



# CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1<sup>ST</sup> AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



## City Commission Information Letter

**April 26, 2024**

### **Water Service Agreement Involving the Town of Gulf Stream**

As the City of Delray Beach's long-term agreement to provide bulk portable water services to the Town of Gulf Stream formally expired in June 2023, please be advised that formal notification is being offered to discontinue services as outlined, effective June 17, 2025.

As referenced in the attached notification letter to Gulf Stream Town Manager Gregory Dunham, the initial pact involved a 25-year commitment, from 1998 to 2023.

With the City of Delray Beach's legal obligation to this effect having ended June 16, 2023, Gulf Stream has actually been on formal notice of our organization's intention to not renew as noted since May 2022. Above and beyond last year's aforementioned agreement conclusion, current and long-term water utility operational functions do not support service delivery to other municipalities.

Finally, given the March 5, 2024 agreement authorization to have CDM Smith to initiate design services for our community's new water treatment plant facility, future accompanying infrastructure and water resources need to likewise support current and future demand solely for the Delray Beach Corporate Limits.

### **Guidance and Direction Concerning Atlantic Avenue Historic District Designation**

With pending commitments and direction to consider the formal establishment of the Atlantic Avenue Historic District, my office hosted a meeting two days ago with involved staff to discuss remaining logistics to support guidance accordingly.

As referenced in the attached electronic mail message from Director of Development Services Anthea Gianniotis, modifications to the property survey

## **City Commission Information Letter**

**April 26, 2024**

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instrument necessary to structure the district will soon be experienced. Such is also a function of staff currently evaluating if any recent modifications to, or changes in ownership of, the properties in the proposed district have occurred.

With respective consultancy services now being approved by the Office of the City Manager, necessary updates to the survey are anticipated to be finalized during the next couple of months. Arrangements for a follow-up City Commission presentation of outcomes accordingly are therefore anticipated via the August 13<sup>th</sup> workshop meeting. Once this is achieved, first and second readings for an ordinance to adopt the district will be scheduled.

### **Education Board Proposed Goals and Initiatives for Program Year 2024-2025**

With the Delray Beach Education Board having recently assembled its proposed initiatives summary for Program Year 2024-2025, please be advised that arrangements are being made to formally request that the City Commission evaluate as noted for review and consideration.

As referenced in the attached outline to this effect, opportunities include developing relationships with community partners and educational stakeholders to help target academic proficiency to ultimately improve reading, math, and behavioral performance amongst students enrolled in Delray Beach Public Schools. Direction to this effect may likewise involve collaboration with existing after school and summer camp programs (via ancillary involvement from the School District of Palm Beach County) to incorporate additional academic remediation programming accordingly.

Arrangements are likewise being made to host a brief presentation as noted during the June 4<sup>th</sup> regular City Commission meeting. Education Board Chair Dr. Raiko Knight will therefore facilitate the dialogue on behalf of her colleagues.

### **School Board Acknowledgement and Recognition of Caron Foundation Grant Awards from the City of Delray Beach**

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April 26, 2024

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With Atlantic High School, Carver Community Middle School, Village Academy, Pine Grove Elementary School, Orchard View Elementary School, S.D. Spady Elementary School, and Plumosa School of the Arts all having recently been awarded individual Caron Foundation Grants from the City of Delray Beach to help support specific programs for public schools in our community, the Office of the City Manager was contacted by leadership of the School District of Palm Beach County to offer its thanks and appreciation for commitments outlined. It was then suggested that school board members that represent Delray Beach be given an opportunity to offer a brief expression of gratitude publicly.

School board members Erica Whitfield and Edwin Ferguson will likewise join us for this purpose during the May 7<sup>th</sup> regular meeting.

### **Calendar of Meetings, Activities and Functions**

This week's Executive Leadership Team meeting featured discussions necessary to prepare for next Friday's annual goal setting session. This included such necessary to finalize the respective agenda, as well as specific assigned tasks to be executed by individual department directors to help support external facilitator Michelle Ferguson accordingly.

Additionally, clarity was offered relative to agenda items for the newly formatted City Commission workshop meeting structure, considering recent direction for free standing sessions separate from the regular meeting schedule. All involved are likewise now able to provide agenda item topics that align with workshop meeting dates in a timelier manner.

Given the May 3<sup>rd</sup> annual goal setting exercise, no information letter will be issued next week. Reporting as noted will likewise resume Friday, May 10<sup>th</sup>.

Enclosures:

Notification Letter to the Town of Gulf Stream – Water Services Agreement  
Electronic Mail Message from Anthea Gianniotis – Atlantic Avenue Historic District  
Outline Summary – City of Delray Beach Education Board 2024-2025 Proposed Initiatives

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Calendar for Business Week of April 22, 2024

CM/Documents/City Commission Information Letter 105



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## NOTIFICATION

### TRANSMITTED VIA CERTIFIED MAIL AND EMAIL

April 24, 2024

Mr. Gregory Dunham, Town Manager  
Town of Gulf Stream  
100 Sea Road  
Gulf Stream, FL 33483

### **RE: Water Service Agreement Between the City of Delray Beach and the Town of Gulf Stream**

Mr. Dunham:

This letter serves to provide the Town of Gulf Stream ("Town") with formal notice of the City of Delray Beach's ("City") intention to discontinue water service effective June 17, 2025.

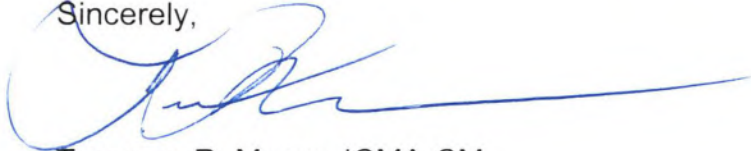
The Town and the City entered into an Agreement for Water Service on June 17, 1998 ("Agreement") for a term of twenty-five (25) years. The Agreement required the City, during the effective period of the contract, to provide all water necessary to fulfill the requirements of the Town. The City's legal obligation ended on June 16, 2023.

The Town has been on formal notice of the City's intention not to renew the Agreement since May of 2022, if not before. Despite the City's repeated forewarnings to the Town, the Town has refused to acknowledge the City's position and has intentionally failed to take action on behalf of its residents. The City held numerous meetings with the Town in anticipation of the expiration of the Agreement and, in fact, offered a two-year extension of the Agreement which the Town declined to execute. Indeed, the City has no other option but to issue this Notice.

Therefore, at 11:59 p.m. on June 16, 2025, the City of Delray Beach will formally terminate its relationship with the Town by disconnecting all connection facilities servicing the Town. The City remains committed to assisting the Town in this matter amicably, and looks forward to the Town's anticipated cooperation.

If you have any questions concerning the above, please do not hesitate to contact me at 561-243-7015.

Sincerely,



Terrence R. Moore, ICMA-CM  
City Manager

cc: Lynn Gelin, Esq., City Attorney  
Hassan Hadjimiry, Director Utilities

## Terrence R. Moore

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**From:** Gianniotis, Anthea  
**Sent:** Thursday, April 25, 2024 6:34 PM  
**To:** Terrence R. Moore  
**Cc:** Gelin, Lynn  
**Subject:** Atlantic Avenue Historic District

In preparation of bringing the Atlantic Avenue Historic District before the City Commission for consideration, Staff is currently evaluating if any recent modifications to or changes in ownership of the properties in the proposed district have occurred. If necessary, a workshop will be held in August, with formal consideration of the ordinance occurring in September or October to ensure full resident participation.

**Anthea Gianniotis, AICP**  
Development Services Director



**City of Delray Beach**  
100 N.W. 1<sup>st</sup> Avenue  
Delray Beach, FL 33444  
561-243-7041  
**Web:** [www.DelrayBeachFL.gov/ePlans](http://www.DelrayBeachFL.gov/ePlans)

Facebook: [@CityofDelrayBeach](https://www.facebook.com/CityofDelrayBeach) - Instagram: [@CityofDelrayBeachFL](https://www.instagram.com/CityofDelrayBeachFL) - Twitter: [@CityDelrayBeach](https://twitter.com/CityDelrayBeach) - YouTube: [@CityofDelrayBeach](https://www.youtube.com/CityofDelrayBeach)

**PUBLIC RECORDS NOTE:** Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.

**City of Delray Beach  
Education Board  
2024-2025 Proposed Initiatives**

The City of Delray Beach's Education Board has defined six target areas to positively impact educational outcomes in Delray Beach Public Schools:

**1. Continue to develop relationships with School District of Palm Beach County leadership and staff members.**

- **Objective 1:** Lobby for fully funded, full-day Pre-Kindergarten classrooms in under-enrolled schools
- **Objective 2:** Increase transparency and communication regarding student performance data to family and students
- **Objective 3:** Increase family engagement opportunities that promote awareness regarding the Florida Standards Assessment, End of Course (EOC) exams, National College Entrance exams and state graduation requirements.

**2. Collaborate with the City of Delray Beach Department of Parks & Recreation to add academic remediation programming (with appropriate curriculum & instruction) to**

- **Objective 1:** Engage City of Delray Beach Parks and Recreation after school and summer camp programs to provide academic remediation in reading, math, and science through private partnerships including the following community and non-profit partners:
  - Americorp
  - United Way
  - Atlantic High School's IB students
  - EJS
  - KOPMN
  - Milagro Center
  - Delray Beach Library
  - Local Churches
  - Private, local businesses

**3. Develop Education and Workforce Development Roundtable to serve as a centralized body reporting to the City Commission coordinated efforts to advance education in Delray Beach**

- **Objective 1:** Develop a collaborative body of appointed stakeholders, including representatives from School District of Palm Beach County, Delray Beach educators and school leaders, Delray Beach students and parents, representatives from local colleges/universities, representatives



**City of Delray Beach  
Education Board  
2024-2025 Proposed Initiatives**

from local businesses, and elected officials, to discuss the state of education and workforce in Delray Beach

- **Objective 2:** Use student performance data, workforce data, and anecdotal data to develop a shared strategic plan to advance educational and workforce outcomes.

**4. Develop Parent Engagement Programs**

- **Objective 1:** Discuss graduation requirements and the false information that doesn't accurately bridge students from middle school to high school.
- **Objective 2:** Provide parent incentives to increase engagement.
- **Objective 3:** Push the importance of Kindergarten Readiness on the long-term student success.

**5. Engage in grant opportunities to support educational initiatives**

- **Objective 1:** Identify and apply for federal, state, and private grants to fund educational programming. Adult Ed

**6. Support Adult Education Programming, pre-apprenticeships, apprenticeships, and workforce integration.**

- **Objective 1:** Promote English Language Learner support, GED preparation, and apprenticeship opportunities for residents of Delray Beach.

# April 22, 2024 - April 28, 2024

April 2024							May 2024							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
		1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13		5	6	7	8	9	10	11
14	15	16	17	18	19	20		12	13	14	15	16	17	18
21	22	23	24	25	26	27		19	20	21	22	23	24	25
28	29	30						26	27	28	29	30	31	

## Monday, April 22

- P. Cadeaux - Out
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 10:00am - 10:30am Mayor Meeting w/CM Moore Re: Agenda & Updates (1st floor conference room) - Terrence R. Moore ↻
- 10:30am - 11:00am Mayor Meeting w/CM Moore Re: Agenda & Updates (CM Office) - Terrence R. Moore
- 10:30am - 11:00am Sober/Recovery House Approvals and Regulations (CM Conference) - Terrence R. Moore
- 2:00pm - 2:30pm Introductory Meeting with Diamond Communications (CM Office) - Terrence R. Moore
- 3:00pm - 4:00pm Commissioner Burns mtg w/CM Moore Re: Agenda and Updates (CM Office) - Terrence R. Moore ↻
- 3:00pm - 3:30pm Development of a Standard PowerPoint Local Government 101 (CM Office) - Terrence R. Moore
- 4:00pm - 4:30pm Verona Woods (CM Conference) - Terrence R.

## Tuesday, April 23

- K. Johnson - Out (1/2 day)
- 8:00am - 9:00am Compile Information Letter Report -Water Service Agreement Involving the Town of Gulf Stream (CM Office) - Terrence R. Moore
- 9:00am - 10:00am Compile April 24, 2024 Executive Leadership Team Meeting Agenda (CM Office) - Terrence R. Moore
- 10:00am - 10:30am Biweekly Meeting Gina Carter (CM Office) - Terrence R. Moore ↻
- 11:00am - 12:30pm Finish Missie Barletto Performance Evaluation
- 2:30pm - 3:30pm Planning for Police and Fire Pension Fund Actuary Engagement Workshop (CM Office) - Terrence R. Moore
- 3:30pm - 4:30pm Various (Various)
- 4:00pm - 5:00pm Delray Beach CRA: Regular Board Meeting (City Hall, 100 NW 1st Ave, Delray Beach, FL 33444) - Community Redevelopment Agency

## Wednesday, April 24

- 7:30am - 8:30am Kiwanis Club of Delray (Delray Beach Golf Club)
- 7:30am - 8:30am Kiwanis Club of Delray Beach (Delray Beach Golf)
- 7:30am - 8:30am Kiwanis Club of Delray Beach (Delray Beach Golf)
- 8:30am - 9:00am Sam Metott Bi-Weekly Meeting (Office of the City)
- 9:00am - 11:00am Executive Leadership Team Meeting (Conference)
- 9:00am - 10:00am Agenda Review Meeting (Conference Room - City)
- 9:00am - 9:30am Sam Metott Bi-Weekly Meeting (CM Office) -
- 9:00am - 10:00am Agenda Review Meeting (May 7th CC Meeting)
- 11:00am - 12:00pm Commissioner Casale Meeting w/CM Moore
- 11:00am - 11:30am Discussion Regarding Financial and Capital
- 11:30am - 1:00pm HOLD - PBC League of Cities General
- 2:00pm - 2:30pm Jay Stacy Bi-Weekly Meeting (City Manager)
- 3:00pm - 4:00pm Compile Information Letter Report -
- 5:00pm - 6:00pm Compile and Deliver (CM Office)

## Thursday, April 25

- 10:00am - 10:30am Sammie Walthour - Bi-weekly Meeting with ACM Jeff Oris (City Manager's Office) - Walthour, Sammie ↻
- 10:30am - 11:00am Meeting (CM Office) - Terrence R. Moore
- 11:00am - 12:00pm Compile Information Letter Report - Education Board Proposed Goals and Initiatives for Program Year 2024-2025 (CM Office) - Terrence R. Moore
- 11:30am - 12:30pm Compile Information Letter Report - School Board Acknowledgement and Recognition of Caron Foundation
- 11:30am - 12:00pm JANAI BOWENS - BI-WEEKLY MEETING (CM OFFICE) - Oris, Jeff ↻
- 2:00pm - 2:30pm Katerri Johnson Bi-Weekly Meeting (Office of the City Manager) - Vega, Brenda ↻
- 3:00pm - 4:30pm Various (Various) ↻
- 5:00pm - 6:30pm Town Hall Meeting (Field House Old School Square)

## Friday, April 26

- H. Hadjimiry - Out
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 10:30am - 11:30am Quarterly Service Awards (Commission Chambers)
- 11:00am - 1:30pm PBCCMA (Monthly) Meeting (TBD) - Vega, Brenda ↻
- 11:30am - 1:00pm Various (Various)
- 2:30pm - 3:00pm 2:30 pm - DEPARTMENT STAFF MONTHLY MEETING (CM CONFERENCE ROOM) - Oris, Jeff ↻
- 3:00pm - 4:00pm Informational Meeting w/ Michelle Ferguson Regarding Delray Beach Municipal Golf Course and Crest Theatre (CM Conference) - Terrence R. Moore
- 5:30pm - 6:30pm Process Grant Graduation Travel (CM Office)

## Saturday, April 27

- 9:00am - 10:30am Begin Hassan Hadjimiry Annual Performance Evaluation (CM Office)
- 10:00am - 1:00pm Public Safety Open House (Fire Station 114)
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:30am - 1:30pm Various, CIL Notes, etc. (CM Office) ↻
- 12:00pm - 1:00pm Finalize and Submit Missie Barletto Annual

## Sunday, April 28

- 4:00pm - 5:00pm Zach Memorial Unveiling (A1A/Beachfront)