



PRELIMINARY ANNUAL BUDGET

FOR FISCAL YEAR
2023-24



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CITY OF DELRAY BEACH
OFFICE OF THE CITY MANAGER
100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



July 10, 2023

Honorable Mayor and Commissioners City of
Delray Beach
100 NW 1st Avenue
Delray Beach, Florida 33444

Subject: Fiscal Year 2023-2024 Proposed Budget Letter of Transmittal

Dear Mayor Petrolia and City Commissioners:

In accordance with Article IV, Section 4.05 of the City Charter, I respectfully submit the proposed Operating Budget for the City of Delray Beach (City) for the fiscal year (FY) beginning October 1, 2023 and ending September 30, 2024. The Capital Improvement Plan (CIP) will be submitted under separate cover. The proposed budget complies with state law and meets the policy directives of the City Commission wherever possible. It also funds approved union contracts and complies with state law requirements for funding these contracts.

The FY 2023-24 proposed budget will provide for the efficient use of the City’s funds, with an emphasis on the delivery of services to the community, while also maintaining the City’s fiscal health. The City’s financial picture going into FY 2023-24 continues to build upon that of FY 2022-23 by ensuring that all operating expenditures are funded with operating revenues. In addition, the FY2023-24 revenues continue to increase as property values have experienced unexpected increases for the past two years. The proposed budget reflects an increase of 13.69% in property values which has enabled a decrease in the operating millage rate by 0.15 mill while still meeting the essential needs of the City.

We are committed to providing the highest quality municipal services in a manner that is both efficient and transparent. All budget decisions reflect the City's commitment to not only provide services that focus on people and advance an active, thriving, and fiscally healthy community; but also, with the foremost goals to both maintain our primary workforce and to continue to provide the existing service levels and standards expected by our citizens.

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Budget Overview

The City's Certified Taxable Value for FY2023-24 is \$16,375,692,423 an increase of 13.69% over FY2022-23's Final Taxable Value of \$14,404,201,390. The 13.69% increase in the City's taxable assessed valuation is the thirteenth year of growth since 2012 with values at the highest level in the City's history. The average increase for the past ten years is 9.56%. From the previous fiscal year, the increase in additional property tax revenue for FY2022-23 is directly correlated to over \$1.9 billion in assessed value being added to the tax roll.

The Proposed General Fund budget is balanced at the Preliminary Operating Millage rate of 6.3611 mills. The millage rate to pay the last debt service payment on the City's outstanding General Obligation Bonds is 0.1371 mills for a total millage rate levy of 6.4982 mills, which represents a decrease of 0.1683 mills from FY2022-23 combined millage rate of 6.6665. The proposed reduction of 0.15 mill in the City's operating millage rate will not impact the City's operations and level of services.

The proposed General Fund Budget is recommended at \$184.3 million, an increase of \$15.5 million or 9.2% over the FY2022-23 adopted budget. Ad Valorem tax revenue is projected to increase by \$9.5 million over the FY2022-23 revised budget. Additionally, the FY2023-24 Proposed Budget includes \$2.0 million received from the second tranche of the American Rescue Plan Act's (ARPA) intergovernmental revenues to replace lost revenue resulting from the COVID-19 pandemic.

The assessed valuation of property located in the Community Redevelopment Agency's (CRA) district has increased by \$543.2 million which contributes to the City's overall valuation increase. Due to the increase in assessed value for the upcoming fiscal year, the CRA's tax increment distribution has increased by approximately \$2.9 million or 15.4% from \$18,555,761 to \$21,411,057.

	Actual	Adopted Budget	Proposed Budget	\$ Change 23-24	% Change 23-24
Operating Millage	6.6611	6.5111	6.3611	-0.1500	-2.3%
Assessed Value (000)	\$12,501,909	\$14,404,201	\$16,375,692	\$1,971,491	13.7%
Ad Valorem Tax Revenue	\$80,301,749	\$91,094,447	\$100,521,557	\$9,427,110	10.3%

The FY2022-23 proposed General Fund expenditure budget totals \$184.3 million. Major categories include Personnel Services budgeted at \$106.7 million or 57.9%, Operating Expenditures budgeted at \$40.9 million or 22.2%, Debt Service at \$387K or 0.2%, and the combined Capital, Grant, and Transfer expenditures budgeted at \$36.3 million or 19.7%. Expenditures in FY2023-24 increased by \$15.5 million over FY2022-23 due to increases in personal services, operating expenditures, and a \$6.6 million transfer for capital projects to the general construction fund, beach nourishment fund, and insurance fund.

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A comparison of the General Fund expenditures for the FY 2022-23 Amended and the FY 2023-24 Budget is shown below:

Budget Year	2022-23 Amended	FY 2023-24 Proposed	\$ Increase (Decrease)
Personnel Services	\$ 100,530,853	\$ 106,759,442	\$ 6,228,589
Operating Expenditures	37,473,922	40,981,516	3,507,594
Capital Outlay	670,077	1,826,288	1,156,211
Debt Service	387,566	387,566	-
Grants and Aids & Other	29,735,569	34,364,353	4,628,784
Total	\$ 168,797,987	\$ 184,319,165	\$ 15,521,178

As indicated in this comparison, the increases in expenditures from amended FY 2022-23 Budget of \$168.8 million to the FY 2023-24 of \$184.3 million is \$15.5 million or 9.2% increase.

Below is a summary of the FY 2023-24 Proposed Operating Budget highlights:

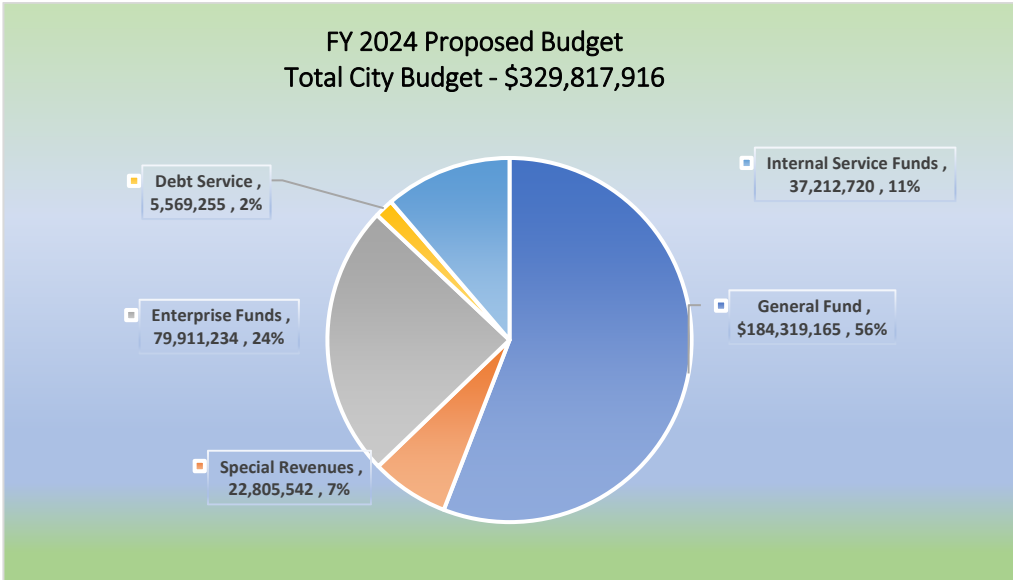
TOTAL CITYWIDE OPERATING BUDGET						
Fund	Amended Budget FY2022-23	% of Total	Proposed Budget FY 2023-24	% of Total	\$ Change FY2023-24	% Change FY2023-24
General Fund	\$168,797,987	57%	\$184,319,165	56%	\$15,521,178	9.2%
Special Revenue Funds	27,004,539	9%	22,805,542	7%	(4,198,997)	(15.5%)
Enterprise Funds	61,954,233	21%	79,911,234	24%	17,957,001	29.0%
Debt Service Funds	5,559,740	2%	5,569,255	2%	9,515	0.2%
Internal Service Funds	33,621,535	11%	37,212,720	11%	3,591,185	10.7%
Grand Total	\$296,938,034	100%	\$329,817,916	100%	\$32,879,882	11.1%

FY 2023-24 PROPOSED BUDGET HIGHLIGHTS - GENERAL FUND

- ❖ **General Fund (GF) Budget:** The FY 2023-24 proposed budget is in the amount of **\$184.3M**; a **\$15.5M**, or 9.2% increase from the amended FY 2022-23 budget (**\$168.8 M**).
- ❖ **Proposed Operating Millage Rate:** Decreased from 6.5111 to **6.3611**
- ❖ **Debt Millage Rate:** Decreased from **0.1554 to 0.1371** due to an increase in taxable assessed value.
- ❖ **Estimated Taxable Value:** Increased from **\$14.4B to \$16.3B**
- ❖ **Community Redevelopment Agency (CRA) Tax Increment Financing (TIF):** Increased Payment to CRA by **\$2.8M** due to a 15.4% increase in estimated taxable value – **from \$18.5M to \$21.4M**
- ❖ **American Rescue Plan Act (ARPA):** The City will use the remaining balance in FY 2023-24 of **\$2.0M** compared to **\$3.3M** in FY 2022-23, a decrease of \$1.3M. The remaining balance of \$956K will be used in the Stormwater Fund for Capital projects in FY 2023-24.
- ❖ **City Manager’s Contingency:** decreased by \$100K to \$143K.
- ❖ **Parking Revenue increased by \$3.0 million** due to the new rate structure adopted in FY 2022-23
- ❖ **Capital Improvement Project Transfers:** The General Fund will transfer \$3.6M to the Capital Improvement Fund for one-time CIP projects; \$390K to the Beach Nourishment Fund, and \$1.5M to the Insurance fund due to increases in general liability and property insurance costs as a result of significant increases in the re-insurance market.
- ❖ **Fund Balance:** GF Reserves above the 25% target; difference will be used towards funding one-time projects and to fund other non-recurring expenditures.
- ❖ **FY 2023-24** budget includes 7 months of revenues and expenditures for Highland Beach’s contract; 4% merit Increase for general employees; and increased minimum salary for SEIU employees to \$15 per hour, and increased rental vehicle charges for vehicle replacement in the Garage fund.

OTHER FUNDS

- ❖ **Rate Increase:** The Water and Sewer, Sanitation, and Stormwater funds have increased their rates to fund capital projects.
- ❖ **Capital Lease Program:** the City will utilize capital lease proceeds to purchase heavy fleet/equipment in the Garage Fund.



Future Services levels

It is important that I illustrate to the City Commission that maintaining the current service levels city-wide is subject to revenues and expenditures which are largely dependent upon economic factors. Indeed, the FY-2023-24 budget reflects signs of significant economic recovery since the years of the pandemic. Consumer spending (and sentiment) has risen over the years; national, state and local unemployment rates have decreased accordingly. Increases in Florida's real gross domestic product has been evident since calendar year 2020 (pandemic era). According to the University of Florida Bureau of Business and Economic Research, the recent increase in consumer sentiment for June 2023 reflects that Floridians' views on discretionary spending have reached their highest levels since October 2021. However, future financial challenges are looming as a result of increasing inflation rates, as evidenced by rising energy and food prices and ever-increasing cost of goods across some other sectors. Florida ranks among the nation's least affordable housing markets. The median home price in Florida has risen 99.3% since 2012. Furthermore, the prediction of a recession will create challenges in reduced revenues which can significantly impact the level of service which our residents have come to expect and deserve.

Conclusion

The proposed FY 2023-24 Budget is balanced and has reallocated the City's revenues in addressing the goals and priorities that have been established by the City Commission. It includes a reduction in the millage rate to help alleviate any financial burden on our residents. Though the budget does not fund all the requested operating and capital needs, the proposed budget represents a financial plan that advances the City's progress across several priorities while making organizational changes to be cost-effective and more efficient. Further, collaborative efforts among our staff contributed to efficient cost savings to maximize resources while accomplishing a balanced budget that meets the needs of the residents we serve.

I wish to thank everyone who assisted in the preparation of the FY2023-24 budget development process, including the Mayor and Commissioners for their guidance and support. I am especially grateful for the leadership and technical support provided by the staff in the Department of Finance as well as department directors and their staff for their efforts in support of a comprehensive and transparent budget process and for their dedication to public service.

Sincerely,



Terrence R. Moore, ICMA-CM
City Manager

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General Fund Revenues



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>31 - Taxes</i>								
001-00-000.311-100	Ad Valorem Taxes Current Ad Valorem Taxes	80,301,749.44	88,881,620.60	91,094,447.00	101,624,626.00	100,521,557.00	9,427,110.00	10%
001-00-000.311-200	Ad Valorem Taxes Delinquent Ad Valorem Taxes	56,162.15	26,914.91	103,000.00	75,000.00	75,000.00	(28,000.00)	-27%
001-00-000.314-100	Utility Service Taxes Electric	7,065,126.09	5,721,159.85	7,222,500.00	7,700,000.00	7,775,000.00	552,500.00	8%
001-00-000.314-400	Utility Service Taxes Gas	376,342.73	262,257.79	350,000.00	400,000.00	400,000.00	50,000.00	14%
001-00-000.315-000	Other Taxes Communications Services Tax	3,138,901.59	2,471,547.05	3,199,405.00	3,500,000.00	3,500,000.00	300,595.00	9%
001-00-000.316-000	Other General Taxes Sidewalk Cafe License	113,594.89	181,600.17	170,000.00	170,000.00	170,000.00	0.00	0%
001-00-000.316-010	Other General Taxes Business Tax Receipts	866,180.99	810,254.75	885,000.00	885,000.00	885,000.00	0.00	0%
001-00-000.316-011	Other General Taxes Business Tax Inspections	9,475.00	5,750.00	10,000.00	10,000.00	10,000.00	0.00	0%
001-00-000.316-030	Other General Taxes Sidewalk Permits/Lic(Yrly	0.00	(30.00)	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 31 - Taxes</i>		\$91,927,532.88	\$98,361,075.12	\$103,034,352.00	\$114,364,626.00	\$113,336,557.00	\$10,302,205.00	10%
<i>32 - Permits Fees and Special Assessments</i>								
001-00-000.322-005	Building Permits Electrical Permits	(80.00)	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.322-010	Building Permits Plumbing Permits	11,278.90	58,421.30	0.00	0.00	0.00	0.00	N/A
001-00-000.322-061	Building Permits Sign Permits	4,023.30	3,111.50	0.00	0.00	0.00	0.00	N/A
001-00-000.323-100	Franchise Fees Electricity	5,657,962.32	4,537,925.81	5,589,314.00	5,900,000.00	6,025,000.00	435,686.00	8%
001-00-000.323-400	Franchise Fees Gas	109,066.97	73,234.90	154,500.00	160,680.00	160,680.00	6,180.00	4%
001-00-000.323-900	Franchise Fees Beach Services	415,000.00	415,000.00	415,000.00	550,000.00	500,000.00	85,000.00	20%
001-00-000.323-910	Franchise Fees Towing	32,158.00	0.00	90,000.00	93,600.00	93,600.00	3,600.00	4%
001-00-000.323-940	Franchise Fees Highbridge / Parking License	4,266.82	4,480.16	4,267.00	4,704.00	4,704.00	437.00	10%
001-00-000.324-111	Special Assesment Impact Fee / Seacrest/Del Ida	257.71	284.76	500.00	500.00	500.00	0.00	0%
001-00-000.324-112	Special Assesment Impact Fee / SW 8Th Assessment	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00	0%
001-00-000.324-113	Special Assesment Impact Fee / Lake Ida Rd Wall As	0.00	0.00	500.00	500.00	500.00	0.00	0%
001-00-000.324-120	Special Assesment Fire Concurrency Mitigation Fee	0.00	0.00	29,657.00	0.00	0.00	(29,657.00)	-100%
001-00-000.329-001	Permits Shutter Permits	12,516.00	10,052.00	15,000.00	0.00	0.00	(15,000.00)	-100%
001-00-000.329-002	Permits Demolition Permits	18,950.00	9,700.00	20,000.00	20,000.00	20,000.00	0.00	0%
001-00-000.329-003	Permits Enclosure Permits	16,040.00	9,708.00	7,000.00	7,500.00	7,500.00	500.00	7%
001-00-000.329-004	Permits Fence Permits	70,896.00	44,393.80	50,000.00	55,000.00	55,000.00	5,000.00	10%
001-00-000.329-006	Permits Stocking Permits	4,000.00	3,500.00	3,000.00	0.00	0.00	(3,000.00)	-100%
001-00-000.329-007	Permits Gas Permits	76,991.00	64,725.00	75,000.00	0.00	0.00	(75,000.00)	-100%
001-00-000.329-011	Permits Seawall/Dock Permits	139,111.00	174,233.00	100,000.00	125,000.00	125,000.00	25,000.00	25%
001-00-000.329-012	Permits Tent Permits	1,200.00	1,800.00	4,000.00	4,000.00	4,000.00	0.00	0%
001-00-000.329-020	Permits Paving Permits	439,466.00	141,150.60	280,000.00	280,000.00	280,000.00	0.00	0%
001-00-000.329-025	Permits Roof Permits	668,532.00	611,268.00	540,000.00	0.00	0.00	(540,000.00)	-100%
001-00-000.329-030	Permits Tenant/Landlord Permits	585,525.00	597,525.00	680,000.00	707,200.00	714,607.00	34,607.00	5%
001-00-000.329-033	Permits Tree Permits	53,045.00	22,350.00	25,000.00	25,000.00	25,000.00	0.00	0%
001-00-000.329-034	Permits Landscape Permits	114,009.20	92,937.20	77,000.00	100,000.00	100,000.00	23,000.00	30%
001-00-000.329-035	Permits Miscellaneous Permits	543,823.00	426,498.30	465,000.00	0.00	0.00	(465,000.00)	-100%



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-00-000.329-037	Permits Trailer Construc / Permits	250.00	3,687.50	1,000.00	0.00	0.00	(1,000.00)	-100%
001-00-000.329-039	Permits Foundation Only Permits	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)	-100%
001-00-000.329-040	Permits Custom Bathtub Inspections	3,850.00	5,550.00	4,500.00	0.00	0.00	(4,500.00)	-100%
001-00-000.329-041	Permits Overtime Inspections	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)	-100%
001-00-000.329-042	Permits Pool Permits	270,771.00	192,364.00	175,000.00	0.00	0.00	(175,000.00)	-100%
001-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	1,734.00	1,200.00	20,000.00	0.00	0.00	(20,000.00)	-100%
001-00-000.329-051	Permits Change of Contractor/Cert of Occ	34,525.00	67,450.00	28,000.00	0.00	0.00	(28,000.00)	-100%
001-00-000.329-052	Permits Change of Contractor/Rev Drawing	19,076.00	21,188.00	25,000.00	0.00	0.00	(25,000.00)	-100%
001-00-000.329-053	Permits Revised Draw/No Final Insp Fees	98,317.00	111,750.00	55,000.00	0.00	0.00	(55,000.00)	-100%
001-00-000.329-054	Permits Custom Bathtub Insp/No Final Ins	54,950.00	51,700.00	3,000.00	0.00	0.00	(3,000.00)	-100%
001-00-000.329-055	Permits Early Submission Fees	0.00	0.00	500.00	520.00	520.00	20.00	4%
001-00-000.329-056	Permits Engineer Affidavit/Inlieu	1,350.00	1,150.00	10,000.00	0.00	0.00	(10,000.00)	-100%
001-00-000.329-057	Permits Open Permit/Prop Search	37,628.00	21,080.00	35,000.00	35,000.00	35,000.00	0.00	0%
001-00-000.329-058	Permits Medical Gas Installation	0.00	480.00	0.00	0.00	0.00	0.00	N/A
001-00-000.329-059	Permits Special Events Appl Fees	8,085.00	11,032.46	5,000.00	5,200.00	5,200.00	200.00	4%
001-00-000.329-062	Permits Fire Inspection Fee	864,670.82	677,843.97	760,000.00	900,000.00	900,000.00	140,000.00	18%
<i>Account Classification Total: 32 - Permits Fees and Special Assessments</i>		\$10,373,245.04	\$8,468,775.26	\$9,763,738.00	\$8,989,404.00	\$9,071,811.00	(\$691,927.00)	-7%
<i>33 - Intergovernmental Revenue</i>								
001-00-000.331-112	Federal Grants Hurricane Irma Federal Assistnc	528,692.01	437,135.24	0.00	0.00	0.00	0.00	N/A
001-00-000.331-113	Federal Grants Hurricane Dorian	0.00	46,149.02	0.00	0.00	0.00	0.00	N/A
001-00-000.331-117	Federal Grants American Rescue Plan Funds -ARPA	4,604,502.00	2,847,786.26	3,369,740.00	2,025,758.00	2,025,758.00	(1,343,982.00)	-40%
001-00-000.331-150	Federal Grants US DOJ / LEMHWA Grant	6,833.65	(6,833.65)	0.00	0.00	0.00	0.00	N/A
001-00-000.331-200	Federal Grants Public Safety	0.00	0.00	0.00	0.00	462,000.00	462,000.00	N/A
001-00-000.331-201	Federal Grants DHS / Safer Grant	653,983.17	53,208.59	155,044.00	0.00	0.00	(155,044.00)	-100%
001-00-000.331-208	Federal Grants USDOT/Speed & Aggressive Driving	83,308.89	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.331-216	Federal Grants US DOJ / JAG Grant Year 2018	(30,487.00)	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.331-217	Federal Grants BJA 2019-21 Bulletproof Vest Grt	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0%
001-00-000.331-218	Federal Grants US DOJ / JAG Grant Year 2019	(29,379.00)	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.331-219	Federal Grants US DOJ / JAG Grant Year 2020	0.00	27,466.00	0.00	0.00	0.00	0.00	N/A
001-00-000.331-220	Federal Grants FDOT -Child Passenger Safety	60,000.01	5,186.54	0.00	0.00	0.00	0.00	N/A
001-00-000.331-355	Federal Grants DHS/FDEM FY2021	26,300.00	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.331-500	Federal Grants Medicaid Managed Care Program	0.00	0.00	537,621.00	537,621.00	537,621.00	0.00	0%
001-00-000.331-505	Federal Grants PEMT	594,964.54	425,068.61	433,622.00	433,622.00	433,622.00	0.00	0%
001-00-000.334-013	State Grants FDLE-FIBRS Implementation Grant	28,240.00	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.334-056	State Grants Hurricane Irma State Assistance	0.00	25.27	0.00	0.00	0.00	0.00	N/A
001-00-000.334-057	State Grants Hurricane Dorian	0.00	7,691.50	0.00	0.00	0.00	0.00	N/A
001-00-000.334-202	State Grants Division of Historical Resources	50,000.00	0.00	0.00	50,000.00	50,000.00	50,000.00	N/A
001-00-000.335-100	State Revenue Sharing State Revenue Sharing	2,981,940.89	1,875,197.37	2,641,846.00	2,800,000.00	2,813,566.00	171,720.00	7%
001-00-000.335-140	State Revenue Sharing Mobile Home License Tax	441.99	431.62	300.00	300.00	300.00	0.00	0%
001-00-000.335-150	State Revenue Sharing Alcoholic Beverage License Tax	101,694.47	86,192.13	95,000.00	100,000.00	100,000.00	5,000.00	5%
001-00-000.335-180	State Revenue Sharing Sales and Use Tax	6,835,409.56	5,319,968.37	6,440,977.00	6,700,000.00	6,909,641.00	468,664.00	7%
001-00-000.335-190	State Revenue Sharing Refund State Gas Tax	68,751.62	33,673.89	51,500.00	53,560.00	54,590.00	3,090.00	6%



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-00-000.335-210	State Revenue Sharing Reimbrsmt Fire Incentive	104,451.29	65,551.44	82,400.00	83,100.00	87,344.00	4,944.00	6%
001-00-000.337-010	Local Grants Manatee Program	0.00	9,865.63	0.00	0.00	0.00	0.00	N/A
001-00-000.337-103	Local Grants Harvey Kimmel Family Foundation	100,000.00	100,000.00	0.00	0.00	0.00	0.00	N/A
001-00-000.337-114	Local Grants PBC Agreements / EMS Equipment	10,500.00	10,500.00	0.00	0.00	0.00	0.00	N/A
001-00-000.337-117	Local Grants Mutual Aid	0.00	5,831.66	0.00	0.00	0.00	0.00	N/A
001-00-000.338-020	Shared Revenue from Loc Units Occupational License-Pbc	144,856.89	79,747.27	130,000.00	140,000.00	140,000.00	10,000.00	8%
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$16,925,004.98	\$11,429,842.76	\$13,948,050.00	\$12,933,961.00	\$13,624,442.00	(\$323,608.00)	-2%
<i>34 - Charges for Services</i>								
001-00-000.341-330	General Government Site Plan Approvals	287,850.82	217,403.75	195,000.00	225,000.00	225,000.00	30,000.00	15%
001-00-000.341-334	General Government Other Gen Govt Charges	0.00	2,200.00	0.00	0.00	0.00	0.00	N/A
001-00-000.341-335	General Government Zoning Fees	87,700.00	50,000.00	85,000.00	50,000.00	50,000.00	(35,000.00)	-41%
001-00-000.341-337	General Government Liquor License Review	1,725.00	2,475.00	3,000.00	3,000.00	3,000.00	0.00	0%
001-00-000.341-338	General Government Adm Fee-DPR Surcharge	17,490.84	0.00	4,500.00	4,500.00	4,500.00	0.00	0%
001-00-000.341-339	General Government Adm Fee-Radon Surcharge	11,798.60	0.00	4,500.00	4,500.00	4,500.00	0.00	0%
001-00-000.341-340	General Government Lien Searches Fees	316,212.50	167,382.50	335,000.00	264,000.00	264,000.00	(71,000.00)	-21%
001-00-000.341-341	General Government Copies-Develop & Inspect	659.48	878.55	0.00	0.00	0.00	0.00	N/A
001-00-000.341-342	General Government Beach Overlay Fees	33,925.00	22,375.00	20,000.00	20,000.00	20,000.00	0.00	0%
001-00-000.341-343	General Government Non-Tax-Maps&Publications	29.80	3,300.00	100.00	500.00	500.00	400.00	400%
001-00-000.341-344	General Government Recovery Of Advert Cost	9,040.78	2,488.95	10,000.00	4,000.00	4,000.00	(6,000.00)	-60%
001-00-000.341-345	General Government Board Of Adjustment Fees	30,750.00	31,775.00	30,000.00	30,000.00	30,000.00	0.00	0%
001-00-000.341-346	General Government Plat Approval Fees	28,497.50	33,994.60	30,000.00	35,000.00	35,000.00	5,000.00	17%
001-00-000.341-347	General Government Conditional Use Fees	28,250.00	1,072.25	30,000.00	6,000.00	6,000.00	(24,000.00)	-80%
001-00-000.341-348	General Government Abandonment Fees	10,920.00	5,846.40	21,000.00	2,500.00	2,500.00	(18,500.00)	-88%
001-00-000.341-350	General Government Gulfstream Permit Contract	704,683.25	62,573.00	300,000.00	10,000.00	10,000.00	(290,000.00)	-97%
001-00-000.341-351	General Government Public Records Requests Fees	14,914.37	6,051.04	20,000.00	8,000.00	8,000.00	(12,000.00)	-60%
001-00-000.341-352	General Government Recycling Bin Fees	5,500.00	5,000.00	6,000.00	6,000.00	6,000.00	0.00	0%
001-00-000.341-360	General Government Misc Land Use Application	133,209.30	89,415.00	115,000.00	100,000.00	100,000.00	(15,000.00)	-13%
001-00-000.341-910	General Government Non-Tax-Maps&Publications / Taxa	125.60	220.00	0.00	0.00	0.00	0.00	N/A
001-00-000.342-100	Public Safety Police Dispatch - Gulfstream	62,762.45	64,324.83	63,500.00	64,325.00	64,325.00	825.00	1%
001-00-000.342-101	Public Safety Police Dispatch - Highland Beach	74,086.07	73,832.07	0.00	73,832.00	73,832.00	73,832.00	N/A
001-00-000.342-105	Public Safety High Visibility Enfrmnt	35,917.19	33,887.67	25,000.00	25,000.00	25,000.00	0.00	0%
001-00-000.342-110	Public Safety Police Security Svcs O/T Reimb	184,045.45	396,721.27	50,000.00	180,000.00	250,000.00	200,000.00	400%
001-00-000.342-111	Public Safety Off Duty Detail	35,166.65	45,602.68	50,000.00	50,000.00	50,000.00	0.00	0%
001-00-000.342-112	Public Safety Dept Hwy Sfty - Crash Report Rev	6,450.00	9,239.09	0.00	0.00	0.00	0.00	N/A
001-00-000.342-120	Public Safety E911 Call Taker Reimb	(4,000.00)	97,093.74	50,000.00	45,000.00	45,000.00	(5,000.00)	-10%
001-00-000.342-130	Public Safety Alarm Registration Fees	137,015.00	117,435.00	175,000.00	180,000.00	180,000.00	5,000.00	3%
001-00-000.342-140	Public Safety Other Public Safety	69,155.33	46,025.16	30,000.00	30,000.00	30,000.00	0.00	0%
001-00-000.342-200	Public Safety Highland Beach Contract	5,562,233.54	3,497,146.19	5,353,067.00	3,221,087.00	3,221,087.00	(2,131,980.00)	-40%
001-00-000.342-210	Public Safety Fire EMS -Gulfstream Quarterly	575,521.32	519,408.00	604,297.00	654,454.00	654,454.00	50,157.00	8%
001-00-000.342-220	Public Safety Haz Mat Program	306,864.25	316,070.14	306,864.00	316,070.00	316,070.00	9,206.00	3%
001-00-000.342-230	Public Safety Fire Emergency Srvc-O/T Reimb	13,327.60	15,347.43	50,000.00	50,000.00	50,000.00	0.00	0%
001-00-000.342-336	Public Safety Highland Beach / Health & Wellne	0.00	638.50	0.00	0.00	0.00	0.00	N/A



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-00-000.342-365	Public Safety County Impact Admin Fee	118,475.20	81,841.59	80,000.00	82,400.00	82,400.00	2,400.00	3%
001-00-000.342-500	Public Safety Fire Safety Plan Review	227,259.66	192,106.23	225,000.00	225,000.00	225,000.00	0.00	0%
001-00-000.342-600	Public Safety EMS Transport Fees	26,143.01	6,493.37	0.00	0.00	0.00	0.00	N/A
001-00-000.342-602	Public Safety EMS Transport Fees - Digitech	3,024,409.02	2,469,791.88	2,700,000.00	2,900,000.00	2,900,000.00	200,000.00	7%
001-00-000.343-140	Physical Environment Other Law Enforcement Services	(640.65)	29.72	0.00	0.00	0.00	0.00	N/A
001-00-000.343-331	Physical Environment Nuisance Abatement Fees	(19,783.95)	940.96	4,500.00	4,500.00	4,500.00	0.00	0%
001-00-000.343-332	Physical Environment Nuis Abate/Adm Recov Fees	(2.88)	138.68	5,500.00	5,500.00	5,500.00	0.00	0%
001-00-000.343-333	Physical Environment Project Inspection Fees	52,289.07	1,036.84	0.00	0.00	0.00	0.00	N/A
001-00-000.343-800	Physical Environment Cemetery FeesCrypt Sale Proceeds	164,215.00	101,000.00	75,000.00	75,000.00	75,000.00	0.00	0%
001-00-000.344-500	Parking Fees Parking Fees	1,994,347.57	1,650,417.80	2,000,000.00	4,437,667.00	4,437,667.00	2,437,667.00	122%
001-00-000.344-510	Parking Fees Multispace Meters-Taxable	744,062.29	660,971.55	800,000.00	1,202,400.00	1,202,400.00	402,400.00	50%
001-00-000.344-511	Parking Fees Contra-Multispace-Taxable	(25,453.76)	0.00	(50,000.00)	0.00	0.00	50,000.00	-100%
001-00-000.344-512	Parking Fees Contra-Special Events Pk	(1,775.25)	0.00	(636.00)	0.00	0.00	636.00	-100%
001-00-000.344-515	Parking Fees Federspiel Garage	89,119.36	63,537.63	86,190.00	86,190.00	86,190.00	0.00	0%
001-00-000.344-516	Parking Fees Contra-Federspiel Garage	(6,189.70)	0.00	(9,826.00)	0.00	0.00	9,826.00	-100%
001-00-000.344-520	Parking Fees Old School Square Garage	497,764.00	388,082.78	498,360.00	500,000.00	500,000.00	1,640.00	0%
001-00-000.344-521	Parking Fees Contra Old School Square Garage	(34,055.51)	0.00	(31,464.00)	0.00	0.00	31,464.00	-100%
001-00-000.344-522	Parking Fees IPIC Parking Garage	84,776.33	62,579.47	65,300.00	85,000.00	85,000.00	19,700.00	30%
001-00-000.344-523	Parking Fees Contra- IPIC Parking Garage	(6,779.33)	0.00	(4,353.00)	0.00	0.00	4,353.00	-100%
001-00-000.344-528	Parking Fees Residential Parking Permits	139,866.13	89,068.05	80,000.00	153,430.00	120,000.00	40,000.00	50%
001-00-000.344-529	Parking Fees Contra- Residential Pking Permit	(11,230.86)	0.00	(10,200.00)	0.00	0.00	10,200.00	-100%
001-00-000.344-531	Parking Fees Marina District Decals	0.00	0.00	2,000.00	2,060.00	2,060.00	60.00	3%
001-00-000.344-535	Parking Fees Special & First N.Events Parking	25,390.60	30,874.40	19,125.00	50,000.00	50,000.00	30,875.00	161%
001-00-000.344-901	Parking Fees Public Works-O/T Reimb	19.07	4,184.47	0.00	0.00	0.00	0.00	N/A
001-00-000.347-020	Parks and Recreation Special Events / Vending Machine	0.00	0.00	2,000.00	2,060.00	2,060.00	60.00	3%
001-00-000.347-105	Parks and Recreation Beach Motorized Vehicle Permit	75.00	75.00	0.00	0.00	0.00	0.00	N/A
001-00-000.347-200	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	2,425.00	1,975.00	2,500.00	2,500.00	2,500.00	0.00	0%
001-00-000.347-201	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	12,226.15	6,762.89	8,600.00	7,000.00	7,000.00	(1,600.00)	-19%
001-00-000.347-202	Parks and Recreation Day Camp / Dance Fees	13,788.74	9,176.81	30,000.00	15,000.00	15,000.00	(15,000.00)	-50%
001-00-000.347-203	Parks and Recreation After Hours/Weekend/SP Evt Fees	9,707.00	9,665.00	24,500.00	25,000.00	25,000.00	500.00	2%
001-00-000.347-205	Parks and Recreation Aquatics/Pool/Camps/Comm Ctr	1,375.00	0.00	3,900.00	4,017.00	4,017.00	117.00	3%
001-00-000.347-206	Parks and Recreation Facilt & Pool Rntls/Camps/FieldT	600.00	400.00	550.00	567.00	567.00	17.00	3%
001-00-000.347-207	Parks and Recreation Aquat/RC Class/Camps/F Trips	0.00	0.00	4,500.00	4,635.00	4,635.00	135.00	3%
001-00-000.347-208	Parks and Recreation Swim Fees/Camps/Pompey Pk	4,410.00	2,700.00	7,500.00	5,500.00	5,500.00	(2,000.00)	-27%
001-00-000.347-209	Parks and Recreation Aqua/Progrm Fees/Camps/Pompey Pk	0.00	0.00	5,500.00	5,665.00	5,665.00	165.00	3%
001-00-000.347-210	Parks and Recreation Facil Rntls/Veterans Pk/Prog Fee	11,746.50	10,302.62	6,000.00	50,000.00	50,000.00	44,000.00	733%
001-00-000.347-211	Parks and Recreation Culture Rec/Prgm/Beach Sailbt F	20,460.00	10,230.00	16,400.00	16,892.00	16,892.00	492.00	3%



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-00-000.347-212	Parks and Recreation Facilt Rntl/Pompey Pk/Prgm Fees	12,684.00	10,291.00	24,000.00	24,000.00	24,000.00	0.00	0%
001-00-000.347-213	Parks and Recreation Rec Facilt Rntl/Sponsorshp/Leade	16,844.20	11,110.00	12,000.00	22,000.00	22,000.00	10,000.00	83%
001-00-000.347-214	Parks and Recreation Facilt Rntl/Sports Fees/Parks F	5,673.70	2,604.11	0.00	3,500.00	3,500.00	3,500.00	N/A
001-00-000.347-215	Parks and Recreation Facilt Rntl/Sports Fees/Sp Evtnt	17,925.00	13,715.00	7,200.00	7,000.00	7,000.00	(200.00)	-3%
001-00-000.347-216	Parks and Recreation Cult Rec/Pompey Pk/Sports Events	166.00	10.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-00-000.347-217	Parks and Recreation Culture Recreation /Sports Fees	0.00	0.00	1,800.00	1,800.00	1,800.00	0.00	0%
001-00-000.347-218	Parks and Recreation Cult Rec/Track & Field/Sprts/Prg	15,550.00	18,624.00	103,500.00	18,000.00	18,000.00	(85,500.00)	-83%
001-00-000.347-219	Parks and Recreation Program Fees /Misc Programs Fees	78,999.37	86,420.28	42,200.00	29,500.00	29,500.00	(12,700.00)	-30%
001-00-000.347-221	Parks and Recreation Cult Rec/Adult Ctr/Sponsor/Cente	330.00	405.00	2,000.00	8,000.00	8,000.00	6,000.00	300%
001-00-000.347-222	Parks and Recreation Facilt Rntl/Comm Ctr/Sports Fees	100.00	8,170.00	15,000.00	14,000.00	14,000.00	(1,000.00)	-7%
001-00-000.347-223	Parks and Recreation Facilt Rntl/ Teen Ctr/Sports Fee	56.54	0.00	2,500.00	660.00	660.00	(1,840.00)	-74%
001-00-000.347-224	Parks and Recreation Aquatics/Swim Sports Fees	8,806.00	8,496.00	5,000.00	7,500.00	7,500.00	2,500.00	50%
001-00-000.347-230	Parks and Recreation SP Events / Tennis Membership	206,499.65	215,061.24	200,000.00	207,000.00	225,000.00	25,000.00	13%
001-00-000.347-235	Parks and Recreation SP Events Tennis General Admissi	285,831.43	277,763.99	300,000.00	288,000.00	288,000.00	(12,000.00)	-4%
001-00-000.347-240	Parks and Recreation Special Events Tennis Lessons	711,713.71	532,949.51	890,000.00	715,000.00	715,000.00	(175,000.00)	-20%
001-00-000.347-241	Parks and Recreation Special Events Tennis Equip Rntl	13,452.80	10,359.92	11,000.00	13,500.00	13,500.00	2,500.00	23%
001-00-000.347-242	Parks and Recreation Special Events / League Fees	4,315.45	3,618.10	20,000.00	5,000.00	5,000.00	(15,000.00)	-75%
001-00-000.347-243	Parks and Recreation Special Events/Sale Of Merchdse	46,270.55	43,425.15	45,000.00	45,000.00	45,000.00	0.00	0%
001-00-000.347-244	Parks and Recreation Special Events /Tennis Misc	1,020.00	564.00	500.00	500.00	500.00	0.00	0%
001-00-000.347-245	Parks and Recreation SP Evtnts/Misc Rev Tennis OverSho	60.00	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.347-247	Parks and Recreation Special Events / Round Robins	660,989.07	645,474.06	750,000.00	750,000.00	850,000.00	100,000.00	13%
001-00-000.347-250	Parks and Recreation Cult Rec /Recreational ID Cards	10,803.96	7,096.49	12,000.00	13,000.00	13,000.00	1,000.00	8%
001-00-000.347-252	Parks and Recreation Special Event Revenue /Admin Fee	984.68	3,932.74	30,100.00	500.00	500.00	(29,600.00)	-98%
001-00-000.347-253	Parks and Recreation Cult Re/Special Evtnt-Tennis Park	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00	0%
001-00-000.347-254	Parks and Recreation Cult Rec/ Other Parks & Rec	1,425.00	3,304.60	0.00	0.00	0.00	0.00	N/A
001-00-000.347-255	Parks and Recreation Other P&R/ Surcharge On Pssngrs	4,009.00	4,916.50	12,000.00	12,000.00	12,000.00	0.00	0%
001-00-000.347-911	Parks and Recreation Special Evtnts/Tennis Ctr	1,275.10	(870.00)	3,000.00	3,000.00	3,000.00	0.00	0%
<i>Account Classification Total: 34 - Charges for Services</i>		\$18,046,650.71	\$13,699,047.24	\$17,118,074.00	\$17,815,211.00	\$17,969,781.00	\$851,707.00	5%
<i>35 - Judgements, Fines, and Forfeitures</i>								
001-00-000.351-901	Other Fines and Judgements Crt Fines & Forfeitures/General	101,028.74	96,888.04	90,000.00	90,000.00	90,000.00	0.00	0%
001-00-000.351-902	Other Fines and Judgements Fines General / Communication	45,471.91	43,758.80	45,000.00	44,000.00	44,000.00	(1,000.00)	-2%
001-00-000.351-905	Other Fines and Judgements Handicap Parking Tickets	23,125.00	26,680.00	20,000.00	25,000.00	27,180.00	7,180.00	36%
001-00-000.351-910	Other Fines and Judgements Parking Tickets	589,486.00	663,933.00	425,000.00	650,000.00	715,000.00	290,000.00	68%



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-00-000.351-915	Other Fines and Judgements Parking Late Fees	133,478.57	196,880.07	105,000.00	250,000.00	250,000.00	145,000.00	138%
001-00-000.351-920	Other Fines and Judgements School Crossing Guard	180,950.00	220,590.00	125,000.00	200,000.00	225,000.00	100,000.00	80%
001-00-000.351-925	Other Fines and Judgements Code Enforcement	154,427.40	16,680.00	100,000.00	100,000.00	100,000.00	0.00	0%
001-00-000.351-930	Other Fines and Judgements Court Fines & Forfeit / PD Educ	11,318.93	12,358.31	10,000.00	10,000.00	10,000.00	0.00	0%
001-00-000.351-932	Other Fines and Judgements False Alarm Fees-Police	75,100.00	42,760.00	55,000.00	55,000.00	55,000.00	0.00	0%
001-00-000.351-935	Other Fines and Judgements Penalties-Bus Licenses	22,768.08	15,211.72	28,500.00	28,500.00	28,500.00	0.00	0%
001-00-000.351-936	Other Fines and Judgements Penalties-Bldg Reinspection	0.00	50.00	0.00	0.00	0.00	0.00	N/A
001-00-000.351-938	Other Fines and Judgements Penalty-Tenant/Landlord	32,250.00	49,950.00	50,000.00	50,000.00	50,000.00	0.00	0%
<i>Account Classification Total: 35 - Judgements, Fines, and Forfeitures</i>		\$1,369,404.63	\$1,385,739.94	\$1,053,500.00	\$1,502,500.00	\$1,594,680.00	\$541,180.00	51%
<i>36 - Miscellaneous Revenues</i>								
001-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	5,324.33	49,011.90	0.00	0.00	0.00	0.00	N/A
001-00-000.361-102	Interest & Other Earnings Interest Investments	256,338.23	1,042,660.18	1,147,000.00	1,200,000.00	1,400,000.00	253,000.00	22%
001-00-000.361-103	Interest & Other Earnings Interest Investments	260,083.81	310,653.87	437,400.00	612,360.00	612,360.00	174,960.00	40%
001-00-000.361-105	Interest & Other Earnings Interest-Accounts Receivable	4,952.29	4,431.54	5,000.00	5,150.00	5,150.00	150.00	3%
001-00-000.361-107	Interest & Other Earnings Interest-Pineapple Grove	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-00-000.361-108	Interest & Other Earnings Interest-Seacrest/Del Ida	602.58	242.61	1,000.00	1,000.00	1,000.00	0.00	0%
001-00-000.361-140	Interest & Other Earnings Int Income - Leases	8,104.49	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.362-001	Rents & Royalties Tower Rental / Broadcasting	694.37	1,009.65	8,000.00	961.00	961.00	(7,039.00)	-88%
001-00-000.362-002	Rents & Royalties Tennis Stadium Rental	46,436.92	43,140.19	15,000.00	30,000.00	30,000.00	15,000.00	100%
001-00-000.362-003	Rents & Royalties Riverboat Water Tours	120,000.00	100,000.00	120,000.00	0.00	120,000.00	0.00	0%
001-00-000.362-004	Rents & Royalties Misc Dockage Rents	0.00	300.00	35,000.00	35,000.00	35,000.00	0.00	0%
001-00-000.362-010	Rents & Royalties Tower Rental	149,184.20	110,393.45	136,000.00	140,930.00	140,930.00	4,930.00	4%
001-00-000.362-023	Rents & Royalties Pepsi/Right Machine Mthly	0.00	588.77	5,000.00	5,000.00	5,000.00	0.00	0%
001-00-000.365-100	Sales Scrap Sales (Taxable)	629.38	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.365-101	Sales Scrap Sales (Non-Taxable)	0.00	932.86	2,000.00	2,000.00	2,000.00	0.00	0%
001-00-000.366-023	Contributions & Donations SUGA Training Award	20,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.366-100	Contributions & Donations Contr & Don Misc / Developers	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0%
001-00-000.366-101	Contributions & Donations Donations	11,567.27	8,468.08	5,000.00	5,000.00	5,000.00	0.00	0%
001-00-000.366-110	Contributions & Donations CRA-US1/Workfrc Housing/NW 12th	361,418.80	361,418.80	361,419.00	361,419.00	361,419.00	0.00	0%
001-00-000.366-111	Contributions & Donations CRA-Planning & Other/Fed Hwy Bea	281,013.58	158,867.50	317,735.00	317,735.00	316,869.00	(866.00)	0%
001-00-000.366-113	Contributions & Donations CRA-Prjc Mngmnt Srv/Off Sidewalk	189,614.66	93,254.88	125,174.00	131,062.00	131,062.00	5,888.00	5%
001-00-000.366-114	Contributions & Donations CRA-Clean & Safe/ SW 2nd St Beau	2,919,645.19	1,634,083.41	3,621,631.00	4,067,059.00	4,067,059.00	445,428.00	12%
001-00-000.366-115	Contributions & Donations CRA-Sponsorships/Auburn Av Imprv	905,000.00	905,000.00	905,000.00	905,000.00	905,000.00	0.00	0%
001-00-000.366-117	Contributions & Donations CRA-2013 LOC Int./NE 3rd St Scap	58,730.56	58,730.56	58,731.00	58,731.00	58,731.00	0.00	0%
001-00-000.366-119	Contributions & Donations CRA-Code Enfrmnt/ 1st Av Imprv	217,121.36	130,136.00	265,815.00	337,301.00	280,690.00	14,875.00	6%
001-00-000.366-164	Contributions & Donations CRA Contribution	0.00	0.00	66,338.00	73,078.00	73,078.00	6,740.00	10%



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-00-000.366-900	Contributions & Donations FDOT-Master St Lighting	195,660.30	205,348.65	195,660.00	195,660.00	195,660.00	0.00	0%
001-00-000.368-900	Contribution & Donations Pension Admin Reimb/Misc Contrbt	181,746.17	143,999.66	180,256.00	191,476.00	191,476.00	11,220.00	6%
001-00-000.369-000	Other Miscellaneous Revenues Billboards	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	0.00	0%
001-00-000.369-060	Other Miscellaneous Revenues Caron House P.I.L.O.T.	114,100.15	136,326.63	111,090.00	136,327.00	136,327.00	25,237.00	23%
001-00-000.369-100	Other Miscellaneous Revenues Miscellaneous Revenue	(297.80)	2,010.84	50,000.00	500.00	500.00	(49,500.00)	-99%
001-00-000.369-200	Other Miscellaneous Revenues Misc Rev/ Rec Beaut & Veh Rental	134,388.96	107,080.00	128,496.00	138,776.00	125,052.00	(3,444.00)	-3%
001-00-000.369-300	Other Miscellaneous Revenues Rec Adm Costs-W&S Fd	3,841,907.04	3,280,292.50	3,936,351.00	4,251,259.00	4,040,245.00	103,894.00	3%
001-00-000.369-305	Other Miscellaneous Revenues Rec Adm Costs-Sanitarn Fd	571,991.04	446,816.70	548,088.00	591,935.00	685,270.00	137,182.00	25%
001-00-000.369-310	Other Miscellaneous Revenues Rec Adm Costs-Stormwater/PY Exp	272,672.04	186,167.50	223,401.00	241,273.00	379,463.00	156,062.00	70%
001-00-000.369-315	Other Miscellaneous Revenues Rec Adm Costs-City Marina	13,218.00	8,203.30	9,844.00	10,632.00	8,443.00	(1,401.00)	-14%
001-00-000.369-316	Other Miscellaneous Revenues Rec Adm Cost-Bldg Permits	342,192.96	382,010.00	458,412.00	495,085.00	643,888.00	185,476.00	40%
001-00-000.369-330	Other Miscellaneous Revenues Settlements Revenue	463.73	75,092.36	20,000.00	20,000.00	20,000.00	0.00	0%
001-00-000.369-902	Other Miscellaneous Revenues Revenue Share-Commerce Bk	79,787.55	62,793.42	75,000.00	75,000.00	75,000.00	0.00	0%
001-00-000.369-904	Other Miscellaneous Revenues HDepot Reb/Orig Popcorn H/Misc R	367.38	1,345.73	1,000.00	1,000.00	1,000.00	0.00	0%
001-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	9,237.76	22,458.32	1,000.00	1,000.00	1,000.00	0.00	0%
001-00-000.369-906	Other Miscellaneous Revenues Reimbursements / Rebates	0.00	17,525.82	0.00	0.00	0.00	0.00	N/A
001-00-000.369-911	Other Miscellaneous Revenues Disasters related reimbursements	13,827.61	2,546.18	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$11,621,724.91	\$10,127,341.86	\$13,621,841.00	\$14,683,709.00	\$15,099,633.00	\$1,477,792.00	11%
<i>38 - Other Sources</i>								
001-00-000.381-105	Inter-Fund Transfers Received from W & S Fund	0.00	619,655.00	743,586.00	803,073.00	0.00	(743,586.00)	-100%
001-00-000.381-118	Inter-Fund Transfers Recvd from NS Fund 118	0.00	20,812.50	24,975.00	26,973.00	0.00	(24,975.00)	-100%
001-00-000.381-119	Inter-Fund Transfers Recvd from Beautific Trust Fund	0.00	24,194.18	29,033.00	31,356.00	0.00	(29,033.00)	-100%
001-00-000.381-121	Inter-Fund Transfers Received from LOGT Fund	1,004,601.11	916,666.70	1,100,000.00	1,200,000.00	1,200,000.00	100,000.00	9%
001-00-000.381-136	Inter-Fund Transfers Received from Building Fund	442,806.96	0.00	288,000.00	417,079.00	790,368.00	502,368.00	174%
001-00-000.381-150	Inter-Fund Transfers Received from Util Tx Sinking Fd	1,800.00	0.00	0.00	0.00	0.00	0.00	N/A
001-00-000.382-100	Contributions from Proprietary Funds Contrb-Stormwater In Lieu	247,346.79	607,496.70	728,996.00	801,896.00	251,286.00	(477,710.00)	-66%
001-00-000.382-110	Contributions from Proprietary Funds Contrb-W&S Fund In Lieu	1,441,275.96	1,216,044.20	1,459,253.00	1,605,178.00	1,443,815.00	(15,438.00)	-1%
001-00-000.382-120	Contributions from Proprietary Funds Contrb-Sanitation Fd	91,770.00	86,495.88	103,795.00	114,175.00	90,768.00	(13,027.00)	-13%
001-00-000.382-130	Contributions from Proprietary Funds Contrb-DCMGC In Lieu	54,582.00	45,423.30	54,508.00	59,959.00	53,165.00	(1,343.00)	-2%
001-00-000.382-140	Contributions from Proprietary Funds Contrb-Marina Fd In Lieu	73,638.00	62,361.70	74,834.00	82,317.00	75,734.00	900.00	1%
001-00-000.382-150	Contributions from Proprietary Funds Contrb-W&S In Lieu Util	1,466,474.04	1,435,750.00	1,722,900.00	2,535,769.00	2,535,769.00	812,869.00	47%
001-00-000.382-300	Contributions from Proprietary Funds Contrb-W&S Fd	266,395.23	299,920.00	359,904.00	395,894.00	266,395.00	(93,509.00)	-26%
001-00-000.383-100	Installment Purchase & Capital Lease Capital Lease	279,548.61	0.00	0.00	0.00	0.00	0.00	N/A



General Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>Account Classification Total: 38 - Other Sources</i>		\$5,370,238.70	\$5,334,820.16	\$6,689,784.00	\$8,073,669.00	\$6,707,300.00	\$17,516.00	0%
<i>39 - Other Source, Continued</i>								
001-00-000.301-101	Budgetary Account Prior Year Surplus	0.00	0.00	2,500,000.00	0.00	6,914,961.00	4,414,961.00	177%
001-00-000.303-010	Prior Year Encumbrances Prior Year Encumbrances	0.00	0.00	1,068,647.54	0.00	0.00	(1,068,647.54)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$3,568,647.54	\$0.00	\$6,914,961.00	\$3,346,313.46	94%
Division Total: 000 - Administration		\$155,633,801.85	\$148,806,642.34	\$168,797,986.54	\$178,363,080.00	\$184,319,165.00	\$15,521,178.46	9%
Department Total: 00 - Administration		\$155,633,801.85	\$148,806,642.34	\$168,797,986.54	\$178,363,080.00	\$184,319,165.00	\$15,521,178.46	9%
REVENUES Total		\$155,633,801.85	\$148,806,642.34	\$168,797,986.54	\$178,363,080.00	\$184,319,165.00	\$15,521,178.46	9%

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General Fund Expenditures

City Commission

Mission Statement

The City Commission will provide sound public policy and lead the City toward our vision of a unified community with a viable downtown, quality neighborhoods, quality educational opportunities and an expanding, diversified local economy.



City Commission

General Fund

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Department Entry	2024 Proposed Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 242,316	\$ 186,132	\$ 244,792	\$ 248,615	\$ 248,621	\$ 3,829	1.6%
Operating Expenses	176,968	151,521	291,544	292,926	292,926	\$ 1,382	0.5%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 419,284	\$ 337,653	\$ 536,336	\$ 541,541	\$ 541,547	\$ 5,211	1.0%

2023-24 Financial Highlights

- ◆ **Personnel Services** increased by \$3,829 or 1.6% due to increases in health insurance cost by \$3,603 and worker's compensation by \$226.
- ◆ **Operating Expenses** increased by \$1,382 or 0.7% mainly due to increases in travel and insurance general liability.

Program: City Commission

The City Commission is the legislative branch of the City and the community’s decision-makers. Responsibilities include enacting ordinances and resolutions, issuing proclamations, and approving tax rates and the City’s annual budget. The Commission also establishes the City’s programs and policies for implementation by the City Manager with administrative guidelines and performance objectives. Commissioners appoint members to City boards as well as serve as liaison to various boards. The City’s interests are also represented before the State Legislature, County Commission, League of Cities, and the Federal Government.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To represent the citizens of Delray Beach in an effective and efficient manner through policy making which meets and anticipates the needs of the City.

Objective: Meet regularly to discuss and decide current issues within the City and allow citizens a forum to participate in formulating policies affecting their City.

Regular Meetings	24	24	24
Special Meetings and Workshops	14	20	20
Closed Meetings	4	5	5

Goal: To enhance community spirit and promote community involvement through the use of City Advisory Boards, Committees, and Task Forces.

Objective: Support all City Boards and Committees and ensure that all vacant posts are filled.

City Boards and Committees	19	21	21
Appointments to Boards	60	60	60

Staffing Levels	21-22	22-23	23-24
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Mayor	1	1	1
City Commissioner	<u>4</u>	<u>4</u>	<u>4</u>
	5	5	5



City Commission Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 11 - City Commission								
Division: 000 - Administration								
Activity: 511 - Legislative								
<i>10 - Personnel Services</i>								
001-11-000-511.11-10	Personal Services Executive Salaries	126,000.00	94,500.00	126,000.00	126,000.00	126,000.00	0.00	0%
001-11-000-511.15-10	Special Pay Expense / Mayor / Commission	30,500.04	22,875.03	30,500.00	30,500.00	30,500.00	0.00	0%
001-11-000-511.15-20	Special Pay Car Allowance	30,000.00	22,500.00	30,000.00	30,000.00	30,000.00	0.00	0%
001-11-000-511.21-10	FICA Taxes Employer FICA	13,685.17	10,305.15	14,267.00	14,267.00	14,267.00	0.00	0%
001-11-000-511.23-10	Life & Health Insurance Health Insurance	39,353.00	33,647.40	41,260.00	44,863.00	44,863.00	3,603.00	9%
001-11-000-511.24-10	Workers Compensation Workers Compensation	2,778.00	2,304.20	2,765.00	2,985.00	2,991.00	226.00	8%
<i>Account Classification Total: 10 - Personnel Services</i>		\$242,316.21	\$186,131.78	\$244,792.00	\$248,615.00	\$248,621.00	\$3,829.00	2%
<i>30 - Operating Expenditures/Expenses</i>								
001-11-000-511.31-90	Professional Services Other Professional Services	0.00	15,000.00	25,000.00	25,000.00	25,000.00	0.00	0%
001-11-000-511.34-90	Other Contractual Services Other Contractual Services	99,600.00	72,400.00	103,200.00	103,200.00	103,200.00	0.00	0%
001-11-000-511.40-10	Travel & Per Diem Travel & Training	5,304.07	5,564.09	8,659.00	9,600.00	9,600.00	941.00	11%
001-11-000-511.42-10	Freight & Postage Services Postage	28.08	20.40	25.00	25.00	25.00	0.00	0%
001-11-000-511.45-10	Insurance General Liability	5,039.04	4,662.50	5,595.00	6,036.00	6,036.00	441.00	8%
001-11-000-511.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	6,457.97	2,000.00	2,000.00	2,000.00	0.00	0%
001-11-000-511.51-10	Office Supplies Stationery, Paper, Forms	0.00	0.00	400.00	400.00	400.00	0.00	0%
001-11-000-511.51-15	Office Supplies Other Office Supplies	604.29	2,938.29	2,300.00	2,300.00	2,300.00	0.00	0%
001-11-000-511.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	0.00	90.00	90.00	90.00	0.00	0%
001-11-000-511.54-13	Books Pubs Subs & Memberships Memberships	25,732.00	32,033.00	39,475.00	39,475.00	39,475.00	0.00	0%
001-11-000-511.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,980.41	725.00	4,800.00	4,800.00	4,800.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$140,287.89	\$139,801.25	\$191,544.00	\$192,926.00	\$192,926.00	\$1,382.00	1%
Activity Total: 511 - Legislative		\$382,604.10	\$325,933.03	\$436,336.00	\$441,541.00	\$441,547.00	\$5,211.00	1%
Division Total: 000 - Administration		\$382,604.10	\$325,933.03	\$436,336.00	\$441,541.00	\$441,547.00	\$5,211.00	1%
Department Total: 11 - City Commission		\$382,604.10	\$325,933.03	\$436,336.00	\$441,541.00	\$441,547.00	\$5,211.00	1%
EXPENSES Total		\$382,604.10	\$325,933.03	\$436,336.00	\$441,541.00	\$441,547.00	\$5,211.00	1%

Internal Auditor

Mission Statement

The Internal Auditor provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. The internal auditor achieves this by providing key information to stakeholders and the public, helping improve program performance and operations, promoting effective controls to facilitate decision making via analyses, appraisals and recommendations and stimulating continuous process improvement.

Program: City Internal Auditor

The City Internal Auditor’s Office was established pursuant to Section 4.10-4.11 of City Ordinance 31-15, to review business practices, procedures, internal controls, and procurement practices that are used, employed and promulgated by the City of Delray Beach. The Internal Auditor reports exclusively to the City Commission but shall review any matter related to city business upon request of a majority of the City Commission or the City Manager.

Internal Audit provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. Internal Audit achieves its mission and assists the City in accomplishing its objectives by providing key information to stakeholders and the public to maintain accountability; to help improve program performance and operations; to promote effective controls at a reasonable cost; to facilitate decision making via analyses, appraisals and recommendations; and to stimulate continues process improvement.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing the proposed audits in the approved annual audit plan.

Objective: Perform scheduled audits in accordance with the annual plan and issue audit reports upon completion.

Number of audit reports issued	-	1	3
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Goal: To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing special projects and limited scope assignments, on an as-requested basis.

Objective: Perform special projects and limited scope assignments as requested and report results or recommendations upon completion.

Number of special projects completed	3	3	3
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Internal Auditor

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 11 - City Commission								
Division: 001 - Internal Auditing								
Activity: 513 - Financial & Administrative								
<i>30 - Operating Expenditures/Expenses</i>								
001-11-001-513.31-90	Professional Services Other Professional Services	36,680.00	11,720.00	100,000.00	100,000.00	100,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$36,680.00	\$11,720.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0%
Activity Total: 513 - Financial & Administrative		\$36,680.00	\$11,720.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0%
Division Total: 001 - Internal Auditing		\$36,680.00	\$11,720.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0%
Department Total: 11 - City Commission		\$419,284.10	\$358,087.50	\$536,336.00	\$541,541.00	\$541,547.00	\$5,211.00	1%
EXPENSES Total		\$419,284.10	\$358,087.50	\$536,336.00	\$541,541.00	\$541,547.00	\$5,211.00	1%

City Manager

Mission Statement

The mission of the City Manager's office is to implement City Commission policies; to oversee all departmental activities, enabling and supporting the departments as they work in the best interest of our community; to instill the City's vision statement among our employees and to foster an outstanding level of service at a reasonable cost.



City Manager

General Fund

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 1,464,346	\$ 796,601	\$ 1,314,257	\$ 1,329,286	\$ 1,385,755	\$ 71,498	5.4%
Operating Expenses	478,557	180,006	814,134	504,026	661,461	(152,673)	-18.8%
Grants Aid	-	143,000	288,000	288,000	288,000	-	0.0%
Total Expenditures	\$ 1,942,903	\$ 976,607	\$ 2,416,391	\$ 2,121,312	\$ 2,335,216	\$ (81,175)	-3.4%

Administration

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 783,887	\$ 517,958	\$ 765,012	\$ 828,953	\$ 935,226	\$ 170,214	22.2%
Operating Expenses	122,872	28,795	289,315	129,779	244,420	(44,895)	-15.5%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 906,759	\$ 546,754	\$ 1,054,327	\$ 958,732	\$ 1,179,646	\$ 125,320	11.9%

Communications (New Communications Department in following pages)

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 179,145	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Operating Expenses	18,228	-	-	-	-	-	n/a
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 197,373	\$ -	\$ -	\$ -	\$ -	\$ -	n/a

Education

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 181,018	\$ 40,552	\$ 172,369	\$ 149,732	\$ 112,610	\$ (59,759)	-34.7%
Operating Expenses	108,354	35,437	105,639	109,639	113,656	8,017	7.6%
Capital Outlay	-	-	-	-	-	-	n/a
Grants & Aids	-	143,000	288,000	288,000	288,000	-	0.0%
Total Expenditures	\$ 289,372	\$ 218,990	\$ 566,008	\$ 547,371	\$ 514,266	\$ (51,742)	-9.1%

Economic Development

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 124,288	\$ 95,062	\$ 171,989	\$ 134,454	\$ 115,053	\$ (56,936)	-33.1%
Operating Expenses	97,334	102,980	298,018	165,521	166,355	(131,663)	-44.2%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 221,622	\$ 198,042	\$ 470,007	\$ 299,975	\$ 281,408	\$ (188,599)	-40.1%

Sustainability / Resilience

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 196,008	\$ 143,029	\$ 204,887	\$ 216,147	\$ 222,866	\$ 17,979	8.8%
Operating Expenses	131,768	12,792	121,162	99,087	137,030	15,868	13.1%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 327,776	\$ 155,822	\$ 326,049	\$ 315,234	\$ 359,896	\$ 33,847	10.4%

2023-24 Financial Highlights

- ◆ **Personnel Services** will increase by \$ 71,498 or 5% due to salary increases for existing employees and the addition of a Special Event Director position. These increases are offset by a reduction in accrual payment for an employee who retired in FY 2023 and other benefit cost adjustments.
- ◆ **Operating Expenses** will decrease by \$152,670 or 18.8%. This is mainly due to decreases in professional and contractual services for the Disparity Study and Economic Development division.

Program: City Manager

The City Manager, appointed by the Commission, is the Chief Executive Officer of the City. The Manager administers all policies adopted by the Commission and supervises the daily operations of the City through department heads and assistant managers. Other responsibilities include development of the annual budget, preparation of Commission meeting agendas, development of staff recommendations and supporting information on all matters to be considered by the Commission, responding to Citizen complaints and service requests, conducting disciplinary hearings, and preparing and reviewing special reports.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide professional administration of policies and programs established by the City Commission.

Objective: Review all agenda items being presented to the City Commission and attend all Commission meetings.

Attend Commission Meetings, Workshops and Special Meetings	46	55	55
Agenda items reviewed	691	615	615

Goal: To provide leadership in the daily administration of City government and assure fair and consistent treatment to all employees and customers of the City.

Objective: Respond to all inquiries, both internal and external, in a courteous and timely manner.

Respond to letters of inquiry/complaints within 5 days	99%	98%	99%
Conduct grievance/disciplinary hearings	3/3	7/7	7/7

Goal: Secure funding for City projects through Local legislative appropriations

Objective: To maximize City’s participation throughout the process of the Florida Legislative Session

Produce City’s legislative priorities and funding requests packet	100%	100%	100%
Complete and submit annual Legislative Session appropriation requests forms and secured sponsor(s)	5	4	5
Secure funding for City project(s) through the appropriations project requests process	2	4	5
State grant(s) awarded following legislative appropriations project process	0	2/on-going	2

Goal: Secure funding for City projects through Federal Legislative appropriations

Objective: To maximize City's participation throughout the process of the Florida Legislative Session

Produce City's legislative priorities and funding requests packet	100%	100%	100%
Submit Community Project Funding requests to local member of Congress	N/A	3	4
Obtain sponsorship from and submittal by local member of Congress	N/A	1	1
Secure funding for City project(s) through the Federal Budgetary process	N/A	on-going	1
Federal grant(s) awarded following Federal Budget process	N/A	On-going	1

Staffing Levels	21-22	22-23	23-24
City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Admin Assistant to the Assistant City Manager	1	0	1
Executive Admin Assistant to the City Commission	1	1	1
Executive Admin Assistant to the City Manager	1	1	1
Special Event Director	0	0	1
Project Specialist*	<u>0</u>	<u>.5</u>	<u>0</u>
Total	5	4.5	6

*Position split 50/50 with Economic Development Division



City Manager Administration

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 12 - City Manager								
Division: 000 - Administration								
Activity: 512 - Executive								
<i>10 - Personnel Services</i>								
001-12-000-512.12-10	Regular Salaries/Wages Regular Salaries/Wages	567,898.39	420,358.16	553,791.00	598,118.00	683,357.00	129,566.00	23%
001-12-000-512.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	14,271.00	15,204.34	0.00	0.00	20,000.00	20,000.00	N/A
001-12-000-512.15-20	Special Pay Car Allowance	11,600.00	9,000.00	12,000.00	12,000.00	14,640.00	2,640.00	22%
001-12-000-512.15-60	Special Pay Other Taxable Pay	8,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-12-000-512.21-10	FICA Taxes Employer FICA	42,796.84	30,118.03	38,852.00	41,044.00	47,767.00	8,915.00	23%
001-12-000-512.22-10	Retirement Contributions General Employees Retirement	12,093.89	6,826.80	8,568.00	7,134.00	9,173.00	605.00	7%
001-12-000-512.22-20	Retirement Contributions ICMA Contributions	53,009.58	40,350.60	55,598.00	56,436.00	56,436.00	838.00	2%
001-12-000-512.23-10	Life & Health Insurance Health Insurance	65,590.00	50,039.82	62,522.00	79,841.00	94,213.00	31,691.00	51%
001-12-000-512.23-11	Life & Health Insurance Reimbursable Health Insurance CM	0.00	0.00	25,200.00	25,200.00	0.00	(25,200.00)	-100%
001-12-000-512.23-20	Life & Health Insurance Life Insurance	1,360.20	1,009.80	1,340.00	1,454.00	1,670.00	330.00	25%
001-12-000-512.23-30	Life & Health Insurance Disability Insurance	1,363.56	994.98	1,319.00	1,432.00	1,636.00	317.00	24%
001-12-000-512.24-10	Workers Compensation Workers Compensation	5,570.04	4,641.70	5,570.00	6,012.00	5,996.00	426.00	8%
001-12-000-512.25-10	Other Employee Benefits Unemployment Compensation	175.20	118.26	157.00	175.00	210.00	53.00	34%
001-12-000-512.27-10	Other Employee Benefits Employee Assistance Program	158.74	69.52	95.00	107.00	128.00	33.00	35%
<i>Account Classification Total: 10 - Personnel Services</i>		\$783,887.44	\$578,732.01	\$765,012.00	\$828,953.00	\$935,226.00	\$170,214.00	22%
<i>30 - Operating Expenditures/Expenses</i>								
001-12-000-512.31-90	Professional Services Other Professional Services	58,210.50	900.00	202,000.00	50,000.00	140,356.00	(61,644.00)	-31%
001-12-000-512.34-90	Other Contractual Services Other Contractual Services	29,024.25	9,935.00	23,952.50	20,000.00	20,000.00	(3,952.50)	-17%
001-12-000-512.40-10	Travel & Per Diem Travel & Training	1,405.48	1,159.01	10,000.00	10,000.00	12,000.00	2,000.00	20%
001-12-000-512.42-10	Freight & Postage Services Postage	135.47	67.48	500.00	500.00	500.00	0.00	0%
001-12-000-512.45-10	Insurance General Liability	21,648.00	18,040.00	21,648.00	21,648.00	25,933.00	4,285.00	20%
001-12-000-512.47-10	Printing & Binding Printing & Binding	0.00	0.00	0.00	0.00	1,000.00	1,000.00	N/A
001-12-000-512.48-10	Promotional Activities Marketing	0.00	0.00	0.00	0.00	16,000.00	16,000.00	N/A
001-12-000-512.48-17	Promotional Activities Refreshment / Food / Meetings	825.95	825.29	600.00	600.00	1,100.00	500.00	83%
001-12-000-512.49-50	Other Current Charges Advertising	450.00	0.00	0.00	0.00	0.00	0.00	N/A
001-12-000-512.51-10	Office Supplies Stationery, Paper, Forms	1,790.25	1,087.00	500.00	500.00	500.00	0.00	0%
001-12-000-512.51-15	Office Supplies Other Office Supplies	1,592.58	1,837.08	3,500.00	3,500.00	3,500.00	0.00	0%
001-12-000-512.51-20	Office Supplies Office Equipment < \$5,000	437.33	0.00	5,000.00	5,000.00	5,000.00	0.00	0%
001-12-000-512.52-20	Operating Supplies General Operating Supplies	335.17	98.06	2,000.00	2,000.00	2,000.00	0.00	0%
001-12-000-512.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	0.00	1,120.00	1,120.00	1,120.00	0.00	0%
001-12-000-512.54-13	Books Pubs Subs & Memberships Memberships	5,973.00	796.58	9,994.00	6,411.00	6,411.00	(3,583.00)	-36%
001-12-000-512.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,044.00	0.00	8,500.00	8,500.00	9,000.00	500.00	6%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$122,871.98	\$34,745.50	\$289,314.50	\$129,779.00	\$244,420.00	(\$44,894.50)	-16%
Division Total: 000 - Administration		\$906,759.42	\$613,477.51	\$1,054,326.50	\$958,732.00	\$1,179,646.00	\$125,319.50	12%
Department Total: 12 - City Manager		\$906,759.42	\$613,477.51	\$1,054,326.50	\$958,732.00	\$1,179,646.00	\$125,319.50	12%
EXPENSES Total		\$906,759.42	\$613,477.51	\$1,054,326.50	\$958,732.00	\$1,179,646.00	\$125,319.50	12%

Education

Mission Statement

The Office of Education through its partnerships with the School District of Palm Beach County, educational providers and local business partners supports efforts to provide high quality educational opportunities for residents of all ages. It works closely with the Education Board to support and implement its goals. These goals include:

- Supporting grade level reading proficiency.
- Assisting in the alignment of education and workforce readiness.
- Collaborating with the community to help with learning loss recovery.

Program: Education

The Office of Education is responsible for identifying, proposing, planning and implementation of policies and programmatic efforts of the City’s Comprehensive Plan in support of high-quality educational opportunities for residents of all ages. This is accomplished through collaboration and partnerships with the School District of Palm Beach County, education providers, and local business partners.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Advance quality education and learning opportunities for Delray Beach Citizens

Objective: Sustain programs and initiatives that supports the Campaign for Grade Level Reading which impacts at risk children from K to 3rd Grade.

Coordinate four programs to increase 3 rd grade reading scores	100%	100%	100%
Coordinate two early childhood programs with non-profit partners	100%	50%	100%
Coordinate three family engagement programs with non-profit partners	25%	50%	100%

Objective: Design and/or coordinate programs to support individuals from Middle, High School and beyond to improve economic independence.

Support four mentoring programs for middle/high school students	25%	50%	75%
Coordinate two workforce readiness program with non-profit partner and the Office of Economic Development	50%	100%	100%
Provide non-profits with support services for five grant application submittals for programs that support education goals	80%	100%	100%

Objective: Provide Diverse types of education and outreach programs to help with learning loss recovery due to COVID-19

Provide outreach and support for two reading and book distributions targeted at elementary school students	n/a	100%	100%
Help to support and coordinate 2 projects that provides high speed connectivity to wi-fi	n/a	100%	n/a
Execute one program or event to support middle and/or high school learning loss recovery	n/a	100%	100%

Staffing Levels	21-22	22-23	23-24
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Education Workforce Coordinator	1	1	1
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Education

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 12 - City Manager								
Division: 015 - Education								
Activity: 512 - Executive								
<i>10 - Personnel Services</i>								
001-12-015-512.12-10	Regular Salaries/Wages Regular Salaries/Wages	110,932.49	33,484.70	107,954.00	85,239.00	85,239.00	(22,715.00)	-21%
001-12-015-512.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	38,999.61	0.00	37,122.00	37,122.00	0.00	(37,122.00)	-100%
001-12-015-512.15-20	Special Pay Car Allowance	2,640.00	1,320.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-12-015-512.21-10	FICA Taxes Employer FICA	11,390.01	2,660.35	8,704.00	6,723.00	6,723.00	(1,981.00)	-23%
001-12-015-512.22-10	Retirement Contributions General Employees Retirement	292.07	3,530.31	0.00	1,830.00	1,830.00	1,830.00	N/A
001-12-015-512.22-20	Retirement Contributions ICMA Contributions	3,043.15	286.16	3,239.00	0.00	0.00	(3,239.00)	-100%
001-12-015-512.23-10	Life & Health Insurance Health Insurance	13,118.00	3,451.02	12,108.00	15,702.00	15,702.00	3,594.00	30%
001-12-015-512.23-20	Life & Health Insurance Life Insurance	286.00	90.00	288.00	216.00	216.00	(72.00)	-25%
001-12-015-512.23-30	Life & Health Insurance Disability Insurance	249.24	63.87	258.00	204.00	204.00	(54.00)	-21%
001-12-015-512.25-10	Other Employee Benefits Unemployment Compensation	35.04	17.52	35.00	35.00	35.00	0.00	0%
001-12-015-512.27-10	Other Employee Benefits Employee Assistance Program	32.35	8.80	21.00	21.00	21.00	0.00	0%
<i>Account Classification Total: 10 - Personnel Services</i>		\$181,017.96	\$44,912.73	\$172,369.00	\$149,732.00	\$112,610.00	(\$59,759.00)	-35%
<i>30 - Operating Expenditures/Expenses</i>								
001-12-015-512.31-90	Professional Services Other Professional Services	0.00	24,893.75	2,000.00	0.00	0.00	(2,000.00)	-100%
001-12-015-512.40-10	Travel & Per Diem Travel & Training	199.00	0.00	500.00	500.00	3,500.00	3,000.00	600%
001-12-015-512.45-10	Insurance General Liability	5,139.00	3,854.25	5,139.00	5,139.00	6,156.00	1,017.00	20%
001-12-015-512.47-10	Printing & Binding Printing & Binding	0.00	0.00	500.00	500.00	500.00	0.00	0%
001-12-015-512.48-15	Promotional Activities Special Events	94,069.75	6,636.53	86,000.00	93,000.00	93,000.00	7,000.00	8%
001-12-015-512.48-17	Promotional Activities Refreshment / Food / Meetings	3,000.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
001-12-015-512.49-66	Other Current Charges Grade Level Read	5,946.24	0.00	8,000.00	8,000.00	8,000.00	0.00	0%
001-12-015-512.51-15	Office Supplies Other Office Supplies	0.00	52.91	1,000.00	0.00	0.00	(1,000.00)	-100%
001-12-015-512.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	0.00	500.00	500.00	500.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$108,353.99	\$35,437.44	\$105,639.00	\$109,639.00	\$113,656.00	\$8,017.00	8%
<i>80 - Grants and Aids</i>								
001-12-015-512.82-60	Grants Aid to Private Organizations Other Grants & Aid	0.00	143,000.00	288,000.00	288,000.00	288,000.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$0.00	\$143,000.00	\$288,000.00	\$288,000.00	\$288,000.00	\$0.00	0%
Activity Total: 512 - Executive		\$289,371.95	\$223,350.17	\$566,008.00	\$547,371.00	\$514,266.00	(\$51,742.00)	-9%
Division Total: 015 - Education		\$289,371.95	\$223,350.17	\$566,008.00	\$547,371.00	\$514,266.00	(\$51,742.00)	-9%
Department Total: 12 - City Manager		\$289,371.95	\$223,350.17	\$566,008.00	\$547,371.00	\$514,266.00	(\$51,742.00)	-9%
EXPENSES Total		\$289,371.95	\$223,350.17	\$566,008.00	\$547,371.00	\$514,266.00	(\$51,742.00)	-9%

Economic Development

Mission Statement

The mission of the Office of Economic Development is to promote Delray Beach as an ideal place for businesses to grow, expand and relocate; to support new and existing businesses navigate through start-up, expansion and relocation; to foster relationships between the City, and the business community; to work with community partners to encourage economic development; and, to support workforce development.

Program: Economic Development

The Office of Economic Development (OED) The OED fosters economic growth through strategic partnerships with regional & state economic development agencies, local organizations, and non-profits to create a seamless network of resources for business development. OED is responsible for formulating, recommending, and carrying out policies relative to economic development, business development, business retention and business enhancement strategies and programs throughout the City. The team helps businesses, investors and developers find the best path forward by aiding with site selection, site plan approvals, City licenses and permitting, business and commercial property improvement funding, technical assistance, business counseling through area partners, business intelligence, market research, workforce development and community connections.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide key services, data-information and connections to relocating, expanding businesses seeking a Delray Beach business location and seek to retain at-risk businesses.

Objective: Lead the Business Outreach Program for the City of Delray Beach

Assist businesses through City processes and permitting.	23	54	65
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Objective: Recruit and assist start-up businesses and expand and retain businesses in the City of Delray Beach

Number of Economic Development Announcements-Projects	0	2	3
Number of New or Retained Jobs	2900	1757	512
Amount of Capital Investment	n/a	n/a	\$3 million

Goal: To execute workforce development initiatives to improve Delray Beach’s job readiness and increase the number of local job placements.

Objective: Collaborate with Education and Workforce Coordinator, CareerSource, and educational partners provide opportunities for increased career readiness by initiating new programming, promote existing activities and track performance.

Total Number of Job Seekers Served	253	136	300
Number of new programs initiated	1	0	2

Goal: To provide leadership in the implementation of an economic development strategy, advocate for a more competitive business climate and improve the telling of the Delray Beach business story.

Objective: Scale and attract more in-area small business and entrepreneur resources, events, programs to Delray Beach

Number of OED Sponsored Entrepreneur Events-Programs	2	4	6
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Objective: Identify barriers to an inclusive economy and development plans to increase local opportunities.

Number of Keep It Local Initiatives	1	1	1
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Objective: Cultivate a more business-friendly environment and dynamic entrepreneurial ecosystem by monitoring business confidence and feedback

Number of Business Walks/Surveys	2	6	6
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Objective: Increase the number of positive Delray Beach business stories, website visitors and social media impressions.

Number of Press Releases Created and Distributed	2	2	5
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Staffing Levels	2022	2023	2024
Economic Development Director	1	1	0
Project Specialist (Shared w/ACM)	0	0.5	0
Economic Development Manager	<u>0</u>	<u>0</u>	<u>1</u>
Total	1	1.5	1.0



Economic Development

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 12 - City Manager								
Division: 060 - Economic Development								
Activity: 559 - Other Economic Environment								
<i>10 - Personnel Services</i>								
001-12-060-559.12-10	Regular Salaries/Wages Regular Salaries/Wages	91,842.48	66,735.00	128,722.00	100,624.00	85,000.00	(43,722.00)	-34%
001-12-060-559.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	2,159.94	0.00	0.00	0.00	0.00	N/A
001-12-060-559.15-20	Special Pay Car Allowance	2,640.00	1,760.00	2,640.00	2,640.00	0.00	(2,640.00)	-100%
001-12-060-559.21-10	FICA Taxes Employer FICA	7,050.68	5,335.67	7,649.00	7,698.00	6,503.00	(1,146.00)	-15%
001-12-060-559.22-10	Retirement Contributions General Employees Retirement	9,106.77	6,851.43	6,886.00	7,205.00	7,373.00	487.00	7%
001-12-060-559.22-20	Retirement Contributions ICMA Contributions	0.00	0.00	2,709.00	0.00	0.00	(2,709.00)	-100%
001-12-060-559.23-10	Life & Health Insurance Health Insurance	13,118.00	11,790.95	22,677.00	15,702.00	15,702.00	(6,975.00)	-31%
001-12-060-559.23-20	Life & Health Insurance Life Insurance	238.50	220.80	302.00	288.00	216.00	(86.00)	-28%
001-12-060-559.23-30	Life & Health Insurance Disability Insurance	224.35	160.92	319.00	241.00	203.00	(116.00)	-36%
001-12-060-559.25-10	Other Employee Benefits Unemployment Compensation	35.04	29.20	53.00	35.00	35.00	(18.00)	-34%
001-12-060-559.27-10	Other Employee Benefits Employee Assistance Program	32.35	17.60	32.00	21.00	21.00	(11.00)	-34%
<i>Account Classification Total: 10 - Personnel Services</i>		\$124,288.17	\$95,061.51	\$171,989.00	\$134,454.00	\$115,053.00	(\$56,936.00)	-33%
<i>30 - Operating Expenditures/Expenses</i>								
001-12-060-559.34-90	Other Contractual Services Other Contractual Services	47,350.00	95,671.95	204,172.00	71,172.00	71,172.00	(133,000.00)	-65%
001-12-060-559.40-10	Travel & Per Diem Travel & Training	4,586.03	2,354.23	5,338.00	5,600.00	5,600.00	262.00	5%
001-12-060-559.45-10	Insurance General Liability	4,215.00	3,161.25	4,215.00	4,215.00	5,049.00	834.00	20%
001-12-060-559.48-10	Promotional Activities Marketing	36,644.00	468.00	70,000.00	70,000.00	70,000.00	0.00	0%
001-12-060-559.48-17	Promotional Activities Refreshment / Food / Meetings	1,620.20	0.00	360.00	360.00	360.00	0.00	0%
001-12-060-559.49-10	Other Current Charges Economic Incentives	0.00	0.00	7,500.00	7,500.00	7,500.00	0.00	0%
001-12-060-559.51-15	Office Supplies Other Office Supplies	304.04	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
001-12-060-559.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	1,399.00	1,399.00	1,399.00	0.00	0%
001-12-060-559.54-13	Books Pubs Subs & Memberships Memberships	565.92	525.00	1,055.00	1,175.00	1,175.00	120.00	11%
001-12-060-559.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,049.00	800.00	1,979.00	2,100.00	2,100.00	121.00	6%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$97,334.19	\$102,980.43	\$298,018.00	\$165,521.00	\$166,355.00	(\$131,663.00)	-44%
Activity Total: 559 - Other Economic Environment		\$221,622.36	\$198,041.94	\$470,007.00	\$299,975.00	\$281,408.00	(\$188,599.00)	-40%
Division Total: 060 - Economic Development		\$221,622.36	\$198,041.94	\$470,007.00	\$299,975.00	\$281,408.00	(\$188,599.00)	-40%
Department Total: 12 - City Manager		\$221,622.36	\$198,041.94	\$470,007.00	\$299,975.00	\$281,408.00	(\$188,599.00)	-40%
EXPENSES Total		\$221,622.36	\$198,041.94	\$470,007.00	\$299,975.00	\$281,408.00	(\$188,599.00)	-40%

Sustainability

Mission Statement

The mission of the Office of Sustainability is to address environmental issues by increasing sustainability and improving the quality of life in Delray Beach. The Office of Sustainability works closely with the Green Implementation Advancement Board to implement equitable strategies and projects that achieve Delray Beach's green and sustainability goals. These goals include:

- Improving the environmental sustainability of City programs, services, equipment and facilities.
- Providing incentives for residents, business and organizations to help green the community.
- Reduce the use of energy, water and waste.
- Increasing the resiliency of the natural environment for future generations to enjoy.

Program: Sustainability

The Sustainability Officer is responsible for identifying, proposing, planning and implementation of policies and programmatic efforts to foster an ecologically sustainable and resilient built environment, and protect and conserve the natural environment, in order to preserve and improve the quality of life for this and future generations.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Advance a sustainable and resilient built and natural environment.

Objective: Promote energy conservation and use of renewable and other clean energy technologies

Advance one policy related to city use or development of solar or clean energy	100%	100%	100%
Identify sources of Greenhouse Gas emissions and develop mitigation plan	60%	70%	80%
Advance one project or policy related to environmental sustainability of the community	100%	100%	100%

Objective: Reduce waste and promote recycling and reuse by developing and implementing new policies and programs

Advance & implement 1 new policy to reduce plastic waste	100%	100%	100%
Implement active textile recycling initiative	100%	100%	100%
Introduce 1 new ordinance which increases sustainability in the community	100%	100%	100%

Objective: Provide diverse types of education and outreach programs to the public on sustainability and resilience.

Implement or assist two public events or programs on climate, energy or environmental topics	100%	100%	100%
Execute one initiative targeted to City Staff	100%	100%	100%
Execute one event or program targeted to youth	100%	100%	100%

Objective: Identify and recommend strategies that address climate change resilience

Complete a Community Climate Vulnerability Assessment through the CRP group	100%	100%	100%
Plant 10,000 trees in years 2020 -2026.	30%	50%	70%

Staffing Levels	21-22	22-23	23-24
Sustainability Officer	1	1	1
Assistant Sustainability Planner	1	1	1
	2	2	2



Sustainability

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 12 - City Manager								
Division: 070 - Sustainability Resilience								
Activity: 513 - Financial & Administrative								
<i>10 - Personnel Services</i>								
001-12-070-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	143,381.44	114,761.24	152,381.00	159,808.00	165,808.00	13,427.00	9%
001-12-070-513.14-10	Overtime Overtime /Call-Out Pay	157.41	19.82	0.00	0.00	0.00	0.00	N/A
001-12-070-513.21-10	FICA Taxes Employer FICA	10,737.61	8,602.80	11,657.00	12,225.00	12,684.00	1,027.00	9%
001-12-070-513.22-10	Retirement Contributions General Employees Retirement	14,121.84	11,666.42	10,746.00	11,244.00	11,506.00	760.00	7%
001-12-070-513.23-10	Life & Health Insurance Health Insurance	26,236.00	23,006.80	28,721.00	31,404.00	31,404.00	2,683.00	9%
001-12-070-513.23-20	Life & Health Insurance Life Insurance	372.90	291.60	389.00	403.00	403.00	14.00	4%
001-12-070-513.23-30	Life & Health Insurance Disability Insurance	342.43	275.01	355.00	382.00	382.00	27.00	8%
001-12-070-513.24-10	Workers Compensation Workers Compensation	525.96	438.30	526.00	568.00	566.00	40.00	8%
001-12-070-513.25-10	Other Employee Benefits Unemployment Compensation	70.08	52.56	70.00	70.00	70.00	0.00	0%
001-12-070-513.27-10	Other Employee Benefits Employee Assistance Program	62.27	31.68	42.00	43.00	43.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$196,007.94	\$159,146.23	\$204,887.00	\$216,147.00	\$222,866.00	\$17,979.00	9%
<i>30 - Operating Expenditures/Expenses</i>								
001-12-070-513.31-90	Professional Services Other Professional Services	110,997.97	0.00	50,000.00	50,000.00	80,000.00	30,000.00	60%
001-12-070-513.34-90	Other Contractual Services Other Contractual Services	6,064.62	3,192.33	20,000.00	16,500.00	23,500.00	3,500.00	18%
001-12-070-513.40-10	Travel & Per Diem Travel & Training	10.00	0.00	10,000.00	3,500.00	3,500.00	(6,500.00)	-65%
001-12-070-513.42-10	Freight & Postage Services Postage	0.00	0.00	1,200.00	500.00	500.00	(700.00)	-58%
001-12-070-513.45-10	Insurance General Liability	4,761.96	3,968.30	4,762.00	4,762.00	5,705.00	943.00	20%
001-12-070-513.47-10	Printing & Binding Printing & Binding	845.15	131.11	2,850.00	2,100.00	2,100.00	(750.00)	-26%
001-12-070-513.48-17	Promotional Activities Refreshment / Food / Meetings	685.24	98.58	1,700.00	1,250.00	1,250.00	(450.00)	-26%
001-12-070-513.51-10	Office Supplies Stationery, Paper, Forms	0.00	0.00	250.00	250.00	250.00	0.00	0%
001-12-070-513.51-15	Office Supplies Other Office Supplies	276.32	53.54	500.00	500.00	500.00	0.00	0%
001-12-070-513.51-20	Office Supplies Office Equipment < \$5,000	568.00	0.00	0.00	0.00	0.00	0.00	N/A
001-12-070-513.52-20	Operating Supplies General Operating Supplies	445.04	441.43	20,900.00	12,250.00	12,250.00	(8,650.00)	-41%
001-12-070-513.54-13	Books Pubs Subs & Memberships Memberships	6,150.00	4,660.00	7,050.00	6,175.00	6,175.00	(875.00)	-12%
001-12-070-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	964.13	644.00	1,950.00	1,300.00	1,300.00	(650.00)	-33%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$131,768.43	\$13,189.29	\$121,162.00	\$99,087.00	\$137,030.00	\$15,868.00	13%
Activity Total: 513 - Financial & Administrative		\$327,776.37	\$172,335.52	\$326,049.00	\$315,234.00	\$359,896.00	\$33,847.00	10%
Division Total: 070 - Sustainability Resilience		\$327,776.37	\$172,335.52	\$326,049.00	\$315,234.00	\$359,896.00	\$33,847.00	10%
Department Total: 12 - City Manager		\$1,942,903.37	\$1,209,236.40	\$2,416,390.50	\$2,121,312.00	\$2,335,216.00	(\$81,174.50)	-3%
EXPENSES Total		\$1,942,903.37	\$1,209,236.40	\$2,416,390.50	\$2,121,312.00	\$2,335,216.00	(\$81,174.50)	-3%

Finance Department

Mission Statement

The Finance Department is primarily a service organization that provides internal and external customers Citywide with financial and operational information and analysis in support of their missions. Finance also is responsible for fulfilling the City's external financial, regulatory and tax reporting requirements.



Finance Department

Stormwater Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,698,946	\$ 1,617,868	\$ 2,464,840	\$ 2,562,706	\$ 2,566,028	\$ 101,188	4.1%
Operating Expenses	387,905	243,611	417,038	391,903	395,732	(21,306)	-5.1%
Total Revenues	\$ 2,086,851	\$ 1,861,480	\$ 2,881,878	\$ 2,954,609	\$ 2,961,760	\$ 79,882	2.8%

Finance Administration

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,698,946	\$ 1,276,162	\$ 1,831,664	\$ 1,942,909	\$ 1,945,234	\$ 113,570	6.2%
Operating Expenses	387,905	226,364	372,964	343,782	342,392	(30,572)	-8.2%
Total Expenditures	\$ 2,086,851	\$ 1,502,525	\$ 2,204,628	\$ 2,286,691	\$ 2,287,626	\$ 82,998	3.8%

Purchasing and Contract Administration

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ 341,707	\$ 633,176	\$ 619,797	\$ 620,794	\$ (12,382)	-2.0%
Operating Expenses	-	17,247	44,074	48,121	53,340	9,266	21.0%
Total Revenues	\$ -	\$ 358,954	\$ 677,250	\$ 667,918	\$ 674,134	\$ (3,116)	-0.5%

2023-24 Financial Highlights

- ◆ **Personnel Services** increased by \$101,188 or 4.1% due to current service adjustments, merit increases, and assumed increases in benefit rates and healthcare premiums. The Finance Administration division’s personnel services increased by \$113,570 or 6.2% due to merit increases and assumed changes in benefit rates. The Purchasing and Contract Administration division personnel services decreased by \$12,382 or 2.0% primarily due to realigning the purchasing functions and salaries.

- ◆ **Operating Expenses** decreased by \$21,306 or 5.1% due to reductions in professional fees and temporary help (\$24,753) and repair and maintenance (\$23,000) for the Finance Administration division, These reductions were offset by increases in contractual services (\$17,000), general liability insurance (\$3,710), and procurement contractual services (\$5,000).

Program: Finance Administration

Finance Administration is responsible for overseeing the financial operations of the City, including Accounting, Treasury and Budgeting.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To produce relevant, accurate, and timely financial reports on-line (current) monthly, and annually. Manage the accounting, budgeting and financial processes, to ensure accuracy, timeliness, and adherence to established practices and guidelines.

Objective: Process accurate financial transactions, reports and analyses and provide customer assistance in a timely manner.

Complete month-end closing within four working days*	95%	95%	95%
Complete Payroll/Pension Report within set timeframe	100%	100%	100%

*Note: Year-end closing cannot be done within this timeframe.

Goal: Monitor and maintain compliance of the City's financial policies and internal controls procedures by coordinating external audits and submitting financial reports within the set deadlines.

Objective: Conduct at least 2 independent audits and 2 training sessions by September.

Coordinate independent annual audit and single audit	2	2	2
Receive an unmodified audit opinion	1	1	1
Complete, submit, and file financial reports with the GFOA and the state	100%	100%	100%

Goal: Maintain payable, payroll and procurement processes in accordance with Federal, State, and local guidelines.

Objective: To ensure timely and accurate issuance of all vendor checks and bi-weekly payroll disbursements.

Accounts payable payments issued	8,231	10,750	11,000
Accounts payable e-payments issued	994	975	1,000
Paychecks/Direct Deposit available by Friday 8:00am	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Finance Director*	0.65	0.65	0.65
Assistant Finance Director**	0.9	0.9	0.9
Executive Assistant	1	1	1
Chief Accounting Officer	1	1	1
Accountant***	4	4	3
Accounting Manager	1	1	1
Accounts Payable Specialist	2	2	2
Budget Administrator	0	0	1
Budget Manager	1	1	0
Accountant / Budget Analyst	0	1	1
Payroll Administrator	1	1	0
Payroll Manager	0	0	1
Pension Administrator	1	1	1
Pension Specialist	1	1	1
Treasury Specialist	1	1	1
Treasury Analyst	1	1	1
FTEs	<u>1.46</u>	<u>1.46</u>	<u>2.19</u>
Total	19.01	19.01	18.74

*Position split (65% funded in Finance Administration and 35% in Utilities Customer Service)

**Position split (90% funded in Finance Administration and 10% in Utilities Customer Service)

***1 Accountant position unfunded in FY 2022 and FY 2023



Finance Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 13 - Finance								
Division: 000 - Administration								
Activity: 513 - Financial & Administrative								
<i>10 - Personnel Services</i>								
001-13-000-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,144,922.50	865,679.37	1,285,608.00	1,386,426.00	1,356,015.00	70,407.00	5%
001-13-000-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	2,887.61	2,173.20	0.00	0.00	0.00	0.00	N/A
001-13-000-513.13-10	Other Salaries/ Wages Part Time Wages	104,244.03	80,023.73	92,655.00	104,500.00	134,763.00	42,108.00	45%
001-13-000-513.14-10	Overtime Overtime /Call-Out Pay	240.19	43.06	1,000.00	600.00	600.00	(400.00)	-40%
001-13-000-513.15-20	Special Pay Car Allowance	1,573.00	1,287.00	1,716.00	1,716.00	1,716.00	0.00	0%
001-13-000-513.15-60	Special Pay Other Taxable Pay	(1,300.00)	0.00	0.00	0.00	0.00	0.00	N/A
001-13-000-513.21-10	FICA Taxes Employer FICA	95,073.45	71,453.38	108,837.00	114,670.00	114,825.00	5,988.00	6%
001-13-000-513.22-10	Retirement Contributions General Employees Retirement	105,884.00	80,171.92	87,383.00	91,434.00	93,560.00	6,177.00	7%
001-13-000-513.22-20	Retirement Contributions ICMA Contributions	26,335.75	18,927.28	31,346.00	28,524.00	28,524.00	(2,822.00)	-9%
001-13-000-513.23-10	Life & Health Insurance Health Insurance	202,673.00	143,225.28	205,780.00	197,062.00	197,062.00	(8,718.00)	-4%
001-13-000-513.23-20	Life & Health Insurance Life Insurance	3,046.11	2,389.74	3,650.00	3,562.00	3,562.00	(88.00)	-2%
001-13-000-513.23-30	Life & Health Insurance Disability Insurance	2,650.58	2,044.70	3,154.00	3,289.00	3,289.00	135.00	4%
001-13-000-513.24-10	Workers Compensation Workers Compensation	9,645.96	8,005.00	9,606.00	10,369.00	10,384.00	778.00	8%
001-13-000-513.25-10	Other Employee Benefits Unemployment Compensation	598.83	484.61	580.00	580.00	580.00	0.00	0%
001-13-000-513.27-10	Other Employee Benefits Employee Assistance Program	471.10	253.28	349.00	177.00	354.00	5.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,698,946.11	\$1,276,161.55	\$1,831,664.00	\$1,942,909.00	\$1,945,234.00	\$113,570.00	6%
<i>30 - Operating Expenditures/Expenses</i>								
001-13-000-513.31-11	Professional Services Investment Services	23,188.25	16,233.60	22,745.00	22,745.00	22,745.00	0.00	0%
001-13-000-513.31-90	Professional Services Other Professional Services	170,402.53	96,529.51	131,100.00	137,100.00	137,100.00	6,000.00	5%
001-13-000-513.32-10	Accounting & Auditing Audit & Accounting Fees	73,060.00	46,214.74	81,932.00	80,920.00	80,920.00	(1,012.00)	-1%
001-13-000-513.34-10	Other Contractual Services Temporary Services	44,029.41	13,741.20	28,741.00	5,000.00	5,000.00	(23,741.00)	-83%
001-13-000-513.34-90	Other Contractual Services Other Contractual Services	1,611.00	0.00	5,000.00	16,027.00	16,027.00	11,027.00	221%
001-13-000-513.40-10	Travel & Per Diem Travel & Training	2,396.37	102.09	6,250.00	6,250.00	6,250.00	0.00	0%
001-13-000-513.42-10	Freight & Postage Services Postage	4,572.49	4,034.14	5,800.00	5,800.00	5,800.00	0.00	0%
001-13-000-513.42-20	Freight & Postage Services Express Charges / Messenger	12.00	0.00	150.00	150.00	150.00	0.00	0%
001-13-000-513.45-10	Insurance General Liability	31,287.96	28,947.50	34,737.00	37,481.00	37,481.00	2,744.00	8%
001-13-000-513.46-20	Repair and Maintenance Service Building Maintenance	0.00	0.00	23,000.00	0.00	0.00	(23,000.00)	-100%
001-13-000-513.47-10	Printing & Binding Printing & Binding	1,112.27	946.94	1,000.00	1,000.00	1,000.00	0.00	0%
001-13-000-513.48-17	Promotional Activities Refreshment / Food / Meetings	39.68	419.18	0.00	0.00	0.00	0.00	N/A
001-13-000-513.49-50	Other Current Charges Advertising	2,327.50	0.00	2,500.00	2,500.00	2,500.00	0.00	0%
001-13-000-513.51-10	Office Supplies Stationery, Paper, Forms	564.89	731.18	3,000.00	2,000.00	2,000.00	(1,000.00)	-33%
001-13-000-513.51-15	Office Supplies Other Office Supplies	10,793.85	6,274.40	6,000.00	6,000.00	6,000.00	0.00	0%
001-13-000-513.51-20	Office Supplies Office Equipment < \$5,000	2,922.46	0.00	500.00	500.00	500.00	0.00	0%
001-13-000-513.51-25	Office Supplies Computer Software	6,769.50	6,027.27	1,000.00	800.00	800.00	(200.00)	-20%



Finance Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-13-000-513.54-13	Books Pubs Subs & Memberships Memberships	6,644.71	4,979.60	5,069.00	5,069.00	5,069.00	0.00	0%
001-13-000-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,125.00	557.39	5,300.00	5,300.00	5,300.00	0.00	0%
001-13-000-513.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	1,044.74	625.05	7,890.00	7,890.00	6,500.00	(1,390.00)	-18%
001-13-000-513.54-90	Books Pubs Subs & Memberships Other Books/Membership Costs	0.00	0.00	1,250.00	1,250.00	1,250.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$387,904.61	\$226,363.79	\$372,964.00	\$343,782.00	\$342,392.00	(\$30,572.00)	-8%
Activity Total: 513 - Financial & Administrative		\$2,086,850.72	\$1,502,525.34	\$2,204,628.00	\$2,286,691.00	\$2,287,626.00	\$82,998.00	4%
Division Total: 000 - Administration		\$2,086,850.72	\$1,502,525.34	\$2,204,628.00	\$2,286,691.00	\$2,287,626.00	\$82,998.00	4%
Department Total: 13 - Finance		\$2,086,850.72	\$1,502,525.34	\$2,204,628.00	\$2,286,691.00	\$2,287,626.00	\$82,998.00	4%
EXPENSES Total		\$2,086,850.72	\$1,502,525.34	\$2,204,628.00	\$2,286,691.00	\$2,287,626.00	\$82,998.00	4%

Purchasing and Contract Administration

Mission Statement

The Purchasing and Contract Administration Division is committed to the fair, equitable, and timely acquisition of goods and services for the City of Delray Beach. Using technology, competition, and best practices, we strive to bring the greatest value to the City and its residents in an efficient and cost-effective manner.

Program: Purchasing

The Purchasing and Contracts Administration Division is responsible for ensuring that all City purchases of goods and services are conducted in accordance with Federal and State laws as well as the City’s purchasing policies and procedures.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure a transparent and competitive procurement process

Objective: Maximize competition			
Average number of responses per solicitation	2.73	2.75	2.80

Goal: Develop and invest in our most valuable asset, our employees

Objective: Offer opportunities for training and associations that enable employees to be nationally recognized leaders			
Number of training & outreach events attended or conducted by purchasing staff	7	36	40

Objective: Facilitate and support professional purchasing certification for employees			
Percent of staff certified	20%	40%	60%

Goal: Deliver value to the City of Delray Beach

Objective: Employ cost containment measures and strategies			
Documented savings and revenue to the city	\$211,179.03	\$222,199.68	\$216,689.35

Staffing Levels	21-22	22-23	23-24
Purchasing Director	1	0	0
Purchasing Manager	1	1	1
Purchasing Agent	3	3	2
Senior Purchasing Agent	0	0	1
Buyer	1	0	0
Purchasing Assistant	1	1	1
Contracts Administrator	<u>0</u>	<u>1</u>	<u>1</u>
Total	7	6	6



Purchasing and Contract Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 13 - Finance								
Division: 019 - Purchasing								
Activity: 513 - Financial & Administrative								
<i>10 - Personnel Services</i>								
001-13-019-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	0.00	247,418.85	445,177.00	438,304.00	438,304.00	(6,873.00)	-2%
001-13-019-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	14,724.15	0.00	0.00	0.00	0.00	N/A
001-13-019-513.21-10	FICA Taxes Employer FICA	0.00	19,537.50	34,324.00	33,530.00	33,530.00	(794.00)	-2%
001-13-019-513.22-10	Retirement Contributions General Employees Retirement	0.00	25,563.40	40,743.00	42,632.00	43,623.00	2,880.00	7%
001-13-019-513.22-20	Retirement Contributions ICMA Contributions	0.00	0.00	3,598.00	3,598.00	3,598.00	0.00	0%
001-13-019-513.23-10	Life & Health Insurance Health Insurance	0.00	49,464.62	103,336.00	95,543.00	95,543.00	(7,793.00)	-8%
001-13-019-513.23-20	Life & Health Insurance Life Insurance	0.00	645.60	1,282.00	1,238.00	1,238.00	(44.00)	-3%
001-13-019-513.23-30	Life & Health Insurance Disability Insurance	0.00	556.84	1,076.00	1,048.00	1,048.00	(28.00)	-3%
001-13-019-513.24-10	Workers Compensation Workers Compensation	0.00	2,753.30	3,304.00	3,566.00	3,572.00	268.00	8%
001-13-019-513.25-10	Other Employee Benefits Unemployment Compensation	0.00	122.64	210.00	210.00	210.00	0.00	0%
001-13-019-513.27-10	Other Employee Benefits Employee Assistance Program	0.00	66.88	126.00	128.00	128.00	2.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$0.00	\$360,853.78	\$633,176.00	\$619,797.00	\$620,794.00	(\$12,382.00)	-2%
<i>30 - Operating Expenditures/Expenses</i>								
001-13-019-513.34-90	Other Contractual Services Other Contractual Services	0.00	0.00	0.00	0.00	5,000.00	5,000.00	N/A
001-13-019-513.40-10	Travel & Per Diem Travel & Training	0.00	862.95	6,950.00	8,000.00	8,000.00	1,050.00	15%
001-13-019-513.42-10	Freight & Postage Services Postage	0.00	47.74	250.00	250.00	250.00	0.00	0%
001-13-019-513.45-10	Insurance General Liability	0.00	10,195.00	12,234.00	13,981.00	13,200.00	966.00	8%
001-13-019-513.48-20	Promotional Activities Other Promotional Costs	0.00	0.00	0.00	0.00	1,000.00	1,000.00	N/A
001-13-019-513.49-50	Other Current Charges Advertising	0.00	244.05	2,000.00	2,000.00	2,000.00	0.00	0%
001-13-019-513.51-10	Office Supplies Stationery, Paper, Forms	0.00	0.00	700.00	700.00	700.00	0.00	0%
001-13-019-513.51-15	Office Supplies Other Office Supplies	0.00	2,531.71	1,350.00	1,650.00	1,650.00	300.00	22%
001-13-019-513.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	500.00	500.00	500.00	0.00	0%
001-13-019-513.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	0.00	11,825.00	11,825.00	11,825.00	0.00	0%
001-13-019-513.54-13	Books Pubs Subs & Memberships Memberships	0.00	130.00	1,215.00	1,215.00	1,215.00	0.00	0%
001-13-019-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	4,528.20	7,050.00	8,000.00	8,000.00	950.00	13%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$18,539.65	\$44,074.00	\$48,121.00	\$53,340.00	\$9,266.00	21%
Activity Total: 513 - Financial & Administrative		\$0.00	\$379,393.43	\$677,250.00	\$667,918.00	\$674,134.00	(\$3,116.00)	0%
Division Total: 019 - Purchasing		\$0.00	\$379,393.43	\$677,250.00	\$667,918.00	\$674,134.00	(\$3,116.00)	0%
Department Total: 13 - Finance		\$2,086,850.72	\$1,953,368.02	\$2,881,878.00	\$2,954,609.00	\$2,961,760.00	\$79,882.00	3%
EXPENSES Total		\$2,086,850.72	\$1,953,368.02	\$2,881,878.00	\$2,954,609.00	\$2,961,760.00	\$79,882.00	3%

City Attorney

Mission Statement

The City Attorney's Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.



City Attorney

General Fund

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Department Entry	2024 Proposed Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 1,041,961	\$ 801,838	\$ 1,091,991	\$ 1,144,112	\$ 1,242,968	\$ 150,977	13.8%
Operating Expenses	266,111	103,339	356,593	365,570	365,570	8,977	2.5%
Total Expenditures	\$ 1,308,072	\$ 905,177	\$ 1,448,584	\$ 1,509,682	\$ 1,608,538	\$ 159,954	11.0%

2023-24 Financial Highlights

- ◆ **Personnel Services** increased due to the addition of the new staff attorney position, standard merit and pay increases, and increases in health insurance cost.
- ◆ **Operating Expenses** increased mostly due to insurance, electricity costs, and travel expenses for the FMAA attorney’s conference for 2024

Program: City Attorney

The City Attorney's Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide quality, timely, professional, cost-effective legal representation to the City Commission, other officials, and employees of the City of Delray Beach.

Objective: To provide legal advice; to review, draft and negotiate contracts and agreements between the City and other entities or persons; and to draft/review ordinances, resolutions, agenda items and board orders.

Contracts drafted/revised/reviewed	341	358	364
Ordinances and resolutions drafted/reviewed	186	200	218
Agenda items prepared/reviewed	512	540	522

Objective: To represent the City's interests and positions in legal proceedings.

Court cases/claims	119	125	144
Bankruptcy issues	3	4	3
Forfeiture cases	9	9	7
Municipal ordinance violation prosecution cases	19	20	18
Percentage of cases/claims handled in-house	98%	92%	92%

Staffing Levels	21-22	22-23	23-24
City Attorney	1	1	1
Sr. Assistant City Attorney	0	1	1
Assistant City Attorney II	2	1	1
Assistant City Attorney/Police Legal Advisor	1	1	1
Executive Legal Secretary	1	1	1
Executive Legal Secretary-PT	1	1	1
Administrative Assistant/Public Records Management Coordinator*	1	1	0
Legal Office Manager	1	1	1
Public Records Management Coordinator	0	0	1
Staff Attorney (New Position Request)	0	0	1
TOTAL	9	8	9

*Position reclassified to Public Records Management Coordinator in FY 2023



City Attorney

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 14 - City Attorney								
Division: 000 - Administration								
Activity: 514 - Legal Counsel								
<i>10 - Personnel Services</i>								
001-14-000-514.12-10	Regular Salaries/Wages Regular Salaries/Wages	736,760.62	602,094.22	800,126.00	836,109.00	912,109.00	111,983.00	14%
001-14-000-514.13-10	Other Salaries/ Wages Part Time Wages	44,170.00	33,292.01	43,680.00	45,428.00	45,428.00	1,748.00	4%
001-14-000-514.15-20	Special Pay Car Allowance	13,920.00	10,440.00	13,920.00	13,920.00	13,920.00	0.00	0%
001-14-000-514.21-10	FICA Taxes Employer FICA	55,455.50	46,058.07	64,551.00	63,931.00	69,286.00	4,735.00	7%
001-14-000-514.22-10	Retirement Contributions General Employees Retirement	71,961.76	61,250.17	55,526.00	58,100.00	59,451.00	3,925.00	7%
001-14-000-514.22-20	Retirement Contributions ICMA Contributions	19,461.06	16,159.57	19,876.00	23,430.00	23,430.00	3,554.00	18%
001-14-000-514.23-10	Life & Health Insurance Health Insurance	91,826.00	69,020.40	85,889.00	94,213.00	109,916.00	24,027.00	28%
001-14-000-514.23-20	Life & Health Insurance Life Insurance	1,749.46	1,392.57	1,814.00	1,857.00	2,073.00	259.00	14%
001-14-000-514.23-30	Life & Health Insurance Disability Insurance	1,773.99	1,453.87	1,836.00	2,001.00	2,169.00	333.00	18%
001-14-000-514.24-10	Workers Compensation Workers Compensation	4,398.00	3,650.00	4,380.00	4,728.00	4,735.00	355.00	8%
001-14-000-514.25-10	Other Employee Benefits Unemployment Compensation	268.70	210.24	245.00	245.00	280.00	35.00	14%
001-14-000-514.27-10	Other Employee Benefits Employee Assistance Program	215.76	110.88	148.00	150.00	171.00	23.00	16%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,041,960.85	\$845,132.00	\$1,091,991.00	\$1,144,112.00	\$1,242,968.00	\$150,977.00	14%
<i>30 - Operating Expenditures/Expenses</i>								
001-14-000-514.31-20	Professional Services Legal Services	169,066.05	46,873.56	250,000.00	250,000.00	250,000.00	0.00	0%
001-14-000-514.31-90	Professional Services Other Professional Services	45,332.00	8,740.00	50,000.00	50,000.00	50,000.00	0.00	0%
001-14-000-514.33-10	Court Reporter Services Court Reporter Services	502.50	200.00	5,000.00	5,000.00	5,000.00	0.00	0%
001-14-000-514.34-90	Other Contractual Services Other Contractual Services	644.54	8,574.34	720.00	800.00	800.00	80.00	11%
001-14-000-514.40-10	Travel & Per Diem Travel & Training	1,619.25	116.00	100.00	2,570.00	2,570.00	2,470.00	2470%
001-14-000-514.42-10	Freight & Postage Services Postage	56.07	41.77	100.00	100.00	100.00	0.00	0%
001-14-000-514.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	155.00	155.00	155.00	0.00	0%
001-14-000-514.43-10	Utility Services Electricity	7,572.14	5,971.77	5,492.00	9,490.00	9,490.00	3,998.00	73%
001-14-000-514.43-15	Utility Services Water & Sewer	836.79	811.68	920.00	1,167.00	1,167.00	247.00	27%
001-14-000-514.43-20	Utility Services Irrigation Water	188.72	141.75	256.00	195.00	195.00	(61.00)	-24%
001-14-000-514.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	207.00	207.00	207.00	0.00	0%
001-14-000-514.45-10	Insurance General Liability	20,777.04	19,222.50	23,067.00	24,890.00	24,890.00	1,823.00	8%
001-14-000-514.48-17	Promotional Activities Refreshment / Food / Meetings	252.20	0.00	0.00	0.00	0.00	0.00	N/A
001-14-000-514.51-10	Office Supplies Stationery, Paper, Forms	645.28	47.99	1,100.00	1,100.00	1,100.00	0.00	0%
001-14-000-514.51-15	Office Supplies Other Office Supplies	2,084.15	999.39	2,000.00	2,000.00	2,000.00	0.00	0%
001-14-000-514.54-11	Books Pubs Subs & Memberships Subscriptions	546.86	359.98	475.00	475.00	475.00	0.00	0%
001-14-000-514.54-13	Books Pubs Subs & Memberships Memberships	14,837.54	12,149.37	15,401.00	15,821.00	15,821.00	420.00	3%
001-14-000-514.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,150.00	1,949.00	1,600.00	1,600.00	1,600.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$266,111.13	\$106,199.10	\$356,593.00	\$365,570.00	\$365,570.00	\$8,977.00	3%
Division Total: 000 - Administration		\$1,308,071.98	\$951,331.10	\$1,448,584.00	\$1,509,682.00	\$1,608,538.00	\$159,954.00	11%
Department Total: 14 - City Attorney		\$1,308,071.98	\$951,331.10	\$1,448,584.00	\$1,509,682.00	\$1,608,538.00	\$159,954.00	11%
EXPENSES Total		\$1,308,071.98	\$951,331.10	\$1,448,584.00	\$1,509,682.00	\$1,608,538.00	\$159,954.00	11%

City Clerk

Mission Statement

The City Clerk's Office creates or maintains accurate, unbiased records of all municipal business activities, and retrieves these records in a courteous and expeditious manner, providing the means for citizens to participate in City government and together build a more harmonious community in which to live.



City Clerk

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change 2023-2024	% Change 2023-2024
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$476,088	\$363,926	\$541,275	\$565,724	\$566,229	\$ 24,954	4.6%
Operating Expenses	36,515	168,175	308,198	123,608	123,608	(184,590)	-59.9%
Capital Outlay	-	-	1,300	-	-	(1,300)	n/a
Total Expenditures	\$ 512,603	\$ 532,101	\$ 850,773	\$ 689,332	\$ 689,837	\$ (160,936)	-18.9%

2023-24 Financial Highlights

- ◆ **Personnel Services** increased by \$24,954 mostly because of the salary study which was performed and showed that for my position title, I was significantly paid less than my counterparts in other municipalities.

- ◆ **Operating Expenses** decreased by \$184,590 due to election costs. The next election scheduled for 3/19/24 will coincide with the Palm Beach County Supervisor of Elections (SOE) Office during the Presidential Preference Primaries and will be an overall saving to the City. The SOE will bear most of the expense during this election.

- ◆ **Capital Outlay** decreased by \$1,300 - The cost of a printer upgrade for residency card issuance was actually placed in the wrong account for Capital Outlay. This was not a capital expense, therefore, funds were transferred out of this account.

Program: City Clerk

The Office of the City Clerk maintains all official records in compliance with state regulations. Serves as secretariat for the City Commission through the preparation of agenda documents as well as taking and transcribing minutes of proceedings. Provides support to advisory boards and committees, including applicant tracking, monitoring appointments, and rotation sequence. Issues residency cards and responds to public records and general information requests. Coordinates municipal elections, prepares, and maintains proclamations, ordinances and resolutions. Maintains the Code of Ordinances and Land Development Regulations. Oversees and implements the City’s records management program in accordance with State requirements. Responsibilities also include oversight of Customer Relations Management tasks.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide for and ensure the accurate and unbiased compilation and maintenance of documents and legislative history for official actions of the City of Delray Beach.

Objective: (1) To compile and distribute all agenda documents for City Commission meetings, special meetings and assigned advisory boards, (2) to attend meetings and prepare accurate, unbiased minutes of proceedings in accordance with established procedures and timeframes and (3) process applications for advisory board appointments.

Prepare agendas and attend Commission meetings	30	30	60
Prepare Commission minutes within 2 weeks	98%	98%	99%
Prepare agendas/minutes & attend Advisory Board meetings	12	12	12
Prepare applications for Advisory Board appointments	100	100	100
Advisory Board appointments	60	60	76
Review and provide direction to Liaisons on Advisory Board Minutes	2	2	2

Objective: (1) To ensure accurate execution of all City contracts and documents within one week from date of approval, (2) provide for timely publication of legal notices per statutory and code requirements, (3) maintain State standards in the Records Management Facility for retention and destruction of public records, and (4) scanning of current and permanent records.

Execute contracts/documents within 1 week of approval	90%	100%	98%
Legal notices published	112	80	100%
Receipt and destruction of public records (cubic feet)	786	1,500	1,500
Maintain agenda and backup records	98%	100%	98%
Scanning of Contracts/Agreements	80%	100%	100%

Goal: To serve as a principal contact for citizen inquiries and inform the residents about the actions of the City using the most current means and methods; and provide the highest level of customer service to our internal and external customers.

Objective: (1) Provide effective and courteous customer service within targeted response times; walk-ins-immediate; telephone inquiries within 24 hours; written requests within 2 days; (2) posting of official actions on website within 1-2 business days.

Telephone inquiries responded to within 24 hours	95%	100%	100%
Written requests responded to within 2 to 3 days	95%	100%	100%
Post Agendas and Backup and Minutes on website within 1 to 2 days of approval	95%	100%	100%
Respond to phone calls within 8 working hours	96%	100%	100%

Staffing Levels	21-22	22-23	23-24
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Agenda Coordinator	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Administrative Coordinator	1	1	1
	6	6	6



City Clerk

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 15 - City Clerk								
Division: 000 - Administration								
Activity: 512 - Executive								
<i>10 - Personnel Services</i>								
001-15-000-512.12-10	Regular Salaries/Wages Regular Salaries/Wages	329,224.65	251,356.01	382,765.00	398,277.00	398,277.00	15,512.00	4%
001-15-000-512.14-10	Overtime Overtime /Call-Out Pay	164.36	493.84	2,000.00	2,000.00	2,000.00	0.00	0%
001-15-000-512.15-20	Special Pay Car Allowance	0.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-15-000-512.21-10	FICA Taxes Employer FICA	24,448.97	18,883.58	29,966.00	31,092.00	31,092.00	1,126.00	4%
001-15-000-512.22-10	Retirement Contributions General Employees Retirement	33,802.00	25,538.45	26,429.00	27,654.00	28,297.00	1,868.00	7%
001-15-000-512.22-20	Retirement Contributions ICMA Contributions	4,015.15	2,273.94	5,043.00	3,578.00	3,578.00	(1,465.00)	-29%
001-15-000-512.23-10	Life & Health Insurance Health Insurance	78,708.00	59,242.51	86,359.00	94,213.00	94,213.00	7,854.00	9%
001-15-000-512.23-20	Life & Health Insurance Life Insurance	1,232.66	856.80	1,339.00	1,397.00	1,397.00	58.00	4%
001-15-000-512.23-30	Life & Health Insurance Disability Insurance	797.83	594.05	875.00	953.00	953.00	78.00	9%
001-15-000-512.24-10	Workers Compensation Workers Compensation	3,318.00	2,488.50	3,318.00	3,582.00	3,572.00	254.00	8%
001-15-000-512.25-10	Other Employee Benefits Unemployment Compensation	197.14	137.24	210.00	210.00	210.00	0.00	0%
001-15-000-512.27-10	Other Employee Benefits Employee Assistance Program	179.47	80.96	331.00	128.00	0.00	(331.00)	-100%
<i>Account Classification Total: 10 - Personnel Services</i>		\$476,088.23	\$363,925.88	\$541,275.00	\$565,724.00	\$566,229.00	\$24,954.00	5%
<i>30 - Operating Expenditures/Expenses</i>								
001-15-000-512.31-90	Professional Services Other Professional Services	236.80	70,970.49	132,000.00	20,000.00	20,000.00	(112,000.00)	-85%
001-15-000-512.34-10	Other Contractual Services Temporary Services	0.00	27,220.00	32,000.00	30,000.00	30,000.00	(2,000.00)	-6%
001-15-000-512.34-90	Other Contractual Services Other Contractual Services	0.00	37,752.81	65,120.19	4,000.00	4,000.00	(61,120.19)	-94%
001-15-000-512.40-10	Travel & Per Diem Travel & Training	1,737.73	788.57	2,878.00	2,368.00	2,368.00	(510.00)	-18%
001-15-000-512.42-10	Freight & Postage Services Postage	185.64	77.71	500.00	500.00	500.00	0.00	0%
001-15-000-512.42-11	Freight & Postage Services Other Transportation Costs	0.00	4,132.67	6,500.00	2,500.00	2,500.00	(4,000.00)	-62%
001-15-000-512.45-10	Insurance General Liability	11,469.96	8,602.47	11,470.00	13,740.00	13,740.00	2,270.00	20%
001-15-000-512.46-15	Repair and Maintenance Service Equipment Maintenance	396.00	231.00	580.00	430.00	430.00	(150.00)	-26%
001-15-000-512.47-10	Printing & Binding Printing & Binding	0.00	9,174.70	10,000.00	3,000.00	3,000.00	(7,000.00)	-70%
001-15-000-512.47-11	Printing & Binding Other Printing Costs	12,007.32	0.00	13,000.00	13,000.00	13,000.00	0.00	0%
001-15-000-512.48-17	Promotional Activities Refreshment / Food / Meetings	218.69	58.38	500.00	500.00	500.00	0.00	0%
001-15-000-512.49-50	Other Current Charges Advertising	950.35	1,581.80	10,000.00	10,000.00	10,000.00	0.00	0%
001-15-000-512.49-90	Other Current Charges Other Current Charges	5,032.50	4,128.90	16,000.00	16,000.00	16,000.00	0.00	0%
001-15-000-512.51-10	Office Supplies Stationery, Paper, Forms	737.70	583.00	2,500.00	2,500.00	2,500.00	0.00	0%



City Clerk

001-15-000-512.51-15	Office Supplies Other Office Supplies	2,511.39	1,775.36	2,000.00	2,000.00	2,000.00	0.00	0%
001-15-000-512.52-33	Operating Supplies Uniform / Linen Service	0.00	0.00	0.00	300.00	300.00	300.00	N/A
001-15-000-512.54-13	Books Pubs Subs & Memberships Memberships	556.00	446.95	1,170.00	970.00	970.00	(200.00)	-17%
001-15-000-512.54-30	Books Pubs Subs & Memberships Training & Education Costs	475.00	650.00	980.00	800.00	800.00	(180.00)	-18%
001-15-000-512.55-11	Training Education & Training Costs	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$36,515.08	\$168,174.81	\$308,198.19	\$123,608.00	\$123,608.00	(\$184,590.19)	-60%
<i>60 - Capital Outlay</i>								
001-15-000-512.64-11	Machinery & Equipment Computer Equipment	0.00	0.00	1,300.00	0.00	0.00	(1,300.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$1,300.00	\$0.00	\$0.00	(\$1,300.00)	-100%
Activity Total: 512 - Executive		\$512,603.31	\$532,100.69	\$850,773.19	\$689,332.00	\$689,837.00	(\$160,936.19)	-19%
Division Total: 000 - Administration		\$512,603.31	\$532,100.69	\$850,773.19	\$689,332.00	\$689,837.00	(\$160,936.19)	-19%
Department Total: 15 - City Clerk		\$512,603.31	\$532,100.69	\$850,773.19	\$689,332.00	\$689,837.00	(\$160,936.19)	-19%
EXPENSES Total		\$512,603.31	\$532,100.69	\$850,773.19	\$689,332.00	\$689,837.00	(\$160,936.19)	-19%

Information Technology

Mission Statement

The Mission of the Department of Information Technology is to consistently provide the highest quality technology-based services to support the vision for the City of Delray Beach.



Information Technology

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,751,649	\$ 1,410,338	\$ 2,162,677	\$ 2,311,658	\$ 2,420,173	\$ 257,496	11.9%
Operating Expenses	2,891,961	2,313,372	3,191,888	3,644,344	3,418,544	226,656	7.1%
Capital Outlay	147,359	112,544	169,000	60,000	60,000	(109,000)	-64.5%
Total Expenditures	\$ 4,790,969	\$ 3,836,254	\$ 5,523,565	\$ 6,016,002	\$ 5,898,717	\$ 375,152	6.8%

2023-24 Financial Highlights

- ◆ **Personnel Services** increased by \$257,496 or 11.9%. This is due to the addition of (1) Network Engineer position at \$85,000, the reclassification of the Senior Network Engineer position into the Senior Technology Strategist and the reclassification of the Part-time GIS Program Manager into the Senior GIS Analyst, merit salary increases and increase allocation for taxes and fringe benefits.
- ◆ **Operating Expenses** increased by \$226,656 or 7.1%. This includes \$60,000 for Smarsh email archiving, \$50,000 for G3 O365 licenses for all Firefighters and increase in phone system as a service through Ring Central. Capital Outlay has decreased as these items for Time and Attendance and Email archiving have been moved into Operating Expenses.

Program: Information Technology

The Information Technology (IT) Department is the custodian of the technical infrastructure for the City of Delray Beach. As custodian, IT maintains a technical infrastructure, network, hardware, software, and human capital, which effectively supports the Departments and decision-making processes within the City while maintaining integrity and security of the City's data. IT is accountable for the strategic plan, tactical plan, and the IT project plans that support the City of Delray Beach technical infrastructure. IT's stakeholders include the City Hall, Public Works, Parks, Fire and Police Departments that utilize IBM iSeries, ERP System, 200 virtual/physical servers, 550 personal computers, and 650 laptops/tablets and peripherals. IT is also responsible for data processing, output distribution, security, data integrity, e-mail, e-government, Internet usage, business process automation, hardware and software acquisition and maintenance, LAN administration, system security, virus protection, systems analysis and design plus disaster recovery. IT continuously updates its plans to accommodate changes to the existing infrastructure based on trends and issues within the industry, business objectives, and growth. IT utilizes best practices for processes, procedures, tasks and checklists as outlined in ITIL (Information Technology Infrastructure Library) and IT Service Management through the BossDesk Service Desk system.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure the availability of existing Processing Capabilities

Objective: Minimize downtime through proactive support initiatives. Evaluate the number of non-desktop problems that affect more than a single user and resolution time. Implement programs, i.e. Virtual Desktop, Repair and Replacement (hardware and software) Program, and Training. Evaluate the availability of non-desktop infrastructure during peak business hours. Evaluate trends affecting application availability (Correct any deficiencies).

Service Desk incidents / requests:	8544	9000	9000
Daily system backups performed	4505	5000	5000
City User Internet Access uptime	99%	99%	100%
City VoIP phone system uptime	99%	99%	99%
Desktop PC replacement with laptops for mobile workforce	75%	95%	100%
Replace 20% of General Employee PC's each year	100%	100%	100%

Goal: Deliver Value

Objective: To provide exceptional technological services that align with the user department business requirements. Work with the user departments to anticipate the future benefits from the technology investment

Customer Satisfaction	95%	95%	95%
Security related BossDesk tickets (SPAM, Blocked Website, Virus)	6019	7000	7000
BossDesk tickets responded and closed within posted SLA times	30%	30%	50%

Goal: Ensure the successful Implementation of System Changes

Objective: Implement technology solutions, timely. Implement Strong Change Management processing

IT Change Management BossDesk tickets	270	270	270
Apply required updates (Security w/in 60d, software w/in 90d)	95%	95%	99%
Complete Data Migration to DR Facility	95%	95%	100%
Infrastructure Upgrade (PC, SAN, Server Replacement)	100%	25%	25%
ERP Project (Application Consolidation)	75%	75%	90%

Staffing Levels	21-22	22-23	23-24
Chief Technology Director	1	1	1
Assistant IT Director	1	1	1
Infrastructure Operations Manager/Team Lead	1	0	0
IT Infrastructure Manager	0	1	1
Information Security Manager	1	1	1
Senior Software Engineer	1	0	0
GIS Manager	0	1	1
Senior Network Engineer	1	0	0
Senior Infrastructure Engineer	1	1	1
Technical Support Analyst I	2	2	2
Infrastructure Engineer	1	1	1
Senior GIS Analyst	0	1	1
Technical Services Manager	1	0	0
IT Support Manager	0	1	1
Senior Technical Strategist	1	2	2
Network Engineer	1	1	2
Application Support Specialist	2	3	3
IT Services Coordinator	1	1	1
System Administrator	1	2	2
FTE	<u>.73</u>	<u>0</u>	<u>0</u>
	17.73	20	21



Information Technology

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 16 - Information Technology								
Division: 000 - Administration								
Activity: 516 - Information Systems								
<i>10 - Personnel Services</i>								
001-16-000-516.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,190,281.51	1,142,560.51	1,553,685.00	1,744,375.00	1,829,375.00	275,690.00	18%
001-16-000-516.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	27,152.64	0.00	0.00	0.00	0.00	0.00	N/A
001-16-000-516.13-10	Other Salaries/ Wages Part Time Wages	53,339.45	16,944.44	16,945.00	0.00	0.00	(16,945.00)	-100%
001-16-000-516.14-10	Overtime Overtime /Call-Out Pay	10,578.73	8,687.87	20,000.00	15,000.00	15,000.00	(5,000.00)	-25%
001-16-000-516.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-16-000-516.21-10	FICA Taxes Employer FICA	97,717.65	87,432.72	128,236.00	136,419.00	142,922.00	14,686.00	11%
001-16-000-516.22-10	Retirement Contributions General Employees Retirement	110,808.00	105,099.98	85,959.00	89,944.00	92,035.00	6,076.00	7%
001-16-000-516.22-20	Retirement Contributions ICMA Contributions	34,275.48	26,102.67	37,012.00	36,731.00	36,731.00	(281.00)	-1%
001-16-000-516.23-10	Life & Health Insurance Health Insurance	209,888.00	173,701.34	243,194.00	268,267.00	282,639.00	39,445.00	16%
001-16-000-516.23-20	Life & Health Insurance Life Insurance	2,946.24	2,770.74	3,830.00	4,160.00	4,376.00	546.00	14%
001-16-000-516.23-30	Life & Health Insurance Disability Insurance	2,802.84	2,715.20	3,487.00	4,174.00	4,438.00	951.00	27%
001-16-000-516.24-10	Workers Compensation Workers Compensation	8,256.96	6,852.50	8,223.00	8,876.00	8,889.00	666.00	8%
001-16-000-516.25-10	Other Employee Benefits Unemployment Compensation	522.68	470.12	631.00	666.00	701.00	70.00	11%
001-16-000-516.27-10	Other Employee Benefits Employee Assistance Program	439.01	269.28	380.00	406.00	427.00	47.00	12%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,751,649.19	\$1,575,587.37	\$2,104,222.00	\$2,311,658.00	\$2,420,173.00	\$315,951.00	15%
<i>30 - Operating Expenditures/Expenses</i>								
001-16-000-516.31-90	Professional Services Other Professional Services	341,133.79	20,396.66	237,957.93	371,800.00	145,000.00	(92,957.93)	-39%
001-16-000-516.34-90	Other Contractual Services Other Contractual Services	4,817.91	1,973.88	3,500.00	3,500.00	3,500.00	0.00	0%
001-16-000-516.40-10	Travel & Per Diem Travel & Training	1,998.73	1,044.48	4,000.00	4,000.00	4,000.00	0.00	0%
001-16-000-516.41-10	Communication Services Telephone	71,582.71	57,294.77	70,965.00	44,565.00	44,565.00	(26,400.00)	-37%
001-16-000-516.41-11	Communication Services Portable Phones / MDD	332,300.29	266,372.53	378,235.00	345,130.00	345,130.00	(33,105.00)	-9%
001-16-000-516.41-12	Communication Services Internet Access	84,197.13	68,404.98	139,200.00	139,200.00	139,200.00	0.00	0%
001-16-000-516.42-10	Freight & Postage Services Postage	12.48	16.37	0.00	0.00	0.00	0.00	N/A
001-16-000-516.43-10	Utility Services Electricity	28,188.94	22,840.49	25,133.00	24,741.00	24,741.00	(392.00)	-2%
001-16-000-516.43-15	Utility Services Water & Sewer	666.19	369.47	600.00	539.00	539.00	(61.00)	-10%
001-16-000-516.44-30	Rentals & Leases Equipment	99,388.45	160,079.84	237,620.00	245,568.00	245,568.00	7,948.00	3%
001-16-000-516.45-10	Insurance General Liability	79,763.04	73,795.80	88,555.00	95,551.00	95,551.00	6,996.00	8%
001-16-000-516.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0%
001-16-000-516.46-15	Repair and Maintenance Service Equipment Maintenance	429,085.50	193,584.92	304,900.00	304,900.00	304,900.00	0.00	0%
001-16-000-516.46-40	Repair and Maintenance Service Other Repair Maintenance	438,122.67	598,911.24	551,500.00	542,500.00	542,500.00	(9,000.00)	-2%
001-16-000-516.48-17	Promotional Activities Refreshment / Food / Meetings	60.78	0.00	900.00	900.00	900.00	0.00	0%
001-16-000-516.51-10	Office Supplies Stationery, Paper, Forms	90.83	176.79	500.00	500.00	500.00	0.00	0%



Information Technology

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-16-000-516.51-15	Office Supplies Other Office Supplies	1,901.97	1,686.03	1,800.00	1,800.00	1,800.00	0.00	0%
001-16-000-516.51-20	Office Supplies Office Equipment < \$5,000	65,528.86	21,379.06	55,000.00	55,000.00	55,000.00	0.00	0%
001-16-000-516.52-10	Operating Supplies Fuel & Lube	0.00	0.00	1,500.00	0.00	0.00	(1,500.00)	-100%
001-16-000-516.52-20	Operating Supplies General Operating Supplies	94.92	84.53	3,000.00	3,000.00	3,000.00	0.00	0%
001-16-000-516.54-11	Books Pubs Subs & Memberships Subscriptions	808,672.73	880,927.95	1,128,826.86	1,445,500.00	1,445,500.00	316,673.14	28%
001-16-000-516.54-13	Books Pubs Subs & Memberships Memberships	399.95	200.00	650.00	650.00	650.00	0.00	0%
001-16-000-516.54-30	Books Pubs Subs & Memberships Training & Education Costs	825.00	11,214.03	15,000.00	15,000.00	15,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,788,832.87	\$2,380,749.82	\$3,250,342.79	\$3,644,344.00	\$3,418,544.00	\$168,201.21	5%
<i>60 - Capital Outlay</i>								
001-16-000-516.64-11	Machinery & Equipment Computer Equipment	147,359.11	52,086.35	60,000.00	60,000.00	60,000.00	0.00	0%
001-16-000-516.64-12	Machinery & Equipment Office Equipment	279,548.61	0.00	0.00	0.00	0.00	0.00	N/A
001-16-000-516.68-10	Capital Outlay Software	0.00	60,457.60	109,000.00	0.00	0.00	(109,000.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$426,907.72	\$112,543.95	\$169,000.00	\$60,000.00	\$60,000.00	(\$109,000.00)	-64%
Activity Total: 516 - Information Systems		\$4,967,389.78	\$4,068,881.14	\$5,523,564.79	\$6,016,002.00	\$5,898,717.00	\$375,152.21	7%
Division Total: 000 - Administration		\$4,967,389.78	\$4,068,881.14	\$5,523,564.79	\$6,016,002.00	\$5,898,717.00	\$375,152.21	7%
Department Total: 16 - Information Technology		\$4,967,389.78	\$4,068,881.14	\$5,523,564.79	\$6,016,002.00	\$5,898,717.00	\$375,152.21	7%
EXPENSES Total		\$4,967,389.78	\$4,068,881.14	\$5,523,564.79	\$6,016,002.00	\$5,898,717.00	\$375,152.21	7%

HUMAN RESOURCES Department

Mission Statement

Human Resources serves as a strategic partner supporting the City of Delray Beach as an employer of choice by attracting, retaining, and inspiring great people, with great passion, to work for a great purpose.

Human Resources promotes workplace solutions and services through our core values of Service, Performance, Integrity, Responsibility, Innovation and Teamwork to foster a healthy, safe, well-equipped and productive work environment for employees, their families, departments, and the public to maximize individual potential, increase organizational capacity and ensure that the City continues to be recognized as an employer of choice.



Human Resources

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 856,471	\$ 621,174	\$ 916,932	\$ 969,017	\$ 976,589	\$ 59,657	6.5%
Operating Expenses	165,206	109,159	181,434	167,126	169,421	(12,013)	-6.6%
Total Expenditures	\$ 1,021,677	\$ 730,333	\$ 1,098,366	\$ 1,136,143	\$ 1,146,010	\$ 47,644	4.3%

2023-24 Financial Highlights

- ◆ **Personnel Services** are increasing by \$59,657 due to merit increases, assumed increases in benefit rates and healthcare premiums, the reclassification of one Analyst position to HR Generalist (\$5,200) and the addition of a Employee Relations Manager effective 1/1/2024.

- ◆ **Operating Expenses** are decreasing by \$12,013 because the classification study was completed last fiscal year and will not be due to be repeated until FY 24-25.

Program: Human Resources

The Human Resources Department manages the recruitment and employment of the City's workforce; coordinates City-wide training; administers compensation plans; manages employee relations; administers contracts for collective bargaining with four bargaining units; plans and organizes City-wide employee events; develops employment policies and procedures; ensures compliance with state and federal employment laws; consults with management and employees on Human Resources related issues; manages employee benefits and oversees the Employee Health and Wellness Center.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To maintain effective and positive employee/labor relations through the administration and development of sound employment policies and procedures.

Objective: Update policies and procedures that address employee needs. Conduct investigations to ensure compliance.

Administrative Policies and Procedures revised	8	10	10
Employee complaint investigations/mediations	10	10	12

Goal: To recruit for the highly professional/technical candidate; to provide immediate assistance to the departments in meeting and maintaining adequate staffing levels.

Objective: To assist departments with the recruitment of key positions.

New Hires (full time & part time)	130	100	130
Separations (full time & part time)	129	90	100
Turnover ratio	14.5%	10.5%	13.0%
College internships and shadows provided	30	65	50

Goal: To provide for continual development and training of the City's workforce. To implement and establish both a career and succession plan; to maintain a focal point for enhancing employee skills and job knowledge.

Objective: To provide training programs for employees that will develop skills required for their current and future positions. To provide a comprehensive training for new employees.

Employees Trained (count duplicated)	950	3000	2,000
Training Sessions Provided (inhouse and contract)	15	70	75
Employees involved in career path program/apprentice	0	6	6

Goal: To assure a fair and equitable classification and compensation plan for employees.

Objective: To ensure competitiveness of wages and benefits and maintain accurate job descriptions

Job descriptions revised	18	20	18
Position reclassifications/reallocations processed	12	20	20

Goal: To develop and maintain organizational productivity and employee effectiveness.

Objective: Provide programs that recognize and motivate employees. To develop rewards systems to compensate employees.

Service Award Honorees at Quarterly Ceremonies	155	176	181
Employees nominated for Employee of the Month	24	24	28
Employee Suggestion Award Recipients	0	2	0
Employee Fitness Challenge Participants/Walking Club	0	100	110
SPIRIT Instant Recognitions	77	144	144

Staffing Levels	2022	2023	2024 proj
Human Resources Director*	1	1	1
Administrative Assistant	1	0	0
Human Resources Assistant	0	1	1
Human Resources Analyst	1	1	1
Assistant Director	1	1	1
Human Resources Manager	0	1	1
Human Resources Generalist	3	1	1
Senior HR Generalist	0	1	1
Asst. HR Generalist	1	1	1
Employee Relations Manager	0	0	1
FTE Part-Time Staff Assistant	.73	.73	0
	8.73	8.73	9.0

*30% Salary allocated to Insurance Fund – Risk Division in FY 2024



Human Resources

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 17 - Human Resource								
Division: 000 - Administration								
Activity: 513 - Financial & Administrative								
<i>10 - Personnel Services</i>								
001-17-000-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	620,961.40	507,173.53	670,493.00	703,868.00	726,664.00	56,171.00	8%
001-17-000-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	8,288.24	0.00	0.00	0.00	0.00	0.00	N/A
001-17-000-513.13-10	Other Salaries/ Wages Part Time Wages	0.00	3,517.12	24,882.00	24,882.00	0.00	(24,882.00)	-100%
001-17-000-513.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	1,848.00	(792.00)	-30%
001-17-000-513.21-10	FICA Taxes Employer FICA	48,176.86	39,173.73	53,854.00	56,476.00	56,243.00	2,389.00	4%
001-17-000-513.22-10	Retirement Contributions General Employees Retirement	57,788.00	41,875.13	38,273.00	40,047.00	40,978.00	2,705.00	7%
001-17-000-513.22-20	Retirement Contributions ICMA Contributions	9,541.10	7,869.26	10,494.00	11,187.00	9,765.00	(729.00)	-7%
001-17-000-513.23-10	Life & Health Insurance Health Insurance	104,944.00	89,726.52	112,098.00	125,617.00	136,609.00	24,511.00	22%
001-17-000-513.23-20	Life & Health Insurance Life Insurance	1,676.10	1,223.94	1,770.00	1,712.00	1,798.00	28.00	2%
001-17-000-513.23-30	Life & Health Insurance Disability Insurance	1,505.18	1,200.88	1,559.00	1,684.00	1,739.00	180.00	12%
001-17-000-513.24-10	Workers Compensation Workers Compensation	422.04	350.00	420.00	453.00	454.00	34.00	8%
001-17-000-513.25-10	Other Employee Benefits Unemployment Compensation	274.48	213.16	280.00	280.00	305.00	25.00	9%
001-17-000-513.27-10	Other Employee Benefits Employee Assistance Program	253.36	123.20	169.00	171.00	186.00	17.00	10%
<i>Account Classification Total: 10 - Personnel Services</i>		\$856,470.76	\$694,426.47	\$916,932.00	\$969,017.00	\$976,589.00	\$59,657.00	7%
<i>30 - Operating Expenditures/Expenses</i>								
001-17-000-513.34-90	Other Contractual Services Other Contractual Services	38,805.75	3,003.20	27,755.00	6,455.00	6,455.00	(21,300.00)	-77%
001-17-000-513.40-10	Travel & Per Diem Travel & Training	1,870.02	765.00	3,340.00	6,640.00	6,640.00	3,300.00	99%
001-17-000-513.40-15	Travel & Per Diem Recruitment/Relocation	250.00	100.00	2,120.00	2,120.00	2,120.00	0.00	0%
001-17-000-513.40-20	Travel & Per Diem Non-Employee Travel	(7.98)	0.00	0.00	0.00	0.00	0.00	N/A
001-17-000-513.42-10	Freight & Postage Services Postage	726.00	520.33	500.00	600.00	600.00	100.00	20%
001-17-000-513.45-10	Insurance General Liability	14,252.04	13,185.80	15,823.00	17,073.00	17,073.00	1,250.00	8%
001-17-000-513.48-15	Promotional Activities Special Events	2,219.20	1,125.93	5,800.00	6,580.00	6,580.00	780.00	13%
001-17-000-513.48-16	Promotional Activities Employee Recognition Awards	20,441.20	11,204.77	19,796.00	19,308.00	19,308.00	(488.00)	-2%
001-17-000-513.48-17	Promotional Activities Refreshment / Food / Meetings	7,173.91	13,699.94	15,000.00	17,050.00	17,050.00	2,050.00	14%
001-17-000-513.48-20	Promotional Activities Other Promotional Costs	150.00	0.00	600.00	600.00	600.00	0.00	0%
001-17-000-513.51-10	Office Supplies Stationery, Paper, Forms	414.12	0.00	0.00	0.00	0.00	0.00	N/A
001-17-000-513.51-15	Office Supplies Other Office Supplies	2,041.83	879.21	1,900.00	1,900.00	1,900.00	0.00	0%
001-17-000-513.51-20	Office Supplies Office Equipment < \$5,000	0.00	845.76	500.00	500.00	2,670.00	2,170.00	434%
001-17-000-513.54-10	Books Pubs Subs & Memberships Books & Publications	39.98	40.98	200.00	200.00	200.00	0.00	0%
001-17-000-513.54-11	Books Pubs Subs & Memberships Subscriptions	68,570.00	70,270.00	74,500.00	74,500.00	74,625.00	125.00	0%
001-17-000-513.54-13	Books Pubs Subs & Memberships Memberships	2,294.10	1,943.20	2,200.00	2,200.00	2,200.00	0.00	0%
001-17-000-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,965.82	4,929.13	11,400.00	11,400.00	11,400.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$165,205.99	\$122,513.25	\$181,434.00	\$167,126.00	\$169,421.00	(\$12,013.00)	-7%
Activity Total: 513 - Financial & Administrative		\$1,021,676.75	\$816,939.72	\$1,098,366.00	\$1,136,143.00	\$1,146,010.00	\$47,644.00	4%



Human Resources

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
	Division Total: 000 - Administration	\$1,021,676.75	\$816,939.72	\$1,098,366.00	\$1,136,143.00	\$1,146,010.00	\$47,644.00	4%
	Department Total: 17 - Human Resource	\$1,021,676.75	\$816,939.72	\$1,098,366.00	\$1,136,143.00	\$1,146,010.00	\$47,644.00	4%
	EXPENSES Total	\$1,021,676.75	\$816,939.72	\$1,098,366.00	\$1,136,143.00	\$1,146,010.00	\$47,644.00	4%

COMMUNICATIONS

Mission Statement

The mission of Delray Beach's Public Information Officer is to serve as a link between the city and the media and public, to create public awareness of city initiatives, and events and to promote the City of Delray Beach, to residents, businesses and visitors with the highest levels of professionalism.

The communications team keeps the public and city employees informed about city business and helps ensure consistent and effective management of information. We create strategic outreach campaigns, websites, digital and printed materials, press releases and social media content and serve as spokespersons and marketing resources for the city.



Communications

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ 232,056	\$ 413,756	\$ 637,139	\$ 635,927	\$ 222,171	53.7%
Operating Expenses	-	39,444	94,829	95,508	95,508	679	0.7%
Total Expenditures	\$ -	\$ 271,500	\$ 508,585	\$ 732,647	\$ 731,435	\$ 222,850	43.8%

2023-24 Financial Highlights

- ◆ **Personnel Services** increasing by \$222,171 for salary/benefits for the PD PIO and FIRE PIO who were moved into the newly formed Communications Department budget.
- ◆ **Operating Expenses** will stay the same.

Program: Communications

Communications develops and leads community strategies for the public, media and employees through the preparation and distribution of quality information regarding City policies, programs, events and activities. Duties and responsibilities include the production of electronic and printed materials, media releases and public notices. In addition, this division processes Speakers Bureau requests, publishes an electronic newsletter, provides photography coverage of Commission meetings and City special events as needed, assists with promotional advertisements, and distributes City-related information at various locations (City and non-City facilities). Other duties include the Communications Division fiscal year budget preparation and administrative/clerical tasks.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To promote community awareness of City information, related functions, services and events in collaboration with City departments and partners, local organizations and community non-profits. To ensure that residents, businesses, stakeholders, visitors, media and employees are provided with current, relevant information on important City issues.

Objective: To increase City visibility within the community and provide greater opportunities for direct public contact through social media platforms, such as Facebook, Twitter and Instagram. Also, provide facts and information to the media to assist with balanced representation of City issues.

City Website Events, Page Updates and Postings	180	220	350
City Website E-mail Subscriptions	550	730	800
City Twitter Followers	11,000	12,700	13,500
City Instagram Followers	15,000	21,000	25,000
City Facebook Followers	17,700	19,800	21,500
City Media/Press Releases	50	55	60
Newsletter Subscribers	6,400	8,680	9,750
PD Twitter Followers		23,000	24,000
PD Instagram Followers		4,800	5,500
PD Facebook Followers		30,000	31,000
Fire Twitter Followers		7,010	8,000
Fire Instagram Followers		6,730	7,500
Fire Facebook Followers		15,000	16,000

Objective: To provide informational materials during special events promoting the City of Delray Beach and photography. To support partner organizations through marketing & promotional campaigns.

Videos Created	100	100	120
Special Events Photography	10	18	20
Marketing/Promotional Campaigns (events/programs that are sponsored or partnered by the City, incl. nonprofits)	50	55	60

Staffing Levels	21-22	22-23	23-24
Director of Communications	1	1	1
Police Information Manager	0	1	1
Fire Rescue Public Affairs Manager	0	1	1
Full-time Digital Media Coordinator	0	1	1
Videographer	0	1	1
Part-time Digital Media Coordinator	.5	.5	.5
	1.5	5.5	5.5



Communications

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 20 - Communications								
Division: 000 - Administration								
Activity: 513 - Financial & Administrative								
<i>10 - Personnel Services</i>								
001-20-000-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	0.00	180,240.00	286,431.00	447,152.00	447,152.00	160,721.00	56%
001-20-000-513.13-10	Other Salaries/ Wages Part Time Wages	0.00	7,177.91	29,112.00	39,000.00	39,000.00	9,888.00	34%
001-20-000-513.15-20	Special Pay Car Allowance	0.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-20-000-513.21-10	FICA Taxes Employer FICA	0.00	14,298.25	22,686.00	37,678.00	37,678.00	14,992.00	66%
001-20-000-513.22-10	Retirement Contributions General Employees Retirement	0.00	18,360.95	22,404.00	23,443.00	23,988.00	1,584.00	7%
001-20-000-513.22-20	Retirement Contributions ICMA Contributions	0.00	2,676.25	3,295.00	3,801.00	3,802.00	507.00	15%
001-20-000-513.23-10	Life & Health Insurance Health Insurance	0.00	29,908.84	45,003.00	79,841.00	78,511.00	33,508.00	74%
001-20-000-513.23-20	Life & Health Insurance Life Insurance	0.00	535.20	547.00	1,238.00	1,238.00	691.00	126%
001-20-000-513.23-30	Life & Health Insurance Disability Insurance	0.00	418.68	579.00	1,070.00	1,070.00	491.00	85%
001-20-000-513.24-10	Workers Compensation Workers Compensation	0.00	438.30	921.00	994.00	566.00	(355.00)	-39%
001-20-000-513.25-10	Other Employee Benefits Unemployment Compensation	0.00	84.68	84.00	175.00	175.00	91.00	108%
001-20-000-513.27-10	Other Employee Benefits Employee Assistance Program	0.00	40.48	54.00	107.00	107.00	53.00	98%
<i>Account Classification Total: 10 - Personnel Services</i>		\$0.00	\$256,159.54	\$413,756.00	\$637,139.00	\$635,927.00	\$222,171.00	54%
<i>30 - Operating Expenditures/Expenses</i>								
001-20-000-513.31-90	Professional Services Other Professional Services	0.00	0.00	6,000.00	12,000.00	12,000.00	6,000.00	100%
001-20-000-513.34-90	Other Contractual Services Other Contractual Services	0.00	20,597.10	20,950.00	11,950.00	11,950.00	(9,000.00)	-43%
001-20-000-513.40-10	Travel & Per Diem Travel & Training	0.00	865.66	5,500.00	5,500.00	5,500.00	0.00	0%
001-20-000-513.45-10	Insurance General Liability	0.00	2,857.50	3,429.00	4,108.00	4,108.00	679.00	20%
001-20-000-513.46-40	Repair and Maintenance Service Other Repair Maintenance	0.00	698.00	1,000.00	4,000.00	4,000.00	3,000.00	300%
001-20-000-513.47-10	Printing & Binding Printing & Binding	0.00	0.00	19,500.00	0.00	0.00	(19,500.00)	-100%
001-20-000-513.47-11	Printing & Binding Other Printing Costs	0.00	1,813.35	0.00	12,500.00	12,500.00	12,500.00	N/A
001-20-000-513.48-15	Promotional Activities Special Events	0.00	0.00	500.00	0.00	0.00	(500.00)	-100%
001-20-000-513.48-20	Promotional Activities Other Promotional Costs	0.00	0.00	500.00	0.00	0.00	(500.00)	-100%
001-20-000-513.49-50	Other Current Charges Advertising	0.00	1,647.10	5,450.00	8,450.00	8,450.00	3,000.00	55%
001-20-000-513.51-10	Office Supplies Stationery, Paper, Forms	0.00	0.00	950.00	950.00	950.00	0.00	0%
001-20-000-513.51-15	Office Supplies Other Office Supplies	0.00	1,322.15	1,500.00	1,500.00	1,500.00	0.00	0%
001-20-000-513.51-20	Office Supplies Office Equipment < \$5,000	0.00	7,294.83	15,070.00	13,670.00	13,670.00	(1,400.00)	-9%
001-20-000-513.52-33	Operating Supplies Uniform / Linen Service	0.00	0.00	600.00	0.00	0.00	(600.00)	-100%
001-20-000-513.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	1,981.76	10,100.00	16,100.00	16,100.00	6,000.00	59%
001-20-000-513.54-13	Books Pubs Subs & Memberships Memberships	0.00	91.80	980.00	980.00	980.00	0.00	0%
001-20-000-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	275.00	2,800.00	3,800.00	3,800.00	1,000.00	36%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$39,444.25	\$94,829.00	\$95,508.00	\$95,508.00	\$679.00	1%
Activity Total: 513 - Financial & Administrative		\$0.00	\$295,603.79	\$508,585.00	\$732,647.00	\$731,435.00	\$222,850.00	44%
Division Total: 000 - Administration		\$0.00	\$295,603.79	\$508,585.00	\$732,647.00	\$731,435.00	\$222,850.00	44%
Department Total: 20 - Communications		\$0.00	\$295,603.79	\$508,585.00	\$732,647.00	\$731,435.00	\$222,850.00	44%
EXPENSES Total		\$0.00	\$295,603.79	\$508,585.00	\$732,647.00	\$731,435.00	\$222,850.00	44%

Police Department

Mission Statement

Ensuring Public Safety



Police

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 37,370,270	\$ 27,929,106	\$ 37,426,577	\$ 39,528,378	\$ 39,891,655	\$ 2,465,078	6.6%
Operating Expenses	4,715,316	4,726,366	6,805,627	8,276,336	7,971,734	1,166,107	17.1%
Capital Outlay	-	-	212,432	749,112	985,112	772,680	363.7%
Total Expenditures	\$ 42,085,585	\$ 32,655,473	\$ 44,444,636	\$ 48,553,826	\$ 48,848,501	\$ 4,403,865	9.9%

Support Bureau

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 11,289,372	\$ 8,558,489	\$ 11,341,945	\$ 12,086,690	\$ 12,104,049	\$ 762,104	6.7%
Operating Expenses	1,631,530	1,770,265	2,617,381	3,109,042	2,927,983	310,603	11.9%
Capital Outlay	-	-	41,600	89,860	89,860	48,260	116.0%
Total Expenditures	\$ 12,920,902	\$ 10,328,754	\$ 14,000,926	\$ 15,285,592	\$ 15,121,892	\$ 1,120,967	8.0%

Operations

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 26,080,898	\$ 19,370,617	\$ 26,084,632	\$ 27,441,688	\$ 27,787,606	\$ 1,702,974	6.5%
Operating Expenses	3,083,786	2,956,102	4,188,247	5,167,294	5,043,751	855,504	20.4%
Capital Outlay	-	-	170,832	659,252	895,252	724,420	424.1%
Total Expenditures	\$ 29,164,683	\$ 22,326,719	\$ 30,443,711	\$ 33,268,234	\$ 33,726,609	\$ 3,282,898	10.8%

2023-24 Financial Highlights

- ♦ **Personnel Services** increased by \$2,465,078 or 6.6% due to the addition of two (2) Motor Police Officers and one (1) Sergeant. Other personnel services increases are reflected in salary and wages due to the 2nd year of the bargaining agreement with the Police Benevolent Association, Overtime, health costs, and worker's compensation.

- ♦ **Operating Expenses** increased by \$1,166,107 or 17.1%. Support Bureau (\$310,602 or 11.9%) increases are due to increases in Contractual Services for training equipment (\$326,000), projected increases in costs of electricity, water and sewer, irrigation water (\$45,000), travel and training (\$29,000), general liability (\$16,667), operating supplies and linens (\$32,930) and books and membership training and education (\$27,710). These increases are offset by reductions in professional services (\$19,000), Repairs and maintenance (\$63,000), and operating supplies (\$72,000).
Operations (\$855,504 or 20.4%) increases are due to increases in Rental vehicle charges to the Fleet fund (\$769,755), Repair and Maintenance (\$96,475), and operating supplies – fuel and lube (\$105,000). These increases are offset by reductions in communication services (\$101,300) and operating supplies -SWAT expenditures (\$73,000).

- ♦ **Capital Outlay** decreased by \$772,680 mainly due to the purchase of new vehicles for the new Motor Police Officers and Sergeant, two (2) T3 patrollers 2022 Elite 300 Series with power modules and police lighting package (funded by the CRA), and additional patrol vehicles.

Program: Support Bureau

The *Support Bureau* includes the budget for the Office of the Chief of Police, which includes Internal Affairs Unit, which investigates all internal and external complaints involving sworn and civilian personnel, Administrative Unit, which manages payroll, procurement and invoices, budgeting, grants, agenda items, contracts, and Federal and State reporting, and Public Information Office who has daily contact with the media and serves as a liaison between the department and the community. The Support Bureau also consists of the Support Services Division, Community Response Division, and Professional Standards Division.

The Professional Standards Division consists of: Accreditation and Program Services Unit, which monitors compliance with state law enforcement accreditation standards and re-accreditation, manages revisions and publication of all written directives, oversees the Career Officer Program and Career Crime Scene Investigators’ Programs, and manages the Power DMS electronic document distribution system; Training Unit, tasked with identifying and addressing training needs, ensuring mandatory certification training requirements are met, managing recruitment and hiring efforts and testing new equipment; Public Records Unit tasked with management of public records requests; and Information Technology Unit, tasked with ensuring daily functionality of computer equipment and researching and testing new technologies.

The Support Services Division is comprised of the following sections: Communications/911 Operations, which answers/processes all incoming E-911 and non-emergency calls and dispatches them for the cities of Delray Beach, Gulf Stream, and Highland Beach in a timely and efficient manner; Records/Police Information Section which enters data, stores, maintains and distributes all police reports in accordance with Florida Public Records Laws, and conducts Uniform Crime Reporting, along with subpoena distribution for the agency. Volunteer Program, which provides miscellaneous support to the police department. The Support Services Division also coordinates all facility maintenance.

The Community Response Division is comprised of the following units: Clean and Safe, which is responsible for policing both the Downtown Entertainment District and the Atlantic Avenue corridor from I95 to Intercoastal Waterway; Traffic/Motor Unit, responsible for traffic enforcement and traffic homicide investigations; Special Operations Section, responsible for providing police staffing and cost estimates for special events and overseeing the off-duty detail and towing contracts; Fleet Coordinator, responsible for maintaining the police fleet; Community Outreach Team, who are responsible for providing referrals and services to the homeless and those with behavioral health and/or substance abuse issues; Atlantic High School Criminal Justice Academy; a curriculum which dedicates one police officer to instruct students pursuing a career in law enforcement; and Dive Team, responsible for underwater search and recovery.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: The Support Bureau will provide the community with professional, effective, well-trained Police and Communication personnel.

Objective: Annual promotional examinations will be given for the positions of Sergeant and Lieutenant. Promotional materials for written examinations will be produced by a validated outside vendor and testing will be conducted in accordance with accreditation standards. We will continue the development of a comprehensive in-service training plan for both sworn and non-sworn members of the Department that will provide the basis for the promotion of the best personnel possible.

Employees taking the annual Police promotional test	29	25	25
Number of Hours of Training Completed	11,982.75*	12,734.07	12,734.07

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: The Support Bureau will strive to provide the Department with a workforce representative of the community we serve to better mirror community demographics.

Objective: To recruit and hire minority and protected-class individuals as police officer candidates and sponsoring non-certified candidates through the police academy to ensure opportunities for all demographics.

Police Officers Hired	11	20	20
Minority/Protected-Class police officer hires (<u>Percentages</u>)	82%	50%	50%

Goal: The Support Bureau will provide timely, professional, and courteous service and referrals to the community and customers who utilize our Communications Section’s services.

Objective: To provide excellent customer service by dispatching calls for service in a timely manner and conducting quality assurance inspections.

Priority 1 call dispatch time (seconds)	31	26	26
Calls reviewed for quality assurance	710	769	769

Goal: The Support Bureau will enhance police ties with the community we serve.

Objective: Continue utilizing volunteers to patrol neighborhoods and assist with various duties within the department.

Total number of volunteers	1*	100*	100*
Total number of volunteer neighborhood tours	0*	1,755*	1,755*
Volunteer hours worked	0*	9,380*	9,380*
Monetary value to the City of Delray Beach (<i>based on Independent Sector’s value of Volunteer Time in Florida for 2020: \$26.32</i>)	0*	246,882*	246,882*

**COVID Affected*

Goal: Proactively work to deter crime.

Objective: Increase traditional enforcement efforts and maintain community partnerships.

Field Interview Reports	489	611	611
Extra Patrols	11,599	14,382	14,382
Number of Arrests	534	625	625
Walk and Talks	1,029	1,665	1,665

Goal: Identify and provide services to the vulnerable population throughout the city (homeless, substance abuse and/or behavioral health issues).

Objective: Identify those in need as well as address walk-ins to the police department, follow up on police interactions, address phone call inquiries.

Internal/external contacts	685	694	694
Provide individuals with resources and linkage to services	685	694	694
Placed in treatment or housing	119	135	135

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

Objective: Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.

City-wide traffic crashes	3,495	3,496	3,496
Traffic Selective Enforcements	2,844	4,237	4,237
Number of Citations Issued	16,889	20,604	20,604
DUI Arrests	118	175	175

**These totals include both Operations and Support Bureau statistics*

Staffing Levels	21-22	22-23	23-24
Police Chief	1	1	1
Assistant Police Chief	1	1	1
Police Sergeant (Training)	1	1	1
Police Sergeant (Internal Affairs)	1	1	1
Police Officers (Training & Recruiting)	3	3	3
Administrative Officer	1	0	0
Administrative Services Manager	0	1	1
Accreditation Manager	1	1	1
Executive Administrative Assistant	1	1	1
Administrative Assistant	7	5	5
Communications Manager	1	1	1
Communications Supervisor	4	4	4
Communications Specialist	15	15	15
PINS Supervisor	1	1	1
Police Information Specialist	6	6	6
Police Information Specialist, Sr.	3	3	3
Police Lieutenant (IA)	1	1	1
Support Services Lieutenant	1	1	1
Police Captain (Prof. Standards/Comm. Response)	1	1	1
Lieutenant (Special OPS/Fleet)	1	1	1
Police Sergeant	3	3	3
Police Officer	18	18	20
Fleet Coordinator	1	1	1
Community Service Officer	1	1	1
Police Digital Public Records Specialist	1	1	1
Records Management Assistant	1	1	1
Service Population Advocate	1	1*	1*
Technical Systems Manager	1	0	0
Police Technology Manager	0	1	1
Technical Support Analyst I	1	2	2
Police Payroll Coordinator	0	1	1
Administrative Office Coordinator	0	1	1
Digital/Social Media Coordinator	1	0	0
Public Information Manager	1	0	0
Service Population Advocate Manager	0	1	1
Police Information/Public Records Assistant	1	1	1
FTEs	<u>3.42</u>	<u>3.42</u>	<u>3.42</u>
	85.42	85.42*	87.42*

**Grant funded*



Police - Support Bureau

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 21 - Police								
Division: 110 - Support Bureau								
Activity: 521 - Law Enforcement								
<i>10 - Personnel Services</i>								
001-21-110-521.12-10	Regular Salaries/Wages Regular Salaries/Wages	6,058,009.14	4,501,086.14	6,320,287.00	6,619,666.00	6,619,666.00	299,379.00	5%
001-21-110-521.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	221,240.32	146,612.33	150,000.00	137,254.00	137,254.00	(12,746.00)	-8%
001-21-110-521.13-10	Other Salaries/ Wages Part Time Wages	57,012.32	15,197.82	77,131.00	136,309.00	136,309.00	59,178.00	77%
001-21-110-521.14-10	Overtime Overtime /Call-Out Pay	820,009.98	752,461.27	498,686.00	629,500.00	629,500.00	130,814.00	26%
001-21-110-521.14-20	Overtime Reimbursable Overtime	148,998.01	122,080.00	220,072.00	240,000.00	240,000.00	19,928.00	9%
001-21-110-521.15-20	Special Pay Car Allowance	1,320.00	990.00	1,320.00	1,320.00	1,320.00	0.00	0%
001-21-110-521.15-30	Special Pay Clothing Allowance	2,033.33	1,687.50	2,200.00	0.00	2,200.00	0.00	0%
001-21-110-521.15-40	Special Pay Educational/Certification	36,320.48	28,610.00	35,520.00	33,840.00	34,320.00	(1,200.00)	-3%
001-21-110-521.15-50	Special Pay Incentive Pay	700.00	300.00	0.00	26,000.00	26,000.00	26,000.00	N/A
001-21-110-521.21-10	FICA Taxes Employer FICA	535,808.70	398,625.13	558,626.00	596,174.00	596,174.00	37,548.00	7%
001-21-110-521.22-10	Retirement Contributions General Employees Retirement	266,112.00	197,247.23	195,803.00	204,881.00	209,643.00	13,840.00	7%
001-21-110-521.22-20	Retirement Contributions ICMA Contributions	51,049.13	39,244.05	53,451.00	56,246.00	56,246.00	2,795.00	5%
001-21-110-521.22-30	Retirement Contributions Police & Fire Retirement	1,740,304.00	1,297,183.58	1,798,097.00	1,847,610.00	1,860,343.00	62,246.00	3%
001-21-110-521.22-60	Retirement Contributions Retiree Health Trust	95,219.73	101,585.09	102,837.00	102,837.00	107,950.00	5,113.00	5%
001-21-110-521.23-10	Life & Health Insurance Health Insurance	1,085,013.00	813,154.92	1,164,722.00	1,280,584.00	1,271,274.00	106,552.00	9%
001-21-110-521.23-20	Life & Health Insurance Life Insurance	22,168.12	20,555.37	14,687.00	15,333.00	15,333.00	646.00	4%
001-21-110-521.23-30	Life & Health Insurance Disability Insurance	14,403.29	10,665.52	14,575.00	15,707.00	15,707.00	1,132.00	8%
001-21-110-521.24-10	Workers Compensation Workers Compensation	128,489.04	107,930.80	129,254.00	139,519.00	140,013.00	10,759.00	8%
001-21-110-521.25-10	Other Employee Benefits Unemployment Compensation	2,755.65	2,062.68	2,946.00	3,024.00	3,024.00	78.00	3%
001-21-110-521.27-10	Other Employee Benefits Employee Assistance Program	2,405.86	1,209.82	1,731.00	886.00	1,773.00	42.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$11,289,372.10	\$8,558,489.25	\$11,341,945.00	\$12,086,690.00	\$12,104,049.00	\$762,104.00	7%
<i>30 - Operating Expenditures/Expenses</i>								
001-21-110-521.31-90	Professional Services Other Professional Services	19,745.50	40,799.58	42,692.00	23,692.00	23,692.00	(19,000.00)	-45%
001-21-110-521.34-15	Other Contractual Services Janitorial Services	730.10	589.40	20,600.00	20,600.00	20,600.00	0.00	0%
001-21-110-521.34-90	Other Contractual Services Other Contractual Services	675,554.43	788,175.63	794,585.00	1,121,047.00	1,121,047.00	326,462.00	41%
001-21-110-521.40-10	Travel & Per Diem Travel & Training	77,585.68	51,612.76	60,957.00	80,000.00	80,000.00	19,043.00	31%
001-21-110-521.40-20	Travel & Per Diem Non-Employee Travel	24,938.08	20,609.60	35,431.00	45,453.00	45,453.00	10,022.00	28%
001-21-110-521.41-11	Communication Services Portable Phones / MDD	649.99	0.00	58,488.00	59,820.00	44,496.00	(13,992.00)	-24%
001-21-110-521.41-12	Communication Services Internet Access	4,243.30	0.00	1,790.00	1,790.00	1,790.00	0.00	0%
001-21-110-521.42-10	Freight & Postage Services Postage	3,510.39	3,230.92	6,000.00	6,000.00	6,000.00	0.00	0%
001-21-110-521.42-20	Freight & Postage Services Express Charges / Messenger	508.42	430.86	1,000.00	1,000.00	1,000.00	0.00	0%
001-21-110-521.43-10	Utility Services Electricity	114,852.36	91,731.79	91,890.00	124,989.00	124,988.00	33,098.00	36%
001-21-110-521.43-15	Utility Services Water & Sewer	7,610.87	6,731.17	8,325.00	9,788.00	9,788.00	1,463.00	18%
001-21-110-521.43-20	Utility Services Irrigation Water	8,461.53	9,440.19	7,776.00	17,292.00	17,292.00	9,516.00	122%
001-21-110-521.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	2,997.00	2,997.00	2,997.00	0.00	0%



Police - Support Bureau

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-21-110-521.43-35	Utility Services Waste Collection & Disposal	15,274.13	11,874.03	11,456.00	11,456.00	11,874.00	418.00	4%
001-21-110-521.44-11	Rentals & Leases Building Rental / Lease	220.00	0.00	0.00	0.00	0.00	0.00	N/A
001-21-110-521.44-20	Rentals & Leases Vehicles	0.00	0.00	25,792.00	25,792.00	25,792.00	0.00	0%
001-21-110-521.44-30	Rentals & Leases Equipment	350.00	0.00	1,445.40	0.00	0.00	(1,445.40)	-100%
001-21-110-521.44-45	Rentals & Leases Vehicle Rental / Garage	39,980.04	28,375.00	34,050.00	32,850.00	32,850.00	(1,200.00)	-4%
001-21-110-521.45-10	Insurance General Liability	190,016.04	175,800.00	210,960.00	227,627.00	227,627.00	16,667.00	8%
001-21-110-521.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	12,644.93	(601.86)	18,300.00	18,300.00	21,000.00	2,700.00	15%
001-21-110-521.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	26,588.90	12,571.83	36,400.00	47,900.00	47,900.00	11,500.00	32%
001-21-110-521.46-15	Repair and Maintenance Service Equipment Maintenance	71,895.18	135,985.53	237,102.50	232,700.00	200,000.00	(37,102.50)	-16%
001-21-110-521.46-20	Repair and Maintenance Service Building Maintenance	2,781.63	2,624.90	0.00	0.00	0.00	0.00	N/A
001-21-110-521.46-40	Repair and Maintenance Service Other Repair Maintenance	22,229.24	33,256.80	126,663.00	126,664.00	100,000.00	(26,663.00)	-21%
001-21-110-521.47-10	Printing & Binding Printing & Binding	6,268.34	6,598.18	10,872.00	10,872.00	10,872.00	0.00	0%
001-21-110-521.48-15	Promotional Activities Special Events	6,107.91	717.91	3,310.00	2,200.00	2,200.00	(1,110.00)	-34%
001-21-110-521.48-16	Promotional Activities Employee Recognition Awards	4,828.15	1,593.48	6,230.00	6,230.00	6,230.00	0.00	0%
001-21-110-521.48-17	Promotional Activities Refreshment / Food / Meetings	2,872.27	623.94	14,385.00	14,385.00	7,000.00	(7,385.00)	-51%
001-21-110-521.48-20	Promotional Activities Other Promotional Costs	11,820.04	610.23	4,500.00	7,750.00	7,750.00	3,250.00	72%
001-21-110-521.49-50	Other Current Charges Advertising	64.00	272.00	850.00	1,000.00	1,000.00	150.00	18%
001-21-110-521.49-90	Other Current Charges Other Current Charges	75.00	0.00	150.00	150.00	150.00	0.00	0%
001-21-110-521.51-10	Office Supplies Stationery, Paper, Forms	4,214.80	3,229.66	5,660.00	6,160.00	6,160.00	500.00	9%
001-21-110-521.51-15	Office Supplies Other Office Supplies	7,800.23	6,053.18	9,700.00	10,200.00	10,200.00	500.00	5%
001-21-110-521.51-20	Office Supplies Office Equipment < \$5,000	9,311.81	46,255.56	54,630.00	53,170.00	53,170.00	(1,460.00)	-3%
001-21-110-521.51-25	Office Supplies Computer Software	1,884.28	4,157.00	69,622.00	69,622.00	69,622.00	0.00	0%
001-21-110-521.52-10	Operating Supplies Fuel & Lube	13,736.81	9,202.78	12,330.00	8,830.00	8,830.00	(3,500.00)	-28%
001-21-110-521.52-20	Operating Supplies General Operating Supplies	67,978.78	28,074.73	145,249.16	150,355.00	100,000.00	(45,249.16)	-31%
001-21-110-521.52-27	Operating Supplies Equipment < \$5,000	27,330.65	100,357.79	224,220.00	228,848.00	200,000.00	(24,220.00)	-11%
001-21-110-521.52-29	Operating Supplies Service Population Expenses	651.97	6.25	4,700.00	4,700.00	4,700.00	0.00	0%
001-21-110-521.52-33	Operating Supplies Uniform / Linen Service	34,289.89	46,210.71	53,640.00	86,570.00	86,570.00	32,930.00	61%
001-21-110-521.52-34	Operating Supplies Investigative Expenses	1,879.50	0.00	8,000.00	8,000.00	8,000.00	0.00	0%
001-21-110-521.52-36	Operating Supplies Janitorial Supplies	159.36	352.32	10,510.00	10,510.00	10,510.00	0.00	0%
001-21-110-521.52-38	Operating Supplies Other Oper. Suppls/Fire Hydrant	0.00	49.89	0.00	0.00	0.00	0.00	N/A
001-21-110-521.54-10	Books Pubs Subs & Memberships Books & Publications	2,538.10	438.69	3,090.00	3,090.00	3,090.00	0.00	0%
001-21-110-521.54-11	Books Pubs Subs & Memberships Subscriptions	2,566.17	3,000.00	3,300.00	2,950.00	2,950.00	(350.00)	-11%
001-21-110-521.54-13	Books Pubs Subs & Memberships Memberships	8,496.35	6,954.77	11,923.00	11,383.00	11,383.00	(540.00)	-5%
001-21-110-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	87,366.58	83,597.60	92,289.44	142,900.00	120,000.00	27,710.56	30%
001-21-110-521.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	8,918.39	8,670.03	33,520.00	31,410.00	31,410.00	(2,110.00)	-6%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,631,530.12	\$1,770,264.83	\$2,617,380.50	\$3,109,042.00	\$2,927,983.00	\$310,602.50	12%
<i>60 - Capital Outlay</i>								
001-21-110-521.62-10	Capital Outlay Buildings	0.00	0.00	16,000.00	16,000.00	16,000.00	0.00	0%
001-21-110-521.64-12	Machinery & Equipment Office Equipment	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00	0%



Police - Support Bureau

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-21-110-521.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	48,260.00	48,260.00	48,260.00	N/A
001-21-110-521.68-10	Capital Outlay Software	0.00	0.00	10,600.00	10,600.00	10,600.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$41,600.00	\$89,860.00	\$89,860.00	\$48,260.00	116%
Activity Total: 521 - Law Enforcement		\$12,920,902.22	\$10,328,754.08	\$14,000,925.50	\$15,285,592.00	\$15,121,892.00	\$1,120,966.50	8%
Division Total: 110 - Support Bureau		\$12,920,902.22	\$10,328,754.08	\$14,000,925.50	\$15,285,592.00	\$15,121,892.00	\$1,120,966.50	8%
Department Total: 21 - Police		\$12,920,902.22	\$10,328,754.08	\$14,000,925.50	\$15,285,592.00	\$15,121,892.00	\$1,120,966.50	8%
EXPENSES Total		\$12,920,902.22	\$10,328,754.08	\$14,000,925.50	\$15,285,592.00	\$15,121,892.00	\$1,120,966.50	8%

Program: Operations Bureau

The Fields Operations Bureau consists of the Criminal Investigations Division and the Community Patrol Division.

The **Community Patrol Division** is responsible for the preliminary investigation of crimes, first responders for all calls for service and identification of criminal opportunity. These efforts are accomplished through ongoing relationships with citizens (community policing) and proactive enforcement through the Intelligence Led Policing (ILP) philosophy.

The **Criminal Investigative Division's** task is to conduct thorough follow up investigations on criminal cases, identify and arrest suspects charged with perpetrating crimes. This division is comprised of Property Detectives, Person Detectives, White-Collar Detectives, Auto Theft Detective, Vice, Intelligence and Narcotics Unit; Crime Scene; Criminal Intelligence Unit; Evidence, and Tactical Unit.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
Goal: Proactively work to deter crime			
Objective: Increase traditional enforcement efforts.			
Field Interview Reports	1,586	1,670	1,670
Extra Patrols	41,657	43,740	43,740
Number of Arrests	1,728	1,810	1,810

* These numbers do not include data from the Community Response Division now in Special Services Bureau

Goal: Promote collaborative partnerships to maintain and improve the quality of life for residents, visitors, and guests to the City of Delray Beach.

Objective: Strengthen community programs and foster additional community partnerships.			
Walk & Talks (* No longer doing this activity)	1,258	0*	0*
Non-traditional Community Engagement Activities (<i>activities were modified to accommodate COVID restrictions</i>)	95	95	95

Goal: Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

Objective: Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.			
City-wide Traffic Crashes	2,490	2,620	2,620
Traffic Selective Enforcements	244	260	260
Number of Citations Issued	10,312	10,830	10,830

* These numbers do not include data from the Community Response Division now in Special Services Bureau

Goal: To conduct comprehensive, follow up investigations on select criminal cases in order to identify and arrest perpetrators of crimes against our residents, visitors and businesses.

Objective: Utilize established solvability factors and common sense in determining case assignment for follow up investigation.			
Clearance rate of assigned violent crime investigations	50%	0*	0*
Persons Cases Assigned: 371 Persons Cases Cleared: 237	64%	67%	67%
Property Cases Assigned: 1,204 Property Cases Cleared: 134	9%	15%	15%
*Investigative cases are now measured by the clearance rate of each division			

Staffing Levels	21-22	22-23	23-24
Assistant Police Chief	1	1	1
Police Captain	2	2	2
Police Lieutenant	6	6	6
Police Sergeant	20	20	21
Police Officer	105	105	105
Crime Scene Supervisor	1	1	1
Crime Scene Specialist	5	5	5
Crime Analyst	2	2	2
Evidence Custodian	2	2	2
Administrative Assistant	3	3	3
Community Service Officer	8	8	8
FTEs	<u>0.73</u>	<u>0.73</u>	<u>0.73</u>
	155.73	155.73	156.73



Police - Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 21 - Police								
Division: 150 - Operations								
Activity: 521 - Law Enforcement								
<i>10 - Personnel Services</i>								
001-21-150-521.12-10	Regular Salaries/Wages Regular Salaries/Wages	12,387,253.20	9,055,299.14	13,232,779.00	13,646,906.00	14,013,838.00	781,059.00	6%
001-21-150-521.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	202,371.96	226,725.81	105,000.00	149,141.00	149,141.00	44,141.00	42%
001-21-150-521.13-10	Other Salaries/ Wages Part Time Wages	17,125.63	11,554.31	57,225.00	45,829.00	45,829.00	(11,396.00)	-20%
001-21-150-521.14-10	Overtime Overtime /Call-Out Pay	2,153,357.23	1,635,194.58	1,200,000.00	2,135,000.00	1,601,250.00	401,250.00	33%
001-21-150-521.14-20	Overtime Reimbursable Overtime	133,283.64	137,182.13	250,000.00	137,000.00	137,000.00	(113,000.00)	-45%
001-21-150-521.15-30	Special Pay Clothing Allowance	13,950.60	17,700.00	22,400.00	0.00	22,400.00	0.00	0%
001-21-150-521.15-40	Special Pay Educational/Certification	124,702.26	99,209.85	125,000.00	119,760.00	121,680.00	(3,320.00)	-3%
001-21-150-521.15-50	Special Pay Incentive Pay	6,316.76	4,372.41	5,117.00	4,186.00	4,186.00	(931.00)	-18%
001-21-150-521.15-60	Special Pay Other Taxable Pay	602.15	0.00	29,665.00	0.00	0.00	(29,665.00)	-100%
001-21-150-521.21-10	FICA Taxes Employer FICA	1,102,509.82	801,110.19	1,217,355.00	1,241,160.00	1,230,579.00	13,224.00	1%
001-21-150-521.22-10	Retirement Contributions General Employees Retirement	93,195.67	78,311.43	80,488.00	84,220.00	86,177.00	5,689.00	7%
001-21-150-521.22-20	Retirement Contributions ICMA Contributions	40,062.30	27,749.83	37,603.00	41,244.00	41,244.00	3,641.00	10%
001-21-150-521.22-30	Retirement Contributions Police & Fire Retirement	6,378,867.00	4,406,441.96	6,084,836.00	6,252,390.00	6,295,480.00	210,644.00	3%
001-21-150-521.22-60	Retirement Contributions Retiree Health Trust	340,371.27	363,125.91	367,601.00	0.00	385,881.00	18,280.00	5%
001-21-150-521.23-10	Life & Health Insurance Health Insurance	1,885,717.00	1,515,708.41	2,072,214.00	2,296,509.00	2,359,317.00	287,103.00	14%
001-21-150-521.23-20	Life & Health Insurance Life Insurance	21,895.56	17,127.94	23,635.00	23,251.00	23,835.00	200.00	1%
001-21-150-521.23-30	Life & Health Insurance Disability Insurance	29,586.90	21,436.35	29,817.00	32,356.00	33,235.00	3,418.00	11%
001-21-150-521.24-10	Workers Compensation Workers Compensation	1,140,174.96	946,208.30	1,135,450.00	1,225,624.00	1,227,462.00	92,012.00	8%
001-21-150-521.25-10	Other Employee Benefits Unemployment Compensation	5,002.79	3,867.84	5,277.00	5,457.00	5,572.00	295.00	6%
001-21-150-521.27-10	Other Employee Benefits Employee Assistance Program	4,550.95	2,290.82	3,170.00	1,655.00	3,500.00	330.00	10%
<i>Account Classification Total: 10 - Personnel Services</i>		\$26,080,897.65	\$19,370,617.21	\$26,084,632.00	\$27,441,688.00	\$27,787,606.00	\$1,702,974.00	7%
<i>30 - Operating Expenditures/Expenses</i>								
001-21-150-521.31-90	Professional Services Other Professional Services	8,767.38	5,593.40	18,760.00	19,260.00	19,260.00	500.00	3%
001-21-150-521.34-90	Other Contractual Services Other Contractual Services	104,901.06	118,301.57	167,364.48	171,700.00	171,700.00	4,335.52	3%
001-21-150-521.40-10	Travel & Per Diem Travel & Training	48,648.50	34,548.34	68,995.00	100,000.00	80,000.00	11,005.00	16%
001-21-150-521.41-11	Communication Services Portable Phones / MDD	1,773.73	1,052.97	120,702.00	242,356.00	19,372.00	(101,330.00)	-84%
001-21-150-521.42-10	Freight & Postage Services Postage	41.80	0.00	50.00	50.00	50.00	0.00	0%
001-21-150-521.42-20	Freight & Postage Services Express Charges / Messenger	450.02	754.45	870.00	1,230.00	1,230.00	360.00	41%
001-21-150-521.43-35	Utility Services Waste Collection & Disposal	0.00	0.00	1,000.00	1,400.00	0.00	(1,000.00)	-100%
001-21-150-521.44-20	Rentals & Leases Vehicles	77,711.81	44,036.72	158,500.00	158,500.00	120,000.00	(38,500.00)	-24%
001-21-150-521.44-30	Rentals & Leases Equipment	6,900.00	6,900.00	7,200.00	7,200.00	7,200.00	0.00	0%
001-21-150-521.44-45	Rentals & Leases Vehicle Rental / Garage	666,390.00	571,845.80	686,215.00	1,436,220.00	1,455,970.00	769,755.00	112%
001-21-150-521.45-10	Insurance General Liability	410,906.04	380,164.20	456,197.00	492,240.00	492,240.00	36,043.00	8%
001-21-150-521.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	290,004.56	260,519.14	458,410.00	458,410.00	528,370.00	69,960.00	15%



Police - Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-21-150-521.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	9,026.87	4,900.71	31,080.00	31,080.00	31,080.00	0.00	0%
001-21-150-521.46-15	Repair and Maintenance Service Equipment Maintenance	41,556.25	10,039.00	49,590.00	31,000.00	31,000.00	(18,590.00)	-37%
001-21-150-521.46-16	Repair and Maintenance Service Police IT Equip Maintenance	97,556.92	159,619.91	179,000.00	179,000.00	179,000.00	0.00	0%
001-21-150-521.46-40	Repair and Maintenance Service Other Repair Maintenance	7,546.00	23,608.67	71,185.50	65,250.00	65,250.00	(5,935.50)	-8%
001-21-150-521.46-41	Repair and Maintenance Service Tree Grate Replc/Police IT Other	328,982.62	354,150.16	433,700.00	530,175.00	530,175.00	96,475.00	22%
001-21-150-521.47-10	Printing & Binding Printing & Binding	159.24	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-21-150-521.48-15	Promotional Activities Special Events	4,354.31	1,354.19	3,000.00	7,610.00	7,610.00	4,610.00	154%
001-21-150-521.48-16	Promotional Activities Employee Recognition Awards	72.94	0.00	0.00	0.00	0.00	0.00	N/A
001-21-150-521.48-17	Promotional Activities Refreshment / Food / Meetings	550.12	279.78	650.00	900.00	900.00	250.00	38%
001-21-150-521.48-20	Promotional Activities Other Promotional Costs	2,256.31	4,462.00	2,100.00	2,100.00	2,100.00	0.00	0%
001-21-150-521.49-95	Other Current Charges Unreconciled CC Charges	0.00	123.72	0.00	0.00	0.00	0.00	N/A
001-21-150-521.51-10	Office Supplies Stationery, Paper, Forms	190.62	344.39	3,880.00	5,380.00	5,380.00	1,500.00	39%
001-21-150-521.51-15	Office Supplies Other Office Supplies	8,145.63	5,547.67	12,500.00	15,500.00	15,500.00	3,000.00	24%
001-21-150-521.51-20	Office Supplies Office Equipment < \$5,000	39,264.87	15,670.51	22,350.00	34,850.00	34,850.00	12,500.00	56%
001-21-150-521.51-25	Office Supplies Computer Software	7,108.00	4,613.00	7,900.00	10,900.00	10,900.00	3,000.00	38%
001-21-150-521.52-10	Operating Supplies Fuel & Lube	566,919.01	416,011.79	469,960.00	482,680.00	575,150.00	105,190.00	22%
001-21-150-521.52-20	Operating Supplies General Operating Supplies	26,416.90	87,455.94	67,840.00	61,615.00	71,615.00	3,775.00	6%
001-21-150-521.52-27	Operating Supplies Equipment < \$5,000	73,276.50	130,884.31	251,134.00	237,839.00	200,000.00	(51,134.00)	-20%
001-21-150-521.52-30	Operating Supplies Chemicals	310.75	1,832.76	4,110.00	6,400.00	6,400.00	2,290.00	56%
001-21-150-521.52-32	Operating Supplies SWAT Expenditures < \$1,000	60,499.58	157,210.46	184,544.00	110,890.00	110,890.00	(73,654.00)	-40%
001-21-150-521.52-33	Operating Supplies Uniform / Linen Service	27,164.30	32,834.48	39,100.00	37,600.00	42,600.00	3,500.00	9%
001-21-150-521.52-34	Operating Supplies Investigative Expenses	32,031.96	33,107.86	46,820.00	48,320.00	48,320.00	1,500.00	3%
001-21-150-521.52-36	Operating Supplies Janitorial Supplies	4.38	0.00	0.00	0.00	0.00	0.00	N/A
001-21-150-521.52-37	Operating Supplies K-9 Expenses	25,959.71	9,909.34	51,754.00	51,754.00	51,754.00	0.00	0%
001-21-150-521.54-10	Books Pubs Subs & Memberships Books & Publications	263.42	169.50	750.00	750.00	750.00	0.00	0%
001-21-150-521.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	2,992.50	500.00	300.00	300.00	(200.00)	-40%
001-21-150-521.54-13	Books Pubs Subs & Memberships Memberships	4,670.00	4,796.00	8,731.00	10,345.00	10,345.00	1,614.00	18%
001-21-150-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	93,821.49	57,189.48	51,165.00	80,000.00	80,000.00	28,835.00	56%
001-21-150-521.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	9,181.93	13,276.88	49,640.00	35,490.00	35,490.00	(14,150.00)	-29%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$3,083,785.53	\$2,956,101.60	\$4,188,246.98	\$5,167,294.00	\$5,043,751.00	\$855,504.02	20%
<i>60 - Capital Outlay</i>								
001-21-150-521.64-20	Machinery & Equipment Automotive	0.00	0.00	0.00	110,700.00	346,700.00	346,700.00	N/A
001-21-150-521.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	25,000.00	357,720.00	357,720.00	332,720.00	1331%
001-21-150-521.68-10	Capital Outlay Software	0.00	0.00	145,832.00	190,832.00	190,832.00	45,000.00	31%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$170,832.00	\$659,252.00	\$895,252.00	\$724,420.00	424%
Activity Total: 521 - Law Enforcement		\$29,164,683.18	\$22,326,718.81	\$30,443,710.98	\$33,268,234.00	\$33,726,609.00	\$3,282,898.02	11%
Division Total: 150 - Operations		\$29,164,683.18	\$22,326,718.81	\$30,443,710.98	\$33,268,234.00	\$33,726,609.00	\$3,282,898.02	11%
Department Total: 21 - Police		\$29,164,683.18	\$22,326,718.81	\$30,443,710.98	\$33,268,234.00	\$33,726,609.00	\$3,282,898.02	11%
EXPENSES Total		\$29,164,683.18	\$22,326,718.81	\$30,443,710.98	\$33,268,234.00	\$33,726,609.00	\$3,282,898.02	11%



Police - Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
	Activity Total: 521 - Law Enforcement	\$29,164,683.18	\$23,231,226.14	\$30,443,710.98	\$33,268,234.00	\$33,726,609.00	\$3,282,898.02	11%
	Division Total: 150 - Operations	\$29,164,683.18	\$23,231,226.14	\$30,443,710.98	\$33,268,234.00	\$33,726,609.00	\$3,282,898.02	11%
	Department Total: 21 - Police	\$42,085,585.40	\$33,965,845.57	\$44,444,636.48	\$48,553,826.00	\$48,848,501.00	\$4,403,864.52	10%
	EXPENSES Total	\$42,085,585.40	\$33,965,845.57	\$44,444,636.48	\$48,553,826.00	\$48,848,501.00	\$4,403,864.52	10%

Fire-Rescue Department

Mission Statement

Delray Beach Fire Rescue puts community first, responds professionally and provides service above all.



Fire

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 35,067,670	\$ 26,320,261	\$ 35,901,256	\$ 38,246,707	\$ 37,393,830	\$ 1,492,574	4.2%
Operating Expenses	3,931,878	3,095,885	5,695,141	6,573,393	6,411,884	716,743	12.6%
Capital Outlay	222,098	144,967	212,490	470,580	545,580	333,090	156.8%
Total Expenditures	\$ 39,221,645	\$ 29,561,112	\$ 41,808,888	\$ 45,290,680	\$ 44,351,294	\$ 2,542,406	6.1%
Fire Administration							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,901,927	\$ 1,578,058	\$ 2,172,913	\$ 2,187,826	\$ 2,288,145	\$ 115,232	5.3%
Operating Expenses	765,568	563,066	1,208,352	1,379,622	1,398,191	189,839	15.7%
Capital Outlay	48,967	39,184	40,000	69,500	69,500	29,500	73.8%
Total Expenditures	\$ 2,716,463	\$ 2,180,307	\$ 3,421,265	\$ 3,636,948	\$ 3,755,836	\$ 334,571	9.8%
Fire Operations							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 25,053,460	\$ 18,560,075	\$ 25,210,126	\$ 27,217,237	\$ 28,049,781	\$ 2,839,655	11.3%
Operating Expenses	2,631,493	2,122,060	3,894,444	4,402,680	4,336,355	441,911	11.3%
Capital Outlay	173,130	65,783	82,490	297,080	372,080	289,590	351.1%
Total Expenditures	\$ 27,858,084	\$ 20,747,917	\$ 29,187,061	\$ 31,916,997	\$ 32,758,216	\$ 3,571,155	12.2%

Emergency Management							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 154,978	\$ 126,038	\$ 166,313	\$ 169,078	\$ 169,297	\$ 2,984	1.8%
Operating Expenses	100,190	45,229	67,361	98,751	98,751	31,390	46.6%
Capital Outlay	-	40,000	40,000	64,000	64,000	24,000	60.0%
Total Expenditures	\$ 255,168	\$ 211,267	\$ 273,674	\$ 331,829	\$ 332,048	\$ 58,374	21.3%
Fire Safety							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,848,420	\$ 1,430,714	\$ 1,974,734	\$ 2,156,568	\$ 2,189,134	\$ 214,400	10.9%
Operating Expenses	131,930	114,131	161,281	275,618	265,468	104,187	64.6%
Capital Outlay	-	-	50,000	40,000	40,000	(10,000)	-20.0%
Total Expenditures	\$ 1,980,350	\$ 1,544,845	\$ 2,186,015	\$ 2,472,186	\$ 2,494,602	\$ 308,587	14.1%
Ocean Rescue							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,837,881	\$ 1,423,648	\$ 2,010,504	\$ 2,127,167	\$ 2,108,451	\$ 97,947	4.9%
Operating Expenses	159,880	102,363	173,894	203,033	188,463	14,569	8.4%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 1,997,762	\$ 1,526,011	\$ 2,184,398	\$ 2,330,200	\$ 2,296,914	\$ 112,516	5.2%

Highland Beach							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 4,271,002	\$ 3,201,728	\$ 4,366,666	\$ 4,388,831	\$ 2,589,022	\$ (1,777,644)	-40.7%
Operating Expenses	142,815	149,037	189,809	213,689	124,656	(65,153)	-34.3%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 4,413,818	\$ 3,350,764	\$ 4,556,475	\$ 4,602,520	\$ 2,713,678	\$ (1,842,797)	-40.4%

2023-24 Financial Highlights	
<p>* Personnel Services increasing by \$1,492,574 or 4.2 % due to the approval of new requested positions in the Administration and Operations budgets, retirement termination and 1/3 payouts, current collective bargaining agreement salary increases, service adjustments, merit increases and assumed increases in benefit rates and healthcare premiums.</p>	
<p>* Operating Expenses increasing by \$716,743 or 12.6% due to IT items added back into department budget. The maintenance of the fire department's accreditation status and renewal fees through the Center for Public Safety Excellence (CPSE), to include the strategic planning consultant, standard of cover consultant, internal and external stakeholder meetings, ISO, ALS/BLS license renewal, the restoration of training to pre-COVID levels with increased costs in fuel and requests for additional symposium/training opportunities for personnel, city-wide AED program. Also, contractual obligations for equipment and maintenance costs, tuition reimbursement and other professional fees, services and pending Medicare audit and fees.</p>	
<p>* Capital Outlay increasing by \$333,090 or 156.8% due to the requested purchase/replacement of department staff vehicles, new drone program and training simulators, and the repair/replacement of other machinery/equipment at end of life for stations.</p>	

Program: Fire Administration

The Administration Program provides leadership and direction for administrative, managerial, budgetary, logistical, support, and planning activities for departmental operations. Activities include approval and processing of all purchases, preparation and administration of the annual budget; coordination and supervision of preventive maintenance for the fire and rescue apparatus fleet; coordination of departmental facility maintenance; coordination of ISO classification and Professional Standards, Fire Safety Inspection Fee program, and coordination of other employee assistance activities and functions. Fire Administration is charged with maintaining the Commission on Fire Accreditation International's (CFAI) accreditation status. This involves an ongoing review of all the benchmarks that provide measurable data on our performance and allows for continuous improvement.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Provide logistical and support services to the members of the Fire Rescue Department and to ensure Department facilities and vehicles are maintained in a state of readiness.

Objective: (1) To provide proper inventory control and delivery of emergency medical and station supplies to maintain a proper state of operational readiness. (2) To facilitate the repair and maintenance of facilities with Public Works.

Number of supplies by unit delivered	65,348	65,500	65,500
Number of transfers from main supply inventory to stations	993	1,000	1,000
Number of station repair notices processed	383	400	400

*Citywide COVID 19 supplies

Goal: Be responsive to all customer and citizen needs by identifying appropriate service levels through interaction with citizens and other local government departments. Maintain high level of compliance with industry standards.

Objective: Secure and maintain stated levels of recognition and compliance with Insurance Services Office (ISO); Fire Accreditation standards; State of Florida Emergency Medical Services Inspections; and State/County Hazardous Materials Team compliance.

ISO Public Protection Classification	Class 1	Class 1	Class 1
State EMS Compliance Inspection Outcomes	100%	100%	100%
State/County HazMat Inspection Compliance	100%	100%	100%
CPSE Fire Accreditation	100%	100%	100%

Goal: Enhance Fire Rescue Department Revenues.

Objective: Develop additional revenue streams to off-set the overall fire department budget. This includes contractual services provided to other municipalities, fees for service, grants, and donations.

Total dollar value of all department revenue	\$11,122,491	\$11,2217,915	\$11,2217,915
Percent of total budget off-set by contracts, fees, grants, etc.	28%	27%	27%

Staffing Levels	21-22	22-23	23-24
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Chief Officer Non-Shift (Division Chief Logistics & EMS)	2	2	2
Budget Coordinator	1	1	1
Administrative Assistant	1	1	1
Executive Administrative Assistant	1	1	1
Logistics Technician	1	1	2
Fire Technology Manager	1	1	1
Public Affairs Manager (Transferred to City Communications Dept)	1	0	0
Captain Inspector (EMS & Logistics)	2	2	2
Data Analyst (Reclassified Fire Safety Admin. Asst. Position)	0	0	1
TOTAL	12	12	13

Fire - Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 22 - Fire								
Division: 000 - Administration								
Activity: 522 - Fire Control								
<i>10 - Personnel Services</i>								
001-22-000-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,305,189.15	987,148.54	1,311,652.00	1,308,077.00	1,381,643.00	69,991.00	5%
001-22-000-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	3,155.62	3,435.45	4,123.00	35,513.00	35,513.00	31,390.00	761%
001-22-000-522.14-10	Overtime Overtime /Call-Out Pay	0.00	2,322.90	0.00	0.00	0.00	0.00	N/A
001-22-000-522.15-40	Special Pay Educational/Certification	18,630.00	15,560.00	12,960.00	12,360.00	12,360.00	(600.00)	-5%
001-22-000-522.21-10	FICA Taxes Employer FICA	94,722.27	71,154.56	99,925.00	96,743.00	107,277.00	7,352.00	7%
001-22-000-522.22-10	Retirement Contributions General Employees Retirement	(16,629.40)	28,612.17	25,942.00	27,145.00	27,776.00	1,834.00	7%
001-22-000-522.22-20	Retirement Contributions ICMA Contributions	23,537.99	17,395.91	24,700.00	26,729.00	26,729.00	2,029.00	8%
001-22-000-522.22-40	Retirement Contributions Police & Fire Retirement	295,451.00	283,250.42	456,215.00	464,445.00	465,386.00	9,171.00	2%
001-22-000-522.22-60	Retirement Contributions Retiree Health Trust	13,871.15	15,250.51	15,258.00	16,630.00	16,630.00	1,372.00	9%
001-22-000-522.23-10	Life & Health Insurance Health Insurance	128,994.00	123,761.58	189,845.00	172,846.00	187,218.00	(2,627.00)	-1%
001-22-000-522.23-20	Life & Health Insurance Life Insurance	11,557.71	12,674.95	9,021.00	2,441.00	2,628.00	(6,393.00)	-71%
001-22-000-522.23-30	Life & Health Insurance Disability Insurance	3,028.62	2,332.03	3,184.00	3,238.00	3,148.00	(36.00)	-1%
001-22-000-522.24-10	Workers Compensation Workers Compensation	19,655.04	14,680.53	19,442.00	21,160.00	21,160.00	1,718.00	9%
001-22-000-522.25-10	Other Employee Benefits Unemployment Compensation	397.07	298.26	404.00	382.00	421.00	17.00	4%
001-22-000-522.27-10	Other Employee Benefits Employee Assistance Program	367.26	179.77	242.00	117.00	256.00	14.00	6%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,901,927.48	\$1,578,057.58	\$2,172,913.00	\$2,187,826.00	\$2,288,145.00	\$115,232.00	5%
<i>30 - Operating Expenditures/Expenses</i>								
001-22-000-522.31-90	Professional Services Other Professional Services	138,038.24	19,968.20	264,633.00	243,633.00	243,633.00	(21,000.00)	-8%
001-22-000-522.34-90	Other Contractual Services Other Contractual Services	10,042.56	6,203.97	52,568.00	3,568.00	3,568.00	(49,000.00)	-93%
001-22-000-522.40-10	Travel & Per Diem Travel & Training	9,020.01	4,666.51	24,188.00	67,940.00	52,940.00	28,752.00	119%
001-22-000-522.41-11	Communication Services Portable Phones / MDD	(0.99)	0.00	0.00	0.00	0.00	0.00	N/A
001-22-000-522.42-10	Freight & Postage Services Postage	1,568.67	960.98	4,000.00	2,000.00	2,000.00	(2,000.00)	-50%
001-22-000-522.42-20	Freight & Postage Services Express Charges / Messenger	373.86	143.72	600.00	600.00	600.00	0.00	0%
001-22-000-522.43-10	Utility Services Electricity	104,190.45	83,460.47	97,813.00	124,281.00	124,281.00	26,468.00	27%
001-22-000-522.43-15	Utility Services Water & Sewer	16,567.59	20,614.13	20,825.00	25,314.00	25,314.00	4,489.00	22%
001-22-000-522.43-20	Utility Services Irrigation Water	19,422.88	23,559.47	22,872.00	35,506.00	35,506.00	12,634.00	55%
001-22-000-522.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	4,008.00	4,008.00	4,008.00	0.00	0%
001-22-000-522.43-35	Utility Services Waste Collection & Disposal	5,489.59	5,689.94	5,491.00	5,491.00	5,690.00	199.00	4%
001-22-000-522.43-40	Utility Services Gas	12,560.70	11,679.11	9,790.00	9,790.00	9,790.00	0.00	0%
001-22-000-522.44-11	Rentals & Leases Building Rental / Lease	360.00	283.25	2,000.00	2,000.00	2,000.00	0.00	0%
001-22-000-522.44-45	Rentals & Leases Vehicle Rental / Garage	40,089.96	36,041.70	43,250.00	50,340.00	69,510.00	26,260.00	61%
001-22-000-522.45-10	Insurance General Liability	29,034.00	26,861.70	32,234.00	34,781.00	34,781.00	2,547.00	8%
001-22-000-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	47,199.41	37,028.79	18,300.00	26,600.00	36,200.00	17,900.00	98%
001-22-000-522.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	0.00	890	18,000.00	18,000.00	18,000.00	0.00	0%

Fire - Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-22-000-522.46-15	Repair and Maintenance Service Equipment Maintenance	22,538.81	20,708.28	71,305.00	50,685.00	50,685.00	(20,620.00)	-29%
001-22-000-522.46-20	Repair and Maintenance Service Building Maintenance	9,255.12	8,298.38	12,000.00	22,200.00	22,200.00	10,200.00	85%
001-22-000-522.46-40	Repair and Maintenance Service Other Repair Maintenance	5,024.89	1,991.28	4,000.00	5,000.00	5,000.00	1,000.00	25%
001-22-000-522.47-10	Printing & Binding Printing & Binding	2,138.46	3,846.67	5,500.00	6,000.00	6,000.00	500.00	9%
001-22-000-522.48-16	Promotional Activities Employee Recognition Awards	2,082.97	0.00	4,500.00	4,500.00	4,500.00	0.00	0%
001-22-000-522.48-17	Promotional Activities Refreshment / Food / Meetings	9,142.16	7,801.81	26,550.00	24,900.00	24,900.00	(1,650.00)	-6%
001-22-000-522.49-50	Other Current Charges Advertising	418.83	196.00	700.00	1,000.00	1,000.00	300.00	43%
001-22-000-522.49-90	Other Current Charges Other Current Charges	133.00	0.00	0.00	0.00	0.00	0.00	N/A
001-22-000-522.51-10	Office Supplies Stationery, Paper, Forms	19,870.62	13,182.76	20,080.00	20,280.00	20,280.00	200.00	1%
001-22-000-522.51-20	Office Supplies Office Equipment < \$5,000	3,552.63	2,414.10	3,700.00	48,000.00	48,000.00	44,300.00	1197%
001-22-000-522.52-10	Operating Supplies Fuel & Lube	34,032.32	22,577.77	32,760.00	23,300.00	32,900.00	140.00	0%
001-22-000-522.52-20	Operating Supplies General Operating Supplies	16,860.57	11,913.50	22,640.00	24,840.00	24,840.00	2,200.00	10%
001-22-000-522.52-27	Operating Supplies Equipment < \$5,000	58,883.82	45,114.23	77,936.00	72,186.00	72,186.00	(5,750.00)	-7%
001-22-000-522.52-33	Operating Supplies Uniform / Linen Service	3,476.66	1,092.65	10,915.00	12,115.00	14,115.00	3,200.00	29%
001-22-000-522.52-36	Operating Supplies Janitorial Supplies	28,220.65	18,225.98	31,000.00	36,000.00	36,000.00	5,000.00	16%
001-22-000-522.54-11	Books Pubs Subs & Memberships Subscriptions	94,775.11	112,461.40	238,760.00	332,205.00	332,205.00	93,445.00	39%
001-22-000-522.54-13	Books Pubs Subs & Memberships Memberships	8,030.00	5,805.00	9,474.00	8,149.00	8,149.00	(1,325.00)	-14%
001-22-000-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,157.25	8,219.20	8,200.00	24,150.00	17,150.00	8,950.00	109%
001-22-000-522.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	8,017.62	2,054.96	7,760.00	10,260.00	10,260.00	2,500.00	32%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$765,568.42	\$563,065.91	\$1,208,352.00	\$1,379,622.00	\$1,398,191.00	\$189,839.00	16%
<i>60 - Capital Outlay</i>								
001-22-000-522.64-20	Machinery & Equipment Automotive	48,967.21	39,184.00	40,000.00	48,000.00	48,000.00	8,000.00	20%
001-22-000-522.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	21,500.00	21,500.00	21,500.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$48,967.21	\$39,184.00	\$40,000.00	\$69,500.00	\$69,500.00	\$29,500.00	74%
Activity Total: 522 - Fire Control		\$2,716,463.11	\$2,180,307.49	\$3,421,265.00	\$3,636,948.00	\$3,755,836.00	\$334,571.00	10%
Division Total: 000 - Administration		\$2,716,463.11	\$2,180,307.49	\$3,421,265.00	\$3,636,948.00	\$3,755,836.00	\$334,571.00	10%
Department Total: 22 - Fire		\$2,716,463.11	\$2,180,307.49	\$3,421,265.00	\$3,636,948.00	\$3,755,836.00	\$334,571.00	10%
EXPENSES Total		\$2,716,463.11	\$2,180,307.49	\$3,421,265.00	\$3,636,948.00	\$3,755,836.00	\$334,571.00	10%

Program: Fire Operations

The Operations Division is responsible for providing and supporting emergency response to medical incidents, fire incidents, special operations, natural and man-made disasters. The Division's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. All services are designed to improve the quality of life in Delray Beach and neighboring contract communities. Activities include providing advanced or basic life support and transportation for medical emergencies, confining and extinguishing; structure, vehicle, brush, and trash fires; special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication, and technical rescue. The Division also performs inspections of fire hydrants and provides public education in CPR and AED use, stroke prevention, diabetes awareness, fall prevention, Covid vaccinations for all residents and city employees, fire safety and hazardous materials training. Delray Beach Fire Rescue operates a State of Florida Haz Mat/WMD Team as part of the Regional Domestic Security Task Force in Region 7 and is one of four county-wide Regional Haz Mat Teams working jointly with Boca Raton Fire-Rescue.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Protect life and property in the community through timely and effective emergency response.

Objective: To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	12,915	13,367	13,350
EMS Patient transports	7,951	7,981	9,100
Fire suppression and related responses	2,516	2,884	3,100
Actual number of fires	178	314	300
Total property loss (Estimated)	\$1,018,805	\$4,612,150	\$1,250,000
Emergency incident response time (average in minutes)	6:08	6:08	6:00
Minimum daily staffing level	39	39	39

Goal: Provide career development, education, and training for personnel to meet future challenges and issues that will impact the City.

Objective: To provide 20 hours of in-service training each month to all employees in the division while on duty.

Total hours of in-service and technical training	45,020	40823	46,000
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Staffing Levels	21-22	22-23	23-24
Assistant Chief – Operations	1	1	1
Chief Officer Non-Shift (Division Chief-Training, Safety, EMS, and Special Operations)	1	1	1
Battalion Chief	3	4	4
Captain-Shift	23	20	20
Captain Inspectors-Non-Shift	3	2	2
Lieutenant/Paramedic	0	21	21
Driver Engineers	24	23	23
Firefighter/Paramedic (includes 3 New FF/Paramedics) Firefighter/	70	67	64
EMT	2	2	8
Administrative Assistant	2	2	2
	127	141	146

*Per contract FY 22 budget must include 21 Lieutenants

Fire - Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 22 - Fire								
Division: 150 - Operations								
Activity: 526 - Ambulance & Rescue Services								
<i>10 - Personnel Services</i>								
001-22-150-526.12-10	Regular Salaries/Wages Regular Salaries/Wages	11,779,567.78	8,210,136.39	12,064,857.00	13,073,491.00	13,655,620.00	1,590,763.00	13%
001-22-150-526.12-20	Regular Salaries/Wages Holiday Pay	390,459.33	295,673.16	595,433.00	595,433.00	595,433.00	0.00	0%
001-22-150-526.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	20,508.71	9,301.31	0.00	23,734.00	23,734.00	23,734.00	N/A
001-22-150-526.14-10	Overtime Overtime /Call-Out Pay	2,381,935.51	2,683,039.52	1,746,774.00	2,185,146.00	1,935,146.00	188,372.00	11%
001-22-150-526.14-20	Overtime Reimbursable Overtime	885.60	0.00	0.00	0.00	0.00	0.00	N/A
001-22-150-526.15-40	Special Pay Educational/Certification	398,070.54	301,246.80	518,656.00	498,960.00	498,960.00	(19,696.00)	-4%
001-22-150-526.15-60	Special Pay Other Taxable Pay	0.00	1,347.30	0.00	35,028.00	35,028.00	35,028.00	N/A
001-22-150-526.21-10	FICA Taxes Employer FICA	1,097,844.29	824,054.24	1,183,222.00	1,251,008.00	1,247,118.00	63,896.00	5%
001-22-150-526.22-10	Retirement Contributions General Employees Retirement	10,757.49	8,193.73	7,876.00	8,241.00	8,433.00	557.00	7%
001-22-150-526.22-20	Retirement Contributions ICMA Contributions	25,843.37	19,789.74	28,043.00	27,818.00	27,818.00	(225.00)	-1%
001-22-150-526.22-40	Retirement Contributions Police & Fire Retirement	6,535,174.67	4,319,544.51	6,476,716.00	6,593,557.00	7,019,664.00	542,948.00	8%
001-22-150-526.22-60	Retirement Contributions Retiree Health Trust	349,810.76	384,603.13	384,792.00	419,396.00	450,345.00	65,553.00	17%
001-22-150-526.23-10	Life & Health Insurance Health Insurance	1,755,713.00	1,278,056.68	1,895,307.00	2,180,584.00	2,224,516.00	329,209.00	17%
001-22-150-526.23-20	Life & Health Insurance Life Insurance	19,516.70	13,773.44	21,434.00	19,623.00	20,283.00	(1,151.00)	-5%
001-22-150-526.23-30	Life & Health Insurance Disability Insurance	30,213.98	20,641.51	31,853.00	31,362.00	32,037.00	184.00	1%
001-22-150-526.24-10	Workers Compensation Workers Compensation	248,400.00	185,528.25	247,371.00	267,417.00	267,417.00	20,046.00	8%
001-22-150-526.25-10	Other Employee Benefits Unemployment Compensation	4,554.93	3,226.56	4,862.00	4,935.00	5,110.00	248.00	5%
001-22-150-526.27-10	Other Employee Benefits Employee Assistance Program	4,203.80	1,918.38	2,930.00	1,504.00	3,119.00	189.00	6%
<i>Account Classification Total: 10 - Personnel Services</i>		\$25,053,460.46	\$18,560,074.65	\$25,210,126.00	\$27,217,237.00	\$28,049,781.00	\$2,839,655.00	11%
<i>30 - Operating Expenditures/Expenses</i>								
001-22-150-526.31-90	Professional Services Other Professional Services	112,730.99	73,966.30	174,000.00	138,000.00	138,000.00	(36,000.00)	-21%
001-22-150-526.34-90	Other Contractual Services Other Contractual Services	145.00	0.00	0.00	0.00	0.00	0.00	N/A
001-22-150-526.40-10	Travel & Per Diem Travel & Training	49,922.07	34,870.16	48,438.00	83,119.00	77,119.00	28,681.00	59%
001-22-150-526.40-20	Travel & Per Diem Non-Employee Travel	0.00	0.00	2,305.00	2,305.00	2,305.00	0.00	0%
001-22-150-526.42-10	Freight & Postage Services Postage	371.24	0.00	0.00	0.00	0.00	0.00	N/A
001-22-150-526.44-45	Rentals & Leases Vehicle Rental / Garage	422,195.04	373,808.30	448,570.00	965,170.00	1,075,360.00	626,790.00	140%
001-22-150-526.45-10	Insurance General Liability	438,899.04	406,063.20	487,276.00	525,774.00	525,774.00	38,498.00	8%
001-22-150-526.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	422,430.33	253,657.72	503,720.00	471,100.00	475,208.00	(28,512.00)	-6%
001-22-150-526.46-15	Repair and Maintenance Service Equipment Maintenance	63,563.06	48,199.87	149,986.00	146,105.00	146,105.00	(3,881.00)	-3%
001-22-150-526.46-40	Repair and Maintenance Service Other Repair Maintenance	4,989.08	958.96	5,000.00	5,000.00	5,000.00	0.00	0%
001-22-150-526.47-10	Printing & Binding Printing & Binding	9.90	0.00	0.00	0.00	0.00	0.00	N/A
001-22-150-526.49-90	Other Current Charges Other Current Charges	1,160.00	9,805.00	12,360.00	2,085.00	2,085.00	(10,275.00)	-83%
001-22-150-526.49-95	Other Current Charges Unreconciled CC Charges	0.00	35.99	0.00	0.00	0.00	0.00	N/A

Fire - Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-22-150-526.52-10	Operating Supplies Fuel & Lube	130,009.42	106,379.82	176,480.00	178,630.00	186,930.00	10,450.00	6%
001-22-150-526.52-15	Operating Supplies EMS Supplies	369,306.52	220,450.37	475,540.00	478,790.00	475,790.00	250.00	0%
001-22-150-526.52-20	Operating Supplies General Operating Supplies	33,699.71	21,639.84	71,020.32	88,305.00	85,305.00	14,284.68	20%
001-22-150-526.52-27	Operating Supplies Equipment < \$5,000	129,430.97	367,302.30	494,934.91	216,037.00	206,444.00	(288,490.91)	-58%
001-22-150-526.52-28	Operating Supplies Homeland S Grant Fire Equipment	24,681.30	0.00	75,000.00	75,000.00	0.00	(75,000.00)	-100%
001-22-150-526.52-31	Operating Supplies Protective Gear	103,835.94	40,167.18	152,695.00	289,050.00	289,050.00	136,355.00	89%
001-22-150-526.52-33	Operating Supplies Uniform / Linen Service	127,866.21	40,301.35	184,698.00	224,594.00	219,594.00	34,896.00	19%
001-22-150-526.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	N/A
001-22-150-526.54-11	Books Pubs Subs & Memberships Subscriptions	10,142.00	904.95	7,430.00	6,950.00	6,950.00	(480.00)	-6%
001-22-150-526.54-13	Books Pubs Subs & Memberships Memberships	3,838.02	1,220.00	3,011.00	2,956.00	2,956.00	(55.00)	-2%
001-22-150-526.54-30	Books Pubs Subs & Memberships Training & Education Costs	167,223.01	115,081.83	337,320.00	426,330.00	339,000.00	1,680.00	0%
001-22-150-526.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	14,719.27	7,246.84	83,860.00	75,580.00	75,580.00	(8,280.00)	-10%
001-22-150-526.54-90	Books Pubs Subs & Memberships Other Books/Membership Costs	325.00	0.00	800.00	800.00	800.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,631,493.12	\$2,122,059.98	\$3,894,444.23	\$4,402,680.00	\$4,336,355.00	\$441,910.77	11%
<i>60 - Capital Outlay</i>								
001-22-150-526.64-11	Machinery & Equipment Computer Equipment	0.00	0.00	0.00	0.00	75,000.00	75,000.00	N/A
001-22-150-526.64-90	Machinery & Equipment Other Machinery / Equipment	173,130.45	65,782.59	82,490.47	297,080.00	297,080.00	214,589.53	260%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$173,130.45	\$65,782.59	\$82,490.47	\$297,080.00	\$372,080.00	\$289,589.53	351%
Activity Total: 526 - Ambulance & Rescue Services		\$27,858,084.03	\$20,747,917.22	\$29,187,060.70	\$31,916,997.00	\$32,758,216.00	\$3,571,155.30	12%
Division Total: 150 - Operations		\$27,858,084.03	\$20,747,917.22	\$29,187,060.70	\$31,916,997.00	\$32,758,216.00	\$3,571,155.30	12%
Department Total: 22 - Fire		\$27,858,084.03	\$20,747,917.22	\$29,187,060.70	\$31,916,997.00	\$32,758,216.00	\$3,571,155.30	12%
EXPENSES Total		\$27,858,084.03	\$20,747,917.22	\$29,187,060.70	\$31,916,997.00	\$32,758,216.00	\$3,571,155.30	12%

Program: Emergency Management

The Emergency Management Program is authorized by Chapter 95 of the Delray Beach Code of Ordinances. Activities include: the mitigation of, preparation for, response to, and recovery from any condition which threatens or adversely affects public health, safety or security and which is, or threatens to be, beyond the control of those public and private agencies normally responsible for the management of such condition, resulting from an act or imminent threatened act of war, civil disturbance, terrorism, mob or other acts of violence; from conflagration, explosion, hazardous materials incident or release; from a weather event such as a flood, hurricane or tornado; from a disruption in the City's utility system; or from any other cause. The Emergency Management Division will be responsible for the City's Emergency Operations Plan, ICS course delivery, review and development of departmental Comprehensive Emergency Management Plan (CEMP), Continuity of Operations Plan (COOP), participation in countywide and regional preparedness, annual hurricane exercise, and the City's overall preparedness.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide a City readiness plan to address various types of major emergencies and disasters.

Objective: Conduct an annual review of the City's Hurricane Plan.

Annual Review of City's Hurricane Plan	1	1	1
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Objective: To maintain and conduct an annual exercise at the emergency operations center to facilitate the management, communications and control of emergency conditions.

Annual exercise	2	2	2
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Goal: To provide career development, education, and training for personnel to meet future challenges and issues that will impact the City pertaining to emergency management.

Objective: To provide training to City employees with Emergency Management responsibilities.

Governor's Hurricane Conference Attendees	1	1	1
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Staffing Levels	21-22	22-23	23-24
Emergency Manager	1	1	1
FTE	.06	.06	.06
TOTAL	1.06	1.06	1.06



Fire - Emergency Management

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 22 - Fire								
Division: 160 - Emergency Management								
Activity: 525 - Emergency & Disaster Relief Svcs								
<i>10 - Personnel Services</i>								
001-22-160-525.12-10	Regular Salaries/Wages Regular Salaries/Wages	118,611.21	96,930.72	123,715.00	130,389.00	130,389.00	6,674.00	5%
001-22-160-525.13-10	Other Salaries/ Wages Part Time Wages	0.00	0.00	2,300.00	2,300.00	2,300.00	0.00	0%
001-22-160-525.14-10	Overtime Overtime /Call-Out Pay	1,705.68	5,928.85	6,500.00	0.00	0.00	(6,500.00)	-100%
001-22-160-525.21-10	FICA Taxes Employer FICA	8,762.91	7,519.71	10,138.00	10,151.00	10,151.00	13.00	0%
001-22-160-525.22-10	Retirement Contributions General Employees Retirement	11,260.43	9,686.83	8,538.00	8,934.00	9,142.00	604.00	7%
001-22-160-525.23-10	Life & Health Insurance Health Insurance	13,118.00	11,503.40	13,611.00	15,702.00	15,702.00	2,091.00	15%
001-22-160-525.23-20	Life & Health Insurance Life Insurance	286.00	216.00	288.00	288.00	288.00	0.00	0%
001-22-160-525.23-30	Life & Health Insurance Disability Insurance	277.46	226.68	282.00	312.00	312.00	30.00	11%
001-22-160-525.24-10	Workers Compensation Workers Compensation	888.96	737.50	885.00	957.00	957.00	72.00	8%
001-22-160-525.25-10	Other Employee Benefits Unemployment Compensation	35.04	26.28	35.00	35.00	35.00	0.00	0%
001-22-160-525.27-10	Other Employee Benefits Employee Assistance Program	32.35	15.84	21.00	10.00	21.00	0.00	0%
<i>Account Classification Total: 10 - Personnel Services</i>		\$154,978.04	\$132,791.81	\$166,313.00	\$169,078.00	\$169,297.00	\$2,984.00	2%
<i>30 - Operating Expenditures/Expenses</i>								
001-22-160-525.34-90	Other Contractual Services Other Contractual Services	89,972.50	36,850.00	36,850.00	37,995.00	37,995.00	1,145.00	3%
001-22-160-525.40-10	Travel & Per Diem Travel & Training	915.90	1,112.00	4,525.00	4,525.00	4,525.00	0.00	0%
001-22-160-525.44-45	Rentals & Leases Vehicle Rental / Garage	3,219.96	2,683.30	3,220.00	3,220.00	3,220.00	0.00	0%
001-22-160-525.45-10	Insurance General Liability	3,153.96	2,918.30	3,502.00	3,778.00	3,778.00	276.00	8%
001-22-160-525.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	0.00	0.00	1,100.00	2,600.00	2,600.00	1,500.00	136%
001-22-160-525.52-10	Operating Supplies Fuel & Lube	0.00	0.00	950.00	2,000.00	2,000.00	1,050.00	111%
001-22-160-525.52-20	Operating Supplies General Operating Supplies	0.00	0.00	3,600.00	4,500.00	4,500.00	900.00	25%
001-22-160-525.52-33	Operating Supplies Uniform / Linen Service	0.00	69.60	3,160.00	1,000.00	1,000.00	(2,160.00)	-68%
001-22-160-525.54-11	Books Pubs Subs & Memberships Subscriptions	2,459.00	885.50	2,924.00	6,103.00	6,103.00	3,179.00	109%
001-22-160-525.54-13	Books Pubs Subs & Memberships Memberships	199.00	0.00	195.00	195.00	195.00	0.00	0%
001-22-160-525.54-30	Books Pubs Subs & Memberships Training & Education Costs	270.00	710.00	1,835.00	27,335.00	27,335.00	25,500.00	1390%
001-22-160-525.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	0.00	0.00	5,500.00	5,500.00	5,500.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$100,190.32	\$45,228.70	\$67,361.00	\$98,751.00	\$98,751.00	\$31,390.00	47%
<i>60 - Capital Outlay</i>								
001-22-160-525.64-20	Machinery & Equipment Automotive	0.00	0.00	0.00	0.00	40,000.00	40,000.00	N/A
001-22-160-525.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	40,000.00	40,000.00	64,000.00	24,000.00	(16,000.00)	-40%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$40,000.00	\$40,000.00	\$64,000.00	\$64,000.00	\$24,000.00	60%
Activity Total: 525 - Emergency & Disaster Relief Svcs		\$255,168.36	\$218,020.51	\$273,674.00	\$331,829.00	\$332,048.00	\$58,374.00	21%
Division Total: 160 - Emergency Management		\$255,168.36	\$218,020.51	\$273,674.00	\$331,829.00	\$332,048.00	\$58,374.00	21%
Department Total: 22 - Fire		\$255,168.36	\$218,020.51	\$273,674.00	\$331,829.00	\$332,048.00	\$58,374.00	21%
EXPENSES Total		\$255,168.36	\$218,020.51	\$273,674.00	\$331,829.00	\$332,048.00	\$58,374.00	21%

Program: Fire Safety

The Fire Safety Division provides engineering, education, and enforcement services to reduce life and property losses from fires and other emergencies. Engineering service utilizes a permit and plans review process for new construction, renovation, and hazardous activities. Educational programs are provided to residents of all ages on topics such as fire safety, accident prevention, and disaster preparedness. In addition, technical in-service training is provided to personnel assigned to Operations. Enforcement responsibilities are accomplished through inspections of new and existing commercial, industrial, and multi-family residential occupancies. The Fire Safety Division also investigates the cause and origin of fire incidents in order to prosecute arsonists and/or identify faulty products or procedures.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Require all buildings to be in compliance with the appropriate Local and State fire codes.

Objective: (1) To provide technical fire and life safety annual inspections for commercial and multi-family buildings located within the City of Delray Beach, Towns of Highland Beach and Gulf Stream; (2) provide plan review for new construction, renovation, and hazardous activities projects in a timely manner; and (3) provide public education/ community outreach through open house events held at area Fire Stations.

Fire safety inspections and re-inspections	10,528	10,529	10,500
Code violations identified	2,444	2,967	2,500
% corrected within 90 days	90%	90%	90%
New construction plans reviewed	660	680	730

Goal: Reduce preventable and intentional fires in the City.

Objective: (1) To promptly investigate fires of a suspicious or undetermined origin; and (2) to prevent loss of life from fire and fire-related injuries.

Fire cause/origin investigations	20	25	30
Investigation response time (minutes)	25	20	20
Loss of Life from fire	1	0	0
Civilian/Firefighter Injuries from fire incidents	1	0	0

Goal: Educate the community on methods of reducing preventable deaths, injuries, and property loss through public education instructional programs, teacher training in schools, and adult group presentations throughout the community.

Objective: (1) To participate in various community education programs in order to teach the citizens of the community how to be prepared in an emergency situation. (2) To provide outreach programs to citizens on fire safety, injury prevention, drowning prevention, and hurricane preparedness; and (3) to provide technical training to Division personnel.

Public health and wellness education events	200	200	225
Public health and wellness education attendees	5,555	7,000	7,750

Goal: Provide career development, education and training for personnel to meet future challenges and issues that will impact the City. Maintain pro-active recruitment programs to attract and retain high quality professional staff.

Objective: Provide effective leadership and team development programs for all employees at least once per year to improve department operations and service quality.

Total hours of in-service and technical training	1,200	1,200	1,200
Percentage of authorized staffing filled	100%	100%	100%

Goal: To provide training and information to our Community Emergency Response Teams (CERT).

Objective: To maintain skills and facilitate management of CERT volunteers.

CERT Refresher classes	2	3	3
CERT training classes (new participants)	2	3	3

Goal: Meet the requirement of City Ordinance Chapter 96, Sec. 96.02 of inspecting all buildings, with the exception of single-family homes and fee simple townhomes annually.

Objective: Create a fire safe city by conducting annual fire inspections to all required building in the City of Delray Beach and the Towns of Highland Beach and Gulf Stream.

Total number of annual inspections performed	4,945	4,945	5,000
Fire inspection fees collected	\$862,651	\$875,000	\$925,000
Percentage of fees billed vs collected	90%	90%	90%

Staffing Levels	21-22	22-23	23-24
Assistant Fire Chief	1	1	1
Chief Officer Non-Shift (Chief Officer Non- Shift)	0	1	1
Captain Inspector	5	4	4
Administrative Assistant	2	2	1
Public Education Specialist	1	1	1
Service Population Advocate	0	0	0
Fire & Life Safety Inspector (Civilian)	2	3	3
Data Analyst (Reclass Admin. Asst. Position to Admin. Budget)	0	0	0
TOTAL	11	12	11

*Highland Beach pays for ½ Captain Inspector per contract
 *CRA pays for one Captain Inspector
 *Building Department pays for 40% of Captain (Camera-Plan Review)



Fire - Safety

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 22 - Fire								
Division: 170 - Safety								
Activity: 522 - Fire Control								
<i>10 - Personnel Services</i>								
001-22-170-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,009,002.71	835,891.32	1,069,888.00	1,148,993.00	1,191,219.00	121,331.00	11%
001-22-170-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	38,671.20	820.72	8,457.00	28,282.00	28,282.00	19,825.00	234%
001-22-170-522.14-10	Overtime Overtime /Call-Out Pay	88,491.59	52,742.17	151,000.00	186,500.00	171,500.00	20,500.00	14%
001-22-170-522.15-40	Special Pay Educational/Certification	35,502.58	29,314.00	21,360.00	23,160.00	23,160.00	1,800.00	8%
001-22-170-522.21-10	FICA Taxes Employer FICA	84,954.07	62,937.01	97,130.00	103,407.00	108,562.00	11,432.00	12%
001-22-170-522.22-10	Retirement Contributions General Employees Retirement	26,996.17	19,562.84	23,789.00	24,892.00	25,471.00	1,682.00	7%
001-22-170-522.22-20	Retirement Contributions ICMA Contributions	4,578.73	7,017.78	8,621.00	9,783.00	9,784.00	1,163.00	13%
001-22-170-522.22-40	Retirement Contributions Police & Fire Retirement	381,184.00	331,854.04	396,233.00	403,381.00	404,198.00	7,965.00	2%
001-22-170-522.22-60	Retirement Contributions Retiree Health Trust	21,329.62	23,451.48	23,463.00	25,573.00	25,573.00	2,110.00	9%
001-22-170-522.23-10	Life & Health Insurance Health Insurance	131,180.00	116,630.54	147,710.00	174,054.00	172,724.00	25,014.00	17%
001-22-170-522.23-20	Life & Health Insurance Life Insurance	1,886.39	1,471.71	1,973.00	2,097.00	2,097.00	124.00	6%
001-22-170-522.23-30	Life & Health Insurance Disability Insurance	2,442.39	1,980.54	2,576.00	2,840.00	2,840.00	264.00	10%
001-22-170-522.24-10	Workers Compensation Workers Compensation	21,461.04	17,810.00	21,894.00	23,104.00	23,104.00	1,210.00	6%
001-22-170-522.25-10	Other Employee Benefits Unemployment Compensation	385.76	268.26	397.00	385.00	385.00	(12.00)	-3%
001-22-170-522.27-10	Other Employee Benefits Employee Assistance Program	353.72	161.69	243.00	117.00	235.00	(8.00)	-3%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,848,419.97	\$1,501,914.10	\$1,974,734.00	\$2,156,568.00	\$2,189,134.00	\$214,400.00	11%
<i>30 - Operating Expenditures/Expenses</i>								
001-22-170-522.40-10	Travel & Per Diem Travel & Training	3,440.28	962.30	5,058.00	11,305.00	11,305.00	6,247.00	124%
001-22-170-522.44-45	Rentals & Leases Vehicle Rental / Garage	27,420.00	30,500.00	36,600.00	40,560.00	34,410.00	(2,190.00)	-6%
001-22-170-522.45-10	Insurance General Liability	33,954.00	31,414.20	37,697.00	40,675.00	40,675.00	2,978.00	8%
001-22-170-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	10,467.82	24,233.98	13,020.00	21,300.00	20,400.00	7,380.00	57%
001-22-170-522.47-10	Printing & Binding Printing & Binding	678.50	371.90	750.00	750.00	750.00	0.00	0%
001-22-170-522.52-10	Operating Supplies Fuel & Lube	8,503.20	9,302.16	4,300.00	20,600.00	17,500.00	13,200.00	307%
001-22-170-522.52-15	Operating Supplies EMS Supplies	0.00	96.96	0.00	0.00	0.00	0.00	N/A
001-22-170-522.52-20	Operating Supplies General Operating Supplies	5,020.97	7,205.93	6,625.00	12,795.00	12,795.00	6,170.00	93%
001-22-170-522.52-27	Operating Supplies Equipment < \$5,000	2,389.72	1,122.42	2,705.00	68,905.00	68,905.00	66,200.00	2447%
001-22-170-522.52-33	Operating Supplies Uniform / Linen Service	8,801.89	0.00	11,998.00	16,825.00	16,825.00	4,827.00	40%
001-22-170-522.54-10	Books Pubs Subs & Memberships Books & Publications	3,224.71	1,636.90	2,300.00	2,300.00	2,300.00	0.00	0%
001-22-170-522.54-11	Books Pubs Subs & Memberships Subscriptions	17,548.35	17,548.35	18,148.00	18,148.00	18,148.00	0.00	0%
001-22-170-522.54-13	Books Pubs Subs & Memberships Memberships	1,005.00	1,413.00	970.00	970.00	970.00	0.00	0%
001-22-170-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,621.50	1,120.00	5,350.00	7,225.00	7,225.00	1,875.00	35%
001-22-170-522.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	5,853.96	6,602.11	15,760.00	13,260.00	13,260.00	(2,500.00)	-16%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$131,929.90	\$133,530.21	\$161,281.00	\$275,618.00	\$265,468.00	\$104,187.00	65%



Fire - Safety

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>60 - Capital Outlay</i>								
001-22-170-522.64-20	Machinery & Equipment Automotive	0.00	0.00	50,000.00	40,000.00	40,000.00	(10,000.00)	-20%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$50,000.00	\$40,000.00	\$40,000.00	(\$10,000.00)	-20%
Activity Total: 522 - Fire Control		\$1,980,349.87	\$1,635,444.31	\$2,186,015.00	\$2,472,186.00	\$2,494,602.00	\$308,587.00	14%
Division Total: 170 - Safety		\$1,980,349.87	\$1,635,444.31	\$2,186,015.00	\$2,472,186.00	\$2,494,602.00	\$308,587.00	14%
Department Total: 22 - Fire		\$1,980,349.87	\$1,635,444.31	\$2,186,015.00	\$2,472,186.00	\$2,494,602.00	\$308,587.00	14%
EXPENSES Total		\$1,980,349.87	\$1,635,444.31	\$2,186,015.00	\$2,472,186.00	\$2,494,602.00	\$308,587.00	14%

Program: Ocean Rescue & Beach Operations

Ocean Rescue provides lifeguard supervision on one mile of beachfront at two separate locations, the Municipal Beach and Atlantic Dunes Park, from eight lifeguard towers and four all-terrain vehicles 365 days per year. Standard time operations are 9:00am – 5:20pm. During a period of Daylight Savings, the hours of operation have been adjusted to 9:00am – 6:30pm. A self-administered training and certification program ensures a high level of physical fitness in conjunction with thorough knowledge and experience with lifesaving techniques and equipment. The division is one of 43 agencies in the U.S.A. certified by the United States Lifesaving Association as an Advanced Open Water Lifesaving Agency. All full-time staff are required to be licensed Emergency Medical Technicians. The City Codes are also enforced, and assistance provided to other departments and agencies as requested including Police, Fire, Florida Wildlife Commission, Palm Beach County Marine Unit, and the U.S. Coast Guard. Ocean Rescue provides four "surf chairs" for the physically challenged population at both beach parks. Daily ocean conditions are updated on the City's Web Site. Additionally, the division is involved with: Junior Lifeguard Program, Ocean Awareness Classes, United States Lifesaving Association, and the Florida Beach Patrol Chiefs Association. Rescue response by Personal Rescue Watercraft is also provided.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Provide a safe, properly protected and supervised ocean beach operation.

Objective: To provide safe oceanfront through emergency response and preventive lifesaving. This includes identifying and limiting risks to the public, to ensure safety, enhance the public's perception by providing public assistance and enforcement of City Ordinances on the Municipal Beach

Beach attendance	2,400,568	2,525,350	3,200,000
Water rescues	22	30	32
Boating Incidents / Kite Boarders / Stand Up Paddle boarders	2	12	15
EMS/911 Major Medicals	22	25	25
Minor First Aids	11,232	12,025	12,125
Missing persons located	18	23	25
Preventive actions	79,156	80,250	81,250
Public assists	71,145	73,275	73,375
Code Enforcements	34,506	34,750	34,850

Objective: To ensure that all Ocean Rescue Officers are licensed as EMT's and participate in a comprehensive training program to maintain Delray's status as an "Advanced Lifesaving Agency" within the United States Lifesaving Association.

% staff certified as Emergency Medical Technicians (36 staff)	100%	(34staf) 98%	(34staf) 98%
Total lifeguard staff USLA training hours (36 staff)	8,582	8,075	8,675
Physical Training (Miles ran, swan & paddled)	14,520	14,025	14,725
Hours of Medical Training & Classroom Skills Review	2,644	2,050	2,750

Objective: To promote ocean safety, positive public relations and valued public service through educational programs such as, CPR classes, Ocean Awareness Presentations, the Junior Lifeguard Program and various special events

Number of CPR & Hands only classes	1	16	18
Number of CPR & Hands only class participants	15	128	145
Ocean Awareness presentations	6	3	3
Ocean Awareness participants	86	30	30
Number of Junior Lifeguard programs	2	2	2
Number of Junior Lifeguard participants	150	150	150
Number of Special Events	2	3	2

Staffing Levels	21-22	22-23	23-24
Chief Officer Ocean Rescue	1	1	1
Ocean Rescue Captain	1	1	1
Ocean Rescue Lieutenant	4	4	4
Ocean Rescue Lifeguards	13	17	17
Administrative Assistant	1	1	1
FTE	5.84	2.4	2.4
TOTAL	25.84	26.4	26.4



Fire - Ocean Rescue & Beach Operations

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 22 - Fire								
Division: 180 - Ocean Rescue & Beach Oper								
Activity: 522 - Fire Control								
<i>10 - Personnel Services</i>								
001-22-180-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,044,606.91	794,844.05	1,150,389.00	1,247,918.00	1,247,878.00	97,489.00	8%
001-22-180-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	12,627.29	0.00	0.00	0.00	0.00	0.00	N/A
001-22-180-522.13-10	Other Salaries/ Wages Part Time Wages	135,636.02	83,052.10	85,000.00	85,000.00	85,000.00	0.00	0%
001-22-180-522.14-10	Overtime Overtime /Call-Out Pay	102,547.81	85,613.16	82,000.00	85,960.00	85,960.00	3,960.00	5%
001-22-180-522.15-40	Special Pay Educational/Certification	80,901.09	60,740.56	103,180.00	103,420.00	103,420.00	240.00	0%
001-22-180-522.21-10	FICA Taxes Employer FICA	103,328.26	76,817.31	113,964.00	116,543.00	114,361.00	397.00	0%
001-22-180-522.22-10	Retirement Contributions General Employees Retirement	103,326.00	76,292.13	86,118.00	106,296.00	92,205.00	6,087.00	7%
001-22-180-522.22-20	Retirement Contributions ICMA Contributions	3,027.00	2,210.58	3,139.00	3,332.00	3,332.00	193.00	6%
001-22-180-522.23-10	Life & Health Insurance Health Insurance	223,007.00	222,590.79	357,322.00	348,108.00	345,448.00	(11,874.00)	-3%
001-22-180-522.23-20	Life & Health Insurance Life Insurance	3,154.78	2,406.57	3,729.00	3,321.00	3,321.00	(408.00)	-11%
001-22-180-522.23-30	Life & Health Insurance Disability Insurance	2,460.00	1,885.90	2,851.00	2,969.00	2,969.00	118.00	4%
001-22-180-522.24-10	Workers Compensation Workers Compensation	21,552.96	16,098.03	21,464.00	23,203.00	23,203.00	1,739.00	8%
001-22-180-522.25-10	Other Employee Benefits Unemployment Compensation	1,051.20	759.20	841.00	841.00	841.00	0.00	0%
001-22-180-522.27-10	Other Employee Benefits Employee Assistance Program	655.16	337.92	507.00	256.00	513.00	6.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,837,881.48	\$1,423,648.30	\$2,010,504.00	\$2,127,167.00	\$2,108,451.00	\$97,947.00	5%
<i>30 - Operating Expenditures/Expenses</i>								
001-22-180-522.31-90	Professional Services Other Professional Services	145.00	0.00	290.00	290.00	290.00	0.00	0%
001-22-180-522.34-90	Other Contractual Services Other Contractual Services	422.60	200.28	420.00	420.00	420.00	0.00	0%
001-22-180-522.40-10	Travel & Per Diem Travel & Training	466.28	17.58	1,232.00	1,232.00	1,232.00	0.00	0%
001-22-180-522.43-10	Utility Services Electricity	4,435.13	4,183.23	4,533.00	5,447.00	5,447.00	914.00	20%
001-22-180-522.43-15	Utility Services Water & Sewer	3,817.22	3,743.38	7,266.00	5,075.00	5,075.00	(2,191.00)	-30%
001-22-180-522.43-20	Utility Services Irrigation Water	456.38	203.10	167.00	491.00	491.00	324.00	194%
001-22-180-522.44-45	Rentals & Leases Vehicle Rental / Garage	49,640.04	41,366.70	49,640.00	65,910.00	60,240.00	10,600.00	21%
001-22-180-522.45-10	Insurance General Liability	30,354.96	28,084.20	33,701.00	36,363.00	36,363.00	2,662.00	8%
001-22-180-522.45-15	Insurance Other Insurance Costs	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-22-180-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	33,258.58	9,061.73	13,900.00	23,300.00	15,500.00	1,600.00	12%
001-22-180-522.46-15	Repair and Maintenance Service Equipment Maintenance	5,098.57	3,117.99	8,900.00	8,900.00	8,900.00	0.00	0%
001-22-180-522.47-10	Printing & Binding Printing & Binding	0.00	326.25	330.00	330.00	330.00	0.00	0%
001-22-180-522.48-16	Promotional Activities Employee Recognition Awards	1,031.00	85.00	1,090.00	1,090.00	1,090.00	0.00	0%
001-22-180-522.48-17	Promotional Activities Refreshment / Food / Meetings	326.48	141.89	560.00	560.00	560.00	0.00	0%
001-22-180-522.49-90	Other Current Charges Other Current Charges	500.00	500.00	500.00	500.00	500.00	0.00	0%
001-22-180-522.52-10	Operating Supplies Fuel & Lube	12,165.82	1,663.69	4,540.00	6,300.00	5,200.00	660.00	15%
001-22-180-522.52-20	Operating Supplies General Operating Supplies	2,426.17	342.66	5,224.00	5,224.00	5,224.00	0.00	0%
001-22-180-522.52-27	Operating Supplies Equipment < \$5,000	5,672.83	3,708.97	6,571.00	6,571.00	6,571.00	0.00	0%



Fire - Ocean Rescue & Beach Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-22-180-522.52-33	Operating Supplies Uniform / Linen Service	8,374.34	4,906.21	32,500.00	32,500.00	32,500.00	0.00	0%
001-22-180-522.54-10	Books Pubs Subs & Memberships Books & Publications	183.95	185.50	210.00	210.00	210.00	0.00	0%
001-22-180-522.54-13	Books Pubs Subs & Memberships Memberships	780.00	200.00	770.00	770.00	770.00	0.00	0%
001-22-180-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	325.00	325.00	550.00	550.00	550.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$159,880.35	\$102,362.96	\$173,894.00	\$203,033.00	\$188,463.00	\$14,569.00	8%
Activity Total: 522 - Fire Control		\$1,997,761.83	\$1,526,011.26	\$2,184,398.00	\$2,330,200.00	\$2,296,914.00	\$112,516.00	5%
Division Total: 180 - Ocean Rescue & Beach Oper		\$1,997,761.83	\$1,526,011.26	\$2,184,398.00	\$2,330,200.00	\$2,296,914.00	\$112,516.00	5%
Department Total: 22 - Fire		\$1,997,761.83	\$1,526,011.26	\$2,184,398.00	\$2,330,200.00	\$2,296,914.00	\$112,516.00	5%
EXPENSES Total		\$1,997,761.83	\$1,526,011.26	\$2,184,398.00	\$2,330,200.00	\$2,296,914.00	\$112,516.00	5%

Program: Highland Beach

The Highland Beach Program provides contractual Fire-Rescue services within the Town of Highland Beach. The Program's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. Services are designed to improve the quality of life in Highland Beach.

Activities include: providing advanced or basic life support for medical emergencies and medical transportation for patients; confining and extinguishing structure, vehicle, brush, and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication and technical rescue. The program provides fire safety inspections and public education in fire safety and hurricane preparedness.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Protect life and property in the community through timely and effective emergency response.

Objective: To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	483	537	500
Fire suppression and related responses	254	299	275
EMS patient transports	335	306	350
Emergency incident response times (average in minutes)	5:10	4:55	4:55

Goal: Provide career development, education and training for personnel to meet future challenges and issues that will impact the City.

Objective: To provide 20 hours of in-service training each month to all employees in this division while on duty.

Total hours of in-service and technical training	5,517	6,803	6,800
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Staffing Levels	21-22	22-23	23-24
Captain, Shift	4	4	4
Lieutenant/Paramedic	0	0	0
Driver Engineers	4	4	4
Firefighter/Paramedic	14	14	14
Captain Inspector (1)	.5	.5	.5
TOTAL	22.5	22.5	22.5
<i>(1) Shared with Fire Safety</i>			

*Total FTE is 22 however, per contract FY 22 budget must include 4 Lieutenants



Fire - Highland Beach

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 22 - Fire								
Division: 190 - Highland Beach								
Activity: 522 - Fire Control								
<i>10 - Personnel Services</i>								
001-22-190-522.12-10	Regular Salaries/Wages Regular Salaries/Wages	2,153,685.12	1,642,795.84	2,316,107.00	2,360,843.00	1,377,159.00	(938,948.00)	-41%
001-22-190-522.12-20	Regular Salaries/Wages Holiday Pay	77,810.13	61,171.69	104,502.00	104,502.00	60,960.00	(43,542.00)	-42%
001-22-190-522.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	17,824.32	88,157.58	10,756.00	10,032.00	5,852.00	(4,904.00)	-46%
001-22-190-522.14-10	Overtime Overtime /Call-Out Pay	405,113.62	312,314.89	184,488.00	195,432.00	114,002.00	(70,486.00)	-38%
001-22-190-522.15-40	Special Pay Educational/Certification	39,707.71	33,182.84	86,442.00	45,240.00	26,390.00	(60,052.00)	-69%
001-22-190-522.21-10	FICA Taxes Employer FICA	196,503.24	151,091.55	198,455.00	199,783.00	121,151.00	(77,304.00)	-39%
001-22-190-522.22-40	Retirement Contributions Police & Fire Retirement	957,504.32	720,366.39	971,098.00	988,617.00	577,861.00	(393,237.00)	-40%
001-22-190-522.22-60	Retirement Contributions Retiree Health Trust	61,954.92	68,116.55	68,150.00	74,278.00	43,329.00	(24,821.00)	-36%
001-22-190-522.23-10	Life & Health Insurance Health Insurance	299,618.28	252,499.63	365,754.00	345,447.00	201,512.00	(164,242.00)	-45%
001-22-190-522.23-20	Life & Health Insurance Life Insurance	3,146.00	2,376.00	3,168.00	2,904.00	1,694.00	(1,474.00)	-47%
001-22-190-522.23-30	Life & Health Insurance Disability Insurance	5,486.07	4,236.62	5,556.00	5,664.00	3,304.00	(2,252.00)	-41%
001-22-190-522.24-10	Workers Compensation Workers Compensation	51,165.96	42,461.70	50,954.00	55,083.00	55,083.00	4,129.00	8%
001-22-190-522.25-10	Other Employee Benefits Unemployment Compensation	770.88	578.16	771.00	771.00	450.00	(321.00)	-42%
001-22-190-522.27-10	Other Employee Benefits Employee Assistance Program	711.70	348.48	465.00	235.00	275.00	(190.00)	-41%
<i>Account Classification Total: 10 - Personnel Services</i>		\$4,271,002.27	\$3,379,697.92	\$4,366,666.00	\$4,388,831.00	\$2,589,022.00	(\$1,777,644.00)	-41%
<i>30 - Operating Expenditures/Expenses</i>								
001-22-190-522.34-90	Other Contractual Services Other Contractual Services	924.00	924.00	1,560.00	1,560.00	910.00	(650.00)	-42%
001-22-190-522.40-10	Travel & Per Diem Travel & Training	483.38	1,273.81	0.00	0.00	0.00	0.00	N/A
001-22-190-522.43-40	Utility Services Gas	1,961.65	1,915.15	1,890.00	1,890.00	1,103.00	(787.00)	-42%
001-22-190-522.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	13,599.77	19,383.24	12,000.00	20,900.00	12,192.00	192.00	2%
001-22-190-522.46-15	Repair and Maintenance Service Equipment Maintenance	4,792.50	14,377.50	19,170.00	20,395.00	11,898.00	(7,272.00)	-38%
001-22-190-522.49-90	Other Current Charges Other Current Charges	0.00	0.00	1,320.00	150.00	88.00	(1,232.00)	-93%
001-22-190-522.52-10	Operating Supplies Fuel & Lube	11,617.00	9,225.99	10,190.00	11,700.00	6,825.00	(3,365.00)	-33%
001-22-190-522.52-15	Operating Supplies EMS Supplies	42,153.22	47,375.00	47,375.00	50,885.00	29,683.00	(17,692.00)	-37%
001-22-190-522.52-20	Operating Supplies General Operating Supplies	3,766.08	3,077.50	3,528.00	3,528.00	2,058.00	(1,470.00)	-42%
001-22-190-522.52-27	Operating Supplies Equipment < \$5,000	14,984.74	17,224.61	21,681.00	32,206.00	18,787.00	(2,894.00)	-13%
001-22-190-522.52-31	Operating Supplies Protective Gear	26,351.09	18,454.25	24,750.00	28,200.00	16,450.00	(8,300.00)	-34%
001-22-190-522.52-33	Operating Supplies Uniform / Linen Service	16,905.65	20,953.25	22,625.00	22,625.00	13,198.00	(9,427.00)	-42%
001-22-190-522.52-36	Operating Supplies Janitorial Supplies	1,487.47	1,500.00	1,500.00	1,500.00	875.00	(625.00)	-42%
001-22-190-522.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,179.00	2,163.46	9,220.00	5,150.00	3,005.00	(6,215.00)	-67%
001-22-190-522.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	609.87	4,953.96	13,000.00	13,000.00	7,584.00	(5,416.00)	-42%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$142,815.42	\$162,801.72	\$189,809.00	\$213,689.00	\$124,656.00	(\$65,153.00)	-34%
Activity Total: 522 - Fire Control		\$4,413,817.69	\$3,542,499.64	\$4,556,475.00	\$4,602,520.00	\$2,713,678.00	(\$1,842,797.00)	-40%
Division Total: 190 - Highland Beach		\$4,413,817.69	\$3,542,499.64	\$4,556,475.00	\$4,602,520.00	\$2,713,678.00	(\$1,842,797.00)	-40%
Department Total: 22 - Fire		\$4,413,817.69	\$3,542,499.64	\$4,556,475.00	\$4,602,520.00	\$2,713,678.00	(\$1,842,797.00)	-40%
EXPENSES Total		\$4,413,817.69	\$3,542,499.64	\$4,556,475.00	\$4,602,520.00	\$2,713,678.00	(\$1,842,797.00)	-40%
Department Total: 22 - Fire		\$39,221,644.89	\$31,030,166.49	\$41,808,887.70	\$45,290,680.00	\$44,351,294.00	\$2,542,406.30	6%
EXPENSES Total		\$39,221,644.89	\$31,030,166.49	\$41,808,887.70	\$45,290,680.00	\$44,351,294.00	\$2,542,406.30	6%

Neighborhood and Community Services Department

Mission Statement

The Neighborhood and Community Services Department is committed to providing our customers with efficient and timely services in a supportive environment. We continue to explore ways to streamline our services utilizing available technology, efficient procedures and processes, self-directed teams and many other resources that allow us to maintain our competitive edge.



Neighborhood Community Services

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 2,383,290	\$ 1,939,719	\$ 3,140,538	\$ 3,845,757	\$ 3,420,266	\$ 279,728	8.9%
Operating Expenses	460,432	405,444	641,344	798,658	860,082	218,738	34.1%
Capital Outlay	-	-	23,540	23,540	126,846	103,306	438.9%
Total Expenditures	\$ 2,843,721	\$ 2,345,163	\$ 3,805,422	\$ 4,667,955	\$ 4,407,194	\$ 601,772	15.8%
Administration							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 372,182	\$ 292,492	\$ 389,772	\$ 421,834	\$ 422,080	\$ 32,308	8.3%
Operating Expenses	15,438	9,268	25,035	35,478	35,478	10,443	41.7%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 387,620	\$ 301,760	\$ 414,807	\$ 457,312	\$ 457,558	\$ 42,751	10.3%
Clean & Safe							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Entry	Budget	2023-2024	2023-2024
Personnel Services	\$ 771,797	\$ 732,588	\$ 1,165,268	\$ 1,686,453	\$ 1,271,001	\$ 105,733	9.1%
Operating Expenses	234,899	200,369	334,477	404,861	422,585	88,108	26.3%
Capital Outlay	-	-	-	-	103,306	103,306	n/a
Total Expenditures	\$ 1,006,696	\$ 932,957	\$ 1,499,745	\$ 2,091,314	\$ 1,796,892	\$ 297,147	19.8%
Code Enforcement							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Entry	Budget	2023-2024	2023-2024
Personnel Services	\$ 1,239,311	\$ 914,640	\$ 1,585,498	\$ 1,737,470	\$ 1,727,185	\$ 141,687	8.9%
Operating Expenses	210,095	195,806	281,832	358,319	402,019	120,187	42.6%
Capital Outlay	-	-	23,540	23,540	23,540	-	n/a
Total Expenditures	\$ 1,449,406	\$ 1,110,446	\$ 1,890,870	\$ 2,119,329	\$ 2,152,744	\$ 261,874	13.8%

2023-24 Financial Highlights

- ◆ **Personnel Services** increased by \$279,728 or 8.9% due to standard merit salary increases, overtime and higher healthcare costs. The Administration Division adjusted the personnel total to include the one (1) Administrative Office Coordinator which was not reflected in the previous year's total.

- ◆ **Operating Expenses** increased \$218,738 or 34.1%. This is mainly due to budget adjustments made in the Code Enforcement and Clean & Safe Divisions. Clean & Safe line items: Repair and maintenance (lighting maintenance-globes, GFI, bulbs, switches, ballasts), trash receptacles, gardening supplies and uniforms. Some of these items are reimbursable by the CRA. Code Enforcement line items: Lot mowing for Nuisance Abatement Properties, outside scanning for Code Enforcement files and bulk mailings for Alarm, Landlord and Business Tax Receipt renewals.

- ◆ **Capital Outlay** Three (3) new vehicles for the Clean & Safe Division including, one (1) truck for Code Enforcement Officer, one (1) crew cab truck with dumping capabilities for General Maintenance staff and, one (1) utility vehicle for accessibility in the Clean & Safe District.

Program: Community Improvement Administration

Administration is responsible for the management of all departmental activities and coordination of special projects. This division serves as liaison for special projects. Policy direction and administrative support for the department’s overall activities and functions are centralized in the Administration Division.

Performance Measures	2022 Actual	2023 Actual	2024 Projected
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Goal: To enhance the Community Improvement staff’s knowledge through Professional Development to increase the level of service provided to the residents of Delray Beach.

Objective: Educate staff on regulatory laws such as State Statutes, Ordinances, LDR’s and Federal guidelines while developing strategies for succession planning.

Monthly (12) Professional Development Trainings	90%	50%	100%
Cross training of at least (1) Employee per year	100%	100%	100%
Quarterly (4) Supervisor Trainings	100%	50%	100%

Goal: To highlight and educate citizens on issues affecting quality of life.

Objective: To develop public relations and facilitate citizen involvement.

Staff to present on various topics at (12) HOA Meetings	50%	25%	100%
Coordinate or assist with providing 6 educational workshops	0%		
Update social media and/or website monthly (12)	100%	50%	100%
Design and distribute annual newsletter (1), monthly report (12) and Community Improvement subject related brochures (minimum 2 per year)	100%	50%	100%

Staffing Levels	21-22	22-23	23-24
Neighborhood & Community Services Director	1	1	1
Assistant Neighborhood & Community Services Director	1	1	1
Executive Assistant	1	1	1
Neighborhood & Community Services Coordinator	0	1	1
	<u>3</u>	<u>4</u>	<u>4</u>



NCS - Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 24 - Neighborhood and Community Svcs								
Division: 000 - Administration								
Activity: 524 - Protective Inspections								
<i>10 - Personnel Services</i>								
001-24-000-524.12-10	Regular Salaries/Wages Regular Salaries/Wages	262,627.29	210,213.49	270,974.00	299,828.00	299,828.00	28,854.00	11%
001-24-000-524.13-10	Other Salaries/ Wages Part Time Wages	1,575.00	1,834.36	13,370.00	10,000.00	10,000.00	(3,370.00)	-25%
001-24-000-524.14-10	Overtime Overtime /Call-Out Pay	511.78	0.00	5,000.00	1,000.00	1,000.00	(4,000.00)	-80%
001-24-000-524.15-20	Special Pay Car Allowance	5,280.00	3,960.00	5,280.00	5,280.00	5,280.00	0.00	0%
001-24-000-524.21-10	FICA Taxes Employer FICA	21,358.47	16,880.30	23,776.00	25,701.00	25,701.00	1,925.00	8%
001-24-000-524.22-10	Retirement Contributions General Employees Retirement	21,697.00	11,528.16	10,132.00	10,602.00	10,848.00	716.00	7%
001-24-000-524.22-20	Retirement Contributions ICMA Contributions	17,881.07	13,787.09	18,515.00	20,229.00	20,229.00	1,714.00	9%
001-24-000-524.23-10	Life & Health Insurance Health Insurance	39,354.00	32,784.69	40,829.00	47,107.00	47,107.00	6,278.00	15%
001-24-000-524.23-20	Life & Health Insurance Life Insurance	796.06	669.60	821.00	907.00	907.00	86.00	10%
001-24-000-524.23-30	Life & Health Insurance Disability Insurance	628.53	497.76	635.00	717.00	717.00	82.00	13%
001-24-000-524.24-10	Workers Compensation Workers Compensation	273.00	204.03	272.00	294.00	294.00	22.00	8%
001-24-000-524.25-10	Other Employee Benefits Unemployment Compensation	107.94	84.68	105.00	105.00	105.00	0.00	0%
001-24-000-524.27-10	Other Employee Benefits Employee Assistance Program	91.67	47.52	63.00	64.00	64.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$372,181.81	\$292,491.68	\$389,772.00	\$421,834.00	\$422,080.00	\$32,308.00	8%
<i>30 - Operating Expenditures/Expenses</i>								
001-24-000-524.40-10	Travel & Per Diem Travel & Training	826.98	305.90	5,000.00	5,000.00	5,000.00	0.00	0%
001-24-000-524.42-10	Freight & Postage Services Postage	790.53	29.03	250.00	250.00	250.00	0.00	0%
001-24-000-524.45-10	Insurance General Liability	5,052.96	4,675.00	5,610.00	6,053.00	6,053.00	443.00	8%
001-24-000-524.47-10	Printing & Binding Printing & Binding	1,687.72	659.90	1,000.00	1,000.00	1,000.00	0.00	0%
001-24-000-524.48-17	Promotional Activities Refreshment / Food / Meetings	306.20	143.11	500.00	500.00	500.00	0.00	0%
001-24-000-524.49-90	Other Current Charges Other Current Charges	175.00	175.00	175.00	175.00	175.00	0.00	0%
001-24-000-524.51-10	Office Supplies Stationery, Paper, Forms	865.61	82.08	1,000.00	1,000.00	1,000.00	0.00	0%
001-24-000-524.51-15	Office Supplies Other Office Supplies	2,758.21	794.07	3,000.00	3,000.00	3,000.00	0.00	0%
001-24-000-524.52-20	Operating Supplies General Operating Supplies	1,296.81	303.65	1,000.00	1,000.00	1,000.00	0.00	0%
001-24-000-524.52-65	Operating Supplies Rec Supplies Youth Basketball	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-24-000-524.54-13	Books Pubs Subs & Memberships Memberships	1,128.00	0.00	1,500.00	1,500.00	1,500.00	0.00	0%
001-24-000-524.54-30	Books Pubs Subs & Memberships Training & Education Costs	550.00	2,100.62	5,000.00	5,000.00	5,000.00	0.00	0%
001-24-000-524.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$15,438.02	\$9,268.36	\$25,035.00	\$35,478.00	\$35,478.00	\$10,443.00	42%
Activity Total: 524 - Protective Inspections		\$387,619.83	\$301,760.04	\$414,807.00	\$457,312.00	\$457,558.00	\$42,751.00	10%
Division Total: 000 - Administration		\$387,619.83	\$301,760.04	\$414,807.00	\$457,312.00	\$457,558.00	\$42,751.00	10%
Department Total: 24 - Neighborhood and Community Svcs		\$387,619.83	\$301,760.04	\$414,807.00	\$457,312.00	\$457,558.00	\$42,751.00	10%
EXPENSES Total		\$387,619.83	\$301,760.04	\$414,807.00	\$457,312.00	\$457,558.00	\$42,751.00	10%

Program: Clean and Safe

The Clean & Safe Division is made up of three teams: General Maintenance, Electricians, and Code Enforcement. Together, these teams are responsible for the maintenance and beautification of the Clean & Safe District as well as compliance with local, state and federal regulations. The Clean & Safe Administrator is responsible for managing Clean & Safe staff, fostering relationships with downtown stakeholders, planning, and resource allocation.

Performance Measures	2022 Actual	2023 Actual	2024 Projected
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Goal: To maintain the cleanliness and attractiveness of the Clean & Safe District through routine maintenance and landscape beautification.

Objective: To ensure all public and private areas within the downtown are clean, safe, and inviting.

Conduct daily litter abatement (365 days)	100%	100%	100%
Quarterly pressure washing of major sidewalks within the C&S District	80%	80%	100%
Monthly landscape maintenance of the plant beds along East Atlantic Ave	100%	100%	100%
Graffiti abatement within 24 hours of identification	100%	100%	100%
Repair/replacement of malfunctioning lighting within 24 hours of identification	100%	100%	100%

Objective: To ensure that all businesses and residents within the Clean & Safe District are in compliance with the ordinances of Delray Beach.

Conduct annual Business Tax Receipt Inspections of businesses within the C&S District	80%	100%	100%
Conduct annual Rental Housing Inspections of all rental properties within the C&S District	80%	90%	90%
Weekly Inspections of sidewalk cafés	100%	100%	100%
Conduct annual Landscape Inspections of residential and commercial properties within the C&S District	95%	95%	95%

Goal: To ensure maintenance tasks for the Clean and Safe District are performed by other departments.

Objective: To develop and maintain working relationships with internal and external organizations that perform work within the Clean and Safe District.

Quarterly meeting with Public Works regarding routine street sweeping and holiday/special event street sweeping.	90%	90%	100%
Ensure City is restored to natural conditions within 24-hours of Special Events	100%	100%	100%
Attendance @ Team Delray Meetings	100%	100%	100%
Quarterly meetings with Parks Maintenance regarding West Atlantic Landscape Contractor	N/A	80%	100%

Staffing Levels	21-22	22-23	23-24
Clean & Safe Administrator	1	1	1
Clean & Safe Supervisor	2	2	2
Electrician	2	2	2
Code Enforcement Officer	2	3	3
General Maintenance Workers	4	8	2
	11	16	16



NCS - Clean & Safe

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 24 - Neighborhood and Community Svcs								
Division: 230 - Clean & Safe								
Activity: 519 - Other Gen. Govt. Services								
<i>10 - Personnel Services</i>								
001-24-230-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	526,000.61	460,957.04	774,031.00	1,248,018.00	831,840.00	57,809.00	7%
001-24-230-519.14-10	Overtime Overtime /Call-Out Pay	25,937.83	36,511.36	22,000.00	30,000.00	30,000.00	8,000.00	36%
001-24-230-519.14-20	Overtime Reimbursable Overtime	1,614.19	0.00	0.00	0.00	0.00	0.00	N/A
001-24-230-519.15-50	Special Pay Incentive Pay	3,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-24-230-519.21-10	FICA Taxes Employer FICA	39,972.72	36,634.76	61,509.00	64,064.00	66,122.00	4,613.00	7%
001-24-230-519.22-10	Retirement Contributions General Employees Retirement	51,247.20	45,990.63	46,549.00	48,707.00	49,839.00	3,290.00	7%
001-24-230-519.22-20	Retirement Contributions ICMA Contributions	932.40	1,695.48	0.00	2,547.00	2,547.00	2,547.00	N/A
001-24-230-519.23-10	Life & Health Insurance Health Insurance	118,062.00	146,576.38	253,967.00	286,124.00	283,464.00	29,497.00	12%
001-24-230-519.23-20	Life & Health Insurance Life Insurance	1,672.08	1,567.85	2,966.00	2,747.00	2,747.00	(219.00)	-7%
001-24-230-519.23-30	Life & Health Insurance Disability Insurance	1,269.33	1,047.95	1,869.00	1,946.00	1,946.00	77.00	4%
001-24-230-519.24-10	Workers Compensation Workers Compensation	1,371.96	1,024.47	1,366.00	1,474.00	1,477.00	111.00	8%
001-24-230-519.25-10	Other Employee Benefits Unemployment Compensation	375.51	371.89	630.00	633.00	633.00	3.00	0%
001-24-230-519.27-10	Other Employee Benefits Employee Assistance Program	341.10	210.07	381.00	193.00	386.00	5.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$771,796.93	\$732,587.88	\$1,165,268.00	\$1,686,453.00	\$1,271,001.00	\$105,733.00	9%
<i>30 - Operating Expenditures/Expenses</i>								
001-24-230-519.34-16	Other Contractual Services Pest Control Services	4,829.44	2,494.00	8,000.00	8,000.00	8,000.00	0.00	0%
001-24-230-519.34-90	Other Contractual Services Other Contractual Services	55,098.70	38,730.00	110,400.00	110,400.00	110,400.00	0.00	0%
001-24-230-519.40-10	Travel & Per Diem Travel & Training	817.75	52.00	1,500.00	3,560.00	3,560.00	2,060.00	137%
001-24-230-519.41-11	Communication Services Portable Phones / MDD	808.80	1,925.00	5,200.00	1,242.00	1,656.00	(3,544.00)	-68%
001-24-230-519.44-45	Rentals & Leases Vehicle Rental / Garage	26,100.00	22,891.70	27,470.00	25,100.00	25,100.00	(2,370.00)	-9%
001-24-230-519.45-10	Insurance General Liability	14,939.96	13,360.00	16,032.00	17,298.00	17,298.00	1,266.00	8%
001-24-230-519.46-05	Repair and Maintenance Service Streetscape Maintenance	14,229.18	37,427.78	37,950.00	6,000.00	6,000.00	(31,950.00)	-84%
001-24-230-519.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	21,088.89	17,793.20	19,090.00	12,200.00	19,580.00	490.00	3%
001-24-230-519.46-15	Repair and Maintenance Service Equipment Maintenance	1,667.09	1,251.70	2,000.00	2,000.00	2,000.00	0.00	0%
001-24-230-519.46-40	Repair and Maintenance Service Other Repair Maintenance	29,942.77	26,328.72	30,000.00	80,800.00	80,800.00	50,800.00	169%
001-24-230-519.49-13	Other Current Charges Delray Community Cats Program	10,271.76	8,960.00	25,000.00	25,000.00	25,000.00	0.00	0%
001-24-230-519.49-90	Other Current Charges Other Current Charges	4,950.00	0.00	0.00	48,939.00	48,939.00	48,939.00	N/A
001-24-230-519.51-10	Office Supplies Stationery, Paper, Forms	938.31	182.78	500.00	500.00	500.00	0.00	0%
001-24-230-519.51-15	Office Supplies Other Office Supplies	117.39	149.99	500.00	500.00	500.00	0.00	0%
001-24-230-519.52-10	Operating Supplies Fuel & Lube	14,838.56	10,429.02	9,460.00	9,460.00	12,390.00	2,930.00	31%
001-24-230-519.52-20	Operating Supplies General Operating Supplies	3,506.83	2,520.80	5,000.00	5,000.00	12,000.00	7,000.00	140%
001-24-230-519.52-27	Operating Supplies Equipment < \$5,000	2,001.32	6,577.35	7,469.00	3,000.00	3,000.00	(4,469.00)	-60%
001-24-230-519.52-33	Operating Supplies Uniform / Linen Service	5,966.77	5,557.00	8,500.00	14,242.00	14,242.00	5,742.00	68%
001-24-230-519.52-41	Operating Supplies Gardening Supplies	21,677.51	2,251.00	16,031.00	26,000.00	26,000.00	9,969.00	62%



NCS - Clean & Safe

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-24-230-519.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	0.00	420.00	420.00	420.00	N/A
001-24-230-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,108.00	1,487.03	4,375.00	5,200.00	5,200.00	825.00	19%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$234,899.03	\$200,369.07	\$334,477.00	\$404,861.00	\$422,585.00	\$88,108.00	26%
<i>60 - Capital Outlay</i>								
001-24-230-519.64-20	Machinery & Equipment Automotive	0.00	0.00	0.00	0.00	88,676.00	88,676.00	N/A
001-24-230-519.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	0.00	14,630.00	14,630.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$103,306.00	\$103,306.00	
Activity Total: 519 - Other Gen. Govt. Services		\$1,006,695.96	\$932,956.95	\$1,499,745.00	\$2,091,314.00	\$1,796,892.00	\$297,147.00	20%
Division Total: 230 - Clean & Safe		\$1,006,695.96	\$932,956.95	\$1,499,745.00	\$2,091,314.00	\$1,796,892.00	\$297,147.00	20%
Department Total: 24 - Neighborhood and Community Svcs		\$1,006,695.96	\$932,956.95	\$1,499,745.00	\$2,091,314.00	\$1,796,892.00	\$297,147.00	20%
EXPENSES Total		\$1,006,695.96	\$932,956.95	\$1,499,745.00	\$2,091,314.00	\$1,796,892.00	\$297,147.00	20%

Program: Code Enforcement

The Community-Oriented Code Enforcement Program is designed to create a quality living environment through ensuring compliance with the City’s housing, zoning and property maintenance codes. The division staff encourages voluntary compliance through the use of community-oriented problem-solving techniques, the issuance of violation notices, warnings, informational brochures, notices to appear, and other creative methods. This division provides technical assistance to the Code Enforcement Board and serves as contract administrator to the City’s solid waste collection contractor for compliance with performance pursuant to approved contract.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To create an attractive and safe living environment through a community-oriented Code Enforcement Program.

Objective: To proactively encourage voluntary compliance with the City’s building, housing and property maintenance codes and to promptly remove abandoned vehicles and abate other nuisances that negatively impact the neighborhood.

Address code violations w/in 24 hours of notice	98%	98%	100%
Voluntary compliance w/in 30 days of notice	95%	95%	100%
Notice of Code Board hearing within 60 days	100%	95%	100%
Scheduling of Code Board within 90 Days	100%	100%	100%
Cases brought into compliance prior to Code Board	65%	75%	100%
Cases presented before Code Board within 120 Days	100%	100%	100%

Objective: To provide educational materials, training seminars and workshops for residents, board members, and staff.

Quarterly (4) Code Officer Trainings	100%	100%	100%
Semi Annual (2) Code Board Workshops	100%	50%	50%
Quarterly (4) Intra-departmental Trainings	100%	100%	100%
Annual (1) Emergency Management Training	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Code Enforcement Administrator	1	1	1
Code Enforcement Supervisor	1	1	1
Lead Code Enforcement Officer	1	1	1
Code Enforcement Officer	9	9	9
Business License Inspector	1	1	1
Code Board Coordinator	1	1	1
Code Board Specialist	1	1	1
Community Improvement Support Services Supervisor	1	1	1
Community Improvement Specialist	0	4	4
Community Improvement Specialist (P/T)	0	.73	.73
Rental Housing Inspector	.73	.73	.73
	16.73	21.46	21.46



NCS - Code Enforcement

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
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Fund: 001 - General Fund

EXPENSES

Department: 24 - Neighborhood and Community Svcs

Division: 240 - Code Enforcement

Activity: 524 - Protective Inspections

10 - Personnel Services

001-24-240-524.12-10	Regular Salaries/Wages Regular Salaries/Wages	813,407.83	596,317.57	1,053,579.00	1,145,430.00	1,145,431.00	91,852.00	9%
001-24-240-524.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	9,872.40	2,102.40	0.00	0.00	0.00	0.00	N/A
001-24-240-524.13-10	Other Salaries/ Wages Part Time Wages	17,826.93	22,189.14	58,780.00	58,780.00	58,780.00	0.00	0%
001-24-240-524.14-10	Overtime Overtime /Call-Out Pay	10,096.83	12,579.11	10,000.00	15,000.00	15,000.00	5,000.00	50%
001-24-240-524.21-10	FICA Taxes Employer FICA	63,087.84	47,073.75	85,949.00	98,816.00	93,358.00	7,409.00	9%
001-24-240-524.22-10	Retirement Contributions General Employees Retirement	75,556.00	54,891.61	64,889.00	67,897.00	69,476.00	4,587.00	7%
001-24-240-524.22-20	Retirement Contributions ICMA Contributions	2,047.03	1,694.80	2,164.00	2,696.00	2,696.00	532.00	25%
001-24-240-524.23-10	Life & Health Insurance Health Insurance	236,124.00	169,798.20	298,010.00	335,572.00	328,922.00	30,912.00	10%
001-24-240-524.23-20	Life & Health Insurance Life Insurance	2,737.98	2,048.95	3,442.00	4,035.00	4,035.00	593.00	17%
001-24-240-524.23-30	Life & Health Insurance Disability Insurance	1,976.93	1,369.69	2,390.00	2,704.00	2,704.00	314.00	13%
001-24-240-524.24-10	Workers Compensation Workers Compensation	5,151.00	3,847.50	5,130.00	5,537.00	5,545.00	415.00	8%
001-24-240-524.25-10	Other Employee Benefits Unemployment Compensation	619.54	477.83	727.00	769.00	769.00	42.00	6%
001-24-240-524.27-10	Other Employee Benefits Employee Assistance Program	806.74	249.29	438.00	234.00	469.00	31.00	7%

<i>Account Classification Total: 10 - Personnel Services</i>		\$1,239,311.05	\$914,639.84	\$1,585,498.00	\$1,737,470.00	\$1,727,185.00	\$141,687.00	9%
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30 - Operating Expenditures/Expenses

001-24-240-524.31-90	Professional Services Other Professional Services	1,573.20	1,233.60	2,500.00	2,500.00	2,500.00	0.00	0%
001-24-240-524.34-20	Other Contractual Services Unsafe Buildings & Structures	1,100.00	0.00	3,500.00	43,500.00	43,500.00	40,000.00	1143%
001-24-240-524.34-45	Other Contractual Services Lot Mowing / Clearing	6,700.00	1,325.00	7,500.00	10,000.00	10,000.00	2,500.00	33%
001-24-240-524.34-46	Other Contractual Services Abandoned/Junk Property Removal	600.00	0.00	3,500.00	3,500.00	3,500.00	0.00	0%
001-24-240-524.34-70	Other Contractual Services Photo/Microfilm Services	0.00	0.00	1,500.00	2,500.00	2,500.00	1,000.00	67%
001-24-240-524.34-90	Other Contractual Services Other Contractual Services	16,048.54	36,140.52	44,250.00	20,000.00	20,000.00	(24,250.00)	-55%
001-24-240-524.40-10	Travel & Per Diem Travel & Training	2,525.77	338.89	3,000.00	3,000.00	3,000.00	0.00	0%
001-24-240-524.41-11	Communication Services Portable Phones / MDD	2,426.40	7,200.00	7,240.00	2,898.00	2,898.00	(4,342.00)	-60%
001-24-240-524.42-10	Freight & Postage Services Postage	31,856.00	35,035.37	45,000.00	47,250.00	47,250.00	2,250.00	5%
001-24-240-524.44-30	Rentals & Leases Equipment	7,250.19	7,612.69	8,500.00	8,500.00	8,500.00	0.00	0%
001-24-240-524.44-45	Rentals & Leases Vehicle Rental / Garage	39,320.04	31,625.00	37,950.00	44,280.00	44,280.00	6,330.00	17%
001-24-240-524.45-10	Insurance General Liability	24,326.04	22,505.80	27,007.00	29,141.00	29,141.00	2,134.00	8%
001-24-240-524.45-15	Insurance Other Insurance Costs	0.00	0.00	0.00	44,100.00	44,100.00	44,100.00	N/A
001-24-240-524.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	17,062.62	11,188.20	23,380.00	13,900.00	19,100.00	(4,280.00)	-18%
001-24-240-524.46-11	Repair and Maintenance Service Vehicle Maintenance / Other	307.50	0.00	0.00	0.00	0.00	0.00	N/A
001-24-240-524.47-10	Printing & Binding Printing & Binding	6,633.25	4,875.78	5,000.00	8,000.00	8,000.00	3,000.00	60%
001-24-240-524.49-07	Other Current Charges Nuisance Abatement Costs	3,174.20	0.00	6,750.00	6,750.00	6,750.00	0.00	0%
001-24-240-524.49-50	Other Current Charges Advertising	0.00	0.00	650.00	1,500.00	1,500.00	850.00	131%
001-24-240-524.49-90	Other Current Charges Other Current Charges	1,984.00	0.00	650.00	2,200.00	2,200.00	1,550.00	238%
001-24-240-524.51-10	Office Supplies Stationery, Paper, Forms	5,059.02	(297.42)	4,000.00	4,000.00	4,000.00	0.00	0%
001-24-240-524.51-15	Office Supplies Other Office Supplies	4,020.95	3,500.07	4,000.00	4,000.00	4,000.00	0.00	0%



NCS - Code Enforcement

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-24-240-524.51-20	Office Supplies Office Equipment < \$5,000	7,056.44	7,734.46	12,685.00	13,785.00	13,785.00	1,100.00	9%
001-24-240-524.52-10	Operating Supplies Fuel & Lube	18,300.22	14,028.80	15,020.00	18,700.00	18,700.00	3,680.00	25%
001-24-240-524.52-20	Operating Supplies General Operating Supplies	538.80	263.63	1,500.00	1,500.00	40,000.00	38,500.00	2567%
001-24-240-524.52-33	Operating Supplies Uniform / Linen Service	5,695.40	5,775.69	8,750.00	11,225.00	11,225.00	2,475.00	28%
001-24-240-524.54-11	Books Pubs Subs & Memberships Subscriptions	647.06	0.00	650.00	650.00	650.00	0.00	0%
001-24-240-524.54-13	Books Pubs Subs & Memberships Memberships	1,773.93	1,647.12	1,700.00	3,087.00	3,087.00	1,387.00	82%
001-24-240-524.54-30	Books Pubs Subs & Memberships Training & Education Costs	4,115.00	4,073.23	5,650.00	7,853.00	7,853.00	2,203.00	39%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$210,094.57	\$195,806.43	\$281,832.00	\$358,319.00	\$402,019.00	\$120,187.00	43%
<i>60 - Capital Outlay</i>								
001-24-240-524.64-10	Machinery & Equipment Office Furniture / Fixtures	0.00	0.00	23,540.00	23,540.00	23,540.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$23,540.00	\$23,540.00	\$23,540.00	\$0.00	0%
Activity Total: 524 - Protective Inspections		\$1,449,405.62	\$1,110,446.27	\$1,890,870.00	\$2,119,329.00	\$2,152,744.00	\$261,874.00	14%
Division Total: 240 - Code Enforcement		\$1,449,405.62	\$1,110,446.27	\$1,890,870.00	\$2,119,329.00	\$2,152,744.00	\$261,874.00	14%
Department Total: 24 - Neighborhood and Community Svcs		\$1,449,405.62	\$1,110,446.27	\$1,890,870.00	\$2,119,329.00	\$2,152,744.00	\$261,874.00	14%
EXPENSES Total		\$1,449,405.62	\$1,110,446.27	\$1,890,870.00	\$2,119,329.00	\$2,152,744.00	\$261,874.00	14%
Department Total: 24 - Neighborhood and Community Svcs		\$2,843,721.41	\$2,470,209.52	\$3,805,422.00	\$4,667,955.00	\$4,407,194.00	\$601,772.00	16%
EXPENSES Total		\$2,843,721.41	\$2,470,209.52	\$3,805,422.00	\$4,667,955.00	\$4,407,194.00	\$601,772.00	16%

Development Services Department

Mission Statement

The Development Services Department balances social, economic, environmental, historic, architectural, and community goals by guiding, regulating, permitting, and inspecting the development of the city to preserve the unique characteristics of Delray Beach and maintain a community of lasting value for present and future residents.



Development Services - Planning & Zoning

General Fund

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget		
Personnel Services	\$ 1,548,266	\$ 1,155,939	\$ 2,078,798	\$ 2,066,091	\$ 2,078,206	\$ (592)	0.0%
Operating Expenses	167,116	174,416	422,538	325,193	325,193	(97,345)	-23.0%
Total Expenditures	\$ 1,715,382	\$ 1,330,355	\$ 2,501,336	\$ 2,391,284	\$ 2,403,399	\$ (97,937)	-3.9%

2023-24 Financial Highlights

- ◆ **Personnel Services** decreasing by .4%, a nominal amount due mostly to changes in benefit costs. Standard merit and benefit increases were offset by the reallocation of 50% of the Assistant Development Services Director salary and benefits to the building fund.
- ◆ **Operating Expenses** appear to decrease by 23%, however there is little actual change as in the Professional Services account reflects a multi-year project that was funded and rolled over into the last budget. The \$200,000 in funding, which is used for consultant services, remains consistent with previous years.

Program: Planning and Zoning

The Planning and Zoning Division provides professional expertise in land use, long range planning, zoning, development, and historic preservation; maintains and implements the City's Comprehensive Plan; maintains and implements the Land Development Regulations (LDR); administers the land development review process; maintains and implements historic preservation codes, policies, and programs; monitors changing community trends; maintains all planning related maps (zoning, land use, comprehensive plan maps); provides technical support to other city departments and advisory boards; and, presents technical analyses/development proposals to the City Commission.

Performance Measures	2021-22 Actual*	2022-23 Projected*	2023-24 Projected
Review building permits for compliance with approved site plan/LDRs	3,122	3,000	1300
<i>Percentage of building permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Prepare zoning verification letters	98	72	70
<i>Percentage of zoning verification requests completed with 2 weeks</i>	<i>85%</i>	<i>80%</i>	<i>80%</i>
Review landscape permits/ Provide inspections	188/274	200/250	200/250
<i>Percentage of LA permits reviewed within 3 days or less of receipt</i>	<i>99%</i>	<i>95%</i>	<i>95%</i>
<i>Percentage of LA inspections performed within 2 days or less of request</i>	<i>99%</i>	<i>99%</i>	<i>95%</i>
Process Zoning Certificates of Use	578	530	500
<i>Percentage of certificates reviewed within 10 days or less of receipt</i>	<i>90%</i>	<i>85%</i>	<i>85%</i>
Process a wide range of development applications	319	288	300
Email inquiries/Phone calls/Walk-in customers	11,000	12,800	12,800
Preparation of technical reports: SPRAB, HPB, BOA, PZB	172	175	175
Preparation of City Commission Agenda Items	123	120	120
Advisory Board Support: PGMS, GIAB, PMAB, CRA, DDA	40	40	40
Representation at organizations: TPA, IPARC	10	4	4

Staffing Levels	21-22	22-23	23-24
Director	1	1	1
Asst. Dev. Services Director	0	1	1
Principal Planner	3	3	3
Senior Planner	4	4	4
Senior Landscape Planner	1	1	1
Planner	4	5	5
Executive Assistant	1	1	1
Administrative Office Coordinator	1.75	2	2
Transportation Planner	1	1	1
FTE	<u>1.4</u>	<u>.75</u>	<u>2.2</u>
	18.4	19.75	21.2

Site Plan Review and Appearance Board (SPRAB), Board of Adjustment (BOA), Planning and Zoning Board (PZB), Historic Preservation Board (HPB), Community Redevelopment Agency (CRA), City Commission (CC), Downtown Development Authority (DDA), Transportation Planning Agency (TPA), and Intergovernmental Plan Amendment Review Committee (IPARC), Parking Management Advisory Board (PMAB).

*Some numbers have decreased due to changes in staffing levels and increases in workload.



Development Services - Planning & Zoning

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 26 - Development Services								
Division: 200 - Planning								
Activity: 515 - Comprehensive Planning								
<i>10 - Personnel Services</i>								
001-26-200-515.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,110,221.86	825,483.96	1,475,100.00	1,443,782.00	1,456,255.00	(18,845.00)	-1%
001-26-200-515.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	9,360.04	0.00	0.00	0.00	0.00	0.00	N/A
001-26-200-515.13-10	Other Salaries/ Wages Part Time Wages	13,370.56	15,209.46	82,861.00	87,540.00	87,540.00	4,679.00	6%
001-26-200-515.14-10	Overtime Overtime /Call-Out Pay	26,159.24	13,044.88	36,000.00	36,000.00	36,000.00	0.00	0%
001-26-200-515.15-20	Special Pay Car Allowance	1,056.00	792.00	1,056.00	2,640.00	1,056.00	0.00	0%
001-26-200-515.21-10	FICA Taxes Employer FICA	86,867.92	64,212.19	114,609.00	121,349.00	121,156.00	6,547.00	6%
001-26-200-515.22-10	Retirement Contributions General Employees Retirement	105,766.00	79,135.82	88,769.00	92,885.00	95,044.00	6,275.00	7%
001-26-200-515.22-20	Retirement Contributions ICMA Contributions	4,954.58	3,778.69	5,121.00	5,485.00	7,388.00	2,267.00	44%
001-26-200-515.23-10	Life & Health Insurance Health Insurance	173,485.00	141,664.39	256,825.00	257,036.00	254,376.00	(2,449.00)	-1%
001-26-200-515.23-20	Life & Health Insurance Life Insurance	3,102.08	2,332.85	3,932.00	3,888.00	3,888.00	(44.00)	-1%
001-26-200-515.23-30	Life & Health Insurance Disability Insurance	2,647.45	1,954.63	3,274.00	3,419.00	3,419.00	145.00	4%
001-26-200-515.24-10	Workers Compensation Workers Compensation	10,271.04	7,670.97	10,228.00	11,040.00	11,057.00	829.00	8%
001-26-200-515.25-10	Other Employee Benefits Unemployment Compensation	537.52	424.24	638.00	638.00	638.00	0.00	0%
001-26-200-515.27-10	Other Employee Benefits Employee Assistance Program	467.19	234.50	385.00	389.00	389.00	4.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,548,266.48	\$1,155,938.58	\$2,078,798.00	\$2,066,091.00	\$2,078,206.00	(\$592.00)	0%
<i>30 - Operating Expenditures/Expenses</i>								
001-26-200-515.31-90	Professional Services Other Professional Services	104,980.45	129,536.00	299,700.00	200,000.00	200,000.00	(99,700.00)	-33%
001-26-200-515.40-10	Travel & Per Diem Travel & Training	10.00	435.31	10,000.00	10,000.00	10,000.00	0.00	0%
001-26-200-515.42-10	Freight & Postage Services Postage	1,670.66	1,369.54	3,000.00	3,000.00	3,000.00	0.00	0%
001-26-200-515.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	850.00	850.00	850.00	0.00	0%
001-26-200-515.45-10	Insurance General Liability	26,849.04	24,840.00	29,808.00	32,163.00	32,163.00	2,355.00	8%
001-26-200-515.46-40	Repair and Maintenance Service Other Repair Maintenance	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0%
001-26-200-515.47-10	Printing & Binding Printing & Binding	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-26-200-515.47-20	Printing & Binding Reproduction Services	1,000.00	0.00	1,500.00	1,500.00	1,500.00	0.00	0%
001-26-200-515.48-16	Promotional Activities Employee Recognition Awards	0.00	0.00	680.00	680.00	680.00	0.00	0%
001-26-200-515.48-17	Promotional Activities Refreshment / Food / Meetings	1,218.44	1,035.20	2,000.00	2,000.00	2,000.00	0.00	0%
001-26-200-515.49-50	Other Current Charges Advertising	14,104.15	8,007.45	22,000.00	22,000.00	22,000.00	0.00	0%
001-26-200-515.49-90	Other Current Charges Other Current Charges	0.00	137.96	100.00	100.00	100.00	0.00	0%
001-26-200-515.51-10	Office Supplies Stationery, Paper, Forms	2,954.49	1,131.01	3,000.00	3,000.00	3,000.00	0.00	0%
001-26-200-515.51-15	Office Supplies Other Office Supplies	6,754.05	3,670.17	10,000.00	10,000.00	10,000.00	0.00	0%
001-26-200-515.51-20	Office Supplies Office Equipment < \$5,000	3,751.50	1,702.70	11,250.00	11,250.00	11,250.00	0.00	0%
001-26-200-515.51-25	Office Supplies Computer Software	83.99	0.00	3,300.00	3,300.00	3,300.00	0.00	0%
001-26-200-515.52-33	Operating Supplies Uniform / Linen Service	0.00	0.00	1,380.00	1,380.00	1,380.00	0.00	0%
001-26-200-515.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-26-200-515.54-11	Books Pubs Subs & Memberships Subscriptions	1,000.00	1,250.00	1,970.00	1,970.00	1,970.00	0.00	0%



Development Services - Planning & Zoning

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-26-200-515.54-13	Books Pubs Subs & Memberships Memberships	2,714.00	750.90	6,000.00	6,000.00	6,000.00	0.00	0%
001-26-200-515.54-30	Books Pubs Subs & Memberships Training & Education Costs	25.00	550.00	2,000.00	2,000.00	2,000.00	0.00	0%
001-26-200-515.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$167,115.77	\$174,416.24	\$422,538.00	\$325,193.00	\$325,193.00	(\$97,345.00)	-23%
Activity Total: 515 - Comprehensive Planning		\$1,715,382.25	\$1,330,354.82	\$2,501,336.00	\$2,391,284.00	\$2,403,399.00	(\$97,937.00)	-4%
Division Total: 200 - Planning		\$1,715,382.25	\$1,330,354.82	\$2,501,336.00	\$2,391,284.00	\$2,403,399.00	(\$97,937.00)	-4%
Department Total: 26 - Development Services		\$1,715,382.25	\$1,330,354.82	\$2,501,336.00	\$2,391,284.00	\$2,403,399.00	(\$97,937.00)	-4%
EXPENSES Total		\$1,715,382.25	\$1,330,354.82	\$2,501,336.00	\$2,391,284.00	\$2,403,399.00	(\$97,937.00)	-4%

Public Works

Mission Statement

Public Works will ensure the quality, safety and reliability of citywide infrastructure systems for residents, visitors and employees. Public Works will design, build, maintain, and operate vehicular and pedestrian thoroughfares, parking facilities, municipal buildings and other infrastructure in a manner that respects the environment, is aesthetically pleasing and adequately preserves these assets for succeeding generations.



Public Works

General Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 4,512,211	\$ 3,317,365	\$ 4,715,611	\$ 5,045,006	\$ 4,941,511	\$ 225,900	4.8%
Operating Expenses	5,225,514	4,059,087	6,826,714	7,366,706	7,366,703	539,989	7.9%
Capital Outlay	20,501	-	-	60,000	60,000	60,000	N/A
Total Expenditures	\$ 9,758,226	\$ 7,376,452	\$ 11,542,325	\$ 12,471,712	\$ 12,368,214	\$ 825,889	7.2%
Administration							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Entry	Budget	2023-2024	2023-2024
Personnel Services	\$ 754,535	\$ 556,794	\$ 723,595	\$ 791,803	\$ 792,653	\$ 69,058	9.5%
Operating Expenses	37,781	35,318	52,387	51,789	51,789	(598)	-1.1%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 792,317	\$ 592,112	\$ 775,982	\$ 843,592	\$ 844,442	\$ 68,460	8.8%
Streets Maintenance							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 802,662	\$ 613,166	\$ 880,883	\$ 918,566	\$ 934,194	\$ 53,311	6.1%
Operating Expenses	328,828	368,162	893,792	912,850	912,850	19,058	2.1%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 1,131,491	\$ 981,328	\$ 1,774,675	\$ 1,831,416	\$ 1,847,044	\$ 72,369	4.1%
Traffic Operations							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Entry	Budget	2023-2024	2023-2024
Personnel Services	\$ 338,671	\$ 268,155	\$ 344,497	\$ 377,958	\$ 385,583	\$ 41,086	11.9%
Operating Expenses	111,278	87,988	123,417	122,167	122,167	(1,250)	-1.0%
Capital Outlay	20,501	-	-	-	-	-	n/a
Total Expenditures	\$ 470,450	\$ 356,143	\$ 467,914	\$ 500,125	\$ 507,750	\$ 39,836	8.5%

Street Lighting								
	2022	2023	2023	2024	2024	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024	
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		n/a
Operating Expenses	909,692	710,577	851,001	1,186,072	1,186,071	335,070		39.4%
Capital Outlay	-	-	-	-	-	-		n/a
Total Expenditures	\$ 909,692	\$ 710,577	\$ 851,001	\$ 1,186,072	\$ 1,186,071	\$ 335,070		39.4%
Building Maintenance								
	2022	2023	2023	2024	2024	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024	
Personnel Services	\$ 666,388	\$ 522,261	\$ 656,696	\$ 796,709	\$ 807,706	\$ 151,010		23.0%
Operating Expenses	2,224,909	1,502,502	2,152,659	2,524,407	2,524,405	371,746		17.3%
Capital Outlay	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	60,000		n/a
Total Expenditures	\$ 2,891,297	\$ 2,024,763	\$ 2,809,355	\$ 3,381,116	\$ 3,392,111	\$ 582,756		20.7%
Engineering								
	2022	2023	2023	2024	2024	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024	
Personnel Services	\$ 1,148,786	\$ 811,020	\$ 1,165,402	\$ 1,217,005	\$ 1,078,481	\$ (86,921)		-7.5%
Operating Expenses	408,788	332,719	807,531	595,080	595,080	(212,451)		-26.3%
Capital Outlay	-	-	-	-	-	-		n/a
Total Expenditures	\$ 1,557,574	\$ 1,143,738	\$ 1,972,933	\$ 1,812,085	\$ 1,673,561	\$ (299,372)		-15.2%
Programs								
	2022	2023	2023	2024	2024	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024	
Personnel Services	\$ 180,902	\$ 80,193	\$ 242,174	\$ 231,663	\$ 230,658	\$ (11,516)		-4.8%
Operating Expenses	4,467	70,700	191,001	211,464	211,464	20,463		10.7%
Capital Outlay	-	-	-	-	-	-		n/a
Total Expenditures	\$ 185,369	\$ 150,892	\$ 433,175	\$ 443,127	\$ 442,122	\$ 8,947		2.1%

Project Management								
	2022	2023	2023	2024	2024	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024	
Personnel Services	\$ 507,948	\$ 393,654	\$ 577,250	\$ 605,950	\$ 606,702	\$ 29,452	5.1%	
Operating Expenses	9,413	9,102	15,827	17,165	17,165	1,338	8.5%	
Capital Outlay	-	-	-	-	-	-	n/a	
Total Expenditures	\$ 517,361	\$ 402,756	\$ 593,077	\$ 623,115	\$ 623,867	\$ 30,790	5.2%	

Parking Facility								
	2022	2023	2023	2024	2024	\$ Change	% Change	
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024	
Personnel Services	\$ 112,319	\$ 72,122	\$ 125,114	\$ 105,352	\$ 105,534	\$ (19,580)	-15.6%	
Operating Expenses	1,190,356	942,019	1,739,099	1,745,712	1,745,712	6,613	0.4%	
Capital Outlay	-	-	-	-	-	-	n/a	
Total Expenditures	\$ 1,302,675	\$ 1,014,141	\$ 1,864,213	\$ 1,851,064	\$ 1,851,246	\$ (12,967)	-0.7%	

2023-24 Financial Highlights

- Personnel Services** for the Public Works Department increased by \$225,900 or 4.8% due to increases in merit, benefit rates and healthcare premiums. The Administration Division's personnel services increased by \$69,058 or 9.5% due to increases in merit, benefit rates and healthcare premiums. The Streets Maintenance Division's personnel services increased by \$53,311 or 6.1% due to increases in merit, benefit rates including SEIU contract changes and healthcare premiums. The Traffic Operations Division's personnel services increased by \$41,086 or 11.9% due to increases in merit, benefit rates including SEIU contract changes and healthcare premiums. The Building Maintenance Division's personnel services increased by \$151,010 or 23.0% due to increases in merit, benefit rates including SEIU contract changes and healthcare premiums, and salary adjustments for an additional FTE position approved in FY23. The Engineering Division's personnel services decreased by \$86,921 or 7.5% due to salary adjustments. The Programs Division's personnel services decreased by \$11,516 or 4.8% due to salary adjustments. The Project Management Division's personnel services increased by \$29,452 or 5.1% due to increases in merit, benefit rates and healthcare premiums. The Parking Facility Division's personnel services decreased by \$19,580 or 15.6% due to salary adjustments.
- Operating Expenses** for the Public Works Department increased by \$539,989 or 7.9%. The Administration Division operating

expenses decreased by \$598 or 1.1% due to projected utility services/electricity and elimination of tuition reimbursement for FY24. The Streets Maintenance Division operating expenses increased by \$19,058 or 2.1% due to a Comcast service, insurance general liability, fuel & lube, and road material increases. The Traffic Operations Division decreased by \$1,250 or 1.0% due to communication services (vehicle GPS), vehicle maintenance, and decrease in uniforms due to a one-time purchase in FY23 of jackets. There was a perceived decrease of \$1,250 or 11% in other contractual services as budget amendment from FY23 increased that year's budget. The Street Lighting Division increased \$335,070 or 39.4% due to projected utility services/electricity and insurance general liability. There was a perceived decrease of \$9,480 or 39% in repair and service equipment as budget amendment from FY23 increased that year's budget. The Building Maintenance Division increased by \$371,746 or 17.3% due to janitorial services for a contractual rate increase; other contractual services for required backflow inspections & recertifications, fluorescent bulb disposal, historic property maintenance, and window washing per lease agreements at City facilities; communications services (vehicle GPS) due to additional units; utility services for electricity and irrigation; vehicle maintenance; repair and equipment maintenance for HVAC and ice machines; other repair for annual maintenance and painting of life guard towers and beach pavilions, lighting for Fleet bays, and pressure cleaning City facilities. There is a perceived increase of \$120,000 or 427% in general operating supplies due to relocation of these funds from equipment maintenance, which shows a perceived decrease of \$141,112 or 19%. There is also a decrease in uniforms due to one-time purchase in FY23 of jackets. The Engineering Division operating expenses decreased by \$212,451 or 26.3% due to a perceived decrease in professional services as budget amendments from FY23 increased that year's budget. Freight & postage services; rentals & leases due to Canon copiers budgeted for in IT; vehicle maintenance; software; fuel & lube; and uniforms, and training also decreased. The Programs Division operating expenses increased \$20,463 or 10.7% due to an increase in professional services/architectural for traffic studies and operating supplies/uniforms. Office supplies/software increased by \$500 or 20% however office supplies/other supplies decreased by \$500 or 50%. There was a perceived decrease of \$20,239 as budget amendments from FY23 increased that year's budget. There was also a decrease in memberships & publications of \$1,000 or 100% as these funds were for training costs already accounted for in training & education costs. The Project Management Division operating expenses increased by \$1,338 or 5.8% due to an increase in insurance general liability, office supplies, and uniforms. The Parking Facility Division operating expenses increased by \$6,613 or 0.4% due to communication services (vehicle GPS); utility services for water & sewer and waste collection & disposal; land leases due to lease agreement increases for the First Presbyterian Parking Lot; insurance general liability; and equipment maintenance for parking meter maintenance and warranties.

Program: Public Works Administration

Public Works Administration is responsible for overall management and direction of the activities of the Public Works Department. Primary functions include management, interdivisional coordination and direction, administration of Personnel Policies and Procedures, development and implementation of public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives.

Percentage of full staffing maintained	100%	100%	100%
Divisional performance measures met or exceeded	100%	98%	98%

Objective: Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	100%	100%	100%
Employee evaluations processed within 2 weeks of anniversary	95%	95%	95%
Grievances/conflicts resolved at the department level	95%	95%	95%

Objective: Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 2 working days	100%	100%	100%
Interactive citizen forums	15*	15	15

Staffing Levels	21-22	22-23	23-24
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Deputy Director of Public Works	1	1	1
Administrative Assistant	1	1	1
Executive Assistant	<u>2</u>	<u>2</u>	<u>2</u>
	6	6	6

*Public citizen forums were held mostly virtually in FY 20/21 due to COVID.



Public Works - Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 41 - Public Works								
Division: 000 - Administration								
Activity: 519 - Other Gen. Govt. Services								
<i>10 - Personnel Services</i>								
001-41-000-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	0.00	765.20	0.00	0.00	0.00	0.00	N/A
001-41-000-519.14-10	Overtime Overtime /Call-Out Pay	0.00	355.44	0.00	0.00	0.00	0.00	N/A
001-41-000-519.21-10	FICA Taxes Employer FICA	0.00	77.58	0.00	0.00	0.00	0.00	N/A
001-41-000-519.22-10	Retirement Contributions General Employees Retirement	0.00	77.13	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 10 - Personnel Services</i>		\$0.00	\$1,275.35	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 519 - Other Gen. Govt. Services		\$0.00	\$1,275.35	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity: 534 - Garbage / Solid Waste Control								
<i>10 - Personnel Services</i>								
001-41-000-534.12-10	Regular Salaries/Wages Regular Salaries/Wages	557,037.81	395,960.51	537,243.00	590,952.00	590,952.00	53,709.00	10%
001-41-000-534.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	13,465.09	0.00	0.00	0.00	0.00	N/A
001-41-000-534.14-10	Overtime Overtime /Call-Out Pay	5,879.41	478.52	0.00	0.00	0.00	0.00	N/A
001-41-000-534.15-20	Special Pay Car Allowance	7,920.00	5,940.00	7,920.00	7,920.00	7,920.00	0.00	0%
001-41-000-534.21-10	FICA Taxes Employer FICA	43,448.16	31,338.45	42,497.00	45,691.00	45,691.00	3,194.00	8%
001-41-000-534.22-10	Retirement Contributions General Employees Retirement	46,931.68	37,516.20	34,967.00	36,588.00	37,439.00	2,472.00	7%
001-41-000-534.22-20	Retirement Contributions ICMA Contributions	11,127.43	8,546.11	11,428.00	12,872.00	12,872.00	1,444.00	13%
001-41-000-534.23-10	Life & Health Insurance Health Insurance	78,708.00	59,817.68	86,117.00	94,213.00	94,213.00	8,096.00	9%
001-41-000-534.23-20	Life & Health Insurance Life Insurance	1,562.30	1,137.60	1,570.00	1,598.00	1,598.00	28.00	2%
001-41-000-534.23-30	Life & Health Insurance Disability Insurance	1,315.17	933.82	1,315.00	1,414.00	1,414.00	99.00	8%
001-41-000-534.24-10	Workers Compensation Workers Compensation	201.00	150.75	201.00	217.00	216.00	15.00	7%
001-41-000-534.25-10	Other Employee Benefits Unemployment Compensation	210.24	146.00	210.00	210.00	210.00	0.00	0%
001-41-000-534.27-10	Other Employee Benefits Employee Assistance Program	194.10	88.00	127.00	128.00	128.00	1.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$754,535.30	\$555,518.73	\$723,595.00	\$791,803.00	\$792,653.00	\$69,058.00	10%
<i>30 - Operating Expenditures/Expenses</i>								
001-41-000-534.31-90	Professional Services Other Professional Services	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0%
001-41-000-534.40-10	Travel & Per Diem Travel & Training	1,377.46	1,284.24	4,800.00	4,800.00	4,800.00	0.00	0%
001-41-000-534.42-10	Freight & Postage Services Postage	34.05	61.11	0.00	0.00	0.00	0.00	N/A
001-41-000-534.43-10	Utility Services Electricity	10,180.44	7,632.81	8,806.00	8,532.00	8,532.00	(274.00)	-3%
001-41-000-534.43-15	Utility Services Water & Sewer	2,256.04	2,448.28	2,529.00	3,351.00	3,351.00	822.00	33%
001-41-000-534.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,875.00	1,875.00	1,875.00	0.00	0%
001-41-000-534.43-35	Utility Services Waste Collection & Disposal	7,637.07	7,896.34	7,637.00	7,916.00	7,916.00	279.00	4%
001-41-000-534.45-10	Insurance General Liability	11,115.00	10,283.30	12,340.00	13,315.00	13,315.00	975.00	8%
001-41-000-534.48-17	Promotional Activities Refreshment / Food / Meetings	1,509.09	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0%
001-41-000-534.51-10	Office Supplies Stationery, Paper, Forms	95.35	279.51	500.00	500.00	500.00	0.00	0%
001-41-000-534.51-15	Office Supplies Other Office Supplies	939.87	443.41	1,500.00	1,500.00	1,500.00	0.00	0%
001-41-000-534.54-13	Books Pubs Subs & Memberships Memberships	226.37	1,972.80	1,900.00	2,000.00	2,000.00	100.00	5%



Public Works - Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-41-000-534.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	750.00	0.00	1,500.00	1,500.00	1,500.00	N/A
001-41-000-534.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	2,410.71	768.25	4,000.00	0.00	0.00	(4,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$37,781.45	\$35,318.05	\$52,387.00	\$51,789.00	\$51,789.00	(\$598.00)	-1%
Activity Total: 534 - Garbage / Solid Waste Control		\$792,316.75	\$590,836.78	\$775,982.00	\$843,592.00	\$844,442.00	\$68,460.00	9%
Division Total: 000 - Administration		\$792,316.75	\$592,112.13	\$775,982.00	\$843,592.00	\$844,442.00	\$68,460.00	9%
Department Total: 41 - Public Works		\$792,316.75	\$592,112.13	\$775,982.00	\$843,592.00	\$844,442.00	\$68,460.00	9%
EXPENSES Total		\$792,316.75	\$592,112.13	\$775,982.00	\$843,592.00	\$844,442.00	\$68,460.00	9%

Program: Streets Maintenance

Streets Maintenance is responsible for the maintenance of all City streets and rights-of-way. General maintenance includes street repair, repair of utility cuts, pothole patching, and sidewalk repair and construction. Responsibilities include assisting in emergency utility cuts, repairing roads and sod installation on rights-of-way, and providing street and site maintenance for special events to include barricading and clean up assistance.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To ensure all paved streets, sidewalks, and curbs within the city are properly maintained so they provide a structurally sound and safe means for public travel.

Objective: To promptly respond to all notifications of deterioration and damage to sidewalks and roadways and ensure that they are safe for public use.

Number of days patch truck operation provides street inspections and repair.	140	155	144
Barricade unsafe conditions within 1 ½ hours	100%	100%	100%
Emergency repairs completed within 24 hours	100%	100%	100%
Non-emergency road repairs within 1 week	100%	90%	85%
Non-emergency sidewalk repairs within 10 business days	80%	80%	90%
Repair approximately 7,500 linear feet of sidewalk and curbs annually.	5,025	2,300	1680
Road cuts/repairs for Utilities within 2 business days.	90%	75%	80%
Square feet of asphalt repaired	10,391	13,000	11,500

Goal: To provide responsive services to the community for approved special events.

Objective: To ensure street closures for events are completed in a timely manner and are properly advertised.

Provide barricading assistance for events	22	22	22
Ensure street closure announcements are provided to Public Information office at least 2 weeks prior to event	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Streets Superintendent	1	1	1
Administrative Assistant	1	1	1
Crew Leader	2	2	2
Equipment Operator	2	2	2
Street Maintenance Worker	5	5	5
Street Maintenance/Stormwater Supervisor	1	1	1
	12	12	12



Public Works - Streets Maintenance

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 41 - Public Works								
Division: 310 - Streets Maintenance								
Activity: 541 - Road & Street Facilities								
<i>10 - Personnel Services</i>								
001-41-310-541.12-10	Regular Salaries/Wages Regular Salaries/Wages	490,864.51	385,814.71	560,369.00	578,326.00	593,126.00	32,757.00	6%
001-41-310-541.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	3,719.41	0.00	0.00	0.00	0.00	0.00	N/A
001-41-310-541.14-10	Overtime Overtime /Call-Out Pay	47,162.61	29,602.18	50,000.00	50,000.00	50,000.00	0.00	0%
001-41-310-541.14-20	Overtime Reimbursable Overtime	220.31	0.00	0.00	0.00	0.00	0.00	N/A
001-41-310-541.14-30	Overtime Special Events	0.00	323.62	0.00	0.00	0.00	0.00	N/A
001-41-310-541.15-50	Special Pay Incentive Pay	4,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-41-310-541.21-10	FICA Taxes Employer FICA	40,182.75	30,721.35	46,693.00	48,067.00	49,200.00	2,507.00	5%
001-41-310-541.22-10	Retirement Contributions General Employees Retirement	49,855.00	38,984.63	41,741.00	43,676.00	44,691.00	2,950.00	7%
001-41-310-541.22-20	Retirement Contributions ICMA Contributions	0.00	0.00	2,072.00	0.00	0.00	(2,072.00)	-100%
001-41-310-541.23-10	Life & Health Insurance Health Insurance	157,416.00	120,785.70	170,387.00	188,548.00	187,218.00	16,831.00	10%
001-41-310-541.23-20	Life & Health Insurance Life Insurance	1,608.10	1,277.37	1,858.00	1,731.00	1,731.00	(127.00)	-7%
001-41-310-541.23-30	Life & Health Insurance Disability Insurance	1,194.04	906.06	1,382.00	1,384.00	1,384.00	2.00	0%
001-41-310-541.24-10	Workers Compensation Workers Compensation	5,732.04	4,281.03	5,708.00	6,161.00	6,171.00	463.00	8%
001-41-310-541.25-10	Other Employee Benefits Unemployment Compensation	369.38	294.92	420.00	418.00	418.00	(2.00)	0%
001-41-310-541.27-10	Other Employee Benefits Employee Assistance Program	338.17	174.24	253.00	255.00	255.00	2.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$802,662.32	\$613,165.81	\$880,883.00	\$918,566.00	\$934,194.00	\$53,311.00	6%
<i>30 - Operating Expenditures/Expenses</i>								
001-41-310-541.34-90	Other Contractual Services Other Contractual Services	0.00	2,725.88	6,000.00	6,000.00	6,000.00	0.00	0%
001-41-310-541.40-10	Travel & Per Diem Travel & Training	312.64	0.00	3,000.00	3,000.00	3,000.00	0.00	0%
001-41-310-541.41-11	Communication Services Portable Phones / MDD	1,578.60	0.00	2,280.00	1,863.00	1,863.00	(417.00)	-18%
001-41-310-541.44-30	Rentals & Leases Equipment	1,415.76	1,222.65	1,375.00	1,600.00	1,600.00	225.00	16%
001-41-310-541.44-45	Rentals & Leases Vehicle Rental / Garage	47,160.00	45,533.30	54,640.00	54,640.00	54,640.00	0.00	0%
001-41-310-541.44-90	Rentals & Leases Other Rental/Lease Costs	106,626.10	188,771.34	610,121.00	610,121.00	610,121.00	0.00	0%
001-41-310-541.45-10	Insurance General Liability	18,821.04	17,413.30	20,896.00	22,546.00	22,546.00	1,650.00	8%
001-41-310-541.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	41,713.74	52,352.43	78,870.00	76,300.00	76,300.00	(2,570.00)	-3%
001-41-310-541.46-15	Repair and Maintenance Service Equipment Maintenance	983.98	904.59	1,000.00	1,000.00	1,000.00	0.00	0%
001-41-310-541.49-53	Other Current Charges Commercial Driver License Renew.	77.00	0.00	240.00	240.00	240.00	0.00	0%
001-41-310-541.52-10	Operating Supplies Fuel & Lube	22,326.80	15,728.23	17,030.00	18,400.00	18,400.00	1,370.00	8%
001-41-310-541.52-20	Operating Supplies General Operating Supplies	5,428.96	654.79	770.00	770.00	770.00	0.00	0%
001-41-310-541.52-27	Operating Supplies Equipment < \$5,000	3,523.47	4,985.09	5,000.00	5,000.00	5,000.00	0.00	0%
001-41-310-541.52-33	Operating Supplies Uniform / Linen Service	6,510.44	3,308.57	8,770.00	7,570.00	7,570.00	(1,200.00)	-14%
001-41-310-541.53-10	Road Materials & Supplies Repairs Roads	46,884.31	16,892.13	50,000.00	70,000.00	70,000.00	20,000.00	40%
001-41-310-541.53-15	Road Materials & Supplies Repairs / Other Road Materials	25,465.62	17,593.02	32,000.00	32,000.00	32,000.00	0.00	0%
001-41-310-541.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	77.00	1,800.00	1,800.00	1,800.00	0.00	0%



Public Works - Streets Maintenance

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$328,828.46	\$368,162.32	\$893,792.00	\$912,850.00	\$912,850.00	\$19,058.00	2%
Activity Total: 541 - Road & Street Facilities		\$1,131,490.78	\$981,328.13	\$1,774,675.00	\$1,831,416.00	\$1,847,044.00	\$72,369.00	4%
Division Total: 310 - Streets Maintenance		\$1,131,490.78	\$981,328.13	\$1,774,675.00	\$1,831,416.00	\$1,847,044.00	\$72,369.00	4%
Department Total: 41 - Public Works		\$1,131,490.78	\$981,328.13	\$1,774,675.00	\$1,831,416.00	\$1,847,044.00	\$72,369.00	4%
EXPENSES Total		\$1,131,490.78	\$981,328.13	\$1,774,675.00	\$1,831,416.00	\$1,847,044.00	\$72,369.00	4%

Program: Traffic Operations

Traffic Operations Division duties include fabrication, installation, repair, removal, and replacement of signs, as needed, on 297 lane miles of City streets. Additionally, street markings, barricade maintenance, specialty signs, traffic counts, and maintenance of traffic are provided. Signage, barricade placement and maintenance of traffic are provided for special events, as needed. Traffic studies are performed to determine speed and volume data information which is supplied to other departments for evaluation. Banners, flags, and Christmas decorations are installed on Atlantic Avenue, N.E. 2nd Avenue, NW/SW 5th Avenue and in certain parking lots for special events and holidays.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To maintain signage, replace damaged and faded signs, markings and striping on all City streets and in parking areas to enhance the safety of motorists and pedestrians.

Objective: (1) To maintain adequate signage on all City streets through repair and replacement activities for the City's 26,500+ signs and provide specialty signs as needed. (2) To evaluate and ensure all signs are visible and meet retro-reflectivity levels. (3) To ensure the removal of obsolete signs.

Replace missing or damaged stop signs within 2 hours of being notified.	100%	100%	100%
Replace other traffic control signs within 2 business days of being notified.	100%	100%	100%
Replace missing street name signs within 5 business days of being notified.	100%	100%	100%
Inspect one quadrant per month for missing/damaged signs	100%	100%	100%
Number of traffic control signs fabricated	263	515	489
Number of specialty signs fabricated for other departments and special events	120	200	310
Replace damaged/faded/missing signs	208	245	215
Obsolete Signs Removed (Pathfinder, business signs etc.)	32	40	25

Objective: To maintain and enhance markings and striping on streets and in parking areas throughout the city.

Install road markings within 3 weeks of work order	100%	100%	100%
Linear feet of striping applied – paint	7,777	1,875	3,000
Linear feet of striping applied – thermoplastic	30,129	48,000	24,000
Striping crew operations (days)	80	90	75
Complete inspection and develop striping program for each quadrant of City.	100%	100%	100%

Objective: Supply field data from limited traffic studies to requesting departments or agencies to determine traffic control needs within thirty days of request.

Traffic counts conducted	5	6	24
Results submitted within 30 days of work order	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Traffic Maintenance Supervisor	1	1	1
Traffic Maintenance Worker Sr.	2	2	2
Traffic Maintenance Worker	2	2	2
	5	5	5



Public Works - Traffic Operations

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 41 - Public Works								
Division: 320 - Traffic Operations								
Activity: 541 - Road & Street Facilities								
<i>10 - Personnel Services</i>								
001-41-320-541.12-10	Regular Salaries/Wages Regular Salaries/Wages	212,158.41	166,497.40	216,129.00	236,646.00	243,368.00	27,239.00	13%
001-41-320-541.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	4,441.39	0.00	0.00	0.00	0.00	0.00	N/A
001-41-320-541.14-10	Overtime Overtime /Call-Out Pay	11,907.75	13,539.07	21,000.00	21,000.00	21,000.00	0.00	0%
001-41-320-541.14-30	Overtime Special Events	0.00	359.13	0.00	0.00	0.00	0.00	N/A
001-41-320-541.15-50	Special Pay Incentive Pay	2,500.00	0.00	0.00	0.00	0.00	0.00	N/A
001-41-320-541.21-10	FICA Taxes Employer FICA	16,295.31	12,755.32	18,141.00	19,710.00	20,225.00	2,084.00	11%
001-41-320-541.22-10	Retirement Contributions General Employees Retirement	21,005.90	16,780.64	16,295.00	17,050.00	17,447.00	1,152.00	7%
001-41-320-541.23-10	Life & Health Insurance Health Insurance	65,590.00	54,641.15	68,142.00	78,511.00	78,511.00	10,369.00	15%
001-41-320-541.23-20	Life & Health Insurance Life Insurance	713.89	561.60	748.00	715.00	715.00	(33.00)	-4%
001-41-320-541.23-30	Life & Health Insurance Disability Insurance	513.49	393.87	539.00	566.00	566.00	27.00	5%
001-41-320-541.24-10	Workers Compensation Workers Compensation	3,222.00	2,416.50	3,222.00	3,478.00	3,469.00	247.00	8%
001-41-320-541.25-10	Other Employee Benefits Unemployment Compensation	167.97	131.40	175.00	175.00	175.00	0.00	0%
001-41-320-541.27-10	Other Employee Benefits Employee Assistance Program	155.01	79.20	106.00	107.00	107.00	1.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$338,671.12	\$268,155.28	\$344,497.00	\$377,958.00	\$385,583.00	\$41,086.00	12%
<i>30 - Operating Expenditures/Expenses</i>								
001-41-320-541.34-90	Other Contractual Services Other Contractual Services	6,850.39	8,334.00	11,250.36	10,000.00	10,000.00	(1,250.36)	-11%
001-41-320-541.41-11	Communication Services Portable Phones / MDD	404.40	0.00	760.00	621.00	621.00	(139.00)	-18%
001-41-320-541.44-45	Rentals & Leases Vehicle Rental / Garage	11,619.96	9,683.30	11,620.00	11,620.00	11,620.00	0.00	0%
001-41-320-541.45-10	Insurance General Liability	6,464.04	5,386.70	6,464.00	7,743.00	7,743.00	1,279.00	20%
001-41-320-541.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	8,505.69	12,953.51	20,670.00	19,080.00	19,080.00	(1,590.00)	-8%
001-41-320-541.46-15	Repair and Maintenance Service Equipment Maintenance	583.91	0.00	600.00	600.00	600.00	0.00	0%
001-41-320-541.49-53	Other Current Charges Commercial Driver License Renew.	0.00	0.00	240.00	240.00	240.00	0.00	0%
001-41-320-541.51-25	Office Supplies Computer Software	190.63	58.96	243.00	243.00	243.00	0.00	0%
001-41-320-541.52-10	Operating Supplies Fuel & Lube	7,044.85	5,920.63	6,950.00	7,800.00	7,800.00	850.00	12%
001-41-320-541.52-20	Operating Supplies General Operating Supplies	65,319.43	43,107.44	60,000.00	60,000.00	60,000.00	0.00	0%
001-41-320-541.52-33	Operating Supplies Uniform / Linen Service	4,294.63	2,543.59	4,620.00	4,220.00	4,220.00	(400.00)	-9%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$111,277.93	\$87,988.13	\$123,417.36	\$122,167.00	\$122,167.00	(\$1,250.36)	-1%
<i>60 - Capital Outlay</i>								
001-41-320-541.64-90	Machinery & Equipment Other Machinery / Equipment	20,501.00	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$20,501.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 541 - Road & Street Facilities		\$470,450.05	\$356,143.41	\$467,914.36	\$500,125.00	\$507,750.00	\$39,835.64	9%
Division Total: 320 - Traffic Operations		\$470,450.05	\$356,143.41	\$467,914.36	\$500,125.00	\$507,750.00	\$39,835.64	9%
Department Total: 41 - Public Works		\$470,450.05	\$356,143.41	\$467,914.36	\$500,125.00	\$507,750.00	\$39,835.64	9%
EXPENSES Total		\$470,450.05	\$356,143.41	\$467,914.36	\$500,125.00	\$507,750.00	\$39,835.64	9%

Program: Street Lighting

Operate and maintain the existing system of streetlights. Install or upgrade street lighting in response to requests by homeowner’s associations or residents to enhance the safety of motorists and pedestrians within the City through appropriate use of street lighting and coordinated efforts with Florida Power and Light Company (FPL). Maintain the safety and aesthetics of the Central Business District through timely repairs of City owned decorative street lights.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To maintain adequate lighting throughout the City so as to enhance public safety.

Objective: To report street light outages to FP&L and monitor their repair in a timely manner.

FPL lighting repair needs identified and reported to FPL	250	250	250
Street Light outages reported to FP&L within 24 hours	120	120	120
% reported within 24 hours of notice	100%	100%	100%

Objective: Respond to neighborhood associations’ requests for lighting and coordinate with FPL to determine areas which may require additional and/or upgraded street lighting.

Street light requests for neighborhood lighting	5	5	5
Follow-up street light requests within 2-weeks	100%	100%	100%

Objective: (1) Perform inspections of all decorative street lights, turtle lights, flood lights, and repair as needed and (2) continue decorative street light globe change out program.

Number of decorative streetlights inspected	980	980	980
Weekly inspection of downtown lighting	10%	10%	10%
Decorative streetlight globe change outs	10	10	10
Repair decorative street lights within 24 hours of discovery	100%	100%	100%
Inspect palm tree rope lights, twinkle lights, and outlet boxes weekly	100%	100%	100%
Inspect turtle lights weekly	30%	30%	30%
Maintain a minimum inventory of ten low pressure sodium bulbs and two fixtures to enable Florida Power and Light to repair turtle lights in a timely manner.	N/A	N/A	N/A

Staffing Levels	21-22	22-22	23-24
There are no positions assigned to this division	0	0	0



Public Works - Street Lighting

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 41 - Public Works								
Division: 330 - Street Lighting								
Activity: 541 - Road & Street Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
001-41-330-541.34-90	Other Contractual Services Other Contractual Services	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0%
001-41-330-541.43-10	Utility Services Electricity	889,783.59	710,075.92	806,920.00	1,151,424.00	1,151,423.00	344,503.00	43%
001-41-330-541.45-10	Insurance General Liability	540.96	500.80	601.00	648.00	648.00	47.00	8%
001-41-330-541.46-15	Repair and Maintenance Service Equipment Maintenance	7,103.43	0.00	24,480.00	15,000.00	15,000.00	(9,480.00)	-39%
001-41-330-541.52-20	Operating Supplies General Operating Supplies	12,264.30	0.00	14,000.00	14,000.00	14,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$909,692.28	\$710,576.72	\$851,001.00	\$1,186,072.00	\$1,186,071.00	\$335,070.00	39%
Activity Total: 541 - Road & Street Facilities		\$909,692.28	\$710,576.72	\$851,001.00	\$1,186,072.00	\$1,186,071.00	\$335,070.00	39%
Division Total: 330 - Street Lighting		\$909,692.28	\$710,576.72	\$851,001.00	\$1,186,072.00	\$1,186,071.00	\$335,070.00	39%
Department Total: 41 - Public Works		\$909,692.28	\$710,576.72	\$851,001.00	\$1,186,072.00	\$1,186,071.00	\$335,070.00	39%
EXPENSES Total		\$909,692.28	\$710,576.72	\$851,001.00	\$1,186,072.00	\$1,186,071.00	\$335,070.00	39%

Program: Building Maintenance

Building Maintenance is responsible for the routine and preventive maintenance of City buildings (approximately 110 facilities totaling about 984,447 square feet) to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for employee and general public occupancy in compliance with all City codes and standards. Special jobs are also performed as requested by departments that include: plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include: performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings, assist departments in obtaining contract maintenance and construction services and monitor contract services for air conditioning, plumbing, electrical work, and janitorial services.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To maintain all City buildings in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy, in compliance with all City codes and standards, through preventive maintenance and repairs.

Objective: (1) To complete a comprehensive inspection of all City buildings at least once every two years and (2) to provide technical support for special events.

Number of City buildings maintained	121	121	121
Facilities Inspected Annually	32	32	32
Preventative Maintenance service on A/C units			
Change filters every 3 months	100%	100%	100%
Clean A/C coils and drains and check belts every 6 months	100%	100%	100%
Respond and assess emergencies within 4 hours	100%	100%	100%
Internal work order response time			
Schedule within 2 days of receipt	98%	98%	99%
Complete within 2 weeks	60%	80%	75%
Percentage of Events Supported as needed	100%	100%	100%
Janitorial Service Inspections (Weekly)	52	52	52

Objective: To ensure all City departments are kept informed on the status of work orders and project recommendations.

Provide monthly project status reports to departments	12	12	12
Provide project recommendations within 72 hours of receipt	95%	95%	95%
Customer Satisfaction Rating (Out of a maximum rating of 5)	4.85	4.85	4.85%

Staffing Levels	21-22	22-23	23-24
Building Maintenance Superintendent	1	1	1
Carpenter	1	1	1
Building Maintenance Worker	3	3	3
Building Maintenance Worker Sr.	1	1	1
Electrician I	2	2	2
Plumber	0	1	1
FTE	<u>1.45</u>	<u>.725</u>	<u>.725</u>
	9.45	9.725	9.725



Public Works - Building Maintenance

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 41 - Public Works								
Division: 350 - Building Maintenance								
Activity: 519 - Other Gen. Govt. Services								
<i>10 - Personnel Services</i>								
001-41-350-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	400,239.43	313,870.87	435,958.00	494,731.00	505,725.00	69,767.00	16%
001-41-350-519.13-10	Other Salaries/ Wages Part Time Wages	28,412.12	20,540.00	28,652.00	30,160.00	30,160.00	1,508.00	5%
001-41-350-519.14-10	Overtime Overtime /Call-Out Pay	50,612.62	40,186.16	22,500.00	50,000.00	50,000.00	27,500.00	122%
001-41-350-519.14-30	Overtime Special Events	0.00	444.10	0.00	0.00	0.00	0.00	N/A
001-41-350-519.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-41-350-519.15-50	Special Pay Incentive Pay	4,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-41-350-519.21-10	FICA Taxes Employer FICA	35,087.84	27,306.30	37,913.00	44,390.00	45,231.00	7,318.00	19%
001-41-350-519.22-10	Retirement Contributions General Employees Retirement	31,068.87	25,468.69	20,751.00	21,713.00	22,218.00	1,467.00	7%
001-41-350-519.22-20	Retirement Contributions ICMA Contributions	2,476.11	1,838.04	2,542.00	2,774.00	2,774.00	232.00	9%
001-41-350-519.23-10	Life & Health Insurance Health Insurance	104,944.00	85,413.77	98,859.00	142,650.00	141,320.00	42,461.00	43%
001-41-350-519.23-20	Life & Health Insurance Life Insurance	1,167.50	946.80	1,224.00	1,399.00	1,399.00	175.00	14%
001-41-350-519.23-30	Life & Health Insurance Disability Insurance	960.12	740.94	957.00	1,184.00	1,184.00	227.00	24%
001-41-350-519.24-10	Workers Compensation Workers Compensation	4,224.96	3,168.72	4,225.00	4,561.00	4,548.00	323.00	8%
001-41-350-519.25-10	Other Employee Benefits Unemployment Compensation	306.60	233.60	306.00	315.00	315.00	9.00	3%
001-41-350-519.27-10	Other Employee Benefits Employee Assistance Program	247.92	123.20	169.00	192.00	192.00	23.00	14%
<i>Account Classification Total: 10 - Personnel Services</i>		\$666,388.09	\$522,261.19	\$656,696.00	\$796,709.00	\$807,706.00	\$151,010.00	23%
<i>30 - Operating Expenditures/Expenses</i>								
001-41-350-519.34-15	Other Contractual Services Janitorial Services	410,028.80	321,252.18	461,000.00	528,000.00	528,000.00	67,000.00	15%
001-41-350-519.34-16	Other Contractual Services Pest Control Services	35,855.00	23,064.00	48,850.00	48,850.00	48,850.00	0.00	0%
001-41-350-519.34-90	Other Contractual Services Other Contractual Services	256,995.52	71,484.28	139,700.00	278,000.00	278,000.00	138,300.00	99%
001-41-350-519.41-11	Communication Services Portable Phones / MDD	595.10	0.00	760.00	1,449.00	1,449.00	689.00	91%
001-41-350-519.43-10	Utility Services Electricity	82,951.16	68,505.94	84,376.00	94,566.00	94,565.00	10,189.00	12%
001-41-350-519.43-15	Utility Services Water & Sewer	6,464.05	5,370.39	7,773.00	7,939.00	7,939.00	166.00	2%
001-41-350-519.43-20	Utility Services Irrigation Water	6,621.76	15,558.30	1,155.00	28,713.00	28,712.00	27,557.00	2386%
001-41-350-519.43-25	Utility Services Stormwater Assessment Fee	63.32	62.68	4,811.00	4,811.00	4,811.00	0.00	0%
001-41-350-519.43-35	Utility Services Waste Collection & Disposal	25,536.35	30,425.44	25,535.00	26,468.00	26,468.00	933.00	4%
001-41-350-519.44-45	Rentals & Leases Vehicle Rental / Garage	24,680.04	20,566.70	24,680.00	24,680.00	24,680.00	0.00	0%
001-41-350-519.45-10	Insurance General Liability	41,655.96	38,539.20	46,247.00	49,901.00	49,901.00	3,654.00	8%
001-41-350-519.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	14,741.44	9,518.53	15,100.00	22,500.00	22,500.00	7,400.00	49%
001-41-350-519.46-15	Repair and Maintenance Service Equipment Maintenance	462,976.50	336,809.89	460,000.00	550,000.00	550,000.00	90,000.00	20%
001-41-350-519.46-20	Repair and Maintenance Service Building Maintenance	791,769.02	515,129.44	756,111.59	615,000.00	615,000.00	(141,111.59)	-19%
001-41-350-519.46-40	Repair and Maintenance Service Other Repair Maintenance	14,515.22	1,665.73	20,000.00	68,000.00	68,000.00	48,000.00	240%
001-41-350-519.49-50	Other Current Charges Advertising	0.00	0.00	400.00	400.00	400.00	0.00	0%
001-41-350-519.49-90	Other Current Charges Other Current Charges	165.90	0.00	200.00	200.00	200.00	0.00	0%
001-41-350-519.51-20	Office Supplies Office Equipment < \$5,000	916.99	13.29	700.00	700.00	700.00	0.00	0%



Public Works - Building Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-41-350-519.52-10	Operating Supplies Fuel & Lube	15,585.32	12,202.96	17,160.00	16,900.00	16,900.00	(260.00)	-2%
001-41-350-519.52-11	Operating Supplies Fuel / Oil / Other	0.00	0.00	130.00	130.00	130.00	0.00	0%
001-41-350-519.52-20	Operating Supplies General Operating Supplies	29,860.87	27,840.28	28,100.00	148,100.00	148,100.00	120,000.00	427%
001-41-350-519.52-27	Operating Supplies Equipment < \$5,000	797.95	0.00	2,500.00	2,500.00	2,500.00	0.00	0%
001-41-350-519.52-33	Operating Supplies Uniform / Linen Service	2,132.66	4,492.74	7,130.00	6,360.00	6,360.00	(770.00)	-11%
001-41-350-519.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	240.00	240.00	240.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,224,908.93	\$1,502,501.97	\$2,152,658.59	\$2,524,407.00	\$2,524,405.00	\$371,746.41	17%
<i>60 - Capital Outlay</i>								
001-41-350-519.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	60,000.00	60,000.00	60,000.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$60,000.00	
Activity Total: 519 - Other Gen. Govt. Services		\$2,891,297.02	\$2,024,763.16	\$2,809,354.59	\$3,381,116.00	\$3,392,111.00	\$582,756.41	21%
Division Total: 350 - Building Maintenance		\$2,891,297.02	\$2,024,763.16	\$2,809,354.59	\$3,381,116.00	\$3,392,111.00	\$582,756.41	21%
Department Total: 41 - Public Works		\$2,891,297.02	\$2,024,763.16	\$2,809,354.59	\$3,381,116.00	\$3,392,111.00	\$582,756.41	21%
EXPENSES Total		\$2,891,297.02	\$2,024,763.16	\$2,809,354.59	\$3,381,116.00	\$3,392,111.00	\$582,756.41	21%

Engineering

Mission Statement

To provide safe, efficient design, design review, construction, maintenance and operation of the City's public infrastructure systems.

Program: Engineering

Engineering is responsible for civil, drainage and site plan review for all public and private development within the city limits. Additionally, the project management and engineering staff manage the design and construction of public facilities and infrastructure as well as project management of capital projects. Technical staff reviews detailed construction documents developed for the City by consultants and contractors.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

Objective: Provide engineering design review of private development projects to ensure infrastructure systems integrity and serviceability in a timely manner.

Review site within timeframe established by city planner based on type of application.	90%	90%	95%
Review permit application submittals within 30 days	90%	95%	95%

Objective: Provide engineering and project management services within established budgets and timeframes.

Management of projects on schedule	95%	95%	95%
Percent of total fiscal year capital projects where design and construction is completed within 30 days of schedule	80%*	85%	85%
Percent of projects where design and construction is completed within budget	80%	80%	85%

Objective: Optimize levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	21-22	22-23	23-24
City Engineer	1	1	1
Principal Engineer	1	1	1
Engineering Inspector	2	2	2
Engineer I / ADA Coordinator	1	0	0
GIS Analyst	0	1	1
Engineer III	3	2	1
Project Manager II	0	1	1
Stormwater Engineer	0	1	1
Plan Reviewer	1	0	0
Utility Inspector	1	1	0
Plan Review Superintendent	0	1	1
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
	11	11	10

*Several projects were not completed within 30 days of schedule this fiscal year due to a number of factors including contractor disputes, slow starts and delays, materials delays, and poor workmanship issues.



Public Works - Engineering

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 42 - Engineering								
Division: 000 - Administration								
Activity: 519 - Other Gen. Govt. Services								
<i>10 - Personnel Services</i>								
001-42-000-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	824,807.09	582,860.84	855,912.00	903,262.00	800,188.00	(55,724.00)	-7%
001-42-000-519.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	34,823.79	6,413.76	0.00	0.00	0.00	0.00	N/A
001-42-000-519.14-10	Overtime Overtime /Call-Out Pay	0.00	248.28	0.00	0.00	0.00	0.00	N/A
001-42-000-519.15-20	Special Pay Car Allowance	11,660.00	9,020.00	10,560.00	13,200.00	10,560.00	0.00	0%
001-42-000-519.21-10	FICA Taxes Employer FICA	64,986.77	45,028.10	70,608.00	70,679.00	62,794.00	(7,814.00)	-11%
001-42-000-519.22-10	Retirement Contributions General Employees Retirement	77,388.00	58,819.87	57,546.00	60,214.00	51,306.00	(6,240.00)	-11%
001-42-000-519.22-20	Retirement Contributions ICMA Contributions	7,358.08	4,553.97	9,035.00	7,578.00	7,578.00	(1,457.00)	-16%
001-42-000-519.23-10	Life & Health Insurance Health Insurance	123,077.00	100,654.75	156,441.00	157,021.00	141,319.00	(15,122.00)	-10%
001-42-000-519.23-20	Life & Health Insurance Life Insurance	1,906.68	1,494.00	2,267.00	2,217.00	2,030.00	(237.00)	-10%
001-42-000-519.23-30	Life & Health Insurance Disability Insurance	1,950.90	1,391.45	2,215.00	2,161.00	1,982.00	(233.00)	-11%
001-42-000-519.24-10	Workers Compensation Workers Compensation	201.00	150.75	201.00	217.00	216.00	15.00	7%
001-42-000-519.25-10	Other Employee Benefits Unemployment Compensation	327.04	239.44	385.00	350.00	315.00	(70.00)	-18%
001-42-000-519.27-10	Other Employee Benefits Employee Assistance Program	299.31	144.32	232.00	106.00	193.00	(39.00)	-17%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,148,785.66	\$811,019.53	\$1,165,402.00	\$1,217,005.00	\$1,078,481.00	(\$86,921.00)	-7%
<i>30 - Operating Expenditures/Expenses</i>								
001-42-000-519.31-10	Professional Services Engineering/Architectural	123,971.70	61,757.60	347,787.22	150,000.00	150,000.00	(197,787.22)	-57%
001-42-000-519.31-90	Professional Services Other Professional Services	22,540.90	600.09	144,160.06	100,000.00	100,000.00	(44,160.06)	-31%
001-42-000-519.34-90	Other Contractual Services Other Contractual Services	187,024.24	225,835.00	235,000.00	275,000.00	275,000.00	40,000.00	17%
001-42-000-519.40-10	Travel & Per Diem Travel & Training	2,755.82	2,309.28	2,750.00	3,000.00	3,000.00	250.00	9%
001-42-000-519.41-11	Communication Services Portable Phones / MDD	0.00	0.00	0.00	828.00	828.00	828.00	N/A
001-42-000-519.42-10	Freight & Postage Services Postage	554.26	267.98	500.00	300.00	300.00	(200.00)	-40%
001-42-000-519.43-10	Utility Services Electricity	1,957.80	1,467.84	1,693.00	1,641.00	1,641.00	(52.00)	-3%
001-42-000-519.44-30	Rentals & Leases Equipment	0.00	0.00	8,068.00	0.00	0.00	(8,068.00)	-100%
001-42-000-519.44-45	Rentals & Leases Vehicle Rental / Garage	13,310.04	11,091.70	13,310.00	14,120.00	14,120.00	810.00	6%
001-42-000-519.45-10	Insurance General Liability	22,623.00	20,930.80	25,117.00	27,101.00	27,101.00	1,984.00	8%
001-42-000-519.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	4,785.62	1,727.95	5,400.00	4,700.00	4,700.00	(700.00)	-13%
001-42-000-519.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	119.92	300.00	300.00	300.00	0.00	0%
001-42-000-519.49-50	Other Current Charges Advertising	0.00	0.00	250.00	200.00	200.00	(50.00)	-20%
001-42-000-519.51-10	Office Supplies Stationery, Paper, Forms	174.20	38.29	700.00	750.00	750.00	50.00	7%
001-42-000-519.51-15	Office Supplies Other Office Supplies	2,606.26	469.94	2,500.00	2,750.00	2,750.00	250.00	10%
001-42-000-519.51-20	Office Supplies Office Equipment < \$5,000	1,718.94	107.31	1,600.00	2,000.00	2,000.00	400.00	25%
001-42-000-519.51-25	Office Supplies Computer Software	3,500.00	161.27	3,000.00	2,000.00	2,000.00	(1,000.00)	-33%
001-42-000-519.52-10	Operating Supplies Fuel & Lube	2,927.94	2,177.61	3,970.00	3,200.00	3,200.00	(770.00)	-19%
001-42-000-519.52-20	Operating Supplies General Operating Supplies	465.94	0.00	500.00	750.00	750.00	250.00	50%
001-42-000-519.52-33	Operating Supplies Uniform / Linen Service	1,718.83	1,439.77	5,450.85	3,190.00	3,190.00	(2,260.85)	-41%



Public Works - Engineering

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-42-000-519.54-10	Books Pubs Subs & Memberships Books & Publications	125.00	0.00	0.00	0.00	0.00	0.00	N/A
001-42-000-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	16,027.94	2,216.50	5,475.00	3,250.00	3,250.00	(2,225.00)	-41%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$408,788.43	\$332,718.85	\$807,531.13	\$595,080.00	\$595,080.00	(\$212,451.13)	-26%
Activity Total: 519 - Other Gen. Govt. Services		\$1,557,574.09	\$1,143,738.38	\$1,972,933.13	\$1,812,085.00	\$1,673,561.00	(\$299,372.13)	-15%
Division Total: 000 - Administration		\$1,557,574.09	\$1,143,738.38	\$1,972,933.13	\$1,812,085.00	\$1,673,561.00	(\$299,372.13)	-15%
Department Total: 42 - Engineering		\$1,557,574.09	\$1,143,738.38	\$1,972,933.13	\$1,812,085.00	\$1,673,561.00	(\$299,372.13)	-15%
EXPENSES Total		\$1,557,574.09	\$1,143,738.38	\$1,972,933.13	\$1,812,085.00	\$1,673,561.00	(\$299,372.13)	-15%

Program: Programs

Program management is responsible for the planning and implementation of policies and programmatic efforts to increase efficiency and quality of life including but not limited to transportation and mobility, bicycle pedestrian and the capital improvements program.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To ensure programs, policies, and infrastructure systems provide the most cost-effective service to the residents of the City.

Objective: Provide engineering and project management services within established budgets and timeframes.

Management of programs initiated this fiscal year on schedule	80%*	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	95%	95%	95%
Percent of projects where study, design or constructions is completed within budget	95%	95%	95%

Objective: Optimize levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	21-22	22-23	23-24
Transportation Engineer	1	1	1
Business Operations Administrator	1 2	1 2	1 2

*Several projects were not completed within 30 days of schedule this fiscal year due to a number of factors including contractor disputes, slow starts and delays, materials delays, and poor workmanship issues.



Public Works - Programs

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 42 - Engineering								
Division: 360 - Programs								
Activity: 519 - Other Gen. Govt. Services								
<i>10 - Personnel Services</i>								
001-42-360-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	119,431.60	66,419.20	176,943.00	179,786.00	179,786.00	2,843.00	2%
001-42-360-519.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	7,568.00	0.00	0.00	0.00	0.00	0.00	N/A
001-42-360-519.15-20	Special Pay Car Allowance	1,980.00	220.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-42-360-519.21-10	FICA Taxes Employer FICA	10,022.38	5,022.86	14,172.00	13,956.00	13,956.00	(216.00)	-2%
001-42-360-519.22-10	Retirement Contributions General Employees Retirement	16,492.00	6,841.11	13,340.00	13,958.00	14,283.00	943.00	7%
001-42-360-519.22-20	Retirement Contributions ICMA Contributions	2,111.47	0.00	3,100.00	3,100.00	3,100.00	0.00	0%
001-42-360-519.23-10	Life & Health Insurance Health Insurance	22,378.00	1,150.34	30,721.00	17,032.00	15,702.00	(15,019.00)	-49%
001-42-360-519.23-20	Life & Health Insurance Life Insurance	340.00	180.00	504.00	432.00	432.00	(72.00)	-14%
001-42-360-519.23-30	Life & Health Insurance Disability Insurance	287.55	161.51	441.00	430.00	430.00	(11.00)	-2%
001-42-360-519.24-10	Workers Compensation Workers Compensation	201.00	150.75	201.00	217.00	216.00	15.00	7%
001-42-360-519.25-10	Other Employee Benefits Unemployment Compensation	46.72	29.20	70.00	70.00	70.00	0.00	0%
001-42-360-519.27-10	Other Employee Benefits Employee Assistance Program	43.23	17.60	42.00	42.00	43.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$180,901.95	\$80,192.57	\$242,174.00	\$231,663.00	\$230,658.00	(\$11,516.00)	-5%
<i>30 - Operating Expenditures/Expenses</i>								
001-42-360-519.31-10	Professional Services Engineering/Architectural	0.00	35,946.86	100,000.00	140,000.00	140,000.00	40,000.00	40%
001-42-360-519.31-90	Professional Services Other Professional Services	0.00	23,819.11	70,239.11	50,000.00	50,000.00	(20,239.11)	-29%
001-42-360-519.40-10	Travel & Per Diem Travel & Training	121.44	0.00	1,000.00	1,500.00	1,500.00	500.00	50%
001-42-360-519.45-10	Insurance General Liability	4,244.04	3,926.70	4,712.00	5,084.00	5,084.00	372.00	8%
001-42-360-519.47-10	Printing & Binding Printing & Binding	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-42-360-519.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	300.00	300.00	300.00	300.00	0.00	0%
001-42-360-519.51-15	Office Supplies Other Office Supplies	101.97	0.00	1,000.00	500.00	500.00	(500.00)	-50%
001-42-360-519.51-25	Office Supplies Computer Software	0.00	0.00	2,500.00	3,000.00	3,000.00	500.00	20%
001-42-360-519.52-33	Operating Supplies Uniform / Linen Service	0.00	0.00	250.00	580.00	580.00	330.00	132%
001-42-360-519.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)	-100%
001-42-360-519.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	0.00	7,750.00	7,750.00	7,750.00	N/A
001-42-360-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	6,707.00	9,000.00	1,750.00	1,750.00	(7,250.00)	-81%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$4,467.45	\$70,699.67	\$191,001.11	\$211,464.00	\$211,464.00	\$20,462.89	11%
Activity Total: 519 - Other Gen. Govt. Services		\$185,369.40	\$150,892.24	\$433,175.11	\$443,127.00	\$442,122.00	\$8,946.89	2%
Division Total: 360 - Programs		\$185,369.40	\$150,892.24	\$433,175.11	\$443,127.00	\$442,122.00	\$8,946.89	2%
Department Total: 42 - Engineering		\$185,369.40	\$150,892.24	\$433,175.11	\$443,127.00	\$442,122.00	\$8,946.89	2%
EXPENSES Total		\$185,369.40	\$150,892.24	\$433,175.11	\$443,127.00	\$442,122.00	\$8,946.89	2%

Program: Project Management

Project management is responsible for the project management services for public facilities and infrastructure as well as capital projects. Project management staff coordinates the projects from the development of the concept to beginning operations at construction close out. Project management review plans, specifications, and detailed construction documents developed for the City by consultants and contractors.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

Objective: Provide project management services within established budgets and timeframes.

Management of projects initiated in fiscal year on schedule	80%*	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	90%	90%	90%
Percent of projects where design and construction is completed within budget	80%*	95%	95%

Objective: Optimize levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	100%	100%	100%
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Staffing Levels	21-22	22-23	23-24
Engineering Division Manager	0	1	1
CIP Engineering Manager	1	0	0
Engineering Inspector	1	1	1
Project Manager II	<u>3</u> 5	<u>3</u> 5	<u>3</u> 5

*Several projects were not completed within 30 days of schedule this fiscal year due to a number of factors including contractor disputes, slow starts and delays, materials delays, and poor workmanship issues.



Public Works - Project Management

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 42 - Engineering								
Division: 361 - Project Management								
Activity: 519 - Other Gen. Govt. Services								
<i>10 - Personnel Services</i>								
001-42-361-519.12-10	Regular Salaries/Wages Regular Salaries/Wages	341,213.42	291,410.51	416,326.00	463,774.00	463,774.00	47,448.00	11%
001-42-361-519.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	30,833.20	0.00	0.00	0.00	0.00	0.00	N/A
001-42-361-519.14-10	Overtime Overtime /Call-Out Pay	3,038.66	0.00	0.00	0.00	0.00	0.00	N/A
001-42-361-519.15-20	Special Pay Car Allowance	7,480.00	7,040.00	10,560.00	10,560.00	10,560.00	0.00	0%
001-42-361-519.15-60	Special Pay Other Taxable Pay	3,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-42-361-519.21-10	FICA Taxes Employer FICA	29,168.06	22,572.32	33,909.00	37,201.00	37,201.00	3,292.00	10%
001-42-361-519.22-10	Retirement Contributions General Employees Retirement	42,502.00	29,573.98	30,961.00	32,396.00	33,149.00	2,188.00	7%
001-42-361-519.22-20	Retirement Contributions ICMA Contributions	7,240.64	7,354.51	8,607.00	12,182.00	12,182.00	3,575.00	42%
001-42-361-519.23-10	Life & Health Insurance Health Insurance	41,476.00	33,935.03	74,272.00	47,106.00	47,106.00	(27,166.00)	-37%
001-42-361-519.23-20	Life & Health Insurance Life Insurance	773.10	741.60	1,109.00	1,123.00	1,123.00	14.00	1%
001-42-361-519.23-30	Life & Health Insurance Disability Insurance	766.26	685.41	1,024.00	1,109.00	1,109.00	85.00	8%
001-42-361-519.24-10	Workers Compensation Workers Compensation	201.00	150.75	201.00	217.00	216.00	15.00	7%
001-42-361-519.25-10	Other Employee Benefits Unemployment Compensation	134.32	119.72	175.00	175.00	175.00	0.00	0%
001-42-361-519.27-10	Other Employee Benefits Employee Assistance Program	121.24	70.40	106.00	107.00	107.00	1.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$507,947.90	\$393,654.23	\$577,250.00	\$605,950.00	\$606,702.00	\$29,452.00	5%
<i>30 - Operating Expenditures/Expenses</i>								
001-42-361-519.40-10	Travel & Per Diem Travel & Training	0.00	1,211.96	2,150.00	2,250.00	2,250.00	100.00	5%
001-42-361-519.45-10	Insurance General Liability	7,275.00	6,730.80	8,077.00	8,715.00	8,715.00	638.00	8%
001-42-361-519.51-10	Office Supplies Stationery, Paper, Forms	14.57	0.00	200.00	250.00	250.00	50.00	25%
001-42-361-519.51-15	Office Supplies Other Office Supplies	103.00	323.18	500.00	800.00	800.00	300.00	60%
001-42-361-519.52-20	Operating Supplies General Operating Supplies	110.73	0.00	250.00	250.00	250.00	0.00	0%
001-42-361-519.52-33	Operating Supplies Uniform / Linen Service	0.00	0.00	900.00	1,600.00	1,600.00	700.00	78%
001-42-361-519.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,910.11	836.00	3,750.00	3,300.00	3,300.00	(450.00)	-12%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$9,413.41	\$9,101.94	\$15,827.00	\$17,165.00	\$17,165.00	\$1,338.00	8%
Activity Total: 519 - Other Gen. Govt. Services		\$517,361.31	\$402,756.17	\$593,077.00	\$623,115.00	\$623,867.00	\$30,790.00	5%
Division Total: 361 - Project Management		\$517,361.31	\$402,756.17	\$593,077.00	\$623,115.00	\$623,867.00	\$30,790.00	5%
Department Total: 42 - Engineering		\$517,361.31	\$402,756.17	\$593,077.00	\$623,115.00	\$623,867.00	\$30,790.00	5%
EXPENSES Total		\$517,361.31	\$402,756.17	\$593,077.00	\$623,115.00	\$623,867.00	\$30,790.00	5%

Program: Parking Facilities

Parking Facilities is responsible for the operation and maintenance of the City’s parking system which entails two multi-level parking structures totaling 627 spaces, nineteen surface lots totaling 1,474 spaces, and an additional 1,053 on street spaces. In addition, parking facilities administers vendor contracts for parking management and city valet services, and monitors and administers private valet parking license agreements in the downtown district.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To maintain all City parking facilities through preventive maintenance and repair and replacement activities, and coordination with Public Information Officer to alert public of parking services.

Objective: Provide maintenance, repair and cleaning services in a timely manner.

Number of metered parking spaces	2,400	2,400	2,400
Repair malfunctioning meters within 24 hours	99%	99%	99%
Daily inspections of the garages including lighting	250	250	250
Check cleanliness and operation of garage elevators (7/wk)	100%	100%	100%
Pick up debris, sweep and clean garages (daily)	365	365	365
Pressure Clean garage interiors (stairwells weekly)	52	52	52
Repair mechanical equipment within 48 hours	99%	99%	99%

Goal: To maximize meter revenue while ensuring that customers are treated fairly. Respond to parking enforcement staff and/or citizen complaints within 24 working hours of complaint.

Objective: To ensure maximum revenue by performing meter collections at least 100 days per year.

Parking meter collection (days per year)	104	104	104
Parking revenue	\$4,416,463	\$3,361,445	\$3,648,773
Meters operational (weekly average)	99%	99%	99%

Objective: Investigate and respond to complaints relative to parking violation citations and garage operations in a timely and courteous manner.

Respond to complaints within 24 hours	98%	95%	95%
Reduce number of customer complaints concerning parking program			

Staffing Levels	21-22	22-23	23-24
Chief Parking Facilities Administrator	1 1	1 1	1 1



Public Works - Parking Facility

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 45 - Parking Facility								
Division: 150 - Operations								
Activity: 545 - Parking Facility								
<i>10 - Personnel Services</i>								
001-45-150-545.12-10	Regular Salaries/Wages Regular Salaries/Wages	75,439.44	51,430.00	98,012.00	75,727.00	75,727.00	(22,285.00)	-23%
001-45-150-545.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	8,222.69	0.00	0.00	0.00	0.00	0.00	N/A
001-45-150-545.21-10	FICA Taxes Employer FICA	6,135.78	3,928.84	7,498.00	5,793.00	5,793.00	(1,705.00)	-23%
001-45-150-545.22-10	Retirement Contributions General Employees Retirement	8,766.00	5,321.98	7,094.00	7,423.00	7,595.00	501.00	7%
001-45-150-545.23-10	Life & Health Insurance Health Insurance	13,118.00	10,928.23	11,758.00	15,702.00	15,702.00	3,944.00	34%
001-45-150-545.23-20	Life & Health Insurance Life Insurance	160.50	162.00	216.00	216.00	216.00	0.00	0%
001-45-150-545.23-30	Life & Health Insurance Disability Insurance	177.68	125.41	235.00	181.00	181.00	(54.00)	-23%
001-45-150-545.24-10	Workers Compensation Workers Compensation	245.04	183.78	245.00	264.00	264.00	19.00	8%
001-45-150-545.25-10	Other Employee Benefits Unemployment Compensation	29.20	26.28	35.00	35.00	35.00	0.00	0%
001-45-150-545.27-10	Other Employee Benefits Employee Assistance Program	24.19	15.84	21.00	11.00	21.00	0.00	0%
<i>Account Classification Total: 10 - Personnel Services</i>		\$112,318.52	\$72,122.36	\$125,114.00	\$105,352.00	\$105,534.00	(\$19,580.00)	-16%
<i>30 - Operating Expenditures/Expenses</i>								
001-45-150-545.34-90	Other Contractual Services Other Contractual Services	1,033,928.85	530,032.27	992,000.00	990,000.00	990,000.00	(2,000.00)	0%
001-45-150-545.40-10	Travel & Per Diem Travel & Training	0.00	3,196.70	4,000.00	4,000.00	4,000.00	0.00	0%
001-45-150-545.41-11	Communication Services Portable Phones / MDD	6,246.60	4,684.95	6,300.00	6,400.00	6,400.00	100.00	2%
001-45-150-545.43-10	Utility Services Electricity	30,888.66	27,246.68	42,986.00	39,563.00	39,563.00	(3,423.00)	-8%
001-45-150-545.43-15	Utility Services Water & Sewer	2,412.24	2,909.72	3,868.00	4,509.00	4,509.00	641.00	17%
001-45-150-545.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	7,466.00	7,466.00	7,466.00	0.00	0%
001-45-150-545.43-35	Utility Services Waste Collection & Disposal	2,376.95	2,463.70	1,289.00	1,336.00	1,336.00	47.00	4%
001-45-150-545.44-10	Rentals & Leases Land Rental / Lease	24,169.80	16,493.86	44,831.00	46,400.00	46,400.00	1,569.00	3%
001-45-150-545.45-10	Insurance General Liability	19,148.04	17,715.80	21,259.00	22,938.00	22,938.00	1,679.00	8%
001-45-150-545.46-15	Repair and Maintenance Service Equipment Maintenance	49,598.50	59,568.00	100,500.00	108,500.00	108,500.00	8,000.00	8%
001-45-150-545.49-16	Other Current Charges CDR FEC Parking Rev Collected	21,006.78	23,105.28	0.00	0.00	0.00	0.00	N/A
001-45-150-545.49-17	Other Current Charges Freebee Transportation	0.00	254,102.04	510,000.00	510,000.00	510,000.00	0.00	0%
001-45-150-545.49-50	Other Current Charges Advertising	157.10	0.00	600.00	600.00	600.00	0.00	0%
001-45-150-545.51-15	Office Supplies Other Office Supplies	0.00	0.00	500.00	500.00	500.00	0.00	0%
001-45-150-545.51-20	Office Supplies Office Equipment < \$5,000	422.46	0.00	500.00	500.00	500.00	0.00	0%
001-45-150-545.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	500.00	3,000.00	3,000.00	3,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,190,355.98	\$942,019.00	\$1,739,099.00	\$1,745,712.00	\$1,745,712.00	\$6,613.00	0%
Activity Total: 545 - Parking Facility		\$1,302,674.50	\$1,014,141.36	\$1,864,213.00	\$1,851,064.00	\$1,851,246.00	(\$12,967.00)	-1%
Division Total: 150 - Operations		\$1,302,674.50	\$1,014,141.36	\$1,864,213.00	\$1,851,064.00	\$1,851,246.00	(\$12,967.00)	-1%
Department Total: 45 - Parking Facility		\$1,302,674.50	\$1,014,141.36	\$1,864,213.00	\$1,851,064.00	\$1,851,246.00	(\$12,967.00)	-1%
EXPENSES Total		\$1,302,674.50	\$1,014,141.36	\$1,864,213.00	\$1,851,064.00	\$1,851,246.00	(\$12,967.00)	-1%
EXPENSES Total		\$9,758,226.18	\$7,548,038.48	\$11,542,325.19	\$12,471,712.00	\$12,368,214.00	\$825,888.81	7%

Parks and Recreation Department

Mission Statement

The Parks and Recreation Department will enrich the quality of life for the people of Delray Beach by providing significant recreational opportunities in exemplary park environments.



Parks & Recreation

General Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 7,238,738	\$ 5,539,945	\$ 8,117,553	\$ 8,637,296	\$ 8,991,684	\$ 874,131	10.8%
Operating Expenses	8,305,112	7,993,462	11,006,899	12,320,397	12,103,150	1,096,251	10.0%
Capital Outlay	19,780	2,564	51,314	48,750	48,750	(2,564)	-5.0%
Total Expenditures	\$ 15,563,629	\$ 13,535,972	\$ 19,175,767	\$ 21,006,443	\$ 21,143,584	\$ 1,967,817	10.3%
Administration							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,356,577	\$ 1,077,087	\$ 1,608,701	\$ 1,612,171	\$ 1,667,594	\$ 58,893	3.7%
Operating Expenses	345,000	300,344	466,956	462,420	463,009	(3,947)	-0.8%
Capital Outlay	19,779.7	-	14,750.0	14,750.0	14,750.0	-	n/a
Total Expenditures	\$ 1,721,356	\$ 1,377,431	\$ 2,090,407	\$ 2,089,341	\$ 2,145,353	\$ 54,946	2.6%
Aquatics Operations							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Entry	Budget	2023-2024	2023-2024
Personnel Services	\$ 427,197	\$ 275,998	\$ 494,098	\$ 523,352	\$ 522,445	\$ 28,347	5.7%
Operating Expenses	137,316	75,862	146,940	178,093	178,092	31,152	21.2%
Capital Outlay	\$0.00	\$2,564.25	\$2,564.25	\$0.00	\$0.00	(2,564)	n/a
Total Expenditures	\$ 564,513	\$ 354,425	\$ 643,603	\$ 701,445	\$ 700,537	\$ 56,934	8.8%
Out of School							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Entry	Budget	2023-2024	2023-2024
Personnel Services	\$ 296,474	\$ 213,252	\$ 302,783	\$ 358,535	\$ 358,713	\$ 55,930	18.5%
Operating Expenses	98,235	32,443	31,442	92,719	62,719	31,277	99.5%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 394,709	\$ 245,695	\$ 334,225	\$ 451,254	\$ 421,432	\$ 87,207	26.1%

Teen Center

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Entry	2024 Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 400,548	\$ 209,992	\$ 323,688	\$ 369,181	\$ 340,354	\$ 16,666	5.1%
Operating Expenses	77,750	67,597	88,956	113,856	96,856	7,900	8.9%
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	\$ 478,298	\$ 277,589	\$ 412,644	\$ 483,037	\$ 437,210	\$ 24,566	6.0%

Athletics

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Department Entry	2024 Proposed Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 301,009	\$ 277,557	\$ 307,913	\$ 378,678	\$ 436,265	\$ 128,352	41.7%
Operating Expenses	282,937	220,667	334,281	408,514	408,513	74,232	22.2%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 583,946	\$ 498,223	\$ 642,194	\$ 787,192	\$ 844,778	\$ 202,584	31.5%

Community Center

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Department Entry	2024 Proposed Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 276,880	\$ 215,588	\$ 298,859	\$ 323,278	\$ 325,940	\$ 27,081	9.1%
Operating Expenses	79,487	78,531	149,121	177,904	177,904	28,783	19.3%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 356,368	\$ 294,119	\$ 447,980	\$ 501,182	\$ 503,844	\$ 55,864	12.5%

Veterans Park

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Department Entry	2024 Proposed Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 172,332	\$ 137,064	\$ 189,130	\$ 216,427	\$ 220,960	\$ 31,830	16.8%
Operating Expenses	41,961	34,137	50,983	78,398	78,396	27,413	53.8%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 214,293	\$ 171,201	\$ 240,113	\$ 294,825	\$ 299,356	\$ 59,243	24.7%

Pompey Park

Expenditures by Type	2022 Actual	2023 Actual	2023 Revised	2024 Department Entry	2024 Proposed Budget	\$ Change 2023-2024	% Change 2023-2024
Personnel Services	\$ 798,999	\$ 613,571	\$ 855,952	\$ 997,696	\$ 956,425	\$ 100,473	11.7%
Operating Expenses	339,021	210,652	281,251	513,329	461,366	180,115	64.0%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 1,138,021	\$ 824,223	\$ 1,137,203	\$ 1,511,025	\$ 1,417,791	\$ 280,588	24.7%

Catherine Strong

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 253,053	\$ 232,207	\$ 338,402	\$ 240,114	\$ 206,432	\$ (131,970)	-39.0%
Operating Expenses	89,392	100,603	140,080	139,831	139,829	(251)	-0.2%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 342,446	\$ 332,810	\$ 478,482	\$ 379,945	\$ 346,261	\$ (132,221)	-27.6%

Parks Maintenance

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 2,788,465	\$ 2,037,650	\$ 3,054,154	\$ 3,211,458	\$ 3,549,855	\$ 495,701	16.2%
Operating Expenses	1,554,138	1,390,157	1,783,924	2,612,785	2,540,124	756,200	42.4%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 4,342,602	\$ 3,427,807	\$ 4,838,078	\$ 5,824,243	\$ 6,089,979	\$ 1,251,901	25.9%

Special Events

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 167,204	\$ 249,979	\$ 313,281	\$ 406,406	\$ 406,701	\$ 93,420	29.8%
Operating Expenses	366,902	318,844	688,728	557,349	532,349	(156,379)	-22.7%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 534,105	\$ 568,823	\$ 1,002,009	\$ 963,755	\$ 939,050	\$ (62,959)	-6.3%

Tennis Centers

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Operating Expenses	2,075,575	1,596,035	2,381,005	2,537,489	2,537,489	156,484	6.6%
Capital Outlay	-	-	34,000	34,000	34,000	-	0.0%
Total Expenditures	\$ 2,075,575	\$ 1,596,035	\$ 2,415,005	\$ 2,571,489	\$ 2,571,489	\$ 156,484	6.5%

Tennis Stadium

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ -	\$ 30,592	\$ -	\$ -	\$ (30,592)	n/a
Operating Expenses	2,817,397	2,542,591	3,438,232	3,422,710	3,426,504	(11,728)	-0.3%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 2,817,397	\$ 2,542,591	\$ 3,468,824	\$ 3,422,710	\$ 3,426,504	\$ (42,320)	-1.2%

Old School Square

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	-	n/a
Operating Expenses	-	1,025,000	1,025,000	1,025,000	1,000,000	(25,000)	-2.4%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ -	\$ 1,025,000	\$ 1,025,000	\$ 1,025,000	\$ 1,000,000	\$ (25,000)	-2.4%

Per Capita

2023-24 Financial Highlights

- ◆ **Personnel Services** increasing by \$847,131 (10.8%) due to the addition of maintenance positions and annual increases for full time employees. 4 positions were added to our maintenance team to be dedicated to maintaining right of way's throughout the City.
- ◆ **Operating Expenses** will increase by \$1,096,251 (10%) due to the increase in utilites and maintenance contracts as well as building maintenance funds for some required repairs to our facilities. 2 locations (Community Center and Pompey Park) are in need of new A/C units and Community Center needs the front entry doors replaced for security.

Program: Parks and Recreation Administration

The Parks and Recreation Administration Division provides administrative oversight and managerial support to all parks and recreation divisions, promoting the effective and efficient delivery of leisure services to the citizens of Delray Beach. The division oversees a variety of City-wide volunteer and non-profit operations, special events, athletic and sport programs, while working closely with the Palm Beach County School District and other community agencies. Responsibilities also include development, design and improvement of all City parks and leisure facilities.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Develop a training program focusing on customer service for all department employees in addition to encouraging professional growth by attending seminars/conferences

Objective: 1) Ensure all new hires attend a customer service training (2) Customer service refresher courses for all staff (3) Encourage professional training and attendance in City sponsored and other institutions of learning.

Management training classes attended	3	3	3
Seminars/Conferences attended (NRPA, FRPA, Agency Summit, FAPAP)	2	2	2
Staff Meetings/Strategic Planning Meetings	9	24	24
Staff Training (hours)	55.5	100	100

Goal: To manage and maintain a high level of safety and quality standards relating to all Parks and Recreation services and facilities based on NRPA or FRPA guidelines.

Objective: Ensure public safety by enforcing city ordinances and documenting incidents and potential hazards at all park facilities through the Park Ranger program.

Park Ranger hours of coverage	4610.25	4200	4200
PT Park Ranger hours of coverage	924.5	1500	1500

Goal: To increase park visits and revenue from rentals by 20%

Objective: Maintain clean and safe parks/playgrounds to be enjoyed by visitors.

Park pavilion rentals	18,483	22,000	26,000
Adopt A Brick	800	1,500	2,000

Staffing Levels	21-22	22-23	23-24
Parks and Recreation Director	1	1	1
Executive Assistant	1	1	1
Assistant Director	1	1	1
Business Operations Administrator	1	1	1
Administrative Assistant	1	1	2
Customer Service Assistant	1	1	1
Cemetery Manager	1	1	1
Special Events Administrator	1	1	0
Administrative Office Coordinator	1	1	1
Park Ranger	2	2	3
Recreation Superintendent	0	0	1
FTE	<u>.97</u>	<u>.97</u>	<u>1.69</u>
	11.97	11.97	14.69



Parks & Recreation - Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 000 - Administration								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-000-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	752,292.32	587,870.78	743,590.00	864,159.00	892,613.00	149,023.00	20%
001-72-000-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	7,085.28	0.00	0.00	0.00	0.00	N/A
001-72-000-572.13-10	Other Salaries/ Wages Part Time Wages	17,059.95	9,862.03	291,575.00	48,763.00	48,763.00	(242,812.00)	-83%
001-72-000-572.14-10	Overtime Overtime /Call-Out Pay	27,664.58	32,546.67	3,060.00	33,060.00	33,060.00	30,000.00	980%
001-72-000-572.14-20	Overtime Reimbursable Overtime	1,957.22	4,696.82	0.00	0.00	0.00	0.00	N/A
001-72-000-572.14-30	Overtime Special Events	0.00	552.82	0.00	0.00	0.00	0.00	N/A
001-72-000-572.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
001-72-000-572.15-50	Special Pay Incentive Pay	1,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-000-572.21-10	FICA Taxes Employer FICA	59,481.06	47,341.52	79,253.00	71,965.00	74,142.00	(5,111.00)	-6%
001-72-000-572.22-10	Retirement Contributions General Employees Retirement	58,451.36	46,965.23	43,693.00	45,719.00	46,781.00	3,088.00	7%
001-72-000-572.22-20	Retirement Contributions ICMA Contributions	18,976.08	14,843.51	19,636.00	21,380.00	21,380.00	1,744.00	9%
001-72-000-572.23-10	Life & Health Insurance Health Insurance	131,180.00	123,086.38	141,537.00	188,426.00	204,128.00	62,591.00	44%
001-72-000-572.23-20	Life & Health Insurance Life Insurance	2,212.04	1,723.20	2,275.00	2,454.00	2,586.00	311.00	14%
001-72-000-572.23-30	Life & Health Insurance Disability Insurance	1,791.45	1,388.64	1,821.00	2,068.00	2,134.00	313.00	17%
001-72-000-572.24-10	Workers Compensation Workers Compensation	15,041.04	12,482.50	14,979.00	16,169.00	16,192.00	1,213.00	8%
001-72-000-572.25-10	Other Employee Benefits Unemployment Compensation	448.13	332.88	385.00	420.00	456.00	71.00	18%
001-72-000-572.27-10	Other Employee Benefits Employee Assistance Program	343.53	172.48	232.00	256.00	278.00	46.00	20%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,090,538.76	\$892,930.74	\$1,344,676.00	\$1,297,479.00	\$1,345,153.00	\$477.00	0%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-000-572.31-90	Professional Services Other Professional Services	2,527.19	(67.50)	2,500.00	2,500.00	2,500.00	0.00	0%
001-72-000-572.34-90	Other Contractual Services Other Contractual Services	29,323.90	27,589.60	37,424.00	37,424.00	37,424.00	0.00	0%
001-72-000-572.40-10	Travel & Per Diem Travel & Training	716.00	580.61	6,700.00	6,700.00	6,700.00	0.00	0%
001-72-000-572.41-11	Communication Services Portable Phones / MDD	808.80	0.00	1,140.00	828.00	828.00	(312.00)	-27%
001-72-000-572.42-10	Freight & Postage Services Postage	94.56	55.35	700.00	700.00	700.00	0.00	0%
001-72-000-572.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	100.00	100.00	100.00	0.00	0%
001-72-000-572.44-10	Rentals & Leases Land Rental / Lease	14.00	13.00	20.00	30.00	30.00	10.00	50%
001-72-000-572.44-30	Rentals & Leases Equipment	510.38	4,331.61	3,000.00	6,500.00	6,500.00	3,500.00	117%
001-72-000-572.44-45	Rentals & Leases Vehicle Rental / Garage	12,990.00	10,825.00	12,990.00	14,420.00	14,420.00	1,430.00	11%
001-72-000-572.45-10	Insurance General Liability	16,032.96	14,833.30	17,800.00	19,207.00	19,207.00	1,407.00	8%
001-72-000-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	6,445.92	4,112.63	7,940.00	7,500.00	7,500.00	(440.00)	-6%
001-72-000-572.46-15	Repair and Maintenance Service Equipment Maintenance	4,946.64	0.00	8,000.00	1,500.00	1,500.00	(6,500.00)	-81%
001-72-000-572.48-17	Promotional Activities Refreshment / Food / Meetings	412.87	856.12	700.00	700.00	700.00	0.00	0%
001-72-000-572.49-50	Other Current Charges Advertising	0.00	0.00	100.00	100.00	100.00	0.00	0%
001-72-000-572.49-90	Other Current Charges Other Current Charges	2,448.00	1,798.00	0.00	2,700.00	2,700.00	2,700.00	N/A
001-72-000-572.51-10	Office Supplies Stationery, Paper, Forms	495.22	206.27	500.00	500.00	500.00	0.00	0%



Parks & Recreation - Administration

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-000-572.51-15	Office Supplies Other Office Supplies	1,416.81	1,509.09	2,000.00	2,000.00	2,000.00	0.00	0%
001-72-000-572.51-20	Office Supplies Office Equipment < \$5,000	1,051.91	1,300.98	1,400.00	1,400.00	1,400.00	0.00	0%
001-72-000-572.52-10	Operating Supplies Fuel & Lube	4,177.26	2,976.00	4,720.00	5,700.00	5,700.00	980.00	21%
001-72-000-572.52-20	Operating Supplies General Operating Supplies	3,669.69	0.00	150.00	150.00	150.00	0.00	0%
001-72-000-572.52-33	Operating Supplies Uniform / Linen Service	3,059.91	1,388.45	2,650.00	3,150.00	3,738.00	1,088.00	41%
001-72-000-572.54-13	Books Pubs Subs & Memberships Memberships	1,154.00	1,108.27	1,949.00	2,300.00	2,300.00	351.00	18%
001-72-000-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,835.00	700.00	1,170.00	1,170.00	1,170.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$95,131.02	\$74,116.78	\$113,653.00	\$117,279.00	\$117,867.00	\$4,214.00	4%
Activity Total: 572 - Parks & Recreation		\$1,185,669.78	\$967,047.52	\$1,458,329.00	\$1,414,758.00	\$1,463,020.00	\$4,691.00	0%
Division Total: 000 - Administration		\$1,185,669.78	\$967,047.52	\$1,458,329.00	\$1,414,758.00	\$1,463,020.00	\$4,691.00	0%
EXPENSES Total		\$1,185,669.78	\$967,047.52	\$1,458,329.00	\$1,414,758.00	\$1,463,020.00	\$4,691.00	0%

Program: Aquatics Operations

Provides lifeguard supervision and aquatics programs at Pompey Pool and Delray Swim and Tennis Club. Aquatics programs and activities offered: swimming instruction, recreational swimming, lifeguard training instruction, Jr. Lifeguard program, swim lessons for non-profit groups and organizations, pool rentals and special events.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Provide lifeguard supervised aquatic recreational programming at both pools for a variety of age groups and swimming skill levels. Teach water safety awareness, develop basic swimming skills, and enhance proficiency levels of aquatic skills. Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To develop a comprehensive community swim program to increase the safety of residents and visitors using the aquatics facilities.

Total pool attendance	10500	16000	18500
Number of Adult Swimming Class participants	3400	3500	6500
Number of Youth Swimming Class participants	4220	4500	4500
Number of Water Fitness Class participants	1200	900	1500
Number of SCUBA Class participants	1680	2,800	5000
Number of School Presentations	4	3	4

Objective: To increase services, programs and use of the pool by community groups and associations; implement evening and youth classes.

Number of Special Events	5	6	5
Number of Special Event participants	760	850	650
Number of Dive Rescue Trainings at facility	125	80	90
Number of canopy rentals	2	8	10
Number of Lifeguard Course participants	14	40	50
Number of Water Safety Instruction Class participants	4	10	15
Number of Boating Safety Class participants	0	20	25

Objective: For the Supervisor and Lead Lifeguard to obtain/maintain certified pool operators license and certificates in lifeguard instructor and water safety instructor and for all staff to maintain lifeguard-training certifications.

Number of staff certified as Lifeguards	14	18	18
Number of staff certified as Lifeguard Instructors	2	2	4
Number of staff certified as Water Safety Instructors	10	15	18
Number of staff certified as Scuba Divers	9	5	7
Number of staff certified as Certified Pool Operator	6	6	6

Staffing Levels	21-22	22-23	23-24
Aquatic Operations Supervisor	1	1	1
Lead Lifeguard	1	1	1
Lifeguards	2	3	3
FTEs	<u>4087</u>	<u>4.38</u>	<u>4.38</u>
	9.87	9.38	9.38



G/L Account Number

Parks & Recreation - Aquatics

City of Delray Beach, Florida
2023-24 Preliminary Budget

Account Description

2022 Actual Amount

2023 Actual Amount

2023 Amended Budget

2024 Department
Entry

2024 City Manager

\$ Change 2023-2024

% Change 2024-2023

Fund: 001 - General Fund

EXPENSES

Department: 72 - Parks & Recreation
Division: 720 - Aquatics Operations
Activity: 572 - Parks & Recreation
10 - Personnel Services

001-72-720-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	201,438.42	134,876.52	218,220.00	213,941.00	213,941.00	(4,279.00)	-2%
001-72-720-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	12,028.91	0.00	0.00	0.00	0.00	N/A
001-72-720-572.13-10	Other Salaries/ Wages Part Time Wages	95,140.39	44,285.15	135,403.00	158,495.00	158,495.00	23,092.00	17%
001-72-720-572.14-10	Overtime Overtime /Call-Out Pay	3,450.54	455.27	2,000.00	2,000.00	2,000.00	0.00	0%
001-72-720-572.21-10	FICA Taxes Employer FICA	22,301.45	14,613.17	27,205.00	28,645.00	28,645.00	1,440.00	5%
001-72-720-572.22-10	Retirement Contributions General Employees Retirement	20,405.00	14,439.93	16,031.00	16,774.00	17,164.00	1,133.00	7%
001-72-720-572.23-10	Life & Health Insurance Health Insurance	62,310.00	49,014.23	73,351.00	79,841.00	78,511.00	5,160.00	7%
001-72-720-572.23-20	Life & Health Insurance Life Insurance	688.28	468.95	777.00	796.00	796.00	19.00	2%
001-72-720-572.23-30	Life & Health Insurance Disability Insurance	483.49	326.11	530.00	512.00	512.00	(18.00)	-3%
001-72-720-572.24-10	Workers Compensation Workers Compensation	20,384.04	16,916.70	20,300.00	21,912.00	21,945.00	1,645.00	8%
001-72-720-572.25-10	Other Employee Benefits Unemployment Compensation	452.60	275.11	175.00	329.00	329.00	154.00	88%
001-72-720-572.27-10	Other Employee Benefits Employee Assistance Program	143.00	65.50	106.00	107.00	107.00	1.00	1%

Account Classification Total: 10 - Personnel Services

\$427,197.21

\$287,765.55

\$494,098.00

\$523,352.00

\$522,445.00

\$28,347.00

6%

30 - Operating Expenditures/Expenses

001-72-720-572.31-90	Professional Services Other Professional Services	0.00	90.50	500.00	500.00	500.00	0.00	0%
001-72-720-572.34-90	Other Contractual Services Other Contractual Services	1,018.25	55.97	7,150.00	7,150.00	7,150.00	0.00	0%
001-72-720-572.40-10	Travel & Per Diem Travel & Training	1,834.50	0.00	2,480.00	2,480.00	2,480.00	0.00	0%
001-72-720-572.43-10	Utility Services Electricity	31,658.64	26,109.50	20,979.00	33,445.00	33,444.00	12,465.00	59%
001-72-720-572.43-15	Utility Services Water & Sewer	12,973.90	11,923.79	17,995.00	22,004.00	22,004.00	4,009.00	22%
001-72-720-572.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	762.00	762.00	762.00	0.00	0%
001-72-720-572.43-35	Utility Services Waste Collection & Disposal	954.89	989.74	955.00	990.00	990.00	35.00	4%
001-72-720-572.44-90	Rentals & Leases Other Rental/Lease Costs	4,223.29	616.00	3,900.00	3,900.00	3,900.00	0.00	0%
001-72-720-572.45-10	Insurance General Liability	8,127.96	7,520.00	9,024.00	9,737.00	9,737.00	713.00	8%
001-72-720-572.45-15	Insurance Other Insurance Costs	869.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-720-572.46-15	Repair and Maintenance Service Equipment Maintenance	1,895.90	0.00	1,890.00	2,500.00	2,500.00	610.00	32%
001-72-720-572.46-40	Repair and Maintenance Service Other Repair Maintenance	11,874.20	2,329.39	12,350.00	12,350.00	12,350.00	0.00	0%
001-72-720-572.48-15	Promotional Activities Special Events	676.91	1,001.44	4,250.00	4,250.00	4,250.00	0.00	0%
001-72-720-572.48-17	Promotional Activities Refreshment / Food / Meetings	95.39	0.00	700.00	700.00	700.00	0.00	0%
001-72-720-572.49-90	Other Current Charges Other Current Charges	896.50	151.88	875.00	875.00	875.00	0.00	0%
001-72-720-572.51-15	Office Supplies Other Office Supplies	204.09	165.78	900.00	900.00	900.00	0.00	0%
001-72-720-572.51-20	Office Supplies Office Equipment < \$5,000	226.98	746.00	1,400.00	1,400.00	1,400.00	0.00	0%
001-72-720-572.52-20	Operating Supplies General Operating Supplies	10,375.69	0.00	1,900.00	1,900.00	1,900.00	0.00	0%
001-72-720-572.52-27	Operating Supplies Equipment < \$5,000	472.43	162.00	3,230.00	3,230.00	3,230.00	0.00	0%
001-72-720-572.52-30	Operating Supplies Chemicals	43,064.61	23,350.05	48,040.26	60,000.00	60,000.00	11,959.74	25%
001-72-720-572.52-33	Operating Supplies Uniform / Linen Service	1,037.57	0.00	2,130.00	2,130.00	2,130.00	0.00	0%
001-72-720-572.52-36	Operating Supplies Janitorial Supplies	972.97	0.00	1,000.00	1,000.00	1,000.00	0.00	0%



Parks & Recreation - Aquatics

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-720-572.54-10	Books Pubs Subs & Memberships Books & Publications	828.00	650.00	1,000.00	1,670.00	1,670.00	670.00	67%
001-72-720-572.54-13	Books Pubs Subs & Memberships Memberships	532.81	0.00	950.00	950.00	950.00	0.00	0%
001-72-720-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,501.50	0.00	2,580.00	3,270.00	3,270.00	690.00	27%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$137,315.98	\$75,862.04	\$146,940.26	\$178,093.00	\$178,092.00	\$31,151.74	21%
<i>60 - Capital Outlay</i>								
001-72-720-572.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	2,564.25	2,564.25	0.00	0.00	(2,564.25)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$2,564.25	\$2,564.25	\$0.00	\$0.00	(\$2,564.25)	-100%
Activity Total: 572 - Parks & Recreation		\$564,513.19	\$366,191.84	\$643,602.51	\$701,445.00	\$700,537.00	\$56,934.49	9%
Division Total: 720 - Aquatics Operations		\$564,513.19	\$366,191.84	\$643,602.51	\$701,445.00	\$700,537.00	\$56,934.49	9%
EXPENSES Total		\$564,513.19	\$366,191.84	\$643,602.51	\$701,445.00	\$700,537.00	\$56,934.49	9%

Program: Out of School Program

The Parks and Recreation Department provides an Out of School Program for Delray Beach residents and City employees. The program is for elementary school children ages 5 through 12 and provides a supervised, structured program of traditional and non-traditional recreational and athletic activities, as well as academic services and cultural programs. The program provides the opportunity for youth to participate in various sports and educational programs which they might not otherwise have an opportunity to experience. The elementary school age program is licensed to serve 150 children at two locations (Pompey Park and Delray Beach Community Center with full-day camp programs provided for most school holidays).

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Provide elementary school age children with social, cultural, and academic structured quality programs, while maintaining a safe, clean and secure environment.

Objective: To provide supervised out of school activities by trained staff for elementary school-age children.

Total number of children enrolled	30	40	40
Average daily attendance	26	30	30
Inclusion children enrolled	1	1	1
Number of staff training courses	79	90	90

Objective: To provide traditional and non-traditional special events, activities and cultural activities.

Special events	12	14	14
Parents/children participating in special events	27	40	40
Traditional activities/classes: tennis, golf, soccer, and swimming	14	20	
Non-traditional activities (cub scouts, drumming, computer building, environment education program, etc.)	7	10	10
Average number of field trips (One day, Holiday, Spring, Summer camps)	81	90	90
Average number of on-site activities* (On-site contractual activities vendor)	20	25	30

Objective: To encourage academic excellence by providing 1 hour of daily homework assistance by Recreation Leaders. Includes English, Math, Reading, Science, Spelling, Social Studies, etc.

Homework assistance (sessions)*	45	50	50
Average number of education programs	12	20	20
Summer Literacy Program Enrollment	80	90	100

Objective: To provide a Cub Scout program for boys ages 5 to 12 years old to encourage positive character and involvement with community organizations and activities.

Cub Scouts / number of participants	17	20	20
Cub Scouts / number of field trips	2	4	4

Staffing Levels	21-22	22-23	23-24
Out of School Program Recreation Supervisor	1	1	1
FTEs	<u>8.11</u>	<u>5.59</u>	<u>5.59</u>
	8.11	6.59	6.59



G/L Account Number

Account Description

2022 Actual Amount

2023 Actual Amount

2023 Amended Budget

2024 Department Entry

2024 City Manager

\$ Change 2023-2024

% Change 2024-2023

Parks & Recreation - Out of School

Fund: 001 - General Fund

EXPENSES

Department: 72 - Parks & Recreation
Division: 731 - Out of School
Activity: 572 - Parks & Recreation
10 - Personnel Services

001-72-731-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	70,946.67	54,252.66	63,255.00	73,262.00	73,262.00	10,007.00	16%
001-72-731-572.13-10	Other Salaries/ Wages Part Time Wages	149,305.51	116,610.84	166,153.00	200,458.00	200,458.00	34,305.00	21%
001-72-731-572.14-10	Overtime Overtime /Call-Out Pay	1,093.52	1,873.13	1,000.00	1,000.00	1,000.00	0.00	0%
001-72-731-572.14-30	Overtime Special Events	0.00	497.66	0.00	0.00	0.00	0.00	N/A
001-72-731-572.21-10	FICA Taxes Employer FICA	16,236.22	12,701.57	17,627.00	21,017.00	21,017.00	3,390.00	19%
001-72-731-572.22-10	Retirement Contributions General Employees Retirement	6,445.10	5,426.19	4,769.00	4,990.00	5,106.00	337.00	7%
001-72-731-572.23-10	Life & Health Insurance Health Insurance	13,118.00	11,503.40	11,136.00	15,702.00	15,702.00	4,566.00	41%
001-72-731-572.23-20	Life & Health Insurance Life Insurance	214.50	162.00	216.00	216.00	216.00	0.00	0%
001-72-731-572.23-30	Life & Health Insurance Disability Insurance	158.82	127.80	158.00	175.00	175.00	17.00	11%
001-72-731-572.24-10	Workers Compensation Workers Compensation	38,573.04	32,010.80	38,413.00	41,464.00	41,526.00	3,113.00	8%
001-72-731-572.25-10	Other Employee Benefits Unemployment Compensation	350.40	271.56	35.00	230.00	230.00	195.00	557%
001-72-731-572.27-10	Other Employee Benefits Employee Assistance Program	32.35	15.84	21.00	21.00	21.00	0.00	0%
<i>Account Classification Total: 10 - Personnel Services</i>		\$296,474.13	\$235,453.45	\$302,783.00	\$358,535.00	\$358,713.00	\$55,930.00	18%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-731-572.31-90	Professional Services Other Professional Services	330.34	148.84	750.00	750.00	750.00	0.00	0%
001-72-731-572.34-90	Other Contractual Services Other Contractual Services	24,214.07	10.73	0.00	30,000.00	0.00	0.00	N/A
001-72-731-572.40-10	Travel & Per Diem Travel & Training	28.28	353.52	2,440.00	2,440.00	2,440.00	0.00	0%
001-72-731-572.41-11	Communication Services Portable Phones / MDD	404.40	0.00	760.00	414.00	414.00	(346.00)	-46%
001-72-731-572.44-45	Rentals & Leases Vehicle Rental / Garage	6,069.96	5,058.30	6,070.00	6,070.00	6,070.00	0.00	0%
001-72-731-572.45-10	Insurance General Liability	4,712.04	4,359.20	5,231.00	5,645.00	5,645.00	414.00	8%
001-72-731-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,826.17	1,043.17	3,000.00	3,600.00	3,600.00	600.00	20%
001-72-731-572.48-15	Promotional Activities Special Events	47,216.26	15,578.46	1,891.00	30,000.00	30,000.00	28,109.00	1486%
001-72-731-572.48-17	Promotional Activities Refreshment / Food / Meetings	5,896.21	1,687.64	0.00	2,500.00	2,500.00	2,500.00	N/A
001-72-731-572.49-90	Other Current Charges Other Current Charges	1,000.00	0.00	900.00	1,000.00	1,000.00	100.00	11%
001-72-731-572.51-10	Office Supplies Stationery, Paper, Forms	1,194.52	336.02	1,050.00	1,050.00	1,050.00	0.00	0%
001-72-731-572.51-15	Office Supplies Other Office Supplies	172.15	341.22	0.00	0.00	0.00	0.00	N/A
001-72-731-572.51-20	Office Supplies Office Equipment < \$5,000	151.45	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-72-731-572.52-10	Operating Supplies Fuel & Lube	1,585.33	525.66	2,000.00	1,600.00	1,600.00	(400.00)	-20%
001-72-731-572.52-20	Operating Supplies General Operating Supplies	1,513.55	275.45	1,200.00	1,500.00	1,500.00	300.00	25%
001-72-731-572.52-33	Operating Supplies Uniform / Linen Service	562.57	399.00	1,170.00	1,170.00	1,170.00	0.00	0%
001-72-731-572.54-13	Books Pubs Subs & Memberships Memberships	794.00	550.00	1,210.00	1,210.00	1,210.00	0.00	0%
001-72-731-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	563.95	1,775.58	2,770.00	2,770.00	2,770.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$98,235.25	\$32,442.79	\$31,442.00	\$92,719.00	\$62,719.00	\$31,277.00	99%
Activity Total: 572 - Parks & Recreation		\$394,709.38	\$267,896.24	\$334,225.00	\$451,254.00	\$421,432.00	\$87,207.00	26%
Division Total: 731 - Out of School		\$394,709.38	\$267,896.24	\$334,225.00	\$451,254.00	\$421,432.00	\$87,207.00	26%
EXPENSES Total		\$394,709.38	\$267,896.24	\$334,225.00	\$451,254.00	\$421,432.00	\$87,207.00	26%

Program: Teen Center

The “505” Teen Center is a recreational center complete with kitchen prep area and available for rent. The “505” Teen Center has computers designated for producing music, a computer station available for research projects and homework in addition to a lounge room with cable television and a billiards table.

The Teen Center offers engaging programs such as cooking 101 and teen sports training. The facility also offers basketball tournaments, video game tournaments and movie nights in addition to trips to professional sporting events, theaters, museums, and colleges/trade schools.

The Hobbit Skate Park includes ramps, a street course, and a half pipe for skate enthusiasts. Hobbit Skate Park is the home for winter, summer, and spring skate camps.

A large room is available for Woman’s Club meetings, classes, dances, and special events. The center is open during the school months:

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase registrants and participation in teen activities and programs.

Number of membership payments	45	60	60
Teen activities	10	25	30

Objective: To increase the number of participants in classes, programs, activities, events, and tutorial programs.

Number of participants in skate camp	16	50	55
Participants in educational program	5	10	15
Teens in career work programs	0	5	10
Fund raising events	0	3	6
Monthly functions: dances, pizza night, etc.	8	10	15
Number of skateboard park participants	200	215	220
Number of teen center participants	100	110	120
Number of special events	3	7	9
Number of fields trips	5	15	20

Objective: To encourage interaction between teens and work force professionals through presentations by guest speakers such as police officers, fire fighters, college representatives and other professionals.

Number of presentations	3	8	10
Number of teens and parents in attendance	11	15	20

Staffing Levels	21-22	22-23	23-24
Recreation Supervisor II	1	0	0
Recreation Supervisor I	1	1	1
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	1
FTEs	<u>2.37</u>	<u>2.37</u>	<u>2.37</u>
	5.87	4.87	5.37

Accomplishments: : Parks and Recreation with the collaboration with the Women’s Club installed the first Books In The Park unit at Barwick Park. Books In The Park is a reading initiative and project to promote reading throughout the Delray Beach Community. Future goal is to install Books In The Park at following locations: Pompey Park, Catherine Strong, and Orchid View Park.



Parks & Recreation - Teen Center

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 732 - Teen Center								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-732-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	205,452.72	75,309.87	145,089.00	166,530.00	147,126.00	2,037.00	1%
001-72-732-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	15,176.31	0.00	0.00	0.00	0.00	N/A
001-72-732-572.13-10	Other Salaries/ Wages Part Time Wages	84,574.07	67,511.18	96,630.00	102,358.00	102,358.00	5,728.00	6%
001-72-732-572.14-10	Overtime Overtime /Call-Out Pay	3,982.63	3,476.56	1,230.00	2,100.00	2,100.00	870.00	71%
001-72-732-572.14-20	Overtime Reimbursable Overtime	0.00	0.00	2,100.00	0.00	0.00	(2,100.00)	-100%
001-72-732-572.15-50	Special Pay Incentive Pay	250.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-732-572.21-10	FICA Taxes Employer FICA	21,719.37	12,775.29	18,492.00	20,922.00	19,247.00	755.00	4%
001-72-732-572.22-10	Retirement Contributions General Employees Retirement	20,080.37	8,750.66	8,930.00	9,344.00	9,561.00	631.00	7%
001-72-732-572.23-10	Life & Health Insurance Health Insurance	45,913.00	20,297.67	33,304.00	48,437.00	40,586.00	7,282.00	22%
001-72-732-572.23-20	Life & Health Insurance Life Insurance	625.25	264.33	410.00	532.00	468.00	58.00	14%
001-72-732-572.23-30	Life & Health Insurance Disability Insurance	494.83	183.56	324.00	398.00	348.00	24.00	7%
001-72-732-572.24-10	Workers Compensation Workers Compensation	17,109.00	14,198.30	17,038.00	18,391.00	18,419.00	1,381.00	8%
001-72-732-572.25-10	Other Employee Benefits Unemployment Compensation	233.60	135.78	88.00	105.00	88.00	0.00	0%
001-72-732-572.27-10	Other Employee Benefits Employee Assistance Program	113.23	30.80	53.00	64.00	53.00	0.00	0%
<i>Account Classification Total: 10 - Personnel Services</i>		\$400,548.07	\$218,110.31	\$323,688.00	\$369,181.00	\$340,354.00	\$16,666.00	5%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-732-572.31-90	Professional Services Other Professional Services	0.00	45.25	250.00	250.00	250.00	0.00	0%
001-72-732-572.34-16	Other Contractual Services Pest Control Services	0.00	109.77	0.00	0.00	0.00	0.00	N/A
001-72-732-572.34-90	Other Contractual Services Other Contractual Services	3,773.68	12,083.25	15,000.00	15,000.00	15,000.00	0.00	0%
001-72-732-572.40-10	Travel & Per Diem Travel & Training	1,286.33	14.00	3,100.00	3,100.00	3,100.00	0.00	0%
001-72-732-572.43-10	Utility Services Electricity	8,309.20	4,736.06	4,269.00	7,465.00	7,465.00	3,196.00	75%
001-72-732-572.43-15	Utility Services Water & Sewer	455.79	334.38	1,235.00	515.00	515.00	(720.00)	-58%
001-72-732-572.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	455.00	455.00	455.00	0.00	0%
001-72-732-572.43-35	Utility Services Waste Collection & Disposal	476.76	494.16	477.00	494.00	494.00	17.00	4%
001-72-732-572.44-11	Rentals & Leases Building Rental / Lease	6,194.00	3,800.00	5,250.00	5,250.00	5,250.00	0.00	0%
001-72-732-572.44-90	Rentals & Leases Other Rental/Lease Costs	799.17	2,698.00	4,008.00	2,000.00	2,000.00	(2,008.00)	-50%
001-72-732-572.45-10	Insurance General Liability	7,014.00	6,489.20	7,787.00	8,402.00	8,402.00	615.00	8%
001-72-732-572.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	342.96	1,850.00	1,850.00	1,850.00	0.00	0%
001-72-732-572.46-40	Repair and Maintenance Service Other Repair Maintenance	1,607.78	5,203.04	13,100.00	23,100.00	23,100.00	10,000.00	76%
001-72-732-572.48-15	Promotional Activities Special Events	32,889.09	20,301.19	15,350.00	29,700.00	12,700.00	(2,650.00)	-17%
001-72-732-572.48-17	Promotional Activities Refreshment / Food / Meetings	2,201.39	938.94	2,000.00	2,000.00	2,000.00	0.00	0%
001-72-732-572.51-10	Office Supplies Stationery, Paper, Forms	24.13	26.06	0.00	0.00	0.00	0.00	N/A
001-72-732-572.51-15	Office Supplies Other Office Supplies	1,138.17	97.96	900.00	900.00	900.00	0.00	0%
001-72-732-572.51-20	Office Supplies Office Equipment < \$5,000	386.47	4,481.83	2,400.00	2,400.00	2,400.00	0.00	0%
001-72-732-572.52-20	Operating Supplies General Operating Supplies	2,362.15	163	4,111.23	2,700.00	2,700.00	0.00	0%



Parks & Recreation - Teen Center

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-732-572.52-27	Operating Supplies Equipment < \$5,000	3,628.71	384.94	3,000.00	2,450.00	2,450.00	(550.00)	-18%
001-72-732-572.52-33	Operating Supplies Uniform / Linen Service	806.00	109.95	1,300.00	1,300.00	1,300.00	0.00	0%
001-72-732-572.52-36	Operating Supplies Janitorial Supplies	3,308.59	504.77	1,000.00	1,000.00	1,000.00	0.00	0%
001-72-732-572.54-13	Books Pubs Subs & Memberships Memberships	790.95	220.00	1,400.00	1,400.00	1,400.00	0.00	0%
001-72-732-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	298.00	70.00	2,125.00	2,125.00	2,125.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$77,750.36	\$67,596.94	\$88,956.00	\$113,856.00	\$96,856.00	\$7,900.00	9%
Activity Total: 572 - Parks & Recreation		\$478,298.43	\$285,707.25	\$412,644.00	\$483,037.00	\$437,210.00	\$24,566.00	6%
Division Total: 732 - Teen Center		\$478,298.43	\$285,707.25	\$412,644.00	\$483,037.00	\$437,210.00	\$24,566.00	6%
EXPENSES Total		\$478,298.43	\$285,707.25	\$412,644.00	\$483,037.00	\$437,210.00	\$24,566.00	6%

Program: Athletics

The Athletics Division plans, organizes, and supervises athletic leagues for adults in softball, golf and basketball. They coordinate with community run youth athletic leagues including Little League Baseball, lacrosse, soccer, and Miracle League baseball.

The Athletics Division encompasses the following sites:

Community Center, Pompey Park, Veterans Park, Teen Center, Merritt Park, Currie Commons Park, Robert P. Miller Park, Hilltopper Stadium, Catherine Strong Park, Seacrest Athletic Complex and Pine Grove Park.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure all athletic fields are maintained to a high level of quality standards.

Objective: Coordinate maintenance of all athletic fields at Miller Park, Currie Commons Park, Pine Grove Park, Plumosa Park, Merritt Park and Seacrest Soccer Complex.

Athletic fields maintained	22	22	22
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: Organize community run athletic leagues for youth and adult participants.

Number of Miracle League participants (2 Seasons)	160*	160*	160*
Number of youth lacrosse participants (1 Season)	320*	375*	375*
Number of youth recreation soccer participants (1 Season)	412*	412*	412*
Number of travel soccer participants (1 Season)	206*	220*	220*
Number of adult co-ed kickball participants (2 Season)	155*	160*	160*

Objective: Organize City run athletic leagues for youth and adult participants.

Youth basketball participants (1 Season)	150*	200*	200*
Golf league participants (1 Season)	0***	40	40
Adult basketball league participants (1 Season)	80	100	100
Adult men's softball league participants; (2 Seasons)	150**	155**	155**
Co-ed softball league participants (2 Seasons)	130**	135**	135**

Staffing Levels	22-23	23-24	24-25
Recreation Supervisor III	1	1	1
Recreation Supervisor I	1	1	2
FTE	<u>2.37</u>	<u>2.35</u>	<u>2.69</u>
Total	4.87	4.85	5.69

* Participation numbers are given to the city's youth sports providers.

** Participation number limited to the facilities available to run the leagues.

*** Leagues not held due to pandemic



Parks & Recreation - Athletics

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 733 - Athletics								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-733-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	152,969.60	125,249.55	153,526.00	183,919.00	226,044.00	72,518.00	47%
001-72-733-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	16,776.62	0.00	0.00	0.00	0.00	N/A
001-72-733-572.13-10	Other Salaries/ Wages Part Time Wages	76,723.39	80,654.23	82,989.00	101,010.00	101,010.00	18,021.00	22%
001-72-733-572.14-10	Overtime Overtime /Call-Out Pay	1,860.53	5,800.05	2,230.00	7,000.00	7,000.00	4,770.00	214%
001-72-733-572.14-20	Overtime Reimbursable Overtime	0.00	243.92	0.00	0.00	0.00	0.00	N/A
001-72-733-572.21-10	FICA Taxes Employer FICA	17,095.24	17,055.53	18,264.00	22,333.00	25,555.00	7,291.00	40%
001-72-733-572.22-10	Retirement Contributions General Employees Retirement	11,927.43	10,413.33	8,679.00	9,081.00	9,292.00	613.00	7%
001-72-733-572.22-20	Retirement Contributions ICMA Contributions	0.00	0.00	2,051.00	0.00	0.00	(2,051.00)	-100%
001-72-733-572.23-10	Life & Health Insurance Health Insurance	32,795.00	27,895.66	32,702.00	47,107.00	58,883.00	26,181.00	80%
001-72-733-572.23-20	Life & Health Insurance Life Insurance	406.11	301.45	409.00	532.00	631.00	222.00	54%
001-72-733-572.23-30	Life & Health Insurance Disability Insurance	364.59	296.62	356.00	440.00	541.00	185.00	52%
001-72-733-572.24-10	Workers Compensation Workers Compensation	6,593.04	5,471.70	6,566.00	7,087.00	7,098.00	532.00	8%
001-72-733-572.25-10	Other Employee Benefits Unemployment Compensation	192.72	157.68	88.00	105.00	131.00	43.00	49%
001-72-733-572.27-10	Other Employee Benefits Employee Assistance Program	80.87	38.72	53.00	64.00	80.00	27.00	51%
<i>Account Classification Total: 10 - Personnel Services</i>		\$301,008.52	\$290,355.06	\$307,913.00	\$378,678.00	\$436,265.00	\$128,352.00	42%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-733-572.31-90	Professional Services Other Professional Services	678.16	13.68	750.00	1,000.00	1,000.00	250.00	33%
001-72-733-572.34-90	Other Contractual Services Other Contractual Services	11,678.99	7,209.35	19,850.00	19,850.00	19,850.00	0.00	0%
001-72-733-572.40-10	Travel & Per Diem Travel & Training	152.00	0.00	2,800.00	2,800.00	2,800.00	0.00	0%
001-72-733-572.41-11	Communication Services Portable Phones / MDD	526.20	0.00	760.00	828.00	828.00	68.00	9%
001-72-733-572.43-10	Utility Services Electricity	124,140.14	103,773.33	115,906.00	144,430.00	144,430.00	28,524.00	25%
001-72-733-572.43-15	Utility Services Water & Sewer	3,165.94	3,453.03	3,891.00	4,883.00	4,882.00	991.00	25%
001-72-733-572.43-20	Utility Services Irrigation Water	14,610.96	14,784.71	18,784.00	29,277.00	29,277.00	10,493.00	56%
001-72-733-572.43-25	Utility Services Stormwater Assessment Fee	1,097.34	1,086.25	9,770.00	9,770.00	9,770.00	0.00	0%
001-72-733-572.43-35	Utility Services Waste Collection & Disposal	0.00	0.00	3,818.00	3,958.00	3,958.00	140.00	4%
001-72-733-572.44-45	Rentals & Leases Vehicle Rental / Garage	19,590.00	16,325.00	19,590.00	21,240.00	21,240.00	1,650.00	8%
001-72-733-572.45-10	Insurance General Liability	8,157.96	7,547.50	9,057.00	9,773.00	9,773.00	716.00	8%
001-72-733-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	3,746.96	7,966.47	20,600.00	11,700.00	11,700.00	(8,900.00)	-43%
001-72-733-572.46-15	Repair and Maintenance Service Equipment Maintenance	2,881.40	3,203.58	2,500.00	10,000.00	10,000.00	7,500.00	300%
001-72-733-572.46-40	Repair and Maintenance Service Other Repair Maintenance	33,929.92	28,941.75	37,700.00	44,700.00	44,700.00	7,000.00	19%
001-72-733-572.48-15	Promotional Activities Special Events	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	N/A
001-72-733-572.51-10	Office Supplies Stationery, Paper, Forms	8.16	566.35	0.00	0.00	0.00	0.00	N/A
001-72-733-572.51-15	Office Supplies Other Office Supplies	818.52	334.25	700.00	700.00	700.00	0.00	0%
001-72-733-572.51-20	Office Supplies Office Equipment < \$5,000	1,399.07	460.00	1,400.00	1,400.00	1,400.00	0.00	0%
001-72-733-572.52-10	Operating Supplies Fuel & Lube	631.93	166	633.03	2,800.00	2,800.00	800.00	40%



Parks & Recreation - Athletics

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-733-572.52-20	Operating Supplies General Operating Supplies	11,847.80	7,531.01	15,000.00	35,000.00	35,000.00	20,000.00	133%
001-72-733-572.52-27	Operating Supplies Equipment < \$5,000	2,738.90	1,469.62	2,900.00	2,900.00	2,900.00	0.00	0%
001-72-733-572.52-33	Operating Supplies Uniform / Linen Service	548.00	0.00	250.00	250.00	250.00	0.00	0%
001-72-733-572.52-36	Operating Supplies Janitorial Supplies	0.00	1,105.99	0.00	0.00	0.00	0.00	N/A
001-72-733-572.52-62	Operating Supplies Recreatnl. Supplies Basketball	39,983.64	15,461.97	44,505.00	44,505.00	44,505.00	0.00	0%
001-72-733-572.54-13	Books Pubs Subs & Memberships Memberships	65.00	20.00	450.00	450.00	450.00	0.00	0%
001-72-733-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	540.00	160.00	1,300.00	1,300.00	1,300.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$282,936.99	\$222,046.87	\$334,281.00	\$408,514.00	\$408,513.00	\$74,232.00	22%
Activity Total: 572 - Parks & Recreation		\$583,945.51	\$512,401.93	\$642,194.00	\$787,192.00	\$844,778.00	\$202,584.00	32%
Division Total: 733 - Athletics		\$583,945.51	\$512,401.93	\$642,194.00	\$787,192.00	\$844,778.00	\$202,584.00	32%
EXPENSES Total		\$583,945.51	\$512,401.93	\$642,194.00	\$787,192.00	\$844,778.00	\$202,584.00	32%

Program: Community Center

The Community Center provides diverse activities for youth, adults, and senior citizens of the community and also houses the administrative offices for the Parks and Recreation Department. The gym with stage and multi-purpose rental rooms allows for athletic events, meetings, entertainment, and arts and crafts programs. Numerous adult activities are conducted in the evening including service clubs, exercise and aerobic classes, badminton, adaptive badminton, and open play basketball. The Community Center is the host to the Out of School Program. The Center hosts an annual City League Basketball Program along with Summer Youth Basketball. Newly added participants are the Delray/Boca Seacadets who host meetings twice a month at our site. City Special Events ranged from the Out of School Trunk or Treat, Kidsfest, Employee Health Fair, etc. Various Human Resources, Police/Fire, and workplace seminars are held at the center. The Center is host to nighttime boxing events, annual pickleball tournaments, and mens basketball tournaments. Other major events at the center are the ATP Tennis Championships/Champions Tour, Chris Evert Pro Celebrity Tournament and Project Holiday to name a few. The center is also a early voting site during local, state, and presidential elections.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To increase participation in gym programs and activities by youths and adults of the community.

Number of Participants in adult athletic programs (aerobic, badminton and pickle ball)	850	1000	1000
Number of participants in instructional classes	40	100	100
Number of participants in youth programs (youth basketball)	150	150	150
Number of weekly open gym participants	20	30	30
Number of weekly participants in meetings	10	10	10

Objective: Increase usage of the center for meeting space by local civic / public groups.

Number of meetings in conference room	5	5	5
Average number of meetings in other rooms	40	50	50
Number of special events at the Community Center	6	10	10
Number of facility rentals	15	15	15

Staffing Levels	21-22	22-23	23-24
Recreation Supervisor III	1	1	1
Staff Assistant	1	1	1
Building Maintenance Worker	1	1	1
FTEs	<u>1.02</u>	<u>1.10</u>	<u>1.10</u>
Total	4.02	4.10	4.10



Parks & Recreation - Community Center

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 734 - Community Center								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-734-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	140,010.15	125,503.24	167,303.00	174,373.00	176,116.00	8,813.00	5%
001-72-734-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	16,385.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-734-572.13-10	Other Salaries/ Wages Part Time Wages	28,543.02	22,546.08	42,716.00	46,892.00	46,892.00	4,176.00	10%
001-72-734-572.14-10	Overtime Overtime /Call-Out Pay	3,525.17	5,530.02	3,500.00	3,500.00	3,500.00	0.00	0%
001-72-734-572.14-20	Overtime Reimbursable Overtime	5,126.90	3,254.87	6,000.00	6,000.00	6,000.00	0.00	0%
001-72-734-572.15-50	Special Pay Incentive Pay	500.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-734-572.21-10	FICA Taxes Employer FICA	13,972.20	11,605.16	17,218.00	17,195.00	17,788.00	570.00	3%
001-72-734-572.22-10	Retirement Contributions General Employees Retirement	15,470.00	12,559.52	12,520.00	13,100.00	13,405.00	885.00	7%
001-72-734-572.23-10	Life & Health Insurance Health Insurance	39,354.00	34,510.20	35,526.00	47,107.00	47,107.00	11,581.00	33%
001-72-734-572.23-20	Life & Health Insurance Life Insurance	439.10	399.60	533.00	535.00	535.00	2.00	0%
001-72-734-572.23-30	Life & Health Insurance Disability Insurance	330.95	296.87	414.00	417.00	417.00	3.00	1%
001-72-734-572.24-10	Workers Compensation Workers Compensation	13,014.96	10,800.80	12,961.00	13,990.00	14,011.00	1,050.00	8%
001-72-734-572.25-10	Other Employee Benefits Unemployment Compensation	125.56	105.12	105.00	105.00	105.00	0.00	0%
001-72-734-572.27-10	Other Employee Benefits Employee Assistance Program	83.45	47.52	63.00	64.00	64.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$276,880.46	\$227,159.00	\$298,859.00	\$323,278.00	\$325,940.00	\$27,081.00	9%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-734-572.31-90	Professional Services Other Professional Services	0.00	0.00	500.00	500.00	500.00	0.00	0%
001-72-734-572.34-16	Other Contractual Services Pest Control Services	0.00	0.00	600.00	600.00	600.00	0.00	0%
001-72-734-572.34-90	Other Contractual Services Other Contractual Services	5,034.75	24,637.03	44,445.16	28,400.00	28,400.00	(16,045.16)	-36%
001-72-734-572.40-10	Travel & Per Diem Travel & Training	25.00	0.00	1,700.00	1,700.00	1,700.00	0.00	0%
001-72-734-572.41-12	Communication Services Internet Access	1,019.78	854.96	1,560.00	1,560.00	1,560.00	0.00	0%
001-72-734-572.43-10	Utility Services Electricity	24,747.08	23,411.91	22,312.00	34,582.00	34,582.00	12,270.00	55%
001-72-734-572.43-15	Utility Services Water & Sewer	7,127.49	6,558.41	6,101.00	7,859.00	7,859.00	1,758.00	29%
001-72-734-572.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,737.00	1,737.00	1,737.00	0.00	0%
001-72-734-572.43-35	Utility Services Waste Collection & Disposal	7,637.30	7,915.60	7,637.00	7,916.00	7,916.00	279.00	4%
001-72-734-572.44-11	Rentals & Leases Building Rental / Lease	0.00	0.00	1,900.00	1,900.00	1,900.00	0.00	0%
001-72-734-572.45-10	Insurance General Liability	5,934.96	5,490.80	6,589.00	7,110.00	7,110.00	521.00	8%
001-72-734-572.46-15	Repair and Maintenance Service Equipment Maintenance	2,004.30	0.00	5,550.00	5,550.00	5,550.00	0.00	0%
001-72-734-572.46-40	Repair and Maintenance Service Other Repair Maintenance	12,094.41	676.00	26,590.00	56,590.00	56,590.00	30,000.00	113%
001-72-734-572.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	0.00	100.00	100.00	100.00	0.00	0%
001-72-734-572.49-90	Other Current Charges Other Current Charges	0.00	500.00	3,300.00	3,300.00	3,300.00	0.00	0%
001-72-734-572.51-10	Office Supplies Stationery, Paper, Forms	8.16	276.13	0.00	0.00	0.00	0.00	N/A
001-72-734-572.51-15	Office Supplies Other Office Supplies	455.37	135.95	900.00	900.00	900.00	0.00	0%
001-72-734-572.51-20	Office Supplies Office Equipment < \$5,000	2,482.37	1,065.00	2,300.00	2,300.00	2,300.00	0.00	0%



Parks & Recreation - Community Center

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-734-572.52-20	Operating Supplies General Operating Supplies	4,856.52	710.40	3,600.00	3,600.00	3,600.00	0.00	0%
001-72-734-572.52-27	Operating Supplies Equipment < \$5,000	561.68	3,433.87	2,000.00	2,000.00	2,000.00	0.00	0%
001-72-734-572.52-33	Operating Supplies Uniform / Linen Service	779.97	336.53	1,100.00	1,100.00	1,100.00	0.00	0%
001-72-734-572.52-36	Operating Supplies Janitorial Supplies	4,372.91	2,498.60	4,900.00	4,900.00	4,900.00	0.00	0%
001-72-734-572.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	200.00	200.00	200.00	0.00	0%
001-72-734-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	345.00	30.00	3,500.00	3,500.00	3,500.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$79,487.05	\$78,531.19	\$149,121.16	\$177,904.00	\$177,904.00	\$28,782.84	19%
Activity Total: 572 - Parks & Recreation		\$356,367.51	\$305,690.19	\$447,980.16	\$501,182.00	\$503,844.00	\$55,863.84	12%
Division Total: 734 - Community Center		\$356,367.51	\$305,690.19	\$447,980.16	\$501,182.00	\$503,844.00	\$55,863.84	12%
EXPENSES Total		\$356,367.51	\$305,690.19	\$447,980.16	\$501,182.00	\$503,844.00	\$55,863.84	12%

Program: Veterans Park

Veterans Park includes a recreation center complete with a rental facility, full kitchen, and restroom. The outside addition includes a playground and seawall dock for fishing and boat docking. The large meeting room is a popular ballroom and is rented throughout the year for different events, programs, and activities including watercolor classes, acrylic classes, folk dance and line dance classes. Mainly art and fitness programs started in January 2022 and facility is opened for half day programmed activities. The chess program has increased in the last quarter with an average of 60 participants per month.

The exterior grounds have seven lighted lawn bowling courts and sixteen lighted shuffleboard courts for use. A covered patio with disabled accessible picnic tables and a barbecue grill is available for rental with restrictions.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To create a safe place for Lawn Bowling, Shuffleboard and rental participates to enjoy.

Number of outdoor organized participants	5000	6000	7000
Number of rentals per year	115	120	1350
Chess	252	1000	1500
Number of lawn bowling participants	520	520	520
Number of shuffleboard participants	0	0	0

Staffing Levels	22-22	22-23	23-24
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	0
FTEs	<u>2.16</u>	<u>1.46</u>	<u>1.46</u>
	3.66	2.96	2.46



Parks & Recreation - Veterans Park

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 735 - Veterans Park								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-735-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	98,988.44	75,972.07	97,179.00	102,667.00	106,716.00	9,537.00	10%
001-72-735-572.13-10	Other Salaries/ Wages Part Time Wages	22,036.50	25,198.32	32,218.00	49,207.00	49,207.00	16,989.00	53%
001-72-735-572.14-10	Overtime Overtime /Call-Out Pay	1,877.52	1,883.99	1,000.00	1,800.00	1,800.00	800.00	80%
001-72-735-572.14-20	Overtime Reimbursable Overtime	1,902.74	1,937.13	9,950.00	9,950.00	9,950.00	0.00	0%
001-72-735-572.14-30	Overtime Special Events	0.00	87.56	0.00	0.00	0.00	0.00	N/A
001-72-735-572.15-50	Special Pay Incentive Pay	250.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-735-572.21-10	FICA Taxes Employer FICA	9,477.34	7,976.20	10,738.00	12,518.00	12,828.00	2,090.00	19%
001-72-735-572.22-10	Retirement Contributions General Employees Retirement	9,594.36	7,803.47	7,326.00	7,666.00	7,844.00	518.00	7%
001-72-735-572.23-10	Life & Health Insurance Health Insurance	19,677.00	17,255.00	22,302.00	23,553.00	23,553.00	1,251.00	6%
001-72-735-572.23-20	Life & Health Insurance Life Insurance	278.33	210.24	280.00	280.00	280.00	0.00	0%
001-72-735-572.23-30	Life & Health Insurance Disability Insurance	236.61	183.89	242.00	255.00	255.00	13.00	5%
001-72-735-572.24-10	Workers Compensation Workers Compensation	7,842.00	6,508.30	7,810.00	8,430.00	8,442.00	632.00	8%
001-72-735-572.25-10	Other Employee Benefits Unemployment Compensation	122.64	91.98	53.00	86.00	53.00	0.00	0%
001-72-735-572.27-10	Other Employee Benefits Employee Assistance Program	48.52	23.76	32.00	15.00	32.00	0.00	0%
<i>Account Classification Total: 10 - Personnel Services</i>		\$172,332.00	\$145,131.91	\$189,130.00	\$216,427.00	\$220,960.00	\$31,830.00	17%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-735-572.31-90	Professional Services Other Professional Services	0.00	90.30	250.00	250.00	250.00	0.00	0%
001-72-735-572.34-16	Other Contractual Services Pest Control Services	0.00	0.00	756.00	756.00	756.00	0.00	0%
001-72-735-572.34-90	Other Contractual Services Other Contractual Services	10,252.28	2,534.41	4,424.00	17,424.00	17,424.00	13,000.00	294%
001-72-735-572.40-10	Travel & Per Diem Travel & Training	868.58	0.00	1,020.00	1,020.00	1,020.00	0.00	0%
001-72-735-572.43-10	Utility Services Electricity	10,306.22	9,838.59	10,609.00	14,125.00	14,125.00	3,516.00	33%
001-72-735-572.43-20	Utility Services Irrigation Water	659.16	981.30	334.00	785.00	784.00	450.00	135%
001-72-735-572.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,410.00	1,410.00	1,410.00	0.00	0%
001-72-735-572.43-35	Utility Services Waste Collection & Disposal	4,584.02	4,751.32	4,585.00	4,752.00	4,751.00	166.00	4%
001-72-735-572.45-10	Insurance General Liability	2,625.96	2,429.20	2,915.00	3,146.00	3,146.00	231.00	8%
001-72-735-572.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	0.00	500.00	500.00	500.00	0.00	0%
001-72-735-572.46-40	Repair and Maintenance Service Other Repair Maintenance	3,605.50	8,508.40	8,900.00	18,900.00	18,900.00	10,000.00	112%
001-72-735-572.47-10	Printing & Binding Printing & Binding	59.96	0.00	500.00	500.00	500.00	0.00	0%
001-72-735-572.48-15	Promotional Activities Special Events	4,530.02	949.83	4,600.00	4,600.00	4,600.00	0.00	0%
001-72-735-572.48-17	Promotional Activities Refreshment / Food / Meetings	43.64	95.97	500.00	500.00	500.00	0.00	0%
001-72-735-572.51-10	Office Supplies Stationery, Paper, Forms	278.07	0.00	0.00	0.00	0.00	0.00	N/A
001-72-735-572.51-15	Office Supplies Other Office Supplies	194.73	554.62	900.00	900.00	900.00	0.00	0%
001-72-735-572.51-20	Office Supplies Office Equipment < \$5,000	321.31	1,309.00	1,400.00	1,400.00	1,400.00	0.00	0%
001-72-735-572.52-20	Operating Supplies General Operating Supplies	507.54	485.53	1,320.00	1,320.00	1,320.00	0.00	0%
001-72-735-572.52-27	Operating Supplies Equipment < \$5,000	0.00	96.00	1,000.00	1,000.00	1,000.00	0.00	0%



Parks & Recreation - Veterans Park

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-735-572.52-33	Operating Supplies Uniform / Linen Service	799.80	171.82	600.00	600.00	600.00	0.00	0%
001-72-735-572.52-35	Operating Supplies Building Materials	0.00	300.00	900.00	900.00	900.00	0.00	0%
001-72-735-572.52-36	Operating Supplies Janitorial Supplies	1,790.00	1,005.62	2,500.00	2,500.00	2,500.00	0.00	0%
001-72-735-572.54-13	Books Pubs Subs & Memberships Memberships	65.00	0.00	360.00	410.00	410.00	50.00	14%
001-72-735-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	469.00	35.00	700.00	700.00	700.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$41,960.79	\$34,136.91	\$50,983.00	\$78,398.00	\$78,396.00	\$27,413.00	54%
Activity Total: 572 - Parks & Recreation		\$214,292.79	\$179,268.82	\$240,113.00	\$294,825.00	\$299,356.00	\$59,243.00	25%
Division Total: 735 - Veterans Park		\$214,292.79	\$179,268.82	\$240,113.00	\$294,825.00	\$299,356.00	\$59,243.00	25%
EXPENSES Total		\$214,292.79	\$179,268.82	\$240,113.00	\$294,825.00	\$299,356.00	\$59,243.00	25%

Program: Pompey Park

Pompey Park is a diversified recreational facility on 17.5 acres with outdoor lighted tennis, basketball, and racquetball courts, one ball field pavilion, one major league/multi-purpose field and two little league fields with a newly renovated concession stand, pressbox, restroom facilities, lighted batting cage, lighted parking lots, and a large playground with a pavilion, benches, and barbecue grills. Inside the facility is an auditorium that can be subdivided into three smaller rooms with a stage, game room, technology center, large meeting/classroom, lounge area, conference room, gymnasium, locker rooms and a full-service kitchen.

Athletic programs include youth basketball, fast pitch, tackle football, flag football, track and field, adult basketball, netball, intramural sports and tennis lessons and clinics. Senior Program Activities as well as Teen Program Activities have been added to the daily program operation. Activities and classes include: Martial Arts, Delray Divas Step Team, Diamond and Pearls Dance Team, VITA Tax Preparation, Computer Classes and many more. The annual Roots Cultural Festival Basketball Tournament (Youth and Adults), Keith Straghn Thanksgiving Dinner, Rev. Dr. Martin Luther King Jr. Birthday Celebration, Annual Family Fun Day, Annual Delray Divas Step Show, Basketball Shoot out Series and the All America YBOA Basketball Tournament are held at the site. Community groups, civic organizations and homeowner associations hold monthly meetings at the facility.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.			
Objective: To increase use of outdoor facilities through programming, rentals, and partnerships			
Number of Delray Rocks Football Participants	300	300	300
Number of Delray Rocks Cheerleaders	100	100	100
Number of Delray American Little League Participants	135	135	135
Number of Delray Track Participants	140	150	150
Number of field rentals	15	15	15
Objective: To increase use of the center by community groups and associations through rentals and meetings; youth and adults recreation programming and open play.			
Number of Rental	300	300	300
Number of meetings by community groups	70	70	70
Number of Pompey Park Senior Club Participants	165	165	165
Number of Diamond and Pearls Participants	50*	50*	50*
Number of Delray Divas Participants	40*	40*	40*
Number of Karate Participants	15	25	25
Pickle ball Participants Visits	8,100	8,100	8,100
Open Play (Gym) Participants Visits	1,000	1,000	1,000
Objective: To plan and organize indoor athletic teams and leagues for adults and youths			
Number of indoor adult leagues and/clinics	5	5	5
Number of indoor youth leagues and/ clinic	10	10	10
Number of gym rental for tournaments	18	18	18
Number of Delray Blazers Participants	48*	48*	48*
Number of Lady Blazers Participants	15	15	15

Staffing Levels	21-22	22-23	23-24
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	0	1
Recreation Supervisor I	1	1	1
Administrative Office Coordinator	1	1	1
Building Maintenance Worker	2	2	2
Staff Assistant I	1	1	1
FTEs	<u>8.6</u>	<u>8.12</u>	<u>10.65</u>
	15.6	14.12	17.65



Parks & Recreation - Pompey Park

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 736 - Pompey Park								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-736-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	293,032.10	238,351.57	302,718.00	375,781.00	347,337.00	44,619.00	15%
001-72-736-572.13-10	Other Salaries/ Wages Part Time Wages	262,919.85	215,962.52	332,046.00	380,871.00	380,871.00	48,825.00	15%
001-72-736-572.14-10	Overtime Overtime /Call-Out Pay	26,608.03	25,346.91	16,371.00	20,371.00	20,371.00	4,000.00	24%
001-72-736-572.14-20	Overtime Reimbursable Overtime	7,671.06	9,408.43	0.00	0.00	0.00	0.00	N/A
001-72-736-572.14-30	Overtime Special Events	0.00	344.40	0.00	0.00	0.00	0.00	N/A
001-72-736-572.15-50	Special Pay Incentive Pay	500.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-736-572.21-10	FICA Taxes Employer FICA	44,996.04	36,666.11	48,746.00	58,377.00	57,267.00	8,521.00	17%
001-72-736-572.22-10	Retirement Contributions General Employees Retirement	29,435.00	23,521.74	21,904.00	22,920.00	23,452.00	1,548.00	7%
001-72-736-572.23-10	Life & Health Insurance Health Insurance	91,826.00	68,320.45	92,885.00	94,213.00	82,437.00	(10,448.00)	-11%
001-72-736-572.23-20	Life & Health Insurance Life Insurance	957.70	773.69	994.00	1,202.00	1,103.00	109.00	11%
001-72-736-572.23-30	Life & Health Insurance Disability Insurance	691.89	563.83	724.00	928.00	828.00	104.00	14%
001-72-736-572.24-10	Workers Compensation Workers Compensation	39,390.00	32,689.20	39,227.00	42,342.00	42,406.00	3,179.00	8%
001-72-736-572.25-10	Other Employee Benefits Unemployment Compensation	782.56	548.33	210.00	617.00	219.00	9.00	4%
001-72-736-572.27-10	Other Employee Benefits Employee Assistance Program	188.95	96.42	127.00	74.00	134.00	7.00	6%
<i>Account Classification Total: 10 - Personnel Services</i>		\$798,999.18	\$652,593.60	\$855,952.00	\$997,696.00	\$956,425.00	\$100,473.00	12%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-736-572.31-90	Professional Services Other Professional Services	293.51	206.08	4,500.00	4,500.00	4,500.00	0.00	0%
001-72-736-572.34-90	Other Contractual Services Other Contractual Services	5,748.00	1,625.24	6,900.00	9,400.00	9,400.00	2,500.00	36%
001-72-736-572.40-10	Travel & Per Diem Travel & Training	1,932.31	1,886.44	5,000.00	5,000.00	5,000.00	0.00	0%
001-72-736-572.41-11	Communication Services Portable Phones / MDD	0.00	0.00	380.00	414.00	414.00	34.00	9%
001-72-736-572.41-12	Communication Services Internet Access	1,585.69	1,254.90	1,670.00	1,670.00	1,670.00	0.00	0%
001-72-736-572.43-10	Utility Services Electricity	64,300.71	54,294.29	42,969.00	80,285.00	80,285.00	37,316.00	87%
001-72-736-572.43-15	Utility Services Water & Sewer	5,555.25	5,299.83	6,840.00	7,809.00	7,808.00	968.00	14%
001-72-736-572.43-20	Utility Services Irrigation Water	370.98	255.30	263.00	383.00	382.00	119.00	45%
001-72-736-572.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,905.00	1,905.00	1,905.00	0.00	0%
001-72-736-572.43-35	Utility Services Waste Collection & Disposal	16,971.54	17,590.96	16,973.00	17,592.00	17,591.00	618.00	4%
001-72-736-572.43-40	Utility Services Gas	297.23	5,896.12	5,100.00	5,100.00	5,100.00	0.00	0%
001-72-736-572.44-45	Rentals & Leases Vehicle Rental / Garage	6,590.04	5,491.70	6,590.00	7,310.00	7,310.00	720.00	11%
001-72-736-572.45-10	Insurance General Liability	17,676.96	16,354.20	19,625.00	21,176.00	21,176.00	1,551.00	8%
001-72-736-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,901.59	2,120.48	4,460.00	4,000.00	4,000.00	(460.00)	-10%
001-72-736-572.46-15	Repair and Maintenance Service Equipment Maintenance	7,959.83	882.34	8,800.00	8,800.00	8,800.00	0.00	0%
001-72-736-572.46-20	Repair and Maintenance Service Building Maintenance	10,667.40	0.00	0.00	0.00	0.00	0.00	N/A
001-72-736-572.46-40	Repair and Maintenance Service Other Repair Maintenance	18,155.59	24,879.98	24,840.00	59,890.00	59,890.00	35,050.00	141%
001-72-736-572.48-15	Promotional Activities Special Events	24,520.53	4,515.90	8,000.00	24,000.00	24,000.00	16,000.00	200%



Parks & Recreation - Pompey Park

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-736-572.48-17	Promotional Activities Refreshment / Food / Meetings	1,387.32	1,806.29	2,500.00	2,500.00	2,500.00	0.00	0%
001-72-736-572.49-90	Other Current Charges Other Current Charges	25,521.08	20,266.24	17,592.00	57,100.00	57,100.00	39,508.00	225%
001-72-736-572.51-10	Office Supplies Stationery, Paper, Forms	72.39	26.06	0.00	0.00	0.00	0.00	N/A
001-72-736-572.51-15	Office Supplies Other Office Supplies	2,173.46	812.47	6,500.00	6,500.00	6,500.00	0.00	0%
001-72-736-572.51-20	Office Supplies Office Equipment < \$5,000	5,785.97	863.97	6,000.00	6,000.00	6,000.00	0.00	0%
001-72-736-572.52-10	Operating Supplies Fuel & Lube	1,507.01	1,240.88	1,740.00	1,500.00	1,500.00	(240.00)	-14%
001-72-736-572.52-20	Operating Supplies General Operating Supplies	42,553.21	13,332.88	14,449.00	61,960.00	10,000.00	(4,449.00)	-31%
001-72-736-572.52-27	Operating Supplies Equipment < \$5,000	7,496.60	649.92	0.00	0.00	0.00	0.00	N/A
001-72-736-572.52-33	Operating Supplies Uniform / Linen Service	1,937.96	283.97	2,755.00	2,755.00	2,755.00	0.00	0%
001-72-736-572.52-36	Operating Supplies Janitorial Supplies	4,932.85	2,697.13	6,900.00	6,900.00	6,900.00	0.00	0%
001-72-736-572.52-62	Operating Supplies Recreatnl. Supplies Basketball	15,048.66	5,711.89	14,500.00	14,500.00	14,500.00	0.00	0%
001-72-736-572.52-67	Operating Supplies Recreational Supplies Football	44,724.63	24,600.00	41,200.00	92,080.00	92,080.00	50,880.00	123%
001-72-736-572.54-13	Books Pubs Subs & Memberships Memberships	253.04	125.20	1,000.00	1,000.00	1,000.00	0.00	0%
001-72-736-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	100.00	681.30	1,300.00	1,300.00	1,300.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$339,021.34	\$215,651.96	\$281,251.00	\$513,329.00	\$461,366.00	\$180,115.00	64%
Activity Total: 572 - Parks & Recreation		\$1,138,020.52	\$868,245.56	\$1,137,203.00	\$1,511,025.00	\$1,417,791.00	\$280,588.00	25%
Division Total: 736 - Pompey Park		\$1,138,020.52	\$868,245.56	\$1,137,203.00	\$1,511,025.00	\$1,417,791.00	\$280,588.00	25%
EXPENSES Total		\$1,138,020.52	\$868,245.56	\$1,137,203.00	\$1,511,025.00	\$1,417,791.00	\$280,588.00	25%

Program: Catherine Strong Splash Park

Catherine Strong is an outdoor facility that features 2 picnic pavilions a splash park, future pickleball courts, walking trail, basketball courts and a playground. Catherine Strong Park partners with Early Learning Coalition, Delray Beach Library and Village Academy Head start Program that focuses on kindergarten readiness and developmental engaging programs through play. We also host pickleball clinics on Wednesdays through the Pickleball Club and Youth Pickleball through Parks and Recreation. We offer a variety of programs to the community that consists of sports, health clubs, and church tutoring. We host 4 events: Back to School, Gospel in the Park, Movie Night and Doggie Splash Day. Collaborates with Boys and Girls Club to increase participation in the community.

Performance Measures	2021/22 Final	22/23 Projected	23/24 Projected
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Goal: Ensure the park is maintained at NRPA Level A quality standards.

Objective: Coordinate maintenance at the splash park, basketball courts and the tennis/pickleball courts.

Buildings, basketball and tennis/pickleball courts checked by Catherine Strong staff /days	280	280	280
Splash Park controls checked/days	280	280	280
Community Service Workers	0	0	0

Goal: Improve and expand the quality, diversity, and number of recreation programs and activities.

Objective: To retain consistent or increased participation at the park per year.

Number of Splash Park participants per year	10,000	30,000	25,000
Number of open play basketball patrons	8,000	10,000	25,000
Number of yearly pickleball and fitness trail patrons	5,000	10,000	15,000
Number of pavilion rentals	18	40	200
Pavilion rentals revenue	\$1,671.00	\$3,000	\$5,000

Objective: Provide special events for the community and programs to increase parent to child interaction.

Number of participants at special events	2,500	1,000	2,500
Number of preschools that participate in the sports program	20	25	25
Number of preschools sports participants	40	20	30
Number of participants in homework program	30	40	100

Objective: To increase teen participation through sports programs, vocational programs, field trips and mentoring

Number of preschool children from Headstart Program and daycares	255	210	310
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Staffing Levels	21-22	22-23	23-24
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	0	0
Recreation Supervisor I	1	1	0
FTEs	<u>2.35</u>	<u>2.33</u>	<u>2.53</u>
Total	5.35	5.53	3.53



Parks & Recreation - Catherine Strong Park

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 737 - Catherine Strong								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-737-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	144,834.17	135,260.72	170,353.00	56,036.00	62,786.00	(107,567.00)	-63%
001-72-737-572.13-10	Other Salaries/ Wages Part Time Wages	29,376.90	37,395.02	79,154.00	89,874.00	89,874.00	10,720.00	14%
001-72-737-572.14-10	Overtime Overtime /Call-Out Pay	1,113.38	732.31	1,230.00	1,230.00	1,230.00	0.00	0%
001-72-737-572.14-20	Overtime Reimbursable Overtime	409.97	693.35	0.00	0.00	0.00	0.00	N/A
001-72-737-572.21-10	FICA Taxes Employer FICA	13,276.79	13,221.94	18,937.00	20,315.00	11,772.00	(7,165.00)	-38%
001-72-737-572.22-10	Retirement Contributions General Employees Retirement	15,814.00	13,685.09	11,908.00	12,460.00	12,750.00	842.00	7%
001-72-737-572.23-10	Life & Health Insurance Health Insurance	36,074.00	34,510.20	44,694.00	47,106.00	15,702.00	(28,992.00)	-65%
001-72-737-572.23-20	Life & Health Insurance Life Insurance	458.10	421.20	533.00	590.00	187.00	(346.00)	-65%
001-72-737-572.23-30	Life & Health Insurance Disability Insurance	339.43	322.66	394.00	441.00	150.00	(244.00)	-62%
001-72-737-572.24-10	Workers Compensation Workers Compensation	11,076.96	9,192.50	11,031.00	11,907.00	11,925.00	894.00	8%
001-72-737-572.25-10	Other Employee Benefits Unemployment Compensation	201.48	201.48	105.00	123.00	35.00	(70.00)	-67%
001-72-737-572.27-10	Other Employee Benefits Employee Assistance Program	78.30	47.52	63.00	32.00	21.00	(42.00)	-67%
<i>Account Classification Total: 10 - Personnel Services</i>		\$253,053.48	\$245,683.99	\$338,402.00	\$240,114.00	\$206,432.00	(\$131,970.00)	-39%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-737-572.31-90	Professional Services Other Professional Services	90.50	0.00	500.00	500.00	500.00	0.00	0%
001-72-737-572.34-16	Other Contractual Services Pest Control Services	0.00	0.00	400.00	400.00	400.00	0.00	0%
001-72-737-572.34-90	Other Contractual Services Other Contractual Services	3,208.50	8,126.32	19,750.00	5,000.00	5,000.00	(14,750.00)	-75%
001-72-737-572.40-10	Travel & Per Diem Travel & Training	97.44	14.00	1,800.00	1,800.00	1,800.00	0.00	0%
001-72-737-572.43-10	Utility Services Electricity	12,185.09	6,008.12	11,444.00	8,384.00	8,383.00	(3,061.00)	-27%
001-72-737-572.43-15	Utility Services Water & Sewer	8,107.05	2,693.80	17,976.00	4,912.00	4,911.00	(13,065.00)	-73%
001-72-737-572.43-20	Utility Services Irrigation Water	13,455.59	16,698.50	15,109.00	29,239.00	29,239.00	14,130.00	94%
001-72-737-572.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,369.00	1,369.00	1,369.00	0.00	0%
001-72-737-572.43-35	Utility Services Waste Collection & Disposal	5,727.97	5,937.02	5,728.00	5,937.00	5,937.00	209.00	4%
001-72-737-572.45-10	Insurance General Liability	4,686.96	4,336.70	5,204.00	5,615.00	5,615.00	411.00	8%
001-72-737-572.46-15	Repair and Maintenance Service Equipment Maintenance	1,278.03	18,509.24	10,000.00	10,000.00	10,000.00	0.00	0%
001-72-737-572.46-40	Repair and Maintenance Service Other Repair Maintenance	14,452.56	18,344.28	23,000.00	23,000.00	23,000.00	0.00	0%
001-72-737-572.48-15	Promotional Activities Special Events	10,753.87	6,511.08	3,150.00	18,000.00	18,000.00	14,850.00	471%
001-72-737-572.48-17	Promotional Activities Refreshment / Food / Meetings	38.54	0.00	950.00	950.00	950.00	0.00	0%
001-72-737-572.51-10	Office Supplies Stationery, Paper, Forms	0.00	68.03	0.00	0.00	0.00	0.00	N/A
001-72-737-572.51-15	Office Supplies Other Office Supplies	196.09	520.28	800.00	800.00	800.00	0.00	0%
001-72-737-572.51-20	Office Supplies Office Equipment < \$5,000	768.40	459.99	1,500.00	1,500.00	1,500.00	0.00	0%
001-72-737-572.52-20	Operating Supplies General Operating Supplies	6,090.58	4,631.15	5,000.00	6,000.00	6,000.00	1,000.00	20%
001-72-737-572.52-27	Operating Supplies Equipment < \$5,000	5,583.75	5,835.75	9,500.00	8,400.00	8,400.00	(1,100.00)	-12%



Parks & Recreation - Catherine Strong Park

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-737-572.52-33	Operating Supplies Uniform / Linen Service	596.00	281.82	700.00	700.00	700.00	0.00	0%
001-72-737-572.52-36	Operating Supplies Janitorial Supplies	1,665.52	1,427.11	3,900.00	5,000.00	5,000.00	1,100.00	28%
001-72-737-572.54-13	Books Pubs Subs & Memberships Memberships	160.00	160.00	300.00	325.00	325.00	25.00	8%
001-72-737-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	250.00	40.00	2,000.00	2,000.00	2,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$89,392.44	\$100,603.19	\$140,080.00	\$139,831.00	\$139,829.00	(\$251.00)	0%
Activity Total: 572 - Parks & Recreation		\$342,445.92	\$346,287.18	\$478,482.00	\$379,945.00	\$346,261.00	(\$132,221.00)	-28%
Division Total: 737 - Catherine Strong		\$342,445.92	\$346,287.18	\$478,482.00	\$379,945.00	\$346,261.00	(\$132,221.00)	-28%
EXPENSES Total		\$342,445.92	\$346,287.18	\$478,482.00	\$379,945.00	\$346,261.00	(\$132,221.00)	-28%

Program: Parks Maintenance

The Parks Maintenance Division is responsible for the upkeep, repairs, and renovations for all parks, athletic facilities, and other landscaped areas throughout the city. This division provides for attractive, clean, sanitary, and safe facilities at the Parks through an effective systematic maintenance program. Facilities are maintained through a routine schedule of operations as well as a work-order system at a pre-determined level of quality. The Parks Maintenance Division provides support for the Recreation division and for various citywide groups and associations conducting special events as well as for regularly scheduled events and activities.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Maintain all parks and public facilities at a high level of quality by utilizing a standard maintenance classification system (A, B, C, D) which emphasizes frequency per activity.

Objective: To provide Class maintenance for all park areas and public facilities.

Number of acres mowed (522 acres x 52 wks.)	28,150	28,150	28,150
Number of acres mowed twice a week (May – Oct.)	152	160	160

Objective: To trim and prune trees throughout the city as needed. Apply fertilizer as nine times a year.

Average number of sites maintained	296	321	321
Number of fertilizer applications for:			
Turf (includes weed and feed)	5	5	5
Ornamental Shrubs	2	2	2
Number of hardwood trees pruned and trimmed	310	350	350
Number of palm trees pruned and trimmed	1,500	1,560	1,560

Objective: To monitor private vendor contracts for landscape services. Inspect facilities, equipment, and irrigation systems to achieve a high level of cleanliness and a preventative maintenance.

Average number of contracts monitored on a weekly basis	7	13	13
Average number of daily inspections	246	270	270

Objective: To ensure safe, accessibility and sanitary restroom services throughout the City Parks daily.

Average number of building restrooms maintained daily -	18	18	18
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Staffing Levels	21-22	22-23	23-24
Parks Superintendent	1	1	1
Assistant Parks Superintendent	1	1	1
Parks Maintenance Supervisor	2	2	2
Administrative Assistant	1	1	1
Executive Assistant	0	0	0
Irrigation Maintenance Supervisor	1	1	0
Equipment Technician / Lawn	1	1	1
Crew Leader I	10	10	10
Tree Trimmer	1	1	1
Equipment Operator I	4	4	4
Irrigation Maintenance Worker	6	4	4
General Maintenance Worker	15	17	21
Building Maintenance Worker	1	1	1
FTEs	<u>2.69</u>	<u>3.65</u>	<u>2.68</u>
	45.69	47.65	49.68



Parks & Recreation - Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 738 - Parks Maintenance								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
001-72-738-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,656,069.98	1,276,757.31	1,862,709.00	1,919,892.00	2,178,818.00	316,109.00	17%
001-72-738-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	1,433.08	0.00	0.00	0.00	0.00	0.00	N/A
001-72-738-572.13-10	Other Salaries/ Wages Part Time Wages	6,197.50	4,680.00	69,332.00	69,332.00	69,332.00	0.00	0%
001-72-738-572.14-10	Overtime Overtime /Call-Out Pay	143,006.98	116,199.83	81,280.00	100,000.00	100,000.00	18,720.00	23%
001-72-738-572.14-20	Overtime Reimbursable Overtime	5,953.16	4,020.62	0.00	0.00	0.00	0.00	N/A
001-72-738-572.15-50	Special Pay Incentive Pay	16,500.00	0.00	0.00	0.00	0.00	0.00	N/A
001-72-738-572.21-10	FICA Taxes Employer FICA	133,213.16	102,296.23	154,020.00	159,827.00	179,634.00	25,614.00	17%
001-72-738-572.22-10	Retirement Contributions General Employees Retirement	155,587.00	118,451.49	127,416.00	133,323.00	136,422.00	9,006.00	7%
001-72-738-572.23-10	Life & Health Insurance Health Insurance	534,559.00	414,697.57	622,526.00	683,174.00	738,004.00	115,478.00	19%
001-72-738-572.23-20	Life & Health Insurance Life Insurance	5,673.56	4,222.74	6,622.00	6,236.00	6,764.00	142.00	2%
001-72-738-572.23-30	Life & Health Insurance Disability Insurance	4,009.19	3,020.86	4,627.00	4,779.00	5,043.00	416.00	9%
001-72-738-572.24-10	Workers Compensation Workers Compensation	123,663.96	102,625.80	123,151.00	132,931.00	133,131.00	9,980.00	8%
001-72-738-572.25-10	Other Employee Benefits Unemployment Compensation	1,375.32	1,016.16	1,542.00	1,494.00	1,682.00	140.00	9%
001-72-738-572.27-10	Other Employee Benefits Employee Assistance Program	1,222.70	587.84	929.00	470.00	1,025.00	96.00	10%
<i>Account Classification Total: 10 - Personnel Services</i>		\$2,788,464.59	\$2,148,576.45	\$3,054,154.00	\$3,211,458.00	\$3,549,855.00	\$495,701.00	16%
<i>30 - Operating Expenditures/Expenses</i>								
001-72-738-572.31-90	Professional Services Other Professional Services	9,543.31	386.25	10,000.00	10,000.00	10,000.00	0.00	0%
001-72-738-572.34-10	Other Contractual Services Temporary Services	11,247.90	0.00	4,170.00	8,000.00	8,000.00	3,830.00	92%
001-72-738-572.34-16	Other Contractual Services Pest Control Services	818.00	0.00	840.00	840.00	840.00	0.00	0%
001-72-738-572.34-90	Other Contractual Services Other Contractual Services	229,667.60	200,454.69	472,371.00	547,371.00	547,371.00	75,000.00	16%
001-72-738-572.40-10	Travel & Per Diem Travel & Training	565.99	762.98	1,320.00	1,320.00	1,320.00	0.00	0%
001-72-738-572.41-11	Communication Services Portable Phones / MDD	5,346.12	0.00	6,840.00	7,452.00	7,452.00	612.00	9%
001-72-738-572.43-10	Utility Services Electricity	20,103.43	19,203.25	24,372.00	23,867.00	23,867.00	(505.00)	-2%
001-72-738-572.43-15	Utility Services Water & Sewer	16,138.74	17,176.14	35,658.00	39,587.00	39,586.00	3,928.00	11%
001-72-738-572.43-20	Utility Services Irrigation Water	449,546.70	574,946.86	504,312.00	888,094.00	888,094.00	383,782.00	76%
001-72-738-572.43-25	Utility Services Stormwater Assessment Fee	6,506.16	6,413.15	12,503.00	12,503.00	12,503.00	0.00	0%
001-72-738-572.43-35	Utility Services Waste Collection & Disposal	63,757.06	66,085.27	59,174.00	61,335.00	61,335.00	2,161.00	4%
001-72-738-572.44-45	Rentals & Leases Vehicle Rental / Garage	227,640.00	142,916.70	171,500.00	298,180.00	298,180.00	126,680.00	74%
001-72-738-572.45-10	Insurance General Liability	60,120.96	55,623.30	66,748.00	72,021.00	72,021.00	5,273.00	8%
001-72-738-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	102,205.20	66,907.92	114,740.00	142,260.00	142,260.00	27,520.00	24%
001-72-738-572.46-15	Repair and Maintenance Service Equipment Maintenance	21,334.78	16,280.31	17,640.00	17,640.00	17,640.00	0.00	0%
001-72-738-572.46-35	Repair and Maintenance Service Irrigation Maintenance	24,064.88	15,805.37	20,000.00	20,000.00	20,000.00	0.00	0%



Parks & Recreation - Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-72-738-572.46-40	Repair and Maintenance Service Other Repair Maintenance	90,730.90	28,795.82	61,826.02	112,865.00	112,865.00	51,038.98	83%
001-72-738-572.48-16	Promotional Activities Employee Recognition Awards	0.00	0.00	125.00	125.00	125.00	0.00	0%
001-72-738-572.51-10	Office Supplies Stationery, Paper, Forms	0.00	80.30	400.00	400.00	400.00	0.00	0%
001-72-738-572.51-15	Office Supplies Other Office Supplies	1,561.40	0.00	1,500.00	1,500.00	1,500.00	0.00	0%
001-72-738-572.51-20	Office Supplies Office Equipment < \$5,000	0.00	37.13	400.00	400.00	400.00	0.00	0%
001-72-738-572.52-10	Operating Supplies Fuel & Lube	92,793.56	74,822.02	60,850.00	100,850.00	100,850.00	40,000.00	66%
001-72-738-572.52-20	Operating Supplies General Operating Supplies	18,849.55	12,693.31	18,000.00	18,000.00	18,000.00	0.00	0%
001-72-738-572.52-27	Operating Supplies Equipment < \$5,000	18,393.30	3,039.33	16,830.00	21,000.00	21,000.00	4,170.00	25%
001-72-738-572.52-30	Operating Supplies Chemicals	2,816.00	4,472.10	5,000.00	5,000.00	5,000.00	0.00	0%
001-72-738-572.52-33	Operating Supplies Uniform / Linen Service	19,610.18	12,230.01	28,530.00	32,900.00	35,240.00	6,710.00	24%
001-72-738-572.52-35	Operating Supplies Building Materials	5,680.27	3,484.23	5,900.00	5,900.00	5,900.00	0.00	0%
001-72-738-572.52-36	Operating Supplies Janitorial Supplies	11,940.00	15,000.00	15,000.00	20,000.00	20,000.00	5,000.00	33%
001-72-738-572.52-41	Operating Supplies Gardening Supplies	40,778.84	52,010.52	40,410.00	132,410.00	57,410.00	17,000.00	42%
001-72-738-572.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	740.00	740.00	740.00	0.00	0%
001-72-738-572.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,376.86	530.41	6,225.00	10,225.00	10,225.00	4,000.00	64%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,554,137.69	\$1,390,157.37	\$1,783,924.02	\$2,612,785.00	\$2,540,124.00	\$756,199.98	42%
Activity Total: 572 - Parks & Recreation		\$4,342,602.28	\$3,538,733.82	\$4,838,078.02	\$5,824,243.00	\$6,089,979.00	\$1,251,900.98	26%
Division Total: 738 - Parks Maintenance		\$4,342,602.28	\$3,538,733.82	\$4,838,078.02	\$5,824,243.00	\$6,089,979.00	\$1,251,900.98	26%
EXPENSES Total		\$4,342,602.28	\$3,538,733.82	\$4,838,078.02	\$5,824,243.00	\$6,089,979.00	\$1,251,900.98	26%

Program: Special Events

The Marketing/Special Events Coordinator and Special Events Administrator coordinate 20 City wide special events such as Holiday Parade, Turkey Trot, St. Patrick's Day Parade and Festival, July 4th, 100 Ft Christmas Tree, etc. This includes contacting and promoting through local businesses to secure support and sponsorships for our events. This division also performs the Parks and Recreation Department's marketing, including public presentations, seasonal brochures, Department booth at other events, website, and news releases regarding departmental events, programs and activities. The Special Events Administrator is responsible for the Special Events Technical Advisory Committee (SETAC) which provides special event permits and coordination of City Services for outside event producers. This program also provides support for the Delray Open and Boynton/Delray Boat Parade. In addition the Special Events team will be coordinating free concerts at Old School Square.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Improve and expand the quality of special events within the City.

Objective: To provide Parks & Recreation special events during the year.

Number of Parks and Recreation special events	30	23	20
Turkey Trot	582	652	700
Kids Fest	Rained Out	1,000	1,000
Easter Egg Hunt/Springfest	1400	1500	1700
Amazing Delray Beach Challenge	88	120	120
July 4 th	50000	50000	50000
100 Ft Christmas Tree Lighting	10,000	25000	25000
100 Ft. Christmas Tree Village	25,000	30,000	30,000
New Year's Eve	10000	10,000	10,000
Pride	2500	3500	3500

Goal: Effectively market and communicate to the public all programs offered by the Parks and Recreation Dept.

Objective: Publish brochures and updates at least 60 news releases and web sites per year to market Parks and Recreation programs to the public.

Number of news releases	55	60	60
Number of Web Site updates	98	120	120
Number of brochures published	0	0	0
Number of flyers published	155	160	160

Objective: Parks & Recreation presentations given to the community.

Number of Parks and Recreation presentations	0	0	0
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Staffing Levels	21-22	22-23	23-24
Special Events Administrator	1	2	3
Administrative Assistant	.5	.5	0
FTE	1.5	1.5	.73
Total	3	4	3.73



Parks & Recreation - Special Events

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 74 - Special Events								
Division: 000 - Administration								
Activity: 574 - Special Events								
<i>10 - Personnel Services</i>								
001-74-000-574.12-10	Regular Salaries/Wages Regular Salaries/Wages	110,181.25	150,274.06	185,919.00	255,203.00	255,203.00	69,284.00	37%
001-74-000-574.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	16,776.64	0.00	0.00	0.00	0.00	N/A
001-74-000-574.13-10	Other Salaries/ Wages Part Time Wages	0.00	0.00	44,004.00	29,180.00	29,180.00	(14,824.00)	-34%
001-74-000-574.14-10	Overtime Overtime /Call-Out Pay	13,270.48	30,354.31	15,000.00	30,000.00	30,000.00	15,000.00	100%
001-74-000-574.14-30	Overtime Special Events	0.00	1,246.86	0.00	0.00	0.00	0.00	N/A
001-74-000-574.21-10	FICA Taxes Employer FICA	9,131.79	14,028.80	15,325.00	24,054.00	24,051.00	8,726.00	57%
001-74-000-574.22-10	Retirement Contributions General Employees Retirement	7,710.03	11,854.89	11,800.00	12,347.00	12,634.00	834.00	7%
001-74-000-574.23-10	Life & Health Insurance Health Insurance	19,677.00	28,304.38	33,600.00	47,107.00	47,107.00	13,507.00	40%
001-74-000-574.23-20	Life & Health Insurance Life Insurance	278.45	348.96	496.00	648.00	648.00	152.00	31%
001-74-000-574.23-30	Life & Health Insurance Disability Insurance	260.54	352.79	430.00	611.00	611.00	181.00	42%
001-74-000-574.24-10	Workers Compensation Workers Compensation	6,593.04	5,471.70	6,566.00	7,087.00	7,098.00	532.00	8%
001-74-000-574.25-10	Other Employee Benefits Unemployment Compensation	52.56	61.32	88.00	105.00	105.00	17.00	19%
001-74-000-574.27-10	Other Employee Benefits Employee Assistance Program	48.53	36.96	53.00	64.00	64.00	11.00	21%
<i>Account Classification Total: 10 - Personnel Services</i>		\$167,203.67	\$259,111.67	\$313,281.00	\$406,406.00	\$406,701.00	\$93,420.00	30%
<i>30 - Operating Expenditures/Expenses</i>								
001-74-000-574.34-90	Other Contractual Services Other Contractual Services	18.01	10.73	15,000.00	0.00	0.00	(15,000.00)	-100%
001-74-000-574.40-10	Travel & Per Diem Travel & Training	2,436.54	0.00	5,200.00	8,200.00	8,200.00	3,000.00	58%
001-74-000-574.41-10	Communication Services Telephone	0.00	0.00	30.00	30.00	30.00	0.00	0%
001-74-000-574.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	30.00	30.00	30.00	0.00	0%
001-74-000-574.44-30	Rentals & Leases Equipment	68,060.99	84,292.53	104,800.00	201,800.00	201,800.00	97,000.00	93%
001-74-000-574.45-10	Insurance General Liability	5,087.04	4,706.70	5,648.00	6,094.00	6,094.00	446.00	8%
001-74-000-574.45-15	Insurance Other Insurance Costs	0.00	0.00	350.00	350.00	350.00	0.00	0%



Parks & Recreation - Special Events

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-74-000-574.46-40	Repair and Maintenance Service Other Repair Maintenance	22,373.71	0.00	50,000.00	50,000.00	50,000.00	0.00	0%
001-74-000-574.47-10	Printing & Binding Printing & Binding	16,575.20	5,266.91	12,000.00	12,000.00	12,000.00	0.00	0%
001-74-000-574.48-15	Promotional Activities Special Events	223,800.24	204,307.23	442,600.00	228,850.00	203,850.00	(238,750.00)	-54%
001-74-000-574.48-17	Promotional Activities Refreshment / Food / Meetings	4,845.99	11,243.72	29,000.00	14,700.00	14,700.00	(14,300.00)	-49%
001-74-000-574.48-20	Promotional Activities Other Promotional Costs	664.70	541.80	4,000.00	4,000.00	4,000.00	0.00	0%
001-74-000-574.49-50	Other Current Charges Advertising	2,248.42	3,802.68	8,000.00	10,000.00	10,000.00	2,000.00	25%
001-74-000-574.49-90	Other Current Charges Other Current Charges	209.00	0.00	0.00	0.00	0.00	0.00	N/A
001-74-000-574.51-10	Office Supplies Stationery, Paper, Forms	229.24	284.74	400.00	400.00	400.00	0.00	0%
001-74-000-574.51-15	Office Supplies Other Office Supplies	1,089.61	1,121.18	500.00	500.00	500.00	0.00	0%
001-74-000-574.52-27	Operating Supplies Equipment < \$5,000	8,616.36	1,121.92	2,990.00	2,990.00	2,990.00	0.00	0%
001-74-000-574.52-33	Operating Supplies Uniform / Linen Service	4,117.50	193.50	2,500.00	2,700.00	2,700.00	200.00	8%
001-74-000-574.54-13	Books Pubs Subs & Memberships Memberships	4,380.00	1,930.00	3,010.00	3,860.00	3,860.00	850.00	28%
001-74-000-574.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,149.00	20.00	2,670.00	10,845.00	10,845.00	8,175.00	306%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$366,901.55	\$318,843.64	\$688,728.00	\$557,349.00	\$532,349.00	(\$156,379.00)	-23%
Activity Total: 574 - Special Events		\$534,105.22	\$577,955.31	\$1,002,009.00	\$963,755.00	\$939,050.00	(\$62,959.00)	-6%
Division Total: 000 - Administration		\$534,105.22	\$577,955.31	\$1,002,009.00	\$963,755.00	\$939,050.00	(\$62,959.00)	-6%
Department Total: 74 - Special Events		\$534,105.22	\$577,955.31	\$1,002,009.00	\$963,755.00	\$939,050.00	(\$62,959.00)	-6%
EXPENSES Total		\$534,105.22	\$577,955.31	\$1,002,009.00	\$963,755.00	\$939,050.00	(\$62,959.00)	-6%

Program: Cemetery

The City cemetery is promoted through the City of Delray Beach. The cemetery manager is responsible for the enforcement of the rules and regulations governing the use of burial plots, crypts, niches, monuments, vaults, etc. All funeral procedures are under the direct control and supervision of the Cemetery Manager.

City employees are responsible for the preparation of approximately three ceremonies a week. This includes the opening and closing procedures and set up (placement of chairs, tent, and artificial turf) for each interment. The City's maintenance crew provides daily cleanup and turf care consisting of mowing and weeding. In addition, irrigation maintenance, fertilization and pesticide applications, tree pruning, and shrub trimming are also provided.

The Cemetery Manager of the Parks and Recreation department is responsible for sales, records, and research for the Delray Beach Memorial Gardens Municipal Cemetery. The original conveyance "CERTIFICATE OF OWNERSHIP" is given by the City to the original purchaser. Transfers, assignments and repurchases must be made on forms provided by the City Manager.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Coordinate with Administration and funeral directors to ensure that services are provided to families in a timely and orderly manner.

Objective: To perform opening, set-up, and closing duties for each interment in a timely and efficient manner.

Total interments per year	267	250	250
Labor hours for interments (average of 10 hours per interment, two employees 5hours each)	2,500	2,000	2,000
*Final number to be determined on last day of the year			

Goal: New grave project completed and working on mausoleum and new building project, paint project scheduled for January 17th 2022

Objective: To provide a safe and appealing facility through weekly mowing and weeding, litter control, and maintenance of vaults and one fountain.

Number of acres maintained/year (38 acres x 52 wks.)	1,976	1,976	1,976
Days of litter control	260	260	260
Number of vaults maintained and one fountain	560	560	560
Number of fertilizer applications for:			
Turf (includes weed and feed)	4	5	5
Palm Trees	4	2	2
Ornamental Shrubs	4	4	4

Staffing Levels	21-22	22-23	23-24
Crew Leader	1	1	1
Equipment Operator	1	1	1
General Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	4	4	4



Parks & Recreation - Cemetery

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 39 - Cemetery								
Division: 000 - Administration								
Activity: 539 - Other Physical Environment								
<i>10 - Personnel Services</i>								
001-39-000-539.12-10	Regular Salaries/Wages Regular Salaries/Wages	134,784.19	121,459.63	159,829.00	181,168.00	188,104.00	28,275.00	18%
001-39-000-539.14-10	Overtime Overtime /Call-Out Pay	20,975.88	37,330.61	9,627.00	20,000.00	20,000.00	10,373.00	108%
001-39-000-539.14-20	Overtime Reimbursable Overtime	8,421.54	1,684.39	1,000.00	2,000.00	2,000.00	1,000.00	100%
001-39-000-539.15-50	Special Pay Incentive Pay	1,500.00	0.00	0.00	0.00	0.00	0.00	N/A
001-39-000-539.21-10	FICA Taxes Employer FICA	12,321.87	11,943.44	12,964.00	15,543.00	16,073.00	3,109.00	24%
001-39-000-539.22-10	Retirement Contributions General Employees Retirement	14,907.00	12,317.02	10,333.00	10,812.00	11,063.00	730.00	7%
001-39-000-539.23-10	Life & Health Insurance Health Insurance	52,472.00	40,261.90	49,429.00	62,809.00	62,809.00	13,380.00	27%
001-39-000-539.23-20	Life & Health Insurance Life Insurance	429.00	372.00	576.00	528.00	528.00	(48.00)	-8%
001-39-000-539.23-30	Life & Health Insurance Disability Insurance	327.13	285.84	382.00	434.00	434.00	52.00	14%
001-39-000-539.24-10	Workers Compensation Workers Compensation	19,697.04	16,345.80	19,615.00	21,173.00	21,205.00	1,590.00	8%
001-39-000-539.25-10	Other Employee Benefits Unemployment Compensation	105.12	93.44	140.00	140.00	140.00	0.00	0%
001-39-000-539.27-10	Other Employee Benefits Employee Assistance Program	97.05	54.56	130.00	85.00	85.00	(45.00)	-35%
<i>Account Classification Total: 10 - Personnel Services</i>		\$266,037.82	\$242,148.63	\$264,025.00	\$314,692.00	\$322,441.00	\$58,416.00	22%
<i>30 - Operating Expenditures/Expenses</i>								
001-39-000-539.34-10	Other Contractual Services Temporary Services	8,915.48	0.00	0.00	0.00	0.00	0.00	N/A
001-39-000-539.34-90	Other Contractual Services Other Contractual Services	70,063.82	42,687.44	82,730.00	82,730.00	82,730.00	0.00	0%
001-39-000-539.40-10	Travel & Per Diem Travel & Training	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0%
001-39-000-539.41-11	Communication Services Portable Phones / MDD	0.00	0.00	0.00	414.00	414.00	414.00	N/A
001-39-000-539.43-10	Utility Services Electricity	2,014.15	2,062.74	2,074.00	2,675.00	2,675.00	601.00	29%
001-39-000-539.43-20	Utility Services Irrigation Water	65,493.09	94,092.53	68,636.00	99,878.00	99,878.00	31,242.00	46%
001-39-000-539.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	2,221.00	2,220.00	2,221.00	0.00	0%
001-39-000-539.44-45	Rentals & Leases Vehicle Rental / Garage	39,119.27	29,075.00	34,890.00	31,580.00	31,580.00	(3,310.00)	-9%
001-39-000-539.45-10	Insurance General Liability	7,641.00	7,069.20	8,483.00	9,153.00	9,153.00	670.00	8%
001-39-000-539.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	9,243.12	16,037.92	20,450.00	21,700.00	21,700.00	1,250.00	6%
001-39-000-539.46-15	Repair and Maintenance Service Equipment Maintenance	5,632.55	951.84	16,000.00	16,000.00	16,000.00	0.00	0%
001-39-000-539.46-35	Repair and Maintenance Service Irrigation Maintenance	5,793.34	2,082.90	5,000.00	5,000.00	5,000.00	0.00	0%
001-39-000-539.46-40	Repair and Maintenance Service Other Repair Maintenance	2,352.58	2,829.62	58,868.00	10,000.00	10,000.00	(48,868.00)	-83%
001-39-000-539.48-15	Promotional Activities Special Events	150.00	0.00	0.00	0.00	0.00	0.00	N/A
001-39-000-539.51-25	Office Supplies Computer Software	1,162.12	899.97	3,050.00	3,050.00	3,050.00	0.00	0%
001-39-000-539.52-10	Operating Supplies Fuel & Lube	6,166.87	5,095.60	9,140.00	8,980.00	8,980.00	(160.00)	-2%
001-39-000-539.52-20	Operating Supplies General Operating Supplies	12,185.68	16,220.21	14,700.00	24,700.00	24,700.00	10,000.00	68%
001-39-000-539.52-27	Operating Supplies Equipment < \$5,000	6,444.69	0.00	7,377.00	7,377.00	7,377.00	0.00	0%
001-39-000-539.52-33	Operating Supplies Uniform / Linen Service	841.88	187	1,232.77	2,644.00	2,644.00	0.00	0%



Parks & Recreation - Cemetery

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
001-39-000-539.52-35	Operating Supplies Building Materials	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-39-000-539.52-36	Operating Supplies Janitorial Supplies	2,499.98	0.00	2,500.00	2,500.00	2,500.00	0.00	0%
001-39-000-539.52-41	Operating Supplies Gardening Supplies	4,050.00	5,880.00	7,400.00	7,400.00	7,400.00	0.00	0%
001-39-000-539.54-30	Books Pubs Subs & Memberships Training & Education Costs	99.00	849.00	1,140.00	1,140.00	1,140.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$249,868.62	\$227,066.74	\$353,303.00	\$345,141.00	\$345,142.00	(\$8,161.00)	-2%
<i>60 - Capital Outlay</i>								
001-39-000-539.64-10	Machinery & Equipment Office Furniture / Fixtures	0.00	0.00	3,150.00	3,150.00	3,150.00	0.00	0%
001-39-000-539.64-90	Machinery & Equipment Other Machinery / Equipment	19,779.68	0.00	11,600.00	11,600.00	11,600.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$19,779.68	\$0.00	\$14,750.00	\$14,750.00	\$14,750.00	\$0.00	0%
Activity Total: 539 - Other Physical Environment		\$535,686.12	\$469,215.37	\$632,078.00	\$674,583.00	\$682,333.00	\$50,255.00	8%
Division Total: 000 - Administration		\$535,686.12	\$469,215.37	\$632,078.00	\$674,583.00	\$682,333.00	\$50,255.00	8%
Department Total: 39 - Cemetery		\$535,686.12	\$469,215.37	\$632,078.00	\$674,583.00	\$682,333.00	\$50,255.00	8%
EXPENSES Total		\$535,686.12	\$469,215.37	\$632,078.00	\$674,583.00	\$682,333.00	\$50,255.00	8%
Fund REVENUE Total: 001 - General Fund								
Fund EXPENSE Total: 001 - General Fund		\$535,686.12	\$469,215.37	\$632,078.00	\$674,583.00	\$682,333.00	\$50,255.00	8%
Fund Total: 001 - General Fund		(\$535,686.12)	(\$469,215.37)	(\$632,078.00)	(\$674,583.00)	(\$682,333.00)	(\$50,255.00)	8%
REVENUE GRAND Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
EXPENSE GRAND Totals:		\$535,686.12	\$469,215.37	\$632,078.00	\$674,583.00	\$682,333.00	\$50,255.00	8%
Grand Totals:		(\$535,686.12)	(\$469,215.37)	(\$632,078.00)	(\$674,583.00)	(\$682,333.00)	(\$50,255.00)	8%

Tennis Centers

Mission Statement

The Delray Beach Tennis Centers will be recognized as the best public tennis facilities in South Florida; serving the needs of the entire community through well-planned tennis programs, special events, and a wide variety of well-managed amateur and professional tournaments.

Program: Tennis Centers

The Delray Beach Tennis Center is open from 8:00am to 9:00pm Monday through Friday and 8:00am to 6:00pm Saturday and Sunday year round. The Delray Swim & Tennis Club is open from 8:00am to 5:00pm Monday through Sunday in season, with reduced summer hours. The facilities consist of 38 clay and 7 hard courts, pro shops, swimming pool and lounge areas. Private and group lessons are available from certified tennis professionals. Tennis programs include beginner to advanced classes, Tennis USA, leagues for men and women, junior clinics, and camps.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To create a friendly, welcoming environment for players and patrons while maintaining a high standard of customer service in all areas.

Objective: Continue efforts to improve customer satisfaction. Providing professional and welcoming facilities to the community.

Conduct Member Satisfaction Survey	4	4	4
Customer Service Rating (Staff Friendliness)	4.9	4.9	4.9
Overall Facility Condition	4.6	4.6	4.6
Value	4.8	4.8	4.8
Overall Satisfaction Rating (Average of all)	4.8	4.8	4.8

Note: Rating Scale 1 to 5 with 5 being the highest.

Goal: Develop and implement new programs that will enhance and create a positive experience for members and increase and sustain membership.

Objective: To promote player and community camaraderie through organized and professional programs and policies.

Summer Memberships	65	65	65
Annual memberships (renewals and new memberships)	384	420	420
Established Member Guest Days	12	12	12

Goal: Expand and enhance communications and marketing tools utilized to inform members and residents about events, programs and policies.

Objective: To develop and distribute newsletters and monthly calendars to the general public, guests and members to raise awareness of programs and opportunities at the facilities.

Number of calendars distributed per year	12	12	12
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Goal: Enhance and develop additional opportunities and programs for juniors.

Objective: Provide opportunities for juniors to learn and experience the sport of tennis by hosting various camps and programs.

Summer Junior Camps Participants	1,294	1,300	1,300
Christmas Junior Camp Participants	126	137	140
Junior Tournament Participants	2,697	2,700	2,700
Collaborative youth program efforts with Parks & Rec. Dept. (Local schools, Boys & Girls Club etc...)	2,648	2,700	2,700

**Numbers represent total participants*

Staffing Levels	21-22	22-23	23-24
Contracted Service	n/a	n/a	n/a



Parks & Recreation - Tennis Centers

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 75 - Recreation Facilities								
Division: 770 - Tennis Centers								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
001-75-770-575.31-90	Professional Services Other Professional Services	540,320.65	450,266.49	618,301.00	749,511.00	749,511.00	131,210.00	21%
001-75-770-575.34-16	Other Contractual Services Pest Control Services	20.44	0.00	0.00	0.00	0.00	0.00	N/A
001-75-770-575.34-90	Other Contractual Services Other Contractual Services	1,032,853.89	782,607.53	1,168,250.00	1,108,750.00	1,108,750.00	(59,500.00)	-5%
001-75-770-575.40-10	Travel & Per Diem Travel & Training	1,208.77	1,083.80	1,000.00	1,200.00	1,200.00	200.00	20%
001-75-770-575.42-10	Freight & Postage Services Postage	26.56	0.00	100.00	100.00	100.00	0.00	0%
001-75-770-575.43-10	Utility Services Electricity	98,880.08	71,714.66	95,034.00	105,235.00	105,235.00	10,201.00	11%
001-75-770-575.43-15	Utility Services Water & Sewer	29,185.96	20,488.14	52,373.00	51,904.00	51,904.00	(469.00)	-1%
001-75-770-575.43-20	Utility Services Irrigation Water	42,810.91	59,686.97	50,441.00	103,546.00	103,546.00	53,105.00	105%
001-75-770-575.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	4,114.00	4,115.00	4,115.00	1.00	0%
001-75-770-575.43-35	Utility Services Waste Collection & Disposal	8,592.18	8,905.33	8,592.00	8,906.00	8,906.00	314.00	4%
001-75-770-575.44-30	Rentals & Leases Equipment	0.00	0.00	200.00	200.00	200.00	0.00	0%
001-75-770-575.45-10	Insurance General Liability	21,474.96	19,868.30	23,842.00	25,726.00	25,726.00	1,884.00	8%
001-75-770-575.45-15	Insurance Other Insurance Costs	61,196.98	71,948.44	82,734.00	108,996.00	108,996.00	26,262.00	32%
001-75-770-575.45-45	Insurance Health Care Premiums	31,916.75	20,914.91	50,184.00	35,000.00	35,000.00	(15,184.00)	-30%
001-75-770-575.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,052.28	401.68	1,200.00	1,200.00	1,200.00	0.00	0%
001-75-770-575.46-40	Repair and Maintenance Service Other Repair Maintenance	92,648.17	64,342.71	112,990.00	108,000.00	108,000.00	(4,990.00)	-4%
001-75-770-575.47-10	Printing & Binding Printing & Binding	1,431.80	1,883.86	1,300.00	1,500.00	1,500.00	200.00	15%
001-75-770-575.49-50	Other Current Charges Advertising	10,150.00	8,664.68	10,500.00	10,500.00	10,500.00	0.00	0%
001-75-770-575.49-55	Other Current Charges Tennis Tournament	41,709.80	49,941.43	42,000.00	43,200.00	43,200.00	1,200.00	3%
001-75-770-575.49-90	Other Current Charges Other Current Charges	715.00	475.00	650.00	800.00	800.00	150.00	23%
001-75-770-575.51-10	Office Supplies Stationery, Paper, Forms	2,361.76	1,235.93	2,300.00	2,300.00	2,300.00	0.00	0%
001-75-770-575.51-20	Office Supplies Office Equipment < \$5,000	43.68	0.00	250.00	250.00	250.00	0.00	0%
001-75-770-575.52-10	Operating Supplies Fuel & Lube	100.00	0.00	0.00	0.00	0.00	0.00	N/A
001-75-770-575.52-11	Operating Supplies Fuel / Oil / Other	3,549.00	2,067.67	4,000.00	4,000.00	4,000.00	0.00	0%
001-75-770-575.52-20	Operating Supplies General Operating Supplies	13,565.89	38,827.90	8,500.00	14,000.00	14,000.00	5,500.00	65%
001-75-770-575.52-27	Operating Supplies Equipment < \$5,000	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-75-770-575.52-33	Operating Supplies Uniform / Linen Service	2,474.02	1,656.52	2,400.00	2,600.00	2,600.00	200.00	8%
001-75-770-575.52-36	Operating Supplies Janitorial Supplies	7,661.35	613.00	1,800.00	8,000.00	8,000.00	6,200.00	344%
001-75-770-575.52-61	Operating Supplies Tennis Merchandise	26,897.03	38,499.88	33,750.00	33,750.00	33,750.00	0.00	0%
001-75-770-575.54-13	Books Pubs Subs & Memberships Memberships	2,727.40	395.00	3,200.00	3,200.00	3,200.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,075,575.31	\$1,716,489.83	\$2,381,005.00	\$2,537,489.00	\$2,537,489.00	\$156,484.00	7%
<i>60 - Capital Outlay</i>								
001-75-770-575.69-90	Capital Outlay Other Improvements	0.00	0.00	34,000.00	34,000.00	34,000.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$34,000.00	\$34,000.00	\$34,000.00	\$0.00	0%
Activity Total: 575 - Special Recreation Facilities		\$2,075,575.31	\$1,716,489.83	\$2,415,005.00	\$2,571,489.00	\$2,571,489.00	\$156,484.00	6%
Division Total: 770 - Tennis Centers		\$2,075,575.31	\$1,716,489.83	\$2,415,005.00	\$2,571,489.00	\$2,571,489.00	\$156,484.00	6%
EXPENSES Total		\$2,075,575.31	\$1,716,489.83	\$2,415,005.00	\$2,571,489.00	\$2,571,489.00	\$156,484.00	6%

Tennis Stadium

Mission Statement

The Delray Beach Stadium will be recognized as a premier center for special events in South Florida while serving the needs of the citizens and community through tennis and other events.



Parks & Recreation - Tennis Stadium

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 75 - Recreation Facilities								
Division: 780 - Tennis Stadium								
Activity: 575 - Special Recreation Facilities								
<i>10 - Personnel Services</i>								
001-75-780-575.14-10	Overtime Overtime /Call-Out Pay	0.00	0.00	27,815.00	0.00	0.00	(27,815.00)	-100%
001-75-780-575.21-10	FICA Taxes Employer FICA	0.00	0.00	2,777.00	0.00	0.00	(2,777.00)	-100%
<i>Account Classification Total: 10 - Personnel Services</i>		\$0.00	\$0.00	\$30,592.00	\$0.00	\$0.00	(\$30,592.00)	-100%
<i>30 - Operating Expenditures/Expenses</i>								
001-75-780-575.31-90	Professional Services Other Professional Services	62,365.78	40,358.31	73,388.00	64,900.00	64,900.00	(8,488.00)	-12%
001-75-780-575.43-10	Utility Services Electricity	19,688.04	14,328.72	19,105.00	19,105.00	19,105.00	0.00	0%
001-75-780-575.43-15	Utility Services Water & Sewer	10,062.00	7,546.50	10,062.00	10,062.00	10,062.00	0.00	0%
001-75-780-575.45-10	Insurance General Liability	43,254.96	40,019.20	48,023.00	48,023.00	51,817.00	3,794.00	8%
001-75-780-575.45-15	Insurance Other Insurance Costs	12,169.23	3,671.00	2,729.00	2,729.00	2,729.00	0.00	0%
001-75-780-575.46-40	Repair and Maintenance Service Other Repair Maintenance	0.00	0.00	0.00	75,000.00	75,000.00	75,000.00	N/A
001-75-780-575.49-55	Other Current Charges Tennis Tournament	1,926,693.25	2,103,825.72	2,381,087.00	2,381,087.00	2,381,087.00	0.00	0%
001-75-780-575.49-60	Other Current Charges Players Intl Mgmt Inc.	227,115.52	204,782.80	254,433.00	254,433.00	254,433.00	0.00	0%
001-75-780-575.49-65	Other Current Charges Rec Supplies Champions Tour	443,368.83	0.00	470,371.00	470,371.00	470,371.00	0.00	0%
001-75-780-575.49-69	Other Current Charges Chris Evert Classic Tournament	66,400.00	14,522.25	79,000.00	79,000.00	79,000.00	0.00	0%
001-75-780-575.52-20	Operating Supplies General Operating Supplies	6,279.86	118,297.08	100,034.00	18,000.00	18,000.00	(82,034.00)	-82%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,817,397.47	\$2,547,351.58	\$3,438,232.00	\$3,422,710.00	\$3,426,504.00	(\$11,728.00)	0%
Activity Total: 575 - Special Recreation Facilities		\$2,817,397.47	\$2,547,351.58	\$3,468,824.00	\$3,422,710.00	\$3,426,504.00	(\$42,320.00)	-1%
Division Total: 780 - Tennis Stadium		\$2,817,397.47	\$2,547,351.58	\$3,468,824.00	\$3,422,710.00	\$3,426,504.00	(\$42,320.00)	-1%
EXPENSES Total		\$2,817,397.47	\$2,547,351.58	\$3,468,824.00	\$3,422,710.00	\$3,426,504.00	(\$42,320.00)	-1%



Parks & Recreation - Other Recreational Facilities

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 79 - Other Recreation Facilities								
Division: 790 - Old School Square								
Activity: 579 - Other Culture/Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
001-79-790-579.31-90	Professional Services Other Professional Services	0.00	1,025,000.00	1,025,000.00	1,025,000.00	1,000,000.00	(25,000.00)	-2%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$1,025,000.00	\$1,025,000.00	\$1,025,000.00	\$1,000,000.00	(\$25,000.00)	-2%
Activity Total: 579 - Other Culture/Recreation		\$0.00	\$1,025,000.00	\$1,025,000.00	\$1,025,000.00	\$1,000,000.00	(\$25,000.00)	-2%
Division Total: 790 - Old School Square		\$0.00	\$1,025,000.00	\$1,025,000.00	\$1,025,000.00	\$1,000,000.00	(\$25,000.00)	-2%
Department Total: 79 - Other Recreation Facilities		\$0.00	\$1,025,000.00	\$1,025,000.00	\$1,025,000.00	\$1,000,000.00	(\$25,000.00)	-2%
EXPENSES Total		\$15,563,629.43	\$13,973,482.44	\$19,175,766.69	\$21,006,443.00	\$21,143,584.00	\$1,967,817.31	

Miscellaneous



General Fund - Miscellaneous Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 001 - General Fund								
EXPENSES								
Department: 85 - Debt Service								
Division: 850 - Debt Service								
Activity: 517 - Debt Service Payments								
<i>70 - Debt Service</i>								
001-85-850-517.71-50	Debt Service Principal Lease/Purchase	102,485.16	0.00	0.00	0.00	0.00	0.00	N/A
001-85-850-517.71-70	Debt Service Principal Lease 17 Pumper	0.00	218,972.58	218,973.00	218,973.00	218,973.00	0.00	0%
001-85-850-517.71-71	Debt Service Principal Lease 17 Ladder	146,835.91	150,406.96	150,407.00	150,407.00	150,407.00	0.00	0%
001-85-850-517.72-50	Debt Service Interest Lease-Purchase	655.85	0.00	0.00	0.00	0.00	0.00	N/A
001-85-850-517.72-70	Debt Service Interest Lease 17 Pumper	0.00	10,781.12	10,781.00	10,781.00	10,781.00	0.00	0%
001-85-850-517.72-71	Debt Service Interest Lease 17 Ladder	10,975.80	7,404.75	7,405.00	7,405.00	7,405.00	0.00	0%
<i>Account Classification Total: 70 - Debt Service</i>		\$260,952.72	\$387,565.41	\$387,566.00	\$387,566.00	\$387,566.00	\$0.00	0%
Activity Total: 517 - Debt Service Payments		\$260,952.72	\$387,565.41	\$387,566.00	\$387,566.00	\$387,566.00	\$0.00	0%
Division Total: 850 - Debt Service		\$260,952.72	\$387,565.41	\$387,566.00	\$387,566.00	\$387,566.00	\$0.00	0%
Department Total: 85 - Debt Service		\$260,952.72	\$387,565.41	\$387,566.00	\$387,566.00	\$387,566.00	\$0.00	0%
Department: 90 - Miscellaneous								
Division: 810 - Miscellaneous Grants								
Activity: 559 - Other Economic Environment								
<i>80 - Grants and Aids</i>								
001-90-810-559.82-60	Grants Aid to Private Organizations Other Grants & Aid	0.00	0.00	0.00	0.00	450,000.00	450,000.00	N/A
<i>Account Classification Total: 80 - Grants and Aids</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$450,000.00	\$450,000.00	
Activity Total: 559 - Other Economic Environment		\$0.00	\$0.00	\$0.00	\$0.00	\$450,000.00	\$450,000.00	
Activity: 562 - Health Services								
<i>80 - Grants and Aids</i>								
001-90-810-562.82-15	Grants Aid to Private Organizations Community Child Care Center	143,000.00	0.00	0.00	0.00	0.00	0.00	N/A
001-90-810-562.82-20	Grants Aid to Private Organizations Boys & Girls Club	0.00	0.00	25,000.00	25,000.00	25,000.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$143,000.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0%
Activity Total: 562 - Health Services		\$143,000.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0%
Activity: 571 - Libraries								
<i>80 - Grants and Aids</i>								
001-90-810-571.82-35	Grants Aid to Private Organizations Library	1,453,500.00	1,453,500.00	1,453,500.00	1,453,500.00	1,453,500.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$0.00	0%
Activity Total: 571 - Libraries		\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$0.00	0%
Activity: 572 - Parks & Recreation								
<i>80 - Grants and Aids</i>								
001-90-810-572.82-40	Grants Aid to Private Organizations EPOCH	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	0.00	0%
001-90-810-572.82-45	Grants Aid to Private Organizations Friends of Sandoway House	21,200.00	21,200.00	21,200.00	21,200.00	21,200.00	0.00	0%
001-90-810-572.82-50	Grants Aid to Private Organizations DB Hist Society-Cason Cottage	50,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$102,200.00	\$152,200.00	\$152,200.00	\$152,200.00	\$152,200.00	\$0.00	0%
Activity Total: 572 - Parks & Recreation		\$102,200.00	\$152,200.00	\$152,200.00	\$152,200.00	\$152,200.00	\$0.00	0%
Activity: 574 - Special Events								



General Fund - Miscellaneous Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>80 - Grants and Aids</i>								
001-90-810-574.82-39	Grants Aid to Private Organizations Mlk Celebration	0.00	0.00	500.00	500.00	500.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0%
Activity Total: 574 - Special Events		\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0%
Activity: 579 - Other Culture/Recreation								
<i>80 - Grants and Aids</i>								
001-90-810-579.82-25	Grants Aid to Private Organizations Sister Cities	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
001-90-810-579.82-60	Grants Aid to Private Organizations Other Grants & Aid	0.00	116,210.00	116,210.00	116,210.00	116,210.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$0.00	\$116,210.00	\$117,210.00	\$117,210.00	\$117,210.00	\$0.00	0%
Activity Total: 579 - Other Culture/Recreation		\$0.00	\$116,210.00	\$117,210.00	\$117,210.00	\$117,210.00	\$0.00	0%
Division Total: 810 - Miscellaneous Grants		\$1,698,700.00	\$1,721,910.00	\$1,748,410.00	\$1,748,410.00	\$2,198,410.00	\$450,000.00	26%
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
001-90-900-519.31-90	Professional Services Other Professional Services	500,774.05	404,746.75	415,000.00	500,000.00	400,000.00	(15,000.00)	-4%
001-90-900-519.42-10	Freight & Postage Services Postage	5,576.00	5,958.00	3,000.00	10,000.00	10,000.00	7,000.00	233%
001-90-900-519.46-20	Repair and Maintenance Service Building Maintenance	0.00	7,039.68	2,000.00	10,000.00	10,000.00	8,000.00	400%
001-90-900-519.49-15	Other Current Charges Bad Debt Expense	295,401.13	0.00	0.00	0.00	0.00	0.00	N/A
001-90-900-519.49-23	Other Current Charges Loss on Sale of Investments	1,673,257.94	0.00	0.00	0.00	0.00	0.00	N/A
001-90-900-519.49-68	Other Current Charges Reimb Special Event Costs	12,724.33	19,198.30	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,487,733.45	\$436,942.73	\$420,000.00	\$520,000.00	\$420,000.00	\$0.00	0%
<i>90 - Other Uses</i>								
001-90-900-519.99-03	Other Non-Operating Contingency	0.00	0.00	91,472.00	148,116.00	148,116.00	56,644.00	62%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$91,472.00	\$148,116.00	\$148,116.00	\$56,644.00	62%
Activity Total: 519 - Other Gen. Govt. Services		\$2,487,733.45	\$436,942.73	\$511,472.00	\$668,116.00	\$568,116.00	\$56,644.00	11%
Division Total: 900 - Miscellaneous Expenditures		\$2,487,733.45	\$436,942.73	\$511,472.00	\$668,116.00	\$568,116.00	\$56,644.00	11%
Department Total: 90 - Miscellaneous		\$4,186,433.45	\$2,158,852.73	\$2,259,882.00	\$2,416,526.00	\$2,766,526.00	\$506,644.00	22%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfers Out								
<i>90 - Other Uses</i>								
001-91-910-581.91-45	Non-Operating Transfers Transfers to Neigh Se Fund (118)	4,049,808.96	162,500.00	195,000.00	195,000.00	273,870.00	78,870.00	40%
001-91-910-581.91-49	Non-Operating Transfers 2015 Util Rev Ref/Imp Bnd (223)	3,432,650.04	2,857,416.70	3,428,900.00	3,434,900.00	3,434,900.00	6,000.00	0%
001-91-910-581.91-50	Non-Operating Transfers Transfer to Gen Constr. (334)	0.00	1,666,666.70	3,350,000.00	0.00	3,600,000.00	250,000.00	7%
001-91-910-581.91-54	Non-Operating Transfers Transfer to Stormwater Fd (448)	0.00	625,000.00	500,000.00	0.00	0.00	(500,000.00)	-100%
001-91-910-581.91-77	Non-Operating Transfers Transfers to Beach Rest Fnd (332)	118,164.96	416,666.70	500,000.00	0.00	390,000.00	(110,000.00)	-22%
001-91-910-581.91-78	Non-Operating Transfers Transfers to Beaut. Trust (119)	1,012,500.00	889,375.00	1,067,250.00	1,120,000.00	1,120,000.00	52,750.00	5%
001-91-910-581.91-82	Non-Operating Transfers Transfers to Insurance Fnd (551)	0.00	0.00	0.00	0.00	1,500,000.00	1,500,000.00	N/A
<i>Account Classification Total: 90 - Other Uses</i>		\$8,613,123.96	\$6,176,225.10	\$9,041,150.00	\$4,749,900.00	\$10,318,770.00	\$1,277,620.00	14%



General Fund - Miscellaneous Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$8,613,123.96	\$6,617,625.10	\$9,041,150.00	\$4,749,900.00	\$10,318,770.00	\$1,277,620.00	14%
Division Total: 910 - Transfers		\$8,613,123.96	\$6,617,625.10	\$9,041,150.00	\$4,749,900.00	\$10,318,770.00	\$1,277,620.00	14%
Division: 920 - Intra-Fund								
Activity: 559 - Other Economic Environment								
<i>80 - Grants and Aids</i>								
001-91-920-559.81-10	Aid to Government Agencies CRA Ad Valorem Taxes	16,063,100.04	18,555,761.16	18,566,537.00	21,488,616.00	21,411,057.00	2,844,520.00	15%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$16,063,100.04	\$18,555,761.16	\$18,566,537.00	\$21,488,616.00	\$21,411,057.00	\$2,844,520.00	15%
Activity Total: 559 - Other Economic Environment		\$16,063,100.04	\$18,555,761.16	\$18,566,537.00	\$21,488,616.00	\$21,411,057.00	\$2,844,520.00	15%
Division Total: 920 - Intra-Fund		\$16,063,100.04	\$18,555,761.16	\$18,566,537.00	\$21,488,616.00	\$21,411,057.00	\$2,844,520.00	15%
Department Total: 91 - Transfers		\$24,676,224.00	\$25,173,386.26	\$27,607,687.00	\$26,238,516.00	\$31,729,827.00	\$4,122,140.00	15%
EXPENSES Total		\$29,123,610.17	\$27,719,804.40	\$30,255,135.00	\$29,042,608.00	\$34,883,919.00	\$4,628,784.00	15%
Fund REVENUE Total: 001 - General Fund		\$155,633,801.85	\$148,970,900.90	\$168,797,986.54	\$178,363,080.00	\$184,319,165.00	\$15,521,178.46	9%
Fund EXPENSE Total: 001 - General Fund		\$153,209,871.48	\$128,543,022.16	\$168,797,986.54	\$179,125,776.00	\$184,319,165.00	\$15,521,178.46	9%

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Water and Sewer
Fund
Revenues



Water & Sewer Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>33 - Intergovernmental Revenue</i>								
441-00-000.331-112	Federal Grants Hurricane Irma Federal Assistnc	100.80	0.00	0.00	0.00	0.00	0.00	N/A
441-00-000.334-056	State Grants Hurricane Irma State Assistance	5.60	0.00	0.00	0.00	0.00	0.00	N/A
441-00-000.337-350	Local Grants South Fl Water Mgmt Dist.	0.00	735,595.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$106.40	\$735,595.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>34 - Charges for Services</i>								
441-00-000.343-600	Physical Environment Sale of Water	16,374,642.30	14,097,194.23	17,229,000.00	25,357,687.00	25,357,687.00	8,128,687.00	47%
441-00-000.343-610	Physical Environment Meter Installations	121,650.00	80,175.00	76,000.00	125,000.00	125,000.00	49,000.00	64%
441-00-000.343-620	Physical Environment Water Connection Charges	0.00	386,148.64	214,000.00	550,000.00	550,000.00	336,000.00	157%
441-00-000.343-630	Physical Environment Water Service Charges	223,319.80	168,956.06	207,000.00	240,000.00	240,000.00	33,000.00	16%
441-00-000.343-640	Physical Environment Sewer Service Charges	18,894,714.72	14,727,616.50	19,851,000.00	20,438,946.00	20,438,946.00	587,946.00	3%
441-00-000.343-650	Physical Environment Sewer Connection Charges	0.00	509,848.56	284,000.00	710,000.00	710,000.00	426,000.00	150%
441-00-000.343-660	Physical Environment Reclaimed Water	361,288.77	216,056.41	320,303.00	325,183.00	325,183.00	4,880.00	2%
441-00-000.343-670	Physical Environment Other Income	4,774.68	3,854.08	3,449.00	3,449.00	3,449.00	0.00	0%
441-00-000.343-671	Physical Environment IPT Surcharge	50.04	37.53	50.00	50.00	50.00	0.00	0%
<i>Account Classification Total: 34 - Charges for Services</i>		\$35,980,440.31	\$30,189,887.01	\$38,184,802.00	\$47,750,315.00	\$47,750,315.00	\$9,565,513.00	25%
<i>36 - Miscellaneous Revenues</i>								
441-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	211,385.01	252,486.12	152,154.00	497,700.00	497,700.00	345,546.00	227%
441-00-000.364-100	Sales Sale Of Surplus Property / Land	2,025.00	0.00	0.00	0.00	0.00	0.00	N/A
441-00-000.366-100	Contributions & Donations Contr & Don Misc / Developers	329,978.42	0.00	0.00	0.00	0.00	0.00	N/A
441-00-000.369-904	Other Miscellaneous Revenues HDepot Reb/Orig Popcorn H/Misc R	40.21	0.00	30.00	0.00	0.00	(30.00)	-100%
441-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	185.78	440.55	0.00	0.00	0.00	0.00	N/A
441-00-000.369-906	Other Miscellaneous Revenues Reimbursements / Rebates	0.00	1,201.34	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$543,614.42	\$254,128.01	\$152,184.00	\$497,700.00	\$497,700.00	\$345,516.00	227%
<i>38 - Other Sources</i>								
441-00-000.382-010	Contributions from Proprietary Funds Contributions from Sanitation	123,068.04	101,881.70	122,258.00	123,000.00	134,344.00	12,086.00	10%
441-00-000.389-700	Grants/Donations Contr from Other Funds	(446,768.50)	0.00	0.00	0.00	0.00	0.00	N/A
441-00-000.389-800	Grants/Donations Capital Contributions	1,042,483.08	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 38 - Other Sources</i>		\$718,782.62	\$101,881.70	\$122,258.00	\$123,000.00	\$134,344.00	\$12,086.00	10%
<i>39 - Other Source, Continued</i>								
441-00-000.303-041	Prior Year Encumbrances Prior Year Encumbrances	0.00	0.00	1,766,192.00	0.00	0.00	(1,766,192.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$1,766,192.00	\$0.00	\$0.00	(\$1,766,192.00)	-100%
Division Total: 000 - Administration		\$37,242,943.75	\$31,281,491.72	\$40,225,436.00	\$48,371,015.00	\$48,382,359.00	\$8,156,923.00	20%
Department Total: 00 - Administration		\$37,242,943.75	\$31,281,491.72	\$40,225,436.00	\$48,371,015.00	\$48,382,359.00	\$8,156,923.00	20%
REVENUES Total		\$37,242,943.75	\$31,281,491.72	\$40,225,436.00	\$48,371,015.00	\$48,382,359.00	\$8,156,923.00	20%

Water and Sewer
Fund
Expenditures



Water & Sewer Fund

Water & Sewer Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Intergovernmental Revenue	\$ 106	\$ 735,595	\$ -	\$ -	\$ -	\$ -	n/a
Charges for Services	35,980,440	30,189,887	38,184,802	47,750,315	47,750,315	9,565,513	25.1%
Miscellaneous Revenues	543,614	254,128	152,184	497,700	497,700	345,516	227.0%
Other Sources	718,783	101,882	1,888,450	123,000	134,344	(1,754,106)	-92.9%
Total Revenues	\$ 37,242,944	\$ 31,281,492	\$ 40,225,436	\$ 48,371,015	\$ 48,382,359	\$ 8,156,923	20.3%

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 10,331,994	\$ 8,066,264	\$ 11,693,489	\$ 12,244,921	\$ 12,562,369	\$ 868,880	7.4%
Operating Expenses	13,028,688	11,039,890	17,757,702	19,963,666	19,974,038	2,216,336	12.5%
Capital Outlay	-	1,084,928	1,865,348	102,272	102,272	(1,763,076)	-94.5%
Debt Service	-	-	-	-	-	-	n/a
Depreciation	4,569,704	-	-	-	-	-	n/a
Other Uses	9,706,019	7,008,609	8,908,897	8,297,915	15,743,680	6,834,783	76.7%
Total Expenditures	\$ 37,636,404	\$ 27,199,692	\$ 40,225,436	\$ 40,608,774	\$ 48,382,359	\$ 8,156,923	20.3%

Administration

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 966,075	\$ 512,472	\$ 789,644	\$ 805,389	\$ 906,736	\$ 117,092	14.8%
Operating Expenses	134,723	82,324	146,062	178,996	178,568	32,506	22.3%
Capital Outlay	-	81,325	96,823	-	-	(96,823)	-100.0%
Total Expenditures	\$ 1,100,798	\$ 676,121	\$ 1,032,529	\$ 984,385	\$ 1,085,304	\$ 52,775	5.1%

Utilities Customer Service

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,157,522	\$ 942,286	\$ 1,256,689	\$ 1,334,344	\$ 1,341,135	\$ 84,446	6.7%
Operating Expenses	281,185	174,110	317,498	329,354	329,354	11,856	3.7%
Capital Outlay	-	-	212	8,812	8,812	8,600	4056.6%
Total Expenditures	\$ 1,438,707	\$ 1,116,397	\$ 1,574,399	\$ 1,672,510	\$ 1,679,301	\$ 104,902	6.7%

Laboratory

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 536,464	\$ 391,948	\$ 583,691	\$ 565,249	\$ 565,920	\$ (17,771)	-3.0%
Operating Expenses	122,159	89,986	153,001	169,935	171,475	18,474	12.1%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 658,623	\$ 481,933	\$ 736,692	\$ 735,184	\$ 737,395	\$ 703	0.1%

Environmental Resources Compliance

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 319,228	\$ 334,785	\$ 571,165	\$ 544,381	\$ 619,207	\$ 48,042	8.4%
Operating Expenses	42,875	99,603	273,760	326,563	326,563	52,803	19.3%
Capital Outlay	-	-	30,643	6,000	6,000	(24,643)	-80.4%
Total Expenditures	\$ 362,103	\$ 434,388	\$ 875,568	\$ 876,944	\$ 951,770	\$ 76,202	8.7%

Water Maintenance

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 665,294	\$ 546,195	\$ 704,790	\$ 737,761	\$ 818,474	\$ 113,684	16.1%
Operating Expenses	544,659	584,409	1,196,387	1,397,960	1,397,960	201,573	16.8%
Capital Outlay	-	-	-	29,000	29,000	29,000	n/a
Total Expenditures	\$ 1,209,954	\$ 1,130,603	\$ 1,901,177	\$ 2,164,721	\$ 2,245,434	\$ 344,257	18.1%

Lift Station Maintenance

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,712,285	\$ 1,350,479	\$ 1,839,956	\$ 1,916,941	\$ 1,883,797	\$ 43,841	2.4%
Operating Expenses	1,410,773	1,052,550	1,696,687	1,640,810	1,640,810	(55,877)	-3.3%
Capital Outlay	-	-	-	15,000	15,000	15,000	n/a
Total Expenditures	\$ 3,123,058	\$ 2,403,029	\$ 3,536,643	\$ 3,572,751	\$ 3,539,607	\$ 2,964	0.1%

Water Treatment and Storage

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,190,580	\$ 1,002,771	\$ 1,649,246	\$ 1,808,112	\$ 1,843,585	\$ 194,339	11.8%
Operating Expenses	4,799,129	4,156,841	5,726,031	7,560,460	7,560,460	1,834,429	32.0%
Capital Outlay	-	4,534	121,000	-	-	(121,000)	-100.0%
Total Expenditures	\$ 5,989,709	\$ 5,164,146	\$ 7,496,277	\$ 9,368,572	\$ 9,404,045	\$ 1,907,768	25.4%

Wastewater Collection

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,398,462	\$ 1,033,745	\$ 1,413,097	\$ 1,441,819	\$ 1,468,766	\$ 55,669	3.9%
Operating Expenses	1,042,125	818,218	1,723,481	1,702,488	1,702,488	(20,993)	-1.2%
Capital Outlay	-	-	-	32,230	32,230	32,230	n/a
Total Expenditures	\$ 2,440,586	\$ 1,851,963	\$ 3,136,578	\$ 3,176,537	\$ 3,203,484	\$ 66,906	2.1%

Sewage Treatment Plant

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Operating Expenses	3,208,590	2,730,074	4,203,820	4,198,005	4,198,005	(5,815)	-0.1%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 3,208,590	\$ 2,730,074	\$ 4,203,820	\$ 4,198,005	\$ 4,198,005	\$ (5,815)	-0.1%

Water Distribution

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,897,740	\$ 1,647,733	\$ 2,222,831	\$ 2,396,299	\$ 2,431,744	\$ 208,913	9.4%
Operating Expenses	1,421,456	1,228,188	2,272,920	2,414,238	2,423,498	150,578	6.6%
Capital Outlay	-	123,010	126,579	11,230	11,230	(115,349)	-91.1%
Total Expenditures	\$ 3,319,196	\$ 2,998,931	\$ 4,622,330	\$ 4,821,767	\$ 4,866,472	\$ 244,142	5.3%

Capital Outlay

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Operating Expenses	-	-	-	-	-	-	n/a
Capital Outlay	-	876,060	1,490,091	-	-	(1,490,091)	-100.0%
Other Uses	-	-	588,397	-	7,344,896	6,756,499	1148.3%
Total Expenditures	\$ -	\$ 876,060	\$ 2,078,488	\$ -	\$ 7,344,896	\$ 5,266,408	253.4%

Engineering

Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 463,956	\$ 303,851	\$ 662,380	\$ 694,626	\$ 683,005	\$ 20,625	3.1%
Operating Expenses	21,014	23,588	48,055	44,857	44,857	(3,198)	-6.7%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 484,970	\$ 327,439	\$ 710,435	\$ 739,483	\$ 727,862	\$ 17,427	2.5%

Geographic Information System							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 24,388	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Operating Expenses	-	-	-	-	-	-	n/a
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 24,388	\$ -	\$ -	\$ -	\$ -	\$ -	n/a

Miscellaneous Expenditures							
Expenditures by Type	2022	2023	2023	2024	2024	\$ Change	% Change
	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Operating Expenses	\$ 6,496,605	\$ 3,432,915	\$ 4,029,667	\$ 4,046,467	\$ 4,147,615	\$ 117,948	2.9%
Capital Outlay	-	-	-	-	-	\$ -	n/a
Depreciation	4,569,704	-	-	-	-	\$ -	n/a
Debt Service	-	-	-	-	-	\$ -	n/a
Transfers	3,209,413	3,575,694	4,290,833	4,251,448	4,251,169	\$ (39,664)	-0.9%
Total Expenditures	\$ 14,275,722	\$ 7,008,609	\$ 8,320,500	\$ 8,297,915	\$ 8,398,784	\$ 78,284	0.9%

2023-24 Financial Highlights

- ♦ **Personnel Services** - increased in FY22-23 by \$1,618,730, or 16.1% (compared to FY21-22), largely due to the implementation of the HR compensation study and implementation of the shift differential for the Water Treatment Plant (WTP) Division, and continuing increasing healthcare costs. FY23-24 overall projected increase for personnel services is 6.1% or \$708,351 greater than FY22-23.
- ♦ **Operating Expenses** - continue to increase across most divisions and account for an overall 10.2% or \$2,233,136 greater than FY22-23. This increase is in part of current USA inflation rate of 4.99% as of March 2023, and 6.71% average since September 2022, affecting basic operational goods and supplies. Largest increase has impacted Utilities WTP chemicals and account for a total of \$3,848,000 which is \$1,051,000 or 38% greater than FY22-23. This is due to continued limited supply chain issues within the global economy, increasing tariffs on some chemicals imported from Morocco and Russia, and continued increases in diesel fuel cost for transportation.
- ♦ **Capital Outlay** - Utilities expects to roll over approximately \$1.3M in Capital Outlay projects. No new Capital projects will be encumbered through the operating budget 441, but rather in 442 CIP only.
- ♦ **Other Uses** -Utilities Non-Operating Contingency increased by \$6.7 million. These funds are set aside for the construction of the water treatment plan.

Utilities Department

Mission Statement

The Utilities Department ensures safe, reliable and sustainable utilities services through commitment to excellence, best management practices and continuous improvement for the health, safety and welfare of our customers.

Utilities Customer Service

Mission Statement

The Utilities Customer Service Division will consistently provide timely, accurate and courteous service for meter reading, account maintenance, utility billing, collection activities and cashiering operations.

Program: Utilities Customer Service

The Utilities Customer Service Division is responsible for meter reading, billing and collection of all water, sewer and garbage accounts and water theft deterrence. The Division also works in conjunction with the Water Sewer Network to ensure that meters are maintained and functioning properly. Additionally, this division is responsible for utility customer service to include new service, service termination, and inquiries. This division also serves as the collection center for all city cash receipts and customer payments.

Performance Measures	2022 Actuals	2023 Projected	2024 Projected
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Goal: To provide cost-effective meter reading and meter maintenance services in the city.

Objective: Provide timely and accurate monthly utility bills for water, sewer, and garbage accounts.

Number of water meters read per month	22,755	22,843	22,932
Billing cost per meter/account number for Customer Service	\$2.98	\$3.03	\$3.04
Read meters within 28-32 days of previous reading	99%	95%	99%
Average percentage of estimated accounts per cycle	<1%	<12%*	<1%

*Increase in estimates due to AMI gateways down for several months

Objective: Provide comprehensive meter maintenance working with Water Sewer Network and compliance program to include detection of defective meters, water theft deterrence and the completion of service orders and the replacement of worn out or defective meters. Track completion of work orders and address problem areas. Increase completion of turn off for non-payment work orders.

Percentage of turn off worker orders issued & complete	96%	98%	98%
Percentage of completed work orders issued to Utilities within four (4) weeks	90%	93%	95%

Objective: Provide enhanced payment options to increase volume of self-service and automatic draft payments.

Percentage of ACH payments (Bank Draft)	27%	28%	30%
Percentage of self-service payments (IVR & Online)	26%	28%	30%

Staffing Levels	21-22	22-23	23-24
Finance Director*	0.35	0.35	0.35
Assistant Finance Director**	0.10	0.10	0.10
Utilities Financial Manager	1	1	1
Asst. Utilities Financial Manager	1	1	1
Accounting Clerk	1	1	1
Meter Operations Supervisor	1	1	1
Customer Service Representative	6	6	6
Meter Service Worker	3	3	3
Utilities Office Supervisor	1	1	1
Utility Billing Specialist	1	1	1
FTE	<u>0.63</u>	<u>0.63</u>	<u>0.63</u>
Total	16.08	16.08	16.08

*Position split (65% funded in Finance Administration and 35% in Utilities Customer Service)

**Position split (90% funded in Finance Administration and 10% in Utilities Customer Service)



Utilities Customer Services

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 050 - Utilities Customer Serv								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-050-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	790,897.32	636,010.70	861,206.00	904,050.00	909,219.00	48,013.00	6%
441-36-050-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	1,554.87	0.00	0.00	0.00	0.00	0.00	N/A
441-36-050-536.13-10	Other Salaries/ Wages Part Time Wages	9,209.40	9,201.06	16,693.00	26,465.00	26,465.00	9,772.00	59%
441-36-050-536.14-10	Overtime Overtime /Call-Out Pay	23,932.34	22,920.95	20,000.00	25,000.00	25,000.00	5,000.00	25%
441-36-050-536.15-20	Special Pay Car Allowance	847.00	693.00	924.00	924.00	924.00	0.00	0%
441-36-050-536.15-50	Special Pay Incentive Pay	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-050-536.15-60	Special Pay Other Taxable Pay	(700.00)	0.00	0.00	0.00	0.00	0.00	N/A
441-36-050-536.21-10	FICA Taxes Employer FICA	60,493.80	49,738.21	73,953.00	72,942.00	73,338.00	(615.00)	-1%
441-36-050-536.22-10	Retirement Contributions General Employees Retirement	60,226.00	49,605.85	50,392.00	52,728.00	53,954.00	3,562.00	7%
441-36-050-536.22-20	Retirement Contributions ICMA Contributions	7,356.90	5,840.28	7,833.00	8,202.00	8,202.00	369.00	5%
441-36-050-536.23-10	Life & Health Insurance Health Insurance	187,587.00	156,121.95	209,556.00	226,896.00	226,896.00	17,340.00	8%
441-36-050-536.23-20	Life & Health Insurance Life Insurance	2,564.25	2,003.40	2,671.00	2,734.00	2,734.00	63.00	2%
441-36-050-536.23-30	Life & Health Insurance Disability Insurance	1,876.79	1,507.56	1,988.00	2,163.00	2,163.00	175.00	9%
441-36-050-536.24-10	Workers Compensation Workers Compensation	9,645.96	8,005.00	9,606.00	10,369.00	10,369.00	763.00	8%
441-36-050-536.25-10	Other Employee Benefits Unemployment Compensation	550.08	405.99	541.00	541.00	541.00	0.00	0%
441-36-050-536.27-10	Other Employee Benefits Employee Assistance Program	480.06	232.48	326.00	330.00	330.00	4.00	1%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,157,521.77	\$942,286.43	\$1,256,689.00	\$1,334,344.00	\$1,341,135.00	\$84,446.00	7%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-050-536.31-90	Professional Services Other Professional Services	57,404.47	12,475.17	46,845.00	46,845.00	46,845.00	0.00	0%
441-36-050-536.34-90	Other Contractual Services Other Contractual Services	43,391.33	32,197.94	56,104.00	63,309.00	63,309.00	7,205.00	13%
441-36-050-536.40-10	Travel & Per Diem Travel & Training	128.00	54.95	3,000.00	6,000.00	6,000.00	3,000.00	100%
441-36-050-536.41-11	Communication Services Portable Phones / MDD	808.80	0.00	1,520.00	828.00	828.00	(692.00)	-46%
441-36-050-536.42-10	Freight & Postage Services Postage	114,047.45	70,602.32	121,316.00	122,088.00	122,088.00	772.00	1%
441-36-050-536.42-20	Freight & Postage Services Express Charges / Messenger	15.75	0.00	175.00	175.00	175.00	0.00	0%
441-36-050-536.44-45	Rentals & Leases Vehicle Rental / Garage	12,060.00	10,050.00	12,060.00	11,000.00	11,000.00	(1,060.00)	-9%
441-36-050-536.45-10	Insurance General Liability	23,673.00	22,401.70	26,282.00	27,843.00	27,843.00	1,561.00	6%



Utilities Customer Services

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-050-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	10,237.01	11,016.20	4,690.00	11,300.00	11,300.00	6,610.00	141%
441-36-050-536.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	0.00	1,625.00	3,000.00	3,000.00	1,375.00	85%
441-36-050-536.47-10	Printing & Binding Printing & Binding	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-050-536.48-17	Promotional Activities Refreshment / Food / Meetings	96.80	0.00	0.00	0.00	0.00	0.00	N/A
441-36-050-536.49-90	Other Current Charges Other Current Charges	974.20	190.80	1,000.00	1,173.00	1,173.00	173.00	17%
441-36-050-536.51-10	Office Supplies Stationery, Paper, Forms	1,641.29	1,130.40	1,800.00	2,000.00	2,000.00	200.00	11%
441-36-050-536.51-15	Office Supplies Other Office Supplies	2,683.70	1,416.34	3,020.00	3,020.00	3,020.00	0.00	0%
441-36-050-536.51-20	Office Supplies Office Equipment < \$5,000	0.00	159.99	4,208.00	6,649.00	6,649.00	2,441.00	58%
441-36-050-536.52-10	Operating Supplies Fuel & Lube	11,433.43	10,213.23	8,260.00	9,700.00	9,700.00	1,440.00	17%
441-36-050-536.52-20	Operating Supplies General Operating Supplies	173.77	140.40	996.00	996.00	996.00	0.00	0%
441-36-050-536.52-27	Operating Supplies Equipment < \$5,000	125.75	192.72	18,987.00	2,000.00	2,000.00	(16,987.00)	-89%
441-36-050-536.52-33	Operating Supplies Uniform / Linen Service	2,290.11	829.62	2,505.00	2,505.00	2,505.00	0.00	0%
441-36-050-536.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	105.00	105.00	105.00	0.00	0%
441-36-050-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	1,038.41	2,000.00	6,000.00	6,000.00	4,000.00	200%
441-36-050-536.54-40	Books Pubs Subs & Memberships Tuition Reimbursement	0.00	0.00	0.00	1,818.00	1,818.00	1,818.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$281,184.86	\$174,110.19	\$317,498.00	\$329,354.00	\$329,354.00	\$11,856.00	4%
<i>60 - Capital Outlay</i>								
441-36-050-536.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	212.00	8,812.00	8,812.00	8,600.00	4057%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$212.00	\$8,812.00	\$8,812.00	\$8,600.00	4057%
Activity Total: 536 - Water-Sewer Combined Services		\$1,438,706.63	\$1,116,396.62	\$1,574,399.00	\$1,672,510.00	\$1,679,301.00	\$104,902.00	7%
Division Total: 050 - Utilities Customer Serv		\$1,438,706.63	\$1,116,396.62	\$1,574,399.00	\$1,672,510.00	\$1,679,301.00	\$104,902.00	7%
Department Total: 36 - Water & Sewer		\$1,438,706.63	\$1,116,396.62	\$1,574,399.00	\$1,672,510.00	\$1,679,301.00	\$104,902.00	7%
EXPENSES Total		\$1,438,706.63	\$1,116,396.62	\$1,574,399.00	\$1,672,510.00	\$1,679,301.00	\$104,902.00	7%

Program: Utilities Administration

The Utilities Administration Division is responsible for overall management and direction of the daily operations for potable water treatment and distribution, sewage collection, reclaimed water distribution, and stormwater pumping and support for the sewage treatment program. Primary functions include interdivisional coordination and direction, administration of personnel policies and procedures. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of utilities operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

Objective: Ensure the availability of adequate resources for achievement of divisional goals and objectives

Percentage of full staffing maintained	82%	82%	85%
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Objective: Equitable and timely administration of Personnel Policies and Procedures.

• Employee evaluations processed within 2 weeks of anniversary	75%	85%	90%
• Grievances/conflicts addressed within appropriate time limits at each grievance level	100%	100%	100%

Objective: Optimize customer service levels and provide consumer information and education opportunities.

• Response to customer inquiries for Public Record Requests within (5) business days (depending on extent of data)	100%	100%	100%
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Objective: Efficiency in timeliness of procurement processing activities.

• Processing of outstanding invoices for payment within (3) business working days of receipt	100%	98%	98%
• Management of Utilities contracts; tracking, monitoring	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Utilities Director	1	1	1
Assistant Utilities Director	1	1	1
Deputy Director of Utilities	1	1	1
Utilities Coordinator	1	1	1
Business Operations Administrator	1	1	1
Administrative Assistant	1	1	1
Scada & Control Systems Technician	0	0	1
	6	6	7



Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 000 - Administration								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-000-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	483,298.52	376,046.42	586,050.00	594,406.00	672,822.00	86,772.00	15%
441-36-000-536.13-10	Other Salaries/ Wages Part Time Wages	1,675.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-000-536.14-10	Overtime Overtime /Call-Out Pay	0.00	0.00	5,000.00	3,000.00	3,000.00	(2,000.00)	-40%
441-36-000-536.15-20	Special Pay Car Allowance	5,280.00	3,960.00	5,280.00	5,280.00	5,280.00	0.00	0%
441-36-000-536.15-50	Special Pay Incentive Pay	500.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-000-536.21-10	FICA Taxes Employer FICA	35,117.87	27,159.45	44,621.00	45,485.00	51,700.00	7,079.00	16%
441-36-000-536.22-10	Retirement Contributions General Employees Retirement	43,922.00	20,793.11	24,338.00	25,466.00	26,058.00	1,720.00	7%
441-36-000-536.22-20	Retirement Contributions ICMA Contributions	24,042.33	18,853.52	27,538.00	26,338.00	26,338.00	(1,200.00)	-4%
441-36-000-536.22-99	Retirement Contributions GASB Statement Implementation	179,807.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-000-536.23-10	Life & Health Insurance Health Insurance	182,372.00	57,517.00	86,367.00	94,213.00	109,915.00	23,548.00	27%
441-36-000-536.23-20	Life & Health Insurance Life Insurance	1,269.09	990.00	1,526.00	1,526.00	1,713.00	187.00	12%
441-36-000-536.23-30	Life & Health Insurance Disability Insurance	1,167.25	904.69	1,342.00	1,422.00	1,601.00	259.00	19%
441-36-000-536.24-10	Workers Compensation Workers Compensation	7,275.00	6,037.50	7,245.00	7,820.00	7,820.00	575.00	8%
441-36-000-536.25-10	Other Employee Benefits Unemployment Compensation	183.06	131.40	210.00	245.00	280.00	70.00	33%
441-36-000-536.27-10	Other Employee Benefits Employee Assistance Program	165.87	79.20	127.00	188.00	209.00	82.00	65%
<i>Account Classification Total: 10 - Personnel Services</i>		\$966,074.99	\$512,472.29	\$789,644.00	\$805,389.00	\$906,736.00	\$117,092.00	15%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-000-536.31-90	Professional Services Other Professional Services	37,563.10	10,260.46	25,000.00	60,000.00	60,000.00	35,000.00	140%
441-36-000-536.32-10	Accounting & Auditing Audit & Accounting Fees	31,135.28	10,887.12	19,106.00	19,106.00	18,678.00	(428.00)	-2%
441-36-000-536.34-90	Other Contractual Services Other Contractual Services	101.25	0.00	400.00	400.00	400.00	0.00	0%
441-36-000-536.40-10	Travel & Per Diem Travel & Training	1,017.37	327.98	2,000.00	3,500.00	3,500.00	1,500.00	75%
441-36-000-536.41-11	Communication Services Portable Phones / MDD	0.00	0.00	10,700.00	457.00	457.00	(10,243.00)	-96%
441-36-000-536.42-10	Freight & Postage Services Postage	100.06	52.90	250.00	250.00	250.00	0.00	0%
441-36-000-536.43-10	Utility Services Electricity	10,926.49	8,252.76	9,589.00	9,162.00	9,162.00	(427.00)	-4%
441-36-000-536.43-15	Utility Services Water & Sewer	2,741.85	3,513.97	5,604.00	4,941.00	4,941.00	(663.00)	-12%
441-36-000-536.43-20	Utility Services Irrigation Water	7,011.42	8,920.32	10,533.00	11,494.00	11,494.00	961.00	9%
441-36-000-536.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	2,718.00	2,718.00	2,718.00	0.00	0%
441-36-000-536.43-35	Utility Services Waste Collection & Disposal	7,637.07	7,896.34	7,637.00	7,916.00	7,916.00	279.00	4%
441-36-000-536.44-45	Rentals & Leases Vehicle Rental / Garage	810.00	675.00	810.00	810.00	810.00	0.00	0%
441-36-000-536.45-10	Insurance General Liability	19,217.04	17,779.20	21,335.00	22,602.00	22,602.00	1,267.00	6%
441-36-000-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,039.86	(48.41)	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-000-536.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	2,049.26	5,000.00	5,200.00	5,200.00	200.00	4%
441-36-000-536.48-20	Promotional Activities Other Promotional Costs	0.00	212	5,000.00	5,000.00	5,000.00	0.00	0%



Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-000-536.49-50	Other Current Charges Advertising	146.10	1,004.10	2,500.00	2,500.00	2,500.00	0.00	0%
441-36-000-536.51-10	Office Supplies Stationery, Paper, Forms	480.71	313.85	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-000-536.51-15	Office Supplies Other Office Supplies	1,484.43	1,512.80	2,500.00	2,500.00	2,500.00	0.00	0%
441-36-000-536.51-20	Office Supplies Office Equipment < \$5,000	498.75	5,278.23	8,500.00	8,500.00	8,500.00	0.00	0%
441-36-000-536.51-25	Office Supplies Computer Software	0.00	0.00	250.00	2,480.00	2,480.00	2,230.00	892%
441-36-000-536.52-10	Operating Supplies Fuel & Lube	68.18	79.75	500.00	500.00	500.00	0.00	0%
441-36-000-536.52-20	Operating Supplies General Operating Supplies	528.43	634.52	700.00	700.00	700.00	0.00	0%
441-36-000-536.52-33	Operating Supplies Uniform / Linen Service	310.92	134.32	200.00	600.00	600.00	400.00	200%
441-36-000-536.52-35	Operating Supplies Building Materials	7,897.76	0.00	0.00	0.00	0.00	0.00	N/A
441-36-000-536.54-11	Books Pubs Subs & Memberships Subscriptions	120.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-000-536.54-13	Books Pubs Subs & Memberships Memberships	2,517.33	1,017.50	730.00	1,660.00	1,660.00	930.00	127%
441-36-000-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,370.00	1,782.38	2,500.00	4,000.00	4,000.00	1,500.00	60%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$134,723.40	\$82,324.35	\$146,062.00	\$178,996.00	\$178,568.00	\$32,506.00	22%
<i>60 - Capital Outlay</i>								
441-36-000-536.68-10	Capital Outlay Software	0.00	81,324.62	96,822.59	0.00	0.00	(96,822.59)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$81,324.62	\$96,822.59	\$0.00	\$0.00	(\$96,822.59)	-100%
Activity Total: 536 - Water-Sewer Combined Services		\$1,100,798.39	\$676,121.26	\$1,032,528.59	\$984,385.00	\$1,085,304.00	\$52,775.41	5%
Division Total: 000 - Administration		\$1,100,798.39	\$676,121.26	\$1,032,528.59	\$984,385.00	\$1,085,304.00	\$52,775.41	5%
Department Total: 36 - Water & Sewer		\$1,100,798.39	\$676,121.26	\$1,032,528.59	\$984,385.00	\$1,085,304.00	\$52,775.41	5%
EXPENSES Total		\$1,100,798.39	\$676,121.26	\$1,032,528.59	\$984,385.00	\$1,085,304.00	\$52,775.41	5%

Program: Water Treatment and Storage

The Water Treatment and Storage division is responsible for the extraction, transmission, purification and storage of water resources to provide an adequate supply and an enhanced quality of drinking water for the residents of Delray Beach meeting, or exceeding, all Federal, State and Local regulations.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: The cost-efficient provision of a safe and reliable drinking water supply with adequate raw water resources compliant with all current and future Federal, State, and Local requirements for drinking water quality.

Objective: Maintain potable water quality within all regulatory parameters.

• Primary contaminant concentrations below MCL(1)	100%	100%	100%
• Secondary contaminant concentrations/aesthetic characteristics below MCL(2)	99%	99%	99%
• Water quality notices of violation received	0	0	0
<i>(1) Maximum Contaminant Level (MCL) based on semi-annual monitoring of 76 primary contaminants.</i>			
<i>(2) Maximum Contaminant Level (MCL) based on monthly monitoring of 6 elements (chloride, color, iron, pH, fluoride and zinc).</i>			

Objective: Maintain monthly average distribution system pressure above 50 psi and maintain potable water aesthetic quality.

• Hardness reduction of 50% or more	100%	100%	100%
• Color 13 units or below on a monthly average	100%	100%	100%
• Monthly average water pressure (P.S.I.)	52	55	55

Objective: Ensure consistent operational reliability of all water treatment and storage facilities.

• Cleaning, descaling, and preventive maintenance of clarifiers	4	4	4
• Cleaning and preventive maintenance of 2 sludge thickeners	2	2	2
• Semi-Annual Wastewater Recovery Basin cleaning	4	4	4
• Weekly site inspections of Water Treatment Plant and four re-pump facilities to include report and required maintenance	52	52	52

Staffing Levels	21-22	22-23	23-24
WTP Manager	1	1	1
Administrative Assistant	1	1	1
WTP Operations Supervisor	1	1	1
Treatment Plant Operator A/Reports Permit Specialist	1	1	1
Treatment Plant Operator A	3	3	3
Treatment Plant Operator C	7	4	5
Treatment Plant Operator Trainee	1	4	3
Treatment Plant Operator C – Part Time	.72	.72	.72
Utility Mechanic Sr.	1	1	1
Utility Mechanic	1	1	1
Electrician I	1	2	2
Instrumentation Tech Sr.	<u>1</u>	<u>1</u>	<u>1</u>
Total	19.72	20.72	20.72



Water Treatment & Storage

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 259 - Water Treatment and Storage								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-259-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	717,571.72	600,079.59	1,022,417.00	1,129,691.00	1,161,087.00	138,670.00	14%
441-36-259-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	4,630.23	291.10	0.00	0.00	0.00	0.00	N/A
441-36-259-536.13-10	Other Salaries/ Wages Part Time Wages	0.00	122.61	28,668.00	28,668.00	28,668.00	0.00	0%
441-36-259-536.14-10	Overtime Overtime /Call-Out Pay	84,191.59	96,468.38	110,000.00	125,000.00	125,000.00	15,000.00	14%
441-36-259-536.15-20	Special Pay Car Allowance	1,320.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
441-36-259-536.15-50	Special Pay Incentive Pay	3,500.00	6,600.00	0.00	0.00	0.00	0.00	N/A
441-36-259-536.21-10	FICA Taxes Employer FICA	59,030.47	52,488.15	88,678.00	98,179.00	100,581.00	11,903.00	13%
441-36-259-536.22-10	Retirement Contributions General Employees Retirement	70,733.00	60,067.73	68,848.00	72,040.00	73,715.00	4,867.00	7%
441-36-259-536.23-10	Life & Health Insurance Health Insurance	209,889.00	152,131.44	286,469.00	307,653.00	307,653.00	21,184.00	7%
441-36-259-536.23-20	Life & Health Insurance Life Insurance	2,086.40	1,522.80	3,139.00	2,974.00	2,974.00	(165.00)	-5%
441-36-259-536.23-30	Life & Health Insurance Disability Insurance	1,678.34	1,384.56	2,385.00	2,703.00	2,703.00	318.00	13%
441-36-259-536.24-10	Workers Compensation Workers Compensation	35,024.04	29,065.80	34,879.00	37,649.00	37,649.00	2,770.00	8%
441-36-259-536.25-10	Other Employee Benefits Unemployment Compensation	490.56	359.16	701.00	701.00	701.00	0.00	0%
441-36-259-536.27-10	Other Employee Benefits Employee Assistance Program	434.73	209.44	422.00	214.00	214.00	(208.00)	-49%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,190,580.08	\$1,002,770.76	\$1,649,246.00	\$1,808,112.00	\$1,843,585.00	\$194,339.00	12%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-259-536.31-15	Professional Services Medical	0.00	0.00	200.00	0.00	0.00	(200.00)	-100%
441-36-259-536.34-10	Other Contractual Services Temporary Services	4,340.43	35,742.37	12,000.00	50,000.00	50,000.00	38,000.00	317%
441-36-259-536.34-90	Other Contractual Services Other Contractual Services	864,228.53	679,381.56	1,329,466.02	1,508,464.00	1,508,464.00	178,997.98	13%
441-36-259-536.40-10	Travel & Per Diem Travel & Training	543.38	96.94	2,830.00	2,830.00	2,830.00	0.00	0%
441-36-259-536.41-11	Communication Services Portable Phones / MDD	0.00	0.00	0.00	621.00	621.00	621.00	N/A
441-36-259-536.42-10	Freight & Postage Services Postage	418.88	99.70	250.00	250.00	250.00	0.00	0%
441-36-259-536.43-10	Utility Services Electricity	1,169,463.01	1,033,227.79	897,429.00	1,415,008.00	1,415,008.00	517,579.00	58%
441-36-259-536.43-15	Utility Services Water & Sewer	2,032.73	1,983.26	3,562.00	1,579.00	1,579.00	(1,983.00)	-56%
441-36-259-536.43-20	Utility Services Irrigation Water	15,675.06	18,357.03	19,107.00	20,571.00	20,571.00	1,464.00	8%
441-36-259-536.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	4,165.00	4,165.00	4,165.00	0.00	0%
441-36-259-536.43-35	Utility Services Waste Collection & Disposal	2,864.67	3,008.13	2,865.00	2,969.00	2,969.00	104.00	4%
441-36-259-536.44-10	Rentals & Leases Land Rental / Lease	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0%
441-36-259-536.44-45	Rentals & Leases Vehicle Rental / Garage	24,169.92	20,141.70	24,170.00	24,170.00	24,170.00	0.00	0%
441-36-259-536.45-10	Insurance General Liability	85,809.00	79,389.10	95,267.00	100,923.00	100,923.00	5,656.00	6%
441-36-259-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	11,883.00	4,183.43	28,430.00	28,600.00	28,600.00	170.00	1%
441-36-259-536.46-15	Repair and Maintenance Service Equipment Maintenance	263,914.97	112,783.85	247,100.00	260,500.00	260,500.00	13,400.00	5%
441-36-259-536.46-40	Repair and Maintenance Service Other Repair Maintenance	26,525.03	215 0.00	53,100.00	66,700.00	66,700.00	13,600.00	26%



Water Treatment & Storage

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-259-536.48-15	Promotional Activities Special Events	0.00	0.00	500.00	500.00	500.00	0.00	0%
441-36-259-536.48-16	Promotional Activities Employee Recognition Awards	0.00	0.00	100.00	100.00	100.00	0.00	0%
441-36-259-536.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	68.44	250.00	250.00	250.00	0.00	0%
441-36-259-536.49-50	Other Current Charges Advertising	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	N/A
441-36-259-536.49-53	Other Current Charges Commercial Driver License Renew.	150.00	75.00	800.00	1,000.00	1,000.00	200.00	25%
441-36-259-536.49-90	Other Current Charges Other Current Charges	10,655.00	10,990.00	9,980.00	11,500.00	11,500.00	1,520.00	15%
441-36-259-536.51-10	Office Supplies Stationery, Paper, Forms	570.28	255.82	500.00	500.00	500.00	0.00	0%
441-36-259-536.51-15	Office Supplies Other Office Supplies	2,754.57	2,411.87	5,000.00	5,000.00	5,000.00	0.00	0%
441-36-259-536.51-20	Office Supplies Office Equipment < \$5,000	0.00	643.26	1,200.00	2,500.00	2,500.00	1,300.00	108%
441-36-259-536.52-10	Operating Supplies Fuel & Lube	4,711.18	5,240.25	5,620.00	7,650.00	7,650.00	2,030.00	36%
441-36-259-536.52-11	Operating Supplies Fuel / Oil / Other	11,275.26	8,571.76	34,000.00	34,000.00	34,000.00	0.00	0%
441-36-259-536.52-15	Operating Supplies EMS Supplies	0.00	79.19	0.00	0.00	0.00	0.00	N/A
441-36-259-536.52-20	Operating Supplies General Operating Supplies	19,052.41	70,140.14	115,000.00	120,000.00	120,000.00	5,000.00	4%
441-36-259-536.52-27	Operating Supplies Equipment < \$5,000	11,899.20	4,678.22	7,000.00	7,000.00	7,000.00	0.00	0%
441-36-259-536.52-30	Operating Supplies Chemicals	2,185,461.22	2,039,645.12	2,797,000.00	3,848,000.00	3,848,000.00	1,051,000.00	38%
441-36-259-536.52-33	Operating Supplies Uniform / Linen Service	9,038.27	8,658.30	10,600.00	11,700.00	11,700.00	1,100.00	10%
441-36-259-536.52-43	Operating Supplies Water Meter Rplmnt Cntrct Src	55,430.25	0.00	0.00	0.00	0.00	0.00	N/A
441-36-259-536.54-13	Books Pubs Subs & Memberships Memberships	92.00	250.00	750.00	750.00	750.00	0.00	0%
441-36-259-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,170.50	1,739.00	2,790.00	6,160.00	6,160.00	3,370.00	121%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$4,799,128.75	\$4,156,841.23	\$5,726,031.02	\$7,560,460.00	\$7,560,460.00	\$1,834,428.98	32%
<i>60 - Capital Outlay</i>								
441-36-259-536.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	4,534.03	70,000.00	0.00	0.00	(70,000.00)	-100%
441-36-259-536.68-10	Capital Outlay Software	0.00	0.00	51,000.00	0.00	0.00	(51,000.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$4,534.03	\$121,000.00	\$0.00	\$0.00	(\$121,000.00)	-100%
Activity Total: 536 - Water-Sewer Combined Services		\$5,989,708.83	\$5,164,146.02	\$7,496,277.02	\$9,368,572.00	\$9,404,045.00	\$1,907,767.98	25%
Division Total: 259 - Water Treatment and Storage		\$5,989,708.83	\$5,164,146.02	\$7,496,277.02	\$9,368,572.00	\$9,404,045.00	\$1,907,767.98	25%
Department Total: 36 - Water & Sewer		\$5,989,708.83	\$5,164,146.02	\$7,496,277.02	\$9,368,572.00	\$9,404,045.00	\$1,907,767.98	25%
EXPENSES Total		\$5,989,708.83	\$5,164,146.02	\$7,496,277.02	\$9,368,572.00	\$9,404,045.00	\$1,907,767.98	25%

Program: Water Distribution

Water distribution is responsible for operation and maintenance of the underground piping network providing drinking water and fire protection to the citizens of Delray Beach. Facilities include in excess of 431 miles of water distribution and transmission mains, 22,508 service lines, 8,600 valves and 2,883 fire hydrants. This division also provides daily system water quality parameter checks which helps to ensure public health protection through increased monitoring and operational oversight resulting in improved water quality for all customers.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

Objective: Respond to water main/ service line failures in one hour or less, replace deteriorating residential service lines and construct new service line installations within five days of being requested.

• Water main/Service line failures	225	100	100
• % repaired within one hour	100%	100%	100%
• Service line replacement/new installation	51	35	45
• % replaced or installed within five days of request	100%	100%	100%

Objective: To install new water meters within one week of receipt of paid applications and ensure optimum levels of customer service.

• Water meters installed	159	150	150
• % completed within one week	100%	100%	100%

Objective: Ensure consistent operational reliability of water distribution system through routine operation and maintenance of system components i.e. Fire Hydrants, Isolation valves and replacement of water meters.

• Hydrants inspected/maintained (twice per year)	5,222	6,600	6,600
• Valves inspected/exercised	3,233	1,500	1,500
• Utility locations completed within 48 hours of request	100%	100%	100%
• Water Meters Replaced	47	50	50

Objective: Ensure distribution system water quality parameters are met through daily CL2 residual analysis as well as localized and system-wide flushing.

• 40 CL2 Sample/Flush Sites Daily *	10,400	10,400	10,400
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Staffing Levels	21-22	22-23	23-24
Manager of W & S Network	1	1	1
Asst. W/S Network Manager	1	1	1
Administrative Assistant	2	2	2
Utilities Supervisor	2	2	2
Crew Leader	7	7	7
Equipment Operator Sr.	0	0	1
Equipment Operator	2	2	2
Utility Service Worker A (reclass 1 to Equipment Op. Sr.)	4	4	3
Utility Service Worker B	1	2	2
Utility Service Worker C	6	8	8
Utilities Inventory Control Tech	<u>1</u>	<u>1</u>	<u>1</u>
	27	30	30



Water Distribution

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 250 - Laboratory								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-250-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	327,698.98	220,964.76	391,954.00	375,672.00	375,672.00	(16,282.00)	-4%
441-36-250-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	30,642.96	41,005.23	0.00	0.00	0.00	0.00	N/A
441-36-250-536.13-10	Other Salaries/ Wages Part Time Wages	0.00	1,259.23	0.00	0.00	0.00	0.00	N/A
441-36-250-536.14-10	Overtime Overtime /Call-Out Pay	26,066.65	32,138.42	20,000.00	25,000.00	25,000.00	5,000.00	25%
441-36-250-536.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
441-36-250-536.21-10	FICA Taxes Employer FICA	29,420.14	22,820.25	31,515.00	30,652.00	30,652.00	(863.00)	-3%
441-36-250-536.22-10	Retirement Contributions General Employees Retirement	34,838.00	22,363.17	27,571.00	28,849.00	29,520.00	1,949.00	7%
441-36-250-536.22-20	Retirement Contributions ICMA Contributions	3,069.80	2,125.91	3,057.00	3,327.00	3,327.00	270.00	9%
441-36-250-536.23-10	Life & Health Insurance Health Insurance	65,590.00	33,935.03	90,156.00	81,171.00	81,171.00	(8,985.00)	-10%
441-36-250-536.23-20	Life & Health Insurance Life Insurance	893.50	618.00	1,109.00	1,180.00	1,180.00	71.00	6%
441-36-250-536.23-30	Life & Health Insurance Disability Insurance	772.05	517.49	914.00	899.00	899.00	(15.00)	-2%
441-36-250-536.24-10	Workers Compensation Workers Compensation	14,498.04	12,031.70	14,438.00	15,585.00	15,585.00	1,147.00	8%
441-36-250-536.25-10	Other Employee Benefits Unemployment Compensation	175.20	119.72	210.00	210.00	210.00	0.00	0%
441-36-250-536.27-10	Other Employee Benefits Employee Assistance Program	159.03	68.64	127.00	64.00	64.00	(63.00)	-50%
<i>Account Classification Total: 10 - Personnel Services</i>		\$536,464.35	\$391,947.55	\$583,691.00	\$565,249.00	\$565,920.00	(\$17,771.00)	-3%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-250-536.31-90	Professional Services Other Professional Services	2,229.00	4,999.00	8,000.00	8,800.00	8,800.00	800.00	10%
441-36-250-536.34-90	Other Contractual Services Other Contractual Services	10,961.15	7,148.67	23,000.00	24,000.00	24,000.00	1,000.00	4%
441-36-250-536.40-10	Travel & Per Diem Travel & Training	403.18	0.00	1,300.00	1,300.00	1,300.00	0.00	0%
441-36-250-536.41-11	Communication Services Portable Phones / MDD	404.40	0.00	380.00	380.00	380.00	0.00	0%
441-36-250-536.42-10	Freight & Postage Services Postage	2,591.37	179.24	500.00	500.00	500.00	0.00	0%
441-36-250-536.42-11	Freight & Postage Services Other Transportation Costs	114.06	0.00	100.00	100.00	100.00	0.00	0%
441-36-250-536.44-45	Rentals & Leases Vehicle Rental / Garage	3,639.96	3,033.30	3,640.00	3,640.00	3,640.00	0.00	0%
441-36-250-536.45-10	Insurance General Liability	10,383.96	9,607.50	11,529.00	12,213.00	12,213.00	684.00	6%
441-36-250-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,792.49	1,582.80	2,400.00	1,400.00	2,800.00	400.00	17%
441-36-250-536.46-15	Repair and Maintenance Service Equipment Maintenance	24,342.00	16,902.51	25,100.00	28,150.00	28,150.00	3,050.00	12%
441-36-250-536.46-40	Repair and Maintenance Service Other Repair Maintenance	654.00	0.00	1,200.00	1,200.00	1,200.00	0.00	0%
441-36-250-536.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	0.00	100.00	100.00	100.00	0.00	0%
441-36-250-536.49-53	Other Current Charges Commercial Driver License Renew.	0.00	75.00	0.00	0.00	0.00	0.00	N/A
441-36-250-536.49-90	Other Current Charges Other Current Charges	2,800.00	2,800.00	3,200.00	3,200.00	3,200.00	0.00	0%
441-36-250-536.51-10	Office Supplies Stationery, Paper, Forms	146.09	0.00	150.00	150.00	150.00	0.00	0%
441-36-250-536.51-15	Office Supplies Other Office Supplies	1,023.63	218 803.31	1,500.00	1,500.00	1,500.00	0.00	0%



Water Distribution

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-250-536.51-20	Office Supplies Office Equipment < \$5,000	2,450.22	319.94	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-250-536.51-25	Office Supplies Computer Software	0.00	0.00	0.00	300.00	300.00	300.00	N/A
441-36-250-536.52-10	Operating Supplies Fuel & Lube	1,082.32	691.03	860.00	860.00	1,000.00	140.00	16%
441-36-250-536.52-20	Operating Supplies General Operating Supplies	20,409.39	15,367.35	27,300.00	29,500.00	29,500.00	2,200.00	8%
441-36-250-536.52-27	Operating Supplies Equipment < \$5,000	0.00	108.43	0.00	10,000.00	10,000.00	10,000.00	N/A
441-36-250-536.52-30	Operating Supplies Chemicals	32,573.78	24,637.94	33,000.00	33,000.00	33,000.00	0.00	0%
441-36-250-536.52-33	Operating Supplies Uniform / Linen Service	2,779.09	1,293.49	3,492.00	3,492.00	3,492.00	0.00	0%
441-36-250-536.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	450.00	450.00	450.00	0.00	0%
441-36-250-536.54-11	Books Pubs Subs & Memberships Subscriptions	295.00	0.00	300.00	300.00	300.00	0.00	0%
441-36-250-536.54-13	Books Pubs Subs & Memberships Memberships	259.00	436.00	700.00	600.00	600.00	(100.00)	-14%
441-36-250-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	825.00	0.00	2,800.00	2,800.00	2,800.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$122,159.09	\$89,985.51	\$153,001.00	\$169,935.00	\$171,475.00	\$18,474.00	12%
Activity Total: 536 - Water-Sewer Combined Services		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%
Division Total: 250 - Laboratory		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%
Department Total: 36 - Water & Sewer		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%
EXPENSES Total		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%

Program: Laboratory

The Laboratory Compliance Division is responsible for the operation of the City of Delray Beach’s Laboratory Program. The laboratory monitors drinking water quality and compliance with State and Federal requirements through collection and analysis at strategic locations throughout the distribution system, as well as reporting of test results on drinking water and environmental samples to state regulatory agencies.

Performance Measures	2021 Actual	2023 Projected	2024 Projected
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Goal: Continue monitoring of the City’s drinking water and maintain necessary license to keep the laboratory operational. To respond to all regulatory agencies’ data requirements and maintain all records related to safe drinking water requirements. Perform daily routine drinking water analysis, special testing during emergency spills, main breaks, and natural disaster events.

Objective: Monitor raw and finished water to ensure compliance with all pertinent Federal, State, and Local regulations. Minimize use of outside laboratory services.

- | | | | |
|--|-----|-----|-----|
| • % of water quality sample tests processed per year | 97% | 99% | 99% |
| • % of total samples processed in house per year | 99% | 99% | 99% |

Objective: To maintain quality assurance and quality control throughout the Delray Beach Environmental Services Laboratory.

- | | | | |
|---|------|------|------|
| • % Laboratory Certification Program Proficiency Testing results within acceptable ranges | 96% | 95% | 95% |
| • % Monthly Compliance Reports reviewed | 100% | 100% | 100% |

Objective: Maintain laboratory proficiency through in-house cross training and monitor division’s budget along with additional NELAP (National Environmental Laboratory Accreditation Program) surveillance.

- | | | | |
|---|-----|-----|-----|
| • Meet NELAP requirements by maintaining Quality Manual and Standard Operating Procedures current and up-to-date. | 90% | 90% | 90% |
| • Conduct cross training on a monthly basis to ensure balanced capabilities of compliance division staff. | 90% | 90% | 90% |

Staffing Levels	21-22	22-23	23-24
Environmental Laboratory Manager	1	1	1
Senior Chemist	1	1	1
Quality Assurance Officer	1	1	1
Quality Assurance Analyst	<u>3</u>	<u>3</u>	<u>3</u>
	6	6	6



Laboratory

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 250 - Laboratory								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-250-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	327,698.98	220,964.76	391,954.00	375,672.00	375,672.00	(16,282.00)	-4%
441-36-250-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	30,642.96	41,005.23	0.00	0.00	0.00	0.00	N/A
441-36-250-536.13-10	Other Salaries/ Wages Part Time Wages	0.00	1,259.23	0.00	0.00	0.00	0.00	N/A
441-36-250-536.14-10	Overtime Overtime /Call-Out Pay	26,066.65	32,138.42	20,000.00	25,000.00	25,000.00	5,000.00	25%
441-36-250-536.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
441-36-250-536.21-10	FICA Taxes Employer FICA	29,420.14	22,820.25	31,515.00	30,652.00	30,652.00	(863.00)	-3%
441-36-250-536.22-10	Retirement Contributions General Employees Retirement	34,838.00	22,363.17	27,571.00	28,849.00	29,520.00	1,949.00	7%
441-36-250-536.22-20	Retirement Contributions ICMA Contributions	3,069.80	2,125.91	3,057.00	3,327.00	3,327.00	270.00	9%
441-36-250-536.23-10	Life & Health Insurance Health Insurance	65,590.00	33,935.03	90,156.00	81,171.00	81,171.00	(8,985.00)	-10%
441-36-250-536.23-20	Life & Health Insurance Life Insurance	893.50	618.00	1,109.00	1,180.00	1,180.00	71.00	6%
441-36-250-536.23-30	Life & Health Insurance Disability Insurance	772.05	517.49	914.00	899.00	899.00	(15.00)	-2%
441-36-250-536.24-10	Workers Compensation Workers Compensation	14,498.04	12,031.70	14,438.00	15,585.00	15,585.00	1,147.00	8%
441-36-250-536.25-10	Other Employee Benefits Unemployment Compensation	175.20	119.72	210.00	210.00	210.00	0.00	0%
441-36-250-536.27-10	Other Employee Benefits Employee Assistance Program	159.03	68.64	127.00	64.00	64.00	(63.00)	-50%
<i>Account Classification Total: 10 - Personnel Services</i>		\$536,464.35	\$391,947.55	\$583,691.00	\$565,249.00	\$565,920.00	(\$17,771.00)	-3%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-250-536.31-90	Professional Services Other Professional Services	2,229.00	4,999.00	8,000.00	8,800.00	8,800.00	800.00	10%
441-36-250-536.34-90	Other Contractual Services Other Contractual Services	10,961.15	7,148.67	23,000.00	24,000.00	24,000.00	1,000.00	4%
441-36-250-536.40-10	Travel & Per Diem Travel & Training	403.18	0.00	1,300.00	1,300.00	1,300.00	0.00	0%
441-36-250-536.41-11	Communication Services Portable Phones / MDD	404.40	0.00	380.00	380.00	380.00	0.00	0%
441-36-250-536.42-10	Freight & Postage Services Postage	2,591.37	179.24	500.00	500.00	500.00	0.00	0%
441-36-250-536.42-11	Freight & Postage Services Other Transportation Costs	114.06	0.00	100.00	100.00	100.00	0.00	0%
441-36-250-536.44-45	Rentals & Leases Vehicle Rental / Garage	3,639.96	3,033.30	3,640.00	3,640.00	3,640.00	0.00	0%
441-36-250-536.45-10	Insurance General Liability	10,383.96	9,607.50	11,529.00	12,213.00	12,213.00	684.00	6%
441-36-250-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,792.49	1,582.80	2,400.00	1,400.00	2,800.00	400.00	17%
441-36-250-536.46-15	Repair and Maintenance Service Equipment Maintenance	24,342.00	16,902.51	25,100.00	28,150.00	28,150.00	3,050.00	12%
441-36-250-536.46-40	Repair and Maintenance Service Other Repair Maintenance	654.00	221 0.00	1,200.00	1,200.00	1,200.00	0.00	0%



Laboratory

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-250-536.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	0.00	100.00	100.00	100.00	0.00	0%
441-36-250-536.49-53	Other Current Charges Commercial Driver License Renew.	0.00	75.00	0.00	0.00	0.00	0.00	N/A
441-36-250-536.49-90	Other Current Charges Other Current Charges	2,800.00	2,800.00	3,200.00	3,200.00	3,200.00	0.00	0%
441-36-250-536.51-10	Office Supplies Stationery, Paper, Forms	146.09	0.00	150.00	150.00	150.00	0.00	0%
441-36-250-536.51-15	Office Supplies Other Office Supplies	1,023.63	803.31	1,500.00	1,500.00	1,500.00	0.00	0%
441-36-250-536.51-20	Office Supplies Office Equipment < \$5,000	2,450.22	319.94	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-250-536.51-25	Office Supplies Computer Software	0.00	0.00	0.00	300.00	300.00	300.00	N/A
441-36-250-536.52-10	Operating Supplies Fuel & Lube	1,082.32	691.03	860.00	860.00	1,000.00	140.00	16%
441-36-250-536.52-20	Operating Supplies General Operating Supplies	20,409.39	15,367.35	27,300.00	29,500.00	29,500.00	2,200.00	8%
441-36-250-536.52-27	Operating Supplies Equipment < \$5,000	0.00	108.43	0.00	10,000.00	10,000.00	10,000.00	N/A
441-36-250-536.52-30	Operating Supplies Chemicals	32,573.78	24,637.94	33,000.00	33,000.00	33,000.00	0.00	0%
441-36-250-536.52-33	Operating Supplies Uniform / Linen Service	2,779.09	1,293.49	3,492.00	3,492.00	3,492.00	0.00	0%
441-36-250-536.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	450.00	450.00	450.00	0.00	0%
441-36-250-536.54-11	Books Pubs Subs & Memberships Subscriptions	295.00	0.00	300.00	300.00	300.00	0.00	0%
441-36-250-536.54-13	Books Pubs Subs & Memberships Memberships	259.00	436.00	700.00	600.00	600.00	(100.00)	-14%
441-36-250-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	825.00	0.00	2,800.00	2,800.00	2,800.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$122,159.09	\$89,985.51	\$153,001.00	\$169,935.00	\$171,475.00	\$18,474.00	12%
Activity Total: 536 - Water-Sewer Combined Services		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%
Division Total: 250 - Laboratory		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%
Department Total: 36 - Water & Sewer		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%
EXPENSES Total		\$658,623.44	\$481,933.06	\$736,692.00	\$735,184.00	\$737,395.00	\$703.00	0%

Program: Environmental Resources Compliance

The Environmental Resources Compliance Division is responsible for ensuring water quality and water resources sustainability through the administration of the cross-connection control program, reclaimed water program, industrial pretreatment program, and wellfield sustainability monitoring.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost-efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

Objective: Protect the quality of the City's community water system and comply with the FAC 62-555 through the administration of the City's cross-connection control program.

• Number of backflow test and maintenance reports received for non-residential service connections	2100	3100	3200
• Number of backflow test and maintenance reports received for residential service connections	1600	2400	2500
• Residential Dual Check (DuC) replacement/refurbish	100	300	100
• % of services requiring backflow prevention assemblies in compliance with FAC.	67%	90%	100%

Objective: Minimize the introduction of corrosive, toxic, and contaminating pollutants into the wastewater collection system through enforcement of the City's Industrial Pretreatment Program. Based on DEP Permitted Sites (6) and reactive Industrial Inspections (i.e. restaurants, dental offices, hospitals, car facilities etc.) in the City's service area.

• DEP Permitted Industrial discharge facilities inspected	6	6	6
• Completion of all Plan Review as received from Building Department	100%	100%	100%
• Reactive Inspections	100%	100%	100%
• IPP Notices of Violations Issued	1	0	0
• Notices of Violation (NOV) issued within 5 business days of inspections	100%	100%	100%

Objective: Ensure safe and sustainable use of reclaimed water through cross-connection testing for new activations, site resurveys, and public education in accordance with the FAC 62-610.

• Reclaimed use site activations	10	20	20
• Perform cross-connection inspections at 5% of active reclaimed use sites protected by RP or DC, at every DuC replacement, and at new activations.	111	150	150
• Active reclaimed use sites	526	540	540
• Annual reclaimed water safe use and educational notices sent to reclaimed water use sites	100%	100%	100%

Staffing Levels	21-22	22-23	22-24
Environmental Resource Compliance Manager	1	1	1
Environmental Resource Compliance Coordinator	1	0	0
Cross Connect Control Program Administrator	1	1	1
Project Manager I	0	1	1
Cross Connection Control Specialist III	0	1	1
Cross Connection Control Specialist II	1	1	1
Cross Connection Control Specialist I	0	1	1
IPP Administrator (50% funded by Utilities, 50% by Dev Services)	1	1	1
IPP Inspector (*position eliminated sent paperwork 2/22)	1	0	0
	6	7	7



Environmental Resource Compliance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 251 - Environmental Resources Compl								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-251-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	246,526.59	196,853.12	402,910.00	389,551.00	443,594.00	40,684.00	10%
441-36-251-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	8,839.47	986.30	0.00	0.00	0.00	0.00	N/A
441-36-251-536.14-10	Overtime Overtime /Call-Out Pay	4,790.61	1,356.03	10,000.00	5,000.00	5,000.00	(5,000.00)	-50%
441-36-251-536.15-20	Special Pay Car Allowance	660.00	660.00	5,280.00	5,280.00	5,280.00	0.00	0%
441-36-251-536.15-50	Special Pay Incentive Pay	500.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-251-536.15-60	Special Pay Other Taxable Pay	0.00	50,000.00	0.00	0.00	0.00	0.00	N/A
441-36-251-536.21-10	FICA Taxes Employer FICA	18,982.44	18,497.89	31,587.00	30,557.00	34,722.00	3,135.00	10%
441-36-251-536.22-10	Retirement Contributions General Employees Retirement	24,345.00	18,867.36	20,346.00	21,289.00	21,784.00	1,438.00	7%
441-36-251-536.23-10	Life & Health Insurance Health Insurance	13,119.00	44,287.99	96,064.00	87,693.00	103,394.00	7,330.00	8%
441-36-251-536.23-20	Life & Health Insurance Life Insurance	676.47	574.20	1,232.00	1,130.00	1,317.00	85.00	7%
441-36-251-536.23-30	Life & Health Insurance Disability Insurance	547.78	454.73	881.00	932.00	1,111.00	230.00	26%
441-36-251-536.24-10	Workers Compensation Workers Compensation	0.00	2,083.30	2,500.00	2,699.00	2,699.00	199.00	8%
441-36-251-536.25-10	Other Employee Benefits Unemployment Compensation	126.23	103.66	228.00	192.00	227.00	(1.00)	0%
441-36-251-536.27-10	Other Employee Benefits Employee Assistance Program	114.06	60.72	137.00	58.00	79.00	(58.00)	-42%
<i>Account Classification Total: 10 - Personnel Services</i>		\$319,227.65	\$334,785.30	\$571,165.00	\$544,381.00	\$619,207.00	\$48,042.00	8%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-251-536.31-90	Professional Services Other Professional Services	0.00	0.00	180.00	180.00	180.00	0.00	0%
441-36-251-536.34-90	Other Contractual Services Other Contractual Services	10,073.82	68,828.17	185,000.00	150,000.00	150,000.00	(35,000.00)	-19%
441-36-251-536.40-10	Travel & Per Diem Travel & Training	3,460.80	1,844.29	4,860.00	5,500.00	5,500.00	640.00	13%
441-36-251-536.41-11	Communication Services Portable Phones / MDD	0.00	0.00	1,820.00	1,290.00	1,290.00	(530.00)	-29%
441-36-251-536.42-10	Freight & Postage Services Postage	923.46	0.00	5,300.00	5,300.00	5,300.00	0.00	0%
441-36-251-536.44-45	Rentals & Leases Vehicle Rental / Garage	4,710.00	9,491.70	11,390.00	5,760.00	5,760.00	(5,630.00)	-49%
441-36-251-536.45-10	Insurance General Liability	0.00	5,166.70	6,200.00	6,568.00	6,568.00	368.00	6%
441-36-251-536.45-50	Insurance Property Claims	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-251-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	1,357.47	1,365.43	5,600.00	2,800.00	2,800.00	(2,800.00)	-50%
441-36-251-536.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	0.00	600.00	600.00	600.00	0.00	0%
441-36-251-536.47-10	Printing & Binding Printing & Binding	11,129.60	544.00	9,500.00	9,500.00	9,500.00	0.00	0%
441-36-251-536.48-20	Promotional Activities Other Promotional Costs	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00	0%
441-36-251-536.49-50	Other Current Charges Advertising	784.20	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-251-536.49-90	Other Current Charges Other Current Charges	0.00	0.00	0.00	102,000.00	102,000.00	102,000.00	N/A
441-36-251-536.51-10	Office Supplies Stationery, Paper, Forms	408.91	73.26	500.00	500.00	500.00	0.00	0%
441-36-251-536.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	2,190.00	3,350.00	3,350.00	1,160.00	53%



Environmental Resource Compliance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-251-536.51-25	Office Supplies Computer Software	0.00	0.00	500.00	250.00	250.00	(250.00)	-50%
441-36-251-536.52-10	Operating Supplies Fuel & Lube	1,285.36	2,501.91	3,180.00	2,000.00	2,000.00	(1,180.00)	-37%
441-36-251-536.52-20	Operating Supplies General Operating Supplies	4,475.45	6,234.57	17,000.00	10,000.00	10,000.00	(7,000.00)	-41%
441-36-251-536.52-33	Operating Supplies Uniform / Linen Service	1,310.90	878.79	2,700.00	2,700.00	2,700.00	0.00	0%
441-36-251-536.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	4,500.00	4,500.00	4,500.00	0.00	0%
441-36-251-536.54-13	Books Pubs Subs & Memberships Memberships	475.00	871.00	1,500.00	1,500.00	1,500.00	0.00	0%
441-36-251-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,480.00	1,803.00	5,240.00	6,265.00	6,265.00	1,025.00	20%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$42,874.97	\$99,602.82	\$273,760.00	\$326,563.00	\$326,563.00	\$52,803.00	19%
<i>60 - Capital Outlay</i>								
441-36-251-536.64-11	Machinery & Equipment Computer Equipment	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00	N/A
441-36-251-536.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	30,643.00	0.00	0.00	(30,643.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$30,643.00	\$6,000.00	\$6,000.00	(\$24,643.00)	-80%
Activity Total: 536 - Water-Sewer Combined Services		\$362,102.62	\$434,388.12	\$875,568.00	\$876,944.00	\$951,770.00	\$76,202.00	9%
Division Total: 251 - Environmental Resources Compl		\$362,102.62	\$434,388.12	\$875,568.00	\$876,944.00	\$951,770.00	\$76,202.00	9%
Department Total: 36 - Water & Sewer		\$362,102.62	\$434,388.12	\$875,568.00	\$876,944.00	\$951,770.00	\$76,202.00	9%
EXPENSES Total		\$362,102.62	\$434,388.12	\$875,568.00	\$876,944.00	\$951,770.00	\$76,202.00	9%

Program: Wastewater Collection

Wastewater Collection is responsible for the operation and maintenance of the underground gravity and force main piping systems that receive and transmit wastewater discharged from homes and businesses to the South-Central Regional Wastewater Treatment Plant. Facilities include 271 miles of gravity and force mains, 22,160 service laterals and approximately 5,373 manholes. Programs include preventive maintenance, chemical applications, root control, cleaning, and closed-circuit televised inspections of gravity sewer mains. Provides for utility locations reducing the potential for service interruption resulting from construction activities. Assistance is provided to other divisions as needed.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting, and rehabilitating of system components.

Objective: Maintain system integrity and operational condition to comply with minimum regulatory parameters.

• Response to main breaks not exceeding 1 hour	100%	100%	100%
• Main and lateral stoppages cleared	391	250	250
• Clearance of main blockages not exceeding 1 working day	100%	100%	100%
• Sanitary sewer spills resolved not exceeding 24hrs.	100%	100%	100%

Objective: Ensure optimum levels of customer service.

• Response to requests within 1 working day	100%	100%	100%
• Utility locations completed within 48 hours of request	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Assistant Water Sewer Network Manager	1	1	1
Equipment Operator, Sr.	1	1	1
Utilities Supervisor	1	1	1
Crew Leader	3	3	3
Utilities Locator	2	2	2
Equipment Operator	2	2	2
Utility Service Worker A	0	0	0
Utility Service Worker B	1	1	1
Utility Service Worker C	7	7	7
	18	18	18



Wastewater Collection

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 270 - Wastewater Collection								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-270-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	875,034.09	631,246.68	925,997.00	912,173.00	935,862.00	9,865.00	1%
441-36-270-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	11,367.32	20,755.90	0.00	0.00	0.00	0.00	N/A
441-36-270-536.13-10	Other Salaries/ Wages Part Time Wages	256.95	0.00	0.00	0.00	0.00	0.00	N/A
441-36-270-536.14-10	Overtime Overtime /Call-Out Pay	36,419.54	39,711.07	43,720.00	52,000.00	52,000.00	8,280.00	19%
441-36-270-536.15-20	Special Pay Car Allowance	0.00	0.00	0.00	2,640.00	2,640.00	2,640.00	N/A
441-36-270-536.15-50	Special Pay Incentive Pay	6,500.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-270-536.15-65	Special Pay Other Non Taxable Pay	0.00	88.25	0.00	0.00	0.00	0.00	N/A
441-36-270-536.21-10	FICA Taxes Employer FICA	67,335.52	51,001.88	74,183.00	73,652.00	75,464.00	1,281.00	2%
441-36-270-536.22-10	Retirement Contributions General Employees Retirement	82,352.00	59,778.85	59,448.00	62,204.00	63,650.00	4,202.00	7%
441-36-270-536.23-10	Life & Health Insurance Health Insurance	268,668.00	189,806.10	259,080.00	285,299.00	285,299.00	26,219.00	10%
441-36-270-536.23-20	Life & Health Insurance Life Insurance	2,583.66	1,860.57	2,693.00	2,541.00	2,541.00	(152.00)	-6%
441-36-270-536.23-30	Life & Health Insurance Disability Insurance	2,106.26	1,507.41	2,216.00	2,184.00	2,184.00	(32.00)	-1%
441-36-270-536.24-10	Workers Compensation Workers Compensation	44,664.00	37,290.80	44,749.00	48,303.00	48,303.00	3,554.00	8%
441-36-270-536.25-10	Other Employee Benefits Unemployment Compensation	612.03	435.08	631.00	631.00	631.00	0.00	0%
441-36-270-536.27-10	Other Employee Benefits Employee Assistance Program	562.29	262.24	380.00	192.00	192.00	(188.00)	-49%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,398,461.66	\$1,033,744.83	\$1,413,097.00	\$1,441,819.00	\$1,468,766.00	\$55,669.00	4%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-270-536.34-90	Other Contractual Services Other Contractual Services	558,307.03	421,347.59	1,006,660.00	1,009,900.00	1,009,900.00	3,240.00	0%
441-36-270-536.40-10	Travel & Per Diem Travel & Training	21.97	66.25	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-270-536.41-11	Communication Services Portable Phones / MDD	2,872.20	0.00	5,700.00	3,726.00	3,726.00	(1,974.00)	-35%
441-36-270-536.42-10	Freight & Postage Services Postage	35.83	25.00	200.00	200.00	200.00	0.00	0%
441-36-270-536.43-10	Utility Services Electricity	2,740.89	2,054.98	2,371.00	2,298.00	2,298.00	(73.00)	-3%
441-36-270-536.44-10	Rentals & Leases Land Rental / Lease	0.00	0.00	12,339.00	12,339.00	12,339.00	0.00	0%
441-36-270-536.44-45	Rentals & Leases Vehicle Rental / Garage	174,930.00	145,833.30	175,000.00	179,500.00	179,500.00	4,500.00	3%
441-36-270-536.45-10	Insurance General Liability	39,804.00	36,825.80	44,191.00	46,815.00	46,815.00	2,624.00	6%
441-36-270-536.45-50	Insurance Property Claims	500.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-270-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	128,458.43	106,548.94	204,920.00	166,450.00	166,450.00	(38,470.00)	-19%



Wastewater Collection

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-270-536.46-15	Repair and Maintenance Service Equipment Maintenance	6,809.44	2,312.88	10,000.00	12,360.00	12,360.00	2,360.00	24%
441-36-270-536.48-17	Promotional Activities Refreshment / Food / Meetings	181.48	0.00	500.00	500.00	500.00	0.00	0%
441-36-270-536.49-53	Other Current Charges Commercial Driver License Renew.	75.00	82.00	440.00	500.00	500.00	60.00	14%
441-36-270-536.51-20	Office Supplies Office Equipment < \$5,000	2,607.85	478.34	1,220.00	1,220.00	1,220.00	0.00	0%
441-36-270-536.52-10	Operating Supplies Fuel & Lube	62,142.58	44,146.85	60,000.00	57,740.00	57,740.00	(2,260.00)	-4%
441-36-270-536.52-20	Operating Supplies General Operating Supplies	22,472.41	30,342.63	140,000.00	149,000.00	149,000.00	9,000.00	6%
441-36-270-536.52-27	Operating Supplies Equipment < \$5,000	27,029.80	17,952.07	35,000.00	35,000.00	35,000.00	0.00	0%
441-36-270-536.52-30	Operating Supplies Chemicals	1,255.77	0.00	3,500.00	3,500.00	3,500.00	0.00	0%
441-36-270-536.52-33	Operating Supplies Uniform / Linen Service	8,361.99	5,611.35	11,400.00	11,400.00	11,400.00	0.00	0%
441-36-270-536.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-270-536.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	180.00	180.00	180.00	0.00	0%
441-36-270-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,518.00	4,590.00	5,860.00	5,860.00	5,860.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,042,124.67	\$818,217.98	\$1,723,481.00	\$1,702,488.00	\$1,702,488.00	(\$20,993.00)	-1%
<i>60 - Capital Outlay</i>								
441-36-270-536.64-11	Machinery & Equipment Computer Equipment	0.00	0.00	0.00	2,230.00	2,230.00	2,230.00	N/A
441-36-270-536.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	30,000.00	30,000.00	30,000.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$0.00	\$32,230.00	\$32,230.00	\$32,230.00	
Activity Total: 536 - Water-Sewer Combined Services		\$2,440,586.33	\$1,851,962.81	\$3,136,578.00	\$3,176,537.00	\$3,203,484.00	\$66,906.00	2%
Division Total: 270 - Wastewater Collection		\$2,440,586.33	\$1,851,962.81	\$3,136,578.00	\$3,176,537.00	\$3,203,484.00	\$66,906.00	2%
Department Total: 36 - Water & Sewer		\$2,440,586.33	\$1,851,962.81	\$3,136,578.00	\$3,176,537.00	\$3,203,484.00	\$66,906.00	2%
EXPENSES Total		\$2,440,586.33	\$1,851,962.81	\$3,136,578.00	\$3,176,537.00	\$3,203,484.00	\$66,906.00	2%



Sewage Treatment Plant

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 256 - Water Maintenance								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-256-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	423,139.36	341,239.60	453,648.00	474,311.00	537,132.00	83,484.00	18%
441-36-256-536.14-10	Overtime Overtime /Call-Out Pay	26,153.90	23,686.71	25,000.00	25,000.00	25,000.00	0.00	0%
441-36-256-536.15-50	Special Pay Incentive Pay	3,000.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-256-536.21-10	FICA Taxes Employer FICA	33,495.47	27,486.41	36,617.00	41,704.00	43,003.00	6,386.00	17%
441-36-256-536.22-10	Retirement Contributions General Employees Retirement	36,438.00	29,628.47	27,535.00	28,812.00	29,481.00	1,946.00	7%
441-36-256-536.23-10	Life & Health Insurance Health Insurance	118,062.00	103,530.60	136,943.00	141,319.00	157,021.00	20,078.00	15%
441-36-256-536.23-20	Life & Health Insurance Life Insurance	1,337.00	1,080.00	1,440.00	1,320.00	1,507.00	67.00	5%
441-36-256-536.23-30	Life & Health Insurance Disability Insurance	978.37	820.83	1,085.00	1,134.00	1,313.00	228.00	21%
441-36-256-536.24-10	Workers Compensation Workers Compensation	22,051.92	18,300.80	21,961.00	23,705.00	23,705.00	1,744.00	8%
441-36-256-536.25-10	Other Employee Benefits Unemployment Compensation	335.80	262.80	350.00	350.00	185.00	(165.00)	-47%
441-36-256-536.27-10	Other Employee Benefits Employee Assistance Program	302.61	158.40	211.00	106.00	127.00	(84.00)	-40%
<i>Account Classification Total: 10 - Personnel Services</i>		\$665,294.43	\$546,194.62	\$704,790.00	\$737,761.00	\$818,474.00	\$113,684.00	16%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-256-536.34-90	Other Contractual Services Other Contractual Services	3,575.00	173,254.79	625,000.00	800,000.00	800,000.00	175,000.00	28%
441-36-256-536.40-10	Travel & Per Diem Travel & Training	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-256-536.41-11	Communication Services Portable Phones / MDD	1,213.20	0.00	1,520.00	1,035.00	1,035.00	(485.00)	-32%
441-36-256-536.42-10	Freight & Postage Services Postage	0.00	0.00	300.00	300.00	300.00	0.00	0%
441-36-256-536.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	200.00	200.00	200.00	0.00	0%
441-36-256-536.43-15	Utility Services Water & Sewer	1,521.51	1,005.84	2,325.00	2,128.00	2,128.00	(197.00)	-8%
441-36-256-536.44-45	Rentals & Leases Vehicle Rental / Garage	31,433.33	26,470.28	29,020.00	31,450.00	31,450.00	2,430.00	8%
441-36-256-536.45-10	Insurance General Liability	16,305.00	15,085.00	18,102.00	19,177.00	19,177.00	1,075.00	6%
441-36-256-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	41,469.58	29,328.25	28,350.00	52,150.00	52,150.00	23,800.00	84%
441-36-256-536.46-15	Repair and Maintenance Service Equipment Maintenance	370,765.48	284,958.18	400,000.00	400,000.00	400,000.00	0.00	0%
441-36-256-536.46-20	Repair and Maintenance Service Building Maintenance	3,133.07	4,846.28	5,000.00	5,000.00	5,000.00	0.00	0%
441-36-256-536.46-35	Repair and Maintenance Service Irrigation Maintenance	0.00	0.00	2,700.00	2,700.00	2,700.00	0.00	0%
441-36-256-536.51-10	Office Supplies Stationery, Paper, Forms	587.03	146.73	750.00	750.00	750.00	0.00	0%
441-36-256-536.51-15	Office Supplies Other Office Supplies	664.86	229 693.95	700.00	1,000.00	1,000.00	300.00	43%



Sewage Treatment Plant

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-256-536.52-10	Operating Supplies Fuel & Lube	15,521.65	16,186.61	22,000.00	17,000.00	17,000.00	(5,000.00)	-23%
441-36-256-536.52-20	Operating Supplies General Operating Supplies	43,713.48	23,759.87	35,000.00	35,000.00	35,000.00	0.00	0%
441-36-256-536.52-27	Operating Supplies Equipment < \$5,000	5,354.74	1,940.67	4,000.00	4,650.00	4,650.00	650.00	16%
441-36-256-536.52-30	Operating Supplies Chemicals	2,703.77	3,840.00	0.00	4,000.00	4,000.00	4,000.00	N/A
441-36-256-536.52-33	Operating Supplies Uniform / Linen Service	6,547.64	2,146.89	5,820.00	5,820.00	5,820.00	0.00	0%
441-36-256-536.52-35	Operating Supplies Building Materials	0.00	0.00	7,300.00	7,300.00	7,300.00	0.00	0%
441-36-256-536.52-36	Operating Supplies Janitorial Supplies	0.00	0.00	500.00	500.00	500.00	0.00	0%
441-36-256-536.52-41	Operating Supplies Gardening Supplies	0.00	745.29	2,500.00	2,500.00	2,500.00	0.00	0%
441-36-256-536.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	200.00	200.00	200.00	0.00	0%
441-36-256-536.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	100.00	100.00	100.00	0.00	0%
441-36-256-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	150.00	0.00	4,000.00	4,000.00	4,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$544,659.34	\$584,408.63	\$1,196,387.00	\$1,397,960.00	\$1,397,960.00	\$201,573.00	17%
<i>60 - Capital Outlay</i>								
441-36-256-536.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	29,000.00	29,000.00	29,000.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$0.00	\$29,000.00	\$29,000.00	\$29,000.00	
Activity Total: 536 - Water-Sewer Combined Services		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%
Division Total: 256 - Water Maintenance		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%
Department Total: 36 - Water & Sewer		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%
EXPENSES Total		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%

Program: Water Maintenance

The Water Maintenance division is responsible for the maintenance of electrical and mechanical components of the City's Water Treatment Plant, raw water wells and pumping and storage facilities. Activities include repairs, scheduled preventive maintenance, monitoring critical equipment, grounds maintenance and cross-training technical staff in all areas.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure consistent and reliable service is provided to water treatment and storage facilities through regular inspection and maintenance of component systems.

Objective: Ensure operational reliability of water supply, treatment, and storage facilities.

• Inspections of raw water wells (based on 36 per month, 432 per year)	98%	100%	100%
• Inspections of mechanical/electrical components at WTP and pumping stations including stormwater stations. (300 per year.)	99%	95%	99%
• Quarterly vibration analysis inspections of critical process components (over 15 hp, 56 per year)	100%	95%	97%
• Critical process equipment operational rate (based on 400 units.)	100%	100%	100%
• Inspect, exercise, and maintain weekly all fixed and portable auxiliary generators (based on 46 units per week 26 portable generators, 20 fixed generators each week. Also includes generators assigned to lift stations. 2392 total)	95%	95%	97%
• Buildings and Grounds maintenance at the WTP and related facilities. (Based on 4500 per year)	100%	96%	98%

Objective: To respond to emergencies within one hour or less and complete at least 95% of work orders within 3 days of receipt.

• Response to system emergencies not exceeding one hour	100%	100%	100%
• Work orders completed within 3 working days	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
Crew Leader	1	1	1
Instrumentation Tech., Sr.	1	1	1
Utility Building Maintenance Worker Sr.	1	1	1
Utilities Mechanic, Sr.	1	1	1
Motor/Pump Technician	1	1	1
Well Maintenance Technician *	1	1	2
Utility Service Worker C	4	4	4
	10	10	11

*Added (1) additional Well Maintenance Technician transfer in from Liftstation Maintenance Division 257



Water Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 256 - Water Maintenance								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-256-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	423,139.36	341,239.60	453,648.00	474,311.00	537,132.00	83,484.00	18%
441-36-256-536.14-10	Overtime Overtime /Call-Out Pay	26,153.90	23,686.71	25,000.00	25,000.00	25,000.00	0.00	0%
441-36-256-536.15-50	Special Pay Incentive Pay	3,000.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-256-536.21-10	FICA Taxes Employer FICA	33,495.47	27,486.41	36,617.00	41,704.00	43,003.00	6,386.00	17%
441-36-256-536.22-10	Retirement Contributions General Employees Retirement	36,438.00	29,628.47	27,535.00	28,812.00	29,481.00	1,946.00	7%
441-36-256-536.23-10	Life & Health Insurance Health Insurance	118,062.00	103,530.60	136,943.00	141,319.00	157,021.00	20,078.00	15%
441-36-256-536.23-20	Life & Health Insurance Life Insurance	1,337.00	1,080.00	1,440.00	1,320.00	1,507.00	67.00	5%
441-36-256-536.23-30	Life & Health Insurance Disability Insurance	978.37	820.83	1,085.00	1,134.00	1,313.00	228.00	21%
441-36-256-536.24-10	Workers Compensation Workers Compensation	22,051.92	18,300.80	21,961.00	23,705.00	23,705.00	1,744.00	8%
441-36-256-536.25-10	Other Employee Benefits Unemployment Compensation	335.80	262.80	350.00	350.00	185.00	(165.00)	-47%
441-36-256-536.27-10	Other Employee Benefits Employee Assistance Program	302.61	158.40	211.00	106.00	127.00	(84.00)	-40%
<i>Account Classification Total: 10 - Personnel Services</i>		\$665,294.43	\$546,194.62	\$704,790.00	\$737,761.00	\$818,474.00	\$113,684.00	16%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-256-536.34-90	Other Contractual Services Other Contractual Services	3,575.00	173,254.79	625,000.00	800,000.00	800,000.00	175,000.00	28%
441-36-256-536.40-10	Travel & Per Diem Travel & Training	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-256-536.41-11	Communication Services Portable Phones / MDD	1,213.20	0.00	1,520.00	1,035.00	1,035.00	(485.00)	-32%
441-36-256-536.42-10	Freight & Postage Services Postage	0.00	0.00	300.00	300.00	300.00	0.00	0%
441-36-256-536.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	200.00	200.00	200.00	0.00	0%
441-36-256-536.43-15	Utility Services Water & Sewer	1,521.51	1,005.84	2,325.00	2,128.00	2,128.00	(197.00)	-8%
441-36-256-536.44-45	Rentals & Leases Vehicle Rental / Garage	31,433.33	26,470.28	29,020.00	31,450.00	31,450.00	2,430.00	8%
441-36-256-536.45-10	Insurance General Liability	16,305.00	15,085.00	18,102.00	19,177.00	19,177.00	1,075.00	6%
441-36-256-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	41,469.58	29,328.25	28,350.00	52,150.00	52,150.00	23,800.00	84%
441-36-256-536.46-15	Repair and Maintenance Service Equipment Maintenance	370,765.48	284,958.18	400,000.00	400,000.00	400,000.00	0.00	0%
441-36-256-536.46-20	Repair and Maintenance Service Building Maintenance	3,133.07	4,846.28	5,000.00	5,000.00	5,000.00	0.00	0%
441-36-256-536.46-35	Repair and Maintenance Service Irrigation Maintenance	0.00	0.00	2,700.00	2,700.00	2,700.00	0.00	0%
441-36-256-536.51-10	Office Supplies Stationery, Paper, Forms	587.03	232 146.73	750.00	750.00	750.00	0.00	0%



Water Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-256-536.51-15	Office Supplies Other Office Supplies	664.86	693.95	700.00	1,000.00	1,000.00	300.00	43%
441-36-256-536.52-10	Operating Supplies Fuel & Lube	15,521.65	16,186.61	22,000.00	17,000.00	17,000.00	(5,000.00)	-23%
441-36-256-536.52-20	Operating Supplies General Operating Supplies	43,713.48	23,759.87	35,000.00	35,000.00	35,000.00	0.00	0%
441-36-256-536.52-27	Operating Supplies Equipment < \$5,000	5,354.74	1,940.67	4,000.00	4,650.00	4,650.00	650.00	16%
441-36-256-536.52-30	Operating Supplies Chemicals	2,703.77	3,840.00	0.00	4,000.00	4,000.00	4,000.00	N/A
441-36-256-536.52-33	Operating Supplies Uniform / Linen Service	6,547.64	2,146.89	5,820.00	5,820.00	5,820.00	0.00	0%
441-36-256-536.52-35	Operating Supplies Building Materials	0.00	0.00	7,300.00	7,300.00	7,300.00	0.00	0%
441-36-256-536.52-36	Operating Supplies Janitorial Supplies	0.00	0.00	500.00	500.00	500.00	0.00	0%
441-36-256-536.52-41	Operating Supplies Gardening Supplies	0.00	745.29	2,500.00	2,500.00	2,500.00	0.00	0%
441-36-256-536.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	200.00	200.00	200.00	0.00	0%
441-36-256-536.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	100.00	100.00	100.00	0.00	0%
441-36-256-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	150.00	0.00	4,000.00	4,000.00	4,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$544,659.34	\$584,408.63	\$1,196,387.00	\$1,397,960.00	\$1,397,960.00	\$201,573.00	17%
<i>60 - Capital Outlay</i>								
441-36-256-536.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	0.00	29,000.00	29,000.00	29,000.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$0.00	\$29,000.00	\$29,000.00	\$29,000.00	
Activity Total: 536 - Water-Sewer Combined Services		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%
Division Total: 256 - Water Maintenance		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%
Department Total: 36 - Water & Sewer		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%
EXPENSES Total		\$1,209,953.77	\$1,130,603.25	\$1,901,177.00	\$2,164,721.00	\$2,245,434.00	\$344,257.00	18%

Program: Lift Station Maintenance

The Lift Station Maintenance division is responsible for the electrical and mechanical maintenance and repair of all sewage lift stations (129) and stormwater pumping stations (7) in the City. Lift station Maintenance monitors levels of odor and gases at lift stations, maintains lift station buildings and grounds, responds to odor complaints, and provides 24-hour on-call personnel for emergencies. The division also provides parts and equipment for maintenance of portable generators associated with lift stations.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure consistent and reliable levels of service are provided by wastewater and stormwater pumping facilities through regular inspection and maintenance of component systems.

Objective: Ensure operational reliability of sewage liftstations and stormwater pump stations.

• Cleaning and inspecting of sewage pumping facility components (based on 64 per week, 3328 per year)	101%	95%	96%
• Inspection of stormwater pumping facility components (based on 7 per month, 84 per year)	100%	95%	100%
• Vibration analysis of primary transmission components (over 15 hp) of sewage/stormwater pump stations, (84 per year)	99%	98%	99%
• Preventive maintenance tasks of sewage pumping facilities. (Electrical PM's, Mechanical PM's etc. based on 516 per year)	100%	96%	97%
• Preventive maintenance tasks of stormwater pumping facilities. (200 per year)	100%	95%	100%
• Operational Ability of Primary Equipment	100%	100%	100%
• Response to system emergencies not exceeding 1 hour	100%	100%	100%

*Note: Shortfall due to hurricane Irma restoration efforts

Objective: To properly maintain all lift stations and surrounding grounds in order to minimize their impact on residential communities.

• Odor complaints (six or less per year)	100%	100%	100%
• Semi-monthly facility grounds maintenance including mowing, trimming, edging, and litter control based on maintenance of 129 lift stations and 43 other utility sites (4128 per year.)	99%	98%	99%

Staffing Levels	21-22	22-23	23-24
Manager of Maintenance	1	1	1
Assistant Manager of Maintenance	1	1	1
Utilities Maintenance Supervisor	3	3	3
Utilities Mechanic	5	5	5
Generator Technician	4	3	3
Electrician I *	2	2	2
Electrician III	1	1	1
Well Maintenance Technician**	0	1	0
Instrumentation Tech	1	1	1
Utility Service Worker C	3	3	3
Administrative Assistant	1	1	1
	<u>22</u>	<u>22</u>	<u>21</u>

*Additional Electrician I added 10/1/2022 for FY, however reclassified on 1/16/23 as a Well Maintenance Technician

** This Well Maintenance Technician position will move to Water Maintenance Division effective 10/1/2023.



Lift Station Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 257 - Lift Station Maintenance								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-257-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,158,262.33	909,473.69	1,247,299.00	1,303,669.00	1,285,910.00	38,611.00	3%
441-36-257-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	2,511.48	0.00	0.00	0.00	0.00	0.00	N/A
441-36-257-536.14-10	Overtime Overtime /Call-Out Pay	22,306.03	16,953.72	35,000.00	35,000.00	35,000.00	0.00	0%
441-36-257-536.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
441-36-257-536.15-50	Special Pay Incentive Pay	6,500.00	0.00	0.00	0.00	0.00	0.00	N/A
441-36-257-536.21-10	FICA Taxes Employer FICA	87,991.32	68,909.17	98,450.00	98,903.00	97,545.00	(905.00)	-1%
441-36-257-536.22-10	Retirement Contributions General Employees Retirement	105,828.00	90,930.79	86,225.00	90,223.00	92,320.00	6,095.00	7%
441-36-257-536.22-20	Retirement Contributions ICMA Contributions	1,930.18	1,502.64	2,011.00	2,039.00	2,039.00	28.00	1%
441-36-257-536.23-10	Life & Health Insurance Health Insurance	275,478.00	220,865.28	319,363.00	332,406.00	316,704.00	(2,659.00)	-1%
441-36-257-536.23-20	Life & Health Insurance Life Insurance	3,359.70	2,554.80	3,615.00	3,506.00	3,319.00	(296.00)	-8%
441-36-257-536.23-30	Life & Health Insurance Disability Insurance	2,757.55	2,144.93	2,955.00	3,119.00	2,940.00	(15.00)	-1%
441-36-257-536.24-10	Workers Compensation Workers Compensation	41,333.04	34,301.70	41,162.00	44,431.00	44,431.00	3,269.00	8%
441-36-257-536.25-10	Other Employee Benefits Unemployment Compensation	721.24	540.20	771.00	770.00	735.00	(36.00)	-5%
441-36-257-536.27-10	Other Employee Benefits Employee Assistance Program	666.33	322.08	465.00	235.00	214.00	(251.00)	-54%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,712,285.20	\$1,350,479.00	\$1,839,956.00	\$1,916,941.00	\$1,883,797.00	\$43,841.00	2%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-257-536.34-90	Other Contractual Services Other Contractual Services	312,385.66	245,931.03	387,267.00	347,267.00	347,267.00	(40,000.00)	-10%
441-36-257-536.40-10	Travel & Per Diem Travel & Training	228.98	0.00	800.00	800.00	800.00	0.00	0%
441-36-257-536.41-11	Communication Services Portable Phones / MDD	2,426.40	0.00	7,600.00	4,761.00	4,761.00	(2,839.00)	-37%
441-36-257-536.42-10	Freight & Postage Services Postage	8.39	0.00	200.00	200.00	200.00	0.00	0%
441-36-257-536.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	300.00	300.00	300.00	0.00	0%
441-36-257-536.43-10	Utility Services Electricity	278,589.14	204,253.61	277,032.00	244,361.00	244,361.00	(32,671.00)	-12%
441-36-257-536.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	462.00	462.00	462.00	0.00	0%
441-36-257-536.44-30	Rentals & Leases Equipment	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00	0%
441-36-257-536.44-45	Rentals & Leases Vehicle Rental / Garage	116,600.04	97,166.70	116,600.00	118,860.00	118,860.00	2,260.00	2%
441-36-257-536.45-10	Insurance General Liability	45,114.00	41,739.20	50,087.00	53,060.00	53,060.00	2,973.00	6%



Lift Station Maintenance

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-257-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	50,173.92	54,077.74	134,410.00	105,550.00	105,550.00	(28,860.00)	-21%
441-36-257-536.46-15	Repair and Maintenance Service Equipment Maintenance	429,266.52	300,737.36	490,700.00	532,200.00	532,200.00	41,500.00	8%
441-36-257-536.46-20	Repair and Maintenance Service Building Maintenance	3,133.20	4,846.35	5,000.00	5,000.00	5,000.00	0.00	0%
441-36-257-536.46-35	Repair and Maintenance Service Irrigation Maintenance	0.00	1,530.36	1,580.00	1,580.00	1,580.00	0.00	0%
441-36-257-536.47-10	Printing & Binding Printing & Binding	0.00	0.00	200.00	200.00	200.00	0.00	0%
441-36-257-536.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	0.00	700.00	700.00	700.00	0.00	0%
441-36-257-536.49-50	Other Current Charges Advertising	0.00	0.00	250.00	250.00	250.00	0.00	0%
441-36-257-536.51-10	Office Supplies Stationery, Paper, Forms	980.01	0.00	1,200.00	1,200.00	1,200.00	0.00	0%
441-36-257-536.51-15	Office Supplies Other Office Supplies	2,371.33	1,339.42	2,380.00	2,380.00	2,380.00	0.00	0%
441-36-257-536.51-20	Office Supplies Office Equipment < \$5,000	3,006.42	309.94	8,000.00	8,000.00	8,000.00	0.00	0%
441-36-257-536.52-10	Operating Supplies Fuel & Lube	59,093.77	51,115.57	95,030.00	95,790.00	95,790.00	760.00	1%
441-36-257-536.52-11	Operating Supplies Fuel / Oil / Other	1,570.25	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-257-536.52-20	Operating Supplies General Operating Supplies	54,354.76	15,985.36	45,000.00	45,000.00	45,000.00	0.00	0%
441-36-257-536.52-27	Operating Supplies Equipment < \$5,000	17,129.23	8,514.82	15,000.00	16,000.00	16,000.00	1,000.00	7%
441-36-257-536.52-30	Operating Supplies Chemicals	24,066.62	16,565.45	25,200.00	25,200.00	25,200.00	0.00	0%
441-36-257-536.52-33	Operating Supplies Uniform / Linen Service	5,697.64	8,386.74	12,804.00	12,804.00	12,804.00	0.00	0%
441-36-257-536.52-35	Operating Supplies Building Materials	79.72	0.00	6,000.00	6,000.00	6,000.00	0.00	0%
441-36-257-536.52-41	Operating Supplies Gardening Supplies	55.00	0.00	640.00	640.00	640.00	0.00	0%
441-36-257-536.53-10	Road Materials & Supplies Repairs Roads	0.00	0.00	750.00	750.00	750.00	0.00	0%
441-36-257-536.54-13	Books Pubs Subs & Memberships Memberships	0.00	50.00	495.00	495.00	495.00	0.00	0%
441-36-257-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	4,442.10	0.00	6,000.00	6,000.00	6,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,410,773.10	\$1,052,549.65	\$1,696,687.00	\$1,640,810.00	\$1,640,810.00	(\$55,877.00)	-3%
<i>60 - Capital Outlay</i>								
441-36-257-536.64-11	Machinery & Equipment Computer Equipment	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	N/A
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	
Activity Total: 536 - Water-Sewer Combined Services		\$3,123,058.30	\$2,403,028.65	\$3,536,643.00	\$3,572,751.00	\$3,539,607.00	\$2,964.00	0%
Division Total: 257 - Lift Station Maintenance		\$3,123,058.30	\$2,403,028.65	\$3,536,643.00	\$3,572,751.00	\$3,539,607.00	\$2,964.00	0%
Department Total: 36 - Water & Sewer		\$3,123,058.30	\$2,403,028.65	\$3,536,643.00	\$3,572,751.00	\$3,539,607.00	\$2,964.00	0%
EXPENSES Total		\$3,123,058.30	\$2,403,028.65	\$3,536,643.00	\$3,572,751.00	\$3,539,607.00	\$2,964.00	0%

Program: Engineering

Engineering is responsible for the engineering support activities of design, review and management of City's utilities public water infrastructure as well as project management of capital projects. Technical staff reviews detailed construction documents developed for the City by consultants as well as create, maintain, develop and distribute geographic data sets.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide engineering support in the most cost-effective way of City's water, wastewater and reclaimed water system with the use of developing and sharing infrastructure data.

Objective: Provide engineering and project management services within established budgets and project timelines

- | | | | |
|--|------|-----|-----|
| • Management of projects initiated on schedule | --%* | 30% | 50% |
| • Percent of total fiscal year capital projects where design is completed with 30 days of schedule | --%* | 20% | 30% |
| • Percent of projects where where design and construction are completed within budget | --%* | 20% | 30% |

*Engineering new division established in 2022, new division still in infancy stages. Newly hired Engineer assuming new duties under this role and getting acclimated with responsibilities. Unable to report these numbers for FY22.

Objective: Dataset development and GIS mapping that accurately represents city's infrastructure.

- | | | | |
|---|------|------|------|
| • Percent of short term projects completed within requested timeframes in fiscal year | 100% | 100% | 100% |
| • Assigned portions of long term projects completed within fiscal year | 100% | 100% | 100% |
| • Respond to customer inquires not exceeding 24 hours from receipt of the request | 100% | 100% | 100% |

Objective: Share infrastructure datasets through the creation of printed or digital map products.

- | | | | |
|---|------|------|------|
| • Distribute amended system atlas sheets on a quarterly basis | 100% | 100% | 100% |
| • Reflect completed infrastructure projects on system atlases within one week of asbuilt receipt. | 100% | 100% | 100% |

Staffing Levels	21-22	21-23	23-24
Principal Engineer	1	0	0
Utilities Project Manager II	0	1	1
Utilities Professional Engineer	1	1	1
Utilities Plan Reviewer	1	1	1
Utility Inspector	2	2	2
GIS Analyst II	1	1	1
GIS Specialist	<u>1</u>	<u>1</u>	<u>1</u>
	7	7	7



Engineering

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 36 - Water & Sewer								
Division: 362 - Engineering								
Activity: 536 - Water-Sewer Combined Services								
<i>10 - Personnel Services</i>								
441-36-362-536.12-10	Regular Salaries/Wages Regular Salaries/Wages	294,338.83	208,618.09	481,146.00	487,720.00	473,354.00	(7,792.00)	-2%
441-36-362-536.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	2,261.33	0.00	0.00	0.00	0.00	N/A
441-36-362-536.13-10	Other Salaries/ Wages Part Time Wages	0.00	3,501.96	0.00	0.00	0.00	0.00	N/A
441-36-362-536.14-10	Overtime Overtime /Call-Out Pay	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-362-536.15-20	Special Pay Car Allowance	2,420.00	1,980.00	5,280.00	5,280.00	5,280.00	0.00	0%
441-36-362-536.21-10	FICA Taxes Employer FICA	22,227.46	16,350.85	37,555.00	37,693.00	36,365.00	(1,190.00)	-3%
441-36-362-536.22-10	Retirement Contributions General Employees Retirement	45,689.00	21,614.80	34,824.00	36,439.00	37,286.00	2,462.00	7%
441-36-362-536.22-20	Retirement Contributions ICMA Contributions	4,533.07	2,633.74	7,870.00	5,969.00	5,969.00	(1,901.00)	-24%
441-36-362-536.23-10	Life & Health Insurance Health Insurance	91,828.00	44,625.12	89,452.00	115,235.00	118,375.00	28,923.00	32%
441-36-362-536.23-20	Life & Health Insurance Life Insurance	783.44	582.00	1,498.00	1,498.00	1,536.00	38.00	3%
441-36-362-536.23-30	Life & Health Insurance Disability Insurance	644.91	498.02	1,152.00	1,167.00	1,204.00	52.00	5%
441-36-362-536.24-10	Workers Compensation Workers Compensation	1,214.04	1,007.50	1,209.00	1,305.00	1,305.00	96.00	8%
441-36-362-536.25-10	Other Employee Benefits Unemployment Compensation	147.93	113.88	246.00	245.00	252.00	6.00	2%
441-36-362-536.27-10	Other Employee Benefits Employee Assistance Program	129.16	63.36	148.00	75.00	79.00	(69.00)	-47%
<i>Account Classification Total: 10 - Personnel Services</i>		\$463,955.84	\$303,850.65	\$662,380.00	\$694,626.00	\$683,005.00	\$20,625.00	3%
<i>30 - Operating Expenditures/Expenses</i>								
441-36-362-536.31-90	Professional Services Other Professional Services	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
441-36-362-536.34-90	Other Contractual Services Other Contractual Services	6,657.48	4,893.04	6,000.00	9,000.00	9,000.00	3,000.00	50%
441-36-362-536.40-10	Travel & Per Diem Travel & Training	0.00	11.00	1,500.00	1,500.00	1,500.00	0.00	0%
441-36-362-536.41-11	Communication Services Portable Phones / MDD	0.00	0.00	0.00	621.00	621.00	621.00	N/A
441-36-362-536.42-10	Freight & Postage Services Postage	0.00	0.00	100.00	100.00	100.00	0.00	0%
441-36-362-536.44-45	Rentals & Leases Vehicle Rental / Garage	0.00	7,150.00	8,580.00	5,820.00	5,820.00	(2,760.00)	-32%
441-36-362-536.45-10	Insurance General Liability	5,498.04	5,086.70	6,104.00	6,466.00	6,466.00	362.00	6%
441-36-362-536.45-50	Insurance Property Claims	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-362-536.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	2,486.70	488.47	3,600.00	4,100.00	4,100.00	500.00	14%
441-36-362-536.46-15	Repair and Maintenance Service Equipment Maintenance	1,469.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
441-36-362-536.51-10	Office Supplies Stationery, Paper, Forms	1,486.66	361.99	1,000.00	1,000.00	1,000.00	0.00	0%



Engineering

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
441-36-362-536.51-20	Office Supplies Office Equipment < \$5,000	980.05	1,450.00	6,491.00	250.00	250.00	(6,241.00)	-96%
441-36-362-536.52-10	Operating Supplies Fuel & Lube	1,361.06	559.97	2,380.00	3,600.00	3,600.00	1,220.00	51%
441-36-362-536.52-33	Operating Supplies Uniform / Linen Service	0.00	323.34	900.00	900.00	900.00	0.00	0%
441-36-362-536.54-13	Books Pubs Subs & Memberships Memberships	0.00	98.75	1,400.00	0.00	0.00	(1,400.00)	-100%
441-36-362-536.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,075.00	3,165.00	6,000.00	7,500.00	7,500.00	1,500.00	25%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$21,013.99	\$23,588.26	\$48,055.00	\$44,857.00	\$44,857.00	(\$3,198.00)	-7%
Activity Total: 536 - Water-Sewer Combined Services		\$484,969.83	\$327,438.91	\$710,435.00	\$739,483.00	\$727,862.00	\$17,427.00	2%
Division Total: 362 - Engineering		\$484,969.83	\$327,438.91	\$710,435.00	\$739,483.00	\$727,862.00	\$17,427.00	2%
Department Total: 36 - Water & Sewer		\$484,969.83	\$327,438.91	\$710,435.00	\$739,483.00	\$727,862.00	\$17,427.00	2%
EXPENSES Total		\$484,969.83	\$327,438.91	\$710,435.00	\$739,483.00	\$727,862.00	\$17,427.00	2%



Geographic Information System

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 37 - Geographic Information System								
Division: 000 - Administration								
Activity: 537 - Conservation & Resource Mgmt.								
<i>10 - Personnel Services</i>								
441-37-000-537.12-10	Regular Salaries/Wages Regular Salaries/Wages	3,994.63	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.21-10	FICA Taxes Employer FICA	312.30	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.22-10	Retirement Contributions General Employees Retirement	6,876.00	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.22-20	Retirement Contributions ICMA Contributions	23.92	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.23-10	Life & Health Insurance Health Insurance	13,119.00	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.23-20	Life & Health Insurance Life Insurance	25.37	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.23-30	Life & Health Insurance Disability Insurance	26.94	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.25-10	Other Employee Benefits Unemployment Compensation	5.31	0.00	0.00	0.00	0.00	0.00	N/A
441-37-000-537.27-10	Other Employee Benefits Employee Assistance Program	4.41	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 10 - Personnel Services</i>		\$24,387.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 537 - Conservation & Resource Mgmt.		\$24,387.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 000 - Administration		\$24,387.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 37 - Geographic Information System		\$24,387.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
EXPENSES Total		\$24,387.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%



Miscellaneous

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 441 - Water & Sewer Fund								
EXPENSES								
Department: 81 - Depreciation								
Division: 840 - Depreciation								
Activity: 536 - Water-Sewer Combined Services								
<i>30 - Operating Expenditures/Expenses</i>								
441-81-840-536.49-64	Other Current Charges Depreciation	4,451,644.90	0.00	0.00	0.00	0.00	0.00	N/A
441-81-840-536.49-93	Other Current Charges Loss On Disposal of FA	118,058.86	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$4,569,703.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 536 - Water-Sewer Combined Services		\$4,569,703.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 840 - Depreciation		\$4,569,703.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 81 - Depreciation		\$4,569,703.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 536 - Water-Sewer Combined Services								
<i>30 - Operating Expenditures/Expenses</i>								
441-90-900-536.31-11	Professional Services Investment Services	18,846.40	13,194.02	18,486.00	18,486.00	18,486.00	0.00	0%
441-90-900-536.31-90	Professional Services Other Professional Services	188,381.26	140,395.84	75,946.00	90,000.00	90,000.00	14,054.00	19%
441-90-900-536.49-14	Other Current Charges FDOH Settlement	1,021,193.90	0.00	0.00	0.00	0.00	0.00	N/A
441-90-900-536.49-15	Other Current Charges Bad Debt Expense	66,324.53	(1,042.96)	(1,116.00)	(1,116.00)	(1,116.00)	0.00	0%
441-90-900-536.49-23	Other Current Charges Loss on Sale of Investments	1,359,952.23	0.00	0.00	0.00	0.00	0.00	N/A
441-90-900-536.49-35	Other Current Charges Share of Administrative Expense	3,841,907.04	3,280,292.50	3,936,351.00	3,939,097.00	4,040,245.00	103,894.00	3%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$6,496,605.36	\$3,432,839.40	\$4,029,667.00	\$4,046,467.00	\$4,147,615.00	\$117,948.00	3%
Activity Total: 536 - Water-Sewer Combined Services		\$6,496,605.36	\$3,432,839.40	\$4,029,667.00	\$4,046,467.00	\$4,147,615.00	\$117,948.00	3%
Division Total: 900 - Miscellaneous Expenditures		\$6,496,605.36	\$3,432,839.40	\$4,029,667.00	\$4,046,467.00	\$4,147,615.00	\$117,948.00	3%
Department Total: 90 - Miscellaneous		\$6,496,605.36	\$3,432,839.40	\$4,029,667.00	\$4,046,467.00	\$4,147,615.00	\$117,948.00	3%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
441-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	1,707,671.19	2,135,619.20	2,562,743.00	1,710,489.00	1,710,210.00	(852,533.00)	-33%
441-91-910-581.91-78	Non-Operating Transfers Transfers to Beaut. Trust (119)	5,190.00	4,325.00	5,190.00	5,190.00	5,190.00	0.00	0%
441-91-910-581.91-79	Non-Operating Transfers In Lieu Utility Tax	1,466,474.04	1,435,750.00	1,722,900.00	2,535,769.00	2,535,769.00	812,869.00	47%
441-91-910-581.91-81	Non-Operating Transfers Transfers to Garage Fund (501)	30,078.00	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 90 - Other Uses</i>		\$3,209,413.23	\$3,575,694.20	\$4,290,833.00	\$4,251,448.00	\$4,251,169.00	(\$39,664.00)	-1%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$3,209,413.23	\$3,575,694.20	\$4,290,833.00	\$4,251,448.00	\$4,251,169.00	(\$39,664.00)	-1%
Division Total: 910 - Transfers		\$3,209,413.23	\$3,575,694.20	\$4,290,833.00	\$4,251,448.00	\$4,251,169.00	(\$39,664.00)	-1%
Department Total: 91 - Transfers		\$3,209,413.23	\$3,575,694.20	\$4,290,833.00	\$4,251,448.00	\$4,251,169.00	(\$39,664.00)	-1%
EXPENSES Total		\$37,636,404.33	\$27,199,725.17	\$40,225,435.73	\$40,608,774.00	\$48,382,359.00	\$8,156,923.27	20%
Fund REVENUE Total: 441 - Water & Sewer Fund								
Fund EXPENSE Total: 441 - Water & Sewer Fund		\$37,636,404.33	\$27,199,725.17	\$40,225,435.73	\$40,608,774.00	\$48,382,359.00	\$8,156,923.27	20%

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Law Enforcement Trust Fund

Mission Statement

We, the members of the Delray Beach Police Department, are committed to improving the quality of life, promoting peace, and resolving problems through a working partnership with our community and empowerment of our members.



Law Enforcement Trust Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 112 - Law Enforcement Trust Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>35 - Judgements, Fines, and Forfeitures</i>								
112-00-000.351-940	Other Fines and Judgements Confiscated Property	160,199.97	27,124.83	55,000.00	55,000.00	55,000.00	0.00	0%
<i>Account Classification Total: 35 - Judgements, Fines, and Forfeitures</i>		\$160,199.97	\$27,124.83	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	0%
<i>39 - Other Source, Continued</i>								
112-00-000.301-012	Budgetary Account Prior Year Surplus	0.00	0.00	253,000.00	253,000.00	253,000.00	0.00	0%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$253,000.00	\$253,000.00	\$253,000.00	\$0.00	0%
Division Total: 000 - Administration		\$160,199.97	\$27,124.83	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
Department Total: 00 - Administration		\$160,199.97	\$27,124.83	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
REVENUES Total		\$160,199.97	\$27,124.83	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%



Law Enforcement Trust Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 112 - Law Enforcement Trust Fund								
EXPENSES								
Department: 21 - Police								
Division: 120 - Law Enforcement								
Activity: 521 - Law Enforcement								
<i>30 - Operating Expenditures/Expenses</i>								
112-21-120-521.40-10	Travel & Per Diem Travel & Training	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0%
112-21-120-521.49-63	Other Current Charges Tri Rail Trolley/Crime Prevention	40,000.00	5,000.00	40,000.00	40,000.00	40,000.00	0.00	0%
112-21-120-521.49-90	Other Current Charges Other Current Charges	2,622.64	0.00	8,000.00	8,000.00	8,000.00	0.00	0%
112-21-120-521.52-27	Operating Supplies Equipment < \$5,000	0.00	0.00	125,000.00	125,000.00	125,000.00	0.00	0%
112-21-120-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$42,622.64	\$5,000.00	\$188,000.00	\$188,000.00	\$188,000.00	\$0.00	0%
<i>60 - Capital Outlay</i>								
112-21-120-521.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	120,000.00	120,000.00	120,000.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	0%
Activity Total: 521 - Law Enforcement		\$42,622.64	\$5,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
Division Total: 120 - Law Enforcement		\$42,622.64	\$5,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
Department Total: 21 - Police		\$42,622.64	\$5,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%
EXPENSES Total		\$42,622.64	\$5,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$0.00	0%

Special Projects Fund



Special Projects Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 115 - Special Projects Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>32 - Permits Fees and Special Assessments</i>								
115-00-000.323-940	Franchise Fees Highbridge / Parking License	59,885.28	47,946.45	68,290.00	0.00	70,000.00	1,710.00	3%
115-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	313,822.00	66,625.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 32 - Permits Fees and Special Assessments</i>		\$373,707.28	\$114,571.45	\$68,290.00	\$0.00	\$70,000.00	\$1,710.00	3%
<i>34 - Charges for Services</i>								
115-00-000.347-010	Parks and Recreation Memorial Bricks	1,200.00	2,100.00	1,000.00	1,500.00	1,500.00	500.00	50%
115-00-000.347-077	Parks and Recreation St. Patrick's Day Special Event	24,850.00	32,750.00	26,000.00	26,000.00	26,000.00	0.00	0%
115-00-000.347-078	Parks and Recreation 4th Of July	9,175.00	6,575.00	125,000.00	9,000.00	9,000.00	(116,000.00)	-93%
115-00-000.347-079	Parks and Recreation Christmas Tree	83,718.31	118,596.47	87,000.00	125,000.00	125,000.00	38,000.00	44%
115-00-000.347-200	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	19,603.00	14,712.00	18,000.00	18,000.00	18,000.00	0.00	0%
115-00-000.347-201	Parks and Recreation Programs Fees/Aft Sch/Culture/Re	0.00	0.00	5,000.00	0.00	0.00	(5,000.00)	-100%
115-00-000.347-202	Parks and Recreation Day Camp / Dance Fees	515.00	280.00	5,000.00	1,000.00	1,000.00	(4,000.00)	-80%
115-00-000.347-203	Parks and Recreation After Hours/Weekend/SP Evtnt Fees	11,124.75	4,172.50	0.00	5,000.00	5,000.00	5,000.00	N/A
115-00-000.347-204	Parks and Recreation Program Fees / Resource Fair	0.00	1,800.00	0.00	2,000.00	2,000.00	2,000.00	N/A
115-00-000.347-205	Parks and Recreation Aquatics/Pool/Camps/Comm Ctr	7,155.02	2,798.20	0.00	3,000.00	3,000.00	3,000.00	N/A
115-00-000.347-209	Parks and Recreation Aqua/Program Fees/Camps/Pompey Pk	22,726.82	12,354.35	0.00	12,500.00	12,500.00	12,500.00	N/A
115-00-000.347-210	Parks and Recreation Facil Rntls/Veterans Pk/Prog Fee	5.00	355.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-211	Parks and Recreation Culture Rec/Prgm/Beach Sailbt F	0.00	0.00	500.00	500.00	500.00	0.00	0%
115-00-000.347-212	Parks and Recreation Facilt Rntl/Pompey Pk/Prgm Fees	270.00	301.00	3,000.00	1,500.00	1,500.00	(1,500.00)	-50%
115-00-000.347-213	Parks and Recreation Rec Facilt Rntl/Sponsorshp/Leade	0.00	0.00	8,000.00	0.00	0.00	(8,000.00)	-100%
115-00-000.347-214	Parks and Recreation Facilt Rntl/Sports Fees/Parks F	0.00	700.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-216	Parks and Recreation Cult Rec/Pompey Pk/Sports Events	1,830.00	865.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-218	Parks and Recreation Cult Rec/Track & Field/Sprts/Prq	22,445.00	0.00	38,800.00	10,000.00	10,000.00	(28,800.00)	-74%
115-00-000.347-222	Parks and Recreation Facilt Rntl/Comm Ctr/Sports Fees	13,300.00	1,425.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-224	Parks and Recreation Aquatics/Swim Sports Fees	0.00	0.00	6,000.00	1,500.00	1,500.00	(4,500.00)	-75%
115-00-000.347-228	Parks and Recreation Holiday Camp Fees Pompey Park	275.00	1,810.40	0.00	0.00	0.00	0.00	N/A
115-00-000.347-231	Parks and Recreation Sports Fees / Youth Basketball	8,325.00	9,120.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-232	Parks and Recreation Cult Rec /Pompey Pk College Tour	2,915.00	3,445.00	12,000.00	5,000.00	5,000.00	(7,000.00)	-58%
115-00-000.347-670	Parks and Recreation Program Fees / Senior Games	1,019.00	2,095.00	6,000.00	6,000.00	6,000.00	0.00	0%
115-00-000.347-900	Parks and Recreation Programs /Ads /Golf Fees	0.00	0.00	3,000.00	0.00	0.00	(3,000.00)	-100%
115-00-000.347-901	Parks and Recreation Prgm/SE/Vending Mach Sl/Lifegua	1,360.00	0.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-960	Parks and Recreation Donation/WastW Pump/Pk Bench	1,525.00	1,125.00	0.00	0.00	0.00	0.00	N/A
115-00-000.347-961	Parks and Recreation Kidfets / Marina Dockage Fees	0.00	0.00	750.00	750.00	750.00	0.00	0%



Special Projects Fund Revenues

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
115-00-000.347-963	Parks and Recreation Program Fees / Other	3,325.75	3,774.50	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 34 - Charges for Services</i>		\$236,662.65	\$221,154.42	\$345,050.00	\$228,250.00	\$228,250.00	(\$116,800.00)	-34%
<i>35 - Judgements, Fines, and Forfeitures</i>								
115-00-000.351-940	Other Fines and Judgements Confiscated Property	18,681.83	41,118.08	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 35 - Judgements, Fines, and Forfeitures</i>		\$18,681.83	\$41,118.08	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>36 - Miscellaneous Revenues</i>								
115-00-000.361-100	Interest & Other Earnings Interest Investments	46,469.03	55,504.31	78,150.00	109,410.00	109,410.00	31,260.00	40%
115-00-000.362-005	Rents & Royalties Old School Square Rentals	12,210.00	4,477.68	158,400.00	0.00	0.00	(158,400.00)	-100%
115-00-000.366-005	Contributions & Donations Optional Benefits Waste Managmnt	40,500.00	0.00	46,500.00	80,000.00	80,000.00	33,500.00	72%
115-00-000.366-007	Contributions & Donations Old School Square Donations	0.00	0.00	90,000.00	0.00	0.00	(90,000.00)	-100%
115-00-000.366-008	Contributions & Donations Donations for Lifeguards Evnts	0.00	2,210.00	0.00	0.00	0.00	0.00	N/A
115-00-000.366-100	Contributions & Donations Contr & Don Misc / Developers	70,797.00	7,200.00	0.00	0.00	0.00	0.00	N/A
115-00-000.366-103	Contributions & Donations Whalen/Housing/CRA-1Way Pair/Pol	2,000.00	0.00	0.00	0.00	0.00	0.00	N/A
115-00-000.366-107	Contributions & Donations CRA/SW 12th Av/Beach Amenit/Misc	2,500.00	0.00	0.00	0.00	0.00	0.00	N/A
115-00-000.369-003	Other Miscellaneous Revenues Old School Square Concessions	5,327.45	20,951.51	20,000.00	0.00	0.00	(20,000.00)	-100%
115-00-000.369-005	Other Miscellaneous Revenues Old School Square Mrchnds Vndrs	0.00	0.00	4,000.00	0.00	0.00	(4,000.00)	-100%
115-00-000.369-903	Other Miscellaneous Revenues PY Exp Rec/Off Depot Reb/CB Rev	40.82	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$179,844.30	\$90,343.50	\$397,050.00	\$189,410.00	\$189,410.00	(\$207,640.00)	-52%
<i>39 - Other Source, Continued</i>								
115-00-000.301-015	Budgetary Account Special Projects Fund	0.00	0.00	2,115,858.00	1,187,000.00	2,120,610.00	4,752.00	0%
115-00-000.303-015	Prior Year Encumbrances Special Projects	0.00	0.00	439,330.28	995,100.00	0.00	(439,330.28)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$2,555,188.28	\$2,182,100.00	\$2,120,610.00	(\$434,578.28)	-17%
Division Total: 000 - Administration		\$808,896.06	\$467,187.45	\$3,365,578.28	\$2,599,760.00	\$2,608,270.00	(\$757,308.28)	-23%
Department Total: 00 - Administration		\$808,896.06	\$467,187.45	\$3,365,578.28	\$2,599,760.00	\$2,608,270.00	(\$757,308.28)	-23%
REVENUES Total		\$808,896.06	\$467,187.45	\$3,365,578.28	\$2,599,760.00	\$2,608,270.00	(\$757,308.28)	-23%



Special Projects Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 115 - Special Projects Fund								
EXPENSES								
Department: 21 - Police								
Division: 110 - Support Bureau								
Activity: 521 - Law Enforcement								
<i>30 - Operating Expenditures/Expenses</i>								
115-21-110-521.40-10	Travel & Per Diem Travel & Training	0.00	0.00	2,500.00	2,500.00	2,500.00	0.00	0%
115-21-110-521.52-27	Operating Supplies Equipment < \$5,000	0.00	0.00	25,000.00	40,000.00	40,000.00	15,000.00	60%
115-21-110-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$37,500.00	\$52,500.00	\$52,500.00	\$15,000.00	40%
<i>60 - Capital Outlay</i>								
115-21-110-521.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	80,000.00	80,000.00	80,000.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	0%
Activity Total: 521 - Law Enforcement		\$0.00	\$0.00	\$117,500.00	\$132,500.00	\$132,500.00	\$15,000.00	13%
Division Total: 110 - Support Bureau		\$0.00	\$0.00	\$117,500.00	\$132,500.00	\$132,500.00	\$15,000.00	13%
Division: 121 - Federal Forfeiture Funds								
Activity: 521 - Law Enforcement								
<i>30 - Operating Expenditures/Expenses</i>								
115-21-121-521.40-10	Travel & Per Diem Travel & Training	0.00	0.00	2,500.00	2,500.00	2,500.00	0.00	0%
115-21-121-521.52-27	Operating Supplies Equipment < \$5,000	0.00	0.00	92,500.00	95,000.00	95,000.00	2,500.00	3%
115-21-121-521.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$125,000.00	\$127,500.00	\$127,500.00	\$2,500.00	2%
<i>60 - Capital Outlay</i>								
115-21-121-521.64-90	Machinery & Equipment Other Machinery / Equipment	222,910.88	59,870.00	351,000.00	351,000.00	351,000.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$222,910.88	\$59,870.00	\$351,000.00	\$351,000.00	\$351,000.00	\$0.00	0%
Activity Total: 521 - Law Enforcement		\$222,910.88	\$59,870.00	\$476,000.00	\$478,500.00	\$478,500.00	\$2,500.00	1%
Division Total: 121 - Federal Forfeiture Funds		\$222,910.88	\$59,870.00	\$476,000.00	\$478,500.00	\$478,500.00	\$2,500.00	1%
Department Total: 21 - Police		\$222,910.88	\$59,870.00	\$593,500.00	\$611,000.00	\$611,000.00	\$17,500.00	3%
Department: 22 - Fire								
Division: 000 - Administration								
Activity: 522 - Fire Control								
<i>30 - Operating Expenditures/Expenses</i>								
115-22-000-522.49-90	Other Current Charges Other Current Charges	16,256.78	2,039.06	46,000.00	46,000.00	46,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$16,256.78	\$2,039.06	\$46,000.00	\$46,000.00	\$46,000.00	\$0.00	0%
Activity Total: 522 - Fire Control		\$16,256.78	\$2,039.06	\$46,000.00	\$46,000.00	\$46,000.00	\$0.00	0%
Division Total: 000 - Administration		\$16,256.78	\$2,039.06	\$46,000.00	\$46,000.00	\$46,000.00	\$0.00	0%
Division: 180 - Ocean Rescue & Beach Oper								
Activity: 526 - Ambulance & Rescue Services								
<i>30 - Operating Expenditures/Expenses</i>								
115-22-180-526.49-72	Other Current Charges Lifeguard Events / Competitions	0.00	18,293.88	34,000.00	34,000.00	34,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$18,293.88	\$34,000.00	\$34,000.00	\$34,000.00	\$0.00	0%
Activity Total: 526 - Ambulance & Rescue Services		\$0.00	\$18,293.88	\$34,000.00	\$34,000.00	\$34,000.00	\$0.00	0%
Division Total: 180 - Ocean Rescue & Beach Oper		\$0.00	\$18,293.88	\$34,000.00	\$34,000.00	\$34,000.00	\$0.00	0%
Department Total: 22 - Fire		\$16,256.78	248 \$20,332.94	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	0%



Special Projects Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Department: 24 - Neighborhood and Community Svcs								
Division: 000 - Administration								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
115-24-000-519.49-09	Other Current Charges Optional Benefits Waste Managmnt	7,603.36	(1,458.12)	44,850.00	80,000.00	80,000.00	35,150.00	78%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$7,603.36	(\$1,458.12)	\$44,850.00	\$80,000.00	\$80,000.00	\$35,150.00	78%
Activity Total: 519 - Other Gen. Govt. Services		\$7,603.36	(\$1,458.12)	\$44,850.00	\$80,000.00	\$80,000.00	\$35,150.00	78%
Activity: 579 - Other Culture/Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-24-000-579.49-34	Other Current Charges Turkey Giveaway	2,416.80	4,134.86	4,150.00	5,000.00	5,000.00	850.00	20%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,416.80	\$4,134.86	\$4,150.00	\$5,000.00	\$5,000.00	\$850.00	20%
Activity Total: 579 - Other Culture/Recreation		\$2,416.80	\$4,134.86	\$4,150.00	\$5,000.00	\$5,000.00	\$850.00	20%
Division Total: 000 - Administration		\$10,020.16	\$2,676.74	\$49,000.00	\$85,000.00	\$85,000.00	\$36,000.00	73%
Department Total: 24 - Neighborhood and Community Svcs		\$10,020.16	\$2,676.74	\$49,000.00	\$85,000.00	\$85,000.00	\$36,000.00	73%
Department: 41 - Public Works								
Division: 000 - Administration								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-41-000-572.34-90	Other Contractual Services Other Contractual Services	36,500.78	288,612.97	740,612.97	496,000.00	325,000.00	(415,612.97)	-56%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$36,500.78	\$288,612.97	\$740,612.97	\$496,000.00	\$325,000.00	(\$415,612.97)	-56%
Activity Total: 572 - Parks & Recreation		\$36,500.78	\$288,612.97	\$740,612.97	\$496,000.00	\$325,000.00	(\$415,612.97)	-56%
Division Total: 000 - Administration		\$36,500.78	\$288,612.97	\$740,612.97	\$496,000.00	\$325,000.00	(\$415,612.97)	-56%
Department Total: 41 - Public Works		\$36,500.78	\$288,612.97	\$740,612.97	\$496,000.00	\$325,000.00	(\$415,612.97)	-56%
Department: 45 - Parking Facility								
Division: 150 - Operations								
Activity: 545 - Parking Facility								
<i>30 - Operating Expenditures/Expenses</i>								
115-45-150-545.31-90	Professional Services Other Professional Services	119,094.24	53,309.90	740,817.31	597,600.00	700,000.00	(40,817.31)	-6%
115-45-150-545.46-40	Repair and Maintenance Service Other Repair Maintenance	85,587.20	0.00	300,000.00	300,000.00	300,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$204,681.44	\$53,309.90	\$1,040,817.31	\$897,600.00	\$1,000,000.00	(\$40,817.31)	-4%
Activity Total: 545 - Parking Facility		\$204,681.44	\$53,309.90	\$1,040,817.31	\$897,600.00	\$1,000,000.00	(\$40,817.31)	-4%
Division Total: 150 - Operations		\$204,681.44	\$53,309.90	\$1,040,817.31	\$897,600.00	\$1,000,000.00	(\$40,817.31)	-4%
Department Total: 45 - Parking Facility		\$204,681.44	\$53,309.90	\$1,040,817.31	\$897,600.00	\$1,000,000.00	(\$40,817.31)	-4%
Department: 72 - Parks & Recreation								
Division: 711 - Special Programs								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-72-711-572.49-03	Other Current Charges Adopt A Brick Program	182.00	486.01	1,600.00	1,600.00	1,600.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$182.00	\$486.01	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0%
Activity Total: 572 - Parks & Recreation		\$182.00	\$486.01	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0%
Division Total: 711 - Special Programs		\$182.00	\$486.01	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0%
Division: 731 - Out of School								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-72-731-572.34-90	Other Contractual Services Other Contractual Services	0.00	249,929.25	19,020.00	0.00	30,000.00	10,980.00	58%



Special Projects Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
115-72-731-572.48-15	Promotional Activities Special Events	0.00	35,412.97	27,971.00	0.00	0.00	(27,971.00)	-100%
115-72-731-572.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	1,941.36	2,500.00	0.00	0.00	(2,500.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$46,653.58	\$49,491.00	\$0.00	\$30,000.00	(\$19,491.00)	-39%
Activity Total: 572 - Parks & Recreation		\$0.00	\$46,653.58	\$49,491.00	\$0.00	\$30,000.00	(\$19,491.00)	-39%
Division Total: 731 - Out of School		\$0.00	\$46,653.58	\$49,491.00	\$0.00	\$30,000.00	(\$19,491.00)	-39%
Division: 732 - Teen Center								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-72-732-572.44-90	Rentals & Leases Other Rental/Lease Costs	0.00	0.00	3,192.00	0.00	0.00	(3,192.00)	-100%
115-72-732-572.48-15	Promotional Activities Special Events	0.00	0.00	14,350.00	0.00	17,000.00	2,650.00	18%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$17,542.00	\$0.00	\$17,000.00	(\$542.00)	-3%
Activity Total: 572 - Parks & Recreation		\$0.00	\$0.00	\$17,542.00	\$0.00	\$17,000.00	(\$542.00)	-3%
Division Total: 732 - Teen Center		\$0.00	\$0.00	\$17,542.00	\$0.00	\$17,000.00	(\$542.00)	-3%
Division: 735 - Veterans Park								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-72-735-572.34-90	Other Contractual Services Other Contractual Services	0.00	4,538.10	13,000.00	0.00	0.00	(13,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$4,538.10	\$13,000.00	\$0.00	\$0.00	(\$13,000.00)	-100%
Activity Total: 572 - Parks & Recreation		\$0.00	\$4,538.10	\$13,000.00	\$0.00	\$0.00	(\$13,000.00)	-100%
Division Total: 735 - Veterans Park		\$0.00	\$4,538.10	\$13,000.00	\$0.00	\$0.00	(\$13,000.00)	-100%
Division: 736 - Pompey Park								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-72-736-572.48-15	Promotional Activities Special Events	0.00	6,050.90	16,000.00	0.00	0.00	(16,000.00)	-100%
115-72-736-572.49-90	Other Current Charges Other Current Charges	1,842.23	18,656.35	51,000.00	0.00	0.00	(51,000.00)	-100%
115-72-736-572.52-20	Operating Supplies General Operating Supplies	0.00	39,068.18	49,351.00	0.00	51,960.00	2,609.00	5%
115-72-736-572.52-67	Operating Supplies Recreational Supplies Football	0.00	19,673.06	20,500.00	0.00	0.00	(20,500.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,842.23	\$83,448.49	\$136,851.00	\$0.00	\$51,960.00	(\$84,891.00)	-62%
Activity Total: 572 - Parks & Recreation		\$1,842.23	\$83,448.49	\$136,851.00	\$0.00	\$51,960.00	(\$84,891.00)	-62%
Division Total: 736 - Pompey Park		\$1,842.23	\$83,448.49	\$136,851.00	\$0.00	\$51,960.00	(\$84,891.00)	-62%
Division: 742 - Sports/Rocks Football								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
115-72-742-572.14-10	Overtime Overtime /Call-Out Pay	3,487.95	0.00	0.00	0.00	0.00	0.00	N/A
115-72-742-572.21-10	FICA Taxes Employer FICA	257.69	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 10 - Personnel Services</i>		\$3,745.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>30 - Operating Expenditures/Expenses</i>								
115-72-742-572.52-67	Operating Supplies Recreational Supplies Football	17,405.28	6,980.38	18,000.00	0.00	0.00	(18,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$17,405.28	\$6,980.38	\$18,000.00	\$0.00	\$0.00	(\$18,000.00)	-100%
Activity Total: 572 - Parks & Recreation		\$21,150.92	\$6,980.38	\$18,000.00	\$0.00	\$0.00	(\$18,000.00)	-100%
Division Total: 742 - Sports/Rocks Football		\$21,150.92	\$6,980.38	\$18,000.00	\$0.00	\$0.00	(\$18,000.00)	-100%
Division: 748 - Special Events								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-72-748-572.49-71	Other Current Charges Park & Rec /Junior Lifeguard	1,227.65	250	0.00	0.00	0.00	0.00	N/A



Special Projects Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
115-72-748-572.49-72	Other Current Charges Lifeguard Events / Competitions	1,782.65	0.00	0.00	0.00	0.00	0.00	N/A
115-72-748-572.49-74	Other Current Charges Park & Rec Programs/Teen Socials	1,713.23	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$4,723.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 572 - Parks & Recreation		\$4,723.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 748 - Special Events		\$4,723.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 72 - Parks & Recreation		\$27,898.68	\$142,106.56	\$236,484.00	\$1,600.00	\$100,560.00	(\$135,924.00)	-57%
Department: 74 - Special Events								
Division: 000 - Administration								
Activity: 574 - Special Events								
<i>10 - Personnel Services</i>								
115-74-000-574.14-10	Overtime Overtime /Call-Out Pay	380.30	0.00	0.00	0.00	0.00	0.00	N/A
115-74-000-574.21-10	FICA Taxes Employer FICA	27.84	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 10 - Personnel Services</i>		\$408.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>30 - Operating Expenditures/Expenses</i>								
115-74-000-574.48-15	Promotional Activities Special Events	130,735.71	120,280.78	131,200.00	198,200.00	198,200.00	67,000.00	51%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$130,735.71	\$120,280.78	\$131,200.00	\$198,200.00	\$198,200.00	\$67,000.00	51%
Activity Total: 574 - Special Events		\$131,143.85	\$120,280.78	\$131,200.00	\$198,200.00	\$198,200.00	\$67,000.00	51%
Division Total: 000 - Administration		\$131,143.85	\$120,280.78	\$131,200.00	\$198,200.00	\$198,200.00	\$67,000.00	51%
Department Total: 74 - Special Events		\$131,143.85	\$120,280.78	\$131,200.00	\$198,200.00	\$198,200.00	\$67,000.00	51%
Department: 79 - Other Recreation Facilities								
Division: 790 - Old School Square								
Activity: 579 - Other Culture/Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-79-790-579.31-90	Professional Services Other Professional Services	0.00	194,883.60	328,400.00	0.00	0.00	(328,400.00)	-100%
115-79-790-579.34-15	Other Contractual Services Janitorial Services	0.00	1,847.72	15,000.00	0.00	0.00	(15,000.00)	-100%
115-79-790-579.48-15	Promotional Activities Special Events	0.00	2,411.67	5,000.00	0.00	0.00	(5,000.00)	-100%
115-79-790-579.52-20	Operating Supplies General Operating Supplies	0.00	937.50	1,000.00	0.00	0.00	(1,000.00)	-100%
115-79-790-579.52-36	Operating Supplies Janitorial Supplies	0.00	107.83	15,000.00	0.00	0.00	(15,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$200,188.32	\$364,400.00	\$0.00	\$0.00	(\$364,400.00)	-100%
<i>90 - Other Uses</i>								
115-79-790-579.99-01	Other Non-Operating Contingency	0.00	0.00	28,000.00	0.00	106,946.00	78,946.00	282%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$28,000.00	\$0.00	\$106,946.00	\$78,946.00	282%
Activity Total: 579 - Other Culture/Recreation		\$0.00	\$200,188.32	\$392,400.00	\$0.00	\$106,946.00	(\$285,454.00)	-73%
Division Total: 790 - Old School Square		\$0.00	\$200,188.32	\$392,400.00	\$0.00	\$106,946.00	(\$285,454.00)	-73%
Division: 791 - Public Arts Trust								
Activity: 579 - Other Culture/Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
115-79-791-579.31-90	Professional Services Other Professional Services	0.00	0.00	47,500.00	47,500.00	47,500.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00	0%
Activity Total: 579 - Other Culture/Recreation		\$0.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00	0%
Division Total: 791 - Public Arts Trust		\$0.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00	0%
Department Total: 79 - Other Recreation Facilities		\$0.00	\$200,188.32	\$439,900.00	\$47,500.00	\$154,446.00	(\$285,454.00)	-65%
Department: 90 - Miscellaneous								
Division: 815 - Eagle Nest								
Activity: 559 - Other Economic Environment								
<i>30 - Operating Expenditures/Expenses</i>								



Special Projects Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
115-90-815-559.31-90	Professional Services Other Professional Services	0.00	0.00	50,000.00	50,000.00	50,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0%
Activity Total: 559 - Other Economic Environment		\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0%
Division Total: 815 - Eagle Nest		\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0%
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
115-90-900-519.31-11	Professional Services Investment Services	4,143.04	2,900.46	4,064.00	7,400.00	4,064.00	0.00	0%
115-90-900-519.49-23	Other Current Charges Loss on Sale of Investments	298,959.84	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$303,102.88	\$2,900.46	\$4,064.00	\$7,400.00	\$4,064.00	\$0.00	0%
Activity Total: 519 - Other Gen. Govt. Services		\$303,102.88	\$2,900.46	\$4,064.00	\$7,400.00	\$4,064.00	\$0.00	0%
Division Total: 900 - Miscellaneous Expenditures		\$303,102.88	\$2,900.46	\$4,064.00	\$7,400.00	\$4,064.00	\$0.00	0%
Department Total: 90 - Miscellaneous		\$303,102.88	\$2,900.46	\$54,064.00	\$57,400.00	\$54,064.00	\$0.00	0%
EXPENSES Total		\$952,515.45	\$890,278.67	\$3,365,578.28	\$2,474,300.00	\$2,608,270.00	(\$757,308.28)	-23%

Recreation Impact Fee Fund



Recreation Impact Fee Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 117 - Recreation Impact Fee Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>32 - Permits Fees and Special Assessments</i>								
117-00-000.324-610	Special Assesment Recreation Impact Fee	343,000.00	259,500.00	96,473.00	300,000.00	300,000.00	203,527.00	211%
<i>Account Classification Total: 32 - Permits Fees and Special Assessments</i>		\$343,000.00	\$259,500.00	\$96,473.00	\$300,000.00	\$300,000.00	\$203,527.00	211%
<i>36 - Miscellaneous Revenues</i>								
117-00-000.366-101	Contributions & Donations Donations	100,000.00	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>39 - Other Source, Continued</i>								
117-00-000.301-017	Budgetary Account Developer Land Contrib	0.00	0.00	918,527.00	280,000.00	260,000.00	(658,527.00)	-72%
117-00-000.303-017	Prior Year Encumbrances Recreation Impact Contrib	0.00	0.00	80,222.00	0.00	0.00	(80,222.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$998,749.00	\$280,000.00	\$260,000.00	(\$738,749.00)	-74%
Division Total: 000 - Administration		\$443,000.00	\$259,500.00	\$1,095,222.00	\$580,000.00	\$560,000.00	(\$535,222.00)	-49%
Department Total: 00 - Administration		\$443,000.00	\$259,500.00	\$1,095,222.00	\$580,000.00	\$560,000.00	(\$535,222.00)	-49%
REVENUES Total		\$443,000.00	\$259,500.00	\$1,095,222.00	\$580,000.00	\$560,000.00	(\$535,222.00)	-49%



Recreation Impact Fee Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 117 - Recreation Impact Fee Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 000 - Administration								
Activity: 572 - Parks & Recreation								
<i>60 - Capital Outlay</i>								
117-72-000-572.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	115,000.00	115,000.00	115,000.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$115,000.00	\$115,000.00	\$115,000.00	\$0.00	0%
Activity Total: 572 - Parks & Recreation		\$0.00	\$0.00	\$115,000.00	\$115,000.00	\$115,000.00	\$0.00	0%
Division Total: 000 - Administration		\$0.00	\$0.00	\$115,000.00	\$115,000.00	\$115,000.00	\$0.00	0%
Division: 772 - Improvements								
Activity: 572 - Parks & Recreation								
<i>30 - Operating Expenditures/Expenses</i>								
117-72-772-572.46-40	Repair and Maintenance Service Other Repair Maintenance	169,498.80	110,728.07	755,221.64	425,000.00	220,000.00	(535,221.64)	-71%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$169,498.80	\$110,728.07	\$755,221.64	\$425,000.00	\$220,000.00	(\$535,221.64)	-71%
<i>60 - Capital Outlay</i>								
117-72-772-572.63-30	Capital Outlay Recreational & Other Improvmnts	573,977.04	0.00	225,000.00	225,000.00	225,000.00	0.00	0%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$573,977.04	\$0.00	\$225,000.00	\$225,000.00	\$225,000.00	\$0.00	0%
Activity Total: 572 - Parks & Recreation		\$743,475.84	\$110,728.07	\$980,221.64	\$650,000.00	\$445,000.00	(\$535,221.64)	-55%
Division Total: 772 - Improvements		\$743,475.84	\$110,728.07	\$980,221.64	\$650,000.00	\$445,000.00	(\$535,221.64)	-55%
Department Total: 72 - Parks & Recreation		\$743,475.84	\$110,728.07	\$1,095,221.64	\$765,000.00	\$560,000.00	(\$535,221.64)	-49%
EXPENSES Total		\$743,475.84	\$110,728.07	\$1,095,221.64	\$765,000.00	\$560,000.00	(\$535,221.64)	-49%

Neighborhood Services Fund

Mission Statement

The mission of Neighborhood Services is to provide a quality living environment for residents of the city by providing the opportunity for civic engagement, decent, affordable housing, expanding economic and job opportunities and eliminating slum and blighted conditions.

Program: Neighborhood Services

The Neighborhood Services Division manages and implements various programs utilizing Federal, State, and local grant dollars that are designed to benefit low to moderate income residents and to improve the livability of neighborhoods throughout the City. Emphasis is on preserving existing residential units, providing disaster assistance as needed, increasing affordable homeownership opportunities, and creating economic development opportunities including job creation for low-moderate income residents. The Neighborhood Resource Center is funded under this division and serves as a vehicle for the delivery of services to individuals throughout the City.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To cultivate a safe and suitable living environment for low-to-moderate income households.

Objective: To complete housing rehabilitation of owner-occupied units in order to provide decent, safe, and standard housing units and to make improvements to the designated historic neighborhood.

Housing Rehabilitation: CDBG, SHIP, DRI, WFH, UDAG	9*	15*	15*
Quarterly (4) update of information on website	100%	100%	100%
*Delays to rehab due to COVID-19			

Objective: To create affordable home ownership and rental opportunities for low to moderate income households.

Purchase Assistance: SHIP/Workforce/UDAG	5	8	8
Rental Assistance: WFH	17	9	9
Perform audit/staff review per workforce development 2x/annually	100%	100%	100%

Goal: To provide financial resources to stimulate business retention and expansion within the CDBG target area.

Objective: To market economic development funds in order to expand opportunities primarily for persons of low to moderate incomes.

Economic Development/Business Assistance Program	5	5	14
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Goal: To make available broad-ranging city-wide support to neighborhoods through education, outreach and helping to improve curb appeal.

Objective: To empower residential HOA's, to provide new and enhance existing neighborhood initiatives promoting partnerships.

Ensure attendance to one community/neighborhood meeting per month	10	8	12
Partnerships/Initiative/Activities- Homeowner's Assoc	4	8	12

Objective: To create more attractive neighborhoods by way of exterior and landscaping improvements.

Landscaping and Exterior Improvements (Curb Appeal)	5*	3*	16
Curb Appel by the Block Event	6	8	10

Staffing Levels	21-22	22-23	23-24
Neighborhood Services Administrator	1	1	1
Housing Rehabilitation Inspector	1	3	3
Housing Rehabilitation Specialist	1	1	1
Housing Property Coordinator	1	1	1
Neighborhood Planner	.5	.5	.5
Community Improvement Specialist	1	2	1
Housing Program Coordinator	0	1	2
	5.5	9.5	9.5



Neighborhood Services Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 118 - Neighborhood Services Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>33 - Intergovernmental Revenue</i>								
118-00-000.331-010	Federal Grants HUD/CDBG-CV Round 1	229,639.00	0.00	0.00	0.00	0.00	0.00	N/A
118-00-000.331-501	Federal Grants Coronavirus Relief Funds	0.00	0.00	603,992.00	0.00	0.00	(603,992.00)	-100%
118-00-000.331-699	Federal Grants HUD/Comm Devel Grant FY-18	0.00	0.00	4,533.00	0.00	0.00	(4,533.00)	-100%
118-00-000.331-701	Federal Grants HUD/Comm Devel Grant FY-19	0.00	0.00	173,274.00	0.00	0.00	(173,274.00)	-100%
118-00-000.331-702	Federal Grants HUD/Comm Devel Grant FY-2019-20	0.00	0.00	205,666.00	0.00	0.00	(205,666.00)	-100%
118-00-000.331-703	Federal Grants HUD/Comm Devel Grant FY-2020-21	329,622.07	0.00	225,383.00	0.00	0.00	(225,383.00)	-100%
118-00-000.331-704	Federal Grants HUD/Comm Devel Grant FY-2021-22	432,907.51	0.00	221,376.00	0.00	0.00	(221,376.00)	-100%
118-00-000.331-705	Federal Grants HUD/Comm Devel Grant FY-2022-23	0.00	0.00	432,264.00	0.00	0.00	(432,264.00)	-100%
118-00-000.331-706	Federal Grants HUD/Comm Devel Grant FY-2023-24	0.00	0.00	0.00	463,999.00	463,999.00	463,999.00	N/A
118-00-000.334-390	State Grants Fema-Residential Mitigation	9,100.00	0.00	0.00	0.00	0.00	0.00	N/A
118-00-000.334-690	State Grants Ship Program	432,761.81	148,894.00	814,649.00	770,536.00	770,536.00	(44,113.00)	-5%
118-00-000.337-112	Local Grants PBC Agreements / SWA Demolition	(0.01)	9,972.50	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$1,434,030.38	\$158,866.50	\$2,681,137.00	\$1,234,535.00	\$1,234,535.00	(\$1,446,602.00)	-54%
<i>36 - Miscellaneous Revenues</i>								
118-00-000.366-101	Contributions & Donations Donations	5,453.96	(281.85)	0.00	0.00	0.00	0.00	N/A
118-00-000.366-104	Contributions & Donations Adelphia/Fire/CRA-PLNG&Block 117	47,154.87	26,351.48	53,915.00	56,611.00	56,611.00	2,696.00	5%
118-00-000.366-105	Contributions & Donations CRA-Fed Cup/Curb App/Tri-Rail/Fi	76,479.92	15,879.80	300,000.00	300,000.00	300,000.00	0.00	0%
118-00-000.366-110	Contributions & Donations CRA-US1/Workfrc Housing/NW 12th	0.00	0.00	696,567.00	0.00	0.00	(696,567.00)	-100%
118-00-000.369-100	Other Miscellaneous Revenues Miscellaneous Revenue	0.00	0.00	2,827.00	0.00	0.00	(2,827.00)	-100%
118-00-000.369-908	Other Miscellaneous Revenues Prom Notes/CDBG Recapture	0.00	25,100.37	0.00	0.00	0.00	0.00	N/A
118-00-000.369-912	Other Miscellaneous Revenues Prom Note Repymnt - DRI	28,828.28	0.00	28,828.00	0.00	0.00	(28,828.00)	-100%
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$157,917.03	\$67,049.80	\$1,082,137.00	\$356,611.00	\$356,611.00	(\$725,526.00)	-67%
<i>38 - Other Sources</i>								
118-00-000.381-100	Inter-Fund Transfers Received from General Fund	4,049,808.96	162,500.00	195,000.00	195,000.00	273,870.00	78,870.00	40%
118-00-000.388-100	Sale of General Capital Assets DCA NSP (Cash) Proceeds	0.00	0.00	175,292.00	0.00	0.00	(175,292.00)	-100%
<i>Account Classification Total: 38 - Other Sources</i>		\$4,049,808.96	\$162,500.00	\$370,292.00	\$195,000.00	\$273,870.00	(\$96,422.00)	-26%
<i>39 - Other Source, Continued</i>								
118-00-000.301-018	Budgetary Account Neighborhood Services	0.00	0.00	3,926,645.00	3,530,000.00	2,943,558.00	(983,087.00)	-25%
118-00-000.303-018	Prior Year Encumbrances Prior Year Encumbrances	0.00	0.00	64,890.00	0.00	0.00	(64,890.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$3,991,535.00	\$3,530,000.00	\$2,943,558.00	(\$1,047,977.00)	-26%
Division Total: 000 - Administration		\$5,641,756.37	\$388,416.30	\$8,125,101.00	\$5,316,146.00	\$4,808,574.00	(\$3,316,527.00)	-41%
Department Total: 00 - Administration		\$5,641,756.37	\$388,416.30	\$8,125,101.00	\$5,316,146.00	\$4,808,574.00	(\$3,316,527.00)	-41%
REVENUES Total		\$5,641,756.37	\$388,416.30	\$8,125,101.00	\$5,316,146.00	\$4,808,574.00	(\$3,316,527.00)	-41%



Neighborhood Services Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 118 - Neighborhood Services Fund								
EXPENSES								
Department: 54 - Neighborhood Services								
Division: 510 - Federal Programs								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-510-554.49-28	Other Current Charges Econ. Dev. Buss. Ast. CDBG-CV R1	53,482.00	0.00	592,639.00	0.00	0.00	(592,639.00)	-100%
118-54-510-554.49-29	Other Current Charges CDBG-CV R1 Rental Assistance	27,966.00	0.00	11,354.00	0.00	0.00	(11,354.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$81,448.00	\$0.00	\$603,993.00	\$0.00	\$0.00	(\$603,993.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$81,448.00	\$0.00	\$603,993.00	\$0.00	\$0.00	(\$603,993.00)	-100%
Division Total: 510 - Federal Programs		\$81,448.00	\$0.00	\$603,993.00	\$0.00	\$0.00	(\$603,993.00)	-100%
Division: 511 - CDBG Program Plan Admin								
Activity: 554 - Housing & Urban Development								
<i>10 - Personnel Services</i>								
118-54-511-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	69,463.99	57,278.83	54,750.00	47,068.00	47,068.00	(7,682.00)	-14%
118-54-511-554.21-10	FICA Taxes Employer FICA	5,720.89	4,232.56	4,188.00	3,601.00	3,601.00	(587.00)	-14%
118-54-511-554.22-10	Retirement Contributions General Employees Retirement	7,481.00	5,714.41	3,922.00	4,104.00	4,199.00	277.00	7%
118-54-511-554.23-10	Life & Health Insurance Health Insurance	11,937.00	9,398.20	8,167.00	7,851.00	7,851.00	(316.00)	-4%
118-54-511-554.23-20	Life & Health Insurance Life Insurance	195.19	130.68	131.00	108.00	108.00	(23.00)	-18%
118-54-511-554.23-30	Life & Health Insurance Disability Insurance	196.57	135.88	126.00	113.00	113.00	(13.00)	-10%
118-54-511-554.24-10	Workers Compensation Workers Compensation	66.00	55.00	66.00	71.00	71.00	5.00	8%
118-54-511-554.25-10	Other Employee Benefits Unemployment Compensation	31.92	21.21	21.00	18.00	18.00	(3.00)	-14%
118-54-511-554.27-10	Other Employee Benefits Employee Assistance Program	29.49	12.78	13.00	11.00	11.00	(2.00)	-15%
<i>Account Classification Total: 10 - Personnel Services</i>		\$95,122.05	\$76,979.55	\$71,384.00	\$62,945.00	\$63,040.00	(\$8,344.00)	-12%
<i>30 - Operating Expenditures/Expenses</i>								
118-54-511-554.32-10	Accounting & Auditing Audit & Accounting Fees	7,137.49	1,640.55	2,879.00	2,879.00	790.00	(2,089.00)	-73%
118-54-511-554.40-10	Travel & Per Diem Travel & Training	44.59	0.00	1,180.00	1,180.00	1,180.00	0.00	0%
118-54-511-554.42-10	Freight & Postage Services Postage	0.00	0.00	50.00	50.00	50.00	0.00	0%
118-54-511-554.49-50	Other Current Charges Advertising	377.65	471.65	500.00	500.00	500.00	0.00	0%
118-54-511-554.49-90	Other Current Charges Other Current Charges	140.65	0.00	50.00	50.00	50.00	0.00	0%
118-54-511-554.54-13	Books Pubs Subs & Memberships Memberships	940.00	940.00	940.00	940.00	940.00	0.00	0%
118-54-511-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	150.00	0.00	820.00	820.00	820.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$8,790.38	\$3,052.20	\$6,419.00	\$6,419.00	\$4,330.00	(\$2,089.00)	-33%
Activity Total: 554 - Housing & Urban Development		\$103,912.43	\$80,031.75	\$77,803.00	\$69,364.00	\$67,370.00	(\$10,433.00)	-13%
Division Total: 511 - CDBG Program Plan Admin		\$103,912.43	\$80,031.75	\$77,803.00	\$69,364.00	\$67,370.00	(\$10,433.00)	-13%
Division: 512 - Disaster Recovery Init3								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-512-554.49-19	Other Current Charges Housing Rehabilitation	19,551.68	28,828.28	28,828.00	0.00	0.00	(28,828.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$19,551.68	\$28,828.28	\$28,828.00	\$0.00	\$0.00	(\$28,828.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$19,551.68	\$28,828.28	\$28,828.00	\$0.00	\$0.00	(\$28,828.00)	-100%
Division Total: 512 - Disaster Recovery Init3		\$19,551.68	\$28,828.28	\$28,828.00	\$0.00	\$0.00	(\$28,828.00)	-100%



Neighborhood Services Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Division: 513 - CDBG Housing Rehab Federal								
Activity: 554 - Housing & Urban Development								
<i>10 - Personnel Services</i>								
118-54-513-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	143,537.71	111,749.40	147,087.00	157,801.00	157,801.00	10,714.00	7%
118-54-513-554.14-10	Overtime Overtime /Call-Out Pay	174.59	13.59	0.00	1,000.00	1,000.00	1,000.00	N/A
118-54-513-554.21-10	FICA Taxes Employer FICA	10,719.01	8,280.18	11,252.00	12,149.00	12,149.00	897.00	8%
118-54-513-554.22-10	Retirement Contributions General Employees Retirement	13,476.00	11,403.10	10,646.00	11,140.00	11,399.00	753.00	7%
118-54-513-554.23-10	Life & Health Insurance Health Insurance	26,236.00	23,006.80	30,161.00	31,404.00	31,404.00	1,243.00	4%
118-54-513-554.23-20	Life & Health Insurance Life Insurance	389.70	324.00	389.00	432.00	432.00	43.00	11%
118-54-513-554.23-30	Life & Health Insurance Disability Insurance	356.83	268.68	352.00	378.00	378.00	26.00	7%
118-54-513-554.24-10	Workers Compensation Workers Compensation	588.96	489.20	587.00	634.00	634.00	47.00	8%
118-54-513-554.25-10	Other Employee Benefits Unemployment Compensation	70.08	52.56	70.00	70.00	70.00	0.00	0%
118-54-513-554.27-10	Other Employee Benefits Employee Assistance Program	64.70	31.68	42.00	43.00	43.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$195,613.58	\$155,619.19	\$200,586.00	\$215,051.00	\$215,310.00	\$14,724.00	7%
<i>30 - Operating Expenditures/Expenses</i>								
118-54-513-554.40-10	Travel & Per Diem Travel & Training	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
118-54-513-554.44-45	Rentals & Leases Vehicle Rental / Garage	5,180.04	4,316.60	5,180.00	6,160.00	6,160.00	980.00	19%
118-54-513-554.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	778.19	508.87	3,340.00	3,340.00	2,500.00	(840.00)	-25%
118-54-513-554.49-19	Other Current Charges Housing Rehabilitation	56,575.36	34,659.30	840,499.20	88,107.00	88,107.00	(752,392.20)	-90%
118-54-513-554.49-90	Other Current Charges Other Current Charges	106.00	10.60	0.00	0.00	0.00	0.00	N/A
118-54-513-554.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	0.00	100.00	100.00	100.00	N/A
118-54-513-554.52-10	Operating Supplies Fuel & Lube	605.43	535.81	2,300.00	2,300.00	1,800.00	(500.00)	-22%
118-54-513-554.52-33	Operating Supplies Uniform / Linen Service	1,023.95	947.99	1,100.00	1,600.00	1,600.00	500.00	45%
118-54-513-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	0.00	0.00	200.00	200.00	200.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$64,268.97	\$40,979.17	\$854,619.20	\$103,807.00	\$102,467.00	(\$752,152.20)	-88%
Activity Total: 554 - Housing & Urban Development		\$259,882.55	\$196,598.36	\$1,055,205.20	\$318,858.00	\$317,777.00	(\$737,428.20)	-70%
Division Total: 513 - CDBG Housing Rehab Federal		\$259,882.55	\$196,598.36	\$1,055,205.20	\$318,858.00	\$317,777.00	(\$737,428.20)	-70%
Division: 514 - CDBG Misc. Exp-Federal Grant								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-514-554.34-20	Other Contractual Services Unsafe Buildings & Structures	0.00	0.00	9,521.00	0.00	0.00	(9,521.00)	-100%
118-54-514-554.49-12	Other Current Charges Micro Lending	0.00	0.00	40,609.00	0.00	0.00	(40,609.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$50,130.00	\$0.00	\$0.00	(\$50,130.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$0.00	\$0.00	\$50,130.00	\$0.00	\$0.00	(\$50,130.00)	-100%
Division Total: 514 - CDBG Misc. Exp-Federal Grant		\$0.00	\$0.00	\$50,130.00	\$0.00	\$0.00	(\$50,130.00)	-100%
Division: 515 - CDBG Grants & Aids-Federal Grant								
Activity: 554 - Housing & Urban Development								
<i>80 - Grants and Aids</i>								
118-54-515-554.82-13	Grants Aid to Private Organizations Urban League	8,250.00	4,550.00	11,750.00	0.00	0.00	(11,750.00)	-100%
118-54-515-554.82-21	Grants Aid to Private Organizations Milagro Foundation	43,964.70	0.00	43,965.00	0.00	0.00	(43,965.00)	-100%
118-54-515-554.82-26	Grants Aid to Private Organizations Knights Of Pythagoras	28,658.00	26,000.00	52,000.00	0.00	0.00	(52,000.00)	-100%



Neighborhood Services Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
118-54-515-554.82-27	Grants Aid to Private Organizations Legal Aid Society Of PBC	9,500.00	0.00	9,500.00	0.00	0.00	(9,500.00)	-100%
118-54-515-554.82-60	Grants Aid to Private Organizations Other Grants & Aid	0.00	0.00	64,839.00	69,599.00	69,599.00	4,760.00	7%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$90,372.70	\$30,550.00	\$182,054.00	\$69,599.00	\$69,599.00	(\$112,455.00)	-62%
Activity Total: 554 - Housing & Urban Development		\$90,372.70	\$30,550.00	\$182,054.00	\$69,599.00	\$69,599.00	(\$112,455.00)	-62%
Division Total: 515 - CDBG Grants & Aids-Federal Grant		\$90,372.70	\$30,550.00	\$182,054.00	\$69,599.00	\$69,599.00	(\$112,455.00)	-62%
Division: 520 - CRA Program Projects								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-520-554.34-67	Other Contractual Services Curb Appeal Program	99,078.67	42,060.80	300,000.00	300,000.00	300,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$99,078.67	\$42,060.80	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00	0%
Activity Total: 554 - Housing & Urban Development		\$99,078.67	\$42,060.80	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00	0%
Division Total: 520 - CRA Program Projects		\$99,078.67	\$42,060.80	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00	0%
Division: 522 - Workforce Housing								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-522-554.49-02	Other Current Charges Development Costs	0.00	0.00	6,000.00	0.00	0.00	(6,000.00)	-100%
118-54-522-554.49-19	Other Current Charges Housing Rehabilitation	425.28	0.00	233,968.00	0.00	0.00	(233,968.00)	-100%
118-54-522-554.49-25	Other Current Charges Homeowner Subsidy	17,000.00	0.00	280,033.00	0.00	0.00	(280,033.00)	-100%
118-54-522-554.49-26	Other Current Charges Rental Assistance	14,510.00	27,450.81	76,566.00	0.00	0.00	(76,566.00)	-100%
118-54-522-554.49-51	Other Current Charges Property Acquisition	0.00	0.00	100,000.00	0.00	0.00	(100,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$31,935.28	\$27,450.81	\$696,567.00	\$0.00	\$0.00	(\$696,567.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$31,935.28	\$27,450.81	\$696,567.00	\$0.00	\$0.00	(\$696,567.00)	-100%
Division Total: 522 - Workforce Housing		\$31,935.28	\$27,450.81	\$696,567.00	\$0.00	\$0.00	(\$696,567.00)	-100%
Division: 524 - SWA Blighted Grant								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-524-554.34-20	Other Contractual Services Unsafe Buildings & Structures	0.00	85.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 554 - Housing & Urban Development		\$0.00	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 524 - SWA Blighted Grant		\$0.00	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division: 530 - Neighborhood Improvement								
Activity: 554 - Housing & Urban Development								
<i>10 - Personnel Services</i>								
118-54-530-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	138,376.50	93,348.90	145,281.00	159,758.00	159,758.00	14,477.00	10%
118-54-530-554.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	7,144.03	0.00	0.00	0.00	0.00	N/A
118-54-530-554.14-10	Overtime Overtime /Call-Out Pay	421.20	1,163.39	1,000.00	1,200.00	1,200.00	200.00	20%
118-54-530-554.21-10	FICA Taxes Employer FICA	11,175.87	7,848.54	11,191.00	13,240.00	12,314.00	1,123.00	10%
118-54-530-554.22-10	Retirement Contributions General Employees Retirement	12,975.00	9,459.26	10,413.00	10,896.00	11,149.00	736.00	7%
118-54-530-554.23-10	Life & Health Insurance Health Insurance	19,677.00	18,102.40	22,769.00	39,256.00	39,256.00	16,487.00	72%
118-54-530-554.23-20	Life & Health Insurance Life Insurance	443.40	293.40	432.00	526.00	526.00	94.00	22%
118-54-530-554.23-30	Life & Health Insurance Disability Insurance	333.39	218.70	344.00	382.00	382.00	38.00	11%
118-54-530-554.24-10	Workers Compensation Workers Compensation	92.04	76.70	92.00	99.00	99.00	7.00	8%



Neighborhood Services Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
118-54-530-554.25-10	Other Employee Benefits Unemployment Compensation	93.44	51.10	88.00	88.00	88.00	0.00	0%
118-54-530-554.27-10	Other Employee Benefits Employee Assistance Program	80.88	30.80	53.00	27.00	54.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$183,668.72	\$137,737.22	\$191,663.00	\$225,472.00	\$224,826.00	\$33,163.00	17%
<i>30 - Operating Expenditures/Expenses</i>								
118-54-530-554.34-90	Other Contractual Services Other Contractual Services	853.93	353.91	2,400.00	2,400.00	2,400.00	0.00	0%
118-54-530-554.40-10	Travel & Per Diem Travel & Training	1,688.47	708.13	4,300.00	2,300.00	2,300.00	(2,000.00)	-47%
118-54-530-554.42-10	Freight & Postage Services Postage	90.51	277.67	50.00	50.00	50.00	0.00	0%
118-54-530-554.43-10	Utility Services Electricity	5,145.25	3,306.95	5,262.00	4,457.00	4,457.00	(805.00)	-15%
118-54-530-554.43-15	Utility Services Water & Sewer	4,951.45	6,597.49	4,473.00	4,473.00	8,739.00	4,266.00	95%
118-54-530-554.43-20	Utility Services Irrigation Water	3,396.04	3,348.75	3,762.00	3,762.00	5,551.00	1,789.00	48%
118-54-530-554.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	781.00	781.00	781.00	0.00	0%
118-54-530-554.43-35	Utility Services Waste Collection & Disposal	2,287.36	2,377.56	2,038.00	1,978.00	1,771.00	(267.00)	-13%
118-54-530-554.45-10	Insurance General Liability	2,984.04	2,486.70	2,984.00	3,575.00	3,575.00	591.00	20%
118-54-530-554.47-10	Printing & Binding Printing & Binding	925.97	51.06	1,000.00	1,000.00	1,000.00	0.00	0%
118-54-530-554.48-15	Promotional Activities Special Events	1,585.62	3,540.69	7,000.00	15,000.00	15,000.00	8,000.00	114%
118-54-530-554.49-19	Other Current Charges Housing Rehabilitation	0.00	58.06	34,262.00	0.00	0.00	(34,262.00)	-100%
118-54-530-554.49-90	Other Current Charges Other Current Charges	116.60	31.80	630.00	200.00	200.00	(430.00)	-68%
118-54-530-554.51-10	Office Supplies Stationery, Paper, Forms	50.60	63.86	500.00	500.00	500.00	0.00	0%
118-54-530-554.51-15	Office Supplies Other Office Supplies	84.55	230.96	500.00	500.00	500.00	0.00	0%
118-54-530-554.52-20	Operating Supplies General Operating Supplies	519.90	(16.18)	500.00	500.00	500.00	0.00	0%
118-54-530-554.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	0.00	10,000.00	0.00	0.00	(10,000.00)	-100%
118-54-530-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	225.00	275.00	2,000.00	2,000.00	2,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$24,905.29	\$23,692.41	\$82,442.00	\$43,476.00	\$49,324.00	(\$33,118.00)	-40%
Activity Total: 554 - Housing & Urban Development		\$208,574.01	\$161,429.63	\$274,105.00	\$268,948.00	\$274,150.00	\$45.00	0%
Division Total: 530 - Neighborhood Improvement		\$208,574.01	\$161,429.63	\$274,105.00	\$268,948.00	\$274,150.00	\$45.00	0%
Division: 535 - UDAG								
Activity: 554 - Housing & Urban Development								
<i>10 - Personnel Services</i>								
118-54-535-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	0.00	0.00	174,200.00	0.00	0.00	(174,200.00)	-100%
118-54-535-554.13-10	Other Salaries/ Wages Part Time Wages	11,239.32	85,314.93	0.00	149,902.00	56,646.00	56,646.00	N/A
118-54-535-554.14-10	Overtime Overtime /Call-Out Pay	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00	N/A
118-54-535-554.21-10	FICA Taxes Employer FICA	362.61	6,270.75	13,326.00	11,468.00	4,426.00	(8,900.00)	-67%
118-54-535-554.25-10	Other Employee Benefits Unemployment Compensation	5.84	64.24	866.00	866.00	779.00	(87.00)	-10%
<i>Account Classification Total: 10 - Personnel Services</i>		\$11,607.77	\$91,649.92	\$188,392.00	\$163,436.00	\$63,051.00	(\$125,341.00)	-67%
<i>30 - Operating Expenditures/Expenses</i>								
118-54-535-554.49-19	Other Current Charges Housing Rehabilitation	0.00	0.00	1,080,000.00	1,080,000.00	960,000.00	(120,000.00)	-11%
118-54-535-554.49-25	Other Current Charges Homeowner Subsidy	0.00	683,750.00	1,301,000.00	1,001,000.00	661,250.00	(639,750.00)	-49%
118-54-535-554.49-28	Other Current Charges Econ. Dev. Buss. Ast. CDBG-CV R1	0.00	0.00	680,000.00	680,000.00	680,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$683,750.00	\$3,061,000.00	\$2,761,000.00	\$2,301,250.00	(\$759,750.00)	-25%
<i>80 - Grants and Aids</i>								
118-54-535-554.82-60	Grants Aid to Private Organizations Other Grants & Aid	0.00	0.00	579,000.00	579,000.00	579,000.00	0.00	0%
<i>Account Classification Total: 80 - Grants and Aids</i>		\$0.00	262	\$0.00	\$579,000.00	\$579,000.00	\$0.00	0%



Neighborhood Services Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Activity Total: 554 - Housing & Urban Development		\$11,607.77	\$775,399.92	\$3,828,392.00	\$3,503,436.00	\$2,943,301.00	(\$885,091.00)	-23%
Division Total: 535 - UDAG		\$11,607.77	\$775,399.92	\$3,828,392.00	\$3,503,436.00	\$2,943,301.00	(\$885,091.00)	-23%
Division: 540 - SHIP Program State Grant								
Activity: 554 - Housing & Urban Development								
<i>10 - Personnel Services</i>								
118-54-540-554.12-10	Regular Salaries/Wages Regular Salaries/Wages	18,953.23	13,031.27	36,500.00	47,068.00	47,068.00	10,568.00	29%
118-54-540-554.21-10	FICA Taxes Employer FICA	565.83	962.63	2,792.00	3,601.00	3,601.00	809.00	29%
118-54-540-554.22-10	Retirement Contributions General Employees Retirement	739.00	1,300.22	2,614.00	2,735.00	2,799.00	185.00	7%
118-54-540-554.23-10	Life & Health Insurance Health Insurance	1,180.00	2,105.20	5,445.00	7,851.00	7,851.00	2,406.00	44%
118-54-540-554.23-20	Life & Health Insurance Life Insurance	19.31	31.32	87.00	108.00	108.00	21.00	24%
118-54-540-554.23-30	Life & Health Insurance Disability Insurance	19.38	31.10	84.00	113.00	113.00	29.00	35%
118-54-540-554.24-10	Workers Compensation Workers Compensation	18.00	15.80	19.00	21.00	21.00	2.00	11%
118-54-540-554.25-10	Other Employee Benefits Unemployment Compensation	3.12	5.07	14.00	18.00	18.00	4.00	29%
118-54-540-554.27-10	Other Employee Benefits Employee Assistance Program	2.86	3.06	8.00	5.00	5.00	(3.00)	-38%
<i>Account Classification Total: 10 - Personnel Services</i>		\$21,500.73	\$17,485.67	\$47,563.00	\$61,520.00	\$61,584.00	\$14,021.00	29%
<i>30 - Operating Expenditures/Expenses</i>								
118-54-540-554.40-10	Travel & Per Diem Travel & Training	40.85	0.00	2,284.00	2,284.00	2,284.00	0.00	0%
118-54-540-554.42-10	Freight & Postage Services Postage	0.53	26.97	100.00	100.00	100.00	0.00	0%
118-54-540-554.49-19	Other Current Charges Housing Rehabilitation	158,051.20	19.10	369,495.00	317,720.00	317,720.00	(51,775.00)	-14%
118-54-540-554.49-25	Other Current Charges Homeowner Subsidy	240,985.45	0.00	358,774.00	237,071.00	237,071.00	(121,703.00)	-34%
118-54-540-554.49-26	Other Current Charges Rental Assistance	10,880.00	33,685.00	34,120.00	148,000.00	148,000.00	113,880.00	334%
118-54-540-554.49-50	Other Current Charges Advertising	368.25	0.00	200.00	200.00	200.00	0.00	0%
118-54-540-554.49-90	Other Current Charges Other Current Charges	84.80	10.60	300.00	300.00	300.00	0.00	0%
118-54-540-554.54-13	Books Pubs Subs & Memberships Memberships	0.00	200.00	200.00	200.00	200.00	0.00	0%
118-54-540-554.54-30	Books Pubs Subs & Memberships Training & Education Costs	850.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$411,261.08	\$33,941.67	\$766,473.00	\$706,875.00	\$706,875.00	(\$59,598.00)	-8%
<i>90 - Other Uses</i>								
118-54-540-554.99-01	Other Non-Operating Contingency	0.00	0.00	2,827.00	0.00	0.00	(2,827.00)	-100%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$2,827.00	\$0.00	\$0.00	(\$2,827.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$432,761.81	\$51,427.34	\$816,863.00	\$768,395.00	\$768,459.00	(\$48,404.00)	-6%
Division Total: 540 - SHIP Program State Grant		\$432,761.81	\$51,427.34	\$816,863.00	\$768,395.00	\$768,459.00	(\$48,404.00)	-6%
Division: 541 - DCA-Neigh. Stabilization Prgm.								
Activity: 554 - Housing & Urban Development								
<i>60 - Capital Outlay</i>								
118-54-541-554.62-11	Capital Outlay Property Acquisition	0.00	0.00	175,292.00	0.00	0.00	(175,292.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$175,292.00	\$0.00	\$0.00	(\$175,292.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$0.00	\$0.00	\$175,292.00	\$0.00	\$0.00	(\$175,292.00)	-100%
Division Total: 541 - DCA-Neigh. Stabilization Prgm.		\$0.00	\$0.00	\$175,292.00	\$0.00	\$0.00	(\$175,292.00)	-100%
Division: 542 - FEMA-Residential Mitigation								
Activity: 554 - Housing & Urban Development								
<i>30 - Operating Expenditures/Expenses</i>								
118-54-542-554.49-19	Other Current Charges Housing Rehabilitation	0.00	0.00	5,952.00	0.00	0.00	(5,952.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$5,952.00	\$0.00	\$0.00	(\$5,952.00)	-100%
Activity Total: 554 - Housing & Urban Development		\$0.00	\$0.00	\$5,952.00	\$0.00	\$0.00	(\$5,952.00)	-100%



Neighborhood Services Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Division Total: 542 - FEMA-Residential Mitigation		\$0.00	\$0.00	\$5,952.00	\$0.00	\$0.00	(\$5,952.00)	-100%
Department Total: 54 - Neighborhood Services		\$1,339,124.90	\$1,393,861.89	\$8,095,184.20	\$5,298,600.00	\$4,740,656.00	(\$3,354,528.20)	-41%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>90 - Other Uses</i>								
118-90-900-519.99-11	Other Non-Operating Contingency/Rollover cncl'd PO	0.00	0.00	4,944.00	0.00	67,918.00	62,974.00	1274%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$4,944.00	\$0.00	\$67,918.00	\$62,974.00	1274%
Activity Total: 519 - Other Gen. Govt. Services		\$0.00	\$0.00	\$4,944.00	\$0.00	\$67,918.00	\$62,974.00	1274%
Division Total: 900 - Miscellaneous Expenditures		\$0.00	\$0.00	\$4,944.00	\$0.00	\$67,918.00	\$62,974.00	1274%
Department Total: 90 - Miscellaneous		\$0.00	\$0.00	\$4,944.00	\$0.00	\$67,918.00	\$62,974.00	1274%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
118-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	0.00	20,812.50	24,975.00	17,546.00	0.00	(24,975.00)	-100%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$20,812.50	\$24,975.00	\$17,546.00	\$0.00	(\$24,975.00)	-100%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$0.00	\$20,812.50	\$24,975.00	\$17,546.00	\$0.00	(\$24,975.00)	-100%
Division Total: 910 - Transfers		\$0.00	\$20,812.50	\$24,975.00	\$17,546.00	\$0.00	(\$24,975.00)	-100%
Department Total: 91 - Transfers		\$0.00	\$20,812.50	\$24,975.00	\$17,546.00	\$0.00	(\$24,975.00)	-100%
EXPENSES Total		\$1,339,124.90	\$1,414,674.39	\$8,125,103.20	\$5,316,146.00	\$4,808,574.00	(\$3,316,529.20)	-41%

Beautification Trust Fund

Mission Statement

The Beautification Program maintains the landscaping in designated public rights-of-way to provide an aesthetically pleasing appearance to citizens and visitors in the City of Delray Beach.

Program: Beautification Trust Fund

The Beautification Trust Fund is funded by a portion of the utility tax collection. The Fund’s share is 1.2% of the 10% charged on electric sales and competing energy sources, and a proportionate amount on communications service. It is used for the landscape maintenance of beautification areas.

The primary areas maintained in this fund consist of landscaped areas along highways, streets, interchanges, and medians identified in the 1986 Comprehensive Beautification Program and landscaped through the Beautification Bond issue. Maintenance includes not only turf care, edging, weeding, and trimming, but also irrigation maintenance and litter pick up in the beautification areas.

Maintenance is performed both internally with maintenance staff as well as by contract with landscape companies. Contract areas include Homewood & Linton Blvd. & 3 medians on Military Trail, Lake Ida Rd. – Medians between Swinton Ave. & I-95, S. Federal Highway & Congress Ave., Martin Luther King Blvd. – N.E. 1st Ave. to N.W. 12th Ave., S. W. 12th Ave. & S.W. 3rd St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8th St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2nd Ave. between Swinton Ave. & 15th Ave.

Performance Measures	2021 Actual	2022 Actual	2023 Projected
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Goal: Maintain all landscaped areas within the targeted Beautification Trust areas in an attractive and pleasing manner.

Objective: Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following National Recreation and Parks Association maintenance standards.

Number of sites maintained weekly	10	10	10
Number of times in beautification areas where litter is picked up three times/week	3,380	3,380	3,380
Number of acres mowed (15 acres x 52 wks)	780	780	780
Number of Fertilizer application for:			
Turf (includes weed and feed)	5	7	7
Palm Trees	0	3	3
Ornamental Shrubs	0	3	3

Staffing Levels	20-21	21-22	22-23
Crew Leader	1	1	1
Irrigation Maintenance Worker	1	1	1
General Maintenance Worker	<u>3</u>	<u>3</u>	<u>3</u>
	5	5	5



Beautification Trust Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 119 - Beautification Trust Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>36 - Miscellaneous Revenues</i>								
119-00-000.366-101	Contributions & Donations Donations	35,000.05	25,073.40	100,000.00	50,000.00	100,000.00	0.00	0%
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$35,000.05	\$25,073.40	\$100,000.00	\$50,000.00	\$100,000.00	\$0.00	0%
<i>38 - Other Sources</i>								
119-00-000.381-100	Inter-Fund Transfers Received from General Fund	1,012,500.00	889,375.00	1,067,250.00	1,120,000.00	1,120,000.00	52,750.00	5%
119-00-000.381-105	Inter-Fund Transfers Received from W & S Fund	5,190.00	4,325.00	5,190.00	5,190.00	5,190.00	0.00	0%
<i>Account Classification Total: 38 - Other Sources</i>		\$1,017,690.00	\$893,700.00	\$1,072,440.00	\$1,125,190.00	\$1,125,190.00	\$52,750.00	5%
<i>39 - Other Source, Continued</i>								
119-00-000.301-101	Budgetary Account Prior Year Surplus	0.00	0.00	0.00	326,266.00	385,248.00	385,248.00	N/A
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$0.00	\$326,266.00	\$385,248.00	\$385,248.00	
Division Total: 000 - Administration		\$1,052,690.05	\$918,773.40	\$1,172,440.00	\$1,501,456.00	\$1,610,438.00	\$437,998.00	37%
Department Total: 00 - Administration		\$1,052,690.05	\$918,773.40	\$1,172,440.00	\$1,501,456.00	\$1,610,438.00	\$437,998.00	37%
REVENUES Total		\$1,052,690.05	\$918,773.40	\$1,172,440.00	\$1,501,456.00	\$1,610,438.00	\$437,998.00	37%



Beautification Trust Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 119 - Beautification Trust Fund								
EXPENSES								
Department: 72 - Parks & Recreation								
Division: 730 - Parks								
Activity: 572 - Parks & Recreation								
<i>10 - Personnel Services</i>								
119-72-730-572.12-10	Regular Salaries/Wages Regular Salaries/Wages	121,897.61	99,174.89	133,025.00	137,787.00	143,006.00	9,981.00	8%
119-72-730-572.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)	-100%
119-72-730-572.14-10	Overtime Overtime /Call-Out Pay	13,131.88	11,666.47	8,000.00	10,000.00	10,000.00	2,000.00	25%
119-72-730-572.15-50	Special Pay Incentive Pay	1,500.00	0.00	0.00	0.00	0.00	0.00	N/A
119-72-730-572.21-10	FICA Taxes Employer FICA	10,771.75	8,283.25	10,865.00	11,306.00	11,706.00	841.00	8%
119-72-730-572.22-10	Retirement Contributions General Employees Retirement	18,073.00	10,096.05	9,561.00	10,004.00	10,237.00	676.00	7%
119-72-730-572.23-10	Life & Health Insurance Health Insurance	64,934.00	34,510.20	44,724.00	47,107.00	47,107.00	2,383.00	5%
119-72-730-572.23-20	Life & Health Insurance Life Insurance	437.37	324.00	432.00	396.00	396.00	(36.00)	-8%
119-72-730-572.23-30	Life & Health Insurance Disability Insurance	299.58	239.59	318.00	329.00	329.00	11.00	3%
119-72-730-572.24-10	Workers Compensation Workers Compensation	26,334.00	21,854.20	26,225.00	28,308.00	28,350.00	2,125.00	8%
119-72-730-572.25-10	Other Employee Benefits Unemployment Compensation	107.34	78.84	105.00	105.00	105.00	0.00	0%
119-72-730-572.27-10	Other Employee Benefits Employee Assistance Program	98.89	47.52	63.00	32.00	64.00	1.00	2%
<i>Account Classification Total: 10 - Personnel Services</i>		\$257,585.42	\$186,275.01	\$234,318.00	\$245,374.00	\$251,300.00	\$16,982.00	7%
<i>30 - Operating Expenditures/Expenses</i>								
119-72-730-572.34-10	Other Contractual Services Temporary Services	11,652.75	0.00	4,170.00	8,000.00	8,000.00	3,830.00	92%
119-72-730-572.34-90	Other Contractual Services Other Contractual Services	15,048.00	171,721.15	400,860.00	521,657.00	521,657.00	120,797.00	30%
119-72-730-572.41-11	Communication Services Portable Phones / MDD	0.00	0.00	380.00	207.00	207.00	(173.00)	-46%
119-72-730-572.43-10	Utility Services Electricity	9,608.32	10,235.43	9,500.00	61,098.00	61,098.00	51,598.00	543%
119-72-730-572.43-20	Utility Services Irrigation Water	94,510.40	121,660.30	107,468.00	213,416.00	213,416.00	105,948.00	99%
119-72-730-572.44-45	Rentals & Leases Vehicle Rental / Garage	5,030.04	4,191.70	5,030.00	5,030.00	5,030.00	0.00	0%
119-72-730-572.45-10	Insurance General Liability	15,870.00	14,682.50	17,619.00	19,011.00	19,011.00	1,392.00	8%
119-72-730-572.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	5,855.71	2,090.07	3,390.00	2,000.00	2,000.00	(1,390.00)	-41%
119-72-730-572.46-12	Repair and Maintenance Service Beautification Maintenance	145,091.45	40,788.30	0.00	0.00	100,000.00	100,000.00	N/A
119-72-730-572.46-15	Repair and Maintenance Service Equipment Maintenance	3,297.34	5,206.67	11,000.00	11,000.00	11,000.00	0.00	0%
119-72-730-572.46-35	Repair and Maintenance Service Irrigation Maintenance	17,973.70	3,435.31	20,000.00	20,000.00	20,000.00	0.00	0%
119-72-730-572.46-40	Repair and Maintenance Service Other Repair Maintenance	3,336.25	2,005.47	5,000.00	5,000.00	5,000.00	0.00	0%
119-72-730-572.48-16	Promotional Activities Employee Recognition Awards	0.00	149.35	500.00	500.00	500.00	0.00	0%
119-72-730-572.49-35	Other Current Charges Share of Administrative Expense	134,388.96	107,080.00	128,496.00	128,496.00	125,052.00	(3,444.00)	-3%
119-72-730-572.52-10	Operating Supplies Fuel & Lube	3,856.97	3,349.03	2,270.00	4,100.00	4,100.00	1,830.00	81%
119-72-730-572.52-20	Operating Supplies General Operating Supplies	5,641.51	1,485.03	5,800.00	5,800.00	5,800.00	0.00	0%
119-72-730-572.52-27	Operating Supplies Equipment < \$5,000	4,850.75	1,081.86	9,440.00	9,440.00	9,440.00	0.00	0%
119-72-730-572.52-30	Operating Supplies Chemicals	20,332.61	5,847.29	40,827.00	40,827.00	40,827.00	0.00	0%
119-72-730-572.52-33	Operating Supplies Uniform / Linen Service	4,790.19	2,237.54	12,000.00	12,000.00	12,000.00	0.00	0%
119-72-730-572.52-36	Operating Supplies Janitorial Supplies	6,562.21	268 6,969.53	5,500.00	7,500.00	7,500.00	2,000.00	36%



Beautification Trust Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
119-72-730-572.52-41	Operating Supplies Gardening Supplies	96,045.33	24,986.33	112,500.00	112,500.00	187,500.00	75,000.00	67%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$603,742.49	\$529,202.86	\$901,750.00	\$1,187,582.00	\$1,359,138.00	\$457,388.00	51%
<i>90 - Other Uses</i>								
119-72-730-572.99-01	Other Non-Operating Contingency	0.00	0.00	7,339.00	7,339.00	0.00	(7,339.00)	-100%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$7,339.00	\$7,339.00	\$0.00	(\$7,339.00)	-100%
Activity Total: 572 - Parks & Recreation		\$861,327.91	\$715,477.87	\$1,143,407.00	\$1,440,295.00	\$1,610,438.00	\$467,031.00	41%
Division Total: 730 - Parks		\$861,327.91	\$715,477.87	\$1,143,407.00	\$1,440,295.00	\$1,610,438.00	\$467,031.00	41%
Department Total: 72 - Parks & Recreation		\$861,327.91	\$715,477.87	\$1,143,407.00	\$1,440,295.00	\$1,610,438.00	\$467,031.00	41%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
119-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	0.00	24,194.18	29,033.00	29,033.00	0.00	(29,033.00)	-100%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$24,194.18	\$29,033.00	\$29,033.00	\$0.00	(\$29,033.00)	-100%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$0.00	\$24,194.18	\$29,033.00	\$29,033.00	\$0.00	(\$29,033.00)	-100%
Division Total: 910 - Transfers		\$0.00	\$24,194.18	\$29,033.00	\$29,033.00	\$0.00	(\$29,033.00)	-100%
Department Total: 91 - Transfers		\$0.00	\$24,194.18	\$29,033.00	\$29,033.00	\$0.00	(\$29,033.00)	-100%
EXPENSES Total		\$861,327.91	\$739,672.05	\$1,172,440.00	\$1,469,328.00	\$1,610,438.00	\$437,998.00	37%

Local Option Gas Tax
Five Cents Fund



Local Option Gas Tax Five Cents Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 120 - Local Option Gas Tax Five Cents								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>31 - Taxes</i>								
120-00-000.312-420	State Revenue Sharing Local Option Gas Tax Five Cents	459,115.40	349,467.41	475,000.00	490,000.00	490,000.00	15,000.00	3%
<i>Account Classification Total: 31 - Taxes</i>		\$459,115.40	\$349,467.41	\$475,000.00	\$490,000.00	\$490,000.00	\$15,000.00	3%
<i>39 - Other Source, Continued</i>								
120-00-000.301-100	Budgetary Account Prior Year Surplus	0.00	0.00	49,230.00	91,000.00	0.00	(49,230.00)	-100%
120-00-000.303-010	Prior Year Encumbrances Prior Year Encumbrances	0.00	0.00	399,198.00	0.00	0.00	(399,198.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$448,428.00	\$91,000.00	\$0.00	(\$448,428.00)	-100%
Division Total: 000 - Administration		\$459,115.40	\$349,467.41	\$923,428.00	\$581,000.00	\$490,000.00	(\$433,428.00)	-47%
Department Total: 00 - Administration		\$459,115.40	\$349,467.41	\$923,428.00	\$581,000.00	\$490,000.00	(\$433,428.00)	-47%
REVENUES Total		\$459,115.40	\$349,467.41	\$923,428.00	\$581,000.00	\$490,000.00	(\$433,428.00)	-47%



Local Option Gas Tax Five Cents Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 120 - Local Option Gas Tax Five Cents								
EXPENSES								
Department: 41 - Public Works								
Division: 340 - Streets Alleys Sidewalks								
Activity: 541 - Road & Street Facilities								
<i>60 - Capital Outlay</i>								
120-41-340-541.63-07	Capital Outlay Alleyway Maintenance	0.00	658,168.02	923,428.11	581,000.00	490,000.00	(433,428.11)	-47%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$658,168.02	\$923,428.11	\$581,000.00	\$490,000.00	(\$433,428.11)	-47%
Activity Total: 541 - Road & Street Facilities		\$0.00	\$658,168.02	\$923,428.11	\$581,000.00	\$490,000.00	(\$433,428.11)	-47%
Division Total: 340 - Streets Alleys Sidewalks		\$0.00	\$658,168.02	\$923,428.11	\$581,000.00	\$490,000.00	(\$433,428.11)	-47%
Department Total: 41 - Public Works		\$0.00	\$658,168.02	\$923,428.11	\$581,000.00	\$490,000.00	(\$433,428.11)	-47%
EXPENSES Total		\$0.00	\$658,168.02	\$923,428.11	\$581,000.00	\$490,000.00	(\$433,428.11)	-47%

Local Option Gas Tax
Six Cents Fund



Local Option Gas Tax Six Cents Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 121 - Local Option Gas Tax Six Cents								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>31 - Taxes</i>								
121-00-000.312-410	State Revenue Sharing Local Option Gas Tax Six Cents	1,004,601.11	770,643.32	1,100,000.00	1,200,000.00	1,200,000.00	100,000.00	9%
<i>Account Classification Total: 31 - Taxes</i>		\$1,004,601.11	\$770,643.32	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
Division Total: 000 - Administration		\$1,004,601.11	\$770,643.32	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
Department Total: 00 - Administration		\$1,004,601.11	\$770,643.32	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
REVENUES Total		\$1,004,601.11	\$770,643.32	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%



Local Option Gas Tax Six Cents Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 121 - Local Option Gas Tax Six Cents								
EXPENSES								
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
121-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	1,004,601.11	916,666.70	1,100,000.00	1,200,000.00	1,200,000.00	100,000.00	9%
<i>Account Classification Total: 90 - Other Uses</i>		\$1,004,601.11	\$916,666.70	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$1,004,601.11	\$916,666.70	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
Division Total: 910 - Transfers		\$1,004,601.11	\$916,666.70	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
Department Total: 91 - Transfers		\$1,004,601.11	\$916,666.70	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%
EXPENSES Total		\$1,004,601.11	\$916,666.70	\$1,100,000.00	\$1,200,000.00	\$1,200,000.00	\$100,000.00	9%

Building Permit Fund



Development Services—Building

Building Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2022	2023-2022
Permits, Fees and Special Assessments	\$9,102,798	\$6,403,823	\$9,620,000	\$9,620,000	\$11,110,260	1,490,260	15.5%
Judgements, Fines, and Forfeitures	85,049	84,030	95,000	110,000	110,000	15,000	15.8%
Misc Revenue	-	-	1,199,075	-	-	(1,199,075)	-100.0%
Non-Revenues (Transfers)	-	-	-	-	-	-	n/a
Total Expenditures	\$ 9,187,847	\$ 6,487,853	\$ 10,914,075	\$ 9,730,000	\$ 11,220,260	\$ 306,185	2.8%

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2022	2023-2022
Personnel Services	\$ 2,845,158	\$ 2,427,749	\$ 4,132,268	\$ 4,392,726	\$ 4,745,148	\$ 612,880	14.8%
Operating Expenses	832,911	1,072,361	1,979,994	2,080,598	2,483,234	503,240	25.4%
Capital Outlay	64,972	13,033	1,228,650	135,000	2,213,000	984,350	80.1%
Other Uses	-	-	3,285,163	3,285,163	988,510	(2,296,653)	-69.9%
Transfers	442,807	-	288,000	1,738,000	790,368	502,368	174.4%
Total Expenditures	\$ 4,185,848	\$ 3,513,144	\$ 10,914,075	\$ 11,631,487	\$ 11,220,260	\$ 306,185	2.8%

2023-24 Financial Highlights

- ♦ **Personnel Services** increased by \$515,747.00 or 12.5% due to current service adjustments, merit increases, benefits and overtime compensation. As the development economy has remained strong, extra resources have been allocated to meet customer growth. The 23/24 building budget reflects the appropriate percentage of salary and benefits for inter and intradepartmental positions involved with building division workflow. Two Permit Expeditor positions are now fully funded at 100%. A new position for an Assistant Development Services Director is 50% funded by the building fund at \$65,785.
- ♦ **Operating Expenses** increased by \$503,240.00 or 25.4%. In an effort to maintain workflow efficiency and meet increased customer demand, electronic plan review has been introduced with implementation in the second quarter of fiscal year 22/23. This undertaking has required the Building Division to purchase additional software and hardware systems in FY 21/22 at a cost of \$100,000. Annual maintenance and subscription for e-permitting software programs EnerGov and ProjectDox total \$458,078 for FY 23/24. Professional Services to help augment inspection and plan review requirements has increased by \$140,000 to help maintain resources to enforce the Florida Building Code.
- ♦ **Capital Outlay** Reconfigure the Lobby to increase security, accommodate public kiosks, and capture more space for staff use. Reconfigure the Plan Review space with system furniture into a more efficient arrangement that accommodates large monitors and more staff at a cost of \$500,000.

Program: Building Permit Fund

The Building Division is responsible for commercial and residential plan review, permitting, and inspection of all construction activity, including calculation of permit and impact fees. The Building Division coordinates with City Departments to ensure Emergency Preparedness and Floodplain Management. The division staff reviews and inspects landscaping for new single-family units, commercial and multi-family projects and encourages water conservation and the preservation of trees and coastal vegetation. Staff provides technical assistance to the Board of Adjustment for all Florida Building Code and FEMA requirements.

Performance Measures	2021-22 Actual	2022-23 Projected	2023-24 Projected
<i>Number of Building Permits Issued</i>	12,212	12,500	12,750
<i>Number of Building Inspections Performed same day/next day</i>	25,336	26,000	26,000
<i>Number of Building Permit Applications submitted through e-Plans (went live June 2023)</i>	0	3,000	10,000
<i>Number of building permit updates accessed through website</i>	56,492	63,000	65,000
<i>Percentage of customers who received final processing within ten (10) business days on approved permit applications</i>	78%	75%	70%
<i>Number of Public Records requests</i>	1,628	1,700	1,700
<i>Percentage of Public Record requests provided within three (3) business days</i>	75%	95%	75%

Staffing Levels	21-22	22-23	23-24
Building and Inspection Administrator/Chief Building Official	1	1	1
Structural Plan Reviewer	3	2	2
Building Inspector	2	2	2
Building Inspector II (Structural)	3	3	3
Plumbing Inspector II	1	1	2
Electrical Inspector II	1	2	2
Mechanical Inspector II	1	2	2
Landscape Inspector I	0	1	1
Landscape Site Inspector II	1	1	1
Sr. Permit Technician	1	1	2
Permit Technician	0	3	4
Staff Assistant	3	0	0
Permit Clerk	3	5	5
Permit Supervisor	1	1	1
Administrative Assistant	1	0	0
Building Division Coordinator	0	1	1
GIS Specialist – Assistant Planner	1	1	1
Planner – GIS Specialist	1	1	1
LEED/Floodplain Reviewer	1	1	1
Plan Reviewer - PT	.5	.5	.5
Senior Technology Strategist / e-plan specialist	0	1	1
Development Permit Manager	0	1	1
Permit Expeditor	1	3	3
Building Inspector (Part-time)	.5	.5	.5
	26.5	34.5	38.0



Building Permits Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 125 - Building Permit Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>32 - Permits Fees and Special Assessments</i>								
125-00-000.322-000	Building Permits Building Permit Fees	7,280,121.20	4,873,841.35	8,000,000.00	8,000,000.00	8,000,000.00	0.00	0%
125-00-000.322-005	Building Permits Electrical Permits	778,951.20	628,750.50	650,000.00	650,000.00	650,000.00	0.00	0%
125-00-000.322-010	Building Permits Plumbing Permits	423,935.30	370,596.50	400,000.00	400,000.00	400,000.00	0.00	0%
125-00-000.322-015	Building Permits Air Cond/Heating Permits	605,884.60	513,616.00	550,000.00	550,000.00	550,000.00	0.00	0%
125-00-000.322-045	Building Permits Sign Permits	13,905.89	17,018.70	20,000.00	20,000.00	20,000.00	0.00	0%
125-00-000.329-001	Permits Shutter Permits	0.00	0.00	0.00	0.00	15,000.00	15,000.00	N/A
125-00-000.329-006	Permits Stocking Permits	0.00	0.00	0.00	0.00	3,500.00	3,500.00	N/A
125-00-000.329-007	Permits Gas Permits	0.00	0.00	0.00	0.00	80,000.00	80,000.00	N/A
125-00-000.329-025	Permits Roof Permits	0.00	0.00	0.00	0.00	600,000.00	600,000.00	N/A
125-00-000.329-035	Permits Miscellaneous Permits	0.00	0.00	0.00	0.00	450,000.00	450,000.00	N/A
125-00-000.329-037	Permits Trailer Construc / Permits	0.00	0.00	0.00	0.00	1,000.00	1,000.00	N/A
125-00-000.329-039	Permits Foundation Only Permits	0.00	0.00	0.00	0.00	1,040.00	1,040.00	N/A
125-00-000.329-040	Permits Custom Bathtub Inspections	0.00	0.00	0.00	0.00	4,680.00	4,680.00	N/A
125-00-000.329-041	Permits Overtime Inspections	0.00	0.00	0.00	0.00	1,040.00	1,040.00	N/A
125-00-000.329-042	Permits Pool Permits	0.00	0.00	0.00	0.00	180,000.00	180,000.00	N/A
125-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	0.00	0.00	0.00	0.00	18,000.00	18,000.00	N/A
125-00-000.329-051	Permits Change of Contractor/Cert of Occ	0.00	0.00	0.00	0.00	30,000.00	30,000.00	N/A
125-00-000.329-052	Permits Change of Contractor/Rev Drawing	0.00	0.00	0.00	0.00	25,000.00	25,000.00	N/A
125-00-000.329-053	Permits Revised Draw/No Final Insp Fees	0.00	0.00	0.00	0.00	75,000.00	75,000.00	N/A
125-00-000.329-054	Permits Custom Bathtub Insp/No Final Ins	0.00	0.00	0.00	0.00	3,000.00	3,000.00	N/A
125-00-000.329-056	Permits Engineer Affidavit/Inlieu	0.00	0.00	0.00	0.00	3,000.00	3,000.00	N/A
<i>Account Classification Total: 32 - Permits Fees and Special Assessments</i>		\$9,102,798.19	\$6,403,823.05	\$9,620,000.00	\$9,620,000.00	\$11,110,260.00	\$1,490,260.00	15%
<i>35 - Judgements, Fines, and Forfeitures</i>								
125-00-000.351-936	Other Fines and Judgements Penalties-Bldg Reinspection	57,875.00	44,650.00	50,000.00	60,000.00	60,000.00	10,000.00	20%
125-00-000.351-937	Other Fines and Judgements Penalty-No Bldg Permit	27,174.00	39,380.00	45,000.00	50,000.00	50,000.00	5,000.00	11%
<i>Account Classification Total: 35 - Judgements, Fines, and Forfeitures</i>		\$85,049.00	\$84,030.00	\$95,000.00	\$110,000.00	\$110,000.00	\$15,000.00	16%
<i>39 - Other Source, Continued</i>								
125-00-000.301-100	Budgetary Account Prior Year Surplus	0.00	0.00	1,078,400.00	0.00	0.00	(1,078,400.00)	-100%
125-00-000.303-012	Prior Year Encumbrances Prior Year Encumbrances	0.00	0.00	120,675.00	0.00	0.00	(120,675.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$1,199,075.00	\$0.00	\$0.00	(\$1,199,075.00)	-100%
Division Total: 000 - Administration		\$9,187,847.19	\$6,487,853.05	\$10,914,075.00	\$9,730,000.00	\$11,220,260.00	\$306,185.00	3%
Department Total: 00 - Administration		\$9,187,847.19	\$6,487,853.05	\$10,914,075.00	\$9,730,000.00	\$11,220,260.00	\$306,185.00	3%
REVENUES Total		\$9,187,847.19	\$6,487,853.05	\$10,914,075.00	\$9,730,000.00	\$11,220,260.00	\$306,185.00	3%



Building Permits Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 125 - Building Permit Fund								
EXPENSES								
Department: 26 - Development Services								
Division: 220 - Building Inspection								
Activity: 524 - Protective Inspections								
<i>10 - Personnel Services</i>								
125-26-220-524.12-10	Regular Salaries/Wages Regular Salaries/Wages	1,932,204.09	1,704,436.80	2,766,147.00	2,911,579.00	3,151,499.00	385,352.00	14%
125-26-220-524.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	24,693.89	158,000.00	158,000.00	158,000.00	0.00	0%
125-26-220-524.13-10	Other Salaries/ Wages Part Time Wages	30,887.80	35,966.87	50,000.00	50,000.00	86,140.00	36,140.00	72%
125-26-220-524.14-10	Overtime Overtime /Call-Out Pay	171,764.60	140,316.13	129,760.00	200,000.00	200,000.00	70,240.00	54%
125-26-220-524.15-20	Special Pay Car Allowance	1,584.00	1,188.00	1,584.00	1,584.00	1,584.00	0.00	0%
125-26-220-524.15-40	Special Pay Educational/Certification	18,000.00	14,100.00	16,800.00	16,800.00	16,800.00	0.00	0%
125-26-220-524.21-10	FICA Taxes Employer FICA	162,654.33	144,775.12	234,635.00	255,876.00	276,993.00	42,358.00	18%
125-26-220-524.22-10	Retirement Contributions General Employees Retirement	177,986.32	158,217.20	168,539.00	176,353.00	180,452.00	11,913.00	7%
125-26-220-524.22-20	Retirement Contributions ICMA Contributions	7,948.43	7,509.77	15,858.00	10,649.00	12,554.00	(3,304.00)	-21%
125-26-220-524.23-10	Life & Health Insurance Health Insurance	318,769.00	307,140.86	562,855.00	581,961.00	629,659.00	66,804.00	12%
125-26-220-524.23-20	Life & Health Insurance Life Insurance	4,811.53	4,226.34	7,320.00	7,688.00	8,457.00	1,137.00	16%
125-26-220-524.23-30	Life & Health Insurance Disability Insurance	4,538.83	4,048.00	6,408.00	6,896.00	7,436.00	1,028.00	16%
125-26-220-524.24-10	Workers Compensation Workers Compensation	12,261.00	10,175.00	12,210.00	13,180.00	13,200.00	990.00	8%
125-26-220-524.25-10	Other Employee Benefits Unemployment Compensation	931.24	774.42	1,342.00	1,342.00	1,464.00	122.00	9%
125-26-220-524.27-10	Other Employee Benefits Employee Assistance Program	816.95	449.26	810.00	818.00	910.00	100.00	12%
<i>Account Classification Total: 10 - Personnel Services</i>		\$2,845,158.12	\$2,558,017.66	\$4,132,268.00	\$4,392,726.00	\$4,745,148.00	\$612,880.00	15%
<i>30 - Operating Expenditures/Expenses</i>								
125-26-220-524.31-90	Professional Services Other Professional Services	227,175.00	160,003.08	484,650.00	440,000.00	440,000.00	(44,650.00)	-9%
125-26-220-524.34-70	Other Contractual Services Photo/Microfilm Services	17,782.86	22,058.34	200,000.00	200,000.00	200,000.00	0.00	0%
125-26-220-524.34-90	Other Contractual Services Other Contractual Services	66,750.00	0.00	0.00	0.00	200,000.00	200,000.00	N/A
125-26-220-524.40-10	Travel & Per Diem Travel & Training	3,209.82	7,889.40	6,000.00	14,000.00	14,000.00	8,000.00	133%
125-26-220-524.41-11	Communication Services Portable Phones / MDD	0.00	0.00	16,128.00	14,448.00	14,448.00	(1,680.00)	-10%
125-26-220-524.42-10	Freight & Postage Services Postage	73.23	62.35	150.00	300.00	300.00	150.00	100%
125-26-220-524.42-20	Freight & Postage Services Express Charges / Messenger	0.00	0.00	350.00	350.00	350.00	0.00	0%
125-26-220-524.44-30	Rentals & Leases Equipment	0.00	0.00	15,200.00	15,200.00	15,200.00	0.00	0%
125-26-220-524.44-45	Rentals & Leases Vehicle Rental / Garage	22,940.04	25,066.70	30,080.00	31,480.00	31,480.00	1,400.00	5%
125-26-220-524.45-10	Insurance General Liability	42,857.04	39,650.80	47,581.00	51,340.00	51,340.00	3,759.00	8%
125-26-220-524.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	11,689.03	19,354.10	14,030.00	11,030.00	17,800.00	3,770.00	27%
125-26-220-524.46-15	Repair and Maintenance Service Equipment Maintenance	2,834.67	0.00	0.00	0.00	0.00	0.00	N/A
125-26-220-524.46-40	Repair and Maintenance Service Other Repair Maintenance	430.79	1,849.00	202,000.00	202,000.00	202,000.00	0.00	0%
125-26-220-524.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	0.00	600.00	600.00	600.00	0.00	0%
125-26-220-524.49-35	Other Current Charges Share of Administrative Expense	342,192.96	382,010.00	458,412.00	458,412.00	643,888.00	185,476.00	40%
125-26-220-524.51-10	Office Supplies Stationery, Paper, Forms	2,575.38	280 2,336.52	5,000.00	5,000.00	5,000.00	0.00	0%



Building Permits Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
125-26-220-524.51-15	Office Supplies Other Office Supplies	7,339.68	5,417.33	7,000.00	7,000.00	7,000.00	0.00	0%
125-26-220-524.51-20	Office Supplies Office Equipment < \$5,000	53,396.79	54,769.16	89,224.83	79,750.00	79,750.00	(9,474.83)	-11%
125-26-220-524.51-25	Office Supplies Computer Software	8,965.48	0.00	25,500.00	20,000.00	20,000.00	(5,500.00)	-22%
125-26-220-524.52-10	Operating Supplies Fuel & Lube	11,519.15	9,300.79	12,710.00	12,710.00	13,000.00	290.00	2%
125-26-220-524.52-20	Operating Supplies General Operating Supplies	1,329.05	0.00	10,000.00	23,700.00	32,200.00	22,200.00	222%
125-26-220-524.52-33	Operating Supplies Uniform / Linen Service	4,250.55	2,859.50	7,710.00	7,700.00	9,300.00	1,590.00	21%
125-26-220-524.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	4,000.00	7,000.00	7,000.00	3,000.00	75%
125-26-220-524.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	330,218.00	330,218.00	458,078.00	458,078.00	127,860.00	39%
125-26-220-524.54-13	Books Pubs Subs & Memberships Memberships	1,830.00	1,263.75	3,250.00	4,700.00	4,700.00	1,450.00	45%
125-26-220-524.54-30	Books Pubs Subs & Memberships Training & Education Costs	3,769.75	8,603.26	10,200.00	15,800.00	15,800.00	5,600.00	55%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$832,911.27	\$1,072,712.08	\$1,979,993.83	\$2,080,598.00	\$2,483,234.00	\$503,240.17	25%
<i>60 - Capital Outlay</i>								
125-26-220-524.63-33	Capital Outlay Facility Improvements	0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	N/A
125-26-220-524.64-20	Machinery & Equipment Automotive	64,972.00	0.00	139,540.00	135,000.00	213,000.00	73,460.00	53%
125-26-220-524.68-10	Capital Outlay Software	0.00	13,032.91	1,089,110.00	0.00	0.00	(1,089,110.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$64,972.00	\$13,032.91	\$1,228,650.00	\$135,000.00	\$2,213,000.00	\$984,350.00	80%
<i>90 - Other Uses</i>								
125-26-220-524.99-01	Other Non-Operating Contingency	0.00	0.00	3,285,163.00	3,285,163.00	988,510.00	(2,296,653.00)	-70%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$3,285,163.00	\$3,285,163.00	\$988,510.00	(\$2,296,653.00)	-70%
Activity Total: 524 - Protective Inspections		\$3,743,041.39	\$3,643,762.65	\$10,626,074.83	\$9,893,487.00	\$10,429,892.00	(\$196,182.83)	-2%
Division Total: 220 - Building Inspection		\$3,743,041.39	\$3,643,762.65	\$10,626,074.83	\$9,893,487.00	\$10,429,892.00	(\$196,182.83)	-2%
Department Total: 26 - Development Services		\$3,743,041.39	\$3,643,762.65	\$10,626,074.83	\$9,893,487.00	\$10,429,892.00	(\$196,182.83)	-2%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
125-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	442,806.96	0.00	288,000.00	1,738,000.00	790,368.00	502,368.00	174%
<i>Account Classification Total: 90 - Other Uses</i>		\$442,806.96	\$0.00	\$288,000.00	\$1,738,000.00	\$790,368.00	\$502,368.00	174%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$442,806.96	\$0.00	\$288,000.00	\$1,738,000.00	\$790,368.00	\$502,368.00	174%
Division Total: 910 - Transfers		\$442,806.96	\$0.00	\$288,000.00	\$1,738,000.00	\$790,368.00	\$502,368.00	174%
Department Total: 91 - Transfers		\$442,806.96	\$0.00	\$288,000.00	\$1,738,000.00	\$790,368.00	\$502,368.00	174%
EXPENSES Total		\$4,185,848.35	\$3,643,762.65	\$10,914,074.83	\$11,631,487.00	\$11,220,260.00	\$306,185.17	3%

General Obligation Debt Service Fund



General Obligation Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 220 - GO Bond Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>31 - Taxes</i>								
220-00-000.311-100	Ad Valorem Taxes Current Ad Valorem Taxes	2,162,179.61	2,122,875.14	2,130,840.00	2,133,684.00	2,134,355.00	3,515.00	0%
220-00-000.311-200	Ad Valorem Taxes Delinquent Ad Valorem Taxes	1,822.70	723.45	0.00	357.00	0.00	0.00	N/A
<i>Account Classification Total: 31 - Taxes</i>		\$2,164,002.31	\$2,123,598.59	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
Division Total: 000 - Administration		\$2,164,002.31	\$2,123,598.59	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
Department Total: 00 - Administration		\$2,164,002.31	\$2,123,598.59	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
REVENUES Total		\$2,164,002.31	\$2,123,598.59	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%



General Obligation Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 220 - GO Bond Fund								
EXPENSES								
Department: 85 - Debt Service								
Division: 850 - Debt Service								
Activity: 517 - Debt Service Payments								
<i>70 - Debt Service</i>								
220-85-850-517.71-35	Debt Service Principal 2005 G.O.B	1,030,000.00	1,080,000.00	1,080,000.00	1,135,000.00	1,135,000.00	55,000.00	5%
220-85-850-517.71-36	Debt Service Principal 2013 G.O.B.	915,000.00	935,000.00	935,000.00	960,000.00	960,000.00	25,000.00	3%
220-85-850-517.72-35	Debt Service Interest 2005 G.O.B	137,696.56	55,860.42	84,863.00	28,625.00	28,625.00	(56,238.00)	-66%
220-85-850-517.72-36	Debt Service Interest 2013 G.O.B.	50,879.87	20,560.75	30,977.00	10,416.00	10,730.00	(20,247.00)	-65%
<i>Account Classification Total: 70 - Debt Service</i>		\$2,133,576.43	\$2,091,421.17	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
Activity Total: 517 - Debt Service Payments		\$2,133,576.43	\$2,091,421.17	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
Division Total: 850 - Debt Service		\$2,133,576.43	\$2,091,421.17	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
Department Total: 85 - Debt Service		\$2,133,576.43	\$2,091,421.17	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%
EXPENSES Total		\$2,133,576.43	\$2,091,421.17	\$2,130,840.00	\$2,134,041.00	\$2,134,355.00	\$3,515.00	0%

Utility Tax Debt Service Fund



Utility Tax Debt Service Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 223 - Utility Tax Debt Service Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>38 - Other Sources</i>								
223-00-000.381-110	Inter-Fund Transfers Rcvd from Gen Fnd/2015 Ut Rev Re	3,432,650.04	2,857,416.70	3,428,900.00	3,434,900.00	3,434,900.00	6,000.00	0%
<i>Account Classification Total: 38 - Other Sources</i>		\$3,432,650.04	\$2,857,416.70	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
Division Total: 000 - Administration		\$3,432,650.04	\$2,857,416.70	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
Department Total: 00 - Administration		\$3,432,650.04	\$2,857,416.70	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
REVENUES Total		\$3,432,650.04	\$2,857,416.70	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%



Utility Tax Debt Service Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 223 - Utility Tax Debt Service Fund								
EXPENSES								
Department: 85 - Debt Service								
Division: 850 - Debt Service								
Activity: 517 - Debt Service Payments								
<i>70 - Debt Service</i>								
223-85-850-517.71-49	Debt Service Principal 2015 Util Rev Ref/Imp Bnd	2,175,000.00	2,280,000.00	2,280,000.00	2,400,000.00	2,400,000.00	120,000.00	5%
223-85-850-517.72-49	Debt Service Interest 2015 Util Rev Ref/Imp Bnd	1,257,650.00	1,148,900.00	1,148,900.00	1,034,900.00	1,034,900.00	(114,000.00)	-10%
<i>Account Classification Total: 70 - Debt Service</i>		\$3,432,650.00	\$3,428,900.00	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
Activity Total: 517 - Debt Service Payments		\$3,432,650.00	\$3,428,900.00	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
Division Total: 850 - Debt Service		\$3,432,650.00	\$3,428,900.00	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
Department Total: 85 - Debt Service		\$3,432,650.00	\$3,428,900.00	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
223-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	1,800.00	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 90 - Other Uses</i>		\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 910 - Transfers		\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 91 - Transfers		\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
EXPENSES Total		\$3,434,450.00	\$3,428,900.00	\$3,428,900.00	\$3,434,900.00	\$3,434,900.00	\$6,000.00	0%

City Marina Fund

Mission Statement

The City Marina will provide a safe, clean, secure and nicely landscaped environment for Marina residents and visiting boaters.

Program: City Marina

The City's Marina provides 24 floating rental slips in a nicely landscaped environment on the Intracoastal Waterway. Marina residents are provided with a facility containing restrooms, showers, washer, dryer, and ice machine. A pump out is available for the convenience of all boaters on the Intracoastal, as well as marina residents. A dumpster is also available for solid waste disposal.

The Parks and Recreation Department maintains files on all residents, collects all fees and monitors operations and activities at the marina. The city allows live-aboard renters and provides a service box for each slip with connections for electricity, sewer, water, telephone, and Wi-Fi. The wi-fi, electricity, sewer, and water are provided at no extra cost, but renters must arrange and pay for telephone and cable TV service.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure safe and secure dockage services for live-aboard and other boaters and provide daily restroom and laundry room maintenance.

Objective: Conduct regular inspections and visits to ensure a high level of maintenance quality. Provide a pumpout station for boaters to safely dispose of wastewater.

Number of days Cleaning Company services marina building	312	312	312
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Goal: Maintain open communications with marina residents.

Objective: To respond to marina residents' requests within 24 hours and maintain an accurate and up-to-date waiting list.

Number of people on the City Marina waiting list	80	100	100
Maintain monthly occupancy rate	100%	100%	100%

Staffing Levels	21-22	22-23	23-24
No full-time staff assigned to this program	0	0	0



City Marina Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 426 - City Marina Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>32 - Permits Fees and Special Assessments</i>								
426-00-000.329-050	Permits CO/Tree/Renewal Ext Applic. Fees	1,600.00	1,060.00	1,650.00	1,000.00	1,000.00	(650.00)	-39%
<i>Account Classification Total: 32 - Permits Fees and Special Assessments</i>		\$1,600.00	\$1,060.00	\$1,650.00	\$1,000.00	\$1,000.00	(\$650.00)	-39%
<i>34 - Charges for Services</i>								
426-00-000.347-960	Parks and Recreation Donation/WastW Pump/Pk Bench	1,750.13	1,530.33	2,000.00	2,000.00	2,000.00	0.00	0%
426-00-000.347-961	Parks and Recreation Kidfets / Marina Dockage Fees	258,321.00	203,631.00	140,421.00	288,954.00	288,954.00	148,533.00	106%
426-00-000.347-962	Parks and Recreation Turkey Trot/Progrms Late Fees	0.00	100.00	50.00	100.00	100.00	50.00	100%
<i>Account Classification Total: 34 - Charges for Services</i>		\$260,071.13	\$205,261.33	\$142,471.00	\$291,054.00	\$291,054.00	\$148,583.00	104%
<i>36 - Miscellaneous Revenues</i>								
426-00-000.361-100	Interest & Other Earnings Interest Investments	16,768.11	20,028.45	28,200.00	39,480.00	39,480.00	11,280.00	40%
426-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	0.00	0.00	22,935.00	0.00	0.00	(22,935.00)	-100%
426-00-000.369-100	Other Miscellaneous Revenues Miscellaneous Revenue	14.73	0.00	0.00	0.00	0.00	0.00	N/A
426-00-000.369-901	Other Miscellaneous Revenues PY Exp Recovery/Orig Popcorn Hou	0.00	800.00	0.00	0.00	0.00	0.00	N/A
426-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	1,445.00	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$18,227.84	\$20,828.45	\$51,135.00	\$39,480.00	\$39,480.00	(\$11,655.00)	-23%
Division Total: 000 - Administration		\$279,898.97	\$227,149.78	\$195,256.00	\$331,534.00	\$331,534.00	\$136,278.00	70%
Department Total: 00 - Administration		\$279,898.97	\$227,149.78	\$195,256.00	\$331,534.00	\$331,534.00	\$136,278.00	70%
REVENUES Total		\$279,898.97	\$227,149.78	\$195,256.00	\$331,534.00	\$331,534.00	\$136,278.00	70%



City Marina Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 426 - City Marina Fund								
EXPENSES								
Department: 75 - Recreation Facilities								
Division: 750 - Marina								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
426-75-750-575.31-11	Professional Services Investment Services	1,494.97	1,046.61	1,466.00	1,466.00	1,466.00	0.00	0%
426-75-750-575.31-90	Professional Services Other Professional Services	0.00	0.00	300.00	300.00	300.00	0.00	0%
426-75-750-575.32-10	Accounting & Auditing Audit & Accounting Fees	321.62	183.49	322.00	322.00	94.00	(228.00)	-71%
426-75-750-575.34-16	Other Contractual Services Pest Control Services	0.00	0.00	700.00	700.00	700.00	0.00	0%
426-75-750-575.34-90	Other Contractual Services Other Contractual Services	4,063.75	3,338.81	13,440.00	13,440.00	13,440.00	0.00	0%
426-75-750-575.40-10	Travel & Per Diem Travel & Training	475.25	20.17	1,350.00	5,350.00	5,350.00	4,000.00	296%
426-75-750-575.43-10	Utility Services Electricity	22,740.20	17,209.56	1,082.00	23,277.00	23,277.00	22,195.00	2051%
426-75-750-575.43-15	Utility Services Water & Sewer	6,853.07	13,196.97	5,228.00	9,947.00	9,947.00	4,719.00	90%
426-75-750-575.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	190.00	190.00	190.00	0.00	0%
426-75-750-575.43-35	Utility Services Waste Collection & Disposal	954.89	989.74	955.00	990.00	990.00	35.00	4%
426-75-750-575.45-10	Insurance General Liability	2,540.04	2,350.00	2,820.00	3,043.00	3,043.00	223.00	8%
426-75-750-575.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	0.00	900.00	900.00	900.00	0.00	0%
426-75-750-575.46-40	Repair and Maintenance Service Other Repair Maintenance	6,930.23	3,622.17	30,740.00	30,740.00	30,740.00	0.00	0%
426-75-750-575.49-35	Other Current Charges Share of Administrative Expense	13,218.00	8,203.30	9,844.00	8,231.00	8,443.00	(1,401.00)	-14%
426-75-750-575.52-20	Operating Supplies General Operating Supplies	1,108.16	447.38	3,000.00	3,000.00	3,000.00	0.00	0%
426-75-750-575.52-35	Operating Supplies Building Materials	106.52	0.00	100.00	100.00	100.00	0.00	0%
426-75-750-575.52-36	Operating Supplies Janitorial Supplies	1,180.98	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
426-75-750-575.54-30	Books Pubs Subs & Memberships Training & Education Costs	524.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$62,511.68	\$50,608.20	\$75,437.00	\$104,996.00	\$104,980.00	\$29,543.00	39%
Activity Total: 575 - Special Recreation Facilities		\$62,511.68	\$50,608.20	\$75,437.00	\$104,996.00	\$104,980.00	\$29,543.00	39%
Division Total: 750 - Marina		\$62,511.68	\$50,608.20	\$75,437.00	\$104,996.00	\$104,980.00	\$29,543.00	39%
Department Total: 75 - Recreation Facilities		\$62,511.68	\$50,608.20	\$75,437.00	\$104,996.00	\$104,980.00	\$29,543.00	39%
Department: 81 - Depreciation								
Division: 840 - Depreciation								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
426-81-840-575.49-64	Other Current Charges Depreciation	3,718.92	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$3,718.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 575 - Special Recreation Facilities		\$3,718.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 840 - Depreciation		\$3,718.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 81 - Depreciation		\$3,718.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
426-90-900-575.49-23	Other Current Charges Loss on Sale of Investments	107,878.15	291	0.00	0.00	0.00	0.00	N/A



City Marina Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$107,878.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>90 - Other Uses</i>								
426-90-900-575.99-01	Other Non-Operating Contingency	0.00	0.00	44,985.00	151,915.00	150,820.00	105,835.00	235%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$44,985.00	\$151,915.00	\$150,820.00	\$105,835.00	235%
Activity Total: 575 - Special Recreation Facilities		\$107,878.15	\$0.00	\$44,985.00	\$151,915.00	\$150,820.00	\$105,835.00	235%
Division Total: 900 - Miscellaneous Expenditures		\$107,878.15	\$0.00	\$44,985.00	\$151,915.00	\$150,820.00	\$105,835.00	235%
Department Total: 90 - Miscellaneous		\$107,878.15	\$0.00	\$44,985.00	\$151,915.00	\$150,820.00	\$105,835.00	235%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
426-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	73,638.00	62,361.70	74,834.00	74,623.00	75,734.00	900.00	1%
<i>Account Classification Total: 90 - Other Uses</i>		\$73,638.00	\$62,361.70	\$74,834.00	\$74,623.00	\$75,734.00	\$900.00	1%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$73,638.00	\$62,361.70	\$74,834.00	\$74,623.00	\$75,734.00	\$900.00	1%
Division Total: 910 - Transfers		\$73,638.00	\$62,361.70	\$74,834.00	\$74,623.00	\$75,734.00	\$900.00	1%
Department Total: 91 - Transfers		\$73,638.00	\$62,361.70	\$74,834.00	\$74,623.00	\$75,734.00	\$900.00	1%
EXPENSES Total		\$247,746.75	\$112,969.90	\$195,256.00	\$331,534.00	\$331,534.00	\$136,278.00	70%

Sanitation Fund

Mission Statement

The Sanitation Program will ensure the best possible solid waste collection service to both residential and commercial customers, to enforce compliance with service contracts, ensure that customer service problems are resolved within 24 hours, and provide effective litter control and graffiti abatement.

Program: Sanitation (Including Neighborhood Stabilization)

The Neighborhood Stabilization Program is under the direction of the Community Improvement Department. The program administers the waste collector's contract and serves as the department's liaison with designated supervisors in collecting regular garbage, recycling, bulk, and vegetation and monitors neighborhoods for early trash set-outs. The program oversees the daily operation of Waste Management's clam truck assigned to the Code Enforcement Division, and the delivery of carts and bins for City residents. The program includes the abatement of graffiti throughout the City and other nuisances that are non-reoccurring from time-to-time. Staff is assigned as support to grass root events throughout the year.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Ensure timely and efficient solid waste collection service to all residential customers, decrease the amount of nuisances appearing in neighborhoods, and ensure the desired level of performance is achieved.

Objective: To oversee and manage the Waste Management (WM) contract.

Meet with WM Administration on a quarterly basis (4) to ensure contract compliance	100%	100%	100%
Inspect WM vehicles, equipment and location on a quarterly basis (4)	100%	100%	100%
Review contract for amendments on an annual basis (1)	100%	100%	100%
Ensure all funding is received for in-kind services on an annual basis (1)	100%	100%	100%
Conduct a customer satisfaction survey on WM performance annually (1)	100%	100%	100%

Goal: Bring awareness and educate the community on the City's new Clean City Initiative which consists of litter abatement, recycling and environmental conservation.

Objective: Engage the City of Delray Beach residential, non-profit, faith-based business communities and Delray Beach Schools in the Clean City Initiative by establishing a strong volunteer base for Initiative projects.

Coordinate at least 1 Adopt A Street clean-up on a monthly basis	100%	100%	75%
Create and distribute litter prevention/recycling material to schools, businesses and Neighborhood Associations twice a year.	50%	50%	100%
Coordinate or assist with providing 4 educational workshops	100%	100%	100%
Initiate or partner in 1 grant application submittal and or other funding resources for programs in line with our Clean City Initiative	N/A%	100%	100%

Goal: To provide excellent customer service to the residents of the City of Delray Beach.

Objective: To facilitate cost-effective and successful completion of special projects directed at maintaining a "Clean City".

Identify and address early set outs w/in 24 hours	100%	100%	100%
Daily abatement of hotspots (170 days); bus shelters, vacant lots, city rights-of-way and illegal dump sites.	90%	95%	95%
Identify and abate graffiti w/in 24 hours of notice	100%	100%	100%
Respond to citizen complaints w/in 24 hours of notice	100%	100%	100%

Staffing Levels	20-22	22-23	23-24
Sanitation Administrator	0	0	1
Nuisance Abatement Officer	3	3	2
Project Administrator (Neighborhood Planner)	.5	.5	.5
Community Improvement Specialist	0	0	1
Lead Sanitation Officer	0	0	1
Litter Prevention Officer	<u>2</u>	<u>2</u>	<u>2</u>
	5.5	5.5	7.5



Sanitation Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 433 - Sanitation Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>33 - Intergovernmental Revenue</i>								
433-00-000.331-112	Federal Grants Hurricane Irma Federal Assistnc	27,827.46	0.00	0.00	0.00	0.00	0.00	N/A
433-00-000.334-056	State Grants Hurricane Irma State Assistance	1,545.97	0.00	0.00	0.00	0.00	0.00	N/A
433-00-000.338-400	Shared Revenue from Loc Units Solid Waste-Recycling	58,865.54	0.00	32,000.00	0.00	0.00	(32,000.00)	-100%
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$88,238.97	\$0.00	\$32,000.00	\$0.00	\$0.00	(\$32,000.00)	-100%
<i>34 - Charges for Services</i>								
433-00-000.343-410	Physical Environment Residential Service Fees	3,953,827.84	3,706,505.53	5,544,739.00	7,568,489.00	7,568,489.00	2,023,750.00	36%
433-00-000.343-420	Physical Environment Special Collections Fees	156,290.12	164,774.70	233,174.00	296,789.00	296,789.00	63,615.00	27%
433-00-000.343-430	Physical Environment Roll-Off Fees	317,339.94	274,040.48	433,474.00	546,488.00	546,488.00	113,014.00	26%
433-00-000.343-900	Physical Environment Annual Permit Fees	12,000.00	15,000.00	21,375.00	18,000.00	18,000.00	(3,375.00)	-16%
433-00-000.343-930	Physical Environment Franchise Fees	546,001.47	139,460.66	272,056.00	797,773.00	797,773.00	525,717.00	193%
<i>Account Classification Total: 34 - Charges for Services</i>		\$4,985,459.37	\$4,299,781.37	\$6,504,818.00	\$9,227,539.00	\$9,227,539.00	\$2,722,721.00	42%
<i>36 - Miscellaneous Revenues</i>								
433-00-000.361-140	Interest & Other Earnings Int Income - Leases	36,210.55	0.00	0.00	0.00	0.00	0.00	N/A
433-00-000.361-904	Interest & Other Earnings PFM Interest	37,193.09	44,424.81	62,550.00	87,570.00	87,570.00	25,020.00	40%
433-00-000.362-500	Rents & Royalties Transfer Station	142,304.22	174,385.71	166,616.00	172,163.00	172,163.00	5,547.00	3%
433-00-000.369-100	Other Miscellaneous Revenues Miscellaneous Revenue	32.69	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$215,740.55	\$218,810.52	\$229,166.00	\$259,733.00	\$259,733.00	\$30,567.00	13%
<i>39 - Other Source, Continued</i>								
433-00-000.301-460	Budgetary Account Sanitation Fund	0.00	0.00	500,000.00	0.00	0.00	(500,000.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	(\$500,000.00)	-100%
Division Total: 000 - Administration		\$5,289,438.89	\$4,518,591.89	\$7,265,984.00	\$9,487,272.00	\$9,487,272.00	\$2,221,288.00	31%
Department Total: 00 - Administration		\$5,289,438.89	\$4,518,591.89	\$7,265,984.00	\$9,487,272.00	\$9,487,272.00	\$2,221,288.00	31%
REVENUES Total		\$5,289,438.89	\$4,518,591.89	\$7,265,984.00	\$9,487,272.00	\$9,487,272.00	\$2,221,288.00	31%



Sanitation Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 433 - Sanitation Fund								
EXPENSES								
Department: 34 - Sanitation								
Division: 000 - Administration								
Activity: 534 - Garbage / Solid Waste Control								
<i>10 - Personnel Services</i>								
433-34-000-534.12-10	Regular Salaries/Wages Regular Salaries/Wages	202,593.23	200,991.07	259,076.00	279,093.00	394,338.00	135,262.00	52%
433-34-000-534.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	622.97	2,386.92	0.00	0.00	0.00	0.00	N/A
433-34-000-534.14-10	Overtime Overtime /Call-Out Pay	5,989.06	8,860.86	10,140.00	10,000.00	10,000.00	(140.00)	-1%
433-34-000-534.15-50	Special Pay Incentive Pay	0.00	0.00	1,500.00	0.00	0.00	(1,500.00)	-100%
433-34-000-534.21-10	FICA Taxes Employer FICA	14,493.86	15,423.80	20,228.00	22,115.00	30,932.00	10,704.00	53%
433-34-000-534.22-10	Retirement Contributions General Employees Retirement	13,487.00	20,483.54	17,559.00	18,373.00	18,800.00	1,241.00	7%
433-34-000-534.22-99	Retirement Contributions GASB Statement Implementation	80.00	0.00	0.00	0.00	0.00	0.00	N/A
433-34-000-534.23-10	Life & Health Insurance Health Insurance	46,081.00	62,677.91	78,322.00	86,362.00	117,766.00	39,444.00	50%
433-34-000-534.23-20	Life & Health Insurance Life Insurance	653.40	691.20	864.00	974.00	1,238.00	374.00	43%
433-34-000-534.23-30	Life & Health Insurance Disability Insurance	463.17	482.36	580.00	668.00	944.00	364.00	63%
433-34-000-534.24-10	Workers Compensation Workers Compensation	1,517.04	1,259.20	1,511.00	1,631.00	1,633.00	122.00	8%
433-34-000-534.25-10	Other Employee Benefits Unemployment Compensation	140.16	143.08	193.00	193.00	263.00	70.00	36%
433-34-000-534.27-10	Other Employee Benefits Employee Assistance Program	129.54	86.24	116.00	117.00	160.00	44.00	38%
<i>Account Classification Total: 10 - Personnel Services</i>		\$286,250.43	\$313,486.18	\$390,089.00	\$419,526.00	\$576,074.00	\$185,985.00	48%
<i>30 - Operating Expenditures/Expenses</i>								
433-34-000-534.31-11	Professional Services Investment Services	3,316.03	2,321.48	3,253.00	3,253.00	3,253.00	0.00	0%
433-34-000-534.32-10	Accounting & Auditing Audit & Accounting Fees	3,092.50	1,865.60	3,274.00	3,274.00	3,529.00	255.00	8%
433-34-000-534.34-25	Other Contractual Services Residential Garbage	1,916,873.70	1,156,669.05	2,755,924.00	3,852,647.00	3,852,647.00	1,096,723.00	40%
433-34-000-534.34-26	Other Contractual Services Residential Vegetation	327,698.52	198,032.89	471,093.00	563,378.00	563,378.00	92,285.00	20%
433-34-000-534.34-27	Other Contractual Services Residential Recycling	995,435.40	600,455.67	1,431,197.00	1,660,728.00	1,660,728.00	229,531.00	16%
433-34-000-534.34-28	Other Contractual Services Residential Bulk P/U	496,702.80	298,591.72	719,093.00	1,089,826.00	1,089,826.00	370,733.00	52%
433-34-000-534.40-10	Travel & Per Diem Travel & Training	171.50	59.37	1,000.00	5,000.00	5,000.00	4,000.00	400%
433-34-000-534.41-11	Communication Services Portable Phones / MDD	606.60	0.00	0.00	828.00	828.00	828.00	N/A
433-34-000-534.43-35	Utility Services Waste Collection & Disposal	75,001.58	51,463.07	75,874.00	80,000.00	76,632.00	758.00	1%
433-34-000-534.44-45	Rentals & Leases Vehicle Rental / Garage	6,090.00	5,075.00	6,090.00	12,360.00	12,360.00	6,270.00	103%
433-34-000-534.45-10	Insurance General Liability	2,949.96	2,729.20	3,275.00	3,534.00	3,534.00	259.00	8%
433-34-000-534.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	7,786.72	3,014.74	10,030.00	6,700.00	7,150.00	(2,880.00)	-29%
433-34-000-534.47-10	Printing & Binding Printing & Binding	468.45	105.00	1,000.00	2,000.00	2,000.00	1,000.00	100%
433-34-000-534.48-17	Promotional Activities Refreshment / Food / Meetings	299.47	145.78	2,000.00	2,000.00	2,000.00	0.00	0%
433-34-000-534.49-15	Other Current Charges Bad Debt Expense	(390.23)	(142.19)	0.00	0.00	0.00	0.00	N/A
433-34-000-534.49-35	Other Current Charges Share of Administrative Expense	571,991.04	446,816.70	536,180.00	536,180.00	685,270.00	149,090.00	28%
433-34-000-534.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	0.00	4,810.00	4,810.00	4,810.00	N/A
433-34-000-534.52-10	Operating Supplies Fuel & Lube	8,009.56	6,432.29	7,350.00	7,700.00	5,400.00	(1,950.00)	-27%
433-34-000-534.52-20	Operating Supplies General Operating Supplies	2,851.43	296 1,860.00	3,000.00	3,000.00	3,000.00	0.00	0%



Sanitation Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
433-34-000-534.52-27	Operating Supplies Equipment < \$5,000	1,353.38	444.37	1,000.00	1,000.00	1,000.00	0.00	0%
433-34-000-534.52-33	Operating Supplies Uniform / Linen Service	1,789.13	2,713.94	3,600.00	4,175.00	4,175.00	575.00	16%
433-34-000-534.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	N/A
433-34-000-534.54-30	Books Pubs Subs & Memberships Training & Education Costs	250.00	245.00	500.00	2,700.00	2,700.00	2,200.00	440%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$4,422,347.54	\$2,778,898.68	\$6,034,733.00	\$7,846,093.00	\$7,990,220.00	\$1,955,487.00	32%
<i>90 - Other Uses</i>								
433-34-000-534.99-01	Other Non-Operating Contingency	0.00	0.00	615,109.00	615,109.00	695,866.00	80,757.00	13%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$615,109.00	\$615,109.00	\$695,866.00	\$80,757.00	13%
Activity Total: 534 - Garbage / Solid Waste Control		\$4,708,597.97	\$3,092,384.86	\$7,039,931.00	\$8,880,728.00	\$9,262,160.00	\$2,222,229.00	32%
Division Total: 000 - Administration		\$4,708,597.97	\$3,092,384.86	\$7,039,931.00	\$8,880,728.00	\$9,262,160.00	\$2,222,229.00	32%
Department Total: 34 - Sanitation		\$4,708,597.97	\$3,092,384.86	\$7,039,931.00	\$8,880,728.00	\$9,262,160.00	\$2,222,229.00	32%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
433-90-900-519.49-23	Other Current Charges Loss on Sale of Investments	239,282.93	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$239,282.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 519 - Other Gen. Govt. Services		\$239,282.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 900 - Miscellaneous Expenditures		\$239,282.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 90 - Miscellaneous		\$239,282.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
433-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	91,770.00	86,495.88	103,795.00	90,768.00	90,768.00	(13,027.00)	-13%
433-91-910-581.91-20	Non-Operating Transfers Transfers to W & S Fund (441)	123,068.04	101,881.70	122,258.00	122,258.00	134,344.00	12,086.00	10%
<i>Account Classification Total: 90 - Other Uses</i>		\$214,838.04	\$188,377.58	\$226,053.00	\$213,026.00	\$225,112.00	(\$941.00)	0%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$214,838.04	\$188,377.58	\$226,053.00	\$213,026.00	\$225,112.00	(\$941.00)	0%
Division Total: 910 - Transfers		\$214,838.04	\$188,377.58	\$226,053.00	\$213,026.00	\$225,112.00	(\$941.00)	0%
Department Total: 91 - Transfers		\$214,838.04	\$188,377.58	\$226,053.00	\$213,026.00	\$225,112.00	(\$941.00)	0%
EXPENSES Total		\$5,162,718.94	\$3,280,762.44	\$7,265,984.00	\$9,093,754.00	\$9,487,272.00	\$2,221,288.00	31%

Municipal Golf Course

Mission Statement

The Municipal Golf Course will provide an enjoyable, quality golf and dining experience (including banquets and special events) that afford our citizens service and quality at affordable, competitive rates.

Program: Municipal Golf Course

The Municipal Golf Course is an 18-hole public golf course with a full service restaurant and a pro shop on 150 acres operated and maintained through the services of a golf course management firm. The golf course is supported by user fee charges and the sale of merchandise and food. The course also provides instruction to youth through the City's Parks & Recreation Department, Inner City Junior Programs, junior golf camps and leagues. The restaurant, bar and patio is available for lunch. The restaurant area is also available for rental for banquets including weddings, bar mitzvahs, parties, card luncheons, and civic meetings.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide the residents of Delray Beach and nearby communities a club with a restaurant, pro shop, and golf course amenities.

Objective: Continue to improve the public awareness of the club to meet the needs of all potential customers.

Special Program Participants <i>After School, Juniors, Adults, Camps etc.</i>	2,052	2,100	2,200
Maintain Golf Rounds annually	53,412	57,000	60,000
Maintain Restaurant Attendees annually	15,895	16,500	18,000
Conduct annual Customer Satisfaction Survey	4	4	4
Overall Satisfaction Rating (Golf Average of all)**	4.0	4.0	4.0
Customer Service Rating (Staff Friendliness)**	4.4	4.4	4.4
Course Condition Rating**	4.0	4.0	4.0

** Based on a 0 – 5 scale.

*Closed March 20, 2020 and reopened April 29, 2020 with social distancing requirements due to COVID-19

Goal: To maintain the golf course at a championship level while providing customer satisfaction at all skill levels.

Objective: Maintain high quality playing conditions overall to satisfy our customers' expectations.

Aerate Greens and Tees to reduce compaction of putting surface and promote better grass growth. (minimum)	8	8	8
Provide annual analysis of soil and water used for turf irrigation.	2	2	2
Top Dress greens a minimum of 16 times per year to provide a consistent and smooth putting surface.	16	16	16
Apply pre-emergent to fairways for weed control.	3	3	3

Goal: To maintain a positive cash flow while generating income in excess of \$3.5 million and to increase the gross revenue of the clubhouse dining facility to at least \$1.2 million.

Objective: Increase revenue from golf fees, range income, merchandise sales and restaurant income.

Operating surplus (Net Income as per Comparative Income Statement)	Pending (Provided by finance dept)	Pending (Provided by finance dept)	Pending (Provided by finance dept)
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Staffing Levels	21-22	22-23	23-24
Contracted Service	n/a	n/a	n/a



Municipal Golf Course Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 445 - DB Municipal Golf Course Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>34 - Charges for Services</i>								
445-00-000.347-900	Parks and Recreation Programs /Ads /Golf Fees	1,620,948.70	1,502,639.24	1,598,365.00	1,711,300.00	1,711,300.00	112,935.00	7%
445-00-000.347-902	Parks and Recreation LG Comp/Rest Misc Inc./Green Fee	28,472.39	23,557.49	25,000.00	21,881.00	21,881.00	(3,119.00)	-12%
445-00-000.347-904	Parks and Recreation Special Events / League Fees	149.60	28.05	12,000.00	1,200.00	1,200.00	(10,800.00)	-90%
445-00-000.347-905	Parks and Recreation Cult Recr / Handicap Income	1,288.00	448.35	1,000.00	1,200.00	1,200.00	200.00	20%
445-00-000.347-907	Parks and Recreation Culture/Recreation /Range Income	196,221.05	153,546.55	180,000.00	189,000.00	189,000.00	9,000.00	5%
445-00-000.347-908	Parks and Recreation Cult Rec /Prepaid Green Fees	36,560.00	40,180.00	70,000.00	36,500.00	36,500.00	(33,500.00)	-48%
445-00-000.347-920	Parks and Recreation Cult Rec/Sale of Merch/Sp Evnts	126,584.31	104,832.80	112,200.00	127,000.00	127,000.00	14,800.00	13%
445-00-000.347-930	Parks and Recreation Cult Rec/Rest/Consess/Catering	297,673.70	279,014.92	640,000.00	450,000.00	450,000.00	(190,000.00)	-30%
445-00-000.347-931	Parks and Recreation Cult Rec/Rest/Consess/Food Bev	96,854.46	84,947.59	140,000.00	140,000.00	140,000.00	0.00	0%
445-00-000.347-940	Parks and Recreation Cult Rec/Rest/Food Bev/Alcohol	74,918.85	57,342.05	90,000.00	90,000.00	90,000.00	0.00	0%
445-00-000.347-941	Parks and Recreation Culture/Rec /Rest - Alcohol	220,258.20	184,604.56	275,000.00	250,000.00	250,000.00	(25,000.00)	-9%
445-00-000.347-950	Parks and Recreation Catering / Catering Gratuities	132,666.57	117,897.41	150,000.00	150,000.00	150,000.00	0.00	0%
<i>Account Classification Total: 34 - Charges for Services</i>		\$2,832,595.83	\$2,549,039.01	\$3,293,565.00	\$3,168,081.00	\$3,168,081.00	(\$125,484.00)	-4%
<i>36 - Miscellaneous Revenues</i>								
445-00-000.361-140	Interest & Other Earnings Int Income - Leases	2,162.94	0.00	0.00	0.00	0.00	0.00	N/A
445-00-000.362-000	Rents & Royalties Tower Rental	20,046.58	14,302.17	18,680.00	18,680.00	18,680.00	0.00	0%
445-00-000.362-001	Rents & Royalties Tower Rental / Broadcasting	13,415.16	10,061.37	13,930.00	13,930.00	13,930.00	0.00	0%
445-00-000.369-904	Other Miscellaneous Revenues HDepot Reb/Orig Popcorn H/Misc R	29,239.01	31,329.76	30,930.00	30,930.00	30,930.00	0.00	0%
445-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	0.00	70.00	0.00	0.00	0.00	0.00	N/A
445-00-000.369-920	Other Miscellaneous Revenues Over/Short-Pro Shop	(7.84)	(101.80)	0.00	0.00	0.00	0.00	N/A
445-00-000.369-921	Other Miscellaneous Revenues Over/Short-Restaurant	155.78	141.92	21,881.00	21,881.00	21,881.00	0.00	0%
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$65,011.63	\$55,803.42	\$85,421.00	\$85,421.00	\$85,421.00	\$0.00	0%
<i>39 - Other Source, Continued</i>								
445-00-000.301-045	Budgetary Account Prior Year Surplus	0.00	0.00	344,200.00	740,103.00	614,892.00	270,692.00	79%
445-00-000.303-045	Prior Year Encumbrances Prior Years Encumbrances	0.00	0.00	117,603.00	0.00	0.00	(117,603.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$461,803.00	\$740,103.00	\$614,892.00	\$153,089.00	33%
Division Total: 000 - Administration		\$2,897,607.46	\$2,604,842.43	\$3,840,789.00	\$3,993,605.00	\$3,868,394.00	\$27,605.00	1%
Department Total: 00 - Administration		\$2,897,607.46	\$2,604,842.43	\$3,840,789.00	\$3,993,605.00	\$3,868,394.00	\$27,605.00	1%
REVENUES Total		\$2,897,607.46	\$2,604,842.43	\$3,840,789.00	\$3,993,605.00	\$3,868,394.00	\$27,605.00	1%



Municipal Golf Course Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 445 - DB Municipal Golf Course Fund								
EXPENSES								
Department: 75 - Recreation Facilities								
Division: 150 - Operations								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-75-150-575.52-20	Operating Supplies General Operating Supplies	0.00	0.00	25,000.00	25,000.00	25,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0%
Activity Total: 575 - Special Recreation Facilities		\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0%
Division Total: 150 - Operations		\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0%
Division: 151 - Pro Shop								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-75-151-575.31-90	Professional Services Other Professional Services	328,475.44	225,894.49	326,848.00	349,728.00	349,728.00	22,880.00	7%
445-75-151-575.34-90	Other Contractual Services Other Contractual Services	57,602.25	48,975.55	61,000.00	61,000.00	61,000.00	0.00	0%
445-75-151-575.40-10	Travel & Per Diem Travel & Training	0.00	0.00	750.00	750.00	750.00	0.00	0%
445-75-151-575.43-10	Utility Services Electricity	6,510.00	4,882.50	6,510.00	6,510.00	6,510.00	0.00	0%
445-75-151-575.45-45	Insurance Health Care Premiums	3,594.15	0.00	7,000.00	9,000.00	9,000.00	2,000.00	29%
445-75-151-575.46-15	Repair and Maintenance Service Equipment Maintenance	1,019.57	255.00	1,800.00	1,800.00	1,800.00	0.00	0%
445-75-151-575.47-10	Printing & Binding Printing & Binding	1,801.14	1,914.68	2,100.00	2,100.00	2,100.00	0.00	0%
445-75-151-575.48-20	Promotional Activities Other Promotional Costs	159.92	474.78	2,300.00	2,300.00	2,300.00	0.00	0%
445-75-151-575.49-50	Other Current Charges Advertising	0.00	0.00	300.00	300.00	300.00	0.00	0%
445-75-151-575.49-90	Other Current Charges Other Current Charges	3,999.96	2,999.97	4,000.00	4,000.00	4,000.00	0.00	0%
445-75-151-575.51-15	Office Supplies Other Office Supplies	165.34	0.00	1,500.00	1,500.00	1,500.00	0.00	0%
445-75-151-575.51-20	Office Supplies Office Equipment < \$5,000	399.99	0.00	500.00	500.00	500.00	0.00	0%
445-75-151-575.52-20	Operating Supplies General Operating Supplies	23,604.07	26,195.45	41,000.00	41,000.00	41,000.00	0.00	0%
445-75-151-575.52-33	Operating Supplies Uniform / Linen Service	1,208.33	75.95	4,000.00	4,000.00	4,000.00	0.00	0%
445-75-151-575.52-60	Operating Supplies Golf Merchandise	81,814.75	46,676.44	78,540.00	88,900.00	88,900.00	10,360.00	13%
445-75-151-575.54-13	Books Pubs Subs & Memberships Memberships	792.00	562.00	1,700.00	1,700.00	1,700.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$511,146.91	\$358,906.81	\$539,848.00	\$575,088.00	\$575,088.00	\$35,240.00	7%
Activity Total: 575 - Special Recreation Facilities		\$511,146.91	\$358,906.81	\$539,848.00	\$575,088.00	\$575,088.00	\$35,240.00	7%
Division Total: 151 - Pro Shop		\$511,146.91	\$358,906.81	\$539,848.00	\$575,088.00	\$575,088.00	\$35,240.00	7%
Division: 152 - Restaurant								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-75-152-575.31-90	Professional Services Other Professional Services	435,342.30	370,758.82	646,099.00	496,099.00	496,099.00	(150,000.00)	-23%
445-75-152-575.43-10	Utility Services Electricity	50,055.28	37,479.17	35,090.00	54,183.00	54,183.00	19,093.00	54%
445-75-152-575.43-15	Utility Services Water & Sewer	6,272.62	8,282.83	5,780.00	7,700.00	7,700.00	1,920.00	33%
445-75-152-575.43-40	Utility Services Gas	13,707.24	9,181.62	16,000.00	16,000.00	16,000.00	0.00	0%
445-75-152-575.45-45	Insurance Health Care Premiums	8,100.11	3,180.58	25,500.00	21,100.00	21,100.00	(4,400.00)	-17%
445-75-152-575.46-15	Repair and Maintenance Service Equipment Maintenance	3,446.13	9,751.00	5,000.00	5,000.00	5,000.00	0.00	0%
445-75-152-575.46-40	Repair and Maintenance Service Other Repair Maintenance	1,341.88	580.00	23,600.00	23,600.00	23,600.00	0.00	0%
445-75-152-575.47-10	Printing & Binding Printing & Binding	0.00	0.00	300.00	300.00	300.00	0.00	0%
445-75-152-575.48-20	Promotional Activities Other Promotional Costs	29.98	0.00	2,350.00	2,350.00	2,350.00	0.00	0%



Municipal Golf Course Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
445-75-152-575.49-50	Other Current Charges Advertising	0.00	0.00	300.00	300.00	300.00	0.00	0%
445-75-152-575.49-90	Other Current Charges Other Current Charges	2,300.00	2,350.00	2,500.00	2,500.00	2,500.00	0.00	0%
445-75-152-575.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	3,700.00	3,700.00	3,700.00	0.00	0%
445-75-152-575.52-20	Operating Supplies General Operating Supplies	5,456.29	7,476.33	3,166.00	3,166.00	3,166.00	0.00	0%
445-75-152-575.52-33	Operating Supplies Uniform / Linen Service	12,794.26	8,530.61	28,000.00	28,000.00	28,000.00	0.00	0%
445-75-152-575.52-47	Operating Supplies Food	145,196.77	125,663.95	285,120.00	212,832.00	212,832.00	(72,288.00)	-25%
445-75-152-575.52-49	Operating Supplies Restaurant Supplies	34,506.77	27,120.49	61,000.00	61,000.00	61,000.00	0.00	0%
445-75-152-575.52-50	Operating Supplies Beverages	68,646.66	69,104.20	87,600.00	81,600.00	81,600.00	(6,000.00)	-7%
445-75-152-575.54-30	Books Pubs Subs & Memberships Training & Education Costs	1,210.00	990.00	1,900.00	1,900.00	1,900.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$788,406.29	\$680,449.60	\$1,233,005.00	\$1,021,330.00	\$1,021,330.00	(\$211,675.00)	-17%
Activity Total: 575 - Special Recreation Facilities		\$788,406.29	\$680,449.60	\$1,233,005.00	\$1,021,330.00	\$1,021,330.00	(\$211,675.00)	-17%
Division Total: 152 - Restaurant		\$788,406.29	\$680,449.60	\$1,233,005.00	\$1,021,330.00	\$1,021,330.00	(\$211,675.00)	-17%
Division: 153 - Course Maintenance								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-75-153-575.31-90	Professional Services Other Professional Services	361,247.89	283,906.88	445,746.00	469,088.00	469,088.00	23,342.00	5%
445-75-153-575.43-10	Utility Services Electricity	20,307.27	15,446.07	25,769.00	21,652.00	21,652.00	(4,117.00)	-16%
445-75-153-575.43-15	Utility Services Water & Sewer	5,835.63	6,136.94	3,348.00	10,879.00	10,879.00	7,531.00	225%
445-75-153-575.43-20	Utility Services Irrigation Water	26,792.11	21,269.86	30,870.00	28,538.00	28,538.00	(2,332.00)	-8%
445-75-153-575.45-45	Insurance Health Care Premiums	16,778.89	13,173.66	25,000.00	19,000.00	19,000.00	(6,000.00)	-24%
445-75-153-575.46-15	Repair and Maintenance Service Equipment Maintenance	44,675.97	28,713.11	40,000.00	40,000.00	40,000.00	0.00	0%
445-75-153-575.46-35	Repair and Maintenance Service Irrigation Maintenance	28,135.12	27,196.10	26,004.15	25,000.00	25,000.00	(1,004.15)	-4%
445-75-153-575.49-90	Other Current Charges Other Current Charges	4,800.00	3,600.00	4,800.00	4,800.00	4,800.00	0.00	0%
445-75-153-575.52-11	Operating Supplies Fuel / Oil / Other	54,506.15	31,985.59	40,000.00	53,000.00	53,000.00	13,000.00	33%
445-75-153-575.52-20	Operating Supplies General Operating Supplies	3,910.25	895.59	6,000.00	6,000.00	6,000.00	0.00	0%
445-75-153-575.52-33	Operating Supplies Uniform / Linen Service	2,270.88	1,411.22	3,500.00	3,500.00	3,500.00	0.00	0%
445-75-153-575.52-41	Operating Supplies Gardening Supplies	207,023.06	186,698.86	213,975.00	210,000.00	210,000.00	(3,975.00)	-2%
445-75-153-575.54-13	Books Pubs Subs & Memberships Memberships	400.00	430.00	700.00	700.00	700.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$776,683.22	\$620,863.88	\$865,712.15	\$892,157.00	\$892,157.00	\$26,444.85	3%
Activity Total: 575 - Special Recreation Facilities		\$776,683.22	\$620,863.88	\$865,712.15	\$892,157.00	\$892,157.00	\$26,444.85	3%
Division Total: 153 - Course Maintenance		\$776,683.22	\$620,863.88	\$865,712.15	\$892,157.00	\$892,157.00	\$26,444.85	3%
Division: 300 - Capital Outlay								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-75-300-575.46-20	Repair and Maintenance Service Building Maintenance	34,149.02	27,900.00	289,670.00	750,000.00	625,000.00	335,330.00	116%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$34,149.02	\$27,900.00	\$289,670.00	\$750,000.00	\$625,000.00	\$335,330.00	116%
<i>60 - Capital Outlay</i>								
445-75-300-575.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	9,460.00	166,346.76	0.00	0.00	(166,346.76)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$9,460.00	\$166,346.76	\$0.00	\$0.00	(\$166,346.76)	-100%
Activity Total: 575 - Special Recreation Facilities		\$34,149.02	\$37,360.00	\$456,016.76	\$750,000.00	\$625,000.00	\$168,983.24	37%
Division Total: 300 - Capital Outlay		\$34,149.02	\$37,360.00	\$456,016.76	\$750,000.00	\$625,000.00	\$168,983.24	37%
Division: 760 - Golf Course								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-75-760-575.31-90	Professional Services Other Professional Services	104,975.50	302 85,719.22	136,726.00	136,726.00	136,726.00	0.00	0%



Municipal Golf Course Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
445-75-760-575.32-10	Accounting & Auditing Audit & Accounting Fees	705.09	1,150.48	2,019.00	2,019.00	1,808.00	(211.00)	-10%
445-75-760-575.34-16	Other Contractual Services Pest Control Services	0.00	0.00	3,350.00	3,350.00	3,350.00	0.00	0%
445-75-760-575.34-90	Other Contractual Services Other Contractual Services	207,350.26	152,417.12	247,619.00	246,812.00	246,812.00	(807.00)	0%
445-75-760-575.40-10	Travel & Per Diem Travel & Training	508.34	242.93	800.00	800.00	800.00	0.00	0%
445-75-760-575.42-10	Freight & Postage Services Postage	397.16	583.79	400.00	400.00	400.00	0.00	0%
445-75-760-575.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	7,724.00	7,725.00	7,725.00	1.00	0%
445-75-760-575.43-35	Utility Services Waste Collection & Disposal	11,455.94	3,957.54	11,540.00	11,540.00	11,540.00	0.00	0%
445-75-760-575.45-10	Insurance General Liability	8,436.96	7,805.80	9,367.00	10,107.00	10,107.00	740.00	8%
445-75-760-575.45-15	Insurance Other Insurance Costs	127,464.87	97,909.11	164,038.00	171,748.00	171,748.00	7,710.00	5%
445-75-760-575.45-45	Insurance Health Care Premiums	17,519.47	15,158.56	21,000.00	23,000.00	23,000.00	2,000.00	10%
445-75-760-575.46-15	Repair and Maintenance Service Equipment Maintenance	4,217.93	0.00	8,850.00	8,850.00	8,850.00	0.00	0%
445-75-760-575.47-10	Printing & Binding Printing & Binding	0.00	0.00	300.00	300.00	300.00	0.00	0%
445-75-760-575.49-50	Other Current Charges Advertising	19,021.96	12,794.97	30,000.00	30,000.00	30,000.00	0.00	0%
445-75-760-575.49-90	Other Current Charges Other Current Charges	6,636.55	4,793.88	5,160.00	5,160.00	5,160.00	0.00	0%
445-75-760-575.51-10	Office Supplies Stationery, Paper, Forms	1,708.41	2,519.00	1,200.00	1,200.00	1,200.00	0.00	0%
445-75-760-575.51-15	Office Supplies Other Office Supplies	0.00	0.00	300.00	300.00	300.00	0.00	0%
445-75-760-575.51-20	Office Supplies Office Equipment < \$5,000	537.10	0.00	3,100.00	3,100.00	3,100.00	0.00	0%
445-75-760-575.52-20	Operating Supplies General Operating Supplies	455.64	246.64	1,300.00	1,300.00	1,300.00	0.00	0%
445-75-760-575.54-13	Books Pubs Subs & Memberships Memberships	1,020.00	1,020.00	1,390.00	1,390.00	1,390.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$512,411.18	\$386,319.04	\$656,183.00	\$665,827.00	\$665,616.00	\$9,433.00	1%
Activity Total: 575 - Special Recreation Facilities		\$512,411.18	\$386,319.04	\$656,183.00	\$665,827.00	\$665,616.00	\$9,433.00	1%
Division Total: 760 - Golf Course		\$512,411.18	\$386,319.04	\$656,183.00	\$665,827.00	\$665,616.00	\$9,433.00	1%
Department Total: 75 - Recreation Facilities		\$2,622,796.62	\$2,083,899.33	\$3,775,764.91	\$3,929,402.00	\$3,804,191.00	\$28,426.09	1%
Department: 81 - Depreciation								
Division: 840 - Depreciation								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
445-81-840-575.49-64	Other Current Charges Depreciation	185,908.93	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$185,908.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 575 - Special Recreation Facilities		\$185,908.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 840 - Depreciation		\$185,908.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 81 - Depreciation		\$185,908.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 85 - Debt Service								
Division: 850 - Debt Service								
Activity: 517 - Debt Service Payments								
<i>70 - Debt Service</i>								
445-85-850-517.71-33	Debt Service Principal Capital Lease	(0.74)	22,644.00	30,192.00	30,192.00	0.00	(30,192.00)	-100%
445-85-850-517.71-50	Debt Service Principal Lease/Purchase	0.00	0.00	0.00	0.00	28,558.00	28,558.00	N/A
445-85-850-517.72-30	Debt Service Interest Capital Lease Int / 2002 GOB Int	46.71	0.00	874.00	874.00	0.00	(874.00)	-100%
445-85-850-517.72-50	Debt Service Interest Lease-Purchase	1,315.87	0.00	0.00	0.00	2,508.00	2,508.00	N/A
445-85-850-517.73-10	Other Debt Service Costs Fiscal Agent Charges	855.07	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 70 - Debt Service</i>		\$2,216.91	\$22,644.00	\$31,066.00	\$31,066.00	\$31,066.00	\$0.00	0%
Activity Total: 517 - Debt Service Payments		\$2,216.91	\$22,644.00	\$31,066.00	\$31,066.00	\$31,066.00	\$0.00	0%
Division Total: 850 - Debt Service		\$2,216.91	\$22,644.00	\$31,066.00	\$31,066.00	\$31,066.00	\$0.00	0%
Department Total: 85 - Debt Service		\$2,216.91	\$22,644.00	\$31,066.00	\$31,066.00	\$31,066.00	\$0.00	0%
Department: 91 - Transfers								



Municipal Golf Course Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
445-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	34,004.04	28,298.30	33,958.00	33,137.00	33,137.00	(821.00)	-2%
<i>Account Classification Total: 90 - Other Uses</i>		\$34,004.04	\$28,298.30	\$33,958.00	\$33,137.00	\$33,137.00	(\$821.00)	-2%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$34,004.04	\$28,298.30	\$33,958.00	\$33,137.00	\$33,137.00	(\$821.00)	-2%
Division Total: 910 - Transfers		\$34,004.04	\$28,298.30	\$33,958.00	\$33,137.00	\$33,137.00	(\$821.00)	-2%
Department Total: 91 - Transfers		\$34,004.04	\$28,298.30	\$33,958.00	\$33,137.00	\$33,137.00	(\$821.00)	-2%
EXPENSES Total		\$2,844,926.50	\$2,134,841.63	\$3,840,788.91	\$3,993,605.00	\$3,868,394.00	\$27,605.09	1%

Lakeview Golf Course

Mission Statement

The Lakeview Golf Club will be known as the best executive golf course in Palm Beach County. Lakeview Golf Club will be a youth golf development facility and also a place for senior golf leagues and recreation.

Program: Lakeview Golf Course

Lakeview Golf Course is an 18-hole, par 60, executive golf course with a snack bar and pro shop on approximately 45 acres operated through the service of a golf course management firm. The course is supported by user fee charges and the sale of merchandise and food. The course also provides youth programs. Lakeview allows golfers to walk 365 days a year, which provides City residents with a way to exercise and enjoy healthy recreation at a city owned facility. This course offers golf at very affordable rates encouraging families to play golf with their children and grandchildren.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Provide the community with the finest executive golf course in Palm Beach County.

Objective: Continue to maintain a positive public awareness of the club in order to meet the needs of all potential customers.

Increase annual rounds played from previous year	39,789	37,000	38,300
Conduct annual Customer Satisfaction Survey	4	4	4
Overall Satisfaction Rating (Average of all) **	4.2	4.2	4.2
Customer Service Rating (Staff Friendliness) **	4.7	4.7	4.7
Course Condition Rating**	4.1	4.1	4.1

** Based on a 0 – 5 scale.

Objective: Increase awareness of Lakeview Golf Club through customer participation in tournaments and events.

Junior tournaments and events	1,433	1,400	1,400
Adult tournaments and events	2,586	2,600	2,600

*Closed March 20, 2020, reopened April 29, 2020 with social distancing requirements due to COVID-19

Goal: To maintain a net operating surplus through increased income from daily golf fees.

Objective: To increase annual golf and merchandise revenue, thereby creating a stable income base.

Operating surplus (loss) (Net Income as per Comparative Income Statement)	(Provided by finance dept)	(Provided by finance dept)	(Provided by finance dept)
Daily green fees and cart income (includes pre-paid)	\$791,768	\$745,050	\$775,189

Goal: To continue improvements to the golf course in order to gain recognition as the best executive golf course in Palm Beach County.

Objective: Continue course improvements to ensure reliable and satisfactory playing conditions year-round.

Aerate greens and tees to reduce compaction of putting surface and promote better grass growth	8	8	8
Perform bunker maintenance to ensure continuity of manmade hazards for consistent expectations during play	6	6	6

Staffing Levels	21-22	22-23	23-24
Contracted Service	n/a	n/a	n/a



Lakeview Golf Course Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 446 - Lakeview Golf Course Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>34 - Charges for Services</i>								
446-00-000.347-900	Parks and Recreation Programs /Ads /Golf Fees	791,768.18	702,826.48	715,050.00	775,189.00	775,189.00	60,139.00	8%
446-00-000.347-901	Parks and Recreation Prgm/SE/Vending Mach Sls/Lifegua	2,242.81	1,884.46	1,500.00	2,250.00	2,250.00	750.00	50%
446-00-000.347-902	Parks and Recreation LG Comp/Rest Misc Inc./Green Fee	74,373.00	79,072.50	70,000.00	73,500.00	73,500.00	3,500.00	5%
446-00-000.347-920	Parks and Recreation Cult Rec/Sale of Merch/Sp Evnts	47,868.26	47,067.14	40,250.00	48,000.00	48,000.00	7,750.00	19%
446-00-000.347-930	Parks and Recreation Cult Rec/Rest/Consess/Catering	44,606.63	50,238.07	38,000.00	44,600.00	44,600.00	6,600.00	17%
446-00-000.347-940	Parks and Recreation Cult Rec/Rest/Food Bev/Alcohol	26,262.36	26,627.12	20,000.00	2,250.00	2,250.00	(17,750.00)	-89%
<i>Account Classification Total: 34 - Charges for Services</i>		\$987,121.24	\$907,715.77	\$884,800.00	\$945,789.00	\$945,789.00	\$60,989.00	7%
<i>36 - Miscellaneous Revenues</i>								
446-00-000.369-910	Other Miscellaneous Revenues Taxable Revenue	5,850.37	6,008.86	6,000.00	6,000.00	6,000.00	0.00	0%
446-00-000.369-920	Other Miscellaneous Revenues Over/Short-Pro Shop	19.05	(88.51)	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$5,869.42	\$5,920.35	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0%
<i>39 - Other Source, Continued</i>								
446-00-000.301-039	Budgetary Account Lakeview Golf Course	0.00	0.00	444,808.00	453,549.00	644,751.00	199,943.00	45%
446-00-000.303-046	Prior Year Encumbrances Prior Years Encumbrances	0.00	0.00	57,692.00	0.00	0.00	(57,692.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$502,500.00	\$453,549.00	\$644,751.00	\$142,251.00	28%
Division Total: 000 - Administration		\$992,990.66	\$913,636.12	\$1,393,300.00	\$1,405,338.00	\$1,596,540.00	\$203,240.00	15%
Department Total: 00 - Administration		\$992,990.66	\$913,636.12	\$1,393,300.00	\$1,405,338.00	\$1,596,540.00	\$203,240.00	15%
REVENUES Total		\$992,990.66	\$913,636.12	\$1,393,300.00	\$1,405,338.00	\$1,596,540.00	\$203,240.00	15%



Lakeview Golf Course Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 446 - Lakeview Golf Course Fund								
EXPENSES								
Department: 75 - Recreation Facilities								
Division: 151 - Pro Shop								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
446-75-151-575.31-90	Professional Services Other Professional Services	193,439.78	190,755.80	230,103.00	247,263.00	247,263.00	17,160.00	7%
446-75-151-575.45-45	Insurance Health Care Premiums	436.20	365.92	9,000.00	12,000.00	12,000.00	3,000.00	33%
446-75-151-575.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00	0%
446-75-151-575.52-20	Operating Supplies General Operating Supplies	4,031.26	8,146.53	28,000.00	28,000.00	28,000.00	0.00	0%
446-75-151-575.52-33	Operating Supplies Uniform / Linen Service	1,812.95	2,467.19	2,000.00	2,000.00	2,000.00	0.00	0%
446-75-151-575.52-60	Operating Supplies Golf Merchandise	24,402.53	25,552.71	28,175.00	33,600.00	33,600.00	5,425.00	19%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$224,122.72	\$227,288.15	\$300,278.00	\$325,863.00	\$325,863.00	\$25,585.00	9%
Activity Total: 575 - Special Recreation Facilities		\$224,122.72	\$227,288.15	\$300,278.00	\$325,863.00	\$325,863.00	\$25,585.00	9%
Division Total: 151 - Pro Shop		\$224,122.72	\$227,288.15	\$300,278.00	\$325,863.00	\$325,863.00	\$25,585.00	9%
Division: 152 - Restaurant								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
446-75-152-575.52-47	Operating Supplies Food	20,727.60	20,732.97	21,725.00	25,768.00	25,768.00	4,043.00	19%
446-75-152-575.52-49	Operating Supplies Restaurant Supplies	0.00	49.52	0.00	0.00	0.00	0.00	N/A
446-75-152-575.52-50	Operating Supplies Beverages	8,543.79	8,727.16	8,000.00	10,520.00	10,520.00	2,520.00	32%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$29,271.39	\$29,509.65	\$29,725.00	\$36,288.00	\$36,288.00	\$6,563.00	22%
Activity Total: 575 - Special Recreation Facilities		\$29,271.39	\$29,509.65	\$29,725.00	\$36,288.00	\$36,288.00	\$6,563.00	22%
Division Total: 152 - Restaurant		\$29,271.39	\$29,509.65	\$29,725.00	\$36,288.00	\$36,288.00	\$6,563.00	22%
Division: 153 - Course Maintenance								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
446-75-153-575.31-90	Professional Services Other Professional Services	151,950.72	106,377.53	183,489.52	189,011.00	189,011.00	5,521.48	3%
446-75-153-575.43-10	Utility Services Electricity	12,132.31	10,228.27	9,861.00	14,270.00	14,270.00	4,409.00	45%
446-75-153-575.43-20	Utility Services Irrigation Water	18,114.52	17,244.88	24,812.00	25,380.00	25,380.00	568.00	2%
446-75-153-575.45-45	Insurance Health Care Premiums	7,123.86	1,152.24	9,000.00	12,000.00	12,000.00	3,000.00	33%
446-75-153-575.46-15	Repair and Maintenance Service Equipment Maintenance	5,914.77	1,194.48	9,000.00	9,000.00	9,000.00	0.00	0%
446-75-153-575.46-35	Repair and Maintenance Service Irrigation Maintenance	9,158.91	1,361.42	10,000.00	10,000.00	10,000.00	0.00	0%
446-75-153-575.46-40	Repair and Maintenance Service Other Repair Maintenance	7,818.21	53,611.11	257,211.11	203,600.00	203,600.00	(53,611.11)	-21%
446-75-153-575.52-11	Operating Supplies Fuel / Oil / Other	18,969.68	17,023.29	15,000.00	19,500.00	19,500.00	4,500.00	30%
446-75-153-575.52-20	Operating Supplies General Operating Supplies	1,806.31	1,646.87	1,300.00	1,300.00	1,300.00	0.00	0%
446-75-153-575.52-33	Operating Supplies Uniform / Linen Service	924.81	639.48	1,400.00	1,400.00	1,400.00	0.00	0%
446-75-153-575.52-41	Operating Supplies Gardening Supplies	52,802.20	28,820.23	60,000.00	60,000.00	60,000.00	0.00	0%
446-75-153-575.54-13	Books Pubs Subs & Memberships Memberships	0.00	0.00	680.00	680.00	680.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$286,716.30	\$239,299.80	\$581,753.63	\$546,141.00	\$546,141.00	(\$35,612.63)	-6%
Activity Total: 575 - Special Recreation Facilities		\$286,716.30	\$239,299.80	\$581,753.63	\$546,141.00	\$546,141.00	(\$35,612.63)	-6%
Division Total: 153 - Course Maintenance		\$286,716.30	\$239,299.80	\$581,753.63	\$546,141.00	\$546,141.00	(\$35,612.63)	-6%
Division: 300 - Capital Outlay								
Activity: 575 - Special Recreation Facilities								



Lakeview Golf Course Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>30 - Operating Expenditures/Expenses</i>								
446-75-300-575.31-90	Professional Services Other Professional Services	0.00	0.00	125,000.00	125,000.00	200,000.00	75,000.00	60%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$0.00	\$0.00	\$125,000.00	\$125,000.00	\$200,000.00	\$75,000.00	60%
<i>60 - Capital Outlay</i>								
446-75-300-575.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	185,000.00	185,000.00	300,000.00	115,000.00	62%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$185,000.00	\$185,000.00	\$300,000.00	\$115,000.00	62%
Activity Total: 575 - Special Recreation Facilities		\$0.00	\$0.00	\$310,000.00	\$310,000.00	\$500,000.00	\$190,000.00	61%
Division Total: 300 - Capital Outlay		\$0.00	\$0.00	\$310,000.00	\$310,000.00	\$500,000.00	\$190,000.00	61%
Division: 760 - Golf Course								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
446-75-760-575.31-90	Professional Services Other Professional Services	2,118.06	1,920.68	2,000.00	2,000.00	2,000.00	0.00	0%
446-75-760-575.34-16	Other Contractual Services Pest Control Services	327.00	0.00	740.00	740.00	740.00	0.00	0%
446-75-760-575.34-90	Other Contractual Services Other Contractual Services	53,570.40	40,954.30	51,860.00	51,860.00	51,860.00	0.00	0%
446-75-760-575.40-10	Travel & Per Diem Travel & Training	0.00	0.00	350.00	350.00	350.00	0.00	0%
446-75-760-575.42-10	Freight & Postage Services Postage	0.00	0.00	50.00	50.00	50.00	0.00	0%
446-75-760-575.43-10	Utility Services Electricity	8,077.76	6,383.51	7,449.00	11,065.00	11,065.00	3,616.00	49%
446-75-760-575.43-15	Utility Services Water & Sewer	1,622.04	1,319.87	1,505.00	0.00	0.00	(1,505.00)	-100%
446-75-760-575.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	2,231.00	2,231.00	2,231.00	0.00	0%
446-75-760-575.43-35	Utility Services Waste Collection & Disposal	5,727.97	5,937.02	5,728.00	5,937.00	5,937.00	209.00	4%
446-75-760-575.45-10	Insurance General Liability	1,536.00	1,420.80	1,705.00	1,705.00	1,840.00	135.00	8%
446-75-760-575.45-15	Insurance Other Insurance Costs	38,564.74	35,353.61	45,695.00	59,400.00	59,400.00	13,705.00	30%
446-75-760-575.46-15	Repair and Maintenance Service Equipment Maintenance	848.25	0.00	900.00	900.00	900.00	0.00	0%
446-75-760-575.49-50	Other Current Charges Advertising	3,850.00	2,475.00	6,200.00	6,200.00	6,200.00	0.00	0%
446-75-760-575.49-90	Other Current Charges Other Current Charges	765.00	765.00	770.00	770.00	770.00	0.00	0%
446-75-760-575.52-20	Operating Supplies General Operating Supplies	4,977.82	1,099.66	4,500.00	4,500.00	4,500.00	0.00	0%
446-75-760-575.54-13	Books Pubs Subs & Memberships Memberships	1,125.00	745.00	830.00	830.00	830.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$123,110.04	\$98,374.45	\$132,513.00	\$148,538.00	\$148,673.00	\$16,160.00	12%
Activity Total: 575 - Special Recreation Facilities		\$123,110.04	\$98,374.45	\$132,513.00	\$148,538.00	\$148,673.00	\$16,160.00	12%
Division Total: 760 - Golf Course		\$123,110.04	\$98,374.45	\$132,513.00	\$148,538.00	\$148,673.00	\$16,160.00	12%
Department Total: 75 - Recreation Facilities		\$663,220.45	\$594,472.05	\$1,354,269.63	\$1,366,830.00	\$1,556,965.00	\$202,695.37	15%
Department: 81 - Depreciation								
Division: 840 - Depreciation								
Activity: 575 - Special Recreation Facilities								
<i>30 - Operating Expenditures/Expenses</i>								
446-81-840-575.49-64	Other Current Charges Depreciation	44,934.23	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$44,934.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 575 - Special Recreation Facilities		\$44,934.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 840 - Depreciation		\$44,934.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 81 - Depreciation		\$44,934.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 85 - Debt Service								
Division: 850 - Debt Service								
Activity: 517 - Debt Service Payments								
<i>70 - Debt Service</i>								
446-85-850-517.71-33	Debt Service Principal Capital Lease	0.00	13,861.80	18,480.00	18,480.00	0.00	(18,480.00)	-100%



Lakeview Golf Course Fund Expenses

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
446-85-850-517.71-50	Debt Service Principal Lease/Purchase	0.00	0.00	0.00	0.00	17,864.00	17,864.00	N/A
446-85-850-517.72-50	Debt Service Interest Lease-Purchase	883.01	0.00	0.00	0.00	1,683.00	1,683.00	N/A
446-85-850-517.73-10	Other Debt Service Costs Fiscal Agent Charges	524.08	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 70 - Debt Service</i>		\$1,407.09	\$13,861.80	\$18,480.00	\$18,480.00	\$19,547.00	\$1,067.00	6%
Activity Total: 517 - Debt Service Payments		\$1,407.09	\$13,861.80	\$18,480.00	\$18,480.00	\$19,547.00	\$1,067.00	6%
Division Total: 850 - Debt Service		\$1,407.09	\$13,861.80	\$18,480.00	\$18,480.00	\$19,547.00	\$1,067.00	6%
Department Total: 85 - Debt Service		\$1,407.09	\$13,861.80	\$18,480.00	\$18,480.00	\$19,547.00	\$1,067.00	6%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
446-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	20,577.96	17,125.00	20,550.00	20,028.00	20,028.00	(522.00)	-3%
<i>Account Classification Total: 90 - Other Uses</i>		\$20,577.96	\$17,125.00	\$20,550.00	\$20,028.00	\$20,028.00	(\$522.00)	-3%
Activity Total: 581 - Inter-Fund Group Xfrs Out		\$20,577.96	\$17,125.00	\$20,550.00	\$20,028.00	\$20,028.00	(\$522.00)	-3%
Division Total: 910 - Transfers		\$20,577.96	\$17,125.00	\$20,550.00	\$20,028.00	\$20,028.00	(\$522.00)	-3%
Department Total: 91 - Transfers		\$20,577.96	\$17,125.00	\$20,550.00	\$20,028.00	\$20,028.00	(\$522.00)	-3%
EXPENSES Total		\$730,139.73	\$625,458.85	\$1,393,299.63	\$1,405,338.00	\$1,596,540.00	\$203,240.37	15%

Stormwater

Mission Statement

Stormwater Administration implements the requirements of our National Pollution Discharge Elimination System (N.P.D.E.S) permit, ensures accurate reporting of stormwater assessments to the Property Appraiser and maintains the drainage atlas and database.



Stormwater Fund

Stormwater Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Charges for Services	\$ 1,997,739	\$ 1,954,182	\$ 2,162,982	\$ 2,162,982	\$ 5,347,323	\$ 3,184,341	147.2%
Miscellaneous Revenues	90,517	96,500	2,653,831	188,160	5,713,504	3,059,673	115.3%
Other Sources	39,394	625,000	3,414,861	2,424,780	4,433,333	1,018,472	29.8%
Total Revenues	\$ 2,127,650	\$ 2,675,682	\$ 8,231,674	\$ 4,775,922	\$ 15,494,160	\$ 7,262,486	88.2%

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 508,487	\$ 322,318	\$ 581,351	\$ 643,519	\$ 920,394	\$ 339,043	58.3%
Operating Expenses	1,485,474	691,343	2,476,941	2,971,105	4,145,604	1,668,663	67.4%
Capital Outlay	-	233,279	4,382,358	3,989,561	10,046,876	5,664,518	129.3%
Depreciation	596,692	-	-	-	-	-	n/a
Other Uses	-	32,225	62,029	38,670	130,000	67,971	109.6%
Transfers	247,347	575,272	728,996	251,286	251,286	(477,710)	-65.5%
Total Expenditures	\$ 2,838,000	\$ 1,854,437	\$ 8,231,674	\$ 7,894,141	\$ 15,494,160	\$ 7,262,486	88.2%

Administration

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 93,536	\$ 73,924	\$ 91,468	\$ 104,033	\$ 242,784	\$ 151,316	165.4%
Operating Expenses	328,632	228,317	286,682	649,711	808,170	521,488	181.9%
Other Uses	-	32,225	38,670	38,670	-	(38,670)	n/a
Total Expenditures	\$ 422,168	\$ 334,466	\$ 416,820	\$ 792,414	\$ 1,050,954	\$ 634,134	152.1%

Stormwater Maintenance

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 414,951	\$ 248,394	\$ 489,883	\$ 539,486	\$ 677,610	\$ 187,727	38.3%
Operating Expenses	359,988	345,472	538,552	874,405	880,445	341,893	63.5%
Capital Outlay	-	32,923	33,000	30,000	123,500	90,500	n/a
Total Expenditures	\$ 774,939	\$ 626,789	\$ 1,061,435	\$ 1,443,891	\$ 1,681,555	\$ 620,120	58.4%

Capital Outlay/Flood Control							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Operating Expenses	\$ 275,587	\$ 112,566	\$ 1,644,718	\$ 1,440,000	\$ 2,450,000	\$ 805,282	49.0%
Capital Outlay	-	200,356	4,349,358	3,959,561	9,923,376	5,574,018	128.2%
Other Uses	-	-	23,359	-	130,000	106,641	n/a
Total Expenditures	\$ 275,587	\$ 312,923	\$ 6,017,434	\$ 5,399,561	\$ 12,503,376	\$ 6,485,942	107.8%
Miscellaneous Expenditures							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Depreciation	596,692	-	-	-	-	-	n/a
Other Uses	521,267	4,988	6,989	6,989	6,989	-	0.0%
Transfers	247,347	575,272	728,996	251,286	251,286	(477,710)	-65.5%
Total Expenditures	\$ 1,365,306	\$ 580,260	\$ 735,985	\$ 258,275	\$ 258,275	\$ (477,710)	-64.9%

2023-24 Financial Highlights

- ◆ **Personnel Services** for the Stormwater Division increased by \$339,043 or 58.3% . The Administration Division’s personnel services increased by \$151,316 or 165.4% due to increases in merit, benefit rates and healthcare premiums as well as the addition of the Stormwater Engineer position. The Maintenance Division’s personnel services increased by \$187,727 or 38.3% due to increases in SEIU merit, benefit rates and healthcare premiums, and the addition of two (2) Motor Pump Technicians.
- ◆ **Operating Expenses** for the Stormwater Division increased by \$1,668,663 or 67.4%. The Administration Division's operating expenses increased by \$521,488 or 181.9% due to increases in Professional Services and the Share of Administrative Expenses. The Maintenance Division's operating expenses increased by \$341,893 or 63.5% due Other Contractual Services for lot mowing and storm pipe maintenance, funding cut in previous years. Additional increases include Equipment Maintenance for citywide storm pump stations and Road Materials for stormwater related projects.
- ◆ **Capital Outlay** operating expenses increased by \$805,282 or 49% to restore Professional Services and Other Contractual Services. A portion of this increase also accounts Seawall Repairs. Capital Outlay expenses increased by \$5,574,018 or 128.2% of which approximately \$4,433,333 will be offset by grants or state appropriation funds.
- ◆ **Transfers** for the Non-Operating Transfer to General Fund decreased by \$477,710 or 66%.



Stormwater Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 448 - Stormwater Utility Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>33 - Intergovernmental Revenue</i>								
448-00-000.331-117	Federal Grants American Rescue Plan Funds -ARPA	0.00	0.00	0.00	0.00	956,323.00	956,323.00	N/A
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$956,323.00	\$956,323.00	
<i>34 - Charges for Services</i>								
448-00-000.343-700	Physical Environment Storm Water Charges	1,996,858.65	1,953,236.10	2,161,982.00	2,161,982.00	4,390,000.00	2,228,018.00	103%
448-00-000.343-701	Physical Environment Delinquent Storm Water Charges	880.22	945.63	1,000.00	1,000.00	1,000.00	0.00	0%
<i>Account Classification Total: 34 - Charges for Services</i>		\$1,997,738.87	\$1,954,181.73	\$2,162,982.00	\$2,162,982.00	\$4,391,000.00	\$2,228,018.00	103%
<i>36 - Miscellaneous Revenues</i>								
448-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	128.16	1,045.59	0.00	0.00	0.00	0.00	N/A
448-00-000.361-102	Interest & Other Earnings Interest Investments	79,916.03	95,454.68	134,400.00	188,160.00	188,160.00	53,760.00	40%
448-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	10,472.78	0.00	0.00	0.00	0.00	0.00	N/A
448-00-000.384-104	Debt Proceeds State Revolving Loan Proceeds	0.00	0.00	2,519,431.00	0.00	5,525,344.00	3,005,913.00	119%
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$90,516.97	\$96,500.27	\$2,653,831.00	\$188,160.00	\$5,713,504.00	\$3,059,673.00	115%
<i>38 - Other Sources</i>								
448-00-000.381-100	Inter-Fund Transfers Received from General Fund	0.00	625,000.00	500,000.00	0.00	0.00	(500,000.00)	-100%
448-00-000.389-800	Grants/Donations Capital Contributions	39,394.00	0.00	2,424,780.00	2,424,780.00	4,433,333.00	2,008,553.00	83%
<i>Account Classification Total: 38 - Other Sources</i>		\$39,394.00	\$625,000.00	\$2,924,780.00	\$2,424,780.00	\$4,433,333.00	\$1,508,553.00	52%
<i>39 - Other Source, Continued</i>								
448-00-000.303-049	Prior Year Encumbrances Prior Years Encumbrances	0.00	0.00	490,081.38	0.00	0.00	(490,081.38)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$490,081.38	\$0.00	\$0.00	(\$490,081.38)	-100%
Division Total: 000 - Administration		\$2,127,649.84	\$2,675,682.00	\$8,231,674.38	\$4,775,922.00	\$15,494,160.00	\$7,262,485.62	88%
Department Total: 00 - Administration		\$2,127,649.84	\$2,675,682.00	\$8,231,674.38	\$4,775,922.00	\$15,494,160.00	\$7,262,485.62	88%
REVENUES Total		\$2,127,649.84	\$2,675,682.00	\$8,231,674.38	\$4,775,922.00	\$15,494,160.00	\$7,262,485.62	88%

Program: Stormwater Administration

Stormwater Administration is responsible for administering programs related to the National Pollution Discharge Elimination System (NPDES) permit; such as maintaining the stormwater atlas, maintaining the stormwater management system inventory database, verifying changes in assessments from year to year and providing community education. This program is also responsible for the annual preparation of the stormwater assessment roll as well as the annual NPDES Report. Activities also include identification of best management practices and new technologies with associated funding alternatives to ensure the sustained reduction of storm water pollution and implementation of related public outreach and education initiatives.

Stormwater Administration is responsible for overall development of the City's Stormwater Capital Program, including a comprehensive master plan and the recommendation of drainage improvements.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: Maintain inventory of drainage systems and ensure that NPDES requirements are met.

Objective: Comply with NPDES operational and reporting requirements update and maintain both the drainage atlas, and preventive maintenance program data.

Incorporate changes to drainage atlas quarterly	75%	90%	90%
Respond to citizen inquiries within 5 business days	100%	100%	100%
Submit annual NPDES report within established timeframe	100%	100%	100%
Submit annual tax roll to Property Appraiser and Tax Collector within established timeframe	100%	100%	100%
Provide required public awareness/outreach through distribution of storm water education materials and education forums at public event	4	4	4
Address Comments received on NPDES Annual report	2	1	1

Staffing Levels	21-22	22-23	23-24
Project Manager I	1	1	1
Stormwater Engineer	<u>0</u> 1	<u>0</u> 1	<u>1</u> 2



Stormwater Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 448 - Stormwater Utility Fund								
EXPENSES								
Department: 38 - Stormwater								
Division: 000 - Administration								
Activity: 538 - Flood Control/Stormwater Mgmt.								
<i>10 - Personnel Services</i>								
448-38-000-538.12-10	Regular Salaries/Wages Regular Salaries/Wages	67,223.48	53,540.26	70,183.00	73,065.00	176,140.00	105,957.00	151%
448-38-000-538.15-20	Special Pay Car Allowance	1,320.00	1,980.00	1,320.00	2,640.00	5,280.00	3,960.00	300%
448-38-000-538.21-10	FICA Taxes Employer FICA	5,190.45	4,060.11	5,571.00	5,792.00	13,677.00	8,106.00	146%
448-38-000-538.22-10	Retirement Contributions General Employees Retirement	5,178.00	5,377.00	5,013.00	5,245.00	14,275.00	9,262.00	185%
448-38-000-538.23-10	Life & Health Insurance Health Insurance	13,118.00	11,503.40	7,883.00	15,702.00	31,404.00	23,521.00	298%
448-38-000-538.23-20	Life & Health Insurance Life Insurance	214.50	162.00	216.00	216.00	403.00	187.00	87%
448-38-000-538.23-30	Life & Health Insurance Disability Insurance	165.99	128.43	168.00	175.00	354.00	186.00	111%
448-38-000-538.24-10	Workers Compensation Workers Compensation	1,058.04	881.70	1,058.00	1,142.00	1,139.00	81.00	8%
448-38-000-538.25-10	Other Employee Benefits Unemployment Compensation	35.04	26.28	35.00	35.00	70.00	35.00	100%
448-38-000-538.27-10	Other Employee Benefits Employee Assistance Program	32.35	15.84	21.00	21.00	42.00	21.00	100%
<i>Account Classification Total: 10 - Personnel Services</i>		\$93,535.85	\$77,675.02	\$91,468.00	\$104,033.00	\$242,784.00	\$151,316.00	165%
<i>30 - Operating Expenditures/Expenses</i>								
448-38-000-538.31-10	Professional Services Engineering/Architectural	0.00	0.00	0.00	150,000.00	150,000.00	150,000.00	N/A
448-38-000-538.31-90	Professional Services Other Professional Services	37,708.49	31,078.80	40,217.00	150,000.00	150,000.00	109,783.00	273%
448-38-000-538.32-10	Accounting & Auditing Audit & Accounting Fees	2,053.42	776.69	1,363.00	1,363.00	3,760.00	2,397.00	176%
448-38-000-538.34-90	Other Contractual Services Other Contractual Services	1,650.00	0.00	0.00	100,000.00	100,000.00	100,000.00	N/A
448-38-000-538.40-10	Travel & Per Diem Travel & Training	1,113.20	650.00	2,000.00	1,500.00	1,500.00	(500.00)	-25%
448-38-000-538.42-10	Freight & Postage Services Postage	339.20	279.00	800.00	500.00	500.00	(300.00)	-38%
448-38-000-538.43-10	Utility Services Electricity	1,957.80	1,467.86	1,693.00	1,641.00	1,641.00	(52.00)	-3%
448-38-000-538.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,138.00	1,138.00	1,138.00	0.00	0%
448-38-000-538.45-10	Insurance General Liability	6,368.04	5,891.70	7,070.00	7,628.00	7,628.00	558.00	8%
448-38-000-538.47-20	Printing & Binding Reproduction Services	0.00	0.00	2,000.00	2,250.00	2,250.00	250.00	13%
448-38-000-538.49-35	Other Current Charges Share of Administrative Expense	272,672.04	186,167.50	223,401.00	223,401.00	379,463.00	156,062.00	70%
448-38-000-538.49-50	Other Current Charges Advertising	789.50	298.10	1,500.00	1,750.00	1,750.00	250.00	17%
448-38-000-538.51-15	Office Supplies Other Office Supplies	0.02	0.00	1,500.00	500.00	500.00	(1,000.00)	-67%
448-38-000-538.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00	N/A
448-38-000-538.52-20	Operating Supplies General Operating Supplies	832.03	0.00	0.00	0.00	0.00	0.00	N/A
448-38-000-538.52-33	Operating Supplies Uniform / Linen Service	310.00	0.00	0.00	290.00	290.00	290.00	N/A
448-38-000-538.54-10	Books Pubs Subs & Memberships Books & Publications	0.00	0.00	500.00	0.00	0.00	(500.00)	-100%
448-38-000-538.54-30	Books Pubs Subs & Memberships Training & Education Costs	2,838.00	1,707.00	3,500.00	1,750.00	1,750.00	(1,750.00)	-50%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$328,631.74	\$228,316.65	\$286,682.00	\$649,711.00	\$808,170.00	\$521,488.00	182%
<i>90 - Other Uses</i>								
448-38-000-538.91-15	Non-Operating Transfers Transfers to General Fund (001)	0.00	32,225.00	38,670.00	38,670.00	0.00	(38,670.00)	-100%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	316 \$32,225.00	\$38,670.00	\$38,670.00	\$0.00	(\$38,670.00)	-100%



Stormwater Administration

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Activity Total: 538 - Flood Control/Stormwater Mgmt.		\$422,167.59	\$338,216.67	\$416,820.00	\$792,414.00	\$1,050,954.00	\$634,134.00	152%
Division Total: 000 - Administration		\$422,167.59	\$338,216.67	\$416,820.00	\$792,414.00	\$1,050,954.00	\$634,134.00	152%
Division: 300 - Capital Outlay								
Activity: 538 - Flood Control/Stormwater Mgmt.								
<i>30 - Operating Expenditures/Expenses</i>								
448-38-300-538.31-10	Professional Services Engineering/Architectural	93,762.57	12,861.78	27,578.00	150,000.00	150,000.00	122,422.00	444%
448-38-300-538.31-90	Professional Services Other Professional Services	169,191.68	65,144.77	627,139.77	150,000.00	150,000.00	(477,139.77)	-76%
448-38-300-538.34-90	Other Contractual Services Other Contractual Services	12,632.53	0.00	0.00	150,000.00	150,000.00	150,000.00	N/A
448-38-300-538.46-38	Repair and Maintenance Service Seawall Repairs	0.00	34,559.93	100,000.00	100,000.00	2,000,000.00	1,900,000.00	1900%
448-38-300-538.46-40	Repair and Maintenance Service Other Repair Maintenance	0.00	0.00	890,000.00	890,000.00	0.00	(890,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$275,586.78	\$112,566.48	\$1,644,717.77	\$1,440,000.00	\$2,450,000.00	\$805,282.23	49%
<i>60 - Capital Outlay</i>								
448-38-300-538.68-03	Capital Outlay Tropic Isles	0.00	172,751.50	619,139.50	284,561.00	138,376.00	(480,763.50)	-78%
448-38-300-538.68-04	Capital Outlay Thomas Street Station	0.00	0.00	3,675,000.00	3,675,000.00	2,200,000.00	(1,475,000.00)	-40%
448-38-300-538.68-19	Capital Outlay NE 3Rd Street Scape Improvmnt	0.00	0.02	0.00	0.00	0.00	0.00	N/A
448-38-300-538.68-60	Capital Outlay Drainage Improvements	0.00	0.00	0.00	0.00	7,585,000.00	7,585,000.00	N/A
448-38-300-538.68-62	Capital Outlay Storm Water Pump St Rehab	0.00	27,604.55	55,218.11	0.00	0.00	(55,218.11)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$200,356.07	\$4,349,357.61	\$3,959,561.00	\$9,923,376.00	\$5,574,018.39	128%
<i>90 - Other Uses</i>								
448-38-300-538.99-01	Other Non-Operating Contingency	0.00	0.00	23,359.00	0.00	130,000.00	106,641.00	457%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$23,359.00	\$0.00	\$130,000.00	\$106,641.00	457%
Activity Total: 538 - Flood Control/Stormwater Mgmt.		\$275,586.78	\$312,922.55	\$6,017,434.38	\$5,399,561.00	\$12,503,376.00	\$6,485,941.62	108%
Division Total: 300 - Capital Outlay		\$275,586.78	\$312,922.55	\$6,017,434.38	\$5,399,561.00	\$12,503,376.00	\$6,485,941.62	108%
EXPENSES Total		\$697,754.37	\$651,139.22	\$6,434,254.38	\$6,191,975.00	\$13,554,330.00	\$7,120,075.62	111%

Program: Stormwater Maintenance

Stormwater Maintenance is responsible for the operation of the stormwater management system including street sweeping, drainage system maintenance, and repairs. Maintenance of drainage includes pipe and catch basin cleaning, as well as installation of swales in rights-of-way. Additionally, canals and drainage ditches under the City's control are maintained.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To maintain drainage systems while reducing the volume of street debris that can pollute the stormwater entering water bodies in the city.

Objective: To clean 314,225 lane miles of streets, 105,600 linear feet of storm drains and 1,510 catch basins, as needed. To repair damaged or clogged basins in a timely manner.

Curb miles swept	9,000	8,548	8,380
Respond to clogged basin & pipe calls within 2 hours	100%	90%	90%
Repair damaged basins & pipes (non-emergency) within 2 weeks	100%	75%	60%
Repair damaged basins & pipes (emergency) within 24 hours	100%	80%	85%
Linear feet of storm drain cleaned	5,210	4,800	6,000
Catch basins / Manholes cleaned/ Inspected	450	397	480
Sweep 24 city owned parking lots once a week	100%	85%	80%

Objective: To comply with NPDES operating and reporting requirements, update and maintain storm sewer mapping, and maintain preventive maintenance program data.

Submit data for input and changes to base map within 30 days	100%	100%	100%
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Staffing Levels	21-22	22-23	23-24
Crew Leader	1	1	1
Motor Pump Technicians	0	0	2
Street Maintenance Worker Sr.	3	3	3
Stormwater Maintenance Superintendent	0	1	1
Street Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	6	7	9



Stormwater Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 448 - Stormwater Utility Fund								
EXPENSES								
Department: 38 - Stormwater								
Division: 380 - Stormwater Maintenance								
Activity: 538 - Flood Control/Stormwater Mgmt.								
<i>10 - Personnel Services</i>								
448-38-380-538.12-10	Regular Salaries/Wages Regular Salaries/Wages	240,647.04	167,981.48	328,913.00	354,638.00	452,775.00	123,862.00	38%
448-38-380-538.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	680.16	0.00	0.00	0.00	0.00	N/A
448-38-380-538.14-10	Overtime Overtime /Call-Out Pay	23,499.75	10,749.17	20,000.00	20,000.00	20,000.00	0.00	0%
448-38-380-538.15-50	Special Pay Incentive Pay	3,000.00	0.00	0.00	0.00	0.00	0.00	N/A
448-38-380-538.21-10	FICA Taxes Employer FICA	20,035.36	13,106.80	26,921.00	28,660.00	36,169.00	9,248.00	34%
448-38-380-538.22-10	Retirement Contributions General Employees Retirement	22,559.00	16,920.71	19,701.00	20,614.00	21,094.00	1,393.00	7%
448-38-380-538.22-99	Retirement Contributions GASB Statement Implementation	8,132.00	0.00	0.00	0.00	0.00	0.00	N/A
448-38-380-538.23-10	Life & Health Insurance Health Insurance	92,136.00	46,588.77	89,339.00	109,915.00	141,320.00	51,981.00	58%
448-38-380-538.23-20	Life & Health Insurance Life Insurance	806.11	468.00	864.00	1,008.00	1,272.00	408.00	47%
448-38-380-538.23-30	Life & Health Insurance Disability Insurance	599.03	398.15	651.00	848.00	1,074.00	423.00	65%
448-38-380-538.24-10	Workers Compensation Workers Compensation	3,156.84	2,630.80	3,157.00	3,408.00	3,399.00	242.00	8%
448-38-380-538.25-10	Other Employee Benefits Unemployment Compensation	197.61	108.04	210.00	245.00	315.00	105.00	50%
448-38-380-538.27-10	Other Employee Benefits Employee Assistance Program	182.34	65.12	127.00	150.00	192.00	65.00	51%
<i>Account Classification Total: 10 - Personnel Services</i>		\$414,951.08	\$259,697.20	\$489,883.00	\$539,486.00	\$677,610.00	\$187,727.00	38%
<i>30 - Operating Expenditures/Expenses</i>								
448-38-380-538.34-45	Other Contractual Services Lot Mowing / Clearing	86,275.00	0.00	0.00	110,000.00	110,000.00	110,000.00	N/A
448-38-380-538.34-90	Other Contractual Services Other Contractual Services	64,546.81	24,564.00	81,000.00	250,000.00	250,000.00	169,000.00	209%
448-38-380-538.40-10	Travel & Per Diem Travel & Training	0.00	0.00	1,645.00	1,500.00	1,500.00	(145.00)	-9%
448-38-380-538.41-11	Communication Services Portable Phones / MDD	1,578.60	0.00	2,280.00	1,863.00	1,863.00	(417.00)	-18%
448-38-380-538.43-10	Utility Services Electricity	24,918.46	18,334.75	27,476.00	28,245.00	28,245.00	769.00	3%
448-38-380-538.43-20	Utility Services Irrigation Water	4,999.14	3,443.67	5,145.00	4,895.00	4,895.00	(250.00)	-5%
448-38-380-538.44-45	Rentals & Leases Vehicle Rental / Garage	0.00	156,583.30	187,900.00	191,540.00	191,540.00	3,640.00	2%
448-38-380-538.45-10	Insurance General Liability	11,192.04	10,355.00	12,426.00	13,407.00	13,407.00	981.00	8%
448-38-380-538.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	125,817.92	108,478.36	170,520.00	133,500.00	133,500.00	(37,020.00)	-22%
448-38-380-538.46-15	Repair and Maintenance Service Equipment Maintenance	0.00	0.00	0.00	60,000.00	60,000.00	60,000.00	N/A
448-38-380-538.51-20	Office Supplies Office Equipment < \$5,000	0.00	0.00	0.00	0.00	5,000.00	5,000.00	N/A
448-38-380-538.52-10	Operating Supplies Fuel & Lube	34,926.67	22,147.41	43,010.00	37,250.00	37,250.00	(5,760.00)	-13%
448-38-380-538.52-20	Operating Supplies General Operating Supplies	692.00	0.00	420.00	420.00	560.00	140.00	33%
448-38-380-538.52-27	Operating Supplies Equipment < \$5,000	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	N/A
448-38-380-538.52-33	Operating Supplies Uniform / Linen Service	2,879.76	1,565.20	5,280.00	5,190.00	6,090.00	810.00	15%
448-38-380-538.53-11	Road Materials & Supplies Repairs / Drainage	0.00	0.00	0.00	30,000.00	30,000.00	30,000.00	N/A
448-38-380-538.53-15	Road Materials & Supplies Repairs / Other Road Materials	1,606.50	0.00	0.00	0.00	0.00	0.00	N/A
448-38-380-538.54-30	Books Pubs Subs & Memberships Training & Education Costs	555.00	319	0.00	1,450.00	1,595.00	145.00	10%



Stormwater Maintenance

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$359,987.90	\$345,471.69	\$538,552.00	\$874,405.00	\$880,445.00	\$341,893.00	63%
<i>60 - Capital Outlay</i>								
448-38-380-538.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	32,923.00	33,000.00	30,000.00	123,500.00	90,500.00	274%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$32,923.00	\$33,000.00	\$30,000.00	\$123,500.00	\$90,500.00	274%
Activity Total: 538 - Flood Control/Stormwater Mgmt.		\$774,938.98	\$638,091.89	\$1,061,435.00	\$1,443,891.00	\$1,681,555.00	\$620,120.00	58%
Division Total: 380 - Stormwater Maintenance		\$774,938.98	\$638,091.89	\$1,061,435.00	\$1,443,891.00	\$1,681,555.00	\$620,120.00	58%
EXPENSES Total		\$774,938.98	\$638,091.89	\$1,061,435.00	\$1,443,891.00	\$1,681,555.00	\$620,120.00	58%



Stormwater Miscellaneous

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 448 - Stormwater Utility Fund								
EXPENSES								
Department: 38 - Stormwater								
Division: 300 - Capital Outlay								
Activity: 538 - Flood Control/Stormwater Mgmt.								
<i>30 - Operating Expenditures/Expenses</i>								
448-38-300-538.31-10	Professional Services Engineering/Architectural	93,762.57	12,861.78	27,578.00	150,000.00	150,000.00	122,422.00	444%
448-38-300-538.31-90	Professional Services Other Professional Services	169,191.68	65,144.77	627,139.77	150,000.00	150,000.00	(477,139.77)	-76%
448-38-300-538.34-90	Other Contractual Services Other Contractual Services	12,632.53	0.00	0.00	150,000.00	150,000.00	150,000.00	N/A
448-38-300-538.46-38	Repair and Maintenance Service Seawall Repairs	0.00	34,559.93	100,000.00	100,000.00	2,000,000.00	1,900,000.00	1900%
448-38-300-538.46-40	Repair and Maintenance Service Other Repair Maintenance	0.00	0.00	890,000.00	890,000.00	0.00	(890,000.00)	-100%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$275,586.78	\$112,566.48	\$1,644,717.77	\$1,440,000.00	\$2,450,000.00	\$805,282.23	49%
<i>60 - Capital Outlay</i>								
448-38-300-538.68-03	Capital Outlay Tropic Isles	0.00	172,751.50	619,139.50	284,561.00	138,376.00	(480,763.50)	-78%
448-38-300-538.68-04	Capital Outlay Thomas Street Station	0.00	0.00	3,675,000.00	3,675,000.00	2,200,000.00	(1,475,000.00)	-40%
448-38-300-538.68-19	Capital Outlay NE 3Rd Street Scape Improvment	0.00	0.02	0.00	0.00	0.00	0.00	N/A
448-38-300-538.68-60	Capital Outlay Drainage Improvements	0.00	0.00	0.00	0.00	7,585,000.00	7,585,000.00	N/A
448-38-300-538.68-62	Capital Outlay Storm Water Pump St Rehab	0.00	27,604.55	55,218.11	0.00	0.00	(55,218.11)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$200,356.07	\$4,349,357.61	\$3,959,561.00	\$9,923,376.00	\$5,574,018.39	128%
<i>90 - Other Uses</i>								
448-38-300-538.99-01	Other Non-Operating Contingency	0.00	0.00	23,359.00	0.00	130,000.00	106,641.00	457%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$23,359.00	\$0.00	\$130,000.00	\$106,641.00	457%
Activity Total: 538 - Flood Control/Stormwater Mgmt.		\$275,586.78	\$312,922.55	\$6,017,434.38	\$5,399,561.00	\$12,503,376.00	\$6,485,941.62	108%
Division Total: 300 - Capital Outlay		\$275,586.78	\$312,922.55	\$6,017,434.38	\$5,399,561.00	\$12,503,376.00	\$6,485,941.62	108%
Department: 81 - Depreciation								
Division: 840 - Depreciation								
Activity: 538 - Flood Control/Stormwater Mgmt.								
<i>30 - Operating Expenditures/Expenses</i>								
448-81-840-538.49-64	Other Current Charges Depreciation	596,692.07	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$596,692.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 538 - Flood Control/Stormwater Mgmt.		\$596,692.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 840 - Depreciation		\$596,692.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 81 - Depreciation		\$596,692.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
448-90-900-519.49-23	Other Current Charges Loss on Sale of Investments	514,142.33	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$514,142.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 519 - Other Gen. Govt. Services		\$514,142.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity: 538 - Flood Control/Stormwater Mgmt.								
<i>30 - Operating Expenditures/Expenses</i>								



Stormwater Miscellaneous

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
448-90-900-538.31-11	Professional Services Investment Services	7,125.07	4,988.14	6,989.00	6,989.00	6,989.00	0.00	0%
	<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>	\$7,125.07	\$4,988.14	\$6,989.00	\$6,989.00	\$6,989.00	\$0.00	0%
	Activity Total: 538 - Flood Control/Stormwater Mgmt.	\$7,125.07	\$4,988.14	\$6,989.00	\$6,989.00	\$6,989.00	\$0.00	0%
	Division Total: 900 - Miscellaneous Expenditures	\$521,267.40	\$4,988.14	\$6,989.00	\$6,989.00	\$6,989.00	\$0.00	0%
	Department Total: 90 - Miscellaneous	\$521,267.40	\$4,988.14	\$6,989.00	\$6,989.00	\$6,989.00	\$0.00	0%
Department: 91 - Transfers								
Division: 910 - Transfers								
Activity: 581 - Inter-Fund Group Xfrs Out								
<i>90 - Other Uses</i>								
448-91-910-581.91-15	Non-Operating Transfers Transfers to General Fund (001)	247,346.79	575,271.70	728,996.00	251,286.00	251,286.00	(477,710.00)	-66%
	<i>Account Classification Total: 90 - Other Uses</i>	\$247,346.79	\$575,271.70	\$728,996.00	\$251,286.00	\$251,286.00	(\$477,710.00)	-66%
	Activity Total: 581 - Inter-Fund Group Xfrs Out	\$247,346.79	\$575,271.70	\$728,996.00	\$251,286.00	\$251,286.00	(\$477,710.00)	-66%
	Division Total: 910 - Transfers	\$247,346.79	\$575,271.70	\$728,996.00	\$251,286.00	\$251,286.00	(\$477,710.00)	-66%
	Department Total: 91 - Transfers	\$247,346.79	\$575,271.70	\$728,996.00	\$251,286.00	\$251,286.00	(\$477,710.00)	-66%
	EXPENSES Total	\$1,640,893.04	\$893,182.39	\$6,753,419.38	\$5,657,836.00	\$12,761,651.00	\$6,008,231.62	\$0.42
	Fund REVENUE Total: 448 - Stormwater Utility Fund	\$2,127,649.84	\$2,699,913.15	\$8,231,674.38	\$4,775,922.00	\$15,494,160.00	\$7,262,485.62	88%
	Fund EXPENSE Total: 448 - Stormwater Utility Fund	\$2,837,999.61	\$1,870,232.95	\$8,231,674.38	\$7,894,141.00	\$15,494,160.00	\$7,262,485.62	88%
	Fund Total: 448 - Stormwater Utility Fund	(\$710,349.77)	\$829,680.20	\$0.00	(\$3,118,219.00)	\$0.00	\$0.00	0%

Cemetery Fund



Cemetery Fund Revenues

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 475 - Cemetery Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>36 - Miscellaneous Revenues</i>								
475-00-000.361-103	Interest & Other Earnings Interest Investments	11,149.03	13,316.79	18,750.00	26,250.00	26,250.00	7,500.00	40%
475-00-000.364-802	Sales Cemetery Lots	198,750.00	95,875.00	100,000.00	100,000.00	100,000.00	0.00	0%
475-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	9.79	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$209,908.82	\$109,191.79	\$118,750.00	\$126,250.00	\$126,250.00	\$7,500.00	6%
<i>39 - Other Source, Continued</i>								
475-00-000.301-101	Budgetary Account Prior Year Surplus	0.00	0.00	632,225.00	0.00	624,725.00	(7,500.00)	-1%
475-00-000.303-010	Prior Year Encumbrances Prior Year Encumbrances	0.00	0.00	50,819.00	0.00	0.00	(50,819.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$683,044.00	\$0.00	\$624,725.00	(\$58,319.00)	-9%
Division Total: 000 - Administration		\$209,908.82	\$109,191.79	\$801,794.00	\$126,250.00	\$750,975.00	(\$50,819.00)	-6%
Department Total: 00 - Administration		\$209,908.82	\$109,191.79	\$801,794.00	\$126,250.00	\$750,975.00	(\$50,819.00)	-6%
REVENUES Total		\$209,908.82	\$109,191.79	\$801,794.00	\$126,250.00	\$750,975.00	(\$50,819.00)	-6%



Cemetery Fund Expenses

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 475 - Cemetery Fund								
EXPENSES								
Department: 39 - Cemetery								
Division: 000 - Administration								
Activity: 539 - Other Physical Environment								
<i>30 - Operating Expenditures/Expenses</i>								
475-39-000-539.31-11	Professional Services Investment Services	4,636.05	695.90	975.00	975.00	975.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$4,636.05	\$695.90	\$975.00	\$975.00	\$975.00	\$0.00	0%
<i>60 - Capital Outlay</i>								
475-39-000-539.62-05	Capital Outlay Cemetery Mausoleum	0.00	135,708.87	750,000.00	0.00	750,000.00	0.00	0%
475-39-000-539.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	50,819.00	50,819.00	0.00	0.00	(50,819.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$186,527.87	\$800,819.00	\$0.00	\$750,000.00	(\$50,819.00)	-6%
Activity Total: 539 - Other Physical Environment		\$4,636.05	\$187,223.77	\$801,794.00	\$975.00	\$750,975.00	(\$50,819.00)	-6%
Division Total: 000 - Administration		\$4,636.05	\$187,223.77	\$801,794.00	\$975.00	\$750,975.00	(\$50,819.00)	-6%
Department Total: 39 - Cemetery		\$4,636.05	\$187,223.77	\$801,794.00	\$975.00	\$750,975.00	(\$50,819.00)	-6%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
475-90-900-519.49-23	Other Current Charges Loss on Sale of Investments	71,727.50	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$71,727.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 519 - Other Gen. Govt. Services		\$71,727.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 900 - Miscellaneous Expenditures		\$71,727.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 90 - Miscellaneous		\$71,727.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
EXPENSES Total		\$76,363.55	\$187,223.77	\$801,794.00	\$975.00	\$750,975.00	(\$50,819.00)	-6%

Fleet Maintenance

Mission Statement

The Fleet maintenance division exists solely for the purpose of providing a fleet of reliable, safe and well maintained vehicles and equipment to other City of Delray Beach Divisions, so they may efficiently and effectively perform their services for the citizens of Delray Beach. Fleet maintenance is committed to providing this fleet of vehicles in a cost-effective manner with quality and safety as our highest priority.



City Garage (Fleet) Fund

Stormwater Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Intergovernmental Revenue	\$ 2,894,605	\$ 2,228,944	\$ 3,306,140	\$ 3,685,425	\$ 3,685,425	\$ 379,285	11.5%
Misc Revenue	2,483,798	2,273,641	5,107,135	4,215,030	7,420,980	2,313,845	45.3%
Other Sources	201,736	-	1,968,335	-	-	(1,968,335)	-100.0%
Total Revenues	\$ 5,580,138	\$ 4,502,584	\$ 10,381,610	\$ 7,900,455	\$ 11,106,405	\$ 724,795	7.0%

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 1,162,307	\$ 860,927	\$ 1,222,317	\$ 1,268,607	\$ 1,287,027	\$ 64,710	5.3%
Operating Expenses	2,756,909	1,852,859	3,179,817	3,131,593	3,131,923	(47,894)	-1.5%
Capital Outlay	-	1,926,444	4,272,653	-	4,810,100	537,447	12.6%
Depreciation	3,191,686	-	-	-	-	-	n/a
Debt Service	11,648	-	398,000	-	800,000	402,000	101.0%
Other Uses	-	-	1,308,823	-	1,077,355	(231,468)	-17.7%
Total Expenditures	\$ 7,122,550	\$ 4,640,230	\$ 10,381,610	\$ 4,400,200	\$ 11,106,405	\$ 724,795	7.0%

2023-24 Financial Highlights

- ◆ **Personnel Services** increasing by \$64,710 or 5.3% mostly due to standard merit increases and additional increases for union contract employees.

- ◆ **Operating Expenses** decreasing by \$47,894 or 1.5% mainly due to reductions in Contractual Services (\$15,000) and Operating Supplies - Outside Services (\$47,822), which are offset by increases in Operating Supplies - fuel, utility projections for electricity and water, general liability (\$16,085).

- ◆ **Capital Outlay** increasing by \$537,447 or 12.6% due to additional purchase of heavy fleet equipment for \$924,000, which is offset by a reduction in vehicle replacement purchase of \$357,000.

- ◆ **Other Uses** decreasing by \$231,468 to 17.7% - This category will fluctuate from year to year to gradually build contingency funds; thereby having sufficient reserves to continue the vehicle's replacement program.

Program: Fleet Maintenance

Fleet Maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 43 sedans, 151 pickups, 27 pieces of construction equipment/tractors, 29 vans, 44 utility vehicles, 13 medium trucks and 20 heavy duty trucks, 137 police patrol cars, 112 trailers, 11 golf carts, 15 utility carts, 6 boats, 6 ATVs, 8 motorcycles, 4 street sweepers, 1 bus, and 27 Heavy Fire/Rescue vehicles. Services include a comprehensive preventive maintenance inspection program, consisting of oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements for replacement vehicles. Fleet Maintenance will continue to expedite "Special Projects" for departments as time and resources are available.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide maintenance and repair to the City's vehicle and equipment fleet and fuel sites in a timely manner to ensure adequate fleet availability and fueling capabilities.

Objective: Minimize vehicle down time by ensuring timely completion of maintenance and repairs.

Total number of vehicles and equipment	633	637	654
Average percent of fleet in service	99%	99%	99%
Complete minor repairs in house within 24 hours	95%	95%	95%
Complete major repairs in house within 3 days	90%	90%	90%
Respond to emergency callout within 2 hours.	100%	100%	100%
Ensure uninterrupted supply of fuel at Public Works fuel site:			
Number of supply interruptions.	0	0	0
Provide for maintenance and repairs to fuel sites to ensure their reliable operation: Hours of unscheduled down time.	0	0	0

Goal: To ensure that the fleet is mechanically safe, in good repair, and meets or exceeds forecasted life.

Objective: To complete Preventive Maintenance Inspections (PMI) by scheduled due date.

Number of PMI's scheduled quarterly	2,532	2,548	2,616
PMI's for Fire Rescue Emergency Response 4 times per year	98%	98%	98%
PMI's for Police Patrol every 3,000 miles	98%	98%	98%
PMI's for Police Patrol take home vehicles every 3,000 miles	98%	98%	98%
PMI's for non-emergency vehicles 3 to 4 times per year	98%	98%	98%
PMI's for support equipment minimum 1 time per year	99%	99%	99%
Vehicles with extended life cycle due to low miles/LTD costs	20	25	15

Staffing Levels	21-22	22-23	23-24
Administrative Assistant	1	1	1
Fleet Maintenance Superintendent	1	1	0
Fleet Maintenance Manager	0	0	1
Fleet Supervisor	1	1	1
Senior Master Fleet Technician	1	1	1
Master Fleet Technician	2	2	2
Senior Fleet Technician	2	2	2
Fleet Mechanic	4	4	4
Parts Expediter	1	1	1
	13	13	13

Program: Fleet Maintenance

Fleet Maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 43 sedans, 151 pickups, 27 pieces of construction equipment/tractors, 29 vans, 44 utility vehicles, 13 medium trucks and 20 heavy duty trucks, 137 police patrol cars, 112 trailers, 11 golf carts, 15 utility carts, 6 boats, 6 ATVs, 8 motorcycles, 4 street sweepers, 1 bus, and 27 Heavy Fire/Rescue vehicles. Services include a comprehensive preventive maintenance inspection program, consisting of oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements for replacement vehicles. Fleet Maintenance will continue to expedite "Special Projects" for departments as time and resources are available.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Goal: To provide maintenance and repair to the City's vehicle and equipment fleet and fuel sites in a timely manner to ensure adequate fleet availability and fueling capabilities.

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Total number of vehicles and equipment	633	637	654
Average percent of fleet in service	99%	99%	99%
Complete minor repairs in house within 24 hours	95%	95%	95%
Complete major repairs in house within 3 days	90%	90%	90%
Respond to emergency callout within 2 hours.	100%	100%	100%
Ensure uninterrupted supply of fuel at Public Works fuel site:			
Number of supply interruptions.	0	0	0
Provide for maintenance and repairs to fuel sites to ensure their reliable operation: Hours of unscheduled down time.	0	0	0

Goal: To ensure that the fleet is mechanically safe, in good repair, and meets or exceeds forecasted life.

Objective: To complete Preventive Maintenance Inspections (PMI) by scheduled due date.

Number of PMI's scheduled quarterly	2,532	2,548	2,616
PMI's for Fire Rescue Emergency Response 4 times per year	98%	98%	98%
PMI's for Police Patrol every 3,000 miles	98%	98%	98%
PMI's for Police Patrol take home vehicles every 3,000 miles	98%	98%	98%
PMI's for non-emergency vehicles 3 to 4 times per year	98%	98%	98%
PMI's for support equipment minimum 1 time per year	99%	99%	99%
Vehicles with extended life cycle due to low miles/LTD costs	20	25	15

Staffing Levels	21-22	22-23	23-24
Administrative Assistant	1	1	1
Fleet Maintenance Superintendent	1	1	0
Fleet Maintenance Manager	0	0	1
Fleet Supervisor	1	1	1
Senior Master Fleet Technician	1	1	1
Master Fleet Technician	2	2	2
Senior Fleet Technician	2	2	2
Fleet Mechanic	4	4	4
Parts Expediter	1	1	1
	13	13	13



City Garage (Fleet) Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 501 - Garage Fund								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
<i>33 - Intergovernmental Revenue</i>								
501-00-000.341-201	General Government Garage Revenue / Daily Rntl Fee	17,454.96	34,900.00	12,000.00	30,000.00	30,000.00	18,000.00	150%
501-00-000.341-205	General Government Garage Revenue / Pump Fee @ 10%	111,924.01	84,411.12	100,000.00	110,000.00	110,000.00	10,000.00	10%
501-00-000.341-207	General Government Garage Revenue / Parts Charges	448,282.63	366,155.64	384,040.00	398,690.00	398,690.00	14,650.00	4%
501-00-000.341-210	General Government Garage Revenue / Labor Charge	735,084.05	515,347.47	985,081.00	1,100,775.00	1,100,775.00	115,694.00	12%
501-00-000.341-215	General Government Garage Rev/Outside Srvc Chrqs	372,902.01	310,762.21	530,429.00	592,725.00	592,725.00	62,296.00	12%
501-00-000.341-220	General Government Garage Revenue / Fuel Charges	1,119,162.33	844,100.04	1,180,950.00	1,345,800.00	1,345,800.00	164,850.00	14%
501-00-000.341-256	General Government Intragvt Srv Rev/ Parts Fee @20%	89,794.64	73,267.10	65,000.00	65,000.00	65,000.00	0.00	0%
501-00-000.341-257	General Government Intragvt Srv Rev/ GPS fee	0.00	0.00	48,640.00	42,435.00	42,435.00	(6,205.00)	-13%
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$2,894,604.63	\$2,228,943.58	\$3,306,140.00	\$3,685,425.00	\$3,685,425.00	\$379,285.00	11%
<i>36 - Miscellaneous Revenues</i>								
501-00-000.361-100	Interest & Other Earnings Interest Investments	51,998.92	54,959.99	87,450.00	122,430.00	122,430.00	34,980.00	40%
501-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	0.00	7,149.44	0.00	0.00	0.00	0.00	N/A
501-00-000.364-101	Sales Sale Of Surplus Property	235,361.81	162,581.64	250,000.00	250,000.00	250,000.00	0.00	0%
501-00-000.365-100	Sales Scrap Sales (Taxable)	6,322.74	2,629.20	5,000.00	5,000.00	5,000.00	0.00	0%
501-00-000.365-101	Sales Scrap Sales (Non-Taxable)	9,934.00	3,106.92	0.00	0.00	0.00	0.00	N/A
501-00-000.369-100	Other Miscellaneous Revenues Miscellaneous Revenue	45.69	28,610.19	0.00	0.00	0.00	0.00	N/A
501-00-000.369-200	Other Miscellaneous Revenues Misc Rev/ Rec Beaut & Veh Rental	2,180,135.04	2,013,679.20	2,416,415.00	3,837,600.00	3,982,850.00	1,566,435.00	65%
501-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	0.00	924.30	0.00	0.00	0.00	0.00	N/A
501-00-000.384-103	Debt Proceeds Lease Vehicles Financing	0.00	0.00	2,348,270.00	0.00	3,060,700.00	712,430.00	30%
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$2,483,798.20	\$2,273,640.88	\$5,107,135.00	\$4,215,030.00	\$7,420,980.00	\$2,313,845.00	45%
<i>38 - Other Sources</i>								
501-00-000.382-146	Contributions from Proprietary Funds Contribution from Renwl & R Fund	30,078.00	0.00	0.00	0.00	0.00	0.00	N/A
501-00-000.389-900	Grants/Donations Capital Contributions	171,657.66	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 38 - Other Sources</i>		\$201,735.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>39 - Other Source, Continued</i>								
501-00-000.303-050	Prior Year Encumbrances Prior Years Encumbrances	0.00	0.00	1,968,335.00	0.00	0.00	(1,968,335.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$1,968,335.00	\$0.00	\$0.00	(\$1,968,335.00)	-100%
Division Total: 000 - Administration		\$5,580,138.49	\$4,502,584.46	\$10,381,610.00	\$7,900,455.00	\$11,106,405.00	\$724,795.00	7%
Department Total: 00 - Administration		\$5,580,138.49	\$4,502,584.46	\$10,381,610.00	\$7,900,455.00	\$11,106,405.00	\$724,795.00	7%
REVENUES Total		\$5,580,138.49	\$4,502,584.46	\$10,381,610.00	\$7,900,455.00	\$11,106,405.00	\$724,795.00	7%



City Garage (Fleet) Fund

City of Delray Beach, Florida
2023-24 Preliminary Budget

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
EXPENSES								
Department: 43 - City Garage								
Division: 000 - Administration								
Activity: 549 - Other Transportation Services								
<i>10 - Personnel Services</i>								
501-43-000-549.12-10	Regular Salaries/Wages Regular Salaries/Wages	729,212.00	564,192.84	800,759.00	856,846.00	872,822.00	72,063.00	9%
501-43-000-549.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	0.00	823.89	0.00	0.00	0.00	0.00	N/A
501-43-000-549.14-10	Overtime Overtime /Call-Out Pay	17,926.21	17,119.15	20,000.00	20,000.00	20,000.00	0.00	0%
501-43-000-549.15-20	Special Pay Car Allowance	2,640.00	2,200.00	2,640.00	2,640.00	2,640.00	0.00	0%
501-43-000-549.15-40	Special Pay Educational/Certification	88,070.11	66,153.06	83,632.00	93,019.00	93,019.00	9,387.00	11%
501-43-000-549.15-50	Special Pay Incentive Pay	4,000.00	0.00	0.00	0.00	0.00	0.00	N/A
501-43-000-549.21-10	FICA Taxes Employer FICA	61,042.09	47,917.38	69,388.00	74,822.00	76,045.00	6,657.00	10%
501-43-000-549.22-10	Retirement Contributions General Employees Retirement	59,700.00	45,407.40	50,192.00	52,519.00	53,740.00	3,548.00	7%
501-43-000-549.22-20	Retirement Contributions ICMA Contributions	2,476.11	2,385.35	2,555.00	2,975.00	2,975.00	420.00	16%
501-43-000-549.22-99	Retirement Contributions GASB Statement Implementation	46,110.00	0.00	0.00	0.00	0.00	0.00	N/A
501-43-000-549.23-10	Life & Health Insurance Health Insurance	142,807.00	108,131.96	184,631.00	157,022.00	157,022.00	(27,609.00)	-15%
501-43-000-549.23-20	Life & Health Insurance Life Insurance	1,793.91	1,413.54	1,971.00	1,849.00	1,849.00	(122.00)	-6%
501-43-000-549.23-30	Life & Health Insurance Disability Insurance	1,749.41	1,362.49	1,863.00	2,051.00	2,051.00	188.00	10%
501-43-000-549.24-10	Workers Compensation Workers Compensation	3,954.96	3,295.80	3,955.00	4,269.00	4,269.00	314.00	8%
501-43-000-549.25-10	Other Employee Benefits Unemployment Compensation	432.16	327.04	456.00	456.00	456.00	0.00	0%
501-43-000-549.27-10	Other Employee Benefits Employee Assistance Program	393.35	197.12	275.00	139.00	139.00	(136.00)	-49%
<i>Account Classification Total: 10 - Personnel Services</i>		\$1,162,307.31	\$860,927.02	\$1,222,317.00	\$1,268,607.00	\$1,287,027.00	\$64,710.00	5%
<i>30 - Operating Expenditures/Expenses</i>								
501-43-000-549.31-11	Professional Services Investment Services	8,119.08	3,245.62	4,547.00	4,547.00	4,547.00	0.00	0%
501-43-000-549.31-15	Professional Services Medical	0.00	0.00	500.00	500.00	500.00	0.00	0%
501-43-000-549.32-10	Accounting & Auditing Audit & Accounting Fees	2,498.75	2,140.29	3,756.00	3,756.00	4,086.00	330.00	9%
501-43-000-549.34-40	Other Contractual Services Waste Disposal / Other	7,018.04	5,643.82	7,500.00	7,500.00	7,500.00	0.00	0%
501-43-000-549.34-90	Other Contractual Services Other Contractual Services	21,502.69	2,015.32	45,000.00	30,000.00	30,000.00	(15,000.00)	-33%
501-43-000-549.40-10	Travel & Per Diem Travel & Training	2,895.60	1,323.45	8,280.00	8,280.00	8,280.00	0.00	0%
501-43-000-549.41-11	Communication Services Portable Phones / MDD	2,018.28	0.00	380.00	1,656.00	1,656.00	1,276.00	336%
501-43-000-549.41-13	Communication Services GPS	0.00	41,943.00	48,640.00	42,000.00	42,000.00	(6,640.00)	-14%
501-43-000-549.42-10	Freight & Postage Services Postage	32.97	59.31	400.00	400.00	400.00	0.00	0%
501-43-000-549.42-20	Freight & Postage Services Express Charges / Messenger	84.06	0.00	0.00	0.00	0.00	0.00	N/A
501-43-000-549.43-10	Utility Services Electricity	19,496.90	14,766.12	16,996.00	18,702.00	18,702.00	1,706.00	10%
501-43-000-549.43-15	Utility Services Water & Sewer	3,869.31	3,588.37	4,512.00	5,356.00	5,356.00	844.00	19%
501-43-000-549.43-25	Utility Services Stormwater Assessment Fee	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00	0%
501-43-000-549.44-30	Rentals & Leases Equipment	0.00	0.00	247.00	247.00	247.00	0.00	0%
501-43-000-549.44-45	Rentals & Leases Vehicle Rental / Garage	18,630.00	15,525.00	18,630.00	21,870.00	21,870.00	3,240.00	17%
501-43-000-549.45-10	Insurance General Liability	55,915.92	51,732.50	62,079.00	66,984.00	66,984.00	4,905.00	8%
501-43-000-549.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	24,658.42	15,618.08	14,970.00	23,600.00	23,600.00	8,630.00	58%
501-43-000-549.46-15	Repair and Maintenance Service Equipment Maintenance	23,009.92	11,188.17	23,433.75	19,800.00	19,800.00	(3,633.75)	-16%



City Garage (Fleet) Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
501-43-000-549.46-40	Repair and Maintenance Service Other Repair Maintenance	19,976.00	0.00	0.00	0.00	0.00	0.00	N/A
501-43-000-549.48-17	Promotional Activities Refreshment / Food / Meetings	(0.49)	0.00	0.00	0.00	0.00	0.00	N/A
501-43-000-549.49-49	Other Current Charges Auto Reg./License Fees	1,354.27	692.35	5,000.00	5,000.00	5,000.00	0.00	0%
501-43-000-549.49-50	Other Current Charges Advertising	0.00	0.00	300.00	300.00	300.00	0.00	0%
501-43-000-549.49-53	Other Current Charges Commercial Driver License Renew.	281.75	164.50	300.00	300.00	300.00	0.00	0%
501-43-000-549.49-90	Other Current Charges Other Current Charges	75.00	0.00	1,050.00	1,050.00	1,050.00	0.00	0%
501-43-000-549.51-10	Office Supplies Stationery, Paper, Forms	0.00	0.00	200.00	200.00	200.00	0.00	0%
501-43-000-549.51-15	Office Supplies Other Office Supplies	1,620.17	1,371.26	1,200.00	1,200.00	1,200.00	0.00	0%
501-43-000-549.51-20	Office Supplies Office Equipment < \$5,000	134.99	277.73	1,500.00	1,500.00	1,500.00	0.00	0%
501-43-000-549.51-25	Office Supplies Computer Software	13,270.20	10,923.36	21,570.00	21,570.00	21,570.00	0.00	0%
501-43-000-549.52-10	Operating Supplies Fuel & Lube	14,515.99	12,107.70	9,670.00	16,020.00	16,020.00	6,350.00	66%
501-43-000-549.52-13	Operating Supplies C G Inventory -Fuel	1,278,001.05	861,466.48	1,613,375.00	1,613,375.00	1,613,375.00	0.00	0%
501-43-000-549.52-20	Operating Supplies General Operating Supplies	12,096.71	5,741.11	11,600.00	11,600.00	11,600.00	0.00	0%
501-43-000-549.52-27	Operating Supplies Equipment < \$5,000	4,870.18	2,622.55	2,880.00	3,600.00	3,600.00	720.00	25%
501-43-000-549.52-33	Operating Supplies Uniform / Linen Service	5,063.41	2,933.83	7,000.00	7,000.00	7,000.00	0.00	0%
501-43-000-549.52-36	Operating Supplies Janitorial Supplies	199.46	0.00	700.00	700.00	700.00	0.00	0%
501-43-000-549.52-51	Operating Supplies C.G. - Outside Service	315,437.55	303,301.61	607,822.53	560,000.00	560,000.00	(47,822.53)	-8%
501-43-000-549.52-52	Operating Supplies External Parts	553,572.83	480,030.25	622,798.89	620,000.00	620,000.00	(2,798.89)	0%
501-43-000-549.54-10	Books Pubs Subs & Memberships Books & Publications	39.63	0.00	500.00	500.00	500.00	0.00	0%
501-43-000-549.54-11	Books Pubs Subs & Memberships Subscriptions	0.00	0.00	120.00	120.00	120.00	0.00	0%
501-43-000-549.54-13	Books Pubs Subs & Memberships Memberships	1,273.00	150.00	1,860.00	1,860.00	1,860.00	0.00	0%
501-43-000-549.54-30	Books Pubs Subs & Memberships Training & Education Costs	5,768.00	2,275.76	9,000.00	9,000.00	9,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$2,417,299.64	\$1,852,858.64	\$3,179,817.17	\$3,131,593.00	\$3,131,923.00	(\$47,894.17)	-2%
<i>60 - Capital Outlay</i>								
501-43-000-549.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	30,000.00	0.00	0.00	(30,000.00)	-100%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	(\$30,000.00)	-100%
Activity Total: 549 - Other Transportation Services		\$3,579,606.95	\$2,713,785.66	\$4,432,134.17	\$4,400,200.00	\$4,418,950.00	(\$13,184.17)	0%
Division Total: 000 - Administration		\$3,579,606.95	\$2,713,785.66	\$4,432,134.17	\$4,400,200.00	\$4,418,950.00	(\$13,184.17)	0%
Division: 390 - Vehicle Replacement								
Activity: 549 - Other Transportation Services								
<i>30 - Operating Expenditures/Expenses</i>								
501-43-390-549.46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	5,072.76	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$5,072.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>60 - Capital Outlay</i>								
501-43-390-549.64-14	Machinery & Equipment Heavy Equipment	0.00	434,036.39	2,135,200.50	0.00	3,060,100.00	924,899.50	43%
501-43-390-549.64-20	Machinery & Equipment Automotive	0.00	1,492,407.76	2,107,452.67	0.00	1,750,000.00	(357,452.67)	-17%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$1,926,444.15	\$4,242,653.17	\$0.00	\$4,810,100.00	\$567,446.83	13%
Activity Total: 549 - Other Transportation Services		\$5,072.76	\$1,926,444.15	\$4,242,653.17	\$0.00	\$4,810,100.00	\$567,446.83	13%
Division Total: 390 - Vehicle Replacement		\$5,072.76	\$1,926,444.15	\$4,242,653.17	\$0.00	\$4,810,100.00	\$567,446.83	13%
Department Total: 43 - City Garage		\$3,584,679.71	\$4,640,229.81	\$8,674,787.34	\$4,400,200.00	\$9,229,050.00	\$554,262.66	6%

Department: 81 - Depreciation

Division: 840 - Depreciation



City Garage (Fleet) Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Activity: 549 - Other Transportation Services								
<i>30 - Operating Expenditures/Expenses</i>								
501-81-840-549.49-64	Other Current Charges Depreciation	3,111,690.58	0.00	0.00	0.00	0.00	0.00	N/A
501-81-840-549.49-93	Other Current Charges Loss On Disposal of FA	79,995.05	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$3,191,685.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Activity Total: 549 - Other Transportation Services		\$3,191,685.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Division Total: 840 - Depreciation		\$3,191,685.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department Total: 81 - Depreciation		\$3,191,685.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Department: 85 - Debt Service								
Division: 850 - Debt Service								
Activity: 517 - Debt Service Payments								
<i>70 - Debt Service</i>								
501-85-850-517.72-28	Debt Service Interest Suntrust Capital Lease Truck Int	11,648.05	0.00	0.00	0.00	0.00	0.00	N/A
501-85-850-517.72-29	Debt Service Interest Vehicles financing	0.00	0.00	398,000.00	0.00	800,000.00	402,000.00	101%
<i>Account Classification Total: 70 - Debt Service</i>		\$11,648.05	\$0.00	\$398,000.00	\$0.00	\$800,000.00	\$402,000.00	101%
Activity Total: 517 - Debt Service Payments		\$11,648.05	\$0.00	\$398,000.00	\$0.00	\$800,000.00	\$402,000.00	101%
Division Total: 850 - Debt Service		\$11,648.05	\$0.00	\$398,000.00	\$0.00	\$800,000.00	\$402,000.00	101%
Department Total: 85 - Debt Service		\$11,648.05	\$0.00	\$398,000.00	\$0.00	\$800,000.00	\$402,000.00	101%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 519 - Other Gen. Govt. Services								
<i>30 - Operating Expenditures/Expenses</i>								
501-90-900-519.49-23	Other Current Charges Loss on Sale of Investments	334,536.67	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$334,536.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<i>90 - Other Uses</i>								
501-90-900-519.99-01	Other Non-Operating Contingency	0.00	0.00	1,308,823.00	0.00	1,077,355.00	(231,468.00)	-18%
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$1,308,823.00	\$0.00	\$1,077,355.00	(\$231,468.00)	-18%
Activity Total: 519 - Other Gen. Govt. Services		\$334,536.67	\$0.00	\$1,308,823.00	\$0.00	\$1,077,355.00	(\$231,468.00)	-18%
Division Total: 900 - Miscellaneous Expenditures		\$334,536.67	\$0.00	\$1,308,823.00	\$0.00	\$1,077,355.00	(\$231,468.00)	-18%
Department Total: 90 - Miscellaneous		\$334,536.67	\$0.00	\$1,308,823.00	\$0.00	\$1,077,355.00	(\$231,468.00)	-18%
EXPENSES Total		\$7,122,550.06	\$4,640,229.81	\$10,381,610.34	\$4,400,200.00	\$11,106,405.00	\$724,794.66	7%
Fund REVENUE Total: 501 - Garage Fund		\$5,580,138.49	\$4,502,584.46	\$10,381,610.00	\$7,900,455.00	\$11,106,405.00	\$724,795.00	7%
Fund EXPENSE Total: 501 - Garage Fund		\$7,122,550.06	\$4,640,229.81	\$10,381,610.34	\$4,400,200.00	\$11,106,405.00	\$724,794.66	7%
Fund Total: 501 - Garage Fund		(\$1,542,411.57)	(\$137,645.35)	(\$0.34)	\$3,500,255.00	\$0.00	\$0.34	-100%
REVENUE GRAND Totals:		\$5,580,138.49	\$4,502,584.46	\$10,381,610.00	\$7,900,455.00	\$11,106,405.00	\$724,795.00	7%
EXPENSE GRAND Totals:		\$7,122,550.06	\$4,640,229.81	\$10,381,610.34	\$4,400,200.00	\$11,106,405.00	\$724,794.66	7%
Grand Totals:		(\$1,542,411.57)	(\$137,645.35)	(\$0.34)	\$3,500,255.00	\$0.00	\$0.34	-100%

Insurance Fund

Mission Statement

The Insurance Fund through its Risk Management, Insurance and Health Divisions will develop and manage cost-effective insurance programs, develop procedures and promote practices which provide group and mandated benefits to City employees, improve employee safety and health and maintain quality customer service to employees and the general public.



Insurance Fund

Stormwater Fund

	2022	2023	2023	2024	2024	\$ Change	% Change
Revenues	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Intergovernmental Revenue	\$ 20,185,000	\$ 15,532,577	\$ 22,526,452	\$ 24,041,905	\$ 24,041,905	\$ 1,515,453	6.7%
Miscellaneous Revenues	400,200	854,826	603,150	564,410	564,410	(38,740)	-6.4%
Other Sources	-	-	110,323	-	1,500,000	1,389,677	1259.6%
Total Revenues	\$ 20,585,200	\$ 16,387,402	\$ 23,239,925	\$ 24,606,315	\$ 26,106,315	\$ 2,866,390	12.3%

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 478,072	\$ 382,648	\$ 516,064	\$ 601,026	\$ 601,693	\$ 85,629	16.6%
Operating Expenses	20,878,454	15,856,508	22,650,926	24,473,259	25,448,034	2,797,108	12.3%
Capital Outlay	-	-	63,000	10,000	10,000	(53,000)	-84.1%
Other Uses	-	-	9,935	9,935	46,588	36,653	368.9%
Total Expenditures	\$ 21,356,526	\$ 16,239,156	\$ 23,239,925	\$ 25,094,220	\$ 26,106,315	\$ 2,866,390	12.3%

Risk

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ 478,072	\$ 382,648	\$ 516,064	\$ 601,026	\$ 601,693	\$ 85,629	16.6%
Operating Expenses	17,798	15,012	26,708	28,104	29,782	3,074	11.5%
Other Uses	-	-	-	-	-	-	n/a
Total Expenditures	\$ 495,869	\$ 397,661	\$ 542,772	\$ 629,130	\$ 631,475	\$ 88,703	16.3%

Insurance

	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Operating Expenses	5,017,215	5,105,044	4,663,209	5,479,500	6,452,597	1,789,388	38.4%
Capital Outlay	-	-	-	-	-	-	n/a
Total Expenditures	\$ 5,017,215	\$ 5,105,044	\$ 4,663,209	\$ 5,479,500	\$ 6,452,597	\$ 1,789,388	38.4%

Health Insurance							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Operating Expenses	\$ 13,874,902	\$ 9,717,682	\$ 16,391,855	\$ 17,391,656	\$ 17,391,656	\$ 999,801	6.1%
Capital Outlay	-	-	-	-	-	-	n/a
Other Uses	-	-	9,935	9,935	46,588	36,653	368.9%
Total Expenditures	\$ 13,874,902	\$ 9,717,682	\$ 16,401,790	\$ 17,401,591	\$ 17,438,244	\$ 1,036,454	6.3%

Health & Wellness							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Operating Expenses	\$ 1,381,676	\$ 1,013,085	\$ 1,561,190	\$ 1,566,035	\$ 1,566,035	\$ 4,845	0.3%
Capital Outlay	-	-	63,000	10,000	10,000	(53,000)	-84.1%
Other Uses	-	-	-	-	-	-	n/a
Total Expenditures	\$ 1,381,676	\$ 1,013,085	\$ 1,624,190	\$ 1,576,035	\$ 1,576,035	\$ (48,155)	-3.0%

Miscellaneous							
	2022	2023	2023	2024	2024	\$ Change	% Change
Expenditures by Type	Actual	Actual	Revised	Department Entry	Proposed Budget	2023-2024	2023-2024
Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	-	n/a
Operating Expenses	586,864	5,684	7,964	7,964	7,964	-	0.0%
Other USes	-	-	-	-	-	-	n/a
Total Expenditures	\$ 586,864	\$ 5,684	\$ 7,964	\$ 7,964	\$ 7,964	\$ -	0.0%

2023-24 Financial Highlights

- ◆ **Personnel Services** increasing by \$85,629 or 16.6% mostly due to standard merit increases and the allocation of a portion of the Human Resources Director salary (30%) to the Risk Division.
- ◆ **Operating Expenses** increasing by \$2,797,108 or 12.3% mainly due to a sharp increase in General Liability Insurance (\$1.7 million) and higher estimated Health Insurance claims of approximately \$1 million in FY 2024.
- ◆ **Capital Outlay** decreasing due to the reduction in capital outly purchahse compared to FY 2023.
- ◆ **Other Sources / Transfers** - The General Fund will transfer \$1.5 million to fund the increase in General Liability insurance.

Program: Risk Management

The Insurance Fund provides for the City’s business insurance (including property damage, legal liability and workers’ compensation), all directly administered by the Risk Management Division. Administration includes developing and negotiating the City’s insurance policies and programs; accounting for the cost of insurance and claims; communicating and assisting employees in matters of workers’ compensation claims, investigating and settling liability property claims; monitoring claims development; monitoring and advising on loss control and safety matters; and communicating with all departments on insurance matters to minimize the overall risk of loss to the City.

Performance Measures	2022 Actual	2023 Projected	2024 Projected
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Objective: To satisfy the administrative requirements related to group and Property & Casualty matters.

Certificates of insurance issued	39	50	40
Annual monthly premium invoices paid or issued (P&C)	25	25	25

Objective: To provide a safe public and employee work environment intended to minimize injury, property damage and related claims costs.

New employee “safety” orientations	26	26	26
Safety awareness/training sessions within depts/divisions	15	15	15
Accident investigation supervisor training	15	20	20
Field surveys related to employee and public safety, and claims	52	230	230
Workers’ comp claims administered	113	150	150
Auto liability claims administered	22	20	25
General liability claims administered	29	20	30
City property damage claims administered (excl. hurricane)	19	25	25
City building/contents, total insurable values	205,136,681	217,629,505	203,961,827

Objective: Ensure that employees have comprehensive and affordable benefits that meet their needs and improve/promote health and well-being.

Goal: To manage the City’s comprehensive benefit program, Employee Health and Wellness Center and work-life programs

Employees participating in medical plan	890	894	900
Medical cost per participant	\$1093.16	\$1,374.81	\$1419.35
Percentage of patient satisfaction with Employee Health Center	98%	98%	98%

Staffing Levels	21 - 22	22-23	23-24
Risk Manager	1	1	1
Senior Claims Specialist	1	0	0
Risk Management Coordinator	0	1	1
Benefits Manager	1	1	1
Safety Coordinator	1	1	1
HR Specialist Benefits	<u>1</u>	<u>1</u>	<u>1</u>
Total	5	5	5



Insurance Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
Fund: 551 - Insurance								
REVENUES								
Department: 00 - Administration								
Division: 000 - Administration								
33 - Intergovernmental Revenue								
551-00-000.341-230	General Government Intragovt Srv/Liability Ins Prem	2,223,819.96	2,056,388.30	2,468,937.00	2,663,998.00	2,663,998.00	195,061.00	8%
551-00-000.341-232	General Government Intragovt Srv Rev/W Comp Prm	2,286,861.96	1,901,535.00	2,278,945.00	2,463,622.00	2,463,622.00	184,677.00	8%
551-00-000.341-240	General Government Intragovt Srv Rev/Life Ins Prm	175,316.50	136,610.76	174,000.00	173,889.00	173,889.00	(111.00)	0%
551-00-000.341-241	General Government Intrgovt/Whole Life-Provident Ins	2,399.88	0.00	2,280.00	2,280.00	2,280.00	0.00	0%
551-00-000.341-245	General Government Intragov Srv/Disability Premium	149,185.33	109,641.92	152,653.00	191,686.00	191,686.00	39,033.00	26%
551-00-000.341-246	General Government Disability Premium/Short Term	40,464.81	30,200.91	39,003.00	39,003.00	39,003.00	0.00	0%
551-00-000.341-251	General Government Intrgov Srv Rev/Health Premium	14,170,871.67	10,507,919.58	16,371,422.00	17,429,220.00	17,429,220.00	1,057,798.00	6%
551-00-000.341-252	General Government Intrgov Srv Rev/Legal Shield	13,747.52	10,661.86	13,360.00	13,360.00	13,360.00	0.00	0%
551-00-000.341-255	General Government Intragovt Srv Rev/Dental Premium	336,106.87	238,449.33	326,220.00	326,220.00	326,220.00	0.00	0%
551-00-000.341-260	General Government Supplemental Life Insurance	193,825.79	135,009.98	184,938.00	184,938.00	184,938.00	0.00	0%
551-00-000.341-265	General Government Trustmark	194,454.39	150,194.65	187,371.00	187,371.00	187,371.00	0.00	0%
551-00-000.341-270	General Government Unemployment Compensation	31,530.16	23,871.00	31,100.00	31,100.00	31,100.00	0.00	0%
551-00-000.341-271	General Government Employee Assistance Prog	26,484.35	13,112.00	29,058.00	18,956.00	18,956.00	(10,102.00)	-35%
551-00-000.341-272	General Government Heart/Cancer Capital Amer	4,256.82	0.00	4,100.00	4,100.00	4,100.00	0.00	0%
551-00-000.341-273	General Government FSA Administration	226,352.67	161,628.91	181,000.00	230,000.00	230,000.00	49,000.00	27%
551-00-000.341-274	General Government Vision Care	95,923.85	48,764.60	67,667.00	67,667.00	67,667.00	0.00	0%
551-00-000.341-275	General Government Pet Assure	8,662.61	5,848.80	8,203.00	8,300.00	8,300.00	97.00	1%
551-00-000.341-276	General Government New Legal Club	3,998.74	2,739.04	3,695.00	3,695.00	3,695.00	0.00	0%
551-00-000.341-277	General Government Liberty Mutual Insurance	736.56	0.00	2,500.00	2,500.00	2,500.00	0.00	0%
<i>Account Classification Total: 33 - Intergovernmental Revenue</i>		\$20,185,000.44	\$15,532,576.64	\$22,526,452.00	\$24,041,905.00	\$24,041,905.00	\$1,515,453.00	7%
36 - Miscellaneous Revenues								
551-00-000.361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	91,065.03	108,771.47	153,150.00	214,410.00	214,410.00	61,260.00	40%
551-00-000.369-015	Other Miscellaneous Revenues Reimbursement from Cigna	34,743.51	4,801.76	100,000.00	50,000.00	50,000.00	(50,000.00)	-50%
551-00-000.369-235	Other Miscellaneous Revenues Worker Comp Reimburs	88,688.60	188,854.60	200,000.00	200,000.00	200,000.00	0.00	0%
551-00-000.369-250	Other Miscellaneous Revenues Refund/Recovery Prior Yrs Exp	172,007.06	19,063.52	150,000.00	100,000.00	100,000.00	(50,000.00)	-33%
551-00-000.369-330	Other Miscellaneous Revenues Settlements Revenue	0.00	1,717.26	0.00	0.00	0.00	0.00	N/A
551-00-000.369-905	Other Miscellaneous Revenues Recovery Of Prior Yrs Exp	13,695.50	159.73	0.00	0.00	0.00	0.00	N/A
551-00-000.369-906	Other Miscellaneous Revenues Reimbursements / Rebates	0.00	531,457.30	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 36 - Miscellaneous Revenues</i>		\$400,199.70	\$854,825.64	\$603,150.00	\$564,410.00	\$564,410.00	(\$38,740.00)	-6%
38 - Other Sources								
551-00-000.381-100	Inter-Fund Transfers Received from General Fund	0.00	0.00	0.00	0.00	1,500,000.00	1,500,000.00	N/A
<i>Account Classification Total: 38 - Other Sources</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	
39 - Other Source, Continued								
551-00-000.301-051	Budgetary Account Prior Year Surplus	0.00	0.00	106,577.00	0.00	0.00	(106,577.00)	-100%



Insurance Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
551-00-000.303-051	Prior Year Encumbrances Prior Years Encumbrances	0.00	0.00	3,746.00	0.00	0.00	(3,746.00)	-100%
<i>Account Classification Total: 39 - Other Source, Continued</i>		\$0.00	\$0.00	\$110,323.00	\$0.00	\$0.00	(\$110,323.00)	-100%
Division Total: 000 - Administration		\$20,585,200.14	\$16,387,402.28	\$23,239,925.00	\$24,606,315.00	\$26,106,315.00	\$2,866,390.00	12%
Department Total: 00 - Administration		\$20,585,200.14	\$16,387,402.28	\$23,239,925.00	\$24,606,315.00	\$26,106,315.00	\$2,866,390.00	12%
REVENUES Total		\$20,585,200.14	\$16,387,402.28	\$23,239,925.00	\$24,606,315.00	\$26,106,315.00	\$2,866,390.00	12%

EXPENSES

Department: 13 - Finance

Division: 030 - Risk

Activity: 513 - Financial & Administrative

10 - Personnel Services

551-13-030-513.12-10	Regular Salaries/Wages Regular Salaries/Wages	393,846.07	279,377.68	392,200.00	454,917.00	454,917.00	62,717.00	16%
551-13-030-513.12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	13,136.96	0.00	0.00	0.00	0.00	0.00	N/A
551-13-030-513.13-10	Other Salaries/ Wages Part Time Wages	157.59	0.00	0.00	0.00	0.00	0.00	N/A
551-13-030-513.15-20	Special Pay Car Allowance	2,640.00	1,980.00	2,640.00	2,640.00	2,640.00	0.00	0%
551-13-030-513.21-10	FICA Taxes Employer FICA	30,986.74	20,975.84	30,637.00	35,461.00	35,461.00	4,824.00	16%
551-13-030-513.22-10	Retirement Contributions General Employees Retirement	34,563.00	28,258.90	27,414.00	28,685.00	29,352.00	1,938.00	7%
551-13-030-513.22-20	Retirement Contributions ICMA Contributions	6,234.89	4,062.28	5,750.00	5,979.00	5,979.00	229.00	4%
551-13-030-513.22-99	Retirement Contributions GASB Statement Implementation	7,710.00	0.00	0.00	0.00	0.00	0.00	N/A
551-13-030-513.23-10	Life & Health Insurance Health Insurance	(16,713.00)	43,712.92	52,079.00	67,520.00	67,520.00	15,441.00	30%
551-13-030-513.23-20	Life & Health Insurance Life Insurance	1,096.78	828.00	1,066.00	1,179.00	1,179.00	113.00	11%
551-13-030-513.23-30	Life & Health Insurance Disability Insurance	959.37	666.12	906.00	1,011.00	1,011.00	105.00	12%
551-13-030-513.24-10	Workers Compensation Workers Compensation	3,090.96	2,575.90	3,091.00	3,336.00	3,336.00	245.00	8%
551-13-030-513.25-10	Other Employee Benefits Unemployment Compensation	188.45	131.40	175.00	181.00	181.00	6.00	3%
551-13-030-513.27-10	Other Employee Benefits Employee Assistance Program	174.09	79.20	106.00	117.00	117.00	11.00	10%
<i>Account Classification Total: 10 - Personnel Services</i>		\$478,071.90	\$382,648.24	\$516,064.00	\$601,026.00	\$601,693.00	\$85,629.00	17%

30 - Operating Expenditures/Expenses

551-13-030-513.32-10	Accounting & Auditing Audit & Accounting Fees	4,945.85	6,341.04	11,128.00	11,128.00	11,285.00	157.00	1%
551-13-030-513.40-10	Travel & Per Diem Travel & Training	2,084.75	149.45	1,258.00	1,394.00	1,394.00	136.00	11%
551-13-030-513.42-10	Freight & Postage Services Postage	133.34	105.88	400.00	300.00	300.00	(100.00)	-25%
551-13-030-513.45-10	Insurance General Liability	7,682.04	6,401.70	7,682.00	7,682.00	9,203.00	1,521.00	20%
551-13-030-513.48-17	Promotional Activities Refreshment / Food / Meetings	0.00	0.00	100.00	100.00	100.00	0.00	0%
551-13-030-513.48-20	Promotional Activities Other Promotional Costs	214.80	366.28	1,000.00	1,000.00	1,000.00	0.00	0%
551-13-030-513.51-10	Office Supplies Stationery, Paper, Forms	77.79	46.99	300.00	200.00	200.00	(100.00)	-33%
551-13-030-513.51-15	Office Supplies Other Office Supplies	305.06	263.76	1,000.00	1,000.00	1,000.00	0.00	0%
551-13-030-513.51-20	Office Supplies Office Equipment < \$5,000	638.92	552.27	1,500.00	3,000.00	3,000.00	1,500.00	100%
551-13-030-513.54-13	Books Pubs Subs & Memberships Memberships	955.00	385.00	1,300.00	1,300.00	1,300.00	0.00	0%
551-13-030-513.54-30	Books Pubs Subs & Memberships Training & Education Costs	760.00	400.00	1,040.00	1,000.00	1,000.00	(40.00)	-4%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$17,797.55	\$15,012.37	\$26,708.00	\$28,104.00	\$29,782.00	\$3,074.00	12%
Activity Total: 513 - Financial & Administrative		\$495,869.45	\$397,660.61	\$542,772.00	\$629,130.00	\$631,475.00	\$88,703.00	16%
Division Total: 030 - Risk		\$495,869.45	\$397,660.61	\$542,772.00	\$629,130.00	\$631,475.00	\$88,703.00	16%

Division: 040 - Insurance

Activity: 513 - Financial & Administrative

30 - Operating Expenditures/Expenses



Insurance Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
551-13-040-513.31-90	Professional Services Other Professional Services	40,865.00	46,400.00	52,500.00	59,000.00	59,000.00	6,500.00	12%
551-13-040-513.45-11	Insurance General Liability	278,567.00	616,192.50	808,920.00	900,000.00	200,000.00	(608,920.00)	-75%
551-13-040-513.45-15	Insurance Other Insurance Costs	33,160.96	37,296.50	33,036.00	35,000.00	35,000.00	1,964.00	6%
551-13-040-513.45-20	Insurance Claims Handling Costs	47,521.75	33,476.79	70,000.00	100,000.00	100,000.00	30,000.00	43%
551-13-040-513.45-21	Insurance State Assessment Fees	20,463.28	12,270.08	25,000.00	25,000.00	25,000.00	0.00	0%
551-13-040-513.45-31	Insurance Package Policy Premium	1,071,934.00	914,921.92	1,204,610.00	1,650,000.00	2,723,097.00	1,518,487.00	126%
551-13-040-513.45-32	Insurance Excess Work/Comp Premium	227,427.00	151,806.84	247,000.00	250,000.00	250,000.00	3,000.00	1%
551-13-040-513.45-33	Insurance Excess Property Premium	10,459.00	5,522.00	10,500.00	10,500.00	10,500.00	0.00	0%
551-13-040-513.45-50	Insurance Property Claims	158,853.54	101,139.42	133,746.00	130,000.00	130,000.00	(3,746.00)	-3%
551-13-040-513.45-51	Insurance Liability Claims	1,132,476.48	2,434,326.48	446,797.00	500,000.00	1,100,000.00	653,203.00	146%
551-13-040-513.45-52	Insurance Worker Comp Claims	1,980,130.79	747,679.14	1,600,000.00	1,800,000.00	1,800,000.00	200,000.00	13%
551-13-040-513.45-53	Insurance Unemployment Comp Claims	15,355.73	4,012.55	31,100.00	20,000.00	20,000.00	(11,100.00)	-36%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$5,017,214.53	\$5,105,044.22	\$4,663,209.00	\$5,479,500.00	\$6,452,597.00	\$1,789,388.00	38%
Activity Total: 513 - Financial & Administrative		\$5,017,214.53	\$5,105,044.22	\$4,663,209.00	\$5,479,500.00	\$6,452,597.00	\$1,789,388.00	38%
Division Total: 040 - Insurance		\$5,017,214.53	\$5,105,044.22	\$4,663,209.00	\$5,479,500.00	\$6,452,597.00	\$1,789,388.00	38%
Division: 041 - Health Insurance								
Activity: 513 - Financial & Administrative								
<i>30 - Operating Expenditures/Expenses</i>								
551-13-041-513.31-90	Professional Services Other Professional Services	166,242.02	123,520.11	194,580.00	185,000.00	185,000.00	(9,580.00)	-5%
551-13-041-513.45-12	Insurance Legal Shield	13,415.32	10,920.44	13,360.00	15,000.00	15,000.00	1,640.00	12%
551-13-041-513.45-15	Insurance Other Insurance Costs	7,604.11	4,980.15	5,575.00	5,575.00	5,575.00	0.00	0%
551-13-041-513.45-20	Insurance Claims Handling Costs	455,737.16	106,213.05	335,699.00	349,510.00	349,510.00	13,811.00	4%
551-13-041-513.45-35	Insurance Aggregate Stop Loss Premium	75,789.39	50,256.18	86,595.00	86,595.00	86,595.00	0.00	0%
551-13-041-513.45-36	Insurance Individual Stop Loss Prem	1,092,291.89	764,793.88	1,366,825.00	1,366,825.00	1,366,825.00	0.00	0%
551-13-041-513.45-37	Insurance Supplemental Life Premium	112,328.45	159,646.03	184,938.00	184,938.00	184,938.00	0.00	0%
551-13-041-513.45-40	Insurance Life Premium	176,426.00	150,644.14	173,889.00	173,889.00	173,889.00	0.00	0%
551-13-041-513.45-41	Insurance Health Claims	1,595,180.37	5,239.06	0.00	0.00	0.00	0.00	N/A
551-13-041-513.45-43	Insurance Dental Plan	328,975.21	247,148.98	326,220.00	326,220.00	326,220.00	0.00	0%
551-13-041-513.45-44	Insurance Disability Premiums	189,666.89	155,678.61	191,686.00	191,686.00	191,686.00	0.00	0%
551-13-041-513.45-46	Insurance Health Claims - Cigna	9,157,201.73	7,580,180.00	12,855,672.00	13,859,680.00	13,859,680.00	1,004,008.00	8%
551-13-041-513.45-48	Insurance Flexible Spending Account	8,009.33	0.00	0.00	0.00	0.00	0.00	N/A
551-13-041-513.45-49	Insurance Vision Care	65,384.70	50,349.68	67,667.00	67,667.00	67,667.00	0.00	0%
551-13-041-513.45-54	Insurance Firefighter Benefits	25,000.00	0.00	50,000.00	50,000.00	50,000.00	0.00	0%
551-13-041-513.45-55	Insurance Whole Life-Provident Ins	0.00	0.00	2,280.00	0.00	0.00	(2,280.00)	-100%
551-13-041-513.45-56	Insurance Heart Cancer Capital Amer	6,278.97	207.16	4,100.00	0.00	0.00	(4,100.00)	-100%
551-13-041-513.45-57	Insurance Pet Assure	8,464.00	6,017.00	8,203.00	8,300.00	8,300.00	97.00	1%
551-13-041-513.45-58	Insurance New Legal Club	3,822.00	2,870.00	3,695.00	0.00	0.00	(3,695.00)	-100%
551-13-041-513.45-59	Insurance Liberty Mutual Insurance	1,086.51	0.00	2,500.00	0.00	0.00	(2,500.00)	-100%
551-13-041-513.45-60	Insurance Trustmark	194,483.57	150,410.09	187,371.00	187,371.00	187,371.00	0.00	0%
551-13-041-513.45-62	Insurance Flexible Spending Account Cigna	190,969.87	141,236.22	230,000.00	230,000.00	230,000.00	0.00	0%
551-13-041-513.45-63	Insurance PPACA Fee Affordable Care	0.00	2,376.00	0.00	2,400.00	2,400.00	2,400.00	N/A
551-13-041-513.48-17	Promotional Activities Refreshment / Food / Meetings	373.54	4,856.43	100,000.00	100,000.00	100,000.00	0.00	0%
551-13-041-513.52-20	Operating Supplies General Operating Supplies	171.27	139.21	1,000.00	1,000.00	1,000.00	0.00	0%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$13,874,902.30	\$9,717,682.42	\$16,391,855.00	\$17,391,656.00	\$17,391,656.00	\$999,801.00	6%
<i>90 - Other Uses</i>								
551-13-041-513.99-01	Other Non-Operating Contingency	0.00	3400	9,935.00	9,935.00	46,588.00	36,653.00	369%



Insurance Fund

G/L Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2023 Amended Budget	2024 Department Entry	2024 City Manager	\$ Change 2023-2024	% Change 2024-2023
<i>Account Classification Total: 90 - Other Uses</i>		\$0.00	\$0.00	\$9,935.00	\$9,935.00	\$46,588.00	\$36,653.00	369%
Activity Total: 513 - Financial & Administrative		\$13,874,902.30	\$9,717,682.42	\$16,401,790.00	\$17,401,591.00	\$17,438,244.00	\$1,036,454.00	6%
Division Total: 041 - Health Insurance		\$13,874,902.30	\$9,717,682.42	\$16,401,790.00	\$17,401,591.00	\$17,438,244.00	\$1,036,454.00	6%
Department Total: 13 - Finance		\$19,387,986.28	\$15,220,387.25	\$21,607,771.00	\$23,510,221.00	\$24,522,316.00	\$2,914,545.00	13%
Department: 17 - Human Resource								
Division: 020 - Health & Wellness								
Activity: 513 - Financial & Administrative								
<i>30 - Operating Expenditures/Expenses</i>								
551-17-020-513.34-90	Other Contractual Services Other Contractual Services	1,286,394.44	961,239.17	1,489,881.00	1,525,000.00	1,525,000.00	35,119.00	2%
551-17-020-513.41-12	Communication Services Internet Access	1,822.20	1,366.65	2,000.00	2,000.00	2,000.00	0.00	0%
551-17-020-513.43-10	Utility Services Electricity	4,600.13	4,214.19	4,500.00	5,000.00	5,000.00	500.00	11%
551-17-020-513.44-11	Rentals & Leases Building Rental / Lease	53,806.45	45,569.00	55,959.00	22,785.00	22,785.00	(33,174.00)	-59%
551-17-020-513.51-15	Office Supplies Other Office Supplies	1,015.67	505.52	2,500.00	2,750.00	2,750.00	250.00	10%
551-17-020-513.51-20	Office Supplies Office Equipment < \$5,000	33,768.50	0.00	5,000.00	7,000.00	7,000.00	2,000.00	40%
551-17-020-513.52-20	Operating Supplies General Operating Supplies	268.32	189.97	1,350.00	1,500.00	1,500.00	150.00	11%
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$1,381,675.71	\$1,013,084.50	\$1,561,190.00	\$1,566,035.00	\$1,566,035.00	\$4,845.00	0%
<i>60 - Capital Outlay</i>								
551-17-020-513.64-90	Machinery & Equipment Other Machinery / Equipment	0.00	0.00	63,000.00	10,000.00	10,000.00	(53,000.00)	-84%
<i>Account Classification Total: 60 - Capital Outlay</i>		\$0.00	\$0.00	\$63,000.00	\$10,000.00	\$10,000.00	(\$53,000.00)	-84%
Activity Total: 513 - Financial & Administrative		\$1,381,675.71	\$1,013,084.50	\$1,624,190.00	\$1,576,035.00	\$1,576,035.00	(\$48,155.00)	-3%
Division Total: 020 - Health & Wellness		\$1,381,675.71	\$1,013,084.50	\$1,624,190.00	\$1,576,035.00	\$1,576,035.00	(\$48,155.00)	-3%
Department Total: 17 - Human Resource		\$1,381,675.71	\$1,013,084.50	\$1,624,190.00	\$1,576,035.00	\$1,576,035.00	(\$48,155.00)	-3%
Department: 90 - Miscellaneous								
Division: 900 - Miscellaneous Expenditures								
Activity: 513 - Financial & Administrative								
<i>30 - Operating Expenditures/Expenses</i>								
551-90-900-513.31-11	Professional Services Investment Services	994.00	5,684.00	7,964.00	7,964.00	7,964.00	0.00	0%
551-90-900-513.49-23	Other Current Charges Loss on Sale of Investments	585,869.82	0.00	0.00	0.00	0.00	0.00	N/A
<i>Account Classification Total: 30 - Operating Expenditures/Expenses</i>		\$586,863.82	\$5,684.00	\$7,964.00	\$7,964.00	\$7,964.00	\$0.00	0%
Activity Total: 513 - Financial & Administrative		\$586,863.82	\$5,684.00	\$7,964.00	\$7,964.00	\$7,964.00	\$0.00	0%
Division Total: 900 - Miscellaneous Expenditures		\$586,863.82	\$5,684.00	\$7,964.00	\$7,964.00	\$7,964.00	\$0.00	0%
Department Total: 90 - Miscellaneous		\$586,863.82	\$5,684.00	\$7,964.00	\$7,964.00	\$7,964.00	\$0.00	0%
EXPENSES Total		\$21,356,525.81	\$16,239,155.75	\$23,239,925.00	\$25,094,220.00	\$26,106,315.00	\$2,866,390.00	12%
Fund REVENUE Total: 551 - Insurance		\$20,585,200.14	\$16,387,402.28	\$23,239,925.00	\$24,606,315.00	\$26,106,315.00	\$2,866,390.00	12%
Fund EXPENSE Total: 551 - Insurance		\$21,356,525.81	\$16,239,155.75	\$23,239,925.00	\$25,094,220.00	\$26,106,315.00	\$2,866,390.00	12%
Fund Total: 551 - Insurance		(\$771,325.67)	\$148,246.53	\$0.00	(\$487,905.00)	\$0.00	\$0.00	0%
REVENUE GRAND Totals:		\$20,585,200.14	\$16,387,402.28	\$23,239,925.00	\$24,606,315.00	\$26,106,315.00	\$2,866,390.00	12%
EXPENSE GRAND Totals:		\$21,356,525.81	\$16,239,155.75	\$23,239,925.00	\$25,094,220.00	\$26,106,315.00	\$2,866,390.00	12%
Grand Totals:		(\$771,325.67)	\$148,246.53	\$0.00	(\$487,905.00)	\$0.00	\$0.00	0%