



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter

December 22, 2023

Proposal Review Process for External Forensic Auditor Services to Address Town of Highland Beach Related Transaction Review and Analysis

With the Office of the Florida Auditor General having recently acknowledged receipt of the City's formal response to its review of observations and findings relative to the Town of Highland Beach's interlocal agreement for fire rescue services from our organization, a path forward is now imminent relative to securing the services of a forensic audit firm to help determine exact calculations for balances that are either due and/or owned accordingly.

Direction is likewise currently underway to engage discussions with independent firms interested in working with the City of Delray Beach for this purpose. Recommendations regarding selection are therefore anticipated next month.

Once this is achieved, coordination of task timeframe, as well as a summary of options to finalize this matter with the Town of Highland Beach will be provided.

Coordination Involving Florida Fish and Wildlife Conservation Commission for Derelict Boat Removal

In response to the presence of a partially sunken vessel currently positioned in the Intracoastal Waterway below the Linton Boulevard Bridge, please be advised that public safety leadership is currently working with the Florida Fish and Wildlife Conservation Commission (FWC) to schedule removal activities accordingly.

As referenced in the attached memorandum from Chief of Police Russ Mager, FWC has recently initiated contact with the registered owner of the boat, formally offering a 21-day period to remove the vessel amicably. In the event that this is not accomplished, FWC will then proceed with removal of the boat via its jurisdictional role and capacity.

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The City of Delray Beach initially contemplated removal of the vessel via its resources. However, as it has since been confirmed that our organization currently does not employ a formal policy to support such endeavors, FWC remains the present course of direction.

Although FWC's process as noted can take at least several months for execution, the City of Delray Beach will continue to offer any and all assistance available to enable an expeditious outcome to the extent possible.

Potential Federal and State Financial Support for PFAS and Other Water Quality Related Improvements

As both the Office of the City Manager and that of Director of Utilities Hassan Hadjimiry have previously been made aware of funding opportunities available at both the federal and state level for PFAS and other water quality related improvements, please be advised that direction to assertively pursue outcomes to this effect is now a function of specific project development scope for the new water treatment plant facility.

As referenced in the attached electronic mail message from Mr. Hadjimiry, guidance as outlined currently directs the City's consultants involved in both planning and design of the new water treatment plant to perform applicable research and preparation of documentation necessary to secure resulting funding opportunities accordingly.

The next presentation update to City Commission regarding the status of project implementation as noted (anticipated in the next couple months), will likewise feature how external funding to this effect will enhance the City's respective efforts.

Revised Trajectory Concerning Fourth All-America City Award Consideration

During a recent review and analysis exercise to evaluate the possibility of Delray Beach being able to possibly secure a fourth All-America City designation from the National Civic League (NLC) in 2024, it was determined that our community will have a better chance of achieving success as noted in 2025.

City Commission Information Letter
December 22, 2023
Page 3

As revealed via research by Education and Workforce Coordinator Janai Bowens, this is the case as the criteria for consideration the following year involves programs and collaborations that support and advance sustainability and resiliency in communities.

Given the various efforts, goals, objectives, and partnerships that are currently being executed by both the City of Delray Beach and other involved organizations, the 2025 process will provide a significant opportunity to showcase our efforts as outlined, as well as to be recognized on an award-winning national basis.

Happy Holidays

With the next two business weeks being abbreviated due to both the Christmas and New Years Day holidays, information letters will not be issued either Friday, December 29th or Friday, January 5th. Weekly reporting as noted will likewise resume Friday, January 12th.

Meanwhile, best wishes for an enjoyable and safe continuation of the holiday season. Looking forward to yet another extremely productive year for the City of Delray Beach in 2024.

Enclosures:

Memorandum from Chief Russ Mager – Derelict Vessel: Linton Boulevard Bridge & ICM
Electronic Mail Message from Hassan Hadjimiry – WTP Funding Assistance
Calendar for Business Week of December 18, 2023

CM/Documents/City Commission Information Letter 92



Russ E. Mager
Chief of Police

Delray Beach Police Department

300 West Atlantic Avenue
Delray Beach, Florida 33444-3695
(561) 243-7888 Fax (561) 243-7816




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TO: Mr. Terrence Moore, ICMA-CM City Manager

FROM: Chief Russ Mager 

DATE: December 20, 2023

SUBJECT: **DERELICT VESSEL: LINTON BLVD. BRIDGE & ICW**

The Delray Beach Police Department was recently notified of a derelict vessel (30' Sea Ray), located in the ICW near the Linton Boulevard bridge. This vessel has become partially submerged. Please note that the vessel is not leaking any hazardous materials at this time, nor is it a navigational hazard. Nevertheless, it was our intent to have the boat removed from the water utilizing police and city services; however, we currently do not have a formal process in place to support this plan. Therefore, Fish & Wildlife Commission (FWC) was contacted, and they have assumed responsibility for the vessel and the removal process. FWC has advised the process could be quite lengthy and could take several months to complete.

Currently, FWC has been in contact with the registered owner of the vessel who has been advised that he has 21 days to remove and/or appeal this process, pursuant to Florida State Statute. We will continue to collaborate accordingly with FWC until the vessel is removed.

If you have any questions or concerns, please do not hesitate to contact me.

RM/bcs

"Serving with H.E.A.R.T."

Terrence R. Moore

From: Hadjimiry, Hassan
Sent: Tuesday, December 19, 2023 10:53 AM
To: Terrence R. Moore
Subject: WTP Funding Assistance

Mr. Moore,

As you are aware, we are in the process of establishing the scope of services for our new water treatment plant. One of the main reasons for the new WTP is to meet the proposed EPA's upcoming regulations to treat emerging contaminants such as PFAS.

I am respectfully requesting your support to engage our consultant / design engineers to initiate and implement the required research and documentation to secure funding assistance for this critical water treatment initiative.

Respectfully,



Hassan Hadjimiry, P.E.

Utilities Director

City of Delray Beach

434 S. Swinton Avenue

Delray Beach, FL 33444



561.243.7303



hadjimiryh@mydelraybeach.com

WATER TREATMENT PLANT FUNDING FOR EMERGING CONTAMINANTS/ PFAS REMOVAL

Update of EPA's Proposed PFAS Regulations

- EPA has moved the proposed PFAS regulations forward to OMB for that agency's review. In moving the rule forward to OMB, EPA reiterated that it still plans to issue the rule "early next year."
- The state water regulators that have been talking to EPA have provided the following feedback on the regulations and timeframe: EPA is pushing to get the final rule "early next year" but they are anticipating that there will be a lawsuit, which will put the rule on a pause from being enforced.
- Current documentation is that they will not offer extension requests, but enforcement and funding may be impacted as noted above.

SRF Allocation of FY 2022 Capitalization Grants

- Florida is full awarded in the standard DWSRF and the DWSRF emerging contaminants.

FDEP and the DWSRF Emerging Contaminants (EC) Funds

- As noted in the scoping meeting, FDEP has stated that they are not going to allow any alternative delivery with these funds for DWSRF. However, from our discussions with FDEP, the City may still be alive for receiving design funding under the EC program.
- The consideration is that the City has already been priority listed for EC funding. Assuming we can receive confirmation from FDEP that the City can use the PDB process, then the timing of submitting the loan agreement application and performance and approval of a planning document is critical.
- The loan must be approved, the planning document must be prepared, presented to the public and approved by SRF 45 days (June 30, 2024) prior to the August 2024 meeting.

Other Emerging Contaminants Grants

- Regular BIL and base SRF – This is still an option. This is a low-interest loan versus a grant but they likely won't put the same restrictions on it.
- EPA WIINs program - Geared toward small, disadvantaged and underserved communities so the City would likely not qualify (above FL AMHI and 66K population). We are including this as they are considering about changing the qualifications so they should be watched.
- Protecting FL Together- FDEP has shown consideration to use the resilient grant program for other considerations, like emerging contaminants.
- Other funding opportunities could include funding from PFAS lawsuits.

December 18, 2023 - December 24, 2023

December 2023						
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24	25	26	27	28	29	30
						31

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, December 18

- Chief Tomey - Out
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 8:30am - 9:00am Delray Beach City Hall Shadow Day 2023 (1st Fl Conference Room)
- 8:30am - 8:40am New employee orientation (First Floor Conference Room) - Bast, Dot ↻
- 10:00am - 11:00am Canceled -Mayor mtg w/CM Moore Re: Agenda & Updates (City Manager's Office) - Rangel, Delores ↻
- 11:00am - 12:30pm Various (Various)
- 2:00pm - 2:30pm Discussion with Rotary Club of Delray Beach Regarding Installation of Peace Pole (CM Office) - Terrence R. Moore
- 3:00pm - 4:00pm Commissioner Burns mtg w/CM Moore Re: Agenda and Updates (CM Office) - Terrence R. Moore ↻
- 4:00pm - 4:30pm Various (Various)

Tuesday, December 19

- 8:00am - 9:00am Compile December 6th Executive Leadership Team Meeting Agenda (CM Office) - Terrence R. Moore
- 8:30am - 11:00am Beach Condominium Association Breakfast (Waterstone Resort & Marina Boca Raton, Curio Collection by Hilton (999 East Camino Real, Boca Raton, FL 33432, United States))
- 10:00am - 10:30am Biweekly Meeting Gina Carter (CM Office) - Terrence R. Moore ↻
- 2:00pm - 3:00pm Compile Information Letter Report - EPA Financial Support for PFAS Related Improvements (CM Office) - Terrence R. Moore

Wednesday, December 20

- 7:30am - 8:30am Kiwanis Club of Delray (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) ↻
- 8:30am - 9:00am Sam Metott Bi-Weekly Meeting (Office of the City Manager) - Terrence R. Moore ↻
- 9:00am - 11:00am Executive Leadership Team Meeting (Conference Room)
- 9:00am - 10:00am Agenda Review Meeting (January 4th CC)
- 9:00am - 9:30am Sam Metott Bi-Weekly Meeting (CM Office) -
- 11:00am - 12:00pm Compile Information Letter Report -
- 11:30am - 12:00pm Follow-Up Telephone Conference Regarding
- 2:00pm - 2:30pm Jay Stacy Bi-Weekly Meeting (City Manager)
- 3:00pm - 3:30pm Follow-Up Discussion Regarding Library Meal
- 3:30pm - 5:00pm Various (Various) - Terrence R. Moore
- 4:00pm - 4:30pm Chief Tomey Bi-Weekly Meeting (City Manager's Office)
- 6:00pm - 7:30pm Save the Date Delray Full Service Community

Thursday, December 21

- 12:00am Chief Tomey - Out →
- 12:00am H. Hadjimiry - Out →
- 12:00am S. Metott - Out →
- 8:00am - 9:00am Compile Information Letter Report -Selection of External Forensic Auditor to Address Town of Highland Beach
- 10:00am - 10:30am Sammie Walthour - Bi-weekly Meeting with ACM Jeff Oris (City Manager's Office) - Walthour, Sammie ↻
- 11:30am - 12:30pm Compile Information Letter Report - Revised Trajectory Concerning Fourth All-America City Consideration (CM Office) - Oris, Jeff ↻
- 11:30am - 12:00pm JANAI BOWENS - BI-WEEKLY MEETING (CM OFFICE) - Oris, Jeff ↻
- 2:00pm - 2:30pm Katerri Johnson Bi-Weekly Meeting (Office of the City Manager) - Vega, Brenda ↻
- 3:00pm - 4:30pm Various (Various) ↻
- 4:00pm - 4:30pm Outstanding Concerns Regarding Magnolia Place

Friday, December 22

- ← 12:00am Chief Tomey - Out
- ← 12:00am H. Hadjimiry - Out
- ← 12:00am S. Metott - Out
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 8:00am - 8:30am Parker Zelle/Adjust MM3160 (CM Office) - Terrence R. Moore
- 9:00am - 10:00am Comm. Boylston mtg w/CM Moore Re: Bi-Weekly Updates (City Manager's Office) - Rangel, Delores ↻
- 10:00am - 10:30am Discussion Regarding Lieutenants FLSA and Juneteenth Cash Out (CM Office) - Terrence R. Moore
- 10:30am - 11:30am Various (Various)
- 11:30am - 1:00pm Various (Various)
- 2:30pm - 3:00pm 2:30 pm - DEPARTMENT STAFF MONTHLY MEETING (CM CONFERENCE ROOM) - Oris, Jeff ↻

Saturday, December 23

- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:30am - 1:30pm Various, CIL Notes, etc. (CM Office) ↻

Sunday, December 24