00	9,600.00	300.00	3
125-26-220-524.54-10	Books Pubs Subs & Memberships Books & Publications	.00	2,604.86	7,000.00	7,000.00	7,000.00	.00	
125-26-220-524.54-11	Books Pubs Subs & Memberships Subscriptions	240,995.99	197,914.17	458,078.00	458,078.00	458,078.00	.00	
125-26-220-524.54-13	Books Pubs Subs & Memberships Memberships	2,212.75	1,160.00	4,700.00	5,450.00	5,450.00	750.00	16
125-26-220-524.54-30	Books Pubs Subs & Memberships Training & Education Costs	11,143.51	20,454.20	26,634.25	21,600.00	21,600.00	(5,034.25)	(19)
<i>Operating Expenditures/Expenses Totals</i>		\$1,283,853.62	\$984,524.23	\$2,517,815.10	\$2,766,233.00	\$2,890,264.00	\$372,448.90	15%
<i>Capital Outlay</i>								
125-26-220-524.63-33	Capital Outlay Facility Improvements	.00	16,016.67	4,000,000.00	4,000,000.00	5,900,000.00	1,900,000.00	48
125-26-220-524.64-20	Machinery & Equipment Automotive	38,216.00	194,465.00	213,000.00	225,000.00	225,000.00	12,000.00	6
125-26-220-524.68-10	Capital Outlay Software	.00	14,625.00	45,168.75	.00	.00	(45,168.75)	(100)
125-26-220-524.68-50	Capital Outlay SBITAs	343,456.12	.00	.00	.00	.00	.00	
<i>Capital Outlay Totals</i>		\$381,672.12	\$225,106.67	\$4,258,168.75	\$4,225,000.00	\$6,125,000.00	\$1,866,831.25	44%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
EXPENSE								
Department 26 - Development Services								
Division 220 - Building Inspection								
Activity 524 - Protective Inspections								
Other Uses								
125-26-220-524.99-01	Other Non-Operating Contingency	.00	.00	.00	.00	1,000,000.00	1,000,000.00	
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	+++
Activity 524 - Protective Inspections	Totals	\$5,225,599.78	\$3,860,144.59	\$11,521,131.85	\$11,359,063.00	\$14,407,552.00	\$2,886,420.15	25%
Division 220 - Building Inspection	Totals	\$5,225,599.78	\$3,860,144.59	\$11,521,131.85	\$11,359,063.00	\$14,407,552.00	\$2,886,420.15	25%
Department 26 - Development Services	Totals	\$5,225,599.78	\$3,860,144.59	\$11,521,131.85	\$11,359,063.00	\$14,407,552.00	\$2,886,420.15	25%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
EXPENSE								
Department 85 - Debt Service								
Division 850 - Debt Service								
Activity 517 - Debt Service Payments								
<i>Debt Service</i>								
125-85-850-517.71-60	Debt Service Principal SBITAs	94,111.42	.00	.00	.00	.00	.00	
125-85-850-517.72-60	Debt Service Interest SBITAs	7,163.64	(3,763.06)	.00	.00	.00	.00	
<i>Debt Service Totals</i>		<u>\$101,275.06</u>	<u>(\$3,763.06)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Activity 517 - Debt Service Payments	Totals	<u>\$101,275.06</u>	<u>(\$3,763.06)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Division 850 - Debt Service	Totals	<u>\$101,275.06</u>	<u>(\$3,763.06)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Department 85 - Debt Service	Totals	<u>\$101,275.06</u>	<u>(\$3,763.06)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 125 - Building Permit Fund								
EXPENSE								
Department	91 - Transfers							
Division	910 - Transfers							
Activity	581 - Inter-Fund Group Xfrs Out							
	<i>Other Uses</i>							
125-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	288,000.00	592,776.00	790,368.00	790,368.00	356,629.00	(433,739.00)	(55)
	<i>Other Uses Totals</i>	\$288,000.00	\$592,776.00	\$790,368.00	\$790,368.00	\$356,629.00	(\$433,739.00)	(55%)
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$288,000.00	\$592,776.00	\$790,368.00	\$790,368.00	\$356,629.00	(\$433,739.00)	(55%)
	Division 910 - Transfers Totals	\$288,000.00	\$592,776.00	\$790,368.00	\$790,368.00	\$356,629.00	(\$433,739.00)	(55%)
	Department 91 - Transfers Totals	\$288,000.00	\$592,776.00	\$790,368.00	\$790,368.00	\$356,629.00	(\$433,739.00)	(55%)
	EXPENSE TOTALS	\$5,614,874.84	\$4,449,157.53	\$12,311,499.85	\$12,149,431.00	\$14,764,181.00	\$2,452,681.15	20%
Fund 125 - Building Permit Fund Totals								
	REVENUE TOTALS	\$9,564,377.10	\$6,915,678.93	\$12,311,499.85	\$12,231,750.00	\$14,764,181.00	\$2,452,681.15	20%
	EXPENSE TOTALS	\$5,614,874.84	\$4,449,157.53	\$12,311,499.85	\$12,149,431.00	\$14,764,181.00	\$2,452,681.15	20%
Fund 125 - Building Permit Fund Totals		\$3,949,502.26	\$2,466,521.40	\$0.00	\$82,319.00	\$0.00	\$0.00	+++

General Obligation Debt Service Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 220 - GO Bond Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Taxes</i>								
220-00-000.311-100	Ad Valorem Taxes Current Ad Valorem Taxes	2,158,620.99	2,129,421.51	2,134,355.00	2,134,355.00	580,056.00	(1,554,299.00)	(73)
220-00-000.311-200	Ad Valorem Taxes Delinquent Ad Valorem Taxes	4,136.83	828.61	.00	.00	.00	.00	
	<i>Taxes Totals</i>	<u>\$2,162,757.82</u>	<u>\$2,130,250.12</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
	Division 000 - Administration Totals	<u>\$2,162,757.82</u>	<u>\$2,130,250.12</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
	Department 00 - Administration Totals	<u>\$2,162,757.82</u>	<u>\$2,130,250.12</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
	REVENUE TOTALS	<u>\$2,162,757.82</u>	<u>\$2,130,250.12</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 220 - GO Bond Fund								
EXPENSE								
Department 85 - Debt Service								
Division 850 - Debt Service								
Activity 517 - Debt Service Payments								
<i>Debt Service</i>								
220-85-850-517.71-35	Debt Service Principal 2005 G.O.B	1,080,000.00	1,135,000.00	1,135,000.00	1,135,000.00	.00	(1,135,000.00)	(100)
220-85-850-517.71-36	Debt Service Principal 2013 G.O.B.	935,000.00	960,000.00	960,000.00	960,000.00	.00	(960,000.00)	(100)
220-85-850-517.71-37	Debt Service Principal 2024 GO Bonds	.00	.00	.00	.00	155,000.00	155,000.00	
220-85-850-517.72-35	Debt Service Interest 2005 G.O.B	84,484.15	28,623.74	28,625.00	28,625.00	.00	(28,625.00)	(100)
220-85-850-517.72-36	Debt Service Interest 2013 G.O.B.	30,976.75	10,416.00	10,730.00	10,730.00	425,056.00	414,326.00	3,861
	<i>Debt Service Totals</i>	<u>\$2,130,460.90</u>	<u>\$2,134,039.74</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
Activity	517 - Debt Service Payments Totals	<u>\$2,130,460.90</u>	<u>\$2,134,039.74</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
	Division 850 - Debt Service Totals	<u>\$2,130,460.90</u>	<u>\$2,134,039.74</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
	Department 85 - Debt Service Totals	<u>\$2,130,460.90</u>	<u>\$2,134,039.74</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
	EXPENSE TOTALS	<u>\$2,130,460.90</u>	<u>\$2,134,039.74</u>	<u>\$2,134,355.00</u>	<u>\$2,134,355.00</u>	<u>\$580,056.00</u>	<u>(\$1,554,299.00)</u>	<u>(73%)</u>
Fund 220 - GO Bond Fund Totals								
	REVENUE TOTALS	\$2,162,757.82	\$2,130,250.12	\$2,134,355.00	\$2,134,355.00	\$580,056.00	(\$1,554,299.00)	(73%)
	EXPENSE TOTALS	\$2,130,460.90	\$2,134,039.74	\$2,134,355.00	\$2,134,355.00	\$580,056.00	(\$1,554,299.00)	(73%)
Fund 220 - GO Bond Fund Totals		<u>\$32,296.92</u>	<u>(\$3,789.62)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>

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Utility Tax Debt Service Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 223 - Utility Tax Debt Service Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Other Sources</i>								
223-00-000.381-110	Inter-Fund Transfers Rcvd from Gen Fnd/2015 Ut Rev Re	3,428,900.00	2,576,175.03	3,434,900.00	3,434,900.00	3,434,900.00	.00	
	<i>Other Sources Totals</i>	<u>\$3,428,900.00</u>	<u>\$2,576,175.03</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
	Division 000 - Administration Totals	<u>\$3,428,900.00</u>	<u>\$2,576,175.03</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
	Department 00 - Administration Totals	<u>\$3,428,900.00</u>	<u>\$2,576,175.03</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
	REVENUE TOTALS	<u>\$3,428,900.00</u>	<u>\$2,576,175.03</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 223 - Utility Tax Debt Service Fund								
EXPENSE								
Department 85 - Debt Service								
Division 850 - Debt Service								
Activity 517 - Debt Service Payments								
<i>Debt Service</i>								
223-85-850-517.71-49	Debt Service Principal 2015 Util Rev Ref/Imp Bnd	2,280,000.00	2,400,000.00	2,400,000.00	2,520,000.00	2,520,000.00	120,000.00	5
223-85-850-517.72-49	Debt Service Interest 2015 Util Rev Ref/Imp Bnd	1,148,900.00	1,034,900.00	1,034,900.00	914,900.00	914,900.00	(120,000.00)	(12)
<i>Debt Service Totals</i>		<u>\$3,428,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
Activity	517 - Debt Service Payments Totals	<u>\$3,428,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
Division 850 - Debt Service Totals		<u>\$3,428,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
Department 85 - Debt Service Totals		<u>\$3,428,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
EXPENSE TOTALS		<u>\$3,428,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
Fund 223 - Utility Tax Debt Service Fund Totals								
REVENUE TOTALS		<u>\$3,428,900.00</u>	<u>\$2,576,175.03</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
EXPENSE TOTALS		<u>\$3,428,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$3,434,900.00</u>	<u>\$0.00</u>	<u>0%</u>
Fund 223 - Utility Tax Debt Service Fund Totals		<u>\$0.00</u>	<u>(\$858,724.97)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>

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City Marina Fund

Mission Statement

The City Marina will provide a safe, clean, secure and nicely landscaped environment for Marina residents and visiting boaters.

Program: City Marina

The City's Marina provides 24 floating rental slips in a nicely landscaped environment on the Intracoastal Waterway. Marina residents are provided with a facility containing restrooms, showers, washer, dryer, and ice machine. A pump out is available for the convenience of all boaters on the Intracoastal, as well as marina residents. A dumpster is also available for solid waste disposal.

The Parks and Recreation Department maintains files on all residents, collects all fees and monitors operations and activities at the marina. The City allows live-aboard renters and provides a service box for each slip with connections for electricity, sewer, water, telephone, and Wi-Fi. The wi-fi, electricity, sewer, and water are provided at no extra cost, but renters must arrange and pay for telephone and cable TV service.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure safe and secure dockage services for live-aboard and other boaters and provide daily restroom and laundry room maintenance.

Objective: Conduct regular inspections and visits to ensure a high level of maintenance quality. Provide a pump out station for boaters to safely dispose of wastewater.

Number of days Cleaning Company services marina building	312	312	312
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Goal: Maintain open communications with marina residents.

Objective: To respond to marina residents' requests within 24 hours and maintain an accurate and up-to-date waiting list.

Number of people on the City Marina waiting list	60	70	80
Maintain monthly occupancy rate	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
No full-time staff assigned to this program	0	0	0



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 426 - City Marina Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Permits Fees and Special Assessments</i>								
426-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	1,060.00	300.00	1,000.00	1,000.00	1,520.00	520.00	52
<i>Permits Fees and Special Assessments Totals</i>		\$1,060.00	\$300.00	\$1,000.00	\$1,000.00	\$1,520.00	\$520.00	52%
<i>Charges for Services</i>								
426-00-000.347-960	Parks and Recreation Donation/WastW Pump/Pk Bench	1,789.20	1,911.39	2,000.00	2,000.00	2,000.00	.00	
426-00-000.347-961	Parks and Recreation Kidfets / Marina Dockage Fees	265,784.00	198,678.00	288,954.00	288,954.00	288,954.00	.00	
426-00-000.347-962	Parks and Recreation Turkey Trot/Progrms Late Fees	100.00	50.00	100.00	100.00	100.00	.00	
<i>Charges for Services Totals</i>		\$267,673.20	\$200,639.39	\$291,054.00	\$291,054.00	\$291,054.00	\$0.00	0%
<i>Miscellaneous Revenues</i>								
426-00-000.361-100	Interest & Other Earnings Interest Investments	50,742.88	37,609.69	39,480.00	39,480.00	59,963.00	20,483.00	52
426-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	11,763.38	.00	.00	.00	.00	.00	
426-00-000.369-100	Other Miscellaneous Revenues	(1.55)	.00	.00	.00	.00	.00	
426-00-000.369-901	Other Miscellaneous Revenues PY Exp Recovery/Orig Popcorn Hou	850.00	(50.00)	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$63,354.71	\$37,559.69	\$39,480.00	\$39,480.00	\$59,963.00	\$20,483.00	52%
<i>Other Source, Continued</i>								
426-00-000.303-046	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	8,225.82	.00	.00	(8,225.82)	(100)
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$8,225.82	\$0.00	\$0.00	(\$8,225.82)	(100%)
Division 000 - Administration Totals		\$332,087.91	\$238,499.08	\$339,759.82	\$331,534.00	\$352,537.00	\$12,777.18	4%
Department 00 - Administration Totals		\$332,087.91	\$238,499.08	\$339,759.82	\$331,534.00	\$352,537.00	\$12,777.18	4%
REVENUE TOTALS		\$332,087.91	\$238,499.08	\$339,759.82	\$331,534.00	\$352,537.00	\$12,777.18	4%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 426 - City Marina Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 750 - Marina								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
426-75-750-575.31-11	Professional Services Investment Services	1,587.62	961.26	1,746.82	1,504.00	1,504.00	(242.82)	(14)
426-75-750-575.31-90	Professional Services Other Professional Services	.00	.00	300.00	300.00	300.00	.00	
426-75-750-575.32-10	Accounting & Auditing Audit & Accounting Fees	322.01	98.14	94.00	136.00	136.00	42.00	45
426-75-750-575.34-16	Other Contractual Services Pest Control Services	.00	.00	700.00	700.00	700.00	.00	
426-75-750-575.34-90	Other Contractual Services Other Contractual Services	4,542.71	4,594.45	13,440.00	13,440.00	13,440.00	.00	
426-75-750-575.40-10	Travel & Per Diem Travel & Training	1,215.17	(561.00)	5,350.00	5,350.00	5,350.00	.00	
426-75-750-575.43-10	Utility Services Electricity	22,654.78	12,079.08	23,277.00	25,605.00	25,605.00	2,328.00	10
426-75-750-575.43-15	Utility Services Water & Sewer	27,771.18	40,301.65	9,947.00	50,236.00	50,236.00	40,289.00	405
426-75-750-575.43-25	Utility Services Stormwater Assessment Fee	.00	190.00	190.00	990.00	990.00	800.00	421
426-75-750-575.43-35	Utility Services Waste Collection & Disposal	989.74	1,031.56	990.00	1,032.00	1,032.00	42.00	4
426-75-750-575.45-10	Insurance General Liability	2,820.00	2,282.22	3,043.00	4,753.00	4,753.00	1,710.00	56
426-75-750-575.46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	900.00	900.00	900.00	.00	
426-75-750-575.46-40	Repair and Maintenance Service Other Repair Maintenance	3,622.17	18,171.88	38,685.00	30,740.00	30,740.00	(7,945.00)	(21)
426-75-750-575.49-35	Other Current Charges Share of Administrative Expense	9,843.96	6,332.22	8,443.00	8,443.00	11,685.00	3,242.00	38
426-75-750-575.52-20	Operating Supplies General Operating Supplies	1,617.01	2,136.98	3,000.00	3,572.00	3,572.00	572.00	19
426-75-750-575.52-33	Operating Supplies Uniform / Linen Service	.00	415.00	.00	750.00	750.00	750.00	
426-75-750-575.52-35	Operating Supplies Building Materials	.00	2,445.00	100.00	100.00	100.00	.00	
426-75-750-575.52-36	Operating Supplies Janitorial Supplies	.00	.00	1,000.00	1,000.00	1,000.00	.00	
426-75-750-575.54-30	Books Pubs Subs & Memberships Training & Education Costs	275.00	275.00	2,000.00	2,000.00	2,000.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$77,261.35	\$90,753.44	\$113,205.82	\$151,551.00	\$154,793.00	\$41,587.18	37%
Activity 575 - Special Recreation Facilities Totals		\$77,261.35	\$90,753.44	\$113,205.82	\$151,551.00	\$154,793.00	\$41,587.18	37%
Division 750 - Marina Totals		\$77,261.35	\$90,753.44	\$113,205.82	\$151,551.00	\$154,793.00	\$41,587.18	37%
Department 75 - Recreation Facilities Totals		\$77,261.35	\$90,753.44	\$113,205.82	\$151,551.00	\$154,793.00	\$41,587.18	37%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 426 - City Marina Fund								
EXPENSE								
Department 81 - Depreciation								
Division 840 - Depreciation								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
426-81-840-575.49-64	Other Current Charges Depreciation	3,718.92	929.73	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$3,718.92</u>	<u>\$929.73</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Activity 575 - Special Recreation Facilities	Totals	<u>\$3,718.92</u>	<u>\$929.73</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Division 840 - Depreciation	Totals	<u>\$3,718.92</u>	<u>\$929.73</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Department 81 - Depreciation	Totals	<u>\$3,718.92</u>	<u>\$929.73</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 426 - City Marina Fund								
EXPENSE								
Department	90 - Miscellaneous							
Division	900 - Miscellaneous Expenditures							
Activity	575 - Special Recreation Facilities							
	<i>Other Uses</i>							
426-90-900-575.99-01	Other Non-Operating Contingency	.00	.00	150,820.00	150,820.00	133,580.00	(17,240.00)	(11)
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$150,820.00	\$150,820.00	\$133,580.00	(\$17,240.00)	(11%)
Activity	575 - Special Recreation Facilities Totals	\$0.00	\$0.00	\$150,820.00	\$150,820.00	\$133,580.00	(\$17,240.00)	(11%)
Division	900 - Miscellaneous Expenditures Totals	\$0.00	\$0.00	\$150,820.00	\$150,820.00	\$133,580.00	(\$17,240.00)	(11%)
Department	90 - Miscellaneous Totals	\$0.00	\$0.00	\$150,820.00	\$150,820.00	\$133,580.00	(\$17,240.00)	(11%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 426 - City Marina Fund								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
426-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	74,834.00	56,800.53	75,734.00	75,734.00	64,164.00	(11,570.00)	(15)
	<i>Other Uses Totals</i>	\$74,834.00	\$56,800.53	\$75,734.00	\$75,734.00	\$64,164.00	(\$11,570.00)	(15%)
Activity 581 - Inter-Fund Group Xfrs Out	Totals	\$74,834.00	\$56,800.53	\$75,734.00	\$75,734.00	\$64,164.00	(\$11,570.00)	(15%)
	Division 910 - Transfers Totals	\$74,834.00	\$56,800.53	\$75,734.00	\$75,734.00	\$64,164.00	(\$11,570.00)	(15%)
	Department 91 - Transfers Totals	\$74,834.00	\$56,800.53	\$75,734.00	\$75,734.00	\$64,164.00	(\$11,570.00)	(15%)
	EXPENSE TOTALS	\$155,814.27	\$148,483.70	\$339,759.82	\$378,105.00	\$352,537.00	\$12,777.18	4%
Fund 426 - City Marina Fund	Totals							
	REVENUE TOTALS	\$332,087.91	\$238,499.08	\$339,759.82	\$331,534.00	\$352,537.00	\$12,777.18	4%
	EXPENSE TOTALS	\$155,814.27	\$148,483.70	\$339,759.82	\$378,105.00	\$352,537.00	\$12,777.18	4%
Fund 426 - City Marina Fund	Totals	\$176,273.64	\$90,015.38	\$0.00	(\$46,571.00)	\$0.00	\$0.00	+++

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Sanitation Fund

Mission Statement

The Sanitation Program will ensure the best possible solid waste collection service to both residential and commercial customers, to enforce compliance with service contracts, ensure that customer service problems are resolved within 24 hours, and provide effective litter control and graffiti abatement.

Program: Sanitation (Including Neighborhood Stabilization)

The Neighborhood Stabilization Program is under the direction of the Community Improvement Department. The program administers the waste collector's contract and serves as the department's liaison with designated supervisors in collecting regular garbage, recycling, bulk, and vegetation and monitors neighborhoods for early trash set-outs. The program oversees the daily operation of Waste Management's clam truck assigned to the Code Enforcement Division, and the delivery of carts and bins for City residents. The program includes the abatement of graffiti throughout the City and other nuisances that are non-reoccurring from time-to-time. Staff is assigned as support to grass root events throughout the year.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Ensure timely and efficient solid waste collection service to all residential customers, decrease the amount of nuisances appearing in neighborhoods, and ensure the desired level of performance is achieved.

Objective: To oversee and manage the Waste Management (WM) contract.			
Meet with WM Administration on a quarterly basis (4) to ensure contract compliance	100%	100%	100%
Inspect WM vehicles, equipment and location on a quarterly basis (4)	100%	100%	100%
Review contract for amendments on an annual basis (1)	100%	100%	100%
Ensure all funding is received for in-kind services on an annual basis (1)	100%	100%	100%
Conduct a customer satisfaction survey on WM performance annually (1)	100%	100%	100%

Goal: Bring awareness and educate the community on the City's Clean City Initiative which consists of litter abatement, recycling and environmental conservation.

Objective: Engage the City of Delray Beach residential, non-profit, faith-based business communities and Delray Beach Schools in the Clean City Initiative by establishing a strong volunteer base for Initiative projects.			
Coordinate at least 1 Adopt A Street clean-up on a monthly basis	100%	100%	100%
Create and distribute litter prevention/recycling material to schools, businesses and/or Neighborhood Associations twice a year.	50%	50%	100%
Coordinate or assist with providing 4 educational workshops	100%	100%	100%
Initiate or partner in 1 grant application submittal and or other funding resources for programs in line with our Clean City Initiative	N/A%	100%	100%

Goal: To provide excellent customer service to the residents of the City of Delray Beach.

Objective: To facilitate cost-effective and successful completion of special projects directed at maintaining a "Clean City".			
Identify and address early set outs w/in 24 hours	100%	100%	100%
Daily abatement of hotspots (170 days); bus shelters, vacant lots, city rights-of-way and illegal dump sites.	90%	95%	95%
Identify and abate graffiti w/in 24 hours of notice	100%	100%	100%
Respond to citizen complaints w/in 24 hours of notice	100%	100%	100%

Staffing Levels	22-23	23-24	24-25
Sanitation Administrator	0	1	1
Lead Nuisance Abatement Officer	0	1	1
Nuisance Abatement Officer	3	2	2
Litter Prevention Officer	2	2	2
Community Improvement Specialist	0	1	1
Project Administrator (Neighborhood Planner) 50%	.5	.5	.5
	5.5	7.5	7.5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 433 - Sanitation Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Charges for Services</i>								
433-00-000.343-410	Physical Environment Residential Service Fees	5,613,124.06	5,258,706.73	7,568,489.00	7,568,489.00	7,365,622.00	(202,867.00)	(3)
433-00-000.343-420	Physical Environment Special Collections Fees	224,061.20	144,554.86	296,789.00	200,000.00	208,000.00	(88,789.00)	(30)
433-00-000.343-430	Physical Environment Roll-Off Fees	403,905.30	263,511.52	546,488.00	450,000.00	400,000.00	(146,488.00)	(27)
433-00-000.343-435	Physical Environment Clean Program	.00	26,280.00	.00	50,000.00	50,000.00	50,000.00	
433-00-000.343-900	Physical Environment Annual Permit Fees	15,000.00	15,000.00	18,000.00	12,000.00	18,000.00	.00	
433-00-000.343-930	Physical Environment Franchise Fees	261,350.91	641,292.25	797,773.00	797,773.00	796,870.00	(903.00)	
<i>Charges for Services Totals</i>		\$6,517,441.47	\$6,349,345.36	\$9,227,539.00	\$9,078,262.00	\$8,838,492.00	(\$389,047.00)	(4%)
<i>Miscellaneous Revenues</i>								
433-00-000.361-100	Interest & Other Earnings Interest Investments	.00	.00	.00	.00	132,404.00	132,404.00	
433-00-000.361-140	Interest & Other Earnings Int Income - Leases	34,441.71	.00	.00	.00	.00	.00	
433-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	26,092.17	.00	.00	.00	.00	.00	
433-00-000.361-904	Interest & Other Earnings PFM Interest	112,552.05	83,421.51	87,570.00	87,570.00	.00	(87,570.00)	(100)
433-00-000.362-500	Rents & Royalties Transfer Station	155,522.63	180,837.46	172,163.00	172,163.00	176,500.00	4,337.00	3
433-00-000.365-100	Sales Scrap Sales (Taxable)	.00	337.00	.00	.00	.00	.00	
433-00-000.369-100	Other Miscellaneous Revenues	(3.42)	.00	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$328,605.14	\$264,595.97	\$259,733.00	\$259,733.00	\$308,904.00	\$49,171.00	19%
<i>Other Source, Continued</i>								
433-00-000.301-460	Budgetary Account Sanitation Fund	.00	.00	.00	.00	182,705.00	182,705.00	
433-00-000.303-043	Prior Year Encumbrances Sanitation Fund	.00	.00	622.88	.00	.00	(622.88)	(100)
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$622.88	\$0.00	\$182,705.00	\$182,082.12	29232%
Division 000 - Administration Totals		\$6,846,046.61	\$6,613,941.33	\$9,487,894.88	\$9,337,995.00	\$9,330,101.00	(\$157,793.88)	(2%)
Department 00 - Administration Totals		\$6,846,046.61	\$6,613,941.33	\$9,487,894.88	\$9,337,995.00	\$9,330,101.00	(\$157,793.88)	(2%)
REVENUE TOTALS		\$6,846,046.61	\$6,613,941.33	\$9,487,894.88	\$9,337,995.00	\$9,330,101.00	(\$157,793.88)	(2%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 433 - Sanitation Fund								
EXPENSE								
Department 34 - Sanitation								
Division 000 - Administration								
Activity 534 - Garbage / Solid Waste Control								
<i>Personnel Services</i>								
433-34-000-534.12-10	Regular Salaries/Wages Regular Salaries/Wages	276,140.53	266,232.75	389,338.00	431,006.00	431,006.00	41,668.00	11
433-34-000-534.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	2,386.92	.00	.00	.00	.00	.00	
433-34-000-534.14-10	Overtime Overtime /Call-Out Pay	10,967.50	7,322.09	11,000.00	13,000.00	13,000.00	2,000.00	18
433-34-000-534.14-30	Overtime Special Events	.00	247.55	.00	.00	.00	.00	
433-34-000-534.21-10	FICA Taxes Employer FICA	20,465.75	20,134.78	30,932.00	34,143.00	34,143.00	3,211.00	10
433-34-000-534.22-10	Retirement Contributions General Employees Retirement	17,559.00	27,779.00	18,800.00	20,675.00	22,406.00	3,606.00	19
433-34-000-534.22-20	Retirement Contributions ICMA Contributions	.00	1,125.02	.00	2,333.00	2,333.00	2,333.00	
433-34-000-534.22-99	Retirement Contributions GASB Statement Implementation	(5,079.00)	.00	.00	.00	.00	.00	
433-34-000-534.23-10	Life & Health Insurance Health Insurance	123,085.49	77,604.91	117,766.00	120,996.00	120,996.00	3,230.00	3
433-34-000-534.23-20	Life & Health Insurance Life Insurance	921.60	957.20	1,238.00	1,788.00	1,788.00	550.00	44
433-34-000-534.23-30	Life & Health Insurance Disability Insurance	630.80	639.13	944.00	1,031.00	1,031.00	87.00	9
433-34-000-534.24-10	Workers Compensation Workers Compensation	1,511.04	1,224.72	1,633.00	1,471.00	1,471.00	(162.00)	(10)
433-34-000-534.25-10	Other Employee Benefits Unemployment Compensation	191.26	179.58	263.00	262.00	262.00	(1.00)	
433-34-000-534.27-10	Other Employee Benefits Employee Assistance Program	115.28	54.69	160.00	187.00	187.00	27.00	17
	<i>Personnel Services Totals</i>	\$448,896.17	\$403,501.42	\$572,074.00	\$626,892.00	\$628,623.00	\$56,549.00	10%
<i>Operating Expenditures/Expenses</i>								
433-34-000-534.31-11	Professional Services Investment Services	3,521.47	2,132.20	3,875.88	3,336.00	3,336.00	(539.88)	(14)
433-34-000-534.32-10	Accounting & Auditing Audit & Accounting Fees	3,273.98	3,684.34	3,529.00	3,881.00	3,881.00	352.00	10
433-34-000-534.34-25	Other Contractual Services Residential Garbage	2,925,880.81	2,542,721.54	3,852,647.00	3,852,647.00	3,962,470.00	109,823.00	3
433-34-000-534.34-26	Other Contractual Services Residential Vegetation	461,743.19	369,699.70	563,378.00	563,378.00	574,656.00	11,278.00	2
433-34-000-534.34-27	Other Contractual Services Residential Recycling	1,380,083.35	1,095,964.88	1,660,728.00	1,660,728.00	1,709,523.00	48,795.00	3
433-34-000-534.34-28	Other Contractual Services Residential Bulk P/U	796,731.78	719,464.54	1,089,826.00	1,089,826.00	1,118,973.00	29,147.00	3
433-34-000-534.40-10	Travel & Per Diem Travel & Training	59.37	1,066.68	5,000.00	6,000.00	6,000.00	1,000.00	20
433-34-000-534.41-11	Communication Services Portable Phones / MDD	.00	621.00	828.00	1,035.00	1,035.00	207.00	25
433-34-000-534.43-35	Utility Services Waste Collection & Disposal	57,312.07	3,093.20	76,632.00	77,547.00	77,547.00	915.00	1
433-34-000-534.44-45	Rentals & Leases Vehicle Rental / Garage	6,090.00	9,270.00	12,360.00	20,100.00	17,570.00	5,210.00	42



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 433 - Sanitation Fund								
EXPENSE								
Department	34 - Sanitation							
Division	000 - Administration							
Activity	534 - Garbage / Solid Waste Control							
<i>Operating Expenditures/Expenses</i>								
433-34-000-534.45-10	Insurance General Liability	3,275.04	2,650.50	3,534.00	5,520.00	5,520.00	1,986.00	56
433-34-000-534.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	7,583.65	2,577.22	7,150.00	12,450.00	14,950.00	7,800.00	109
433-34-000-534.47-10	Printing & Binding Printing & Binding	629.03	178.90	1,000.00	2,000.00	2,000.00	1,000.00	100
433-34-000-534.48-17	Promotional Activities Refreshment / Food / Meetings	1,526.87	80.55	2,000.00	2,000.00	2,000.00	.00	
433-34-000-534.49-15	Other Current Charges Bad Debt Expense	(236.28)	(338.12)	.00	.00	.00	.00	
433-34-000-534.49-35	Other Current Charges Share of Administrative Expense	536,180.04	513,952.47	685,270.00	685,270.00	920,876.00	235,606.00	34
433-34-000-534.49-97	Other Current Charges Clean City Program	.00	.00	.00	70,000.00	70,000.00	70,000.00	
433-34-000-534.51-15	Office Supplies Other Office Supplies	.00	.00	.00	500.00	500.00	500.00	
433-34-000-534.51-20	Office Supplies Office Equipment < \$5,000	.00	2,991.69	9,810.00	3,730.00	3,730.00	(6,080.00)	(62)
433-34-000-534.52-10	Operating Supplies Fuel & Lube	8,848.42	5,803.37	5,400.00	12,100.00	14,700.00	9,300.00	172
433-34-000-534.52-20	Operating Supplies General Operating Supplies	2,686.53	1,069.81	3,000.00	4,000.00	4,000.00	1,000.00	33
433-34-000-534.52-27	Operating Supplies Equipment < \$5,000	444.37	.00	1,000.00	1,000.00	1,000.00	.00	
433-34-000-534.52-33	Operating Supplies Uniform / Linen Service	2,986.42	2,384.46	4,175.00	4,175.00	4,175.00	.00	
433-34-000-534.54-13	Books Pubs Subs & Memberships Memberships	.00	715.00	1,000.00	7,600.00	7,600.00	6,600.00	660
433-34-000-534.54-30	Books Pubs Subs & Memberships Training & Education Costs	245.00	1,170.00	2,700.00	5,350.00	5,350.00	2,650.00	98
<i>Operating Expenditures/Expenses Totals</i>		\$6,198,865.11	\$5,280,953.93	\$7,994,842.88	\$8,094,173.00	\$8,531,392.00	\$536,549.12	7%
<i>Capital Outlay</i>								
433-34-000-534.64-20	Machinery & Equipment Automotive	.00	.00	33,016.00	.00	.00	(33,016.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$33,016.00	\$0.00	\$0.00	(\$33,016.00)	(100%)
<i>Other Uses</i>								
433-34-000-534.99-01	Other Non-Operating Contingency	.00	.00	662,850.00	695,866.00	.00	(662,850.00)	(100)
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$662,850.00	\$695,866.00	\$0.00	(\$662,850.00)	(100%)
Activity	534 - Garbage / Solid Waste Control	\$6,647,761.28	\$5,684,455.35	\$9,262,782.88	\$9,416,931.00	\$9,160,015.00	(\$102,767.88)	(1%)
Totals								
Division	000 - Administration	\$6,647,761.28	\$5,684,455.35	\$9,262,782.88	\$9,416,931.00	\$9,160,015.00	(\$102,767.88)	(1%)
Department	34 - Sanitation	\$6,647,761.28	\$5,684,455.35	\$9,262,782.88	\$9,416,931.00	\$9,160,015.00	(\$102,767.88)	(1%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 433 - Sanitation Fund								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
433-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	103,795.00	68,076.00	90,768.00	90,768.00	170,086.00	79,318.00	87
433-91-910-581.91-20	Non-Operating Transfers Transfers to W & S Fund (441)	122,258.00	100,757.97	134,344.00	134,344.00	.00	(134,344.00)	(100)
	<i>Other Uses Totals</i>	\$226,053.00	\$168,833.97	\$225,112.00	\$225,112.00	\$170,086.00	(\$55,026.00)	(24%)
Activity 581 - Inter-Fund Group Xfrs Out	Totals	\$226,053.00	\$168,833.97	\$225,112.00	\$225,112.00	\$170,086.00	(\$55,026.00)	(24%)
Division 910 - Transfers	Totals	\$226,053.00	\$168,833.97	\$225,112.00	\$225,112.00	\$170,086.00	(\$55,026.00)	(24%)
Department 91 - Transfers	Totals	\$226,053.00	\$168,833.97	\$225,112.00	\$225,112.00	\$170,086.00	(\$55,026.00)	(24%)
	EXPENSE TOTALS	\$6,873,814.28	\$5,853,289.32	\$9,487,894.88	\$9,642,043.00	\$9,330,101.00	(\$157,793.88)	(2%)
Fund 433 - Sanitation Fund	Totals							
	REVENUE TOTALS	\$6,846,046.61	\$6,613,941.33	\$9,487,894.88	\$9,337,995.00	\$9,330,101.00	(\$157,793.88)	(2%)
	EXPENSE TOTALS	\$6,873,814.28	\$5,853,289.32	\$9,487,894.88	\$9,642,043.00	\$9,330,101.00	(\$157,793.88)	(2%)
Fund 433 - Sanitation Fund	Totals	(\$27,767.67)	\$760,652.01	\$0.00	(\$304,048.00)	\$0.00	\$0.00	+++

Municipal Golf Course

Mission Statement

The Municipal Golf Course will provide an enjoyable, quality golf and dining experience (including banquets and special events) that afford our citizens service and quality at affordable, competitive rates.

Program: Municipal Golf Course

The Municipal Golf Course is an 18-hole public golf course with a full-service restaurant and a pro shop on 150 acres operated and maintained through the services of a golf course management firm. The golf course is supported by user fee charges and the sale of merchandise and food. The course also provides instruction to youth through the City's Parks & Recreation Department, Inner City Junior Programs, junior golf camps and leagues. The restaurant, bar and patio is available for lunch. The restaurant area is also available for rental for banquets including weddings, bar mitzvahs, parties, card luncheons, and civic meetings.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide the residents of Delray Beach and nearby communities with a club with a restaurant, pro shop, and golf course amenities.

Objective: Continue to improve the public awareness of the club to meet the needs of all potential customers.

Special Program Participants <i>After School, Juniors, Leagues, Camps etc.</i>	4,934	4,950	4,950
Maintain Golf Rounds annually	60,703	60,700	60,700
Maintain Restaurant Attendees annually	17,606	17,700	18,000
Conduct annual Customer Satisfaction Survey	4	4	4
Overall Satisfaction Rating (Golf Average of all)**	3.9	3.9	4.0
Customer Service Rating (Golf Staff Friendliness)**	4.4	4.4	4.5
Course Condition Rating**	3.1	3.1	3.1

** Based on a 0 – 5 scale.

Goal: To maintain the golf course at a championship level while providing customer satisfaction at all skill levels.

Objective: Maintain high quality playing conditions overall to satisfy our customers' expectations.

Aerate Greens and Tees to reduce compaction of putting surface and promote better grass growth. (minimum)	8	8	8
Provide annual analysis of soil and water used for turf irrigation.	2	2	2
Top Dress greens a minimum of 16 times per year to provide a consistent and smooth putting surface.	16	16	16
Apply pre-emergent to fairways for weed control.	3	3	3

Goal: To maintain a positive cash flow while generating income in excess of \$3.5 million and to increase the gross revenue of the clubhouse dining facility to at least \$1.2 million.

Objective: Increase revenue from golf fees, range income, merchandise sales and restaurant income.

Operating surplus (Net Income as per Comparative Income Statement)	Pending (Provided by finance dept)	Pending (Provided by finance dept)	Pending (Provided by finance dept)
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Staffing Levels	22-23	23-24	24-25
Contracted Service	n/a	n/a	n/a



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Intergovernmental Revenue</i>								
445-00-000.335-900	State Revenue Sharing Refund State Gasoline Tax	.00	.00	.00	33,600.00	33,600.00	33,600.00	
<i>Intergovernmental Revenue Totals</i>		\$0.00	\$0.00	\$0.00	\$33,600.00	\$33,600.00	\$33,600.00	+++
<i>Charges for Services</i>								
445-00-000.347-900	Parks and Recreation Programs /Ads /Golf Fees	1,713,581.56	1,390,083.28	1,711,300.00	1,727,250.00	1,727,250.00	15,950.00	1
445-00-000.347-902	Parks and Recreation LG Comp/Rest Misc Inc./Green Fee	24,707.49	4,994.93	21,881.00	29,000.00	29,000.00	7,119.00	33
445-00-000.347-904	Parks and Recreation Special Events / League Fees	28.05	7,368.47	1,200.00	1,200.00	1,200.00	.00	
445-00-000.347-905	Parks and Recreation Cult Recr / Handicap Income	498.35	2,086.92	1,200.00	1,200.00	1,200.00	.00	
445-00-000.347-907	Parks and Recreation Culture/Recreation /Range Income	186,786.44	134,457.43	189,000.00	189,000.00	189,000.00	.00	
445-00-000.347-908	Parks and Recreation Cult Rec /Prepaid Green Fees	40,180.00	41,790.00	36,500.00	36,500.00	36,500.00	.00	
445-00-000.347-920	Parks and Recreation Cult Rec/Sale of Merch/Sp Evnts	130,646.49	87,265.17	127,000.00	127,000.00	127,000.00	.00	
445-00-000.347-930	Parks and Recreation Cult Rec/Rest/Consess/Catering	334,998.20	138,084.13	450,000.00	342,000.00	342,000.00	(108,000.00)	(24)
445-00-000.347-931	Parks and Recreation Cult Rec/Rest/Consess/Food Bev	116,583.01	80,340.04	140,000.00	119,000.00	119,000.00	(21,000.00)	(15)
445-00-000.347-940	Parks and Recreation Cult Rec/Rest/Food Bev/Alcohol	65,218.98	11,602.18	90,000.00	90,000.00	90,000.00	.00	
445-00-000.347-941	Parks and Recreation Culture/Rec /Rest - Alcohol	261,040.27	193,069.08	250,000.00	260,000.00	260,000.00	10,000.00	4
445-00-000.347-950	Parks and Recreation Catering / Catering Gratuities	155,922.95	88,170.84	150,000.00	162,200.00	162,200.00	12,200.00	8
<i>Charges for Services Totals</i>		\$3,030,191.79	\$2,179,312.47	\$3,168,081.00	\$3,084,350.00	\$3,084,350.00	(\$83,731.00)	(3%)
<i>Miscellaneous Revenues</i>								
445-00-000.361-140	Interest & Other Earnings Int Income - Leases	1,772.80	.00	.00	.00	.00	.00	
445-00-000.362-000	Rents & Royalties Tower Rental	19,495.22	14,731.23	18,680.00	19,245.00	19,245.00	565.00	3
445-00-000.362-001	Rents & Royalties Tower Rental / Broadcasting	13,415.16	10,061.37	13,930.00	14,211.00	14,211.00	281.00	2
445-00-000.369-904	Other Miscellaneous Revenues HDepot Reb/Orig Popcorn H/Misc R	35,702.09	35,002.71	30,930.00	30,930.00	30,930.00	.00	
445-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	70.00	.00	.00	.00	.00	.00	
445-00-000.369-920	Other Miscellaneous Revenues Over/Short-Pro Shop	(114.14)	262.05	.00	.00	.00	.00	
445-00-000.369-921	Other Miscellaneous Revenues Over/Short-Restaurant	170.47	(102.14)	21,881.00	21,881.00	21,881.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$70,511.60	\$59,955.22	\$85,421.00	\$86,267.00	\$86,267.00	\$846.00	1%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Other Source, Continued</i>								
445-00-000.301-045	Budgetary Account Prior Year Surplus	.00	.00	911,863.00	614,892.00	1,116,029.00	204,166.00	22
445-00-000.303-045	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	311,990.73	.00	.00	(311,990.73)	(100)
<i>Other Source, Continued Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,223,853.73</u>	<u>\$614,892.00</u>	<u>\$1,116,029.00</u>	<u>(\$107,824.73)</u>	<u>(9%)</u>
Division 000 - Administration Totals		<u>\$3,100,703.39</u>	<u>\$2,239,267.69</u>	<u>\$4,477,355.73</u>	<u>\$3,819,109.00</u>	<u>\$4,320,246.00</u>	<u>(\$157,109.73)</u>	<u>(4%)</u>
Department 00 - Administration Totals		<u>\$3,100,703.39</u>	<u>\$2,239,267.69</u>	<u>\$4,477,355.73</u>	<u>\$3,819,109.00</u>	<u>\$4,320,246.00</u>	<u>(\$157,109.73)</u>	<u>(4%)</u>
REVENUE TOTALS		<u>\$3,100,703.39</u>	<u>\$2,239,267.69</u>	<u>\$4,477,355.73</u>	<u>\$3,819,109.00</u>	<u>\$4,320,246.00</u>	<u>(\$157,109.73)</u>	<u>(4%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 150 - Operations								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-75-150-575.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	20,350.00	27,812.00	.00	.00	(27,812.00)	(100)
445-75-150-575.52-20	Operating Supplies General Operating Supplies	.00	599.16	25,000.00	.00	.00	(25,000.00)	(100)
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$20,949.16</u>	<u>\$52,812.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$52,812.00)</u>	<u>(100%)</u>
Activity 575 - Special Recreation Facilities Totals		<u>\$0.00</u>	<u>\$20,949.16</u>	<u>\$52,812.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$52,812.00)</u>	<u>(100%)</u>
Division 150 - Operations Totals		<u>\$0.00</u>	<u>\$20,949.16</u>	<u>\$52,812.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$52,812.00)</u>	<u>(100%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 151 - Pro Shop								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-75-151-575.31-90	Professional Services Other Professional Services	308,338.12	224,270.06	349,728.00	372,700.00	372,700.00	22,972.00	7
445-75-151-575.34-90	Other Contractual Services Other Contractual Services	60,731.46	42,349.89	61,000.00	65,000.00	65,000.00	4,000.00	7
445-75-151-575.40-10	Travel & Per Diem Travel & Training	.00	.00	750.00	750.00	750.00	.00	
445-75-151-575.43-10	Utility Services Electricity	6,510.00	4,340.00	6,510.00	6,510.00	6,510.00	.00	
445-75-151-575.45-45	Insurance Health Care Premiums	.00	(88.92)	9,000.00	10,000.00	10,000.00	1,000.00	11
445-75-151-575.46-15	Repair and Maintenance Service Equipment Maintenance	255.00	157.11	1,800.00	1,800.00	1,800.00	.00	
445-75-151-575.46-20	Repair and Maintenance Service Building Maintenance	.00	.00	6,545.00	.00	.00	(6,545.00)	(100)
445-75-151-575.47-10	Printing & Binding Printing & Binding	1,914.68	.00	2,100.00	2,100.00	2,100.00	.00	
445-75-151-575.48-20	Promotional Activities Other Promotional Costs	474.78	56.00	2,300.00	2,300.00	2,300.00	.00	
445-75-151-575.49-50	Other Current Charges Advertising	.00	.00	300.00	300.00	300.00	.00	
445-75-151-575.49-90	Other Current Charges Other Current Charges	3,999.96	2,666.64	4,000.00	4,000.00	4,000.00	.00	
445-75-151-575.51-15	Office Supplies Other Office Supplies	259.63	1,294.15	1,500.00	1,500.00	1,500.00	.00	
445-75-151-575.51-20	Office Supplies Office Equipment < \$5,000	.00	109.29	500.00	500.00	500.00	.00	
445-75-151-575.52-20	Operating Supplies General Operating Supplies	33,981.22	12,303.64	41,000.00	41,000.00	41,000.00	.00	
445-75-151-575.52-33	Operating Supplies Uniform / Linen Service	75.95	.00	4,000.00	4,000.00	4,000.00	.00	
445-75-151-575.52-60	Operating Supplies Golf Merchandise	76,373.00	54,211.25	88,900.00	88,900.00	88,900.00	.00	
445-75-151-575.54-13	Books Pubs Subs & Memberships Memberships	562.00	475.00	1,700.00	1,700.00	1,700.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$493,475.80	\$342,144.11	\$581,633.00	\$603,060.00	\$603,060.00	\$21,427.00	4%
Activity 575 - Special Recreation Facilities Totals		\$493,475.80	\$342,144.11	\$581,633.00	\$603,060.00	\$603,060.00	\$21,427.00	4%
Division 151 - Pro Shop Totals		\$493,475.80	\$342,144.11	\$581,633.00	\$603,060.00	\$603,060.00	\$21,427.00	4%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 152 - Restaurant								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-75-152-575.31-90	Professional Services Other Professional Services	471,866.70	292,119.97	496,099.00	540,260.00	540,260.00	44,161.00	9
445-75-152-575.43-10	Utility Services Electricity	51,332.69	34,134.25	54,183.00	66,763.00	66,763.00	12,580.00	23
445-75-152-575.43-15	Utility Services Water & Sewer	12,589.28	10,881.61	7,700.00	17,996.00	17,996.00	10,296.00	134
445-75-152-575.43-40	Utility Services Gas	14,060.56	8,667.74	16,000.00	16,000.00	16,000.00	.00	
445-75-152-575.45-45	Insurance Health Care Premiums	3,232.03	4,590.08	21,100.00	21,100.00	21,100.00	.00	
445-75-152-575.46-15	Repair and Maintenance Service Equipment Maintenance	10,861.00	3,518.83	5,000.00	10,000.00	10,000.00	5,000.00	100
445-75-152-575.46-40	Repair and Maintenance Service Other Repair Maintenance	593.90	4,385.63	23,600.00	33,600.00	33,600.00	10,000.00	42
445-75-152-575.47-10	Printing & Binding Printing & Binding	.00	68.55	300.00	300.00	300.00	.00	
445-75-152-575.48-20	Promotional Activities Other Promotional Costs	.00	.00	2,350.00	2,350.00	2,350.00	.00	
445-75-152-575.49-50	Other Current Charges Advertising	.00	.00	300.00	300.00	300.00	.00	
445-75-152-575.49-90	Other Current Charges Other Current Charges	2,350.00	2,235.00	2,500.00	2,500.00	2,500.00	.00	
445-75-152-575.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	3,700.00	3,700.00	3,700.00	.00	
445-75-152-575.52-20	Operating Supplies General Operating Supplies	9,364.85	8,005.75	3,166.00	10,000.00	10,000.00	6,834.00	216
445-75-152-575.52-33	Operating Supplies Uniform / Linen Service	10,571.70	6,474.41	28,000.00	28,000.00	28,000.00	.00	
445-75-152-575.52-47	Operating Supplies Food	162,832.25	104,413.95	212,832.00	166,392.00	166,392.00	(46,440.00)	(22)
445-75-152-575.52-49	Operating Supplies Restaurant Supplies	37,699.37	25,170.45	61,000.00	45,000.00	45,000.00	(16,000.00)	(26)
445-75-152-575.52-50	Operating Supplies Beverages	85,906.69	57,675.80	81,600.00	84,000.00	84,000.00	2,400.00	3
445-75-152-575.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,430.00	1,010.00	1,900.00	1,900.00	1,900.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$874,691.02	\$563,352.02	\$1,021,330.00	\$1,050,161.00	\$1,050,161.00	\$28,831.00	3%
Activity 575 - Special Recreation Facilities Totals		\$874,691.02	\$563,352.02	\$1,021,330.00	\$1,050,161.00	\$1,050,161.00	\$28,831.00	3%
Division 152 - Restaurant Totals		\$874,691.02	\$563,352.02	\$1,021,330.00	\$1,050,161.00	\$1,050,161.00	\$28,831.00	3%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 153 - Course Maintenance								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-75-153-575.31-90	Professional Services Other Professional Services	417,959.32	291,976.75	504,498.70	495,450.00	495,450.00	(9,048.70)	(2)
445-75-153-575.43-10	Utility Services Electricity	21,725.93	22,647.90	21,652.00	23,818.00	23,818.00	2,166.00	10
445-75-153-575.43-15	Utility Services Water & Sewer	7,248.05	3,400.77	10,879.00	5,470.00	5,470.00	(5,409.00)	(50)
445-75-153-575.43-20	Utility Services Irrigation Water	28,910.02	21,720.07	28,538.00	27,967.00	27,967.00	(571.00)	(2)
445-75-153-575.45-45	Insurance Health Care Premiums	17,552.34	16,104.89	19,000.00	19,000.00	19,000.00	.00	
445-75-153-575.46-15	Repair and Maintenance Service Equipment Maintenance	47,946.90	33,166.64	40,093.90	50,000.00	50,000.00	9,906.10	25
445-75-153-575.46-35	Repair and Maintenance Service Irrigation Maintenance	80,354.70	18,618.28	25,000.00	60,000.00	60,000.00	35,000.00	140
445-75-153-575.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	51,000.00	210,583.00	.00	.00	(210,583.00)	(100)
445-75-153-575.49-90	Other Current Charges Other Current Charges	4,800.00	3,315.00	4,800.00	4,800.00	4,800.00	.00	
445-75-153-575.52-11	Operating Supplies Fuel / Oil / Other	57,298.70	37,941.55	53,000.00	60,000.00	60,000.00	7,000.00	13
445-75-153-575.52-20	Operating Supplies General Operating Supplies	4,226.98	4,214.04	6,000.00	6,000.00	6,000.00	.00	
445-75-153-575.52-33	Operating Supplies Uniform / Linen Service	2,070.13	1,419.02	3,500.00	3,500.00	3,500.00	.00	
445-75-153-575.52-41	Operating Supplies Gardening Supplies	185,888.23	145,067.98	210,000.00	210,000.00	210,000.00	.00	
445-75-153-575.54-13	Books Pubs Subs & Memberships Memberships	430.00	465.00	700.00	700.00	700.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$876,411.30	\$651,057.89	\$1,138,244.60	\$966,705.00	\$966,705.00	(\$171,539.60)	(15%)
Activity 575 - Special Recreation Facilities Totals		\$876,411.30	\$651,057.89	\$1,138,244.60	\$966,705.00	\$966,705.00	(\$171,539.60)	(15%)
Division 153 - Course Maintenance Totals		\$876,411.30	\$651,057.89	\$1,138,244.60	\$966,705.00	\$966,705.00	(\$171,539.60)	(15%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 300 - Capital Outlay								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-75-300-575.46-20	Repair and Maintenance Service Building Maintenance	27,900.00	89,557.60	198,564.72	.00	.00	(198,564.72)	(100)
	<i>Operating Expenditures/Expenses Totals</i>	\$27,900.00	\$89,557.60	\$198,564.72	\$0.00	\$0.00	(\$198,564.72)	(100%)
<i>Capital Outlay</i>								
445-75-300-575.64-90	Machinery & Equipment Other Machinery / Equipment	.00	102,759.73	129,952.41	.00	.00	(129,952.41)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$102,759.73	\$129,952.41	\$0.00	\$0.00	(\$129,952.41)	(100%)
Activity 575 - Special Recreation Facilities	Totals	\$27,900.00	\$192,317.33	\$328,517.13	\$0.00	\$0.00	(\$328,517.13)	(100%)
Division 300 - Capital Outlay	Totals	\$27,900.00	\$192,317.33	\$328,517.13	\$0.00	\$0.00	(\$328,517.13)	(100%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 760 - Golf Course								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-75-760-575.31-90	Professional Services Other Professional Services	118,023.70	66,488.65	136,726.00	136,726.00	136,726.00	.00	
445-75-760-575.32-10	Accounting & Auditing Audit & Accounting Fees	2,019.00	1,887.58	1,808.00	1,583.00	1,583.00	(225.00)	(12)
445-75-760-575.34-16	Other Contractual Services Pest Control Services	.00	.00	3,350.00	3,350.00	3,350.00	.00	
445-75-760-575.34-90	Other Contractual Services Other Contractual Services	216,286.18	164,386.32	246,812.00	246,812.00	246,812.00	.00	
445-75-760-575.40-10	Travel & Per Diem Travel & Training	267.82	448.32	800.00	800.00	800.00	.00	
445-75-760-575.42-10	Freight & Postage Services Postage	621.58	193.60	400.00	400.00	400.00	.00	
445-75-760-575.43-25	Utility Services Stormwater Assessment Fee	.00	7,725.00	7,725.00	9,010.00	9,010.00	1,285.00	17
445-75-760-575.43-35	Utility Services Waste Collection & Disposal	3,957.54	4,124.76	11,540.00	11,540.00	11,540.00	.00	
445-75-760-575.45-10	Insurance General Liability	9,366.96	7,580.25	10,107.00	15,788.00	15,788.00	5,681.00	56
445-75-760-575.45-15	Insurance Other Insurance Costs	152,280.60	158,731.57	171,748.00	171,748.00	171,748.00	.00	
445-75-760-575.45-45	Insurance Health Care Premiums	20,345.70	10,245.77	23,000.00	23,000.00	23,000.00	.00	
445-75-760-575.46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	8,850.00	8,850.00	8,850.00	.00	
445-75-760-575.46-40	Repair and Maintenance Service Other Repair Maintenance	.00	.00	125,000.00	125,000.00	125,000.00	.00	
445-75-760-575.47-10	Printing & Binding Printing & Binding	.00	.00	300.00	300.00	300.00	.00	
445-75-760-575.49-50	Other Current Charges Advertising	16,577.46	8,583.25	30,000.00	30,000.00	30,000.00	.00	
445-75-760-575.49-90	Other Current Charges Other Current Charges	6,411.84	4,777.21	5,160.00	5,160.00	5,160.00	.00	
445-75-760-575.51-10	Office Supplies Stationery, Paper, Forms	2,859.28	19.99	1,200.00	1,200.00	1,200.00	.00	
445-75-760-575.51-15	Office Supplies Other Office Supplies	.00	.00	300.00	300.00	300.00	.00	
445-75-760-575.51-20	Office Supplies Office Equipment < \$5,000	.00	1,337.06	3,100.00	3,100.00	3,100.00	.00	
445-75-760-575.52-20	Operating Supplies General Operating Supplies	340.57	586.45	1,300.00	1,300.00	1,300.00	.00	
445-75-760-575.54-13	Books Pubs Subs & Memberships Memberships	1,020.00	770.00	1,390.00	1,390.00	1,390.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$550,378.23	\$437,885.78	\$790,616.00	\$797,357.00	\$797,357.00	\$6,741.00	1%
<i>Capital Outlay</i>								
445-75-760-575.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	500,000.00	500,000.00	500,000.00	.00	
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0%
Activity 575 - Special Recreation Facilities Totals		\$550,378.23	\$437,885.78	\$1,290,616.00	\$1,297,357.00	\$1,297,357.00	\$6,741.00	1%
Division 760 - Golf Course Totals		\$550,378.23	\$437,885.78	\$1,290,616.00	\$1,297,357.00	\$1,297,357.00	\$6,741.00	1%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund	445 - DB Municipal Golf Course Fund							
	EXPENSE							
Department	75 - Recreation Facilities Totals	\$2,822,856.35	\$2,207,706.29	\$4,413,152.73	\$3,917,283.00	\$3,917,283.00	(\$495,869.73)	(11%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 81 - Depreciation								
Division 840 - Depreciation								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
445-81-840-575.49-64	Other Current Charges Depreciation	221,800.82	46,652.94	.00	.00	.00	.00	
445-81-840-575.49-93	Other Current Charges Loss On Disposal of FA	(5,173.59)	.00	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$216,627.23</u>	<u>\$46,652.94</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Activity	575 - Special Recreation Facilities Totals	<u>\$216,627.23</u>	<u>\$46,652.94</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Division 840 - Depreciation Totals	<u>\$216,627.23</u>	<u>\$46,652.94</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Department 81 - Depreciation Totals	<u>\$216,627.23</u>	<u>\$46,652.94</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department 85 - Debt Service								
Division 850 - Debt Service								
Activity 517 - Debt Service Payments								
<i>Debt Service</i>								
445-85-850-517.71-33	Debt Service Principal Capital Lease	.00	.00	.00	27,687.00	27,687.00	27,687.00	
445-85-850-517.71-50	Debt Service Principal Lease/Purchase	.00	19,866.61	28,558.00	28,558.00	28,558.00	.00	
445-85-850-517.72-30	Debt Service Interest Capital Lease Int / 2002 GOB Int	.00	.00	.00	1,440.00	1,440.00	1,440.00	
445-85-850-517.72-50	Debt Service Interest Lease-Purchase	3,245.82	1,979.37	2,508.00	2,508.00	2,508.00	.00	
	<i>Debt Service Totals</i>	\$3,245.82	\$21,845.98	\$31,066.00	\$60,193.00	\$60,193.00	\$29,127.00	94%
Activity	517 - Debt Service Payments Totals	\$3,245.82	\$21,845.98	\$31,066.00	\$60,193.00	\$60,193.00	\$29,127.00	94%
	Division 850 - Debt Service Totals	\$3,245.82	\$21,845.98	\$31,066.00	\$60,193.00	\$60,193.00	\$29,127.00	94%
	Department 85 - Debt Service Totals	\$3,245.82	\$21,845.98	\$31,066.00	\$60,193.00	\$60,193.00	\$29,127.00	94%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department	90 - Miscellaneous							
Division	900 - Miscellaneous Expenditures							
Activity	572 - Parks & Recreation							
<i>Other Uses</i>								
445-90-900-572.99-02	Other Non-Operating Contingency CIP	.00	.00	.00	.00	310,408.00	310,408.00	
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$310,408.00	\$310,408.00	+++
	Activity 572 - Parks & Recreation Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$310,408.00	\$310,408.00	+++
Division	900 - Miscellaneous Expenditures Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$310,408.00	\$310,408.00	+++
	Department 90 - Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$310,408.00	\$310,408.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 445 - DB Municipal Golf Course Fund								
EXPENSE								
Department	91 - Transfers							
Division	910 - Transfers							
Activity	581 - Inter-Fund Group Xfrs Out							
	<i>Other Uses</i>							
445-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	33,957.96	24,852.78	33,137.00	33,137.00	32,362.00	(775.00)	(2)
	<i>Other Uses Totals</i>	\$33,957.96	\$24,852.78	\$33,137.00	\$33,137.00	\$32,362.00	(\$775.00)	(2%)
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$33,957.96	\$24,852.78	\$33,137.00	\$33,137.00	\$32,362.00	(\$775.00)	(2%)
	Division 910 - Transfers Totals	\$33,957.96	\$24,852.78	\$33,137.00	\$33,137.00	\$32,362.00	(\$775.00)	(2%)
	Department 91 - Transfers Totals	\$33,957.96	\$24,852.78	\$33,137.00	\$33,137.00	\$32,362.00	(\$775.00)	(2%)
	EXPENSE TOTALS	\$3,076,687.36	\$2,301,057.99	\$4,477,355.73	\$4,010,613.00	\$4,320,246.00	(\$157,109.73)	(4%)
Fund 445 - DB Municipal Golf Course Fund Totals								
	REVENUE TOTALS	\$3,100,703.39	\$2,239,267.69	\$4,477,355.73	\$3,819,109.00	\$4,320,246.00	(\$157,109.73)	(4%)
	EXPENSE TOTALS	\$3,076,687.36	\$2,301,057.99	\$4,477,355.73	\$4,010,613.00	\$4,320,246.00	(\$157,109.73)	(4%)
Fund 445 - DB Municipal Golf Course Fund Totals		\$24,016.03	(\$61,790.30)	\$0.00	(\$191,504.00)	\$0.00	\$0.00	+++

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Lakeview Golf Course

Mission Statement

The Lakeview Golf Club will be known as the best executive golf course in Palm Beach County. Lakeview Golf Club will be a youth golf development facility and also a place for senior golf leagues and recreation.

Program: Lakeview Golf Course

Lakeview Golf Course is an 18-hole, par 60, executive golf course with a snack bar and pro shop on approximately 45 acres operated through the service of a golf course management firm. The course is supported by user fee charges and the sale of merchandise and food. The course also provides youth programs. Lakeview allows golfers to walk 365 days a year, which provides City residents with a way to exercise and enjoy healthy recreation at a city owned facility. This course offers golf at very affordable rates, encouraging families to play golf with their children and grandchildren.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Provide the community with the finest executive golf course in Palm Beach County.

Objective: Continue to maintain a positive public awareness of the club in order to meet the needs of all potential customers.

Increase annual rounds played from previous year	39,855	39,900	40,000
Conduct annual Customer Satisfaction Survey	4	4	4
Overall Satisfaction Rating (Average of all) **	4.2	4.2	4.2
Customer Service Rating (Staff Friendliness) **	4.7	4.7	4.7
Course Condition Rating**	3.6	3.6	3.6

** Based on a 0 – 5 scale.

Objective: Increase awareness of Lakeview Golf Club through customer participation in tournaments and events.

Junior tournaments and events	1,399	1,400	1,400
Adult tournaments and events	2,873	2,875	2,900

Goal: To maintain a net operating surplus through increased income from daily golf fees.

Objective: To increase annual golf and merchandise revenue, thereby creating a stable income base.

Daily green fees and cart income (includes pre-paid)	\$875,389	\$875,500	\$876,000
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Goal: To continue improvements to the golf course in order to gain recognition as the best executive golf course in Palm Beach County.

Objective: Continue course improvements to ensure reliable and satisfactory playing conditions year-round.

Aerate greens and tees to reduce compaction of putting surface and promote better grass growth	8	8	8
Perform bunker maintenance to ensure continuity of manmade hazards for consistent expectations during play	6	6	6

Staffing Levels	22-23	23-24	24-25
Contracted Service	n/a	n/a	n/a



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446 - Lakeview Golf Course Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Charges for Services</i>								
446-00-000.347-900	Parks and Recreation Programs /Ads /Golf Fees	790,444.32	616,920.52	775,189.00	781,636.00	781,636.00	6,447.00	1
446-00-000.347-901	Parks and Recreation Prgm/SE/Vending Mach Sls/Lifegua	2,269.61	808.84	2,250.00	2,250.00	2,250.00	.00	
446-00-000.347-902	Parks and Recreation LG Comp/Rest Misc Inc./Green Fee	84,945.00	77,908.00	73,500.00	78,500.00	78,500.00	5,000.00	7
446-00-000.347-920	Parks and Recreation Cult Rec/Sale of Merch/Sp Evnts	56,952.98	33,906.64	48,000.00	48,500.00	48,500.00	500.00	1
446-00-000.347-930	Parks and Recreation Cult Rec/Rest/Consess/Catering	58,101.39	39,505.51	44,600.00	54,320.00	54,320.00	9,720.00	22
446-00-000.347-940	Parks and Recreation Cult Rec/Rest/Food Bev/Alcohol	34,050.04	26,051.01	2,250.00	31,040.00	31,040.00	28,790.00	1,280
<i>Charges for Services Totals</i>		\$1,026,763.34	\$795,100.52	\$945,789.00	\$996,246.00	\$996,246.00	\$50,457.00	5%
<i>Miscellaneous Revenues</i>								
446-00-000.369-910	Other Miscellaneous Revenues Taxable Revenue	7,251.29	10,413.67	6,000.00	6,000.00	6,000.00	.00	
446-00-000.369-920	Other Miscellaneous Revenues Over/Short-Pro Shop	(80.40)	(40.95)	.00	.00	.00	.00	
<i>Miscellaneous Revenues Totals</i>		\$7,170.89	\$10,372.72	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0%
<i>Other Source, Continued</i>								
446-00-000.301-039	Budgetary Account Lakeview Golf Course	.00	.00	810,348.00	644,751.00	260,715.00	(549,633.00)	(68)
446-00-000.303-046	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	352,559.74	.00	.00	(352,559.74)	(100)
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$1,162,907.74	\$644,751.00	\$260,715.00	(\$902,192.74)	(78%)
Division 000 - Administration Totals		\$1,033,934.23	\$805,473.24	\$2,114,696.74	\$1,646,997.00	\$1,262,961.00	(\$851,735.74)	(40%)
Department 00 - Administration Totals		\$1,033,934.23	\$805,473.24	\$2,114,696.74	\$1,646,997.00	\$1,262,961.00	(\$851,735.74)	(40%)
REVENUE TOTALS		\$1,033,934.23	\$805,473.24	\$2,114,696.74	\$1,646,997.00	\$1,262,961.00	(\$851,735.74)	(40%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446	Lakeview Golf Course Fund							
EXPENSE								
Department 75 - Recreation Facilities								
Division 151 - Pro Shop								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
446-75-151-575.31-90	Professional Services Other Professional Services	254,320.56	194,364.07	247,263.00	262,820.00	262,820.00	15,557.00	6
446-75-151-575.45-45	Insurance Health Care Premiums	467.66	832.79	12,000.00	12,000.00	12,000.00	.00	
446-75-151-575.46-15	Repair and Maintenance Service Equipment Maintenance	.00	346.71	3,000.00	3,000.00	3,000.00	.00	
446-75-151-575.52-20	Operating Supplies General Operating Supplies	10,110.80	6,768.80	28,000.00	28,000.00	28,000.00	.00	
446-75-151-575.52-33	Operating Supplies Uniform / Linen Service	2,501.71	.00	2,000.00	2,000.00	2,000.00	.00	
446-75-151-575.52-60	Operating Supplies Golf Merchandise	31,734.71	15,071.89	33,600.00	33,950.00	33,950.00	350.00	1
<i>Operating Expenditures/Expenses Totals</i>		\$299,135.44	\$217,384.26	\$325,863.00	\$341,770.00	\$341,770.00	\$15,907.00	5%
Activity 575 - Special Recreation Facilities Totals		\$299,135.44	\$217,384.26	\$325,863.00	\$341,770.00	\$341,770.00	\$15,907.00	5%
Division 151 - Pro Shop Totals		\$299,135.44	\$217,384.26	\$325,863.00	\$341,770.00	\$341,770.00	\$15,907.00	5%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446 - Lakeview Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 152 - Restaurant								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
446-75-152-575.49-90	Other Current Charges Other Current Charges	.00	273.00	.00	.00	.00	.00	
446-75-152-575.52-47	Operating Supplies Food	26,053.14	20,064.79	25,768.00	25,768.00	25,768.00	.00	
446-75-152-575.52-49	Operating Supplies Restaurant Supplies	49.52	.00	.00	.00	.00	.00	
446-75-152-575.52-50	Operating Supplies Beverages	11,848.88	9,265.18	10,520.00	10,520.00	10,520.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$37,951.54</u>	<u>\$29,602.97</u>	<u>\$36,288.00</u>	<u>\$36,288.00</u>	<u>\$36,288.00</u>	<u>\$0.00</u>	<u>0%</u>
Activity 575 - Special Recreation Facilities Totals		<u>\$37,951.54</u>	<u>\$29,602.97</u>	<u>\$36,288.00</u>	<u>\$36,288.00</u>	<u>\$36,288.00</u>	<u>\$0.00</u>	<u>0%</u>
Division 152 - Restaurant Totals		<u>\$37,951.54</u>	<u>\$29,602.97</u>	<u>\$36,288.00</u>	<u>\$36,288.00</u>	<u>\$36,288.00</u>	<u>\$0.00</u>	<u>0%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446	Lakeview Golf Course Fund							
EXPENSE								
Department 75 - Recreation Facilities								
Division 153 - Course Maintenance								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
446-75-153-575.31-90	Professional Services Other Professional Services	150,397.76	117,751.69	200,986.00	227,450.00	227,450.00	26,464.00	13
446-75-153-575.43-10	Utility Services Electricity	12,515.61	9,282.90	14,270.00	15,697.00	15,697.00	1,427.00	10
446-75-153-575.43-20	Utility Services Irrigation Water	21,745.86	11,517.76	25,380.00	19,328.00	19,328.00	(6,052.00)	(24)
446-75-153-575.45-45	Insurance Health Care Premiums	1,182.95	(258.84)	12,000.00	12,000.00	12,000.00	.00	
446-75-153-575.46-15	Repair and Maintenance Service Equipment Maintenance	9,133.48	1,143.73	9,000.00	9,000.00	9,000.00	.00	
446-75-153-575.46-35	Repair and Maintenance Service Irrigation Maintenance	5,812.37	10,337.58	10,000.00	10,000.00	10,000.00	.00	
446-75-153-575.46-40	Repair and Maintenance Service Other Repair Maintenance	53,611.11	205,763.75	460,810.75	153,600.00	153,600.00	(307,210.75)	(67)
446-75-153-575.52-11	Operating Supplies Fuel / Oil / Other	17,023.29	14,179.37	19,500.00	19,500.00	19,500.00	.00	
446-75-153-575.52-20	Operating Supplies General Operating Supplies	2,368.48	1,899.89	1,300.00	2,400.00	2,400.00	1,100.00	85
446-75-153-575.52-33	Operating Supplies Uniform / Linen Service	992.46	630.03	1,400.00	1,400.00	1,400.00	.00	
446-75-153-575.52-41	Operating Supplies Gardening Supplies	34,966.52	30,145.55	60,000.00	60,000.00	60,000.00	.00	
446-75-153-575.54-13	Books Pubs Subs & Memberships Memberships	400.00	.00	680.00	680.00	680.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		<u>\$310,149.89</u>	<u>\$402,393.41</u>	<u>\$815,326.75</u>	<u>\$531,055.00</u>	<u>\$531,055.00</u>	<u>(\$284,271.75)</u>	<u>(35%)</u>
Activity 575 - Special Recreation Facilities Totals		<u>\$310,149.89</u>	<u>\$402,393.41</u>	<u>\$815,326.75</u>	<u>\$531,055.00</u>	<u>\$531,055.00</u>	<u>(\$284,271.75)</u>	<u>(35%)</u>
Division 153 - Course Maintenance Totals		<u>\$310,149.89</u>	<u>\$402,393.41</u>	<u>\$815,326.75</u>	<u>\$531,055.00</u>	<u>\$531,055.00</u>	<u>(\$284,271.75)</u>	<u>(35%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446 - Lakeview Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 300 - Capital Outlay								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
446-75-300-575.31-90	Professional Services Other Professional Services	.00	.00	303,300.00	.00	.00	(303,300.00)	(100)
	<i>Operating Expenditures/Expenses Totals</i>	\$0.00	\$0.00	\$303,300.00	\$0.00	\$0.00	(\$303,300.00)	(100%)
<i>Capital Outlay</i>								
446-75-300-575.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	445,670.99	.00	.00	(445,670.99)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$445,670.99	\$0.00	\$0.00	(\$445,670.99)	(100%)
Activity 575 - Special Recreation Facilities	Totals	\$0.00	\$0.00	\$748,970.99	\$0.00	\$0.00	(\$748,970.99)	(100%)
Division 300 - Capital Outlay	Totals	\$0.00	\$0.00	\$748,970.99	\$0.00	\$0.00	(\$748,970.99)	(100%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446 - Lakeview Golf Course Fund								
EXPENSE								
Department 75 - Recreation Facilities								
Division 760 - Golf Course								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
446-75-760-575.31-90	Professional Services Other Professional Services	2,237.92	771.97	2,000.00	2,000.00	2,000.00	.00	
446-75-760-575.34-16	Other Contractual Services Pest Control Services	336.00	.00	740.00	740.00	740.00	.00	
446-75-760-575.34-90	Other Contractual Services Other Contractual Services	56,751.70	39,012.54	51,860.00	51,860.00	51,860.00	.00	
446-75-760-575.40-10	Travel & Per Diem Travel & Training	.00	.00	350.00	350.00	350.00	.00	
446-75-760-575.42-10	Freight & Postage Services Postage	.00	.00	50.00	50.00	50.00	.00	
446-75-760-575.43-10	Utility Services Electricity	8,675.03	5,425.88	11,065.00	12,172.00	12,172.00	1,107.00	10
446-75-760-575.43-15	Utility Services Water & Sewer	1,744.60	6,839.36	.00	.00	.00	.00	
446-75-760-575.43-25	Utility Services Stormwater Assessment Fee	.00	2,231.00	2,231.00	3,248.00	3,248.00	1,017.00	46
446-75-760-575.43-35	Utility Services Waste Collection & Disposal	5,937.02	6,187.88	5,937.00	6,188.00	6,188.00	251.00	4
446-75-760-575.45-10	Insurance General Liability	1,704.96	1,379.97	1,840.00	2,874.00	2,874.00	1,034.00	56
446-75-760-575.45-15	Insurance Other Insurance Costs	53,057.68	63,874.77	59,400.00	59,400.00	59,400.00	.00	
446-75-760-575.46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	900.00	900.00	900.00	.00	
446-75-760-575.49-50	Other Current Charges Advertising	3,300.00	2,200.00	6,200.00	6,200.00	6,200.00	.00	
446-75-760-575.49-90	Other Current Charges Other Current Charges	765.00	492.00	770.00	770.00	770.00	.00	
446-75-760-575.52-20	Operating Supplies General Operating Supplies	1,473.01	1,125.14	4,500.00	4,500.00	4,500.00	.00	
446-75-760-575.54-13	Books Pubs Subs & Memberships Memberships	745.00	395.00	830.00	830.00	830.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$136,727.92	\$129,935.51	\$148,673.00	\$152,082.00	\$152,082.00	\$3,409.00	2%
<i>Other Uses</i>								
446-75-760-575.99-01	Other Non-Operating Contingency	.00	.00	.00	.00	143,150.00	143,150.00	
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$143,150.00	\$143,150.00	+++
Activity 575 - Special Recreation Facilities Totals		\$136,727.92	\$129,935.51	\$148,673.00	\$152,082.00	\$295,232.00	\$146,559.00	99%
Division 760 - Golf Course Totals		\$136,727.92	\$129,935.51	\$148,673.00	\$152,082.00	\$295,232.00	\$146,559.00	99%
Department 75 - Recreation Facilities Totals		\$783,964.79	\$779,316.15	\$2,075,121.74	\$1,061,195.00	\$1,204,345.00	(\$870,776.74)	(42%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446	Lakeview Golf Course Fund							
EXPENSE								
Department 81 - Depreciation								
Division 840 - Depreciation								
Activity 575 - Special Recreation Facilities								
<i>Operating Expenditures/Expenses</i>								
446-81-840-575.49-64	Other Current Charges Depreciation	71,510.36	12,612.78	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$71,510.36</u>	<u>\$12,612.78</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
Activity 575	Special Recreation Facilities Totals	<u>\$71,510.36</u>	<u>\$12,612.78</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Division 840 - Depreciation Totals	<u>\$71,510.36</u>	<u>\$12,612.78</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Department 81 - Depreciation Totals	<u>\$71,510.36</u>	<u>\$12,612.78</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446 - Lakeview Golf Course Fund								
EXPENSE								
Department 85 - Debt Service								
Division 850 - Debt Service								
Activity 517 - Debt Service Payments								
<i>Debt Service</i>								
446-85-850-517.71-33	Debt Service Principal Capital Lease	.00	.00	.00	18,580.00	18,580.00	18,580.00	
446-85-850-517.71-50	Debt Service Principal Lease/Purchase	.00	13,331.56	17,864.00	17,864.00	17,864.00	.00	
446-85-850-517.72-30	Debt Service Interest Capital Lease Int / 2002 GOB Int	.00	.00	.00	967.00	967.00	967.00	
446-85-850-517.72-50	Debt Service Interest Lease-Purchase	2,178.12	1,328.26	1,683.00	1,683.00	1,683.00	.00	
	<i>Debt Service Totals</i>	<u>\$2,178.12</u>	<u>\$14,659.82</u>	<u>\$19,547.00</u>	<u>\$39,094.00</u>	<u>\$39,094.00</u>	<u>\$19,547.00</u>	<u>100%</u>
Activity	517 - Debt Service Payments Totals	<u>\$2,178.12</u>	<u>\$14,659.82</u>	<u>\$19,547.00</u>	<u>\$39,094.00</u>	<u>\$39,094.00</u>	<u>\$19,547.00</u>	<u>100%</u>
	Division 850 - Debt Service Totals	<u>\$2,178.12</u>	<u>\$14,659.82</u>	<u>\$19,547.00</u>	<u>\$39,094.00</u>	<u>\$39,094.00</u>	<u>\$19,547.00</u>	<u>100%</u>
	Department 85 - Debt Service Totals	<u>\$2,178.12</u>	<u>\$14,659.82</u>	<u>\$19,547.00</u>	<u>\$39,094.00</u>	<u>\$39,094.00</u>	<u>\$19,547.00</u>	<u>100%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 446 - Lakeview Golf Course Fund								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
446-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	20,550.00	15,021.00	20,028.00	20,028.00	19,522.00	(506.00)	(3)
	<i>Other Uses Totals</i>	\$20,550.00	\$15,021.00	\$20,028.00	\$20,028.00	\$19,522.00	(\$506.00)	(3%)
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$20,550.00	\$15,021.00	\$20,028.00	\$20,028.00	\$19,522.00	(\$506.00)	(3%)
	Division 910 - Transfers Totals	\$20,550.00	\$15,021.00	\$20,028.00	\$20,028.00	\$19,522.00	(\$506.00)	(3%)
	Department 91 - Transfers Totals	\$20,550.00	\$15,021.00	\$20,028.00	\$20,028.00	\$19,522.00	(\$506.00)	(3%)
	EXPENSE TOTALS	\$878,203.27	\$821,609.75	\$2,114,696.74	\$1,120,317.00	\$1,262,961.00	(\$851,735.74)	(40%)
Fund 446 - Lakeview Golf Course Fund Totals								
	REVENUE TOTALS	\$1,033,934.23	\$805,473.24	\$2,114,696.74	\$1,646,997.00	\$1,262,961.00	(\$851,735.74)	(40%)
	EXPENSE TOTALS	\$878,203.27	\$821,609.75	\$2,114,696.74	\$1,120,317.00	\$1,262,961.00	(\$851,735.74)	(40%)
Fund 446 - Lakeview Golf Course Fund Totals		\$155,730.96	(\$16,136.51)	\$0.00	\$526,680.00	\$0.00	\$0.00	+++

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Stormwater

Mission Statement

Stormwater Administration implements the requirements of our National Pollution Discharge Elimination System (N.P.D.E.S) permit, ensures accurate reporting of stormwater assessments to the Property Appraiser and maintains the drainage atlas and database.



Stormwater Fund

Stormwater Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Intergovernmental Revenue	\$ -	\$ 717,242	\$ 956,323	\$ 956,323	\$ -	\$ (956,323)	-100.0%
Charges for Services	1,986,744	3,784,074	4,391,000	4,391,000	4,391,000	-	0.0%
Miscellaneous Revenues	321,019	182,666	7,500,722	5,713,504	36,396,994	28,896,272	385.2%
Other Sources	500,000	-	8,239,443	4,533,333	17,347,414	9,107,971	110.5%
Total Revenues	\$ 2,807,763	\$ 4,683,983	\$ 21,087,488	\$ 15,594,160	\$ 58,135,408	\$ 37,047,920	175.7%

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 485,668	\$ 552,750	\$ 920,394	\$ 1,079,433	\$ 1,083,512	\$ 163,118	17.7%
Operating Expenses	1,540,980	834,066	3,874,615	2,467,941	2,476,208	(1,398,407)	-36.1%
Capital Outlay	-	93,035	16,011,193	11,888,376	54,150,000	38,138,807	238.2%
Other Uses	\$498,782	\$188,465	\$281,286	\$281,286	\$425,688	(1,159)	-13.9%
Total Expenditures	\$ 2,525,429	\$ 1,668,315	\$ 21,087,488	\$ 15,717,036	\$ 58,135,408	\$ 36,902,359	175.0%

Administration

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 111,950	\$ 135,387	\$ 242,784	\$ 321,892	\$ 324,028	\$ 81,244	33.5%
Operating Expenses	275,280	332,912	808,170	813,247	855,332	47,162	5.8%
Other Uses	-	-	-	-	-	-	n/a
Total Expenditures	\$ 387,230	\$ 468,299	\$ 1,050,954	\$ 1,135,139	\$ 1,179,360	\$ 128,406	12.2%

Stormwater Maintenance

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 373,718	\$ 417,363	\$ 677,610	\$ 757,541	\$ 759,484	\$ 81,874	12.1%
Operating Expenses	468,838	334,011	880,445	962,526	928,708	48,263	5.5%
Capital Outlay	-	4,594	123,500	-	-	(123,500)	n/a
Total Expenditures	\$ 842,556	\$ 755,968	\$ 1,681,555	\$ 1,720,067	\$ 1,688,192	\$ 6,637	0.4%

Capital Outlay/Flood Control								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Operating Expenses	\$ 156,394	\$ 9,957	\$ 2,177,673	\$ 685,000	\$ 685,000	\$ (1,492,673)	-68.5%	
Capital Outlay	-	88,441	15,887,693	11,888,376	54,150,000	38,262,307	240.8%	
Total Expenditures	\$ 156,394	\$ 98,398	\$ 18,095,366	\$ 12,603,376	\$ 54,835,000	\$ 36,739,634	203.0%	
Miscellaneous Expenditures								
	2023	2024	2024	2025	2025	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025	
Depreciation	\$ 632,901	\$ 152,604	\$ -	\$ -	\$ -	\$ -	n/a	
Transfers	498,782	188,465	251,286	251,286	425,688	174,402	69.4%	
Uses	7,567	4,581	8,327	7,168	7,168	(1,159)	-13.9%	
Total Expenditures	\$ 1,139,249	\$ 345,649	\$ 259,613	\$ 258,454	\$ 432,856	\$ 173,243	66.7%	

2024-25 Financial Highlights

- w **Personnel Services** increase by \$163K or 17.7% . The Administration Division’s personnel services increase by \$81K or 33.5% due to increases in merit, benefit rates and healthcare premiums as well as the addition of the Stormwater Engineer position. The Maintenance Division’s personnel services increase by \$82K or 12.1% due to increases in SEIU merit, benefit rates and healthcare premiums, and other salary adjustments.
- * **Operating Expenses** decrease by \$1.4M or 36.1% due to reductions of \$1.5M or 69% in the Capital Outlay division attributed to decreases in professional services (\$593K) and repair and maintenance (\$887K). These decreases are offset by increases of \$47K or 5.8% in General Liability and Share of Administrative Expenses in the Administration division as well as increases of \$48K or 5.6% in vehicle rental charges, general liability, and operating supplies in the Maintenance division.
 - * **Capital Outlay** increases by \$38M or 204.8% for various Capital Improvement Program Stormwater Projects will be offset by grants or state appropriation funds.
 - * **Transfers/Other Uses** decrease by \$1K or 13.9%.

Program: Stormwater Administration

Stormwater Administration is responsible for administering programs related to the National Pollution Discharge Elimination System (NPDES) permit, such as maintaining the stormwater atlas, maintaining the stormwater management system inventory database, verifying changes in assessments from year to year and providing community education. This program is also responsible for the annual preparation of the stormwater assessment roll as well as the annual NPDES Report. Activities also include identification of best management practices and new technologies with associated funding alternatives to ensure the sustained reduction of storm water pollution and implementation of related public outreach and education initiatives.

Stormwater Administration is responsible for overall development of the City's Stormwater Capital Program, including a comprehensive master plan and the recommendation of drainage improvements.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: Maintain inventory of drainage systems and ensure that NPDES requirements are met.

Objective: Comply with NPDES operational and reporting requirements update and maintain both the drainage atlas, and preventive maintenance program data.
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Incorporate changes to drainage atlas quarterly	75%	90%	90%
Respond to citizen inquiries within 5 business days	100%	100%	100%
Submit annual NPDES report within established timeframe	100%	100%	100%
Submit annual tax roll to Property Appraiser and Tax Collector within established timeframe	100%	100%	100%
Provide required public awareness/outreach through distribution of storm water education materials and education forums at public event	4	4	4
Address Comments received on NPDES annual report	2	1	1

Staffing Levels	22-23	23-24	24-25
Project Manager I	1	0	0
Engineer III	0	1	1
Stormwater Engineer	<u>0</u>	<u>1</u>	<u>1</u>
Total	1	2	2



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Intergovernmental Revenue</i>								
448-00-000.331-117	Federal Grants American Rescue Plan Funds -ARPA	.00	717,242.22	956,323.00	956,323.00	.00	(956,323.00)	(100)
<i>Intergovernmental Revenue Totals</i>		\$0.00	\$717,242.22	\$956,323.00	\$956,323.00	\$0.00	(\$956,323.00)	(100%)
<i>Charges for Services</i>								
448-00-000.343-700	Physical Environment Storm Water Charges	1,982,164.21	3,783,961.01	4,390,000.00	4,390,000.00	4,390,000.00	.00	
448-00-000.343-701	Physical Environment Delinquent Storm Water Charges	4,579.92	113.48	1,000.00	1,000.00	1,000.00	.00	
<i>Charges for Services Totals</i>		\$1,986,744.13	\$3,784,074.49	\$4,391,000.00	\$4,391,000.00	\$4,391,000.00	\$0.00	0%
<i>Miscellaneous Revenues</i>								
448-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	1,310.35	3,420.05	.00	.00	.00	.00	
448-00-000.361-102	Interest & Other Earnings Interest Investments	241,830.99	179,246.24	188,160.00	188,160.00	284,494.00	96,334.00	51
448-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	56,063.75	.00	.00	.00	.00	.00	
448-00-000.369-010	Other Miscellaneous Revenues Excess Fees - PBC	21,813.31	.00	.00	.00	.00	.00	
448-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	.13	.00	.00	.00	.00	.00	
448-00-000.384-104	Debt Proceeds State Revolving Loan Proceeds	.00	.00	7,312,562.00	5,525,344.00	36,112,500.00	28,799,938.00	394
<i>Miscellaneous Revenues Totals</i>		\$321,018.53	\$182,666.29	\$7,500,722.00	\$5,713,504.00	\$36,396,994.00	\$28,896,272.00	385%
<i>Other Sources</i>								
448-00-000.381-100	Inter-Fund Transfers Received from General Fund	500,000.00	.00	.00	.00	.00	.00	
448-00-000.389-800	Grants/Donations Capital Contributions	.00	.00	7,308,165.00	4,533,333.00	17,037,500.00	9,729,335.00	133
<i>Other Sources Totals</i>		\$500,000.00	\$0.00	\$7,308,165.00	\$4,533,333.00	\$17,037,500.00	\$9,729,335.00	133%
<i>Other Source, Continued</i>								
448-00-000.301-100	Budgetary Account Prior Year Surplus	.00	.00	590,650.00	.00	309,914.00	(280,736.00)	(48)
448-00-000.303-049	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	340,628.18	.00	.00	(340,628.18)	(100)
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$931,278.18	\$0.00	\$309,914.00	(\$621,364.18)	(67%)
Division 000 - Administration Totals		\$2,807,762.66	\$4,683,983.00	\$21,087,488.18	\$15,594,160.00	\$58,135,408.00	\$37,047,919.82	176%
Department 00 - Administration Totals		\$2,807,762.66	\$4,683,983.00	\$21,087,488.18	\$15,594,160.00	\$58,135,408.00	\$37,047,919.82	176%
REVENUE TOTALS		\$2,807,762.66	\$4,683,983.00	\$21,087,488.18	\$15,594,160.00	\$58,135,408.00	\$37,047,919.82	176%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 38 - Stormwater								
Division 000 - Administration								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Personnel Services</i>								
448-38-000-538.12-10	Regular Salaries/Wages Regular Salaries/Wages	82,442.60	90,274.04	176,140.00	234,170.00	234,170.00	58,030.00	33
448-38-000-538.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	8,864.27	.00	.00	.00	.00	
448-38-000-538.15-20	Special Pay Car Allowance	2,640.00	2,420.00	5,280.00	5,280.00	5,280.00	.00	
448-38-000-538.21-10	FICA Taxes Employer FICA	5,402.47	7,761.22	13,677.00	18,576.00	18,576.00	4,899.00	36
448-38-000-538.22-10	Retirement Contributions General Employees Retirement	5,013.00	9,465.23	14,275.00	25,501.00	27,637.00	13,362.00	94
448-38-000-538.22-20	Retirement Contributions ICMA Contributions	.00	1,068.96	.00	3,414.00	3,414.00	3,414.00	
448-38-000-538.23-10	Life & Health Insurance Health Insurance	14,954.42	14,183.56	31,404.00	32,482.00	32,482.00	1,078.00	3
448-38-000-538.23-20	Life & Health Insurance Life Insurance	216.00	246.00	403.00	761.00	761.00	358.00	89
448-38-000-538.23-30	Life & Health Insurance Disability Insurance	167.25	207.52	354.00	561.00	561.00	207.00	58
448-38-000-538.24-10	Workers Compensation Workers Compensation	1,058.04	854.28	1,139.00	1,026.00	1,026.00	(113.00)	(10)
448-38-000-538.25-10	Other Employee Benefits Unemployment Compensation	35.04	32.12	70.00	71.00	71.00	1.00	1
448-38-000-538.27-10	Other Employee Benefits Employee Assistance Program	21.12	9.79	42.00	50.00	50.00	8.00	19
<i>Personnel Services Totals</i>		\$111,949.94	\$135,386.99	\$242,784.00	\$321,892.00	\$324,028.00	\$81,244.00	33%
<i>Operating Expenditures/Expenses</i>								
448-38-000-538.31-10	Professional Services Engineering/Architectural	.00	.00	150,000.00	150,000.00	150,000.00	.00	
448-38-000-538.31-90	Professional Services Other Professional Services	35,217.00	33,146.86	150,000.00	150,000.00	150,000.00	.00	
448-38-000-538.32-10	Accounting & Auditing Audit & Accounting Fees	1,363.01	3,925.51	3,760.00	6,379.00	6,379.00	2,619.00	70
448-38-000-538.34-90	Other Contractual Services Other Contractual Services	.00	.00	100,000.00	100,000.00	100,000.00	.00	
448-38-000-538.40-10	Travel & Per Diem Travel & Training	650.00	526.56	1,500.00	1,750.00	1,750.00	250.00	17
448-38-000-538.42-10	Freight & Postage Services Postage	279.00	253.00	500.00	750.00	750.00	250.00	50
448-38-000-538.43-10	Utility Services Electricity	2,079.42	1,473.01	1,641.00	1,806.00	1,806.00	165.00	10
448-38-000-538.43-25	Utility Services Stormwater Assessment Fee	.00	1,138.00	1,138.00	744.00	744.00	(394.00)	(35)
448-38-000-538.45-10	Insurance General Liability	7,070.04	5,721.12	7,628.00	11,915.00	11,915.00	4,287.00	56
448-38-000-538.47-20	Printing & Binding Reproduction Services	377.10	.00	2,250.00	2,250.00	2,250.00	.00	
448-38-000-538.49-35	Other Current Charges Share of Administrative Expense	223,401.00	284,597.28	379,463.00	379,463.00	421,548.00	42,085.00	11
448-38-000-538.49-50	Other Current Charges Advertising	1,500.00	.00	1,750.00	1,750.00	1,750.00	.00	
448-38-000-538.51-15	Office Supplies Other Office Supplies	536.36	45.89	500.00	500.00	500.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 38 - Stormwater								
Division 000 - Administration								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Operating Expenditures/Expenses</i>								
448-38-000-538.51-20	Office Supplies Office Equipment < \$5,000	.00	122.15	6,000.00	3,500.00	3,500.00	(2,500.00)	(42)
448-38-000-538.52-33	Operating Supplies Uniform / Linen Service	.00	150.00	290.00	440.00	440.00	150.00	52
448-38-000-538.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,807.00	1,812.95	1,750.00	2,000.00	2,000.00	250.00	14
<i>Operating Expenditures/Expenses Totals</i>		<u>\$275,279.93</u>	<u>\$332,912.33</u>	<u>\$808,170.00</u>	<u>\$813,247.00</u>	<u>\$855,332.00</u>	<u>\$47,162.00</u>	<u>6%</u>
Activity 538 - Flood Control/Stormwater Mgmt.	Totals	<u>\$387,229.87</u>	<u>\$468,299.32</u>	<u>\$1,050,954.00</u>	<u>\$1,135,139.00</u>	<u>\$1,179,360.00</u>	<u>\$128,406.00</u>	<u>12%</u>
Division 000 - Administration	Totals	<u>\$387,229.87</u>	<u>\$468,299.32</u>	<u>\$1,050,954.00</u>	<u>\$1,135,139.00</u>	<u>\$1,179,360.00</u>	<u>\$128,406.00</u>	<u>12%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 38 - Stormwater								
Division 300 - Capital Outlay								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Operating Expenditures/Expenses</i>								
448-38-300-538.31-10	Professional Services Engineering/Architectural	12,861.78	.00	162,973.00	150,000.00	150,000.00	(12,973.00)	(8)
448-38-300-538.31-90	Professional Services Other Professional Services	75,822.27	9,957.02	842,650.00	250,000.00	250,000.00	(592,650.00)	(70)
448-38-300-538.34-90	Other Contractual Services Other Contractual Services	.00	.00	150,000.00	150,000.00	150,000.00	.00	
448-38-300-538.46-38	Repair and Maintenance Service Seawall Repairs	64,759.93	.00	100,000.00	100,000.00	100,000.00	.00	
448-38-300-538.46-40	Repair and Maintenance Service Other Repair Maintenance	2,950.02	.00	922,050.00	35,000.00	35,000.00	(887,050.00)	(96)
<i>Operating Expenditures/Expenses Totals</i>		\$156,394.00	\$9,957.02	\$2,177,673.00	\$685,000.00	\$685,000.00	(\$1,492,673.00)	(69%)
<i>Capital Outlay</i>								
448-38-300-538.63-90	Capital Outlay Other Improvements	.00	.00	2,000,000.00	2,000,000.00	2,000,000.00	.00	
448-38-300-538.65-10	Capital Outlay Stormwater Masterplan/Other Imp	.00	.00	.00	.00	20,825,000.00	20,825,000.00	
448-38-300-538.68-03	Capital Outlay Tropic Isles	.00	88,440.91	451,642.00	138,376.00	7,700,000.00	7,248,358.00	1,605
448-38-300-538.68-04	Capital Outlay Thomas Street Station	.00	.00	5,875,000.00	2,200,000.00	7,000,000.00	1,125,000.00	19
448-38-300-538.68-60	Capital Outlay Drainage Improvements	.00	.00	7,550,000.00	7,550,000.00	16,625,000.00	9,075,000.00	120
448-38-300-538.68-62	Capital Outlay Storm Water Pump St Rehab	.00	.00	11,050.83	.00	.00	(11,050.83)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$88,440.91	\$15,887,692.83	\$11,888,376.00	\$54,150,000.00	\$38,262,307.17	241%
<i>Other Uses</i>								
448-38-300-538.99-01	Other Non-Operating Contingency	.00	.00	30,000.00	30,000.00	.00	(30,000.00)	(100)
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00	(\$30,000.00)	(100%)
Activity 538 - Flood Control/Stormwater Mgmt. Totals		\$156,394.00	\$98,397.93	\$18,095,365.83	\$12,603,376.00	\$54,835,000.00	\$36,739,634.17	203%
Division 300 - Capital Outlay Totals		\$156,394.00	\$98,397.93	\$18,095,365.83	\$12,603,376.00	\$54,835,000.00	\$36,739,634.17	203%

Program: Stormwater Maintenance

Stormwater Maintenance is responsible for the operation of the stormwater management system including street sweeping, drainage system maintenance, and repairs. Maintenance of drainage systems includes cleaning pipe and catch basins, WaStop valves, flap gates, and duckbills, as well as installation of swales in rights-of-way. Additionally, canals and drainage ditches under the City's control are maintained. Stormwater pump stations will be routinely inspected and repaired; debris from wet wells will be removed and ground maintenance performed. Electrical, SCADA, and RTU components of the stormwater pump stations will also be inspected.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To maintain drainage systems while reducing the volume of street debris that can pollute the stormwater entering water bodies in the city.

Objective: To clean 314,225 lane miles of streets, 105,600 linear feet of storm drains and 1,510 catch basins, as needed. To repair damaged or clogged basins in a timely manner.

Curb miles swept	8,548	8,380	8,380
Respond to clogged basin & pipe calls within 2 hours	90%	90%	90%
Repair damaged basins & pipes (non-emergency) within 2 weeks	75%	60%	60%
Repair damaged basins & pipes (emergency) within 24 hours	80%	85%	85%
Linear feet of storm drain cleaned	4,800	6,000	6,000
Catch basins / Manholes cleaned/ Inspected	397	480	480
Sweep 24 city owned parking lots once a week	85%	80%	80%
Perform maintenance and inspections of 7 stormwater pump stations	0	0	100%

Objective: To comply with NPDES operating and reporting requirements, update and maintain storm sewer mapping, and maintain preventive maintenance program data.

Submit data for input and changes to base map within 30 days	100%	100%	100%
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Staffing Levels	22-23	23-24	24-25
Crew Leader	1	2	2
Street Maintenance Worker Sr.	3	2	2
Stormwater Maintenance Superintendent	1	1	1
Street Maintenance Worker	2	2	2
Motor Pump Technician	0	2	2
Total	7	9	9



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 38 - Stormwater								
Division 380 - Stormwater Maintenance								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Personnel Services</i>								
448-38-380-538.12-10	Regular Salaries/Wages Regular Salaries/Wages	271,813.25	269,101.60	452,775.00	520,520.00	520,520.00	67,745.00	15
448-38-380-538.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	680.16	.00	.00	.00	.00	.00	
448-38-380-538.14-10	Overtime Overtime /Call-Out Pay	14,531.36	8,539.81	20,000.00	15,000.00	15,000.00	(5,000.00)	(25)
448-38-380-538.14-30	Overtime Special Events	.00	7,853.05	.00	5,000.00	5,000.00	5,000.00	
448-38-380-538.21-10	FICA Taxes Employer FICA	17,655.27	20,273.01	36,169.00	41,733.00	41,733.00	5,564.00	15
448-38-380-538.22-10	Retirement Contributions General Employees Retirement	19,701.00	24,691.57	21,094.00	23,198.00	25,141.00	4,047.00	19
448-38-380-538.22-99	Retirement Contributions GASB Statement Implementation	6,582.00	.00	.00	.00	.00	.00	
448-38-380-538.23-10	Life & Health Insurance Health Insurance	38,216.47	82,738.41	141,320.00	145,627.00	145,627.00	4,307.00	3
448-38-380-538.23-20	Life & Health Insurance Life Insurance	630.00	723.00	1,272.00	1,616.00	1,616.00	344.00	27
448-38-380-538.23-30	Life & Health Insurance Disability Insurance	518.91	638.17	1,074.00	1,246.00	1,246.00	172.00	16
448-38-380-538.24-10	Workers Compensation Workers Compensation	3,156.96	2,549.25	3,399.00	3,061.00	3,061.00	(338.00)	(10)
448-38-380-538.25-10	Other Employee Benefits Unemployment Compensation	146.00	195.64	315.00	315.00	315.00	.00	
448-38-380-538.27-10	Other Employee Benefits Employee Assistance Program	86.24	59.63	192.00	225.00	225.00	33.00	17
	<i>Personnel Services Totals</i>	\$373,717.62	\$417,363.14	\$677,610.00	\$757,541.00	\$759,484.00	\$81,874.00	12%
<i>Operating Expenditures/Expenses</i>								
448-38-380-538.34-45	Other Contractual Services Lot Mowing / Clearing	.00	.00	110,000.00	110,000.00	110,000.00	.00	
448-38-380-538.34-90	Other Contractual Services Other Contractual Services	43,686.50	56,054.50	250,000.00	250,000.00	250,000.00	.00	
448-38-380-538.40-10	Travel & Per Diem Travel & Training	.00	480.00	1,500.00	1,500.00	1,500.00	.00	
448-38-380-538.41-11	Communication Services Portable Phones / MDD	.00	1,863.00	1,863.00	2,070.00	2,070.00	207.00	11
448-38-380-538.43-10	Utility Services Electricity	25,760.17	15,688.35	28,245.00	31,070.00	31,070.00	2,825.00	10
448-38-380-538.43-20	Utility Services Irrigation Water	4,707.67	11,205.75	4,895.00	4,129.00	4,129.00	(766.00)	(16)
448-38-380-538.44-30	Rentals & Leases Equipment	.00	.00	6,000.00	5,000.00	5,000.00	(1,000.00)	(17)
448-38-380-538.44-45	Rentals & Leases Vehicle Rental / Garage	187,899.96	143,655.03	191,540.00	268,610.00	234,792.00	43,252.00	23
448-38-380-538.45-10	Insurance General Liability	12,426.00	10,055.25	13,407.00	20,942.00	20,942.00	7,535.00	56
448-38-380-538.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	156,431.50	34,129.60	133,500.00	124,300.00	124,300.00	(9,200.00)	(7)
448-38-380-538.46-15	Repair and Maintenance Service Equipment Maintenance	.00	17,466.00	60,000.00	60,000.00	60,000.00	.00	
448-38-380-538.51-15	Office Supplies Other Office Supplies	.00	.00	.00	200.00	200.00	200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 38 - Stormwater								
Division 380 - Stormwater Maintenance								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Operating Expenditures/Expenses</i>								
448-38-380-538.51-20	Office Supplies Office Equipment < \$5,000	.00	1,637.97	5,000.00	.00	.00	(5,000.00)	(100)
448-38-380-538.52-10	Operating Supplies Fuel & Lube	31,212.42	26,225.17	37,250.00	41,500.00	41,500.00	4,250.00	11
448-38-380-538.52-20	Operating Supplies General Operating Supplies	986.66	.00	560.00	10,000.00	10,000.00	9,440.00	1,686
448-38-380-538.52-27	Operating Supplies Equipment < \$5,000	.00	1,402.88	5,000.00	5,000.00	5,000.00	.00	
448-38-380-538.52-33	Operating Supplies Uniform / Linen Service	4,632.59	1,920.30	6,090.00	6,610.00	6,610.00	520.00	9
448-38-380-538.53-11	Road Materials & Supplies Repairs / Drainage	.00	11,672.45	24,000.00	20,000.00	20,000.00	(4,000.00)	(17)
448-38-380-538.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,095.00	555.00	1,595.00	1,595.00	1,595.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$468,838.47	\$334,011.25	\$880,445.00	\$962,526.00	\$928,708.00	\$48,263.00	5%
<i>Capital Outlay</i>								
448-38-380-538.64-90	Machinery & Equipment Other Machinery / Equipment	.00	4,594.00	123,500.00	.00	.00	(123,500.00)	(100)
<i>Capital Outlay Totals</i>		\$0.00	\$4,594.00	\$123,500.00	\$0.00	\$0.00	(\$123,500.00)	(100%)
Activity 538 - Flood Control/Stormwater Mgmt. Totals		\$842,556.09	\$755,968.39	\$1,681,555.00	\$1,720,067.00	\$1,688,192.00	\$6,637.00	0%
Division 380 - Stormwater Maintenance Totals		\$842,556.09	\$755,968.39	\$1,681,555.00	\$1,720,067.00	\$1,688,192.00	\$6,637.00	0%
Department 38 - Stormwater Totals		\$1,386,179.96	\$1,322,665.64	\$20,827,874.83	\$15,458,582.00	\$57,702,552.00	\$36,874,677.17	177%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 81 - Depreciation								
Division 840 - Depreciation								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Operating Expenditures/Expenses</i>								
448-81-840-538.49-64	Other Current Charges Depreciation	620,377.41	152,603.58	.00	.00	.00	.00	
448-81-840-538.49-93	Other Current Charges Loss On Disposal of FA	12,523.60	.00	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$632,901.01	\$152,603.58	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity 538 - Flood Control/Stormwater Mgmt.	Totals	\$632,901.01	\$152,603.58	\$0.00	\$0.00	\$0.00	\$0.00	+++
Division 840 - Depreciation Totals		\$632,901.01	\$152,603.58	\$0.00	\$0.00	\$0.00	\$0.00	+++
Department 81 - Depreciation Totals		\$632,901.01	\$152,603.58	\$0.00	\$0.00	\$0.00	\$0.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 90 - Miscellaneous								
Division 900 - Miscellaneous Expenditures								
Activity 538 - Flood Control/Stormwater Mgmt.								
<i>Operating Expenditures/Expenses</i>								
448-90-900-538.31-11	Professional Services Investment Services	7,566.53	4,581.40	8,327.35	7,168.00	7,168.00	(1,159.35)	(14)
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$7,566.53</u>	<u>\$4,581.40</u>	<u>\$8,327.35</u>	<u>\$7,168.00</u>	<u>\$7,168.00</u>	<u>(\$1,159.35)</u>	<u>(14%)</u>
Activity	538 - Flood Control/Stormwater Mgmt.	\$7,566.53	\$4,581.40	\$8,327.35	\$7,168.00	\$7,168.00	(\$1,159.35)	(14%)
	Totals							
Division	900 - Miscellaneous Expenditures Totals	\$7,566.53	\$4,581.40	\$8,327.35	\$7,168.00	\$7,168.00	(\$1,159.35)	(14%)
	Department 90 - Miscellaneous Totals	\$7,566.53	\$4,581.40	\$8,327.35	\$7,168.00	\$7,168.00	(\$1,159.35)	(14%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 448 - Stormwater Utility Fund								
EXPENSE								
Department 91 - Transfers								
Division 910 - Transfers								
Activity 581 - Inter-Fund Group Xfrs Out								
<i>Other Uses</i>								
448-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	498,781.86	188,464.50	251,286.00	251,286.00	425,688.00	174,402.00	69
	<i>Other Uses Totals</i>	\$498,781.86	\$188,464.50	\$251,286.00	\$251,286.00	\$425,688.00	\$174,402.00	69%
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$498,781.86	\$188,464.50	\$251,286.00	\$251,286.00	\$425,688.00	\$174,402.00	69%
	Division 910 - Transfers Totals	\$498,781.86	\$188,464.50	\$251,286.00	\$251,286.00	\$425,688.00	\$174,402.00	69%
	Department 91 - Transfers Totals	\$498,781.86	\$188,464.50	\$251,286.00	\$251,286.00	\$425,688.00	\$174,402.00	69%
	EXPENSE TOTALS	\$2,525,429.36	\$1,668,315.12	\$21,087,488.18	\$15,717,036.00	\$58,135,408.00	\$37,047,919.82	176%
Fund 448 - Stormwater Utility Fund Totals								
	REVENUE TOTALS	\$2,807,762.66	\$4,683,983.00	\$21,087,488.18	\$15,594,160.00	\$58,135,408.00	\$37,047,919.82	176%
	EXPENSE TOTALS	\$2,525,429.36	\$1,668,315.12	\$21,087,488.18	\$15,717,036.00	\$58,135,408.00	\$37,047,919.82	176%
Fund 448 - Stormwater Utility Fund Totals		\$282,333.30	\$3,015,667.88	\$0.00	(\$122,876.00)	\$0.00	\$0.00	+++

Cemetery Fund



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 475 - Cemetery Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Charges for Services</i>								
475-00-000.343-800	Physical Environment Cemetery Fees/Crypt Sale Proceeds	(2,000.00)	.00	.00	.00	.00	.00	
	<i>Charges for Services Totals</i>	(\$2,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Miscellaneous Revenues</i>								
475-00-000.361-100	Interest & Other Earnings Interest Investments	.00	.00	.00	.00	39,689.00	39,689.00	
475-00-000.361-103	Interest & Other Earnings Interest Investments	33,738.63	25,006.44	26,250.00	26,250.00	.00	(26,250.00)	(100)
475-00-000.361-400	Interest & Other Earnings Appreciation/Gain on Sale	7,821.40	.00	.00	.00	.00	.00	
475-00-000.364-802	Sales Cemetery Lots	117,625.00	86,450.00	100,000.00	100,000.00	49,592.00	(50,408.00)	(50)
475-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	(1.03)	.00	.00	.00	.00	.00	
	<i>Miscellaneous Revenues Totals</i>	\$159,184.00	\$111,456.44	\$126,250.00	\$126,250.00	\$89,281.00	(\$36,969.00)	(29%)
<i>Other Source, Continued</i>								
475-00-000.301-101	Budgetary Account Prior Year Surplus	.00	.00	1,194,425.00	624,725.00	.00	(1,194,425.00)	(100)
475-00-000.303-010	Prior Year Encumbrances Prior Year Encumbrances	.00	.00	8,471.70	.00	.00	(8,471.70)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$1,202,896.70	\$624,725.00	\$0.00	(\$1,202,896.70)	(100%)
Division 000 - Administration Totals		\$157,184.00	\$111,456.44	\$1,329,146.70	\$750,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
Department 00 - Administration Totals		\$157,184.00	\$111,456.44	\$1,329,146.70	\$750,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
REVENUE TOTALS		\$157,184.00	\$111,456.44	\$1,329,146.70	\$750,975.00	\$89,281.00	(\$1,239,865.70)	(93%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 475 - Cemetery Fund								
EXPENSE								
Department 39 - Cemetery								
Division 000 - Administration								
Activity 539 - Other Physical Environment								
<i>Operating Expenditures/Expenses</i>								
475-39-000-539.31-10	Professional Services Engineering/Architectural	.00	.00	975.00	975.00	.00	(975.00)	(100)
475-39-000-539.31-11	Professional Services Investment Services	1,355.61	639.14	186.70	1,000.00	1,000.00	813.30	436
	<i>Operating Expenditures/Expenses Totals</i>	\$1,355.61	\$639.14	\$1,161.70	\$1,975.00	\$1,000.00	(\$161.70)	(14%)
<i>Capital Outlay</i>								
475-39-000-539.62-05	Capital Outlay Cemetery Mausoleum	.00	14,397.50	1,327,985.00	750,000.00	.00	(1,327,985.00)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$14,397.50	\$1,327,985.00	\$750,000.00	\$0.00	(\$1,327,985.00)	(100%)
<i>Other Uses</i>								
475-39-000-539.99-01	Other Non-Operating Contingency	.00	.00	.00	.00	88,281.00	88,281.00	
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$88,281.00	\$88,281.00	+++
Activity 539 - Other Physical Environment	Totals	\$1,355.61	\$15,036.64	\$1,329,146.70	\$751,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
Division 000 - Administration	Totals	\$1,355.61	\$15,036.64	\$1,329,146.70	\$751,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
Department 39 - Cemetery	Totals	\$1,355.61	\$15,036.64	\$1,329,146.70	\$751,975.00	\$89,281.00	(\$1,239,865.70)	(93%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 475 - Cemetery Fund								
EXPENSE								
Department	91 - Transfers							
Division	910 - Transfers							
Activity	581 - Inter-Fund Group Xfrs Out							
	<i>Other Uses</i>							
475-91-910-581.91-81	Non-Operating Transfers Transfers to Garage Fund (501)	50,819.00	.00	.00	.00	.00	.00	
	<i>Other Uses Totals</i>	\$50,819.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity	581 - Inter-Fund Group Xfrs Out Totals	\$50,819.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Division 910 - Transfers Totals	\$50,819.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Department 91 - Transfers Totals	\$50,819.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	EXPENSE TOTALS	\$52,174.61	\$15,036.64	\$1,329,146.70	\$751,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
Fund 475 - Cemetery Fund Totals								
	REVENUE TOTALS	\$157,184.00	\$111,456.44	\$1,329,146.70	\$750,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
	EXPENSE TOTALS	\$52,174.61	\$15,036.64	\$1,329,146.70	\$751,975.00	\$89,281.00	(\$1,239,865.70)	(93%)
Fund 475 - Cemetery Fund Totals		\$105,009.39	\$96,419.80	\$0.00	(\$1,000.00)	\$0.00	\$0.00	+++

Fleet Maintenance

Mission Statement

The Fleet maintenance division exists solely for the purpose of providing a fleet of reliable, safe and well maintained vehicles and equipment to other City of Delray Beach Divisions, so they may efficiently and effectively perform their services for the citizens of Delray Beach. Fleet maintenance is committed to providing this fleet of vehicles in a cost-effective manner with quality and safety as our highest priority.



City Garage (Fleet) Fund

Fleet Fund

	2023	2024	2024	2025	2025	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Intergovernmental Revenue	\$ 2,983,677	\$ 2,078,728	\$ 3,685,425	\$ 3,685,425	\$ 3,740,475	\$ 55,050	1.5%
Misc Revenue	2,855,880	3,150,032	8,316,376	8,316,376	10,161,667	1,845,291	22.2%
Other Sources	688,208	-	1,496,110	-	-	(1,496,110)	-100.0%
Total Revenues	\$ 6,527,765	\$ 5,228,760	\$ 13,497,911	\$ 12,001,801	\$ 13,902,142	\$ 404,231	3.0%

	2023	2024	2024	2025	2025	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2024-2025	2024-2025
Personnel Services	\$ 1,250,183	\$ 828,467	\$ 1,306,792	\$ 1,251,801	\$ 1,270,701	\$ (36,091)	-2.8%
Operating Expenses	2,445,633	1,902,164	3,250,965	3,183,088	3,179,585	(71,380)	-2.2%
Capital Outlay	-	4,723,568	7,082,864	5,705,496	3,986,706	(3,096,158)	-43.7%
Debt Service	7,982	(5,711)	800,000	800,000	1,800,000	1,000,000	125.0%
Depreciation	3,440,386	866,979	-	-	-	-	n/a
Other Uses	-	-	1,057,290	1,077,355	3,665,150	2,607,860	246.7%
Total Expenditures	\$ 7,144,185	\$ 8,315,467	\$ 13,497,911	\$ 12,017,740	\$ 13,902,142	\$ 404,231	3.0%

2023-24 Financial Highlights

- ◆ **Personnel Services** decrease by \$36K or 2.8% mostly due to standard merit increases and other salary and benefit adjustments and realignments.
- ◆ **Operating Expenses** decrease by \$71K or 2.2% mainly due to reductions in Operating Supplies and fuel (\$193K) offset by increases in operating supplies (\$58K) general liability (\$37K), and office supplies (\$14K).
- ◆ **Capital Outlay** decreases by \$3.0M or 43.7% due to a reduction in vehicle replacement purchase in FY 2025.
- ◆ **Debt Service increases** by \$1M to cover the additional capital lease program debt payment.
- ◆ **Other Uses - Non-Operating Contingency** increases by \$2.6M. These funds are set aside thereby having sufficient reserves to continue the vehicle's replacement program

Program: Fleet Maintenance

Fleet Maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 41 sedans, 159 pickups, 29 pieces of construction equipment/tractors, 27 vans, 49 utility vehicles, 14 medium trucks and 21 heavy duty trucks, 158 police patrol cars, 112 trailers, 11 golf carts, 17 utility carts, 6 boats, 8 ATVs, 8 motorcycles, 4 street sweepers, and 28 Heavy Fire/Rescue vehicles. Services include a comprehensive preventive maintenance inspection program, consisting of oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements for replacement vehicles. Fleet Maintenance will continue to expedite "Special Projects" for departments as time and resources are available.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Goal: To provide maintenance and repair to the City's vehicle and equipment fleet and fuel sites in a timely manner to ensure adequate fleet availability and fueling capabilities.

Objective: Minimize vehicle down time by ensuring timely completion of maintenance and repairs.

Total number of vehicles and equipment	677	692	702
Average percent of fleet in service	99%	99%	99%
Complete minor repairs in house within 24 hours	95%	95%	95%
Complete major repairs in house within 3 days	90%	90%	90%
Respond to emergency callout within 2 hours.	100%	100%	100%
Ensure uninterrupted supply of fuel at Public Works fuel site:			
Number of supply interruptions.	0	6	0
Provide for maintenance and repairs to fuel sites to ensure their reliable operation: Hours of unscheduled down time.	0	12	0

Goal: To ensure that the fleet is mechanically safe, in good repair, and meets or exceeds forecasted life.

Objective: To complete Preventive Maintenance Inspections (PMI) by scheduled due date.

Number of PMI's scheduled	2,532	2,616	2,916
PMI's for Fire Rescue Emergency Response 3 times per year	98%	98%	98%
PMI's for Police Patrol every 3,000 miles	98%	98%	98%
PMI's for Police Patrol take home vehicles every 3,000 miles	98%	98%	98%
PMI's for non-emergency vehicles 1 to 3 times per year	98%	98%	98%
PMI's for support equipment minimum 1 time per year	99%	99%	99%
Vehicles with extended life cycle due to low miles/LTD costs	20	15	13

Staffing Levels	22-23	23-24	24-25
Administrative Assistant	1	1	1
Fleet Maintenance Superintendent	1	0	0
Fleet Maintenance Manager	0	1	1
Fleet Supervisor	1	1	1
Senior Master Fleet Technician	1	1	1
Master Fleet Technician	2	2	2
Senior Fleet Technician	2	2	2
Fleet Mechanic	4	4	4
Parts Expediter	1	1	1
Total	13	13	13



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Intergovernmental Revenue</i>								
501-00-000.341-201	General Government Garage Revenue / Daily Rntl Fee	44,070.00	39,225.00	30,000.00	30,000.00	30,000.00	.00	
501-00-000.341-205	General Government Garage Revenue / Pump Fee @ 10%	114,263.19	78,263.22	110,000.00	110,000.00	145,475.00	35,475.00	32
501-00-000.341-207	General Government Garage Revenue / Parts Charges	505,799.27	359,838.47	398,690.00	398,690.00	319,512.00	(79,178.00)	(20)
501-00-000.341-210	General Government Garage Revenue / Labor Charge	687,963.26	456,097.79	1,100,775.00	1,100,775.00	1,179,035.00	78,260.00	7
501-00-000.341-215	General Government Garage Rev/Outside Srvce Chrgs	387,747.90	248,347.98	592,725.00	592,725.00	634,865.00	42,140.00	7
501-00-000.341-220	General Government Garage Revenue / Fuel Charges	1,142,638.25	782,590.54	1,345,800.00	1,345,800.00	1,309,275.00	(36,525.00)	(3)
501-00-000.341-256	General Government Intragvt Srv Rev/ Parts Fee @20%	101,195.54	71,930.42	65,000.00	65,000.00	79,878.00	14,878.00	23
501-00-000.341-257	General Government Intragvt Srv Rev/ GPS fee	.00	42,435.00	42,435.00	42,435.00	42,435.00	.00	
<i>Intergovernmental Revenue Totals</i>		\$2,983,677.41	\$2,078,728.42	\$3,685,425.00	\$3,685,425.00	\$3,740,475.00	\$55,050.00	1%
<i>Miscellaneous Revenues</i>								
501-00-000.361-100	Interest & Other Earnings Interest Investments	157,349.48	116,630.10	122,430.00	122,430.00	185,111.00	62,681.00	51
501-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	36,478.97	.00	.00	.00	.00	.00	
501-00-000.364-101	Sales Sale Of Surplus Property	209,061.48	41,417.32	250,000.00	250,000.00	250,000.00	.00	
501-00-000.365-100	Sales Scrap Sales (Taxable)	3,799.91	4,483.49	5,000.00	5,000.00	5,000.00	.00	
501-00-000.365-101	Sales Scrap Sales (Non-Taxable)	3,237.54	363.49	.00	.00	.00	.00	
501-00-000.369-100	Other Miscellaneous Revenues	28,612.88	.00	.00	.00	.00	.00	
501-00-000.369-200	Miscellaneous Revenue							
501-00-000.369-200	Other Miscellaneous Revenues Misc Rev/ Rec Beaut & Veh Rental	2,416,415.04	2,987,137.53	3,982,850.00	3,982,850.00	4,721,556.00	738,706.00	19
501-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	924.30	.00	.00	.00	.00	.00	
501-00-000.384-103	Debt Proceeds Lease Vehicles Financing	.00	.00	3,956,096.00	3,956,096.00	5,000,000.00	1,043,904.00	26
<i>Miscellaneous Revenues Totals</i>		\$2,855,879.60	\$3,150,031.93	\$8,316,376.00	\$8,316,376.00	\$10,161,667.00	\$1,845,291.00	22%
<i>Other Sources</i>								
501-00-000.381-100	Inter-Fund Transfers Received from General Fund	112,762.00	.00	.00	.00	.00	.00	
501-00-000.382-015	Contributions from Proprietary Funds	50,819.00	.00	.00	.00	.00	.00	
501-00-000.382-146	Contributions from Cemetery Fund	137,389.00	.00	.00	.00	.00	.00	
501-00-000.382-146	Contributions from Proprietary Funds							
501-00-000.389-900	Contribution from Renwl & R Fund	387,238.20	.00	.00	.00	.00	.00	
501-00-000.389-900	Grants/Donations Capital Contributions							
<i>Other Sources Totals</i>		\$688,208.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Other Source, Continued</i>								
501-00-000.303-050	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	1,496,110.05	.00	.00	(1,496,110.05)	(100)
	<i>Other Source, Continued Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,496,110.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$1,496,110.05)</u>	<u>(100%)</u>
	Division 000 - Administration Totals	<u>\$6,527,765.21</u>	<u>\$5,228,760.35</u>	<u>\$13,497,911.05</u>	<u>\$12,001,801.00</u>	<u>\$13,902,142.00</u>	<u>\$404,230.95</u>	<u>3%</u>
	Department 00 - Administration Totals	<u>\$6,527,765.21</u>	<u>\$5,228,760.35</u>	<u>\$13,497,911.05</u>	<u>\$12,001,801.00</u>	<u>\$13,902,142.00</u>	<u>\$404,230.95</u>	<u>3%</u>
	REVENUE TOTALS	<u>\$6,527,765.21</u>	<u>\$5,228,760.35</u>	<u>\$13,497,911.05</u>	<u>\$12,001,801.00</u>	<u>\$13,902,142.00</u>	<u>\$404,230.95</u>	<u>3%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
EXPENSE								
Department 43 - City Garage								
Division 000 - Administration								
Activity 549 - Other Transportation Services								
<i>Personnel Services</i>								
501-43-000-549.12-10	Regular Salaries/Wages Regular Salaries/Wages	792,756.06	551,304.58	887,256.00	860,027.00	860,027.00	(27,229.00)	(3)
501-43-000-549.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	37,655.41	.00	.00	.00	.00	.00	
501-43-000-549.14-10	Overtime Overtime /Call-Out Pay	22,889.61	12,506.75	20,000.00	2,100.00	21,000.00	1,000.00	5
501-43-000-549.15-20	Special Pay Car Allowance	3,300.00	1,980.00	2,640.00	2,640.00	2,640.00	.00	
501-43-000-549.15-40	Special Pay Educational/Certification	91,540.87	48,203.96	93,019.00	65,342.00	65,342.00	(27,677.00)	(30)
501-43-000-549.21-10	FICA Taxes Employer FICA	70,437.60	45,267.96	77,079.00	72,775.00	72,775.00	(4,304.00)	(6)
501-43-000-549.22-10	Retirement Contributions General Employees Retirement	50,192.00	51,341.24	53,740.00	59,101.00	59,101.00	5,361.00	10
501-43-000-549.22-20	Retirement Contributions ICMA Contributions	3,853.62	2,238.74	2,975.00	3,340.00	3,340.00	365.00	12
501-43-000-549.22-99	Retirement Contributions GASB Statement Implementation	19,174.00	.00	.00	.00	.00	.00	
501-43-000-549.23-10	Life & Health Insurance Health Insurance	149,920.52	109,311.33	161,082.00	177,031.00	177,031.00	15,949.00	10
501-43-000-549.23-20	Life & Health Insurance Life Insurance	1,927.92	1,404.37	1,897.00	2,772.00	2,772.00	875.00	46
501-43-000-549.23-30	Life & Health Insurance Disability Insurance	1,875.99	1,307.34	2,085.00	2,058.00	2,058.00	(27.00)	(1)
501-43-000-549.24-10	Workers Compensation Workers Compensation	3,954.96	3,201.75	4,413.00	3,835.00	3,835.00	(578.00)	(13)
501-43-000-549.25-10	Other Employee Benefits Unemployment Compensation	440.92	306.60	461.00	456.00	456.00	(5.00)	(1)
501-43-000-549.27-10	Other Employee Benefits Employee Assistance Program	264.00	92.56	145.00	324.00	324.00	179.00	123
<i>Personnel Services Totals</i>		\$1,250,183.48	\$828,467.18	\$1,306,792.00	\$1,251,801.00	\$1,270,701.00	(\$36,091.00)	(3%)
<i>Operating Expenditures/Expenses</i>								
501-43-000-549.31-11	Professional Services Investment Services	4,923.29	2,980.98	5,417.84	4,664.00	4,664.00	(753.84)	(14)
501-43-000-549.31-15	Professional Services Medical	.00	.00	500.00	500.00	500.00	.00	
501-43-000-549.32-10	Accounting & Auditing Audit & Accounting Fees	3,756.02	4,265.86	4,086.00	4,909.00	4,909.00	823.00	20
501-43-000-549.34-40	Other Contractual Services Waste Disposal / Other	6,380.19	1,342.97	7,500.00	8,100.00	8,100.00	600.00	8
501-43-000-549.34-90	Other Contractual Services Other Contractual Services	3,361.13	43.67	30,000.00	30,000.00	30,000.00	.00	
501-43-000-549.40-10	Travel & Per Diem Travel & Training	1,713.52	5,499.72	8,280.00	9,580.00	9,580.00	1,300.00	16
501-43-000-549.41-11	Communication Services Portable Phones / MDD	.00	1,656.00	1,656.00	1,656.00	1,656.00	.00	
501-43-000-549.41-13	Communication Services GPS	(58,607.00)	41,607.00	42,000.00	45,000.00	45,000.00	3,000.00	7
501-43-000-549.42-10	Freight & Postage Services Postage	76.97	6.15	400.00	400.00	400.00	.00	
501-43-000-549.43-10	Utility Services Electricity	20,271.34	14,556.27	18,702.00	20,573.00	20,573.00	1,871.00	10



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
EXPENSE								
Department 43 - City Garage								
Division 000 - Administration								
Activity 549 - Other Transportation Services								
<i>Operating Expenditures/Expenses</i>								
501-43-000-549.43-15	Utility Services Water & Sewer	4,832.32	3,025.60	5,356.00	5,187.00	5,187.00	(169.00)	(3)
501-43-000-549.43-25	Utility Services Stormwater Assessment Fee	.00	1,500.00	1,500.00	2,169.00	2,169.00	669.00	45
501-43-000-549.44-30	Rentals & Leases Equipment	.00	.00	247.00	500.00	500.00	253.00	102
501-43-000-549.44-45	Rentals & Leases Vehicle Rental / Garage	18,630.00	16,407.50	21,870.00	30,210.00	26,407.00	4,537.00	21
501-43-000-549.45-10	Insurance General Liability	62,079.00	50,238.00	66,984.00	104,632.00	104,632.00	37,648.00	56
501-43-000-549.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	21,854.27	9,759.45	23,600.00	27,700.00	27,700.00	4,100.00	17
501-43-000-549.46-15	Repair and Maintenance Service Equipment Maintenance	18,801.61	10,081.82	19,800.00	24,200.00	24,200.00	4,400.00	22
501-43-000-549.49-49	Other Current Charges Auto Reg./License Fees	2,415.98	1,295.64	5,000.00	5,000.00	5,000.00	.00	
501-43-000-549.49-50	Other Current Charges Advertising	25.90	.00	300.00	300.00	300.00	.00	
501-43-000-549.49-53	Other Current Charges Commercial Driver License Renew.	164.50	.00	300.00	300.00	300.00	.00	
501-43-000-549.49-90	Other Current Charges Other Current Charges	194.03	190.69	1,050.00	550.00	550.00	(500.00)	(48)
501-43-000-549.51-10	Office Supplies Stationery, Paper, Forms	186.21	581.20	200.00	200.00	200.00	.00	
501-43-000-549.51-15	Office Supplies Other Office Supplies	1,587.49	263.16	1,200.00	1,200.00	1,200.00	.00	
501-43-000-549.51-20	Office Supplies Office Equipment < \$5,000	1,452.39	1,043.84	1,500.00	2,500.00	2,500.00	1,000.00	67
501-43-000-549.51-25	Office Supplies Computer Software	15,070.94	12,863.40	21,570.00	36,289.00	36,289.00	14,719.00	68
501-43-000-549.52-10	Operating Supplies Fuel & Lube	16,748.47	9,011.97	16,020.00	15,450.00	15,450.00	(570.00)	(4)
501-43-000-549.52-13	Operating Supplies C G Inventory -Fuel	1,201,109.39	844,692.80	1,613,375.00	1,515,375.00	1,515,375.00	(98,000.00)	(6)
501-43-000-549.52-20	Operating Supplies General Operating Supplies	12,281.82	8,009.90	11,600.00	16,100.00	16,100.00	4,500.00	39
501-43-000-549.52-27	Operating Supplies Equipment < \$5,000	2,782.54	4,149.27	3,600.00	5,000.00	5,000.00	1,400.00	39
501-43-000-549.52-33	Operating Supplies Uniform / Linen Service	5,809.85	2,786.06	7,300.00	7,000.00	7,300.00	.00	
501-43-000-549.52-36	Operating Supplies Janitorial Supplies	61.39	398.20	700.00	1,000.00	1,000.00	300.00	43
501-43-000-549.52-51	Operating Supplies C.G. - Outside Service	406,241.05	361,276.04	677,871.25	582,000.00	582,000.00	(95,871.25)	(14)
501-43-000-549.52-52	Operating Supplies External Parts	644,535.26	484,706.75	620,000.00	663,000.00	663,000.00	43,000.00	7
501-43-000-549.54-10	Books Pubs Subs & Memberships Books & Publications	.00	1,937.48	500.00	650.00	650.00	150.00	30
501-43-000-549.54-11	Books Pubs Subs & Memberships Subscriptions	47.32	.00	120.00	.00	.00	(120.00)	(100)
501-43-000-549.54-13	Books Pubs Subs & Memberships Memberships	1,718.93	281.65	1,860.00	2,194.00	2,194.00	334.00	18
501-43-000-549.54-30	Books Pubs Subs & Memberships Training & Education Costs	4,250.08	5,705.17	9,000.00	9,000.00	9,000.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund	501 - Garage Fund							
EXPENSE								
Department	43 - City Garage							
Division	000 - Administration							
Activity	549 - Other Transportation Services							
	<i>Operating Expenditures/Expenses Totals</i>	\$2,424,756.20	\$1,902,164.21	\$3,250,965.09	\$3,183,088.00	\$3,179,585.00	(\$71,380.09)	(2%)
Activity	549 - Other Transportation Services Totals	\$3,674,939.68	\$2,730,631.39	\$4,557,757.09	\$4,434,889.00	\$4,450,286.00	(\$107,471.09)	(2%)
	Division 000 - Administration Totals	\$3,674,939.68	\$2,730,631.39	\$4,557,757.09	\$4,434,889.00	\$4,450,286.00	(\$107,471.09)	(2%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
EXPENSE								
Department 43 - City Garage								
Division 390 - Vehicle Replacement								
Activity 549 - Other Transportation Services								
<i>Operating Expenditures/Expenses</i>								
501-43-390-549.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	20,877.00	.00	.00	.00	.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$20,877.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<i>Capital Outlay</i>								
501-43-390-549.64-14	Machinery & Equipment Heavy Equipment	.00	3,703,785.58	5,020,606.00	3,955,496.00	3,986,706.00	(1,033,900.00)	(21)
501-43-390-549.64-20	Machinery & Equipment Automotive	.00	1,019,781.99	2,062,257.96	1,750,000.00	.00	(2,062,257.96)	(100)
	<i>Capital Outlay Totals</i>	\$0.00	\$4,723,567.57	\$7,082,863.96	\$5,705,496.00	\$3,986,706.00	(\$3,096,157.96)	(44%)
Activity 549 - Other Transportation Services Totals		\$20,877.00	\$4,723,567.57	\$7,082,863.96	\$5,705,496.00	\$3,986,706.00	(\$3,096,157.96)	(44%)
Division 390 - Vehicle Replacement Totals		\$20,877.00	\$4,723,567.57	\$7,082,863.96	\$5,705,496.00	\$3,986,706.00	(\$3,096,157.96)	(44%)
Department 43 - City Garage Totals		\$3,695,816.68	\$7,454,198.96	\$11,640,621.05	\$10,140,385.00	\$8,436,992.00	(\$3,203,629.05)	(28%)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
EXPENSE								
Department 81 - Depreciation								
Division 840 - Depreciation								
Activity 549 - Other Transportation Services								
<i>Operating Expenditures/Expenses</i>								
501-81-840-549.49-44	Other Current Charges Amortization	43,275.11	.00	.00	.00	.00	.00	
501-81-840-549.49-64	Other Current Charges Depreciation	3,362,919.37	866,979.22	.00	.00	.00	.00	
501-81-840-549.49-93	Other Current Charges Loss On Disposal of FA	34,191.41	.00	.00	.00	.00	.00	
<i>Operating Expenditures/Expenses Totals</i>		\$3,440,385.89	\$866,979.22	\$0.00	\$0.00	\$0.00	\$0.00	+++
Activity 549 - Other Transportation Services	Totals	\$3,440,385.89	\$866,979.22	\$0.00	\$0.00	\$0.00	\$0.00	+++
Division 840 - Depreciation Totals		\$3,440,385.89	\$866,979.22	\$0.00	\$0.00	\$0.00	\$0.00	+++
Department 81 - Depreciation Totals		\$3,440,385.89	\$866,979.22	\$0.00	\$0.00	\$0.00	\$0.00	+++



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
EXPENSE								
Department 85 - Debt Service								
Division 850 - Debt Service								
Activity 517 - Debt Service Payments								
<i>Debt Service</i>								
501-85-850-517.72-28	Debt Service Interest Suntrust Capital Lease Truck Int	6,342.92	(4,546.10)	.00	.00	.00	.00	
501-85-850-517.72-29	Debt Service Interest Vehicles financing	.00	.00	800,000.00	800,000.00	1,800,000.00	1,000,000.00	125
501-85-850-517.72-60	Debt Service Interest SBITAs	1,639.21	(1,164.95)	.00	.00	.00	.00	
	<i>Debt Service Totals</i>	<u>\$7,982.13</u>	<u>(\$5,711.05)</u>	<u>\$800,000.00</u>	<u>\$800,000.00</u>	<u>\$1,800,000.00</u>	<u>\$1,000,000.00</u>	<u>125%</u>
Activity	517 - Debt Service Payments Totals	<u>\$7,982.13</u>	<u>(\$5,711.05)</u>	<u>\$800,000.00</u>	<u>\$800,000.00</u>	<u>\$1,800,000.00</u>	<u>\$1,000,000.00</u>	<u>125%</u>
	Division 850 - Debt Service Totals	<u>\$7,982.13</u>	<u>(\$5,711.05)</u>	<u>\$800,000.00</u>	<u>\$800,000.00</u>	<u>\$1,800,000.00</u>	<u>\$1,000,000.00</u>	<u>125%</u>
	Department 85 - Debt Service Totals	<u>\$7,982.13</u>	<u>(\$5,711.05)</u>	<u>\$800,000.00</u>	<u>\$800,000.00</u>	<u>\$1,800,000.00</u>	<u>\$1,000,000.00</u>	<u>125%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 501 - Garage Fund								
EXPENSE								
Department	90 - Miscellaneous							
Division	900 - Miscellaneous Expenditures							
Activity	519 - Other Gen. Govt. Services							
	Other Uses							
501-90-900-519.99-01	Other Non-Operating Contingency	.00	.00	1,057,290.00	1,077,355.00	3,665,150.00	2,607,860.00	247
	Other Uses Totals	\$0.00	\$0.00	\$1,057,290.00	\$1,077,355.00	\$3,665,150.00	\$2,607,860.00	247%
Activity	519 - Other Gen. Govt. Services Totals	\$0.00	\$0.00	\$1,057,290.00	\$1,077,355.00	\$3,665,150.00	\$2,607,860.00	247%
Division	900 - Miscellaneous Expenditures Totals	\$0.00	\$0.00	\$1,057,290.00	\$1,077,355.00	\$3,665,150.00	\$2,607,860.00	247%
Department	90 - Miscellaneous Totals	\$0.00	\$0.00	\$1,057,290.00	\$1,077,355.00	\$3,665,150.00	\$2,607,860.00	247%
	EXPENSE TOTALS	\$7,144,184.70	\$8,315,467.13	\$13,497,911.05	\$12,017,740.00	\$13,902,142.00	\$404,230.95	3%
Fund	501 - Garage Fund Totals							
	REVENUE TOTALS	\$6,527,765.21	\$5,228,760.35	\$13,497,911.05	\$12,001,801.00	\$13,902,142.00	\$404,230.95	3%
	EXPENSE TOTALS	\$7,144,184.70	\$8,315,467.13	\$13,497,911.05	\$12,017,740.00	\$13,902,142.00	\$404,230.95	3%
Fund	501 - Garage Fund Totals	(\$616,419.49)	(\$3,086,706.78)	\$0.00	(\$15,939.00)	\$0.00	\$0.00	+++

Insurance Fund

Mission Statement

The Insurance Fund through its Risk Management, Insurance and Health Divisions will develop and manage cost-effective insurance programs, develop procedures and promote practices which provide group and mandated benefits to City employees, improve employee safety and health and maintain quality customer service to employees and the general public.

Program: Risk Management

The Insurance Fund provides for the City's business insurance (including property damage, legal liability and workers' compensation), all directly administered by the Risk Management Division. Administration includes developing and negotiating the City's insurance policies and programs; accounting for the cost of insurance and claims; communicating and assisting employees in matters of workers' compensation claims, investigating, and settling liability property claims; monitoring claims development; monitoring and advising on loss control and safety matters; and communicating with all departments on insurance matters to minimize the overall risk of loss to the City.

Performance Measures	2023 Actual	2024 Projected	2025 Projected
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Objective: To satisfy the administrative requirements related to group and Property & Casualty matters.

Certificates of insurance issued	34	36	36
Annual monthly premium invoices paid or issued (P&C)	25	25	25

Objective: To provide a safe public and employee work environment intended to minimize injury, property damage and related claims costs.

New employee "safety" orientations	26	26	26
Safety awareness/training sessions within depts/divisions	15	27	25
Accident investigation supervisor training	15	20	20
Field surveys related to employee and public safety, and claims	52	230	230
Workers' comp claims administered	105	104	104
Auto liability claims administered	25	20	20
General liability claims administered	22	20	20
City property damage claims administered (excl. hurricane)	20	16	16
City building/contents, total insurable values	205,136,681	199,161,827	245,000,000

Objective: Ensure that employees have comprehensive and affordable benefits that meet their needs and improve/promote health and well-being.

Goal: To manage the City's comprehensive benefit program, Employee Health and Wellness Center and work-life programs

Employees participating in medical plan	916	920	977
Medical cost per participant	\$1,410.27	\$1,511.88	\$1,557.40
Percentage of patient satisfaction with Employee Health Center	97%	97%	98%

Staffing Levels	22 - 23	23-24	24-25
Risk Manager	1	1	1
Senior Claims Specialist	1	0	0
Risk Management Coordinator	0	1	1
Benefits Manager	1	1	1
Safety Coordinator	1	1	1
HR Specialist Benefits	<u>1</u>	<u>1</u>	<u>1</u>
Total	5	5	5



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
Intergovernmental Revenue								
551-00-000.341-230	General Government Intragovt Svc/Liability Ins Prem	2,467,665.96	1,997,998.47	2,663,998.00	2,663,998.00	2,966,573.00	302,575.00	11
551-00-000.341-232	General Government Intragovt Svc Rev/W Comp Prm	2,281,842.00	1,849,716.72	2,463,622.00	2,463,622.00	2,218,943.00	(244,679.00)	(10)
551-00-000.341-240	General Government Intragovt Svc Rev/Life Ins Prm	183,023.79	132,787.51	173,889.00	173,889.00	248,874.00	74,985.00	43
551-00-000.341-241	General Government Intragovt/Whole Life-Provident Ins	.00	.00	2,280.00	2,280.00	.00	(2,280.00)	(100)
551-00-000.341-245	General Government Intragov Srv/Disability Premium	151,531.50	108,169.72	191,686.00	191,686.00	257,288.00	65,602.00	34
551-00-000.341-246	General Government Disability Premium/Short Term	41,709.85	30,516.71	39,003.00	39,003.00	46,853.00	7,850.00	20
551-00-000.341-251	General Government Intragov Srv Rev/Health Premium	15,501,719.86	11,358,085.48	17,429,220.00	17,429,220.00	18,090,000.00	660,780.00	4
551-00-000.341-252	General Government Intragov Svc Rev/Legal Shield	14,210.90	10,952.41	13,360.00	13,360.00	18,200.00	4,840.00	36
551-00-000.341-255	General Government Intragovt Srv Rev/Dental Premium	326,955.56	221,324.19	326,220.00	326,220.00	326,220.00	.00	
551-00-000.341-260	General Government Supplemental Life Insurance	185,405.12	123,870.77	184,938.00	184,938.00	190,000.00	5,062.00	3
551-00-000.341-265	General Government Trustmark	203,093.81	139,659.97	187,371.00	187,371.00	205,000.00	17,629.00	9
551-00-000.341-270	General Government Unemployment Compensation	32,099.56	22,329.24	31,100.00	31,100.00	35,000.00	3,900.00	13
551-00-000.341-271	General Government Employee Assistance Prog	17,622.88	6,200.63	18,956.00	18,956.00	20,000.00	1,044.00	6
551-00-000.341-272	General Government Heart/Cancer Capital Amer	.00	.00	4,100.00	4,100.00	.00	(4,100.00)	(100)
551-00-000.341-273	General Government FSA Administration	222,876.87	189,127.97	230,000.00	230,000.00	375,000.00	145,000.00	63
551-00-000.341-274	General Government Vision Care	66,892.16	45,435.41	67,667.00	67,667.00	68,000.00	333.00	
551-00-000.341-275	General Government Pet Assure	8,153.18	6,254.48	8,300.00	8,300.00	8,300.00	.00	
551-00-000.341-276	General Government New Legal Club	3,669.28	6.46	3,695.00	3,695.00	.00	(3,695.00)	(100)
551-00-000.341-277	General Government Liberty Mutual Insurance	.00	.00	2,500.00	2,500.00	13,360.00	10,860.00	434
<i>Intergovernmental Revenue Totals</i>		\$21,708,472.28	\$16,242,436.14	\$24,041,905.00	\$24,041,905.00	\$25,087,611.00	\$1,045,706.00	4%
<i>Miscellaneous Revenues</i>								
551-00-000.361-100	Interest & Other Earnings Interest Investments	63,885.16	.00	.00	.00	324,183.00	324,183.00	
551-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	275,569.62	204,252.66	214,410.00	214,410.00	.00	(214,410.00)	(100)
551-00-000.369-015	Other Miscellaneous Revenues Reimbursement from Cigna	5,509.41	14,152.31	50,000.00	50,000.00	100,000.00	50,000.00	100
551-00-000.369-235	Other Miscellaneous Revenues Worker Comp Reimburs	214,497.73	221,549.95	200,000.00	200,000.00	170,000.00	(30,000.00)	(15)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
REVENUE								
Department 00 - Administration								
Division 000 - Administration								
<i>Miscellaneous Revenues</i>								
551-00-000.369-250	Other Miscellaneous Revenues Refund/Recovery Prior Years Exp	47,428.36	982,797.09	100,000.00	100,000.00	200,000.00	100,000.00	100
551-00-000.369-330	Other Miscellaneous Revenues Settlements Revenue	1,717.26	6.65	.00	.00	.00	.00	
551-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	244,319.22	30,794.70	.00	.00	.00	.00	
551-00-000.369-906	Other Miscellaneous Revenues Reimbursements / Rebates	716,082.65	524,646.96	.00	.00	.00	.00	
	<i>Miscellaneous Revenues Totals</i>	\$1,569,009.41	\$1,978,200.32	\$564,410.00	\$564,410.00	\$794,183.00	\$229,773.00	41%
<i>Other Sources</i>								
551-00-000.381-100	Inter-Fund Transfers Received from General Fund	.00	1,125,000.00	1,500,000.00	1,500,000.00	.00	(1,500,000.00)	(100)
	<i>Other Sources Totals</i>	\$0.00	\$1,125,000.00	\$1,500,000.00	\$1,500,000.00	\$0.00	(\$1,500,000.00)	(100%)
<i>Other Source, Continued</i>								
551-00-000.301-051	Budgetary Account Prior Year Surplus	.00	.00	25,000.00	.00	876,985.00	851,985.00	3,408
551-00-000.303-051	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	1,525.10	.00	.00	(1,525.10)	(100)
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$26,525.10	\$0.00	\$876,985.00	\$850,459.90	3206%
	Division 000 - Administration Totals	\$23,277,481.69	\$19,345,636.46	\$26,132,840.10	\$26,106,315.00	\$26,758,779.00	\$625,938.90	2%
	Department 00 - Administration Totals	\$23,277,481.69	\$19,345,636.46	\$26,132,840.10	\$26,106,315.00	\$26,758,779.00	\$625,938.90	2%
	REVENUE TOTALS	\$23,277,481.69	\$19,345,636.46	\$26,132,840.10	\$26,106,315.00	\$26,758,779.00	\$625,938.90	2%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
EXPENSE								
Department 13 - Finance								
Division 030 - Risk								
Activity 513 - Financial & Administrative								
<i>Personnel Services</i>								
551-13-030-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	404,790.45	332,400.62	454,917.00	477,874.00	477,874.00	22,957.00	5
551-13-030-513.15-20	Special Pay Car Allowance	2,640.00	2,574.00	2,640.00	3,432.00	3,432.00	792.00	30
551-13-030-513.21-10	FICA Taxes Employer FICA	29,518.39	24,875.33	35,461.00	37,215.00	37,215.00	1,754.00	5
551-13-030-513.22-10	Retirement Contributions General Employees Retirement	27,414.00	34,042.78	29,352.00	32,280.00	34,983.00	5,631.00	19
551-13-030-513.22-20	Retirement Contributions ICMA Contributions	5,758.07	4,798.53	5,979.00	7,682.00	7,682.00	1,703.00	28
551-13-030-513.22-99	Retirement Contributions GASB Statement Implementation	13,428.00	.00	.00	.00	.00	.00	
551-13-030-513.23-10	Life & Health Insurance Health Insurance	127,240.68	49,251.19	67,520.00	69,673.00	69,673.00	2,153.00	3
551-13-030-513.23-20	Life & Health Insurance Life Insurance	1,105.20	939.60	1,179.00	1,636.00	1,636.00	457.00	39
551-13-030-513.23-30	Life & Health Insurance Disability Insurance	919.13	783.31	1,011.00	1,120.00	1,120.00	109.00	11
551-13-030-513.24-10	Workers Compensation Workers Compensation	3,091.08	2,502.00	3,336.00	2,997.00	2,997.00	(339.00)	(10)
551-13-030-513.25-10	Other Employee Benefits Unemployment Compensation	175.20	139.32	181.00	186.00	186.00	5.00	3
551-13-030-513.27-10	Other Employee Benefits Employee Assistance Program	105.60	42.48	117.00	132.00	132.00	15.00	13
<i>Personnel Services Totals</i>		\$616,185.80	\$452,349.16	\$601,693.00	\$634,227.00	\$636,930.00	\$35,237.00	6%
<i>Operating Expenditures/Expenses</i>								
551-13-030-513.32-10	Accounting & Auditing Audit & Accounting Fees	11,128.00	11,781.74	11,285.00	10,678.00	10,678.00	(607.00)	(5)
551-13-030-513.40-10	Travel & Per Diem Travel & Training	975.98	191.89	1,394.00	1,607.00	1,607.00	213.00	15
551-13-030-513.42-10	Freight & Postage Services Postage	162.20	62.06	300.00	300.00	300.00	.00	
551-13-030-513.45-10	Insurance General Liability	7,682.04	6,902.28	9,203.00	14,375.00	14,375.00	5,172.00	56
551-13-030-513.48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	100.00	100.00	100.00	.00	
551-13-030-513.48-20	Promotional Activities Other Promotional Costs	366.28	492.77	1,000.00	1,000.00	1,000.00	.00	
551-13-030-513.51-10	Office Supplies Stationery, Paper, Forms	46.99	39.99	200.00	200.00	200.00	.00	
551-13-030-513.51-15	Office Supplies Other Office Supplies	469.43	228.79	1,000.00	1,000.00	1,000.00	.00	
551-13-030-513.51-20	Office Supplies Office Equipment < \$5,000	552.27	.00	3,000.00	3,000.00	3,000.00	.00	
551-13-030-513.54-13	Books Pubs Subs & Memberships Memberships	955.00	385.00	1,300.00	970.00	970.00	(330.00)	(25)



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
EXPENSE								
Department 13 - Finance								
Division 030 - Risk								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
551-13-030-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	400.00	275.00	1,000.00	1,200.00	1,200.00	200.00	20
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$22,738.19</u>	<u>\$20,359.52</u>	<u>\$29,782.00</u>	<u>\$34,430.00</u>	<u>\$34,430.00</u>	<u>\$4,648.00</u>	<u>16%</u>
Activity	513 - Financial & Administrative Totals	<u>\$638,923.99</u>	<u>\$472,708.68</u>	<u>\$631,475.00</u>	<u>\$668,657.00</u>	<u>\$671,360.00</u>	<u>\$39,885.00</u>	<u>6%</u>
	Division 030 - Risk Totals	<u>\$638,923.99</u>	<u>\$472,708.68</u>	<u>\$631,475.00</u>	<u>\$668,657.00</u>	<u>\$671,360.00</u>	<u>\$39,885.00</u>	<u>6%</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
EXPENSE								
Department 13 - Finance								
Division 040 - Insurance								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
551-13-040-513.31-90	Professional Services Other Professional Services	46,400.00	44,000.00	59,000.00	59,000.00	59,000.00	.00	
551-13-040-513.45-11	Insurance General Liability	821,590.00	336,408.00	336,408.00	344,810.00	344,810.00	8,402.00	2
551-13-040-513.45-15	Insurance Other Insurance Costs	37,296.50	39,651.93	39,652.00	40,000.00	40,000.00	348.00	1
551-13-040-513.45-20	Insurance Claims Handling Costs	43,976.79	44,890.00	100,000.00	110,000.00	110,000.00	10,000.00	10
551-13-040-513.45-21	Insurance State Assessment Fees	24,540.13	9,801.44	25,000.00	25,000.00	25,000.00	.00	
551-13-040-513.45-31	Insurance Package Policy Premium	1,213,335.00	2,254,961.00	2,586,689.00	2,900,000.00	2,400,000.00	(186,689.00)	(7)
551-13-040-513.45-32	Insurance Excess Work/Comp Premium	197,862.00	229,867.00	250,000.00	250,000.00	250,000.00	.00	
551-13-040-513.45-33	Insurance Excess Property Premium	8,000.00	5,558.00	10,500.00	10,500.00	10,500.00	.00	
551-13-040-513.45-50	Insurance Property Claims	218,323.74	80,218.92	130,000.00	170,000.00	170,000.00	40,000.00	31
551-13-040-513.45-51	Insurance Liability Claims	2,767,623.59	731,821.81	1,100,000.00	1,500,000.00	1,000,000.00	(100,000.00)	(9)
551-13-040-513.45-52	Insurance Worker Comp Claims	1,343,670.62	935,031.15	1,795,348.00	1,800,000.00	1,800,000.00	4,652.00	
551-13-040-513.45-53	Insurance Unemployment Comp Claims	7,353.38	8,413.61	20,000.00	15,000.00	15,000.00	(5,000.00)	(25)
<i>Operating Expenditures/Expenses Totals</i>		<u>\$6,729,971.75</u>	<u>\$4,720,622.86</u>	<u>\$6,452,597.00</u>	<u>\$7,224,310.00</u>	<u>\$6,224,310.00</u>	<u>(\$228,287.00)</u>	<u>(4%)</u>
Activity 513 - Financial & Administrative	Totals	<u>\$6,729,971.75</u>	<u>\$4,720,622.86</u>	<u>\$6,452,597.00</u>	<u>\$7,224,310.00</u>	<u>\$6,224,310.00</u>	<u>(\$228,287.00)</u>	<u>(4%)</u>
Division 040 - Insurance		<u>\$6,729,971.75</u>	<u>\$4,720,622.86</u>	<u>\$6,452,597.00</u>	<u>\$7,224,310.00</u>	<u>\$6,224,310.00</u>	<u>(\$228,287.00)</u>	<u>(4%)</u>



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
EXPENSE								
Department 13 - Finance								
Division 041 - Health Insurance								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
551-13-041-513.31-90	Professional Services Other Professional Services	166,828.53	131,316.77	185,000.00	190,000.00	190,000.00	5,000.00	3
551-13-041-513.45-12	Insurance Legal Shield	14,745.14	12,709.40	15,000.00	18,200.00	18,200.00	3,200.00	21
551-13-041-513.45-15	Insurance Other Insurance Costs	4,980.15	.00	5,575.00	5,900.00	5,900.00	325.00	6
551-13-041-513.45-20	Insurance Claims Handling Costs	163,120.67	246,513.78	349,510.00	376,062.00	365,898.00	16,388.00	5
551-13-041-513.45-35	Insurance Aggregate Stop Loss Premium	65,959.92	59,024.16	86,595.00	93,228.00	93,228.00	6,633.00	8
551-13-041-513.45-36	Insurance Individual Stop Loss Prem	1,037,079.24	894,606.27	1,366,825.00	1,547,609.00	1,547,609.00	180,784.00	13
551-13-041-513.45-37	Insurance Supplemental Life Premium	191,538.47	159,595.70	184,938.00	190,000.00	190,000.00	5,062.00	3
551-13-041-513.45-40	Insurance Life Premium	181,512.91	210,556.70	173,889.00	205,000.00	205,000.00	31,111.00	18
551-13-041-513.45-41	Insurance Health Claims	16,175.06	.00	.00	.00	.00	.00	
551-13-041-513.45-43	Insurance Dental Plan	330,225.57	280,949.14	326,220.00	330,000.00	326,220.00	.00	
551-13-041-513.45-44	Insurance Disability Premiums	209,434.47	168,543.66	191,686.00	220,000.00	220,000.00	28,314.00	15
551-13-041-513.45-46	Insurance Health Claims - Cigna	11,238,287.08	8,887,753.91	13,859,680.00	14,516,387.00	14,181,286.00	321,606.00	2
551-13-041-513.45-49	Insurance Vision Care	67,449.61	52,184.92	67,667.00	68,000.00	68,000.00	333.00	
551-13-041-513.45-54	Insurance Firefighter Benefits	.00	75,000.00	75,000.00	100,000.00	100,000.00	25,000.00	33
551-13-041-513.45-56	Insurance Heart Cancer Capital Amer	207.16	.00	.00	.00	.00	.00	
551-13-041-513.45-57	Insurance Pet Assure	8,162.00	7,227.50	8,300.00	8,300.00	8,300.00	.00	
551-13-041-513.45-58	Insurance New Legal Club	3,752.00	.00	.00	.00	.00	.00	
551-13-041-513.45-60	Insurance Trustmark	202,918.16	156,670.85	187,371.00	205,000.00	205,000.00	17,629.00	9
551-13-041-513.45-62	Insurance Flexible Spending Account Cigna	374,055.42	205,061.76	230,000.00	375,000.00	375,000.00	145,000.00	63
551-13-041-513.45-63	Insurance PPACA Fee Affordable Care	2,376.00	2,113.00	2,400.00	2,400.00	2,400.00	.00	
551-13-041-513.48-17	Promotional Activities Refreshment / Food / Meetings	13,362.30	1,938.01	100,000.00	100,000.00	100,000.00	.00	
551-13-041-513.52-20	Operating Supplies General Operating Supplies	773.43	239.61	1,000.00	1,000.00	1,000.00	.00	
	<i>Operating Expenditures/Expenses Totals</i>	\$14,292,943.29	\$11,552,005.14	\$17,416,656.00	\$18,552,086.00	\$18,203,041.00	\$786,385.00	5%
<i>Other Uses</i>								
551-13-041-513.99-01	Other Non-Operating Contingency	.00	.00	46,588.00	46,588.00	.00	(46,588.00)	(100)
	<i>Other Uses Totals</i>	\$0.00	\$0.00	\$46,588.00	\$46,588.00	\$0.00	(\$46,588.00)	(100%)
Activity 513 - Financial & Administrative	Totals	\$14,292,943.29	\$11,552,005.14	\$17,463,244.00	\$18,598,674.00	\$18,203,041.00	\$739,797.00	4%
Division 041 - Health Insurance	Totals	\$14,292,943.29	\$11,552,005.14	\$17,463,244.00	\$18,598,674.00	\$18,203,041.00	\$739,797.00	4%
Department 13 - Finance	Totals	\$21,661,839.03	\$16,745,336.68	\$24,547,316.00	\$26,491,641.00	\$25,098,711.00	\$551,395.00	2%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
EXPENSE								
Department 17 - Human Resource								
Division 020 - Health & Wellness								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
551-17-020-513.34-90	Other Contractual Services Other Contractual Services	1,487,632.03	903,297.80	1,525,000.00	1,602,000.00	1,602,000.00	77,000.00	5
551-17-020-513.41-12	Communication Services Internet Access	1,822.20	1,366.65	2,000.00	2,000.00	2,000.00	.00	
551-17-020-513.43-10	Utility Services Electricity	6,288.16	4,405.65	5,000.00	5,000.00	5,000.00	.00	
551-17-020-513.44-11	Rentals & Leases Building Rental / Lease	54,682.80	45,569.00	22,785.00	.00	.00	(22,785.00)	(100)
551-17-020-513.48-10	Promotional Activities Marketing	.00	.00	.00	500.00	500.00	500.00	
551-17-020-513.51-15	Office Supplies Other Office Supplies	1,976.51	988.40	2,750.00	3,000.00	3,000.00	250.00	9
551-17-020-513.51-20	Office Supplies Office Equipment < \$5,000	.00	.00	7,000.00	10,300.00	10,300.00	3,300.00	47
551-17-020-513.52-20	Operating Supplies General Operating Supplies	489.65	311.71	1,500.00	2,000.00	2,000.00	500.00	33
<i>Operating Expenditures/Expenses Totals</i>		\$1,552,891.35	\$955,939.21	\$1,566,035.00	\$1,624,800.00	\$1,624,800.00	\$58,765.00	4%
<i>Capital Outlay</i>								
551-17-020-513.64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	10,000.00	27,100.00	27,100.00	17,100.00	171
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$10,000.00	\$27,100.00	\$27,100.00	\$17,100.00	171%
Activity 513 - Financial & Administrative Totals		\$1,552,891.35	\$955,939.21	\$1,576,035.00	\$1,651,900.00	\$1,651,900.00	\$75,865.00	5%
Division 020 - Health & Wellness Totals		\$1,552,891.35	\$955,939.21	\$1,576,035.00	\$1,651,900.00	\$1,651,900.00	\$75,865.00	5%
Department 17 - Human Resource Totals		\$1,552,891.35	\$955,939.21	\$1,576,035.00	\$1,651,900.00	\$1,651,900.00	\$75,865.00	5%



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Department Entry	2025 City Manager	\$ Change 2025-2024	% Change 2025-2024
Fund 551 - Insurance								
EXPENSE								
Department 90 - Miscellaneous								
Division 900 - Miscellaneous Expenditures								
Activity 513 - Financial & Administrative								
<i>Operating Expenditures/Expenses</i>								
551-90-900-513.31-11	Professional Services Investment Services	8,622.07	5,220.55	9,489.10	8,168.00	8,168.00	(1,321.10)	(14)
	<i>Operating Expenditures/Expenses Totals</i>	\$8,622.07	\$5,220.55	\$9,489.10	\$8,168.00	\$8,168.00	(\$1,321.10)	(14%)
	Activity 513 - Financial & Administrative Totals	\$8,622.07	\$5,220.55	\$9,489.10	\$8,168.00	\$8,168.00	(\$1,321.10)	(14%)
	Division 900 - Miscellaneous Expenditures Totals	\$8,622.07	\$5,220.55	\$9,489.10	\$8,168.00	\$8,168.00	(\$1,321.10)	(14%)
	Department 90 - Miscellaneous Totals	\$8,622.07	\$5,220.55	\$9,489.10	\$8,168.00	\$8,168.00	(\$1,321.10)	(14%)
	EXPENSE TOTALS	\$23,223,352.45	\$17,706,496.44	\$26,132,840.10	\$28,151,709.00	\$26,758,779.00	\$625,938.90	2%
Fund 551 - Insurance Totals								
	REVENUE TOTALS	\$23,277,481.69	\$19,345,636.46	\$26,132,840.10	\$26,106,315.00	\$26,758,779.00	\$625,938.90	2%
	EXPENSE TOTALS	\$23,223,352.45	\$17,706,496.44	\$26,132,840.10	\$28,151,709.00	\$26,758,779.00	\$625,938.90	2%
Fund 551 - Insurance Totals		\$54,129.24	\$1,639,140.02	\$0.00	(\$2,045,394.00)	\$0.00	\$0.00	+++
Net Grand Totals								
	REVENUE GRAND TOTALS	\$279,224,165.19	\$240,212,723.88	\$349,719,865.11	\$334,053,528.00	\$388,866,418.00	\$39,146,552.89	11%
	EXPENSE GRAND TOTALS	\$267,981,245.72	\$218,795,861.98	\$349,719,864.86	\$343,093,831.00	\$388,866,418.00	\$39,146,553.14	11%
	Net Grand Totals	\$11,242,919.47	\$21,416,861.90	\$0.25	(\$9,040,303.00)	\$0.00	(\$0.25)	(100%)