



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter

October 20, 2023

Formal Selection Process for Crest Theatre Partnerships

In response to direction offered by the City Commission to amend the City's interlocal agreement with the Delray Beach Downtown Development Authority to separate the Crest Theatre facility from respective operations, please be advised that a formal selection process is being initiated to enable consideration of partnerships.

Unlike common proposal review processes that involve the appointment of a selection/evaluation committee by the Office of the City Manager, the nature of this consideration involves the City Commission's role and function to this effect.

Should this experience yield multiple submissions for review and evaluation, arrangements will be made to facilitate a special meeting accordingly.

Downtown Vicinity Parking Meter Installation Timeline and Trajectory

As committed to during the October 10th City Commission meeting, guidance is being offered to schedule parking meter installation in various public parking lots located in the downtown vicinity. Although dialogue to this effect focused on the railroad lot central to East Atlantic Avenue, participation in the Free Pilot Employee Parking Program will be encouraged via the installation of meters in additional area lots.

As referenced in the attached electronic mail message from Director of Public Works Missie Barletto, the City of Delray Beach currently has additional meters available for installation, enabling direction to proceed as noted at all surface lots that are free with time limits in the downtown area. With the exception of the Veterans Park lot due to adjacent construction activity (and potential reconfiguration), these include the Gladiola Lot, Village Lot, and Bankers Row.

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With revised ordinance recommendations necessary to formally redesignate lots from free timed parking to paid timed parking anticipated via the November 14th regular meeting, meter installation activities should begin in January 2024.

Expanded Enforcement of School Zone Speed Limits

In response to this year's passage of a law by the Florida Legislature that allows photo/video speed enforcement in school zones during hours of operation, please be advised that leadership of the Delray Beach Police Department is evaluating strategies to help improve safety throughout respective areas of the community.

As referenced in the attached electronic mail message from Chief Russ Mager, considerations to this effect involve the installation of photo/video equipment in school zones; for operations and responsiveness as noted 30 minutes before school and 30 minutes after school. Resulting violations would be issued after a certified speed measuring device captures a vehicle moving more than 10 miles per hour over the posted speed limit.

Violations would result in a revenue sharing structure based on a \$100 fine for each incident, with \$60 being allocated to the City of Delray Beach (not factoring any fee arrangements with a vendor involved in future respective efforts), with the remaining revenue balance being distributed to the School District of Palm Beach County, the Florida Department of Law Enforcement, and other public safety initiative based efforts, activities, and functions.

Once staff finalizes a review and analysis relative to this opportunity, a City Commission workshop discussion will be offered to enable elected official input, guidance, and direction accordingly.

Partnership Involving Palm Beach State College for Fire Rescue Training Services

Although leadership of the Delray Beach Fire Rescue Department has invested time and energy engaging with other cities in South Florida during the past couple years relative to the possibility of collaborative training agreements and other related opportunities, please be advised that it has recently been

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determined that the best course involves maintaining our professional relationship with Palm Beach State College.

As referenced the attached electronic mail message from Fire Rescue Training Division Chief Todd Lynch, direction to this effect likewise involves live fire training exercise consistent with related requirements of the National Fire Protection Association, as well as such necessary to support the City's current Insurance Service Organization Class 1 rating.

Additionally, it has been determined that the relationship with Palm Beach State as noted should continue to provide a greater level of resources and support on a cost-effective basis, less than what would likely be charged by other neighboring agencies for a similar level of service.

Calendar of Meetings, Activities, and Functions

As the Office of the City Manager was recently asked by leadership of the Florida League of Cities (FLC) to host a Florida City/County Management Association (FCCMA) regional training session targeting local government leadership here in South Florida, please be advised that an educational session titled "The Processes, Practices and Decision-Making Styles of Organizations with an Entrepreneurial Orientation Mindset" will take place this afternoon here at the City of Delray Beach Community Center (next door to City Hall).

Hosting this program is a function of the City's partnership with both FLC and FCCMA, to foster professional development to expand problem-solving skills that are both diverse and collaborative in nature. Not to mention, as host, the City of Delray Beach will be able to once again showcase to local government counterparts in attendance, the various quality projects, initiatives and outcomes currently being implemented in our community.

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Enclosures:

Electronic Mail Message from Missie Barletto – Parking Meter Installation and Timeline
Electronic Mail Message from Russ Mager – Photo/Video Speed Enforcement in School Zones
Electronic Mail Message from Todd Lynch – Update on Fire Rescue Training

Calendar for Business Week of October 16, 2023

CM/Documents/City Commission Information Letter 86

Terrence R. Moore

From: Barletto, Missie
Sent: Wednesday, October 18, 2023 4:06 PM
To: Terrence R. Moore
Subject: Parking meter installation and timeline

Good afternoon Terrence,
Please find below information in preparation for tomorrow morning's meeting concerning metering of parking lots in the downtown area west of the Intracoastal Waterway:

All downtown parking lots

FACILITY NAME	HOURS	TIME LIMIT	SPACES
Veterans Lot	8 a.m. - 8 p.m.	2 hrs	94
Gladiola Lot	8 a.m. - 6 p.m.	9 hrs	40
Village Lot	8 a.m. - 6 p.m.	9 hrs	40
Bankers Row	none	4 hr	30
Railroad Lot	8 a.m. - 6 p.m.	2 hrs/9 hrs	191
Old School Sq. Garage	4 p.m. - 12 a.m.	14 hr	525
Federspiel Garage	4 p.m. - 12 a.m.	14 hr	202
IPIC Garage	4 p.m. - 12 a.m.	14 hr	90
Total Off-Street Public Parking DT area			1220

Although Commission direction concerned the Railroad Lot, in order to encourage participation in the Free Pilot Employee Parking Program, the Parking and Curbside Management Plan recommends metering additional lots. We have meters available for installation and are ready to install them at the Railroad, Gladiola, Village and Bankers Row parking lots. Due to the construction and potential reconfiguration of the parking area at Veterans Park, staff recommends postponing metering this lot at this time.

The proposed timeline to implement this program is:

- Parking Management Advisory Board presentation – October 24
- Downtown Development Authority presentation – November 13
- City Commission presentation – November 21
- Initiate public outreach one month prior to activation
- Install meters and signage one week prior to activation
- Begin activation January 8
 - One to two weeks of warnings only
 - Full implementation beginning on January 22

All metered parking lots will have parking sensors installed at the entrance and exit allowing visitors to our downtown to view how many spots are available in each parking lot on our website. The sensors will be installed in the same timeframe as the new parking meters.

Staff will provide a comprehensive presentation on November 21 allowing the Commission to amend the ordinances to accommodate the change from free/time limited to paid parking in the surface lots and to set the hourly rates. This presentation also will provide information concerning the Free Pilot Employee Parking Program for hospitality workers, which will begin on the same day that surface lot meters are activated. The initial employee parking program will utilize 217 of the available 525 parking spots (top two floors) of the Old School Square Parking Garage. Outreach to downtown businesses already has been initiated for the employee parking program.

Missie

Missie Barletto | Public Works Director

' 561-243-7000 ext. 4104 | ' 239-707-2371 | * barlettom@mydelraybeach.com | 434 South Swinton Avenue, Delray Beach, Florida 33444



CITY OF DELRAY BEACH

PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Terrence R. Moore

From: Mager, Russ
Sent: Wednesday, October 11, 2023 6:13 PM
To: Terrence R. Moore
Subject: photo/video speed enforcement in school zones during school hours

Mr. Moore,

On July 1st, 2023, the Florida Legislature passed HB 657 allowing photo/video speed enforcement in school zones during school hours.

This new law can improve safety in school zones by modifying a driver's behavior and slow them down, decrease the number of complaints received in reference to speeding in school zones as speed enforcement will be constant, it will increase officers' presence in other parts of the community and on school grounds as officers can focus their attention on other initiatives rather than conducting speed enforcement.

Depending on the vendor chosen to provide this service, the cost can be as low as zero. Most vendors install the equipment needed at their expense and receive a portion of the violation charged to the violator. HB 657 only allows photo/video enforcement in school zones to occur 30 minutes before school to 30 minutes after school. A violation is only issued after a certified speed measuring device captures a vehicle going more than 10 MPH or greater over the posted speed limit. The violation issued is less expensive than a standard uniformed traffic citation issued by an officer. The violation is \$100.00 and per FSS, the violation is distributed as follows; \$60.00 to the municipality, the vendor chosen gets a portion of the \$60.00 based on the services provided by the vendor and can vary from 35% to 45%. The remaining portion of this distribution **must** be used for public safety initiatives, \$3.00 goes to the FDLE CJST Fund, \$12.00 to the School District for School Safety Initiatives, \$5.00 to a school crossing guard recruitment and retention program, and \$20.00 to the States general fund.

After reviewing the house bill and speaking with my counterparts throughout the state (who are electing to participate) I would like to bring this initiative to your attention and consideration.

Respectfully,

Chief Russ E. Mager
Delray Beach Police Department
Ph: 561-243-7846
Web: www.mydelraybeach.com



Serving with H.E.A.R.T

Terrence R. Moore

From: Lynch, Todd
Sent: Wednesday, October 18, 2023 3:48 PM
To: Terrence R. Moore
Cc: Tomey, Keith
Subject: Update on Fire Training for Fire Department

Mr. Moore

As requested, here is an update on the status of training for the Fire Department. We are currently an ISO Class I Fire Department. Training is an integral part in the rating we receive. Members of the Fire Department are required to conduct 192 hours per year per firefighter of company level training. Additionally, ISO requires 18 hours per year per firefighter of training at a fire facility. There are additional training requirements based on rank and specialty, but the aforementioned are the base requirements for each firefighter.

As you are aware the City does not currently have its own training facility. This requires us to rely on the usage of other facilities to conduct our training. We have attempted to engage in negotiations for usage of facilities at neighboring departments with the main focus being Boca Raton Fire Rescue. These negotiations have been slow going to say the least, so, we sought alternate training availability. This has led for us to develop a relationship with Palm Beach State College (PBSC). This relationship has grown to be mutually beneficial through a contract agreement. We have recently conducted a recruit class at their facilities and have subsequently begun conducting live fire training for all members of our organization. Even if we had been unable to come to a mutually beneficial agreement with Boca Raton, their facility currently does not provide an opportunity for us to conduct live fire training that complies with the National Fire Protection Association (NFPA) standard 1403 for live fire training.

Despite multiple attempts to reach a mutually beneficial agreement with Boca Raton, we have to this point been unsuccessful. At this time, It is my recommendation that we terminate those efforts and focus on continuing the relationship we have fostered with PBSC. The current agreement with PBSC is providing substantially more resources at a more cost-efficient manner than agreements we attempted to enter into with neighboring agencies. The ideal situation is to procure our own training facility within the city boundaries which would limit the time our units are out of the City conducting training. However, until that occurs, I believe this is our most effective and efficient alternative. Please let me know if you require any further information or clarification.

Todd D Lynch, M.S.

Division Chief of Training & Special Operations
Delray Beach Fire Rescue Dept.
501 W. Atlantic Ave. Delray Beach, FL 33444
O: (561) 243-7440
M:(561) 339-8545
LynchT@mydelraybeach.com



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October 16, 2023 - October 22, 2023

October 2023							November 2023							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	7				1	2	3	4
	8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21		12	13	14	15	16	17	18
22	23	24	25	26	27	28		19	20	21	22	23	24	25
29	30	31						26	27	28	29	30		

Monday, October 16

- 12:00am Chief Mager - Conference →
- D. D'Andrea - Out
- M. Barletto - Out
- P. Cadeaux - Out
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 8:30am - 8:40am New employee orientation (First Floor Conference Room) - Bast, Dot ↻
- 9:00am - 9:30am Missie Barletto Bi-Weekly Meeting (Office of the City Manager) - Vega, Brenda ↻
- 10:00am - 11:00am Mayor mtg w/CM Moore Re: Agenda & Updates (City Manager's Office) - Rangel, Delores ↻
- 2:00pm - 2:30pm Duane D'Andrea Bi-Weekly Meeting (CM's Office) ↻
- 3:00pm - 4:00pm State of Plumosa School (CM Conference) - Terrence R. Moore

Wednesday, October 18

- ← Chief Mager - Conference →
- 7:30am - 8:30am Kiwanis Club of Delray (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) ↻
- 9:30am - 10:30am City Manager Moore & Assistant City Manager Oris to visit Volen Center (Volen Center (850 N Congress Ave, Delray)) ↻
- 11:00am - 11:30am Kent Edwards Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 11:30am - 12:30pm Compile Information Letter Report - Continued Partnership Involving Palm Beach State College for Fire
- 2:00pm - 3:00pm Prepared Data Regarding Children's Services Council (CM Office) - Terrence R. Moore
- 3:00pm - 3:30pm Hugh Dunkley Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 4:00pm - 4:30pm All American City Steering Committee (CM)
- 5:30pm - 7:30pm Advisory Board Appreciation Reception (OSS -

Friday, October 20

- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:00am - 9:30am Anthea Giannotes Bi-Weekly Meeting (City Manager's Office) - Vega, Brenda ↻
- 10:00am - 10:30am Clarity Regarding Education Board Function (CM Office) - Terrence R. Moore
- 10:30am - 12:00pm KnowBe4 Training (CM Office)
- 12:00pm - 5:00pm FCCMA Training (Community Center)
- 3:00pm - 4:30pm Various (Various)

Tuesday, October 17

- ← Chief Mager - Conference →
- 9:00am - 9:30am Clarity Regarding Parks and Recreation Reclaimed Water Infrastructure Administration (CM Office) -
- 9:00am - 9:30am Hassan Hadjimiry Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 10:00am - 11:00am Marie Catalano Six Month Performance Review (CM Office) - Terrence R. Moore
- 11:00am - 11:30am To Further Discuss the Consideration (CM Conference) - Terrence R. Moore
- 2:00pm - 3:00pm Compile Information Letter Report - Formal
- 3:00pm - 3:30pm Review and Analysis Considerations for Match
- 3:30pm - 9:30pm October 17th Commission Meetings - Viewing of
- 3:30pm - 5:00pm Commission Workshop (Commission Chambers)
- 4:00pm - 5:00pm City Commission/Delray Beach CRA Joint
- 5:00pm - 8:00pm Regular City Commission Meeting (City

Thursday, October 19

- ← 12:00am Chief Mager - Conference →
- 8:30am - 9:30am Compile Information Letter Report - (Downtown Vicinity) Parking Meter Installation Timeline and Trajectory (TITLE)
- 10:00am - 11:00am Discuss Citizen Survey Administration and Preparation for 2024 City Commission Strategic Planning
- 10:00am - 11:00am Quarterly Service Awards- October 19th at 10:00am - King, LeShay
- 11:30am - 12:30pm Selection Process Structure and Format for New Water Treatment Plant Facility (CM CONFERENCE ROOM) -
- 2:00pm - 3:00pm Commissioner Long mtg w/CM Moore Re: Updates & Agenda (City Manager's Office) - Rangel, Delores ↻
- 2:00pm - 3:00pm Review and Analysis Considerations for Match Point Tennis Agreement (CM Conference) - Terrence R. Moore
- 3:00pm - 4:30pm Various (Various) ↻
- 4:00pm - 5:00pm Compile Information Letter Report -

Saturday, October 21

- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:00am - 1:00pm Various, CIL Notes, etc. (CM Office) ↻

Sunday, October 22

- 7:30am - 9:00am Leave for Martin County Senior Games (Various)
- 9:00am - 11:00am Martin County Senior Games (Track & Field 400 meters) (Jensen Beach High School; 2875 NW Goldenrod Rd)