



(561) 243-7200 Fax: (561) 243-7221

Permit Number: \_\_\_\_\_ **SPECIAL INSPECTOR FORM**

You are hereby directed, as stated in the State of Florida Statute Sections 553.71.7 and 553.79.5 (a), or as deemed necessary by the City of Delray Beach Building Official, to retain a professional engineer or architect as a Special Inspector for the following Special Inspections checked below:

- \_\_\_\_\_ 1. Verify that all soil conditions have been certified/soil treatment certification.
- \_\_\_\_\_ 2. Verify that all setbacks have been certified.
- \_\_\_\_\_ 3. Make visual inspection of all components which cannot be inspected after fabrication.
- \_\_\_\_\_ 4. All steel inspected prior to concrete placement.
- \_\_\_\_\_ 5. Verify that shoring and re-shoring has been certified and to check that shoring is safe.
- \_\_\_\_\_ 6. Be present and monitor all concrete placement.
- \_\_\_\_\_ 7. To inspect all structural components of buildings such as, but not limited to:
  - a. Footer or piling
  - b. Slabs – on grade or below or above grade
  - c. Beams and columns (all structures)
  - d. All structural walls and non- structural walls
  - e. Fire resistive ratings for: \_\_\_\_\_
  - f. Floor and Roof trusses
  - g. Sheathing
- \_\_\_\_\_ 8. Special Inspector is required to make written reports weekly to the Building Official.
- \_\_\_\_\_ 9. Special Inspector is responsible for all job safety requirements as per the current Florida Building Code to include the required liability insurance of \$500K (see L.D.R. 7.1.6 (B) ).
- \_\_\_\_\_ 10. Other: \_\_\_\_\_
- \_\_\_\_\_ 11. Flood Elevation above NAVD.

The Special Inspector shall be responsible for compliance with this Code and shall submit progress reports and inspection reports to the Building Official. The assignment of a Special Inspector does not relieve the contractor from calling in for inspections to the City's Building Division and having City inspectors look at work. At the completion of the construction work on this project, the Special Inspector shall submit a Certificate of Compliance to the Building Official, stating that the work was done in compliance with this Code and in accordance with the approved plan or plans; and his duties shall end with the submission of such certificate. Final inspection shall be made by the Building Official before a Certificate of Occupancy is issued. A copy of this document must be submitted to the Building Official, signed and sealed prior to the building permit being issued.

Date: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Special Inspector

**Preconstruction Affidavit**

I, \_\_\_\_\_, hereby swear that I am a (professional qualification) \_\_\_\_\_, therefore qualified to be a special inspector for (name of building or project) \_\_\_\_\_ under Florida Statute 553.79(5)(b), which requires that a special inspector be a person certified, licensed or registered under Florida Statute, Chapter 471 as an engineer or Florida Statute, Chapter 481 as an architect and qualified by the State Board of Building Codes and Standards.

I further declare that I have adequate knowledge and training to inspect, determine and evaluate the structural components of the threshold building for safety and to verify in accordance with the structural inspection plans that they comply with permitted documents as well as shoring and re-shoring plans. I also state that I am not an employee of the general contractor nor any subcontractor and neither are any special inspectors working under my direction.

I agree to be present, or to have a representative under any supervision and direction qualified to make inspections on my behalf present, in conformity with the structural inspection plan and as-needed for determining compliance with shoring and re-shoring plans, to conduct required inspections, and to keep a written report of the inspection. The report shall set forth in detail any lack of compliance with plans, specifications, or applicable Minimum Building Codes. I agree to file reports in accordance with the directions of the Building Official. I understand that I shall be permitted to send a duly authorized representative to the job site to perform the necessary inspection provided that all written reports shall be prepared and bear my seal and that such written reports will be submitted to the Building Official.

I understand that I will be required to file a second affidavit at the completion of the project, which shall state that I was present and inspected all, or in some cases certain enumerated, structural components of the building as required by the structural inspection plan and shoring and re-shoring plans and deem them to be safe and find that the materials and workmanship comply fully with the plans, specifications and applicable Minimum Building Codes.

I understand that my affidavit shall be relied upon completely by the City of Delray Beach in using a Certificate of Occupancy.

If my (our) employment as a special inspector on this project terminates prior to completion for any reason, I agree to turn over to the Building Department a copy of my written reports on whatever structural components I have inspected or supervised the inspection of, up to the time of my termination.

I understand that the City of Delray Beach, Florida has no obligation to compensate me for my services as a special inspector, or to determine the amount of my compensation. I also understand that I am neither an employee nor an agent of the City.

I have in force at this time professional liability insurance in an amount not less than \$500,000 to cover all liability arising from my (our) employment and duties as a special inspector on this project. I agree to hold harmless, save, indemnify and defend the City of Delray Beach from all liability arising out of my obligations, actions, failure to act and employment on this project.

Date: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Special Inspector

**Affidavit of Compliance**  
*(required for c.o.)*

I, (name) \_\_\_\_\_, being a  
(professional qualification) \_\_\_\_\_ and  
therefore, qualified under Florida Statute 553.79 to be a special inspector for the purposes of  
inspecting the structural components of the threshold building pursuant to the structural  
inspection plan on file with the accepted by the Building Department and the shoring and re-  
shoring plans, which have been accepted by the Building Department and hereby swear that I,  
or my duly authorized representative have been present during the construction of and inspected  
the structural components of this building as required by the structural inspection plan and  
certify that the materials and workmanship of all such components have been safely constructed  
and comply fully with permitted documents and applicable Building Codes.

Date: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Special Inspector

\_\_\_\_\_  
Permit Number