



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter

October 21, 2022

Pompey Park Campus and Community Center Enhancement Program Contractor Selection Process

With last week's conditional approval by the Site Plan Review and Appearance Board for the Pompey Park Campus and Community Center Enhancement Program, the direction now is to proceed with the finalization of the remaining design and construction plans.

As referenced in the attached electronic mail message from Assistant Director of Public Works Cynthia Buisson, the City of Delray Beach is currently at 90% design completion. With final 100% design plans anticipated by early 2023, a formal contractor selection process will commence soon thereafter with recommendations to award a construction agreement anticipated by the summer.

Development of State Legislative Priorities for 2023

As the Office of the City Manager recently initiated dialogue with Mat Forrest and other staff at Ballard Partners to discuss legislative and funding request considerations for the 2023 cycle, please be advised that arrangements are currently being made to summarize recommendations for City Commission review and consideration.

As outlined in the attached memorandum from Mr. Forrest to Assistant City Manager Jeff Oris, guidance to this effect involves an understanding of key dates for proposed local bill submissions, as well as suggestions for project funding requests.

Mr. Forrest is being asked to join us for a workshop meeting via the December 6th session, to grant City Commission the opportunity to provide direction.

Marina Operations and Revised Rate Structure Considerations

With direction offered earlier this year to proceed with a rate structure adjustment based on South Florida market conditions, as well as resulting input from the City Commission, please be advised that recommendations will be offered during the November 15th regular meeting.

As noted in the attached proposed fee schedule, direction to this effect involves updated usage options for patrons, including for transient and resident boaters. If approved, this arrangement will become effective New Year's Day.

Palm Beach County's Five-Year Roadway Improvement Program Focus for Delray Beach

With the Palm Beach County Department of Engineering and Public Works having recently issued its annual five-year roadway improvement program schedule, the City of Delray Beach had an opportunity to review and provide feedback applicable for our community.

As referenced in the attached response letter from the Office of the City Manager to Palm Beach County Engineer David Ricks, input was provided for the George Bush Boulevard Bascule Bridge; Linton Boulevard and Military Trail Intersection Improvements; Old Dixie Highway from Yamato Road to the southern portion of Linton Boulevard; the Catherine Drive and Linton Boulevard Intersection; and South Dixie Highway from the South Florida Water Management District Canal C-15 to Lindell Boulevard.

Ancillary information offered includes crash data analysis for specific areas of concern in our community.

Calendar of Meetings, Activities, and Functions

In addition to yesterday's very productive joint workshop meeting concerning direction to advance an interlocal agreement for the Downtown Development Authority's role relative to the Old School Square campus, facilities, and

City Commission Information Letter

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operations, the City of Delray Beach also hosted the quarterly service awards program here in City Commission Chambers.

As many are aware, the quarterly service awards are a wonderful opportunity to celebrate and recognize years of contributions offered by employees from all departments.

Enclosures:

Electronic Mail Message from Cynthia Buisson – Pompey Park Community Center and Campus Improvements
Memorandum from Mat Forrest of Ballard Partners – Florida 2023 General Session Legislative Planning
PowerPoint Presentation References – Marina Operations Proposed Fee Structure Considerations
Letter to Palm Beach County Engineer David L. Ricks, P.E. – Palm Beach County’s Five-Year Program – Annual Update
Calendar for Business Week of October 17, 2022

CM/Documents/City Commission Information Letter 49

Terrence R. Moore

From: Buisson, Cynthia
Sent: Wednesday, October 19, 2022 4:09 PM
To: Terrence R. Moore
Cc: Barletto, Missie
Subject: Pompey Park Community Center and Campus Improvements

Good Afternoon Mr. Moore,

The Pompey Park site plan received conditional approval from the Site Plan Review and Appearance Board (SPRAB) on September 28, 2022. We are presently at 90% design plans and anticipate the 100% design and construction plans to be completed in January 2023. Following review and approval of the 100% plans, we will submit the documents for building permit to the Building Department. Concurrently to the building department review process the City will commence solicitation for the Invitation to Bid for Construction (ITBC) for the project in the Spring of 2023. Construction is anticipated to be awarded and commence in Summer 2023 with a duration of approximately 2 years.

Sincerely,

Cynthia Buisson, P.E., LEED® Green Associate™
Assistant Public Works Director



Swinton Operations Center
434 South Swinton Ave, Delray Beach, FL 33444
FuentesC@mydelraybeach.com
O: 561-243-7196

PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written and audio communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail and voice mail communications may therefore be subject to public disclosure.

BALLARD | PARTNERS

Memorandum

Date: October 5, 2022
To: Jeff Oris
From: Mat Forrest *M.F.*
Re: Florida 2023 General Session Legislative Planning

The next General Session of the Florida Legislature is less than 6 months away and now is the time to start preparing your 2023 Legislative agenda. Below are some key dates and steps to begin that process.

The Florida Legislature is currently in campaign mode but that will soon change. After the General Election on November 8, members will begin to file legislation and committees will start preparing their goals. New Leadership teams will take office over both Chambers. A new Senate President and Speaker of the House will appoint new Committee Chairs and assign new members to committees for the next 2-year cycle.

Key Future Dates & Events:

- 2022 Election:
 - November 8 General Election
- 2023 Palm Beach County Local Bill Deadline
 - TBD (Usually November or December, filed with the PBC Delegation Office)
- 2023 Session:
 - November 2022 Tentative Organizational Session (TBD)
 - November 2022 to February 2023 Committee Weeks (Dates TBD)
 - March 7, 2023 Session Begins
 - Crafting of the 2023/2024 State Budget begins.
 - May 5, 2023 Session Ends

2022 General Election

Every seat in the 120 member House of Representatives is up for election this cycle, along with all of the 40 Senate seats. While many incumbents will surely remain in office there will also be many new faces.

Palm Beach County Legislative Delegation 2022 Elections

Senate:

- #24
 - **Ankner, Eric P. (REP)**
 - Total Monetary Contributions: \$4,455
 - **Powell Jr. Bobby (DEM) *Incumbent** – Running for a 4-year term
 - Total Monetary Contributions: \$103,076
 -

TALLAHASSEE

403 East Park Ave
Tallahassee, FL 32301
850 577-0444
850 577-0022 fax

WEST PALM BEACH

1400 Centre Park Blvd
Suite 1010
West Palm Beach, FL 33401
561 253 3232

JACKSONVILLE

818 A1A North
The Veranda, Suite 101
Ponte Vedra Beach, FL 32082
904 834 2679

MIAMI

2 Alhambra Pl., Ste 102
Coral Gables, FL 33134
305 456 8479
786 542 6997 fax

TAMPA

1726 East 7th Ave.
Suites 13-15
Tampa, FL 33605
813 374 6007

ORLANDO

618 E South Street
Suite 500
Orlando, FL 32801
407 803 3878

FORT LAUDERDALE

450 E. Las Olas Blvd
Suite 1500
Ft. Lauderdale FL 33301
954 302 5989

- **#26 (Delray Beach)**
 - **Berman, Lori (DEM) *Incumbent – Running for a 4-year term**
 - **Total Monetary Contributions: \$137,905**
 - **Byers, Steve (REP)**
 - **Total Monetary Contributions: \$3,199**
 - **Total Loan Contributions: \$54,800**
- #30
 - **Polsky, Tina Scott (DEM) *Incumbent – Running for a 4-year term**
 - **Total Monetary Contributions: \$155,486**
 - **Reicherter, William “Bill” (REP)**
 - **Total Monetary Contributions: \$12,141**
 - **Total Loan Contributions: \$1,800**
- #31
 - **Harrell, Gayle (REP) *Incumbent – Elected to a 2 year term**
 - **Total Monetary Contributions: \$217,476**

House:

- #86
 - **Denzel, Raymond (DEM)**
 - **Total Monetary Contributions: \$5,765**
 - **Total Loan Contributions: \$559**
 - **Snyder, John (REP) *Incumbent**
 - **Total Monetary Contributions: \$173,336**
- #87
 - **Caruso, Mike (REP) *Incumbent**
 - **Total Monetary Contributions: \$193,375**
 - **Osta, Sienna (DEM)**
 - **Total Monetary Contributions: \$5,580**
 - **Total Loan Contributions: \$1,852**
- #88
 - **Edmonds, Jervonte "Tae" (DEM) *Incumbent**
 - **Total Monetary Contributions: \$25,816**
 - **Stevens, Roz (REP)**
 - **Total Monetary Contributions: \$17,067**
- #89
 - **Silvers, David (DEM) *Incumbent**
 - **Total Monetary Contributions: \$69,350**
 - **Zapata, Daniel Judiel (REP)**

- Total Monetary Contributions: \$36,769
- **#90 (Delray Beach)**
 - **Casello, Joseph "Joe" (DEM) *Incumbent**
 - **Total Monetary Contributions: \$36,000**
 - **Feit, Keith G. (REP)**
 - **Total Monetary Contributions: \$22,874**
- #91 Open (formerly Rep. Slosberg)
 - **Gossett-Seidman, Peggy (REP)**
 - Total Monetary Contributions: \$95,935
 - Total Loan Contributions: \$200,000
 - **Thomson, Andy (DEM)**
 - Total Monetary Contributions: \$218,979
 - Total Loan Contributions: \$30,000
- #92
 - **Hernandez, Dorcas (REP)**
 - Total Monetary Contributions: \$33,014
 - Total Loan Contributions: \$35,000
 - **Skidmore, Kelly (DEM) *Incumbent**
 - Total Monetary Contributions: \$112,347
- #93 Open (formerly Rep. Willhite)
 - **Waldron, Katherine M. (DEM)**
 - Total Monetary Contributions: \$74,814
 - Total Loan Contributions: \$31,000
 - **Banionis, Saulis (REP)**
 - Total Monetary Contributions: \$32,840
 - Total Loan Contributions: \$10,000
- #94
 - **Davis, Terence (DEM)**
 - Total Monetary Contributions: \$5,690
 - Total Loan Contributions: \$1,850
 - **Roth, Rick (REP) *Incumbent**
 - Total Monetary Contributions: \$152,521

Appropriation Requests:

Obviously one of the biggest challenges for the incoming Legislature will be crafting a balanced budget for the 2023/2024 Fiscal year.

In short, State revenue collections are “up” and currently State economists are projecting a budget surplus for 2023 but that could change before the Spring of 2023 when they craft the budget.

Once the new Legislature is sworn into office in November, they will announce the Appropriations Request procedure for the 2023 Session. I will keep you updated as details are announced but I recommend reviewing any projects you might have now so that we can file the appropriate request by early January 2023.

Attached to this memo is an internal form to help you develop appropriation ideas. I suggest sharing it with the appropriate City staff so they can fill it out with their ideas. We can then use the forms to determine the City’s priorities, strongest requests, etc. so we know what to file once the new official applications and deadlines are public.

2023 Possible Project Areas

- Historic Preservation Grants
- FRDAP Grants
- Beach Re-Nourishment
- Economic & Job-related support
- Water & infrastructure
- Resiliency

PBC Legislative Delegation Public Hearing, Local Bill Hearing, & Workshops:

The PBC Legislative Delegation have not announced their meeting dates yet, but I am in contact with them and will update you when they are announced.

- Local Bills
 - **Local Bill Filing Deadline: Probably late November 2022**

A Local Bill is defined as any bill which relates to a specific geographical area as opposed to a general bill which affects the entire State of Florida. Before they can be filed in Tallahassee, these bills must be heard before the Palm Beach County Legislative Delegation at a properly advertised public hearing in Palm Beach County.

I recommend you check with your appropriate legal counsel to determine if you have any issues that need to be addressed through this procedure. If so, please let me know and I will get you the 2023 Local Bill Filing Handbook so you can begin preparing the legislation, public notices, and economic impact statement.

Palm Beach County Day

Palm Beach County and the County Legislative Delegation have not yet announced if they will once again host & coordinate “Palm Beach County Day” in Tallahassee. If they do, historically it would take place on March 7 & 8, 2023. Registration is not yet open online. I will update you when more information is available.

As always, if you have any questions, please let me know and I look forward to assisting you for another successful Session in Florida.

Timeline for 2023 Legislative & Appropriations Action

If the City has an issue that requires a statutory change, please let me know as soon as possible. If it is a local issue, we can file a Local Bill. Local bills must first be approved by the Palm Beach County Delegation prior to the start of Session so the deadlines are earlier.

For all general legislation and appropriation items we will follow the steps and timeline below:

- Present to January 2023 Determine Appropriation Requests
 - Create talking points and white papers
 - Fill out appropriate Chamber forms.
- Present to January 2023 Determine Local Delegation Sponsors and Supporters
 - Coordinate onsite tours when appropriate.
- Present to January 2023 File any Legislation & Appropriation Requests
- January to April 2023 Advocate for Committee agendas
- January to May 2023 Pass Legislation through House & Senate
- March to July 1 Advocate for Governor approval

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Possible State Appropriation Project
 2023 Legislative Session
 (Fiscal Year July 1, 2023 to June 30, 2024)

1. Name of Organization	City of Delray Beach
2. Department / Division	
3. Contact Person for Project (Name, email, phone numbers)	
4. Project Title and Location (physical address if possible)	
5. Project Description	
6. \$ Amount Requested from State	\$
7. Project's Total Cost	\$
8. Project Timeline	
9. Are local matching funds available for this project? If so, how much?	
10. What other sources of (private/public) funding do you have for this project and how much have they contributed and/or how much will they contribute?	
11. Why this project would be a good use of taxpayer funds. Please explain the State and/or local benefits of the proposed project.	
12. What is the Return on Investment? Will the project save taxpayer funds, generate revenue, etc.	
13. Do you know of similar projects that have been funded by the State? If so, please describe including which State agency.	

CURRENT PRICING

Current Pricing Model is for 22 available floating docks, 1 wet dock and 1 dock reserved for dock master.

ANNUAL

- 30'-50' linear foot boats \$23/ft/month
- Live Aboard \$22/ft/month
- Non-live Aboard

TRANSIENT

- Not based on linear foot
- Monthly \$1350/month
- Daily \$60/day

Proposed Fee Structures:

Proposed fee structure includes 22 available floating docks, 1 wet dock, and 1 dock reserved for dock master

Resident Rate:

- Simple Rate Increase
 - Lower Rate increase for City Residents
 - Transition plan to include
 - Extended Stay - live-aboard option
 - Dock Stay - boat is simply docked at marina
 - Transient - maximum 3-day stay

Non-Resident Rate:

- Simple Rate Increase
 - Standard Rate Increase for those that reside outside of City limits.
 - Transition plan to include
 - Extended Stay - live-aboard option
 - Dock Stay - boat is simply docked at marina
 - Transient - maximum 3-day stay

PRICING OPTIONS

Current Pricing	Resident (Proposed)	Non-Resident (Proposed)
Live Aboard \$23/ft/month	Extended Stay \$29/ft/month	Extended Stay \$33/ft/month
Non-live Aboard \$22/ft/month	Dock Stay \$26/ft/month	Dock Stay \$30/ft/month
Transient Rate \$60/day \$1350/monthly Wait List \$10/year	Transient Rate \$85/day Wait List \$20/year	Transient Rate \$85/day Wait List \$20/year

ANY CHANGES WOULD TAKE 60 DAYS TO IMPLEMENT IN ORDER TO ALLOW AMPLE TIME FOR CURRENT PATRONS TO PREPARE.



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015

Delray Beach

Florida



All-America City



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October 11, 2022

Mr. David L. Ricks, P.E.
County Engineer
Palm Beach County
Department of Engineering and Public Works
P.O. Box 21229
West Palm Beach, FL 33416-1229

Subject: Palm Beach County’s Five-Year Program – Annual Update

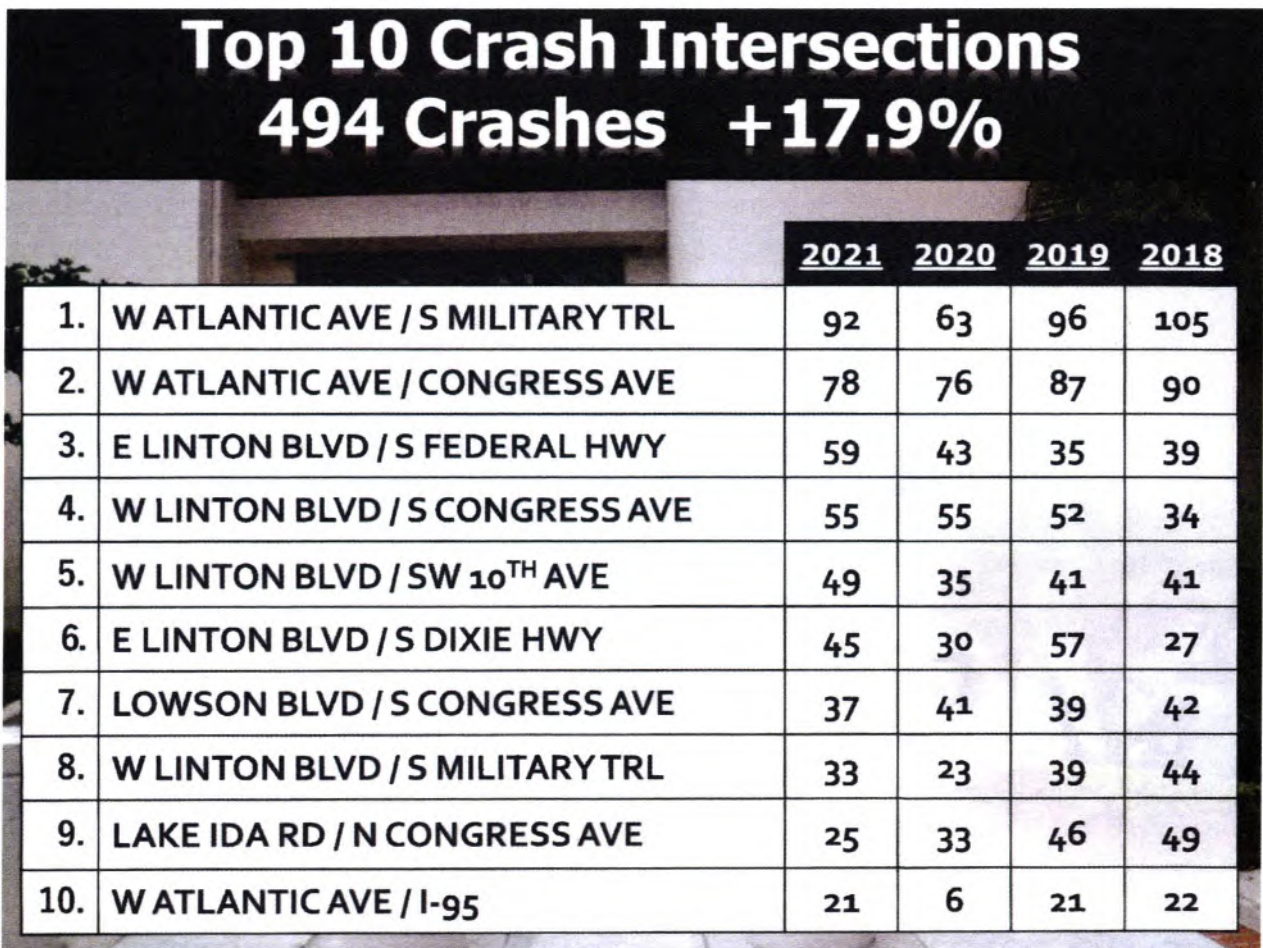
Dear Mr. Ricks,

Thank you for sharing Palm Beach County’s Five-Year Road Program for our review and comment. The City has reviewed and wishes to provide input to the Program for several Palm Beach County managed roadways within the City limits. Please refer to the information below:

Roadway & Limits	In 5-Year Road Plan?	Description
George Bush Boulevard Bascule Bridge over Intracoastal Waterway	Yes	\$1,000,000 is currently allocated in FY 2022 for study/design of bridge rehabilitation. Please share current project status and associated documents for City review and comment. It’s crucial that the City is included as a stakeholder in project meetings and updates.
Linton Boulevard & Military Trail Intersection Improvements	Yes	\$600,000 is currently allocated in FY 2022 for construction of improvements. Please share current project status and associated documents for City review and comment. It’s crucial that the City is included as a stakeholder in project meetings and updates.
Old Dixie Highway from Yamato Road to south of Linton Boulevard	Yes	\$3,000,000 is planned for allocation in FY 2024 for construction of improvements. Please share current project status and associated documents for City review and comment. It’s crucial that the City is included as a stakeholder in project meetings and updates.

Roadway & Limits	In 5-Year Road Plan?	Description
Catherine Drive & Linton Avenue Intersection	No	The City and County are each partially funding improvements to this intersection. The City plans to bid and begin construction on our portion of work in FY 2023 (10/1/22 to 9/30/23).
South Dixie Highway from SFWMD Canal C-15 to Lindell Boulevard	No	Old Railroad bollards on west side of South Dixie Highway still remain.

In Q1 of each year, the City's Police Department completes a traffic crash report for the prior year which highlights the Top 10 Crash Intersections within City limits. A graphic depicting those intersections is included below.



Intersections 1 through 9 include at least one intersecting roadway that is under County jurisdiction. Please share with the City any studies, planning reports, or anticipated improvements that can help to reduce crash frequency. Below is a summary of fatalities at intersections 1 through 9 between 1/1/2018 and 12/31/2021:

<u>Date of Crash</u>	<u>Location</u>	<u>Intersection No.</u>
1/10/2018	E Linton Blvd / S Dixie Hwy	6
2/9/2019	W Atlantic Ave / Congress Ave	2
12/23/2020	W Atlantic Ave / S Military Trl	1
5/24/2021	W Linton Blvd / S Military Trl	8

Please inform the City of potential future improvements to prevent fatalities at these locations.

Sincerely,



Terrence R. Moore, ICMA–CM
City Manager

cc: Missie Barletto, Public Works Director, City of Delray Beach
Russ Mager, Police Chief, City of Delray Beach
Anthea Gianniotis, AICP, Development Services Director, City of Delray Beach

October 17, 2022 - October 23, 2022

October 2022							November 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Monday, October 17

- ← Chief Mager ooo →
- Sam ooo
- 7:30am - 8:30am Begin CIL (CM Office) ↻
- 8:30am - 8:40am New employee orientation (First Floor Conference Room) - Bast, Dot ↻
- 9:00am - 10:00am Comm. Johnson mtg w/CM & Others Re: SW 12th Avenue Property (Commission Conference Room) - Rangel, Delores
- 10:00am - 11:30am Mayor mtg w/CM Moore Re: Agenda & Updates (City Manager's Office) - Rangel, Delores ↻
- 12:30pm - 1:00pm Contact Famers Insurance (CM Office)
- 3:00pm - 4:00pm Atlantic Crossing Staging (Conference Room - City Manager) - Vega, Brenda
- 3:00pm - 4:30pm Canceled: Cancelled - Comm. Johnson mtg w/CM Moore Re: Agenda and Updates (Commission Conference Room) -

Tuesday, October 18

- ← Chief Mager ooo →
- 9:00am - 10:00am Compile Information Letter Report - Marina Operations and Applicable Revised Rate Structure (CM Office) - Terrence R. Moore
- 10:00am - 10:30am Conversations W/CM Program (CM Office) - Terrence R. Moore
- 11:00am - 12:00pm Various Protocols Regarding Facilities Rental (CM Office) - Terrence R. Moore
- 2:20pm - 2:50pm VM Frankel mtg w/CM & HR Director Re: Department Director Contracts. (City Manager's Office) - Rangel, Delores
- 3:00pm - 7:00pm City Commission Workshop Meeting
- 3:00pm - 7:00pm October 18th Commission Meeting - Viewing of Presentations (Microsoft Teams Meeting) - Harris, Patrice

Wednesday, October 19

- ← Chief Mager ooo →
- 12:00am Hugh ooo →
- 7:30am - 8:30am Kiwanis Club of Delray Beach (Delray Beach Golf Club (2200 Highland Ave, Delray Beach, FL 33445)) - Ezra Krieg ↻
- 9:00am - 10:00am Agenda Review Meeting (November 1 CC Meeting) (City Hall 1st Floor Conference Room) - Conference Room -
- 10:00am - 11:00am Compile Information Letter Report - Pompey Park Improvement Program Contractor Selection Process (CM
- 10:30am - 11:30am Compile Information Letter Report - Palm Beach County's Five Year Capital Improvement Program Focus for
- 11:00am - 12:00pm Preparation Discussion for the October 20th Workshop (Conference Room - City Manager) - Vega, Brenda
- 11:00am - 12:00pm Canceled: Monthly Meeting with Renee
- 2:00pm - 3:00pm Compile Information Letter Report -
- 3:00pm - 4:30pm Various (Various)

Thursday, October 20

- ← 12:00am Chief Mager ooo
- ← Hugh ooo →
- 10:00am - 11:30am SAVE THE DATE- QUARTERLY SERVICE AWARDS October 20, 22 at 10:00am - King, LeShay
- 11:30am - 2:00pm DBCC, DDA and CRA Joint Workshop re: OSS (DB Golf Club) - Terrence R. Moore
- 2:00pm - 2:30pm DVM Casale mtg w/CM Moore & Duane D'Andrea re: Department Director Contracts (City Manager's Office) - Rangel, Delores
- 2:30pm - 3:00pm Comm. Casale Mtg w/CM Moore Re: Bi-Weekly Updates Public Wellness Program (City Manager's Office) - Rangel, Delores ↻
- 3:30pm - 5:00pm Various (Various) ↻
- 5:00pm - 5:30pm Various (Various)

Friday, October 21

- ← Hugh ooo →
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:00am - 10:00am Grievance - Lucas, N. (Conference Room - City Manager) - Vega, Brenda
- 11:00am - 12:00pm Discussion and Consideration of Inclusion and Diversion Programs (Conference Room - City Manager) - Vega, Brenda
- 2:00pm - 3:30pm VTT002 - Virtual Think Tank (<https://us02web.zoom.us/j/84767239455?pwd=d09sZEtMakgyTmtBdDIteDZXMHJudz09>) - Rob Duncan ↻
- 4:00pm - 5:00pm Biweekly Involving Office of the Chief of Police (CM Office) - Terrence R. Moore ↻

Saturday, October 22

- ← Hugh ooo →
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 11:00am - 1:00pm Rev. J.W.H. Thomas Jr. Park Commemoration (46 SW 9th Avenue, Delray Beach, FL 33444) - Jeannite, Alexina
- 12:00pm - 2:00pm Various, CIL Notes, etc. (CM Office) ↻

Sunday, October 23

- ← 12:00am Hugh ooo