



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015

Delray Beach

Florida



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City Commission Information Letter

June 14, 2024

Happy Father's Day!

Leadership Presence Involving the Office of the Chief of Police

Given the current state of leadership transition involving one of the City's two public safety departments, the Delray Beach Fire Rescue Department, I've determined that continuation of a stable organizational leadership structure for the time being in the Delray Beach Police Department is in the best interest of the City of Delray Beach.

Guidance to this effect likewise involves an amendment to Police Chief Russ Mager's employment agreement for two additional years, to now therefore terminate effective December 31, 2026. Employment will remain "at will", which means that either Chief Mager or the City may terminate such employment at any time and for any reason. Additionally, he will be ineligible to receive any additional Deferred Retirement Option Plan (DROP) benefits after December 31, 2024 (as initially committed when he first entered DROP in 2020), nor will he be able to participate in any City of Delray Beach retirement system on or after January 1, 2025. He is also unable to apply for and agrees to forego payment of any retirement benefits while remaining employed with the City of Delray Beach.

In addition to executing necessary amendment documentation to support this arrangement earlier this week, I also hosted a meeting yesterday morning with both Assistant Chief of Police Darrell Hunter and Assistant Chief of Police Jeffrey Rasor to not only personally advise them of direction to this effect, but to also communicate my expectations relative to supporting Chief Mager and his continuous efforts and contributions to advance effective law enforcement outcomes, and to likewise keep our community safe as a result.

Initial Parks General Obligation Bond Sales Transaction Process

As directed and committed during the May 14th City Commission workshop meeting, both the Office of the City Manager and that of Chief Financial Officer Hugh Dunkley are pleased to report that transaction processes necessary for the initial \$10 million Parks General Obligation Bond issue were successfully completed.

As referenced in the attached electronic mail message from the City's External Financial Advisor and PFM Managing Director Jay Glover, outcomes to this effect involved 9 bids from various renowned financial institutions, with JP Morgan Securities, LLC being the successful firm providing the lowest true interest cost of 3.99%.

With resulting fund allocation anticipated to be structured after bond closing (currently scheduled for June 27th), recommendations for related parks project implementation and applicable contractual services are to be executed in the coming months, commensurate with the trajectory for committed external public outreach and engagement as outlined during last week's regular meeting.

Clarity Regarding Utility Billing Charges Involving the Office of the Inspector General

In connection with the May 21st regular City Commission meeting discussion relative to authorizing utility credit adjustments that were first initiated earlier this year, the Office of the City Manager has since been contacted by the Palm Beach County Office of the Inspector General (OIG) to help achieve clarity regarding utility billing charges and applicable transaction processes.

Guidance to this effect involved providing OIG with information that supports adjustments that were made to pertinent customer utility accounts. Additionally, this experience enabled the City of Delray Beach to share with OIG the current situation regarding Badger's advanced metering infrastructure system, as well as corrective actions currently being implemented to continue to fully address this matter.

City Commission Information Letter

June 14, 2024

Page 3

Various involved members of the Executive Leadership Team, notably from the Department of Utilities and the Department of Finance, will likewise remain available to further engage with OIG should it become necessary to do so.

Update Regarding Old Plumosa School Site

My office hosted a discussion with School District of Palm Beach County (SDPBC) Chief Operating Officer Joseph Sanches a few days ago to discuss the current state of affairs regarding the Old Plumosa School site.

The initial purpose of this dialogue was to receive an update relative to demolition of the former school building that was first directed earlier this year. However, given the expression of interest offered by Vice Mayor Juli Casale, during the June 4th regular City Commission to collaborate with the Delray Beach Community Redevelopment Agency (CRA) to pursue acquisition of the site for future workforce housing, I was able to share sentiments and merits to this effect rather openly.

Although Mr. Sanches responded by stating that SDPBC's current focus regarding underutilized and/or vacant land is to continue to maintain ownership, he wasn't terribly averse to an expression of interest on our part as outlined. Both CRA Executive Director Renee Jadusingh and I will therefore continue to engage and collaborate to formally express potential desire for the property accordingly.

Calendar of Meetings, Activities and Functions

While both Chief Financial Officer Hugh Dunkley and I experienced several questions in response to the statistical, financial, and econometric information that was shared as a function of Tuesday evening's presentation and discussion, regarding preliminary Fiscal Year 2024-2025 Proposed Budget considerations, we appreciate the general guidance and feedback that was offered as a result.

City Commission Information Letter

June 14, 2024

Page 4

We are likewise now working to finalize recommendations that align with aforementioned feedback to every extent possible, including such that supports continued level of service expectations, as well as goals and objectives to advance the myriad of large-and-small-scale capital projects currently being developed for implementation.

Enclosures:

Electronic Mail Message from Jay Glover – City of Delray Beach (FL) – GO Bonds, Series 2024
Calendar for Business Week of June 3, 2024

CM/Documents/City Commission Information Letter 110

Terrence R. Moore

From: Jay Glover <gloverj@pfm.com>
Sent: Thursday, June 6, 2024 12:29 PM
To: Terrence R. Moore; Dunkley, Hugh; Barletto, Missie; Gelin, Lynn; Jay Glover; Kirsten Patterson; SanfordS@gtlaw.com; Niyala.Harrison@gtlaw.com; cadles@gtlaw.com; paul.henderson1@usbank.com; malab@dacbond.com; primary.trade.support@jpmorgan.com; FL_New_Issue_Deal_Wires@jpmorgan.com
Subject: City of Delray Beach (FL) -- GO Bonds, Series 2024
Attachments: Final Numbers -- General Obligation Bonds, Series 2024 (Parks Projects).pdf; Bid Packet -- Delray Beach -- 2024 GO Bonds.pdf; City of Delray Beach -- General Obligation Bonds, Series 2024 (Parks Projects) -- Distribution List.docx

****Please be cautious****

This email originated from outside of The City of Delray Beach. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The above referenced bonds were competitively sold this morning. The City received 9 bids with JP Morgan providing the lowest true interest cost of 3.99%. Attached are the final numbers, summary of bids and updated distribution list. We look forward to a successful closing on June 27.

Jay Glover
Managing Director

PFM Financial Advisors LLC
gloverj@pfm.com | **phone/text** 407.406.5760 | **web** pfm.com
200 S. Orange Ave. | Suite 760 | Orlando, FL 32801

June 10, 2024 - June 16, 2024

June 2024							July 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

Monday, June 10

- 12:00am L. Gelin - Out →
- J. Stacy - Out
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 9:00am - 9:30am Missie Barletto Bi-Weekly Meeting (Office of the City Manager) - Vega, Brenda ↻
- 10:00am - 11:00am Mayor Meeting w/CM Moore Re: Agenda & Updates (CM Office) - Terrence R. Moore ↻
- 10:00am - 10:30am Meeting with Madame Gary (CM Office) - Terrence R. Moore
- 11:30am - 12:30pm Finalize Preliminary Fiscal Year 2024-2025 PowerPoint Presentation and Summary (CM Office) - Terrence R.
- 1:30pm - 2:30pm Various (Various) ↻
- 2:00pm - 2:30pm Duane D'Andrea Bi-Weekly Meeting (CM's Office) ↻
- 3:00pm - 4:00pm Follow-Up Regarding Office of the Chief of

Tuesday, June 11

- ← L. Gelin - Out →
- 9:00am - 9:30am Hassan Hadjimiry Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 9:00am - 9:30am Hassan Hadjimiry Bi-Weekly Meeting (Water Treatment Plant (200 SW 6th St, Delray Beach, FL 33444, United States)) - Terrence R. Moore ↻
- 10:00am - 11:00am Compile Information Letter Report - Office of the Chief of Police (CM Office)
- 11:45am - 1:15pm Ron Lewis/Parker Moore (CM Office/Various)
- 1:30pm - 2:30pm Various (Various) ↻
- 3:00pm - 4:00pm Compile Information Letter Report - Update Regarding Old Plumosa School Site (CM Office)
- 4:00pm - 6:00pm Budget Workshop - Unfunded Pension Liability Workshop (Commission Chambers) - Pandolfo, Michele
- 6:00pm - 8:00pm Budget Workshop (Commission Chambers)

Wednesday, June 12

- ← L. Gelin - Out →
- 7:30am - 8:30am Kiwanis Club of Delray (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) ↻
- 9:00am - 10:00am Compile Information Letter Report - Clarity Regarding Utility Billing Functions Involving the Office of the
- 11:00am - 11:30am KE Biweekly Meeting (Microsoft Teams Meeting)
- 11:00am - 11:30am Kent Edwards Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 11:45am - 1:15pm Chairman's Club luncheon (Seagate Golf Club - 3600 Hamlet Drive, Delray Beach) - Stephanie Immelman
- 11:45am - 1:15pm Chamber of Commerce Chairman's Club Lunch
- 1:30pm - 2:30pm Various (Various) ↻
- 3:00pm - 3:30pm Hugh Dunkley Bi-Weekly Meeting (CM's Office) -
- 4:00pm - 5:00pm Commissioner Markert Meeting w/CM Moore
- 6:00pm - 8:00pm Burning Conversations with Commissioner Burns

Thursday, June 13

- ← L. Gelin - Out →
- 12:00am D. D'Andrea - Out →
- 7:30am - 8:00am Various (Various)
- 8:30am - 9:00am Crest Theatre Call - Blake Ian
- 9:00am - 10:00am Compile Information Letter Report - Initial Parks General Obligation Bond Sales Transaction Process (CM
- 10:00am - 11:00am Clarity Regarding Infrastructure Responsibilities at Legacy at Sherwood Forest (CM Conference) -
- 11:00am - 12:00pm Follow-Up Regarding Office of the Chief of
- 1:30pm - 2:30pm Various (Various) ↻
- 2:00pm - 3:00pm Commissioner Long mtg w/CM Moore Re:
- 3:00pm - 4:30pm Various (Various) ↻
- 3:30pm - 4:30pm Monthly Meeting with Renee Jadusingh (CRA
- 4:00pm - 5:00pm Monthly Meeting with Renee Jadusingh (CRA

Friday, June 14

- ← 12:00am L. Gelin - Out
- ← 12:00am D. D'Andrea - Out
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:00am - 9:30am Anthea Gianniotis Bi-Weekly Meeting (City Manager's Office) - Vega, Brenda ↻
- 9:30am - 10:00am Finalization of New Contract Details Involving Community Greening (CM Office) - Terrence R. Moore
- 10:30am - 12:00pm Various (Various)
- 11:00am - 12:00pm Energy Performance Savings Contracting (Conference Room - City Manager) - Edwards, Kent
- 1:30pm - 2:30pm Various (Various) ↻
- 3:00pm - 4:30pm Begin Gina Carter Annual Performance Evaluation (CM Office)

Saturday, June 15

- 7:30am - 12:30pm Living On Island Time Drift Fishing (7848 South Federal Highway, Hypoluxo, Florida 33462)
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:30am - 1:30pm Various, CIL Notes, etc. (CM Office) ↻

Sunday, June 16