



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter

November 18, 2022

Have a happy and safe Thanksgiving Holiday!

Assessment of Impacts from Hurricane Nicole

Although our region was extremely fortunate to be spared the brunt of the impacts of Hurricane Nicole, some affects were felt in both Delray Beach and other neighboring communities.

As noted in the attached electronic mail message from Emergency Manager Christopher Bell, outcomes to this effect included localized flooding in low-lying areas, primarily along the beach and the Intracoastal Waterway. Additionally, beach erosion, up to four feet at the north end of the beach, caused the temporary displacement of the North 2 Ocean Recue tower. Direction is currently underway to secure contractor services in the coming days to reposition this structure.

As far as other areas of Delray Beach, numerous issues related to downed vegetation necessitated responses by Public Works, Parks and Recreation, Police, and Fire Rescue.

All involved therefore remain extremely grateful for the responsiveness and attentiveness executed by essential personnel during the storm. Staff will continue to work with emergency management leadership from Palm Beach County and the State of Florida to support efforts to secure recovery funding from the Federal Emergency Management Agency. In collaboration with other state and federal officials, formal assessments of beach erosion impacts were initiated earlier this week to determine the scope of future beach renourishment and other related activities.

Administrative Policy Direction and Guidance for Operating Municipal Vehicles and Equipment

As committed to publicly on several occasions, guidance has been made to direct staff in all departments that operate vehicles and equipment (as a function of respective municipal operations) to only do so during the performance of work activities. This includes public safety staff completing reports when inside their city vehicles, as well as during events whereby vehicles need to remain operational to support auxiliary equipment.

The attached memorandum to this effect was circulated earlier this week by Chief of Police Russ Mager, advising officers of expectations and direction as outlined.

The Fleet Management Section of the Department of Public Works will continue to work with other vehicle and equipment dependent operations of the City to facilitate communication of expectations on a continuous basis.

Proactive Maintenance and Support for Historic City Properties

As committed to publicly during the November 1st City Commission Workshop Meeting, both the Office of the City Manager and the Department of Public Works are currently working to develop and execute a series of practices and protocols to proactively support maintenance of historical properties owned by the City.

As referenced in the attached electronic mail message from Assistant City Manager Jeff Oris, guidance to this effect involves quarterly meetings with all non-profit partners that occupy or lease such properties. This includes the Delray Beach Historical Society (as noted via Mr. Oris' presentation this past Tuesday); the Spady Cultural Heritage Museum; and Sandoway House. Engagements to this effect will yield assessments of any physical issues that might exist, enabling all involved to schedule repair and/or improvements deemed appropriate. Capital plan outcomes will involve the Department of Public Works developing long-term maintenance plans for each facility, with recommendations being included in the annual proposed budget process.

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Once commitments have been initiated involving the Delray Beach Historical Society, noted practices for all historic facilities and buildings will become a function of daily operations.

Considerations Regarding Real Time Crime Center

To advance efficient and effective policing efforts in our community, the Office of the Chief of Police has been working to establish a real time crime center.

As referenced in the attached PowerPoint presentation offered a couple weeks ago to Delray Beach Community Redevelopment Agency and Downtown Development Authority leadership, operation of a real time crime center involves the administration of various technologies that allow the Delray Beach Police Department to actively monitor identified areas of concern in the community from a remote location; enabling officers to respond more quickly and directly to crimes, while continuing to provide real time intelligence.

Direction is likewise being offered to provide a presentation to the City Commission in early 2023 regarding additional details and merits, including potential opportunities for external partnership.

Calendar of Meetings, Activities, and Functions

Although the past few days have been very busy for the City, the unveiling of Coco Gauff's 2019 Wimbledon ensemble was a wonderful highlight for all. I wish to thank the Gauff/Odom Family, Executive Assistant Delores Rangel, staff from both the Parks and Recreation and Communications Department, as well as all who attended for making this such a meaningful and joyous event.

With the coming work week being abbreviated due to Thanksgiving, no information letter will be issued next Friday. Weekly reporting as noted will likewise resume Friday, December 2nd.

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I'd like to offer my best wishes to all the dedicated men and women who make up our Delray Beach family for a safe and enjoyable holiday. It is an honor and a privilege for me to be a part of this wonderful city and to be able to share a second Thanksgiving with you all.

Enclosures:

Electronic Mail Message from Christopher Bell – Impacts from Hurricane Nicole in Delray Beach

Memorandum from Chief Russ Mager to Police Department Personnel – Idling of Police Vehicles

Electronic Mail Message from Jeff Oris – Action Plan to Ensure Proper Maintenance of City's Historical Resources...

PowerPoint Presentation and Summary Delray Beach Police Department Real Time Crime Center (Considerations...)

Calendar for Business Week of November 14, 2022

CM/Documents/City Commission Information Letter 52

Terrence R. Moore

From: Bell, Christopher
Sent: Thursday, November 17, 2022 12:08 PM
To: Terrence R. Moore
Cc: Giaccone, Gregory
Subject: Impacts from Hurricane Nicole in Delray Beach

Good afternoon,

These are the impacts that we have documented from the storm in Delray Beach.

- Crews from Public Works, Parks and Recreation, Police, and Fire Rescue responded to clear tree limbs and other vegetation from roads across the city last Wednesday and Thursday.
- Localized flooding was present mostly adjacent to the beach and the intercoastal waterway due to a combination of the hurricane, storm surge, rain, and the astronomical high tide.
- The beach has varying degrees of scarping from near none in some places up to 4' towards the North end of our beach. Public Works met with county, state, and the Army Corp of Engineers staff to assess the beach conditions Tuesday. They are reviewing the impacts and hope to have more information within the next few weeks. The Ocean Rescue North 2 tower was displaced by the sand being washed out. It is not damaged and public works is soliciting bids for a crane to reposition the tower as soon as possible.

Please let me know if you need additional information.

Thank you,

CB

Chris Bell
Emergency Manager
Delray Beach Fire Rescue
BellC@mydelraybeach.com
(561) 243-7470 – Office
(786) 643-9633 – Mobile




PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

DELRAY BEACH POLICE DEPARTMENT

MEMORANDUM

TO: All Personnel

FROM: Chief Russ Mager 

DATE: November 14, 2022

SUBJECT: **IDLING OF POLICE VEHICLES**

It has recently been brought to my attention that city vehicles are being left idling and unattended for an extended period of time. The City of Delray Beach Administrative Policy and Procedure regarding idling has been updated to address this issue:

"To require all City employees to eliminate unnecessary idling of vehicle engines. The goal of this policy is to protect air quality in our community by reducing exhaust emissions, to reduce fuel costs and other vehicle related repair expenses incurred by City vehicles, and to ease the public perception that the City is wasting money by using fuel unnecessarily."

All employees shall not leave unoccupied vehicles idling in parking lots or other locations while not performing a police function.

Below are some examples where idling may be permitted:

- completing reports while in your vehicle
- working a detail where your vehicle is an essential function of the detail (i.e. traffic control)
- if the vehicle is occupied by a police canine
- if the vehicle requires engine power for auxiliary equipment (i.e. emergency lights, etc.).

Please note that common sense shall prevail as it relates to idling of vehicles and the goal is to ensure that vehicles are not left in idling mode while unattended.

Police vehicles represent our agency and the City of Delray Beach and we must be mindful of the city's policy, as well as the public perception on law enforcement.

Your compliance with this directive is appreciated.

REM/bcs

Terrence R. Moore

From: Oris, Jeff
Sent: Thursday, November 17, 2022 5:17 PM
To: Terrence R. Moore
Subject: Action Plan to Ensure Proper Maintenance of the City's Historic Resources Utilized by Non-Profit Partners

Mr. Moore,

Staff has now completed and presented at the November 1, 2022 City Commission workshop meeting a review of conditions at three historic properties for which the City of Delray Beach is responsible and are subsequently leased/subleased to non-profit partners. These properties, the ownership, and the respective non-profit partners include:

- The Delray Beach Historic Society Campus (consisting of the Cason Cottage, 1926 Bungalow, and the Hunt House), owned by the City and leased to the Delray Beach Historic Society.
- The Spady Cultural Heritage Museum Campus (consisting of the Spady House and Williams Cottage), owned by the City and lease to the Spady Cultural Heritage Museum.
- Sandoway House, owned by Palm Beach County and leased to the City of Delray Beach who subleases the property to the Friends of Sandoway House Nature Center.

Subsequently at the November 15th City Commission meeting, staff presented a work plan for maintenance to be completed at the Delray Beach Historical Society Campus. This workplan included activities formulated to be undertaken by the City staff to stay abreast of maintenance issues at the Historical Society campus, however, through this email I wanted to let you know that this maintenance program will be expanded to include all three historic properties. These activities include:

- The non-profit partners will be given to access to a reporting system for maintenance requests so that they can directly report issues in writing which can then be properly tracked and monitored (with emergency items to be called into Public Works as soon as possible).
- The Assistant City Manager, as liaison with the non-profit partners, will visit with each partner organization's Executive Director at least quarterly. While these visitations are designed to ensure open lines of communication on all related topics and issues, conditions of the property the partner occupies will be a regular topic.
- Public works will visit each property at least one time per year (in coordination with a quarterly visit by the ACM) to undertake an overall site inspection. This visitation will occur with sufficient time to prepare any related budget requests for the next fiscal year should extraordinary funding be required for any maintenance issue (emergency items will be addressed immediately).
- Public works will prepare a long-term maintenance plan for each property as a guide for capital funding for larger repair and replacement items that can be anticipated such as roof replacement or parking lot re-sealing/re-striping.

In addition to the actions outlined above that the City will facilitate, we have made one simple request of our non-profit partners to report any potential maintenance issue, no matter how small, in an effort to prevent anything from becoming a larger problem over time, which all of them have agreed to do.

With the quarterly visits and the undertaking of these actions, our relationships with our non-profit partners are anticipated to become stronger and much more productive to the benefit of the entire Delray Beach community.

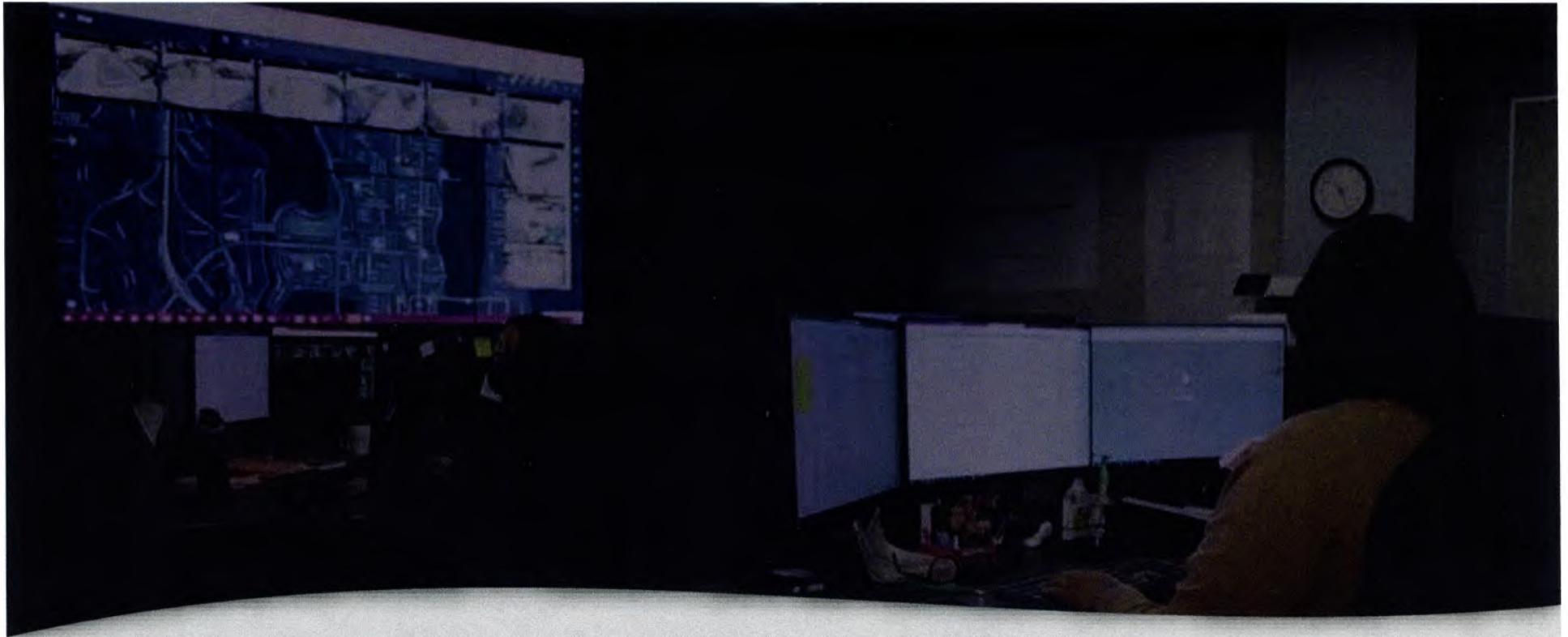


City of Delray Beach
Police Department

Real Time Crime Center

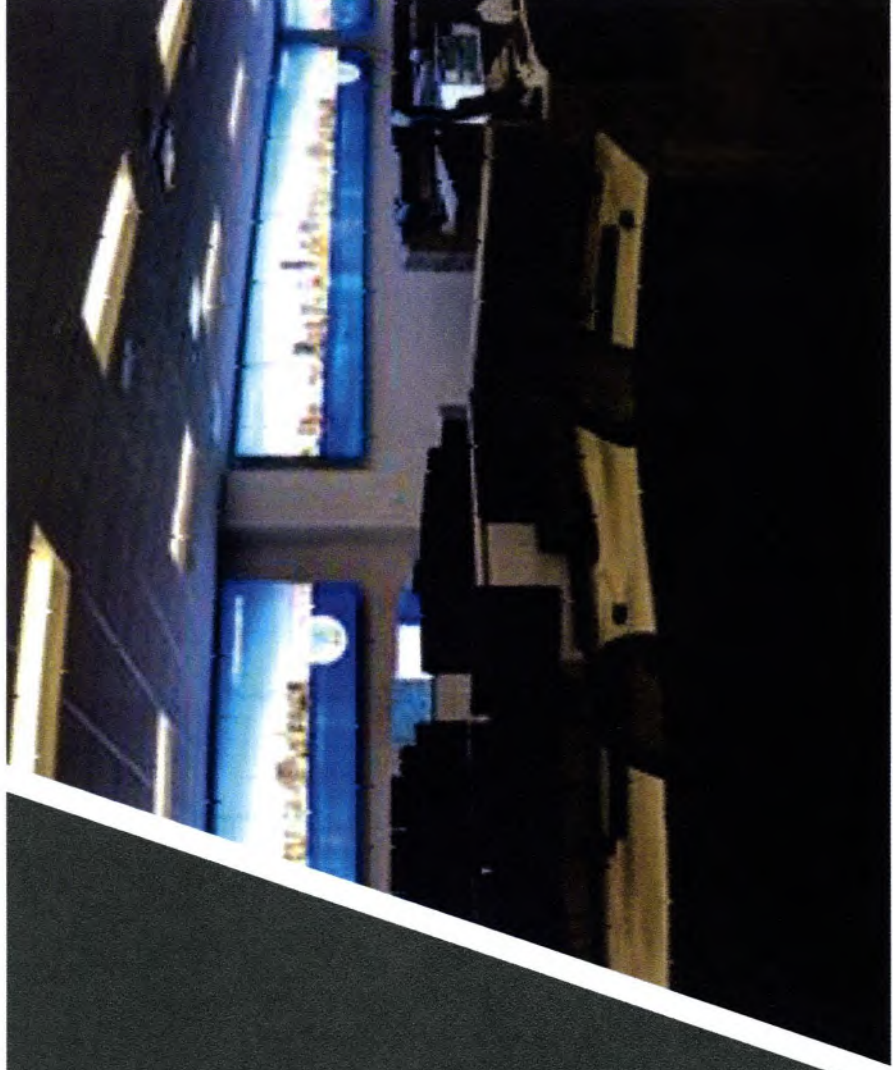
Chief Russ Mager

October 31, 2022



What is a RTCC?

The mission of a Real Time Crime Center (RTCC) is to provide a law enforcement agency with the ability to capitalize on a wide and expanding range of technologies for efficient and effective policing. Such efforts may allow law enforcement officers to respond quickly, or even immediately, to crimes in progress or to those that recently occurred. The technologies available allow law enforcement agencies and officers to respond to crime events more efficiently, more deliberately, with improved operational intelligence, and with a proactive emphasis on officer, citizen, and community safety.



Local RTCC

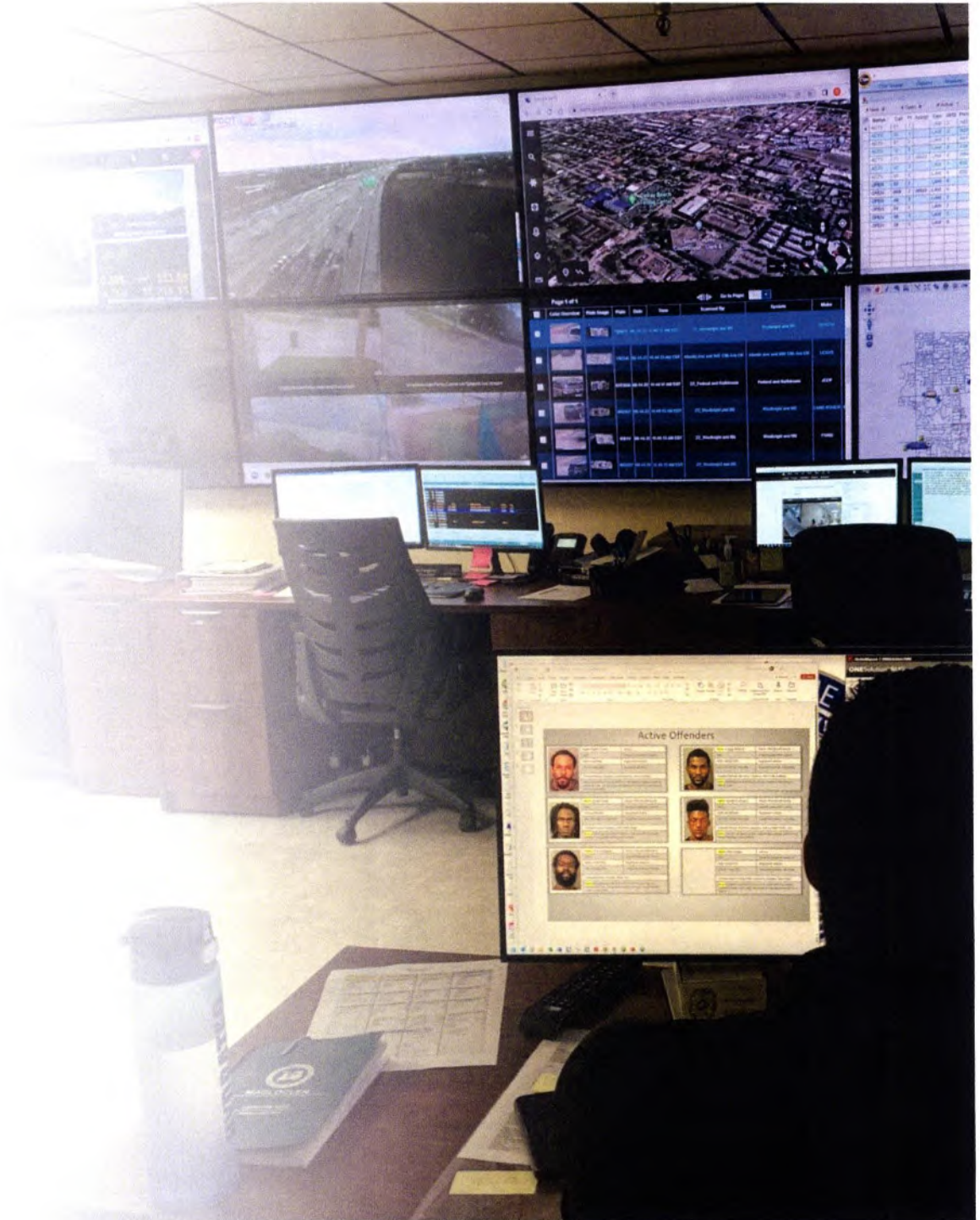
- Palm Beach County Sheriff's Office
- Boca Raton Police Department
- Boynton Beach Police Department
- West Palm Beach Police Department
- Riviera Beach Police Department
- Martin County Sheriff's Office
- Broward County Sheriff's Office
- Coral Springs Police Department
- Miami Gardens Police Department



RTCC Mission

Leverages currently available technologies to include CAD, AVL, LPR, CCTV, Axon Air, LE Indices, and Crime Analytics in order to provide better situational awareness for officers and supervisors during in-progress incidents, operations, and follow-up investigations.

Also serves as an operations center during Special Events, Natural Disasters, and Critical Incidents





RTCC Integration

Police Department Resources



CCTV



Axon Air

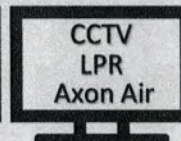
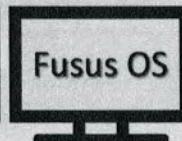


LPR



Private Public Partnership

Real Time Crime Center



City Camera Infrastructure

- Fire-Rescue
- Parks & Recreation
- CRA
- IT
- Building & Zoning



Benefits to City

- Ability for the PD to monitor City owned CCTV in real time during in progress incidents and during follow-up investigations.
- Ability to establish a Public Private Partnership which would easily integrate business, HOA, and residential CCTV into the RTCC.

November 14, 2022 - November 20, 2022

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, November 14

Chief Tomey ooo

- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 8:00am - 8:30am Education Workforce Coordinator (CM Office) - Terrence R. Moore
- 9:00am - 9:30am Missie Barletto Bi-Weekly Meeting (Office of the City Manager) - Vega, Brenda ↻
- 10:00am - 11:30am Mayor mtg w/CM Moore Re: Agenda & Updates (City Manager's Office) - Rangel, Delores ↻
- 2:00pm - 3:00pm Neighborhood and Community Services Support Meeting (Conference Room - City Manager) - Vega, Brenda
- 3:00pm - 4:00pm nabwic (CM Office)
- 3:00pm - 4:30pm Canceled: Cancelled - Comm. Johnson mtg w/CM Moore Re: Agenda and Updates (Commission Conference Room) -
- 4:00pm - 4:30pm Duane D'Andrea Bi-Weekly Meeting (CM's Office) ↻

Tuesday, November 15

- 8:00am - 9:00am Compile Information Letter Report - Considerations Regarding Remote Prevention System (TITLE) (CM Office) - Terrence R. Moore
- 9:00am - 9:30am Hassan Hadjimiry Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 10:00am - 11:30am Ribbon Cutting NE 3rd Avenue Streetscape Project
- 11:30am - 12:30pm Compile Information Letter Report - Proactive Maintenance, Checks, and Balances to Address Historical Properties (CM Office) - Terrence R. Moore
- 3:00pm - 4:00pm Confirmed - Coco photo Unveiling (City Hall Lobby) - Rangel, Delores
- 4:00pm - 7:00pm City Commission Regular Meeting ↻
- 4:00pm - 8:00pm November 15th Commission Meeting - Viewing of Presentations (Microsoft Teams Meeting) - Harris, Patrice

Wednesday, November 16

- 7:30am - 8:30am Kiwanis Club of Delray Beach (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) - Ezra Krieg ↻
- 9:00am - 10:00am Agenda Review Meeting (December 6 CC Meetings) (City Hall 1st Floor Conference Room) - Conference Room - City Hall 1st Floor
- 11:00am - 11:30am Kent Edwards Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 2:00pm - 2:30pm Hugh Dunkley Bi-Weekly Meeting (CM's Office) - Vega, Brenda ↻
- 3:00pm - 4:00pm Personnel Matters (CM Office) - Terrence R. Moore

Thursday, November 17

- 8:30am - 9:00am Recording for "State of the City" Video (Cornell Museum) - Vega, Brenda
- 9:00am - 10:00am Compile Information Letter Report - Assessment of Impacts from Tropical Storm Related Inconveniences of Hurricane Nicole (CM Office) - Terrence R. Moore
- 10:30am - 11:30am Compile Information Letter Report - Administrative Policy Direction and Guidance for Operating Municipal Vehicles and Equipment (CM Office) - Terrence R. Moore
- 2:00pm - 3:00pm Comm. Casale Mtg w/CM Moore Re: Bi-Weekly Updates (City Manager's Office) - Rangel, Delores ↻
- 3:00pm - 4:30pm Various (Various) ↻
- 4:00pm - 6:00pm Delray Beach CRA: Regular Board Meeting (Arts Warehouse, 313 NE 3rd Street, Delray Beach, FL 33444) - Waterlander,
- 4:30pm - 5:30pm Biweekly Involving Office of the Chief of Police (CM Office) - Terrence R. Moore ↻

Friday, November 18

- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:00am - 9:30am Ancillary Special Event Considerations (CM Office) - Terrence R. Moore
- 9:30am - 10:00am Process SBA (CM Office)
- 10:00am - 10:30am Notification to Verizon (CM Office)
- 10:30am - 11:00am Notification to Truist (CM Office)
- 11:30am - 12:30pm Various (Various)
- 2:00pm - 3:30pm VTT002 - Virtual Think Tank (<https://us02web.zoom.us/j/84767239455?pwd=d09sZEtMakgyTmtBdDIteDZXMHJudz09>) - Rob Duncan ↻
- 2:30pm - 3:30pm TicketSocket (Delray Beach City Hall Office of the City Manager) - Terrence R. Moore

Saturday, November 19

- 6:30am - 9:30am Turkey Trot
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:00am - 1:00pm Various, CIL Notes, etc. (CM Office) ↻

Sunday, November 20