



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter

June 9, 2023

Progress Regarding Crest Theater Building Renovation Program

The Department of Public Works recently issued a status report relative to the progress of the Crest Theater Building Renovation Program. As noted in the attached electronic mail message from Director of Public Works Missie Barletto, project completion is currently anticipated by September.

Major activities to date include installation of the roof vent and hoods in the catering kitchen, as well as numerous electrical and fire alarm wiring enhancements.

Specific progress this week involved interior painting on both the first and second floors, as well as various drywall, flooring, and fixture related improvements.

Likewise, as the City of Delray Beach is considering the establishment of a cultural advisory group to help guide the reactivation of operations and programming at this facility, classrooms and meeting space will become available in a timely fashion.

Favorable Response from Office of Inspector General Regarding Solid Waste Franchise Agreement Amendment Approval Process

The Office of the City Manager is pleased to report that a notification of a favorable review from the Palm Beach County Office of Inspector General (OIG) relative to the administration of the City's Waste Management franchise agreement was recently issued.

As referenced in the attached letter from OIG Director of Contract Oversight and Evaluations Division Anthony Montero, a complaint was previously issued that last July's City Commission approval of an amendment to revise the City's solid

City Commission Information Letter

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waste fee structure was a violation of the franchise agreement. However, OIG officially supported administration's position that the City did not violate the agreement, as parties to a contract have a right to discuss and make modifications accordingly.

Additionally, it was determined that the mediation process (June 23, 2022) that yielded recommendations to amend the franchise agreement is considered to be a function of the judicial process, and therefore, only the parties of the agreement are privy to the information discussed in the mediation session (in accordance with Section 44.405, Florida Statutes).

Although all staff involved were always confident in our efforts to offer leadership and guidance concerning this matter, affirmation from OIG as outlined is well appreciated.

Limited Income Senior Citizen Homestead Exemption Program

As initially discussed during the current fiscal year proposed budget process, both the Office of the City Manager and the Department of Finance are currently working to prepare for adjustments necessary for the City of Delray Beach's pending participation in the Limited Income Senior Citizen Homestead Exemption Program as administered by the Palm Beach County Office of the Property Appraiser.

As referenced in the attached electronic mail message from Chief Financial Officer Hugh Dunkley, staff has recently determined that approximately 774 Delray Beach residents are now eligible to participate. Based on the current operating millage rate of 6.5111 (as well as the debt millage of .1554, for an aggregate total millage rate of 6.6665), the City's resulting revenue impact will be nearly \$123,000.

Arrangements are now being made to present an ordinance for City Commission review and consideration during the next couple of months. Meanwhile, the resulting property tax revenue reduction will be included in the comprehensive revenue forecasting model for the following fiscal year.

Follow-Up Education and Workforce Policy Considerations, Guidance and Direction

As the City of Delray Beach is currently finalizing tasks with local consultant Irene Revelas relative to education and workforce related goals and objectives, please be advised that arrangements are being made to host a follow-up City Commission workshop discussion to help achieve specific recommendations accordingly.

Considerations to this effect will likewise involve policies to support updated master planning necessary to effectively improve academic resiliency and outcomes for public school students in our community.

Dialogue to this effect, currently being scheduled to take place during the August 8th session, also contemplates providing the status of applicable agreements between the City of Delray Beach and the School District of Palm Beach County accordingly.

Calendar of Meetings, Activities, and Functions

As Delray Beach was the host city for this year's annual Florida Planning and Zoning Association Annual Conference (the past two days at the Delray Beach Aloft Hotel), I was given the honor to offer a few words of welcome on behalf both our organization and community during opening festivities Wednesday afternoon.

This year's session was well attended by professionals representing organizations throughout Florida, featuring a keynote presentation by State Senator Bobby Powell immediately after my remarks. Additionally, as host city, several opportunities to showcase Delray Beach's current efforts to advance innovative planning practices and principles were an integral part of the conference's overall program.

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Enclosures:

Electronic Mail Message from Missie Barletto – Crest Theater Renovation Status

Letter from OIG Contract Oversight and Evaluation Division – Solid Waste Franchise Agreement

Electronic Mail Message from Hugh Dunkley – Additional Homestead Exemption for Qualifying Seniors

Program Description – Limited Income Senior Citizen Exemption for Persons 65 and Older

Calendar for Business Week of May 22, 2023

CM/Documents/City Commission Information Letter 71

Terrence R. Moore

From: Barletto, Missie
Sent: Wednesday, June 7, 2023 4:54 PM
To: Terrence R. Moore
Subject: Crest Theater Renovation Status

Good afternoon Terrence,

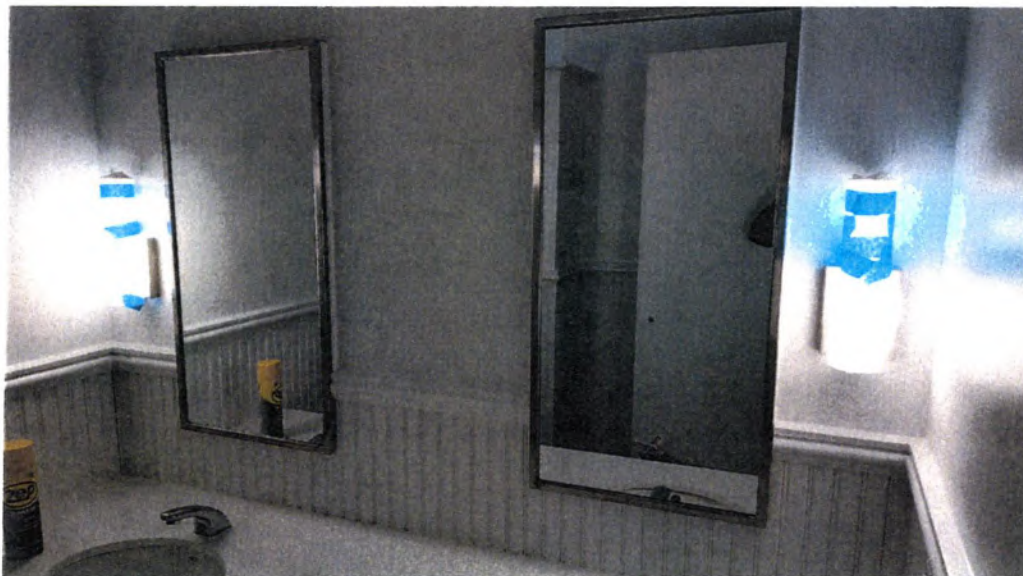
Work is progressing at the Crest Theater. Presently the project is on schedule for September completion, rather than the original August deadline. The door hardware supplier has indicated that there are delays with supply chain, however the hardware should arrive in advance of final completion.

Following is work progressing this week along with some photos:

- Painting is ongoing on the 1st and 2nd floor.
- Drywall finishing is wrapping up ahead of the painters.
- The mirrors and restroom fixtures have been installed.
- Sanding off the wood floors (Ocean Breeze and meeting rooms) is ongoing in advance of refinishing the floors.
- HVAC working on all a/c units.

As always, please let me know if you have any questions or concerns.

Thank you,
Missie







John A. Carey
Inspector General

OFFICE OF INSPECTOR GENERAL
PALM BEACH COUNTY



Inspector General
Accredited

May 23, 2023

City of Delray Beach
Mr. Terrence Moore, City Manager
100 NW 1st Avenue
Delray Beach, FL 33444

Dear Mr. Moore,

Our office received a complaint regarding the July 19, 2022 Commission approval of Resolution 112-22 and Amendment No. 5 for the City of Delray Beach solid waste collection agreement (Agreement) with Waste Management Inc. of Florida. The complainant was concerned that the Commission's approval of the Resolution 112-22 and Amendment No. 5 violated the agreement and wanted the OIG to void the Amendment No. 5. The OIG reviewed agreement, amendments to the agreement, City Council meeting records, and discussions with the complainant and City staff.

The following summarizes our response to the concerns:

1. The City did not violate the agreement. Parties to a contract have the right to discuss and modify their contract.
2. The June 23, 2022 mediation is considered part of the judicial process therefore only the parties of the agreement are privy to the information discussed in the mediation, in accordance with section 44.405, Florida Statutes.

The complainant was notified on the results of our review. Please let us know if you have any questions.

Sincerely,

Anthony Montero
Director, Contract Oversight and Evaluations Division

Cc:
Evangeline Rentz, OIG

"Enhancing Public Trust in Government"

Terrence R. Moore

From: Dunkley, Hugh
Sent: Wednesday, June 7, 2023 10:27 PM
To: Terrence R. Moore
Cc: Thezine, Laura
Subject: Additional Homestead Exemption for Qualifying Senior Citizens
Attachments: Limited Income Senior Exemption for Persons 65 and Older.pdf

Terrence –

As a follow up to our recent conversation on the above subject, staff was able to obtain from the Property Appraiser's Office the total number of taxpayers residing within the City who are currently receiving the senior homestead exemption from the County. There are currently 774 taxpayers receiving this benefit, which would result in a potential loss of property tax revenue to the City of approximately \$123,000, assuming that the City grants an additional homestead exemption of \$25,000.

The board of county commissioners of any county or the governing body of any municipality may adopt an ordinance granting an additional homestead exemption to certain persons 65 years of age or older whose household income does not exceed a specified amount. The current income level for qualifying for the additional senior homestead exemption is \$35,167 for the 2023 exemption year. This qualifying income amount is adjusted annually by the Florida Department of Revenue.

An ordinance granting an additional homestead exemption must meet the following requirements:

- It must be adopted under the procedures for adoption of a non-emergency ordinance, pursuant to Chapter 166, F.S.
- It must specify that the exemption applies only to taxes levied by the unit of local government granting the exemption.
- It must specify the amount of the exemption.
- It must require that a taxpayer claiming the exemption for the first time submit to the Property Appraiser not later than March 1, a sworn statement of household income on a form prescribed by the Florida Department of Revenue.
- The board of county commissioners or municipal governing authority must deliver a copy of the ordinance granting the additional homestead exemption to the Property Appraiser no later than December 1 of the year prior to the year the exemption will take effect.

Of the municipalities in Palm Beach County that offer this exemption (approximately 18), most grant an exemption of \$25,000. The County also grants an exemption of \$25,000. Only 6 municipalities grant the maximum exemption of \$50,000.

Once the program is adopted by the City, the additional senior homestead exemption will be managed by the Palm Beach County Property Appraiser's Office.



Hugh B. Dunkley, CPA, CGFO

Chief Financial Officer

City of Delray Beach

100 N.W. 1st Avenue

Delray Beach, FL 33444

(561) 243-6204

DunkleyH@mydelraybeach.com

" PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

PLEASE NOTE: Pursuant to Florida's Government in the Sunshine Act (a.k.a. "Sunshine Law"), e-mails containing city business should be directed to either: all City Commissioners or only 1 City Commissioner at a time and should not include prior responses from other Commissioners in order to avoid the perception that a third party is acting as a liaison between Commissioners. "

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**DOROTHY JACKS**

CFA, AAS

Palm Beach County Property Appraiser

We Value What You Value

Limited Income Senior Citizen Exemption for Persons 65 and Older

In order for you to qualify for the following additional exemption, you must have a homestead exemption on your property.

Palm Beach County senior citizens, age 65 or older, with income below the limit set by the Florida Department of Revenue. The income limitation amount is available from our office in mid-January of each year. Based on the prior year's income, the income limit is **\$35,167** for the 2023 exemption. This does not include tax-exempt bond interest or non-taxable social security income. You will be asked to provide a copy of your Federal 1040 Tax Form or your Social Security 1099 Form.

The additional benefit for qualified seniors applies only to taxes levied by the following authorities. The county's senior exemption does not apply to other taxing authorities, such as the school district and other municipalities.

\$50,000

Haverhill

Juno Beach

Jupiter

Jupiter Inlet Colony

Loxahatchee Groves

Wellington

\$25,000

Palm Beach County
 Boynton Beach
 Lake Worth Beach
 Lantana
 North Palm Beach
 Palm Beach Gardens
 Palm Springs
 South Palm Beach
 Tequesta
 West Palm Beach

\$10,000

Lake Park

\$5,000

Greenacres
 Royal Palm Beach

You may mail in your completed form with documentation to the Palm Beach County Property Appraiser’s Office, 301 N. Olive Ave., 1st Floor, West Palm Beach, FL 33401, **by March 1st**. If you have any questions, please call our office at 561.355.2866 for assistance.

[Click here for Limited Income Senior Citizen Application](#)

Super Senior Citizen Exemptions: The city of Boynton Beach offers even more of a tax exemption for those who meet the qualifications of the limited income senior citizen exemption and who have:

- Maintained the ownership and have been a permanent residence of the property for at least 25 years.
- A property with a market value of less than \$250,000 at the time of application.

HOMESTEAD & ADDITIONAL EXEMPTIONS

Contact Info & Locations

E file for Homestead

Additional Exemptions

Portability

June 5, 2023 - June 11, 2023

June 2023							July 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

Monday, June 5

- 7:30am - 8:30am **Begin CIL** (CM Office) ↻
- 8:30am - 8:40am **New employee orientation** (First Floor Conference Room) - Bast, Dot ↻
- 9:30am - 11:30am **Behavioral Health Access Program (BHAP) Presentation** (Old School Square-Field House) - Billingsley, Joyce
- 9:30am - 10:15am **Mayor mtg w/CM Moore Re: Agenda & Updates** ↻
- 11:30am - 12:00pm **Interview for Executive Administrative Assistant** (City Manager's Office in City Hall) - Bast, Dot
- 2:00pm - 2:30pm **Various** (Various) ↻
- 3:00pm - 4:00pm **Hassan Hadjimiry Annual Performance Evaluation** (CM Office) - Terrence R. Moore
- 4:00pm - 4:30pm **DDA Appointments** (CM Office) - Terrence R. Moore
- 4:30pm - 5:00pm **Follow-up** (CM Office) - Terrence R. Moore

Wednesday, June 7

- S. Mettot - Out 8am -12pm
- 8:30am - 9:00am **Sam Metott Bi-Weekly Meeting** (Office of the City Manager) - Terrence R. Moore ↻
- 9:00am - 11:00am **Executive Leadership Team Meeting** (Conference Room - City Hall 1st Floor) - Vega, Brenda ↻
- 11:00am - 12:00pm **Compile Information Letter Report - Favorable Response from OIG (Solid Waste Franchise Agreement)** (CM Office)
- 12:00pm - 1:30pm **FPZA Conference Welcome And Lunch** (Aloft Delray Beach (202 SE 5th Ave, Delray Beach, FL 33483, United States))
- 2:00pm - 2:30pm **Jay Stacy Bi-Weekly Meeting** (City Manager Office) - Vilain, Amanda ↻
- 2:00pm - 2:30pm **Various** (Various) ↻
- 3:00pm - 3:30pm **SPIRIT BBQ UPDATE** (City Manager's Office) -
- 4:00pm - 4:30pm **Chief Tomey Bi-Weekly Meeting** (City Manager's
- 5:30pm - 7:00pm **New Hampton Inn Grand Opening Event** (201 NE

Friday, June 9

- Monica - Out
- 7:30am - 9:00am **Finalize CIL** (CM Office) ↻
- 8:00am - 8:30am **Process Truist HEL** (CM Office)
- 9:00am - 10:00am **Comm. Boylston mtg w/CM Moore Re: Bi-Weekly Updates** (City Manager's Office) - Rangel, Delores ↻
- 10:00am - 11:00am **Clarity Regarding Highland Beach Staffing** (CM Office) - Terrence R. Moore
- 11:00am - 12:30pm **Various** (Various)
- 11:00am - 12:00pm **Cancelled Executive Session Re: IAFF Proposal** (Commission Chambers) - Rangel, Delores
- 2:00pm - 2:30pm **Various** (Various) ↻
- 3:00pm - 3:30pm **Commissioner Burns Mtg w/CM Moore** (City Manager's Office) - Rangel, Delores
- 4:00pm - 4:30pm **Process FPL/SMC** (CM Office)
- 5:00pm - 7:00pm **Delray Beach Fire Rescue Graduation & Awards**

Tuesday, June 6

- 8:00am - 9:00am **Compile June 7, 2023 ELT Meeting Agenda** (CM Office) - Terrence R. Moore
- 9:00am - 10:00am **Various** (Various)
- 11:00am - 12:00pm **Compile Information Letter Report - Additional Homestead Exemption for Eligible Seniors (Formal**
- 12:30pm - 2:00pm **Various** (Various)
- 2:00pm - 2:30pm **Various** (Various) ↻
- 2:30pm - 5:30pm **Notice of Telephone Mediation - Appeal 23-10760, Baker v. City of Delray Beach, et al.** (Dial In Info Below) -
- 3:30pm - 11:30pm **June 6th Commission Meetings - Viewing of Presentations** (Microsoft Teams Meeting) - Mendez, Darcy
- 3:30pm - 11:30pm **Canceled: June 6, 2023 Commission Meeting - Viewing of Presentations** (Microsoft Teams Meeting) - Givings, Alexis
- 4:00pm - 7:00pm **Regular Commission Meeting** (Commission Chambers)

Thursday, June 8

- D. D'Andrea - Out
- 9:00am - 10:00am **Compile Information Letter Report - Progress Regarding Crest Theater Building Renovation Program** (CM Office)
- 10:00am - 10:30am **Sammie Walthour - Bi-weekly Meeting with**
- 10:30am - 11:00am **Biweekly Meeting Gina Carter** (CM Office) -
- 11:30am - 12:30pm **Compile Information Letter Report -**
- 11:30am - 12:00pm **JANAI BOWENS - BI-WEEKLY MEETING** (CM
- 2:00pm - 2:30pm **Katerri Johnson Bi-Weekly Meeting** (Office of the
- 2:00pm - 2:30pm **Various** (Various) ↻
- 3:00pm - 4:30pm **Various** (Various) ↻
- 3:30pm - 4:30pm **Gulf Stream Water Service Agreement** (CM
- 4:30pm - 5:00pm **Meeting Request - Recommendations of**
- 5:00pm - 6:00pm **Kiwanis Club of Delray** ↻
- 5:30pm - 6:30pm **Compile and Deliver** (CM Office)

Saturday, June 10

- 10:00am - 11:00am **Delray Beach Tennis Center** (Hard Court #1) ↻
- 11:00am - 1:00pm **Various, CIL Notes, etc.** (CM Office) ↻
- 12:00pm - 1:30pm **Begin Gina Carter Annual Performance Evaluation** (CM Office)
- 4:00pm - 7:00pm **Pride Event - Old School Square** (Old School Square)

Sunday, June 11