



DELRAY BEACH PARKS AND RECREATION

DELRAY BEACH
HOLIDAY PARADE

Frosty
in
Florida

SATURDAY | DECEMBER 9, 2023

General Application



561.243.7250, option 5
www.DelrayBeachFL.gov/Parks



Delray Beach Holiday Parade

December 9, 2023, 6:00 pm

Parade Entry Application

October 31, 2023

Dear Parade Enthusiast,

Once again, the Delray Beach Parks and Recreation Department is organizing the Delray Beach Holiday Parade set to take place December 9, at 6:00 pm.

Enclosed please find your application to participate in this years parade, rules and a route map. This year's theme is "Frosty in Florida" and awards will be awarded to the Grand Float, Best Non-Profit, Best Dance/Cheer Group, Best Business/Commercial, and Best Marching Band.

Please remember, No Santas Allowed! The Delray Beach Fire Department has connections to the North Pole!

Please remember, you must maintain the flow of the parade. The parade must move continuously!

Dance/Performance groups will be limited to the first five (5) to apply. **A 20-second stationary performance is limited to the Staging/Judging area ONLY located in front of the Tennis Center and will not be permitted along the parade route. The parade must move continuously! If you leave a gap between entries, you will not be judged.**

Please mail or email your applications (no later than December 1) to the Parks & Recreation Department, Danielle Beardsley, 50 NW 1st Ave., Delray Beach, FL 33444, BeardsleyD@mydelraybeach.com.

Thank you and we hope to see you at the parade. If you have any questions, please feel free to call me at (561) 243-7277 or by email at BeardsleyD@Mydelraybeach.com.

Sincerely,

Danielle Beardsley

Danielle Beardsley
Special Events/Marketing Coordinator
Delray Beach Parks & Recreation



Mandatory "Captains Meeting"

One representative from your organization must attend OR you will not be invited back.

December 5, 2023, 6:00 pm
Delray Beach Community Center
50 NW 1st Ave. (next to City Hall)

Delray Beach Holiday Parade

December 9, 2023, 6:00 pm

Parade Entry Application

Delray Beach Holiday Parade Rules

Application Deadline: December 1, 2023

Parade Participants... please remember that this is a community event and is intended for viewing by all families and all ages... Dress, behavior, and distributed items should reflect a "G" rating.

- 1) **ALL MUST ATTEND** the mandatory Captain's Meeting on December 5, 6:00 pm at the Delray Beach Community Center, 50 NW 1st Ave.
- 2) **ANY vehicles in the parade: Copies of the Driver's License and Insurance are required and must be submitted with the application. Your application will not be accepted without it.**
- 3) For safety reasons, children under the age of 6 must ride on a float/vehicle.
- 4) No alcoholic beverages will be allowed on floats, in the line-up area or during the length of the parade. Consumption of such beverages will not be tolerated and will result in immediate removal from the parade and future events thereafter.
- 5) The parade will begin at the Intracoastal, proceed west on Atlantic Avenue to NW 5th Ave . A map showing starting positions and parade route is enclosed.
- 6) All entries must be decorated and in place by 5:30 pm. If you arrive late, you will be placed at the end of the parade.
- 7) Judging for all entries will take place at the Staging Area located in front of the Tennis Center. Dance/Cheer Groups will have the opportunity to a 20-second stationary performance. Stopping will not be permitted anywhere else along the parade route. **If you create a gap between entries, you will not be judged.**
- 8) Police safety rules prohibit throwing candy or other items from cars, floats, etc. and city ordinance prohibit consumption of alcoholic beverages. "Silly String" and "snap 'n pops" are prohibited.
- 9) All floats must be fireproofed. Information on alternate methods of fireproofing is available from the Delray Beach Fire Department. (243-7400)
- 10) Solicitation of funds or selling of merchandise during the parade is not permitted unless approved by the Parade Committee.
- 11) All items distributed along the parade route must be family friendly. **No age restricted items.**
- 12) The Parade Committee has arranged to have Santa Claus ride the fire truck, therefore, other Santas are inappropriate.
- 13) Excessive noise (i.e. horns, sirens) are frightening to young children. Please use common sense and courtesy.
- 14) All entries using sound amplifying devices shall maintain a volume that will not interfere with other entries.
- 15) Monster trucks and large commercial construction vehicles are prohibited. Vehicles with tires larger than 36" are prohibited.
- 16) Maximum Float Height Restriction: 15 feet from the ground.
- 17) All groups must march to the end of the parade route, which is NW 5th Ave. Note: immediately upon making the turn onto NW 5th Ave., your performance has ended—Music and performances must stop.



Delray Beach Holiday Parade

December 9, 2023, 6:00 pm

Parade Entry Application

Name of Organization: _____

Contact Person: _____

Type: Non-Profit Dance/Cheer Business/Commercial \$150

Phone: _____ Email: _____

Your confirmation will be emailed to you, please print neatly.

Address: _____ City: _____ Zip: _____

Entry Description

Total Number of Children: _____ Age Range: _____ Total Number of Adults: _____

Length of Entry _____ Width of Entry _____

What will you have?

Check all that apply

- Performance/Dance (# of people?) _____
- Walking Group (# of people?): _____
- Semi Truck** (quantity?): _____
- Pick up Truck** (quantity?) _____
- SUV/Van** (quantity?) _____
- Trailer (quantity?) _____
- Tow-truck** (quantity?) _____
- Car** (quantity?): _____
- Golf Cart** (quantity?): _____
- Bicycles (quantity?): _____

Will you have lights? _____

Will you have music? _____

Will you have a Sound Amplifying Device? _____

****Drivers must submit copy of Driver's License and Insurance****

NOTE: (All entries must maintain a volume that will not interfere with other entries.)

In consideration of the entry, I, the undersigned, waive and release the City of Delray Beach, its officers, employees and agents and all other sponsors and officials, including their agents and employees from liability, for any claim I/my family might otherwise have for participation in the Annual Holiday Parade. I agree to indemnify and hold harmless those released above from and against any such claims, damages, losses, and expenses including attorney fees. At various times, the City of Delray Beach videotapes & photographs events to be submitted to the local media. By participating in the Annual Holiday Parade, I/we hereby authorize the City of Delray Beach to reproduce, copy, exhibit, publish, broadcast or distribute any and all such tapes or photographs. I have read the above, and understand the rules and regulations for the Annual Holiday Parade that have been made available to me.

Signature _____ Date _____



Name of Organization: _____

Please write a **short (2 or three sentences)** paragraph about your entry that will be read by parade commentator as your unit passes by the staging area:

****PLEASE SUBMIT EVERYTHING TOGETHER:**

- Two pages of the application.
- Copies of Drivers’ Licenses, if vehicles in the parade.
- Vehicles’ insurance, if vehicles in the parade
- Businesses: Check made payable to City of Delray Beach

Return Application to:

Danielle Beardsley
Delray Beach Parks and Recreation
50 NW 1st Ave.,
Delray Beach, FL 33444
Beardsleyd@mydelraybeach.com

Application Deadline: December 1, 2023



Delray Beach Holiday Parade Route and Assembly Area

