



# CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1<sup>ST</sup> AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



## City Commission Information Letter

December 2, 2022

### **Delray Beach Municipal Golf Course Public-Private Partnership Proposal Review Process**

The Office of the City Manager is happy to report that the City has received six proposals from potential private partners interested in the City's redevelopment goals for the Delray Beach Municipal Golf Course. An evaluation process is underway to enable final recommendations from the City Commission.

Given the technical nature and scope of the project, CBRE will continue to work with staff during the next few weeks. Meanwhile, an evaluation committee has been appointed by the Office of the City Manager. The City Commission will be able to provide their direction during the February 7<sup>th</sup> workshop meeting.

### **Considerations for Federal Legislative Priorities for 2023**

With the Executive Leadership Team currently working to outline funding needs and opportunities for the 2023 cycle, please be advised that coordination with the City's federal lobbyist, The Color Nine Group, is being executed to prepare recommendations for City Commission review and consideration.

As referenced in the attached electronic mail message from Assistant City Manager Jeff Oris, guidance to this effect will involve specific funding requests that align with upcoming fiscal year budget and capital improvement programming goals and objectives. This includes activities related to utilities, public infrastructure, resiliency initiatives, and public safety.

Collaborative dialogue will be offered during the January 17<sup>th</sup> City Commission meeting, to include a formal presentation by The Color Nine Group.

## **Follow-Up Direction Regarding Congress Avenue Planning**

There is significant progress underway to support future development opportunities along the Congress Avenue Corridor. Arrangements to host a workshop meeting to discuss recommendations (in collaboration with CBRE) will take place during the February 21<sup>st</sup> session.

As referenced in the attached electronic mail message from Director of Economic Development Sara Maxfield, guidance to this effect will include a review of data analytics, as well as site visits and physical assessments of present conditions. The Commission will have an opportunity to provide thoughts regarding the highest and best land-use considerations, as well as an ability to offer direction that aligns with the City's long-term goals and objectives.

## **Follow-Up Concerning Public Safety Community Outreach and Engagement Practices**

Given recent commentary offered relative to community engagement and outreach practices as facilitated by the Delray Beach Police Department and the Delray Beach Fire Rescue Department, please be advised that leadership in both public safety departments are being asked to closely evaluate and monitor external requests for participation accordingly.

Efforts include monthly reviews of allocation of resources, with an emphasis on prioritizing public safety resources. Existing community policing functions and activities will continue as such remain a best practice for law enforcement to build positive relationships with the communities they serve.

Both departments have developed specific protocols with the goal of maintaining positive external relations on a frequent and consistent basis.

## **Calendar of Meetings, Activities, and Functions**

I offer my well-deserved compliments and appreciation to the Department of Parks and Recreation, the Department of Public Works, and all involved in this year's tree lighting event, and associated activities. It was a truly memorable evening for residents and visitors alike.

Given the popularity of this event, and other similar events, we continue to experience an increase in vehicular traffic and related parking issues. These include cars parked on the lawns at City Hall and along nearby areas not designated for parking. Direction to execute enforcement actions, including applicable coordination and repositioning of law enforcement resources, as well as instructional signage in appropriate areas, is now being given.

Enclosures:

Electronic Mail Message from Jeff Oris – Federal Legislative Program Update  
Electronic Mail Message from Sara Maxfield – Congress Avenue Corridor Planning – February Workshop...  
Calendar for Business Week of November 28, 2022

CM/Documents/City Commission Information Letter 53

## Terrence R. Moore

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**From:** Oris, Jeff  
**Sent:** Thursday, December 1, 2022 1:30 PM  
**To:** Terrence R. Moore  
**Subject:** Federal Legislative Program Update

Mr. Moore,

I recently spoke with Michael Willis of The Color Nine Group, the firm engaged by the City to act as our lobbyist on Federal matters. Mr. Willis expressed a desire to meet with the City Commission and City staff to gather input on the City's federal legislative priorities and key project funding needs as he prepares for the upcoming Congressional session (which will begin after newly elected members are sworn in early January). To this end, I have worked with Mr. Willis to schedule a visit in Delray Beach on Tuesday, January 17, 2023.

This date was chosen to allow Mr. Willis to meet with the City Commission during their regularly scheduled session so as to discuss the anticipated policy priorities of the President and Congress for the upcoming year, provide a status update regarding the City's outstanding Community Funding Request of \$3,452,972 for City Water and Wastewater projects which was included in the proposed FY 2022-2023 Federal Budget (which Congress has not as of the writing of this email yet approved), and to gather from the Commissioners the aforementioned input on priorities and funding needs. Mr. Willis will also have the opportunity to meet with several staff members to discuss needed projects in the City so he will better be able to inform the City of appropriate Federal funding opportunities in the upcoming year.

Please let me know if you have any further questions or informational needs related to Mr. Willis' upcoming visit.

**Jeff Oris, CEcD**  
**Assistant City Manager**  
**City of Delray Beach**  
**100 NW 1<sup>st</sup> Avenue**  
**Delray Beach, Florida 33444**  
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## Terrence R. Moore

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**From:** Maxfield, Sara  
**Sent:** Wednesday, November 30, 2022 2:31 PM  
**To:** Terrence R. Moore  
**Cc:** Oris, Jeff; Gianniotis, Anthea  
**Subject:** Congress Ave. Corridor Planning - February Workshop to Present Findings/Solicit Direction

Mr. Moore,

I have confirmed February 21<sup>st</sup> with our consultants for a workshop appearance. We anticipate this workshop will include a presentation of the information gathered during the immersion and discovery portion of the process as well as data and analytics that were collected during the site visit and physical assessment that took place in late October. CBRE and their partners on this project, Streetscape, will also be presenting market research data and initial feedback from stakeholder interviews. We hope to have a robust discussion, with commission direction offered prior to moving forward with the formulation of final strategies and policy recommendations. I anticipate the need for a full hour given the amount of information that we would like to share, as succinctly as possible, of course. Please let me know if you have any questions or require additional clarification.

Warm regards,

Sara

**Sara Maxfield, CEcD, EDFP.** | Director, Economic Development | (she/her/hers)

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## CITY OF DELRAY BEACH



**PUBLIC RECORDS NOTE:** Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



# November 28, 2022 - December 4, 2022

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## Monday, November 28

- ← Anthea ooo →
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 9:00am - 10:00am Comm. Johnson mtg w/CM Moore Discussion Regarding "Ghost Accounts" (Commisson Conference Room) -
- 10:00am - 11:00am Mayor mtg w/CM Moore Re: Agenda & Updates (City Manager's Office) - Rangel, Delores ↻
- 11:30am - 12:30pm Process Holiday Cards (Various)
- 12:30pm - 1:30pm Various (Various)
- 2:00pm - 3:00pm Scott Privitera Retirement Ceremony (Delray
- 2:00pm - 2:30pm Canceled: Duane D'Andrea Bi-Weekly Meeting
- 3:00pm - 4:00pm Debriefing Upon Return from Annual
- 3:00pm - 3:30pm Missie Barletto Bi-Weekly Meeting (Office of the
- 3:00pm - 4:30pm Canceled: Cancelled - Comm. Johnson mtg w/CM
- 4:00pm - 5:00pm Compile and Deliver... (CM Office)

## Tuesday, November 29

- ← Anthea ooo →
- 12:00am Brenda ooo - Thursday pm on →
- 8:00am - 8:30am Considerations Regarding Funding for Vehicles (Conference Room - City Manager) - Vega, Brenda
- 8:30am - 9:00am Stormwater Rate Study Recommendations (Conference Room - City Manager) - Vega, Brenda
- 9:00am - 9:30am Bank of America (Bank of America)
- 10:00am - 11:00am Compile Information Letter Report - Delray
- 11:00am - 11:30am Hassan Hadjimiry Bi-Weekly Meeting (CM's
- 11:30am - 12:30pm Various (Various)
- 2:00pm - 3:00pm Karey Isom - Step 3 Grievance (Conference Room
- 3:00pm - 4:00pm Compile Information Letter Report -
- 4:00pm - 5:00pm Comm. Johnson mtg w/CM Moore Re:
- 6:00pm - 9:00pm 100' Christmas Tree Lighting and Yuletide Street

## Wednesday, November 30

- ← Anthea ooo →
- ← Brenda ooo - Thursday pm on →
- 7:30am - 8:30am Kiwanis Club of Delray Beach (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) ↻
- 9:00am - 10:00am Agenda Review Meeting (December 13 CC Meeting) (City Hall 1st Floor Conference Room) - Conference Room - City Hall 1st Floor
- 9:30am - 10:30am Various (Various)
- 11:00am - 11:30am Kent Edwards Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 2:00pm - 3:00pm Compile Information Letter Report - Follow-Up Direction Regarding Congress Avenue Planning Workshop (CM
- 3:00pm - 3:30pm Hugh Dunkley Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 5:00pm - 5:30pm Parker Zelle (CM Office)

## Thursday, December 1

- ← Anthea ooo →
- ← Brenda ooo - Thursday pm on →
- 8:00am - 9:00am Calendar of Functions, Activities, and Events (CM Office)
- 9:00am - 10:00am Follow-Up Regarding Organizational Structure Considerations Involving Special Events Operations (CM Office) - Terrence R. Moore
- 10:30am - 11:30am Compile Information Letter Report - Policy Considerations Regarding Public Safety Community Outreach and Engagement Practices (CM Office) - Terrence R. Moore
- 2:00pm - 3:00pm Comm. Casale Mtg w/CM Moore Re: Bi-Weekly Updates (City Manager's Office) - Rangel, Delores ↻
- 3:00pm - 4:30pm Various (Various) ↻
- 4:30pm - 5:30pm Biweekly Involving Office of the Chief of Police (CM Office) - Terrence R. Moore ↻

## Friday, December 2

- ← Anthea ooo →
- ← 12:00am Brenda ooo - Thursday pm on →
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:30am - 10:30am Kaufman Lynn Construction (Conference Room - City Manager) - Vega, Brenda
- 12:30pm - 2:00pm Various (Various)
- 3:00pm - 3:30pm Fire Concurrency (City Manager's Office) - Inglese, Cathy

## Saturday, December 3

- ← Anthea ooo →
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:00am - 1:00pm Various, CIL Notes, etc. (CM Office) ↻
- 12:00pm - 1:30pm Finish Jeff Oris Annual Performance Review (CM Office)

## Sunday, December 4

- ← 12:00am Anthea ooo →