

RESOLUTION NO. 196-20

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING ITS BUDGET FOR THE FISCAL YEAR 2020/2021, REPEALING ALL RESOLUTIONS INCONSISTENT HEREWITH; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City Commission of the City of Delray Beach, Florida adopted a budget for the 2020/2021 Fiscal Year; and

WHEREAS, the City Commission has determined that an amendment needs to be made to the previously adopted Fiscal Year 2020/2021 Budget; and

WHEREAS, the City Commission deems approval of this Resolution to be in the best interest of the health, safety and welfare of the residents and citizens of the City of Delray Beach and the public at large.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals are hereby affirmed and ratified.

Section 2. The City Commission hereby amends its fiscal year 2020/2021 Budget as provided in the schedule attached hereto as Exhibit "A".

Section 3. Subject to the qualifications contained in this Resolution, all appropriations made out of the General Fund are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts herein named if necessary and then only in the event the aggregate revenues collected and other resources available during the period commencing the 1st day of October, 2020, and ending the 30th day of September, 2021, for which the appropriations are made, are sufficient to pay all the appropriations in full. Otherwise, said appropriations shall be deemed to be payable in such proportion as the total sum of realized revenue of the General Fund is to the total amount of revenues estimated by the City Commission to be available in the period commencing the 1st day of October, 2020, and ending the 30th day of September, 2021.

Section 4. All balances of the appropriations payable out of the General Fund of the City Treasury unencumbered at the close of business on the 30th day of September, 2020, except as otherwise provided for, are hereby declared to be lapsed into the City Treasury and may be used for the payment of the appropriations which may be made in any appropriation for the fiscal year commencing the 1st day of October, 2020. However, nothing in this section shall be construed to be applicable to unencumbered balances remaining to the credit of the Water and Sewer Fund, Sanitation Fund or any Fund created by the setting up of special revenue, but such balances shall be used in financing the proposed expenditures of these Funds for the fiscal year commencing the 1st day of October, 2020.

Section 5. No department, bureau, agency or individual receiving appropriations under the provisions of this Resolution shall exceed the amount of its appropriation, except with the consent and approval of the City Commission first obtained. If such department, bureau, agency or individual shall exceed the amount of its appropriation without such consent and approval of the City Commission, the administrative officer or individual, in the discretion of the City Commission, may be deemed guilty of neglect of official duty and may be subject to removal therefor.

Section 6. Nothing in this Resolution shall be construed as authorizing any reduction to be made in the amounts appropriated in this resolution for the payment of interest on, or retirement of, the debt of the City of Delray Beach, Florida.

Section 7. None of the monies enumerated in this Resolution in connection with the General Fund, Water and Sewer Fund, Sanitation Fund or any other Fund of the City shall be expended for any purposes other than those for which they are appropriated, and it shall be the duty of the Budget Officer and/or Finance Director to report known violations of this section to the City Manager.

Section 8. All monies collected by any department, bureau, agency or individual of the City government shall be paid promptly into the City Treasury.

Section 9. The foregoing budget is hereby adopted as the official budget of the City of Delray Beach, Florida, for the aforesaid period. However, the restrictions with respect to the expenditures/expenses of the funds appropriated shall apply only to the lump sum amounts for classes of expenditures/expenses which have been included in this Resolution.

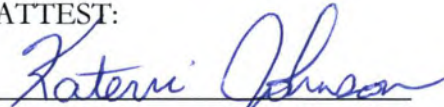
Section 10. Public hearings were held on the tax levy and the budget on September 10, 2020, and September 22, 2020.

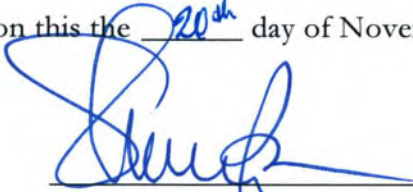
Section 11. All Resolutions inconsistent herewith shall be and the same are repealed.

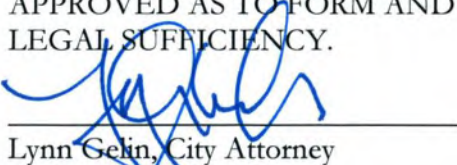
Section 12. This Resolution shall become effective immediately upon passage.

PASSED AND ADOPTED in regular session on this the 20th day of November, 2020.

ATTEST:


Katerri Johnson, CMC, City Clerk


Shelly Petrolia, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY.

Lynn Gelin, City Attorney

BUDGET SUMMARY
CITY OF DELRAY BEACH, FLORIDA
FISCAL YEAR 2020-2021
THE PROPOSED OPERATING BUDGET EXPENDITURES OF CITY OF DELRAY BEACH ARE 4.4%
LESS THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

	GENERAL FUND	DEBT SERVICES FUNDS	DOWNTOWN DEVELOPMENT FUND	ENTERPRISE FUNDS	SPECIAL REVENUE FUNDS	INTERNAL SERVICES FUNDS	TOTAL
CASH BALANCES BROUGHT FORWARD	5,235,823	0	0	2,182,289	1,209,950	227,655	8,855,717
ESTIMATED REVENUES:							
TAXES							
AD VALOREM TAXES	6.6611 75,524,793	0	0	0	0	0	75,524,793
AD VALOREM TAXES	0.1886 0	2,139,588	0	0	0	0	2,139,588
AD VALOREM-DELINQUENT	75,000	0	0	0	0	0	75,000
AD VALOREM - DDA	1.0000 0	0	1,232,046	0	0	0	1,232,046
Sales & Use Taxes	1,340,533	0	0	0	0	0	1,340,533
Utility Taxes	6,490,000	0	0	0	0	0	6,490,000
Other Taxes	4,119,617	0	0	0	0	0	4,119,617
Franchise, Licenses & Permits	14,357,850	0	0	1,155	0	0	14,359,005
Intergovernmental	9,181,621	0	0	505,000	1,410,569	0	11,097,190
Charges for Services	15,337,716	0	0	45,239,840	104,250	0	60,681,806
Fines & Forfeitures	1,426,998	0	0	0	50,000	0	1,476,998
Miscellaneous Revenues	11,489,234	0	0	494,752	335,492	1,396,274	13,715,752
Internal Services Charges	0	0	0	0	0	23,082,651	23,082,651
Other Financing Sources	3,769,342	3,425,900	0	115,384	1,119,131	0	8,429,757
TOTAL REVENUES AND OTHER FINANCING SOURCES	143,112,704	5,565,488	1,232,046	46,356,131	3,019,442	24,478,925	223,764,736
TOTAL ESTIMATED REVENUES AND BALANCES	148,348,527	5,565,488	1,232,046	48,538,420	4,229,392	24,706,580	232,620,453
EXPENDITURES/EXPENSES:							
General Government Services	21,383,527	0	0	0	2,938	0	21,386,465
Public Safety	82,143,687	0	0	0	694,000	0	82,837,687
Physical Environment	1,231,800	0	0	39,031,432	0	0	40,263,232
Transportation	3,729,225	0	0	0	497,600	0	4,226,825
Economic Environment	15,743,487	0	1,223,017	0	1,941,131	0	18,907,635
Human Services	445,926	0	0	0	0	0	445,926
Culture & Recreation	14,876,522	0	0	3,942,249	1,093,723	0	19,912,494
Debt Service	387,565	5,565,488	0	2,015,974	0	0	7,969,027
Internal Services	0	0	0	0	0	0	0
Other Financing Uses	8,044,288	0	0	3,541,998	0	23,856,580	35,442,866
TOTAL EXPENDITURES AND RESERVES	147,986,027	5,565,488	1,223,017	48,531,653	4,229,392	23,856,580	231,392,157
Reserves	362,500	0	9,029	6,767	0	850,000	1,228,296
TOTAL EXPENDITURES AND RESERVES	148,348,527	5,565,488	1,232,046	48,538,420	4,229,392	24,706,580	232,620,453

Program: Utilities Administration

The Utilities Administration Division is responsible for overall management and direction of the daily operations for potable water treatment and distribution, sewage collection, reclaimed water distribution, and stormwater pumping and support for the sewage treatment program. Primary functions include interdivisional coordination and direction, administration of personnel policies and procedures, development and implementation of water conservation and other resource efficiency programs and public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2019 Actual	2020 Projected	2021 Projected
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Goal: Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of utilities operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives

Percentage of full staffing maintained	60%	95%	95%
Divisional performance measures met or exceeded	95%	95%	95%

Objective: Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	100%	100%	100%
Employee evaluations processed within 2 weeks of anniversary	95%	100%	100%
Grievances/conflicts addressed within appropriate time limits at each grievance level	90%	95%	95%

Objective: Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 2 working days	100%	100%	100%
Participate in Public Outreach meetings related to projects	100%	100%	100%
Participate in Water Conservation educational forums	100%	100%	100%
(Note: Implemented Water Conservation education program 2019)			

Staffing Levels	18-19	19-20	20-21
Utilities Director	1	1	1
Assistant Utility Director	0	0	1
Deputy Director of Utilities	2	2	1
Utilities Coordinator	1	1	1
Business Operations Administrator	1	1	1
Utilities Operations Engineer III	1	1	0
Utilities Professional Engineer	0	0	1
Utility Inspector	0	0	2
Principal Engineer	0	0	1
Plan Review /Engineer	0	0	1
Utilities Water Resources/Env. Affairs Administrator	1	1	1
Utilities Asset Management Administrator	1	1	1
Executive Assistant	1	1	0
Administrative Assistant	1	1	1
	10	10	13



CITY OF DELRAY BEACH
 CITY ATTORNEY'S OFFICE
 200 NW 1ST Avenue, Delray Beach, FL 33444
 561-243-7090



LEGAL REVIEW FORM

This form is to be used solely for the legal review of documents not including procurement agreements. Procurement Agreements are reviewed under a separate cover. This form shall only be completed by a member of the City Attorney's Office.

Date of Review: 11/9/20

Document Name: RESOLUTION NO. 196-20

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Document Type: Resolution 196-20

Submitted by: Lauren Czencz

This document is approved as to form and legal sufficiency.

This document is approved as to form and legal sufficiency; however, the undersigned made the following change(s):

This document is not approved as to form and legal sufficiency for the following reason(s):

s/Kelly W. Brandon, Esq.
 Attorney

Copy to:
 ___ City Attorney's Office (with a copy of the approved document)