



# CITY OF DELRAY BEACH

## CITY MANAGER'S OFFICE

100 N.W. 1<sup>ST</sup> AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



## City Commission Information Letter

**December 3, 2021**

### **Evaluation and Assessment of External Contractual Services**

The month of December marks the conclusion of the first quarter of the current fiscal year, as such I've had an opportunity to evaluate both the cost effectiveness and responsiveness of various contractual services administered by the City of Delray Beach.

Notable among them are the services to support landscaping tasks and activities at medians and other public areas. My objective observation is that these contracts lack uniformity throughout the City. Other obstacles include current workforce challenges involving vendor staffing, as well as the abundance of Delray Beach's present foliage inventory and the associated maintenance requirements.

Direction is now being offered to meet personally with vendor leadership to discuss realities, expectations, and opportunities accordingly. Recommendations to include possible realignment of applicable contractual service agreements are therefore anticipated in the coming weeks.

### **Considerations Regarding Medical Marijuana Dispensary Ordinance and Applicable Regulations**

As both the Office of the City Manager and the Department of Development Services continue to experience inquiries relative to the consideration of regulations to support the presence of facilities that sell and/or dispense medical marijuana or related supplies in our community, please be advised that pursuant to direction offered by the City Commission at the time of adoption of the current regulation prohibiting these facilities, staff is currently working to revisit this matter.

As referenced in the attached minutes from the September 26, 2017, regular meeting, Ordinance 34-17 prohibiting medical marijuana treatment center-

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dispensing facilities in all zoning districts was approved, with the proviso that this matter is revisited in one year. As this commitment has yet to be honored, arrangements are being made to offer a workshop meeting discussion as noted via the March 8<sup>th</sup> session.

Dialogue to this effect will include a review of zoning regulations consistent with practices that have been adopted in other communities since 2017, as well as possible recommendations suitable for the City of Delray Beach.

### **Engagements and Connections Involving Area Educational Leadership**

As Education Coordinator Janet Meeks continues to offer work progress relative to applicable goals and objectives (as articulated during the November 9<sup>th</sup> workshop meeting agenda item concerning the state of education in our community), please be advised that both she and I are now currently meeting with area educational leadership to help outline a desired vision and effective guidance.

As referenced in the attached matrix schedule, efforts to this effect will begin in the coming days via individual meetings with all Delray Beach school principals, as well as with other leadership from the School District of Palm Beach County.

Meetings to this effect will continue until February. We remain hopeful that both the City of Delray Beach and local educators will successfully and collaboratively identify goals, objectives, and priorities accordingly.

### **Direction to Expand Participation in Code Red Emergency Notification System**

Although Delray Beach public safety leadership has experienced some challenges in recent years to encourage participation in the City's Code Red Emergency Notification System, more interest to this effect is now being expressed throughout various segments of the community.

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As referenced in the attached program description, the Code Red Emergency Notification System provides updates regarding critical emergency event occurrences in the community, it also includes weather and/or natural disaster alerts, as well as other hazardous events that may warrant public concern.

Beginning in January, direction will be offered to assertively promote and encourage more participation respectively, to include direct engagement at homeowner association meetings, public safety sponsored open houses, and other external opportunities.

### **Calendar of Activities, Meetings and Functions**

As direction will be initiated in the coming months to consider a proposal submission for a possible fourth All-America City recognition, I hosted a meeting Monday afternoon with National Civic League (NCL) President Doug Linkhart to discuss applicable background and related experiences to date. As some may recall, NCL is the organization that administers and sponsors all aspects of the All-America City program.

During this discussion, Mr. Linkhart shared with me more about the varying themes and eligibility criteria for the designation, as well as how such fluctuates via any given application and evaluation cycle. I then shared with him the City of Delray Beach's plans to pursue yet another recognition.

Meanwhile, the Office of the City Manager will consider ancillary opportunities to connect with NCL, as related updates and direction will be provided to the City Commission and ultimately, to the residents and stakeholders of Delray Beach.

Enclosures:

Minutes from September 26, 2017, Delray Beach City Commission Meeting – Ordinance 34-17  
Matrix Summary – Meeting Schedule Involving Area Educational Leadership  
Program Description – City of Delray Beach CodeRED Notification System  
Calendar for Business Week of November 29, 2021

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Construction" Section 10.1.2, "Applicability"; Paragraph (C), "Basis for Establishing Flood Hazard Areas", to update the Flood Insurance Study Date and Flood Insurance Rate Maps.

**Sponsors:** Planning & Zoning Department

**Attachments:** [Ordinance No. 22-17 amending Flood Hazard Areas of the LDRs](#)  
[PZ Staff Report Ord 22-17 Flood Hazard Areas](#)

Mr. Lohman read Ordinance 22-17. It is the second reading and public hearing. Mr. Stillings of the Planning Department stated that this ordinance is updating the flood insurance rate maps.

Mayor Glickstein opened up the meeting to the public, hearing none, he closed the public portion.

Commissioner Katz made a motion to approve Ordinance 22-17. It was seconded by Vice Mayor Chard. A Roll Call vote was taken and all were in favor. The motion carried 5-0.

**approved**

**8.E.** [17-737](#)

ORDINANCE NO. 34-17: AMENDING THE LAND DEVELOPMENT REGULATIONS AT SECTION 4.3.3, SUBSECTION (G), PROHIBITING MEDICAL MARIJUANA TREATMENT CENTER - DISPENSING FACILITIES IN ALL ZONING DISTRICTS IN THE CITY OF DELRAY BEACH; AND AMENDING APPENDIX A "DEFINITIONS" TO PROVIDE DEFINITIONS FOR "MARIJUANA" AND "MEDICAL MARIJUANA TREATMENT CENTER - DISPENSING FACILITY". (SECOND READING/SECOND PUBLIC HEARING)

**Recommendation:** **Recommended Action:**

Motion to Approve Ordinance No. 34-17 amending Section 4.3.3(G) prohibiting Medical Marijuana Treatment Centers - Dispensing Facilities and Appendix A Definitions, by adopting the findings of fact and law contained in the Staff Report, and finding that the text amendment and approval thereof is consistent with the Comprehensive Plan and meets the criteria set forth in LDR Section 2.4.5(M).

**Sponsors:** Planning & Zoning Department

**Attachments:** [Ordinance 34-17 Medical Marijuana Treatment Center Prohibition 08.18.17 - Revised](#)  
[PZB Staff Report - MMTC Prohibition 08.10.17 Final](#)  
[SB8-A Medical Marijuana Treatment Centers](#)

Mr. Lohman read Ordinance 34-17 amending the Land Development Ordinances at Section 4.3.3, subsection (G), prohibiting medical marijuana treatment center-dispensing facilities in all zoning districts in the city of Delray Beach; and amending appendix.



Mr. Stillings stated that this came to us because of Senate Bill 8A that has passed.

Mayor Glickstein opened the meeting up for public comment.

Eric Stevens of 6891 Bay Drive, Miami Beach is in favor of a marijuana dispensary.

Mayor Glickstein closed the public comments period.

Police Chief Goldman is not in favor of a marijuana dispensary.

Keith Komniak, Acting Fire Chief, concurs with Chief Goldman.

Mr. Loman stated that there are dispensaries in Boynton Beach and Lake Worth.

Commissioner Katz made a motion to approve the Ordinance but with a clause stating that it should be revisited in one year. It was seconded by Commissioner Petrolia. A Roll Call vote was taken. All were in favor. The motion carried 5-0.

**approved**

**8.F.**     [17-739](#)     ORDINANCE NO. 29-17: SANITATION RATES FOR FY2018 (SECOND READING)

**Recommendation:** Motion to consider an amendment to the City Code of Ordinances, Chapter 51, "GARBAGE AND TRASH", Section 51.70, "REGULAR CHARGES LEVIED", to provide for new residential and commercial collection service rates for fiscal year 2018.

**Sponsors:** Finance Department

**Attachments:** [SWS Delray Franchise Agreement FINAL-2-20-15 \(3\)](#)

[Assignment of Exclusive Franchise Agreement 12-14-15](#)

[WM Acknowledgement Letter for Delray Beach 10-01-17 A](#)

[FINAL City of Delray Beach CPI Adj to Waste Collection Eff October 2017](#)

[Ord 29-17 Solid Waste Collection Fees - CityAtty Rev](#)

[Res 65-17 Solid Waste Charges and Fees](#)

Mr. Lohman read Ordinance 29-17 on second reading and public hearing on sanitation rates for FY2018. Mayor Glickstein opened the meeting up for public comment. Hearing none, the public portion of the meeting was closed.

Vice Mayor Chard made a motion to approve the Ordinance. It was

CITY OF DELRAY BEACH – SCHOOL VISITS

DATE AND TIME	NAME AND ADDRESS	TELEPHONE/E-Mail Address
December 8 <sup>th</sup> at 2pm	<b>Dr. Shannon Grice, Principal</b> Carver Community Middle School 101 Barwick Road Delray Beach, Florida 33445	School: (561) 638-2100 Direct: (561) 638-2120 <a href="mailto:Shannon.grice@palmbeachschools.org">Shannon.grice@palmbeachschools.org</a>
December 9 <sup>th</sup> at 8:30am	<b>Rona Tata, Principal</b> S.D. Spady Montessori Elementary School 901 N.W. 3 <sup>rd</sup> Street Delray Beach, Fl 33444	School: (561) 454-7800 <a href="mailto:Rona.tata@palmbeachschools.org">Rona.tata@palmbeachschools.org</a>
December 14 <sup>th</sup> at 10am	<b>Sandra Edwards, Principal</b> Atlantic Community High School 2455 W. Atlantic Avenue Delray Beach, Fl 33445	School: (561) 243-1500 Direct: (561) 243-1502 <a href="mailto:Sandra.edwards@palmbeachschools.org">Sandra.edwards@palmbeachschools.org</a>
December 16 <sup>th</sup> at 10am	<b>Gerry Riopelle, Principal</b> Banyan Creek Elementary School 4243 Sabal Lakes Road Delray Beach, Florida 33445	School: (561) 894-7100 <a href="mailto:Gerald.Riopelle@palmbeachschools.org">Gerald.Riopelle@palmbeachschools.org</a>
January 12 <sup>th</sup> at 10am	<b>Shauntay King, Principal</b> Pine Grove Elementary School 400 S.W. 10th Street Delray Beach, Florida 33444	School: (561) 266-1100 Fax: (561) 266-1150 <a href="mailto:shauntay.king@palmbeachschools.org">shauntay.king@palmbeachschools.org</a>
January 13 <sup>th</sup> at 10am	<b>Fred Barch, Director</b> Delray Beach Full Service Center 301 S.W. 14th Avenue Delray Beach, Florida 33444	School: (561) 266-1200 <a href="mailto:Fred.barch@palmbeachschools.org">Fred.barch@palmbeachschools.org</a>
January 18 <sup>th</sup> at 10am	<b>Danielle Garcia, Principal</b> Orchard View Elementary School 4050 Germantown Road Delray Beach, Florida 33445	School: (561) 894-7400 Cell: (561) 284-0816 <a href="mailto:Danielle.gracia@palmbeachschools.org">Danielle.gracia@palmbeachschools.org</a>
January 20 <sup>th</sup> at 2pm	<b>Peter Licata, South Area Superintendent</b> Palm Beach County School District 1790 NW Spanish River Boulevard Boca Raton, Fl 33432	<a href="mailto:peter.licata@palmbeachschools.org">peter.licata@palmbeachschools.org</a> Office: (561) 982-0919
January 28 <sup>th</sup> at 10am	<b>Latoya Dixon, Principal</b> Village Academy Elementary School 400 S.W. 12 <sup>th</sup> Avenue Delray Beach, Florida 33444	School: (561) 243-6100 Cell: (561) 827-3051 <a href="mailto:latoya.dixon@palmbeachschools.org">latoya.dixon@palmbeachschools.org</a>
February 9 <sup>th</sup> at 10am	<b>Catherine Reynolds, Principal</b> Plumosa School of the Arts Elementary School 2501 Seacrest Boulevard Delray Beach, Florida 33444	School: (561) 330-3900 Cell: (561) 676-7978 <a href="mailto:cathy.reynolds@palmbeachschools.org">cathy.reynolds@palmbeachschools.org</a>



## Emergency Notifications - CodeRED / AlertPBC



### What is CodeRED?

We use CodeRED to provide critical information via voice calls, text messages and emails to residents, businesses and visitors during emergency situations, disasters, and extreme weather events. CodeRED is also be used to communicate non-life safety matters, such as planned road closures, water main repairs, water and power service interruptions, or other general announcements.

### How to Sign up for CodeRED

There is no charge to register or use CodeRED and your personal information will always remain confidential. Stay informed! [Sign up for CodeRED.](#)

If registering your business please enter the following information:

First Name: "Business"

Last Name: [Full name of the Business]

### CodeRED Mobile Alert App

You can now receive enhanced public safety alerts no matter where you are located via the CodeRED Mobile Alert app, a free public safety app for both Android and iPhone users. The mobile app delivers community and emergency alerts to individuals currently located within the impacted area. The app allows you to receive timely notifications when you are on the road or away from home.

To download the free CodeRED Mobile Alert app, visit Google Play or iTunes Store.

### Some Examples of Why You Might Be Called

- Weather warnings and updates on hazardous conditions
- Evacuation orders and instructions
- Boil water notices
- Utility outages
- Warnings of bomb threats, active shooters, or other criminal activity in your area
- Warnings of chemical spills, or gas leaks
- Missing person alerts



# November 29, 2021 - December 5, 2021

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Monday, November 29

- ← 12:00am Lynn OOO
- Duane ooo
- 7:00am - 7:30am Email KM (UDAG) (CM Office)
- 7:30am - 8:30am Begin CIL (CM Office)
- 8:30am - 9:30am Introduction to new Assistant City Manager Stan Morris (Conference Room - City Hall 1st Floor) - Conference Room -
- 10:00am - 11:00am Agenda Review Meeting (December 7 CC Meeting) (Commission Chambers) - Conference Room - Commission
- 11:30am - 12:30pm Intro meeting to Rossanos (Conference Room - City Manager 100 NW 1st Avenue, Delray Beach, FL 33444) - Vilain,
- 2:00pm - 2:30pm Doug Linkhart, President, National League of Cities (Delray Beach City Hall Office of the City Manager) - Terrence R.
- 3:00pm - 4:00pm VM Johnson Mtg w/CM Moore Re: Agenda &
- 4:30pm - 5:00pm Meeting with Jacqueline Brown (City Manager's
- 5:30pm - 6:00pm Zelle (Parker) (CM Office)

## Wednesday, December 1

- 9:00am - 10:00am Agenda Review Meeting (December 14 CC Meeting) (Commission Chambers) - Conference Room - Commission Chambers
- 10:00am - 11:00am Meeting with Lynn Gelin and Duane D'Andrea Re: Agent Nicole Lucas (City Manager's Office) - Vega, Brenda
- 11:00am - 12:00pm Introduction Meeting with Peter Camacho, CPA (City Manager's Office) - Vega, Brenda
- 2:00pm - 3:00pm Compile Information Letter Report - Considerations Regarding Medicinal Marijuana Dispensary Ordinance and Applicable Regulations (CM Office) - Terrence R. Moore
- 3:30pm - 4:30pm Compile Information Letter Report - Direction to Expand Emergency Red Alert System (CM Office) - Terrence R. Moore
- 6:00pm - 9:00pm Arts Garage 10th Anniversary VIP Reception (94 NE 2nd Avenue, Delray Beach, FL 33444) - Vega, Brenda

## Friday, December 3

- 12:00am 21st Annual Downtown Delray Beach Arts Festival 4th and 5th →
- HOLD - SD Spady Field Trip to City Hall
- Project Holiday Packing on SUNDAY
- 7:30am - 9:00am Finalize CIL (CM Office) ↻
- 9:00am - 10:00am Spady Field Trip to City Hall (Conference Room - Commission Chambers) - Terrence R. Moore
- 10:00am - 11:00am CITY OF DELRAY BEACH > Tourism Task Force Meeting
- 11:00am - 11:30am Meeting with Agent Nicole Lucas (City Manager's Office) - Vega, Brenda
- 11:30am - 12:30pm Brenda Vega Annual Performance Evaluation (CM Office) - Terrence R. Moore
- 2:00pm - 2:30pm Comm. Casale Mtg w/CM Moore Re: Bi-Weekly
- 2:30pm - 5:00pm Various (PBO/BB) (Various)

## Tuesday, November 30

- Proposed Christmas Tree Lighting
- 8:00am - 8:30am HBBV (CM Office)
- 8:30am - 9:30am Compile Information Letter Report - Engagements and Connections Involving Educational Leadership
- 9:30am - 10:00am Sara Maxfield (CM Office) - Terrence R. Moore
- 10:00am - 11:00am Follow-Up Direction and Clarity Concerning Tropical Isles Comprehensive Infrastructure Improvement
- 11:00am - 11:30am Executive Orientation for New ACM (CM Office) - Terrence R. Moore
- 11:30am - 12:00pm Executive Orientation to Support New ACM (CM Office) - Terrence R. Moore
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 3:00pm Meeting with Lori LaVerriere- City of Boynton
- 3:30pm - 4:30pm Direction and Timeframe for Priority Project and
- 6:00pm - 9:00pm 100 Ft. Christmas Tree Lighting Celebration (Fire

## Thursday, December 2

- 9:00am - 10:00am Compile Information Letter Report - Evaluation and Assessment of External Contractual Services (CM Office) - Terrence R. Moore
- 10:00am - 11:00am Meeting with Sylvia Bednarz re: Oceanside Beach Services Contract (City Manager's Office) - Vega, Brenda
- 11:00am - 12:00pm Meeting with John Radionoff re: Island Drive (Missia and Hassan will pick you up) - Vega, Brenda
- 1:30pm - 2:00pm Meeting with Mark Baron (City Manager's Office) - Inglese, Cathy
- 2:00pm - 3:30pm Various (Various) ↻
- 5:00pm - 6:00pm Cleaning (Aspen Dental)

## Saturday, December 4

- ← 21st Annual Downtown Delray Beach Arts Festival 4th and 5th →
- 10:00am - 11:00am Delray Beach Tennis Center (Hard Court #1) ↻
- 12:00pm - 1:00pm Ocean Rescue Beach Tour with Phill Wotton,
- 1:00pm - 2:30pm Various, CIL Notes, etc. (CM Office)
- 3:00pm - 4:00pm Process Holiday Cards (Various)

## Sunday, December 5

- ← 12:00am 21st Annual Downtown Delray Beach Arts Festival 4th and 5th
- 21st Annual Downtown Delray Arts Festival 4th and 5th
- 9:00am - 1:00pm Project Holiday Packing (Community Center next to City Hall) - Rangel, Delores