



# CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1<sup>ST</sup> AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



## City Commission Information Letter

**December 8, 2023**

**Happy Hanukkah!**

### **Updated Trajectory Regarding General Obligation Bond Transaction Processes**

My office recently had an opportunity to host a meeting with representatives of Public Financial Management, the City's external financial advisor, to outline upcoming steps necessary to advance pending general obligation bond related transactions.

As referenced in the attached preliminary financing schedule, direction to this effect specifically involves recommendations for City Commission to approve resolutions necessary to ultimately secure financing for all voter approved projects that were outlined via the March 2023 referenda.

With specific considerations anticipated to be offered publicly during regular City Commission meetings between February and April (concurrent with applicable rating agency engagements), actual bond financing closings are currently anticipated for late April.

### **Considerations Regarding Activation of Old Plumosa School Site**

After confirmation of the School District of Palm Beach County's (SDPBC) plans to demolish the Old Plumosa School was achieved (as first reported via the October 13, 2023 City Commission Information Letter), both my office and that of Director of Parks and Recreation Sam Metott were able to host several discussions with SDPBC Chief Operating Officer Joseph Sanches relative to potential collaborations with the City of Delray Beach to activate the site.

Guidance has since therefore been offered to produce the attached schematics that depict a phased approach for activation of the entire complex, to initially feature enhancements to the Plumosa Park side of the vicinity. Additionally,

**S**ERVICE · **P**ERFORMANCE · **I**NTEGRITY · **R**ESPONSIBLE · **I**NNOVATIVE · **T**EAMWORK



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future considerations to provide pedestrian access from the east parking lot through the current demolition site is also being considered.

A public presentation to this effect, to include Mr. Sanches, will be provided during the January 4<sup>th</sup> regular meeting. This exercise will offer an opportunity for City Commission engagement to include the ability to offer consensus.

### **Florida, Power & Light Company Related Impacts Concerning Various Lighting Repairs and Applicable Responsiveness**

As the City of Delray Beach (as both an organization and a community) has recently experienced numerous inconveniences resulting from Florida, Power & Light (FPL) internal organizational structure and contractual service issues, both Director of Public Works Missie Barletto and I recently met with FPL Central & Southern Palm Beach County External Affairs Manager Amy Kemp to discuss protocols necessary to help achieve improvements relative to both responsiveness and attentiveness.

As referenced in the attached electronic mail message from Ms. Barletto, numerous issues and challenges to date are a function of FPL subcontractors that have fallen behind on timely response to reported problems. Experiences to this effect include long delays in replacing individual streetlights, as well as malfunctioning transformers that have led to a reduction of power in specific areas of the community.

Given clarity in reporting of problems achieved during the past several days, various street lighting issues have since been resolved. However, as other supporting infrastructure requires restoration by FPL crews (not subcontractors), we've been assured that repairs are being prioritized, and therefore will be scheduled soon.

Otherwise, with guidance achieved during the meeting with Ms. Kemp, as well as continued engagement with members of FPL's Major & Governmental Customer Advisor team, the City of Delray Beach looks forward to improvements in communication and coordination relative to reliable electric utility services.

## **Palm Beach County Housing Bond Administration and Allocation Processes**

Last week, both Delray Beach Community Redevelopment Agency Executive Director Renee Jadusingh and I participated in an orientation dialogue with leadership of the Palm Beach County Department of Housing & Economic Development to discuss general guidelines of the recently approved Palm Beach County Housing Bond. Resulting considerations involved potential roles that both cities and community redevelopment agencies may play relative to future development in respective jurisdictions.

As noted in the attached Palm Beach County Housing Bond Allocation Process statement that became effective October 3, 2023, the bond program supports development of workforce and affordable housing units, consisting of the acquisition, construction and equipping of condominiums, multi-family rental units, single-family homes, and townhomes.

As it is anticipated that developers may ultimately submit proposals to Palm Beach County for projects to be in located in incorporated municipalities (via financial support from the bond program), administrative leadership of cities are currently being advised accordingly.

If projects to this effect are initiated in the Delray Beach Corporate Limits, the City of Delray Beach will be expected to collaborate with Palm Beach County to help provide specific guidance details necessary to achieve successful outcomes.

## **Calendar of Meetings, Activities, and Functions**

The City of Delray Beach continues to deliver quality and well administered special events to celebrate the 2023 holiday season. Notable to this effect for this week involved last evening's menorah lighting ceremony, which was well



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attended and enjoyed by all. Additionally, many compliments have since been offered relative feeling both safe and secure during the associated activities.

Similar safety and security protocols will be a function of administering tomorrow's annual holiday parade on Atlantic Avenue. Given the presence and participation of Grand Marshal Coco Gauff, leadership from both the Delray Beach Police Department and the Department of Parks and Recreation have offered assurances accordingly.

#### Enclosures:

City of Delray Beach, Florida General Obligation Bonds, Series 2024 Preliminary Financing Schedule  
Schematic Presentation – Considerations to Activate the Old Plumosa School Site  
Electronic Mail Message from Missie Barletto – FPL Coordination  
General Guidelines Summary – Palm Beach County Housing Bond Allocation Process  
Calendar for Business Week of December 4, 2023

CM/Documents/City Commission Information Letter 90

**City of Delray Beach, Florida  
General Obligation Bonds, Series 2024  
Preliminary Financing Schedule**

January 2024							February						March						April						May									
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
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<u>Date</u>	<u>Action</u>	<u>Responsibility</u>	<u>Completed?</u>
November 8	Kick off Conference Call	All	√
November 20	Distribute Timetable and Distribution List	FA	√
February 1	Distribute 1 <sup>st</sup> draft of Bond Resolution	BC	
February 7	Distribute 1 <sup>st</sup> draft of POS	DC	
February 12	Distribute 1 <sup>st</sup> draft of NOS/Summary NOS	FA	
Week of February 19	Conference Call to Review Documents	All	
February 26	Distribute 2 <sup>nd</sup> draft of Bond Resolution	BC	
March 1	Distribute 2 <sup>nd</sup> Draft of POS/NOS/Summary NOS	DC, FA	
March 4	Distribute Rating Agency Packages	FA	
<b>March 14</b>	<b>Agenda Deadline – BCC Meeting</b>	BC, DC	
Week of March 18	Rating Agency Calls	City, FA	
March 26	Receive Ratings	City, FA	
<b>March 28</b>	<b>City Commission Meeting – Resolution Approval</b>	<b>City</b>	
March 29	Fiscal 2023 ACFR Completed	City	
April 1	Distribute 3 <sup>rd</sup> /Final draft of POS	DC	
April 1	Publish Summary NOS in Bond Buyer	DC, FA	
April 3	Print and Post POS/NOS	DC, FA	
April 11	Competitive Bond Sale	City, FA	
Week of April 22/29	Pre-Closing / Closing	All	

All dates are preliminary and subject to change.

**Legend**

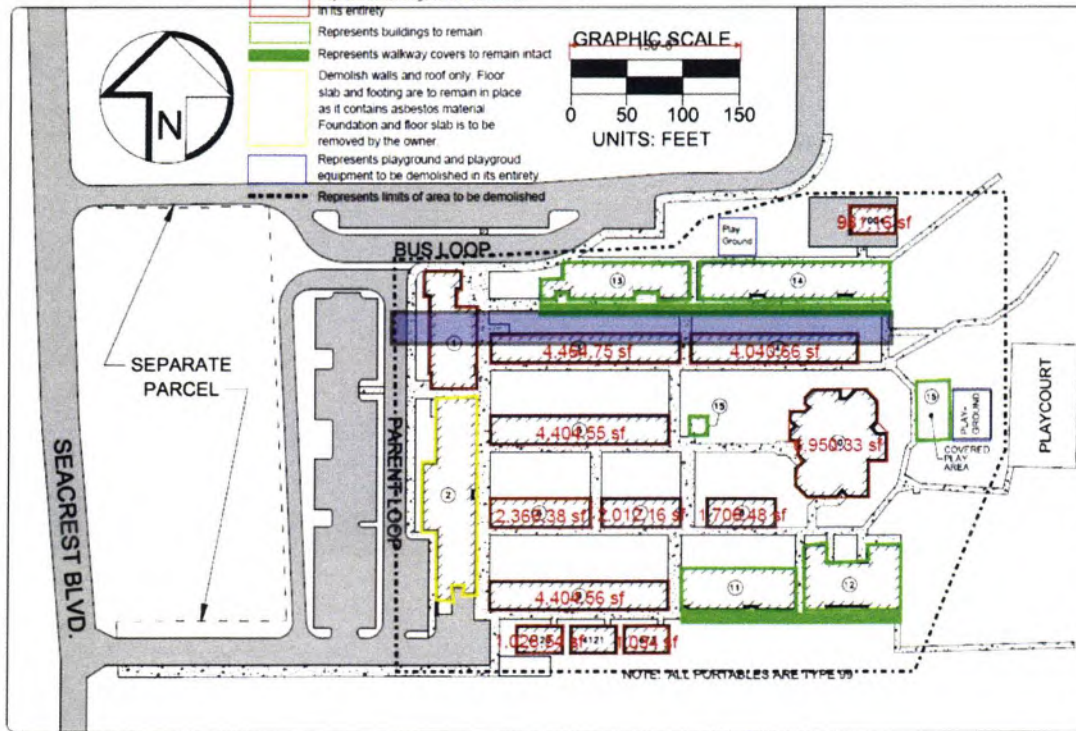
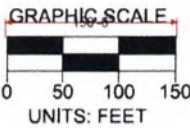
<b>City</b>	City of Delray Beach, Florida
<b>BC</b>	Bond Counsel – <i>Greenberg Traurig</i>
<b>DC</b>	Disclosure Counsel – <i>Greenberg Traurig</i>
<b>FA</b>	Financial Advisor – <i>PFM Financial Advisors LLC</i>





NOTE: CONTRACTOR COMPANY IS REQUIRED TO REPLACE EXISTING METALIC HPS LAMP according to PBCSD Bulletin #PD 23-102 COO in coordination with PBCSD light bulb recycler, Clean Earth Inc. at 321-952-1516. Site to be completely graded flat and to be seeded upon completion.

- Represents buildings to be demolished in its entirety
- Represents buildings to remain
- Represents walkway covers to remain intact
- Demolish walls and roof only. Floor slab and footing are to remain in place as it contains asbestos material. Foundation and floor slab is to be removed by the owner
- Represents playground and playground equipment to be demolished in its entirety
- Represents limits of area to be demolished



  
 SCHOOL DISTRICT  
 PALM BEACH COUNTY  
 F.I.S.H. PLAN

PLUMOSA ELEMENTARY SCHOOL (OLD)  
 MSID NO. 0871, PARCEL NO. 56  
 FACILITY NO. 164

DATE: 07/08/24  
 SITE PLAN  
 SHEET 1 OF 2



## Terrence R. Moore

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**From:** Barletto, Missie  
**Sent:** Wednesday, December 6, 2023 5:20 PM  
**To:** Terrence R. Moore  
**Cc:** Hadjimiry, Hassan  
**Subject:** FPL Coordination

Good afternoon Terrence,

I have been working closely with our FPL Lead Major & Governmental Customer Advisor Robert Weese to improve responsiveness and coordination on a number of issues related to Florida Power & Light work within the City of Delray Beach over the past several weeks. Additionally, following our meeting with External Affairs Manager Amy Kemp on November 29, I am looking forward to improved communications and coordination with the FPL Storm Secure program that is currently working to replace overhead electric service with underground service on the barrier island. Currently, FPL has added two additional subcontractors to address the street light issues and the timeliness of repairs has improved significantly.

As you and I have discussed, much of the street light work done through FPL is handled by a subcontractor who, unfortunately, has fallen somewhat behind on timely response to reported problems. The City experienced some long delay in replacing individual street lights and had several sections of street lights that were not operational. The largest issue was on Ocean Boulevard across from the Municipal Beach, where an issue with a transformer had cut power to both the street lights south of Atlantic Avenue and to the meter on the east side of A1A affecting both the pedestrian lighting and irrigation along the Beach Promenade. Issues to the north of Atlantic Avenue also were reported. As of last night all issues have been resolved and the street lights are operating properly. Unfortunately, five of the turtle-friendly street lights on A1A were inadvertently replaced with bright white LED lighting between Thomas Street and the Orange Grove parking lot. FPL is aware of this issue and has promised it will be resolved well before the beginning of Marine Turtle Nesting Season on March 1. Of our list of about seven ongoing issues with street lighting, all have been resolved at this time, with the exception of two blocks of SE 2<sup>nd</sup> Avenue where three-phase power has not been restored which is preventing the streetlights from functioning. This issue must be repaired by FPL crews and not by a subcontractor. I have been assured that this is a priority and am waiting on a scheduled date for this repair. A recurring issue is with a long section of street lights on northbound US1 from just north of Mangrove Park all the way to SE 2<sup>nd</sup> Street that are not operational. This is due to old cabling that has ceased to function properly and must be replaced. I am waiting on a schedule for this repair also.

Although not City street lights, we were asked to look into the parking lot lighting at Lake Delray in the Tropic Palm neighborhood. I am happy to report that the apartment complex was able to address the issue and these parking lot lights are functioning.

Both Utilities Director Hadjimiry and myself remain in close contact with Mr. Weese as FPL works through these issues and we are looking forwarding to getting more advance information and coordination on the Storm Secure program from Ms. Kemp.

Please let me know should you have any additional questions or concerns.

Thanks,  
Missie

**Missie Barletto** | Public Works Director

☎ 561-243-7000 ext. 4104 | 📞 239-707-2371 | ✉ [barlettom@mydelraybeach.com](mailto:barlettom@mydelraybeach.com) | 434 South Swinton Avenue, Delray Beach, Florida 33444



## CITY OF DELRAY BEACH

**PUBLIC RECORDS NOTE:** Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.





# Palm Beach County Housing Bond Allocation Process

October 3, 2023

## 1. GENERAL GUIDELINES (as approved by the voters)

### A) Background

On June 21, 2022, Palm Beach County Board of Commissioner (BCC), by Resolution R-2022-0626 approved the issuance of \$200 million General Obligation (GO) taxable bond for the purpose of financing all or a portion of the costs of increasing workforce and affordable housing in Palm Beach County and calling for a bond referendum which was approved by voters of Palm Beach County on November 8, 2022.

### B) Bond Program (Exhibit A of the Bond Referendum)

Workforce and Affordable housing units will consist of the acquisition, construction and equipping of the following:

- **Condominiums:** a for-sale housing type characterized by multiple attached housing units within a single structure or multiple structures where housing units are individually owned and common areas are under joint ownership.
- **Multi-family Rental Units:** a rental housing type characterized by multiple attached housing units within a single structure or multiple structures under singular ownership, where individual housing units are rented to tenants through leasehold agreements.
- **Single-family homes:** a for-sale housing type characterized by one single detached housing unit per structure and property under individual ownership.
- **Townhomes:** a for-sale housing type characterized by two to four attached multi-story units per structure where housing units are individually owned and common areas are under joint ownership.

Projects can be mixed-income and mixed-use; however, bond financing will only be available for the eligible housing units that meet the County requirements.

### **C) Project Financing**

Projects may be financed combining public and/or private funding sources.

### **D) Definitions**

- **Mixed-income** means projects that provide housing for households whose income range could qualify as affordable, workforce and market rate.
- **Mixed-use** means projects that have residential and non-residential components.
- **Affordable housing** means housing that is affordable to households whose income does not exceed 80% of the Area Median Income (AMI) Using the FY 2022 AMI chart, for a household of 4, the maximum income is \$73,600, subject to annual adjustment.
- **Workforce housing** means housing that is affordable to households whose income is between 60% AMI and 140% AMI. Using the workforce housing chart for 2022, the eligible household income must be between \$54,180 – \$126,420, subject to annual adjustment.

### **E) Bond Issuance**

- 1) Required Board of County Commissioners (BCC) authorization and voter approval of \$200 million General Obligation (GO) housing bond
- 2) Bonds can be issued all at once or in tranches
- 3) Taxable bond issuance has a 20-year term

### **F) Allocation Process**

- 1) Request for Proposals for developers will be issued by the County and will award loans through a competitive process for countywide development projects.
- 2) Bonds will fund loans for permanent financing for multi-family rental projects and loans for construction financing for homeownership/for-sale units.
- 3) Awards subject to be reclaimed, if the project has not begun construction within one year of final BCC approval.
- 4) All awards must be approved by the Board of County Commissioners.

### **G) Compliance and Monitoring**

- 1) Projects must provide annual financial reports prepared by Certified Public Accountant.
- 2) Report of the utilization of restricted units by project must be submitted to the County, as required.
- 3) Projects subject to review by Palm Beach County Office of the Inspector General and the Palm Beach County Internal Auditor.
- 4) Compliance reviews will be conducted by the County.



## 2. FUNDING CRITERIA AND PROCESS (approved by the BCC on October 3, 2023)

The BCC maintains the right to modify the following sections of the Bond Allocation Criteria Process at any time.

### A) PROJECT REQUIREMENTS

- 1) Housing units (rental and for-sale) constructed with bond proceeds shall be identified as "County Assisted" Housing Units.
  - a) At least 50% of the County-Assisted homeowner (for-sale) units shall serve households with incomes no greater than 120% AMI.
  - b) The minimum number of County Bond funded units created in any multi-family rental project is based on whether a project has a municipal development order mandating the creation of affordable and/or workforce housing units. Units created as part of another local government obligation are not eligible for Bond proceeds. In order to be eligible to receive Bond proceeds, the project must meet one of the following criteria:
    - i. For projects that do not have any other local government obligation to create affordable or workforce housing units, the greater of ten (10) units or ten percent (10%) of the total project units must be created to apply for Bond proceeds.
    - ii. For projects that have other local government obligation to create affordable or workforce housing units, all Bond funded units must be in addition to those units created by the other local government obligation. There is no minimum requirement for the number of additional Bond funded units.
  - c) For projects located within a municipality, the municipality shall provide funding or another form of assistance (i.e. expedited permitting, land donation, fee waiver, etc.) to the bond-financed project developed within its jurisdiction. Developers must ensure the project meets municipal requirements associated with the proposed expedited permitting or other forms of assistance.
- 2) All for-sale units constructed in whole or in part with bond financing, must be sold to individuals or families who are income certified and approved by the Department of Housing & Economic Development (DHED).
- 3) Maximum sales price and resale provisions will follow the requirements approved by the County. Principal, interest, tax and insurance payment (PITI), as well as the condominium and/or homeowners association fees cannot exceed the maximum debt-to-income ratio limits the County will establish.
- 4) Bond funds cannot be used for housing units that serve to meet a Palm Beach County Workforce Housing Program (WHP) obligation, including the use of the Exchange Option or a municipal obligation resulting from a development approval process. However, bond funds may assist other housing units within a project that are **additional** to those units serving the WHP obligation / Exchange Option or municipal obligation.
- 5) Principal owners involved in housing projects must be compliant with housing agreements issued by the State of Florida, as well as counties and municipalities within the State, or unless otherwise approved by the County.



## B) Disbursements, Loan Terms and Repayments

### 1) Disbursements

- 2) Disbursements from bond proceeds / loan funds will be paid out to a project based on construction draw process or a cost reimbursement process. The use of a construction draw or cost reimbursement process must be approved by the County.

### 3) Project Surety

Bond funded projects will require a Payment and Performance Bond or Letter of Credit.

### 4) Rental Units

- a) Projects providing **workforce housing units** will have a loan term up to 20 years, with interest rates ranging from 1% – 3% (the range of interest rates is subject to change), and a fully amortized loan for the full term. Each proposal submitted should have a minimum Debt Service Coverage Ratio, which will be established as part of the RFP process. Loans may be fully amortizing or may be interest only during the first 10-years of the loan.
- b) Projects awarded to for-profit developers providing **affordable housing units** will have a loan term up to 20 years with an interest rate of 1.0%. Projects awarded to non-profit developers will have a loan term up to 20 years with an interest rate of 0%. Loans may be fully amortizing or may be interest only during the first 10-years of the loan. Loans may also have an option for a longer amortization, with a final balloon payment at the end of the 20-year term. Payment of loan debt service is subject to available cash flow. Cash flow is defined as project cash flow from rental income and other income generated by the Project, less (i) all sums due or currently required to be paid under the documents executed in connection with the senior loans, including, without limitation, debt service payment on senior loans, project reserves, and (ii) operating expenses, including any deferred developer fees, as specifically defined in the loan agreement. A certification of Project income and expenses, certified by an independent Certified Public Accountant, will be provided annually to the County for use in County's sole discretion to determine net cash flow and the payments due hereunder. All unpaid principal and interest is due at loan maturity. Each proposal submitted should have a minimum Debt Service Coverage Ratio, which will be established as part of the RFP process.

### 5) For-Sale Units

- a) All for-sale projects will have a construction loan with a term up to 3 years, and an interest rate of 1.0% with repayment upon sale of the units. For-sale projects awarded to non-profit developers will have a loan term up to 3 years with an interest rate of 0%, and repayment due upon sale of the units.



- b) Sale price for all for-sale units shall not exceed sales prices as defined by Palm Beach County's Workforce Housing Program and amended from time to time.

### **C) Deed Restriction and Period of Affordability**

#### **1) Rental Units**

- a) Minimum affordability period (i.e. the length of time the units will be deed restricted) will be no less than 30 years. The affordability period will commence once occupancy is documented for the final bond assisted unit. Should other project development funding sources require an affordability period longer than 30 years; the County's deed restriction for affordability will match the longest required period. Buyout, reduction or removal of affordability restrictions will not be permitted.
- b) Maximum rents / rent limits for the County-assisted multi-family units cannot exceed the approved multi-family rental rates issued by Florida Housing Finance Corporation, as adjusted by Palm Beach County for the applicable income tier and housing unit size.

#### **2) For-Sale Units**

- a) All for-sale units developed with bond financing will have deed restrictions with a minimum affordability period of 15 year recurring, starting upon sale of the unit to the homeowner. Buyout, reduction or removal of restrictions or requirements will not be permitted.

### **D) Re- Sale Requirements**

#### **1) Rental Units**

- a) If the project development is sold, or 50% (aggregate) or more of the ownership changes to a non-affiliated entity, the loan must be satisfied, and the deed restriction will remain in place until the end of the affordability period. This excludes non-affiliated ownership changes where the Low-Income Housing Tax Credit (LIHTC) syndicator / investor changes. If there is an assignment by a general partner or managing member of its ownership interest to another entity which was a project partner at closing of the County Loan, the County will review and evaluate the change in ownership to see what amount of the bond loan, if any, should be repaid.
- b) The County shall be given a 60-day notice of intent to sell (by certified mail) when a project, funded in whole or in part with bond funds, is being sold, or 50% (aggregate) or more of the ownership changes to a non-affiliated entity.

#### **2) For-Sale Units**

The County shall be given a 60-day notice of intent to sell (by certified mail) when any of the Bond funded for-sale housing units are being re-sold during the period of affordability. The County shall retain the first right of refusal to purchase the home at the approved sales price or identify an eligible buyer to purchase the home at the approved price. DHED must approve the eligibility of all buyers prior to re-sale.

**E) Project Selection and Loan Award**

- 1) Responsiveness review and evaluation of proposals will be conducted by DHED.
- 2) A Selection Committee comprising of County staff will review applications and recommend projects to be funded by the Board of County Commissioners for conceptual approval.
- 3) All conceptually-approved projects will undergo third party credit underwriting and if successful, funding award will be presented to the Board of County Commissioners for final approval. DHED may also assist with the underwriting of proposals.

**F) Credit Underwriting and Cost Certification**

- 1) Projects will undergo credit underwriting to assess (in part) the credit worthiness of the developer, right sizing of State/County/Municipal funding and the viability of the project.
- 2) Costs associated with credit underwriting will be paid for by the developer and third party credit underwriters will be procured by the County.
- 3) In instances where non-County funding for projects require credit underwriting, unified credit underwriting will be considered on a case-by-case basis.
- 4) A Third Party cost certification must be submitted by the developer and approved by DHED on all Bond funded for-sale units, prior to the start of construction.

**G) Compliance and Monitoring Report**

- 1) Annual audited financial statements will be required from developers regarding projects funded with County bond financing, with the first audit period to correspond with the first year after the project has received its certificate of occupancy (CO).
- 2) Project owners must submit a compliance report on the utilization of restricted units by project to the County on an annual basis or upon request. The County or a third-party monitor will conduct periodic monitoring of projects for compliance with all programmatic requirements, including physical inspections and property management review.
- 3) Annual monitoring fee for rental projects will be \$2,500 (or as amended).

**H) Ranking / Scoring Criteria** (may include, but not be limited to the following)

- 1) Rental Unit Projects
  - a) Qualifications and Experience
  - b) Readiness to Proceed / Project Schedule
  - c) Leveraging
  - d) Very-low Income Targeting (50% AMI and below units for affordable housing projects)
  - e) Quality of Proposed Project



- f) Financial Viability
  - g) Rental Affordability
  - h) Green Building and Sustainability
  - i) Percentage of affordable/workforce housing units
- 2) For Sale Unit Projects**
- a) Qualifications and Experience
  - b) Readiness to Proceed / Project Schedule
  - c) Financial Viability
  - d) Leveraging
  - e) Quality of Proposed Project

**I) Tenant/Homebuyer qualification**

Housing units developed with bond proceeds should ensure rental and ownership policies take into consideration extenuating / extraordinary circumstances and do not impose non-industry standard barriers to occupancy or ownership when assisting low-to-moderate income households. For example, if an individual/family lost their home or was evicted due to a loss of household income related to the COVID-19 pandemic (*or an economic condition recognized by the County*), an eviction or foreclosure on their credit report should not be the sole reason to deny them an opportunity for housing.

# December 4, 2023 - December 10, 2023

December 2023							January 2024							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
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31														

## Monday, December 4

- S. Metott - Out
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 8:30am - 8:40am New employee orientation (First Floor Conference Room) - Bast, Dot ↻
- 9:00am - 9:30am Truist (Truist Atlantic Avenue) - Terrence R. Moore
- 10:00am - 11:00am Mayor mtg w/CM Moore Re: Agenda & Updates (City Manager's Office) - Rangel, Delores ↻
- 11:00am - 12:00pm Ribbon Cutting at The Seagate Golf Club (3600 Hamlet Dr, Delray Beach, Florida 33445, United States)
- 2:00pm - 3:00pm Permitting Process Schedule Regarding Harbour's Edge (CM Conference) - Terrence R. Moore
- 3:00pm - 4:00pm Commissioner Burns mtg w/CM Moore Re: Agenda and Updates (CM Office) - Terrence R. Moore ↻

## Tuesday, December 5

- 9:00am - 10:00am Compile Information Letter Report - Updated Trajectory Regarding General Obligation Bond Transaction Processes (CM Office) - Terrence R. Moore
- 10:00am - 10:30am Biweekly Meeting Gina Carter (CM Office) - Terrence R. Moore ↻
- 2:00pm - 3:00pm Compile Information Letter Report - Considerations Regarding Activation of Old Plumosa School Site (CM Office) - Terrence R. Moore
- 5:00pm - 9:00pm December 5th Commission Meeting - Viewing of Presentations (Microsoft Teams Meeting) - Harris, Patrice
- 5:00pm - 8:00pm Regular Commission Meeting (City Commission Chambers)

## Wednesday, December 6

- 12:00am P. Cadeaux - Out →
- 8:30am - 9:00am Sam Metott Bi-Weekly Meeting (Office of the City Manager) - Terrence R. Moore ↻
- 9:00am - 11:00am CANCELLED: Executive Leadership Team Meeting (Conference Room - City Hall 1st Floor) - Vega, Brenda ↻
- 9:00am - 9:30am Sam Metott Bi-Weekly Meeting (CM Office) -
- 10:00am - 11:00am Meeting regarding an amendment to the
- 11:00am - 12:00pm Meeting to discuss Chief Tomey's Upcoming
- 11:30am - 1:30pm Hatcher Ribbon Cutting (20 NW 6th Ave; ,
- 11:30am - 1:30pm Hatcher Ribbon Cutting (20 NW 6th Ave; ,
- 2:00pm - 2:30pm Jay Stacy Bi-Weekly Meeting (City Manager
- 3:00pm - 4:00pm Follow-Up Regarding Match Point Amendments
- 4:00pm - 4:30pm Chief Tomey Bi-Weekly Meeting (City Manager's
- 4:30pm - 5:30pm Compile and Deliver (CM Office)

## Thursday, December 7

- ← 12:00am P. Cadeaux - Out
- 8:30am - 9:30am Compile Information Letter Report - Palm Beach County Housing Bond Allocation Criteria (CM Office)
- 10:00am - 10:30am Sammie Walthour - Bi-weekly Meeting with ACM Jeff Oris (City Manager's Office) - Walthour, Sammie ↻
- 10:30am - 11:30am Compile Information Letter Report - Florida, Power & Light Company Related Impacts Concerning External
- 11:30am - 12:00pm JANAI BOWENS - BI-WEEKLY MEETING (CM OFFICE) - Oris, Jeff ↻
- 2:00pm - 2:30pm Discussion regarding speeding cameras in school zones (CM Moore's Office) - Screciu, Beatrice
- 2:00pm - 2:30pm Katerri Johnson Bi-Weekly Meeting (Office of the
- 3:00pm - 4:30pm Various (Various) ↻
- 5:00pm - 6:00pm Kiwanis Club of Delray (Delray Beach Golf Club
- 6:00pm - 8:00pm Menorah Lighting

## Friday, December 8

- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:00am - 10:00am Comm. Boylston mtg w/CM Moore Re: Bi-Weekly Updates (City Manager's Office) - Rangel, Delores ↻
- 9:00am - 10:00am Discussion Regarding Percentage of Ops Budget - Safety (CM Office) - Terrence R. Moore
- 10:00am - 10:30am Wells Fargo (Wells Fargo)
- 10:30am - 11:00am Process FPL, SMC, et al. (CM Office)
- 11:30am - 12:30pm Department of Utilities Holiday Luncheon (Department of Utilities)
- 12:30pm - 2:00pm Various (Various)
- 2:00pm - 3:30pm Begin Jeff Oris Annual Performance Evaluation (CM Office)
- 3:30pm - 4:30pm SC 529 Closeout (CM Office)
- 4:00pm - 5:00pm Kaufman... (Kaufmann)
- 5:00pm - 5:30pm Call Gary Brennan (CM Office)

## Saturday, December 9

- 9:45am - 1:45pm Debate Tournament Palm Beach Atlantic University (Palm Beach Atlantic University)
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 1:00pm - 3:00pm Various, CIL Notes, etc. (CM Office) ↻

## Sunday, December 10